



# **COUNCIL AGENDA**

**17 JUNE 2025**

COUNCIL CHAMBERS  
COMMUNITY ADMINISTRATION CENTRE (CAC)

# NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 17 June 2025 commencing at 6.00 pm.

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## C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
  - (i) that such advice was obtained; and
  - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS  
**GENERAL MANAGER**  
12 JUNE 2025



## **AGENDA**

FOR THE COUNCIL MEETING TO BE HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET,  
SORELL ON 17 JUNE 2025

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## 1.0 ACKNOWLEDGEMENT OF COUNTRY – MAYOR GATEHOUSE



I would like to begin by paying respect to the traditional and original owners of this land the Mumirimina people, to pay respect to those that have passed before us and to acknowledge today's Tasmanian Aboriginal community who are custodians of this land.

## 2.0 ATTENDANCE



Mayor J Gatehouse  
Deputy Mayor C Wooley  
Councillor S Campbell  
Councillor M Miró Quesada Le Roux  
Councillor B Nichols  
Councillor M Reed  
Councillor N Reynolds  
Councillor C Torenus  
Councillor M Larkins  
General Manager R Higgins  
Director People & Performance J Hinchey  
Director Service Delivery N Cameron

## 3.0 APOLOGIES



## 4.0 DECLARATIONS OF PECUNIARY INTEREST



## 5.0 CONFIRMATION OF THE MINUTES OF 20 MAY 2025



### RECOMMENDATION

"That the Minutes of the Council Meeting held on 20<sup>th</sup> May 2025 be confirmed."



## 6.0 MAYOR'S REPORT



### RECOMMENDATION

"That the Mayor's communication report as listed be received."

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in this report please contact the Mayor at any time.

- National Simultaneous Storytime (NSS) 2025 - an annual event promoted by the [Australian Library and Information Association \(ALIA\)](#). The event encourages libraries, schools, and communities across Australia to gather and read the same picture book, "The Truck Cat," by Deborah Frenkel and illustrated by Danny Snell, at the same time. The event aims to promote the importance of reading and literacy for young children. The event was also attended by Sorell Volunteer Fire Brigade along with their "Truck" for the children to look at.
- Midway Point Park and Ride works commencement media event with Minister Kerry Vincent.
- NRM strategy - Community Engagement Primrose and Nugent Hall.
- Minister Vincent – with Robert Higgins. Conversation revolved around regional development.
- Sorell School Official Opening.
- CERMP Community Engagement. Update on stormwater outfalls and different methods of reducing pollution and water energy at the outlet.
- Pre Budget Briefing Breakfast – guest of Hobart Airport Corporation, attended with Clr Larkins.
- Visit to Okines House to introduce myself to the new team.
- South East Suns Netball 10<sup>th</sup> Anniversary Celebration.
- Sorell Rural Youth AGM.
- Reconciliation Breakfast attended with Penny Goodland and Clr Reed.
- NRM Advisory Group Meeting.
- Sorell School Association Meeting.
- Clr Reed, Robert Higgins and myself – reputation and stewardship risks.
- BEST formal and informal meetings.



- South East Sports Complex / Pembroke Park Master Plan review - first look at the draft findings from consultants after interviews with complex users and governing bodies.
- Jane Howlett MP– with Cllr Larkins and potential regional investor.
- Senior Advisory Group.
- Weekly Management Catch ups.
- ABC radio interviews.
- Advocating at various levels for several community members.
- Various volunteering roles.
- Sorell Times articles.
- Sorell Planning Authority Meeting.

Although this month has been relatively quiet, I have been able to use the time to follow up on several projects that have been ongoing and growing contacts. It has also been a chance to travel around the community checking up on our community spaces.

## 7.0 SUPPLEMENTARY ITEMS



### RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.



## 8.0 COUNCIL WORKSHOPS REPORT



The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
3 <sup>rd</sup> June 2025	<ul style="list-style-type: none"> <li>Policy/Planning               <ul style="list-style-type: none"> <li>Draft Annual Plan</li> <li>Draft Operating Budget</li> <li>Draft Capital Budget</li> <li>Draft Financial Management Strategy</li> </ul> </li> <li>Reconciliation Week</li> <li>LGAT GMC Nominations               <ul style="list-style-type: none"> <li>President</li> <li>South &gt;20,000</li> <li>South &lt;20,000</li> </ul> </li> <li>State Gov Cabinet Meeting @ Council 29<sup>th</sup> July 2025</li> <li>139 Main Rd &amp; adjoining 3 x Council owned titles</li> <li>Council land disposal process – CAC vacant lot 3 update</li> <li>Dunalley Hall Management – 5 year lease sought</li> <li>Community Grants               <ul style="list-style-type: none"> <li>Penna Recreation Association</li> </ul> </li> <li>Councillor items               <ul style="list-style-type: none"> <li>Lift the pledge – Trauma behaviours, placemaking and compliance - MR</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Gatehouse, Wooley, Campbell, Larkins, Nichols, Reed, Reynolds, Torenus</li> </ul>	<ul style="list-style-type: none"> <li>Miro Quesada</li> </ul>

## 9.0 COUNCILLOR QUESTIONS ON NOTICE



## 10.0 COUNCILLOR MOTIONS ON NOTICE



### AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

## 11.0 WORKGROUP REPORTS



### RECOMMENDATION

"That the workgroup reports as listed be received."

## 11.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS



### GENERAL MANAGER – ROBERT HIGGINS

- Briefing from Office of Valuer General with Finance Manager and Senior Rates Officer re: full municipal revaluation results – 22<sup>nd</sup> May
- Meeting with Mayor and Minister Vincent MLC – 23<sup>rd</sup> May
- Attended Sorell School opening with Mayor – 26<sup>th</sup> May
- Met with project staff and consultants re: Blue Lagoon permanent outfall project – 27<sup>th</sup> May
- Greater Hobart Committee Council CEO meeting – 27<sup>th</sup> May
- Attended Greater Hobart Sport & Recreation Infrastructure Study inception meeting – 29<sup>th</sup> May
- Met with TasWater and Planning Manager re: water servicing strategy – 30<sup>th</sup> May
- Met with KPMG, Tasman Mayor and Oliver Strickland re: discussion of draft SERDA strategic planning workshop summary – 5<sup>th</sup> June
- Audit Panel meeting – 6<sup>th</sup> June
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

### DIRECTOR SERVICE DELIVERY – NATALIE CAMERON

Meetings attended (May):

- Council Workshop
- Council Meeting
- Various Workgroup Manager Meetings
- Leadership Team meeting
- EA bargaining negotiation meetings x1
- Site Inspections + community facilities tour with Manager Facilities & Rec and Facilities Coordinator
- Inspiring Place – *Consultant* – SE Sporting Complex Master Plan updates x2
- Jobs Hub – Operational planning - internal meeting
- Media event – Midway Point Park & Ride – Mayor
- SETas – *Consultant* – Blue Lagoon stormwater permanent outfall options



### AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

- TasWater & DECYP - Dodges Ferry School wastewater system upgrades update
- WHS operational and workers compensation procedures – internal meeting
- Dodges Ferry Pool development – internal meeting
- Security workshop – internal meeting

## **DIRECTOR PEOPLE AND PERFORMANCE - JESS HINCHEN**

Meetings attended:

- Southern City BMX
- WHS / Workers Compensation meeting
- South East Sporting Complex Masterplan Meeting
- Taylah Purton – Discovery Sports Performance Gym Operator
- Facilities and Recreation Review Meeting
- Various Workgroup Manager Meetings
- Council Workshop
- Council Meeting
- Leadership Team Meeting
- Enterprise Bargaining Negotiation Meeting
- Risk & Strategy Monthly Meeting
- Various HR matters.

## **EMPLOYEE SUPPORT COORDINATOR – HR**

### **Appointments**

- Senior Planner - Kate Guinane was successful in her application and will commence in the part-time role 7 July 2025.

### **Meetings**

- Interviews for Senior Planner held
- 1 x Induction
- Employee meetings – CBS
- WHS Meeting with Sealed, Unsealed, Stormwater, Land Improvement Supervisors and Management
- Auditors

### **Training**

- 2 x Employees – Local Government Emerging Leadership Program
- 3 x Employees - Pavement and Surface Performance and Defects

### **Workers Compensation**

- 1 x active claim (torn meniscus) No LT

## **EMPLOYEE SUPPORT - PAYROLL**



### **AGENDA**

ORDINARY COUNCIL MEETING  
17 JUNE 2025

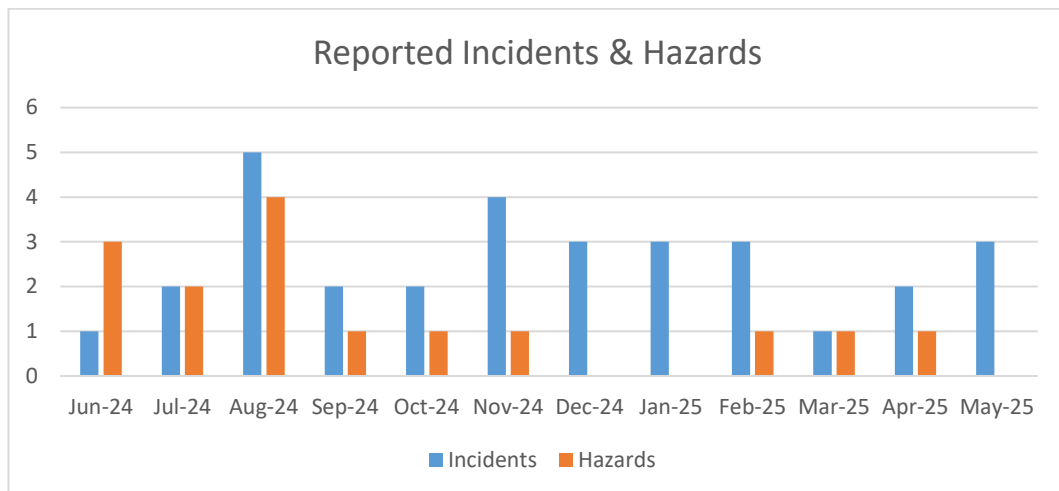
- Two pay runs completed.
- EOM Complete.
- Finance Support Officer – EOM Training

## DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- EA Bargaining Meeting
- TRC Tourism x STTAS – Wielangta MTB Project – Stakeholder Engagement
- SERDA Strategic Planning Workshop Prep Meeting – Mayor, GM
- SERDA Strategic Planning Workshop Prep Meeting – KPMG
- SERDA Strategic Planning Workshop
- Monthly Risk & Strategy Meeting
- RDA Tasmania – Regional Workshop (South)
- Jobs Hub – Operational Team briefing for DSD and Mgr Facilities & Recreation (DSD, Mgr Infrastructure & Assets, Mgr Facilities & Recreation, Corporate Administration Officer)
- Audit Panel Agenda Meeting
- Insurance and Renewal Update – Webinar
- BEST, Techquity - Jobs Hub
- LGAT Safeguarding Children and Young People - Risk
- TRC Tourism – Wielangta MTB Project – Trail Demand and Use Modelling
- WHS Meeting with Sealed, Unsealed, Stormwater, Parks & Reserves Supervisors and Management
- Sorell Council Audit Panel
- WHS Induction - several

## Reported Incidents and Hazards for May

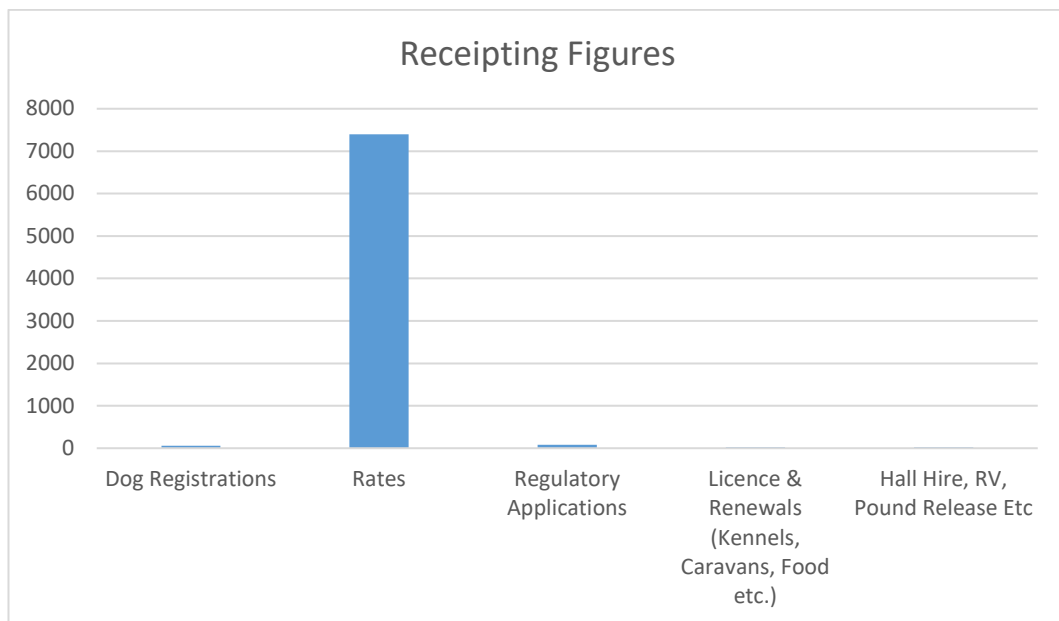


- 3 x Incidents reported
  - o 1 x Psychosocial Hazard – Contractor bullying/verbal abuse of Council workers. Reported to contractor PCBU.
  - o 1 x Vehicle Incident - Minor
  - o 1 x Near Miss – two cars of identical make and colour in proximity within traffic management zone, leading to misidentification of last car.
- 0 x hazards reported
- 3 x WHS incident investigations completed

## CUSTOMER & BUSINESS SUPPORT

Receipting figures – May

Animal	55
NCPay	56
Property	7398
RegApp Payment	80
Registered Receipt	18
Regulated Entity	21



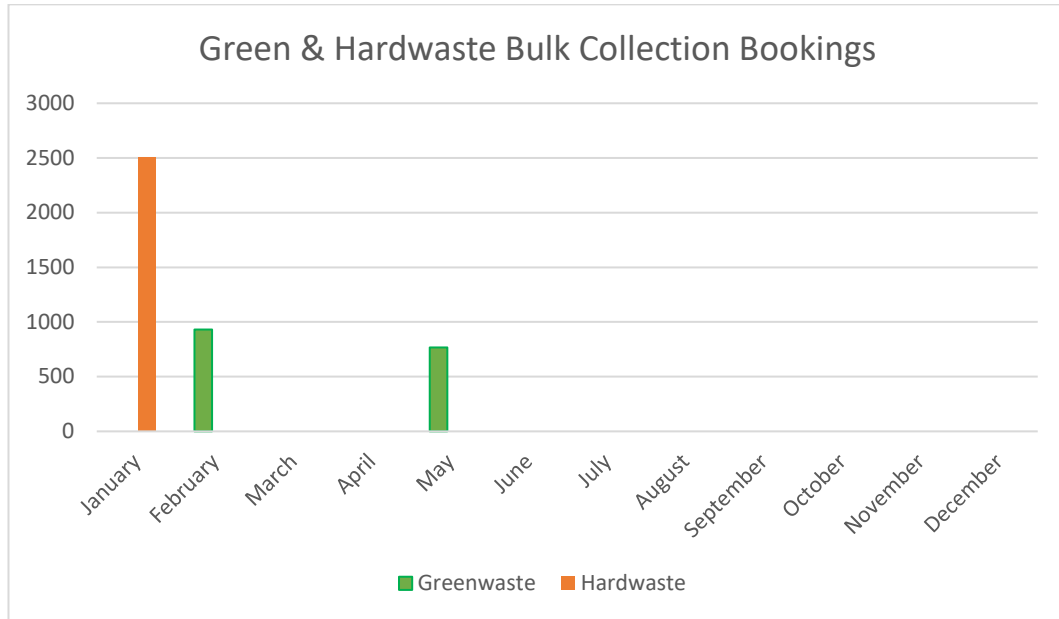


## Green and Hard Waste Bookings – May

With the implementation of the new waste contract, bulk green waste bookings are less as there is now monthly kerbside green waste collections.

767 Green waste booking for May.

No Hard waste collections for May.



## Phone Call Reporting

Call summary for May.

### Group Summary

Thu, 01/05/2025 12:00 AM -  
Sat, 31/05/2025 11:59 PM

Total Presented Calls	411	Total Answered Calls	386
Total Missed Calls	25	Total Calls Overflowed To	
Total Calls Overflowed From		Percent of Calls Answered	93.9%
Percent of Calls Missed	6.1%	Avg Speed of Answer	0:00:13
Total Talking Duration	19:04:48	Avg Talking Duration	0:02:58

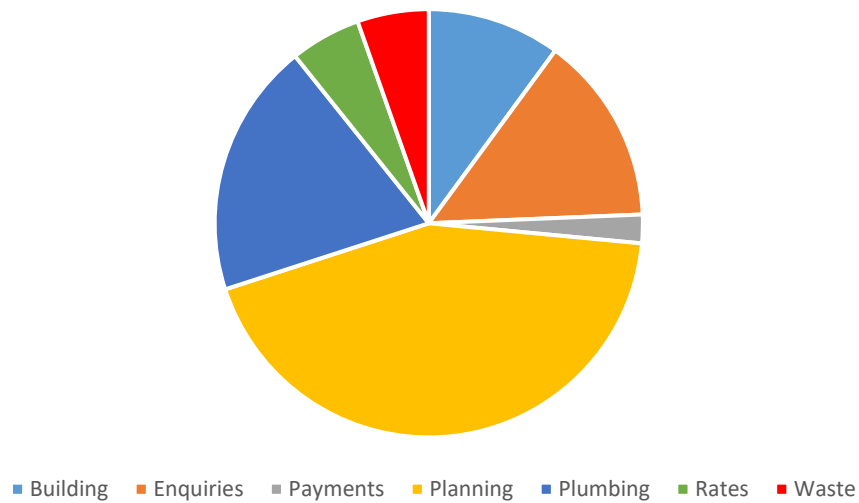
Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflowed To	Calls Overflowed From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	40	38	2			95.0%	5.0%	0:00:24	1:29:55	0:02:22
Enquiries	52	39	13			75.0%	25.0%	0:00:12	1:10:45	0:01:49
Payments	7	5	2			71.4%	28.6%	0:00:09	0:07:50	0:01:34
Planning	201	198	3			98.5%	1.5%	0:00:12	12:58:36	0:03:56
Plumb Engineer	71	69	2			97.2%	2.8%	0:00:12	2:18:11	0:02:00
Rates	10	7	3			70.0%	30.0%	0:00:13	0:08:28	0:01:13
Sorel Council										
Waste	30	30				100.0%	0.0%	0:00:09	0:51:03	0:01:42



## AGENDA

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17 JUNE 2025

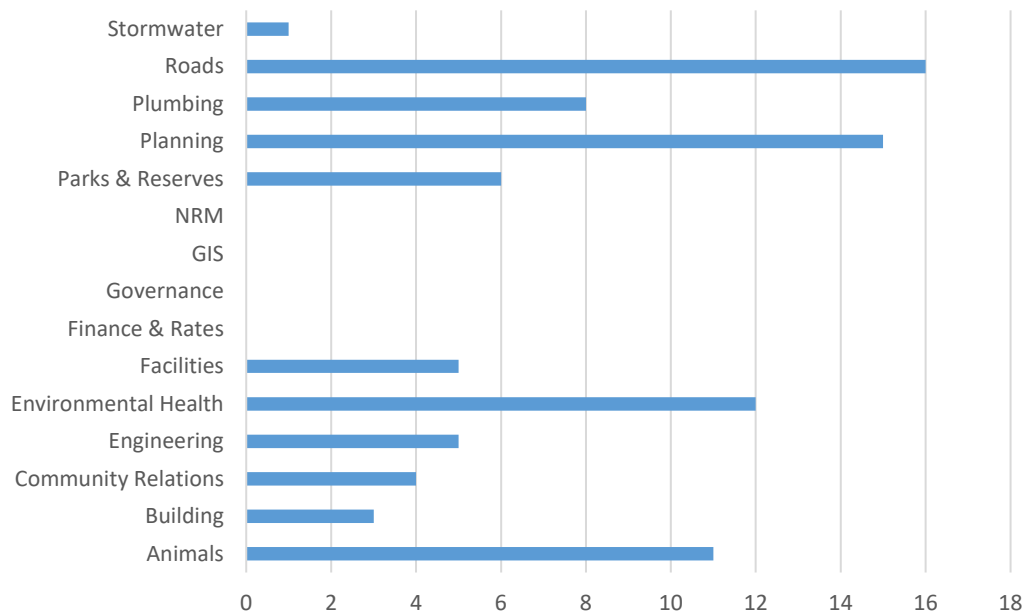
Total Calls Presented 2025



### Customer Requests

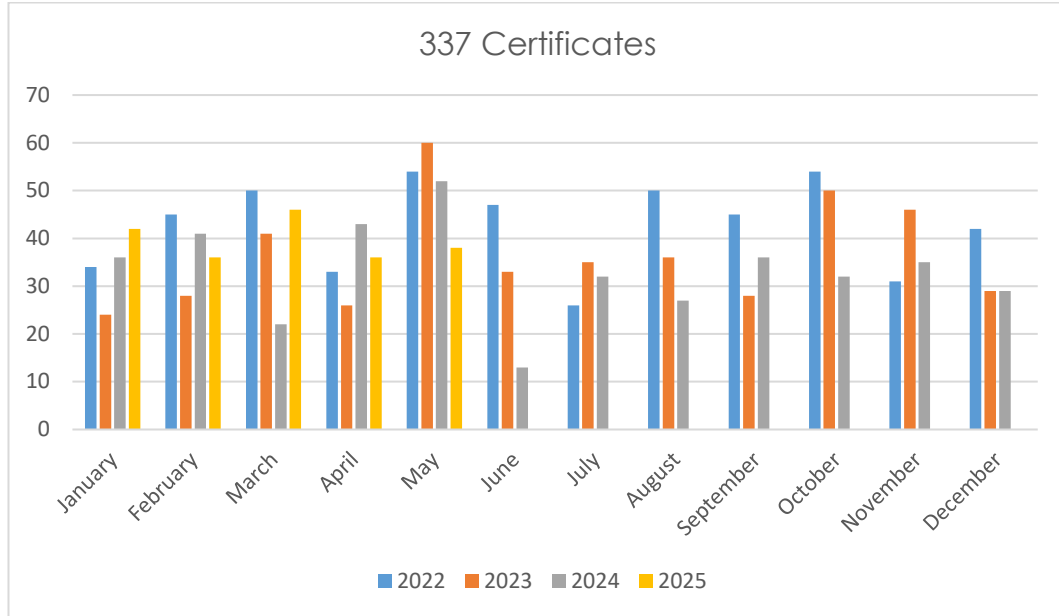
CRMs created for the month of May.

Customer Requests Created



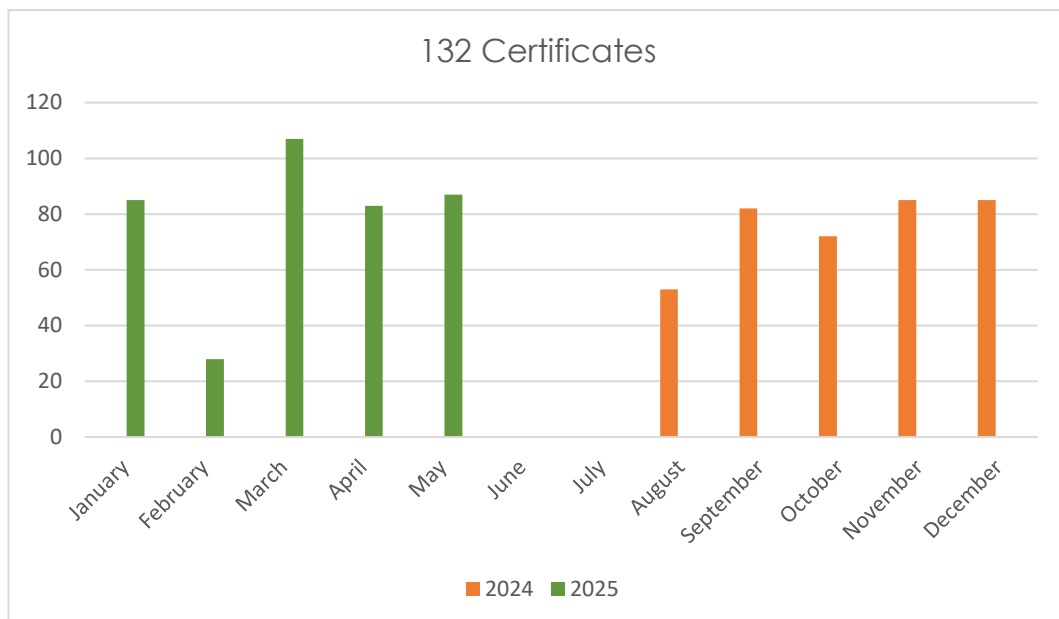
### 337 Certificates

Council processed 38 - 337 Certificates in May which relate to the sale of properties as detailed in the graph below.



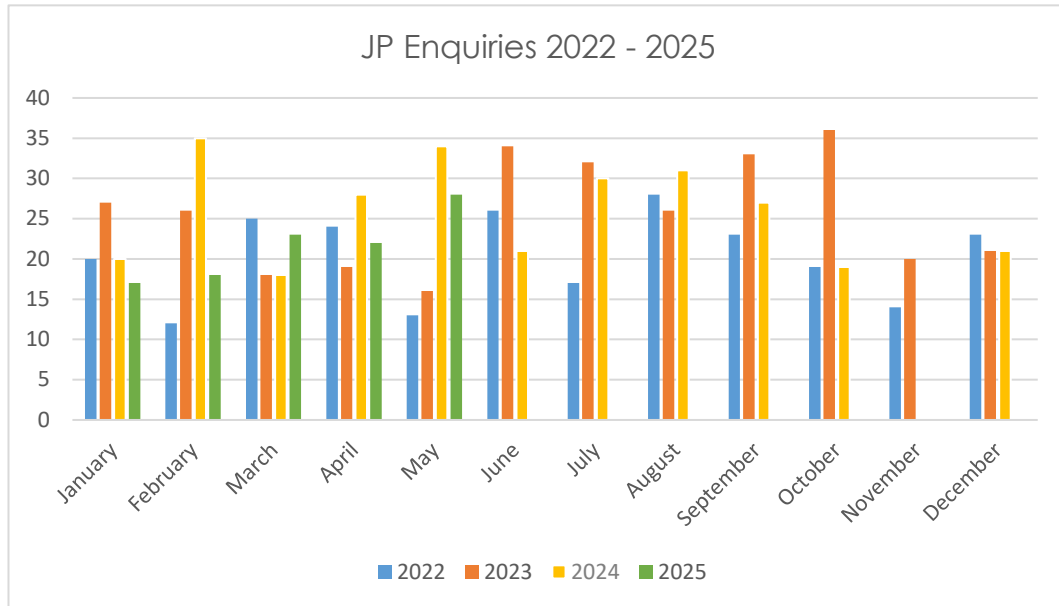
### 132 Certificates

Council processed 87 - 132 Certificates in May which relate to the sale of properties and rates owed at time of sale as detailed in the graph below.



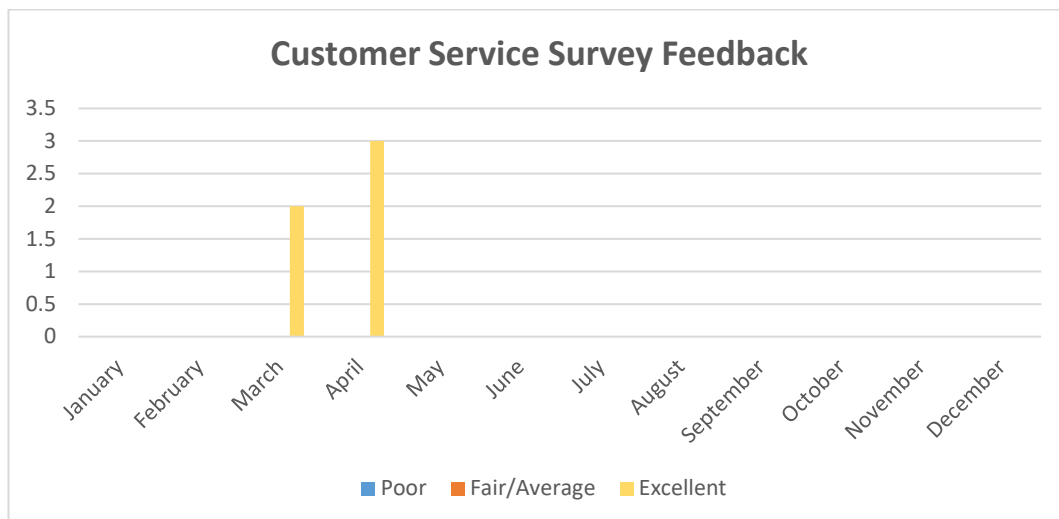
## Justice of the Peace Enquiries

We provided 28 Justice of the Peace signatories for the month of May.



## Customer Service Feedback

We received 0 completed customer service surveys for the month of May.



## Land Improvements

*Good Morning*

*I would like to thank the Sorell Council team that organised and removed the dense vegetation/ trees that had grown over the double size nature reserve outside my house.*

*Over recent years it had somewhat got away from us and my husband passed last year.*

*Now I can manage and mow it again and it has reduced as a local fire hazard too.*

*Gratefully Yours*

## Community Relations

*Hi Jo,*

*I spoke with my brother [REDACTED] last night and he told me how helpful you and Steven were with assistance when he was dismayed to discover that the ashes container from Melbourne didn't fit the wall dimensions at Copping.*

*Thanks so much for your supportive efforts throughout the process - from the beginning enquires right up through interment. We really do appreciate it.*

*All the best,*

## Engineering

*Thank you for the excellent work upgrading the pathway near Park Beach on Carlton Beach Rd. The workers did an excellent job. Please pass on my thanks*

*Regards*



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

General Manager / Mayor / Councillors

DUNALLEY CHAPTER OF SORELL RSL

Sorell Council,  
47 Cole Street,  
SORELL 7172

SORELL COUNCIL  
07 MAY 2025  
RECEIVED

Attention: The General Manager

Dear Robert,

[REDACTED] would like to thank the council for the wreath laid on the Council's behalf at our Dawn Service. We do so value the council's support, interest and recognition of our commemoration. Please pass on our appreciation to Shannon Campbell for placing the wreath, and also to Janet Gatehouse for coming down to Dunalley, to attend so early in the morning on her busy day.

It is a privilege to have an Anzac Day Service in Dunalley and although we no longer have a branch there, the locals willingly come to remember and pay respect. The Dunalley Hall Committee served over 120 breakfasts and we are aware that many attendees also left straight after the service.

Best wishes



**AGENDA**  
ORDINARY COUNCIL MEETING  
17 JUNE 2025

## 11.2 FINANCE – SCOTT NICOL, ACTING MANAGER



### Financial Management

During the month of May, the following key financial management tasks were completed:

- Finance staff completed all end-of-month (EOM) procedures for April, including the completion of EOM processing and balance sheet reconciliations and the submission of Council's monthly Business Activity Statement (BAS) to the Australian Tax Office (ATO).
- Finance staff continued work on the 2025/2026 operating and capital budgets.
- Finance staff worked alongside the General Manager on both the Long Term Financial Plan and Financial Management Strategy.
- Finance began preparation for the 30 June 2025 end of financial year.
- Finance staff raised all monthly sundry debtor invoices and the monthly sundry debt recovery processes were completed.
- Finance staff completed two vendor payment runs, totalling \$2.209m in payments.
- Finance staff completed South East Region Development Association (SERDA) ad-hoc and monthly financial tasks.
- Finance staff provided payroll support for the pay run fortnights ending 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup> of April.
- Finance staff completed the following grant related reports:
- NIL

### Rates

- At the end of May, 97% of rates had been paid, compared to 97.8% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$109k in general rates, \$53k in waste charges and \$5k in fire levy income.

### Audit

- The Tasmanian Audit Office (TAO) completed the audit interim visit from 19 May to 24 May 2025.
- Finance staff completed and circulated the Audit Panel agenda for the June meeting. The meeting was held on the 6 June 2025.

### Grants & Funding

During the month of May, the following grants were invoiced.



- \$51k for the second instalment of the All Access All Weather Bus Stop Upgrade Program Round 3 for Carlton Beach Road and Old Forcett Road. This invoice remains outstanding at the end of May.
- \$750k for Instalment 1 of the Investing in Our Communities Program (Commonwealth) for works on the regional training and jobs hub facility. This invoice was paid during the month of May.

During the month of May, the following grant was received:

- An amount of \$77k (excluding GST) was received for Local Roads and Community Infrastructure Program Phase IV from the Australian Government Department of Infrastructure, Transport, Cities and Regional Development.
- The fourth quarter Financial Assistance Grant of \$115k was received from the Federal Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts, in line with the quarterly payment schedule

### **Insurance**

- The claim lodged with JMAPP (JLT Insurance) for theft of property at the burglary at the Depot continued to progress.
- The claim lodged with JMAPP (JLT Insurance) for property damage at the South East Stadium continued to progress.

### **Fleet Management**

- A capital budget allocation was made for fleet replacements during the 2024/2025 financial year. The General Manager approved the light fleet procurement recommendation. All five vehicles, a Ford Ranger utility and four Mitsubishi Outlanders have now been received.

### **Plant and Equipment Disposals**

- One Mitsubishi Outlander remains to be disposed of from the 2024/2025 replacement schedule. This vehicle is expected to be sent to Pickles Auctions for disposal in June.



### **AGENDA**

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## Operational Plan

Operational Plan Item	Status
Finance D365BC – User Group Testing	Work commenced in February. Further meetings were held in March and April. We have been provided a quote to have the necessary works completed. Works have been ongoing with our service provider throughout May.
Finance & Payroll Audit Recommendation Implementation	<p>Work in progress.</p> <p>System Change Log Reviews – system providers contacted and process considered. Work now completed, process commenced late March.</p> <p>Authorisation of general journals and attaching supporting documentation – work completed, and functionality is now live in the production system.</p> <p>Financial reporting risk assessment – added to risk register. Risk assessment not started.</p> <p>Payroll Off Boarding Checklist – review in final stages. Complete and implemented.</p>
Finance & Payroll Procedures & Procedure Register	<p>Work in progress.</p> <p>Procedures continue to be developed, reviewed, and amended.</p>
Finance Policies	<p>Work in progress.</p> <p>Work continued on the Credit Card Policy. It is planned that the Credit Card Policy will go to the next Audit Panel Meeting.</p> <p>Treasury Management Policy endorsed April 15</p>
Finance Financial Management Strategy & Long Term Financial Plan	Work in progress.
Finance Financial Reporting Review	Not started.
Finance & Payroll D365BC – System Continuous Improvements	<p>Work in progress.</p> <p>Planning/investigation stage.</p>
Finance Account Payable System Research	We have met with a provider for payment protection and vendor management services.

	We are currently implementing a software system called eftsure Eftsure provides payment verification services. Completed and implemented.
Finance Accounts Payable Fuel Analysis	Completed.
Finance Rates Property #1 Refunds	Work in progress. Three batches (approx. 15 – 20 transactions) sent to CBA for processing.
Finance Rates Process Mapping	Work in progress. Three process maps sent for development.
Finance Rates Staff Training	Work in progress. Training held by Senior Rates Officer with Finance Support Officer and Customer & Business Support Officer for several rates tasks. On-going training schedule in development.
Payroll On Boarding	Work in progress. Review completed. Amendments to be completed. Completed and implemented.
Payroll Long Service Leave Portability Procedure	Work in progress. LGAT provided guidance. Manager Finance to review.

### Meetings

- Tasmanian Audit Office entry meeting – 1/5/2025
- Councillors workshop – 6/05/2025
- Leadership team meeting – 7/05/2025
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 21/05/2025
- Office of the Valuer General presentation to Sorell Council – 22/5/2025

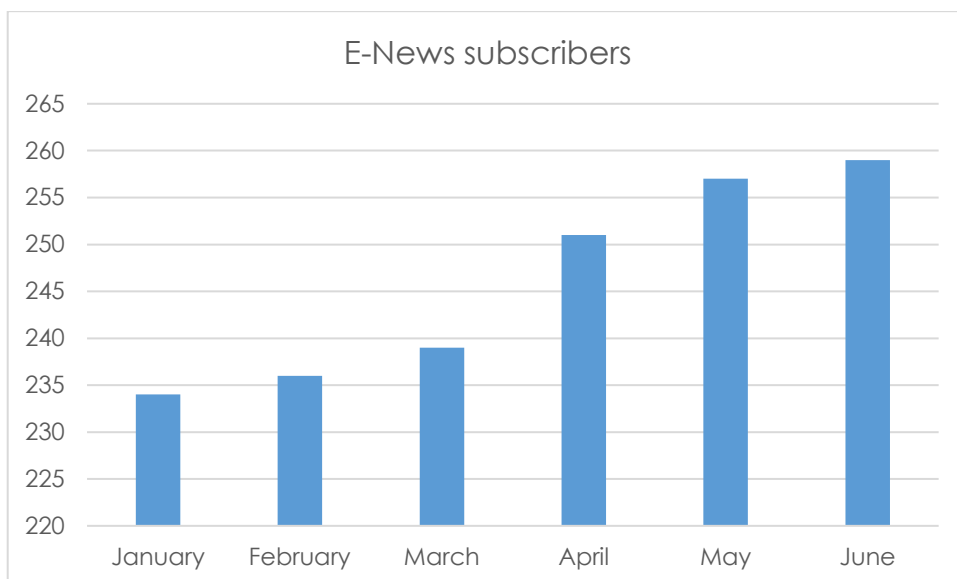


## 11.3

**COMMUNITY RELATIONS – STACEY GADD, MANAGER****COMMUNICATIONS**

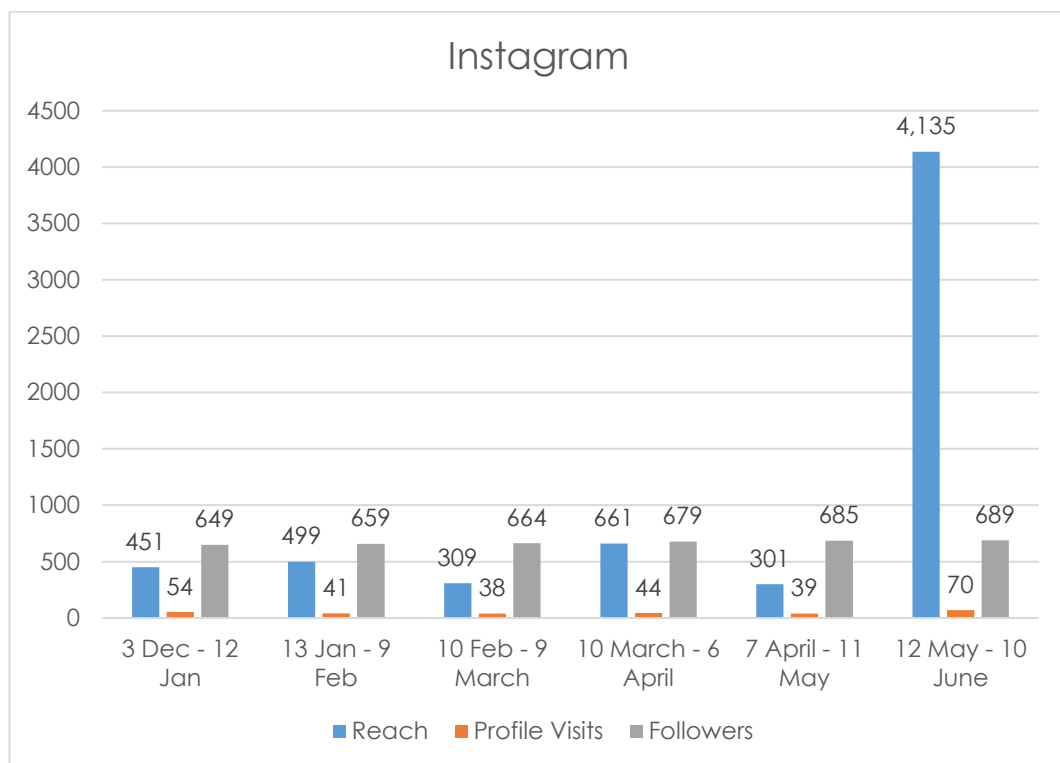
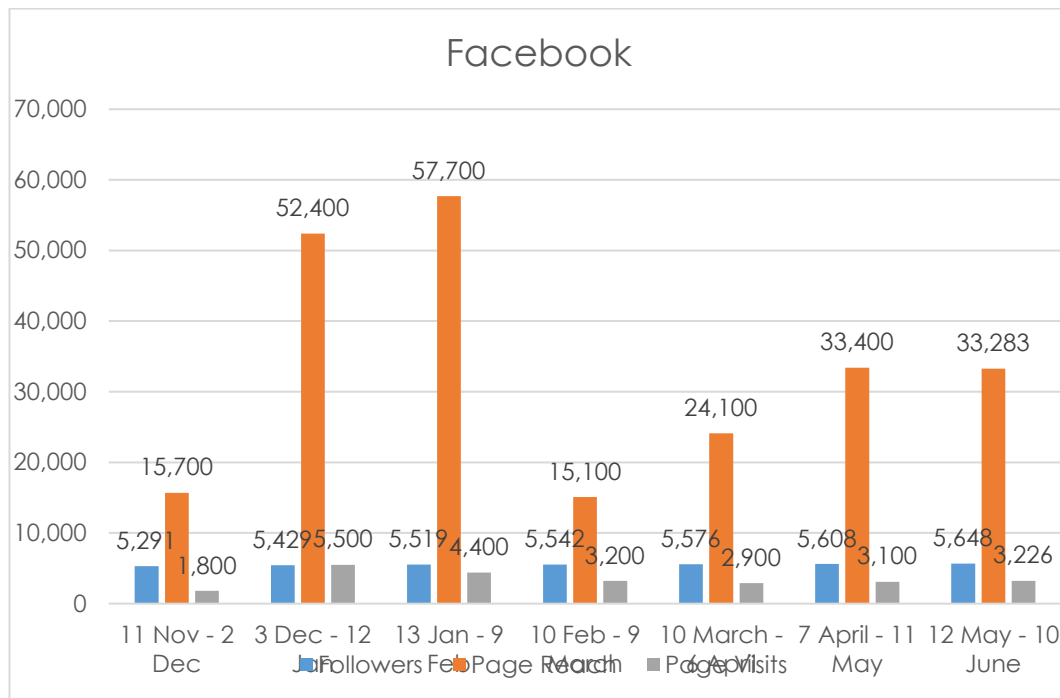
## General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, Neil Davis Seat Public Art Opp EOI, Photography EOI.
- NRM - NRM Thursday posts on social media ongoing. NRM section ongoing in monthly Sorell Times advert re weed awareness and other NRM matters.
- Waste Education - Waste Wednesday social media posts ongoing.
- Advocacy - Regional Strengthening Projects Advocacy document update in progress.
- Community News newsletter – Commenced drafting July 2025 edition.
- E-News – Sent out the June 2025 edition of Sorell Council E-News to subscribers.

**AGENDA**

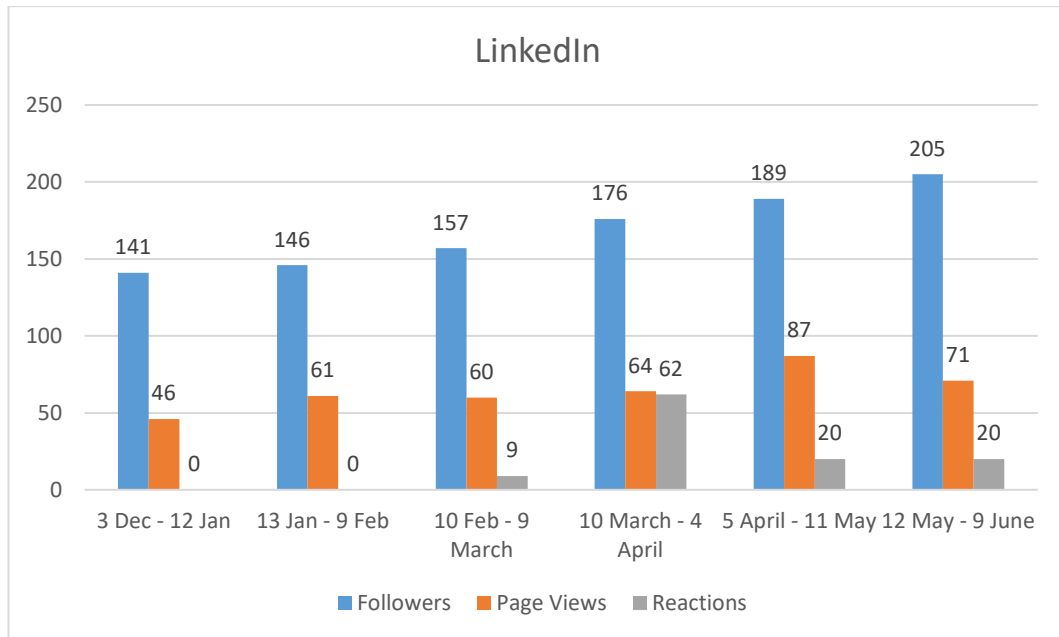
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## Social Media



*12 May – 10 June Reach was bolstered by a paid advert for the Neil Davis Seat Public Art Opportunity.*





## COMMUNITY CONSULTATION/ENGAGEMENT

- Southern Beaches Onsite Wastewater and Stormwater – Awaiting draft from consultants to progress next stage of consultation.
- Playspace Audit and Plan – Awaiting draft from consultants to progress next stage of consultation
- Blue Lagoon Weed Management Plan – Draft received from North Barker. Liaising with staff re next steps in process.
- Draft NRM Strategy – Consultation finalised and report compiled. NRMEAG reviewed report and its now ready for Council approval.
- Southern Beaches Landcare Coastcare – MOU in progress.
- Park Beach to Cafes Project – wheel stops ready to be installed. Update for community sent out via email, social media and E-News. Bike racks ordered and in fabrication. Noticeboard underway.
- South East Sports Complex Master Plan – Awaiting draft from consultants to progress next stage of consultation.
- Weed Management Workshops – Promotion of workshops at Midway Point and Primrose Sands on 14 June 2025 ongoing.
- CERMP – Community information session held at the Carlton Surf Life Saving Club on 29 May 2025. Approx. 10 people in attendance.
- Communication and Engagement Strategy – Draft Strategy out for community feedback. Promoted via Sorell Times, social media, website and E-News. Also developed a Consultation Report template that will be completed for each consultation for transparency and to report back how feedback shaped the final Strategy/Plan/decision.
- Trees – Development of trees fact sheets and information to undertake community education on the role of trees, Council's role and what community can do.



### AGENDA

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- FOGO – Development of consultation plan re commencement of FOGO Service in 2026.
- Indigenous Consultation – Meeting with Michael Paxton to progress plans for Red Ochre Beach access and other projects and activities.
- Capital Works updates on website - updating website on larger capital projects including Sorell Memorial Hall, Madison Lyden Park, Dodges Ferry Skate Park.

## **MEDIA/PROMOTIONS**

- Midway Point Park and Ride – Mayor Gatehouse participated in a Government media opp for the project on 22 May.
- Signage Plan – Currently in development to create templates and standards for signage across the Municipality for parks, townships, reserves, community facilities etc. New sign underway for Copping Hall.

## **ARTS AND CULTURE**

- Neil Davis Seat – EOIs to closed on 6 June 2025. Meeting with Sorell Community Cultural Precinct Reference Committee to be organised to progress.
- Community Art Project - Engaged Kerry Howlett to work with Indie School students to mosaic the water tanks at Dodges Ferry Boat Park.
- Photography EOI – Calls out for photography for South East Training and Jobs Hub. Closes on 14 June 2025.

## **COMMUNITY DEVELOPMENT/COLLABORATIONS**

- Community Grants Program – Review of Program, its grant streams and assessment process currently underway.
- Youth Strategy – Finalising Strategy and associated operating strategy for Fitzroy Street.
- Hobart Vintage Machinery Society – Meeting regarding ongoing sustainability and sharing of the Penna location.
- Youth Matters - Drop Ins
- Attended Salvo's Community Dinner.
- Multiple Community Group meetings.
- Consultation with NDIS regarding greater access.
- Volunteer promotions – Video commemorating Jenny Oates 30 years with the Causeway Club.
- Southern Region Recovery Training.
- Planning for Seniors Advisory Group Meeting – Tuesday 17 June.



### **AGENDA**

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## COMMUNITY GRANTS PROGRAM

### Community Grants

- Penna Recreation Association - \$1940 towards a portable toilet for events.

### Individual Achievement

- Mila McLennan – U11 Australian Teams Championships at the Gold Coast in June 2025.
- Isla Thomas – U15 Tasmanian Netball team to compete in the School Sports Australia Championship in Moreton's Bay in July 2025.
- Zoey Carr - U15 Tasmanian Netball team to compete in the School Sports Australia Championship in Moreton's Bay in July 2025.
- Aiden Flack – Tasmanian Junior Rugby Team to compete in the Australian Schools and Junior Rugby Union Championship on the Sunshine Coast in July 2025.

### Quick Response

- Okines Community House - \$500 towards Midwinter Solstice Lantern Parade event.

## EVENTS

- Volunteer Week – Distribution final packs for Volunteer Groups as an acknowledgement and appreciation for their contribution to the community.
- South East Training and Jobs Hub – Preparations commenced for Official Opening event.

## CORPORATE ADMINISTRATION

### Right to Information

- None received.

### Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Fees Refund and Remission	Council	Review complete. Requires Council approval.



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Acknowledgement of Traditional Owners Policy	Council	Officer review complete. Consultation with indigenous representatives underway.
Credit Card Policy	Management	Review complete. Requires delegate review and approval.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.

#### Leases & Licences

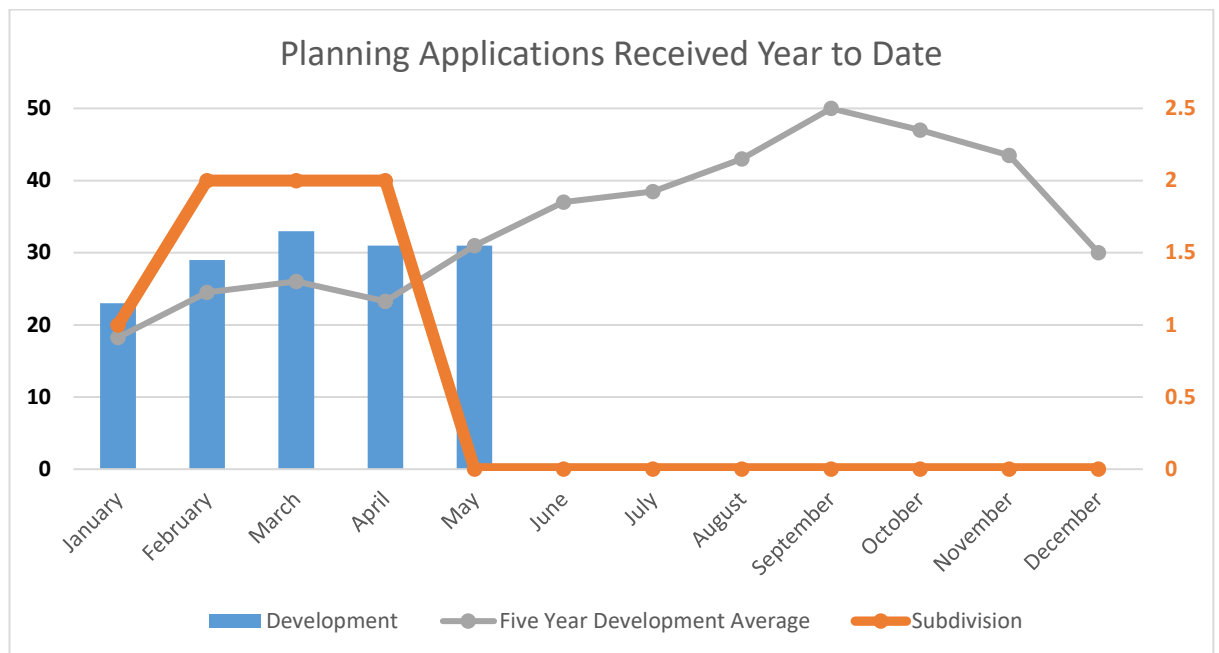
- Sorell Football Club Lease – With the club for review.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Crown Lease renewal – Boomer Bay Road, Boomer Bay – Carpark and Toilet. Request to enact further term sent.
- South East Training and Jobs Hub – Development of Draft Lease for tenants, ongoing discussions with potential tenants.
- Lions Club and Men's Shed - Lease renewal in progress.

## 11.4 PLANNING – SHANE WELLS, MANAGER



### Planning Applications Received

Planning applications received for calendar year to date.





## Planning Approvals Summary

	New Dwellings	New Lots Approved	New Lots Sealed
Year to Date	83	13	10
2024	154	94	80
2023	159	232	107
2022	141	39	108
2021	195	386	132
2020	224	291	80

## Fees Waived

Fees were waived for the following application:

- 7.2025.5.1 - Council subdivision of Amelia Court, Sorell

## Planning Decisions

Planning Determinations – May 2025			
Description	Type	Decision	Property Address
Dwelling & Change of Use - Dwelling to Secondary Dwelling	Discretionary	Delegated	5 Whitlam Court, Lewisham
Outbuilding	Discretionary	Delegated	13 Wattle Road, Dodges Ferry
Outbuilding	Discretionary	Delegated	25A Pendell Drive, Forcett
Petition to Amend Sealed Plan - 121848/22-26	Discretionary	GM Approval	Nugent Road, Wattle Hill & Nugent Road, Wattle Hill & Nugent Road, Wattle Hill & Nugent Road, Wattle Hill & Nugent Road, Wattle Hill
Outbuilding	Discretionary	Delegated	251 Greens Road, Orielton
Dwelling	Discretionary	Delegated	8 Inverness Street, Midway Point
Change of Use - Visitor Accommodation	Discretionary	Delegated	1 Bayview Court, Sorell
Minor Amendment - Change to Building Orientation	Minor Amendment	Delegated	1 Tamarix Road, Primrose Sands
Dwelling	Discretionary	Delegated	77 Quarry Road, Forcett
Multiple Dwellings (Two Residential Dwellings)	Discretionary	Delegated	9 Stanford Court, Sorell
Dwelling and Outbuilding	Discretionary	Delegated	5 Fynbos Court, Primrose Sands
Dwelling and Outbuilding	Discretionary	Delegated	1 Pinto Close, Orielton



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Dwelling	Discretionary	Delegated	12 Oakmont Road, Midway Point
Minor Amendment - Rotate Outbuilding	Minor Amendment	Delegated	251 Greens Road, Orielton
Minor Amendment - Extension of Lower Deck Area	Minor Amendment	Delegated	632 Carlton River Road, Carlton River
Change of Use - Temporary Dwelling to Dwelling (Retrospective)	Discretionary Use	Delegated	22 Richards Avenue, Dodges Ferry
Minor Amendment - Changes to Driveway and Car Parking	Minor Amendment	Delegated	1 Borrowdale Way, Sorell
Dwelling	Discretionary Use	Delegated	14 Richards Avenue, Dodges Ferry
Dwelling	Discretionary Use	Delegated	1 Miena Drive, Sorell
Dwelling	Discretionary	Delegated	14 Friendship Drive, Sorell
Dwelling with attached Garage	Discretionary	Delegated	63 Ridge Road, Dodges Ferry
Outbuilding (Carport)	Discretionary	Delegated	140 Carlton Beach Road, Dodges Ferry
Dwelling	Discretionary	Delegated	6 Somerville Street, Sorell
Visitor accommodation - Caravan and Campground	Discretionary	Delegated	210 Arthur Highway, Dunalley
Dwelling	Discretionary	Delegated	16 Friendship Drive, Sorell
Outbuilding	Discretionary	Delegated	18 Dodges Hill Road, Dodges Ferry
Dwelling including demolition of existing structures	Discretionary	Delegated	15 Promenade, Dodges Ferry
Three Lot Subdivision	Discretionary	Delegated	67 Allambie Road, Orielton
One Lot Subdivision & Boundary Adjustment	Discretionary	Delegated	57 Weston Hill Road, Sorell & 59 Weston Hill Road, Sorell
Boundary Adjustment	Permitted	Delegated	152 Boomer Road, Boomer Bay
Dwelling	Discretionary	SPA refusal	5 Inverness Street, Midway Point

## APPEALS

Item	Appeal Status
Appeal by applicant re approval of subdivision at 701 Arthur Highway, Forcett	Mediation continues
Appeal by applicant re refusal of subdivision at Marchwiell Road	Mediation postponed by proponent
Appeal by representor re minor amendment to subdivision at 223-227 Carlton Beach Road	Withdrawn



## AGENDA

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Appeal by applicant re refusal of dwelling at 5 Inverness Street, Midway Point	Mediation scheduled for 6 June 2025
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## STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Urban Growth Boundary changes consultation	Approved (*)
State Planning Office (SPO) - Improving Residential Standards in Tasmania Project (General Residential Zone and Low Density Residential Zone).	Report formally adopted (*)
Outer Hobart Residential Supply and Demand Study.	Complete. Public release pending
Statewide Planning Provisions – Ongoing Five Year Review.	TPC hearings scheduled for hazard code changes
Tasmanian Planning Policies.	Approval Delayed

## DEVELOPMENT ENGINEERING

Engineering Audits for the construction of new municipal infrastructure (including roadways, kerb & gutter, footpaths, driveways, and stormwater pipeline and manhole infrastructure) are consistently required to meet current construction standards.

Current Engineering Drawings fee received and approved application:

- 7.2024.20.1 - 5 Alexander Court - 2 Lot Subdivision
- 7.2024.16.1 - 4 Blackwood Drive – 2 Lot Subdivision
- 7.2023.26.1 - 8 Bowden Court – 2 Lot Subdivision
- 7.2020.7.1 - 51 Annie Street – 2 Lot Subdivision plus balance

Developments under construction are as follows:

- 7.2020.22.1 - 17 to 25 Nugent Road, Sorell – 6 Lot Subdivision
- 7.2022.4.1 - 3 Gate Five Road, Carlton River – 2 Lot Subdivision
- 5.2024.4.1 - 21 Clover Court, Carlton – Stormwater Main for Dwelling
- 7.2024.5.1 - 69 Weston Hill Road, Sorell – 1 Lot Subdivision
- 7.2024.4.1 - 9 Valleyfield Road & 123 Rosendale Road, Sorell – 16 Lot Subdivision

Developments Obtaining Practical Completion - On Maintenance

- Nil.



## AGENDA

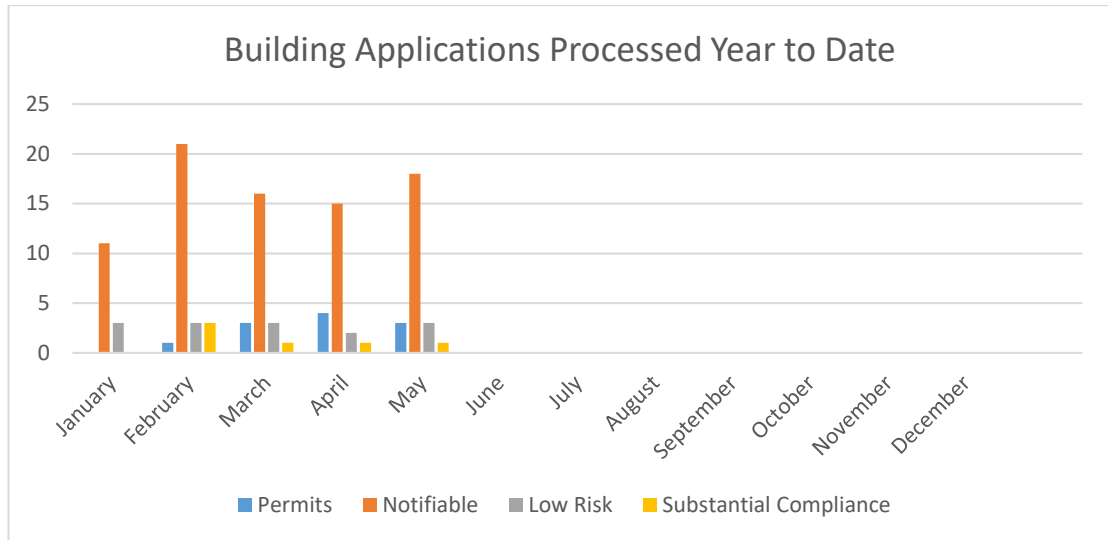
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## 11.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER



### BUILDING

Analysis of applications approved year to date including May 2025. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in May 2025 (details below). These include:

- 3 Permits
- 18 Notifiable
- 3 Low Risk
- 1 Substantial Compliance

Property Address	Purpose / Use Of Building	Value Of Work
Unit 2, 72 Midway Point Esplanade, Midway Point	Dwelling	\$279,000.00
1050 Nugent Road, Wattle Hill	Dwelling	\$495,000.00
3A Perry Court, Lewisham	Dwelling	\$520,000.00
2 Sea Eagle Road, Primrose Sands	Dwelling	\$200,000.00
10 Spoonbill Loop, Sorell	Dwelling	\$354,000.00
28 Riviera Drive, Carlton	Dwelling & Shed	\$277,000.00
10 Moorpark Court, Forcett	Outbuilding	\$20,000.00
13 Wattle Road, Dodges Ferry	Shed	\$18,810.00
12 East Street, Dodges Ferry	Dwelling	\$300,000.00
12 Cole Street, Sorell	Retail	\$800,005.80



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5 Nicholas Avenue, Dodges Ferry	Dwelling	\$15,235.00
40 Riviera Drive, Carlton	Dwelling	\$70,000.00
Lot 105 Penna Road, Penna	Dwelling	\$670,000.00
251 Greens Road, Orielton	Shed	\$40,000.00
65 Federation Drive, Sorell	Dwelling	\$321,000.00
1 Pinto Close, Orielton	Garage	\$56,000.00
31 Third Avenue, Midway Point	Dwelling	\$500,000.00
65A Tasman Highway, Sorell	(Nothing)	\$400,000.00
2A Perry Court, Lewisham	Secondary Residence & Outbuilding	\$268,000.00
29 Tasman Highway, Sorell	Dwellings/Units	\$0.00

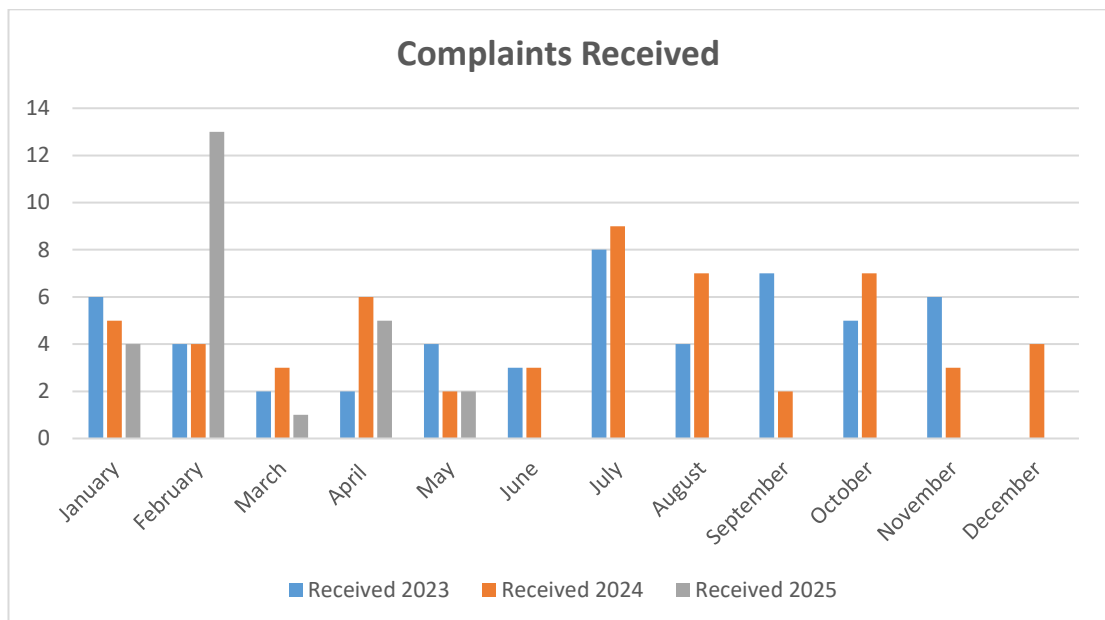
### FEES WAIVED

During the month of May 2025, there were no fees waived.

### BUILDING COMPLIANCE

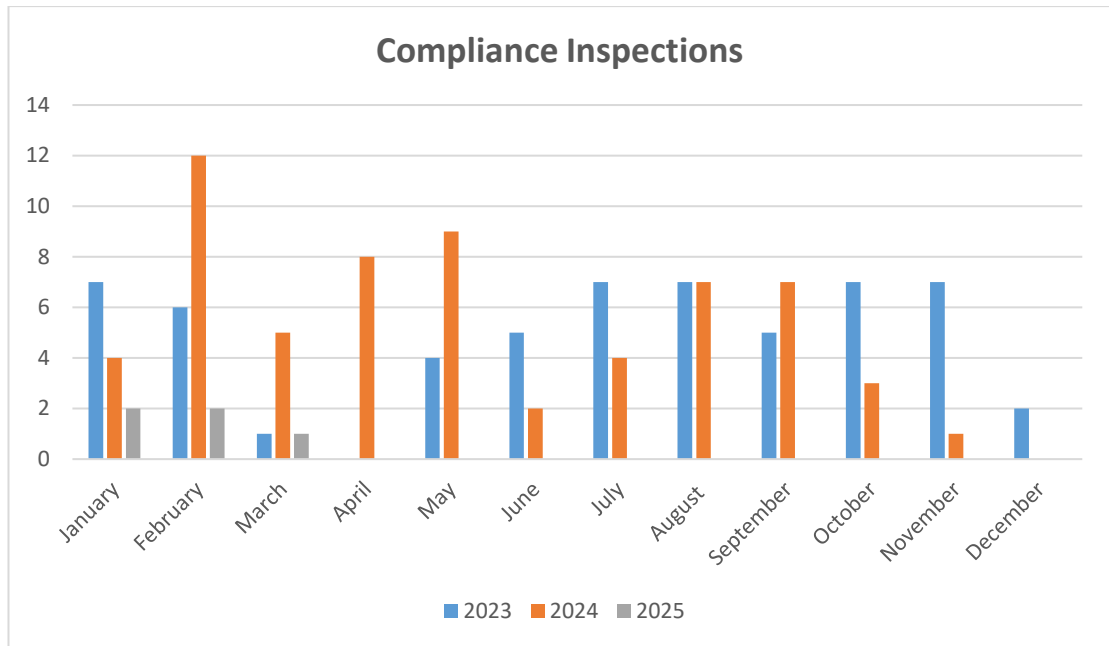
Council compliance officers are continuing to investigate and inspect any incoming complaints in relation to potential illegal construction of works on a weekly basis.

During the month of May 2025, we received 2 new complaints that require further investigation.



There was 1 on-site inspection completed for the month of May 2025.

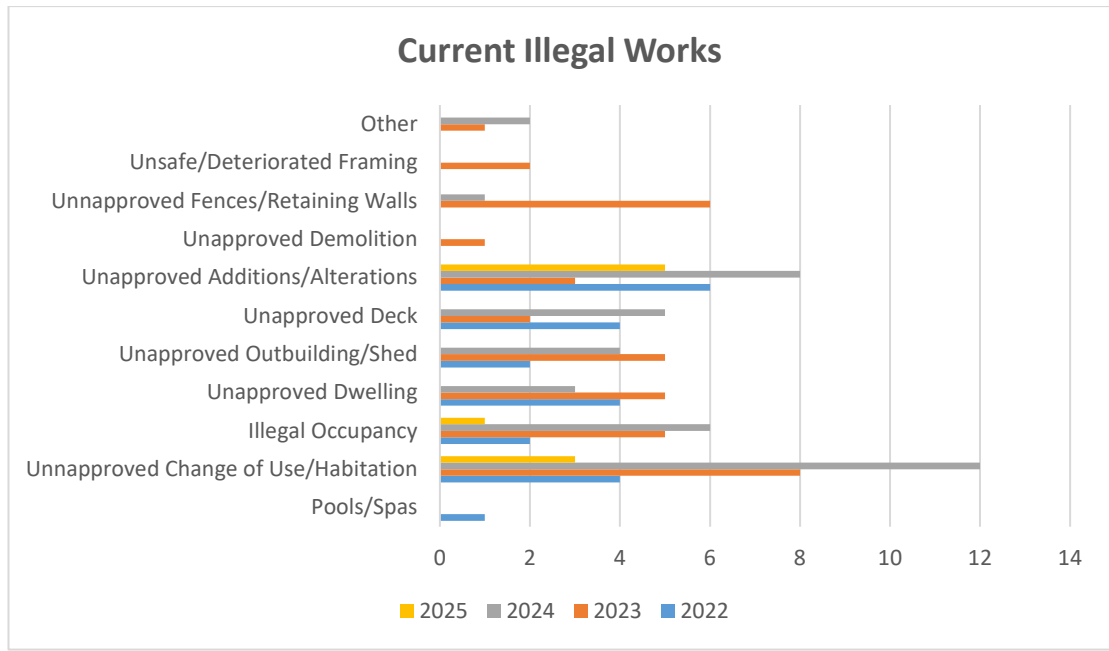




We often receive other incoming queries/complaints that do not require inspections that can be completed as they comply or are low risk work not requiring permits.

Below statistics reflective of Notices/Orders issued for May 2025:

Building Notices issued:	1
Building Order issued:	0
Building Order (Including Notices) revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0

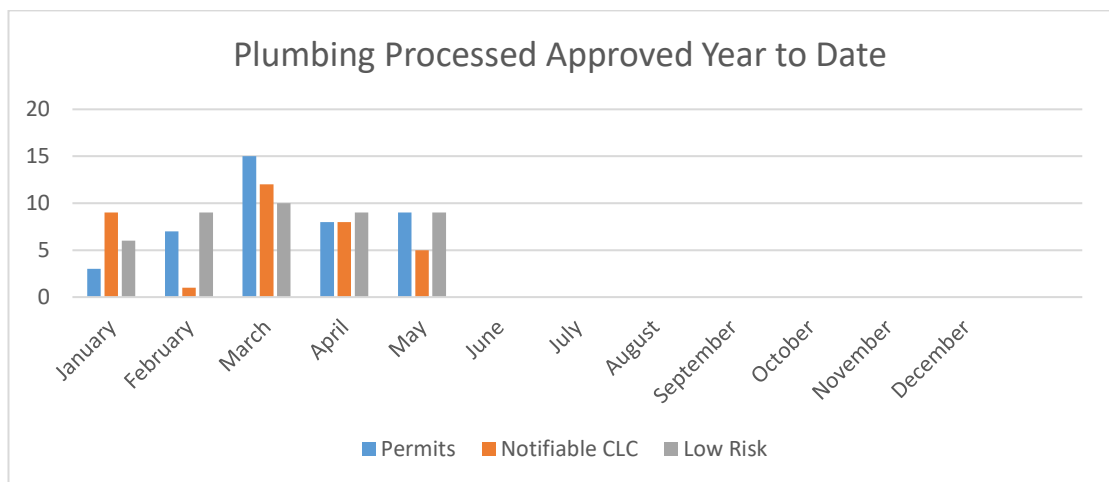


## PLUMBING

Analysis of applications approved year to date including May 2025. These include (Permit/Notifiable/Low Risk).

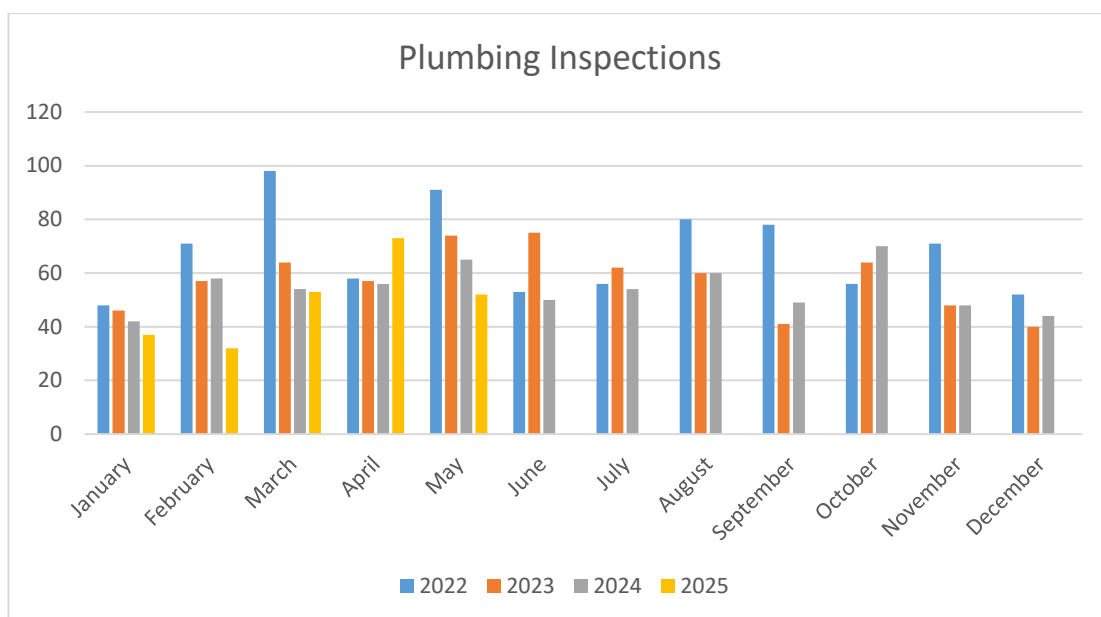
Details of applications that were processed in May 2025 (details below). These include:

- 9 Permits
- 5 Notifiable
- 9 Low Risk



In May, 52 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.





## PLUMBING COMPLIANCE

Below statistics reflective of Plumbing Notices/Orders issued for May 2025:

Plumbing Inspection Direction:	0
Plumbing Notices issued:	0
Plumbing Order issued:	0
Plumbing Order (Including Notices) revoked:	1
Infringement Notices issued:	0
Emergency Order issued:	0

## ENVIRONMENTAL HEALTH

### ***Building Act 2016***

Onsite wastewater management assessments completed for Plumbing Permit applications, mostly in the Southern Beaches and Sorell.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The owner has signed a contract with a plumbing business to undertake the work. The owner had a meeting in late May with the Manager Health & Compliance in relation to the project.

### ***Land Use Planning & Approval Act 1993***

Development and subdivision application assessments completed including, commercial developments in Sorell, new houses, change of use applications and subdivisions in the Southern Beaches, (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies).



## **AGENDA**

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### **Food Act 2003**

Inspections are ongoing to ensure registration of food businesses are consistent with the Food Standards Code. Registered food business safety assessments were conducted during May 2025. Follow-up inspections were performed for food businesses that were found to be non-compliant when an on-the-spot-inspection was performed. EHO completed assessment of several new food businesses for compliance with the national construction code.

### **Public Health Act 1997**

No notifiable disease investigations were requested by State Health Communicable Disease Prevention Unit (CDPU).

EHO commenced school-based immunisations at the Indie School. Sorell School students will receive immunisations in early June.

Recreational water quality sampling finished at Easter, all sites had good water quality except for Primrose Beach (western end). The recreational water quality report and statistical analysis was completed and will be presented to Council at the June Council meeting.

A report on the investigation to identify potential sources of pollution, including seepage near the boat ramp will also be submitted to the June Council meeting.

The EHO previously issued an abatement notice on a property in Midway Point requiring the owner to remove rubbish and unsightly articles. The notice was not complied with, and Council is in the process of taking the necessary action to abate the nuisance.

### **Environmental Management & Pollution Control Act 1994 (EMPCA)**

Noise, littering, smoke, backyard burning and odour issues/complaints were received including, construction noise, loud music and offensive odour.

The EHO investigated a complaint that a property in Carlton was dumping fill on their land. The piles of rock are to be used for an internal road, rather than landfilling.



## **AGENDA**

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## Waste Management

### 1. Waste collection statistics

Month	2024/25 - Participation rate (%)				
	Garbage	Recycling	Greenwaste (bins)	Bulk Greenwaste	Hardwaste
July	80	77	38		
August	81	78	33		16
September	81	77	41		
October	83	74	50	10	
November	85	82	49		
December	86	81	50	7	
January	86	86	54		
February	86	85	51		
March	85	83	45		
April	84	82	43		
May	86	81	44		

Month	2024/25 Tonnage of waste collected				
	Garbage	Recycling	Greenwaste	Hardwaste	Greenwaste (bulk)
July	313	77	72		
August	383	76	103	109	
September	314	84	85		
October	323	106	103		32
November	309	96	86		
December	318	90	85		34
January	314	100	86	205	
February	275	88	75		
March	283	91	50	4	
April	264	81	60		
May	277	81	66		

Month	2024/25 Mornington Park Transfer Station - Sorell Residents (Tonnages)			
	Recoverables	Greenwaste	Garbage	
July	12	17	134	
August	15	21	122	
September	16	23	128	
October	21	37	140	
November	10	34	148	
December	21	42	171	
January	18	58	141	
February	11	34	109	
March	12	28	115	
April	23	38	124	
May	15	38	122	

1. Lower rainfall and cooler weather resulted in a drop in the Greenwaste wheelie bin collections in May which is to be expected at this time of the year.

2. TasWater South engaged consultants to undertake a report on the feasibility of providing regional hardwaste collection services in Southern Tasmania. The report found that most Councils are currently not providing the service other than Tasman, Brighton & Sorell. There isn't a significant amount of interest from suitable commercial contractors providing this service.

Four service models were benchmarked including:

- Scheduled (blanket) collections
- Booked (on-demand) collections
- Combined models incorporating, scheduled + on-demand + tip vouchers
- Waste disposal vouchers and drop-off options

The challenges identified with providing hardwaste services in the region are:

- High service cost with limited contractor interest
- Infrastructure and workforce constraints
- Significant WHS concerns
- Illegal dumping and non-compliance with hardwaste rules

3. Recycle Rewards Container Refund Scheme commenced on 1 May 2025. Refund points are located in Sorell (behind the Coles Supermarket) and Dodges Ferry (Car Park of the Dodges Ferry Hotel). Another site will likely open in Primrose Sands in coming months.



4. A community survey on FOGO introduction is being prepared and will likely be released in late June. The survey will provide residents with more information about FOGO and help to design a service that suits our community and enables organic waste to be diverted from landfill.

5. Had a meeting with Veolia (our waste contractor) to discuss transitional arrangements for FOGO introduction.

6. Veolia has recently received 3 new garbage trucks that will replace the existing vehicles used for garbage, recycling and greenwaste collection. The trucks are fitted with cameras around the vehicle. Customer service staff can now 'log in' to check where collection vehicles are operating and where bins have been emptied. If residents call about bins not being collected or to make a complaint, these matters can now be resolved more quickly.

### ***Street Stall / Public place permits***

Several enquiries have been received about roadside vending in May. However, roadside sites in Sorell suggested were not suitable. Proponents were advised to find suitable business zoned land which is more appropriate for this type of activity.

### ***Dodges Ferry School sewage lagoons***

TasWater's consultant has finalised designs for the new wastewater treatment systems to replace the existing sewage lagoons on the recreation park that service the School, Okines House, and Dodges Ferry Football Club. The consultant has identified potential suitable areas for the new treatment plant on the school property. The treated wastewater is proposed to be applied to the land via absorption trenches in the Dodges Ferry Recreation reserve. The location is outside of the priority vegetation area included in the Reserve Management Plan, thus minimising impacts on the environmental values of the reserve. Unfortunately, there is no other suitable area on the schools' property or other parts of the recreation reserve.

Following the new treatment plants construction, the existing failing sewage lagoons, will be de-commissioned and recreation park re-habilitated. The works will include removal of weeds.

Council staff have met with Department of Education and TasWater in late May and are in the process of arranging community engagement. TasWater recently contacted a Southern Beaches Landcare Coastcare representative to provide some information on the project.

### ***Southern Beaches On-site Wastewater and Stormwater Strategy***

The consultants preparing the strategy completed field work during early December 2024. Information collected from the field work and results of the Primrose Beach water quality investigation are being considered.



The draft report was received at the end of May 2025 and is being reviewed, then will be released for public comment.

### **By-Laws**

The Public Places by-law has been gazetted and has now come into effect. The Public Places Council Policy will be updated to reflect the new by-law.

## **COMPLIANCE**

### **Dog attacks**

Council officers investigated several dog attacks on people, other dogs and one attack on sheep in Okines Road.

### **Dogs at Large / Fines and impounded**

6 Dogs were impounded and related infringement notices were issued comprising the following offences - dog at large and failing to register a dog over 6 months of age.

### **Dog registration checks**

Councils Compliance staff assisted by CBS staff contacted owners of over 300 dogs that were pending registration from the following year.

Many of the dogs were either re-registered or taken off the registration database due to death or the owners moving out of area.

A list of 112 dogs remain and officers will now visit properties and issue fines for failing to register, providing that the dog is still on the property and the owner has ignored Councils messages letters and calls.

### **Planning Compliance**

2 complaints were received, investigated and referred to planning for actioning.

### **Parking**

Compliance Officers continued to deal with an increased amount of parking complaints which were minor traffic parking offences. Other complaints related to parking on footpaths, exceeding time restrictions outside local businesses, illegal parking of heavy vehicles.



## **AGENDA**

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### **Noise Complaints including Dog Barking and Poultry**

Councils Compliance Officers dealt with 5 barking dog complaints and 1 rooster crowing complaint.

2 permits to keep animals in certain zones were applied for and issued. Including one ongoing issue with goats and other animals being kept on a property in Primrose Sands.

### **Littering**

There continues to be a large amount of rubbish dumped on the roadside, in most instances the person responsible could not be identified.

Typically, Councils Compliance staff collect and dispose of dumped rubbish whilst attending the site however in some cases the amount of rubbish prevents the officer from doing this and contractors are engaged.

The cost for contractors to collect this rubbish in May was \$1694.00.

Compliance staff investigated a littering and burning off complaint in Primrose Sands. The incident involved burning of a large number of plastic drums that were dumped on both Council and private land and were later set on fire. Council issued fines totalling over \$2000 and required the offender to remove the remaining drums and dispose of them at an approved waste transfer station.

Councils part time EHO worked with Compliance staff in actioning an abatement notice which was issued for the accumulation of unsightly articles in the Midway Point area. The clean-up will be ongoing throughout the next 2 weeks.

In response to complaints from members of the public about hardwaste being put out too early, Compliance staff conducted a random audit in Primrose Sands and asked residents to remove the hardwaste from the nature strip and only put it out immediately before the collection is occurring.

### **BY-LAW Compliance**

Compliance staff investigated a complaint in relation to several trees that were cut down on a Council reserve in Marion Bay. The person responsible was identified and a fine over \$500 was issued.

### **Back Yard Burning**

Councils Compliance Staff investigated 2 x back yard burning complaints relating in one offender receiving a rectification direction and an official caution issued for causing a nuisance.



## Caravans

Councils Compliance staff completed the Caravan inspection audit and CBS staff sent letters out for new vans that were identified and infringement notices for non-compliance.

## Fire Hazards

N/A

## 11.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

[^](#)

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

### Capital Works projects within the design phase:

- Whitlam Court, Lewisham – Stormwater – Land easement and negotiation with property owner delays – currently looking at an amicable solution – ongoing.
- Franklin Street, Dunalley – reconstruction, and associated drainage works. Design Stage. PDA draft detail design prepared, under review.
- Three Street, Dodges Ferry – upgrade and associated drainage works. Design Stage. PDA draft detail design prepared, under review.
- Pearl Court, Dodges Ferry – upgrade/stabilisation. PDA draft detail design prepared, under review.
- Edith Court, Forcett – Reconstruction including stormwater, survey to be undertaken in July
- Delmore and White Hill Road – Intersection upgrade. Geotech investigation, UDM have completed GPR survey to assist in the reconstruction design - ongoing.
- Southeast Sports Complex – drainage works, materials quotation received from TEFCO. Additional works required, upstream pipe shows signs of significant damage. Looking at a more inclusive re-design.
- Shark Point Road and Penna Road – Reconstruction - awarded to JMG for the detailed design.

### Capital Works construction projects within the procurement process:

- Nil.

### Capital Works under active construction:

- Erle Street, Carlton River – stormwater pipe relining & headwall works are complete.
- Re-Sheet Program – 2024/25 program is completed.



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

- Allambie Road, Orielton – Road Reconstruction works are ongoing. Project has encountered significant delays.
- Valleyfield Road, Sorell – drainage project completed by operational staff.
- Old Forcett Road, Dodges Ferry – drainage and road widening started in Mid-April by Operational Staff, completed.
- Junction Street, Dodges Ferry – footpath renewal works are now complete.
- Raynors Road and Darwin St, Midway Point – footpath renewal works are now complete.
- Carlton Beach Road (Park Beach to East Street) – footpath renewal works commenced in March 2025, completed.
- Carlton Beach Rd (Payeena to East St) – footpath renewal works are now complete.
- Junction Street & Bally Park Rd – footpath renewal works are now complete.
- Parnella Road, Dodges Ferry – Kerb and channel stormwater works are now complete.

#### **Safer Rural Roads Program:**

- Kellevie Road project – Works commenced onsite in April 2025. All work onsite complete, including re-sheeting component.

### **CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS**

#### **FOOTPATHS**

- Red Ochre Beach Access – Designs are being finalised and will be sent for quotes shortly.
- Survey for Carlton Beach Road from East Street to Raprinner Street undertaken, design ongoing.
- Survey for Gatehouse Drive to Weston Hill Road undertaken, design ongoing.
- Sorell Streetscape:
  - Landscaping has been scoped and put to Council for funding in the 2025/26 capital.

#### **BUILDINGS**

##### **Southeast Jobs Hub**

- Works onsite are progressing well:
  - Joinery installation is complete.
  - Plumbing fit-off is complete.
  - External painting is complete.
  - Internal painting is complete.
  - Vinyl flooring installation is complete.
  - Carpet has been installed.



#### **AGENDA**

ORDINARY COUNCIL MEETING  
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- Lighting is nearing completion.
- Quotes are being sought for window furnishings.
- Office furniture will be ordered shortly.
- Concept plans for external signage to be considered.
- Works have commenced on external footpaths at the western and southern sides to the building.
- Landscaping works have commenced.
- Car parking works off Dubs and Co Drive have commenced.
  - Existing barrier kerb and footpath have been removed.
  - Installation of new V-Drain kerb has been installed
  - FCR to parking bay areas has been installed.

#### **Sorell Memorial Hall - Extension**

- Concrete slab has been poured.
- Framing is nearing completion.
- Sub-floor plumbing and electrical works have commenced.

### **PARKS AND RESERVES**

#### **Dodges Ferry Skate Park**

- Social Media communications have occurred.
- Demolition of old bowl sections is complete.
- First pour of concrete is complete.
- Works are still expected to be completed by the end of June 2025.

#### **Madison Lyden Park**

- Footpath and channel kerb for car parking have been installed.
- Base for car park is complete
- Car parking area has been sealed with 40mm asphalt.
- Linemarking and wheel stops to be installed shortly.

#### **Pembroke Park – BMX Track - No change**

- Additional coat to track surface has been delayed due to poor weather conditions.
- Works are now expected to be carried out in September / October 2025 when weather warms up.

#### **Pembroke Park - Soccer**

- Perimeter fencing to the soccer field is complete.

#### **Pembroke Park & Dodges Ferry Recreation Centre – AFL Goals**

- The successful contractor is ordering and manufacturing the safety netting.
- Installation date is yet to be confirmed.



**ASSETS, GIS & ICT UPDATES**

- Prepare Q4 Capitalisation Imports
- Transport Revaluation
- Survey Pickup for Dodges Ferry Pool, Footy Oval and Pembroke Soccer U/G Power
- SSA (internal corporate GIS) Upgrade
- Tas Audit Office site visit and activity and ICT procedural reporting.

**Southeast Stadium Court Floor update – no changes**

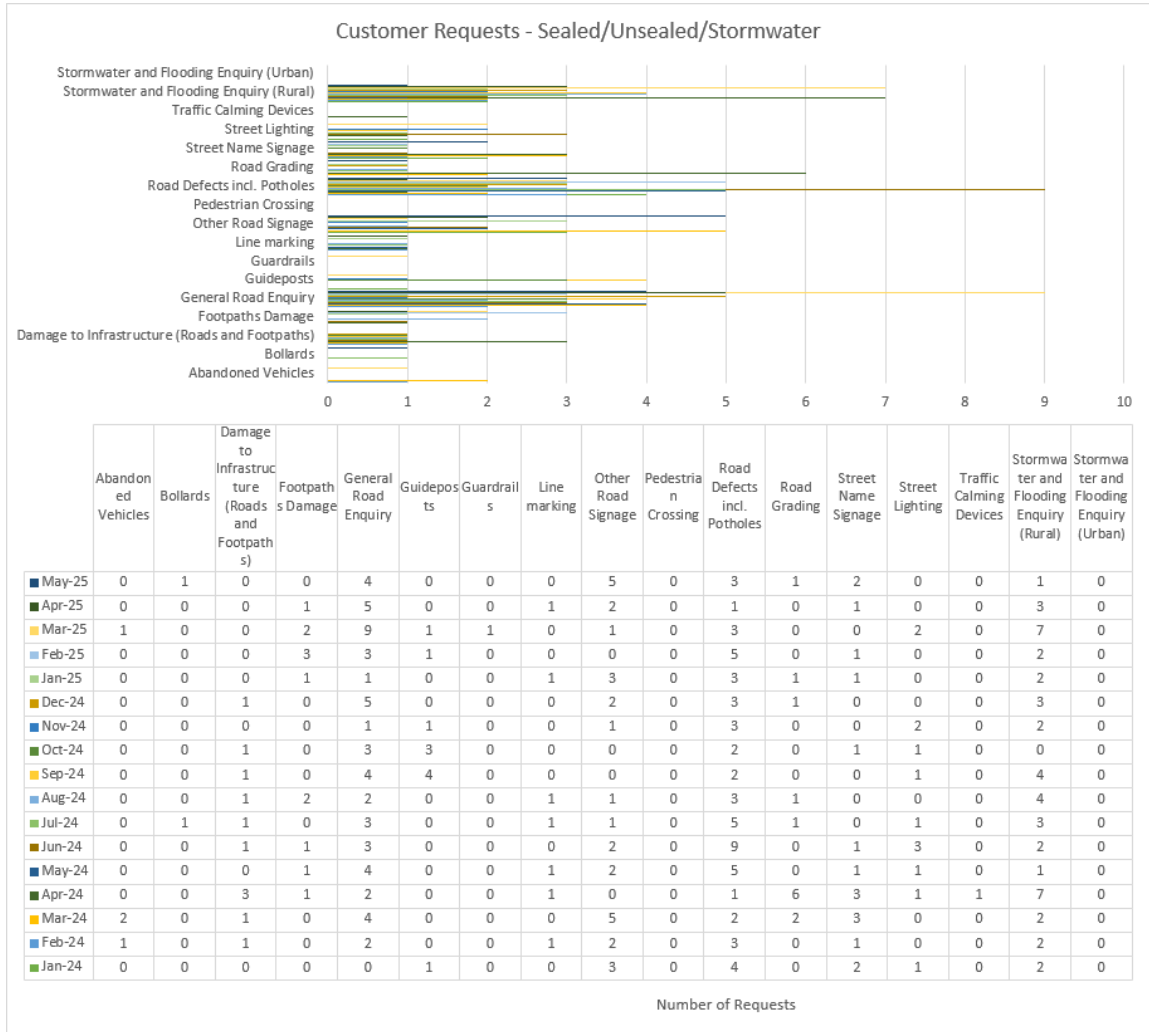
- Floor replacement scheduled to commence September 15<sup>th</sup>, 2025.



## 11.7

**ROADS AND STORMWATER - DAVID REARDON, MANAGER**

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

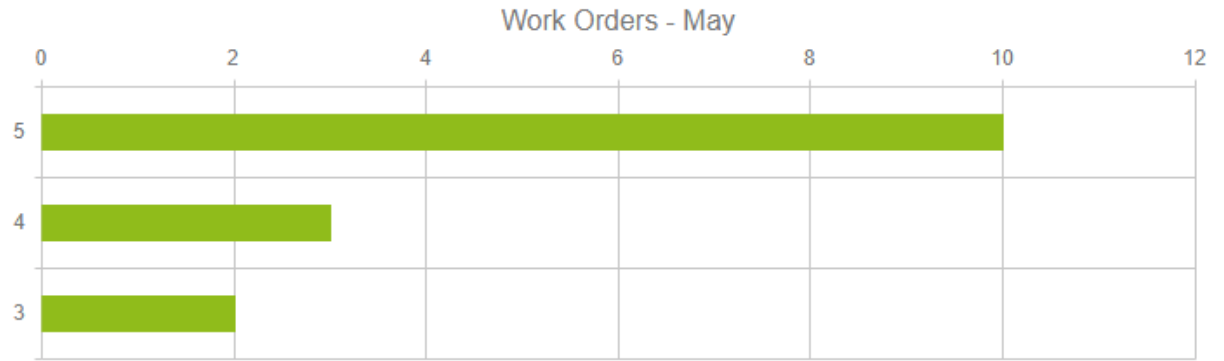
**CRM's****Maintenance and Repairs**

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

**AGENDA**

ORDINARY COUNCIL MEETING  
17 JUNE 2025

### Unsealed Road Crew

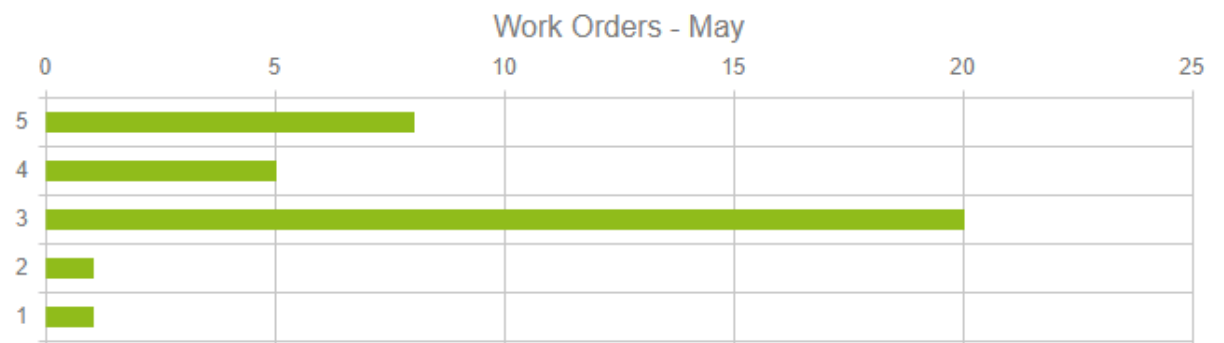


- Grading on Marion Bay Road, Pitt Street, and White Hill Road.
- Rockline drains on Nugent Road.
- Tree trimming on White Hill Road, Falcon Street, Rantons Road, Lewisham Scenic Drive, Carlton Beach Road, and Tiger Head Road.

### Roadside Furniture

- Signs at Payeena Street.

### Sealed Road Crew



- Potholes at Tanya Place, Orielton Road, Lewisham Scenic Drive, Richards Avenue, Okines Road, Delmore Road, Sonya Court, Alexander Court, Shrub End Road and Perry Court.
- Shoulders on Carlton Beach Road, and Nugent Road.
- Linemarking at the Depot, Walker Street, Dubs & Co, Weston Hill Road, and Somerville Street.

### Inspections carried out

- Forcett
- Major Roads

### Roadside Furniture



### AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

- Signs at Carlton Beach Road, Gypsy Bay Ramp Access, Pennington Drive, Imlay Street, Marion Bay Road, Fulham Road, Carlton Beach Road, Pawleena Road, and Primrose Sands Road.
- Guideposts on Jetty Road.
- Barrier on Station Lane.
- Pedestrian Crossing Arch on Weston Hill Road.
- Traffic Counters on Lewisham Scenic Drive, Lewisham Road, and Moomere Street.
- Remove Abandoned Fence on Primrose Sands Road.
- Vandalism Removal on Carlton Beach Road.

**Stormwater Crew**

- Repair Drain on Hilltop Place.
- Kerb Repair on Tiger Head Road.

**Capital Works**

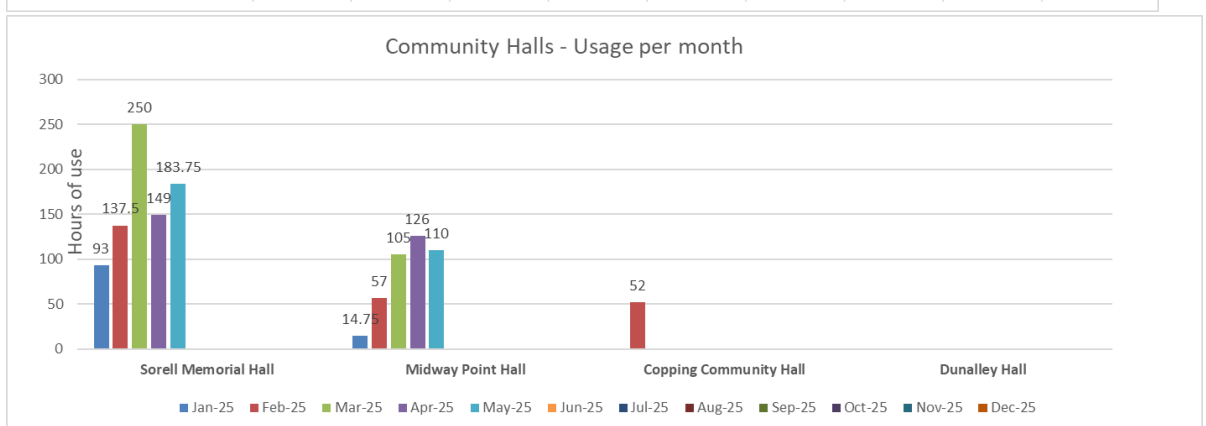
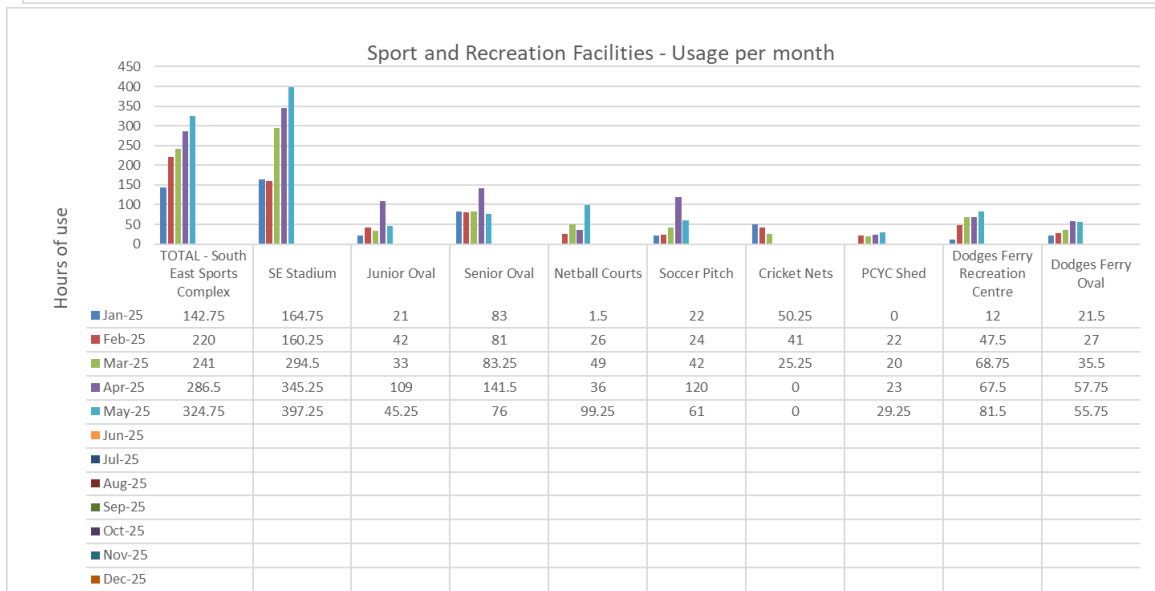
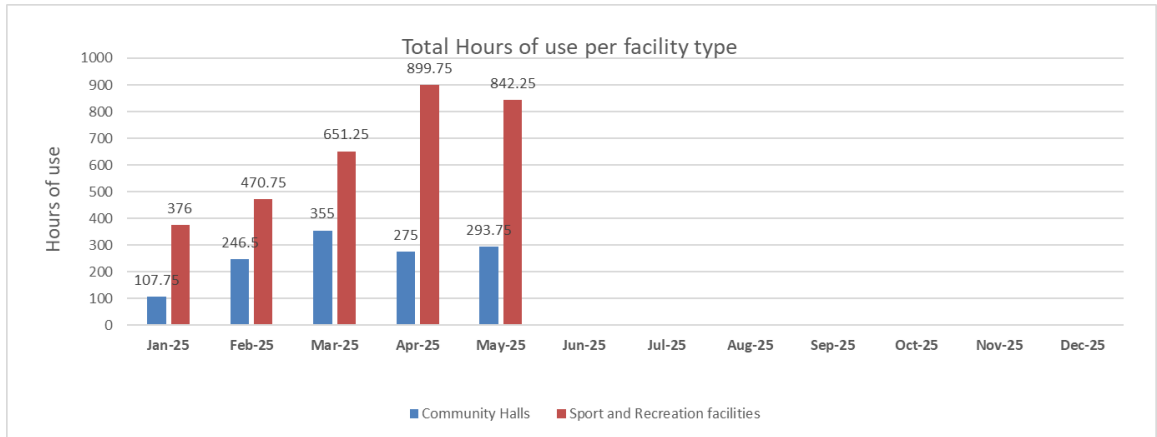
- Old Forcett Road

## 11.8

## FACILITIES AND RECREATION – BEN BUCKLAND, MANAGER



## FACILITY USAGE



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

## **FACILITIES MAINTENANCE/ACTIVITY**

- Vandalism repairs, various
- Guttering clean Primrose and Copping Halls
- Plumbing compliance survey and management
- Building inspections
- Midway Point Child Care Kitchen upgrade
- Pembroke Park fencing installation
- Dodges Ferry Rec Centre Building condition survey
- Irrigation Survey instigation Pembroke Park
- Stadium Flooring replacement Project instigation
- Line Marking contract instigation
- Ten Lives Cat Management Program Inception Southern Beaches
- Depot Project – replace toilet block. Project adjustments to include shower and future site planning. Preparing council applications.
- Prepare nonslip for Vic Park facilities walkways
- Source and order Grant Funded Team seating for Soccer Fields at Pembroke
- Project relations Midway Point Park and Ride, DSG
- Forward Planning Dodges Ferry Tas Water Infrastructure Upgrade, detailed discussions with DECYP
- Floor repairs Discovery Gymnasium - Stadium
- Dodges Ferry Football oval irrigation mapping
- Procurement research plant upgrades/replacement
- Coordination of conflict bookings SE Stadium
- Vandalism survey and procurement research for vandal resistant soap and paper dispensers
- Play park components replacements various

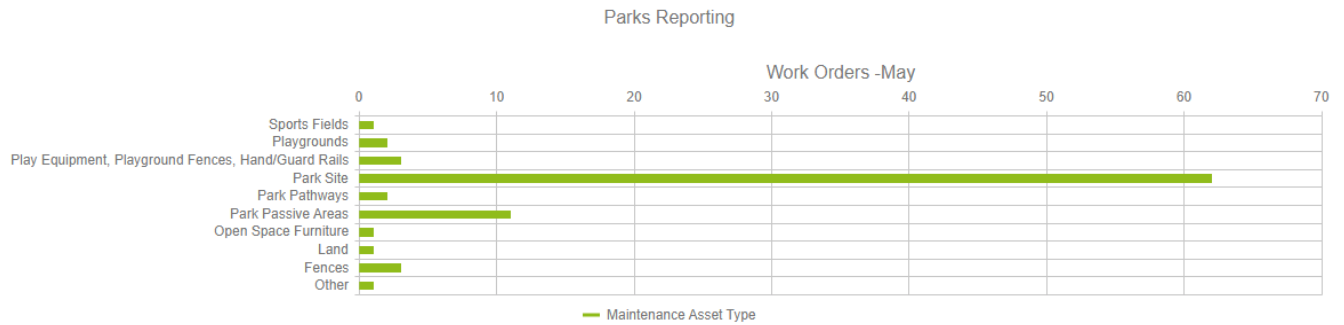
## **LAND IMPROVEMENTS**

- Tree work – Various locations
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Gravel top up – Vancouver Park
- Install bin Park & Ride
- Mulch path from Attunga Drive to Pembroke Park
- Repair irrigation leak – Vancouver Park
- Repair boards on fence – Vancouver Park
- Replace bolt on fire mans pole – Sweetwater Park
- Replace fencing – Penna Beach Dog Park
- Various Works – Vancouver Park
- Top up soft fall under swings – Dodges Court



## **AGENDA**

ORDINARY COUNCIL MEETING  
17 JUNE 2025



## NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

- Work in progress for weed action fund projects on perennial grassy weeds.
- Coastsnap installed in Marion Bay lookout.
- Various site plans are being developed with partner properties under Rivers to Ramsar (Urban River grant program) project. The project aims to restore riparian ecology in three rivers; Sorell rivulet, Orielton rivulet and Frogmore creek.
- Blue Lagoon weed management plan draft report prepared.
- NRM Strategy draft for public consultation finalised and ready for public consultation in May.
- CERMP community feedback session completed
- NRM Strategy five community drop-in sessions in Sorell, Nugent, Copping, Dodges Ferry and Primrose Sands for the feedback completed
- Weed information session in Dunalley completed.
- eDNA of water samples from three different creeks in Dodges Ferry and Lewisham progressed.



## 12.0 PETITIONS STILL BEING ACTIONED



Petition	Tabled at Council Meeting	Status
Withdrawal of the Blue Lagoon Draft Management Plan	18 <sup>th</sup> July 2023 ordinary Council meeting – S.58(2) LGA 1993.	<p>Council laid the matter on the table for further consultancy on review and options assessment for stormwater management at Blue Lagoon. Variation to the operating budget approved at August 2023 Council meeting to facilitate this - \$50k.</p> <p>Final consultant reports received April 2024.</p> <p>Council staff continue to progress matters with Red Handfish research team (NHRT) in first instance through exchange of consultant reports, development of an interim water level management SOP and ongoing engagement prior to determining further actions.</p> <p>Exchange of all project materials expanded to relevant state and federal agencies.</p> <p>Engagement with NRM EAG has also occurred.</p> <p>Alternative permanent outfall design exiting at Boat Ramp underway. Detailed LIDAR survey and tidal level data indicate drain grade and tidal inundation limitations. Alternate approaches being investigated between Council and consultant.</p>



## 13.0 PETITIONS RECEIVED



### 13.1 PETITION – RESTORE AND REVEGETATE PLATYPUS HABITAT DODGES FERRY

#### RECOMMENDATION

"That in accordance with Section 58(2) of the Local Government Act 1993, Council receives the attached petition signed by 138 valid signatories requesting Council take action to immediately restore and revegetate the Platypus habitat it has destroyed (where Council infilled in the creek along the eastern side of Dodges football field and left the remaining pond to stagnate and partly infilled a known platypus pond next to the skate bowl) that used to connect to the frog pond. This action is urgently needed to drought proof and reconnect platypus habitat to ensure platypus survival in our town."

#### INTRODUCTION

On Thursday 12<sup>th</sup> June 2025, the (attached) petition was delivered to Council and subsequently the General Manager to be registered and presented to Council.

The petition comprises a paper petition with 153 signatories, 138 of which being valid signatories.

The petition has been lodged by Felicity Hargraves of 23 Ridge Road, Dodges Ferry, Jennifer Chapman of 2 Whiteford Parade, Dodges Ferry and Peter French of 172 Lewisham Scenic Drive, Lewisham.

#### STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Local Government Act 1993 ("the Act").

The paper petition contains all the pre-requisite information as per Section 57(2)(a) – (e)(i) of the Act.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. A petition must be tabled by the General Manager at the next ordinary meeting of the council. Council must then determine any action in respect of the petition within 42 days.

#### REPORT

The petition containing 138 valid signatories requests the following action:



*"Immediately restore and revegetate the Platypus habitat it has destroyed (where Council infilled in the creek along the eastern side of Dodges football field and left the remaining pond to stagnate and partly infilled a known platypus pond next to the skate bowl) that used to connect to the frog pond. This action is urgently needed to drought proof and reconnect platypus habitat to ensure platypus survival in our town."*

The request requires investigation and consideration by relevant staff in order for an informed response to be provided to a Council Meeting.

Note that Council has undertaken eDNA testing of three potential platypus waterway / habitat sites in the vicinity of where the recent specimen was found.

**ROBERT HIGGINS**  
**General Manager**

12 June 2025

Attachments: (11)





## PETITION FORM

Local Government Act 1993

### FORM 1 – PETITIONS

x. Platypus Petition - restore + revegetate Platypus habitat  
(Name and Subject of Petition)

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to (State Purpose of Petition):

immediately restore and revegetate the Platypus habitat that Sorell Council has destroyed east of Dodges Ferry football field and North of Dodges Ferry Skate bowl in the pond infilled there.

Name of Elector	Address	Signature
Felicity Hargraves	23 Ridge Rd Dodges Ferry 7173	<i>F Hargraves</i>

### Declaration

We, the proposers of the petition, being electors of the Sorell municipal area, declare:

- there are 157 Signatories to the petition;
- to the knowledge of the proposers, the signatories are electors of the municipal area;
- the petition was signed between 23/4/2025 (Commencement date) and 11/6/2025 (Completion date).



(03) 6269 0000



sorell.council@sorell.tas.gov.au



47 Cole Street Sorell TAS 7172



PO Box 126 Sorell TAS 7172



www.sorell.tas.gov.au



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

The petition is proposed by - \*

- (1) Felicity Hargraves 23 Ridge Rd, Dodges Ferry TAS 7173 F. Hargraves  
 (Name of Proposer) (Address) (Signature)
- \* (2) Jennifer Chapman 2 Whiteford Place J. Chapman  
 (Name of Proposer) (Address) (Signature)
- \* (3) Peter French 172 Lewisham Seaside Drive P. French  
 (Name of Proposer) (Address) Lewissham (Signature)

- A petition must be signed by at least three proposers.

Name and address of person to whom notices concerning the Petition shall be addressed

Felicity Hargraves 23 Ridge Rd, Dodges Ferry TAS 7173

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to (State Purpose of Petition):

NAME OF ELECTOR	ADDRESS	SIGNATURE

(03) 6269 0000

sorell.council@sorell.tas.gov.au

47 Cole Street Sorell TAS 7172

PO Box 126 Sorell TAS 7172

www.sorell.tas.gov.au



## AGENDA

ORDINARY COUNCIL MEETING

17 JUNE 2025

11/06/25

Dear General Manager,  
Sorell Council

I Felicity Hargraves, of 23 Ridge Rd, DF 7173 am lodging this petition

Please will you submit this petition

of One hundred and ~~forty three~~ <sup>fifty seven</sup> signatures  
to the next Sorell Council meeting?

This petition requests that council

restore and revegetate platypus habitat  
adjacent to the Dodges Ferry football field,  
Skate bowl and Primary school.

Furthermore the education and enforcement  
of vegetation easements along creek and  
drainage lines in catchments within the  
municipality would greatly increase  
platypus and all wildlife survival.

Kind regards,



Felicity Hargraves

# **PLATYPUS**

## **Petition to Sorell Council & Mayor & Councillors**

We, the undersigned, are extremely saddened that a deceased emaciated platypus was discovered at Dodges Ferry Primary school's frog pond and call upon Sorell Council to immediately restore and revegetate the Platypus habitat it has destroyed (where council infilled in the creek along the eastern side of Dodges football field and left the remaining pond to stagnate and partly infilled a known platypus pond next to the skate bowl) that used to connect to the Frog pond. This action is urgently needed to drought proof and reconnect platypus habitat to ensure platypus survival in our town.





















Name	Signature	Address
Senay Matthews		5/24 Torrens St Richmond
Tom Ratcliffe		38 Ridge Rd, D.F.
Blaise Booth		22 Richards av, D.F
Amy Smith		6 Ponna St, D.F.
Mathilda Terry		21 Erie St, Wilton Gr.
Annelle Day		5 North St D.F
Kate Skitt		1 Raweena Rd, Dferry
Craig Rupp.		3 R. ALWENA RD, D.F.
M. Duncan		Dodges - ?
W. EAC		6 Webb St. DF.
S. BRYAN		10 POINA ST DF
V. Lancaster		28 Alexander circle Gampah -
Kim Nicholas		15 5th Ave 1) P
Ruby Graham		2 Waterson Ln, Car Har
James Thoy		27 Wattle rd, D.F.
Blake Folkner		703b Carlton Beach Rd
Jess Payne		15 View Street, Midway Point
Graham Rogers		27 Dodges Hill Road.
Sam Colburn		33 Rivern Drive in Alder
Eve Woolven		57 Cole St, Sorell



# **PLATYPUS**

## **Petition to Sorell Council's Mayor & Councillors**

We, the undersigned, are extremely saddened that a deceased emaciated platypus was discovered at Dodges Ferry Primary school's frog pond and call upon Sorell Council to immediately restore and revegetate the Platypus habitat it has destroyed (where council infilled in the creek along the eastern side of Dodges football field and left the remaining pond to stagnate and partly infilled a known platypus pond next to the skate bowl) that used to connect to the Frog pond. This action is urgently needed to drought proof and reconnect platypus habitat to ensure platypus survival in our town.

Name	Signature	Address
Scratch Turner		20 Romenminner St D Ferry
Libby Steel		15 Eulaminner st, Carlton
Dylan Postma		15 Eulaminner st, Carlton
Christie Hawker		11 Moorpark Court Forcett
Mitch Noble		26 Pendell Drive, Forcett
Tracy Upton		7 Raperminner St, Carlton
Lisa Kingston		41 Homewood Dr, Carlton River
Lacy Wane		327 Carlton Beach Rd Carlton
Isabel Stacey		Carlton River Rd.
Samuel Randall		Carlton river Rd 422
Andie Carlton		Lawrence Ave Carlton.
MAUREEN SANDERSON		33 ERLE ST CARLTON RIVER.
Clare Noble		5 Alexander Crt Lewisburn
HARRY MILLIANE		24 FRET AVE DUNGLAS FERRY.
Michael		4 Centenary Drive Dodges Ferry
Matt Standen		Clargonee Creek
Teresa Sparks		150 Lewisburn Science Drive
Fiona Foster		30 Elise Drive Dodges
Leigh Craven		10 Wattle Rd Dodges
Bree Pincius		13 Carlton Beach Road Dodges.



# **PLATYPUS**

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Name	Signature	Address
Robert Kellond	[Signature]	1/8 West Margaret St Sandy Bay
Donna Heffernan	[Signature]	33 Riviera Ave Carlton
Cameron Hubell	[Signature]	11 gully rd, dodges
Rod Cooper	[Signature]	144 Lewisham Lane Drive
Adam Jephthson	[Signature]	374 primrose sands rd
Rob. Sklar	[Signature]	2 NEDRIVE & PRIMROSE SANDS.
Elle Darling	[Signature]	Carlton. 7173
PAUL WILLARD	[Signature]	CARLTON 7173
Bridie McEntee	[Signature]	22 Fourth Ave dodges Ferry
Mark Downie	[Signature]	32 Fourth Ave dodges Ferry
Stan King	[Signature]	Correa St, P. Santos 7173
Karla Henley	[Signature]	4 Rappriner St Carlton Tas 7173
Matty Coulter	[Signature]	4 Rappriner St Carlton Tas 7173
Kerry Biddle	[Signature]	188 onelton Rd Onelton 7172
Shannon Stew	[Signature]	8 Kensington St Sandy Bay
Christie Smith	[Signature]	40 Riviera Dr Carlton
Sarah Mearns	[Signature]	147 Carlton Beach Rd Dodges
Megan Stone	[Signature]	17 Cloure Cr L
Susie Bernard	[Signature]	171 Carlton Beach Rd.
Janianne Daniels	[Signature]	1/4 Sorell

### PLATYPUS

#### Petition to Sorell Council's Mayor & Councillors

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Name	Signature	Address
Tess Spaulding		83 Carlton Beach Rd
SEAN LEKESKINEN		49 MOONER ST DF
Jackson Chung		4 Forth Ave DF
Lillian Frankham		1 Bayes St DF
Benjamin Jones		1115 Cole St, Sorell.
Adele Somerville		58 Erie St, Carlton River
Bryony Cope		76a Carlton Beach Rd, Dodges Ferry
Conrad de Villiers		76 Carlton Beach Rd DF
Carel de Kok		60 Ridge Rd DF
Emma Lake		60 Ridge Rd, Dodges.
Danielle Melece		Bally Park, Dodges Ferry TAS 7173
Kajal Pareek		Signal Hill Rd - Dodges
Kirby Booth		378 Delmore Rd Wattehill.
Kelvin Benham		140 Carlton River Rd, Carlton
Naomi Tinning		6 Blackwood Dr, Forcett, TAS 7173
Janita Gordon		105 Bally Park Rd DF
Kelsey Timpney		18 Meetham St DF
Lucy Timpney		18 Meetham St DF
Rhys Ellis		18 Meetham St DF
Carmen Reid		18 Fifth Avenue DF

# **PLATYPUS**

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Name	Signature	Address
Jane Mullooly		11 Return St Dodges
Jane McKenna		60 Franklins Road
Claire Vout		<del>40 Waterworks Rd</del>
Jan Edmister		8 Vurgang Rd Dodges
Annabelle Parker		1683 Nugent Rd Nugent
Marcia Kozmisi		19 Woodhurst Rd Seven Mile
Sharon Matthews		19 Okines Rd. DK
SIL Ikin		11 Ocean Grove - Carlton
IRENA MURPHY		9 Creek St. LEWISTOWN
Georgina Hall		3 Tingha place, Bay Duval
Jaleeah Hall		10 Hilborn Road, Cleve
Natasha Nicholas		17 5th AVE Dodges Ferry
CHRIS BROAD		135 CARLTON BEACH RD
Lisa Villeneuve		15 Richards Ave, Dodges Ferry
Opstone Alomes		4 Tenth Ave DE
Melissa Kemman		57 Kidgo Rd D'ferry
CHRIS HARR		406 PHATES BAY DRIVE ERM.
Tamara Gunina		29 Alcides Ave Lonsdale
Sarah Banks		5/412 Strickland Ave South Hob
Jade Ackroyd		4 Luke Av, Carlton
Emmen Lewis		4 Luke Ave Carlton
Nikki Hall		3 Deborah Lane , Dodges Ferry



# **PLATYPUS**

## **Petition to Sorell Council's Major & Councillors**

We, the undersigned, are extremely saddened that a deceased emaciated platypus was discovered at Dodges Ferry Primary school's frog pond and call upon Sorell Council to immediately restore and revegetate the Platypus habitat it has destroyed (where council infilled in the creek along the eastern side of Dodges football field and left the remaining pond to stagnate and partly infilled a known platypus pond next to the skate bowl) that used to connect to the Frog pond. This action is urgently needed to drought proof and reconnect platypus habitat to ensure platypus survival in our town.

Name	Signature	Address
Nieu Polking		9 Carlton Cr., Carlton
Ashleigh Carden		14 Annot St
Leigh Craver		10 Wattle Rd
Kat Hartson		Wards Av
Kat Beyer		Carlton
Matt Hartson		Carlton
C. Speer		16 Blue Court Carlton River
C. Chalmers		5 Freedom Close Carlton
Lauren Hamilton		204 Carlton Beach Rd. D. F.
Hannah Butler		14 Sandy point Avenue, D.F.
Nicole Kelly		North St Dodges
Robbie Kellord		8 Margaret St, Sandy Bay
GARRY BREKETAT		9 RIVER ST CARLTON
Mel Bone		Church St Dodges Ferry
Vicki Fikiri		7 Severn Ave Dodges Ferry
Mandy Woodorth		13 Hardner Court, Carlton
MARISA MASTROCCA		129 Carlton Beach Rd. D.F.
Megan Woodcock		214 Leawortham Sorell Drive Leawortham
Luke Tschirke		100 CARLTON BEACH RD, DODGES
JANANNA SIMON		100 CARLTON BEACH RD, DODGES
EMMA DOWNS		16 CARLTON " " "

## Dodges Ferry PLATYPUS

### Petition to Sorell Council's Mayor & Councillors

We, the undersigned, are extremely saddened that a deceased emaciated platypus was discovered at Dodges Ferry Primary school's Frog pond and call upon Sorell Council to immediately restore and revegetate the Platypus habitat it has destroyed (where council partly infilled a known platypus pond next to the skate bowl and infilled in the creek along the eastern side of Dodges football field and left the remaining pond to stagnate and) that used to connect to the Frog pond. This action is urgently needed to drought proof and reinstate platypus habitat here and across the catchment to ensure platypus survival in our town.

Name	Signature	Address
Stobhan Colman	<i>Stobhan</i>	62 Creswell St Primrose Sands 7173
Kerry Howlett	<i>K. Howlett</i>	41 Erle St Carlton River.
Anita Doherty	<i>A. Doherty</i>	9 Rappinur st Carlton.
Christy Blake	<i>C. Blake</i>	3/18 SMITH ST, NORTH HERRICK.
Jennie Hall	<i>J. Hall</i>	5 Erle St W, Carlton River 7173
Monique Boost	<i>M. Boost</i>	626 Carlton River Rd.
Celeste Saunders	<i>CS</i>	87 Kingston rd, Koonyga
Sue Anderson	<i>S. Anderson</i>	34 Creswell St, Primrose Sands
Anne Piesse	<i>AP</i>	13 Pergara St. D. Ferry
Alyssa Boost	<i>A. Boost</i>	626 Carlton River Rd
Judith Clarke	<i>J. Clarke</i>	1 Tuxamy Cr. Carlton 7173.
Felicity Hargreaves	<i>F. Hargreaves</i>	23 Ridge Rd, Dodges Ferry 7173
Bronwen Jones	<i>B. Jones</i>	172 Lewisham Scenic Drive, Lewisham
Virginia Allardy	<i>V. Allardy</i>	10 Shamrock Cr. Carlton 7173
Seb Hatch	<i>S. Hatch</i>	241 Lewisham Scenic Drive 7173
Halie Rubenis	<i>H. Rubenis</i>	245 Lewisham Scenic Drive, Lewisham 7173
Jennifer Chapman	<i>J. Chapman</i>	2 Whiteford Pde D.F. 7173.
Wanda Chapman	<i>W. Chapman</i>	
Peter French	<i>P. French</i>	172 Lewisham Scenic Drive Lewisham 7173.
Gwen Egg	<i>G. Egg</i>	8 Wawantena St. Dodges Ferry

## PLATYPUS

**Petition to Sorell Council's Mayor & Councillors**

We, the undersigned, are extremely saddened that a deceased emaciated platypus was discovered at Dodges Ferry Primary school's frog pond and call upon Sorell Council to immediately restore and revegetate the Platypus habitat it has destroyed (where council infilled in the creek along the eastern side of Dodges football field and left the remaining pond to stagnate and partly infilled a known platypus pond next to the skate bowl) that used to connect to the Frog pond. This action is urgently needed to drought proof and reconnect platypus habitat to ensure platypus survival in our town.

[illegible]

## 14.0 LAND USE PLANNING



The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the *Land Use Planning and Approvals Act 1993* is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 14 on this agenda, inclusive of any supplementary items.

### 14.1 SORELL PLANNING AUTHORITY MINUTES



#### RECOMMENDATION

"That the minutes of the Sorell Planning Authority ("SPA") Meeting of 3<sup>rd</sup> June 2025 be noted."



## 15.0 GOVERNANCE



### 15.1 LGAT GENERAL MANAGEMENT COMMITTEE – 2025 ELECTIONS

#### RECOMMENDATION

"That Council resolve:

- (i) to determine voting for the LGAT General Management Committee member (Southern Electoral District – less than 20,000) by numbering at least one box of the two candidates;
- (ii) to determine voting for the LGAT General Management Committee member (Southern Electoral District – more than 20,000) by numbering at least one box of the three candidates;
- (iii) to determine voting for the LGAT President by numbering at least one box of the three candidates; and
- (iv) to authorise the Mayor to execute and submit the ballot paper to the Returning Officer by 14 July 2025."

#### INTRODUCTION

The 2025 LGAT General Management Committee ("GMC") election is being held for the President and 6 members.

Council is required to vote on all three categories with the postal ballot closing at 10.00am Monday, 14 July 2025.

The Tasmanian Electoral Office has advised that at the close of nominations for the 2025 LGAT elections the following nominations had been received:

#### PRESIDENT

FULLER, Cheryl  
MARKS, Tim  
TUCKER, Mick

#### SOUTHERN ELECTORAL DISTRICT (POPULATION OF 20,000 OR MORE)

JAMES, Richard  
MARKS, Tim  
WRIEDT, Paula

#### SOUTHERN ELECTORAL DISTRICT (POPULATION OF 20,000 OR LESS)

DRACOU LIS, Michelle  
GRAY, Leigh



#### AGENDA

ORDINARY COUNCIL MEETING  
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Ballot papers were received on 8<sup>th</sup> May 2025.

### **STRATEGIC PLAN**

Not applicable.

### **ANNUAL PLAN**

Not applicable.

### **POLICY**

There is no Council policy relevant to this issue.

### **ASSET MANAGEMENT IMPLICATIONS**

Not applicable.

### **RISK MANAGEMENT IMPLICATIONS**

Not applicable.

### **COMMUNITY IMPLICATIONS**

Not applicable.

### **REPORT**

Councils have the opportunity to vote by numbering at least one (1) box on each ballot paper or alternatively, all boxes.

The candidates have forwarded their curriculum vitae to councillors as appropriate.

Councillors have discussed this matter at the June workshop.

**ROBERT HIGGINS**  
**GENERAL MANAGER**

11<sup>th</sup> June 2025



## 15.2 DISPOSAL OF PUBLIC LAND – CERTIFICATE OF TITLE VOLUME 164990, FOLIO 1 PART OF 47 COLE STREET, SORELL (LOT 2 OF SA 2020/20-1)

### RECOMMENDATION

That Council:

1. resolve to dispose of the public land, described in Certificate of Title Volume 164990 Folio 1, part of 47 Cole Street (Lot 2 of SA 2020/2); and
2. acknowledge that this does not constitute in any way a decision to sell the Land to any particular purchaser and reserves the right not to sell the Land at all; and
3. authorise the General Manager to actively pursue opportunities to give effect to resolution part 2 (above) for the sale of the Land; and
4. require that any proposal to purchase the Land be reported to Council for due consideration.

### Introduction

Council at the 18<sup>th</sup> March 2025 ordinary meeting resolved to commence the statutory notification process regarding their intention to dispose of 47 Cole Street, Sorell – CT 164990/1 (Lot 2 of SA 2020/2).

The purpose of this report is to seek Council resolution to conclude the statutory notification process pursuant to S.178 of the Local Government Act 1993 ("the Act") and authorise the General Manager to progress with the disposal process as appropriate.

The proposed land is the approved vacant lot 2 of SA 2020/2 of approximately 3342 sqm – Figure 1 & 2 below.

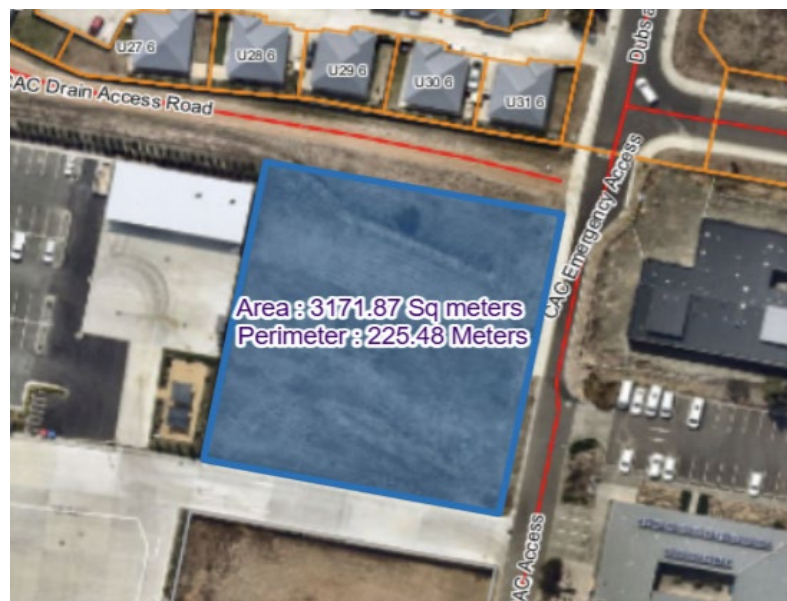


Figure 1: Subject Site



### AGENDA

ORDINARY COUNCIL MEETING  
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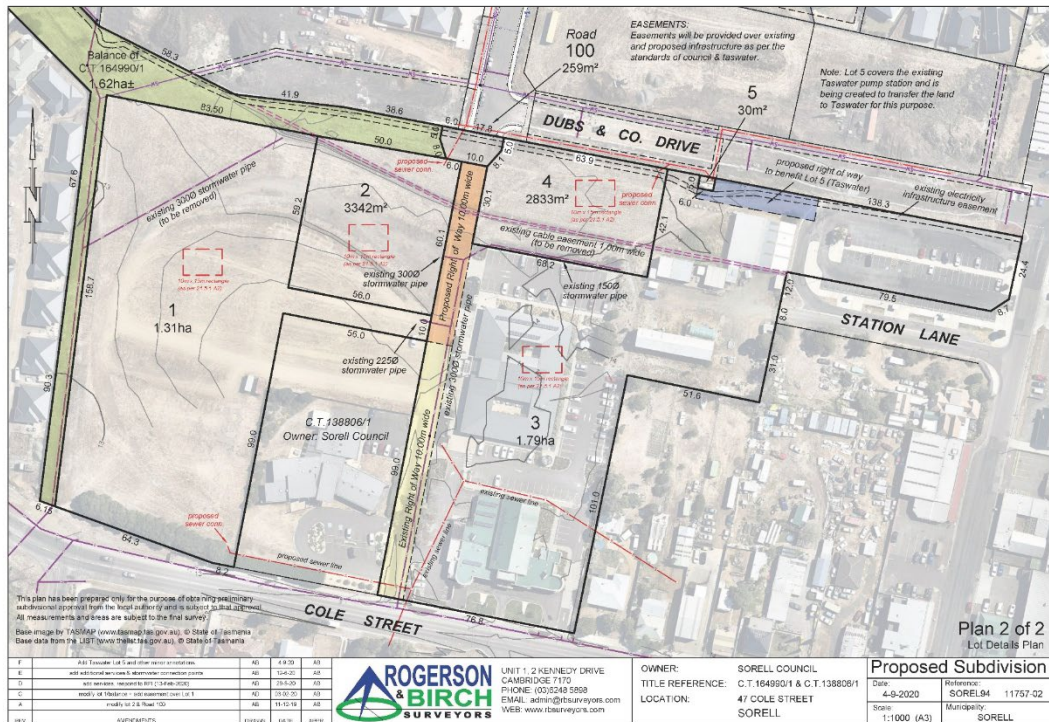


Figure 2: Approved subdivision plan

## Background

The site and surrounding vacant land (at the time) was first identified as part of the Council surplus land project commenced in 2014.

Council then undertook a joint public EOI process in 2015 with an adjoining owner (M. & A. Beck) of a larger combined 5.0ha site to market test development options. No suitable options were proposed.

Since then, the private land owned by Beck (2.40ha) has been sold and developed incorporating the Discovery Child Care Centre, Services Australia facility, vacant Salvation Army lot (potential regional hub facility), construction of Dubs & Co Drive and 31 unit development.

A S.178 process was carried out between May and July 2019 for two parcels of vacant Council land (Lot 1 and Lot 4) to facilitate the Emergency Services Hub project and a future childcare facility respectively.

Whilst the Lot 1 disposal to DPFEM and Emergency Services Hub progressed to completion, Council did not progress the disposal of Lot 4 for the purposes of a privately developed and managed childcare centre.

Subdivision Application 2020/2 was submitted and approved by Council acting as planning authority on 3 November 2020 which provided planning consent for the creation of 4 lots and balance as per:



- Lot 1 – 1.31ha - Emergency Services Hub;
- Lot 2 – 3342sqm - Vacant land (*the subject of this S.178 request*);
- Lot 3 – 1.79ha – CAC, Memorial Hall, Rail Shed, Men's Shed and Park & Ride facility;
- Lot 4 – 2833sqm – Jobs & Training Hub; and
- Balance Lot – 1.62ha – pedestrian link and stormwater drain connecting CAC / Dubs & Co Drive to Devenish Dve and Greenhaven Court.

Whilst there has been informal discussion at Council of potential future use options for Lot 2 focusing on long term community based services (childcare, medical and allied health services), no formal resolution has been reached. These discussions have extended to the possibility of Council disposing the asset at commercial market rates but only for clearly defined community benefit services ie. not general commercial or residential development.

With the Federal Labor commitment for the provision of an Urgent Care Clinic ("UCC"), it remains timely that Council consider our role in ensuring necessary contingencies are in place to facilitate the project, if required.

This is consistent with Council's approach to the Federal government Services Australia facility EOI which ultimately was met by the private sector. That is, Council participated in the EOI but only on the basis if the private sector was unable or unwilling to meet the need.

Federal Labor has not yet been able to confirm how the UCC project would be delivered and operational by June 2026 noting they have not given any indication capital funding will be provided. To that end, it was considered sensible and reasonable for Council to ensure at a minimum that a site is available.

After the March 2025 ordinary Council meeting, a development application has been submitted for an UCC facility and pharmacy at 5 Station Lane by the owner. The application is currently subject to the statutory notification period. The owner has engaged with the Federal Labor Lyons member.

Council, through the General Manager, has also been approached by the private sector regarding the potential for an UCC facility to be constructed on the subject CAC Lot 2.

### **Strategic plan**

Relevant matters were included in the March 2025 Council agenda report and remain, post the Federal election and subsequent DA submitted for 5 Station Lane.



## Annual plan

As per the above Strategic Plan comment.

## Policy implications

No change from the March 2025 Council agenda report.

## Environmental implications

No change from the March 2025 Council agenda report.

## Asset management implications

No change from the March 2025 Council agenda report.

## Risk management implications

The Act provides the statutory framework for a Council to consider and dispose of Public Land.

Risks associated with this statutory process remain low, manageable and within the Council's risk appetite and risk tolerance.

## Community implications

The land is considered to be Public Land as per Section 177A of the Act.

The Act requires the General Manager to notify the public of Council's intention to sell Public Land. In particular to:

- *publish that intention on at least two separate occasions in a daily newspaper in the municipal area; and*
- *display a copy of the notice on any boundary of the public land; and*
- *notify the public that objection to the proposed lease may be made to the General Manager within 21 days of the date of the first publication.*

Sections 177 & 178 of the Act set forth the procedure for the sale or disposal of Public Land, as detailed below:-

### **177. Sale and disposal of land**

**(1)** *A council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.*

**(2)** *Before a council sells, leases, donates, exchanges or otherwise disposes of any land, it is to obtain a valuation of the land from the*





Valuer-General or a person who is qualified to practise as a land valuer under section 4 of the Land Valuers Act 2001 .

- (3) A council may sell –
  - (a) any land by auction or tender; or
  - (b) any specific land by any other method it approves.
- (4) A council may exchange land for other land –
  - (a) if the valuations of each land are comparable in value; or
  - (b) in any other case, as it considers appropriate.
- (5) A contract pursuant to this section for the sale, lease, donation, exchange or other disposal of land which is public land is of no effect.
- (6) A decision by a council under this section must be made by absolute majority.

#### **177A. Public land**

- (1) The following land owned by a council is public land:
  - (a) a public pier or public jetty;
  - (b) any land that provides health, recreation, amusement or sporting facilities for public use;
  - (c) any public park or garden;
  - (d) any land acquired under section 176 for the purpose of establishing or extending public land;
  - (e) any land shown on a subdivision plan as public open space that is acquired by a council under the Local Government (Building and Miscellaneous Provisions) Act 1993 ;
  - (f) any other land that the council determines is public land;
  - (g) any other prescribed land or class of land.
- (2) The general manager is to –
  - (a) keep lists or maps of all public land within the municipal area; and
  - (b) make the lists and maps available for public inspection at any time during normal business hours.

#### **178. Sale, exchange and disposal of public land**

- (1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.
- (2) Public land that is leased for any period by a council remains public land during that period.
- (3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.
- (4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to–
  - (a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and
  - (ab) display a copy of the notice on any boundary of the public land that abuts a highway; and
  - (b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.

**(5)** *If the general manager does not receive any objection under subsection (4) and an appeal is not made under section 178A , the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention as published under subsection (4) .*

**(6)** *The council must –*

**(a)** *consider any objection lodged; and*

**(b)** *by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –*

**(i)** *that decision; and*

**(ii)** *the right to appeal against that decision under section 178A.*

**(7)** *The council must not decide to take any action under this section if –*

**(a)** *any objection lodged under this section is being considered; or*

**(b)** *an appeal made under section 178A has not yet been determined; or*

**(c)** *the Appeal Tribunal has made a determination under section 178B(b) or (c).*

**(8)** *.....*

## **Statutory implications**

The March 2025 ordinary meeting satisfied the requirements of S.178(3).

The statutory notification requirements of S.178(4) have since been complied with.

A submission was received, however, it is not considered to be an objection pursuant to the intent of S.178(5) and (6) as it was from a real estate agency seeking the opportunity to list the property should Council subsequently dispose of it.

Despite this, it is prudent that Council otherwise complies with S.178(6) and (7) in relation to any subsequent decision to take or not take action to dispose of the land and importantly, the associated timing with the former with regard to the 14 day appeal period and provisions of S.178A.

Relevantly, an appeal may only be made on the grounds that the decision of Council is not in the public interest in that the community may suffer undue hardship due to the loss of access to, and the use of, the public land. Or, that there is no similar facility available to the users of that facility.



## **AGENDA**

ORDINARY COUNCIL MEETING  
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## Report

It is not considered that the submission received contemplates the range of matters intended by S.178A with regard to any element of 'objection' being proposed by the public to the potential disposal of public land.

On that basis, the submission appropriately has no relevance to the Council's determination of S.178(6).

Referring to the March 2025 agenda report, the site is zoned General Business under the Tasmanian Planning Scheme.

A valid subdivision permit is in place to enable the issue of a separate title for the site subject to conditions of approval being met regarding access and service connections. Any subsequent development of the site would require development (planning) approval.

The General Manager sought market valuations of the site in 2024 from two real estate firms to gauge a comparative understanding. There was significant variation between the two.

Should Council agree to dispose the land, any subsequent final sale execution process would separately require consent of Council prior to the General Manager formalising documentation.

Options associated with how this may be addressed will be influenced by Council's strategic need(s) to be met, risk appetite and tolerance, preferred role and any conditions precedent if entering into any partnership arrangements to achieve the provision of an UCC or community health, medical, child care facility if required and as appropriate.

A private DA has been submitted specifically for an UCC and pharmacy. In addition, an approved DA exists for a 114 place childcare centre at Clifton Dve, a 60 place childcare centre in Arthur St and a key light industrial / general residential site has recently been purchased with an intent to develop inclusive of community service uses.

Consistent with our approach regarding the Service Australia facility, it is not considered appropriate that Council would enter into the private development sector whilst current actions are underway.

In the circumstances, a pause on Council through the General Manager progressing the disposal of the subject CAC Lot 2 is reasonable and appropriate.

Subject to the recommendation being adopted, this will conclude the statutory process whilst enabling Council the ability at the appropriate time to exercise the option to progress with disposal and, determine the



### AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025



preferred method. It is submitted that an appropriate approach would be to conduct a public EOI process for the development and operation of community / health / medical services with associated conditions precedent.

Prior to any disposal action commencing, Council is required to establish a current valuation from the Valuer General or a registered valuer. Note that the two separate market valuations do not satisfy this requirement other than to provide Council an indication (at the time) of market and agent opinions.

Results of any EOI would be put to Council for consideration and a decision.

### **Conclusion**

A Council resolution is sought to complete the statutory notification process and to enable Council, at a time to be determined in consultation with the General Manager, to commence a disposal process.

**Robert Higgins**  
**GENERAL MANAGER**



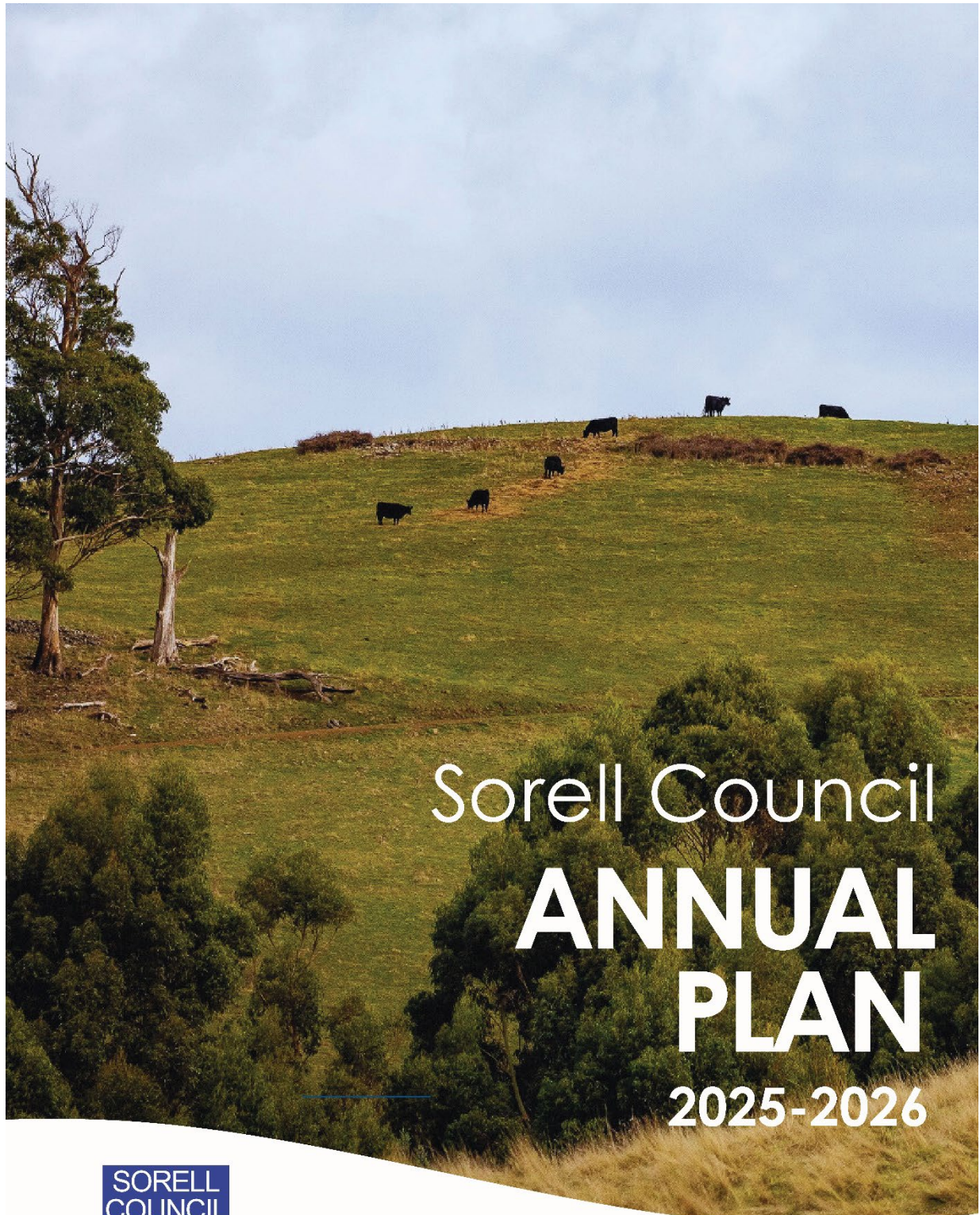
### 15.3 ADOPTION OF ANNUAL PLAN 2025-2026

**RECOMMENDATION**

"That in accordance with Section 71 of the Local Government Act 1993, Council resolves to adopt the Annual Plan for the 2025-2026 Financial year."

ROBERT HIGGINS  
**GENERAL MANAGER**  
Attachments: (14)





# Sorell Council **ANNUAL PLAN** 2025-2026



**AGENDA**  
ORDINARY COUNCIL MEETING  
17 JUNE 2025



## Sorell Council ANNUAL PLAN 2025-2026

Sorell Council's Annual Plan for the 2025/2026 financial year has been prepared and adopted by Council in accordance with Section 71 of the *Local Government Act 1993* in that it:

- is consistent with Council's Strategic Plan 2019 – 2029;
- includes a statement of the manner in which Council is to meet the goals and objectives of the Strategic Plan;
- includes a summary of the budget estimates adopted by Council; and
- includes a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

In 2025/2026 Council will engage with our communities and stakeholders to meet the goals and objectives of the Strategic Plan in an inclusive manner.

### Councillors at 30 June 2025



Mayor  
Janet  
Gatehouse



Councillor  
Michael  
Larkins



Councillor  
Melinda  
Reed



Deputy Mayor  
Charles  
Wooley



Councillor  
Marisol Miro  
Quesada  
Le Roux



Councillor  
Natham  
Reynolds



Councillor  
Shannon  
Campbell



Councillor  
Beth  
Nichols



Councillor  
Carmel  
Torenus

### Summary of the estimates for the 2025/2026 Financial Year

Estimated Operating Revenue	\$24,389,153
Estimated Operating Expenditure	\$25,336,608
Estimated Borrowing	N/A
Estimated Capital Income	\$5,798,982
Estimated Capital Works	\$16,063,134



## Our VISION

A proud, thriving and inclusive South East Community.



## Our VALUES

### *Integrity*

We work in good faith, are honest and forthcoming and take accountability for our decisions.

### *Unity*

We work cohesively as one Council, supporting our community and each other to achieve better outcomes.

### *Respect*

We listen to and consider the opinions and input of each person and acknowledge each other's contribution.

### *Innovation*

We are committed to finding new solutions, adapting to change and continuously improving in order to deliver the best outcomes for the community.

# Snapshot of SORELL

Community  
Buildings &  
Facilities

**35** 



**1,075**  
Local  
Businesses  
supporting 4,221  
local jobs

**97 km**  
of Pathways 

**14**

Community  
Parks and  
recreation  
reserves



Estimated  
population  
**17,919**\*



**Retail**#  
Largest  
industry  
(by employment)  
generating 5449  
local jobs.

Language  
other than  
English spoken  
at home

**3.8%**

**4.8%**

identify as Aboriginal  
or Torres Strait Islander

**2,138**\*\*

Residents are  
registered volunteers



**2,544**\*\*

Families

**10,167**   
total properties

**42**\*\*

Median  
resident  
age



**\$1,369**\*\*

Median weekly  
household income



**3,157**

Registered  
dogs

**583 km**<sup>2</sup>  
 **TOTAL  
AREA  
OF LGA**

Stormwater  
pits **3,572**  
104km of  
Stormwater pipes

**4,691**  
**52.6%**



of the workforce leave  
the community for  
work



**10.2%**

Residents born overseas

**87**

Bridges



**14.8%**

of our community  
are employed in  
retail trade

**10.6%**

of our community  
are employed in  
construction

**11.8%**

of our community  
are employed in  
health care and  
social assistance



**314**  
**TONNES**

Bulk Hardwaste collected  
24/25

Gross Regional  
Product (GRP) #

Estimate of each region's  
unique contribution to  
the national economy.

**\$0.65 billion**



**871**  
**TONNES**

Greenwaste (kerbside)  
collected 24/25



**3,373**  
**TONNES**

General waste collected  
24/25



**970**  
**TONNES**

Recycling collected  
24/25



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025



**Fauna Species**  
**1242\***

More than 1242 Fauna - 39  
Species under EPBC 1999, 38  
species under TSPA 1995



**347 km**  
of road network  
217km is sealed, and 130km is unsealed

**Ramsar 1** Ramsar Wetland  
**3,334 ha**

Site of International Importance  
Pitt Water-Orielton Lagoon

**Flora Species**  
**1363\***

More than 1363 Flora - 8  
Species under EPBC Act  
1999, 51 species under TSPA  
Act 1995



Council formal and  
other reserves

**1698 ha**

Includes 7 formal  
Council reserves



**179 km** (total)  
Shoreline

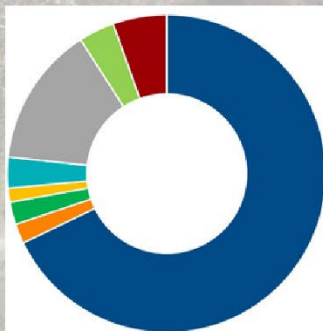


**Threatened Vegetation  
Communities 6,222**  
10 under NCA 2002 (ha total)

\* Source: Australian Bureau of Statistics,  
Regional Population Growth, Australia (3218.0)

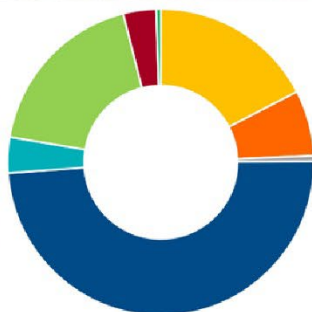
\*\* 2021 Census

# National Institute of Economic  
and Industry Research 2023



■ Rates and charges	\$20,475,594
■ Statutory fees and fines	\$ 605,914
■ User fees	\$ 690,906
■ Operating grants	\$ 426,952
■ Interest	\$ 945,895
■ Capital grants	\$ 4,303,982
■ Recognition of completed subdivisions	\$ 1,095,000
■ Other income	\$ 1,643,893

**Revenue**  
Where does it come from?



■ Roads and Infrastructure	\$183,335,000
■ Buildings	\$ 25,969,000
■ Assets under construction	\$ 1,747,000
■ Land	\$ 65,202,000
■ Bridges	\$ 14,097,000
■ Plant and Equipment	\$ 2,253,000
■ Stormwater	\$ 66,845,000
■ Land Improvements	\$ 13,065,000

**Assets**  
This is what we own



**AGENDA**  
ORDINARY COUNCIL MEETING  
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## Objective 1

## Facilitate Regional Growth

## ANNUAL PLAN 2025-2026

		Strategic Plan Reference
1.1	Support the delivery of the final South East Traffic Solution Projects (Causeways duplication and Arthur Highway upgrades) through continued engagement with Department of State Growth.	1.1, 1.8
1.2	Continue engagement with TasWater, Inghams and Government to advocate for funding for the Sorell to Penna re-use watermain to deliver increased capacity and supply to the Coal Valley, enable employment generating land use development and, progression of the Sorell East growth corridor and SE sewerage strategy.	1.2, 1.3, 1.4, 1.8
1.3	Work with TasWater to finalise long-term water and sewerage servicing strategies for Sorell, delivery timeframes and funding commitments.  Continue engagement with TasWater on exploring appropriate and affordable servicing options for Southern Beaches.	1.3, 1.7, 1.8
1.4	Enable sustainable investment and support job creation by: <ul style="list-style-type: none"> <li>Monitoring regional economic trends using NIEIR (National Institute of Economic and Industry Research) data and maintaining regular engagement with Regional Development Australia, the Sorell Business Association, Destination Southern Tasmania and Business and Employment Southeast Tasmania to share insights, identify emerging opportunities and collaborate to strengthen the local economy.</li> <li>Advocating to the Tasmanian Government to progress lease arrangements for the Dunalley Marina development, unlocking private investment and job creation.</li> </ul>	1.4
1.5	Support and promote SERDA programs and strategies: <ul style="list-style-type: none"> <li>re-commit to a partnership and shared ownership of new SERDA strategy including required structural updates and funding to deliver staged outcomes.</li> <li>with Glamorgan Spring Bay Council, finalise business case and management guidelines of the Wielangta Mountain Bike Trail Project and establish if project proceeding and required staged capital funding.</li> </ul>	1.1, 1.2, 1.3, 1.5, 1.6, 1.8, 1.9, 1.10



## Objective 1- continued

**Facilitate Regional Growth**

## ANNUAL PLAN 2025-2026

		Strategic Plan Reference
1.6	<p>Continue to support improvements in local education infrastructure:</p> <ul style="list-style-type: none"> <li>• Advocate for the delivery of additional education capacity and contemporary Kindergarten – Year 12 facilities for the south-east region with Government and private sector providers.</li> <li>• With TasWater and the Department of Education, finalise the upgrade of the Dodges Ferry School wastewater treatment plant in conjunction with a collaborative review of the Master Plan that considers Okines, the recreation ground &amp; clubrooms, and the potential relocation of Ferry Hall.</li> </ul>	1.3, 1.6, 1.8
1.7	<p>Continue engagement and advocacy with State Government to achieve timely delivery of the revised Southern Tasmania Regional Land Use Strategy (completion was originally Dec 2024 revised to July 2026).</p> <p>Community consultation and finalisation of the review of the Sorell Urban Master Plan.</p>	1.7, 1.8



## Objective 2

## Responsible Stewardship and a sustainable organisation

## ANNUAL PLAN 2025-2026

		Strategic Plan Reference
2.1	<p>Review and adopt the Financial Management Strategy and underpinning 10 Year Long Term Financial Plan ensuring it delivers benchmark thresholds and Council's Strategic Planning objectives:</p> <ul style="list-style-type: none"> <li>• Critically review and adopt revenue generation options required to meet the thresholds and objectives in the Financial Management Strategy.</li> <li>• Review the forecast new / upgrade capital projects ensuring they are financially sustainable and meet Council's Strategic Planning objectives inclusive of lower capital value asset development that achieve high social impacts.</li> </ul>	2.1, 2.7
2.2	<p>Commit to asset revaluation cycles and managing risk profiles, including:</p> <ul style="list-style-type: none"> <li>• Develop treatment plans for high level residual risks and provide implementation resourcing in accordance with revised Risk Management Framework.</li> </ul>	2.3, 2.4, 2.7
2.3	<p>Provide cost effective waste management services by:</p> <ul style="list-style-type: none"> <li>• Engaging with Southern Waste Solutions to develop a regional FOGO facility and education program and, to explore waste transfer / recycling centre options.</li> <li>• Commence community consultation for FOGO introduction in 2026/27.</li> <li>• Continuing to identify opportunities for regional service delivery with TasWaste South and Southern Waste Solutions.</li> <li>• Investigate soft plastics recycling options.</li> </ul>	2.4, 2.7, 2.8, 2.10
2.4	<p>Continuing elected member engagement with DPAC and LGAT Local Government Learning and Development Framework, Local Government Reform program and review of Council Governance Framework.</p>	2.7

## Objective 2 - continued

**Responsible Stewardship and a sustainable organisation**

## ANNUAL PLAN 2025-2026

		Strategic Plan Reference
2.5	<p>Establish commitments, resourcing and engagement related to: -</p> <ul style="list-style-type: none"> <li>Improving stormwater capacity management and quality discharge to receiving waters through implementing the Council Stormwater in New Development Policy and integrating into Council maintenance operations.</li> <li>Implementing stormwater outlet upgrade projects associated with Year Three of the Coastal Estuary Risk Mitigation Program.</li> <li>Implementation of NRM Strategy with appropriate and achievable environmental actions including: <ul style="list-style-type: none"> <li>Climate change mitigation and adaptation including EV fleet transition plan.</li> <li>Development of Weed Management Plan.</li> <li>Reserve Management Plan review and implementation.</li> <li>Tree Management options assessment.</li> </ul> </li> <li>Staged implementation of Southern Beaches Onsite Wastewater and Stormwater Plan.</li> </ul>	2.3, 2.4, 2.8
2.6	<p>Strengthen proactive stakeholder relations and issue-based advocacy, including for Regional Strengthening Projects and required grant funding consistent with Financial Management Strategy.</p>	2.6, 2.10

## Objective 3

**To ensure a liveable and inclusive community**

## ANNUAL PLAN 2025-2026

		Strategic Plan Reference
3.1	Strengthen cultural understanding and recognition of First Nations peoples - past, present, and emerging - foster meaningful relationships within the community and integrate inclusive practices that honour their history, culture and ongoing contributions into Council policies and practices.	
3.2	Finalise the Municipal Playground Audit and develop a playground accessibility, upgrade and development plan. Incorporate into Financial Management Strategy.	3.4
3.3	Implementation of the Active Transport Strategy through short-term priorities and planning for medium – long term priorities: <ul style="list-style-type: none"> <li>• advocacy and engagement with Federal and State government on related infrastructure planning, scope design and grant opportunities.</li> <li>• inclusion of staged Council capital projects as per revised Financial Management Strategy.</li> </ul>	3.3, 3.4, 3.5, 3.9
3.4	Continue to lobby for affordable and increased public transport services and Park and Ride facilities for the Southern Beaches and Sorell East.	3.5
3.5	Finalise the South East Sporting Complex Master Plan and advocate with partner organisations for further capital funding to facilitate ongoing staged development and upgrades.	3.6, 2.6
3.6	Continue to implement the South East Youth Report recommendations, including: <ul style="list-style-type: none"> <li>• Appointment of a dedicated Youth resource.</li> <li>• Repurpose 11 Fitzroy St as a Youth Hub.</li> <li>• Advocate for and support delivery of services and programs for young people.</li> </ul>	3.2, 3.3
3.7	Continue to develop the Community Cultural Precinct: <ul style="list-style-type: none"> <li>• Advocate for staged project funding.</li> <li>• Open and activate the Sorell Railway Carriage Shed.</li> <li>• Support short term activation opportunities at the site.</li> <li>• Cultural heritage preservation (Sorell Memorial Hall &amp; Railway Shed).</li> </ul>	3.4, 3.7, 3.8
3.8	Advocate for and support the delivery of an Urgent Care Clinic in Sorell.	3.3
3.9	Commence the review and update of the Sorell Heritage Study with a particular focus on 20 <sup>th</sup> century heritage.	3.7

## Objective 4

## Increased community confidence in Council

## ANNUAL PLAN 2025-2026

		Strategic Plan Reference
4.1	Advocate and plan for investment in infrastructure and services as identified in the Social Strategy and Active Transport Strategy.	4.2, 4.4, 4.7
4.2	Advocate for increased availability of affordable housing with Homes Tasmania and land owners.	4.1, 4.2, 4.4, 1.8
4.3	Undertake a review of our engagement activities, including Community Conversations and advisory groups, to ensure they are aligned with the updated Communication and Engagement Strategy.	4.1, 4.4, 4.6, 4.7
4.4	Undertake a strategic review of population forecasts and demographics to inform planning and decision making.	4.1, 4.2
4.5	Commence development of a Southern Beaches Structure Plan utilising completed on-site wastewater and on-site stormwater plan.	4.2, 4.4, 2.4

## Public Health goals and objectives

In accordance with Section 71(2)(d) of the *Local Government Act 1993*, council is required to include a summary of the major strategies to be used in relation to council's public health goals and objectives.

Key activities that work towards achieving Council's public health goals are:

- Conduct a school immunisation program aligned with State and Federal Department of Health immunisation goals and targets and continued promotion of immunisation within our community.
- Ensure proper provision of sustainable on-site wastewater management in accordance with the current regulatory framework, codes, standards and best environmental practice.
- Undertake routine inspections of food premises, public events, public health risk activities, unhealthy housing, private water suppliers and water carriers to ensure compliance with relevant legislation.
- Promote safe food handling in our community through the use of media and social media platforms to provide current food safety advice and information to our community.
- Apply the Tasmanian food business risk classification system.
- Provide effective and efficient collection, recycling and disposal of solid waste to the community.
- Promptly investigate public and environmental health complaints.
- Maintain an effective monitoring and analysis program for food, recreational waters and general complaints.
- Continue to actively participate and contribute to policy and legislative development at a regional and State level to further the public and environmental health of our community.

ANNUAL PLAN 2025-2026



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17 JUNE 2025



## KEY PROJECTS & STRATEGIES

### PROJECTS

- Staged implementation of Social and Active Transport Strategy priority projects.
- Establishment of a Youth Hub in Sorell.
- Coastal Estuarine Risk Mitigation Program final year upgrades.
- Stage 1 planning to develop Craigs Hill bushland site into a community nature recreation space.
- Staged implementation of Community Precinct Master Plan -
  - Completion of South East Jobs and Training Hub facility
  - Commencement of forecourt / civic plaza
  - Project manage relocation of Men's Shed facility
  - Activation of restored Railway Carriage Shed
- Staged implementation of Reserve Management Plan priority actions.
- Staged review of Sorell Heritage Register to determine sites for inclusion in Local Provisions Schedule.



### STRATEGY REVIEW & DEVELOPMENT

- Commence Southern Beaches Structure Plan.
- Engagement with State Planning Office to deliver Southern Tasmania Regional Land Use Strategy review.
- Review of Sorell Township Urban Master Plan.



#### AGENDA

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17 JUNE 2025



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**AGENDA**  
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17 JUNE 2025



## 16.0 INFRASTRUCTURE AND ASSETS



## 17.0 COMMUNITY RELATIONS



### 17.1 COMMUNITY GRANTS PROGRAM

#### RECOMMENDATION

"That Council approve a grant application for the Penna Recreation Association under the 2024-2025 Community Grants Program as per the following report."

#### Introduction

Through the Community Grants Program 2024-2025 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

#### Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2023 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

#### Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient



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funds currently exist within the current Operational Plan and Budget to fund these applications.

**Policy**

Community Grants Policy.

**Asset Management Implications**

NIL

**Risk Management Implications**

NIL

**Community Implications**

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

**REPORT**

Council received one Community Grant Application from –

- Penna Recreation Association - \$1,940.00 towards their portable toilet project.

The application was discussed by Council at their workshop on 3 June 2025. All Councillors were in attendance, aside from Councillor Marisol Miro Quesada Le Roux.

This application is now presented to Council for approval.

**STACEY GADD****Manager Community Relations**

Date: 11 June 2025

**AGENDA**

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## 18.0 FINANCE



### 18.1 EXECUTIVE SUMMARY – FINANCIAL REPORT MAY 2025 YTD

#### RECOMMENDATION

That the Executive Summary – FINANCIAL REPORT MAY 2025 YEAR-TO-DATE be received and noted by Council.

Note: variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

#### FINANCIAL REPORT MAY 2025 YEAR-TO-DATE

The operating surplus for the period ended 31 May 2025 of \$2.451m is above the budget of \$1.685m by \$766m. The main drivers of this position are:

- Recurrent income year to date is \$23.055m and is above budget by \$69k.
- Operating expenses year to date are \$20.604m, which is below budget by \$697k.

#### NOTES TO THE ACCOUNTS

##### 1. RATES AND CHARGES

This category is above budget by \$37k to the end of May, with no significant variances noted.

##### 2. STATUTORY FEES AND CHARGES

This category is above budget by \$30k to the end of May. The following significant variances are noted:

- Other Infringements Fines & Penalties is above budget by \$12k as a result of increased activity.

##### 3. USER FEES

This category is below budget by \$25k to the end of May. The following significant variances are noted:

- Engineering Inspections & 1% Approval Fee is below budget by \$18k, as a result of activity being less than expected year to date. The development arena has slowed dramatically.

##### 4. GRANTS OPERATING



This category is in line with budget to the end of May.

Refer to attachment (g) Grants Operating and Capital Variance Analysis for a detailed explanation of the variances.

## **5. CONTRIBUTIONS RECEIVED**

This category is below budget by \$31k to the end of May. The following significant variances are noted:

- Contributions received other is below budget by \$20k. A contribution of \$25k (50%) was budgeted from Lady Gowrie Tasmania in relation to a kitchen upgrade at 17-19 Penna Road, Midway Point, however construction has been delayed. It is expected that works will be completed by the end of June.

## **6. INTEREST**

This category is above budget by \$50k to the end of May, with no significant variances noted.

## **7. OTHER INCOME**

This category is above budget by \$9k to the end of May, with no significant variances noted.

## **8. INVESTMENT IN TASWATER**

This category is in line with budget to the end of May.

## **9. EMPLOYEE BENEFITS**

Total employee benefits is below budget by \$117k to the end of May.

The following significant variances are noted:

- Long Service Leave is above budget by \$21k primarily due to the recognition of leave for an employee transferred from another Council.
- Overheads Recovered is above budget by \$12k. This variance is predominantly a result of greater than expected Council staff hours worked on capital jobs year to date.
- Salaries transferred to WIP is above budget by \$30k. This variance is predominantly a result of greater than expected Council staff hours worked on capital jobs year to date.
- Staff Training is below budget by \$17k, as a result of less training planned to date. This training will be rescheduled for June otherwise it will be carried forward to 2025/2026.



- Temp Staff employed through Agency is above budget by \$13k primarily due to a Finance unbudgeted maternity leave coverage (\$33k) partially offset by savings in Land Improvements (\$20k) with temporary staff not required as planned.

## 10. MATERIALS AND SERVICES

Materials and services is \$504k below budget to the end of May.

The following significant variances are noted:

- Computer Hardware maintenance is below budget by \$12k due to a contingency (\$6k) not required, iPads (\$2k) and mobile phone replacements (\$2k) not yet completed.
- Computer Software Maintenance and Licences is above budget by \$49k, a prepayment was processed it will be reversed and posted into 2025/2026 financial year.
- Consultants other is below budget by \$105k, predominantly as a result of significant underspends to date in, IT (\$5k), Finance (\$6), Engagement & Events (\$9k), Assets & GIS (\$21k), Engineering (\$21k), NRM (\$7k), Waste Management (\$5) and Environmental Health (\$40k) partially offset by overspends in General Manager (\$11k).
  - General Manager relates to a small number of unbudgeted / unplanned activities including Wielangta Mountain Bike Trail business plan and specialist advice relating to Superannuation Guarantee on Audit Panel members.
  - Finance relates to outstanding invoices to be processed from Dialog.
  - IT underspend relates to a Stage 2 Insurance review that has been completed internally and thus we no longer need the external report.
  - Engagement & Events relates to underspends on indigenous advisory services which are yet to be invoiced and Community Engagement facilitation activities which will not occur.
  - Assets & GIS relates to an asset management strategy power BI story board and a stormwater CCTV condition survey. The story board will be reviewed 2025/2026 and the survey was completed under budget.
  - Engineering relates predominantly to a road condition survey and other minor works. At this stage the only works to proceed are \$5k of deflection testing.
  - Waste Management relates to advice on the FOGO implementation model.



- Environmental Health underspends relate to the proposed Southern Beaches onsite wastewater and stormwater strategy. Works are continuing with further expenditure (\$20k) expected in June, however, the project is now planned to continue into 2025/2026.
  - NRM underspends relates to the NRMEAG weed management plan with the expenditure now planned for June 2025.
- Contractors is below budget by \$193k, primarily as a result of underspends to date in General Manager (\$20k), NRM (\$106k), Engineering (\$67k) and Information Technology (\$14k).
  - General Manager relates to a budgeted fencing provision and land acquisition cost at the Pawleena Rd roundabout that is now planned for 2025/2026.
  - Information Technology relates to the implementation of the Website Waste Booking system which is now not proceeding.
  - Engineering relates to a planned backfill which is no longer required and a contribution to the Sorell Rivulet Dam removal that is now planned for 2025/2026.
  - NRM is due primarily to delays in scheduled works with some work now scheduled for June and 2025/2026. It is likely that a number of activities will not be completed.
- Greenwaste Mobile Garbage Bin Disposal is above budget by \$18k, as a result of an early processed invoice that was budgeted for in June.
- Line marking is below budget by \$20k, as a result of a lower-than-expected level of expenditure year to date. Works are planned to spend this amount before the end of the financial year, weather dependant.
- Mobile Garbage Bin Replacement is above budget by \$13k, as a result of higher than expected replacement levels.
- Recycling Centres is above budget by \$18k, as a result of higher than expected volumes.
- Repairs and maintenance is below budget by \$248k, predominantly as a result of underspends to date in Community Facilities - Pembroke Park Stadium (\$13k), Sealed Roads (\$33k), Unsealed Roads (\$25k), Stormwater (\$39k), Land Improvements (\$82k) and Bridges & Other Structures (\$71k). These underspends are somewhat offset by an overspend in Community Facilities (\$31k). Repairs and maintenance costs are difficult to estimate, due to the often reactive and unpredictable nature of these activities. However, most of these underspends are due to scheduling. Further, Land Improvements had planned significant works of \$50k in March, which had to be delayed

due to scheduling and will now take place in 2025/2026. An amount of the above expenditure will not be spent.

- Kerbside Green Waste Disposal is below budget by \$10k. The variance is a result of lower-than-expected volumes of waste disposed.
- Water Charges is above budget by \$14k primarily water usage over the January - April quarter at Community Facilities (\$12k) and Land Improvements (\$4k).

## **11. DEPRECIATION AND AMORTISATION**

This category is below budget by \$13k to the end of May, with no significant variances noted.

## **12. FINANCE COSTS**

This category is above budget by \$3k to the end of May with no significant variances noted.

## **13. OTHER EXPENSES**

This category is below budget by \$66k to the end of May. The following significant variances are noted:

- Employee Subscriptions, Licences and Memberships is below budget by \$35k, due to the non-payment of Council's contribution to the STCA for a Regional planning Coordinator (\$23k), Executive Officer (\$5k) and STCA Subscriptions (\$2.5k).
- Functions & programs is below budget by \$30k, predominantly as a result of various activities budgeted but not yet taken place. This includes Youth Week (\$4k) and Youth Project expenditure (\$15k) as well as engagement and special committee activities and event catering (\$4k). These functions and program expenses are expected to take place over June.
- Insurance Claims Related Expenses are over budget by \$17k primarily due to replacement costs following the theft of tools at the Works Depot. A claim is currently in progress.
- NRM expenses is below budget by \$12k with activities planned for June.

## **14. GRANTS CAPITAL**

This category is below budget by \$1.15m to the end of May.

Refer to attachment (g) Grants Operating and Capital Variance Analysis for a detailed explanation of the variances.

## **15. CONTRIBUTIONS – NON MONETARY ASSETS**



This category is below budget by \$568k to the end of May.

Budgeted developer contributions were lower than expected. This relates to donated assets which are capitalised in Assetic during the financial year. Donated assets generally relate to subdivision assets, which become a Council asset once the development is complete.

## **16. NET GAIN / (LOSS) ON DISPOSAL**

This category is above budget by \$335k to the end of May.

Unbudgeted loss on disposal of assets of \$338k was recognised in April. This relates to asset disposals which have been processed in Assetic in quarter three of the financial year, as a result of the completion of replacement and renewal capital jobs.

## **17. SHARE OF INTEREST IN JOINT VENTURES**

No joint venture revenue was received as at the end of May.

## **CASH & INVESTMENTS**

The Council maintains deposits with four major banks (Commonwealth (CBA), Westpac, Bendigo Bank and MyState).

Council's cash position decreased by \$208k during the month of May, predominantly due to payment of payroll and invoices. In comparison with the 2023/2024 financial year, the current cash balance of \$21.788m is \$3.048m greater than the balance at the same time last year. Sorell Council continues to hold \$1.294m in grant income received in advance as reported in the Balance Sheet, this is \$739k less than the balance at the same time last year. Overall, the current cash balance movement is a result of less year-to-date operating and capital expenditure than expected.

## **CASH RESERVES**

As at 31 May 2025, cash reserves being held by Council are as follows;

Land Sales	\$1,114,726
Public Open Space Contributions	\$1,857,555
Car Parking Cash in Lieu	\$106,123
Subdivision Traffic Management Contributions	\$150,790
Stormwater	\$9,536
Interest	<u>\$310,674</u>





\$3,549,404

## **RATES OUTSTANDING**

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

At the end of May, 97.0% of rates had been paid, compared to 97.8% at the same time last year. Rate collections are behind on the previous year, with Rates staff noting an increase in late payments, which is likely a result of toughening economic circumstances. Rates staff have maintained their standard rates debtor follow-up and collection processes throughout the year.

## **ATTACHMENTS**

MONTHLY DASHBOARD REPORT (Pages 7)

a) Statement of Income and Expenditure for the period ending 31 May 2025

(Pages 1)

b) Statement of Financial Position as at 31 May 2025 (Pages 1)

c) Statement of Cash Position as at 31 May 2025 (Pages 1)

d) Detailed Statement of Income and Expenditure for the period ending 31 May 2025 (Pages 5)

e) Investments and Borrowings as at 31 May 2025 and Graph 1 – Total Cash Available (Pages 4)

f) Graph 2 - Rates Outstanding (Pages 2)

g) Grants Variance Analysis (Pages 2)

**SCOTT NICOL**  
**ACTING MANAGER FINANCE**

**SALLY FANG**  
**ACCOUNTANT**

**MARK PATMORE**  
**ACCOUNTANT**

Date: 10 June 2025

Attachments (23 pages)



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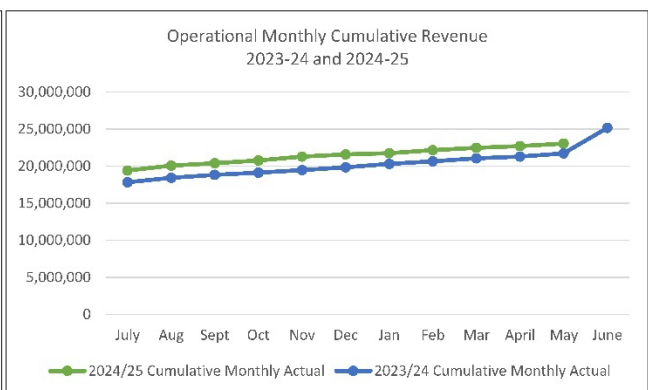
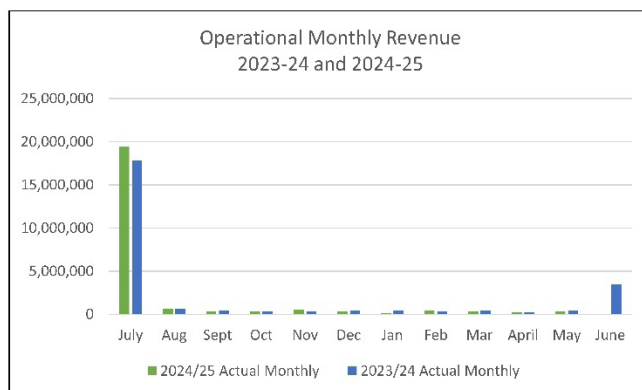
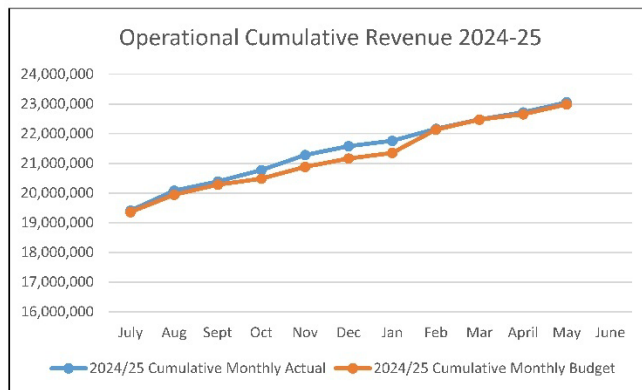
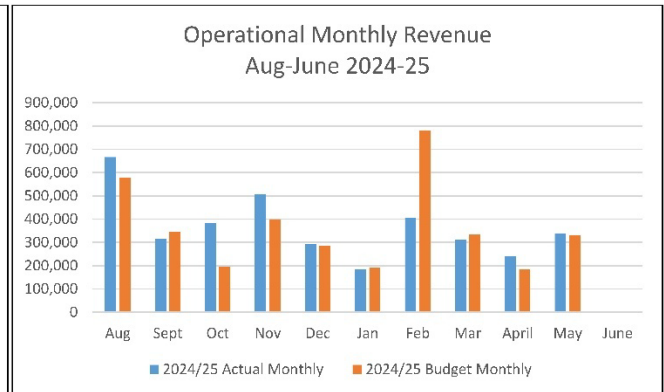
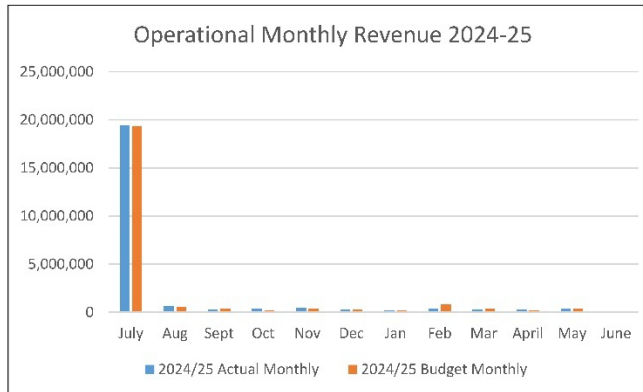
## SORELL COUNCIL – MONTHLY DASHBOARD REPORT MAY 2025

**DESCRIPTION:** The following contains graphical information on the financial performance of Council's Operating Budget.

### REVENUE - OPERATIONAL

In the 2<sup>nd</sup> graph below, July data has been excluded to improve the chart's readability.

At Mid-Year Budget Review (MYBR) budgeted revenue was increased to reflect the actuals in the first half of the financial year. This adjustment is represented in February, the month MYBR was approved by Council.

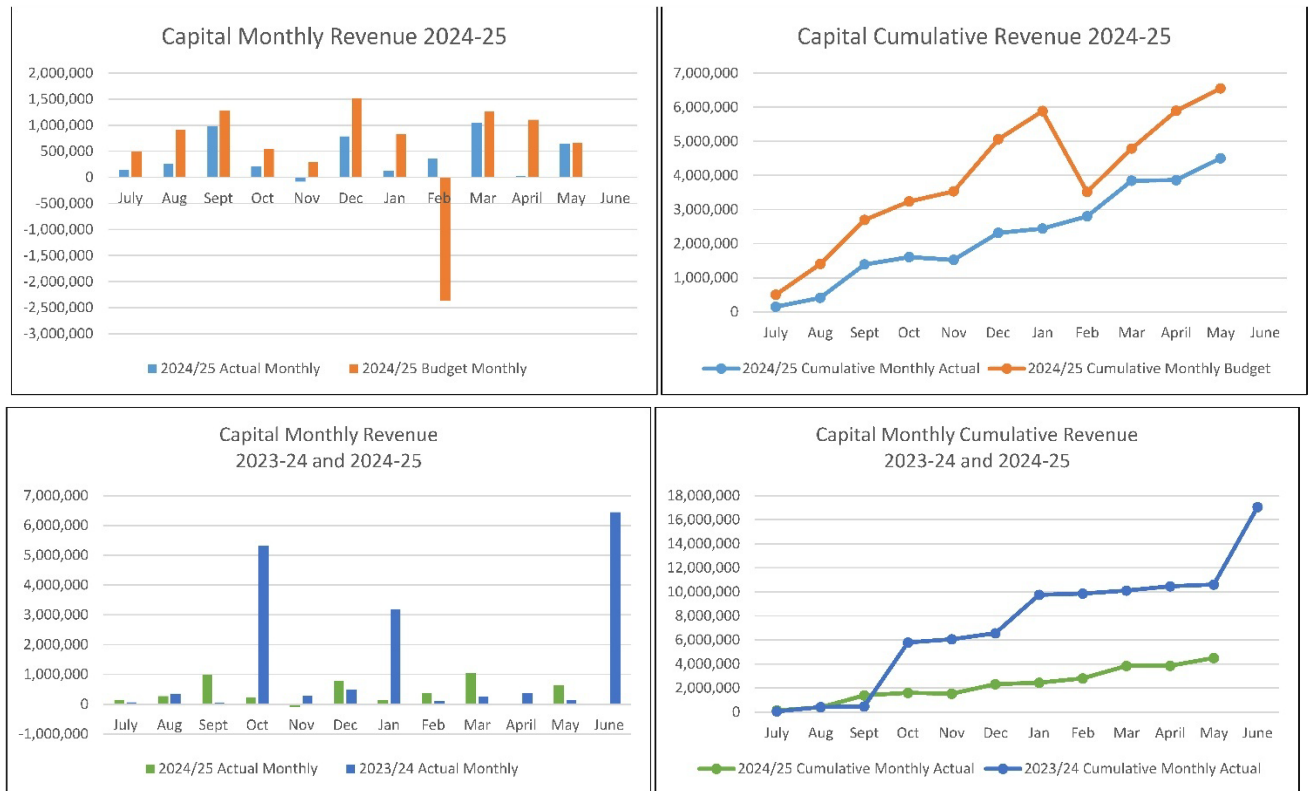


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## REVENUE - CAPITAL

The most significant graphical variances displayed below relate to Grants Capital, Contributions – Non-monetary Assets and net loss on disposal. Grants Capital is under budget by \$1.128m and disclosed in further detail in the Grants Variance Analysis report for the month (g). Contributions from donated assets has not been as high as expected. Disposals for the first three quarters were completed in Assetic in November, January and April with total net loss of \$1.495m.

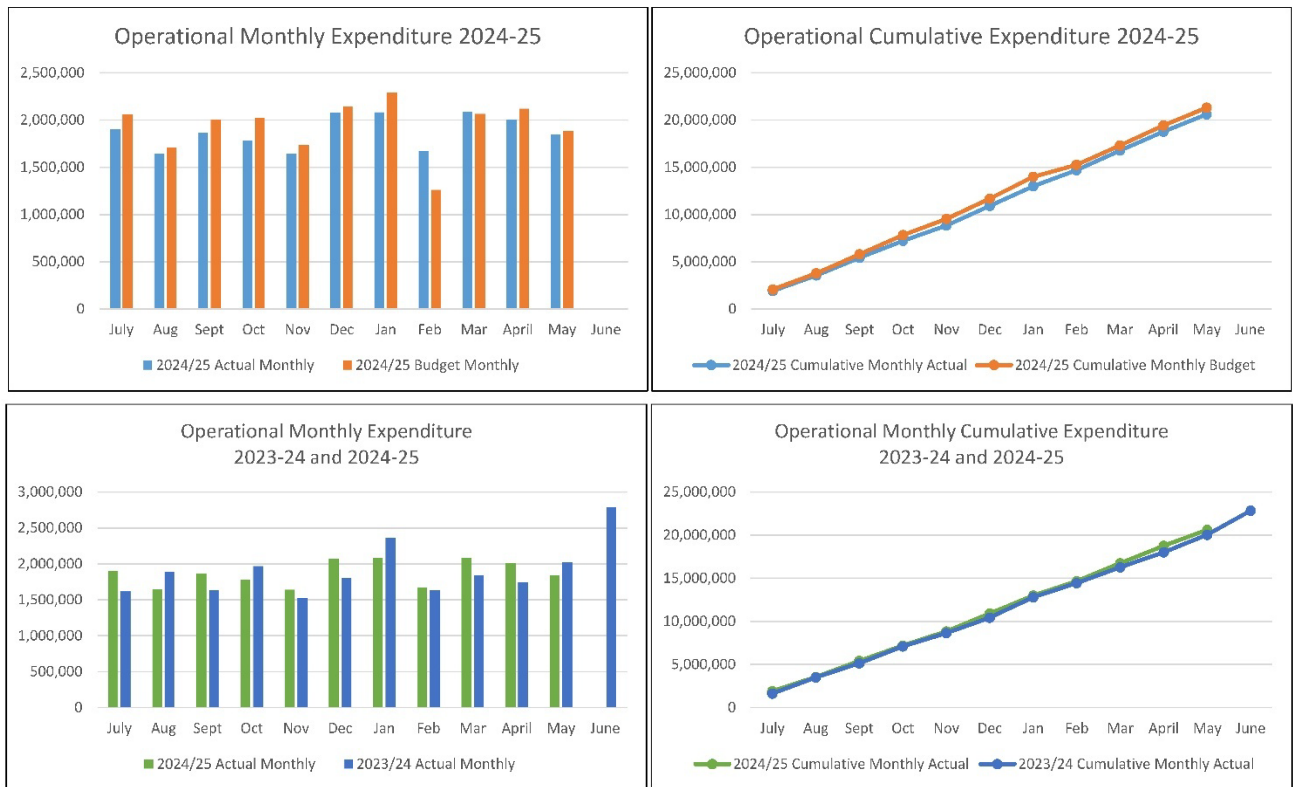
At Mid-Year Budget Review (MYBR) budgeted revenue was decreased to reflect the actuals in the first half of the financial year. This adjustment is represented in February, the month MYBR was approved by Council.

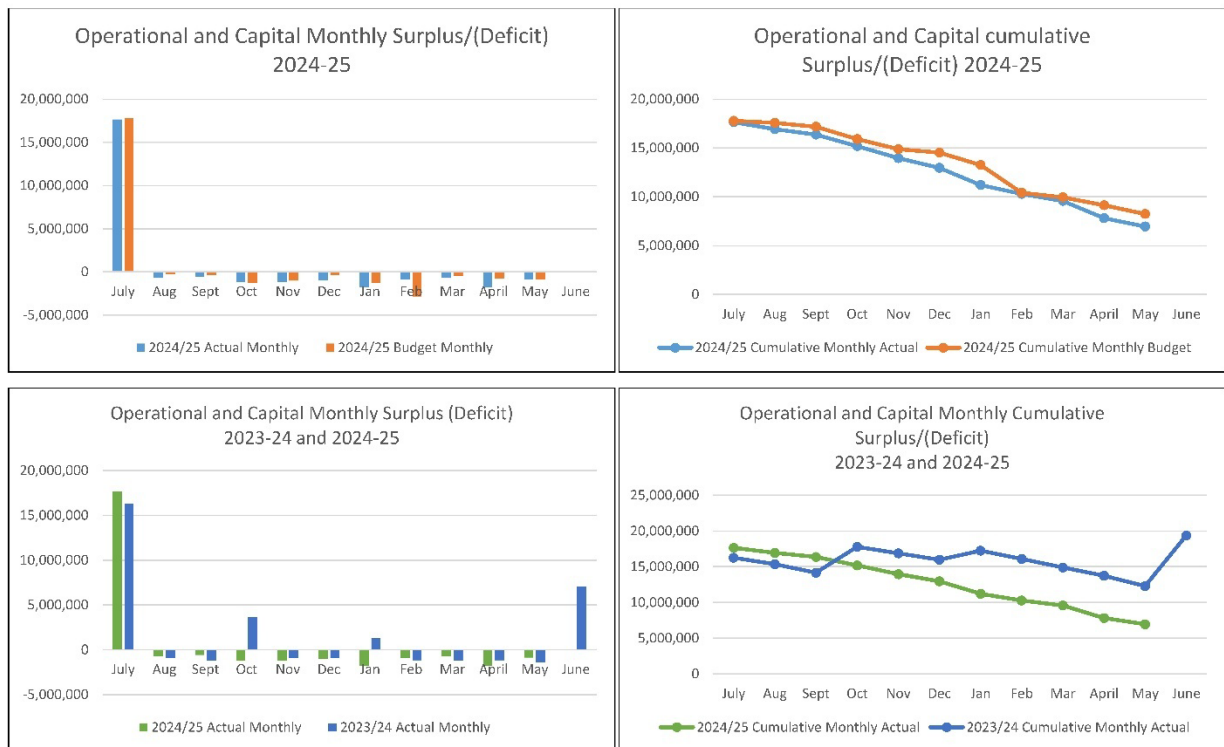


**EXPENDITURE**

Actual expenditure has been tracking slightly below budget throughout the financial year, with no significant graphical variances displayed below. These slight underspends are not expected to be permanent variances, as they are a result of delays in work and project schedules which are still expected to be completed before the end of the financial year.

At Mid-Year Budget Review (MYBR) the timing of budgeted expenditure was adjusted to reflect greater expenditure requirements later in the financial year. This adjustment is represented in February, the month MYBR was approved by Council.



**SURPLUS/DEFICIT**

**SORELL COUNCIL**  
**STATEMENT OF INCOME AND EXPENDITURE**  
For the period May 2025

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
<b>INCOME</b>					
<b>RECURRENT INCOME</b>					
Rates and Charges	1	19,678,210	19,641,425	36,785	19,640,567
Statutory fees and fines	2	553,116	523,597	29,519	543,808
User Fees	3	498,443	523,133	(24,689)	687,845
Grants Operating	4	527,511	527,612	(101)	2,130,239
Contributions received	5	175,143	205,823	(30,681)	248,423
Interest	6	806,970	757,398	49,572	1,120,734
Other income	7	572,536	563,884	8,652	630,049
Investment income from TasWater	8	243,000	243,000	0	388,800
		<b>23,054,928</b>	<b>22,985,870</b>	<b>69,058</b>	<b>25,390,466</b>
<b>EXPENSES</b>					
Employee benefits	9	6,648,475	6,764,978	116,503	7,695,167
Materials and services	10	6,351,948	6,856,232	504,283	7,915,550
Depreciation and amortisation	11	5,935,389	5,947,973	12,584	6,495,134
Finance costs	12	63,830	60,615	(3,215)	82,208
Other expenses	13	1,604,467	1,670,850	66,383	1,942,455
<b>TOTAL EXPENSES</b>		<b>20,604,110</b>	<b>21,300,648</b>	<b>696,538</b>	<b>24,130,514</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<b>2,450,818</b>	<b>1,685,223</b>	<b>765,596</b>	<b>1,259,952</b>
<b>CAPITAL INCOME</b>					
Grants Capital	14	5,388,110	6,533,735	(1,145,625)	7,799,135
Contributions - non-monetary assets	15	608,927	1,176,651	(567,724)	2,010,000
Net gain/(loss) on disposal	16	(1,493,466)	(1,158,067)	(335,399)	(758,067)
Share of Interests in JVs	17	0	0	0	0
<b>TOTAL CAPITAL INCOME</b>		<b>4,503,570</b>	<b>6,552,319</b>	<b>(2,048,748)</b>	<b>9,051,068</b>
<b>SURPLUS/(DEFICIT)</b>		<b>6,954,389</b>	<b>8,237,541</b>	<b>(1,283,153)</b>	<b>10,311,019</b>



**SORELL COUNCIL**  
**STATEMENT OF FINANCIAL POSITION**  
**As At May 2025**

	Actual 2024/2025	Actual 30 June 2024	Movement
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	17,515,721	13,978,607	3,537,114
Investments	4,271,850	5,190,522	(918,672)
Trade and Other Receivables	922,730	1,251,538	(328,809)
Inventories	57,336	57,336	-
Other Assets	66,948	557,423	(490,475)
<b>Total Current Assets</b>	<b>22,834,585</b>	<b>21,035,427</b>	<b>1,799,159</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	2,550	31,648	(29,098)
Assets Held for Sale	0	0	-
Intangible Assets	243,457	251,675	(8,218)
Property, Infrastructure, Plant and Equipment	368,325,482	370,768,379	(2,442,897)
Work in Progress	7,710,327	1,746,041	5,964,286
Investments	34,024,275	34,024,275	-
Other Non-Current Assets	13,894	13,894	-
<b>Total Non-Current Assets</b>	<b>410,319,985</b>	<b>406,835,913</b>	<b>3,484,073</b>
<b>TOTAL ASSETS</b>	<b>433,154,570</b>	<b>427,871,340</b>	<b>5,283,232</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	1,041,866	1,941,265	(899,398)
Trust Funds and Deposits	574,518	694,007	(119,490)
Interest Bearing Loans & Borrowings	101,960	245,630	(143,670)
Provisions	1,413,194	1,401,932	11,262
Contract Liabilities	1,293,604	2,163,466	(869,862)
Other Current Liabilities	9,766	9,766	-
<b>Total Current Liabilities</b>	<b>4,434,908</b>	<b>6,456,065</b>	<b>(2,021,157)</b>
<b>Non-Current Liabilities</b>			
Interest Bearing Loans & Borrowings	2,476,485	2,126,485	350,000
Provisions	276,988	276,988	-
Contract Liabilities	-	-	-
Other Current Liabilities	4,709	4,709	-
<b>Total Non-Current Liabilities</b>	<b>2,758,182</b>	<b>2,408,182</b>	<b>350,000</b>
<b>TOTAL LIABILITIES</b>	<b>7,193,090</b>	<b>8,864,247</b>	<b>(1,671,157)</b>
<b>Net Assets</b>	<b>425,961,481</b>	<b>419,007,093</b>	<b>6,954,389</b>
<b>EQUITY</b>			
Accumulated Surplus	154,130,879	147,176,491	6,954,389
Reserves	271,830,602	271,830,602	-
<b>Total Equity</b>	<b>425,961,481</b>	<b>419,007,093</b>	<b>6,954,389</b>





**SORELL COUNCIL  
STATEMENT OF CASH POSITION  
As At May 2025**

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Opening Balance Cash at Bank & Investments	19,169,130
Closing Balance Cash at Bank & Investments	21,787,572

<b>Cash Movement Year to Date</b>	<b>2,618,442</b>
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*Represented by:*

Net Surplus / (Deficit)	6,954,389
Add: Depreciation	5,935,389

Net Cash Surplus / (Deficit)	12,889,777
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Loan Repayments	206,330
Capital Expenditure (per capital report)	(5,964,286)
Capital Expenditure - Asset (Purchases) / Disposals	(3,492,491)
Balance Sheet Movements	(1,020,889)

<b>Cash Movement Year to Date</b>	<b>2,618,442</b>
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**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
0100 <b>Profit &amp; Loss</b>				
0500 <b>INCOME</b>				
1000 <b>RECURRENT INCOME</b>				
1100 <b>Rates and Charges</b>				
1105 Rates - General/Ordinary/Residential	(15,344,832)	(15,325,019)	19,813	(15,325,019)
1110 Rates General Written Off	7,871	8,901	1,030	10,276
1115 State Grant Rates Remission	(943,197)	(938,635)	4,562	(938,635)
1120 Rates Pensioner Concession	944,138	938,635	(5,503)	938,635
1125 Domestic Waste Annual Charge	(3,663,643)	(3,650,650)	12,994	(3,650,650)
1130 Fire Rates Levy Income	(697,709)	(697,095)	614	(697,095)
1150 Other Remissions	20,457	23,991	3,534	23,991
1160 AWTs Maintenance Fee Received	(1,294)	(1,553)	(258)	(2,070)
1199 <b>Rates and Charges Total</b>	<b>(19,678,210)</b>	<b>(19,641,425)</b>	<b>36,785</b>	<b>(19,640,567)</b>
1200 <b>Statutory Fees and Charges</b>				
1210 132 & 337 Certificate Fees	(138,853)	(137,192)	1,661	(149,664)
1220 Town Planning Fees	(389,605)	(374,341)	15,264	(380,791)
1225 Animal Infringements & Fines	(4,743)	(3,258)	1,485	(3,554)
1230 Other Infringements Fines & Penalties	(16,207)	(4,595)	11,612	(4,881)
1235 Licences & Permits	(2,931)	(3,376)	(444)	(3,376)
1240 Street Stall Permit Fee	(776)	(836)	(60)	(1,544)
1299 <b>Statutory Fees and Charges Total</b>	<b>(553,116)</b>	<b>(523,597)</b>	<b>29,519</b>	<b>(543,808)</b>
1300 <b>User Fees</b>				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(82,572)	(89,297)	(6,725)	(97,415)
1318 Caravan Licences	(7,740)	(10,661)	(2,921)	(18,816)
1327 Dog Impounding & Release Fees	(668)	(1,100)	(433)	(1,200)
1330 Dog Registration & Renewal	(43,004)	(43,037)	(33)	(105,162)
1331 Kennel Licences	(747)	(1,500)	(753)	(1,500)
1333 Driveway Approval and Inspection Fees	(8,772)	(9,898)	(1,127)	(14,004)
1335 Engineering Inspections & 1% Approval Fee	(25,484)	(43,002)	(17,518)	(63,361)
1336 Fire Abatement Charges	(10,106)	(15,000)	(4,894)	(15,000)
1342 Food Licences	(12,031)	(11,219)	812	(46,395)
1351 Photocopy Charges	(12)	0	12	0
1354 Plumbing Application Fees	(130,957)	(135,147)	(4,190)	(147,433)
1357 Plumbing Inspection	(130,684)	(140,531)	(9,847)	(152,216)
1360 Amended Plan Fees	(3,083)	(3,667)	(584)	(4,000)
1363 Recreational Vehicle Income	(26,600)	(19,074)	7,526	(21,344)
1369 Building Administration Fee (0.1%)	(6,352)	0	6,352	0
1372 TBCITB Training Levy (0.2%)	(9,634)	0	9,634	0
1399 <b>User Fees Total</b>	<b>(498,443)</b>	<b>(523,133)</b>	<b>(24,689)</b>	<b>(687,845)</b>
1400 <b>Grants Operating</b>				
1405 Commonwealth Financial Assistance Grant	(459,943)	(459,943)	0	(2,049,445)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(64,918)	(65,019)	(101)	(78,144)
1420 Other Grants & Subsidies	(2,650)	(2,650)	0	(2,650)
1430 Training Incentive Payment	0	0	0	0
1499 <b>Grants Operating Total</b>	<b>(527,511)</b>	<b>(527,612)</b>	<b>(101)</b>	<b>(2,130,239)</b>
1500 <b>Contributions Received</b>				
1505 Public Open Space Contributions	(144,200)	(157,400)	(13,200)	(200,000)



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1506 Car Parking Cash in Lieu Contributions	(23,423)	(23,423)	(1)	(23,423)
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	0
1508 Stormwater Contributions	(2,520)	0	2,520	0
1510 Contributions Received Other	(5,000)	(25,000)	(20,000)	(25,000)
1549 <b>Contributions Received Total</b>	<b>(175,143)</b>	<b>(205,823)</b>	<b>(30,681)</b>	<b>(248,423)</b>
1550 <b>Interest</b>				
1560 Rates Interest Penalty	(145,028)	(135,986)	9,042	(135,986)
1565 Rates Interest Written Off	295	360	65	400
1570 Rates Legal Costs Recovered	(369)	(1,117)	(747)	(1,218)
1575 Interest Received Banks & Other	(661,868)	(620,655)	41,213	(983,930)
1599 <b>Interest Total</b>	<b>(806,970)</b>	<b>(757,398)</b>	<b>49,572</b>	<b>(1,120,734)</b>
1600 <b>Other Income</b>				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(26,450)	(27,609)	(1,159)	(32,751)
1615 Donations Received	(300)	0	300	0
1620 Hall Hire	(56,122)	(56,450)	(327)	(70,128)
1625 Lease/Rent Fees Received	(109,602)	(110,194)	(592)	(116,313)
1627 Lease Fees - Copping Tip	(121,189)	(121,189)	(0)	(127,995)
1630 Other Facility Hire	(116,749)	(112,109)	4,639	(142,085)
1635 Other Sundry Income	(77,989)	(68,189)	9,800	(68,492)
1637 Insurance Recoveries	(11,089)	(11,089)	0	(11,089)
1645 Vehicle FBT Recoveries	(43,784)	(49,683)	(5,899)	(53,823)
1655 Workers Compensation - Reimbursement	(468)	0	468	0
1656 Copping Public Cemetery Trust Net Income	(4,326)	(4,045)	281	(4,045)
1660 Grave Site Sales - Dunalley Hall	(2,881)	(1,739)	1,142	(1,739)
1662 Wheelie Bin Stabiliser Income	(1,588)	(1,588)	(0)	(1,588)
1689 <b>Other Income Total</b>	<b>(572,536)</b>	<b>(563,884)</b>	<b>8,652</b>	<b>(630,049)</b>
1690 <b>Investment Income from TasWater</b>				
1694 TasWater Interim Dividend	(243,000)	(243,000)	0	(388,800)
1699 <b>Investment Income from TasWater Total</b>	<b>(243,000)</b>	<b>(243,000)</b>	<b>0</b>	<b>(388,800)</b>
1999 <b>Recurrent Income Total</b>	<b>(23,054,928)</b>	<b>(22,985,870)</b>	<b>69,058</b>	<b>(25,390,466)</b>
2000 <b>Capital Income</b>				
2100 <b>Grants Capital</b>				
2105 Roads to Recovery Funding	(681,644)	(681,644)	0	(681,644)
2110 Comm'th Grants new or upgraded assets	(1,554,960)	(1,828,328)	(273,367)	(2,216,335)
2115 State Grants for new or upgraded assets	(3,151,505)	(3,956,669)	(805,163)	(4,805,306)
2120 Other Grants for new or upgraded assets	0	(67,095)	(67,095)	(95,850)
2199 <b>Grants Capital Total</b>	<b>(5,388,110)</b>	<b>(6,533,735)</b>	<b>(1,145,625)</b>	<b>(7,799,135)</b>
2200 <b>Contributions - Non-monetary Assets</b>				
2205 Developer Contributions for assets	(608,927)	(1,176,651)	(567,724)	(2,010,000)
2299 <b>Contributions - Non-monetary Assets Total</b>	<b>(608,927)</b>	<b>(1,176,651)</b>	<b>(567,724)</b>	<b>(2,010,000)</b>
2300 <b>Net Gain/(Loss) on Disposal</b>				
2305 (Profit) / Loss on Disposal of Assets	1,495,575	1,158,067	(337,508)	758,067
2320 Recognition / De-recognition of Assets	(2,109)	0	2,109	0
2399 <b>Net (Gain) / Loss on Disposal Total</b>	<b>1,493,466</b>	<b>1,158,067</b>	<b>(335,399)</b>	<b>758,067</b>
2400 <b>Share of Interests in Joint Ventures</b>				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 <b>Share of Interests in Joint Ventures Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2899 <b>CAPITAL INCOME TOTAL</b>	<b>(4,503,570)</b>	<b>(6,552,319)</b>	<b>(2,048,748)</b>	<b>(9,051,068)</b>
2999 <b>TOTAL INCOME</b>	<b>(27,558,498)</b>	<b>(29,538,189)</b>	<b>(1,979,691)</b>	<b>(34,441,533)</b>
3000 <b>Expenses</b>				
3100 <b>Employee Benefits</b>				
3102 ADO Expense	57,829	57,788	(41)	57,788
3103 Annual Leave	507,311	500,806	(6,505)	564,312
3109 Conferences	7,563	5,750	(1,813)	7,950
3111 Drug and Alcohol Testing	1,710	2,400	690	3,000
3112 FBT Expenses - Gift Cards / Gifts	1,574	2,500	926	3,000
3114 Entertainment	7,262	3,600	(3,662)	4,200
3115 Fringe Benefit Taxes	25,227	25,229	2	34,346
3118 Health and Well Being	3,414	5,153	1,739	5,520
3124 Long Service Leave	160,892	140,174	(20,717)	158,116
3127 Medicals	4,455	3,060	(1,395)	3,400
3139 Overheads Recovered	(103,243)	(91,071)	12,172	(99,442)
3145 Payroll Tax	321,243	324,029	2,786	366,419
3148 Protective Clothing & Accessories	29,185	33,175	3,990	34,150
3151 Recruitment Costs	1,943	0	(1,943)	0
3154 Salaries	4,859,287	4,946,060	86,774	5,655,874
3156 Salaries transferred to WIP	(287,111)	(257,160)	29,951	(291,690)
3163 Staff Training	43,801	61,010	17,210	68,562
3166 Superannuation - Council Contribution	789,038	801,504	12,466	910,326
3169 Temp Staff Employed Through Agency	34,138	20,976	(13,162)	20,976
3172 Travel and Accommodation	132	1,125	993	1,500
3175 Uniforms / Clothes Purchased	12,478	9,000	(3,478)	10,800
3181 Workers Compensation Expense Claims	978	500	(478)	500
3184 Workers Compensation Insurance	169,370	169,368	(2)	175,559
3199 <b>Employee Benefits Total</b>	<b>6,648,475</b>	<b>6,764,978</b>	<b>116,503</b>	<b>7,695,167</b>
3200 <b>Materials and Services</b>				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	3,792	8,547	4,755	10,000
3202 Advertising	65,422	68,983	3,561	80,673
3204 AWTs Maintenance Charge	850	1,165	315	1,553
3206 Cleaning	281,633	287,718	6,085	339,154
3208 Computer Hardware / Hardware Maintenance	1,552	13,136	11,584	14,536
3212 Computer Software Maint and Licenses	334,744	286,140	(48,604)	295,025
3214 Consultants Other	210,626	315,373	104,746	390,241
3216 Contractors	322,464	515,176	192,712	561,804
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	96,783	90,000	(6,783)	108,000
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	183,711	192,967	9,256	225,494
3223 Emergency Management	4,786	2,000	(2,786)	2,000
3224 Fire Hazard Reduction (Private Land)	5,360	9,000	3,640	9,000
3226 Fuel	196,034	217,122	21,088	261,809
3227 Greenwaste Mobile Garbage Bin Collection	162,667	168,610	5,943	202,332
3228 Greenwaste Mobile Garbage Bin Disposal	71,486	53,406	(18,081)	64,087
3232 Internet, Telephone & Other Communication Charges	48,196	51,523	3,327	57,653
3234 Land Survey Costs	3,000	6,250	3,250	12,500
3236 Legal Fees (Advice etc)	101,270	98,328	(2,942)	127,833



**SORELL COUNCIL  
DEPARTMENTAL PROFIT & LOSS  
FOR THE PERIOD ENDED May 2025  
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3237 Line Marking - Transport Infrastructure	54,469	73,979	19,510	73,979
3239 Mobile Garbage Bin Replacement	55,953	43,312	(12,641)	63,000
3241 Operating Capital	24,233	29,725	5,492	39,975
3244 Plant & Motor Vehicle Repairs & Services	118,034	123,084	5,049	136,204
3246 Plant Hire - External	74,918	70,005	(4,913)	83,548
3248 Plant Hire - Internal Usage	16,102	17,232	1,130	19,657
3250 Plant Hire Recovered	(72,897)	(64,473)	8,424	(67,549)
3252 Plant Registration Fees	39,485	40,359	874	40,359
3254 Printing	25,210	31,983	6,773	32,670
3256 Recycling Centres	167,507	149,353	(18,153)	179,224
3257 Recycling Hub	2,343	2,887	544	2,887
3258 Registrations, Licenses and Permits	4,433	4,444	11	4,444
3260 Repairs and Maintenance	1,554,693	1,802,395	247,702	1,985,432
3261 Road Kill Collection Fees	3,773	3,866	93	4,640
3262 Kerbside Green Waste Collection	55,781	54,933	(848)	74,933
3263 Kerbside Green Waste Disposal	5,802	16,238	10,436	21,651
3264 Kerbside Hard Waste Collection	118,595	111,793	(6,801)	111,793
3265 Kerbside Hard Waste Disposal	26,740	30,946	4,206	30,946
3266 Kerbside Recycling Collection	291,700	281,955	(9,745)	342,845
3267 Kerbside Recycling Disposal	192,687	186,518	(6,170)	225,000
3268 Kerbside Garbage Collection	554,906	525,315	(29,591)	638,214
3269 Kerbside Garbage Disposal	291,195	288,392	(2,802)	344,805
3270 Security	13,571	18,154	4,582	22,792
3273 Signage & Guide Posts	45,014	38,419	(6,595)	50,500
3276 Settlement Costs ONLY	0	2,500	2,500	5,000
3278 Stationery & Office Consumables	33,376	34,828	1,453	40,519
3279 Street Bin Collection Contract	228,591	217,824	(10,768)	251,824
3280 Tools/Equipment Expensed (under \$1,000)	7,555	15,023	7,467	23,200
3282 Tyres	19,235	17,186	(2,049)	23,549
3284 Valuation Expenses	154,300	166,750	12,450	209,000
3290 Water Charges (Works Order)	150,267	135,865	(14,401)	136,817
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 <b>Materials and Services Total</b>	<b>6,351,948</b>	<b>6,856,232</b>	<b>504,283</b>	<b>7,915,550</b>
3390 <b>Impairment of Debts</b>				
3399 <b>Impairment of Debts Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
3400 <b>Depreciation and Amortisation</b>				
3405 Depreciation Expense	5,927,171	5,939,755	12,584	6,477,036
3410 Amortisation Expense	8,218	8,218	0	8,965
3415 Amortisation Expense (Right of Use Asset)	0	0	0	9,133
3499 <b>Depreciation and Amortisation Total</b>	<b>5,935,389</b>	<b>5,947,973</b>	<b>12,584</b>	<b>6,495,134</b>
3500 <b>Finance Costs</b>				
3505 Interest on Loans	61,018	60,615	(403)	81,945
3515 Interest on Overdue Accounts	2,812	0	(2,812)	0
3521 Interest Expense (Lease Liability)	0	0	0	263
3599 <b>Finance Costs Total</b>	<b>63,830</b>	<b>60,615</b>	<b>(3,215)</b>	<b>82,208</b>
3600 <b>Other Expenses</b>				
3604 Audit Fees	61,520	60,933	(588)	62,665
3606 Audit Panel Expenses	5,250	5,250	0	7,000
3608 Bad & Doubtful Debts	2,439	0	(2,439)	0





**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2025**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3612 Bank Fees & Charges	36,666	37,469	803	40,875
3616 Bank Fees Recovered	(5,092)	(4,393)	699	(4,793)
3620 Cashiers Rounding Adjustments	3	23	19	25
3624 Commissions Paid	17,942	18,724	782	23,096
3636 Councillor Allowances	147,741	145,885	(1,856)	159,294
3640 Councillor Expenses	0	1,500	1,500	2,000
3644 Councillor Vehicle Allowance	5,341	6,450	1,109	7,400
3656 Deputy Mayors Allowance	15,593	15,397	(196)	16,812
3660 Dog Pound & Other Animal Management Expenses	6,775	5,667	(1,108)	6,000
3661 Dog Home & Vet Fees	832	1,679	847	1,832
3664 Donations and Section 77 Expenses	46,206	47,815	1,610	60,000
3668 Election Expenses	14,720	12,682	(2,038)	12,682
3672 Employee Sub, Licences and Memberships	80,040	115,501	35,461	116,737
3676 Functions & Programs	29,083	58,700	29,617	93,300
3680 Insurance Claims Related Expenses	28,253	10,862	(17,391)	16,412
3688 Food & Beverages	2,086	4,144	2,058	4,521
3692 General Insurance	182,628	182,435	(193)	182,435
3704 Government Fire Contributions	498,678	498,679	0	664,905
3712 Immunisations	1,899	3,629	1,730	3,629
3720 Land Tax	102,678	103,658	980	103,658
3724 Mayor's Allowance	41,037	40,521	(515)	44,246
3731 NRM Expenses	15,173	27,500	12,327	32,500
3732 Motor Vehicle Insurance	42,054	41,814	(239)	41,814
3736 Other roundings	7	23	15	25
3740 Other Sundry Expenses	8,058	4,816	(3,242)	5,301
3744 Photocopier Leases & Operating Costs	17,400	18,674	1,274	23,486
3748 Postage	43,619	51,977	8,358	59,554
3752 Public Liability Insurance	113,803	113,803	0	113,803
3760 Reference Materials	0	1,750	1,750	2,750
3768 Sampling, Testing and Monitoring	12,730	8,000	(4,730)	9,000
3770 Storage Costs	1,063	1,041	(22)	1,250
3784 Contributions (SES)	28,243	28,243	0	28,243
3799 <b>Other Expenses Total</b>	<b>1,604,467</b>	<b>1,670,850</b>	<b>66,383</b>	<b>1,942,455</b>
3990 <b>EXPENSES TOTAL</b>	<b>20,604,110</b>	<b>21,300,648</b>	<b>696,538</b>	<b>24,130,514</b>
3995 <b>(SURPLUS)/DEFICIT</b>	<b>(6,954,389)</b>	<b>(8,237,541)</b>	<b>(1,283,153)</b>	<b>(10,311,019)</b>



Sorell Council - Investments as at 31/05/2025						
Financial Institution	Product	Deposit Date	Maturity Date	Value	Interest rate	Credit Rating S&P Short Term
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2024	6/06/2025	\$ 1,626,521	5.05%	A2
MyState Term Deposit	12 Month Term Deposit	8/08/2024	8/08/2025	\$ 1,645,329	5.00%	F2
MyState Term Deposit	12 Month Term Deposit	27/06/2024	27/06/2025	\$ 1,379,000	5.30%	F2
MyState Term Deposit	12 Month Term Deposit	23/08/2024	22/08/2025	\$ 1,578,534	4.95%	F2
MyState Term Deposit	3 Month Term Deposit	17/04/2025	16/07/2025	\$ 1,000,000	4.75%	F2
Westpac Term Deposit	12 Month Term Deposit	31/01/2025	30/01/2026	\$ 1,000,000	4.70%	A1+
Westpac Term Deposit	12 Month Term Deposit	18/02/2025	18/02/2026	\$ 2,000,000	4.71%	A1+
Westpac Term Deposit	12 Month Term Deposit	28/08/2024	28/08/2025	\$ 2,000,000	4.80%	A1+
Westpac Term Deposit	12 Month Term Deposit	28/02/2025	27/02/2026	\$ 2,000,000	4.61%	A1+
CBA Investment Account	At Call			\$ 2,507,618	3.75%	A1+
CBA Special Purpose Account	At Call			\$ 3,546,884	3.75%	A1+
CBA Operating Account	Current			\$ 1,474,673	3.85%	A1+
Various Petty Cash and Floats	In house			\$ 1,100	N/A	A1+
Various Halls Bank Balances				\$ 27,912	N/A	A1+
<b>Total Investments</b>				<b>\$ 21,787,572</b>		

The above investments have been made in accordance with Sorell Council's Treasury Management Policy.

#### Short Term Credit Rating Percentage of Total Investment Benchmarks

<b>A1+</b>	14,558,187	67%	100%
<b>A1</b>	\$ -	0%	50%
<b>A2</b>	\$ 7,229,384	33%	30%
	<b>\$ 21,787,572</b>	<b>100%</b>	

-

#### Financial Institution Percentage of Total Investment Benchmarks

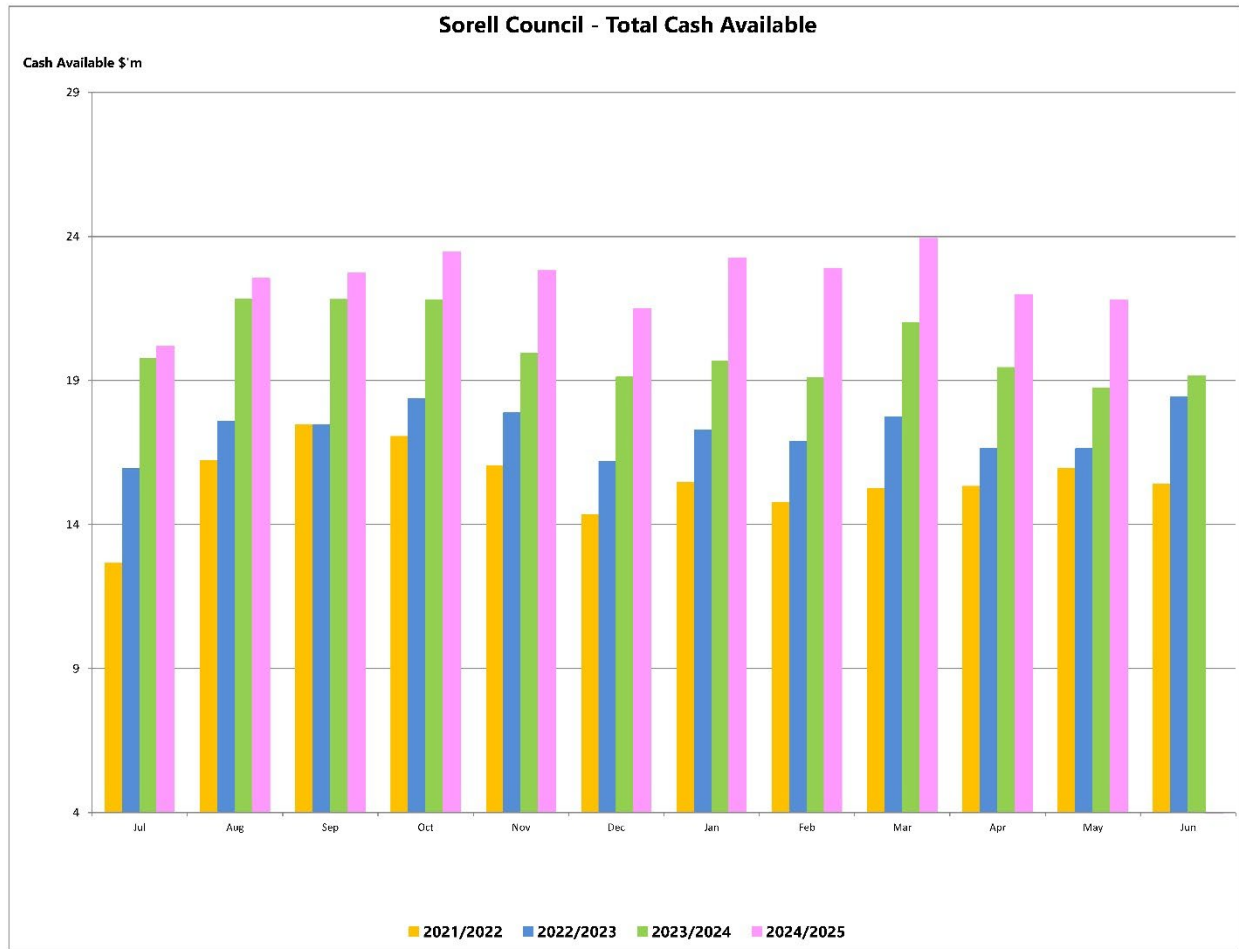
<b>CBA (A1+)</b>	\$ 7,558,187	35%	50%
<b>Westpac (A1+)</b>	\$ 7,000,000	32%	50%
<b>Bendigo Bank (A2)</b>	\$ 1,626,521	7%	30%
<b>MyState (A2)</b>	\$ 5,602,863	26%	30%
	<b>\$ 21,787,572</b>	<b>100%</b>	

-

The above investments have been made in accordance with Sorell Council's Treasury Management Policy.



**SORELL COUNCIL  
TOTAL CASH AVAILABLE**



Sorell Council - Borrowings as at 31/05/2025							
Financial Institution	Product	Borrowing Date	Maturity Date	Face Value	Interest rate	Principle Repayments YTD	Interest Payments YTD
TASCORP	Fixed Term Loan	30/06/2020	30/06/2025	\$ 30,923	1.36%	\$ 30,714.27	\$ 419.13
TASCORP	Fixed Term Loan	29/06/2021	29/06/2031	\$ 842,144	2.12%	\$ 60,124.31	\$ 9,564.04
TASCORP	Fixed Term Loan	18/05/2022	18/05/2032	\$ 1,103,033	4.41%	\$ 42,832.17	\$ 50,065.59
TASCORP	Fixed Term Loan	28/06/2024	28/06/2034	\$ 252,345	5.53%	\$ 9,998.93	\$ 7,253.81
TASCORP	Fixed Term Loan	7/04/2025	7/04/2035	\$ 350,000	5.19%	\$ -	\$ -
<b>Total Borrowings</b>				<b>\$ 2,578,446</b>			

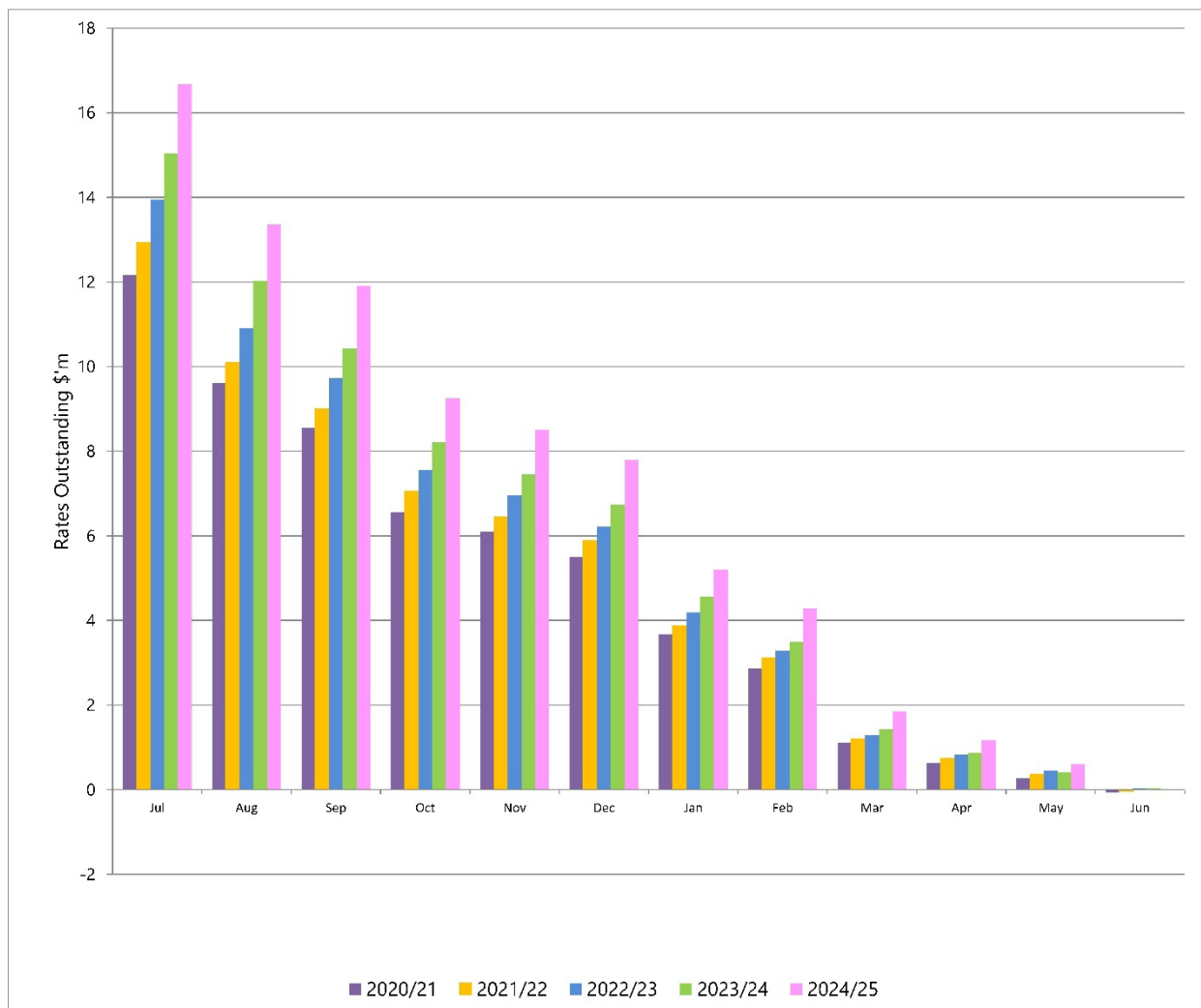
The above borrowings have been made in accordance with Sorell Council's Treasury Management Policy.



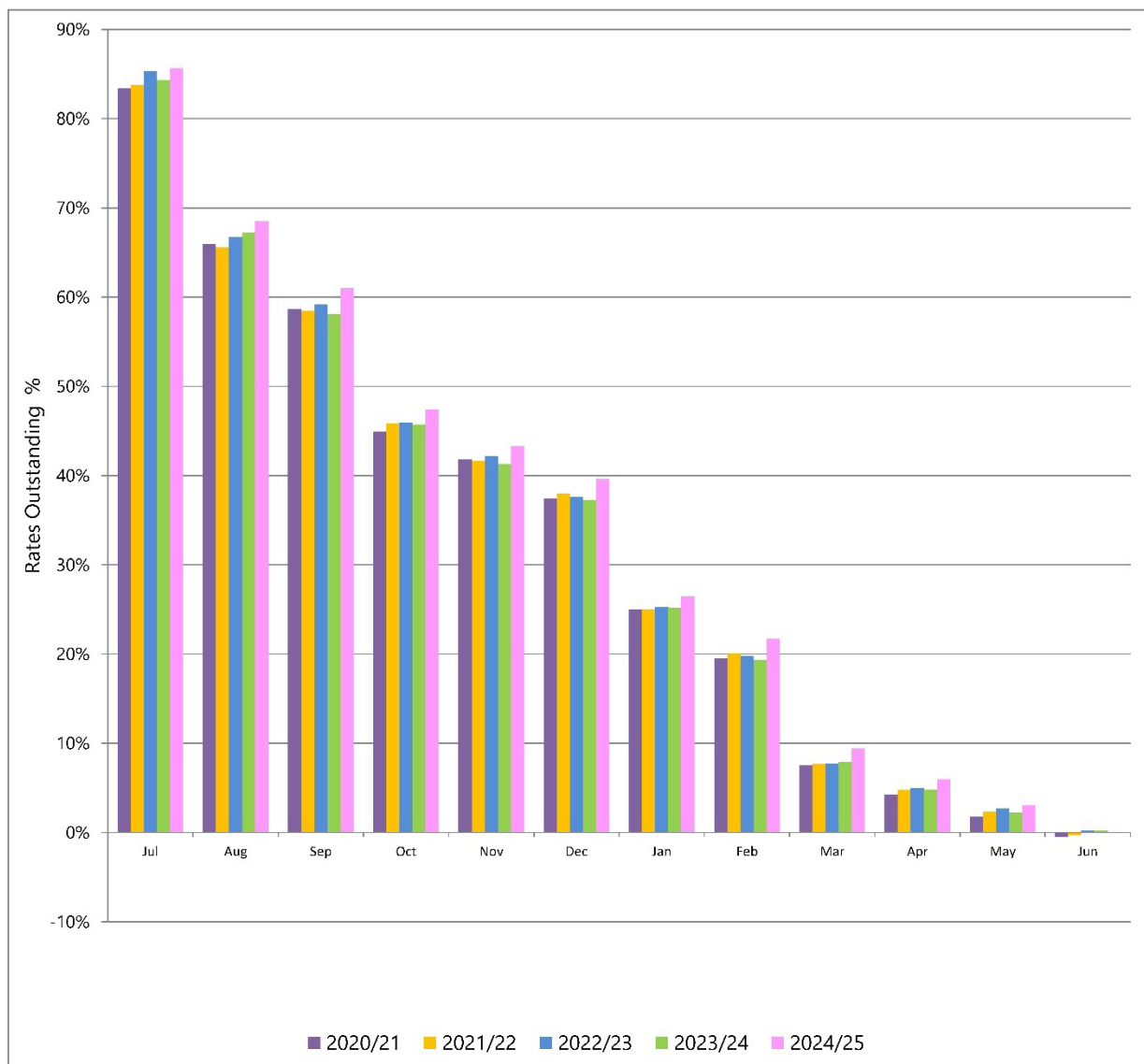
**AGENDA**  
ORDINARY COUNCIL MEETING  
17 JUNE 2025



**SORELL COUNCIL  
OUTSTANDING RATES BY MONTH \$'m**



### SORELL COUNCIL OUTSTANDING RATES BY MONTH %



**GRANT VARIANCE ANALYSIS - 31 May 2025**

Grant Details	Actual	Budget	Variance	Comments
<b>GL 1405 Grants Operating - Commonwealth Financial Assistance Grant (FAG)</b>				
FAG	\$ 459,943	\$ 459,943	\$ -	Per budget.
<b>GL 1415 Grants Operating - State Grants &amp; Subsidies</b>				
Heavy Vehicle Motor Tax	\$ -	\$ 14,000	-\$ 14,000	This is overdue.
Immunisations	\$ 1,775	\$ 1,428	\$ 347	Complete.
Weeds Action Fund	\$ 13,523	\$ 12,470	\$ 1,053	Works will be substantially complete by 30 June 2025 with some work to be completed later in calendar 2025.
Paterson's Curse	\$ 9,938	\$ 9,938	\$ -	Complete.
Safer Rural Roads Program 22-23	\$ 27,183	\$ 27,183	-\$ 0	Complete.
Wielengatta MTB Project	\$ 12,500	\$ -	\$ 12,500	Unbudgeted.
	<u>\$ 64,917</u>	<u>\$ 65,019</u>	<u>-\$ 101</u>	
<b>GL 1420 Grants Operating - Other Grants &amp; Subsidies</b>				
Garage Sale Trail 2024	\$ 2,000	\$ 2,000	\$ -	Complete.
Government Energy Support	\$ 650	\$ 650	\$ -	Complete.
	<u>\$ 2,650</u>	<u>\$ 2,650</u>	<u>\$ -</u>	
	<u>\$ 527,510</u>	<u>\$ 527,612</u>	<u>-\$ 101</u>	
<b>GL 2105 Grants Capital - Roads to Recovery Funding</b>				
Roads to Recovery Funding	\$ 681,644	\$ 681,644	\$ 0	Complete
<b>GL 2110 Grants Capital - Commonwealth Grants</b>				
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 99,692	\$ 373,063	-\$ 273,370	Commencement of works was delayed, however completion is now planned for July 2025.
C-25-T-007 Old Forcett Road Widening LRCI Stage 4	\$ 60,274	\$ 57,330	\$ 2,944	Works are substantially complete and expected to be finalised prior to 30 June 2025.
C-24-B-005 Sorell Carriage Shed LRCI Stage 4	\$ 81,588	\$ 84,529	-\$ 2,941	Works are nearing completion and are expected to be complete prior to 30 June 2025.
C-24-LI-005 Sorell Streetscape Upgrade LRCI Stage 4	\$ 263,406	\$ 263,406	\$ -	Complete.
C-24-S-009 NFMIP - Seventh Avenue, Dodges Ferry	\$ 1,050,000	\$ 1,050,000	\$ -	Complete.
	<u>\$ 1,554,960</u>	<u>\$ 1,828,328</u>	<u>-\$ 273,367</u>	



**GRANT VARIANCE ANALYSIS - 31 May 2025**

Grant Details	Actual	Budget	Variance	Comments
<b>GL 2115 Grants Capital - State Grants</b>				
C-24-LI-003/004 Health Promotion - Mienna Park and Penna Beach Walkway	\$ 97,362	\$ 98,413	-\$ 1,051	Works are nearing completion and expected to be finalised prior to 30 June 2025.
C-24-T-037 Wiggins Road Pavement Widening	\$ 149,827	\$ 149,827	\$ 0	Complete.
C-24-T-035 Carlton River Road Guard Rails, Paths (Gate 5)	\$ 116,768	\$ 117,000	-\$ 232	Complete.
C-24-B-002 Memorial Hall	\$ -	\$ 310,000	-\$ 310,000	Delays were experienced in the commencement of the Project and the Grant milestone payments originally scheduled for Mar / May 2025 have now been rescheduled for Oct / Dec 2025 with the work now planned to be completed at that time.
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 90,498	\$ 450,974	-\$ 360,476	An instalment of \$361k was due in February. Council had not met all its obligation to be able to make the claim. Expecting to make a claim in June with works recommencing 16 June.
C-24-T-038 Black Spot Program - Carlton Beach Rd/Webb St	\$ 20,885	\$ 20,885	\$ -	Complete.
C-23-B-001 Permroke Park Function Centre	\$ 27,018	\$ -	\$ 27,018	Unbudgeted. Complete.
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 2,395,867	\$ 2,395,867	\$ -	The project is now expected to be completed by 31 July.
C-25-T-005 BEST/SE Jobs Hub Car Parking	\$ -	\$ 50,000	-\$ 50,000	Works are yet to commence
C-25-T-017 Dodges Ferry 35 Carlton Beach Rd - bus stop upgrades	\$ -	\$ 25,737	-\$ 25,737	Works have been rescheduled, with a completion date of December 2025.
C-25-T-016 Sorell Park & Ride - bus stop upgrades	\$ -	\$ 25,738	-\$ 25,738	Works have been rescheduled, with a completion date of December 2025.
C-25-T-006 SRRP Kellevie Rd	\$ 117,916	\$ 167,900	-\$ 49,984	Works are progressing and are scheduled to be completed before the end of the year.
C-25-LI-007 BMX LED Lighting	\$ 70,078	\$ 70,078	\$ -	Complete.
C-25-LI-009 Pembroke Park and Dodges Ferry Goal Nets	\$ 33,826	\$ -	\$ 33,826	Unbudgeted.
C-25-LI-010 Pembroke Park Southern End Goal Net	\$ 322	\$ -	\$ 322	Unbudgeted.
C-25-LI-011 Pembroke Park Soccer Perimeter Fence	\$ 30,985	\$ -	\$ 30,985	Unbudgeted. The project is expected to be finalised prior to 30 June 2025.
C-25-T-014 VRUP - Penna Road footpath	\$ 152	\$ 74,250	-\$ 74,098	Commencement of works was delayed, however works are now planned to be completed in June 2025.
	<u>\$ 3,151,505</u>	<u>\$ 3,956,669</u>	<u>-\$ 805,163</u>	
<b>GL 2120 Grants Capital - Other Grants</b>				
C-25-LI-008 Dodges Ferry Rec Reserve - Skate Park upgrades	\$ -	\$ 67,095	-\$ 67,095	Works have been delayed, however the project is still expected to be completed by 30 June 2025.
	<u>\$ -</u>	<u>\$ 67,095</u>	<u>-\$ 67,095</u>	
	<u><u>\$ 5,388,110</u></u>	<u><u>\$ 6,533,735</u></u>	<u><u>-\$ 1,145,625</u></u>	



## 18.2 2024-2025 CAPITAL BUDGET ADJUSTMENTS

### RECOMMENDATION

"That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the below adjustments to the 2024/2025 Capital Budget estimates."

Capital expenditure to the end of May 2025 is \$10,524,072 (as per Capital Works Budget run on 4 June 2025).

The following Capital Budget adjustments have been requested in June 2025.

Below is a summary of the requested adjustments.

<b>Original Budget approved in June 2024 Council meeting</b>	<b>\$16,986,295</b>
<b>Budget approved in May 2025 Council meeting</b>	<b>\$16,864,282</b>
<b>Budget adjustments requested for approval in June 2025 Council meeting:</b>	
Total adjustments on capital jobs with variances of over 10%	\$11,581
Total adjustments on completed capital jobs with variances of over 10%	-\$172,203
Total adjustments on capital jobs carried forward to 2025/2026 financial year	-\$841,774
<b>Budget requested for approval in June 2025 Council meeting</b>	<b>\$15,861,886</b>

Below is a detailed explanation of the requested adjustments.

The following capital job adjustment has been requested because the job has variances of over 10%, or is expected to have variances of over 10% in the 2024/2025 financial year:

<b>Job Name and No.</b>	<b>Approved Budget</b>	<b>Adjusted Budget</b>	<b>Adjustment</b>
C-25-PRELIM-002 Midway Point Penna Road Design			\$11,581
<b>Total Adjustments</b>	<b>\$40,000</b>	<b>\$51,581</b>	<b>\$11,581</b>



- C-25-PRELIM-002 Midway Point Penna Road Design – Additional design work required to achieve best design outcome. Details per memo provided separately.

The following capital job adjustment have been requested because the jobs are completed and have a variance of 10% or greater in the 2024/2025 financial year:

<b>Job Name and No.</b>	<b>Approved Budget</b>	<b>Adjusted Budget</b>	<b>Adjustment</b>
C-24-T-037 Forcett Wiggins Road Widening			-\$15,453
C-25-LI-002 Primrose Sands Community Hall Benches, Footbridge, and Garden Beds			-\$25,000
C-24-LI-002 Primrose Sands Hall Playground Equipment			-\$36,750
C-25-S-001 Minor Stormwater Works			-\$25,000
C-23-S-008 Primrose Sands Robinia Street and Rowan Avenue Stormwater			-\$50,000
C-25-PRELIM-004 Dodges Ferry Recreation Reserve or 7 <sup>th</sup> Avenue Internal POS Lot Design			-\$10,000
C-25-PRELIM-005 Lewisham Scenic Drive Design			-\$10,000
<b>Total Adjustments</b>	<b>\$294,250</b>	<b>\$122,047</b>	<b>-\$172,203</b>

- C-24-T-037 Forcett Wiggins Road Widening – Job completed. Original budget includes land acquisition and legal costs. These will be finalised as operating expenditure.
- C-25-LI-002 Primrose Sands Community Hall Benches, Footbridge, and Garden Beds – This job is no longer required.
- C-24-LI-002 Primrose Sands Hall Playground Equipment – This job is no longer required.
- C-25-S-001 Minor Stormwater Works – No minor work needed in 2024/2025 financial year.
- C-23-S-008 Primrose Sands Robinia Street and Rowan Avenue Stormwater – This job is not required based on assessment.
- C-25-PRELIM-004 Dodges Ferry Recreation Reserve or 7<sup>th</sup> Avenue Internal POS Lot Design – This job is no longer required.
- C-25-PRELIM-005 Lewisham Scenic Drive Design – This job is no longer required.



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

The following capital job adjustments have been requested because the jobs have been carried forward to the 2025/2026 financial year.

<b>Job Name and No.</b>	<b>Approved Budget</b>	<b>Adjusted Budget</b>	<b>Adjustment</b>
C-25-LI-013 Sorell Pawleena Road Irrigation			-\$71,811
C-25-B-001 Dunalley Canal BBQ Shelter			-\$50,000
C-23-PP-CHANGEROOMS Sorell Pembroke Park Changerooms			-\$20,000
C-25-LEI-001 Copping Marion Bay Road Land Easement			-\$10,500
C-23-IT-001 CAC Fibre Connection & Hardware to Emergency Hub			-\$5,000
C-24-IT-002 CAC, Depot & Midway Point Security System Integration Renewal			-\$5,000
C-25-T-001 Forcett Delmore Road/White Hill Intersection Reconstruction			-\$260,817
C-25-T-004 Forcett Edith Close Reconstruction			-\$20,000
C-25-S-004 Sorell Pipe Upgrade Above Gatehouse Detention Basin			-\$138,126
C-24-S-004 Various Roads Grate Replacement			-\$18,000
C-25-T-016 Dodges Ferry Carlton Beach Road Bus Stop Upgrade			-\$96,000
C-25-T-017 Sorell Park & Ride Bus Stop Upgrade			-\$91,520
C-24-T-027 Signs Replacements for Suburb Entrances			-\$15,000
C-25-PRELIM-009 Sorell Valleyview Close Design			-\$10,000
C-24-PRELIM-JACOBS Dodges Ferry Jacobs Court Stormwater Design			-\$30,000
<b>Total Adjustments</b>	<b>\$848,624</b>	<b>\$6,850</b>	<b>-\$841,774</b>





**ATTACHMENTS**

- a) Capital Works Budget for the period ending 31 May 2025 (Pages 11)
- b) C-25-PRELIM-002 Project Costs MEMO (Pages 2)

**SCOTT NICOL**  
**ACTING MANAGER FINANCE**

**SALLY FANG**  
**ACCOUNTANT**

Date: 10 June 2025  
Attachments (13 pages)



**AGENDA**  
ORDINARY COUNCIL MEETING  
17 JUNE 2025

4/06/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - LAND</b>					
Pawleena, Pawleena Road and Arthur Highway Roundabout	Land acquisition costs.			\$ 1,946	\$ -
<b>TOTAL Carry Overs - Land</b>		<b>\$ 34,000</b>	<b>\$ 34,000</b>		
<b>LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>					
Midway Point, Brady Street - Billy Kessarios Memorial Park	Table and seat.			\$ 10,435	\$ -
Primrose Sands, Community Hall	Benches, footbridge and garden beds.			\$ -	\$ -
Sorell, Rose Gardens	Bin at bus stop near the rose gardens.			\$ -	\$ -
Dodges Ferry, Boat Park	Perimeter Fence - approx. 300m replace wire fencing with 1.2m pool fencing and gates.			\$ 100,111	\$ -
Dunalley, Canal	Walkway pool fencing.			\$ 12,495	\$ -
Municipality - Various	Minor capital jobs for ad hoc renewals (e.g. shade sail, seating or bins).			\$ -	\$ -
Midway Point, Flyway Island Park	Bike Rack			\$ 1,619	\$ -
Dodges Ferry, Dodges Ferry IGA	2 x Bench Seats			\$ 1,441	\$ -
Sorell, Pembroke Park	Pembroke Park Master Valve			\$ 5,115	\$ -
Dunalley, Imaly Street Park	Replacement of Dunalley Water Pump (piece of play equipment at Imlay St park)			\$ -	\$ -
Midway Point, Flyway Park	Replacement of sheltered picnic seating			\$ 6,410	\$ -
Sorell, Pembroke Park	BMX track, lighting.			\$ 95,524	\$ -
Dodges Ferry, Rec Reserve	Skate park upgrades.			\$ -	\$ -
Sorell, Pembroke Park & Dodges Ferry Rec Reserve	Goal nets behind senior oval x 2 & DF ground x 2 - 25m x 9m.			\$ 33,866	\$ 33,745
Sorell, Pembroke Park	Goal net behind soccer oval x 1 - southern end - 70m x 9m.			\$ 363	\$ -
Sorell, Pembroke Park	Soccer perimeter fence - 480m long x 1.2m high.			\$ 31,267	\$ -
Sorell, Pawleena Road	Carpark for POS / Lyden Park off Pawleena Rd frontage.			\$ 43,135	\$ -
Sorell, Pawleena Road	Irrigation for 3 x Open Space areas - Stage 1 dog/general.			\$ -	\$ -
Sorell, Whitelea Court	POS lot - fencing.			\$ 3,795	\$ -
Sorell, Pembroke Park	Lockable rubbish bin enclosure.			\$ 14,655	\$ -
Sorell, South East Sports Complex	Shelters at the South East Sports Complex			\$ -	\$ -
Sorell, South East Sports Complex	Senior oval lighting			\$ 28,715	\$ -
<b>TOTAL Land Improvements (Parks &amp; Reserves) 2024/25</b>		<b>\$ 698,618</b>	<b>\$ 746,220</b>		



4/06/2025	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>					
Dodges Ferry, Red Ochre Beach	Foreshore access steps.			\$ 676	\$ -
Primrose Sands, Tamarix Road	Nerine Street to Carlton Bluff Road. Gravel path at 1.5 m wide x 580 m length.			\$ 65,328	\$ -
Sorell, Sorell Memorial Hall	RSL memorial wall.			\$ -	\$ -
Sorell, 12 Tarbook Court	Boundary adjustment and new fence.			\$ 3,206	\$ 7,100
Primrose Sands, Primrose Sands Hall	Playground equipment with re-aligned fencing.			\$ -	\$ -
Penna, Penna Beach	Gravel path extension. 430 m link track at 1.5 - 2.0 m wide across. TW land to existing car park track, including bridge.			\$ 22,560	\$ -
Sorell, Miena Park	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ 74,963	\$ 2,328
Sorell	Streetscape upgrades. Stage 4 (a).			\$ 268,657	\$ -
Sorell, Pembroke Park	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
<b>TOTAL Carry Overs - Land Improvements (Parks &amp; Reserves)</b>		<b>\$ 565,021</b>	<b>\$ 523,628</b>		
<b>BUILDINGS</b>					
Dunalley, Canal	BBQ shelter.			\$ -	\$ -
Depot	Depot toilet block.			\$ 3,745	\$ -
Sorell, Pawleena Road	Toilet for POS / Lyden Park - triple cubicle DDA & change table.			\$ 1,474	\$ -
Midway Point, Malunna / LGT child care centre	Kitchen renewal / replacement to comply with food standards.			\$ 2,430	\$ -
<b>TOTAL Buildings 2024/25</b>		<b>\$ 389,000</b>	<b>\$ 389,000</b>		



4/06/2025	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - BUILDINGS</b>					
Sorell, BEST / SE Jobs Hub & Training Facility	BEST / SE Jobs Hub & Training Facility.			\$ 2,492,717	\$ 312,115
Sorell, Pembroke Park	Scope and design to re-purpose old football change rooms plus netball concrete toilets / change room.			\$ -	\$ -
Sorell, Sorell Memorial Hall	Extension for Historical Society storage, including change rooms and toilets.			\$ 213,369	\$ 372,165
Sorell, Carriage Shed	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ 81,951	\$ -
<b>Total Carry Overs - Buildings</b>		<b>\$ 4,376,000</b>	<b>\$ 4,617,296</b>		
<b>LEASEHOLD IMPROVEMENTS</b>					
Copping, 20 Marion Bay Road	Land easement costs (survey, AC fees, land title fees, valuation) for already completed works.			\$ -	\$ -
<b>TOTAL Leasehold Improvements 2024/25</b>		<b>\$ 10,500</b>	<b>\$ 10,500</b>		
<b>PLANT &amp; EQUIPMENT</b>					
CAC & Depot	Light fleet replacement.			\$ 211,553	\$ -
Depot	Portable traffic lights x 1 set.			\$ 20,450	\$ -
Depot	Stormwater CCTV camera (seca airHD).			\$ 37,415	\$ -
CAC	Waste Bins - Additional Bins			\$ 4,734	\$ -
<b>TOTAL Plant &amp; Equipment 2024/25</b>		<b>\$ 260,500</b>	<b>\$ 275,184</b>		
<b>CARRY OVERS - PLANT &amp; EQUIPMENT</b>					
CAC & Depot	Light fleet replacement.			\$ 91,761	\$ -
Depot	Fleet management GPS tracking and dashcam deployment (17 light fleet & 6 heavy fleet (trucks)).			\$ 3,550	\$ -
<b>TOTAL Carry Overs - Plant &amp; Equipment</b>		<b>\$ 160,670</b>	<b>\$ 160,670</b>		



4/06/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>FIXTURES, FITTINGS &amp; FURNITURE</b>					
Midway Point, Midway Point Hall	Heat pump installation.			\$ 14,734	\$ -
<b>TOTAL Fixtures, Fittings &amp; Furniture 2024/25</b>		<b>\$ 16,800</b>	<b>\$ 14,734</b>		
<b>COMPUTERS &amp; TELECOMMUNICATIONS</b>					
CAC & Depot	iPads x 12.			\$ 11,765	\$ -
Sorell, Pembroke Park Stadium	PA system.			\$ 14,765	\$ -
<b>TOTAL Computers &amp; Telecommunications 2024/25</b>		<b>\$ 27,000</b>	<b>\$ 27,000</b>		
<b>CARRY OVERS - COMPUTERS &amp; TELECOMMUNICATIONS</b>					
CAC	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
CAC	PC and monitor renewal project for all staff (excluding the engineering department).			\$ 141,506	\$ -
CAC, Depot, & Midway Point	Security system integration renewal - scoping and design only.			\$ -	\$ -
<b>TOTAL Carry Overs - Computers &amp; Telecommunications</b>		<b>\$ 165,000</b>	<b>\$ 165,000</b>		
<b>RECONSTRUCTION (ROADS)</b>					
Forcett, Delmore Road / White Hill intersection	Partial reconstruction and reseal.			\$ 6,850	\$ -
Orielton, Allambie Road	Reconstruction with chip seal surface			\$ 378,060	\$ 343,598
Primrose Sands, Oak Street	Reconstruction with chip seal surface			\$ 342,369	\$ -
Forcett, Edith Close	Potential reconstruction - further investigation required to determine treatment).			\$ -	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Dubs & Co Drive on street parking x 20 spaces.			\$ 242	\$ -
Kellevie, Kellevie Road	Corner widening, stabilisation and guard rail.			\$ 253,340	\$ -
Dodges Ferry, Old Forcett Road	Road widening			\$ 88,081	\$ 29,663
Bream Creek, Bream Creek Road	Bream Creek Road repair works.			\$ 41,044	\$ -
<b>TOTAL Reconstruction (ROADS) 2024/25</b>		<b>\$ 2,332,499</b>	<b>\$ 2,026,757</b>		



4/06/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - RECONSTRUCTION (ROADS)</b>					
Dodges Ferry, Payeena Street	Near Carlton Beach Road junction. Formalise verge parking - seal, line mark, drain.			\$ 1,750	\$ 1,364
Primrose Sands, Primrose Sands Road and Grevillea Street	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 28,746	\$ -
Forcett, 532 Wiggins Road	Road widening. Land acquisition cost only.			\$ 122,047	\$ -
<b>TOTAL Carry Overs - Reconstruction (Roads)</b>		<b>\$ 109,500</b>	<b>\$ 186,246</b>		
<b>RESHEETING</b>					
Boomer Bay, Bay Road	7 segments, 100mm new gravel.			\$ 168,933	\$ -
Bream Creek, Bream Creek Road	9 segments, 100mm new gravel.			\$ 190,465	\$ -
Marion Bay, Marion Bay Road				\$ 52,232	\$ -
Kellevie, Kellevie Road	9 segments, 100mm new gravel.			\$ 145,541	\$ -
Kellevie, Burdons Road	2 segments, 100mm new gravel.			\$ 34,711	\$ -
Kellevie, Woods Road	5 segments, 100mm new gravel.			\$ 64,187	\$ -
Kellevie, Woolleys Road	4 segments, 100mm new gravel.			\$ 70,236	\$ -
Pawleena, Hillcrest Road	3 segments, 100mm new gravel.			\$ 59,838	\$ -
Forcett, Hetherbell Road				\$ 23,412	\$ -
<b>TOTAL Resheeting 2024/25</b>		<b>\$ 912,662</b>	<b>\$ 809,555</b>		



4/06/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>RESEALS</b>					
Forcett, White Hill Road	Reseal with significant prep required.			\$ -	\$ -
Penna, Brinktop Road	Reseal with box out prep required.			\$ 95,825	\$ -
Boomer Bay, Bay Road	Prep and spray seal.			\$ 95,273	\$ -
Dunalley, Booth Street	Prep and spray seal.			\$ 25,187	\$ -
Dunalley, Florence Street	Prep and spray seal.			\$ 15,295	\$ -
Nugent, Nugent Road	Prep and spray seal.			\$ 71,892	\$ -
Lewisham, Mary Street	Prep and spray seal.			\$ 15,398	\$ -
Forcett, Jayville Rise	Prep and spray seal.			\$ 34,842	\$ -
Forcett, Delmore Road	Prep and spray seal.			\$ 61,258	\$ -
Dunalley, Ryans Lane	Prep and spray seal.			\$ 2,754	\$ -
Forcett, Alomes Road	Prep and spray seal.			\$ 14,508	\$ -
Forcett, Matthews Road	Prep and spray seal.			\$ 7,813	\$ -
Forcett, Grierson Drive	Prep and spray seal.			\$ 3,491	\$ -
Carlton, Riviera Drive	Prep and spray seal. (asphalt turning head).			\$ 64,349	\$ -
Sorell, Wolstenholme Drive	Prep and spray seal.			\$ 144,938	\$ -
<b>TOTAL Reseals 2024/25</b>		<b>\$ 857,209</b>	<b>\$ 855,551</b>		





4/06/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>FOOTPATHS &amp; CYCLEWAYS</b>					
Dodges Ferry, Bally Park Road	Asphalt renewal.			\$ -	\$ -
Midway Point, Raynors Road	Concrete renewal.			\$ 101,498	\$ -
Carlton, Carlton Beach Road	Line marking or barrier posts in carpark to delineate footpath.			\$ 3,448	\$ -
Sorell, BEST / SE Jobs Hub & Training Facility	Surrounding works, including landscaping.			\$ 484	\$ -
Midway Point, Penna Road	Penna Road pedestrian footpath and refuges.			\$ 305	\$ 68,964
Sorell, Sorell Memorial Hall	Footpath/carpark modification.			\$ -	\$ -
<b>TOTAL Footpaths &amp; Cycleways 2024/25</b>		<b>\$ 591,809</b>	<b>\$ 606,809</b>		
<b>CARRY OVERS - FOOTPATHS &amp; CYCLEWAYS</b>					
Dodges Ferry, Bally Park Road and Junction Street	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt; and Bally Park Road Asphalt renewal.			\$ 195,090	\$ -
Carlton, Carlton Beach Road	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			\$ 166,155	\$ -
Midway Point, Brady Street, Midway Street & Suncrest Street	Renewal of footpath - Brady Street 1.3m concrete. From Reynolds Road to Flyway Park - 1.3m concrete. 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x kerb ramps and stormwater lids).			\$ 511,340	\$ -
Carlton, Carlton River Road	Path and guard rail from bus stop to Gate Five Road.			\$ 124,681	\$ -
<b>TOTAL Carry Overs - Footpaths &amp; Cycleways</b>		<b>\$ 1,024,474</b>	<b>\$ 1,024,474</b>		



4/06/2025	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>KERB &amp; CHANNEL</b>					
Dodges Ferry, Paneminner Street	Kerb & channel along #88 and connect into existing SEP.			\$ 2,607	\$ -
<b>TOTAL Kerb &amp; Channel 2024/25</b>		<b>\$ 54,600</b>	<b>\$ 54,600</b>		
<b>CARRY OVERS - KERB &amp; CHANNEL</b>					
Dodges Ferry, Parnella Road	New kerb and channel assets to existing chip seal road.			\$ 89,696	\$ 32,571
Midway Point, Reynolds Road	Lot 101 Reynolds Road - 2 no. Kerb ramps.			\$ 12,201	\$ -
<b>TOTAL Carry Overs - Kerb &amp; Channel</b>		<b>\$ 141,853</b>	<b>\$ 141,853</b>		
<b>STORMWATER</b>					
Municipality - Various	Minor capital works.			\$ -	\$ -
Sorell, Pembroke Park	Between cricket nets and stadium carpark - connect to SP109860.			\$ 9,220	\$ -
Dodges Ferry, Wattle Road	Upgrade drain into SD106967 opposite #36.			\$ 18,325	\$ -
Sorell	Upgrade pipe above Gatehouse Detention Basin (headworks upgrade).			\$ -	\$ -
Carlton, Erle Street	66m lining of SD106814.			\$ -	\$ -
<b>TOTAL Stormwater 2024/25</b>		<b>\$ 357,200</b>	<b>\$ 241,150</b>		



4/06/2025	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - STORMWATER</b>					
Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	Kerb and channel, pit and pipe.			\$ -	\$ -
Carlton, Shamrock Court	Stormwater outfall remediation			-\$ 1,523	\$ -
Lewisham, Whitlam Court	Stormwater upgrade design and construction.			\$ 1,391	\$ -
Carlton, Erle Street	Stormwater upgrade.			\$ 198,019	\$ -
Dodges Ferry, Seventh Avenue	Installation of box culvert.			\$ 1,494,844	\$ -
Southern Beaches, Coastal Outfalls	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 521,345	\$ -
Southern Beaches, Blue Lagoon	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 31,246	\$ -
Southern Beaches, Carlton Estuary	Coastal & Estuarine Risk Mitigation Project (CERMP Grant). Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study.			\$ 16,845	\$ -
Municipality - Various	Grate replacement - various roads.			\$ -	\$ -
Sorell, Main Road	Stormwater pipe and pit			\$ 799	\$ -
Primrose Sands, Grevillea Street	Grevillea Street Stormwater Upgrade			\$ 500	\$ -
<b>TOTAL Carry Overs - Stormwater</b>		<b>\$ 3,358,861</b>	<b>\$ 3,430,564</b>		
<b>OTHER TRANSPORT</b>					
Dodges Ferry, Carlton Beach Road	Bus stop upgrade at 35 Carlton Beach Road.			\$ -	\$ -
Sorell, Park & Ride	Bus stop upgrade.			\$ -	\$ -
<b>TOTAL Other Transport 2024/25</b>		<b>\$ 187,520</b>	<b>\$ 187,520</b>		



4/06/2025		SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025			
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - OTHER TRANSPORT</b>					
Dodges Ferry, corner of Carlton Beach Road and Webb Street	Installation of bollards and chevron alignment markers to highlight the curve to westbound motorists.			\$ 20,972	\$ -
Municipality - Various	Replacement signs for rural towns / districts / areas.			\$ -	\$ -
<b>TOTAL Carry Overs - Other Transport</b>		<b>\$ 55,000</b>	<b>\$ 35,972</b>		
<b>PRELIMINARY WORK IN 2024/25</b>		<b>-</b>			
Penna, Shark Point Road	Geotech, survey and design for potential reconstruction.			\$ 43,612	\$ 6,060
Midway Point, Penna Road	Geotech, survey and design for potential reconstruction.			\$ 32,802	\$ 4,860
Dodges Ferry, Carlton Beach Road - Raprinner to East Street	Survey provision - gravel path @ 1.8m wide x 1800m.			\$ 10,500	\$ -
Dodges Ferry Recreation Reserve OR 7th Avenue internal POS lot	Design / comms / DA provision - potential pump track.			\$ -	\$ -
Lewisham, Scenic Drive - Quarry Road to Gregory Street	Survey provision - gravel path @ 1.5m wide x 780m.			\$ -	\$ -
Primrose Sands	Survey provision - Stage 2 continuation of Tamarix Road loop to Petrel Street access to beach via Grebe - 250m & 80m across Crown land.			\$ -	\$ -
Sorell, Gatehouse Drive - Weston Hill Drive	Survey provision - concrete path @ 1.80m wide x 430m.			\$ 6,609	\$ -
Sorell, Valleyfield Road	Survey / design provision - easement acquisition and drain treatment to convey road runoff through private property #43 to #188 Arthur Highway.			\$ 6,002	\$ -
Sorell, Valleyview Close	Survey / design provision - 5 Valleyview Close detention basin.			\$ -	\$ -
<b>TOTAL PRELIMINARY WORK 2024/25</b>		<b>\$ 160,000</b>	<b>\$ 160,000</b>		



4/06/2025	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2024/2025				
Location	Detailed Description	Original Approved Budget 2024/2025	Adjusted Budget Approved by Council	This Financial year	Commitments
<b>CARRY OVERS - PRELIMINARY WORK</b>					
Dunalley, Franklin Street	Reconstruction with chip seal surface - design only.			\$ 171	\$ 16,400
Dodges Ferry, Jacobs Court	SW design.			\$ -	\$ -
Carlton, Carlton River Road	Reconstruction - design only.			\$ 5,483	\$ -
Dodges Ferry, Pearl Court	Chip seal and lime stabilisation and stormwater culvert - design only.			\$ 129	\$ 16,900
Dodges Ferry, Three Street	SW and transport upgrade: Provision for initial stage of works to address property impacts. Potential seal (2-coat seal with kerb and channel). Design only			\$ 171	\$ 17,400
<b>TOTAL Carry Overs - Preliminary Work</b>		<b>\$ 140,000</b>	<b>\$ 140,000</b>		
	<b>Total Capital Jobs Carried Over to 2024/2025</b>	<b>\$ 10,130,379</b>	<b>\$ 10,459,703</b>		
	<b>Total 2024/2025 New Jobs</b>	<b>\$ 6,855,916</b>	<b>\$ 6,404,580</b>		
	<b>TOTAL 2024/25 CAPITAL BUDGET</b>	<b>\$ 16,986,295</b>	<b>\$ 16,864,282</b>	<b>\$ 10,524,072</b>	<b>\$ 1,265,231</b>





## MEMO

**TO: GENERAL MANAGER**

**FROM: PROJECT MANAGER**

**DATE: 16 MAY 2025**

**SUBJECT: C-25-PRELIM-002 – PENNA ROAD DESIGN BUDGET**

JMG Engineers were engaged to complete a detailed design for the reconstruction of 470 metres of Penna Road from the intersection with Kirabati Road and Olympic Avenue. This design was to include a pedestrian refuge at the existing Penna Road crossing and an extension of the footpath to connect Kirabati Road with the Orielson Lagoon Loop.

After receiving the preliminary design, JMG have provided a quote to complete some additional design work as follows:

- Assess Olympic Avenue intersection to achieve a compliant basic right turn (BAR)
  - Hourly rate with upper limit of \$4,800.
  - The current intersection into Olympic Avenue is non-standard. This will assess the need and feasibility of implementing a compliant BAR based on a risk assessment.
- Assess the feasibility of a future pedestrian crossing on Penna Road to link the dog park (beach) track to the Penna Road footpath. This also includes a realignment of the dog park track
  - Hourly rate with an upper limit of \$3,860.
  - This will provide connectivity between the dog park track and the Penna Road footpath. Currently the dog park track starts on the apex of the unsealed Penna Beach Street BAR.
- Complete a risk-based assessment of opportunities to reduce the BAR lengths
  - Hourly rate with upper limit of \$2,200.
  - The standard BAR is 95 metres long for a 60kmph road. The risk-based assessment will explore the crash risk if this length is reduced. This will likely save money during construction by reducing the pavement area.
- Design and documentation for a new pole and streetlight at the Penna Road crossing
  - Fixed cost \$3,780.
  - This is to provide street lighting over the pedestrian refuge which is a safety requirement.



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

The total additional cost for these items is \$14,640 which is an upper limit based on an hourly rate – worst case cost.

A summary of the current budget and expenditure:

2024/25 Capital Expenditure	\$32,091.40
Commitments	\$4,850.00
<b>Total</b>	<b>\$36,941.40</b>
Budget	\$40,000.00

JMG additional costs	\$14,640.00
<b>Revised total</b>	<b>\$51,581.40</b>

Over budget by \$11,581.40 or 29%

To achieve the best design outcome, it is requested that additional capital funding be allocated to C-25-PRELIM-002 as above.



Denis Wall  
**PROJECT MANAGER**



## 19.0 PLANNING



## 20.0 HEALTH AND COMPLIANCE



### 20.1 PRIMROSE BEACH WATER QUALITY INVESTIGATION 2025

#### RECOMMENDATION

"That Council resolves to:

1. Obtain advice from the consultant preparing the Southern Beaches *Onsite Wastewater and Stormwater Plan* on:

- the water quality monitoring program;
- mitigation options; and
- effective ongoing management of onsite wastewater management systems in the Carlton Bluff catchment area.

2. Undertake community engagement with residents and landowners of Primrose Sands on proposed management and mitigation measures (when developed) to reduce impacts from septic tank systems on surface and groundwater; and

3. Continue additional water sampling at the western end of Primrose Beach."

#### Community Strategic Plan

Consistent with Objective 2 – Responsible Stewardship and a Sustainable Organisation and Objective 3 – To Ensure a Liveable and Inclusive Community.

#### Operational Plan

Funding for additional water quality monitoring and professional advice will be required in the 2025-26 operating budget.

#### Policy

- *Public Health Act 1997*
- *State Policy on Water Quality Management 1997*
- *Tasmanian Recreational Water Quality Guidelines*

#### Asset Management Implications

No immediate implications, further investigations may indicate the need for improved or additional stormwater infrastructure.

Provision of reticulated sewerage services is the responsibility of TasWater.



#### AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

## Risk Management Implications

Swimming in recreational waters that are being impacted by on-site wastewater management systems is a risk to public health. If water quality isn't suitable for swimming, warning signage is erected.

## Community Implications

Poor water quality at Primrose Beach will result in swimming not being recommended, residents and visitors will not be able to participate in primary contact recreational activities, such as swimming.

If existing septic tank systems require upgrading to aerated wastewater treatment systems, it will have a significant financial impact on property owners. Engagement with the community will be required to assist with developing measures to manage and mitigate impacts.

## Report

During the 2024/25 Recreational Water Quality program several 'high' results were reported at Primrose Sands Beach in December 2024 and January 2025. An investigation commenced in late January to identify potential sources of pollution. The investigation involved:

1. Desktop survey.
2. Assessment of potential pollution sources.
3. Additional recreational water, seepage and stormwater sampling; and
4. Obtaining advice from other agencies.

1. A desk top survey of potential pollution sources identified the following:

- stormwater outfall next to 27 Carlton Bluff Rd
- seepage running onto the boat ramp access road and beach
- seepage discharging onto the beach from sub-soil drains above 2-4 Frogmouth Lane
- general seepage from the cliff below Carlton Bluff Road
- birds and other wildlife
- boats
- seepage in roadside drains

Refer to Appendix A for details of the area surveyed.

2. Assessment of pollution sources:



## AGENDA

ORDINARY COUNCIL MEETING  
17 JUNE 2025

The following pollution sources were inspected and assessed in late January 2025; the following observations were made:

- The stormwater outfall near 27 Carlton Bluff Road, Primrose Sands was running lightly, some signs of eutrophication and plants that like nutrients below the outfall.
- Seepage from the land above the boat ramp was running steadily, there were signs of elevated nutrients. No offensive 'sewage' odour observed.
- Seepage from the land above 2-4 Frogmouth was running steadily, there were signs of elevated nutrients (plants).
- General seepage running from the cliff below Carlton Bluff Road. No obvious signs that this originating from a point source.
- Photos of the seepage sources is contained in Appendix B
- No birds were present when the water sample was collected, around 50 birds near the sample site in the afternoon.
- The yacht that is often moored off the beach was not present.
- Signs of seepage were present in the roadside drain outside 34-38 Carlton Bluff Rd, however, age this dried up over the summer and didn't contain ammonia.
- Many houses in the survey area appear to have older septic tank systems.
- Seepage was observed on the surface of the ground above cliff line near the stormwater pipe on the foreshore next to 27 Carlton Bluff Rd (Appendix F).
- The roadside stormwater pit above 25-27 Carlton Bluff Rd was dry and so was the roadside drain on the topside of the Carlton Bluff Road in the immediate catchment area. The seepage was coming from groundwater not stormwater.
- Water discharging from below the stormwater outfall on the foreshore below 27 Carlton Bluff Road was likely to be groundwater.
- A resident called on 20/1/25, advising that a dead seal washed up on the beach in June 24, the seal took months to breakdown. The remains were not seen in the December or January sanitary survey. Enterococci are found in marine mammals, but the carcass had already decomposed, any impact would likely have occurred months before the high results.
- The rainfall during period December 2024 – March 2025 was low. However, the seepage running onto the beach in multiple locations continued but the flow rate reduced. There was no 'sewage' type odour detected in seepage water.
- In February 2025 a property-by-property inspection commenced to identify if any houses had failing (overflowing) septic tank systems. No properties were identified with failing systems, however there was a seepage on the foreshore downslope of the houses in Carlton Bluff Road.

### 3. Water sampling

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#### **AGENDA**

ORDINARY COUNCIL MEETING  
17 JUNE 2025

- Samples of seepage, stormwater and marine samples were collected and tested for faecal indicator bacteria, nutrients, pH, and salinity.
- Details of marine samples are included in the 2024/25 Recreational Water Quality Report.
- Ammonia field 'spot' tests were completed on seepage running onto the beach and from stormwater. Ammonia is 'good' indicator of nearby untreated or partially treated wastewater. All tests were negative. Locations of test sites is shown in Appendix G.
- Water seepage samples had variable levels of faecal indicator bacteria, the higher results were from the stormwater outfall and beach seep (see Appendix C for the locations). Seepage also had high levels of total nitrogen, nitrate and organic nitrogen. Ammonia and phosphorous levels were low.
- Seepage from the stormwater outfall and seepage on the beach contained *Bacteroides dorei* indicating human specific faecal impacts. The large seep at the boat ramp was negative on all occasions tested.
- Water sample results are included in Appendix D.

#### 4. Advice for other agencies/sources

Tasmanian Public Health Laboratory microbiologist was consulted for advice on water sampling parameters, the microbiologist recommended trialling the Zip Diagnostics *Bacteroides dorei* test. This test may identify human specific faecal bacteria. The existing Enterococci test used in marine water to classify recreational water quality only identifies faecal bacteria from warm blooded animals (including humans).

The Derwent Estuary Program (DEP) provided advice on faecal source tracking used to identify pollution sources, including ammonia field spot tests. This year DEP commenced trialling Zip test (*Bacteroides dorei*) and offered to test samples of seepage and marine water from Primroses Beach. DEP's advice and assistance was greatly appreciated.

## Discussion of results

The sanitary survey identified the most likely land-based pollution source is from septic tank systems nearby to the boat ramp/beach site. Some of the houses (three) have new onsite wastewater management systems that treat wastewater to 'secondary standard' such as aerated wastewater treatment systems and sand filters. However, the majority (15) had septic tanks and absorption trenches that were installed more than 30-40 years ago when detailed site and soil evaluation reports were not required. Many of these systems are approaching the end of their 'serviceable life'. Another six have septic tank systems installed 5-15 years which are mostly not on the lower side of Carlton Bluff Road where the foreshore seepage is occurring. As noted above, no individual systems were identified to be failing at the time of testing.

The lot sizes in the catchment are very small, typically 600-700m<sup>2</sup>, making sustainable on-site wastewater management challenging. The soils are very sandy (absorptive) which is likely to be reducing impacts from overflowing wastewater. However, sands are not effective at removing nutrients, such as nitrogen.

Shallow ground water exists in the Carlton Bluff Road area, particularly above the cliff line. The results of seepage water samples collected in the area suggest that septic tank systems are impacting on ground water quality. This may be due to the sub-soils being wet, affecting the removal of faecal bacteria as wastewater flows the sandy soil. High ammonia can indicate a nearby untreated sewage source. Levels of nitrate are high, but ammonia is low, thus demonstrating that wastewater is being oxidised. These results also suggest that the impacts are more likely to be cumulative (i.e. from multiple sources) and not from one failing septic tank system.

There are two to three defined inundation flow paths in the study area, these correlate with the location of foreshore seeps (Appendix E).

Recreational water quality results identified five high *enterococci* results at the western end of Primrose Beach. However, no positive *Bacteroides dorei* were reported. *Bacteroides* testing has proven to be effective at identifying human faecal indicators in stormwater seepage but the higher dilution in marine samples make identification more difficult.

It is important to note that relevant landowners, and the community more broadly, have been communicated with as part of the testing regime. Council has also engaged in extensive community consultation regarding the on-going water quality concerns, as well as the status of testing.

## Conclusions

There is evidence of human faecal impacts on shallow groundwater seepage in the Carlton Bluff area. No specific property was identified with

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a failing septic tank system. Impacts are likely to be cumulative (a number of sources).

The seepage discharging over the cliff and onto the beach is primarily groundwater not wastewater. It is recommended that Council should continue its research work underway and obtain further specialist advice to assess these impacts.

Further targeted engagement with property owners and residents will be required, once advice is obtained on appropriate management and mitigation measures. These measures may involve upgrading only septic tank systems to aerated wastewater treatment systems, more regular inspection of existing septic tank systems to determine if they're functioning correctly, education on correct operation and maintenance and better management of stormwater overflow from rainwater tanks.

Information obtained from this investigation should be sent to TasWater, however, it is acknowledged that TasWater has no plans to provide reticulated sewerage in the Southern Beaches in the foreseeable future.

Council should endeavour to identify opportunities to apply in its own capacity, or assist property owners to apply for any available state or federal funding to upgrade old septic tank systems located above the beach.

No conclusive link could be established between high *enterococci* results at Primrose Beach and impacts from septic tank systems. However, based on the information currently available and in consideration of all the potential pollution sources, this is considered the most likely.

Greg Robertson  
**MANAGER HEALTH AND COMPLIANCE**



## Appendix A – catchment area surveyed





## Appendix B – seepage sources

### Attachment 1 - Boat ramp seepage





Appendix B – seepage sources *cont.*

Attachment 3 - Stormwater outfall



Attachment 4 - Seepage onto beach (2-4 Frogmouth)



## Appendix C - Seepage locations





## Appendix D – water sample results and locations

Parameter	Date	Primrose Boat Ramp	2-4 Frogmouth (beach)	Below 27 Carlton Bluff Rd	
15/01/2025					
pH		7.4			
Conductivity		666			
Total - P		0.442			
P- Dissolved		0.4			
Total N		28			
NH3		<0.05			
NOx		20.7			
TKN		7.27			
Enterococci		1789			
E.Coli		2489			
Bacterodes dorei					
24/02/2025					
pH		7.3			
Conductivity		758			
Total - P		0.179			
P- Dissolved		0.1			
Total N		27.9			
NH3		0.07			
NOx		17.8			
TKN		10.1			
Enterococci		1153	2098	12997	
E.Coli		305	313	8664	
Bacterodes dorei		Negative	Negative	Low positive	
3/03/2025					
pH		7.4	7.4 *		
Conductivity		673	701 *		
Total - P		0.709	0.827	0.346	
P- Dissolved					
Total N		27.7	14.3	3.66	
NH3		0.08	0.046	0.023	
NOx		17.9	3.66	0.693	
TKN		9.88	10.4	2.97	
Enterococci		292	12033	24196	
E.Coli		432	36488	2400	
Bacterodes dorei		Negative	Low positive	Negative	
11/03/2025					
pH					
Conductivity					
Total - P					
P- Dissolved					
Total N					
NH3					
NOx					
TKN					
Enterococci		1354	4611	5475	
E.Coli		189	1723	2382	
Bacterodes dorei		Negative	medium positive	medium positive	

**Note:**

Nutrient results in mg/L

Bacteriological in organisms/100mls

Conductivity in Deci siemens/metre

## Appendix D – water sample locations

Bacteroides sample sites



## Appendix E – Land prone to flooding

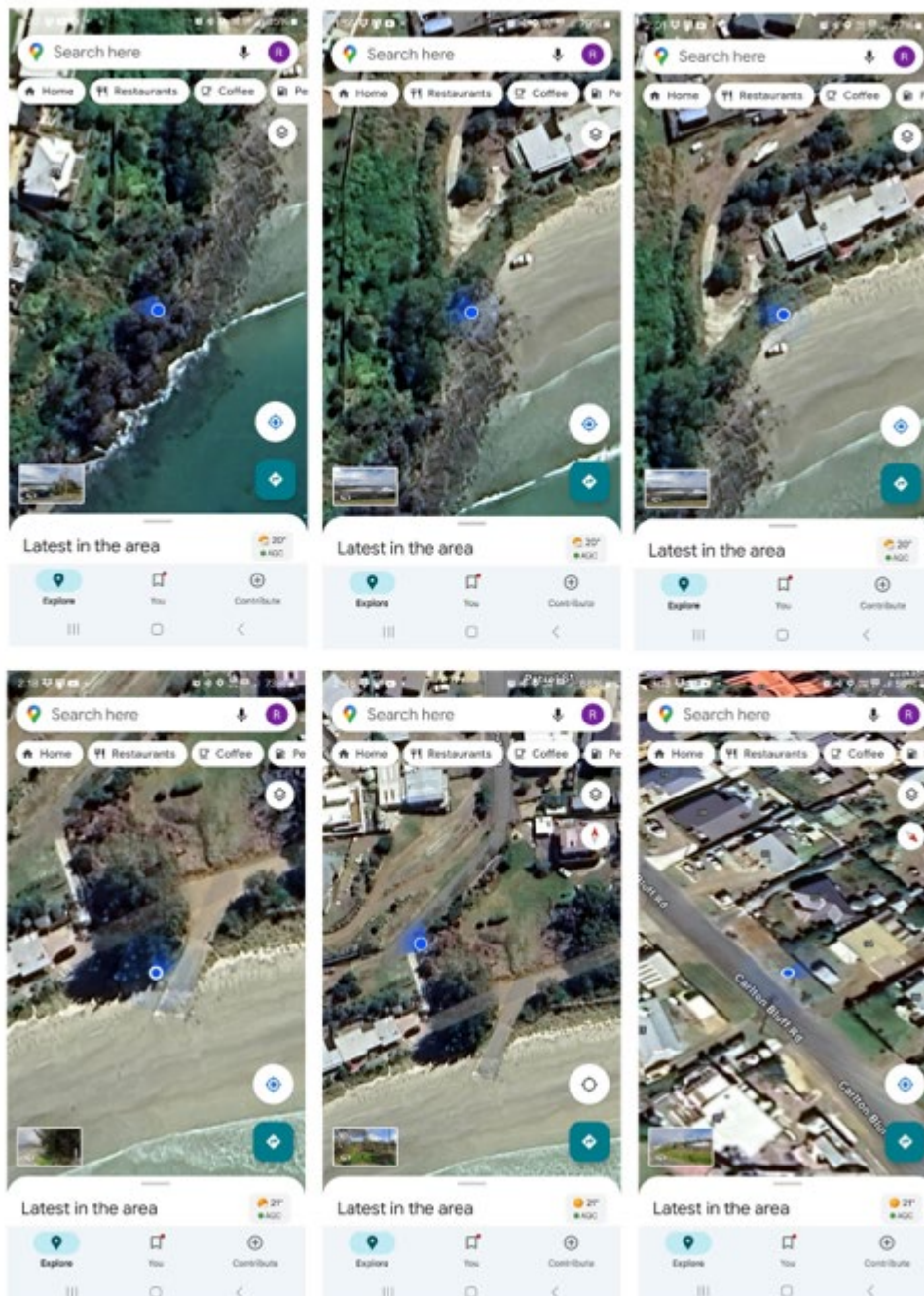




Appendix F – seepage above stormwater pipe next to 27 Carlton Bluff Road



## Appendix G – Ammonia spot test locations





## 20.2 RECREATIONAL WATER QUALITY MONITORING REPORT 2024-25

### RECOMMENDATION

"That the Recreational Water Quality Monitoring Report 2024-25 attached in Appendix 1 be received and Council resolves to agree to continue monitoring at the existing seven sites and include two new sites at Primrose Beach in the 2025/26 monitoring programme."

### Community Strategic Plan

Consistent with Objective 2 – Responsible Stewardship and a Sustainable Organisation and Objective 3 – To Ensure a Liveable and Inclusive Community.

### Operational Plan

Funding for additional water quality monitoring will be required in the with 2025-26 operating budget.

### Policy

- *Public Health Act 1997*
- *Tasmanian Recreational Water Quality Guidelines*

### Asset Management Implications

To keep suitable buffers and filtration systems between expanding urban development and stormwater by incorporating water sensitive urban design for filtration of all rain event run-off.

### Risk Management Implications

Recreational water quality monitoring classifies swimming beaches and public swimming pools to determine if they are suitable for swimming or other recreational activities.

If water quality isn't suitable for swimming warning signage is erected.

### Community Implications

Appropriate signage at beaches potentially affected by poor water quality provides guidance for the community on minimising risk of exposure to pathogens of faecal origin. Symptoms include diarrhoea, skin rashes, ear pain, cough or congestion and eye pain.



## Report

The Recreational Water Quality program runs from December to April each year. The program provides weekly water monitoring at Sorell's recognised swimming beaches. Our beaches overall returned a good rating with two sites classed as moderate. Primrose Beach (western end) had several high results throughout the summer period, resulting in the classification changing from 'good' to 'moderate'.

Swimming was not recommended at Primrose Beach (western end) from mid-January 2025 until after Easter, while periodic high results were occurring and the investigation of potential pollution sources was being conducted.

Although all sample sites are suitable for swimming and primary contact recreation, signage should remain in place at the main entry points to all sampling sites.

Additional sampling resources and regulatory inspections of onsite wastewater management systems in the southern beaches will be required for the 2025-26 Recreational Water Quality Programme.

Rachel Tenni  
**Environmental Health Officer**

Date: 10<sup>th</sup> June 2025

**Attached separately to the agenda**  
Recreational Water Quality Monitoring Report 2024-25 (



## 21.0 ROADS AND STORMWATER



## 22.0 FACILITIES AND RECREATION



### 22.1 NATURAL RESOURCE MANAGEMENT (NRM) STRATEGY 2035 FOR SORELL MUNICIPALITY

#### RECOMMENDATION

"That Council resolve to:

- a) Endorse the Natural Resource Management (NRM) Strategy; and
- b) Allocate appropriate staged resources to implement the Strategy."

#### Introduction

Sorell Council, in collaboration with the Natural Resource Management and Environmental Advisory Group (NRMEAG), has developed a 10-year Natural Resource Management (NRM) Strategy to guide the sustainable care of the municipality's natural assets through to 2035. The Strategy reflects extensive community engagement, expert input, and consultation with key stakeholders across sectors. More than 70 written submissions were received during the public consultation phase, all of which played a valuable role in shaping the final document.

The Strategy is structured around five key strategic themes:

- Protect natural landscapes and promote sustainable land use
- Restore and preserve healthy waterways and water bodies
- Conserve biodiversity and manage invasive species
- Prepare for a changing climate
- Engage and support community

Each theme identifies the challenges and opportunities in its focus area, presents a clear vision for 2035, and outlines the priority actions needed to achieve that vision. The Strategy also celebrates the ongoing efforts of local residents, Landcare groups, farmers, businesses, and the Council who are already working to enhance the health and resilience of our environment.

#### Strategic Plan

Council's Strategic Plan 2019-2029 Objective 2 – Responsible Stewardship and a Sustainable Organisation, Items:

1. *Sound Natural Resource Management.*
2. *Effective Stakeholder relationships.*



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### 3. *Delivering the services our community requires.*

Council's Strategic Plan 2019-2029 Objective 3 - To Ensure a Liveable and Inclusive Community, items:

1. *Increased recreational opportunities and participations levels.*
2. *Sustainable access to our natural environment.*

### **Annual Plan**

#### 2.5 *Adopting an NRM Strategy to establish an informed position on appropriate and achievable environmental actions.*

#### **Key Project strategy review and Development:**

*Adopt Natural Resource Management Strategy*

### **Policy**

The following Council Policies are applicable:

- Environmental Sustainability Policy 2015
- Councils Asset Management Policy August 2018.
- Council Tree Management Policy 2016
- Council Work Health and Safety (WHS) Management Plan 2017.
- Council Public Open Space Policy 2019
- Council Public Places Policy 2019.
- Council Fire Hazard Abatement Policy 2014.
- Council Mowing Slashing of grassed areas under Council Management Policy 2021.
- Council Roadside No Spray Policy 2021.

### **Asset Management Implications**

Improved and climate resilient assets.

### **Risk Management Implications**

Strategic and sustainable natural resource management will achieve:

- Climate ready infrastructure.
- Improved weed management.
- Improved catchment management.
- Improved fire hazard management.
- Improved biodiversity.
- Improved stakeholder engagement.
- Improved responses to climate related risks and hazards.

### **Community Implications**

Improved community confidence in Council via full implementation of the Strategy.



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## Report

Council, in partnership with the NRMEAG, has developed a 10-year Natural Resource Management (NRM) Strategy to guide the sustainable management and protection of the municipality's rich natural assets. The Strategy outlines a clear and community-driven vision for 2035, underpinned by guiding principles that include Aboriginal wisdom, sustainability, community partnerships, and climate resilience.

This Strategy aims to protect and enhance the region's biodiversity, waterways, landscapes, and community resilience through five interconnected strategic priorities. The Strategy will serve as a living document, evolving alongside the needs of the community and the pressures of a changing environment.

### *Community Engagement and Expert Input*

The Strategy was shaped by a rigorous process of consultation and collaboration. Over 70 written submissions were received during the public consultation period, reflecting strong community interest and investment in local environmental outcomes. Engagement included direct consultations with landholders, industry, local Landcare groups, community stakeholders, and environmental experts.

The NRMEAG played a central role in guiding the Strategy's development and continues to provide oversight, advice, and support for its implementation. Expert input was also drawn from scientists, policy specialists, and regional NRM bodies to ensure the Strategy aligns with best practice and national and state frameworks.

### *Strategic Focus Areas*

#### *1. Protect Natural Landscape and Promote Sustainable Land Use*

This strategic theme focuses on preserving native vegetation, restoring fragmented landscapes, and improving land use planning. Priority actions include developing habitat corridors, reducing herbicide use, managing erosion-prone areas, and working closely with the agriculture sector to adopt sustainable land management practices. The Strategy emphasises integrated land use planning, catchment-scale thinking, and education for both landholders and developers.

#### *2. Restore and Preserve Healthy Waterways and Water Bodies*

With many waterways facing threats from erosion, runoff, pollution, and encroachment, this theme prioritises water quality, riparian health, and wetland protection. Actions include reactivating Waterwatch programs, monitoring stormwater quality, co-managing wetlands with Aboriginal communities, and improving community education on flood and erosion management. The iconic Pitt Water–Oriental Lagoon Ramsar site, high



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value saltmarshes such as Marchwiell Marsh, Carlton River saltmarsh and the habitat of the critically endangered Live bearing Sea Star and Red Handfish are key focal points.

### *3. Conserve Biodiversity and Manage Invasive Species*

The Strategy recognises the urgent need to protect threatened species, manage invasive plants and animals, and support urban biodiversity. Measures include supporting citizen science programs, managing feral cats and fallow deer in collaboration with partners like Ten Lives and Landcare Tasmania, updating tree management policies, and preserving critical habitat through revegetation and offset strategies. A balanced approach to development and conservation is central to this theme.

### *4. Prepare for a Changing Climate*

Climate change presents a significant risk to Sorell's landscapes, coastlines, infrastructure, and biodiversity. This theme outlines adaptive strategies such as implementing the Climate Change Adaptation Plan, enhancing coastal protection, improving infrastructure resilience, and supporting renewable energy uptake. The Strategy encourages proactive responses, including community education, nature-based solutions, and integration with state and national climate programs.

### *5. Engage and Support Community*

Meaningful community engagement is at the heart of the NRM Strategy. This theme focuses on empowering residents, volunteers, industry partners, and land managers to participate in natural resource stewardship. Key actions include supporting Landcare and Coastcare groups, hosting workshops, increasing funding for community-led projects, and fostering collaboration across public and private land. The NRMEAG continues to serve as a conduit between Council and the community to ensure inclusive and transparent decision-making.

### *Inclusiveness and Principles*

The Strategy is grounded in values of inclusiveness, cultural respect, and environmental responsibility. It actively integrates Aboriginal cultural knowledge and land management practices, and supports actions that are accessible, equitable, and locally tailored. It reflects a shared commitment to stewardship across sectors — from agriculture and aquaculture to education and tourism.

### *Implementation Framework and Review*

Implementation will be guided by a detailed Action Plan to be developed in partnership with stakeholders. This will identify specific actions, timelines, responsibilities, and performance indicators under each strategic theme.

The NRMEAG, established in 2023, will continue to play a key role in monitoring progress, providing advice, and ensuring community



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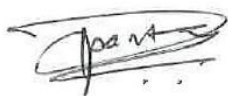


engagement remains central throughout the Strategy's lifespan. Regular reporting to the public will occur via Council's website, newsletters, and community events, maintaining transparency and adaptive management.

Importantly, the Strategy follows the precautionary principle — taking early action in the face of uncertainty, prioritising prevention, and ensuring community voices are integral to environmental decisions.

### RECOMMENDATION

In considering the report, the Strategy is recommended for approval with appropriate allocation of resources for its implementation.



**Dibas Panta**  
NRM Facilitator  
Date: 12 June 2025

### Attached separately to the agenda:

- NRM Strategy

## 23.0 QUESTIONS FROM THE PUBLIC



In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



## 23.1 QUESTION ON NOTICE TAKEN AT PREVIOUS MEETING – BOB BRAKEY

“Bob Brakey from Dunalley queried the General Manager on the amount of Council expenditure on new capital works since the 2013 bushfires, excluding bushfire recovery projects.”

### **General Manager’s Response:**

Council own source expenditure on assets in Dunalley since the 2013 bushfires, excluding bushfire recovery projects, has been limited to maintenance activities and asset renewal works across all asset classes – marine structures, transport, buildings, stormwater and land improvements (parks & reserves).

Therefore, there have been no new asset capital works solely funded by Council.

Separately, the bushfire recovery projects were sourced from Red Cross public donations, government grants, insurance settlements, Council contributions, community organisations and volunteers and generally project managed by Council staff. The Sorell Tasman Affected Area Recovery Committee comprising community, government, Red Cross and Council representatives in addition to the separate Red Cross Appeal Distribution Committee, provided advocacy, engagement and oversight of the recovery projects.

The projects included:

- Imlay Street playground construction, shade sale and toilet (with piped water connection to Dunalley Hall)
- Dunalley Hall construction
- Imlay St skate park construction
- Tennis Courts construction
- Path from Imlay St along canal to Fulham Rd
- Fishing platforms, BBQ shelters and seating
- Boomer Bay toilets
- Dunalley Master Plan
- Dunalley Structure Plan
- A range of social programs across the community and Primary School
- Dunalley Marina project

Council’s forward capital projects for new and upgraded assets in Dunalley currently propose a range of gravel and concrete footpaths to improve accessibility as per:

- Arthur Hwy from Ryans Lane to Imlay Street - gravel
- Southern end of Imlay St playground to Franklin St to Bay St to Highway - concrete
- Bay St to School via Church St west - concrete



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- Florence St to tennis courts / golf club - gravel
- Booth St to Gellibrand St via Fulham Rd - concrete

These projects form part of the revised long term financial plan to be incorporated into Council's Financial Management Strategy and Asset Management Strategy respectively.



## CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
  - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
  - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



## 24.0 CLOSED MEETING



The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
24.1	Confirmation of the Closed Council Minutes of the Council Meeting of 20 <sup>th</sup> May 2025 - <i>Regulation 34(3)</i>
24.2	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 24.1 - 24.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

## 24.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 20 MAY 2025



### RECOMMENDATION

"That the Closed Minutes of the Council Meeting held on 20<sup>th</sup> May 2025 be confirmed."

## 24.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION



### RECOMMENDATION

"That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this 'Closed Section' of this meeting in the course of implementing the decisions of Council."



## 25.0 ACRONYMS



AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DEDTA	Department Economic Development, Tourism & The Arts
DECYP	Department for Education, Children and Young People
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association



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SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
STRLUS	Southern Tasmania Regional Land Use Strategy
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

**AGENDA**

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