



COUNCIL AGENDA

23 APRIL 2024

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 23 April 2024 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
18 APRIL 2024



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
23 APRIL 2024

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1.0 ATTENDANCE

Deputy Mayor C Wooley
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada Le Roux
Councillor B Nichols
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

Mayor K Vincent

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF MINUTES OF 19 MARCH 2024

RECOMMENDATION

“That the Minutes of the Council Meeting held on 19th March 2024 be confirmed.”

4.1 CONFIRMATION OF THE MINUTES FROM THE SPECIAL COUNCIL MEETING 16 APRIL 2024

RECOMMENDATION

“That the Minutes of the Special Council Meeting held on 16th April 2024 be confirmed.”

5.0 MAYOR'S REPORT

RECOMMENDATION

“That Mayor Vincent’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.



- Attended SPA and Council meetings as required.
- Attended several political announcements.
- Attended Men’s Breakfast.
- Attended BEST jobs expo.
- Attended opening of Sorell Allied Health.
- Attended Susans Bay development protest meeting.
- Attended Primrose RSL AGM.
- Met with Oliver Strickland re: risk.
- Attended Active Transport Strategy sessions x2.
- Conducted STRWA CEO discussions.
- Participated in Taswater Board selection meeting.
- Participated in STRWA General Board meeting.

6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
9 th April 2024	<ul style="list-style-type: none"> • Strategic Plan – Risk Appetite and Risk Tolerance <ul style="list-style-type: none"> ○ Finalising Councillors risk appetite and tolerance 	Wooley, Campbell, Gatehouse, Nichols, Reed, Reynolds, Torenus	Vincent, Miro Quesada Le Roux



	<p>position in relation to our 4 Strategic Plan Objectives</p> <ul style="list-style-type: none"> • Draft new / upgrade capital projects <ul style="list-style-type: none"> ○ Discussion on range, cost and timing of 10 year program ○ Discussion on Financial Management Strategy and Long Term Financial Plan impacts and draft modelling • Community Grants x 2 • Social Strategy <ul style="list-style-type: none"> ○ GHD Draft report 		
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8.0 COUNCILLOR QUESTIONS ON NOTICE

9.0 COUNCILLOR MOTIONS ON NOTICE

9.1 MOTION ON NOTICE – COUNCILLOR MIRO QUESADA LE ROUX

MOTION

“Whereas the issue of aircraft noise impact and mitigation is of significant concern to our community;

Whereas the Senate Inquiry provides an opportunity to address this issue at a national level;

Whereas local governments play a crucial role in advocating for the well-being of their residents;

Be it confirmed Council’s commitment to prepare and submit a comprehensive response to the *Senate Inquiry into the Impact and Mitigation of Aircraft Noise*, with the following terms.

The Council shall:

- Advocate for the adoption of evidence-based policies at the federal level to address aircraft noise.
- Actively engage where possible with relevant stakeholders (affected residents, aviation and noise authorities, and senators).
- Conduct public awareness to encourage community participation in the Senate Inquiry.
- Submit by the 30th of April 2024, as per specified in the *Senate Standing Committees on Rural and Regional Affairs and Transport’s* website

[https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural and Regional Affairs and Transport/AircraftNoise](https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural_and_Regional_Affairs_and_Transport/AircraftNoise)”



Motion Title:

Submission to Senate Inquiry into the Impact and mitigation of aircraft noise

Motion Text:

Whereas the issue of aircraft noise impact and mitigation is of significant concern to our community;
Whereas the Senate Inquiry provides an opportunity to address this issue at a national level;
Whereas local governments play a crucial role in advocating for the well-being of their residents;

Be it confirmed council's commitment to prepares and submit a comprehensive response to the *Senate Inquiry into the Impact and Mitigation of Aircraft Noise*, with the following terms.

The council shall:

- Advocate for the adoption of evidence-based policies at the federal level to address aircraft noise.
- Actively engage where possible with relevant stakeholders (affected residents, aviation and noise authorities, and senators).
- Conduct public awareness to encourage community participation in the Senate Inquiry.
- Submit by the 30th of April 2024, as per specified in the *Senate Standing Committees on Rural and Regional Affairs and Transport's website*
https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural_and_Regional_Affairs_and_Transport/AircraftNoise

General Manager's comment

A briefing note was prepared for the Councillor workshop of 6th February as per the following scope in response to increasing Councillor enquiries:

"Review the scope and strategic alignment of Council's role and responsibilities in supporting the ongoing concerns of residents impacted by changed aircraft flight paths.

Background

In 2017, Airservices Australia (ASA) released a Draft Hobart Airspace Proposed Design Review for consultation with stakeholders and community. Sorell Council representatives attended multiple engagement activities held between October 2018 and January 2019, as a key stakeholder and to advocate for community.

The ASA Consultation Summary Report from these engagement activities was released in February 2019.

In April 2022, ASA completed the Post Implementation Review (PIR) for the Hobart flight path changes implemented in 2019. The PIR considered other viable alternatives that came from community and industry engagement. These were



divided into two Packages requiring additional community consultation which took place in October and November 2022 and included a Noise Abatement Procedure (NAP) options survey. In August 2023, ASA advised the NAP Trial would not proceed.

This decision resulted in increased resident correspondence to Council asking for support to advocate on their behalf. The General Manager sought and was able to provide additional information back to residents based on ASA feedback, including facilitation of an ASA briefing to Councillors on 17 October 2023.

Council actions to date are consistent with Annual Plan objective 2.5 'Recognise and manage both the positive and negative impacts of growth and development' (aligned to Council's Strategic Plan Objective 2.5) and adhering to the Local Government Act 1993, 20 Functions and powers (1). The Draft Communication & Engagement Strategy sets out its overarching strategic aim as 'undertaking engagement and communication initiatives and activities that are valued by community and engender trust in Council to deliver better community outcomes'.

Council acknowledges that from the start of ASA's consultation process, some residents have been very strong and vocal on impacts to them from the various iterations of the flight path locations. However, ASA follow a very structured consultation process with clear parameters on how they are to consider a variety of community, environmental, efficiency and safety factors.

In addition to engaging through Council, residents are encouraged to use available external avenues such as ASA's complaint process, the Aircraft Noise Ombudsman, and relevant state and federal government elected members and agencies.

Consistent with its role and responsibilities, Council has proactively advocated on behalf of community since notification by the ASA on changes to Hobart's flight paths.

The ASA announced in November 2023 that further community engagement will commence in 2024 which provides additional opportunities for Sorell Council to engage with them on behalf of community, through attendance at these forums, or attendance at other meetings as required/requested.

Recommendation

That the scope of Council's role and responsibilities on this matter as detailed are appropriate with no further action required and that Council does not undertake a community survey."

Since the February workshop where the above Briefing Note was considered and discussed, Council has engaged with all Tasmanian Senators on the matter and requested meetings to advocate on behalf of affected residents. Some meetings have occurred noting not all Senators were able or available to meet but have



acknowledged the issue and the recently announced Senate Inquiry on the impact and mitigation of aircraft noise on residents and business in capital cities and regional towns. Council has committed to providing a submission that will again advocate on behalf of affected residents.

Communication has and is occurring between a small number of key affected residents and Council staff. The parties concerned are aware of proposed or actions to be undertaken in addition to upcoming ASA community consultation sessions.



9.2 MOTION ON NOTICE – COUNCILLOR MIRO QUESADA LE ROUX

MOTION

“That the Sorell Council:

1. Receives and acknowledges the community survey report titled “*Runway 30 RNP-AR Flight Path: Online Survey of Community Reactions to Aircraft Noise*” submitted by the Carlton River, Primrose Sands and Forcett Flight Path Opponents Group.
2. Reviews the report in detail and consider its implications.
3. When relevant, uses the report’s findings in its advocacy efforts in supporting affected residents.”

Motion Title:

Community Survey Report “*Runway 30 RNP-AR Flight Path: Online Survey of Community Reactions to Aircraft Noise*”

Motion Text:

Background:

In November 2019, two new arrival flight paths were introduced at Hobart Airport that now directs jet aircraft to fly over Carlton River, Primrose Sands, and Forcett. This has led to a marked increase in aircraft noise causing widespread distress within these and neighbouring communities.

The Carlton River, Primrose Sands, and Forcett Flight Path Opponents Group took a proactive step in response to this and in anticipation of further airport infrastructure enhancements and air traffic growth. They launched an online survey to capture the community’s reactions to the escalating noise levels and produced a report synthesising the findings from the survey. The report integrates their findings with ongoing discussions about flight path adjustments and noise abatement strategies. Their aim is to highlight the urgent need for a shift in flight path design and policies to prioritise the well-being of our communities.

Members of the Carlton River, Primrose Sands, and Forcett Flight Path Opponents Group have contacted the Sorell Council, seeking its support in representing the interests of those affected. The compelling evidence from the survey underscores the severe impact of aircraft noise on residents’ lives and supports Sorell Council’s advocacy efforts on their behalf.

Motion:

That the Sorell Council:

1. Receives and acknowledges the community survey report titled “*Runway 30 RNP-AR Flight Path: Online Survey of Community Reactions to Aircraft Noise*” submitted by the Carlton River, Primrose Sands and Forcett Flight Path Opponents Group.
2. Reviews the report in detail and consider its implications.
3. When relevant, uses the report’s findings in its advocacy efforts in supporting affected residents.

Supporting Information:

The full community survey report is attached to this motion for the Council’s reference.

The community survey report is attached separately to the agenda.



General Managers comment

The prior General Manager comments associated with Agenda item 9.1 are also valid for this item.

With Senator meetings held thus far, the General Manager has used the opportunity to provide a hard copy of the community survey noting it was expected to be tabled formally at the April 2024 Ordinary Council meeting.



10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

- Attended meeting with Sorell East land owners and representatives arranged by Planning Manager – 20th March
- Project meetings with GHD on Active Transport and Social Strategies – 20th March
- BMX track project meeting with staff and club representatives – 20th March and 3rd April
- Attended Primrose Sands public meeting on tourism project DA – 20th March
- Met with TasNetworks and staff to discuss Sorell East and entire municipality – 22nd March
- Met with RDA Tas Jen Newman – 25th March
- SWS Board meeting discussion with participating council GM’s – 27th March
- Met with Senator Tyrell re: Flight Paths – 3rd April
- Met with Audit Panel Chair to discuss Financial Management Strategy and LTFP – 4th April
- Met with BEST Board Chair and Andrew Hyatt re: Jobs and Training Hub project – 4th April
- Met with quarry operator to discuss procurement issues – 5th April
- Met with Finance Manager and TAO for 23/24 entry meeting – 9th April
- Met with Senator Chandler re: Flight Paths – 10th April
- STRLUS steering committee meeting to discuss regional industrial strategy approach 11th April
- Met with Sustainable Timber Tasmania Regional Manager to discuss operations in Wielangta – 12th April
- Met with Senator Askew re: Flight Paths – 15th April
- Met with Tennis Tasmania re: strategic review of facility requirements – 16th April
- Attended STRLUS State of Play workshop with consultants and technical working group members – 17th April
- Met with Senator McKim re: Flight Paths – 19th April
- Attended GHD Active Transport Strategy workshop – 12th March.



- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

DIRECTOR SERVICE DELIVERY – RUSSELL FOX

During the month I have been working with the Director People & Performance to review the responsibilities and accountabilities of the leadership and support positions within the Land Improvement and Facilities teams located at the Depot & Stadium. The review, to date, has involved meeting with all the key staff individually.

The BMX track has been signed off for use by the BMX club. The club will be organising in conjunction with AusCycle in the very near future, some come and try days which the public will be invited to attend.

The resealing works program is almost complete. Sealing has commenced on both the Marion Bay Road reconstruction projects.

Meetings attended:

- Regular three monthly WHS committee meeting.
- TasWater and Manager Health and Compliance about proposed wastewater system at Dodges Ferry.
- General Manager and Manager Planning and TasNetworks to discuss the proposed Sorell East development.
- Social Strategy workshop with key staff and consultant.
- LGAT to discuss the updating of Council's Code of Tendering.
- University staff, BEST and Project Engineer to discuss IT requirements for the Sorell Training Facility/Jobs Hub.

DIRECTOR PEOPLE AND PERFORMANCE - JESS HINCHEN

Meetings attended:

- Various meetings with GHD re: Social Strategy and Active Transport Strategy.
- Meetings with YNOT re: Youth Engagement Project.
- Various meeting related to Stadium Management & Facilities.
- Safeguarding Children & Young People Internal Working group.
- Various Workgroup Manager meetings.
- Various HR Matters.
- Council Workshop.
- Various meetings with Land Improvements re: review of structure and key responsibilities.
- Council Meeting.



EMPLOYEE SUPPORT COORDINATOR – HR

Recruitment

Recruitment for the following positions is currently in progress –

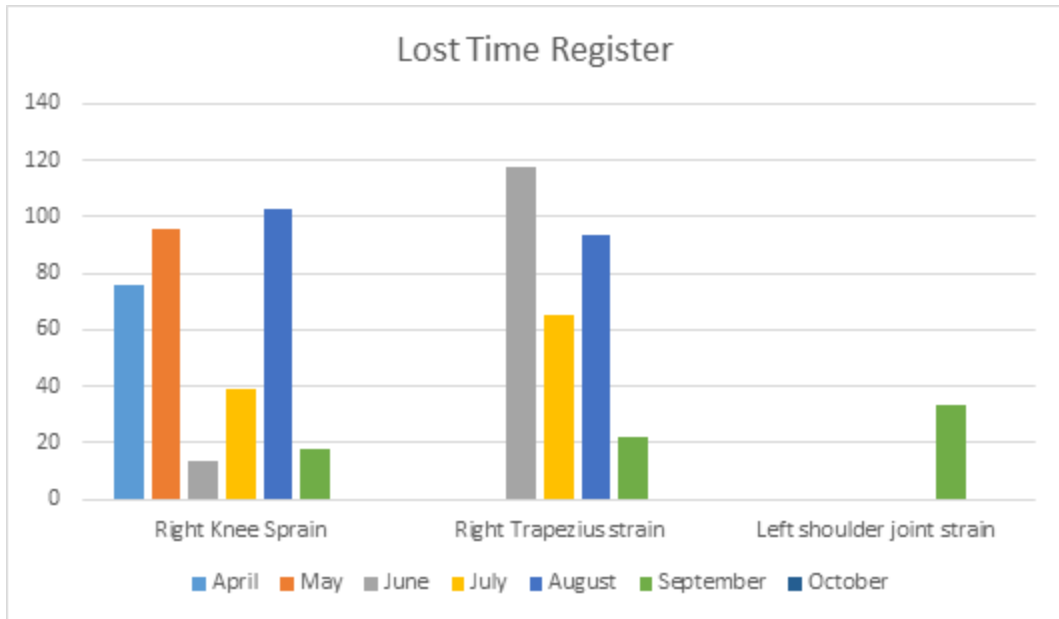
- Audit Panel Member – This position was re-advertised with BEST on 5 March 2024 and closed 27 March 2024. A recommendation is going to Council in April.
- Internal EOI for Leading Hands in the Sealed Roads, Unsealed Roads & Stormwater Workgroups were advertised 14 March 2024 and closed 20 March 2024. Interviews have been conducted and appointments will be made in due course.

Meetings

- Attended BEST Jobs Hub Expo.
- Spirit Super.
- Safeguarding Children & Young People Internal Working group.
- Various meetings with Roads and Stormwater – Interviews, inductions.

WORKERS COMPENSATION

- No active claims.



EMPLOYEE SUPPORT - PAYROLL

- Two pay runs completed.
- EOM complete.
- Meetings with Manager Finance and Accountant re: Payroll Training and SHR handover.

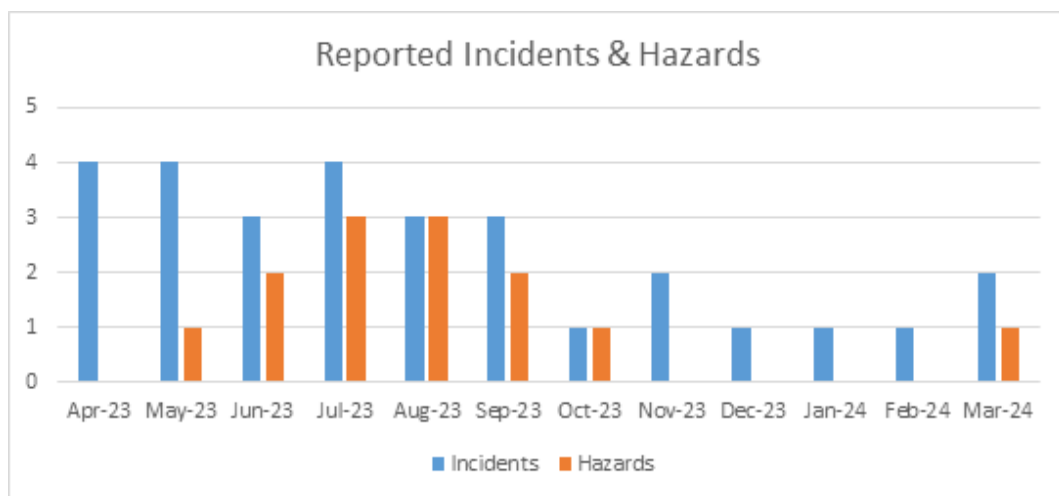


DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- State Grants Commission Hearings
- MAV - Managing Psychosocial Risk Training.
- Council Workshop – Risk Appetite and Tolerance Statements for Strategic Objectives.
- BMX Track Meeting – Internal.
- WHS Quarterly Committee Meeting.
- CBA / Quantum – Council iQ demonstration.
- BMX Track Hire Arrangement Meeting.

Reported Incidents and Hazards for the month of March:



- 2 Incidents reported.
 - 1 contractor near-miss
 - 1 property damage
- 1 hazard identified and reported.
- 0 investigation completed, 2 outstanding.

10.2 FINANCE – STEPHANIE PERRY, MANAGER

Financial Management

During the month of March, the following key financial management tasks were completed:

- Finance staff completed all end-of-month (EOM) procedures for February, including the completion EOM processing and balance sheet reconciliations and the submission of Council's monthly Business Activity Statement (BAS) to the Australian Tax Office (ATO).



- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.
- Finance staff completed variance reporting on actual to budget income and expenditure for all departments.
- Finance staff commenced work on the 2024/2025 operating and capital budgets.
- Finance staff commenced work on the 2024/2025 fees and charges schedule.
- Finance staff continued final acquittal works for National Flood Mitigation Infrastructure program (NFMIP) Devenish Drive storm water upgrade, due in May.
- Finance staff completed the Progress Report for BMX facility at Pembroke Park and lodged with State Government by the deadline.

Rates

- At the end of March 92.1% of rates had been collected, compared to 92.3% at the same time last year.
- The 2023/2024 4th rates instalment were due on 6 March 2024.
- Interest and penalty raised to the end of March was \$128k. This is compared to \$112k raised at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$175k in general rates, \$40k in waste charges and \$9k in fire levy income.
- Council received the draft 2024 Rates Adjustment Factor Report from the Office of the Valuer-General.

Audit

- Nil

Grants & Funding

During the month of March the following grants were received:

- \$147,000 was received from the Australian Government, Department of Infrastructure, Transport, Regional Development and Communications for the Roads to Recovery Program.

Insurance

- The 2024/2025 insurance renewal documentation was submitted to JLT by the 14 March 2024 submission date.



Fleet Management

- A capital budget allocation was made for fleet replacements during the 2023/2024 financial year. The General Manager has approved the light fleet procurement recommendation and the orders have been placed. The Mitsubishi order is expected to arrive in April 2024. The Ford order is expected to arrive in June 2024 and the other after June 2024.

Plant and Equipment Disposals

- One vehicle remains to be disposed of from the 2022/2023 replacement schedule. This vehicle will be held by Council for a few additional months to accommodate scheduled vehicle repairs to another vehicle. This vehicle is expected to be sent to Pickles Auctions for disposal in April/May 2024.

Operational Plan

During the month of March, finance staff progressed on the following 2023/2024 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	Completed.
Finance Policies	Review continued. Finance Policies expected to go to June Council meeting.
Rates Property #1 Review	Review re-commenced. Confirmed refund process with CBA. 1x refund processed successfully.
Internal Audit Appointment	Completed.
Grant Summary Page	Completed.
Register of Finance Procedures	Review continued.
Long Term Financial Plan Review	Review continued.
Staff Education	Completed.
Land Tax Review	Completed.



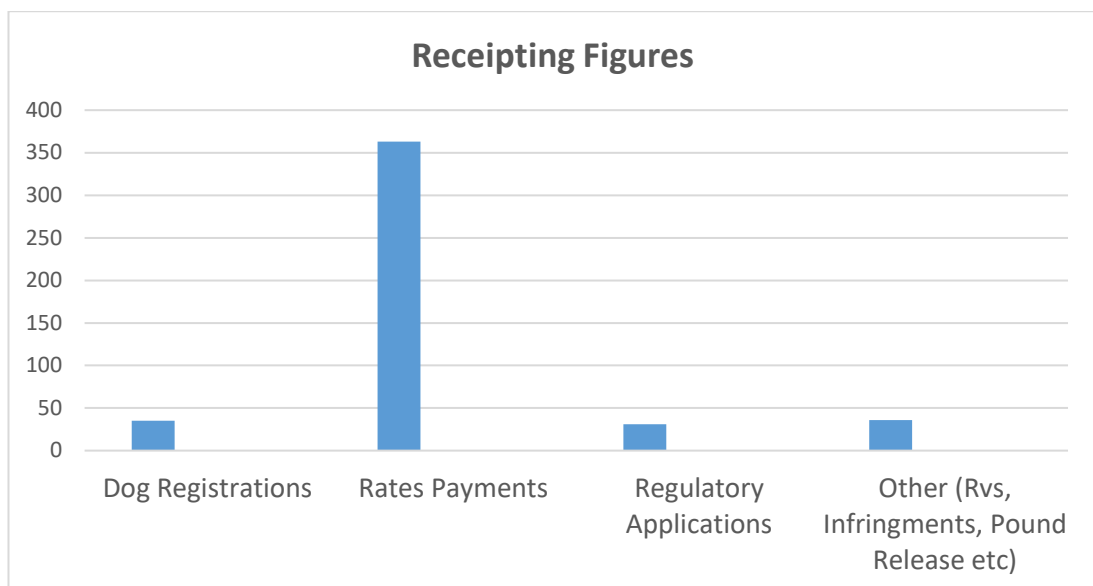
Meetings

- Leadership Team meeting – 6/03/2024.
- Monthly team meeting with the Finance Department –6/03/2024.
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 12/03/2024.
- Monthly rates catch up with the Manager Finance, Senior Rates Officer and Finance Support Officer – 18/03/2024.
- Monthly finance catch up with Manager Finance and Directors – 26/03/2024.
- CBA Demonstration of Council iQ Data – 26/03/2024.

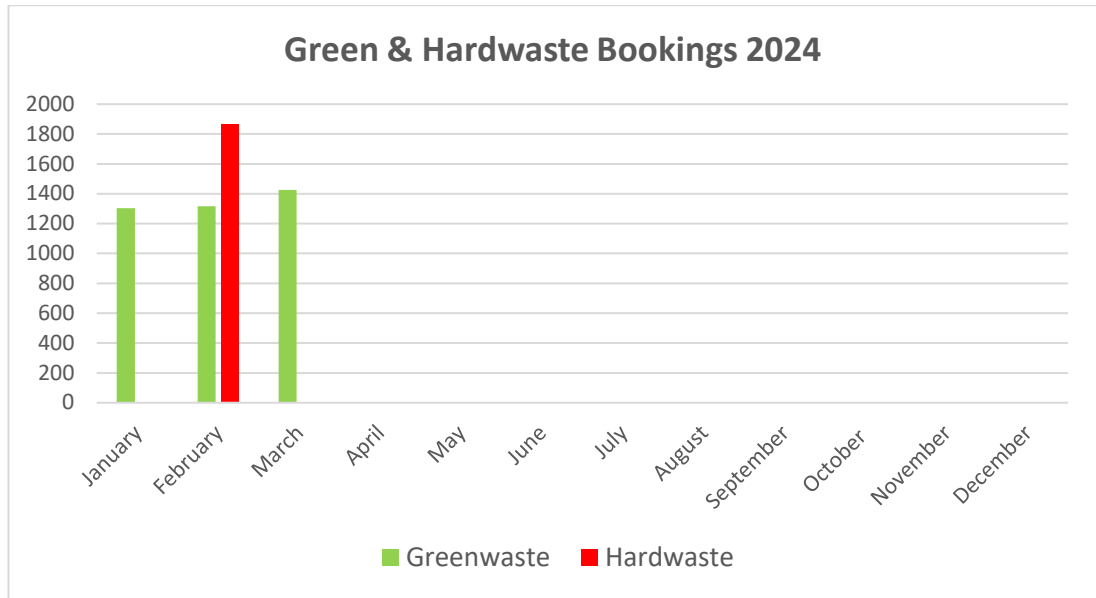
10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – March



Green and Hard Waste Bookings – March



Phone Call Reporting - March

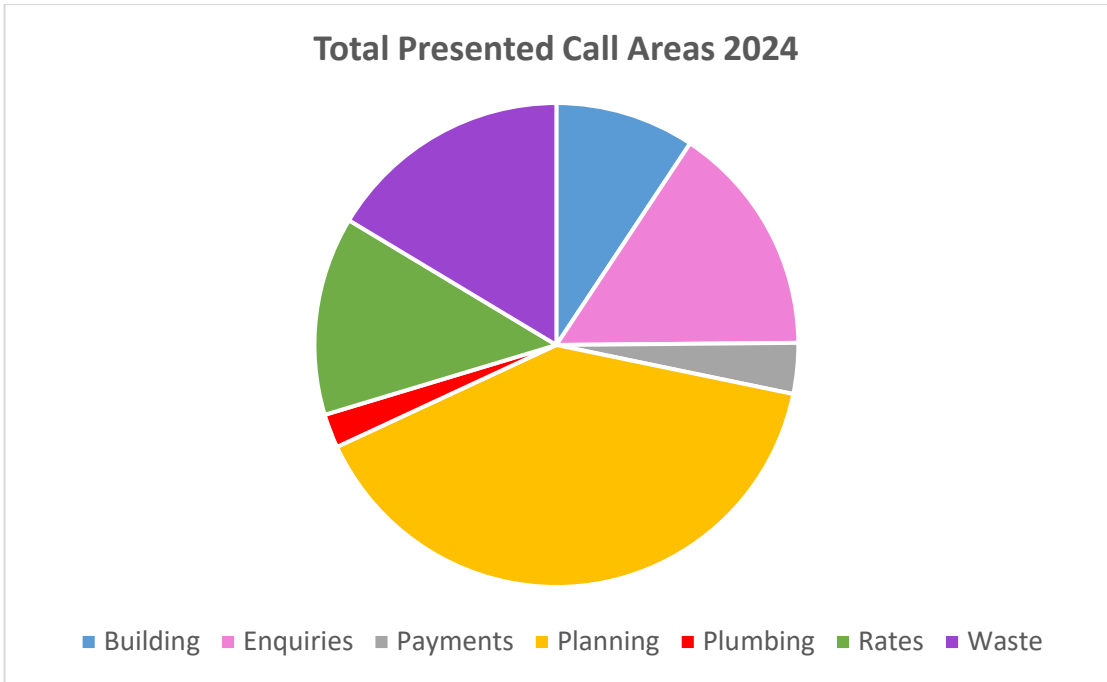
Group Summary

Fri, 01/03/2024 12:00 AM -
Sun, 31/03/2024 11:59 PM

Total Presented Calls	354	Total Answered Calls	318
Total Missed Calls	36	Total Calls Overflowed To	
Total Calls Overflowed From		Percent of Calls Answered	89.8%
Percent of Calls Missed	10.2%	Avg Speed of Answer	0:00:13
Total Talking Duration	12:45:33	Avg Talking Duration	0:02:24

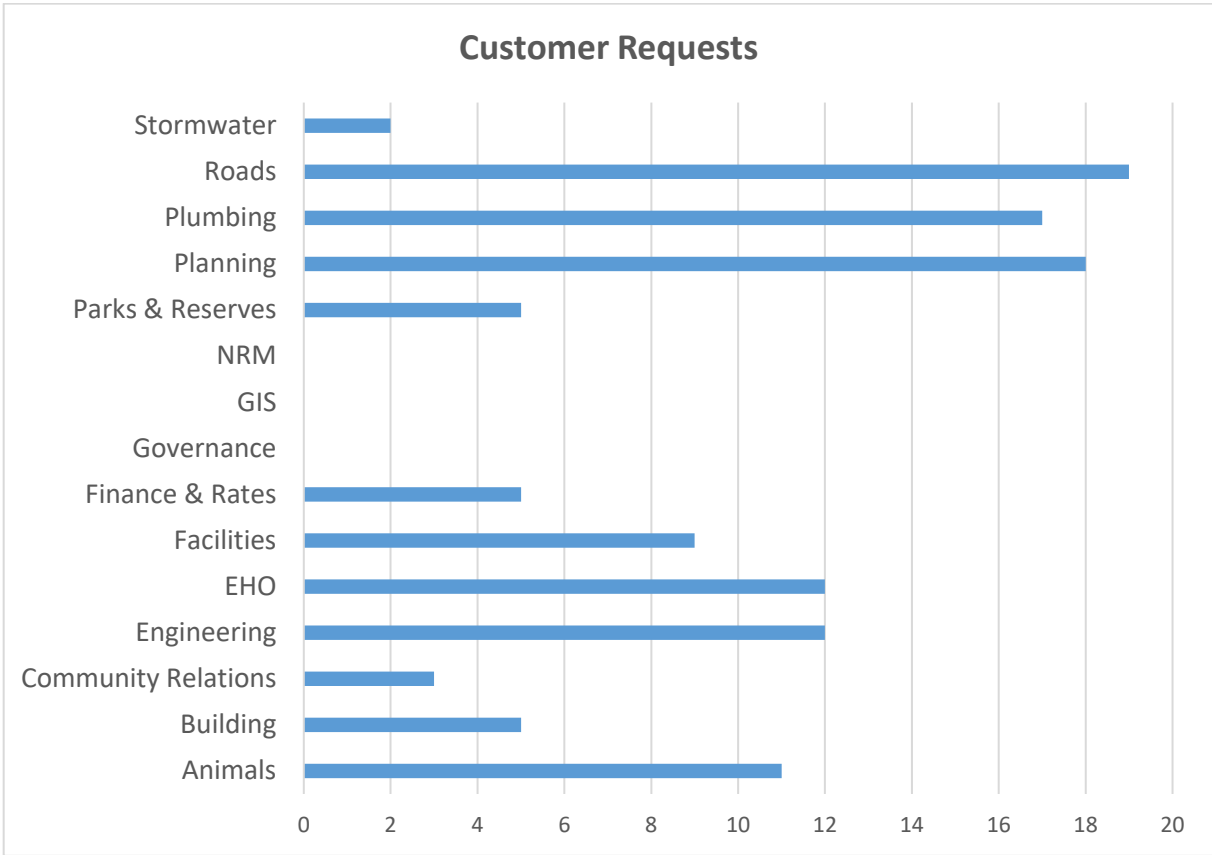
Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflowed To	Calls Overflowed From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	33	29	4			87.9%	12.1%	0:00:16	1:27:04	0:03:00
Enquiries	55	45	10			81.8%	18.2%	0:00:09	1:09:17	0:01:32
Payments	12	8	4			66.7%	33.3%	0:00:06	0:09:20	0:01:10
Planning	141	138	3			97.9%	2.1%	0:00:15	6:44:59	0:02:56
Plumb Engineer	8	8				100.0%	0.0%	0:00:14	0:16:41	0:02:05
Rates	47	37	10			78.7%	21.3%	0:00:15	1:38:18	0:02:39
SorelCouncil										
Waste	58	53	5			91.4%	8.6%	0:00:10	1:19:53	0:01:30





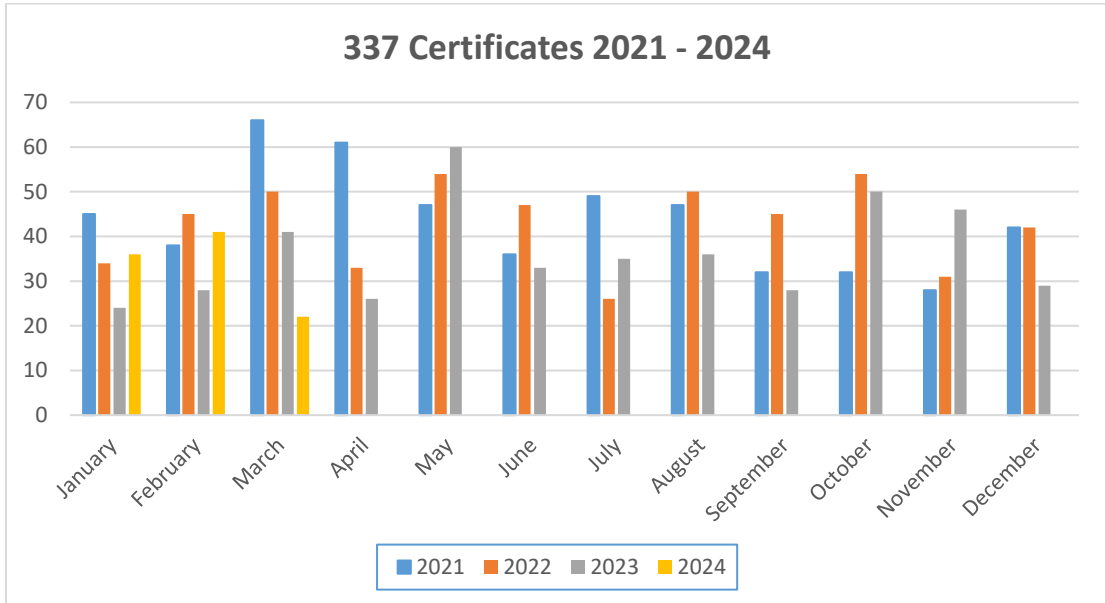
Customer Requests

CRMs created for the month of March

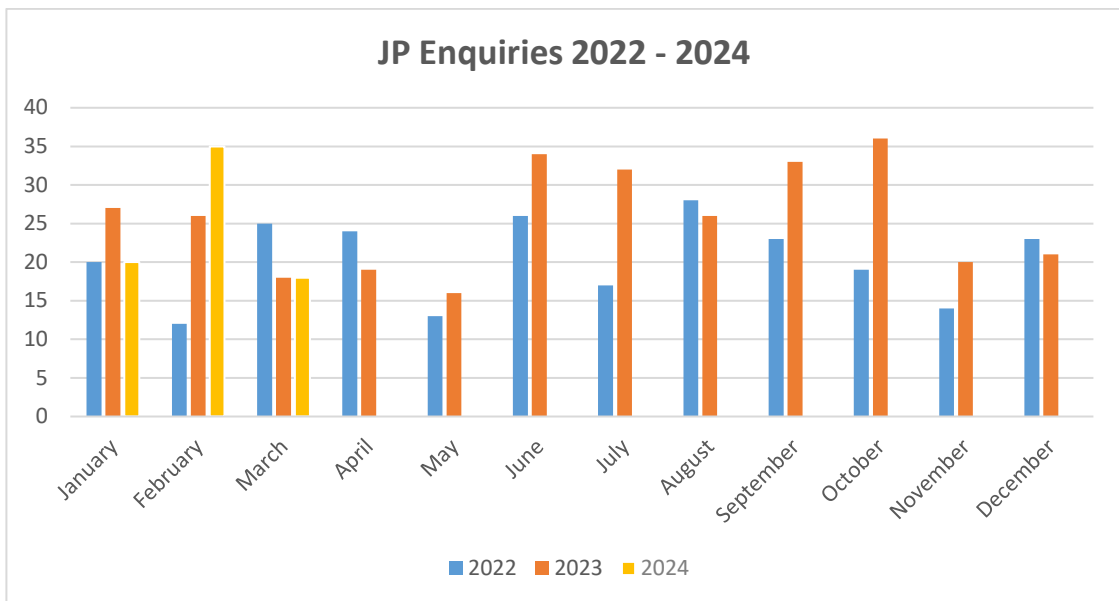


337 Certificates

Council processed 22 - 337 Certificates in March which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback

We received 4 customer service surveys and 1 written form of appreciation for the month of March.



Parks & Reserves - I must congratulate and thank Council for the prompt response and excellent result with the matter.

The contracted arborist who inspected and reported on the trees should also be thanked for his diligence and the excellent outcome.

My wife and I returned to her family's shack yesterday, and we were very impressed with the end result.

2 unsafe trees had been removed and the other gum trees have had all of the dead limbs removed.

Not only has the work improved the safety for those people using this busy area, it has significantly beautified the area due to the "clean cut" look of the remaining trees.

Once again, congratulations and thank you.

Customer Satisfaction Survey

How was your experience with us today?

1 Device ⚠️

LATEST:

→ 😊 😊 😊 😊 😊 😊 😊

NPS™

60

↓ 40

RESPONSES

5

↑ 150%

BREAKDOWN

🙄

20%

1

😐

0%

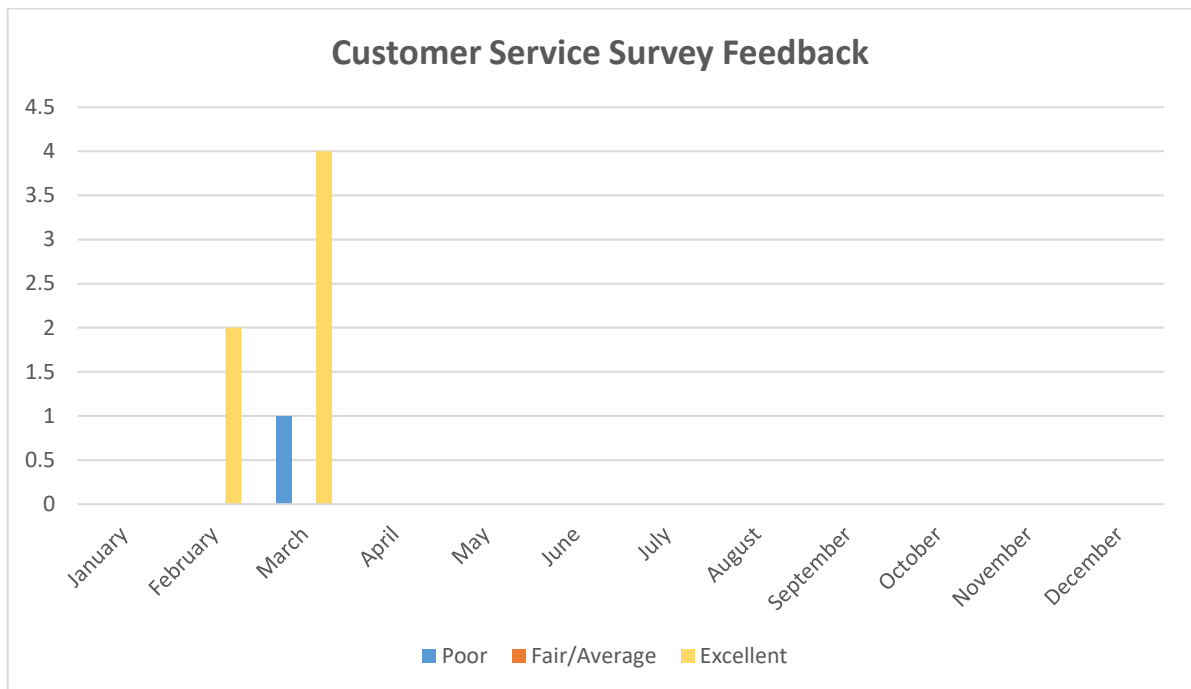
0

😊

80%

4

↑ 100%



COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, Park Beach to Cafes Community Collaboration Project and Public Health Warning re Wild Shellfish.

NRM

- NRM Thursday posts on social media ongoing.
- Weed Awareness section ongoing in monthly Sorell Times advert.

Waste Education

- Waste Wednesday social media posts ongoing.
- Community education regarding potential changes to our services as part of the Waste Management Strategy are ongoing. Will draft new key messages in line with new green and hard waste tender.

Advocacy

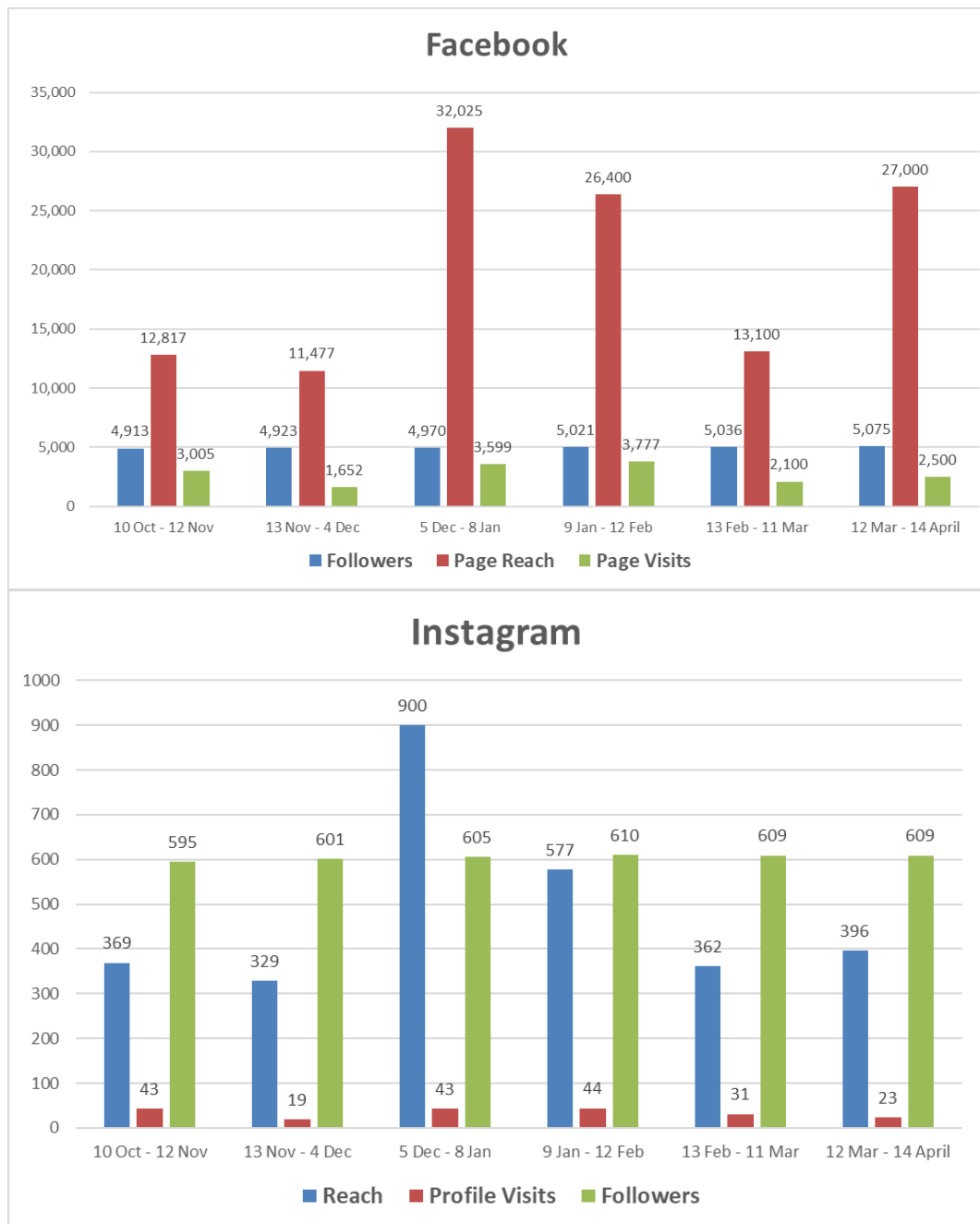
- Nil this month

Area Promotion/Marketing

- Renewal of Sorell sign outside Rural Solutions ongoing.
- Investigating refreshing the historical storyboards along the Waterway Trail.



Social Media



COMMUNITY CONSULTATION/ENGAGEMENT

- Sent invitation to meet with Tasmanian Senators regarding Aircraft Noise on 6 March (noting submission for inquiry into Impact and mitigation of aircraft noise closing date is 30 April 2024).
- Met with representatives of Southern Beaches Landcare Coastcare regarding Cumbungi removal working bee at Blue Lagoon on 7 March.



- Held Service Providers Meeting at Council Chambers on 7 March.
- Held meeting with Council staff, Dodges Ferry Cafe owners, representative of Southern Beaches Landcare Coastcare group and a member of the public to discuss project plan for Park Beach to Cafe's Community Collaboration on 13 March. Received support for Council to progress, project timeline to be finalised and commence mid/late April.
- Attended Senior Advisory Group meeting on 19 March.
- Attended Child Safety in Evacuation Centres training workshop on 20 March.
- Met with Michael Paxton to discuss potential scope of work for indigenous advisory role on 27 March.
- Attended NRM Environmental Advisory Group meeting on 3 April.
- Commenced planning for National Volunteers Week event
- Proposed dates for community consultation being scheduled for:
 - Draft Reserve Management Plans (April/May)
 - Park Beach to Cafes Community Collaboration Project (April/May)
 - Release of Draft NRM Strategy (May/June)
- Communication plans in development for:
 - Monthly green waste bin schedule
 - Update on bulk green and hard waste schedule
 - Pine Trees removal proposed for Blue Lagoon
- Meeting with Kristian Horvarth re: DA process and community engagement opportunities to be held on 11 April.

MEDIA

- Responded to a request from ABC News Hobart re: dates for endorsement of Council Annual Plan and Budget.

ARTS AND CULTURE

- Nil

COMMUNITY COLLABORATIONS

- YNOT/TCF Youth Engagement Project – YNOT has finalised their engagement activities and we are awaiting the final report.
- Office of the Independent Regulator – Engaging with the Regulator re: sessions for organisations that work with young people in regards to the Child and Youth Safe Standards.



COMMUNITY GRANTS PROGRAM

Community Grants

- Birchgrove Feline Assistance – Sorell community pet pantry.
- Carlton Park SLSC – 50 year anniversary book.

Individual Achievement

- Liam Smith - representing Little Athletics Tasmania.
- Desmond Onwumere – representing Dodgeball Australia.

Quick Response

- South East Auskick Centre – Auspiced by South East Giants Junior Football Club – Auskick equipment

EVENTS

- National Volunteers Week – commenced planning for 2024 recognition.

CORPORATE ADMINISTRATION

Right to Information

- 2 Right to Information Requests were received.

Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Motor Vehicle	Management	Review complete. Requires delegate approval.
Disposal of Council Goods & Equipment	Management	Review complete. Sent for delegate approval.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.



Acknowledgement of Traditional Owners Policy	Council	Officer review underway.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Review complete. Sent for delegate approval.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.

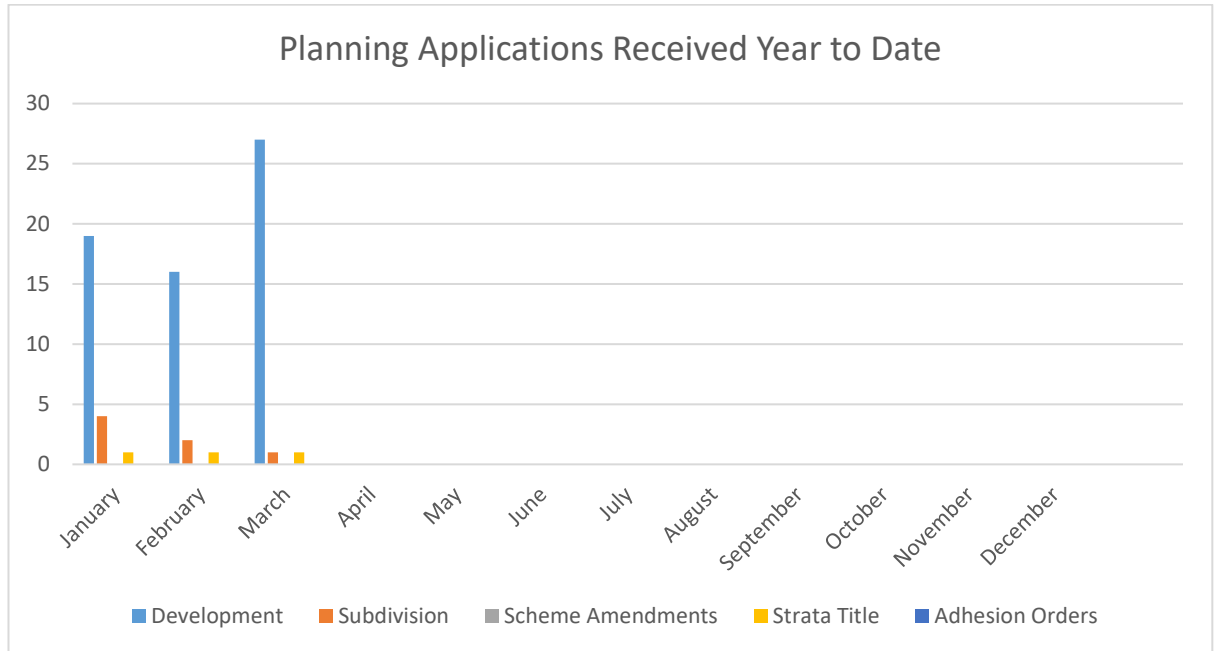
Leases & Licences

- Sorell Football Club Lease – Negotiations ongoing.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen ongoing.
- Dodges Ferry Ambulance Station – Renewal of Lease in progress.
- Pittwater Community Centre Inc. - Lease renewal Neighbourhood House in progress.



10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including March 2024.



During the month of March 2024, no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of March 2024, a total of 20 Planning Approvals/Permits/Refusals/Exemptions have been issued including:

2	Applications approved as Permitted Development; issued under delegated authority.
0	Applications presented as Permitted Developments for Council consideration at SPA/Council Meeting.
0	Application presented as Section 56 Amendment for Council consideration at SPA/Council Meeting.
3	Application received which complied with Section 56 Minor Amendment, issued under delegated authority.
2	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit).

0	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit), for Council consideration at SPA/Council Meeting.
0	Application with the requirements for General Exemptions/Not applicable
14	Applications approved as Discretionary Developments; issued under delegated authority.
2	Applications presented as Discretionary Developments for Council consideration at SPA/Council Meeting.

The following is a summary of approvals/permits issued for March 2024.

Description	Application Type	Property Address	Value Of Work
Secondary Residence & Carport	Discretionary	9 Eighth Avenue, Dodges Ferry	\$250,000.00
Additions to Dwelling	Discretionary	182 Shark Point Road, Penna	\$50,000.00
Dwelling	Discretionary	47 Friendship Drive, Sorell	\$329,995.00
Addition to Outbuilding	Discretionary	8 Riviera Drive, Carlton	\$15,000.00
Twenty Multiple Dwellings Including works within Highway Road Reserve	Discretionary	29 Tasman Highway, Sorell	\$6,000,000.00
Park and Ride Facility	Discretionary	Tasman Highway & 15 Fenton Street, Midway Point	\$1,640,000.00
Enclose Existing Storage Sheds	Permitted	25 Giblin Drive, Sorell	\$15,000.00
Additions to Dwelling	No Permit Required	77 Lewisham Scenic Drive, Lewisham	\$14,306.00
Additions to Dwelling	Discretionary	41 Richards Avenue, Dodges Ferry	\$125,000.00
Dwelling	Discretionary	5 Miena Drive, Sorell	\$451,200.00
Additions to Dwelling & Outbuilding	Discretionary	3 Tanya Place, Lewisham	\$30,000.00
Outbuilding	No Permit Required	65 Friendship Drive, Sorell	\$13,285.00
Dwelling	Discretionary	21 Clover Court, Carlton	\$700,000.00
Dwelling & Outbuilding	Discretionary	189 Greens Road, Orierton	\$449,000.00
Outbuilding	Discretionary	151 Lewisham Scenic Drive, Lewisham	\$18,000.00
Visitor Accommodation	Permitted	23 Grevillea Street, Primrose Sands	\$0.00



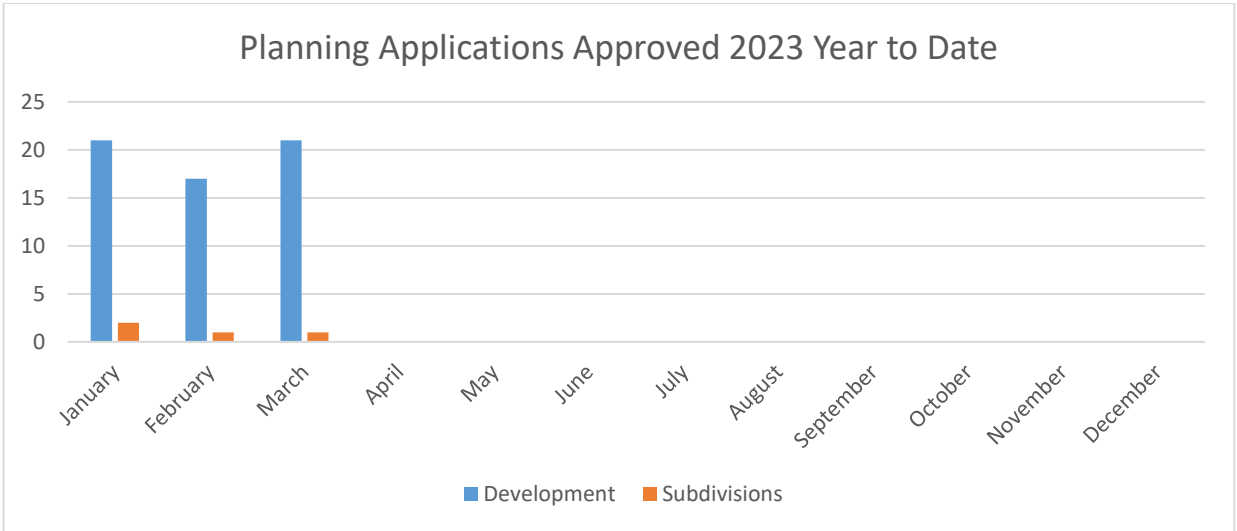
Fixtures to Approved Garage	Minor Amendments	3 Parkside Place, Sorell	\$0.00
Minor Amendment - Install Fixtures in Outbuilding	Minor Amendments	17 Rotuli Street, Dodges Ferry	\$0.00
Minor Amendment Section 56 -Removal of Condition 6	Minor Amendments	210 Carlton Beach Road, Dodges Ferry	\$0.00
Dog Training (Domestic Animal Boarding Breeding or Training)	Discretionary	87 Pearces Road, Pawleena	\$0.00
Dwelling	Discretionary	16 Sunningdale Close, Midway Point	\$500,000.00
Boundary Adjustment	Discretionary	(Part Of) 3 Carlton Bluff Road & 8 Simmonds Lane, Primrose Sands	\$0.00

The following is a summary of Refusals issued for March 2024.

Dwelling	Discretionary	579 Primrose Sands Road, Primrose Sands	\$800,000
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Planning permits issued year for 2024

Planning Applications approved year to date including March 2024.



PLANNING COMPLIANCE

During the month of February 2024, we received 2 new complaints that required further investigation.

Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
-	2	2									

Below statistics reflective of Notice of Intention/Enforcement Notice issued for March 2024:

Notice of Intention Issued:	0
Enforcement Notice Issued:	0

SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on the 5th and 26th March 2024 and determined the following matters:

- Refusal of a dwelling in the local business zone at 579 Primrose Sands Road, Primrose Sands (5.2023.295.1).
- Initiated an amendment to the planning scheme update the Waterway and Coastal Protection Area (AM-SOR-5.2024.1.1).
- Approved the Midway Point Park and Ride facility (5.2023.292.1).

APPEALS

Item	Appeal Status
7.2022.10.1 - subdivision at 8 Cole Street, Sorell – appeal lodged by applicant regarding sewer and footbridge contributions.	Under Mediation.
5.2023.266.1 - shed at 57 Carlton Bluff Road, Primrose Sands – appeal against request for additional information.	Appeal lodged outside of time and not yet accepted as valid.
5.2023.201.1 - multiple dwellings at 14 Olympic Av, Midway Point – appeal lodged by applicant against refusal.	Under Mediation.
5.2023.344.1 - outbuildings at 4 Statesman Court, Sorell – appeal against additional information request.	Consent Agreement Accepted.
Midway Point Park and Ride – Appeal lodged by applicant regarding condition 2 which requires connections for a future public toilet to be.	Directions Hearing held 5 April 2024.



installed by the developer but funded by Council.	
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STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Active Transport Strategy.	Project commenced with GHD.
New - State Planning Office (SPO) - Improving Residential Standards in Tasmania Project (General Residential Zone and Low Density Residential Zone).	Discussion Paper released 8 December 2023 and response provided.
Outer Hobart Residential Supply and Demand Study.	Delayed and due end of February 2024.
State Planning Office (SPO) – Tasmanian Planning Policies.	Exhibition period has completed. TPC hearings in October 2023 through to January 2024.
State Planning Office (SPO) – Five Year Review of State Planning Provisions.	Various amendments more of a technical nature have commenced.
State Planning Office (SPO) – Regional planning framework and structure planning guidelines.	Consultation report released 22 May 2023, available at www.planningreform.tas.gov.au .
Regional Land Use Strategy Update.	Consultants appointed for the State of Play document (*).

NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

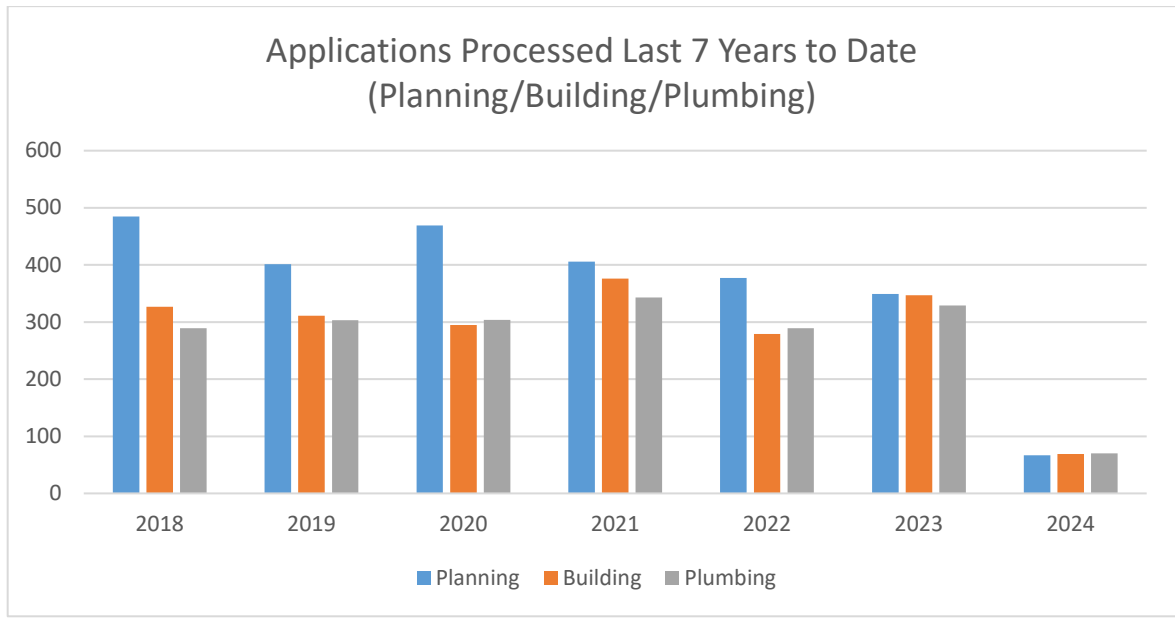
- Infrared camera operations underway at various locations around PWOL in Midway Point and Penna.
- Reserve Management plans for five reserves progressing.
- Community feedback on Summary of NRM Strategy.
- Tenders out for CERMP outfall projects.
- Natural Values and weeds report for Carlton Estuary.
- Media release on survey on Responsible cat ownership.
- NRMEAG meeting conducted.
- Cumbungi working bees at Blue Lagoon.
- Blue Lagoon hydrological and ecological study underway.



- Various site inspections for weeds around municipality and removal underway.

DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2018, 2019, 2020, 2021, 2022 & 2023 together with current yearly figures up to and including March 2024.



DEVELOPMENT ENGINEERING

Development Engineering is continuing to provide coordinated development services and municipal engineering support by actively undertaking the assessment of planning permit applications, assessing and granting engineering design approval submissions, conducting hold-point audit inspections invoiced, supervising design & construct projects, and enacting development control for the municipality. The table below has been updated to reflect recent significant activities and regulatory duties being performed by the Development Engineer:

Major Development Applications	Engineering Design Approvals	Design & Construct Projects	Hold-point Audits
Referral completed for 7.2023.17.1	Assessment completed for 7.2023.7.1	Council Project commencing for C-24-S-005	Stage 1, 2, 3 & 5 Final Completion certified for 7.2020.6.4

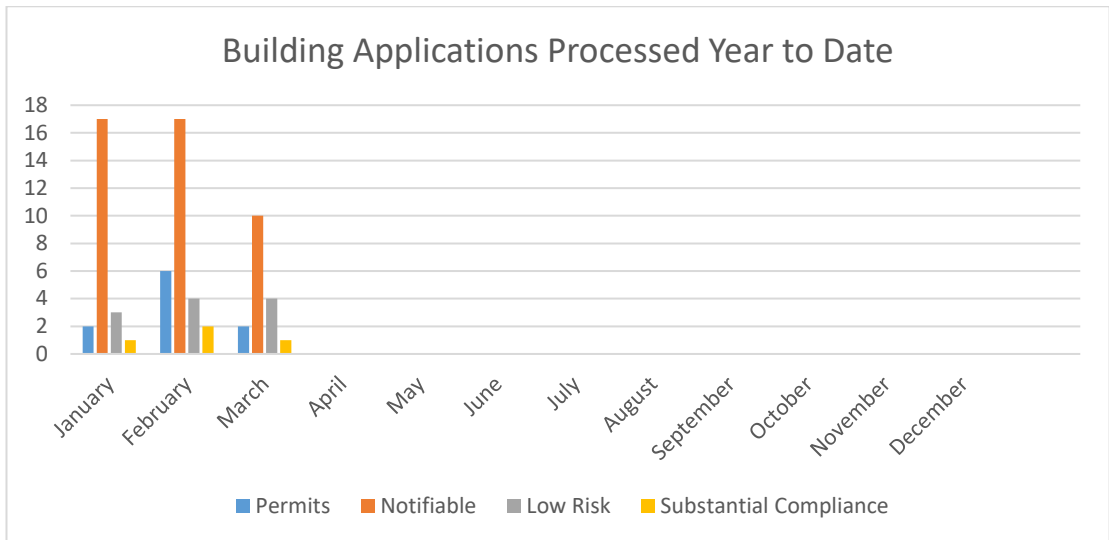


Assessment underway for 5.2023.312.1	Assessment completed for 7.2022.4.1	Developer Project commencing for 7.2022.32.1	Practical Completion underway for 7.2017.20.1
Assessment underway for 7.2023.9.1		Developer Project underway 7.2020.22.1	Proof Roll for 7.2020.22.1
Assessment underway for 7.2022.3.1		Developer Project underway 7.2020.6.4	Pre-start Meeting for 7.2020.22.1
Assessment underway for 7.2024.4.1		Developer Project underway 7.2020.15.1	
Referral completed for 5.2022.184.1			

10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including March 2024. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in March 2024 (details below).

These include:

- 2 Permits
- 10 Notifiable
- 4 Low Risk
- 1 Substantial Compliance



Property Address	Propose Use Of Building	Value Of Work
10 Provence Drive, Carlton	Outbuilding	\$10,000.00
57 Carlton Bluff Road, Primrose Sands	Outbuilding	\$16,000.00
41 Gordon Street, Sorell	Shade Umbrellas	\$27,383.00
621 Shark Point Road, Penna	Outbuilding	\$23,000.00
5 Parkside Place, Sorell	Dwelling	\$550,000.00
2 Chaffeys Drive, Dodges Ferry	Dwelling	\$450,000.00
32 Goodford Lane, Orierton	Solar Panels	\$25,000.00
29 Raynors Road, Midway Point	Solar Panels	\$4,000.00
42 Brady Street, Midway Point	Deck	\$25,000.00
12 Sunhaven Court, Midway Point	Alterations & Additions to Dwelling	\$140,000.00
172 Lewisham Scenic Drive, Lewisham	Dwelling	\$800,000.00
9 Eighth Avenue, Dodges Ferry	Secondary Residence	\$200,000.00
210 Carlton Beach Road, Dodges Ferry	Outbuilding	\$50,000.00
29 Tasman Highway, Sorell	Demolition of Dwelling & Outbuildings	\$50,000.00
4 Cootamundra Court, Dodges Ferry	Dwelling & Garage	\$380,000.00
9 Parkside Place, Sorell	Multiple Dwellings X3	\$880,000.00
6 Wards Avenue, Lewisham	Outbuilding	\$22,500.00

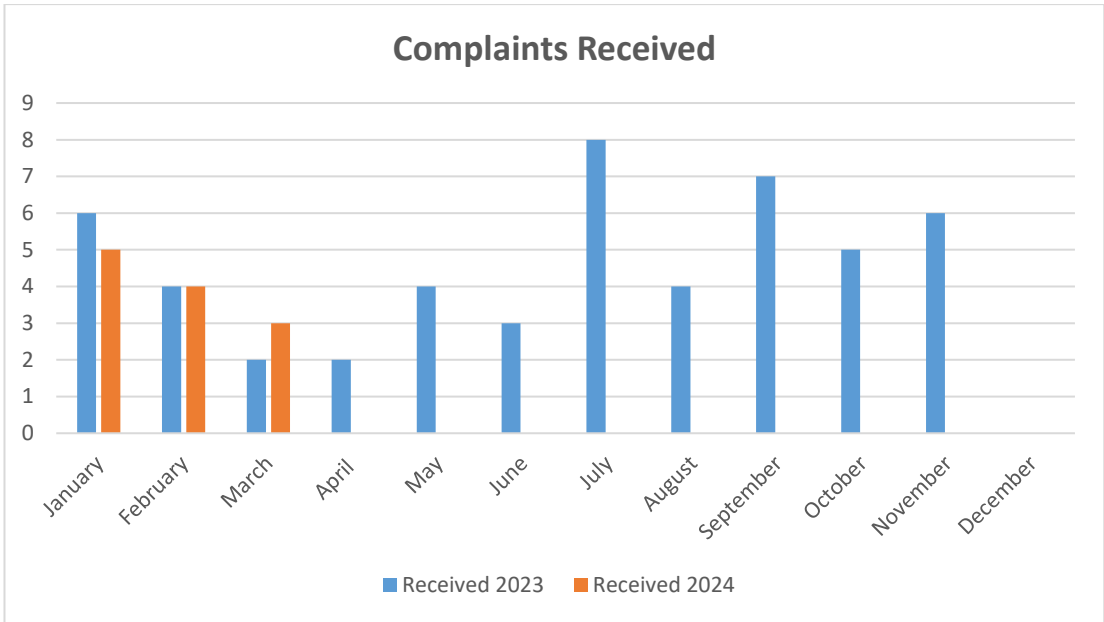
During the month of March 2024, no requests to waive building and plumbing fees were considered.

BUILDING COMPLIANCE

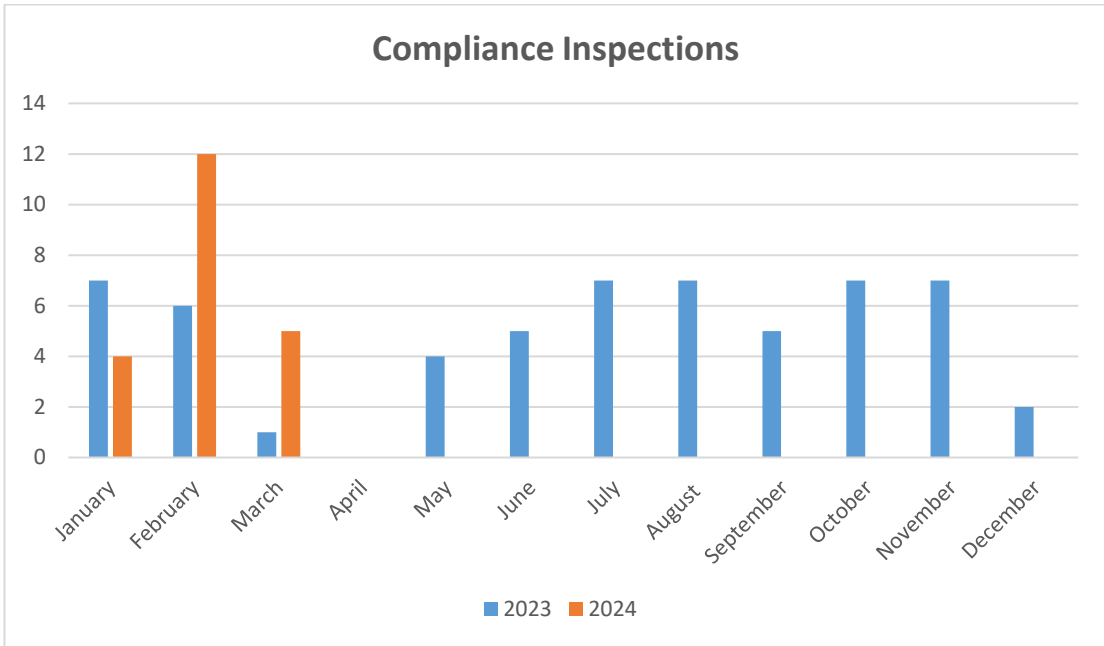
Council compliance officers are continuing to investigate and inspect any incoming complaints in relation to potential illegal construction of works on a weekly basis.

During the month of March 2024, we received 3 new complaints that required further investigation.





There were 5 on-site inspections completed for the month of March.



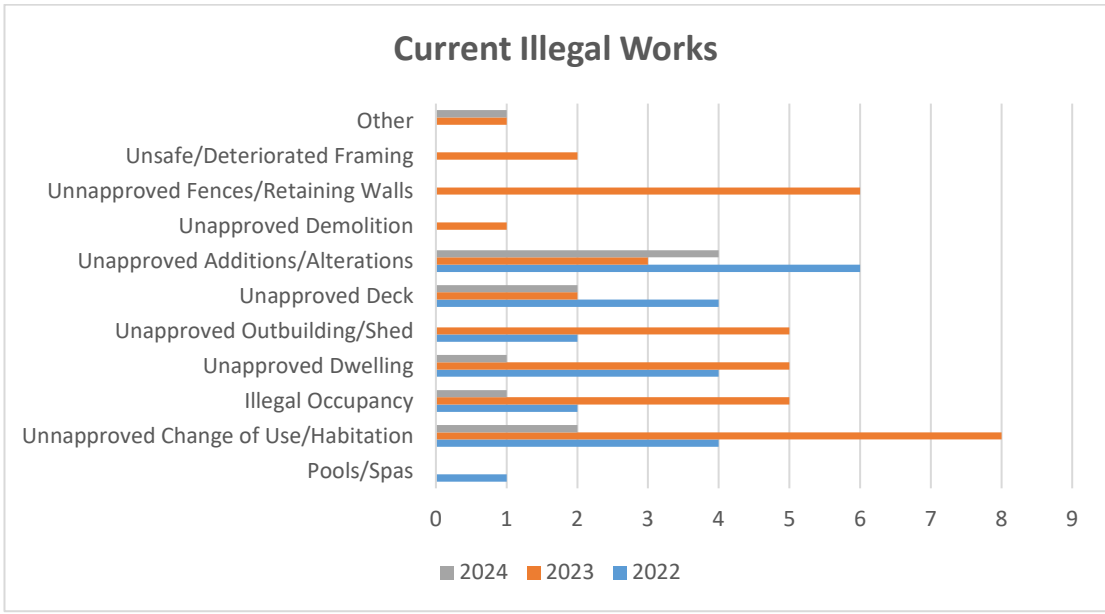
We often receive other incoming queries/complaints that do not require inspections that can be completed as they comply or are low risk work not requiring permits.

Below statistics reflective of Notices/Orders issued for March 2024:

Building Notices issued:	4
Building Order issued:	5



Building Order (Including Notices) revoked:	1
Infringement Notices issued:	0
Emergency Order issued:	0

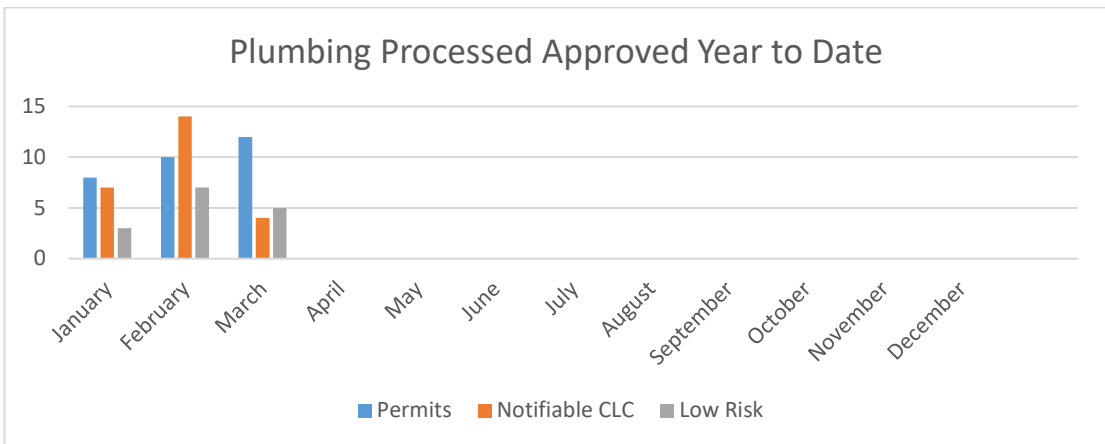


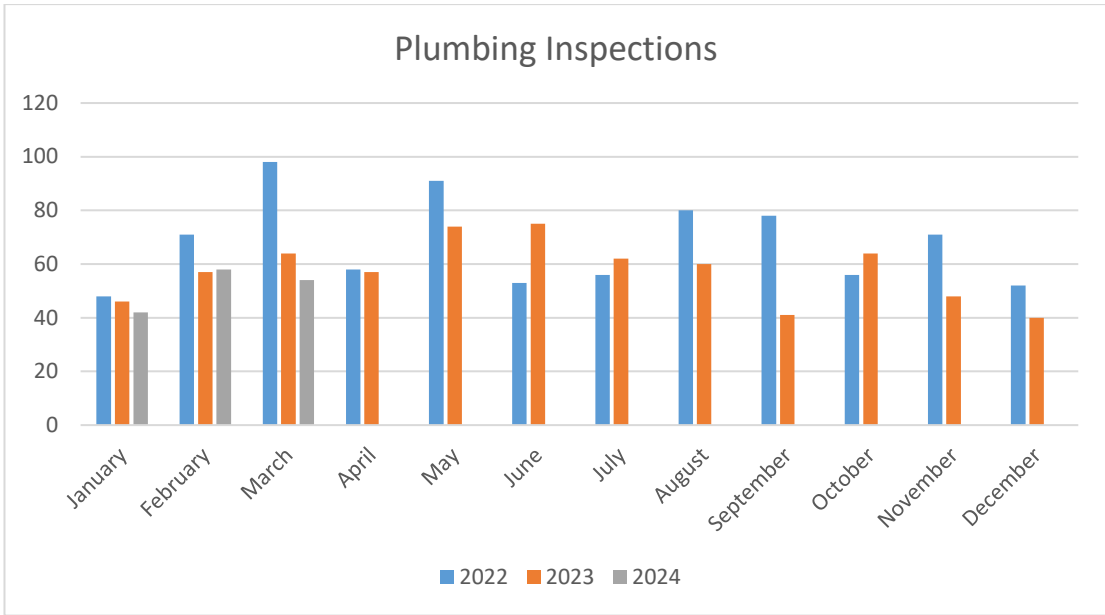
PLUMBING

Analysis of applications approved year to date including March 2024. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in March 2024 (details below). These include:

- 12 Permits
- 4 Notifiable
- 5 Low Risk





In March 54 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The Licensee has engaged a plumbing business to install a new wastewater treatment system, a plumbing application has been received for the new wastewater treatment system and is currently being assessed. The new design involves an aerated wastewater treatment system and irrigation area, which will avoid the need to discharge into Jones Bay.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses in the Southern Beaches, (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies) including a 12-lot subdivision in Dodges Ferry and 3 lot subdivision in Copping. Subdivision plans (including Forcett St. stage one) were assessed to ensure compliance with permit conditions.



Food Act 2003

All Food businesses have renewed their registrations certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. Five Food business safety assessments were conducted during March 2024. Bream Creek Show was regulated by the EHO. Nine inspections of Sorell based food trucks were conducted while all food vans and temporary stalls were inspected to ensure compliance with the food safety Standards. The Food Safety Supervisor requirements have been implemented and most food businesses now comply. Follow up inspections continue to improve food safety culture and education and ensure food business comply with Food safety Standards.

Public Health Act 1997

In accordance with the Tasmanian Drinking Water Quality Guidelines 2015 reporting and registrations of Private water suppliers and Water carriers progressing with inspections and compliance with Appendix A – ADWG Health Guideline Values: Microbiological and non-microbiological sampling.

A Place of Assembly licence for the Bream Creek Show was granted.

Recreational water quality monitoring continued throughout March. No outstanding issues were noted. Reporting to State Environmental Health Department occurs at the end of September and a report and data analysis will be prepared over the coming winter months to enable all recreational primary contact beaches to be classified in accordance with the Recreational water Quality Guidelines.

School based Immunisation program administration commenced in March with Indie School being included to capture all year ten students in the Sorell area.

Attended the EHA professional development seminar in Ross. Presentations included climate change impacts on public health, TasWater sewage spill notifications and investigation of air quality complaints.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise and odour issues/complaints were received including, loud music, building works and an ongoing investigation into odour from extraction fans in a commercial business.

Commenced an investigation of sewage discharge to stormwater in Dunalley. TasWater, Council Plumbing Surveyor and stormwater crew completed a site visit and completed dye testing to identify the source.



Waste Management

1. Finalised the contract with Cleanaway for the bulk greenwaste & hardwaste contract.
2. Attended the STRWA officer meeting to discuss High Priority Waste Infrastructure projects for the southern region. Cleanaway also made a presentation on the recycling commodities market and explained factors that influence pricing fluctuations.
3. Veolia provided a demonstration of software that will be used for the new kerbside waste collection contract and explained how customer service staff will be able to directly access the software to answer enquires about missed collections and other complaints.

Street Stall / Public place permits

Several enquiries were received about possible sites for food vans.

Shark Point Road Sewerage extension

Attended a meeting with TasWater to discuss communication with residents and project implementation. Works are expected to commence in April/May.

Dodges Ferry School sewage lagoons

A meeting with TasWater and Department of Education staff was held to discuss developing a design for a new wastewater treatment system that will replace the existing sewage lagoons on the recreation park.

Staffing

New EHO started with Council one day per week to support the Environmental Health Officer.



COMPLIANCE

Dogs on beaches

Council officers have patrolled the beaches weekdays and conducted another Sunday patrol outside of the restricted times as part of Councils education program.

This is the first year Council has continued to patrol the beaches outside of the restricted times which are between the 1st of December and the 1st of March.

The signs which now appear at all beaches and Dog Exercise areas is part of the education process implemented by Council and continually handed out in paper format on the beaches.

Although all officers will be sharing this extra responsibility, predominately Councils new AMO has and will be conducting the majority of the face-to-face education on the beaches and Dog Exercise Areas.

The aim is to tackle the biggest issues directly to the people that are walking their dogs in public places off lead.

Councils new AMO conducted an out of hours patrol on Sunday the 24th of March focusing on dog walkers being on the beach and walking the streets where she handed out brochures and spoke to dog owners of the importance of walking dogs on lead when required and the expected behaviour of them off lead when in an off-lead area.

This message that Council is targeting relates to the majority of complaints that Council receives in relation to dog attacks on people and other dogs.

Council is aiming at conducting a school visit, educating children and promoting responsible Dog Ownership at some stage this year which will more than likely be at Dodges Ferry Primary School where the majority of the restrictions for the Southern Beaches are.

Dog attacks

Council officers investigated 5 Dog attacks in March on people and other dogs.

Dogs at Large / Fines and impounded

5 infringement notices were issued for Dogs at large.

Officers continued to interact and issue fines, when necessary, dog owners walking their dogs on footpaths off lead as the *Dog Control Act 2000* requires dogs to be kept on lead on all Roads.



The Act also requires Dogs to be kept on lead on Road related areas within a built-up area, which include foot paths, Roads, nature strips and carparks within that area unless Council has declared an area where Dogs can be off lead.

Planning Compliance

1 Complaint was received and investigated.

Parking

Compliance/Animal Control Officers dealt with several minor traffic parking offences which included parking on footpaths and exceeding time restrictions outside local businesses.

Noise Complaints including Dog Barking and Poultry

Councils Senior Compliance Officer dealt with noise complaints ranging from the use of power tools, operating machinery outside specified times.

Councils Compliance/Animal Control Officers staff dealt with 8 Barking Dog complaints and 4 rooster crowing complaints.

Two permits were granted for keeping a rooster in a residential area with strict conditions for housing them to prevent them from creating a nuisance.

10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

CAPITAL WORKS - TRANSPORT AND STORMWATER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Whitlam Court, Lewisham – Stormwater – Land easement and negotiation with property owner delays – ongoing.
- Shamrock Court, Carlton – Stormwater Outfall remediation - Design to be reviewed by Anna Wilson. As this crosses over with CERMP.
- Junction Street, Dodges Ferry – Footpath renewal - Design commenced (internal).
- Seventh Avenue – Major SW upgrade.
- Sorell Main Road the vicinity of #'s 81 and 83 (School Grounds) flood retention and pipework.
- Franklin Street, Dunalley, reconstruction and associated drainage works.
- Three Street, Dodges Ferry upgrade and associated drainage works.
- Pearl Court, Dodges Ferry upgrade/stabilisation.
- Jacobs Court, Dodges Ferry upgrade with associated drainage works.
- Delmore and White Hill Road Intersection upgrade, preparing project plan.



Capital Works construction projects within the procurement process.

- Wiggins Road Upgrade (SRRP) to special Council meeting for approval.
- Parnella Road, Dodges Ferry - Kerb and stormwater upgrade for road sheet flow control. RFQ being prepared. Met with stakeholders (4/4/24)
Aboriginal Heritage desktop review is underway and will await the result before release of RFQ.
- Erle Street, Carlton, drainage works, sent out to six (6) contractors. Submissions due back 7th May 2024.
- RFQ for Design Surveys for – Franklin Street, Dunalley, Three Street, and Pearl Court, Dodges Ferry. Awaiting the submissions, then will evaluate the three (3) options.

Capital Works Under Active Construction:

- Tamarix Road, Primrose Sands – new gravel path – contraction progresses, however some changes to alignment are likely required. Still to be completed by Q4.
- Bay Road, Marion Bay – Road reconstruction and associated stormwater upgrade – contractor (RCCC) on-site stormwater works completed just the road construction and driveways to be finished ready for sealing. Likely to be completed Mid-April.
- 2023-24 Reseal Project, sealing component completed, only the Circle and Frederick Street to be completed along with any minor remedial works, asphalt works to be completed mid – late April subject to weather.
- Primrose Sands Road and Grevillea Street Reconstruction, Primrose Sands awarded to Statewide Earthworks Pty Ltd. Under Construction.
- Marion Bay Road, Bream Creek– Emergency Reconstruction has been awarded to SPA. Under construction.

CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

Footpaths

- Red Ochre Beach Access – Preliminary meeting has been arranged with local stakeholders.
- Preliminary design works have been completed for the gravel paths in Miena Park and Penna Rd (TasWater site). Formal quote requests sent out to contractors shortly.
- Sorell Streetscape
 - Stage 3 (Fitzroy St to Sommerville St) works are complete
 - Stage 4 has commenced.

Vulnerable Road User Program

- Gate Five Rd – Documentation sent to Councils lawyers.
- Landowner happy for works to commence prior to final agreement, so long as a formal document is sent to them.



Pembroke Park – BMX Bike Track

- Various components:
 - Risk assessment carried out by Council and several minor issues were raised, all of which have been remedied.
 - Project hand over to Land Improvements has been completed, who will now manage this facility.

BUILDINGS

Train Shed

- Quote requests have been received and a contractor has been awarded the job.
- Waiting on Certificate of Likely Compliance and then building permits to be issued before works can commence.

Southeast Jobs Hub

- Structural design is nearing completion.
- Meeting with University of Tasmania staff regarding their needs for teaching/lecturing was successful – UTAS staff want to assist design moving forward, mainly technological requirements.
- Services engineer also attended the meeting, to continue the mechanical, electrical, fire and IT components.

Sorell Memorial Hall

- Still waiting on next meeting with stakeholder group.
- Preliminary design options continuing – developing achievable options for both user groups.

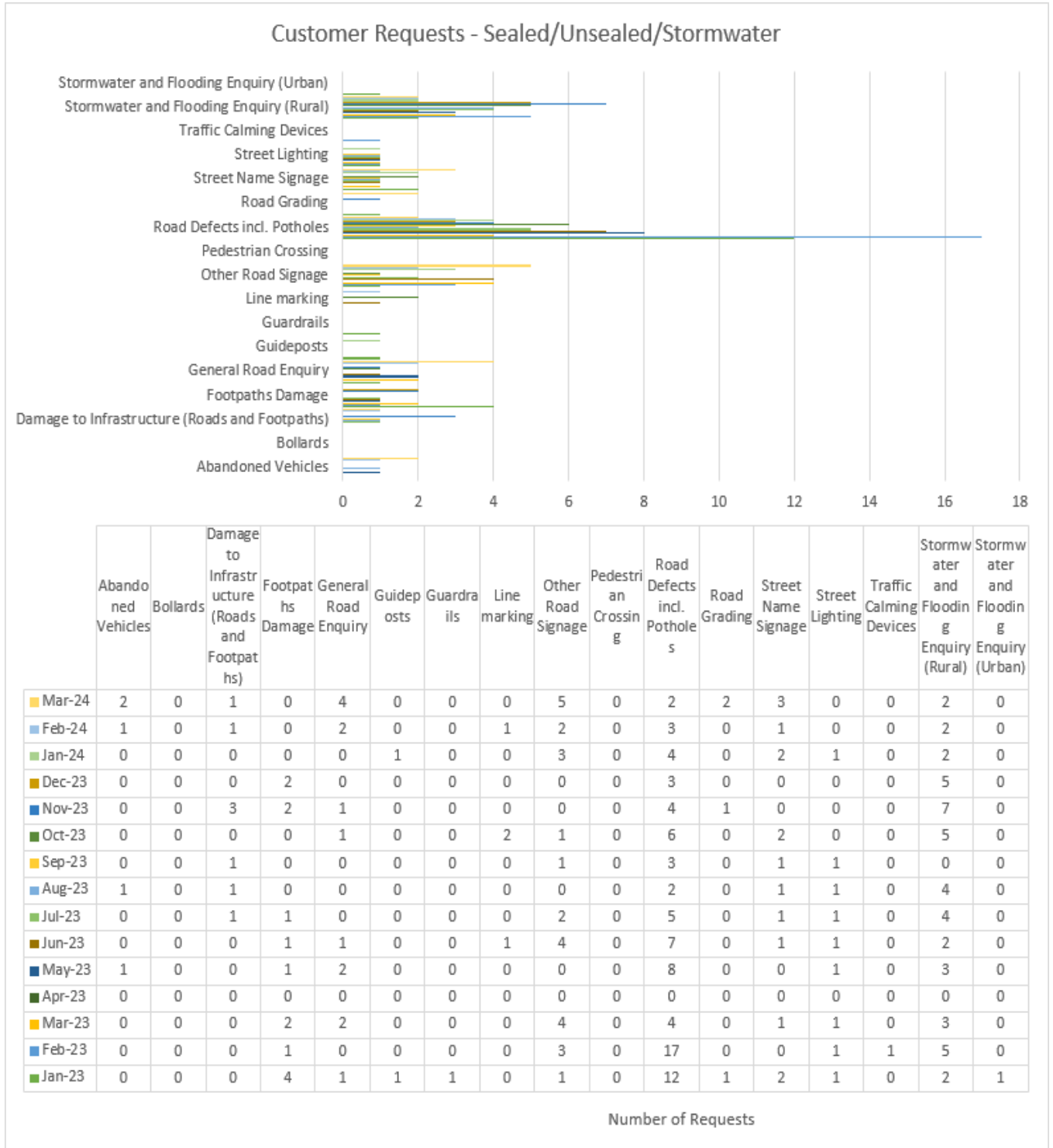
ASSETS, GIS & ICT UPDATES

- 24/25 renewal capital candidates being collated, costed and reviewed.
- Q3 capital processed.
- Departmental OPEX budgeting prep.
- Assetic Maintenance Training Organisation and Prep – training delivery set for end of April. Best maintenance practice including, inspections and assessments.

10.7 ROADS AND STORMWATER - DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

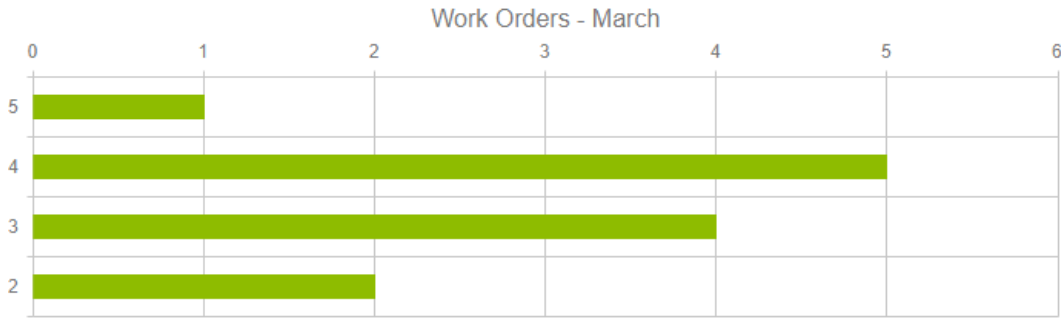
CRM's



Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

Unsealed Road Crew

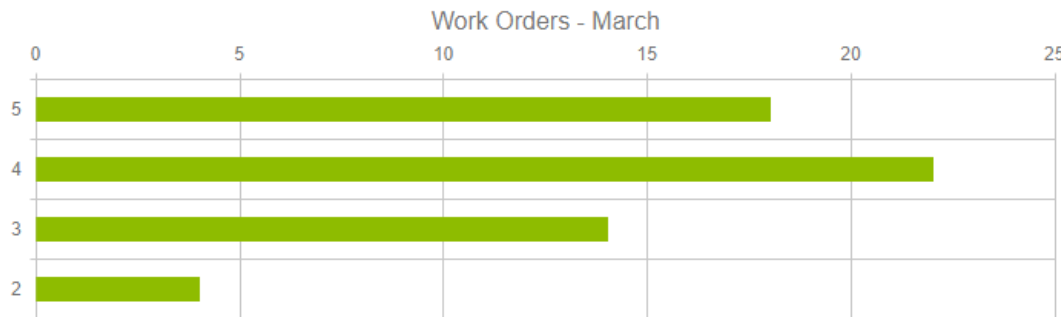


- Grading on Nugent Road, Josephs Road, Heatherbell Road and Topley Drive.
- Potholes on Nugent Road and Primrose Shop Carpark.
- Rock Line Drain on Tullamore Road.

Roadside Furniture

- Signs/Guideposts at Fenton Street Park.
- Install Mirror on Hillcrest Road.
- Traffic Counter on Josephs Road.

Sealed Road Crew



- Potholes on Bay Road, Bryant Street, Suva Street, Cootamundra Court, Primrose Sands Road, Grevillea Street, Robinia Street, Midden Road, Wattle Road, Paneminner Street and Gatehouse Drive.
- Edge Break on Tiger Head Road, Gully Road, Raprinner Street, Elizabeth Street, Deborah Lane and Fourth Avenue.
- Asphalt Shoulders on Nugent Road.



- Gravel Shoulders on Okines Road.
- Crack Sealing on Brinktop Road and Nugent Road.
- Asphalt Drain on Ridge Road.
- Repair Culvert on Penna Road.

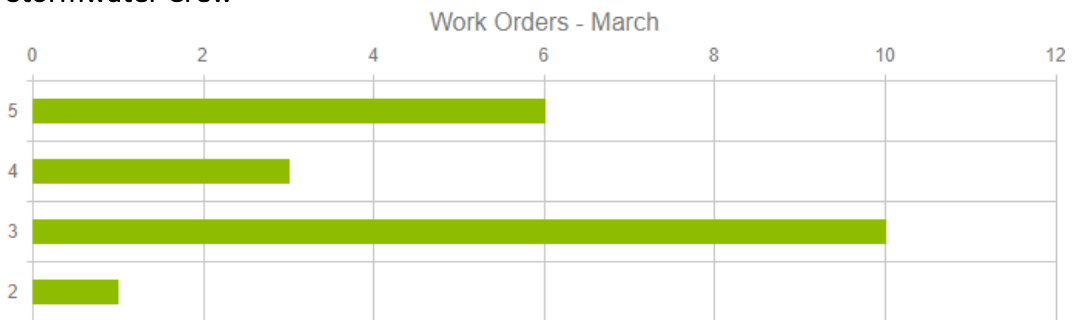
Road inspections carried out

- Lewisham
- Forcett
- Dunalley

Roadside Furniture

- Signs/Guideposts on Nugent Road, Kellevie Road, Fulham Road, Sugarloaf Road, Tern Circle, Fulham Road, Pembroke Park Access Major, Forcett Street, Old Forcett Road, Carlton River Road, Bream Creek Road, Fenton Street Park, CAC Access, and Moomere Street.
- Move FBR in Park Beach Car Park.
- Replace Damaged Ped Hoop on Weston Hill Road.
- Vegetation Control on Gypsy Bay Ramp Access, Grevillea Street, Primrose Sands Esplanade, Frogmouth Lane, Rantons Road, Ridge Road, and Boobyalla Street.
- Traffic Counters on Bay Road and Carlton Beach Road.

Stormwater Crew



- Clean Drains at Parsonage Place, Shark Point Road and Attunga Drive.
- Spray Drain on Penna Road.
- Rock Line Drain on Carlton Bluff Road and Penna Beach Street.
- Repair Pit on Main Road.
- Empty GPT on Sweetwater Road, McKinly Street, Parsonage Place, Esplanade, Lake Vue Parade, Reynolds Road, Penna Beach Street, and Station Lane.
- Stormwater inspections Zone 1.
- Routing inspections Zone 1.



10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

Meetings Attended:

- Leadership Team Meeting.
- Capital Works Meeting.
- Budget Meetings.
- Social Strategy – GHD Workshop.
- Various onsite meetings with contractors and staff.
- Municipal Emergency Management Meeting.
- Child Safe Organisation Working Group.
- Met with Southern City BMX.
- Met with Dodges Ferry Junior Soccer Club.
- Met with Hobart Chargers.
- Met with Netball Tasmania.

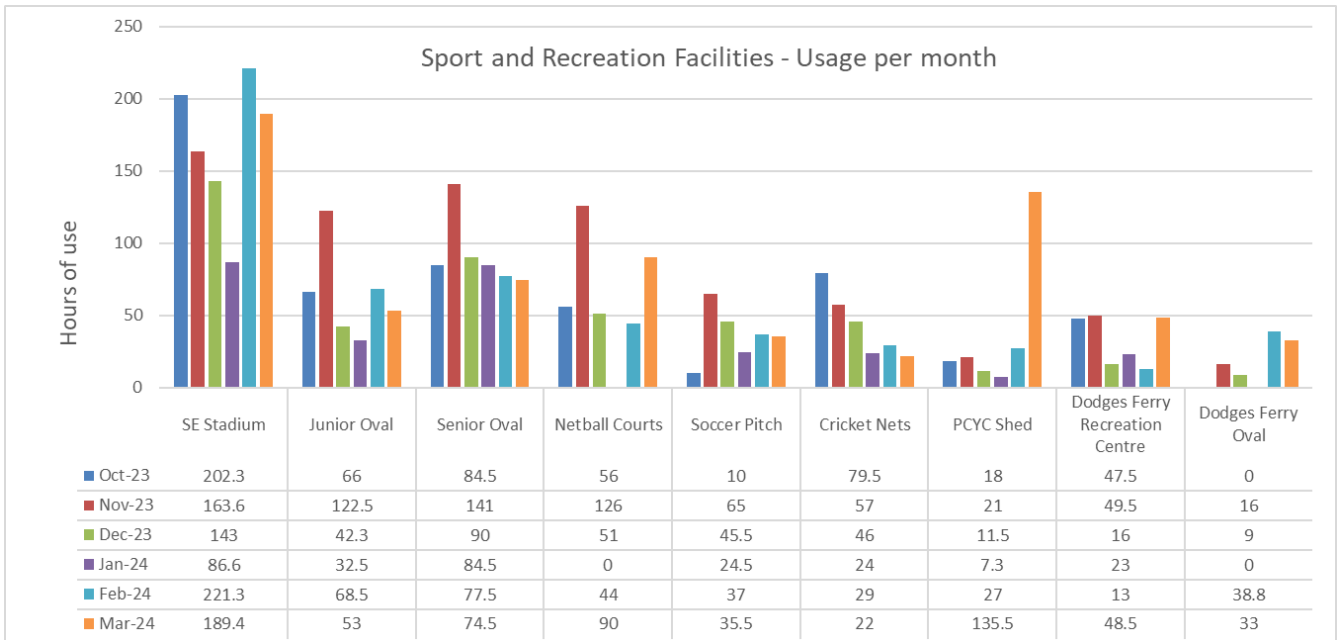
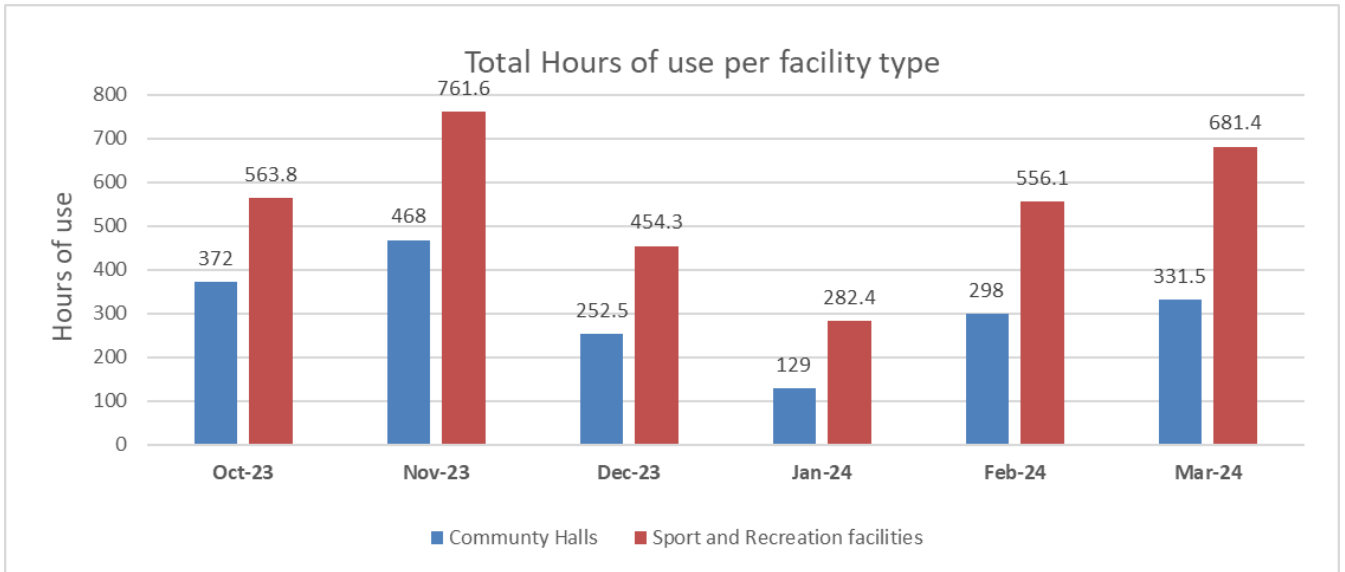
South East Stadium:

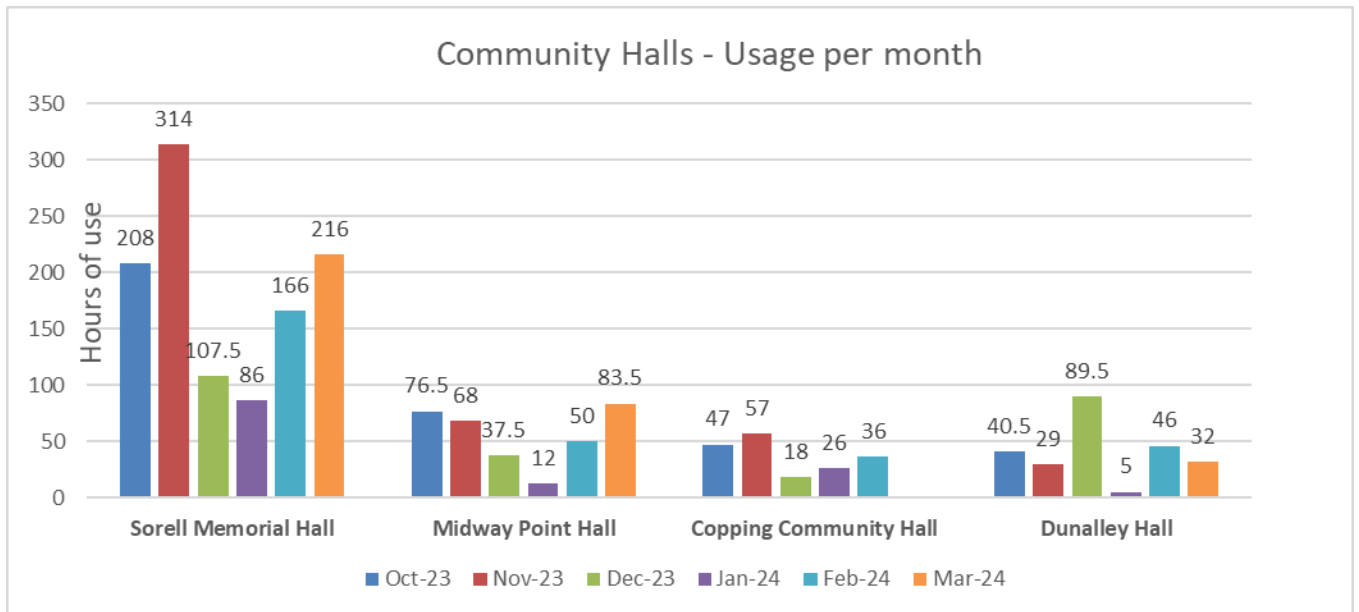
- Promotion of the stadium beyond South East region to increase utilisation.
- Communication to all facility users provided.
- Various meetings regarding Stadium & Community Facilities.
- Ongoing liaison with local clubs and other future users of the stadium.

Activities:

- South East Netball Association.
- South East Basketball Association.
- South East United Football Club.
- South East Pickleball.
- Sorell Indie School.
- University Basketball League.
- Basketball Tasmania.
- Individual hire.

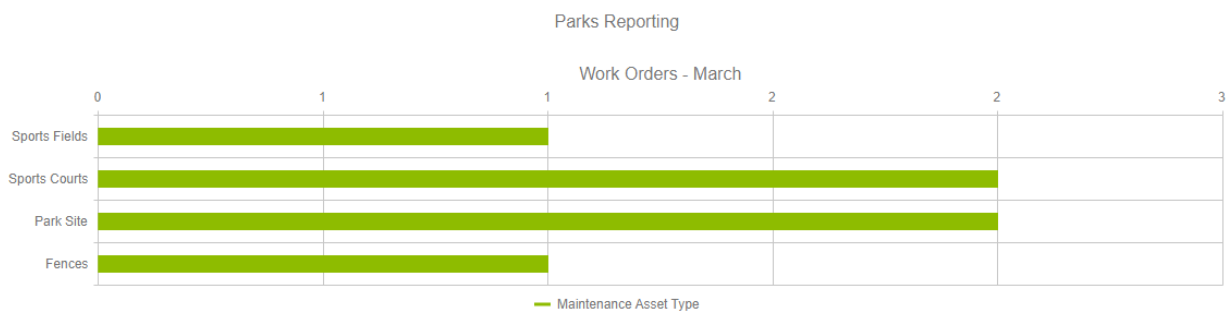
FACILITY USAGE:





LAND IMPROVEMENTS

- Tree work – Various locations
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM’s.
- Replace bollard Carlton Surf Club



FACILITY MAINTENANCE

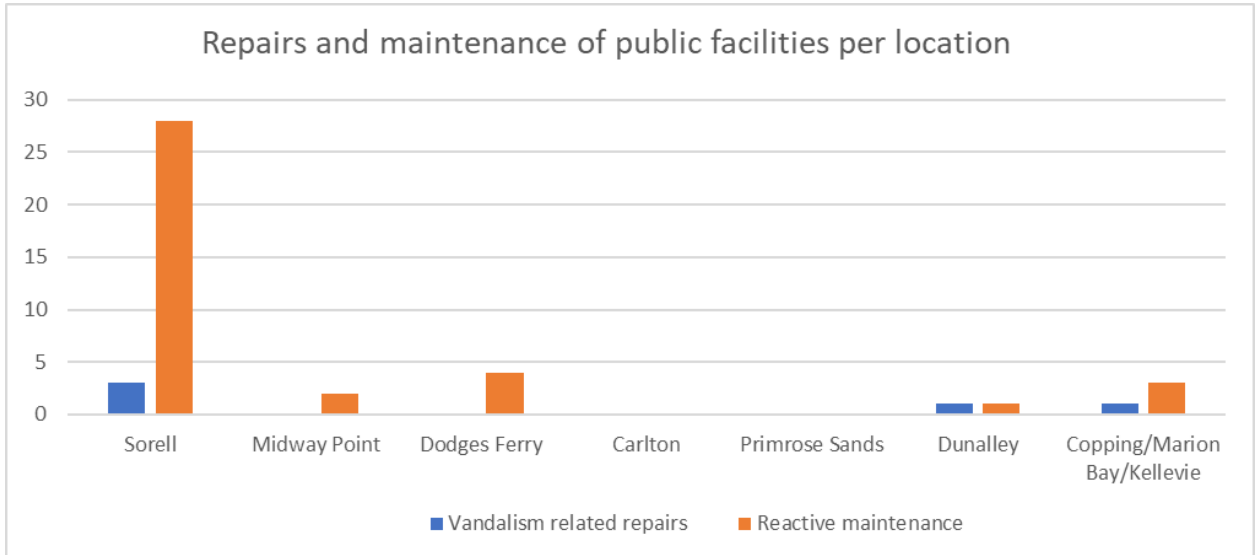
All Buildings - general maintenance requirements as per form 46. Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance.

Vandalism and reactive events per location - March 24

Location	Vandalism related repairs	Reactive maintenance
Sorell	3	28
Midway Point	0	2
Dodges Ferry	0	4

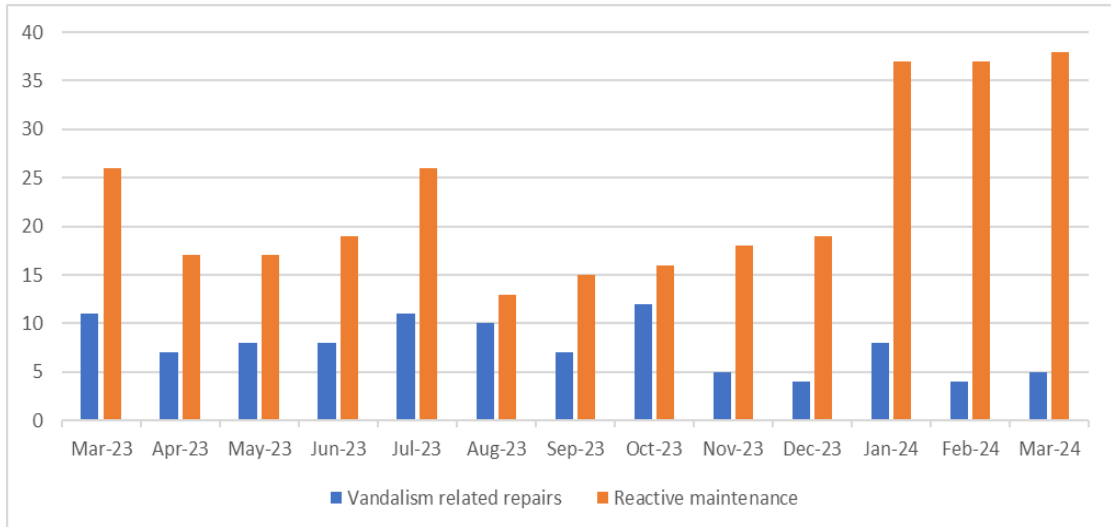


Carlton	0	0
Primrose Sands	0	0
Dunalley	1	1
Copping/Marion Bay/Kellevie	1	3



Overall vandalism and reactive events per month by month

Month	Vandalism related repairs	Reactive maintenance
Mar-23	11	26
Apr-23	7	17
May-23	8	17
Jun-23	8	19
Jul-23	11	26
Aug-23	10	13
Sep-23	7	15
Oct-23	12	16
Nov-23	5	18
Dec-23	4	19
Jan-24	8	37
Feb-24	4	37
Mar-24	5	38



11.0 PETITIONS STILL BEING ACTIONED

Petition	Tabled at Council Meeting	Status
Replacement of Steps at Red Ochre Beach	12 th April and 17 th May 2022	Approved as a 22/23 capital budget. Project Manager has experienced delays since July 2022 coordinating consensus agreement between stakeholders. Preliminary meeting has occurred with local stakeholders March 2024.
Restricting Vehicular Access to Connelly's Marsh Beach	22 nd March and 16 th May 2023	Council position as per resolution provided to NRE. Response from NRE does not address the resolution matters. The General Manager will make contact with the Minister now that caretaker period has ended.
Withdrawal of the Blue Lagoon Draft Management Plan	18 July 2023	Council laid on the table for further consultancy on review and investigate options for stormwater management at Blue Lagoon. Variation to the operating budget approved at August 2023 Council meeting to facilitate this.

12.0 PETITIONS RECEIVED

At the time of preparation of this agenda no petitions had been received.

13.0 LAND USE PLANNING

The Deputy Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

13.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 5th and 26th March 2024 be noted.”

14.0 GOVERNANCE

Nil reports.

15.0 INFRASTRUCTURE AND ASSETS

Nil reports.

16.0 COMMUNITY RELATIONS

16.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council resolve:

- a) to decline the grant application under the 2023-2024 Community Grants Program – \$2,000 for Birchgrove Feline Assistance; and
- b) to decline the grant application under the 2023-2024 Community Grants Program - \$10,000 for Carlton Park Surf Life Saving Club.”



Introduction

Through the Community Grants Program 2022-2023 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2020 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund these applications.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL



Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

REPORT

For the month of April, Council received two Community Grant Applications from –

- Birchgrove Feline Assistance – a request for \$2,000 towards their Sorell Community Pet Pantry Program.
- Carlton Park Surf Life Saving Club – a request for \$10,000 towards designing and printing their 50 year anniversary commemorative book.

The two applications were discussed and assessed by Council at their workshop on 9 April 2024. All Councillors were in attendance, aside from Mayor Kerry Vincent and Councillor Marisol Miró Quesada Le Roux.

The application from Carlton Park Surf Life Saving Club exceeds the \$2,000 Community Grant maximum. Councillors agree that funding the \$10,000 is not appropriate under the Community Grants Program, but is willing to discuss supporting the Club's project through a one off donation/sponsorship (amount to be determined).

This decision is now presented to Council for approval.

STACEY GADD

Manager Community Relations

Date: 17 April 2024

17.0 FINANCE

17.1 EXECUTIVE SUMMARY – FINANCIAL REPORT MARCH 2024 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT MARCH 2024 YEAR-TO-DATE be received and noted by Council.”



Note: variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT MARCH 2024 YEAR-TO-DATE

The operating surplus for the period ended 31 March 2024 of \$4.791m is above the budget of \$4.091m by \$700k. The main drivers of this position are:

- Recurrent income year to date is \$21.071m, which is above budget by \$128k.
- Operating expenses year to date are \$16.280m, which is below budget by \$573k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

This category is above budget by \$35k to the end of March, with no significant variances noted.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$26k to the end of March. The following significant variance is noted:

- 132 & 337 certificate fees is below budget by \$15k, as a result of property activity being less than expected year to date.

3. USER FEES

This category is above budget by \$31k to the end of March. The following significant variances are noted:

- Plumbing application fees is above budget by \$11k, as a result of plumbing activity being higher than expected year to date.
- Recreational vehicle income is above budget by \$10k, as a result of RV activity being higher than expected year to date. This income stream will have an above budget variance for the remainder of the financial year, as the actual amount received year to date is greater than the full year budget.

4. GRANTS OPERATING

This category is below budget by \$90k to the end of March.



Roads to Recovery funding is above budget by \$147k. In March \$147k was paid to Council in line with the quarter two expenditure report's approved payment. This was budgeted to be received in April.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the State Government grant variances.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$147k to the end of March. The following significant variance is noted:

- Public open space contributions is above budget by \$158k, as a result of money received from a Sorell subdivision development. This income stream will have an above budget variance for the remainder of the financial year, as the actual amount received year to date is greater than the full year budget.

6. INTEREST

This category is above budget by \$20k to the end of March, with no significant variances noted.

7. OTHER INCOME

This category is above budget by \$10k to the end of March, with no significant variances noted.

8. INVESTMENT IN TASWATER

This category is in line with budget to the end of March.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$157k to the end of March. The following significant below budget variances are noted:

- ADO expense is below budget by \$20k. The new Dynamics 365 Business Central (D365BC) Finance and Payroll system has been setup so ADOs are not accrued on an on-going basis and instead an ADO liability will be provided for at the end of financial year. This change is due to the complex nature of how employees accrued ADOs per the Council's Enterprise Agreement 2022, which could not be accurately setup in the system. The remaining ADO expense will be recognised in June, whilst the budget will increase monthly.



- Salaries transferred to WIP is above budget by \$45k. This variance is predominantly a result of greater than expected Council staff hours worked on capital jobs year to date, in particularly on Sealed Roads and NRM jobs.
- Staff training is below budget by \$10k, as a result of training courses taking place later in the financial year than originally expected. A number of training opportunities have been scheduled for the remainder of the financial year.

These budget variances are somewhat offset by the following significant above budget variances:

- Temp staff employed through agency is above budget by \$51k. This is unbudgeted expenditure and relates to Depot labour hire. This expenditure reflects employee vacancies at the Depot and is a contributing factor in salaries being under budget year to date.
- Workers compensation insurance is above budget by \$56k. Instalment 4 of the insurance was estimated to be processed and paid for in April, however the invoice was received, processed and paid for in late February.

10. MATERIALS AND SERVICES

Materials and services is \$538k below budget to the end of March.

The following significant below budget variances are noted:

- Consultants other is below budget by \$111k. This variance is predominantly a result of delays in Town Planning (\$48k), Communications & Corporate Admin (\$31k) and Engineering (\$19k) project work. The intention is for these planned programs to be finalised before the end of the financial year.
- Contractors is below budget by \$72k, predominantly as a result of project delays in NRM (\$81k) and Engineering (\$37k). The intention is for the NRM planned works to be finalised before the end of the financial year. However, the Engineering works are no longer required and the budget will not be spent this financial year. These underspends are somewhat offset by a number of overspends, including an unbudgeted Finance contractor amount to assist with D365BC system implementation (\$16k) and an Environmental Health contractor (\$15k) budgeted in salaries expenditure.
- Electricity is below budget by \$25k, the majority of this is due to Council's energy supplier not issuing Council's street lighting invoices for the past few months. The Finance Department are currently following up this matter.
- Legal fees is below budget by \$12k, this variance is a result of the unpredictable nature of legal fee requirements, making budgets difficult to predict.

- Plant & motor vehicle repairs and services is below budget by \$11k, predominantly as a result of underspends to date in heavy fleet. Vehicle and machinery repairs can be reactive and unpredictable in nature, making budgets difficult to predict.
- Plant hire – external is below budget by \$14k, predominantly as a result of underspends to date in Roads Unsealed (\$5k) and Stormwater (\$5k). The intention is for this planned work requirement to occur before the end of the financial year.
- Printing is below budget by \$12k, predominantly as a result of underspends to date in Communications & Corporate Admin (\$8k). This variance is a result of two major print jobs yet to be completed. The intention is to complete these jobs before the end of the financial year.
- Kerbside hard waste collection is below budget by \$48k, as a result of the quarter three invoice yet to be received.
- Signage & guide posts is below budget by \$25k, predominantly as a result of project delays in Roads Sealed (\$7k) and Roads Unsealed (\$14k). The intention is for this planned work to be scheduled before the end of the financial year.
- Street bin collection contract is below budget by \$37k, as a result of the March monthly invoice yet to be received. Further, higher collection volumes were budgeted in summer, however actuals were less than expected.

These budget variances are somewhat offset by the following significant above budget variances:

- Kerbside recycling disposal is above budget by \$17k, as a result of higher than expected volume disposals.
- Tyres is above budget by \$14k. This variance is a result of the reactive and unpredictable nature of tyre replacement requirements, making budgets difficult to predict.

11. DEPRECIATION AND AMORTISATION

This category is in line with budget to the end of March.

12. FINANCE COSTS

This category is in line with budget to the end of March.



13. OTHER EXPENSES

This category is above budget by \$124k to the end of March. The following significant above budget variance is noted:

- Government fire contributions is above budget by \$158k. The 3rd quarter's contribution was estimated to be processed and paid for in April, however the invoice was received and processed in March.

This budget variances is somewhat offset by the following significant below budget variances:

- Audit Fees is below budget by \$18k. Council's first internal audit project was estimated to be completed in February, however it is now scheduled to start in May.
- Functions and programs is below budget by \$18k, as a result of various community activities budgeted but not yet taken place. The intention is for these activities to take place before end of financial year.

14. GRANTS CAPITAL

This category is below budget by \$383k to the end of March.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the Commonwealth, State Government and other grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

This category is in line with budget to the end of March.

16. NET GAIN / (LOSS) ON DISPOSAL

This category is in line with budget to the end of March.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of March.

CASH & INVESTMENTS

The Council maintains deposits with five major banks (Commonwealth, ANZ, Bendigo Bank, Westpac and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position increased by \$1.9m from February to March, predominately due to the collection of cash from the 4th rates instalment. In comparison with the 2022/2023 financial year, the current cash balance of \$21.004m is \$3.264m greater



than the balance at the same time last year. Sorell Council continues to hold \$1.881m in grant income received in advance as reported in the Balance Sheet. Council's increase in cash held is predominately a result of delays in the capital works schedule and lower than expected year to date operational expenditure.

CASH RESERVES

As at 31 March 2024, cash reserves being held by Council are as follows;

Land Sales	\$1,203,237
Public Open Space Contributions	\$1,573,237
Subdivision Traffic Management Contributions	<u>\$ 150,790</u>
	\$2,927,264

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 92.1% of rates already paid by the end of March. At the same time last year, Council had received 92.3% of rates.

ATTACHMENTS

MONTHLY DASHBOARD REPORT (Pages 5)

- a) Statement of Income and Expenditure for the period ending 31 March 2024 (Pages 1)
- b) Statement of Financial Position as at 31 March 2024 (Pages 1)
- c) Statement of Cash Position as at 31 March 2024 (Pages 1)
- d) Detailed Statement of Income and Expenditure for the period ending 31 March 2024 (Pages 5)
- e) Cash on Hand as at 31 March 2024 and Graph 1 – Total Cash Available (Pages 2)
- f) Graph 2 – Rates Outstanding (Pages 2)
- g) Grants Variance Analysis (Pages 2)



STEPANIE PERRY
MANAGER FINANCE

SCOTT NICOL
FINANCIAL ACCOUNTANT

SALLY FANG
ACCOUNTANT

Date: 16 April 2024
Attachments (19 pages)



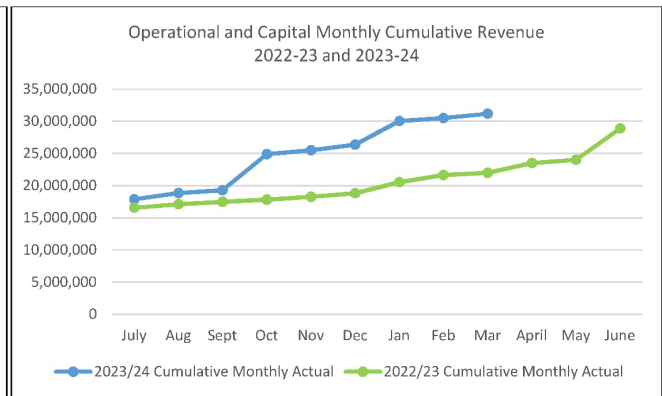
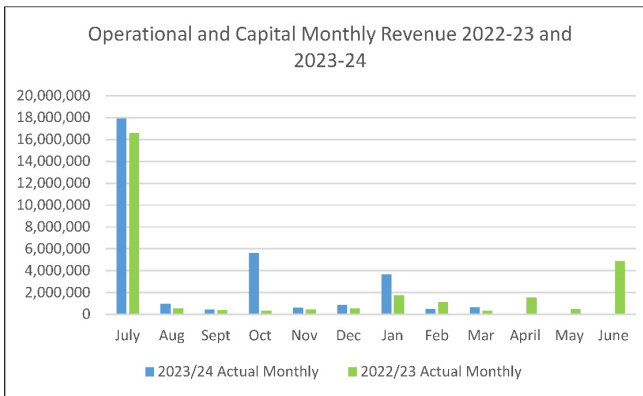
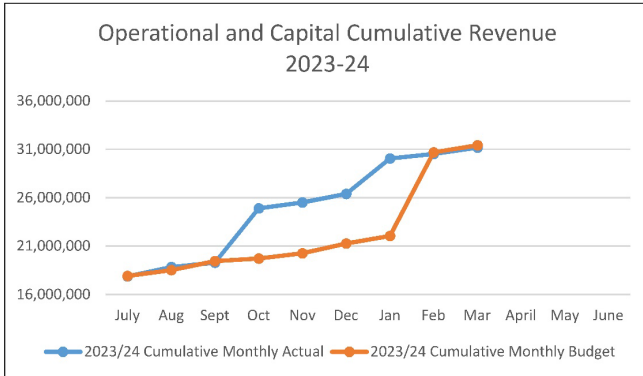
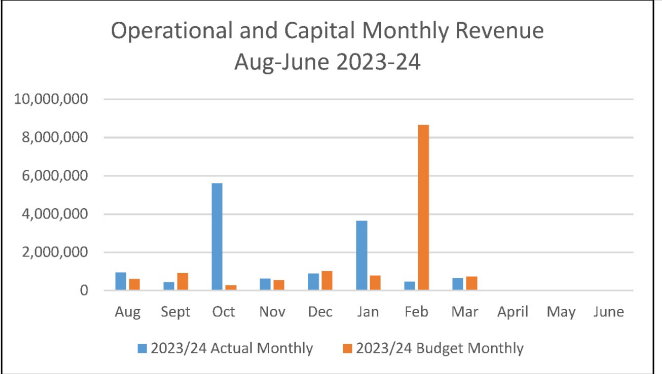
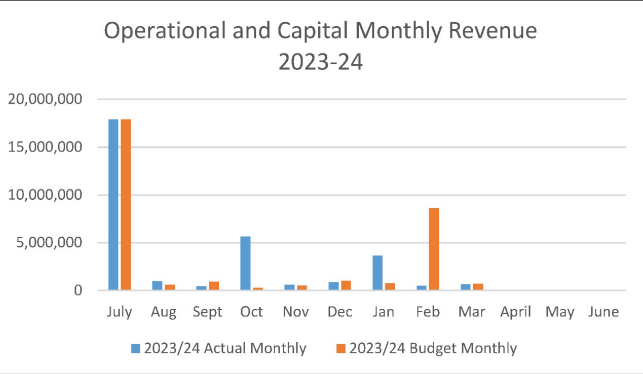
AGENDA
ORDINARY COUNCIL MEETING
23 APRIL 2024

SORELL COUNCIL – MONTHLY DASHBOARD REPORT MARCH 2024

DESCRIPTION: The following contains graphical information on the financial performance of Council’s Operating Budget.

REVENUE

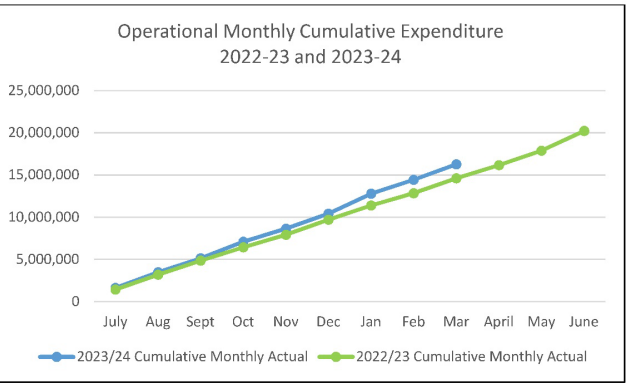
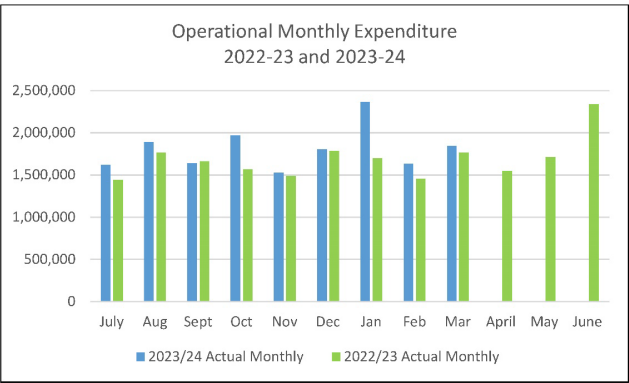
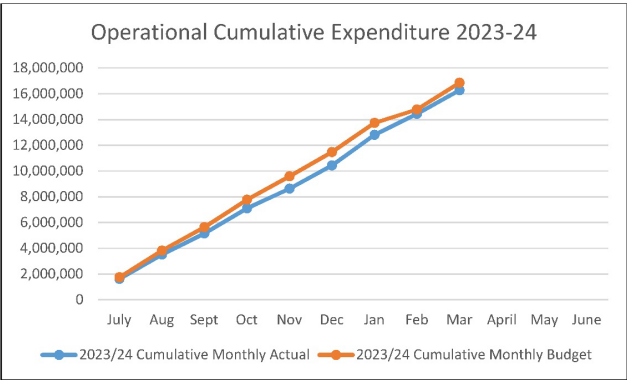
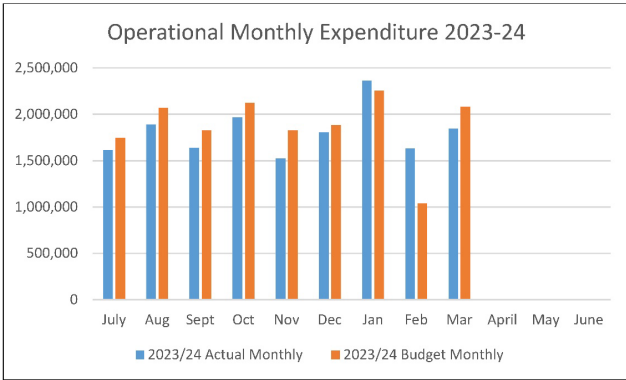
The most significant graphical variances displayed below relate to the recognition of donated assets. Donated assets for quarter one were capitalised in Assetic in October (\$5.3m) and quarter two’s donated assets were capitalised in Assetic in January (\$3.2m). Donated assets generally relate to subdivision assets, which become a Council asset once the development is complete. At Mid-Year Budget Review (MYBR) budgeted revenue was increased to reflect the \$8.5m of donated assets received in the first half of the financial year. This adjustment is represented in February, the month MYBR was approved by Council.



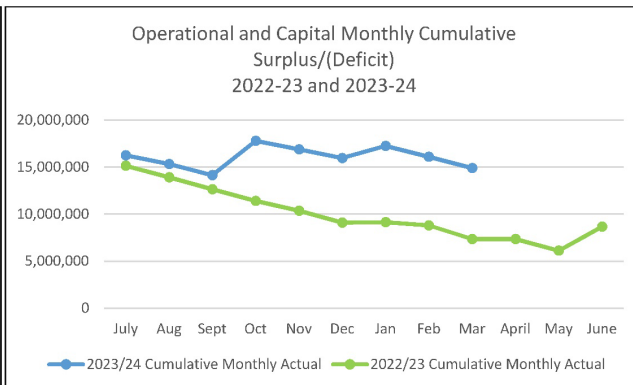
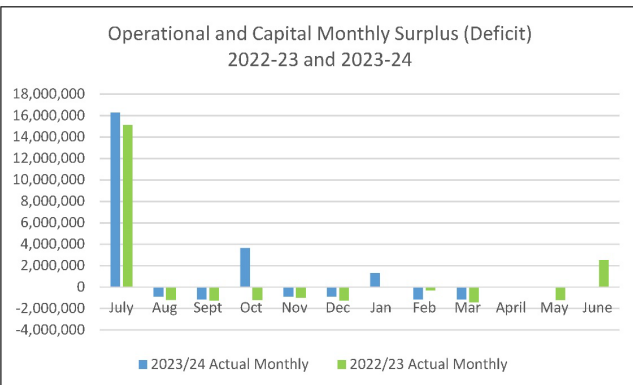
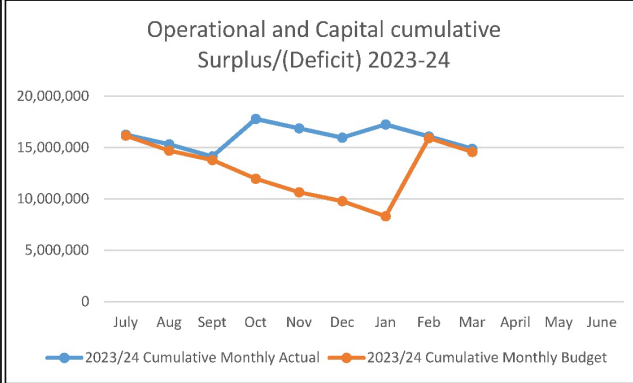
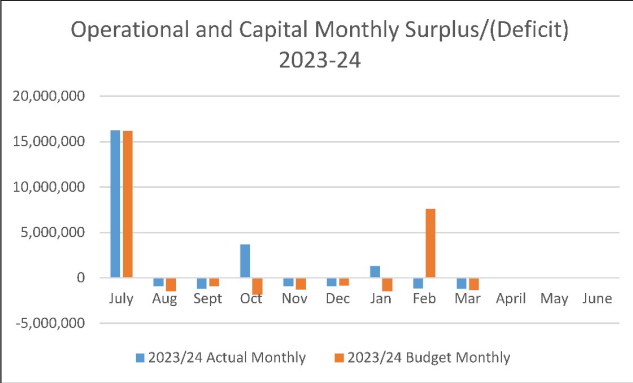
EXPENDITURE

Actual expenditure has been tracking slightly below budget throughout the financial year, with no significant graphical variances displayed below. These slight underspends are not expected to be permanent variances, as they are a result of delays in work and project schedules which are still expected to be completed before the end of the financial year.

At Mid-Year Budget Review (MYBR) the timing of budgeted expenditure was adjusted to reflect greater expenditure requirements later in the financial year. This adjustment is represented in February, the month MYBR was approved by Council.



SURPLUS/DEFICIT



SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period March 2024

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	18,114,470	18,078,993	35,477	18,081,217
Statutory fees and fines	2	409,775	435,478	(25,702)	592,825
User Fees	3	464,044	433,302	30,742	670,104
Grants Operating	4	245,506	335,585	(90,079)	2,017,201
Contributions received	5	607,355	460,560	146,796	471,264
Interest	6	464,478	444,081	20,397	1,054,766
Other income	7	522,181	511,763	10,418	656,991
Investment income from TasWater	8	243,000	243,000	0	324,000
		21,070,810	20,942,761	128,049	23,868,368
EXPENSES					
Employee benefits	9	5,400,337	5,556,998	156,661	7,694,977
Materials and services	10	4,994,209	5,532,584	538,375	7,823,002
Depreciation and amortisation	11	4,393,831	4,395,289	1,458	6,099,125
Finance costs	12	7,489	7,574	85	50,610
Other expenses	13	1,483,669	1,359,679	(123,991)	1,889,117
TOTAL EXPENSES		16,279,535	16,852,124	572,589	23,556,832
OPERATING SURPLUS/(DEFICIT)		4,791,275	4,090,637	700,638	311,536
CAPITAL INCOME					
Grants Capital	14	1,668,768	2,052,082	(383,314)	3,483,545
Contributions - non-monetary assets	15	8,472,472	8,472,472	0	8,472,472
Net gain/(loss) on disposal	16	(36,326)	(36,326)	0	(36,326)
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		10,104,914	10,488,228	(383,314)	11,919,691
SURPLUS/(DEFICIT)		14,896,189	14,578,865	317,324	12,231,227



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At March 2024

	Actual 2023/2024	Actual 30 June 2023	Movement
ASSETS			
Notes			
Current Assets			
Cash and Cash Equivalents	14,387,106	9,844,139	4,542,967
Investments	6,617,101	8,582,962	(1,965,861)
Trade and Other Receivables	1,900,465	1,481,040	419,424
Inventories	85,339	85,339	-
Other Assets	66,835	468,784	(401,949)
Total Current Assets	23,056,845	20,462,265	2,594,581
Non-Current Assets			
Trade and Other Receivables	31,798	32,248	(450)
Assets Held for Sale	0	1	(1)
Intangible Assets	253,916	260,105	(6,189)
Property, Infrastructure, Plant and Equipment	313,534,931	298,678,047	14,856,883
Work in Progress	7,322,852	10,429,165	(3,106,313)
Investments	31,326,681	31,326,681	-
Other Non-Current Assets	23,027	23,027	-
Total Non-Current Assets	352,493,205	340,749,274	11,743,931
TOTAL ASSETS	375,550,050	361,211,539	14,338,512
LIABILITIES			
Current Liabilities			
Trade and Other Payables	697,174	1,443,641	(746,467)
Trust Funds and Deposits	944,620	1,106,094	(161,473)
Interest Bearing Loans & Borrowings	110,726	220,175	(109,449)
Provisions	1,406,026	1,355,342	50,684
Contract Liabilities	1,880,618	1,471,590	409,028
Other Current Liabilities	9,766	9,766	-
Total Current Liabilities	5,048,930	5,606,607	(557,676)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,109,771	2,109,771	-
Provisions	107,662	107,662	-
Contract Liabilities	-	-	-
Other Current Liabilities	13,986	13,986	-
Total Non-Current Liabilities	2,231,419	2,231,419	-
TOTAL LIABILITIES	7,280,350	7,838,026	(557,676)
Net Assets	368,269,700	353,373,513	14,896,189
EQUITY			
Accumulated Surplus	144,562,825	129,666,637	14,896,188
Reserves	223,706,876	223,706,876	-
Total Equity	368,269,700	353,373,513	14,896,188



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At March 2024**

	\$
Opening Balance Cash at Bank & Investments	18,427,102
Closing Balance Cash at Bank & Investments	21,004,207
Cash Movement Year to Date	<u>2,577,106</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	14,896,189
Add: Depreciation	4,393,831
Net Cash Surplus / (Deficit)	<u>19,290,020</u>
Loan Repayments	(109,449)
Capital Expenditure (per capital report)	3,106,313
Capital Expenditure - Asset (Purchases) / Disposals	(19,250,714)
Balance Sheet Movements	(459,065)
Cash Movement Year to Date	<u>2,577,106</u>



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
0100 Profit & Loss				
0500 INCOME				
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(14,466,624)	(14,440,581)	26,043	(14,440,581)
1110 Rates General Written Off	3,635	4,125	490	5,500
1115 State Grant Rates Remission	(878,511)	(878,511)	0	(882,110)
1120 Rates Pensioner Concession	883,131	882,110	(1,021)	882,110
1125 Domestic Waste Annual Charge	(3,009,580)	(3,001,165)	8,416	(3,001,165)
1130 Fire Rates Levy Income	(667,971)	(666,509)	1,463	(666,509)
1150 Other Remissions	22,958	23,538	580	23,538
1160 AWTS Maintenance Fee Received	(1,506)	(2,000)	(494)	(2,000)
1199 Rates and Charges Total	(18,114,470)	(18,078,993)	35,477	(18,081,217)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(112,610)	(127,643)	(15,033)	(170,191)
1220 Town Planning Fees	(282,631)	(290,460)	(7,829)	(400,634)
1225 Animal Infringements & Fines	(3,488)	(4,875)	(1,388)	(6,500)
1230 Other Infringements Fines & Penalties	(2,726)	(7,500)	(4,774)	(10,000)
1235 Licences & Permits	(6,431)	(3,500)	2,931	(3,500)
1240 Street Stall Permit Fee	(1,890)	(1,500)	390	(2,000)
1299 Statutory Fees and Charges Total	(409,775)	(435,478)	(25,702)	(592,825)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	(280)	0	280	0
1306 Building Assessment Fees	(62,454)	(67,404)	(4,950)	(89,872)
1318 Caravan Licences	(18,325)	(18,188)	137	(18,188)
1327 Dog Impounding & Release Fees	(567)	(900)	(333)	(1,200)
1330 Dog Registration & Renewal	(36,835)	(37,199)	(365)	(105,385)
1331 Kennel Licences	(26)	(1,500)	(1,474)	(1,500)
1333 Driveway Approval and Inspection Fees	(12,317)	(9,000)	3,317	(12,000)
1335 Engineering Inspections & 1% Approval Fee	(61,076)	(56,250)	4,826	(75,000)
1336 Fire Abatement Charges	(17,263)	(15,000)	2,263	(15,000)
1342 Food Licences	(1,855)	0	1,855	(48,146)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(114,824)	(104,315)	10,509	(139,087)
1357 Plumbing Inspection	(102,600)	(105,920)	(3,320)	(141,227)
1360 Amended Plan Fees	(2,582)	(4,500)	(1,919)	(6,000)
1363 Recreational Vehicle Income	(23,155)	(13,125)	10,030	(17,500)
1369 Building Administration Fee (0.1%)	(3,842)	0	3,842	0
1372 TBCITB Training Levy (0.2%)	(6,045)	0	6,045	0
1399 User Fees Total	(464,044)	(433,302)	30,742	(670,104)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(201,589)	(201,589)	(0)	(1,768,785)
1410 Comm'th Grants & Subsidies	(30)	0	30	0
1415 State Grants & Subsidies	(43,888)	(133,996)	(90,109)	(248,416)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(245,506)	(335,585)	(90,079)	(2,017,201)
1500 Contributions Received				



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1505 Public Open Space Contributions	(483,264)	(325,764)	157,500	(325,764)
1506 Car Parking Cash in Lieu Contributions	0	(7,500)	(7,500)	(15,000)
1507 Subdiv Traffic Management Treatment Contributions	(18,591)	(21,796)	(3,204)	(25,000)
1508 Stormwater Contributions	0	0	0	0
1510 Contributions Received Other	(105,500)	(105,500)	0	(105,500)
1549 Contributions Received Total	(607,355)	(460,560)	146,796	(471,264)
1550 Interest				
1560 Rates Interest Penalty	(124,353)	(115,000)	9,353	(115,000)
1565 Rates Interest Written Off	76	280	204	400
1570 Rates Legal Costs Recovered	812	(563)	(1,375)	(750)
1575 Interest Received Banks & Other	(341,014)	(328,799)	12,216	(939,416)
1599 Interest Total	(464,478)	(444,081)	20,397	(1,054,766)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(20,417)	(17,773)	2,644	(26,660)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(44,886)	(47,588)	(2,702)	(75,644)
1625 Lease/Rent Fees Received	(91,470)	(92,190)	(720)	(111,637)
1627 Lease Fees - Copping Tip	(100,933)	(100,523)	410	(120,343)
1630 Other Facility Hire	(105,019)	(110,384)	(5,365)	(167,754)
1635 Other Sundry Income	(94,673)	(87,000)	7,673	(87,500)
1637 Insurance Recoveries	(7,168)	(7,168)	0	(7,168)
1645 Vehicle FBT Recoveries	(33,497)	(37,160)	(3,663)	(48,308)
1655 Workers Compensation - Reimbursement	(11,977)	(11,977)	0	(11,977)
1656 Copping Public Cemetery Trust Net Income	(8,593)	0	8,593	0
1660 Grave Site Sales - Dunalley Hall	(2,248)	0	2,248	0
1662 Wheelie Bin Stabiliser Income	(1,302)	0	1,302	0
1689 Other Income Total	(522,181)	(511,763)	10,418	(656,991)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(243,000)	(243,000)	0	(324,000)
1699 Investment Income from TasWater Total	(243,000)	(243,000)	0	(324,000)
1999 Recurrent Income Total	(21,070,810)	(20,942,761)	128,049	(23,868,368)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(418,140)	(271,140)	147,000	(658,436)
2110 Comm'th Grants new or upgraded assets	(710,692)	(968,955)	(258,263)	(1,552,691)
2115 State Grants for new or upgraded assets	(521,044)	(793,094)	(272,051)	(1,253,525)
2120 Other Grants for new or upgraded assets	(18,893)	(18,893)	0	(18,893)
2199 Grants Capital Total	(1,668,768)	(2,052,082)	(383,314)	(3,483,545)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	(8,472,472)	(8,472,472)	0	(8,472,472)
2299 Contributions - Non-monetary Assets Total	(8,472,472)	(8,472,472)	0	(8,472,472)
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	36,326	36,326	0	36,326
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	36,326	36,326	0	36,326
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(10,104,914)	(10,488,228)	(383,314)	(11,919,691)
2999 TOTAL INCOME	(31,175,724)	(31,430,989)	(255,265)	(35,788,059)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	23,001	43,466	20,465	59,621
3103 Annual Leave	393,963	403,199	9,236	547,642
3109 Conferences	1,798	3,500	1,702	5,000
3111 Drug and Alcohol Testing	2,312	2,400	88	3,000
3112 FBT Expenses - Gift Cards / Gifts	1,395	2,500	1,105	3,000
3114 FBT Expenses - Entertainment (FBT)	3,162	3,900	738	4,800
3115 Fringe Benefit Taxes	33,711	33,712	1	44,950
3118 Health and Well Being	2,501	3,000	499	4,000
3124 Long Service Leave	113,334	105,407	(7,927)	145,525
3127 Medicals	2,615	1,960	(655)	2,800
3139 Overheads Recovered	(56,537)	(48,437)	8,099	(68,681)
3145 Payroll Tax	247,912	252,151	4,238	342,689
3148 Protective Clothing & Accessories	25,683	28,150	2,467	28,900
3151 Recruitment Costs	55,949	55,941	(8)	55,941
3154 Salaries	3,875,155	4,026,978	151,822	5,546,375
3156 Salaries transferred to WIP	(172,433)	(127,467)	44,966	(180,739)
3163 Staff Training	31,611	41,974	10,363	71,148
3166 Superannuation - Council Contribution	590,433	605,848	15,415	843,159
3169 Temp Staff Employed Through Agency	51,218	0	(51,218)	0
3172 Travel and Accommodation	0	375	375	500
3175 Uniforms / Clothes Purchased	4,966	6,400	1,434	12,000
3181 Workers Compensation Expense Claims	255	0	(255)	0
3184 Workers Compensation Insurance	168,331	112,042	(56,289)	223,347
3199 Employee Benefits Total	5,400,337	5,556,998	156,661	7,694,977
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	15,813	14,861	(952)	16,000
3202 Advertising	55,954	58,006	2,052	88,371
3204 AWTS Maintenance Charge	990	1,125	135	1,500
3206 Cleaning	212,918	213,003	85	320,064
3208 Computer Hardware / Hardware Maintenance	11,669	10,900	(769)	14,200
3212 Computer Software Maint and Licenses	266,043	289,764	23,720	314,087
3214 Consultants Other	317,925	428,658	110,734	602,192
3216 Contractors	216,198	288,511	72,312	369,952
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	72,285	74,772	2,487	114,772
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	126,092	151,335	25,243	219,200
3223 Emergency Management	0	2,000	2,000	2,000
3224 Fire Hazard Reduction (Private Land)	12,910	9,000	(3,910)	9,000
3226 Fuel	171,501	179,342	7,841	269,013
3232 Internet, Telephone & Other Communication Charges	44,105	38,857	(5,248)	52,532
3234 Land Survey Costs	16,746	17,390	644	20,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3236 Legal Fees (Advice etc)	67,121	79,500	12,379	106,000
3237 Line Marking - Transport Infrastructure	39,644	40,000	356	72,000
3241 Operating Capital	203,633	209,162	5,529	209,162
3244 Plant & Motor Vehicle Repairs & Services	95,960	106,970	11,010	142,293
3246 Plant Hire - External	9,567	24,036	14,469	42,028
3248 Plant Hire - Internal Usage	18,737	16,316	(2,422)	21,654
3250 Plant Hire Recovered	(59,716)	(57,315)	2,401	(62,654)
3252 Plant Registration Fees	39,504	39,494	(10)	39,494
3254 Printing	17,997	30,468	12,471	34,528
3256 Recycling Centres	107,169	110,556	3,387	165,834
3257 Recycling Hub	1,280	1,000	(280)	2,000
3258 Registrations, Licenses and Permits	2,267	4,222	1,955	4,222
3259 CEMETERY Repairs and Maintenance	961	1,500	539	4,000
3260 Repairs and Maintenance	1,276,176	1,354,150	77,974	1,952,359
3261 Road Kill Collection Fees	1,073	3,000	1,927	4,500
3262 Kerbside Green Waste Collection	179,506	188,302	8,796	282,454
3263 Kerbside Green Waste Disposal	42,256	49,929	7,673	74,893
3264 Kerbside Hard Waste Collection	104,956	152,461	47,505	203,281
3265 Kerbside Hard Waste Disposal	18,377	28,000	9,623	42,000
3266 Kerbside Recycling Collection	191,373	208,187	16,814	332,536
3267 Kerbside Recycling Disposal	135,224	118,220	(17,005)	177,330
3268 Kerbside Garbage Collection	384,802	395,851	11,049	603,424
3269 Kerbside Garbage Disposal	178,495	184,000	5,505	276,000
3270 Security	17,967	20,314	2,347	28,667
3273 Signage & Guide Posts	25,075	50,506	25,431	85,815
3276 Settlement Costs ONLY	0	3,750	3,750	5,000
3278 Stationery & Office Consumables	25,526	27,572	2,046	36,121
3279 Street Bin Collection Contract	140,708	177,437	36,728	281,873
3280 Tools/Equipment Expensed (under \$1,000)	10,278	15,850	5,572	20,900
3282 Tyres	25,599	12,036	(13,563)	16,049
3284 Valuation Expenses	46,601	44,133	(2,467)	60,000
3290 Water Charges (Works Order)	104,945	115,454	10,509	146,357
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	4,994,209	5,532,584	538,375	7,823,002
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	4,387,107	4,388,565	1,458	6,082,129
3410 Amortisation Expense	6,724	6,724	(0)	8,965
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	4,393,831	4,395,289	1,458	6,099,125
3500 Finance Costs				
3505 Interest on Loans	7,472	7,574	102	50,038
3515 Interest on Overdue Accounts	17	0	(17)	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	7,489	7,574	85	50,610
3600 Other Expenses				
3604 Audit Fees	27,600	46,000	18,400	60,500



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2024
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3606 Audit Panel Expenses	5,192	5,250	58	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	30,067	28,647	(1,420)	38,195
3616 Bank Fees Recovered	(3,759)	(3,303)	456	(4,404)
3620 Cashiers Rounding Adjustments	20	19	(1)	25
3624 Commissions Paid	16,898	17,262	364	25,894
3636 Councillor Allowances	115,116	117,074	1,958	157,266
3640 Councillor Expenses	903	1,500	597	2,000
3644 Councillor Vehicle Allowance	5,306	4,200	(1,106)	5,600
3656 Deputy Mayors Allowance	12,150	12,356	206	16,598
3660 Dog Pound & Other Animal Management Expenses	4,586	5,000	414	6,000
3661 Dog Home & Vet Fees	1,545	750	(795)	1,000
3664 Donations and Section 77 Expenses	33,525	31,500	(2,025)	65,000
3668 Election Expenses	9,342	7,972	(1,370)	7,972
3672 Employee Sub, Licences and Memberships	105,977	100,974	(5,002)	102,724
3676 Functions & Programs	44,320	62,627	18,307	107,661
3680 Insurance Claims Related Expenses	16,876	16,214	(662)	16,964
3688 Food & Beverages	2,261	3,008	748	4,011
3692 General Insurance	158,639	158,639	0	158,639
3704 Government Fire Contributions	473,235	315,490	(157,745)	630,980
3712 Immunisations	680	1,000	320	3,500
3720 Land Tax	100,272	100,541	269	100,541
3724 Mayor's Allowance	31,975	32,519	544	43,683
3731 NRM Expenses	23,530	20,000	(3,530)	25,000
3732 Motor Vehicle Insurance	32,265	33,310	1,045	33,310
3736 Other roundings	105	19	(86)	25
3740 Other Sundry Expenses	43,040	42,708	(332)	44,110
3744 Photocopier Leases & Operating Costs	14,022	15,868	1,846	22,771
3748 Postage	39,680	40,440	760	55,780
3752 Public Liability Insurance	110,488	110,488	0	110,488
3760 Reference Materials	0	750	750	1,500
3768 Sampling, Testing and Monitoring	1,786	5,000	3,214	12,500
3770 Storage Costs	1,028	856	(172)	1,284
3784 Contributions (SES)	25,000	25,000	0	25,000
3799 Other Expenses Total	1,483,669	1,359,679	(123,991)	1,889,117
3990 EXPENSES TOTAL	16,279,535	16,852,124	572,589	23,556,832
3995 (SURPLUS)/DEFICIT	(14,896,189)	(14,578,865)	317,324	(12,231,227)

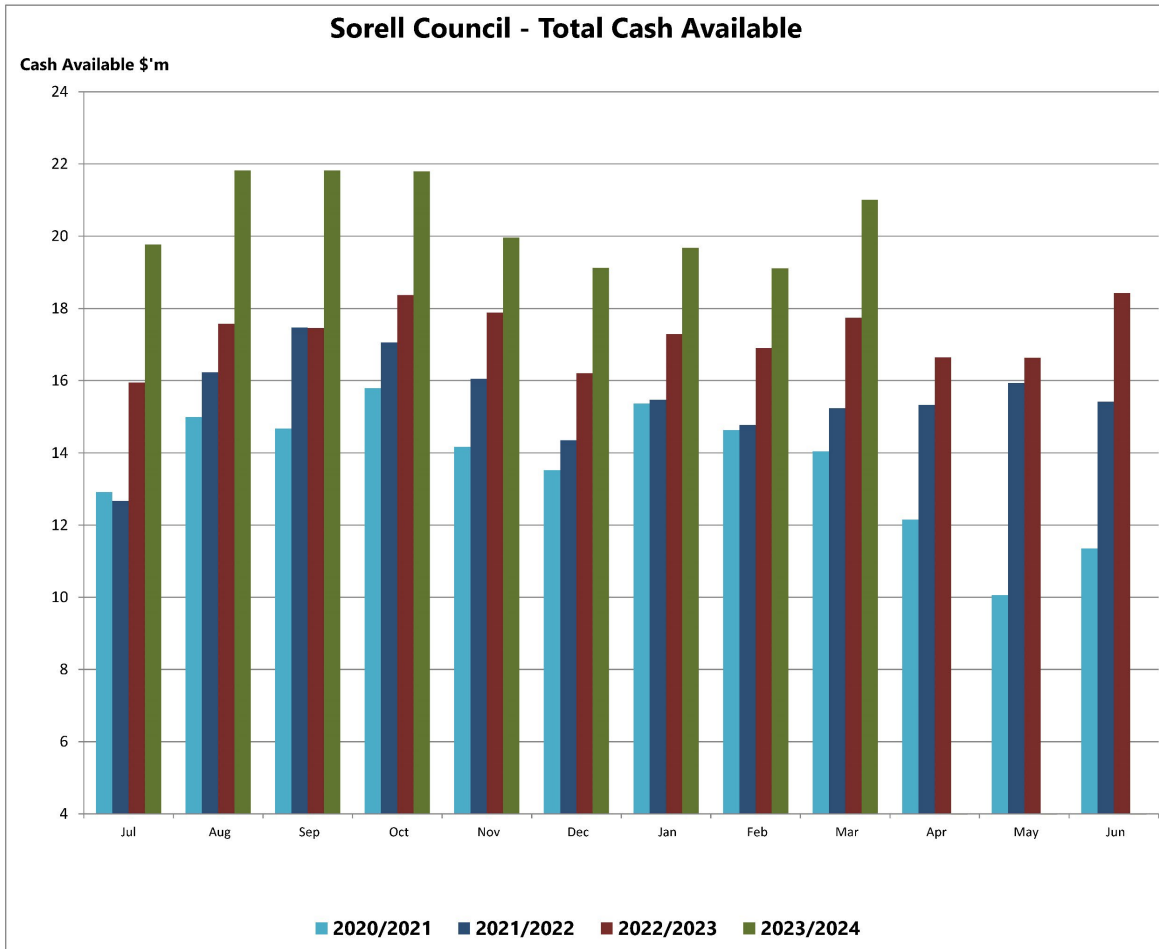


Sorell Council - Cash on Hand as at 31 March 2024					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2023	6/06/2024	\$ 1,553,100	4.72%
MyState Term Deposit	12 Month Term Deposit	9/08/2023	8/08/2024	\$ 1,564,001	5.20%
MyState Term Deposit	12 Month Term Deposit	28/06/2023	27/06/2024	\$ 1,305,871	5.60%
MyState Term Deposit	12 Month Term Deposit	25/08/2023	23/08/2024	\$ 1,500,000	5.25%
ANZ Term Deposit	12 Month Term Deposit	28/06/2023	28/06/2024	\$ 1,500,000	5.21%
Westpac Term Deposit	12 Month Term Deposit	1/02/2024	31/01/2025	\$ 1,000,000	4.95%
Westpac Term Deposit	12 Month Term Deposit	19/02/2024	18/02/2025	\$ 2,000,000	5.08%
CBA Term Deposit	12 Month Term Deposit	21/08/2023	20/08/2024	\$ 2,000,000	5.53%
CBA Investment Account	At Call			\$ 3,054,853	4.35%
CBA Special Purpose Account	At Call			\$ 2,769,764	4.35%
CBA Operating Account	Current			\$ 2,688,480	4.35%
Tascorp Investment	24 Hour Call			\$ 40,232	4.35%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 26,305	N/A
Total Funds Available				\$ 21,004,207	

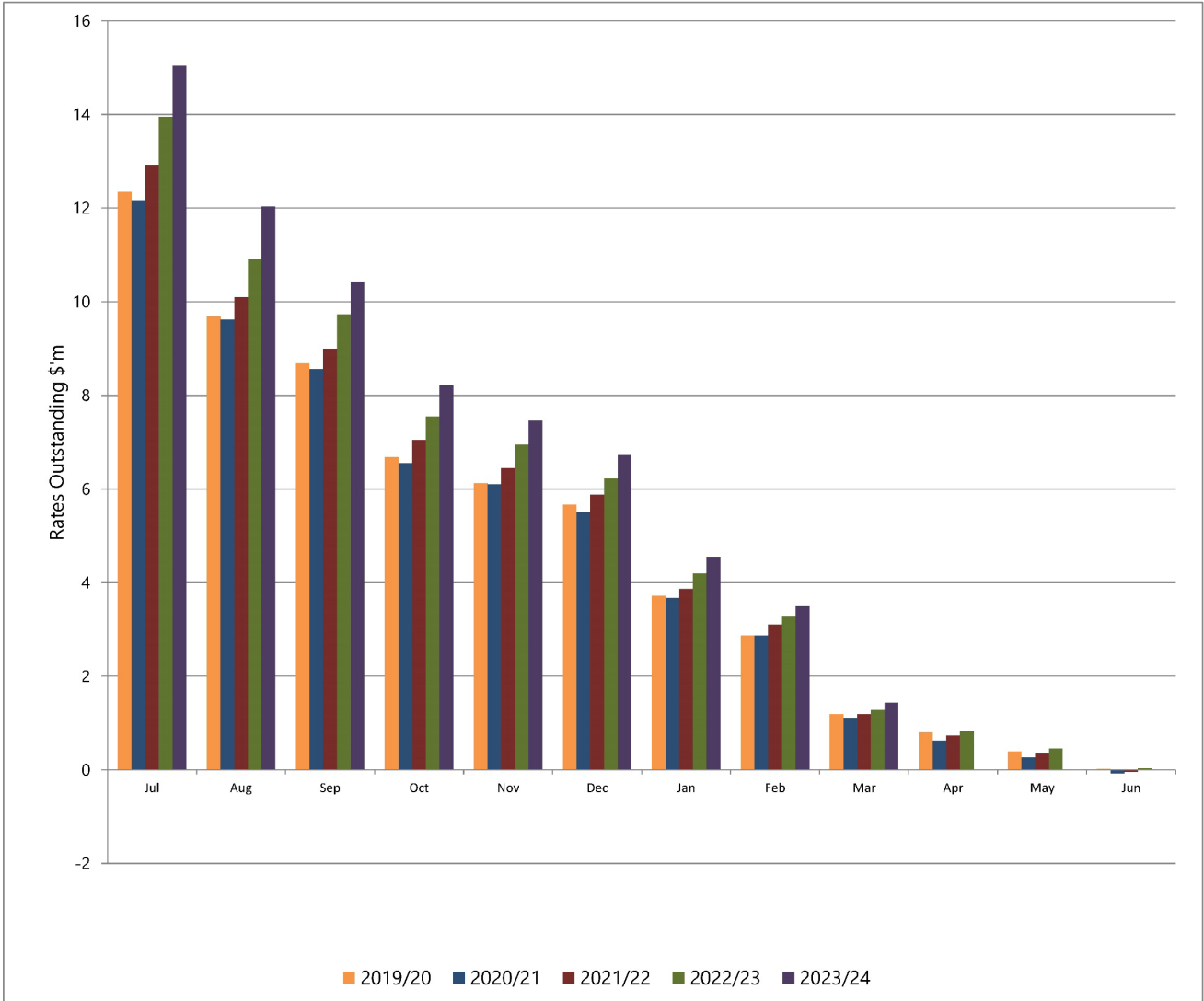
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



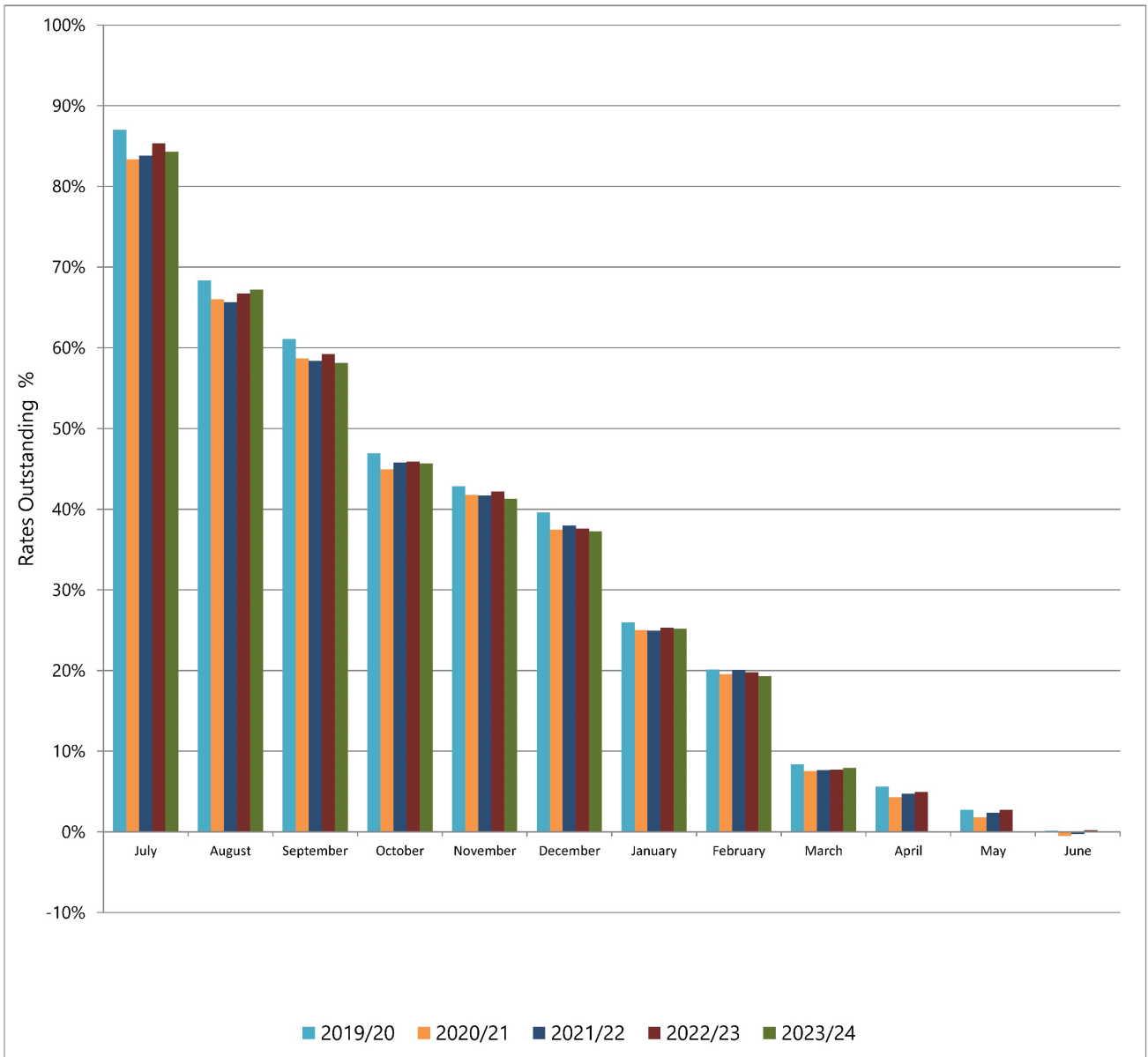
SORELL COUNCIL TOTAL CASH AVAILABLE



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH \$'m**



SORELL COUNCIL OUTSTANDING RATES BY MONTH %



GRANT VARIANCE ANALYSIS - 31 March 2024

Grant Details	Actual	Budget	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Tracks n Trails	\$ 9,634	\$ 20,000	-\$ 10,366.00	The variance reported is due to project timing.
SRRP - Sealed Roads	\$ -	\$ 5,750	-\$ 5,750.00	The variance reported is due to project timing.
SRRP - Unsealed Roads	\$ -	\$ 69,750	-\$ 69,750.00	The variance reported is due to project timing.
Immunisations	\$ 1,428	\$ 1,428	\$ -	Project completed.
NRM Patterson's Curse Eradication	\$ 5,695	\$ 9,938	-\$ 4,242.50	The variance reported is due to project timing.
South East Youth Project	\$ 27,131	\$ 27,131	\$ -	Work in Progress
	<u>\$ 43,888</u>	<u>\$ 133,996</u>	<u>-\$ 90,108.50</u>	
GL 1420 Other Grants & Subsidies				
N/A				
GL 1430 Other Grants & Subsidies				
N/A				
GL 2110 Grants Capital - Commonwealth Grants				
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 60,224	\$ 100,000	-\$ 39,776	The variance reported is due to project timing.
C-23-LI-008 Sorell Streetscape Upgrade LRCI Stage 3	\$ 453,467	\$ 474,924	-\$ 21,457	The variance reported is due to project timing.
C-23-S-003 Devenish Drive	\$ 197,000	\$ 394,031	-\$ 197,031	Project completed, remaining invoice of \$197,000.
	<u>\$ 710,692</u>	<u>\$ 968,955</u>	<u>-\$ 258,263</u>	

GRANT VARIANCE ANALYSIS - 31 March 2024

Grant Details	Actual	Budget	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-23-LI-003/004 Health Promotion - Sorell Rivulet Walkway	\$ 1,350	\$ -	\$ 1,350	Budgeted later in the year. The variance reported is due to project timing.
C-23-LI-005 Pembroke Park BMX Track	\$ 350,000	\$ 350,000	\$ -	Grant fully spent.
C-24-T-026 Nugent Road Guardrail	\$ -	\$ 36,000	-\$ 36,000	The variance reported is due to project timing.
C-24-T-037 Wiggins Road Pavement Widening	\$ 16,267	\$ 83,238	-\$ 66,972	The variance reported is due to project timing.
C-24-T-035 Carlton River Road Guard Rails, Paths	\$ 2,992	\$ 120,150	-\$ 117,158	The variance reported is due to project timing.
C-23-B-001 Pembroke Park Function Centre	\$ 8,252	\$ 10,126	-\$ 1,874	The variance reported is due to project timing.
C-23-T-054 Bream Creek Road Safety Barrier	\$ 45,375	\$ 45,375	\$ -	Project completed.
C-23-T-053 White Hill Road Safety Barrier	\$ 30,000	\$ 30,000	\$ -	Project completed.
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 66,807	\$ 118,205	-\$ 51,398	The variance reported is due to project timing.
	<u>\$ 521,044</u>	<u>\$ 793,094</u>	<u>-\$ 272,051</u>	
GL 2120 Grants Capital - Other Grants				
Pembroke Park Net Upgrades	\$ 3,000	\$ 3,000	\$ -	Project completed.
C-24-LI-001 Dodges Ferry Recreation Ground Cricket Pitch	\$ 15,893	\$ 15,893	\$ -	Project completed.
	<u>\$ 18,893</u>	<u>\$ 18,893</u>	<u>\$ -</u>	

17.2 2023-2024 CAPITAL BUDGET ADJUSTMENTS**RECOMMENDATION**

“That Council resolve pursuant to Section 82 of the Local Government Act 1993 to approve and adopt the below adjustments to the 2023/2024 Capital Budget estimates.”

Capital expenditure to the end of March 2024 is \$7,801,056 (as per Capital Works Budget run on 5 April 2024).



The following Capital Budget adjustments have been requested in April 2024.

Below is a summary of the requested adjustments.

Original Budget approved in June 2023 Council meeting	\$18,037,243
Budget approved in March 2024 Council meeting	\$14,649,417
Budget adjustments requested for approval in April 2024 Council meeting:	
Total adjustments on capital jobs with variances of over 10%	-\$104,159
Total adjustments on completed capital jobs with variances of over 10%	-\$12,350
Total adjustments on new capital jobs	\$0
Budget requested for approval in April 2024 Council meeting	\$14,532,908

Below is a detailed explanation of the requested adjustments.

The following capital job adjustments have been requested because they have variances of over 10%, or are expected to have variances of over 10% in the 2023/2024 financial year:

Job Name and No.	Approved Budget	Adjusted Budget	Adjustment
C-24-T-037 Forcett Wiggins Road Widening			\$169,991
C-24-S-002 Carlton River Reardons Road Culvert Pipe			\$8,850
C-24-S-006 Sorell Main Road Stormwater Pipe & Pit			-\$45,000
C-24-S-007 Lewisham Whitlam Court Stormwater Upgrade			-\$186,000
C-24-B-002 Sorell Memorial Hall Historical Society Storage			-\$80,000
C-24-B-005 Sorell Carriage Shed Mandatory Features for Occupancy			-\$40,000
C-23-B-002 SE Jobs Hub			\$100,000
C-23-B-001 Sorell Pembroke Park Function Centre			-\$12,000



C-24-P-004 Vehicle Radio Installation			-\$20,000
Total Adjustments	\$954,267	\$850,108	-\$104,159

- C-24-T-037 Forcett Wiggins Road Widening – Expenditure this financial year is expected to be more than estimated. Details per Memo to April Special Council Meeting.
- C-24-S-002 – Carlton River Reardons Road Culvert Pipe – Expenditure this financial year is expected to be more than estimated. Ground conditions were not favourable as rock was found. Extra plant and labour hire were required.
- C-23-B-002 SE Jobs Hub – Expenditure this financial year is for design and tender preparation. In January 2024, \$100k was estimated for these costs, however this budget requirement has now been re-assessed.
- C-23-B-001 Sorell Pembroke Park Function Centre – No expenditure is expected to occur this financial year due to project uncertainty.
- C-24-P-004 Vehicle Radio Installation – Expenditure this financial year is expected to be less than estimated, due to delays in project scheduling. The majority of this financial year’s expenditure will relate to project planning. This project will be carried over to the 2024/2025 financial year and will include vehicle tracking to satisfy WHS requirement.

The remaining four capital jobs listed above have expenditure this financial year that is expected to be less than estimated, due to delays in project scheduling and the majority of this financial year’s expenditure relating to design. These projects will be carried over to the 2024/2025 financial year.

The following capital job adjustments have been requested because they are completed and have variances of over 10% in the 2023/2024 financial year:

Job Name and No.	Approved Budget	Adjusted Budget	Adjustment
C-24-B-004 Sorell Pembroke Park Stadium Acoustics Install			-\$4,030
C-24-B-006 Carlton Park SLSC Wheel Chair Enclosure			-\$2,976
C-24-P-006 Depot Scarifier Grader Attachment			-\$5,344
Total Adjustments	\$42,656	\$30,306	-\$12,350

The actual project costs of the capital jobs listed above were less than originally estimated.



ATTACHMENTS

- a) Capital Works Budget for the period ending 31 March 2024 (Pages 10)

STEPHANIE PERRY
MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 16 April 2024
Attachments (10 pages)



5/04/2024		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
RECONSTRUCTION (ROADS)							
1	Carlton, Eularminner Street	C-24-T-001	New unsealed pavement to access #22, 24, 29. No provision for tree removal or drainage and no stormwater network to connect to.			\$ 1,890	\$ -
TOTAL Reconstruction (ROADS) 2023/24				\$ 70,000	\$ 70,000		
CARRY OVERS - RECONSTRUCTION (ROADS)							
2	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only			\$ 91,801	\$ -
3	Marion Bay, Bay Road	C-23-T-002	Road works associated with stormwater upgrade.			\$ -	\$ -
4	Nugent, Nugent Road	C-23-T-004	Chip seal and lime stabilisation (2 segments).			\$ 681,471	\$ 47,603
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage and 14/7 seal.			\$ 1,371,789	\$ -
6	Primrose Sands, Primrose Sands Road and Grevillea Street	C-23-T-006	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 35,855	\$ 428,486
7	Marion Bay, Bay Road	C-23-T-010	Reconstruction and chip seal surface.			\$ 188,784	\$ 424,616
8	Bream Creek, Marion Bay Road	C-23-T-052	Emergency reconstruction - commences opposite #48 driveway.			\$ 36,083	\$ 420,358
9	Pawleena, Pawleena Road	C-22-T-007	Reconstruct and 2 coat seal 14/7.			\$ 985,490	\$ 76,650
10	Forcett, 532 Wiggins Road	C-24-T-037	Road widening (SRRP grant).			\$ 17,527	\$ -
TOTAL Carry Overs - Reconstruction (Roads)				\$ 4,397,940	\$ 5,083,568		
RESHEETING							
11	Boomer Bay, Boomer Road	C-24-T-002	4 segments resheet, 100mm new gravel.			\$ 78,955	\$ -
12	Bream Creek, Bream Creek Road	C-24-T-003	10 segments resheet, 100mm new gravel.			\$ 181,082	\$ -
13	Bream Creek, Burnt Hill Road	C-24-T-004	6 Segments resheet, 100mm new gravel, plus drain work.			\$ 116,398	\$ -
14	Bream Creek, Townsend Lane	C-24-T-005	1 Segment resheet, 100mm new gravel.			\$ 11,332	\$ -
15	Carlton River, Erle Street West	C-24-T-006	1 Segment resheet, 100mm new gravel.			\$ 10,731	\$ -
16	Copping, Marshton Lane	C-24-T-007	2 Segments resheet, 100mm new gravel.			\$ 18,951	\$ -
17	Forcett, Delmore Road	C-24-T-008	13 segments resheet, 100mm new gravel.			\$ 162,897	\$ -
18	Forcett, White Hills Road	C-24-T-009	6 Segments resheet, 100mm new gravel.			\$ -	\$ -
19	Kellevie, Kellevie Road	C-24-T-010	5 Segments resheet, 100mm new gravel.			\$ 116,045	\$ -
20	Nugent, Nugent Road	C-24-T-011	6 Segments resheet, 100mm new gravel.			\$ 76,667	\$ -
21	Orielton, Tullamore Road	C-24-T-012	4 segments resheet, 100mm new gravel.			\$ 50,184	\$ -
22	Wattle Hill, Shrub End Road	C-24-T-013	3 Segments resheet, 100mm new gravel.			\$ 48,582	\$ -
TOTAL Resheeting 2023/24				\$ 1,284,200	\$ 950,000		



5/04/2024		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
RESEALS							
23	Dodges Ferry, Mongana Street and Signal Hill Road	C-24-T-014	7 segments , 2 coat reseal, plus prep work (Mongana Street end with asphalt at intersection of Carlton Beach Road).			\$ 7,116	\$ 19,686
24	Dodges Ferry, Chaffeys Drive	C-24-T-015	1 segment, 2 coat reseal, plus prep work and asphalt turning head.			\$ 10,390	\$ 15,903
25	Dodges Ferry, Hilltop Place	C-24-T-016	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ 2,903	\$ 15,021
26	Forcett, Malwood Place	C-24-T-017	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ 4,446	\$ 25,928
27	Forcett, Moorpark Court and Cherry Court	C-24-T-018	4 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ 31,653	\$ 47,026
28	Forcett, Riverdown Court	C-24-T-019	3 segments , 2 coat reseal, plus prep work and asphalt turning circle.			\$ 482	\$ 33,964
29	Midway Point, Darwin Street	C-24-T-020	2 segments, asphalt reseal, plus prep work.			\$ 322	\$ 35,360
30	Midway Point, Raynor Road	C-24-T-021	2 segments, asphalt reseal, plus prep work.			\$ 482	\$ 45,618
31	Midway Point, Yacht Club Access	C-24-T-022	1 segments, asphalt reseal, plus prep work.			\$ 15,566	\$ 16,796
32	Midway Point, View Street and Wellington Parade	C-24-T-023	4 segments, asphalt reseal, plus prep work.			\$ 4,545	\$ 123,093
33	Sorell, The Circle and Frederick Street	C-24-T-024	5 segments, asphalt reseal, plus prep work.			\$ 9,459	\$ 109,130
34	Carlton, Hardner Court	C-24-T-025	3 segments, 2 coat reseal, plus significant prep work.			\$ 4,867	\$ 29,634
35	Dodges Ferry, Dodges Hill Road and Bracken Court	C-24-T-028	3 segments, 2 coat reseal, plus prep work.			\$ 28,514	\$ 29,350
36	Dodges Ferry, Moomere Street	C-24-T-029	5 segments, 2 coat reseal, plus prep work.			\$ 1,606	\$ 24,282
TOTAL Reseals 2023/24				\$ 832,256	\$ 700,000		
CARPARKS							
37	Dodges Ferry, Payeena Street	C-24-T-030	DESIGN ONLY - near Carlton Beach Rd junction - formalise verge parking (seal, line mark, drain). Construct in 2024/25, in the FMS.			\$ 3,100	\$ -
TOTAL Carparks 2023/24				\$ 15,000	\$ 24,500		



5/04/2024		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
STORMWATER							
38	Carlton, Provence Drive	C-24-S-001	Asphalt spoon drain for 250 metres.			\$ -	\$ -
39	Carlton River, Reardons Road	C-24-S-002	Culvert pipe installation under road.			\$ 24,016	\$ -
40	Municipality - Various	C-24-S-003	Reactive minor jobs that can be capitalised (replacement only).			\$ -	\$ -
41	Forcett, Pendell Drive	C-24-S-003-A	Realign culvert pipes Pendell Drive Forcett			\$ 3,457	\$ -
42	Carlton, Arlenar Street	C-24-S-003-B	Arlenar Street Outfall			\$ 8,947	\$ -
43	Penna, Penna Road	C-24-S-003-C	Penna Road Box Culvert Extension BC100062			\$ 7,441	\$ 125
44	Municipality - Various	C-24-S-004	Grate replacement - various roads.			\$ -	\$ -
45	Dodges Ferry, Three Street	C-24-S-005	Provision for initial stage of works to address property impacts.			\$ -	\$ 21,899
46	Sorell, Main Road	C-24-S-006	Stormwater Pipe & Pit (upgrade)			\$ -	\$ -
47	Nugent, Nugent Road	C-24-S-010	Nugent Road Culvert Replacements - Wattle Hill. 3 culverts need to be replaced.			\$ 39,136	\$ -
48	Dunalley	C-24-S-011	Dunalley Sea Strainer			\$ -	\$ -
TOTAL Stormwater 2023/24				\$ 230,367	\$ 269,053		



5/04/2024 SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2023/2024							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - STORMWATER							
49	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7.			\$ -	\$ -
50	Marion Bay, Bay Road and Marion Bay Road	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Road culvert.			\$ -	\$ -
51	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert.			\$ 113,444	\$ -
52	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - design & emergency culvert replacement.			\$ 363,007	\$ -
53	Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	C-23-S-008	Kerb and channel, pit and pipe.			\$ -	\$ -
54	Orielton, Branders Road	C-23-S-013	Culvert under road and table drain.			\$ 24,489	\$ -
55	Carlton, Shamrock Court	C-23-S-015	Stormwater outfall remediation.			\$ 1,523	\$ 2,250
56	Lewisham, Whitlam Court	C-24-S-007	Stormwater upgrade design + construction.			\$ 161	\$ -
57	Carlton, Erle Street	C-24-S-008	Stormwater upgrade.			\$ 6,261	\$ -
58	Dodges Ferry, Seventh Avenue	C-24-S-009	Installation of box culvert.			\$ 51,070	\$ 1,430
59	Dodges Ferry, Lateena Street	C-22-S-010	Outfall upgrade on PWS foreshore - renewal replacing the failed section of stormwater pipe.			\$ 22,267	\$ -
60	Dodges Ferry, Kannah Street	C-21-S-009	Stormwater upgrade projects - improved infrastructure and reduce the risk of flooding			\$ 3,920	\$ -
61	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERP Grant) - COASTAL OUTFALLS	C-24-S-CERP-A	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERP). COASTAL OUTFALLS			\$ 82,866	\$ -
62	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERP Grant) - BLUE LAGOON	C-24-S-CERP-B	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERP). BLUE LAGOON			\$ 1,398	\$ -
63	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERP Grant) - CARLTON ESTUARY	C-24-S-CERP-C	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERP). CARLTON ESTUARY			\$ 8,473	\$ -
TOTAL Carry Overs - Stormwater				\$ 2,624,177	\$ 1,977,676		



5/04/2024 SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
FOOTPATHS & KERBS							
64	Carlton, Carlton Beach Road	C-24-T-031	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			\$ 3,975	\$ -
65	Midway Point, Brady Street	C-24-T-032	Renewal of footpath - 1.3m concrete (note: the width likely can't be anymore without having push kerb out).			\$ 426	\$ -
66	Midway Point, Midway Street	C-24-T-033	Renewal of footpath from Reynolds Road to Flyway Park - 1.3m concrete.			\$ 455	\$ -
67	Midway Point, Reynolds Road	C-24-T-034	Lot 101 Reynolds Road - 2 no. kerb ramps.			\$ 29	\$ -
68	Carlton, Carlton River Road	C-24-T-035	Path and guard rail from bus stop to Gate Five Road.			\$ 2,992	\$ -
69	Midway Point, Suncrest Street	C-24-T-036	Renewal of footpath - 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x Kerb ramps and stormwater lids).			\$ 667	\$ -
TOTAL Footpaths & Kerbs 2023/24				\$ 444,500	\$ 444,500		
CARRY OVERS - FOOTPATHS & KERBS							
70	Lewisham, Lewisham Scenic Drive	C-22-T-027	Asphalt footpath renewal between Gregory and Hurst Street.			\$ 226,040	\$ -
71	Sorell	C-22-T-036	Rotary Club bus shelters.			\$ 2,588	\$ -
72	Dodges Ferry, Parnella Road	C-23-T-003	New kerb and channel assets to existing chip seal road. Works associated with stormwater upgrade.			\$ 1,528	\$ -
73	Dodges Ferry, Junction Street	C-23-T-046	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street - 1.5m asphalt.			\$ -	\$ -
74	Sorell, Valley View Close	C-23-T-048	Renewal of footpath - 1.5m asphalt			\$ 139,951	\$ -
75	Penna, Penna Road	C-23-T-050	Renewal of footpath from Reynolds Road to San Francisco Street - 1.4 - 1.8m concrete.			\$ 870	\$ -
76	Sorell, Hub footpath replacement	C-23-T-051	PW102500 - replace bitumen footpath with concrete at existing width			\$ 4,845	\$ -
TOTAL Carry Overs - Footpaths & Kerbs				\$ 801,231	\$ 488,388		
OTHER TRANSPORT							
77	Dodges Ferry, Webb Street	C-24-T-038	DSG Infrastructure Tasmania Division: Recommendation: to install chevron alignment markers to highlight the curve to westbound motorists.			-	-
78	Nugent, Nugent Road	C-24-T-026	Installation of 220 metre guardrail, west of Sunny Side Bridge.			\$ -	\$ -
79	Kellevie, Kellevie Road	C-24-T-039	Kellevie Road guardrail			\$ -	\$ -
80	Bream Creek, Bream Creek Road	C-24-T-040	Bream Creek guardrail			\$ -	\$ -
TOTAL Other Transport 2023/24				\$ 45,000	\$ 173,000		



5/04/2024		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
BUILDINGS							
81	Sorell, Sorell Memorial Hall	C-24-B-001	Replacement of operating flag poles x 2 (supply, delivery and installation).			\$ -	\$ -
82	Sorell, Sorell Memorial Hall	C-24-B-002	Extension for Historical Society storage, including change rooms and toilets.			\$ 2,920	\$ -
83	Sorell, Pembroke Park Stadium	C-24-B-003	Scoreboard addition for basketball scoring / fouls - mandatory for Chargers games and allowance for TV screen(s).			\$ 11,820	\$ -
84	Sorell, Pembroke Park Stadium (Function Room)	C-24-B-004	Acoustics installation.			\$ 7,970	\$ -
85	Sorell, Carriage Shed	C-24-B-005	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ 10,446	\$ 536
86	Carlton Beach, Carlton Park SLSC	C-24-B-006	Carlton Park Surf Life Saving Club Wheel Chair Enclosure			\$ 12,680	\$ -
TOTAL Buildings 2023/24				\$ 712,490	\$ 276,546		
CARRY OVERS - BUILDINGS							
87	Sorell (CAC), BEST / SE Jobs Hub & Training Facility	C-23-B-002	BEST / SE Jobs Hub & Training Facility.			\$ 23,735	\$ 121,910
88	Sorell, Pembroke Park	C-23-PP- CHANGEROOMS	Scope and design to re-purpose old change rooms - for building surveyor/structural engineer to assess the building structure and advise regarding works for 2024/25.			\$ -	\$ -
89	Sorell, Pembroke Park Stadium	C-20-PEMPARK- STADIUM	Pembroke Park Stadium - \$0 Budget for 23/24 FY (included in report for reconciliation purposes)			\$ 2,541	\$ -
90	Sorell, Pembroke Park Function Centre	C-23-B-001	Pembroke Park Function Centre - \$0 Budget for 23/24 FY (included in report for reconciliation purposes)			\$ 8,252	\$ -
Total Carry Overs - Buildings				\$ 2,870,000	\$ 114,541		



5/04/2024 SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
PLANT & EQUIPMENT							
91	CAC & Depot	C-24-P-001	Light fleet replacement.			\$ -	\$ 125,435
92	Depot	C-24-P-002	Metro count traffic counter. RoadPod VT 5900, including RC and metro count USB communications cable (1.8m).			\$ 19,732	\$ -
93	Depot	C-24-P-003	Truck to replace Hino D62FK (HF-XX-013) [FPE119680], including tool boxes, roof mounted VMS/arrow board and crane attachment.			\$ -	\$ 123,660
94	Depot	C-24-P-004	Vehicle radio installation.			\$ -	\$ -
95	Depot	C-24-P-005	Roller 12 Tonne Dynapac CA3500D (smooth drum roller), to replace Bomag 7 tonne roller.			\$ 173,890	\$ -
96	Depot	C-24-P-006	Scarifier - grader attachment. Grader attachment for more efficiency in unsealed pothole break up.			\$ 9,656	\$ -
97	Depot	C-24-P-007	Roller Trailer			\$ 6,602	\$ -
98	CAC	C-24-P-008	Green Waste Bins			\$ -	\$ -
TOTAL Plant & Equipment 2023/24				\$ 473,405	\$ 1,006,188		
CARRY OVERS - PLANT & EQUIPMENT							
99	CAC	C-23-P-001	Light fleet replacement - 1x DMAX ute remaining (Dec 23 expected delivery).			\$ 48,345	\$ -
100	Depot	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads.			\$ -	\$ -
TOTAL Carry Overs - Plant & Equipment				\$ 227,058	\$ 267,604		
IT							
101	CAC	C-24-IT-001	PC and monitor renewal project for all staff (excluding the engineering department).			\$ -	\$ -
102	CAC, Depot, & Midway Point	C-24-IT-002	Security system integration renewal - scoping and design only.			\$ -	\$ -
TOTAL IT 2023/24				\$ 160,000	\$ 160,000		
CARRY OVERS - IT							
103	CAC	C-23-IT-001	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
TOTAL Carry Overs - IT				\$ 5,000	\$ -		
LAND							
CARRY OVERS - LAND							
104	Pawleena, Pawleena Road and Arthur Highway roundabout	C-24-LA-001	Acquisition costs.			\$ 23,955	\$ -
TOTAL Carry Overs - Land				\$ 51,062	\$ 51,062		



5/04/2024 SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2023/2024							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
LAND IMPROVEMENTS (PARKS & RESERVES)							
105	Dodges Ferry, Recreation Ground	C-24-LI-001	Cricket pitch renewal.			\$ 35,647	\$ -
106	Primrose Sands, Primrose Sands Hall	C-24-LI-002	Additional BBQ and shelter or extra playground equipment with re-aligned fencing.			\$ -	\$ -
107	Penna, Penna Beach	C-24-LI-003	Gravel path extension. 430 metre link track at 1.5 - 2.0 metre wide across TW land to existing car park track including bridge.			\$ 1,350	\$ -
108	Sorell, Miena Park	C-24-LI-004	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ -	\$ -
109	Sorell	C-24-LI-005	Streetscape upgrades. Stage 4 (a).			\$ -	\$ -
110	Sorell, Pembroke Park	C-24-LI-006	Little Athletics, jump pit run ups (renewal).			\$ 5,625	\$ -
111	Sorell, Pembroke Park	C-24-LI-007	Netball courts, additional portable outdoor seating.			\$ 12,337	\$ -
112	Dunalley, Imlay Street Park	C-24-LI-008	Fencing (complete replacement - needs to be marine suitable).			\$ 54,783	\$ -
113	Municipality - Various	C-24-LI-009	Reactive minor jobs that can be capitalised (replacement only), including bins, benches, planter boxes, seating.			\$ -	\$ -
114	Dunalley, Imlay Street	C-24-LI-009-A	Replacement of Shade Sail Imlay Street Dunalley			\$ -	\$ 7,406
115	Dodges Ferry, Tigerhead Boat Park	C-24-LI-010	Playground shade sail at Tigerhead Boat Park.			\$ 7,716	\$ -
116	Sorell, Pembroke Park	C-24-LI-011	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
117	Municipality - Various	C-24-T-027	Signs for suburb entrances.			\$ -	\$ -
118	Sorell, Pawleena Park	C-24-LI-012	Pawleena Park Fencing			\$ 13,536	\$ -
119	Sorell, Pawleena Park	C-24-LI-013	Pawleena Park Irrigation			\$ -	\$ -
TOTAL Land Improvements (Parks & Reserves) 2023/24				\$ 585,832	\$ 355,499		



5/04/2024 SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2023/2024							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)							
120	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps (requires long term PWS lease with road maintenance).			\$ 428	\$ -
121	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path at 1.5 metre wide x 580 metre length. Nerine Street to Carlton Bluff Road.			\$ 15,231	\$ -
122	Sorell, Railway Line Reserve to Devenish Drive	C-23-LI-003	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Devenish Drive (works tied in with stormwater upgrade, including fence along drain).			\$ 116,850	\$ -
123	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Dubs & Co access road (works tied in with stormwater upgrade).			\$ 500	\$ -
124	Sorell, Pembroke Park	C-23-LI-005	BMX facility (club to provide start gates/timing/light poles x 6)			\$ 1,141,182	\$ 660
125	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall.			\$ -	\$ -
126	Sorell	C-23-LI-008	Streetscape upgrades. Stage 3 - sign intersection and other sites.			\$ 455,622	\$ 154,202
127	Sorell, 12 Tarbook Court	C-23-LI-017	Boundary adjustment and new fence in Tarbook Court.			\$ 70	\$ 7,100
128	Sorell, Pembroke Park	C-22-LI-005	Soccer field dugouts installation.			\$ 56	\$ -
TOTAL Carry Overs - Land Improvements (Parks & Reserves)				\$ 1,992,725	\$ 2,072,292		
PRELIMINARY WORK IN 2023/24							
129	Carlton, Carlton River Road	C-24-PRELIM-CRRD	Design only - Carlton River Road reconstruction.			\$ -	\$ -
130	Connellys Marsh, Fulham Road	C-24-PRELIM-FULHAM	Design only - Fulham Road reconstruction or lime stabilize at Connellys Marsh intersection.			\$ -	\$ -
131	Dodges Ferry, Pearl Court	C-24-PRELIM-PEARL	Design only - Chip seal and lime stabilisation and stormwater culvert.			\$ -	\$ -
132	Forcett, White Hill Road	C-24-PRELIM-WHRD	Investigation and pavement design only - lime stabilisation and reseal of White Hill Road dust seals and Delmore Road - White Hill Rd Intersection.			\$ -	\$ -
TOTAL PRELIMINARY WORK 2023/24				\$ 80,000	\$ 30,000		



5/04/2024		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - PRELIMINARY WORK							
133	Orielton, Allambie Road	C-24-PRELIM-ALLAMBIE	Reconstruction with chip seal surface, design only.			\$ 12,043	\$ -
134	Primrose Sands, Oak Street	C-24-PRELIM-OAK	Reconstruction with chip seal surface, design only.			\$ 11,249	\$ -
135	Dunalley, Franklin Street	C-24-PRELIM-FRANKLIN	Reconstruction with chip seal surface (design only).			\$ -	\$ -
136	Sorell, Brinktop Road	C-24-PRELIM-BRINKTOP	Preliminary reseal between the highway and Penna Road done in 2022/23 for 2023/24. For 2023/24 - 6 segments asphalt reseal, plus pep work. Further investigation of continuing pavement failures and profile issues proposes spray seal as alternative. Sub base rectification costs TBC & subject to design/survey.			\$ 80	\$ -
137	Dodges Ferry, Jacobs Court	C-24-PRELIM-JACOBS	Design to cross 14 SH Road in 23/24 and complete connection in 24/25 FY.			\$ -	\$ -
TOTAL Carry Overs - Preliminary Work				\$ 135,000	\$ 135,000		
				Capital candidates approved by GM	\$ 18,037,243		
				Total 2022/23 Capital Jobs Carried Over to 2023/24	\$ 13,104,193	\$ 10,190,131	
				Total 2023/24 New Jobs	\$ 4,933,050	\$ 4,459,285	
				TOTAL 2023/24 CAPITAL BUDGET	\$ 18,037,243	\$ 14,649,417	\$ 7,801,056 \$ 2,535,117



18.0 PLANNING

Nil reports.

19.0 HEALTH AND COMPLIANCE

Nil reports.

20.0 ROADS AND STORMWATER

Nil reports.

21.0 FACILITIES AND RECREATION

Nil reports.

22.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



23.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
23.1	Confirmation of the Closed Council Minutes of the Council Meeting of 19 March 2024 and Special Council Meeting of 16 April 2024 - <i>Regulation 34(3)</i>
23.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
23.3	Sorell Audit Panel Minutes 27 February 2024 – <i>Regulation 15(2)(g)</i>
23.4	Sorell Audit Panel Membership – <i>Regulation 15(2)(g)</i>
23.5	Tender CERMP125 Sorell Coastal and Estuarine Risk Mitigation Program – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 23.1 - 23.5 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

23.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 19 MARCH 2024 AND SPECIAL COUNCIL MEETING 16 APRIL 2024

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 19th March 2024 and Special Council meeting held on 16th April 2024 be confirmed.”

23.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



23.3 SORELL COUNCIL AUDIT PANEL MEETING MINUTES

23.4 AUDIT PANEL MEMBERSHIP

23.5 TENDER CERMP125 SORELL COASTAL AND ESTUARINE RISK
MITIGATION PROGRAM



24.0 ACRONYMNS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SBIP	School Based Immunisation Program



SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

