



COUNCIL AGENDA

19 MARCH 2024

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 19 March 2024, commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
14 MARCH 2024



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
19 MARCH 2024

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1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor S Campbell
Councillor J Gatehouse
Councillor B Nichols
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

Councillor M Miró Quesada Le Roux

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 20 FEBRUARY 2024

RECOMMENDATION

“That the Minutes of the Council Meeting held on 20th February 2024 be confirmed.”

5.0 MAYOR’S REPORT

RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended Council Meeting, Workshop and SPA as required.
- Shane Wells and I met with developer Thomas Rook.
- Attended STRWA board meeting.
- Conducted STRWA members forum.
- Attended TSO Sorell concert.



- Attended Jazz by the Sea.
- Met with GM, Russell Fox and Oliver Strickland re: KPMG report.
- Attended South East Suns Netball Gala day, ended up cancelled due to wind.
- Met with Brian Mitchell MP.
- Conducted 6 Australian Citizenships.
- Media for funding re: Dodges Ferry Swimming Pool.
- Attended LGAT Finance and Asset training day.
- Worked with NRM Facilitator re: Midway Point Cat trial media event.
- ABC Rik Goddard interview.
- Attended South East Suns uniform presentation.
- ABC Monday Mayor interview with Leon Compton.
- Attended funding announcements for Sorell Bowls Club, beach viewing platforms and Men's Shed relocation.
- Attended GHD Active Transport strategy workshop.
- Attended Mayors development day.
- Attended LGAT General meeting.
- Attended Men's Breakfast meeting.
- Attended discussion at Causeway Club.
- Attended TCCI Premier presentation.
- Attended YNOT youth meeting.
- Attended Sorell RSL AGM.
- Attended Surf Club Australian Championship team presentation.
- Conducted SAG meeting.



6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
5 th March 2024	<ul style="list-style-type: none"> Update re: Green & Hard waste tender. Strategic Plan – Risk Appetite and Risk Tolerance. Community Grants x 2. LGAT Motions for General Meeting on 14th March. GM Updates <ul style="list-style-type: none"> - 24/25 Budget schedule - SERDA Economic Infrastructure Study review. Councillor Requests <ul style="list-style-type: none"> - Councillor Governance Framework, - Financial Management reporting. 	<ul style="list-style-type: none"> Vincent, Gatehouse, Reed, Torenus Campbell, Nichols, Reynolds, 	<ul style="list-style-type: none"> Wooley, Miro Quesada Le Roux,



8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil.

9.0 COUNCILLOR MOTIONS ON NOTICE

Nil.

10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

- East coast councils discussion with 2 x General Managers to progress review scope for redesign investigation – 21st Feb.
- Sorell Audit Panel meeting – 27th Feb.
- Met with owner of 13A Tasman Hwy Midway Point and Manager Planning to discuss future development options – 29th Feb.
- Met with Councillor Reed and parties associated with building compliance matter – 1st March.
- Internal discussion on draft SERDA Economic Infrastructure Study prepared by KPMG and collation of issues – 1st March.
- Met with Knight Frank to progress leasing of Jobs and Training Hub facility – 5th March.
- Attended Neil Davis remembrance event – 6th March.
- Attended NRMEAG meeting to discuss and advise on Council budget process – 6th March.
- Attended International Womens Day breakfast with staff and Councillor Reed – 8th March.
- Met with EV charging proponent (Evie) to progress licence agreement for Neil Davis carpark sites – 8th March.
- Met with owner of Lot 1 Tamarix Rd, Primrose Sands and Manager Planning to discuss development options post LPS process – 8th March.
- Attended GHD Active Transport Strategy workshop – 12th March.
- Attended STRLUS steering committee meeting – 13th March.
- Attended SWS meeting with Company Secretary and Participating Council GM’s re: future of C Cell unit trust – 13th March.
- Attended LGAT General Meeting – 14th March.



- Attended STCA review meeting – 15th March.
- Appeared at State Grants Commission hearing with Strategy and Risk Development Officer – 18th March.
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

DIRECTOR SERVICE DELIVERY – RUSSELL FOX

During the month I have been working with the Director People & Performance to review the responsibilities and accountabilities of the leadership and support positions within the Roads & Stormwater team located at the Depot. The review has involved meeting with all the key staff individually as well as a group, to explain our findings and provide clear guidance on the way forward.

The BMX track has been signed off by the governing body AusCycling. Council is now carrying out public liability risk assessments to determine the controls that need to be implemented prior to the site being made available to both the club and the public.

The footpath works associated with the existing Gordon Street streetscape project will be completed this month and contractors are scheduled to commence footpath works in Cole Street prior to Easter.

Meetings attended:

- Mayor, General Manager, Risk & Strategy Officer and Manager Planning to review the draft SERDA Economic infrastructure study.
- LGAT to discuss the updating of Council's Code of Tendering.
- TasWater representatives and Manager Health & Compliance to agree the process to extend the sewer main in Shark Point Road.
- LGAT to provide advice and past experiences on their proposed Civil Works panel procurement plan.
- Regular Senior Advisory Group meeting.

DIRECTOR PEOPLE AND PERFORMANCE - JESS HINCEN

Meetings attended:

- Various meetings with GHD re: Social Strategy and Active Transport Strategy.
- Meetings with YNOT RE: Youth Engagement Project.
- Various meeting related to Stadium Management & Facilities.
- Various Workgroup Manager meetings.



- Various HR Matters.
- Consultative Committee Meeting.
- Council Workshop.
- Safeguarding Children & Young People Internal Working group.
- WHS meeting – Land Improvements.
- Various meetings with Roads & Stormwater re: review of structure and key responsibilities.
- Council Meeting.

EMPLOYEE SUPPORT COORDINATOR

Recruitment

Recruitment for the following positions is currently in progress –

- Audit Panel Member – This position was re-advertised with BEST on 5 March 2024 and closes 27 March 2024.
- EOI – Customer & Business Support Officer – This position was advertised internally to the CBS Team and closed 5 March 2024. An outcome will be given in due course.

Appointment

- Customer & Business Support Officer (fixed-term) - Vicki Foster was successful in her application and commenced in the role on 4 March 2024.
- Environmental Health Officer (part time) – Natalie Rogers was successful in her application and commenced in the role on 5 March 2024.

Inductions

- 2 x New employees inducted

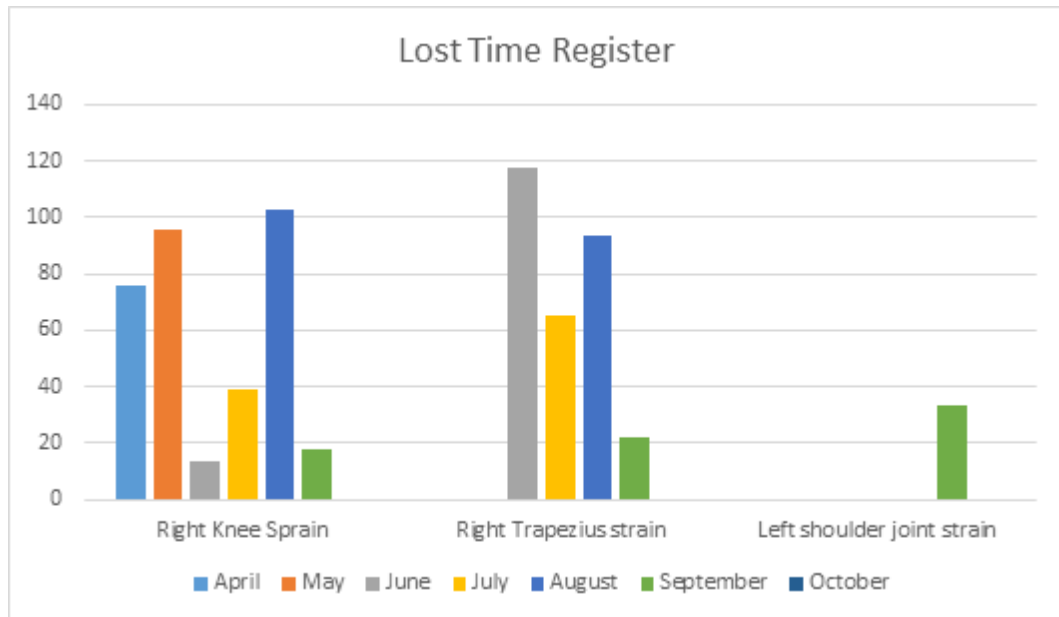
Meetings

- JLT Forum
- Various Depot, Land Improvement and WHS Meetings

WORKERS COMPENSATION

- No active claims





EMPLOYEE SUPPORT - PAYROLL

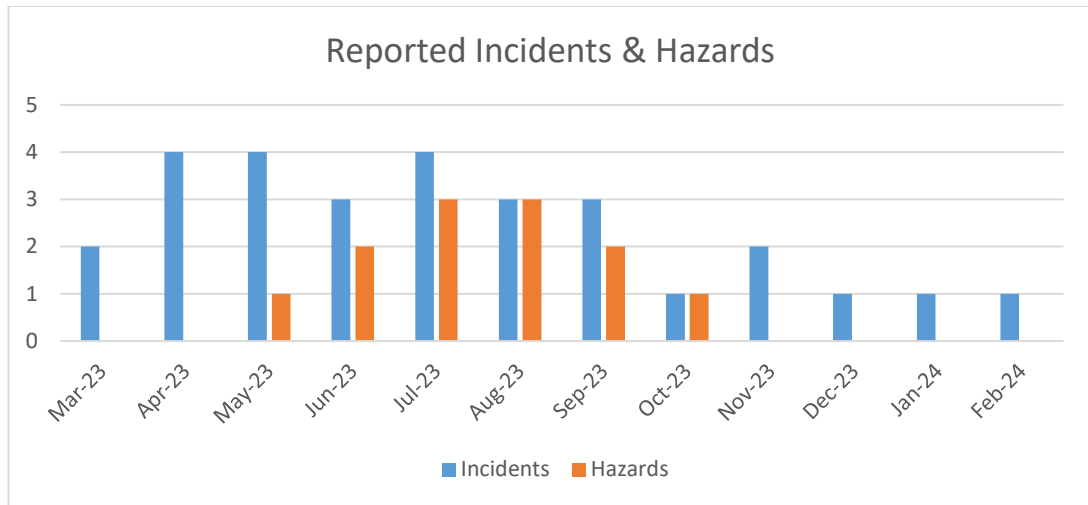
- Two pay runs completed.
- EOM complete.
- Meetings with Manager Finance and Accountant re: Payroll Training and SHR.

DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- Insurance – Mediation meeting.
- Monthly Risk & Strategy meeting.
- MAV – Risk Management Workshop.
- Safety People – WHS Forum.
- WHS review – Land Improvements.
- Induction review – Land Improvements.
- Draft KPMG South East Economic Infrastructure Strategy – Review.
- Induction review – Roads & Stormwater.
- LGAT - Lift Local and Health & Wellbeing Network.
- Internal Child Safe Organisation Working Group.
- Council Workshop – Risk Appetite and Tolerance Statements for Strategic Objectives.

Reported Incidents and Hazards for the month of February:



- 1 Incident reported
 - 1 strain / sprain
- 2 hazards identified and reported
- 1 investigation completed, 0 outstanding

10.2 FINANCE – STEPHANIE PERRY, MANAGER

Financial Management

During the month of February, the following key financial management tasks were completed:

- Finance staff completed all end-of-month (EOM) procedures for January, including the completion EOM processing and balance sheet reconciliations and the submission of Council's monthly Business Activity Statement (BAS) to the Australian Tax Office (ATO).
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.
- Finance staff finalised the Mid-Year Budget Review (MYBR) for the operating budget. MYBR for the Capital Budget did not take place, as in 2023/2024 financial year an alternative monthly capital budget adjustment process has been implemented.
- Finance staff commenced work on final acquittal for National Flood Mitigation Infrastructure program (NFMIP) Devenish Drive storm water upgrade, due in May.



Rates

- At the end of February 80.7% of rates had been collected, compared to 80.2% at the same time last year.
- The 2023/2024 4th rates instalment is due on 6 March 2024.
- Interest and penalty raised to the end of February was \$92k. This is compared to \$84k raised at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$39k in general rates, \$174k in waste charges and \$9k in fire levy income.
- Finance staff reviewed the tender for the provision of statutory valuation services to the Valuer-General of Tasmania for the Sorell municipality.

Audit

- Nil

Grants & Funding

During the month of February, the following grants were invoiced and or received:

- The 3rd quarterly payment of the 2023/2024 Financial Assistance Grant was received from the Australian Government, Department of Infrastructure, Transport, Regional Development and Communications. The payment of \$67,196 was in line with the quarterly payment schedule.

Insurance

- The 2024/2025 insurance renewal documentation was received from JLT and MAV in February. Finance staff have commenced the management of the insurance renewal process, which involves the input from staff members across a number of Departments. The renewal documentation is due for submission in mid-March.

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2023/2024 financial year. The General Manager has approved the light fleet procurement recommendation and the orders have been placed. The Mitsubishi order is expected to arrive in April 2024. The Ford order is expected to arrive in June 2024 and the other after June 2024.

Plant and Equipment Disposals

- One vehicle remains to be disposed of from the 2022/2023 replacement schedule. This vehicle will be held by Council for a few additional months to



accommodate scheduled vehicle repairs to another vehicle. This vehicle is expected to be sent to Pickles Auctions for disposal in April/May 2024.

Operational Plan

During the month of February, finance staff progressed on the following 2023/2024 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	System go live was completed on 27 November 2023. Minor post-go live issues remain outstanding. Finance continue to work with Dialog, SHR & Techquity to resolve these issues.
Internal Audit – Audit Panel	WLF Accounting & Advisory engaged as Council's internal auditors. Engagement letter signed. Project 1 expected to commence in May 2024.
Grant Summary Page	Completed. Decision made to provide Leadership Team with current grant summary on a monthly basis.
Land Tax Review	Review completed. Findings submitted to the State Revenue Office. PID 9856588 approved for an exemption from land tax. Account re-assessed and credit received during February.
Rates Property #1 Review	Review re-commenced.

Meetings

- Leadership Team meeting – 7/02/2024
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 13/02/2024
- Monthly team meeting with the Finance Department – 15/02/2024
- Monthly rates catch up with the Manager Finance, Senior Rates Officer and Finance Support Officer – 19/02/2024
- Monthly finance catch up with Manager Finance and Directors – 27/02/2024

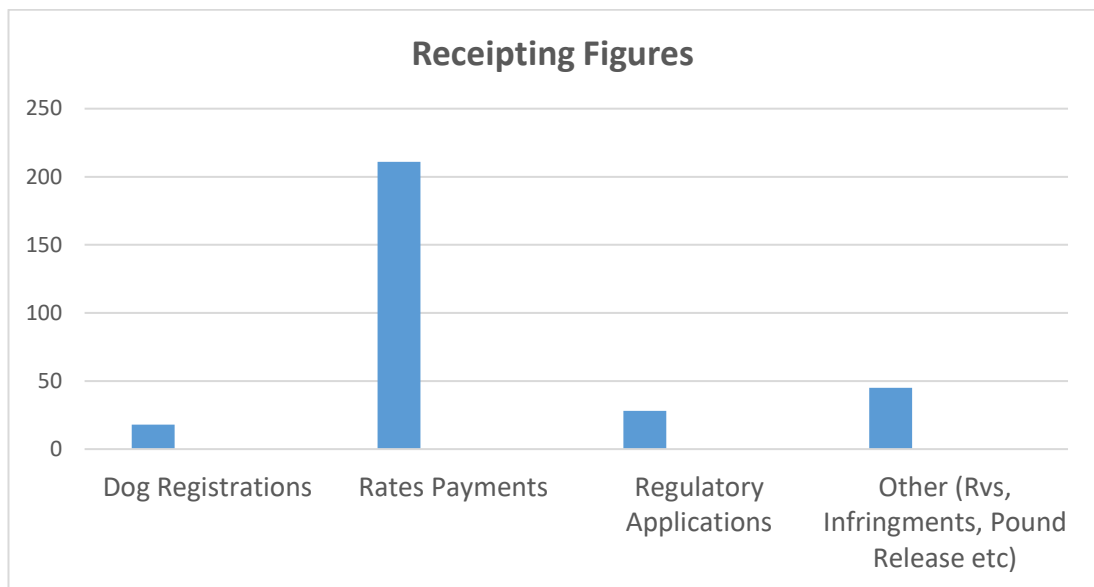


- Insurance Pre-Renewal Forums – 7/02/2024 & 8/02/2024
- Timesheet coding meeting with Finance, Payroll, Asset Management, Engineering and Depot staff – 13/02/2024
- Work Safe Tasmania – Health, Safety and Wellbeing in the Workplace presentation – 15/02/2024
- Contributions income meeting with Finance, Town Planning, Engineering and the General Manager staff– 20/02/2024
- JLT Insurance meeting – 22/02/2024
- Audit Panel Meeting – 27/02/2024

10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – February



Green and Hard Waste Bookings – February

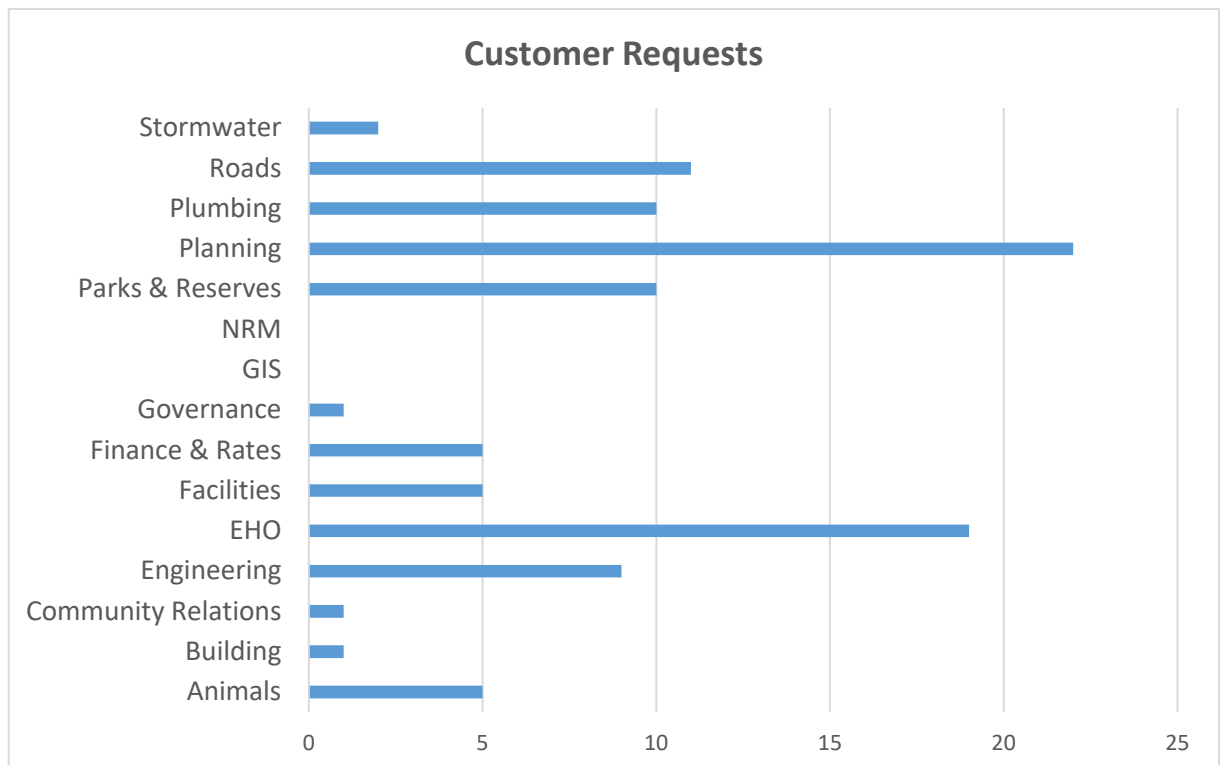


Phone Call Reporting – February

No data available – issues with phone reporting system not logging calls. This has now been rectified and reporting will recommence next month.

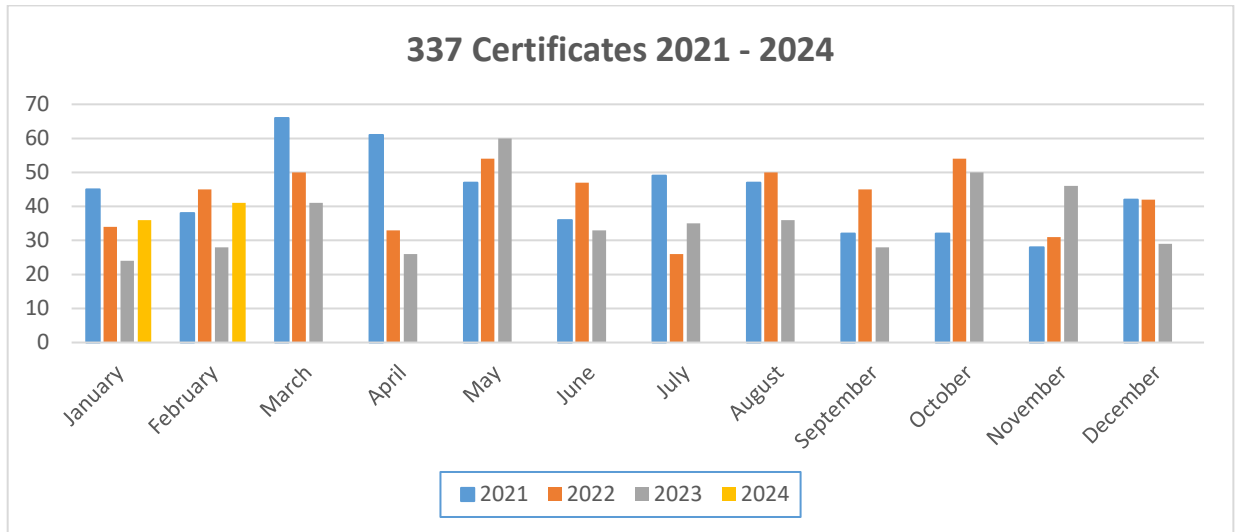
Customer Requests

CRMs created for the month of February.

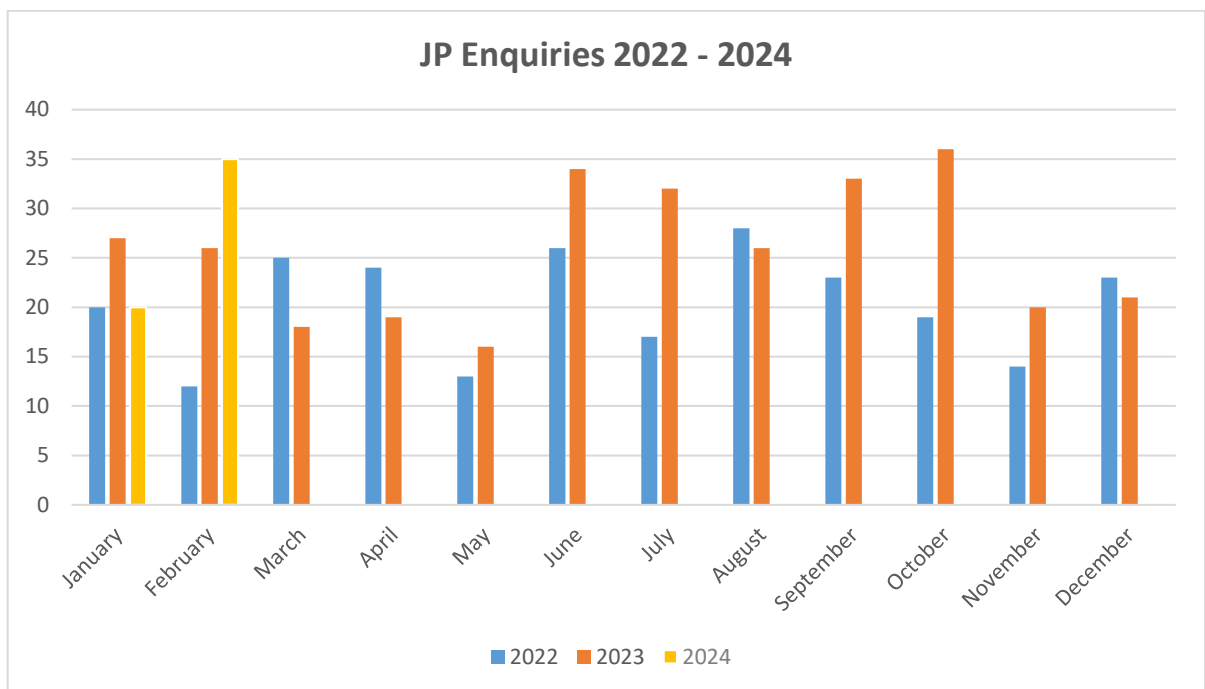


337 Certificates

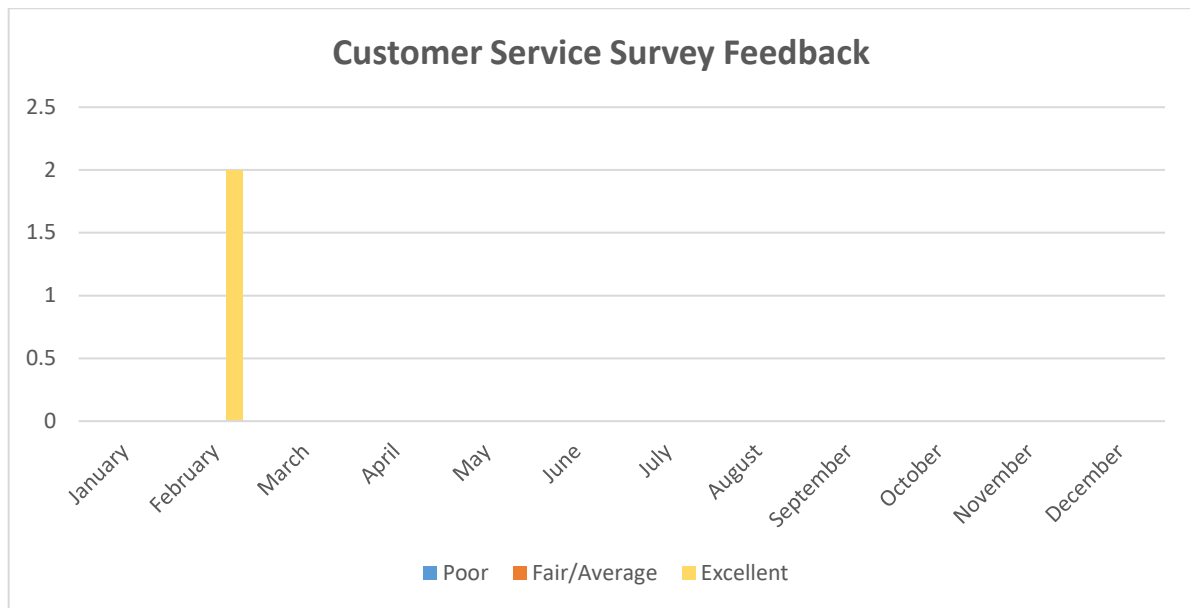
Council processed 41 - 337 Certificates in February which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received 2 customer service surveys for the month of February.

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert and article re beach wheelchairs.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates and Update on Waste Collection Services FAQ.

NRM

- NRM Thursday posts on social media ongoing.
- Weed Awareness section ongoing in monthly Sorell Times advert.
- Draft Vision Summary for NRM Strategy was released for feedback.

Waste Education

- Waste Wednesday social media posts ongoing.
- Community education regarding potential changes to our services as part of the Waste Management Strategy are ongoing. Will draft new key messages in line with new green and hard waste tender.

Advocacy

- Nil this month

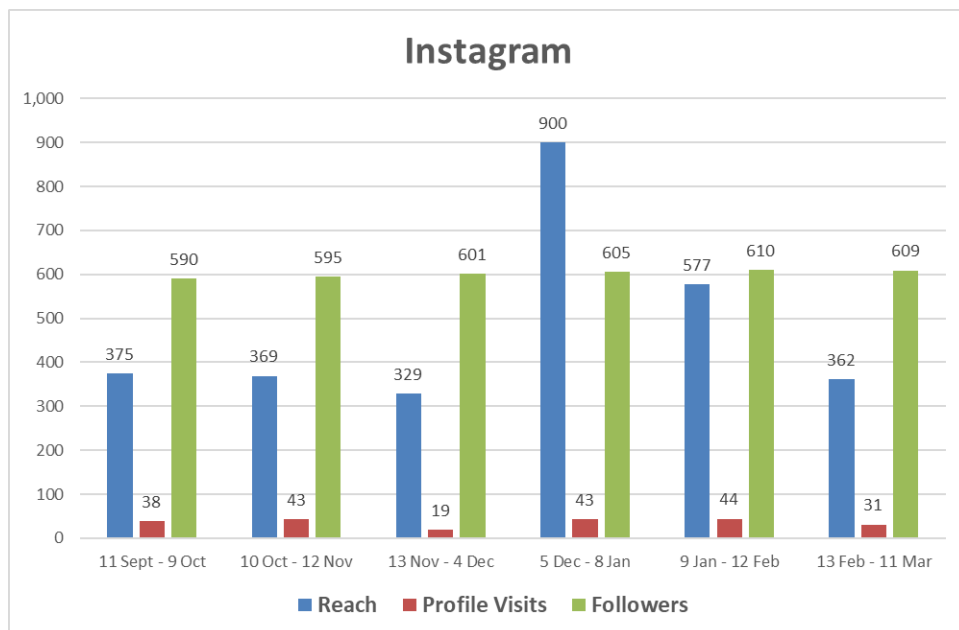
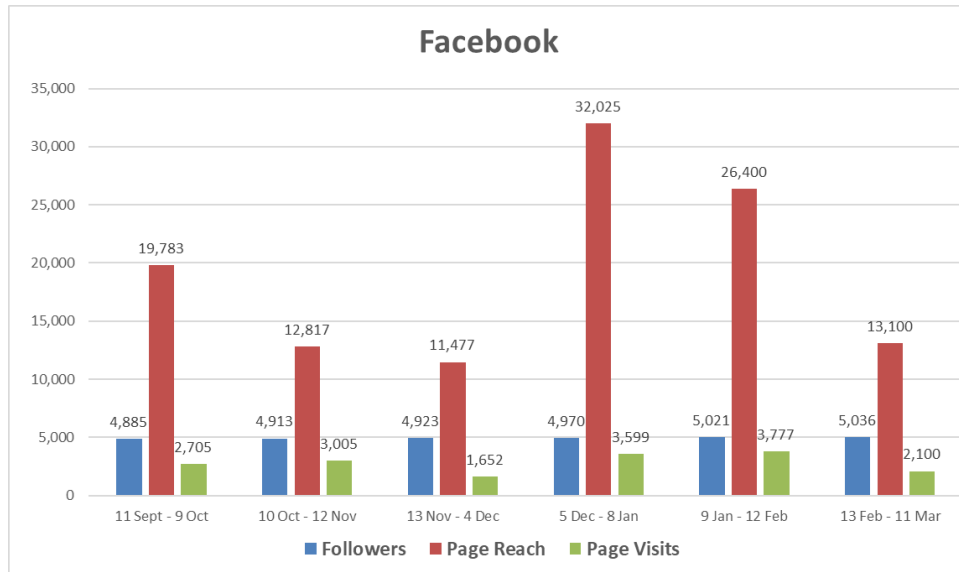
Area Promotion/Marketing

- Renewal of Sorell sign outside Rural Solutions ongoing.



- Investigating refreshing the historical storyboards along the Waterway Trail.

Social Media



COMMUNITY CONSULTATION / ENGAGEMENT

- Attended Southern Tasmanian Regional Waste Authority Litter Management Plan Workshop on 7 February.
- Attended Southern Regional Social Recovery Committee Meeting (Emergency Management) on 8 February.
- Attended Southern Beaches Landcare Coastcare Meeting on 9 February and 6 March.



- Met and presented to Sorell Historical Society on 15 February.
- Met with Michael Paxton and Anthony Walters re: Dodges Ferry Cafe safety concerns on 1 March.
- Developed draft Park Beach to Cafe community collaboration project. Meeting with key stakeholders (initially Cafe owners and Council representatives) on 13 March to share scope and further insights prior to broader engagement.
- Commenced planning for community consultation on Reserve Management Plans (Draft Plans received from North Barker).
- Social Strategy and Active Transport Strategy engagement in progress.
- South East Youth engagement project in progress.
- Natural Resource Management Environmental Advisory Group (NRMEAG) – attended meeting on 6 March. Update on feedback for Draft Vision Summary received to date, consultation to close 8 March. Feedback to be collated and Draft NRM Strategy updated and released for public consultation in next month.
- Communication and Engagement Strategy community survey and consultation in progress.
- Seniors Advisory Group Meeting – next meeting to be held 19 March 2024.
- Child Safety in Evacuation Centre training – to be held 20 March 2024.

MEDIA

- Mayor interview with SBS on Neil the Seal. Live on SBS Facebook, TikTok and YouTube on 6 February - https://www.youtube.com/shorts/SBvNSUdr_TY
- Midway Point Cat ownership Project - Ten Lives, Sorell Council and TassieCat collaboration on a joint initiative of cat awareness in Midway Point. Media event re installation of camera traps in Midway Point to confirm the presence of stray and feral cats in the area - <https://www.youtube.com/watch?v=YV52Qy7Dhrl>

ARTS AND CULTURE

- Sorell Community Cultural Precinct Preference Committee – Meeting was cancelled due to staff illness. Will be rescheduled for after Easter.

COMMUNITY COLLABORATIONS

- Neil Davis Exhibition Centre Inc – Afternoon tea to commemorate Neil Davis' 90th year held in the Sorell Memorial Hall. Also renewed and updated the Neil Davis sign at the entrance to Neil Davis Place.

COMMUNITY GRANTS PROGRAM

Community Grants

- Variety the Childrens Charity – Variety Kids Sports Day.
- Copping Christian Fellowship – Youth and Childrens Program.



Individual Achievement

- Stella Foster – Indoor Cricket Tasmania.

Quick Response

- Neil Davis Exhibition Centre Inc – Afternoon tea to commemorate Neil Davis' 90th Year.

EVENTS

- Australia Day Awards – Review of 2024 event completed.

CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Requests were received.

Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Motor Vehicle	Management	Review complete. Requires Council approval.
Disposal of Council Goods & Equipment	Management	Review complete. Sent for delegate approval.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review underway.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Review complete. Sent for delegate approval.
Asset Management Policy	Council	Officer review underway.



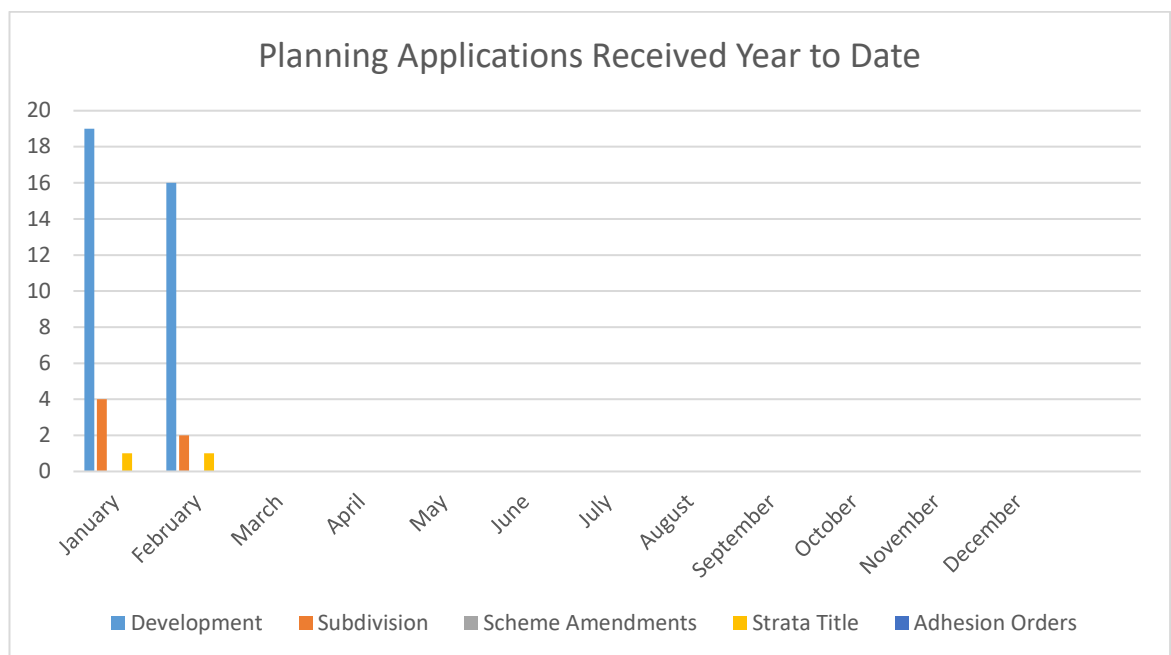
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.
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Leases & Licences

- Sorell Football Club Lease – Negotiations ongoing.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Dodges Ferry Ambulance Station – Renewal of Lease in progress.
- Pittwater Community Centre Inc. - Lease renewal Neighbourhood House.

10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including February 2024.



During the month of February 2024, no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of February 2024, a total of 20 Planning Approvals/Permits/Refusals/Exemptions have been issued including:

3	Applications approved as Permitted Development; issued under delegated authority
0	Applications presented as Permitted Developments for Council consideration at SPA/Council Meeting.



1	Application presented as Section 56 Amendment for Council consideration at SPA/Council Meeting.
1	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
2	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
0	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit), for Council consideration at SPA/Council Meeting.
2	Application with the requirements for General Exemptions/Not applicable
10	Applications approved as Discretionary Developments; issued under delegated authority
1	Applications presented as Discretionary Developments for Council consideration at SPA/Council Meeting.

The following is a summary of approvals/permits issued for February 2024.

Description	Application Type	Property Address	Value Of Work
Farm Shed and Workshop	No Permit Required	155 Greens Road, Orielton	\$35,000.00
Change of Use - Outbuilding to Dwelling & New Outbuilding (Storage Area)	Discretionary	94 Blue Hills Road, Copping	\$0.00
Amenities Building (toilet, shower & deck) - Retrospective	Discretionary	4 Parmere Street, Dodges Ferry	\$17,000.00
Office Building (Centrelink)	Discretionary	33 Dubs & Co Drive, Sorell	\$2,100,000.00
Dwelling	Discretionary	12 Sunningdale Close, Midway Point	\$475,000.00
Strata Title x 2 Units	Permitted	30 Brookborough Court, Sorell	\$0.00
Additions to Dwelling	Discretionary	12 Ridge Road, Dodges Ferry	\$250,000.00
Outbuilding	Discretionary	210 Carlton Beach Road, Dodges Ferry	\$50,000.00
Outbuilding	Discretionary	7 Meethenar Street, Carlton	\$10,000.00
Minor Amendment - Changes to Office	Minor Amendments	19 Luke Avenue, Carlton	\$0.00
Outbuilding x 2	Discretionary	12 Valley View Close, Sorell	\$80,000.00

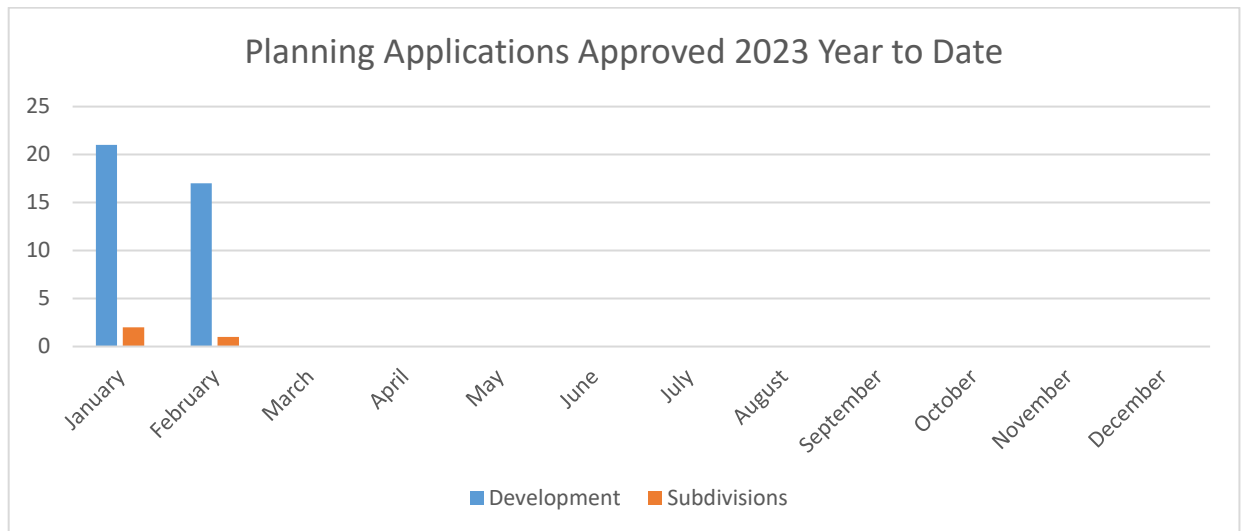


Outbuilding	Discretionary	14 Erica Road, Primrose Sands	\$18,000.00
Strata Title x 9 Units	Permitted	11A Gordon Street, Sorell	\$0.00
Outbuilding	Discretionary	18 Church Street, Dunalley	\$40,000.00
Deck and Spa - Retrospective	Discretionary	638 Primrose Sands Road, Primrose Sands	\$15,000.00
Additions to Dwelling & Pergola	Permitted	6 Woodruff Court, Sorell	\$20,000.00
Additions to Outbuilding (Fixtures) & Change of Use	No Permit Required	85 Lewisham Scenic Drive, Lewisham	\$15,000.00
Minor Amendment - New Access to Lot 1	Minor Amendments	7 Gordon Street, Sorell	\$0.00
Outbuilding Replacement (Stable)	Exempt	16 Nugent Road, Sorell	\$10,000
Deck (Replacement)	Exempt	42 Brady Street, Midway Point	\$15,000

The following is a summary of Refusals issued for February 2024. - NIL

Planning permits issued year for 2024

Planning Applications approved year to date including February 2024.



PLANNING COMPLIANCE

During the month of February 2024, we received 2 new complaints that required further investigation.

Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec
-	2										

Below statistics reflective of Notice of Intention/Enforcement Notice issued for February 2024:

Notice of Intention Issued:	1
Enforcement Notice Issued:	0

SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on the 6th and 27th February 2024 and determined the following matters:

- Minor amendment to access arrangements for a subdivision at 7 Gordon Street, Sorell (7.2022.8.2).
- Update on the Southern Tasmanian Regional Land Use Strategy (STRLUS).
- Approval of an office building (centrelink) at 33 Dubs & Co Drive, Sorell (5.2024.2.1).

APPEALS

Item	Appeal Status
7.2022.10.1 - subdivision at 8 Cole Street, Sorell – appeal lodged by applicant regarding sewer and footbridge contributions	Under Mediation.
5.2023.266.1 - shed at 57 Carlton Bluff Road, Primrose Sands – appeal against request for additional information	Appeal lodged outside of time and not yet accepted as valid.
5.2023.201.1 - multiple dwellings at 14 Olympic Av, Midway Point – appeal lodged by applicant against refusal	Under Mediation.
5.2023.344.1 - outbuildings at 4 Statesman Court, Sorell – appeal against additional information request	Preliminary hearing scheduled 14 March 2024.



STRATEGIC PLANNING

Item	Status (* indicates update since prior month.)
Active Transport Strategy	Project commenced with GHD.
New - State Planning Office (SPO) - Improving Residential Standards in Tasmania Project (General Residential Zone and Low Density Residential Zone).	Discussion Paper released 8 December 2023 and response provided.
Outer Hobart Residential Supply and Demand Study.	Delayed and due end of February 2024.
State Planning Office (SPO) – Tasmanian Planning Policies.	Exhibition period has completed. TPC hearings in October 2023 through to January 2024.
State Planning Office (SPO) – Five Year Review of State Planning Provisions.	Various amendments more of a technical nature have commenced.
State Planning Office (SPO) – Regional planning framework and structure planning guidelines.	Consultation report released 22 May 2023, available at www.planningreform.tas.gov.au .
Regional Land Use Strategy Update.	Regional Coordinator Role filled and project commenced.

NATURAL RESOURCE MANAGEMENT

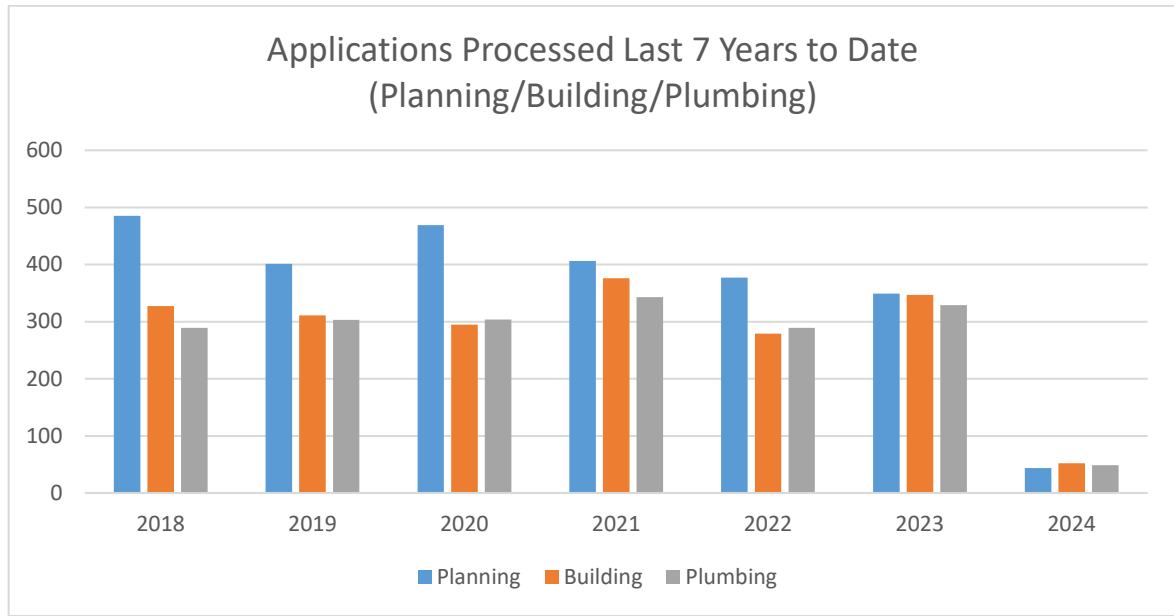
Following key activities were conducted:

- Infrared cameras operations underway at various locations around PWOL in Midway Point and Penna.
- Reserve Management plans for five reserves progressing.
- Interim Fire management plan for Dodges Ferry Rec Reserve prepared and recommendations were provided to manage the hazard management area in DFRR.
- Blue Lagoon hydrological and ecological study underway.
- Various site inspections for weeds around municipality and removal underway.



DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2018, 2019, 2020, 2021, 2022 & 2023 together with current yearly figures up to and including February 2024.



DEVELOPMENT ENGINEERING

Development Engineering is continuing to actively undertake the assessment, inspection, and monitoring of approved developments and subdivisions under design and construction.

Engineering Audits for the construction of new municipal infrastructure (including roadways, kerb & gutter, footpaths, driveways, and stormwater pipeline and manhole infrastructure) are consistently required and regularly meeting the Council's standard requirements.

Developments under assessment are as follows:

- 3 Gate Five Drive – 3 Lot Subdivision.

Developments under construction are as follows:

- Primrose Sands – 6A & 8 Correa Street 6 Lots,
- Sorell – 17, 19A, 19B, 23 & 25 Nugent Road 6 Lots,
- Midway Point – 15-17 Midway Point (1 Lot Subdivision),
- Midway Point – 195-227, 252 Penna Road, Stages 8 & 9, and
- Carlton – 390 Carlton River Road, 2 Lots and



- Carlton – 400 Carlton River Road, 1 Lot.

Developments likely to commence are as follows:

- Dodges Ferry – 116A Bally Park Road (8 Lot Subdivision),
- Midway Point – 24 Raynors Road (2 Lot Subdivision), and
- Primrose Sands – 3 Correa Street (2 Lot Subdivision).

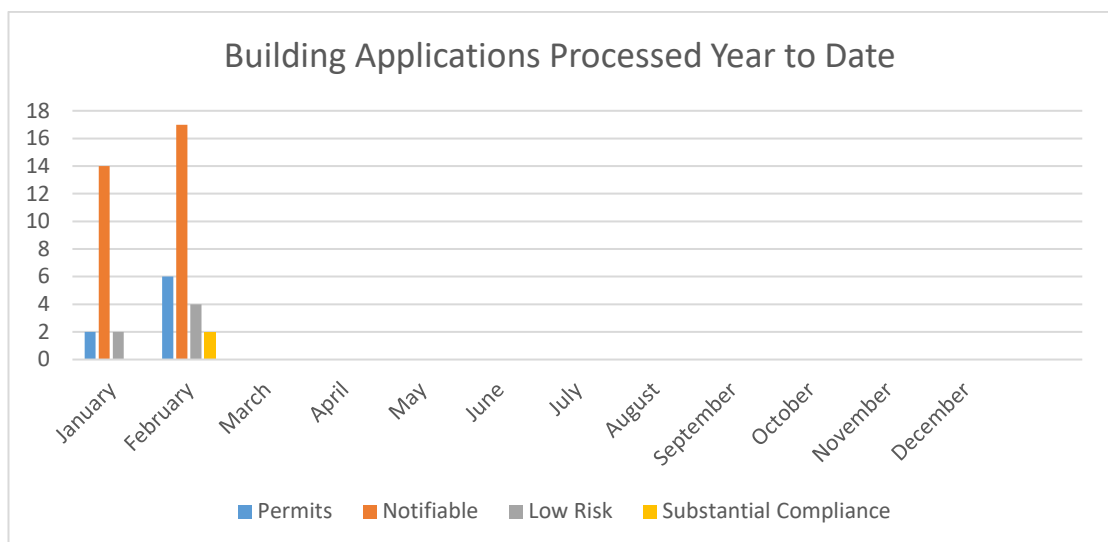
Council Design & Construct Projects – Assignments

- Madison Lyden Park – Car Park, and
- Three Street Culvert – Stormwater Culvert.

10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including February 2024. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in February 2024 (details below). These include:

- 6 Permits
- 17 Notifiable
- 4 Low Risk
- 2 Substantial Compliance



Property Address	Propose Use Of Building	Value Of Work
14 Inverness Street, Midway Point	Dwelling	\$796,000.00
21 Oakmont Road, Midway Point	Dwelling	\$412,660.00
1 Fairmont Lane, Sorell	Dwellings X2	\$700,000.00
4 Parkside Place, Sorell	Dwelling	\$378,000.00
6 Oakmont Road, Midway Point	Dwelling	\$520,000.00
43 Susans Bay Road, Primrose Sands	Visitor Accommodation	\$500,000.00
28 Friendship Drive, Sorell	Dwelling	\$339,869.00
411 Kellevie Road, Kellevie	Secondary Residence	\$130,000.00
28 Second Avenue, Midway Point	Solar Panels	\$2,000.00
18 Lateena Street, Dodges Ferry	Shed	\$25,000.00
9 Birkdale Place, Midway Point	Dwelling	\$550,000.00
38 Myrica Street, Primrose Sands	Dwelling	\$30,000.00
510 Primrose Sands Road, Primrose Sands	Dwelling	\$293,744.00
13 Rotuli Street, Dodges Ferry	Dwelling	\$30,000.00
7 Meethenar Street, Carlton	Shed	\$10,000.00
12 Valley View Close, Sorell	Shed X2	\$80,000.00
4 Neagarra Street, Dodges Ferry	Alterations and Additions to Existing Dwelling and Shed	\$350,000.00
13 Ollie Drive, Sorell	Outbuilding	\$0.00
94 Drovers Rise, Carlton River	Dwelling	\$250,000.00
24 McKinly Street, Midway Point	Alterations (Educational and Occasional Care - Change of Use	\$55,000.00
8 Arlenar Street, Carlton	Dwelling & Deck	\$0.00
455 Penna Road, Penna	Farm Shed (Slab not part of this application)	\$300,000.00
60 Friendship Drive, Sorell	Dwelling	\$405,810.00
624 Carlton River Road, Carlton River	Dwelling	\$45,000.00
8 Second Avenue, Dodges Ferry	Additions & Alterations, New Carport & Change of Use Garage	\$150,000.00
41 Gordon Street, Sorell	Umbrellas	\$27,383.00
41 Sandpiper Drive, Midway Point	Outbuilding	\$10,000.00
382 Penna Road, Penna	Awning Addition	\$19,099.00
1974 Arthur Highway, Copping	Alterations	\$40,000.00



During the month of February 2024, no requests to waive building and plumbing fees were considered.

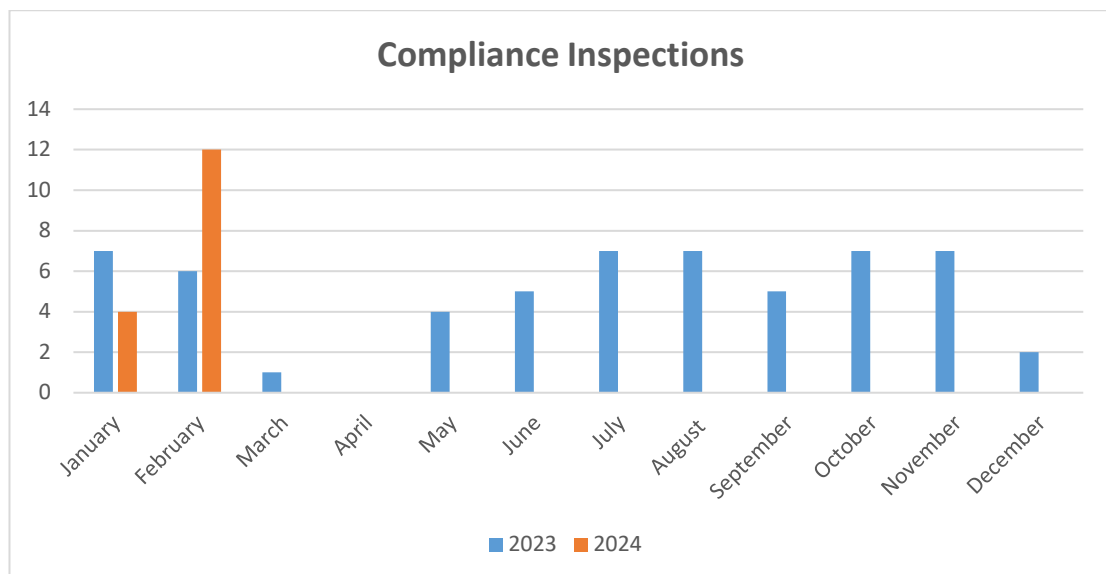
BUILDING COMPLIANCE

Council compliance officers are continuing to investigate and inspect any incoming complaints in relation to potential illegal construction of works on a weekly basis.

During the month of February 2024, we received 4 new complaints that required further investigation.



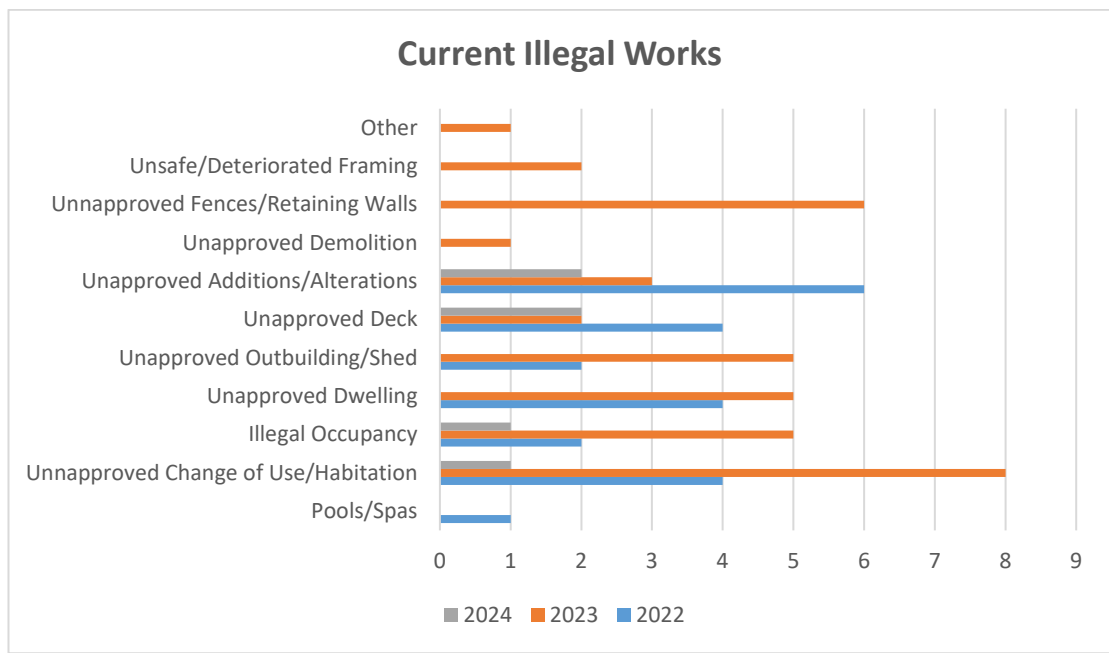
There were 12 on-site inspections completed for the month of January.



We often receive other incoming queries/complaints that do not require inspections that can be completed as they comply or are low risk work not requiring permits.

Below statistics reflective of Notices/Orders issued for February 2024:

Building Notices issued:	4
Building Order issued:	1
Building Order (Including Notices) revoked:	2
Infringement Notices issued:	0
Emergency Order issued:	0

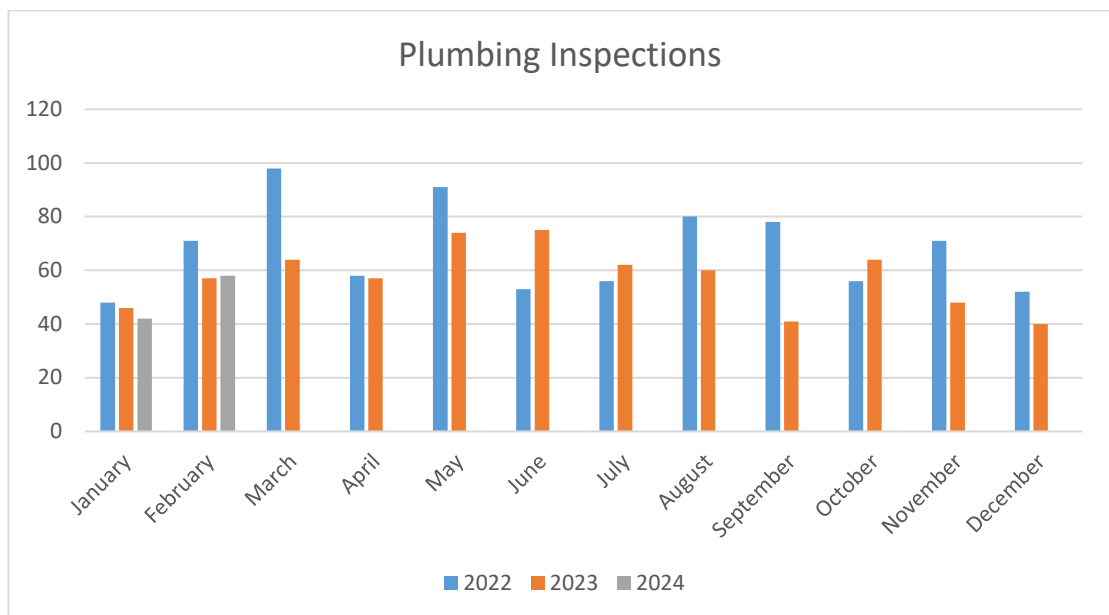
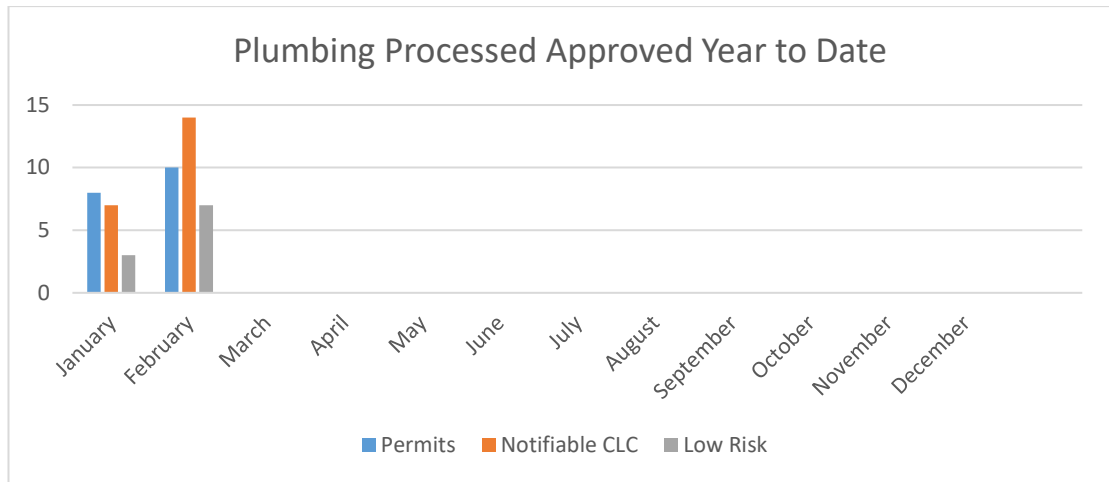


PLUMBING

Analysis of applications approved year to date including February 2024. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in February 2024 (details below). These include:

- 10 Permits
- 14 Notifiable
- 7 Low Risk



In February 58 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

ENVIRONMENTAL HEALTH)

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The Licensee has engaged a plumbing business to install a new wastewater treatment system, a plumbing



application has been received for the new wastewater treatment system and is currently being assessed. The new design involves an aerated wastewater treatment system and irrigation area, which will avoid the need to discharge into Jones Bay.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses in the Southern Beaches, (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies) including a 12-lot subdivision in Dodges Ferry and 3 lot subdivision in Copping. Final subdivision plans were assessed to ensure compliance with permit conditions.

Food Act 2003

All Food businesses have renewed their registrations certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. 4 Food business safety assessments were conducted during February 2024. The EHO is continuing to work with Registered Food businesses in Sorell municipality to introduce the Food Safety Supervisor requirements. Follow up inspections will be required to improve food safety culture and education and ensure food business comply with Food safety Standards.

Two complaints about local food business were received and investigated. One involved an unclean food van and the other a shop selling food beyond best before dates.

Public Health Act 1997

In accordance with the Tasmanian Drinking Water Quality Guidelines 2015 reporting and registrations of Private water suppliers and Water carriers progressing with inspections and compliance with Appendix A –ADWG Health Guideline Values: Microbiological and non-microbiological sampling.

A Place of Assembly application for the Bream Creek Show has been received and is being assessed by the EHO.

Recreational water quality monitoring continued throughout February. Most samples have reported good water quality, apart from Primrose Sands Beach which had one high result in late February. A re-sample was completed later in that week, the result was 'good'. A sanitary survey was completed, several sources of seepage onto the beach were identified, the water appeared to be groundwater. Further monitoring may be required as there is a high density of septic tanks systems in this catchment.



Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise and odour issues/complaints were received including, loud music, building works and an ongoing investigation into odour from extraction fans in a commercial business.

Waste Management

1. Attended a workshop with consultants that are developing a litter management plan for the Southern Tasmanian Regional Waste Authority (STRWA).
2. The greenwaste collection area maps have been finalised and sent to Veolia.
3. Had a meeting to discuss suitable sites for container refund points in Sorell and Dodges Ferry. This will be progressed once the Network Operator of the Container Refund Scheme is announced.
4. Attended the STRWA board meeting, Southern Waste Solutions provided an update on various projects including upgrades of the Derwent Park transfer station and progress of the Organic facility at Copping. An overview of the 2023/24 garage sale trail was also discussed.
5. Commenced assessing tenders for the bulk greenwaste & hardwaste tender service.
6. Attended a meeting hosted by STRWA to discuss High Priority Waste Infrastructure projects for the southern region. There is currently a grant available via the Waste & Resource Recovery Board for waste infrastructure. Various potential regional projects were discussed.

Street Stall / Public place permits

Several enquiries were received about possible sites for food vans.

Shark Point Road Sewerage extension

Attended a meeting with TasWater to discuss communication with residents and project implementation. Works are expected to commence in April/May.

Dodges Ferry School sewage lagoons

A meeting is planned with TasWater in March to start work on developing a design.

Staff Leave

EHO was on annual leave for most of February 2024, a contract EHO was engaged during this period to assist with environmental health work.



COMPLIANCE

Dogs on beaches

Council officers have patrolled the beaches weekdays and conducted another Sunday patrol enforcing current restrictions on beaches.

Officers issued 3 infringement notices and a further 26 Cautions throughout February for people taking their dogs into a restricted area outside specified times.

Council Officers continued educating dog owners, handing out pamphlets on dog exercise areas and information on responsible dog ownership.

As part of Councils education program Council Officers will continue patrolling the beaches talking to dog owners about 'effective control' and how important it is to not let their dogs approach other dogs or people without their consent, even though the restrictions are now over.

The below sign is now also part of Councils education program and will be handed out on the beaches over the next couple of months.

"IT'S OK! MY DOG IS FRIENDLY"

NO! NO! IT'S NOT OK

Just because your dog is friendly doesn't mean other dogs are, some may be nervous, reactive, fearful, in training, or owned by people who want to be left alone.

Never let your dog run up to another dog or person.

"This is not a dog beach it is a shared beach for dogs and people."

If you have no voice control over your dog keep them on a leash.



Dog attacks

Council Officers investigated 7 Dog attacks in February which involved dogs attacking poultry, livestock, 2 members of the public and a postman.

Dogs at Large / Fines and impounded

6 infringement notices were issued for dogs at large.

Officers continued to interact and issue fines, when necessary, dog owners walking their dogs on footpaths off lead as the *Dog Control Act 2000* requires dogs to be kept on lead on all roads.

The Act also requires dogs to be kept on lead on road related areas within a built-up area, which include foot paths, roads, nature strips and carparks within that area unless Council has declared an area where dogs can be off lead.

Planning Compliance

2 Complaints were received and investigated.

Parking

Compliance Officers dealt with several minor traffic parking offences which included parking on footpaths and exceeding time restrictions outside local businesses.

Officers issued 6 Parking infringement cautions for parking on a yellow line at the entrance of the car park at Park Beach.

Fire Hazards

The Senior Compliance Officer continued to arrange and co-ordinate contractors for the removal of Fire Hazards for non-compliance of abatement notices. Council's contractor has now cleared all properties that Council had instructed them to clear and the invoices for this work was sent to the non-compliant property owners.

Compliance Enforcement

Compliance Officers continued offering assistance to Councils EHO, providing data on an ongoing food odour complaint in the Dodges Ferry area whilst conducting patrols for dogs.

Noise Complaints including Dog Barking and Poultry

Council's Senior Compliance Officer dealt with 6 noise complaints ranging from the use of power tools and operation of machinery outside specified times.

Council's Compliance Officers dealt with 5 Barking Dog complaints and 7 rooster crowing complaints.



10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Parnella Road, Dodges Ferry - Kerb and stormwater upgrade for road sheet flow control.
- Whitlam Court, Lewisham – Stormwater – Land easement and negotiation with property owner delays – ongoing.
- Shamrock Court, Carlton – Stormwater Outfall remediation - Design to be reviewed by Anna Wilson. As this crosses over with CREMP.
- Junction Street, Dodges Ferry – Footpath renewal - Design commenced (internal).
- Seventh Avenue – Major SW upgrade.
- Sorell Main Road the vicinity of #'s 81 and 83 (School Grounds) flood retention and pipework.
- Franklin Street, Dunalley, reconstruction and associated drainage works.
- Three Street, Dodges Ferry upgrade and associated drainage works.
- Pearl Court, Dodges Ferry upgrade/stabilisation.
- Jacobs Court, Dodges Ferry upgrade with associated drainage works.
- Erle Street, Carlton, drainage works.
- Delmore and White Hill Road Intersection upgrade.

Capital Works construction projects within the procurement process.

- Primrose Sands Road and Grevillea Street Reconstruction, Primrose Sands awarded to Statewide Earthworks Pty Ltd. Due to start on site before Easter.
- Marion Bay Road, Bream Creek – Emergency Reconstruction has been awarded to SPA due to start after the Bream Creek Show.
- Wiggins Road Upgrade (SRRP) currently out to tender.

Capital Works Under Active Construction:

- Tamarix Road, Primrose Sands – new gravel path – construction progresses, however, some changes to alignment are likely required. Still to be completed by Q4.
- Bay Road, Marion Bay – Road reconstruction and associated stormwater upgrade – contractor (RCCC) on-site stormwater works completed just the road construction and driveways to be finished ready for sealing. Likely to be completed Mid-April.
- 2023-24 Reseal Project, aggregate being delivered to stockpile sites, Dodges Ferry Area eight sites, Midway Point area five sites, Sorell two sites and Forcett area four sites. Expected completion mid-April subject to weather.



- Lewisham Scenic Drive, Lewisham – Footpath renewal (Hurst to Mary)
Practical Completion reached 12th March 2024.

CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

Footpaths

- Red Ochre Beach Access – Preliminary meeting has been arranged with local stakeholders.
- Preliminary design works have commenced for the gravel paths in Miena Park and Penna Rd (TasWater site).
- Sorell Streetscape
 - Stage 3 (Fitzroy St to Sommerville St) works are nearing completion.
 - Stage 4 has been awarded and works will commence shortly.
 - Planter boxes have arrived, there have been delays with the bin surrounds.
 - New lookout table and stools have been installed in Gordon Street.

Vulnerable Road User Program

- Gate Five Rd – Proposed agreement between Council and landowner being finalised, should see work commence in the coming months.

Pembroke Park – BMX Bike Track

- Various components:
 - The 1.8m high perimeter fence and the 1.2m high fencing to the start platform and ramp have been installed.
 - Polymer surface to the track is complete.
 - Installation of safety lighting at entrances is complete – they are set on the same timer as the stadium car park.
 - Additional gravel has been installed between finish line and start hill.
 - Risk signage has been ordered for manufacturing and installation.

BUILDINGS

Train Shed

- We have received exemption from Heritage Tasmania for the proposed works.
- Quote requests have been sent out to three contractors based on the approved plans.
- Additional works outside of the building contract are being explored.



Southeast Jobs Hub

- Meeting with building surveyor and the floorplan has been generally agreed upon.
- Meeting with architect and mechanical engineer to resolve ceiling cavity heights and plant locations for final floorplan, resulting in minor modifications.
- Additional cupboards added to foyer for Fire and Mains Switchboard.
- Follow up meeting with structural engineer to discuss mechanical space requirements and to ensure the design accommodates.
- Brief meeting with electrical engineer.
- Upcoming meeting with University of Tasmania and TAFE Tasmania staff regarding their needs for teaching/ lecturing.

Southeast Stadium

- Leaking hydrant line has been repaired.
- Now that the Stadium is operational, any monitoring of any defects related to construction will require a booking / appointment.

Sorell Memorial Hall

- Starting preliminary works, such as soil test, concept plans while waiting on next meeting with stakeholder group.

ASSETS, GIS & ICT UPDATES

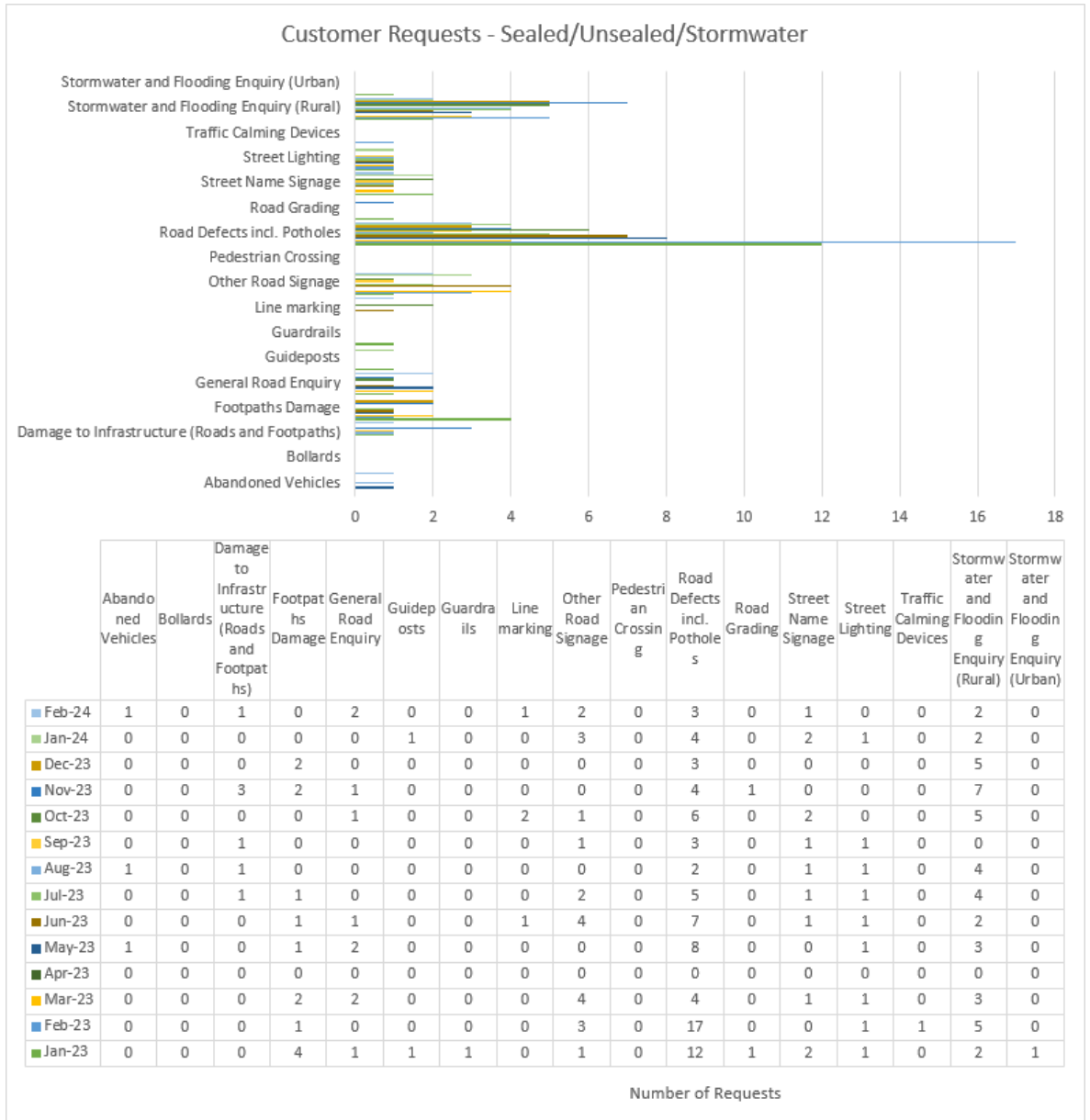
- Delivery of Townsend Lagoon Stormwater Modelling.
- 2024-25 Renewals Candidates discussions and validation.
- Draft Predictor Modelling for Land Improvements Completed.
- ICT immutable Data Backup and Recovery is now in place with Techquity.



10.7 ROADS AND STORMWATER - DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's



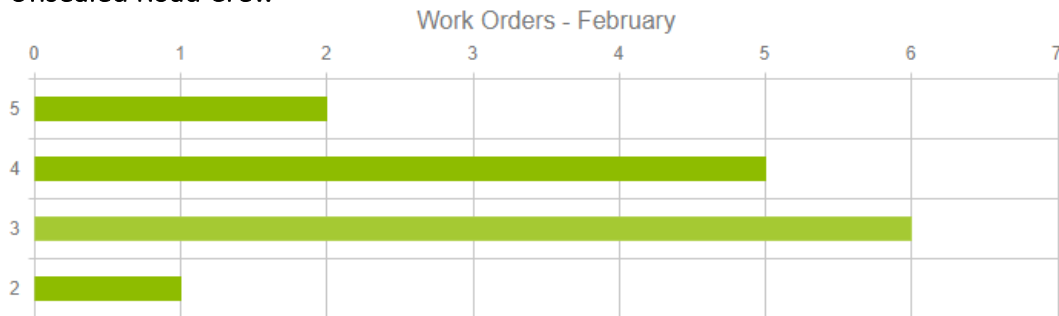
Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks



Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

Unsealed Road Crew



- Grading on Nugent Road, Pawleena Road, and Wiggins Road.
- Potholes on Pawleena Road.
- Rock Line Drain on Shrub End Road and Bakers Road.

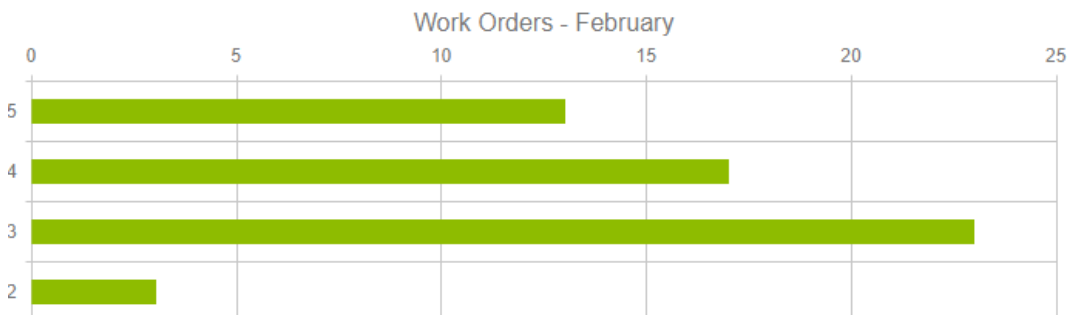
Road Inspections Carried Out

- Major Unsealed.

Roadside Furniture

- Signs/Guideposts at Bream Creek Road and Hakea Street.

Sealed Road Crew



- Potholes on Beach Road, Lake Vue Parade, Susans Bay Road, Linden Road, Brown Hawk Road, Lewisham Scenic Drive, Kellevie Road, Erle Street, Fulham Road, Bay Road, and Shark Point Road.
- Asphalt Shoulder on Linden Road, Rowan Avenue, Fulham Road, and Weston Hill Road.
- Gravel Shoulder on Fulham Road, and Kookaburra Street.
- Edgebreak on Falcon Street, Nugent Road, and Sugarloaf Road.
- Linemarking on Cole Street.
- Reshape Drain on Shark Point Road.
- Asphalt Drain on Primrose Sands Road.



- Repair Culvert on Orielton Road.
- Clear Debris on Kellevie Road, Franklin Street, and Dodges Ferry Rec Ground Major Access.
- Footpath Maintenance on Carlton Beach Road, Cole Street, and St George's Park.

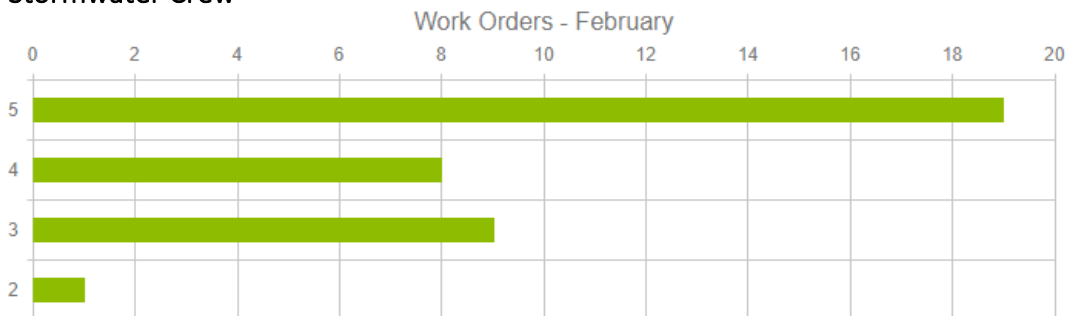
Road inspections carried out

- Major Sealed network
- Nugent area

Roadside Furniture

- Signs/Guideposts on Primrose Sands Road, First Avenue, Gordon Street, Penna Road, Delmore Road, Old Forcett Road, Rantons Road, Pembroke Park Major Access, Carlton Beach Road, Dodges Hill Road, Carlton River Road, Lewisham Road, and Brinktop Road.
- Replace Convex Mirror on Rotuli Street.
- Remove Concrete Island on Primrose Sands Road.
- Vegetation Control on Carlton Beach Road, Marion Bay Road, Old Forcett Road, and Orielton Road.

Stormwater Crew



- Clean Drains at Lake Vue Parade, Carlton Beach Road, Okines Road, Whitelea Court, Petrel Street, Seventh Avenue, Gully Road, Kestrel Street, Federation Drive, Colleen Crescent, Brown Hawk Road, Tern Circle, Spirea Street, Snake Hollow Park, Provence Drive, Pawleena Park, Wedge Tail Street, Stores Lane, Allambie Road, and Carlton River Road.
- Repair Drain on Gatehouse Drive.
- Repair Headwall on Midden Road, Casuarina Close, Brinktop Road, and Webb Street.
- Flush Culverts/Pits on Midden Road, Valleyfield Road, and Lewisham Scenic Drive.
- Outfall on Carlton Beach Road.
- Empty GPT on Shark Point Road.



- Stormwater inspections Zone 1, Zone 2, and Zone 3.
- Routing inspections Zone 1, Zone 2, and Zone 3.
- Pre-Weather event inspections Zone 2 and Zone 3.

10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

Meetings Attended:

- Leadership Team Meeting.
- Capital Works Meeting.
- Various onsite meetings with contractors and staff.
- Municipal Emergency Management Meeting.
- Met with Badminton Tasmania.
- Met with Hobart Chargers.
- Met with Netball Tasmania.
- Met with Australian Police and Emergency Services Games Organisers.

South East Stadium:

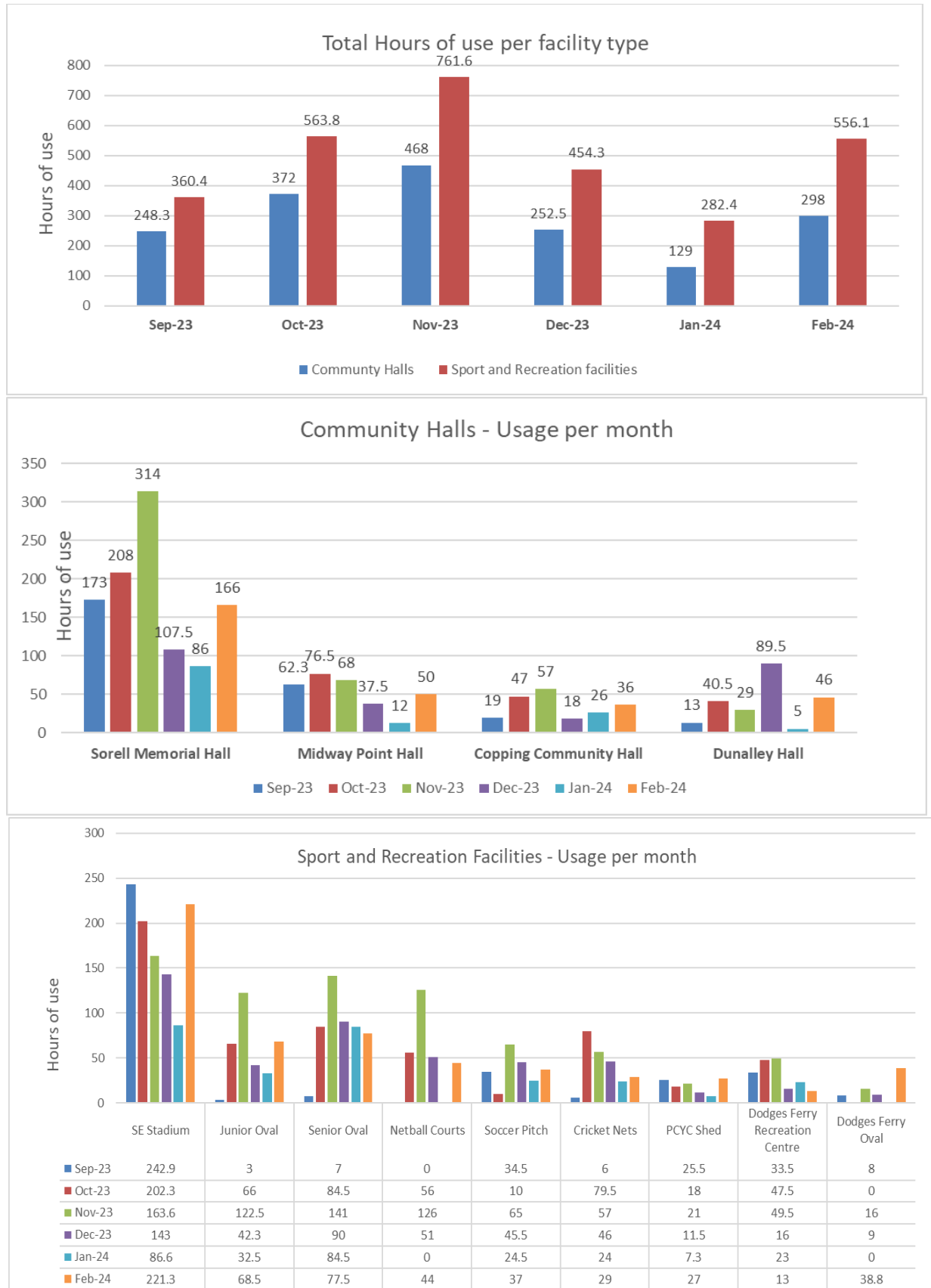
- Promotion of the stadium beyond South East region to increase utilisation.
- Communication to all facility users provided.
- Various meetings regarding Stadium & Community Facilities.
- Ongoing liaison with local clubs and other future users of the stadium.

Activities:

- South East Netball Association.
- South East Basketball Association
- South East United Football Club
- Netball Tasmania hosted Netball Victoria
- Basketball Tasmania
- Individual hire

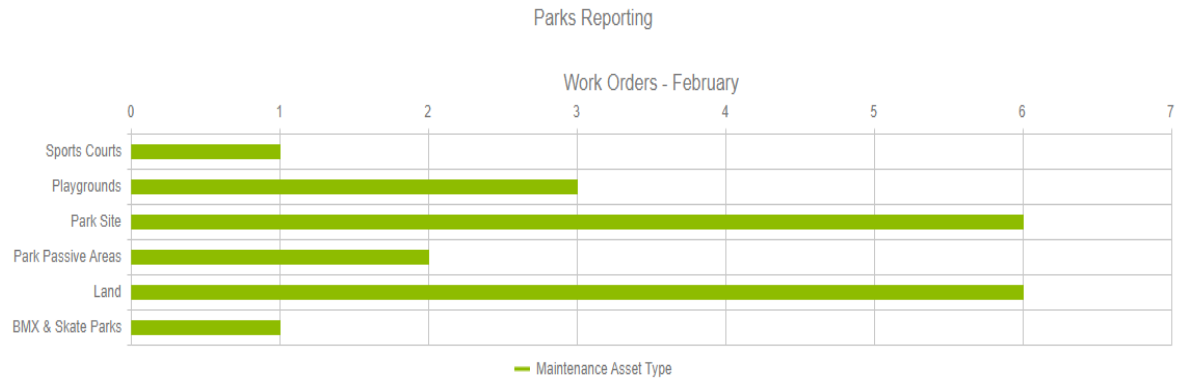


FACILITY USAGE:



LAND IMPROVEMENTS

- Tree work – Various locations.
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Replace bollards at Dunalley Canal.
- Install bench seat along Dunalley Canal walkway.



Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

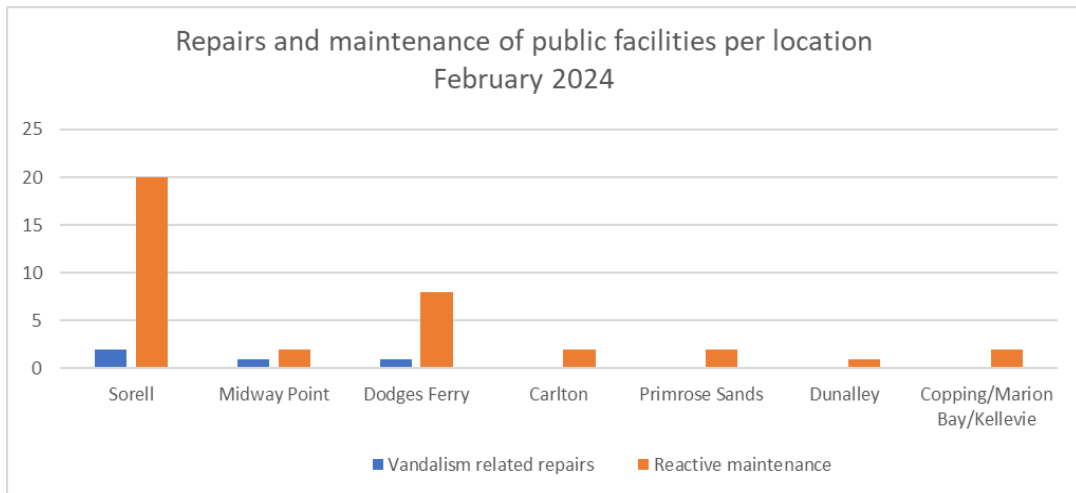
FACILITY MAINTENANCE

All Buildings - general maintenance requirements as per form 46. Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:

Vandalism and reactive events per location - Feb 24

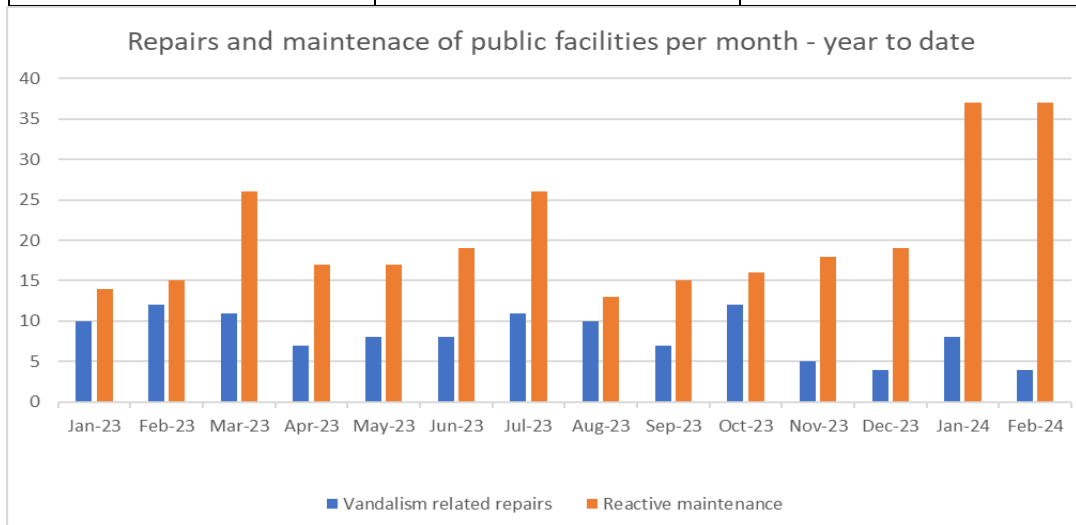
Location	Vandalism related repairs	Reactive maintenance
Sorell	2	20
Midway Point	1	2
Dodges Ferry	1	8
Carlton	0	2
Primrose Sands	0	2
Dunalley	0	1
Copping/Marion Bay/Kelleve	0	2





Overall vandalism and reactive events per month by month

Month	Vandalism related repairs	Reactive maintenance
Jan-23	10	14
Feb-23	12	15
Mar-23	11	26
Apr-23	7	17
May-23	8	17
Jun-23	8	19
Jul-23	11	26
Aug-23	10	13
Sep-23	7	15
Oct-23	12	16
Nov-23	5	18
Dec-23	4	19
Jan-24	8	37
Feb-24	4	37



11.0 PETITIONS STILL BEING ACTIONED

Petition	Tabled at Council Meeting	Status
Replacement of Steps at Red Ochre Beach	12 th April and 17 th May 2022	Approved as a 22/23 capital budget project, however, Project Manager has experienced delays since July 2022 trying to coordinate consensus agreement between stakeholders. Preliminary meeting has occurred with local stakeholders March 2024.
Restricting Vehicular Access to Connelly's Marsh Beach	22 nd March and 16 th May 2023	Council position as per resolution provided to NRE. Response from NRE does not address the resolution matters but does support Council restricting access to the Crown beach. General Manager to make contact with the Minister following state election.
Withdrawal of the Blue Lagoon Draft Management Plan	18 th July 2023	Council laid on the table for further consultancy on a review and investigation of options for stormwater management at Blue Lagoon. Variation to the operating budget approved at August 2023 Council meeting to facilitate this.

12.0 PETITIONS RECEIVED

At the time of preparation of this agenda no petitions had been received.

13.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.



13.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of the 6th and 27th February 2024 be noted.”



14.0 GOVERNANCE

14.1 AUDIO / VISUAL RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS POLICY

RECOMMENDATION

“That Council resolve to endorse the revised Audio / Visual Recording and Livestreaming of Council Meetings policy.”

Introduction

Council has in place a variety of Council and Management Policies that require periodic review. Whilst legislation generally determines the requirements and guidelines for dealing with matters raised by the policies, the adoption of them as formal policies of Council is considered appropriate to enable Councillors, staff, contractors, volunteers and ratepayers to have clear guidance in relation to the statutory requirements specified by the relevant legislation.

The Audio Recording of Council Meetings policy was adopted in 2000 and has been subject to prior reviews. This review has been undertaken to incorporate the visual and livestream recordings of meetings of Council.

Strategic Plan

Applicable Objectives are as per:

2. Responsible Stewardship and a Sustainable Organisation
4. Increased Community Confidence in Council

Operational Plan

NIL

Policy

NIL

Asset Management Implications

None foreseen.

Risk Management Implications

None foreseen.

Community Implications

None foreseen.



Report

The Audio / Visual Recording and Livestreaming of Council Meeting Policy has undergone minor revisions and updates. Specifically, amendments have been made to Sorell Planning Authority (SPA) meetings. These changes encompass the incorporation of visual/livestream recording aspects within the policy.

With the addition of livestreaming, the community is provided greater access to Council decisions and debate and eliminates geographic and time barriers which may prevent the public from attending meetings in person.

ROBERT HIGGINS**GENERAL MANAGER**

Date: 14 March 2024

Attachments (10)





AUDIO/VISUAL RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS POLICY

TITLE	AUDIO AND VISUAL RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS
RESPONSIBLE PERSON	GENERAL MANAGER
APPROVED BY COUNCIL	18/01/2000
RESOLUTION NO	16/2000
AMENDED ON	20/04/2023
RESOLUTION NO	___/____
REVIEW DATE	20/04/2026

1 | AUDIO/VISUAL RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS



AGENDA
ORDINARY COUNCIL MEETING
19 MARCH 2024

OBJECTIVE

This policy provides for digital audio/visual recording and livestreaming of meetings of Council to promote transparency, accessibility and engagement with local government decision making amongst the Sorell Council communities, to assist in the preparation of minutes and to ensure that a true and accurate account of debate and discussion at meetings is available.

To ensure that audio and visual recordings of Council Meetings are created, stored, used and disposed of in an appropriate manner.

SCOPE

This policy applies to the audio and visual recording of Ordinary and Special Meetings of Council including the Annual General Meeting and Sorell Planning Authority (SPA) Meetings. To facilitate effective security and management of the audio recordings, the open and closed sessions of Council meetings will be separately recorded.

This policy applies to Councillors, members of the public requesting access to records of recordings and staff involved in creating, storing, providing access to, managing, and disposing of audio/visual recordings of Council and Committee meetings.

POLICY

Audio/visual recordings will be made of Council and Committee meetings for the purpose of:

- assisting in the preparation of minutes;
- ensuring decisions are accurately recorded; and
- verifying the accuracy of minutes prior to their confirmation.

Local Government (Meeting Procedures) Regulations 2015

33. Audio recording of meetings

- (1) A council may determine that an audio recording is to be made of any meeting or part of a meeting.
- (2) If the council so determines, the audio recording of a meeting or part of a meeting that is not closed to the public is to be –
 - (a) retained by the council for at least 6 months; and
 - (b) made available free of charge for listening on written request by any person.
- (3) If after the minutes of a meeting have been confirmed as a true record a discrepancy between the minutes and an audio recording of that meeting or part of that meeting is noticed, the council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record

or amend the minutes to reflect the audio recording and then confirm the minutes as amended to be a true record.

- (4) *A council may determine any other procedures relating to audio recording of meetings it considers appropriate.*

ACCESS AND DISCLOSURE

Signs will be placed in prominent positions within the Council Chambers to inform the public entering the room that the meeting is being audio/visually streamed and recorded.

The streaming platform utilised for visual recording and streaming is YouTube. This is setup as a specific Sorell Council YouTube account, over which Council has full control of which meetings are streamed or uploaded for viewing. There is no ability for the public to make comment, edit or download recordings in anyway. They can only be viewed via the Sorell Council YouTube channel.

As per Regulation 33(2), electronic recordings of open sessions of meetings will be made available to Councillors, staff and members of the wider community including Government upon written request at no charge.

The audio file of the closed session meeting of Council will remain confidential and be kept in a secure location in Council records management system where access is strictly limited to authorised person/s on a case by case basis.

Recordings of meetings will be stored within Council's electronic document and records management system (Magiq Documents) for a period of 2 years.

Any corrections to the Minutes required, as a result of reviewing the meeting recordings, should be notified to the General Manager in sufficient time to be circulated with the agenda for the following meeting.

~~"In committee" sessions of Council will not be recorded.~~

Robert Higgins

GENERAL MANAGER

3 | AUDIO/VISUAL RECORDING AND LIVESTREAMING OF COUNCIL MEETINGS

15.0 INFRASTRUCTURE AND ASSETS

Nil reports.



AGENDA
ORDINARY COUNCIL MEETING
19 MARCH 2024

16.0 COMMUNITY RELATIONS

16.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council resolve to approve the applications from Copping Christian Fellowship and Variety the Childrens Charity pursuant to the 2023-2024 Community Grants Program as per the following report.”

Introduction

Through the Community Grants Program 2023-2024 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council’s Community Grants Program was reviewed and updated in 2023 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund the applications.



Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

Report

For the month of February Council received two Community Grant Applications from:

- Copping Christian Fellowship – a request for \$2,000 funding towards Healthy Eating Catering for their SMS Youth Group.
- Variety the Children's Charity – a request for \$1,500 funding towards Catering, Photography and General supplies to run the Variety Kids Sports Day at South East Stadium.

The applications were presented and discussed at the March Councillor workshop with the following Councillors present;

- Vincent, Campbell, Gatehouse, Nichols, Reed, Reynolds and Torenus.

None of these community organisations have received a Community Grant in the current financial year.

This decision is now presented to Council for approval.

JO COOPER

CORPORATE ADMINISTRATION OFFICER

Date: 12 March 2024



17.0 FINANCE

17.1 EXECUTIVE SUMMARY – FINANCIAL REPORT FEBRUARY 2024 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT FEBRUARY 2024 YEAR-TO-DATE be received and noted by Council.”

Note: variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT FEBRUARY 2024 YEAR-TO-DATE

The operating surplus for the period ended 29 February 2024 of \$6.227m is above the budget of \$5.768m by \$459k. The main drivers of this position are:

- Recurrent income year to date is \$20.662m, which is above budget by \$122k.
- Operating expenses year to date are \$14.435m, which is below budget by \$337k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

This category is above budget by \$33k to the end of February, with no significant variances noted.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$18k to the end of February. The following significant variances are noted:

- 132 & 337 Certificate Fees is below budget by \$17k, as a result of activity being less than expected year to date.

3. USER FEES

This category is above budget by \$83k to the end of February. The following significant variances are noted:

- Engineering Inspections & Approval Fee is above budget by \$22k, as a result of activity being higher than expected year to date.



- Fire Abatement Charges is above budget by \$16k. This amount is budgeted later in the year.
- Plumbing Application Fees is above budget by \$13k, as a result of activity being higher than expected year to date.

4. GRANTS OPERATING

This category is in line with budget to the end of February.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the State Government grant variances.

5. CONTRIBUTIONS RECEIVED

This category is in line with budget to the end of February.

6. INTEREST

This category is above budget by \$17k to the end of February, with no significant variances noted.

7. OTHER INCOME

This category is above budget by \$7k to the end of February, with no significant variances noted.

8. INVESTMENT IN TASWATER

This category is in line with budget to the end of February.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$153k to the end of February. The following significant variances are noted:

- ADO Expense is below budget by \$16k. After moving to the new system, ADO is only reported as a provision at the end of the financial year. Thus the actual amount, will not change until the end of the financial year, whilst the budget will keep increasing.
- Salaries transferred to WIP is above budget by \$42k. This is a result of greater than expected hours being allocated to capital jobs year to date in Sealed Roads \$32k, Unsealed Roads \$7k and NRM \$16k. Further, as a result of less than expected hours being allocated to capital jobs year to date, both Engineering \$9k and IT \$10k are below budget.

- Temp Staff Employed Through Agency is above budget by \$51k. This amount is not budgeted, it is a reflection of vacancies and representative of salaries being under budget year to date.
- Workers compensation insurance is above budget by \$56k. This amount is budgeted in April.

10. MATERIALS AND SERVICES

Materials and services is \$166k below budget to the end of February.

The following significant variances are noted:

- Consultants other is below budget by \$48k. This variance is predominantly as a result of underspends to date in General Manager \$7k, Human Resources \$5k, Communications & Corporate Admin \$20k, Marine Structures \$5k and Town Planning \$18k. The intention is for this planned work to occur before the end of the financial year. Further, Assets/GIS have overspent \$3k which is budgeted in later months. Land improvements has also overspent \$5k due to increased insurance requirements for tree inspections.
- Contractors is below budget by \$25k, predominantly as a result of underspends to date in Engineering \$21k and NRM \$57k. The intention is for this planned work to occur before the end of the financial year. Further, the following overspends were incurred in General Manager \$8k, Finance \$17k, IT \$6k, Town Planning \$9k, Environmental Health \$7k and Plumbing Services \$5k. General Manager spending was unbudgeted. Town Planning and Plumbing Services are budgeted in later months. Environmental Health was budgeted elsewhere.
- Legal Fees is above budget by \$14k, predominantly as a result of overspends to date in Finance \$4k, Waste Management \$7k, Town Planning \$4k and Environmental Health \$4k. Further, underspends in General Manager \$5k. This variance is a result of the unpredictable nature of legal fees requirements.
- Plant & Motor Vehicle Repairs & Services is below budget by \$16k, predominantly as a result of underspends to date in Heavy Fleet.
- Kerbside Hard Waste Disposal is below budget by \$11k, as a result of lower than expected volumes disposed.
- Kerbside Recycling Disposal is above budget by \$15k, as a result of higher than expected volumes disposed.
- Tyres is above budget by \$13k. This variance is a result of the unpredictable nature of tyre requirements.

- Water Charges is below budget by \$13k. This was over budgeted. Predominantly due to the on-charge that continues to exist with Department of Police, Fire and Emergency Management.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$11k to the end of February, with no significant variances noted.

12. FINANCE COSTS

This category is in line with budget to the end of February.

13. OTHER EXPENSES

This category is below budget by \$7k to the end of February. The following significant variances are noted:

- Audit Fees is below budget by \$18k. \$15k is budgeted in February for the internal audit, which will take place in later months.
- Functions and programs is below budget by \$12k, predominantly as a result of various activities budgeted but not yet taken place. These function and programs expenses are intended to take place in later months.
- NRM Expenses is above budget by \$12k. This amount is budgeted later in the year.

14. GRANTS CAPITAL

This category is below budget by \$294k to the end of February.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the Commonwealth, State Government and other grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

This category is in line with budget to the end of February.

16. NET GAIN / (LOSS) ON DISPOSAL

This category is in line with budget to the end of February.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of February.



CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position remained stable in February. In comparison with the 2022/2023 financial year, the current cash balance of \$19.104m is \$2.210m greater than the balance at the same time last year. Sorell Council continues to hold \$1.985m in grant income received in advance as reported in the Balance Sheet. Council's increase in cash held is predominately a result of delays in the capital works schedule and lower than expected year to date operational expenditure.

CASH RESERVES

As at 29 February 2023, cash reserves being held by Council are as follows;

Land Sales	\$1,193,721
Public Open Space Contributions	\$1,415,737
Subdivision Traffic Management Contributions	<u>\$ 150,790</u>
	\$2,760,248

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 80.7% of rates already paid by the end of February. At the same time last year, Council had received 80.2% of rates.

ATTACHMENTS

MONTHLY DASHBOARD REPORT (Pages 4)

- a) Statement of Income and Expenditure for the period ending 29 Feb. 2024 (Pages 1)
- b) Statement of Financial Position as at 29 February 2024 (Pages 1)
- c) Statement of Cash Position as at 29 February 2024 (Pages 1)



- d) Detailed Statement of Income and Expenditure for the period ending 29 February 2024 (Pages 5)
- e) Cash on Hand as at 29 February 2024 and Graph 1 – Total Cash Available (Pages 2)
- f) Graph 2 – Rates Outstanding (Pages 2)
- g) Grants Variance Analysis (Pages 1)

SCOTT NICOL
ACTING MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 8 March 2024
Attachments (17 pages)



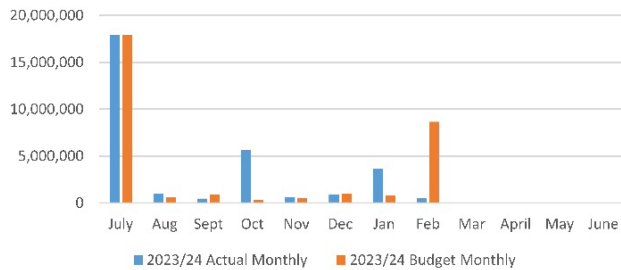
AGENDA
ORDINARY COUNCIL MEETING
19 MARCH 2024

SORELL COUNCIL – MONTHLY DASHBOARD REPORT FEBRUARY 2024

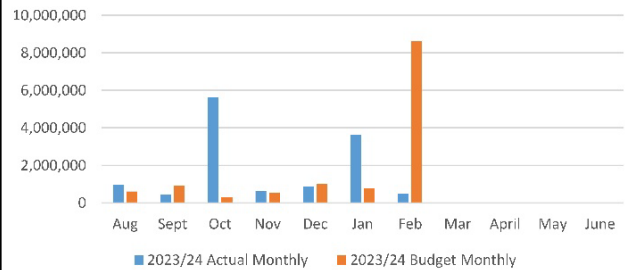
DESCRIPTION: The following contains graphical information on the financial performance of Council's Operating Budget.

REVENUE

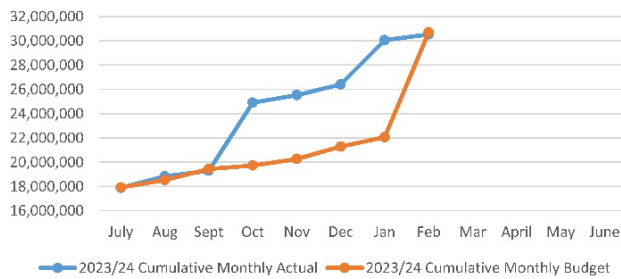
Operational and Capital Monthly Revenue
2023-24



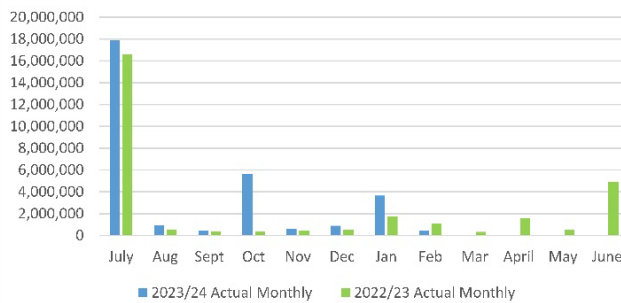
Operational and Capital Monthly Revenue
Aug-June 2023-24



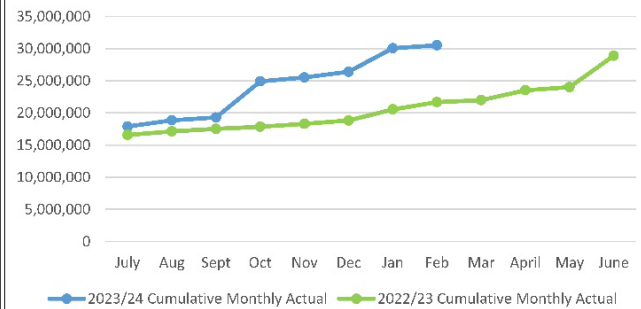
Operational and Capital Cumulative Revenue
2023-24

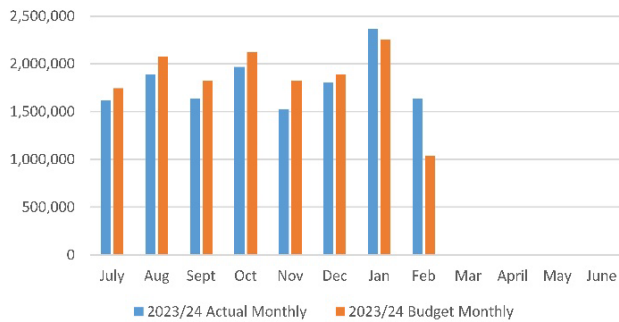
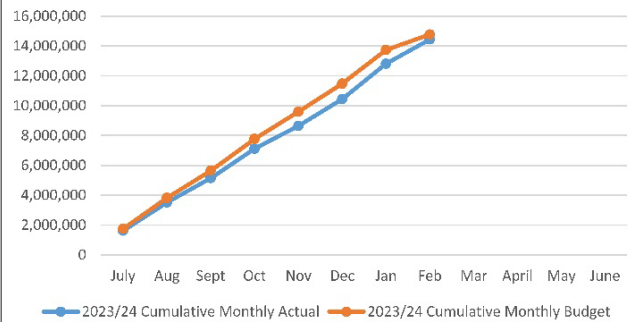
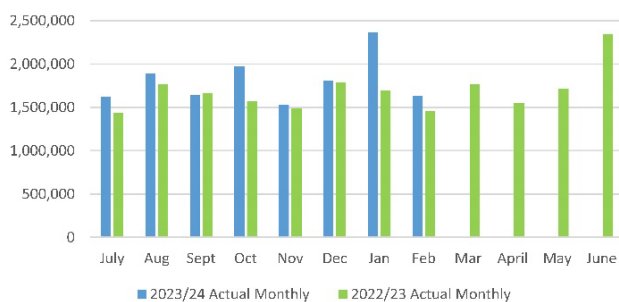
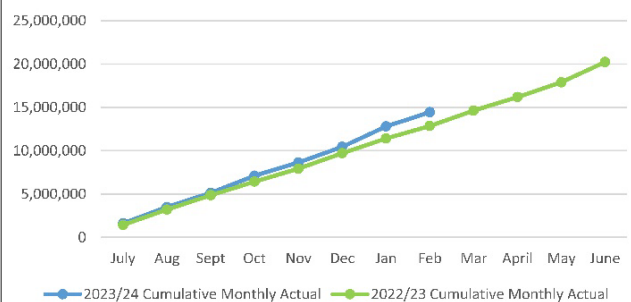
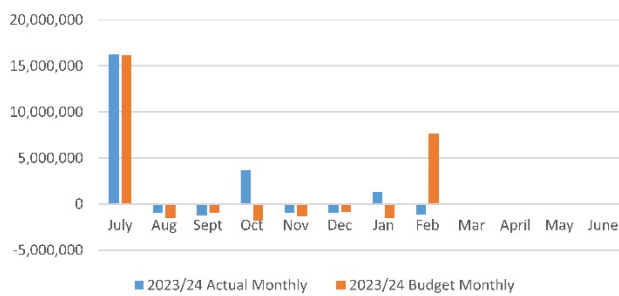
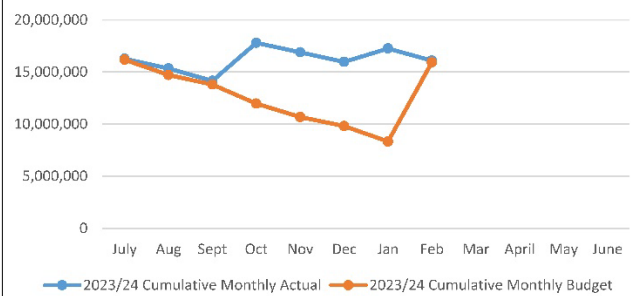
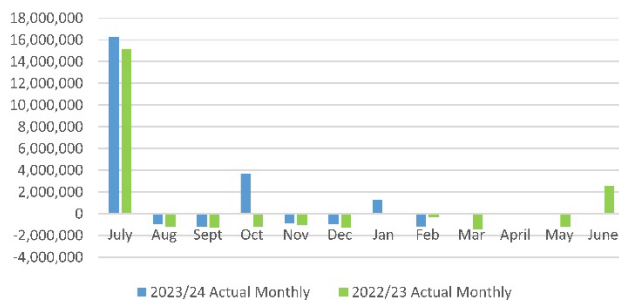
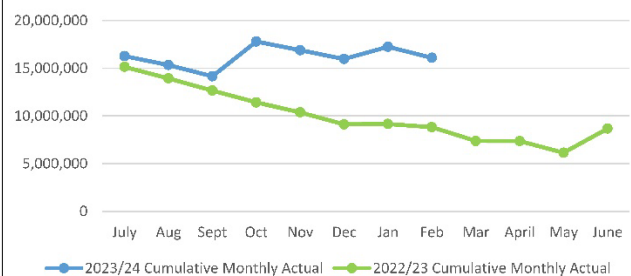


Operational and Capital Monthly Revenue 2022-23 and
2023-24



Operational and Capital Monthly Cumulative Revenue
2022-23 and 2023-24



EXPENDITURE**Operational Monthly Expenditure 2023-24****Operational Cumulative Expenditure 2023-24****Operational Monthly Expenditure 2022-23 and 2023-24****Operational Monthly Cumulative Expenditure 2022-23 and 2023-24****SURPLUS/DEFICIT****Operational and Capital Monthly Surplus/(Deficit) 2023-24****Operational and Capital cumulative Surplus/(Deficit) 2023-24****Operational and Capital Monthly Surplus (Deficit) 2022-23 and 2023-24****Operational and Capital Monthly Cumulative Surplus/(Deficit) 2022-23 and 2023-24**

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period February 2024

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	18,113,382	18,080,368	33,015	18,081,217
Statutory fees and fines	2	371,626	389,373	(17,747)	592,825
User Fees	3	442,479	359,674	82,805	670,104
Grants Operating	4	235,872	235,842	30	2,017,201
Contributions received	5	449,855	449,855	0	471,264
Interest	6	408,016	391,454	16,562	1,054,766
Other income	7	478,640	471,159	7,482	656,991
Investment income from TasWater	8	162,000	162,000	0	324,000
		20,661,872	20,539,725	122,147	23,868,368
EXPENSES					
Employee benefits	9	4,843,551	4,996,291	152,740	7,694,977
Materials and services	10	4,413,305	4,579,169	165,864	7,823,002
Depreciation and amortisation	11	3,876,289	3,887,495	11,205	6,099,125
Finance costs	12	7,489	7,574	85	50,610
Other expenses	13	1,293,971	1,300,748	6,777	1,889,117
TOTAL EXPENSES		14,434,605	14,771,276	336,671	23,556,832
OPERATING SURPLUS/(DEFICIT)		6,227,266	5,768,449	458,818	311,536
CAPITAL INCOME					
Grants Capital	14	1,426,961	1,721,068	(294,107)	3,483,545
Contributions - non-monetary assets	15	8,472,472	8,472,472	0	8,472,472
Net gain/(loss) on disposal	16	(36,326)	(36,326)	0	(36,326)
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		9,863,107	10,157,214	(294,107)	11,919,691
SURPLUS/(DEFICIT)		16,090,374	15,925,663	164,711	12,231,227



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At February 2024

	Actual 2023/2024	Actual 30 June 2023	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	12,486,617	9,844,139	2,642,478
Investments	6,617,101	8,582,962	(1,965,861)
Trade and Other Receivables	5,042,550	1,481,040	3,561,510
Inventories	85,339	85,339	-
Other Assets	66,835	468,784	(401,949)
Total Current Assets	24,298,441	20,462,265	3,836,177
Non-Current Assets			
Trade and Other Receivables	31,848	32,248	(400)
Assets Held for Sale	0	1	(1)
Intangible Assets	254,663	260,105	(5,442)
Property, Infrastructure, Plant and Equipment	314,051,725	298,678,047	15,373,678
Work in Progress	6,571,813	10,429,165	(3,857,352)
Investments	31,326,681	31,326,681	-
Other Non-Current Assets	23,027	23,027	-
Total Non-Current Assets	352,259,758	340,749,274	11,510,484
TOTAL ASSETS	376,558,199	361,211,539	15,346,661
LIABILITIES			
Current Liabilities			
Trade and Other Payables	445,406	1,443,641	(998,235)
Trust Funds and Deposits	945,546	1,106,094	(160,548)
Interest Bearing Loans & Borrowings	110,726	220,175	(109,449)
Provisions	1,366,392	1,355,342	11,050
Contract Liabilities	1,985,059	1,471,590	513,469
Other Current Liabilities	9,766	9,766	-
Total Current Liabilities	4,862,894	5,606,607	(743,713)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,109,771	2,109,771	-
Provisions	107,662	107,662	-
Contract Liabilities	-	-	-
Other Current Liabilities	13,986	13,986	-
Total Non-Current Liabilities	2,231,419	2,231,419	-
TOTAL LIABILITIES	7,094,314	7,838,026	(743,713)
Net Assets	369,463,885	353,373,513	16,090,374
EQUITY			
Accumulated Surplus	145,757,010	129,666,637	16,090,373
Reserves	223,706,876	223,706,876	-
Total Equity	369,463,885	353,373,513	16,090,373



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At February 2024**

	\$
Opening Balance Cash at Bank & Investments	18,427,102
Closing Balance Cash at Bank & Investments	19,103,718
Cash Movement Year to Date	676,617
<i>Represented by:</i>	
Net Surplus / (Deficit)	16,090,374
Add: Depreciation	3,876,289
Net Cash Surplus / (Deficit)	19,966,663
Loan Repayments	(109,449)
Capital Expenditure (per capital report)	3,857,352
Capital Expenditure - Asset (Purchases) / Disposals	(19,249,967)
Balance Sheet Movements	(3,787,983)
Cash Movement Year to Date	676,617



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED February 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
0100 Profit & Loss				
0500 INCOME				
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(14,466,624)	(14,440,581)	26,043	(14,440,581)
1110 Rates General Written Off	3,635	2,750	(885)	5,500
1115 State Grant Rates Remission	(878,511)	(878,511)	0	(882,110)
1120 Rates Pensioner Concession	883,131	882,110	(1,021)	882,110
1125 Domestic Waste Annual Charge	(3,008,995)	(3,001,165)	7,830	(3,001,165)
1130 Fire Rates Levy Income	(667,971)	(666,509)	1,463	(666,509)
1150 Other Remissions	22,958	23,538	580	23,538
1160 AWTs Maintenance Fee Received	(1,004)	(2,000)	(996)	(2,000)
1199 Rates and Charges Total	(18,113,382)	(18,080,368)	33,015	(18,081,217)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(96,777)	(113,461)	(16,684)	(170,191)
1220 Town Planning Fees	(261,980)	(260,412)	1,568	(400,634)
1225 Animal Infringements & Fines	(2,298)	(4,333)	(2,036)	(6,500)
1230 Other Infringements Fines & Penalties	(2,251)	(6,667)	(4,415)	(10,000)
1235 Licences & Permits	(6,431)	(3,500)	2,931	(3,500)
1240 Street Stall Permit Fee	(1,890)	(1,000)	890	(2,000)
1299 Statutory Fees and Charges Total	(371,626)	(389,373)	(17,747)	(592,825)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	(280)	0	280	0
1306 Building Assessment Fees	(57,476)	(59,914)	(2,438)	(89,872)
1318 Caravan Licences	(18,235)	(18,188)	46	(18,188)
1327 Dog Impounding & Release Fees	(504)	(800)	(296)	(1,200)
1330 Dog Registration & Renewal	(35,815)	(36,146)	(331)	(105,385)
1331 Kennel Licences	(26)	(1,500)	(1,474)	(1,500)
1333 Driveway Approval and Inspection Fees	(11,033)	(6,000)	5,033	(12,000)
1335 Engineering Inspections & 1% Approval Fee	(59,756)	(37,500)	22,256	(75,000)
1336 Fire Abatement Charges	(15,549)	0	15,549	(15,000)
1342 Food Licences	(1,558)	0	1,558	(48,146)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(105,590)	(92,725)	12,866	(139,087)
1357 Plumbing Inspection	(94,693)	(94,151)	542	(141,227)
1360 Amended Plan Fees	(2,384)	(4,000)	(1,616)	(6,000)
1363 Recreational Vehicle Income	(18,725)	(8,750)	9,975	(17,500)
1369 Building Administration Fee (0.1%)	(7,672)	0	7,672	0
1372 TBCITB Training Levy (0.2%)	(13,185)	0	13,185	0
1399 User Fees Total	(442,479)	(359,674)	82,805	(670,104)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(201,589)	(201,589)	(0)	(1,768,785)
1410 Comm'th Grants & Subsidies	(30)	0	30	0
1415 State Grants & Subsidies	(34,254)	(34,254)	0	(248,416)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(235,872)	(235,842)	30	(2,017,201)
1500 Contributions Received				



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED February 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1505 Public Open Space Contributions	(325,764)	(325,764)	0	(325,764)
1506 Car Parking Cash in Lieu Contributions	0	0	0	(15,000)
1507 Subdiv Traffic Management Treatment Contributions	(18,591)	(18,591)	0	(25,000)
1508 Stormwater Contributions	0	0	0	0
1510 Contributions Received Other	(105,500)	(105,500)	0	(105,500)
1549 Contributions Received Total	(449,855)	(449,855)	0	(471,264)
1550 Interest				
1560 Rates Interest Penalty	(92,207)	(84,000)	8,207	(115,000)
1565 Rates Interest Written Off	74	240	166	400
1570 Rates Legal Costs Recovered	812	(500)	(1,312)	(750)
1575 Interest Received Banks & Other	(316,695)	(307,194)	9,500	(939,416)
1599 Interest Total	(408,016)	(391,454)	16,562	(1,054,766)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(17,456)	(15,552)	1,904	(26,660)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(37,103)	(40,506)	(3,403)	(75,644)
1625 Lease/Rent Fees Received	(85,189)	(85,707)	(518)	(111,637)
1627 Lease Fees - Copping Tip	(94,332)	(93,916)	416	(120,343)
1630 Other Facility Hire	(89,117)	(96,056)	(6,939)	(167,754)
1635 Other Sundry Income	(94,375)	(86,833)	7,541	(87,500)
1637 Insurance Recoveries	(7,168)	(7,168)	0	(7,168)
1645 Vehicle FBT Recoveries	(29,782)	(33,444)	(3,662)	(48,308)
1655 Workers Compensation - Reimbursement	(11,977)	(11,977)	0	(11,977)
1656 Copping Public Cemetery Trust Net Income	(8,593)	0	8,593	0
1660 Grave Site Sales - Dunalley Hall	(2,248)	0	2,248	0
1662 Wheelie Bin Stabiliser Income	(1,302)	0	1,302	0
1689 Other Income Total	(478,640)	(471,159)	7,482	(656,991)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(162,000)	(162,000)	0	(324,000)
1699 Investment Income from TasWater Total	(162,000)	(162,000)	0	(324,000)
1999 Recurrent Income Total	(20,661,872)	(20,539,725)	122,147	(23,868,368)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(271,140)	(271,140)	0	(658,436)
2110 Comm'th Grants new or upgraded assets	(624,541)	(845,241)	(220,700)	(1,552,691)
2115 State Grants for new or upgraded assets	(512,387)	(585,795)	(73,407)	(1,253,525)
2120 Other Grants for new or upgraded assets	(18,893)	(18,893)	0	(18,893)
2199 Grants Capital Total	(1,426,961)	(1,721,068)	(294,107)	(3,483,545)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	(8,472,472)	(8,472,472)	0	(8,472,472)
2299 Contributions - Non-monetary Assets Total	(8,472,472)	(8,472,472)	0	(8,472,472)
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	36,326	36,326	0	36,326
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	36,326	36,326	0	36,326
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED February 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(9,863,107)	(10,157,214)	(294,107)	(11,919,691)
2999 TOTAL INCOME	(30,524,979)	(30,696,939)	(171,960)	(35,788,059)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	23,001	38,902	15,901	59,621
3103 Annual Leave	353,924	362,572	8,649	547,642
3109 Conferences	1,798	2,500	702	5,000
3111 Drug and Alcohol Testing	1,742	1,800	58	3,000
3112 FBT Expenses - Gift Cards / Gifts	1,395	2,000	605	3,000
3114 FBT Expenses - Entertainment (FBT)	2,086	3,150	1,064	4,800
3115 Fringe Benefit Taxes	33,711	33,712	1	44,950
3118 Health and Well Being	2,501	2,000	(501)	4,000
3124 Long Service Leave	95,287	94,086	(1,201)	145,525
3127 Medicals	2,007	1,680	(327)	2,800
3139 Overheads Recovered	(46,413)	(40,423)	5,990	(68,681)
3145 Payroll Tax	222,307	226,114	3,806	342,689
3148 Protective Clothing & Accessories	24,212	20,750	(3,462)	28,900
3151 Recruitment Costs	55,949	55,941	(8)	55,941
3154 Salaries	3,435,662	3,605,591	169,929	5,546,375
3156 Salaries transferred to WIP	(143,792)	(101,376)	42,415	(180,739)
3163 Staff Training	28,340	32,249	3,909	71,148
3166 Superannuation - Council Contribution	526,109	539,152	13,043	843,159
3169 Temp Staff Employed Through Agency	51,218	0	(51,218)	0
3172 Travel and Accommodation	0	250	250	500
3175 Uniforms / Clothes Purchased	3,825	3,600	(225)	12,000
3181 Workers Compensation Expense Claims	350	0	(350)	0
3184 Workers Compensation Insurance	168,331	112,042	(56,289)	223,347
3199 Employee Benefits Total	4,843,551	4,996,291	152,740	7,694,977
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	14,429	14,482	52	16,000
3202 Advertising	49,943	51,969	2,025	88,371
3204 AWTS Maintenance Charge	660	750	90	1,500
3206 Cleaning	186,478	186,237	(241)	320,064
3208 Computer Hardware / Hardware Maintenance	11,669	8,800	(2,869)	14,200
3212 Computer Software Maint and Licenses	247,277	242,275	(5,002)	314,087
3214 Consultants Other	268,139	315,852	47,713	602,192
3216 Contractors	216,636	241,289	24,653	369,952
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	65,574	64,772	(802)	114,772
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	123,921	131,285	7,364	219,200
3223 Emergency Management	0	1,000	1,000	2,000
3224 Fire Hazard Reduction (Private Land)	10,320	9,000	(1,320)	9,000
3226 Fuel	147,978	156,924	8,946	269,013
3232 Internet, Telephone & Other Communication Charges	40,027	34,790	(5,238)	52,532
3234 Land Survey Costs	14,780	14,780	0	20,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED February 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3236 Legal Fees (Advice etc)	66,545	53,000	(13,545)	106,000
3237 Line Marking - Transport Infrastructure	40,604	33,333	(7,270)	72,000
3241 Operating Capital	189,755	205,312	15,557	209,162
3244 Plant & Motor Vehicle Repairs & Services	76,918	92,862	15,944	142,293
3246 Plant Hire - External	9,446	9,712	267	42,028
3248 Plant Hire - Internal Usage	15,495	14,536	(959)	21,654
3250 Plant Hire Recovered	(51,332)	(48,869)	2,462	(62,654)
3252 Plant Registration Fees	39,504	39,494	(10)	39,494
3254 Printing	17,997	26,128	8,131	34,528
3256 Recycling Centres	94,716	96,737	2,021	165,834
3257 Recycling Hub	1,280	1,000	(280)	2,000
3258 Registrations, Licenses and Permits	2,267	4,222	1,955	4,222
3259 CEMETERY Repairs and Maintenance	71	1,000	929	4,000
3260 Repairs and Maintenance	1,028,003	1,071,117	43,115	1,952,359
3261 Road Kill Collection Fees	1,073	2,625	1,552	4,500
3262 Kerbside Green Waste Collection	179,506	164,765	(14,742)	282,454
3263 Kerbside Green Waste Disposal	37,000	43,688	6,688	74,893
3264 Kerbside Hard Waste Collection	104,956	101,641	(3,315)	203,281
3265 Kerbside Hard Waste Disposal	13,273	24,500	11,227	42,000
3266 Kerbside Recycling Collection	168,697	177,100	8,403	332,536
3267 Kerbside Recycling Disposal	118,784	103,442	(15,341)	177,330
3268 Kerbside Garbage Collection	338,291	343,958	5,667	603,424
3269 Kerbside Garbage Disposal	149,948	161,000	11,052	276,000
3270 Security	16,087	16,529	442	28,667
3273 Signage & Guide Posts	19,484	16,422	(3,061)	85,815
3276 Settlement Costs ONLY	0	2,500	2,500	5,000
3278 Stationery & Office Consumables	22,278	24,764	2,485	36,121
3279 Street Bin Collection Contract	140,615	151,327	10,713	281,873
3280 Tools/Equipment Expensed (under \$1,000)	9,100	11,350	2,250	20,900
3282 Tyres	21,250	8,024	(13,226)	16,049
3284 Valuation Expenses	45,250	40,167	(5,083)	60,000
3290 Water Charges (Works Order)	98,614	111,579	12,966	146,357
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	4,413,305	4,579,169	165,864	7,823,002
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	3,870,313	3,881,518	11,205	6,082,129
3410 Amortisation Expense	5,977	5,977	(0)	8,965
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	3,876,289	3,887,495	11,205	6,099,125
3500 Finance Costs				
3505 Interest on Loans	7,472	7,574	102	50,038
3515 Interest on Overdue Accounts	17	0	(17)	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	7,489	7,574	85	50,610
3600 Other Expenses				
3604 Audit Fees	27,600	46,000	18,400	60,500



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED February 2024
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3606 Audit Panel Expenses	3,500	3,500	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	27,242	25,464	(1,778)	38,195
3616 Bank Fees Recovered	(3,195)	(2,936)	259	(4,404)
3620 Cashiers Rounding Adjustments	20	17	(3)	25
3624 Commissions Paid	16,795	15,105	(1,690)	25,894
3636 Councillor Allowances	102,111	103,677	1,566	157,266
3640 Councillor Expenses	503	1,000	497	2,000
3644 Councillor Vehicle Allowance	4,887	3,400	(1,487)	5,600
3656 Deputy Mayors Allowance	10,777	10,942	165	16,598
3660 Dog Pound & Other Animal Management Expenses	4,082	4,667	585	6,000
3661 Dog Home & Vet Fees	1,221	667	(554)	1,000
3664 Donations and Section 77 Expenses	32,775	24,500	(8,275)	65,000
3668 Election Expenses	9,342	7,972	(1,370)	7,972
3672 Employee Sub, Licences and Memberships	105,362	100,371	(4,991)	102,724
3676 Functions & Programs	43,613	55,543	11,929	107,661
3680 Insurance Claims Related Expenses	16,876	15,464	(1,412)	16,964
3688 Food & Beverages	3,347	2,674	(673)	4,011
3692 General Insurance	158,639	158,639	0	158,639
3704 Government Fire Contributions	315,490	315,490	(0)	630,980
3712 Immunisations	680	750	70	3,500
3720 Land Tax	100,272	107,073	6,801	100,541
3724 Mayor's Allowance	28,363	28,798	435	43,683
3731 NRM Expenses	22,129	10,000	(12,129)	25,000
3732 Motor Vehicle Insurance	32,265	33,310	1,045	33,310
3736 Other roundings	104	17	(87)	25
3740 Other Sundry Expenses	42,259	41,365	(894)	44,110
3744 Photocopier Leases & Operating Costs	14,022	12,685	(1,337)	22,771
3748 Postage	35,091	34,859	(232)	55,780
3752 Public Liability Insurance	110,488	110,488	0	110,488
3760 Reference Materials	0	500	500	1,500
3768 Sampling, Testing and Monitoring	1,388	3,000	1,612	12,500
3770 Storage Costs	924	749	(175)	1,284
3784 Contributions (SES)	25,000	25,000	0	25,000
3799 Other Expenses Total	1,293,971	1,300,748	6,777	1,889,117
3990 EXPENSES TOTAL	14,434,605	14,771,276	336,671	23,556,832
3995 (SURPLUS)/DEFICIT	(16,090,374)	(15,925,663)	164,711	(12,231,227)

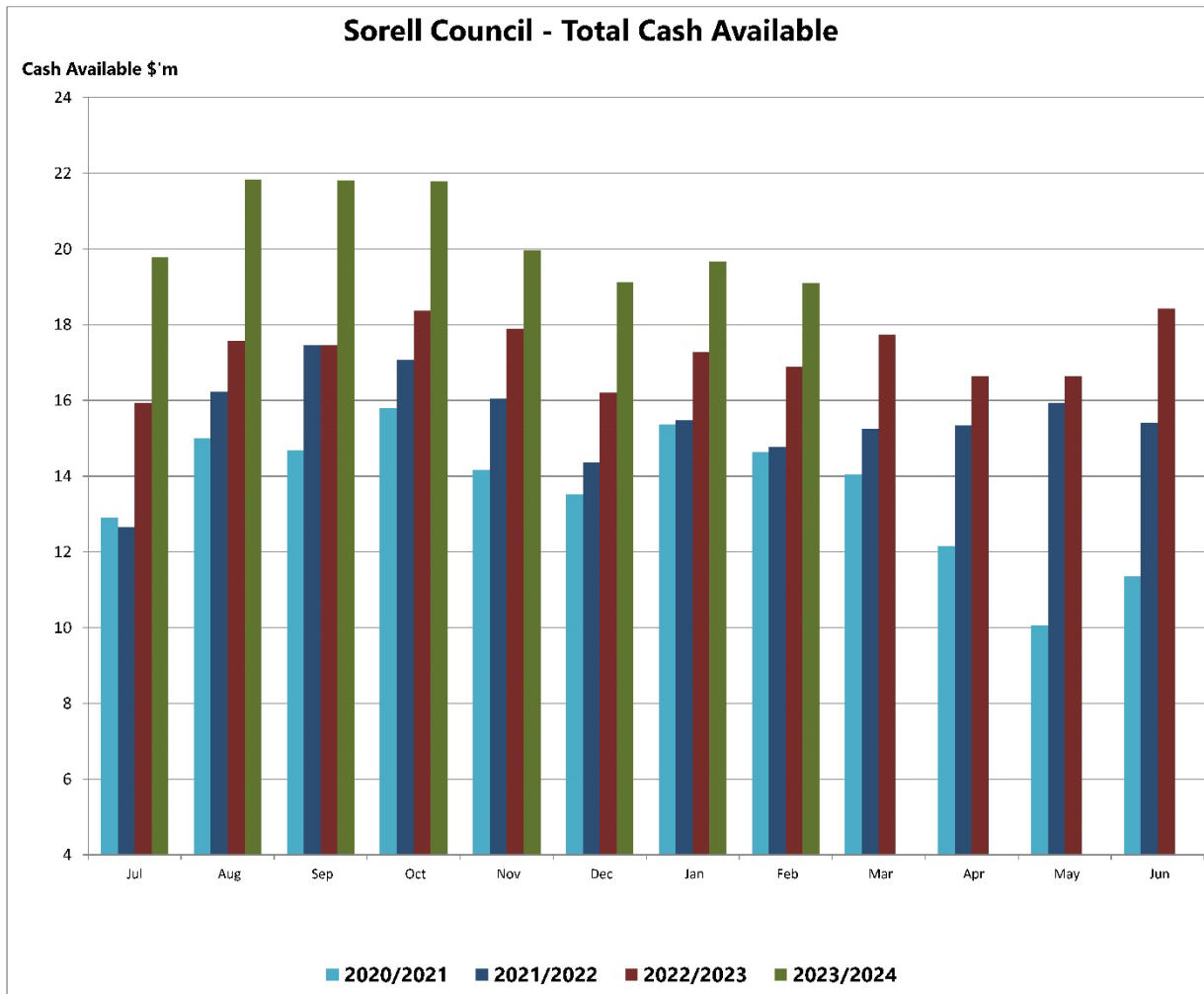


Sorell Council - Cash on Hand as at 29 February 2024					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2023	6/06/2024	\$ 1,553,100	4.72%
MyState Term Deposit	12 Month Term Deposit	9/08/2023	8/08/2024	\$ 1,564,001	5.20%
MyState Term Deposit	12 Month Term Deposit	28/06/2023	27/06/2024	\$ 1,305,871	5.60%
MyState Term Deposit	12 Month Term Deposit	25/08/2023	23/08/2024	\$ 1,500,000	5.25%
ANZ Term Deposit	12 Month Term Deposit	28/06/2023	28/06/2024	\$ 1,500,000	5.21%
Westpac Term Deposit	12 Month Term Deposit	1/02/2024	31/01/2025	\$ 1,000,000	4.95%
Westpac Term Deposit	12 Month Term Deposit	19/02/2024	18/02/2025	\$ 2,000,000	5.08%
CBA Term Deposit	12 Month Term Deposit	21/08/2023	20/08/2024	\$ 2,000,000	5.53%
CBA Investment Account	At Call			\$ 3,044,331	4.35%
CBA Special Purpose Account	At Call			\$ 2,760,249	4.35%
CBA Operating Account	Current			\$ 808,167	4.35%
Tascorp Investment	24 Hour Call			\$ 40,093	4.35%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 26,305	N/A
Total Funds Available				\$ 19,103,718	

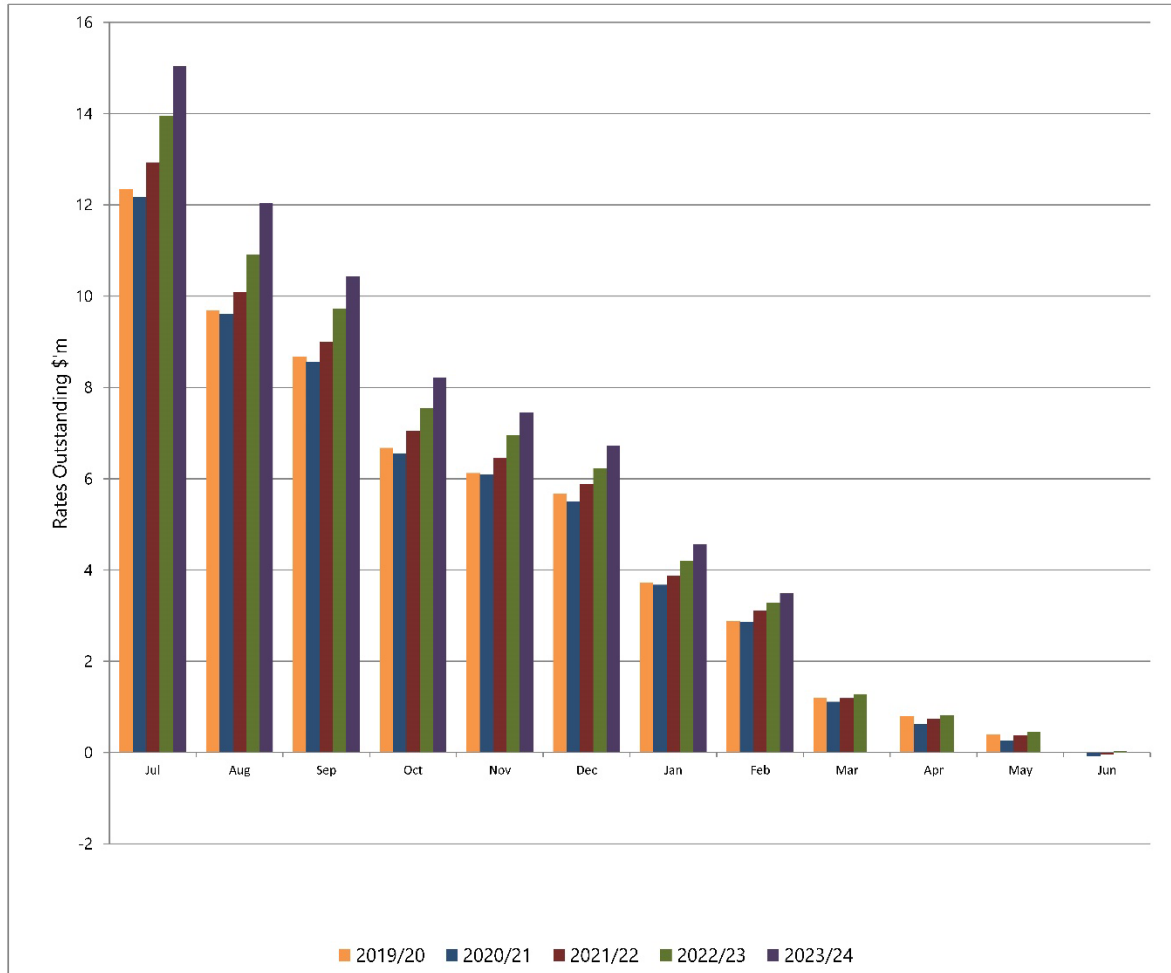
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



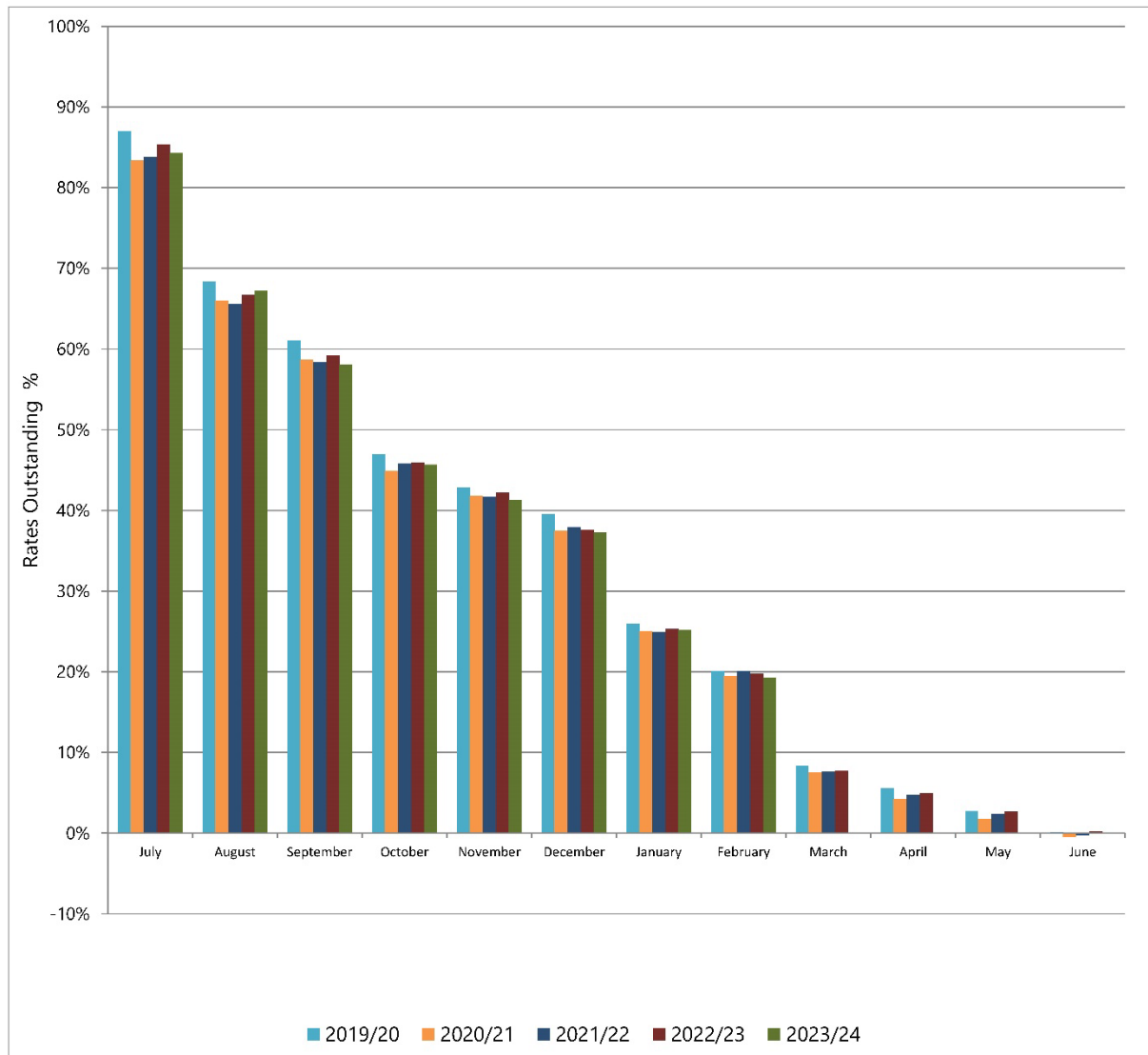
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH \$'m**



SORELL COUNCIL OUTSTANDING RATES BY MONTH %



GRANT VARIANCE ANALYSIS - 29 February 2024

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Immunisations	\$ 1,428	\$ 1,428	\$ -	Project completed.
NRM Patterson's Curse Eradication	\$ 5,695	\$ 5,695	\$ -	
South East Youth Project	\$ 27,131	\$ 27,131	\$ -	
	\$ 34,254	\$ 34,254	\$ -	
GL 2110 Grants Capital - Commonwealth Grants				
C-23-B-002 BEST/SE Jobs Hub & Training Facility	\$ 41,532	\$ 46,977	\$ 5,445	Budgeted later in the year. The variance reported is due to project timing.
C-23-LI-008 Sorell Streetscape Upgrade LRCI Stage 3	\$ 409,678	\$ 380,564	-\$ 29,114	The variance reported is due to project timing.
C-23-S-003 Devenish Drive	\$ 394,031	\$ 197,000	-\$ 197,031	Project completed remaining invoice of \$197,000.
	\$ 845,241	\$ 624,541	-\$ 220,700	
GL 2115 Grants Capital - State Grants				
C-23-LI-005 Pembroke Park BMX Track	\$ 350,000	\$ 350,000	\$ -	Grant fully spent.
C-24-T-037 Wiggins Road Pavement Widening	\$ 55,608	\$ 14,980	-\$ 40,627	The variance reported is due to project timing.
C-24-T-035 Carlton River Road Guard Rails, Paths	\$ 60,150	\$ 701	-\$ 59,449	Project commencement date has been delayed. The variance reported is due to project timing.
C-23-B-001 Pembroke Park Function Centre	\$ 8,252	\$ 8,252	\$ -	
C-23-T-054 Bream Creek Road Safety Barrier	\$ 45,375	\$ 45,375	\$ -	Project completed.
C-23-T-053 White Hill Road Safety Barrier	\$ 30,000	\$ 30,000	\$ -	Project completed.
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 36,410	\$ 63,079	\$ 26,669	Budgeted later in the year. The variance reported is due to project timing.
	\$ 585,795	\$ 512,387	-\$ 73,407	
GL 2120 Grants Capital - Other Grants				
Pembroke Park Net Upgrades	\$ 3,000	\$ 3,000	\$ -	Project completed.
C-24-LI-001 Dodges Ferry Recreation Ground Cricket Pitch	\$ 15,893	\$ 15,893	\$ -	Project completed.
	\$ 18,893	\$ 18,893	\$ -	



17.2 2023-2024 CAPITAL BUDGET ADJUSTMENTS

RECOMMENDATION

“That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the below adjustments to the 2023/2024 Capital Budget estimates.”

Capital expenditure to the end of February 2024 is \$7,117,252 (as per Capital Works Budget run on 7 March 2024).

No Capital Budget adjustment has been requested in February 2024.

Original Budget approved in June 2023 Council meeting	\$18,037,243
Budget approved in February 2024 Council meeting	\$14,649,417
Budget adjustments requested for approval in March 2024 Council meeting:	
Total adjustments on capital jobs with variances of over 10%	\$0
Total adjustments on completed capital jobs with variances of over 10%	\$0
Total adjustments on new capital jobs	\$0
Budget requested for approval in March 2024 Council meeting	\$14,649,417

ATTACHMENTS

- a) Capital Works Budget for the period ending 29 February 2024 (Pages 10)

SCOTT NICOL
ACTING MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 8 March 2024
Attachments (10 pages)



AGENDA
ORDINARY COUNCIL MEETING
19 MARCH 2024

7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
RECONSTRUCTION (ROADS)							
1	Carlton, Eularminner Street	C-24-T-001	New unsealed pavement to access #22, 24, 29. No provision for tree removal or drainage and no stormwater network to connect to.			\$ -	\$ -
TOTAL Reconstruction (ROADS) 2023/24				\$ 70,000	\$ 70,000		
CARRY OVERS - RECONSTRUCTION (ROADS)							
2	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only			\$ 91,801	\$ -
3	Marion Bay, Bay Road	C-23-T-002	Road works associated with stormwater upgrade.			\$ -	\$ -
4	Nugent, Nugent Road	C-23-T-004	Chip seal and lime stabilisation (2 segments).			\$ 681,471	\$ 47,603
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage and 14/7 seal.			\$ 1,371,789	\$ -
6	Primrose Sands, Primrose Sands Road and Grevillea Street	C-23-T-006	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 33,941	\$ -
7	Marion Bay, Bay Road	C-23-T-010	Reconstruction and chip seal surface.			\$ 37,850	\$ 11,728
8	Bream Creek, Marion Bay Road	C-23-T-052	Emergency reconstruction - commences opposite #48 driveway.			\$ 35,526	\$ 420,358
9	Pawleena, Pawleena Road	C-22-T-007	Reconstruct and 2 coat seal 14/7.			\$ 977,660	\$ 76,650
10	Forcett, 532 Wiggins Road	C-24-T-037	Road widening (SRRP grant).			\$ 14,980	\$ -
TOTAL Carry Overs - Reconstruction (Roads)				\$ 4,397,940	\$ 5,083,568		
RESHEETING							
11	Boomer Bay, Boomer Road	C-24-T-002	4 segments resheet, 100mm new gravel.			\$ 78,955	\$ -
12	Bream Creek, Bream Creek Road	C-24-T-003	10 segments resheet, 100mm new gravel.			\$ 181,082	\$ -
13	Bream Creek, Burnt Hill Road	C-24-T-004	6 Segments resheet, 100mm new gravel, plus drain work.			\$ 116,398	\$ -
14	Bream Creek, Townsend Lane	C-24-T-005	1 Segment resheet, 100mm new gravel.			\$ 11,332	\$ -
15	Carlton River, Erle Street West	C-24-T-006	1 Segment resheet, 100mm new gravel.			\$ 10,731	\$ -
16	Copping, Marston Lane	C-24-T-007	2 Segments resheet, 100mm new gravel.			\$ 18,951	\$ -
17	Forcett, Delmore Road	C-24-T-008	13 segments resheet, 100mm new gravel.			\$ 162,897	\$ -
18	Forcett, White Hills Road	C-24-T-009	6 Segments resheet, 100mm new gravel.			\$ -	\$ -
19	Kellevie, Kellevie Road	C-24-T-010	5 Segments resheet, 100mm new gravel.			\$ 116,045	\$ -
20	Nugent, Nugent Road	C-24-T-011	6 Segments resheet, 100mm new gravel.			\$ 76,667	\$ -
21	Orielton, Tullamore Road	C-24-T-012	4 segments resheet, 100mm new gravel.			\$ 50,184	\$ -
22	Wattle Hill, Shrub End Road	C-24-T-013	3 Segments resheet, 100mm new gravel.			\$ 48,582	\$ -
TOTAL Resheeting 2023/24				\$ 1,284,200	\$ 950,000		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
	RESEALS						
23	Dodges Ferry, Mongana Street and Signal Hill Road	C-24-T-014	7 segments , 2 coat reseal, plus prep work (Mongana Street end with asphalt at intersection of Carlton Beach Road).			\$ 6,955	\$ 19,686
24	Dodges Ferry, Chaffey's Drive	C-24-T-015	1 segment, 2 coat reseal, plus prep work and asphalt turning head.			\$ 10,309	\$ 15,903
25	Dodges Ferry, Hilltop Place	C-24-T-016	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ 2,903	\$ 15,021
26	Forcett, Malwood Place	C-24-T-017	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ 4,366	\$ 25,928
27	Forcett, Moorpark Court and Cherry Court	C-24-T-018	4 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ 31,090	\$ 47,026
28	Forcett, Riverdown Court	C-24-T-019	3 segments , 2 coat reseal, plus prep work and asphalt turning circle.			\$ 241	\$ 33,964
29	Midway Point, Darwin Street	C-24-T-020	2 segments, asphalt reseal, plus prep work.			\$ 241	\$ 35,360
30	Midway Point, Raynor Road	C-24-T-021	2 segments, asphalt reseal, plus prep work.			\$ 322	\$ 45,618
31	Midway Point, Yacht Club Access	C-24-T-022	1 segments, asphalt reseal, plus prep work.			\$ 13,828	\$ 16,796
32	Midway Point, View Street and Wellington Parade	C-24-T-023	4 segments, asphalt reseal, plus prep work.			\$ 3,660	\$ 123,093
33	Sorell, The Circle and Frederick Street	C-24-T-024	5 segments, asphalt reseal, plus prep work.			\$ 8,815	\$ 109,130
34	Carlton, Hardner Court	C-24-T-025	3 segments, 2 coat reseal, plus significant prep work.			\$ 4,867	\$ 29,634
35	Dodges Ferry, Dodges Hill Road and Bracken Court	C-24-T-028	3 segments, 2 coat reseal, plus prep work.			\$ 28,514	\$ 29,350
36	Dodges Ferry, Moomere Street	C-24-T-029	5 segments, 2 coat reseal, plus prep work.			\$ 1,606	\$ 24,282
	TOTAL Reseals 2023/24			\$ 832,256	\$ 700,000		
	CARPARKS				\$ -		
37	Dodges Ferry, Payeena Street	C-24-T-030	DESIGN ONLY - near Carlton Beach Rd junction - formalise verge parking (seal, line mark, drain). Construct in 2024/25, in the FMS.			\$ 3,100	\$ -
	TOTAL Carparks 2023/24			\$ 15,000	\$ 24,500		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
	STORMWATER						
38	Carlton, Provence Drive	C-24-S-001	Asphalt spoon drain for 250 metres.			\$ -	\$ -
39	Carlton River, Reardons Road	C-24-S-002	Culvert pipe installation under road.			\$ 320	\$ -
40	Municipality - Various	C-24-S-003	Reactive minor jobs that can be capitalised (replacement only).			\$ -	\$ -
41	Forcett, Pendell Drive	C-24-S-003-A	Realign culvert pipes Pendell Drive Forcett			\$ 3,457	\$ -
42	Carlton, Arlenar Street	C-24-S-003-B	Arlenar Street Outfall			\$ 8,947	\$ -
43	Penna, Penna Road	C-24-S-003-C	Penna Road Box Culvert Extension BC100062			\$ 5,641	\$ 225
44	Municipality - Various	C-24-S-004	Grate replacement - various roads.			\$ -	\$ -
45	Dodges Ferry, Three Street	C-24-S-005	Provision for initial stage of works to address property impacts.			\$ -	\$ -
46	Sorell, Main Road	C-24-S-006	Stormwater Pipe & Pit (upgrade)			\$ -	\$ -
47	Nugent, Nugent Road	C-24-S-010	Nugent Road Culvert Replacements - Wattle Hill. 3 culverts need to be replaced.			\$ 39,136	\$ -
48	Dunalley	C-24-S-011	Dunalley Sea Strainer			\$ -	\$ -
	TOTAL Stormwater 2023/24			\$ 230,367	\$ 269,053		



<div>7/03/2024</div> <div>SORELL COUNCIL</div> <div>CAPITAL WORKS BUDGET FOR 2023/2024</div>							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - STORMWATER							
49	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7.			\$ -	\$ -
50	Marion Bay, Bay Road and Marion Bay Road	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Road culvert.			\$ -	\$ -
51	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert.			\$ 113,444	\$ -
52	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - design & emergency culvert replacement.			\$ 363,007	\$ -
53	Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	C-23-S-008	Kerb and channel, pit and pipe.			\$ -	\$ -
54	Orielton, Branders Road	C-23-S-013	Culvert under road and table drain.			\$ 24,489	\$ -
55	Carlton, Shamrock Court	C-23-S-015	Stormwater outfall remediation.			\$ 1,523	\$ 2,250
56	Lewisham, Whitlam Court	C-24-S-007	Stormwater upgrade design + construction.			\$ -	\$ -
57	Carlton, Erle Street	C-24-S-008	Stormwater upgrade.			\$ 6,261	\$ -
58	Dodges Ferry, Seventh Avenue	C-24-S-009	Installation of box culvert.			\$ 34,892	\$ 663,424
59	Dodges Ferry, Lateena Street	C-22-S-010	Outfall upgrade on PWS foreshore - renewal replacing the failed section of stormwater pipe.			\$ 22,267	\$ -
60	Dodges Ferry, Kannah Street	C-21-S-009	Stormwater upgrade projects - improved infrastructure and reduce the risk of flooding			\$ 3,920	\$ -
61	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - COASTAL OUTFALLS	C-24-S-CERMP-A	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP). COASTAL OUTFALLS			\$ 79,138	\$ -
62	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - BLUE LAGOON	C-24-S-CERMP-B	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP). BLUE LAGOON			\$ 1,398	\$ -
63	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - CARLTON ESTUARY	C-24-S-CERMP-C	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP). CARLTON ESTUARY			\$ -	\$ 8,473
TOTAL Carry Overs - Stormwater				\$ 2,624,177	\$ 1,977,676		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
FOOTPATHS & KERBS							
64	Carlton, Carlton Beach Road	C-24-T-031	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			\$ 3,975	\$ -
65	Midway Point, Brady Street	C-24-T-032	Renewal of footpath - 1.3m concrete (note: the width likely can't be anymore without having push kerb out).			\$ -	\$ -
66	Midway Point, Midway Street	C-24-T-033	Renewal of footpath from Reynolds Road to Flyway Park - 1.3m concrete.			\$ 29	\$ -
67	Midway Point, Reynolds Road	C-24-T-034	Lot 101 Reynolds Road - 2 no. kerb ramps.			\$ 29	\$ -
68	Carlton, Carlton River Road	C-24-T-035	Path and guard rail from bus stop to Gate Five Road.			\$ 701	\$ -
69	Midway Point, Suncrest Street	C-24-T-036	Renewal of footpath - 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x Kerb ramps and stormwater lids).			\$ -	\$ -
TOTAL Footpaths & Kerbs 2023/24				\$ 444,500	\$ 444,500		
CARRY OVERS - FOOTPATHS & KERBS							
70	Lewisham, Lewisham Scenic Drive	C-22-T-027	Asphalt footpath renewal between Gregory and Hurst Street.			\$ 126,947	\$ 94,841
71	Sorell	C-22-T-036	Rotary Club bus shelters.			\$ 2,588	\$ -
72	Dodges Ferry, Parnella Road	C-23-T-003	New kerb and channel assets to existing chip seal road. Works associated with stormwater upgrade.			\$ 1,367	\$ -
73	Dodges Ferry, Junction Street	C-23-T-046	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt.			\$ -	\$ -
74	Sorell, Valley View Close	C-23-T-048	Renewal of footpath - 1.5m asphalt			\$ 139,951	\$ -
75	Penna, Penna Road	C-23-T-050	Renewal of footpath from Reynolds Road to San Francisco Street - 1.4 - 1.8m concrete.			\$ 870	\$ -
76	Sorell, Hub footpath replacement	C-23-T-051	PW102500 - replace bitumen footpath with concrete at existing width			\$ 4,845	\$ -
TOTAL Carry Overs - Footpaths & Kerbs				\$ 801,231	\$ 488,388		
OTHER TRANSPORT							
77	Dodges Ferry, Webb Street	C-24-T-038	DSG Infrastructure Tasmania Division: Recommendation: to install chevron alignment markers to highlight the curve to westbound motorists.			-	-
78	Nugent, Nugent Road	C-24-T-026	Installation of 220 metre guardrail, west of Sunny Side Bridge.			\$ -	\$ -
79	Kellevie, Kellevie Road	C-24-T-039	Kellevie Road guardrail			\$ -	\$ -
80	Bream Creek, Bream Creek Road	C-24-T-040	Bream Creek guardrail			\$ -	\$ -
TOTAL Other Transport 2023/24				\$ 45,000	\$ 173,000		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
	BUILDINGS						
81	Sorell, Sorell Memorial Hall	C-24-B-001	Replacement of operating flag poles x 2 (supply, delivery and installation).			\$ -	\$ -
82	Sorell, Sorell Memorial Hall	C-24-B-002	Extension for Historical Society storage, including change rooms and toilets.			\$ 2,881	\$ -
83	Sorell, Pembroke Park Stadium	C-24-B-003	Scoreboard addition for basketball scoring / fouls - mandatory for Chargers games and allowance for TV screen(s).			\$ -	\$ -
84	Sorell, Pembroke Park Stadium (Function Room)	C-24-B-004	Acoustics installation.			\$ 7,470	\$ -
85	Sorell, Carriage Shed	C-24-B-005	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ 9,107	\$ 1,486
86	Carlton Beach, Carlton Park SLSC	C-24-B-006	Carlton Park Surf Life Saving Club Wheel Chair Enclosure			\$ 12,180	\$ -
	TOTAL Buildings 2023/24			\$ 712,490	\$ 276,546		
	CARRY OVERS - BUILDINGS						
87	Sorell (CAC), BEST / SE Jobs Hub & Training Facility	C-23-B-002	BEST / SE Jobs Hub & Training Facility.			\$ 10,488	\$ 104,440
88	Sorell, Pembroke Park	C-23-PP-CHANGEROOMS	Scope and design to re-purpose old change rooms - for building surveyor/structural engineer to assess the building structure and advise regarding works for 2024/25.			\$ -	\$ -
89	Sorell, Pembroke Park Stadium	C-20-PEMPARK-STADIUM	Pembroke Park Stadium - \$0 Budget for 23/24 FY (included in report for reconciliation purposes)			\$ 2,541	\$ -
90	Sorell, Pembroke Park Function Centre	C-23-B-001	Pembroke Park Function Centre - \$0 Budget for 23/24 FY (included in report for reconciliation purposes)			\$ 8,252	\$ -
	Total Carry Overs - Buildings			\$ 2,870,000	\$ 114,541		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
PLANT & EQUIPMENT							
91	CAC & Depot	C-24-P-001	Light fleet replacement.			\$ -	\$ 124,824
92	Depot	C-24-P-002	Metro count traffic counter. RoadPod VT 5900, including RC and metro count USB communications cable (1.8m).			\$ 19,732	\$ -
93	Depot	C-24-P-003	Truck to replace Hino D62FK (HF-XX-013) [FPE119680], including tool boxes, roof mounted VMS/arrow board and crane attachment.			\$ -	\$ 123,660
94	Depot	C-24-P-004	Vehicle radio installation.			\$ -	\$ -
95	Depot	C-24-P-005	Roller 12 Tonne Dynapac CA3500D (smoot drum roller), to replace Bomag 7 tonne roller.			\$ 173,890	\$ -
96	Depot	C-24-P-006	Scarifier - grader attachment. Grader attachment for more efficiency in unsealed pothole break up.			\$ 9,156	\$ -
97	Depot	C-24-P-007	Roller Trailer			\$ 6,602	\$ -
98	CAC	C-24-P-008	Green Waste Bins			\$ -	\$ -
TOTAL Plant & Equipment 2023/24				\$ 473,405	\$ 1,006,188		
CARRY OVERS - PLANT & EQUIPMENT							
99	CAC	C-23-P-001	Light fleet replacement - 1x DMAX ute remaining (Dec 23 expected delivery).			\$ 48,345	\$ -
100	Depot	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads.			\$ -	\$ 162,232
TOTAL Carry Overs - Plant & Equipment				\$ 227,058	\$ 267,604		
IT							
101	CAC	C-24-IT-001	PC and monitor renewal project for all staff (excluding the engineering department).			\$ -	\$ -
102	CAC, Depot, & Midway Point	C-24-IT-002	Security system integration renewal - scoping and design only.			\$ -	\$ -
TOTAL IT 2023/24				\$ 160,000	\$ 160,000		
CARRY OVERS - IT							
103	CAC	C-23-IT-001	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
TOTAL Carry Overs - IT				\$ 5,000	\$ -		
LAND							
CARRY OVERS - LAND							
104	Pawleena, Pawleena Road and Arthur Highway roundabout	C-24-LA-001	Acquisition costs.			\$ 23,955	\$ -
TOTAL Carry Overs - Land				\$ 51,062	\$ 51,062		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
	LAND IMPROVEMENTS (PARKS & RESERVES)						
105	Dodges Ferry, Recreation Ground	C-24-LI-001	Cricket pitch renewal.			\$ 35,647	\$ -
106	Primrose Sands, Primrose Sands Hall	C-24-LI-002	Additional BBQ and shelter or extra playground equipment with re-aligned fencing.			\$ -	\$ -
107	Penna, Penna Beach	C-24-LI-003	Gravel path extension. 430 metre link track at 1.5 - 2.0 metre wide across TW land to existing car park track including bridge.			\$ -	\$ -
108	Sorell, Miena Park	C-24-LI-004	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ -	\$ -
109	Sorell	C-24-LI-005	Streetscape upgrades. Stage 4 (a).			\$ -	\$ -
110	Sorell, Pembroke Park	C-24-LI-006	Little Athletics, jump pit run ups (renewal).			\$ 5,625	\$ -
111	Sorell, Pembroke Park	C-24-LI-007	Netball courts, additional portable outdoor seating.			\$ 11,550	\$ -
112	Dunalley, Imlay Street Park	C-24-LI-008	Fencing (complete replacement - needs to be marine suitable).			\$ 54,783	\$ -
113	Municipality - Various	C-24-LI-009	Reactive minor jobs that can be capitalised (replacement only), including bins, benches, planter boxes, seating.			\$ -	\$ -
114	Dodges Ferry, Tigerhead Boat Park	C-24-LI-010	Playground shade sail at Tigerhead Boat Park.			\$ -	\$ -
115	Sorell, Pembroke Park	C-24-LI-011	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
116	Municipality - Various	C-24-T-027	Signs for suburb entrances.			\$ -	\$ -
117	Sorell, Pawleena Park	C-24-LI-012	Pawleena Park Fencing			\$ 13,536	\$ -
118	Sorell, Pawleena Park	C-24-LI-013	Pawleena Park Irrigation			\$ -	\$ -
	TOTAL Land Improvements (Parks & Reserves) 2023/24			\$ 585,832	\$ 355,499		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)							
119	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps (requires long term PWS lease with road maintenance).			\$ 312	\$ -
120	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path at 1.5 metre wide x 580 metre length. Nerine Street to Carlton Bluff Road.			\$ 14,570	\$ 73,518
121	Sorell, Railway Line Reserve to Devenish Drive	C-23-LI-003	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Devenish Drive (works tied in with stormwater upgrade, including fence along drain).			\$ 116,850	\$ -
122	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Dubs & Co access road (works tied in with stormwater upgrade).			\$ 500	\$ -
123	Sorell, Pembroke Park	C-23-LI-005	BMX facility (club to provide start gates/timing/light poles x 6)			\$ 896,260	\$ 231,670
124	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall.			\$ -	\$ -
125	Sorell	C-23-LI-008	Streetscape upgrades. Stage 3 - sign intersection and other sites.			\$ 382,719	\$ 165,855
126	Sorell, 12 Tarbook Court	C-23-LI-017	Boundary adjustment and new fence in Tarbook Court.			\$ 70	\$ 7,100
127	Sorell, Pembroke Park	C-22-LI-005	Soccer field dugouts installation.			\$ 56	\$ -
TOTAL Carry Overs - Land Improvements (Parks & Reserves)				\$ 1,992,725	\$ 2,072,292		
PRELIMINARY WORK IN 2023/24				-			
128	Carlton, Carlton River Road	C-24-PRELIM-CRRD	Design only - Carlton River Road reconstruction.			\$ -	\$ -
129	Connellys Marsh, Fulham Road	C-24-PRELIM-FULHAM	Design only - Fulham Road reconstruction or lime stabilise at Connellys Marsh intersection.			\$ -	\$ -
130	Dodges Ferry, Pearl Court	C-24-PRELIM-PEARL	Design only - Chip seal and lime stabilisation and stormwater culvert.			\$ -	\$ -
131	Forcett, White Hill Road	C-24-PRELIM-WHRD	Investigation and pavement design only - lime stabilisation and reseal of White Hill Road dust seals and Delmore Road - White Hill Rd Intersection.			\$ -	\$ -
TOTAL PRELIMINARY WORK 2023/24				\$ 80,000	\$ 30,000		



7/03/2024	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
	CARRY OVERS - PRELIMINARY WORK						
132	Orielton, Allambie Road	C-24-PRELIM-ALLAMBIE	Reconstruction with chip seal surface, design only.			\$ 12,043	\$ 10,025
133	Primrose Sands, Oak Street	C-24-PRELIM-OAK	Reconstruction with chip seal surface, design only.			\$ 11,249	\$ 7,600
134	Dunalley, Franklin Street	C-24-PRELIM-FRANKLIN	Reconstruction with chip seal surface (design only).			\$ -	\$ -
135	Sorell, Brinktop Road	C-24-PRELIM-BRINKTOP	Preliminary reseal between the highway and Penna Road done in 2022/23 for 2023/24. For 2023/24 - 6 segments asphalt reseal, plus pep work. Further investigation of continuing pavement failures and profile issues proposes spray seal as alternative. Sub base rectification costs TBC & subject to design/survey.			\$ 80	\$ -
136	Dodges Ferry, Jacobs Court	C-24-PRELIM-JACOBS	Design to cross 14 SH Road in 23/24 and complete connection in 24/25 FY.			\$ -	\$ -
	TOTAL Carry Overs - Preliminary Work			\$ 135,000	\$ 135,000		
			Total 2022/23 Capital Jobs Carried Over to 2023/24	\$ 13,104,193	\$ 10,190,131		
			Total 2023/24 New Jobs	\$ 4,933,050	\$ 4,459,285		
			TOTAL 2023/24 CAPITAL BUDGET	\$ 18,037,243	\$ 14,649,417	\$ 7,117,252	\$ 2,908,752



18.0 PLANNING

Nil reports.

19.0 HEALTH AND COMPLIANCE

Nil reports.

20.0 ROADS AND STORMWATER

Nil reports.

21.0 FACILITIES AND RECREATION

Nil reports.

22.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



23.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
23.1	Confirmation of the Closed Council Minutes of the Council Meeting of 20 February 2024 - <i>Regulation 34(3)</i>
23.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
23.3	Waste Management Tender – Bulk Hardwaste and Greenwaste – <i>Regulation 15(2)(d)</i>
23.4	Sorell Audit Panel Meeting Minutes - <i>Regulation 15(2)(c)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 23.1 - 23.4 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

23.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 20 FEBRUARY 2024

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 12th December 2023 be confirmed.”

23.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^

RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



- 23.3 WASTE MANAGEMENT TENDER – BULK GREENWASTE AND
HARDWASTE
- 23.4 SORELL COUNCIL AUDIT PANEL MEETING MINUTES



24.0 ACRONYMS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SBIP	School Based Immunisation Program



SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

