



INFORMATION FOR TENDERERS

WASTE MANAGEMENT SERVICES BULK GREEN & HARD WASTE

In order to be valid, Tenders shall be received by email by 2pm on 21 February 2024 at sorell.council@sorell.tas.gov.au and clearly marked "Tender: Waste Management Services – bulk green & hard waste."

Request for written information regarding this tender should be directed to:

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0417306676
greg.robertson@sorell.tas.gov.au

Submission Deadline: 21 February 2024

INFORMATION FOR TENDERERS

1. Sorell Council is seeking a suitably qualified and experienced waste management contractor to provide the services described below in point 5.
2. The Sorell Municipal Area is 582.6km² and has a population of nearly 18000 residents; incorporating the townships of Midway Point, Sorell, Orielton, Nugent, Copping, Dunalley, Primrose Sands, Dodges Ferry and Lewisham.
3. Sorell is located 25km north east of Hobart;
4. The Sorell Municipal Offices are situated 47 Cole Street Sorell;
5. The service being tendered is:
 - a. Kerbside bulk greenwaste & hard rubbish collection & re-use;
6. On 1 July 2024 Council will commence a new monthly kerbside 240L greenwaste MGB collection service for residential, low-density residential, village and rural living land-use zones. 88% of all properties in the municipal area will receive this new service. This tender does not apply to collection of greenwaste MGB's.
7. The frequency of bulk greenwaste collections has been reduced to either quarterly, four or six monthly as a result of the new MGB collection service.
8. Bulk hard waste collection will either be annual or bi-annual.
9. After reviewing tender prices Council will determine the collection frequency for hard waste and bulk greenwaste.

SELECTION CRITERIA FOR TENDERING

The process of tender evaluation and the selection of the successful tenderer shall be on the basis of complying with the terms of the Tender. The Sorell Council may request tenderers to supply additional information as may be required to assist with the evaluation of their Tender.

While the Sorell Council will generally apply the criteria and weightings set out in this document, it reserves the right to apply different criteria or weightings if circumstances make it appropriate to do so. The Sorell Council will notify tenderers if this occurs. The Sorell Council shall not be liable to any tenderer in any way relating to the application of, or failure to apply any criteria or weighting.

Criteria	Details required in tender form	Reference	Weighting
Tendered price	Overall contract price	Schedule 1	50%
Service Provider's experience, methodology and demonstrated capability	Capability statement Current contracts Transitional plan	Schedule 3,5-7	30%
Risk Management, Insurance, Environmental Performance, and Workplace Health and Safety procedures	Statement of existing workplace Health and Safety and risk procedures. Evidence of Public liability and workers compensation insurance.	Schedule 10	20%

INFORMATION FOR GREENWASTE & HARDWASTE RUBBISH COLLECTION -

Tenderers are invited to put forward a number of alternatives that meet the objectives of the tender.

Description of services:

Greenwaste:

- Greenwaste is placed on the property boundary / nature strip by the resident in an open container or onto a tarpaulin.
- Greenwaste is collected over a two week period.
- Week 1 – Primrose Sands, Dodges Ferry, Copping, Kellevie & Dunalley area.
- Week 2 – Lewisham, Sorell, Nugent, Orierton and Midway Point Area.
- Greenwaste placed for collection must satisfy the following specifications:
 - Less than 1.5m in length;
 - No thicker than 20cm in diameter;
 - Placed on a trap or open rigid container or tied in bundles not in plastic bags or cardboard boxes;
 - Maximum volume 2m³; and
 - Easily lifted by one person.

If Greenwaste is not collected for one or more of the reasons set out above, the Tenderer must provide notification to the residence (for example, by leaving a note in the letterbox), and provide evidence to Council (for example, by photograph and report),

Hard Rubbish:

- Hard rubbish is placed on the property boundary / nature strip by the resident.
- Hard rubbish is collected over a two week period as for greenwaste. Council will consider a request from a tenderer to collect over a 3 week period if the contractor believes that is required.
- Hard rubbish placed for collection must satisfy the following specifications:
 - Less than 1.5m in length;
 - Maximum volume 2m³;
 - Not contain hazardous materials; and
 - Easily lifted by two people.
 - The following hard rubbish items will not be collected:
 - Fridges or Freezers;
 - Hazardous materials (e.g. tyres, batteries or asbestos);
 - Broken glass;
 - Building rubble;
 - Car bodies or engine blocks;
 - Chemicals or liquids such as paint or oils;
 - Domestic household rubbish; and
 - Gas bottles.

If Hard Rubbish is not collected for one or more of the reasons set out above, the Tenderer must provide notification to the residence (for example, by leaving a note in the letterbox), and provide evidence to Council (for example, by photograph and report).

DETAILS OF GREEN & HARD RUBBISH BOOKINGS FOR 2023:

Date	Greenwaste week 1	Greenwaste Week 2	Total GW	Hard waste week 1	Hard waste Week 2	Total HW
Nov-23	735	565	1300	1058	811	1869
Oct-23	594	440	1034			
Sep-23	607	484	1091			
Aug-23	492	372	864	857	608	1465
Jul-23	534	384	918			
Jun-23	566	476	1042			
May-23	686	463	1149	882	641	1523
Apr-23	748	573	1321			
Mar-23	669	543	1212			
Feb-23	849	600	1449	1085	774	1859
Jan-23	759	662	1421			
Dec-22	668	613	1281			
Nov-22	774	630	1404	1081	730	1811
Oct-22	528	466	994			
Sep-22	541	464	1005			
Aug-22	432	377	809	857	608	1465
Jul-22	430	371	801			
Jun-22	521	367	888			
May-22	608	421	1029	809	556	1365
Apr-22	689	513	1202			
Mar-22	689	480	1169			
Feb-22	763	No Data		1048	677	1725
Jan-22	708	591	1299			

WEIGHT OF GREEN & HARD WASTE RUBBISH COLLECTED 2022/23

Month	Kerbside Hard waste (Tonnes)	Kerbside Greenwaste (Tonnes)
Dec-23		43
Nov-23	125	56
Oct-23		41
Sept-23		37
Aug-23	106	29
July-23		46
June -23		43
May-23	101	56
April-23		65
Mar-23	146	51
Feb-23		64
Jan-23		69
Dec-22		62
Nov-22	157	86
Oct-22		57
Sept-22		55
Aug-22	87	38
July-22		40
June-22		41
May-22	88	47
April-22		48
Mar-22	156	46
Feb-22		55
Jan-22		66

RE-USE/RECYCLE

Council wishes to maximise re-use and recycling options for greenwaste and hard rubbish and minimise waste being taken to landfill. Tenders including diversion of greenwaste and hard rubbish will be given favourable consideration.

Various options for may be included in the tender documents.

Greenwaste:

- Council may during the contract period direct the contractor to divert all greenwaste to a composting facility located at the Copping Landfill.
- The contractor may be requested to conduct audits of greenwaste composition when requested by Council. The cost of the audit is not included in the tender price and will be negotiated with the Contractor.

Hard Rubbish:

- The following items, as far as it is reasonably practical, should be taken to an approved site for recycling and reuse:
 - whitegoods (other than fridges and freezers);
 - metals (ferrous and non-ferrous);
 - e-waste; and
 - Furniture of a quality or standard usually accepted at such facility.
- Hard rubbish not suitable for re-use/recycling must be taken to the Southern Waste Solutions – Copping landfill or the Derwent Park transfer station if Copping is closed.
- An approved facility for reuse/recycling includes but is not limited to, the following:
 - Mornington Park Transfer Station
 - Hobart or Glenorchy Tip Shops (hard rubbish)
 - Recycal (hard rubbish)
- Mutually agreed guidelines will be developed between the successful Tenderer, Council and recycling businesses on hard rubbish that is suitable for recycling/reuse.
- Items suitable for recycling/reuse may change based on markets. Council does not expect the contractor to provide a fixed commodity price for recyclable/reusable items.
- The contractor may be requested to conduct audits of hard rubbish composition when requested by Council. The cost of the audit is not included in the tender price and will be the negotiated with the Contractor.

BOOKING AND IDENTIFYING PROPERTIES FOR COLLECTION:

- At 12 noon on the Friday prior to the collection week Council will email the contractor a list of properties to be collected.
- Residents book collections via an online booking system on Councils website.
- The contractor must obtain at least two iPads or other suitable mobile device to access Greenwaste and hard rubbish booking data.
- The contractor must use the Konect software (or other software specified by Council).
- Council will discuss with the successful tenderer the method of digital data transfer from Councils' waste booking system to Konect. Council's preference is for a specialist IT business, such as Insight GIS to manage the waste booking software and transfer of data to GIS. This service is not included in the Tender and will be at Council's cost.

Collection Vehicles:

- Council will look favourably on any tenderer who uses collection vehicles fitted with cameras that record, store and transmit to a central location where software is able to track and record collections.
- Vehicles must be fit for purpose and the Contractor must have 'backup' vehicles in the event of breakdowns of the primary vehicle(s)
- Details of which vehicles/plant will be used for diverting hard rubbish and/or Greenwaste must be included in schedule 5 & 6 of the Tender.

NEW GREENWASTE KERBSIDE 240L MGB

On 1 July 2024 Council will commence a monthly greenwaste MGB collection service for residential, low density and rural village land use zones. This will apply to approximately 88% of properties.

The new service will obviously have an impact on the volume of greenwaste 'put out' for collection, particularly in the residential areas of Sorell and Midway Point. Typically, the Southern Beaches (Primrose Sands, Carlton, Dodges Ferry & Lewisham) have a higher proportion of trees and shrubs rather than lawn clippings.