



COUNCIL AGENDA

17 OCTOBER 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 17 October 2023 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
12 OCTOBER 2023



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
17 OCTOBER 2023

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1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

Councillor M Brown – approved leave of absence

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 19 SEPTEMBER 2023

RECOMMENDATION

“That the Minutes of the Council Meeting held on the 19th September 2023 be confirmed.”

5.0 MAYOR’S REPORT

RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended Council meetings, SPA and 2 workshops as required.
- Visited Parliament House for lunch with the Speaker and Swedish Ambassador.
- Met with Christine Gaby re: Surf Club plans and future.
- Joined fellow Councillors and staff for Dunalley Community discussion re: hall usage.



- Attended STRWA general meeting.
- Attended a dinner at Government House for Mayors and partners.
- Attended SENA annual dinner.
- Conducted SERDA AGM and KPMG presentation.
- Met with Jane Howlett.
- General discussions with Rebecca White and Vica Bayley.
- Andrew Hyatt and I met with Bonnie French re: UTAS Study Hub application.
- Attended BEST AGM.
- Attended Business Association committee meeting.
- Spoke at the Sorell School for Seniors group.
- Attended all day LGAT Mayor development day.
- Discussions with McDonalds new owner.
- Robert Higgins and I met with Salvos re: operations in and around Sorell.
- Joined fellow Councillors for the opening of the Madison Lyden playground.
- Met with the Assistant Minister for Aged Care and Brian Mitchell.
- Robert Higgins and I met with mainland developer regarding Commercial opportunities in Sorell.
- Opened the Nepalese Cricket 2 day comp. at Pembroke.
- Presented awards at the Brixhibition event.
- Robert Higgins and I met with TasWater.
- Andrew Hyatt and I attended employment shortage and accommodation discussion at Swansea.
- Participated in the opening of Dunalley Distillery.
- Participated in Seniors week activities.



6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshops were held:

Date	Purpose	Councillor Attendance	Councillor Apologies
26 September 2023	<ul style="list-style-type: none"> • Presentation of Survey results from Community Action on Waste. 	<ul style="list-style-type: none"> • Vincent, Wooley, Torenius, Miro Quesada Le Roux, Gatehouse, Campbell, Reed, Reynolds 	<ul style="list-style-type: none"> • Brown – (Approved Leave of Absence)
3 October 2023	<ul style="list-style-type: none"> • AFL High performance Centre <ul style="list-style-type: none"> - Site Assessment/Council nomination process • Hobart Airport <ul style="list-style-type: none"> - Air Services Australia Flight Path review • NRMEAG <ul style="list-style-type: none"> - Community applications and Councillor nominations process • Councillor Requests <ul style="list-style-type: none"> - Placemaking - Visitor Accommodation - Petitions - TasWater 	<ul style="list-style-type: none"> • Vincent, Wooley, Torenius, Miro Quesada Le Roux, Gatehouse, Campbell, Reed, Reynolds 	<ul style="list-style-type: none"> • Brown – (Approved Leave of Absence)



10 October 2023	<p>- LGAT Conference & General Meeting</p> <ul style="list-style-type: none"> • Discussion on NRM / EA Group membership community applications and Councillor representatives. 	<ul style="list-style-type: none"> • Vincent, Wooley, Torenium, Miro Quesada Le Roux, Gatehouse, Campbell, Reed 	<ul style="list-style-type: none"> • Brown – (Approved Leave of Absence), Reynolds
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8.0 COUNCILLOR QUESTIONS ON NOTICE

9.0 COUNCILLOR MOTIONS ON NOTICE

10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

GENERAL MANAGER – ROBERT HIGGINS

- Met with Department of Education Director Facility Services to discuss Dodges Ferry (Master Planning) and Sorell (stormwater management) matters – 20th Sep.
- Attended Dunalley Community meeting on future management of Dunalley Hall – 20th Sep.
- Met with Tas Irrigation, Mayor and Director Service Delivery to be briefed on SEIS Stage 3 issues – 22nd Sep.
- SERDA AGM and KPMG inception meeting to commence SE Economic Infrastructure Study review – 25th Sep.
- Council workshop on CAW presentation on survey – 26th Sep.
- BEST AGM – 27th Sep.
- Attended DSG briefing on Greater Hobart Transport Plan with Council staff – 29th Sep.
- Met with Salvation Army staff and Mayor to discuss Dubs & Co Drive site concepts and SE issues – 5th Oct.



- Attended playground opening at Madison Lyden Park – 6th Oct.
- Met with development proponent and Mayor regarding 2 Pawleena Road and strategic planning direction for Sorell – 6th Oct.
- Attended monthly STCA / STRLUS steering committee with Regional Planning Coordinator 11th Oct.
- TasWater CEO and Exec Team members meeting with Mayor – 12th Oct.
- Councillor briefing with AirServices Australia regarding Hobart Flight Path review project – 17th October.
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

DIRECTOR OF SERVICE DELIVERY – RUSSELL FOX

The Director of Service Delivery is on unscheduled leave and was unable to provide an update for inclusion in this agenda.

DIRECTOR OF PEOPLE AND PERFORMANCE - JESS HINCHEM

The Director of People and Performance was on leave for the reporting period.

EMPLOYEE SUPPORT - HR

RECRUITMENT

Recruitment for the following positions is currently in progress –

- Senior Planner – The position has been re-advertised with McArthur Recruitment Agency and closed.
- Plumbing Surveyor – Recruitment for this position has closed. Interviews will be held 17 October 2023.
- Senior Project Manager – Transport & Stormwater – Second round of interviews have been conducted.
- Customer & Business Support Officer – Interviews have been conducted for Full Time and Part Time opportunities.
- Works Supervisor – Land Improvements – Has been advertised through BEST and Council Website and closes 16 October 2023.

Resignation

- Works Supervisor – Land Improvements – Seb Cullen resigned from this position. His last day is 11 October 2023.

Redundancy

- ICT Coordinator – This position was made redundant. Jason Spence finished employment 21 September 2023.

TRAINING

- R U OK Day – Morning Tea Held.



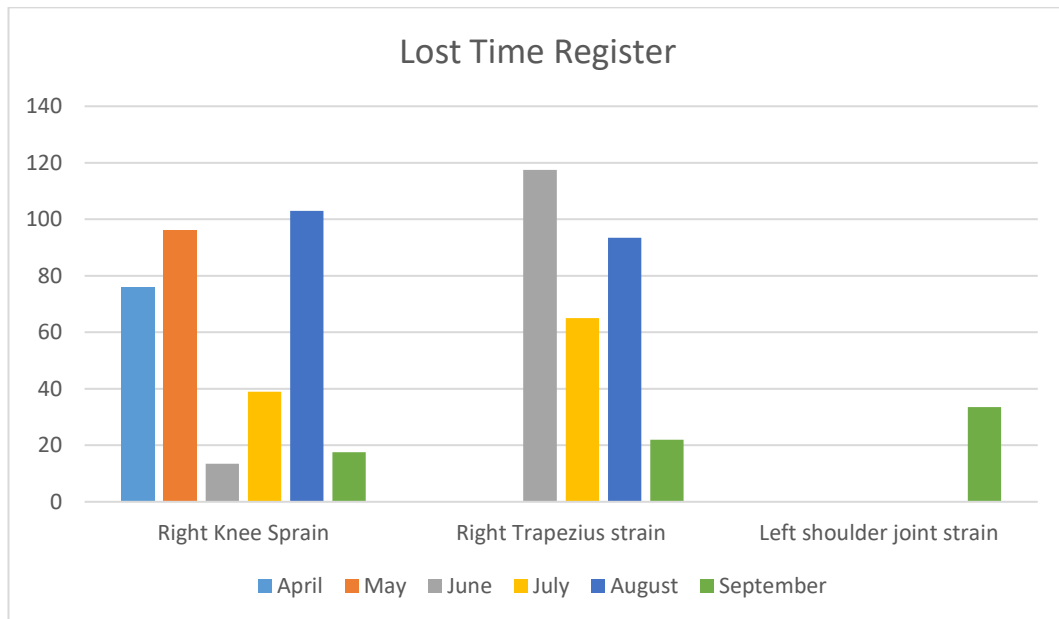
- Mad, Bad, Sad, Tears, Abuse & Threats Training held for CBS.

MEETINGS ATTENDED

- Recruitment meeting with McArthur Recruitment Agency.
- Spirit Super – Nick Rossetto.

WORKERS COMPENSATION

- 1 x Active claims with Allianz (shoulder strain).
- 1 x Claim closed (Right Trapezius strain).



EMPLOYEE SUPPORT - PAYROLL

- Two pay runs completed.
- EOM complete

DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- The Y – Southeast Stadium.
- Q1 WHS Committee Meeting.
- SERDA AGM.
- KPMG – South East Economic Infrastructure 3.0 - Initiation Meeting.
- Monthly Risk & Strategy Meeting – GM, DSD, DPP.
- BEST AGM.
- Statewide Earthworks – Roadside Mowing Tender.
- Social Strategy, Mobility Strategy – Scope Meeting.
- Dept State Growth: Greater Hobart Transport Plan presentation.



- RDA Tasmania.
- All Weed Solutions – Roadside Spraying Tender.

Completed:

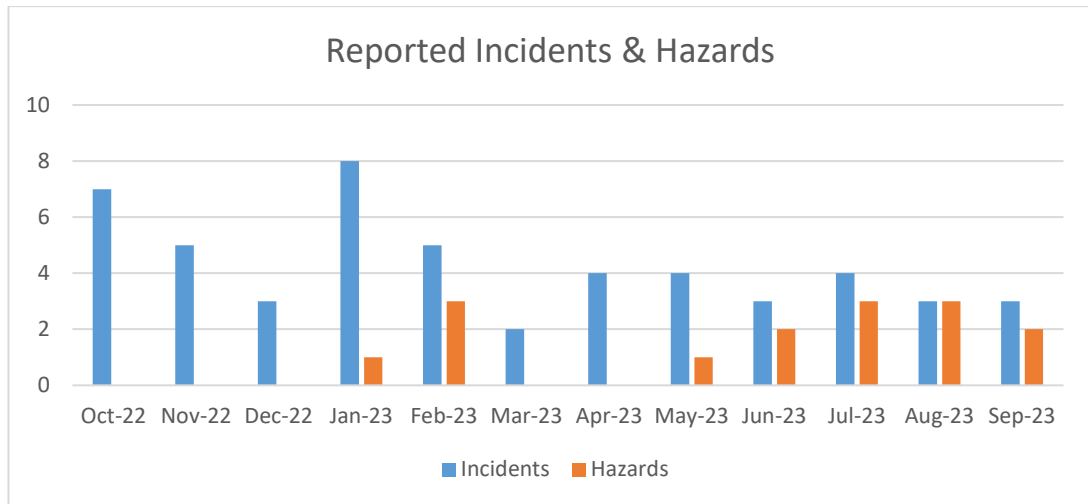
- Grant applications:
 - DPAC / LGAT – Open Space Grant. \$400k for Modular Pump Track and repairs to Dodges Ferry Skate Bowl.
 - MAST – Small Boating Fund. \$35k funds request for repairs to Gypsy Bay wharf timbers destroyed by Teredo Worms.
 - NRE – Recreational Fishing Grants. \$150k funds request for construction and installation of 3 fish cleaning stations and 6 years waste contract, at identified land-based fishing hotspots - to assist with flathead legislation changes.
 - Landcare Tasmania – letter of support for a co-designed riparian vegetation regeneration project at Sorell Rivulet.
- HSR training arrangements (to meet legislative requirements).
- WHS evaluation and Risk Assessment for Roadside Mowing contract.
- WHS evaluation and Risk Assessment for Roadside Spraying contract.
- Risk assessments (x33) for Dangerous Goods (fungicides, insecticides, etc.) storage in Depot Chemical Store.
- Data visualisation of past 5 years crash history to assist with Black Spot grant application.

Working on:

- Black Spot identification for Black Spot grant funding application.
- Risk assessments (x36) for Dangerous Goods (fungicides, etc.) dilution/mixing and application.
- Continuous Improvement Plan to address MAV (Insurer) Audit findings related to Tree Management Procedures, Road Asset Management, Reserves and Open Space, Contractor Management.
- Contractor Management Policy.
- Risk Treatment Plans for High Residual risk items on Strategic and Enterprise register.
- Draft Business Continuity Plan.

Reported Incidents and Hazards for the month of September.





- 4 Incidents reported
 - 1 sprain
 - 1 vehicle damage
 - 1 stick injury
- 1 hazard identified and reported
 - 1 near miss - plant
 - Trip and fall hazard.
- 4 investigations completed, 1 outstanding

10.2 FINANCE – STEPHANIE PERRY, MANAGER

Financial Management

During the month of September, the following key financial management tasks were completed:

- The 2023/2024 financial year variance reporting schedule has been developed and agreed upon by departmental managers. Departmental managers will complete comprehensive variance reporting on actual to budget income and expenditure four times during the financial year. Variance reporting was completed by all departmental managers in September.
- South East Region Development Association's (SERDA) 2022/2023 audited financial statements and annual return was lodged with the State Government Consumer, Building and Occupational Services (CBOS).
- SERDA ad-hoc and monthly financial tasks were completed.



Rates

- At the end of September 41.9% of rates had been collected, compared to 40.8% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$102k in general rates, \$12k in waste charges and \$6k in fire levy income. One supplementary valuation is yet to be processed.

Audit

- Finance staff worked with the auditors to finalise the audit.
- The Manager Finance and the General Manager signed the audit Management Representation Letter and provided certification of the Annual Financial Report for the year ended 30 June 2023.
- The Tasmanian Audit office (TAO) issued the Independent Auditor's Report of the Annual Financial Report for the year ended 30 June 2023.
- TAO issued their Report to Those Charged with Governance – Year Ended 30 June 2023. The report noted that the audit was completed without any significant audit findings.
- TAO's Memorandum of Audit Findings is expected to be issued in October.

Operational Plan

During the month of September, finance staff progressed on the following 2023/2024 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	System testing.
Internal Audit – Audit Panel	Expression of Interest (EOI) sent out, with a return date of 26 October 2023.
Grant Summary Page	Completed.
Long Term Financial Plan (LTFP) Review	Review commenced.

Grants & Funding



- Council invoiced \$60k (GST exclusive) to the Department of State Growth for the 2022/2023 Round 1 of the Vulnerable Road Users Program for works at Carlton River Road.

No other grants were received or invoiced during the month of September.

Insurance

- Finance staff completed a claim during the month, in relation to vandalism to a piece of heavy equipment to the value of \$9k. Council will incur an excess of \$1k from this claim. All other claims to date have been minor in nature.

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2023/2024 financial year. Finance staff are completing the fleet replacement planning stage, with final procurement decisions to be signed off by Manager Finance and the General Manager in October.

Plant and Equipment Disposals

- Two vehicles remain to be disposed of from the 2022/2023 replacement schedule. One of these vehicles was sent to Pickles for auction in late September.

Meetings

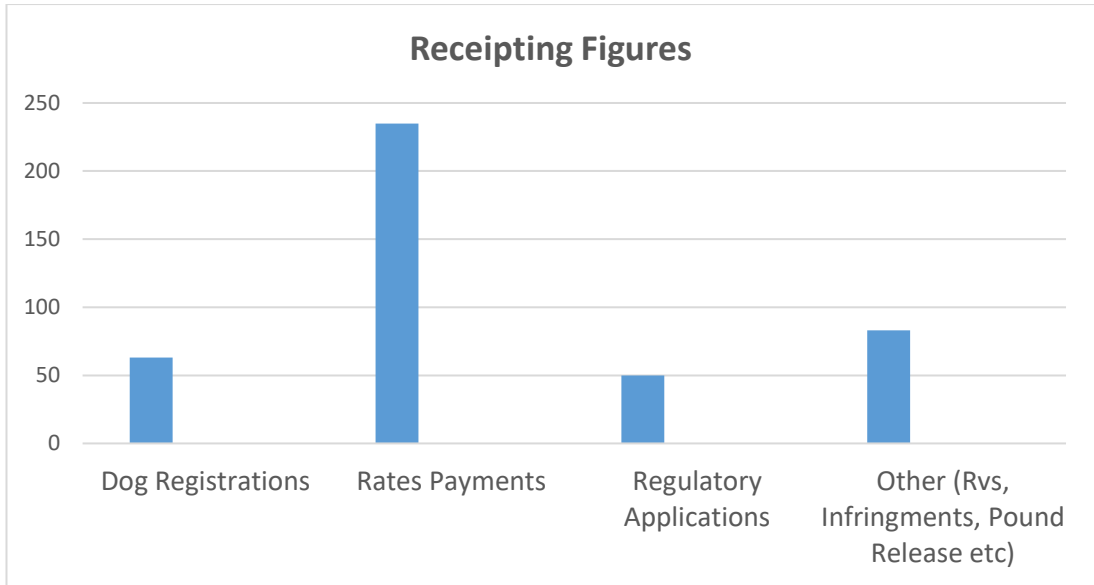
- Leadership meeting – 06/09/2023
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 12/09/2023
- Monthly team meeting with the Finance Department - 26/09/2023
- Monthly rates working group meeting – 20/09/2023



10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – September.



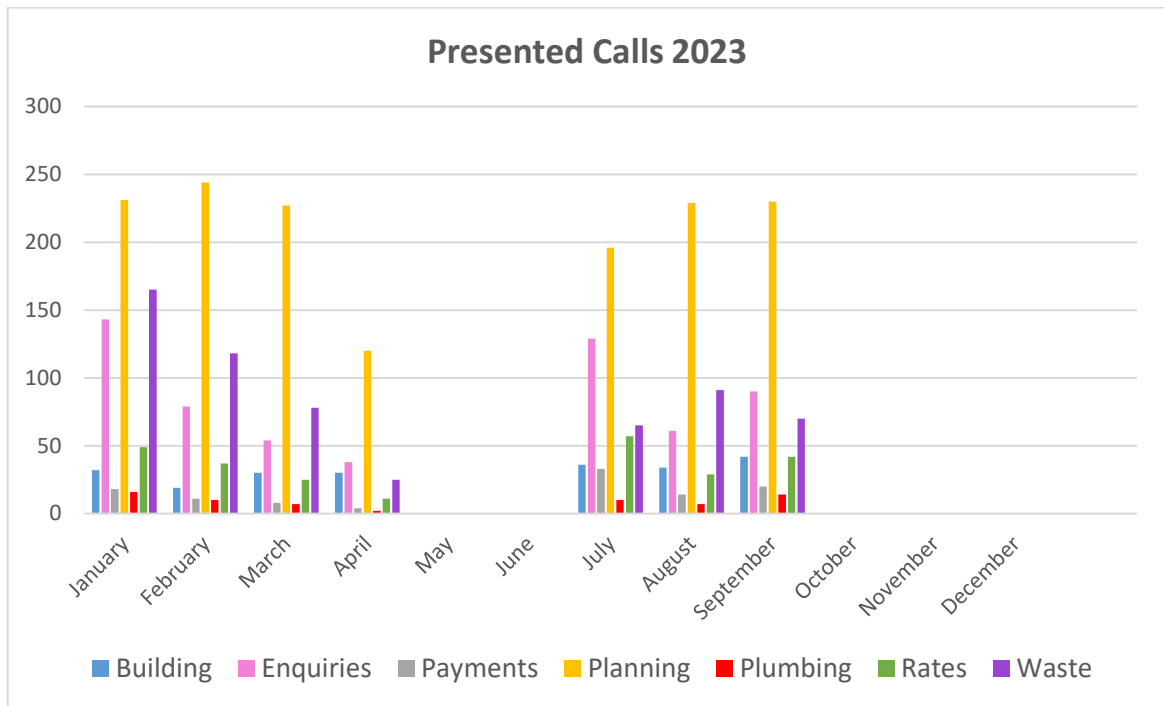
Green and Hard Waste Bookings – September.



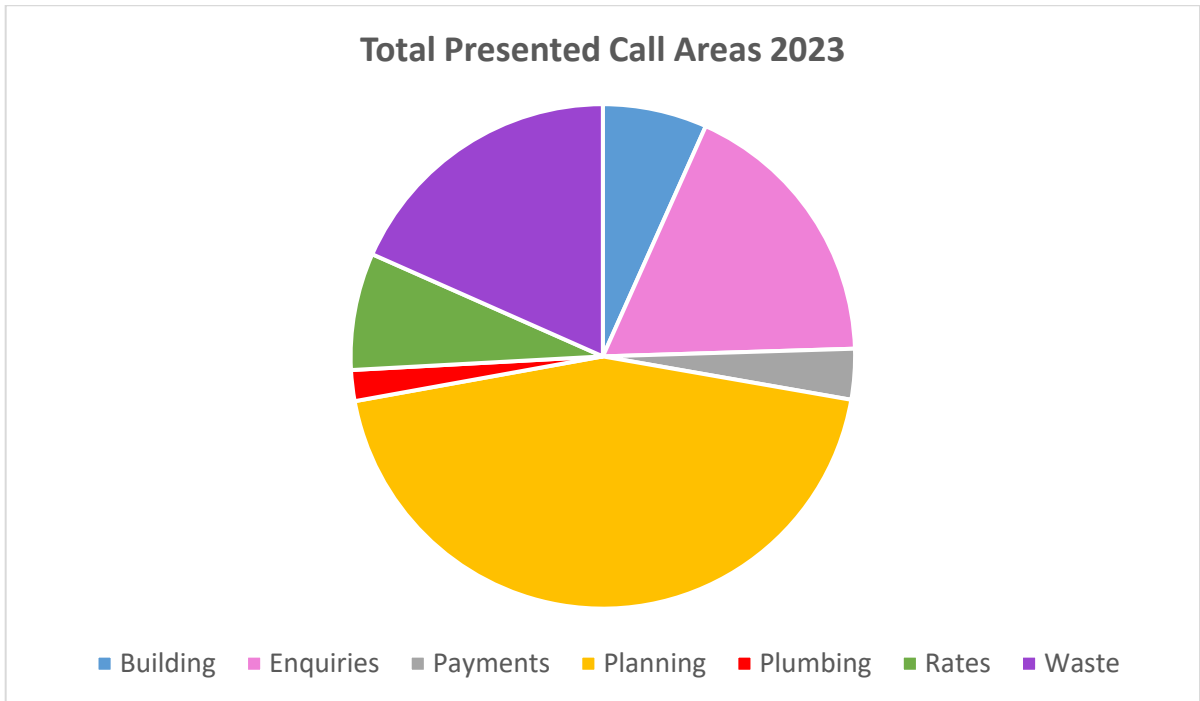
Phone Call Reporting – September.

Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflown To	Calls Overflown From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	42	36	6	42		85.7%	14.3%	0:00:25	2:21:24	0:03:56
Enquiries	90	83	7	10		88.3%	7.8%	0:00:13	2:10:30	0:01:34
Payments	20	19	1	4		95.0%	5.0%	0:00:12	0:18:46	0:00:59
Planning	230	212	18	230		92.2%	7.8%	0:00:22	8:27:32	0:02:24
Plumb Engineer	14	12	2	2		80.0%	14.3%	0:00:10	0:19:41	0:01:38
Rates	42	38	4	5		90.5%	9.5%	0:00:17	1:10:44	0:01:52
SorelCouncil	1,885	1,173	712		309	62.2%	37.8%	0:00:34	27:06:47	0:01:23
Waste	70	55	15	16		76.4%	21.4%	0:00:11	1:11:32	0:01:18

Presented Calls by month for 2023.

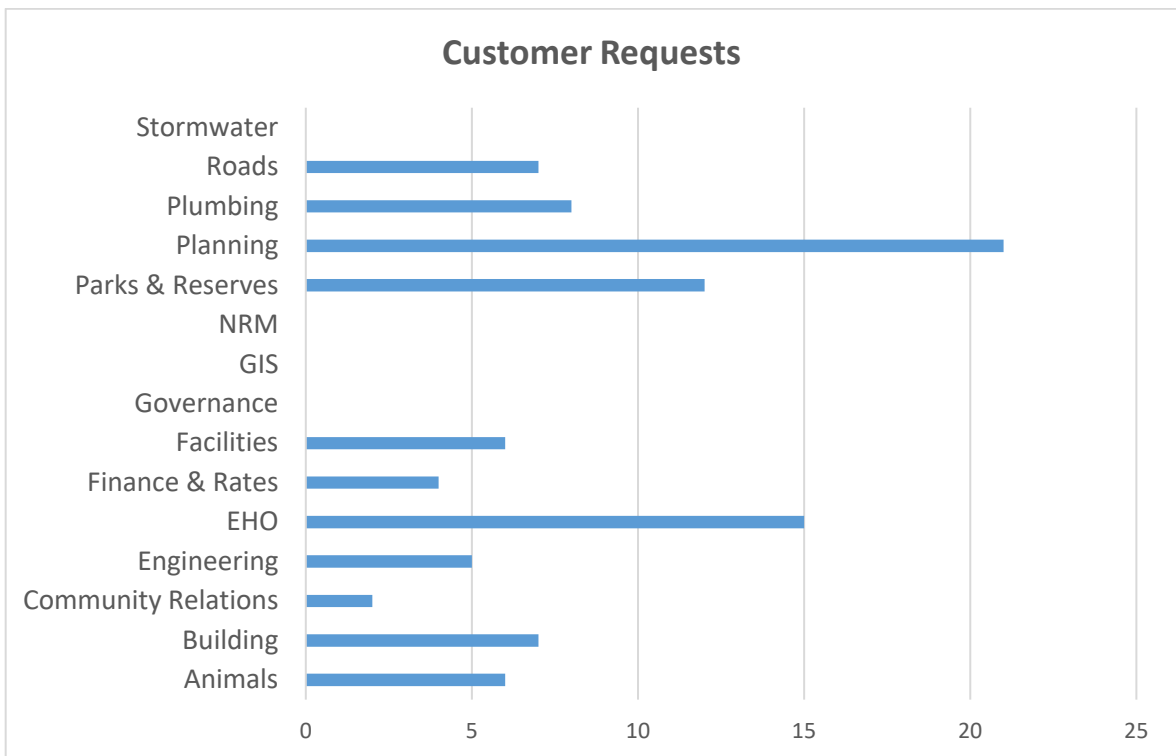


Total Presented Calls for 2023.



Customer Requests

CRMs created for the month of September.

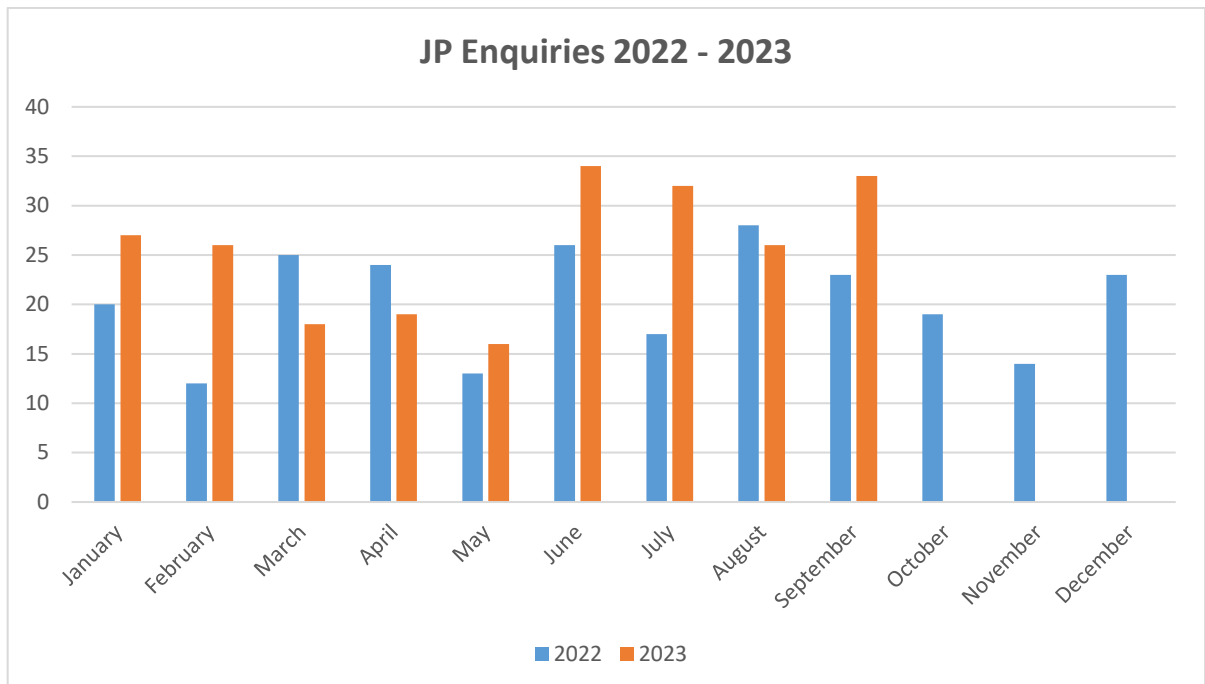


337 Certificates

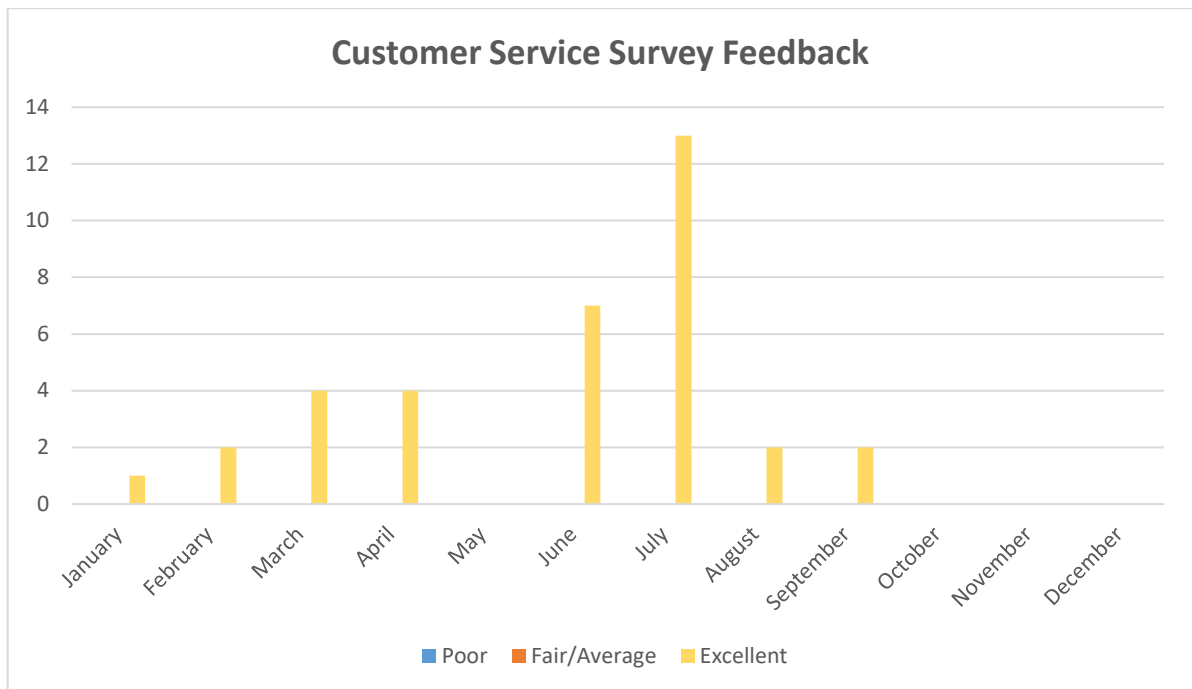
Council processed 28 - 337 Certificates in September 2023 which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received 2 completed customer service surveys and 1 email from customers for the month of August.

- Request to improve traffic safety outside my house. Thanks to the team that did the work well.
- South East Cheer and Dance certificate of appreciation to Sorell Council for support of group through Community Grants Program.
- I just wanted to say a huge thank you to the staff member (whose name I didn't catch as the reception was a bit patchy), who called me today regarding my query about recycling collection. I just wanted to say thank you to both her and the guys who pick up the recycling for such a speedy response. I realise I may have been the one in error a couple of times, putting my bins out on the wrong week, and will go back to checking my fridge magnet other than what is out on the street! I really appreciate not being treated like a Karen! I truly am grateful to live in a community with such an efficient Council and every dealing I have had with you has been great. Keep up the good work and embarrassed me will keep that magnet front and centre on the fridge from now on.

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.



- Council Works Update – Monthly update compiled re: current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, Seniors Week, Temporary Road Closure of Forcett and William Streets, Sorell.

NRM

- NRM Thursday posts on social media ongoing.
- Weed Awareness section ongoing in monthly Sorell Times advert.
- NRM EAG - EOI's closed on 22 September with ten applications received. Workshop held on 10 October to discuss membership and report being talked at October Council meeting for endorsement.

Waste Education

- Waste Wednesday social media posts ongoing.
- Community education regarding potential changes to our services as part of the Waste Management Strategy are ongoing.

Advocacy

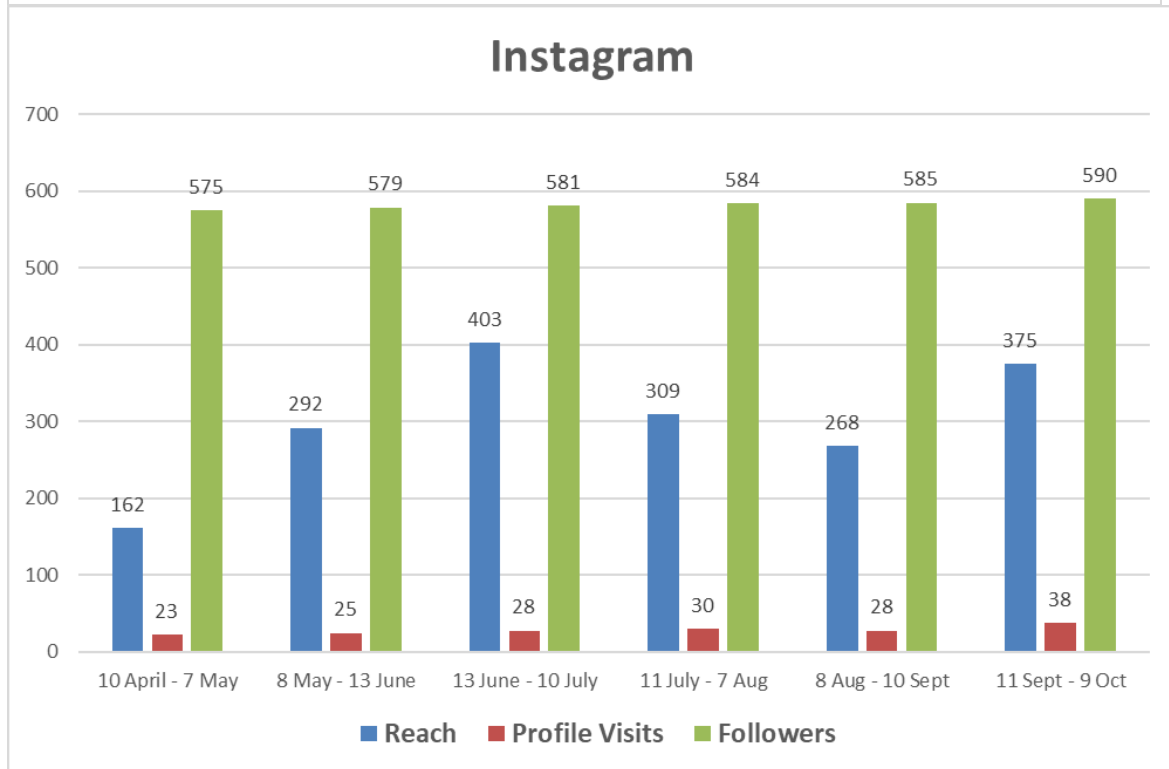
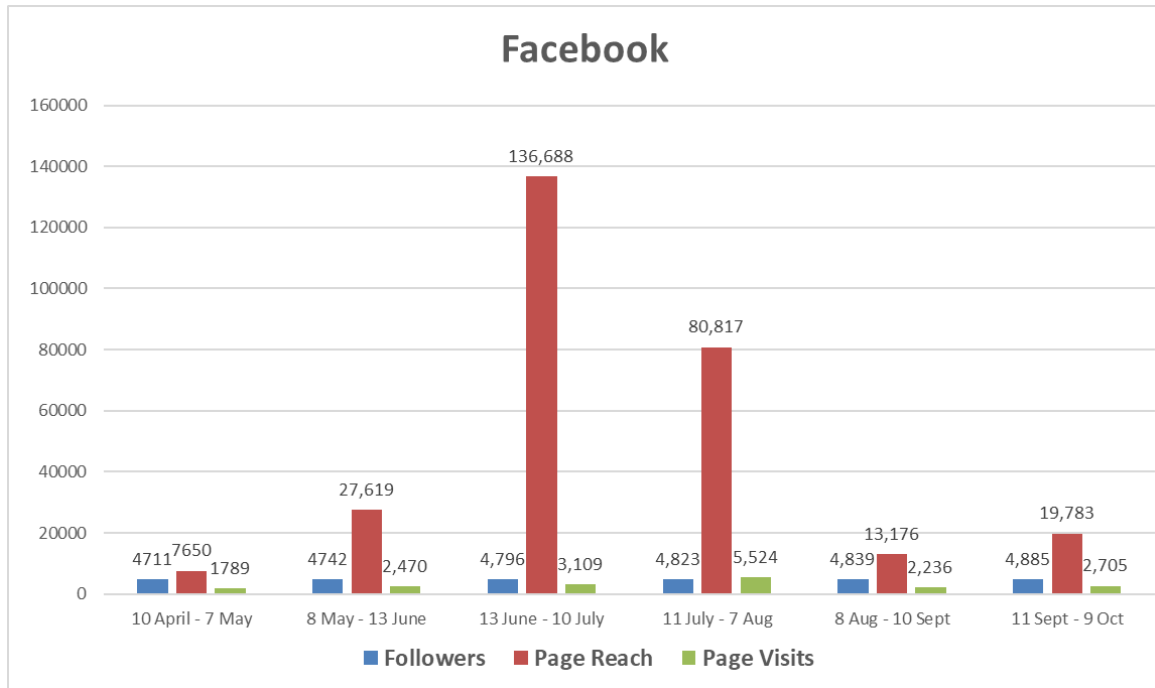
- Regional Strengthening Projects – Nil this month. Will be updating the document in the coming weeks.

Area Promotion/Marketing

- Renewal of Sorell sign outside Rural Solutions ongoing.
- Investigating refreshing the historical storyboards along the Waterway Trail.
- New promotional pull-up banners being created to use for events and media purposes.



Social Media



COMMUNITY CONSULTATION / ENGAGEMENT

- Midway Point Cat Trial - Survey closed 17 September. Over 250 surveys received in response, feedback and next steps being progressed by TassieCats and Sorell Council.
- Attended Southern Beaches Landcare/Coastcare meeting.
- Met with Dr Jemina Stuart-Smith, Handfish Conservation Project (IMAS) to discuss Red Handfish signage options at Dodges Ferry boat ramp.
- Met with the Venerable Stephen Savage, Archdeacon Derwent and South East Ministry District and Rector, South East Anglican Church, to discuss St Georges Square.
- Keep Australia Beautiful – Sustainable Communities/Tidy Town award judging at Midway Point held with Mayor Vincent.
- SAG Meeting – held on Tuesday 19 September.
- Future Management of Dunalley Hall – Organised and held community forum at the Hall on Wednesday 20 September. Approx. 50 people in attendance. A community survey was run alongside the community forum with a hard copy survey mailed out to rate payers in Dunalley, Connellys Marsh, Boomer Bay and Marion Bay (with a return reply paid envelope included) and also online via the Survey Monkey platform and was open for approx. 5 weeks. The survey closed on 10 October and 80 responses were received. The results of the survey and the forum notes will be discussed at the November Council Workshop with a recommendation going to the November Council meeting for endorsement. Attendees of the community forum have been updated.
- Met with Dunalley/Tasman Neighbourhood House.
- Met with Southern Beaches Landcare/Coastcare representatives on site at Dodges Ferry Recreation Reserve to discuss school fire mitigation strategy and options to preserve key environmental areas.
- Community Action on Waste – Organised a special workshop with Councillors for members to present their survey findings. A follow up email has been sent updating them on waste management matters.

MEDIA

- Sent out a Media Release re the Madison Lyden Park opening – Win News, 7 News and The Mercury in attendance

ARTS AND CULTURE

- Sorell 22: Country to Coast – Ongoing discussions re completion and promotion of culture and identity video. Launch scheduled for early December 2023.



- Arts and Culture Working Group – Coordinating a meeting of the group for the coming weeks.

COMMUNITY COLLABORATIONS

- Nil this month.

COMMUNITY GRANTS PROGRAM

Review of Community Grants Program Guidelines and Policy has commenced.

Community Grants

- Nil this month.

Individual Achievement

- Nil this month.

Quick Response

- Nil this month

EVENTS

- Sorell 22: Country to Coast – Commenced initial organising of the launch of the film as a community event.
- Seniors Week – Finalised events and promotions of Council’s Seniors Week events.
- Madison Lyden Park – Official opening held on Friday 6 October at 10am as a media event in collaboration with Madison Lyden’s parents. Great turn out of family and friends and had Win News, 7 News and The Mercury in attendance.

CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Requests were received.

Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.



Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Motor Vehicle	Management	Review complete. Requires Council approval.
Disposal of Council Goods & Equipment	Management	Review complete. Sent for delegate approval.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Creation and Review of Council Policies	Management	Review complete. Sent for delegate approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review underway.
Audio Recording of Council Meetings	Council	Officer review nearing completion.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Officer review nearing completion.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.
Community Grants Policy and Guidelines	Council	Officer review underway.

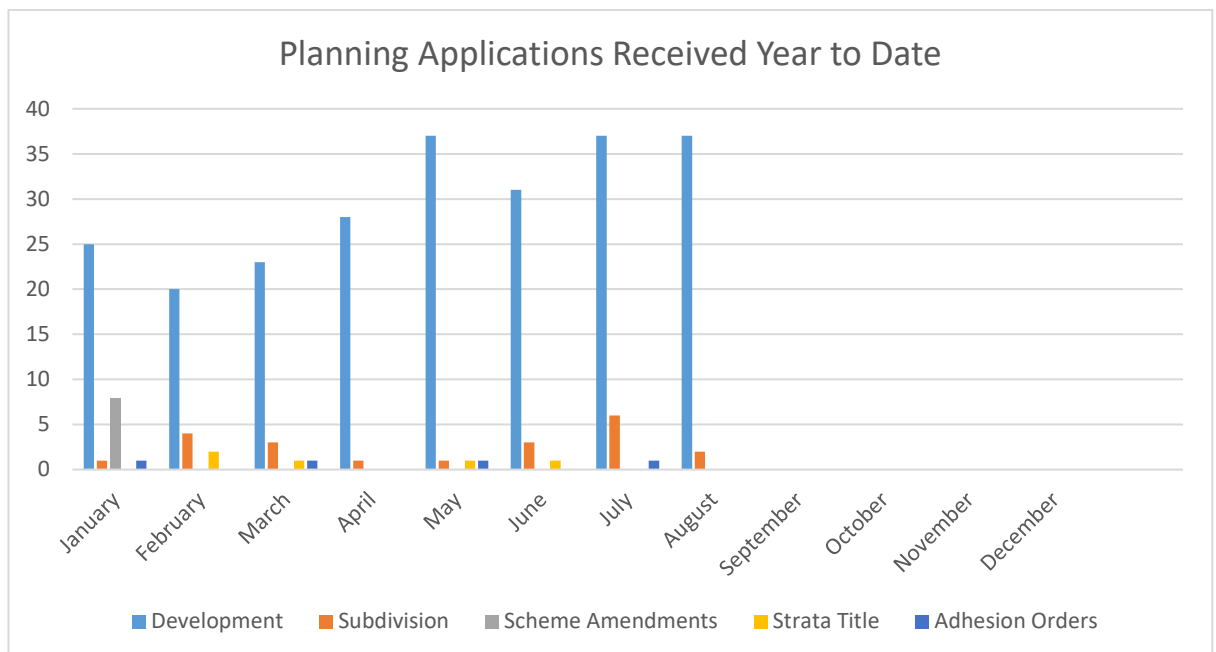
Leases & Licences

- Sorell Football Club Lease – Negotiations ongoing.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Dodges Ferry Ambulance Station – Renewal of Lease in progress.



10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including September 2023.



During the month of September 2023, the following request to waive Planning fees was considered.

Project:	Name & Address:	Fees Waived:
Planning: - 5.2023.245.1 – Dust Extraction Unit (Community Meeting & Entertainment - Men's Shed)	<i>Sorell Mens Shed – 47 Cole Street, Sorell</i>	<i>\$587.50</i>

DELEGATED AUTHORITY

During the month of September 2023, a total of 35 Planning Approvals/Permits/Exemptions have been issued including:

4	Applications approved as Permitted Development; issued under delegated authority.
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.
2	Application received which complied with Section 56 Minor Amendment, issued under delegated authority.



8	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit).
0	Application with the requirements for General Exemptions/Not applicable.
18	Applications approved as Discretionary Developments; issued under delegated authority.
2	Applications presented as Discretionary Developments for Council consideration at SPA/Council Meeting.

The following is a summary of approvals/permits issued for September 2023.

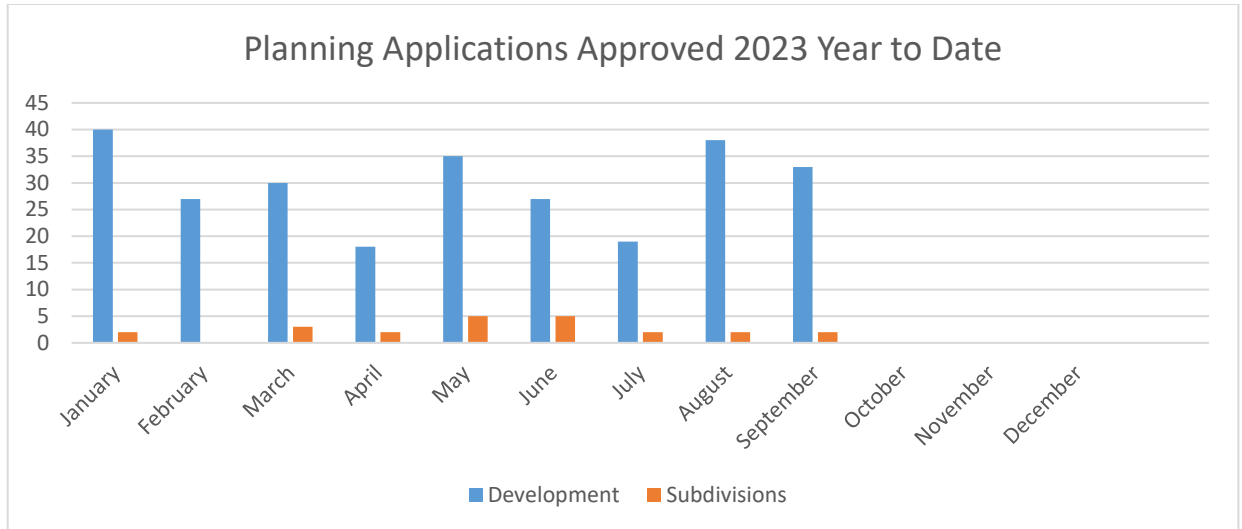
Description	Application Type	Property Address	Value Of Work
Outbuilding	No Permit Required - Private Planning Consultant	215 Marion Bay Road, Bream Creek	\$0.00
Machinery Shed	Discretionary	2964 Tasman Highway, Orielton	\$130,000.00
Additions & Alterations to Dwelling	Discretionary	67 Carlton Beach Road, Dodges Ferry	\$350,000.00
Outbuilding	Discretionary	89 Susans Bay Road, Primrose Sands	\$18,000.00
Dwelling	Discretionary	13 Fresne Way, Sorell	\$429,000.00
Outdoor Playing Court	Discretionary	(Part Of) 20 - 32 Bay Street, Dunalley	\$150,000.00
Change of Use (Dwelling to Visitor Accommodation)	Permitted	35 Booth Street, Dunalley	\$0.00
Addition (Deck)	Discretionary	21 Petrel Street, Primrose Sands	\$60,000.00
Dwelling	Discretionary	38 Linden Road, Primrose Sands	\$386,034.00
Adhesion Order	Final Plans	(Part Of) 41, 43 & 45 Arthur Street, Sorell	\$0.00
Alterations to dwelling (glazing to alfresco area)	No Permit Required	41 Walker Street, Sorell	\$0.00
Change of Use (Dwelling to Visitor Accommodation)	Permitted	8 Cross Street, Midway Point	\$0.00
Dwelling	Discretionary	7 Olympic Avenue, Midway Point	\$360,860.00
Additions to Dwelling & Outbuildings	Discretionary	123 Weston Hill Road, Sorell	\$33,050.00
Change of Use (Dwelling to Visitor Accommodation)	Discretionary	642 Carlton River Road, Carlton River	\$0.00



Dwelling	Discretionary	1 Malwood Place, Forcett	\$300,000.00
Change of Use - Dwelling to Visitor Accommodation	Discretionary	1 Lateena Street, Dodges Ferry	\$0.00
Agricultural shed & addition to existing shed	Permitted	2001 Nugent Road, Nugent	\$120,000.00
Minor Amendment Section 56 - Reduction in Deck & changes of Dwelling & Windows	Minor Amendments	193 Greens Road, Orielton	\$0.00
Additions to Dwelling (Patio)	No Permit Required	5 Pollock Place, Sorell	\$8,800.00
Change of Use (Laundromat & Office)	Discretionary	19 Gordon Street, Sorell	\$500,000.00
Outbuilding	Discretionary	39 Tiger Head Road, Dodges Ferry	\$35,000.00
Signage	Discretionary	38 Gordon Street, Sorell	\$5,000.00
Two multiple dwellings (one existing)	Discretionary	29 Whitelea Court, Sorell	\$300,000.00
Outbuilding (Shed)	Discretionary	43 Provence Drive, Carlton	\$24,000.00
Outbuilding (Carport)	Discretionary	246 Sugarloaf Road, Carlton River	\$10,000.00
Additions to Existing Dwelling & New Outbuilding	Discretionary	283 Carlton Beach Road, Carlton	\$300,000.00
Outbuilding (Carport) & Addition to Dwelling (Pergola)	No Permit Required	9 Torquay Drive, Sorell	\$25,000.00
Five Multiple Dwellings	Discretionary	Pollock Place, Sorell (CT156791/2)	\$2,130,000.00
Outbuilding (Garage)	No Permit Required	25 Forcett Street, Sorell	\$18,000.00
Additions to Dwelling	No Permit Required	382 Penna Road, Penna	\$0.00
Internal Alterations & Additions to Dwelling	No Permit Required	419 Shark Point Road, Penna	\$40,000.00
Additions to Outbuilding (Plumbing Fixtures)	No Permit Required	29 Topley Drive, Forcett	\$15,000.00
Minor Amendment - Removal & Replacement of Condition	Minor Amendments	1056 Nugent Road, Wattle Hill	\$0.00
Minor Boundary Adjustment	Permitted	3290 Arthur Highway, Dunalley	\$0.00

Planning permits issued year for 2023

Planning Applications approved year to date including September 2023.



SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on the 26th September 2023 and determined the following matters:

- Additions to Dwelling (deck) & Outbuilding (carport) as constructed & addition to Outbuilding (garage) at 123 Rosendale Road, Sorell (5.2023.152.1).

APPEALS

Item	Appeal Status
Nil	

STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Outer Hobart Residential Supply and Demand Study	Delayed and due end of October 2023 (*)
State Planning Office (SPO) – Tasmanian Planning Policies	Exhibition period has completed. TPC hearings in October (*)
State Planning Office (SPO) – Five Year Review of State Planning Provisions	SPO have prioritised action items for the review process
State Planning Office (SPO) – Regional planning framework and structure planning guidelines	Consultation report released 22 May 2023, available at www.planningreform.tas.gov.au
Regional Land Use Strategy Update	Regional Coordinator Role filled (*)
Website update	Ongoing



Update of standard planning conditions, procedures and correspondence	Ongoing
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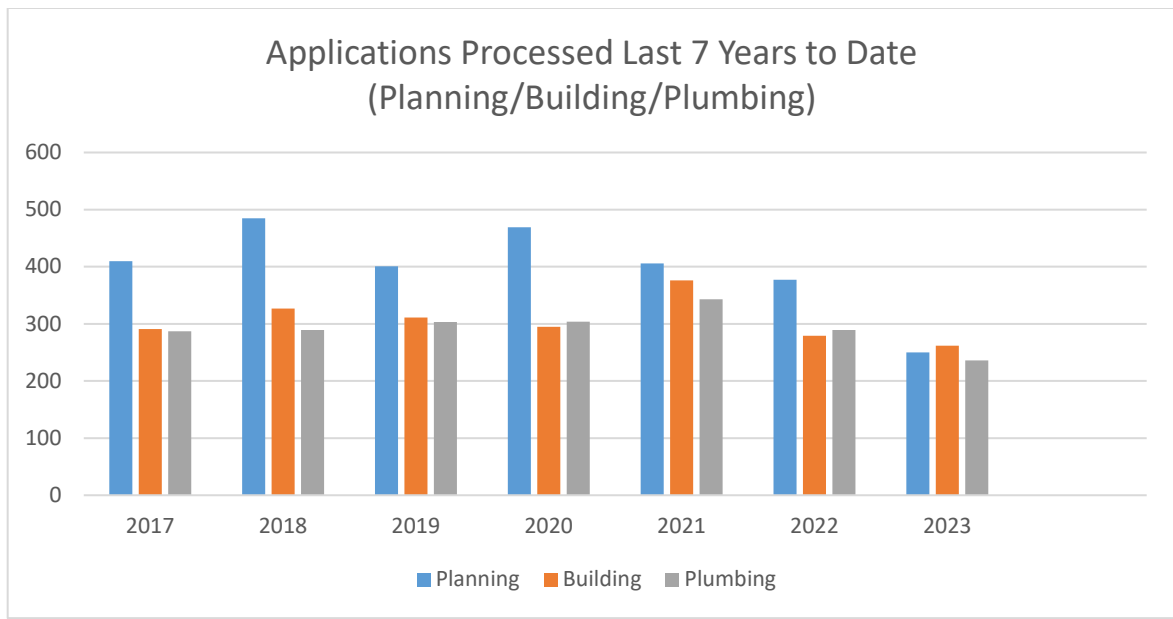
NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

- Review and analysis on survey result for Cats Project.
- Website/social media update with various NRM publications.
- Participated in Authorized officer training under Biosecurity Act 2019.
- Feedback on climate change Risk Assessment by Deloitte.
- Paterson’s curse project first phase completed.
- Survey on serrated Tussock in Primrose Sands commenced.
- Bridal Creeper survey in historical sites completed, will be followed up by detailed survey and control action.
- NRMEAG Expression of Interest closed, applications received.
- Council Fleet Transition plan in progress.
- Dodges Ferry Rec Reserve Boneseed removal underway.
- Various site inspections for weeds around municipality and removal underway.

DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2017, 2018, 2019, 2020, 2021 & 2022 together with current yearly figures up to and including September 2023.



DEVELOPMENT ENGINEERING

Development Engineering is continuing to actively undertake the assessment, inspection, and monitoring of approved developments and subdivisions under design and construction.

Engineering Audits for the construction of new municipal infrastructure (including roadways, kerb & gutter, footpaths, driveways, and stormwater pipeline and manhole infrastructure) are consistently required and regularly meeting the Council's standard requirements.

Developments under construction are as follows:

- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – Works on-going.
- Orielton – 212 Greens Road – (14+4) lots by JAC Group – Works on-going.

Developments likely to commence are as follows:

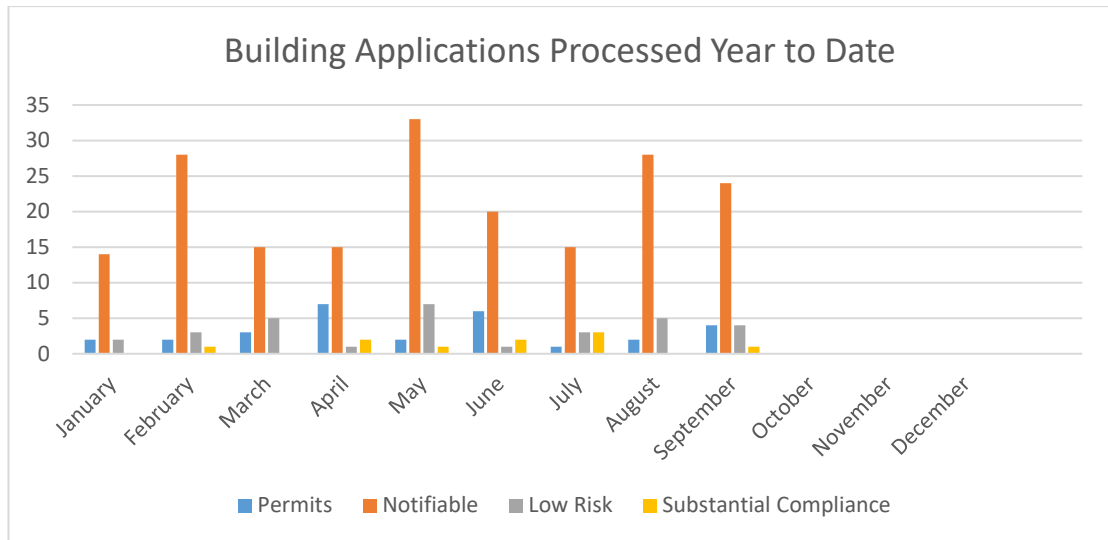
- Dodges Ferry – 116A Bally Park Road (8 Lot Subdivision),
- Primrose Sands – 6A & 8 Correa Street (6 Lot Subdivision),
- Midway Point – 15-17 Midway Point (1 Lot Subdivision),
- Midway Point – 195-252, 227 Penna Road (3 Lot Subdivision),
- Orielton – 186 Greens Road (4 Lot Subdivision),
- Midway Point – 24 Raynors Road (2 Lot Subdivision),
- Primrose Sands – 3 Correa Street (2 Lot Subdivision), and
- Sorell – 17, 19A, 19B, 23 & 25 Nugent Road (6 Lot Subdivision).

10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including September 2023. These include (Permit/Notifiable/Low Risk/Substantial Compliance).





Details of applications that were approved in September 2023 (details below).

These include:

- 4 Permits
- 24 Notifiable
- 4 Low Risk
- 1 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
1375 Kellevie Road, Nugent	Additions & Alterations to Dwelling Including Part Demolition	\$300,000.00
13 Fresne Way, Sorell	Dwelling	\$430,865.00
8 Oakview Court, Sorell	Dwelling & Shed	\$100,000.00
29 Friendship Drive, Sorell	Dwelling	\$414,635.00
2964 Tasman Highway, Orielton	Machinery Shed	\$130,000.00
11 Fishburn Way, Sorell	Dwelling	\$367,695.00
26 Friendship Drive, Sorell	Dwelling	\$304,005.00
10 Federation Drive, Sorell	Dwelling - Amendment	\$0.00
237 Heatherbell Road, Forcett	Solar Panels	\$13,480.00
199 Carlton Beach Road, Carlton	Dwelling	\$215,000.00
12 Fitzroy Street, Sorell	Professional Offices	\$9,000.00
223B Old Forcett Road, Forcett	Ancillary Dwelling	\$150,000.00
123 Weston Hill Road, Sorell	Shed	\$35,000.00
40 Moomere Street, Carlton	Dwelling & Deck	\$149,000.00
7 Edith Close, Forcett	Carport	\$52,000.00
411 Kellevie Road, Kellevie	Shed - Amendment	\$0.00
12 Downward Way, Sorell	Dwelling	\$422,180.00



4 Miena Drive, Sorell	Dwelling	\$450,000.00
44 Friendship Drive, Sorell	Dwelling	\$390,745.00
37 Whitelea Court, Sorell (CT183095/20)	Dwelling	\$375,000.00
96 Carlton Beach Road, Dodges Ferry	Outbuilding	\$30,000.00
17 Friendship Drive, Sorell	Multiple Dwellings X2	\$619,600.00
20 Bay Street, Dunalley	Netball Court, Retaining Wall & Fence	\$150,000.00
1 Olympic Avenue, Midway Point	Dwelling	\$530,141.00
14 Pargonee Street, Dodges Ferry	Dwelling	\$200,000.00
8 Luke Avenue, Carlton	Dwelling & Secondary Residence	\$90,000.00
11A Gordon Street, Sorell	Dwellings x8 - Amendment	\$0.00
71 Grevillea Street, Primrose Sands	Dwelling	\$250,000.00
43 Carlton Bluff Road, Primrose Sands	Dwelling	\$20,000.00
3 Verdant Close, Sorell	Outbuilding	\$12,000.00
U2 17 Stanford Court, Sorell	Awning Addition	\$10,448.00
29 Topley Drive, Forcett	Deck	\$10,000.00
47 Sandpiper Drive, Midway Point	Outbuilding	\$18,000.00

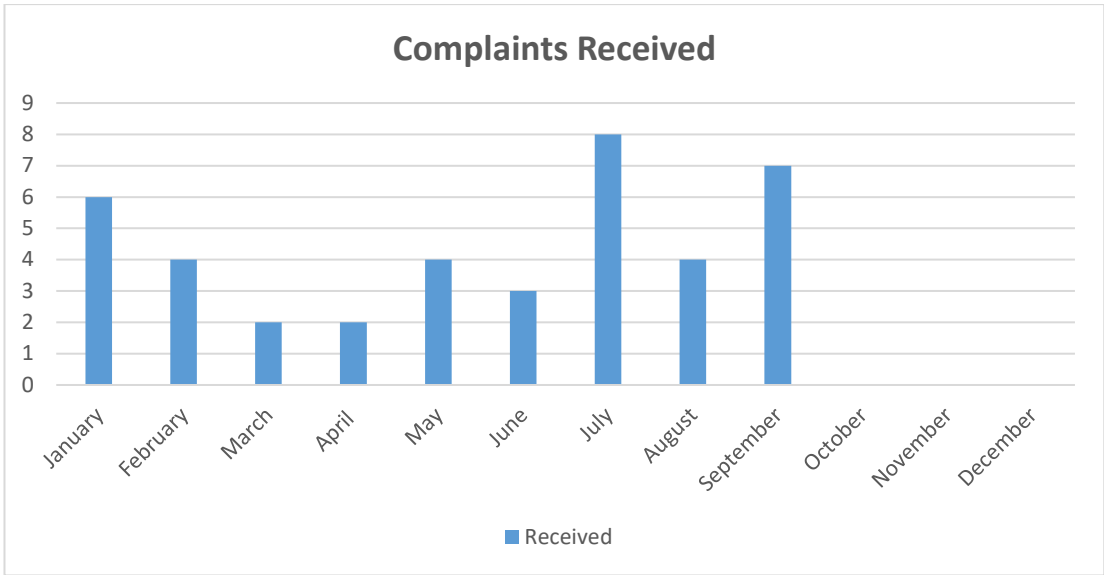
During the month of September 2023, no requests to waive building and plumbing fees were considered.

BUILDING COMPLIANCE

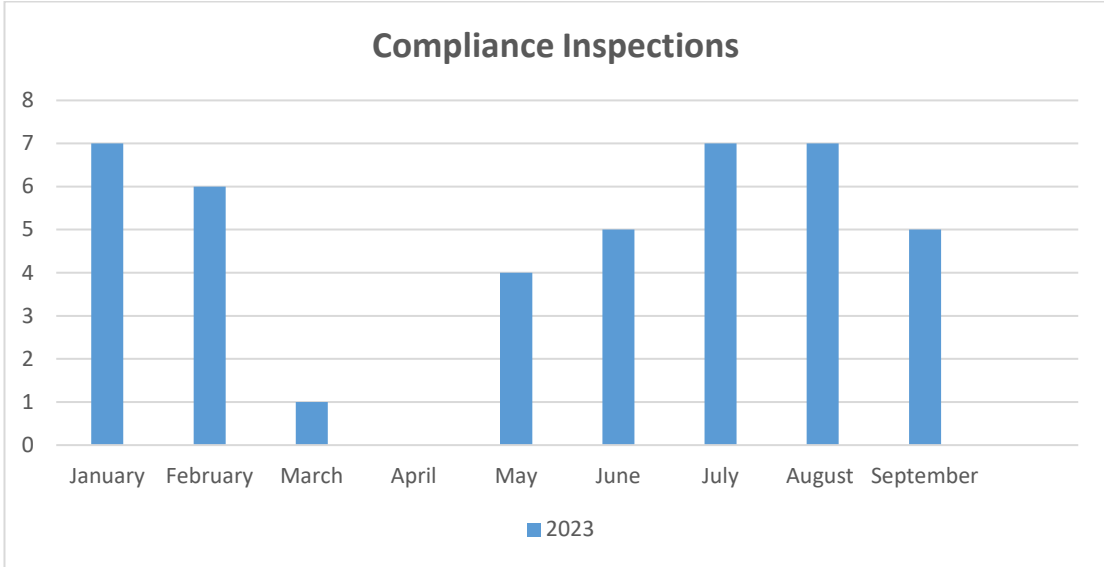
Council compliance officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis.

During the month of September 2023, we received 7 new complaints that required further investigation.





There were 5 on-site inspections completed for the month of September.

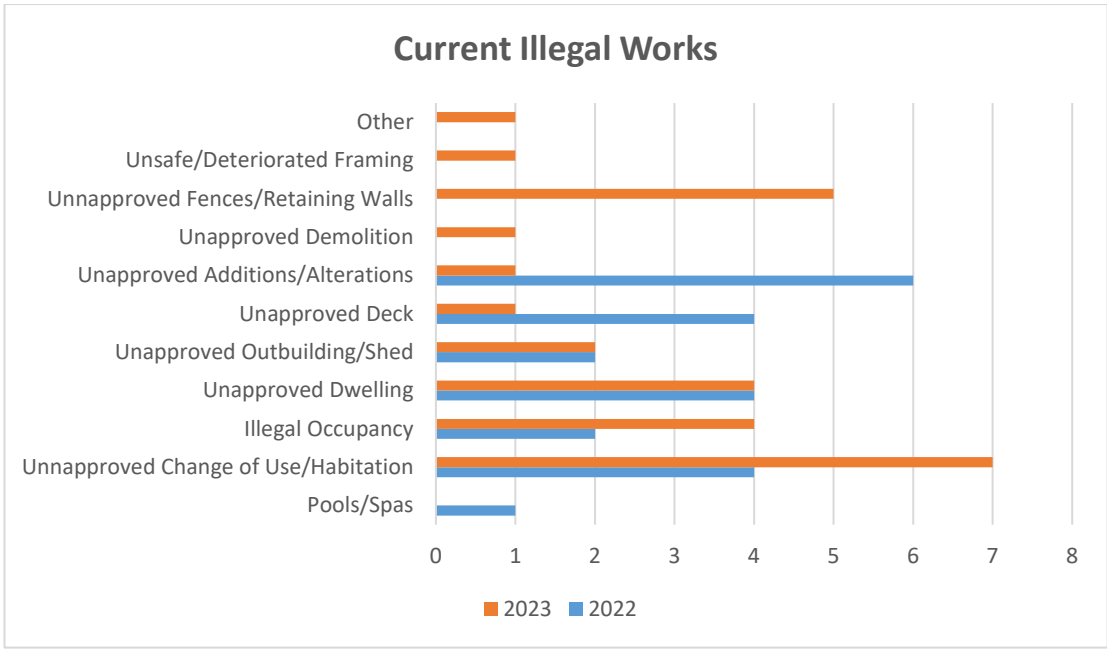


We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action.

Below statistics reflective of Notices/Orders issued for September 2023:

Building Notices issued:	5
Building Order issued:	1
Building Order (Including Notices) revoked:	5
Infringement Notices issued:	0
Emergency Order issued:	0



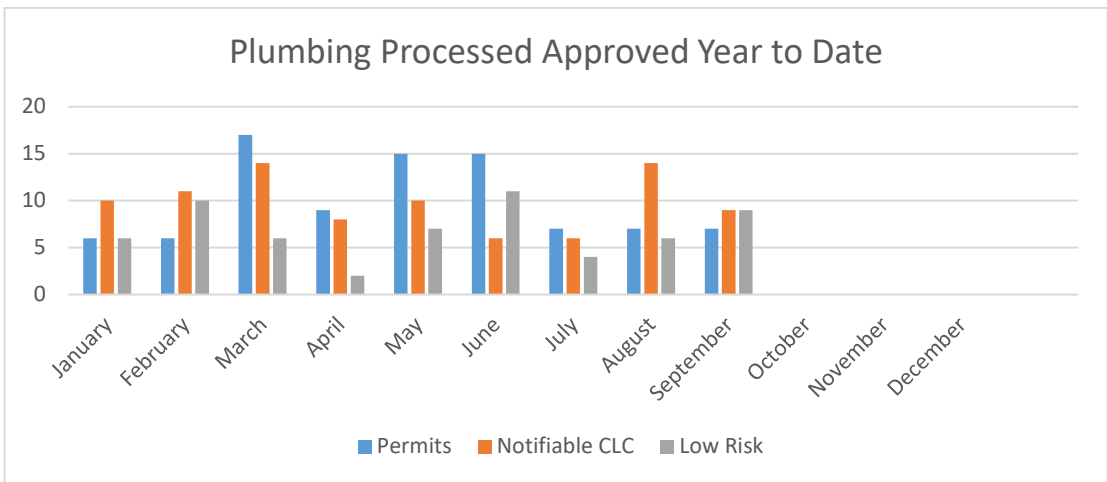


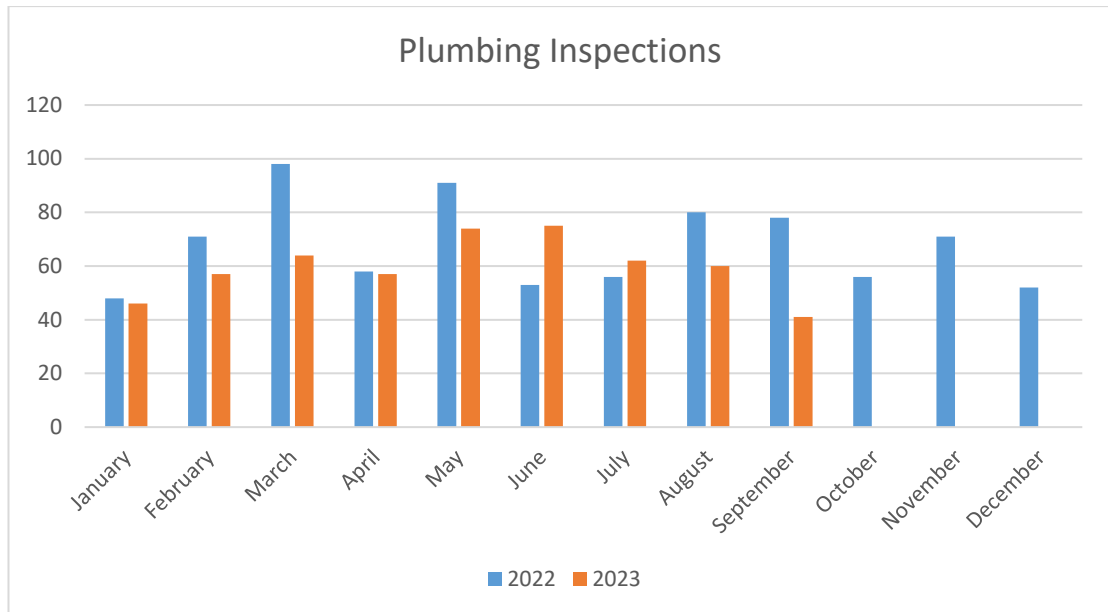
PLUMBING

Analysis of applications approved year to date including September 2023. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in September 2023 (details below). These include:

- 7 Permits
- 9 Notifiable
- 9 Low Risk





In August, 41 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. An Environment Protection has been issued requiring the works to be completed by September 2023. An inspection was completed in August and works have not commenced. The owner has provided an update that a plumbing business has been engaged and a re-design of the wastewater treatment plant is required. The Manager Health & Compliance has spoken to the both the plumber and designer who have confirmed their engagement, the new design is expected in late October 2023.

Councils' EHO has been dealing with several complaints about failing onsite waste management systems in southern beaches. Enforcement action has commenced for non-compliance with 2 x abatement notice.

By Laws

The Environmental Health By-law 1 of 2023 has been certified by the General Manager and Councils solicitor. The By-law was advertised in the Tasmanian

Government Gazette on 20 September 2023 and then sent to both houses of Parliament for tabling.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses in the Southern Beaches (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies). A number of these applications were sent for additional information because on-site waste management reports were not provided.

Final subdivision plans were assessed in Sorell to ensure compliance with permit conditions.

Food Act 2003

All Food businesses have renewed their registrations certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. 10 Food business safety assessments were conducted during September. The EHO is continuing to work with Registered Food businesses in Sorell municipality to introduce the Food Safety Supervisor requirements. Compliance issues found at a Sorell food business has warranted an Improvement Notice on a food business.

Public Health Act 1997

One water truck inspected and correspondence with State Water officer to discuss inspections of trucks has helped to resolve issue of inability to inspect inside tanks on trucks.

Public Health: Tasmanian Drinking Water Quality Guidelines 2015 reporting and registrations of Private water suppliers and Water carriers progressing with inspections and compliance with Appendix A –ADWG Health Guideline Values: Microbiological and non-microbiological sampling.

All Public health Risk Activities registrations due end of September. Processing applications during October.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, construction noise, trail bike riding in Dodges Ferry were received and investigated. Tasmania Police have helped investigating out-of-hours trail bike riding complaints.

Waste dumping, burning prohibited waste, offensive odour complaints were also received.



A complaint about land filling in Lewisham was investigated and Council staff have issued an instruction to cease filling. The site is being monitored regularly to ensure compliance. Future enforcement action is under consideration with Council's solicitor.

Odour issues have been reported in and around the industrial estate. Further investigation is warranted.

Waste Management

Council is participating in the Garage Sale Trail for the next two years. Garage Sale Trail promotes the re-use and recycling of materials, which is consistent with our Waste Management Strategy goal to transition to a more circular economy. The event was launched in Mid-September and residents are being invited to participate.

The waste management tender for kerbside garbage, recycling and new greenwaste wheelie bins was awarded at the September Council meeting. Council is currently finalising the contract with the successful tenderer.

Cleanaway are provided monthly updates on materials processed at the Material Recycling Facility, including data on recycling rates and commodity prices.

Council obtained a grant from STCA for a biochar trial converting greenwaste from Council operation into a valuable soil conditioner. The trial will commence in Mid-October 2023.

Mornington Park Waste Transfer Station (MPTS) Sorell Council Usage

MPTS provided a report on the number of Sorell Council residents postcodes (7171-7177) using the transfer station. In 22/23 there were 14608 vehicles from Sorell residents/business. 66% (9656) of these were from light vehicles with a GVM <4.9 tonnes (cars, utes, trailers etc.).

Post Code	Total Vehicles %	Light Vehicles %
7171	29	28
7172	26	25
7173	41	43
7174	1	1
7175	<1	<1
7176	<1	1
7177	1.7	1.6

The above table clearly indicates that the MPTS is being used extensively by residents, particularly from the Southern Beaches, Sorell & Midway Point. There are approximately 8300 properties that receive kerbside garbage collection, with



9656 light vehicles visits to MPTS it suggests that most residents are accessing the transfer station at least once a year, even though Council provides an extensive bulk hard waste and green waste service.

Street Stall / Public place permits

No new Street Stall permits were issued in September 2023.

Shark Point Road Sewerage extension

TasWater have approved the sewerage design and are currently assessing tenders received.

Dodges Ferry School sewage lagoons

TasWater intend to conduct a stakeholder meeting regarding the new sewage treatment system for the school in October 2023. The school is expanding, and the existing lagoons are deteriorating and need to be replaced and decommissioned.

Environmental Health Australia (Tas. Div.) State Conference

The EHA Tas. Annual conference was conducted for the first time in Sorell. Mayor Vincent opened the Conference on the 4th of September 2023. The Manager Health & Compliance spoke to delegates on '30 Years Experience Managing Southern Beaches Wastewater' and provided an 'Environmental Health – Scenario Exercise based on real life experience'.

The Sorell Council Environmental Health Team also received the award for 'Environmental Health Team of the Year' for work preparing the Southern Beaches On-site Wastewater and Stormwater Special Area Plan and for Councils *Waste Management Strategy 2023*.

COMPLIANCE

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	5
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	5
Reported Dog attacks on people	2
Dogs impounded	7
Nuisance created by animals including dogs (Noise/Odour)	10
Parking infringements/Cautions	5
Fire Hazard Abatement notices issued	0
Door knocks Properties visited for unregistered dogs	0
New Dog Registrations as a result of door knocks	0
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0



Infringement issued By-Laws	0
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Dog attacks remain at a consistent level with another three dogs being seized and destroyed in September.

Councils new AMO commenced training, working one day per week focusing on restricted areas and familiarisation with the *Dog Control Act 2000* and Councils Dog Management Plan.

10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

CAPITAL WORKS - TRANSPORT AND STORMWATER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Bay Road, Marion Bay – Road reconstruction and associated stormwater upgrade.
- Parnella Road, Dodges Ferry - Kerb and stormwater upgrade for road sheet flow control.
- Marion Bay Road, Bream Creek– Emergency Reconstruction.
- Whitlam Court, Lewisham – Stormwater.
- Branders Road, Orierton – Culvert under road and table drain.
- Shamrock Court, Carlton – Stormwater Outfall remediation - Design commenced (internal).
- Junction Street, Dodges Ferry – Footpath renewal - Design commenced (internal).
- Lewisham Scenic Drive, Lewisham – Footpath renewal (Hurst to Mary)
- Tamarix Road, Primrose Sands – New gravel path - Design commenced (internal).
- Primrose Sands Road and Grevillea Street, Primrose Sands – Detailed Engineering Design for Road Reconstruction – Engineering Consultant engaged.
- Payeena Street Carpark Survey – out for quote.
- Seventh Avenue – Major SW upgrade.
- Nugent Road toward the municipal boundary.

Capital Works construction projects within the procurement process:

- 2023/24 Re-sealing Program.



Capital Works Under Active Construction:

- Nugent Road Reconstruction, Wattle Hill - C-23-T-005 — road has been sealed, line marking and other finishing touches to commence shortly. Expected completion in 2-3 weeks.
- Devenish Drive, Sorell – Drainage Upgrade – Devenish Drive will be temporarily closed from Monday September 25th until November 16th, 2023, whilst underground services are being relocated along with road reinstatement. A letter drop to residents has been done and other forms of communication are currently underway. TasWater will conduct their own notification of water shut down.
- Pawleena Road Reconstruction – Stage 2– C-22-T-007 – Subgrade has been found to be poor and additional material has had to be imported. See finance memo for budget implications.
- 2023/24 Re-Sheeting Program has been awarded and will commence shortly.
- CAC Access Road, Sorell – Emergency vehicle egress and pedestrian access only.

CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

Footpaths

- Red Ochre Beach Access – No Change.
- Sorell Streetscape
 - Stage 2 (Holts to Fitzroy St) is nearing completion.
 - Stage 3 (Fitzroy St to Sommerville St) Quotes received, and job has been awarded.
 - Working on Stage 4 design.

Vulnerable Road User Program

- Gate Five Rd – PMP complete, survey request has been submitted, scope confirmed on-site and quote requests will be sent out shortly.

Pembroke Park – BMX Bike Track

- Various components:
 - The contractor has completed the subgrade, and the start mound is being constructed.
 - Electrical conduit for future lighting and transponder loop has been installed.
 - The shed has been ordered and colours to match existing surrounding infrastructure at Pembroke Park.
 - While we have sourced free clean fill, from late October, the materials at MONA will start to be transported to Pembroke Park.
 - We have investigated the lighting design options and the lights and towers at MONA will not meet the Australian Standards as a training facility. The design had 16 poles installed and most of which won't have



the standard minimum 2m clearance from the edge of the track. The sensible alternative is to have four larger poles at each corner of the circuit.

- Bike TA have tentatively confirmed that they will be attending site on November 16 to finalise the track construction.
- Track set out locations carried out by Paul Markey as construction progresses.

Lewisham Boat Ramp – Car Park Upgrade (MAST Initiative)

- Concept plans have been sent from private consultant and reviewed. Comment sent back with several suggestions on improvements to layout and functionality.

BUILDINGS

Train Shed

- Meeting with architect and window supplier regarding internal entrance/ exit doors and heritage requirements/ protocols for installation.
- 2023/24 Capital – Project Management Plan and consultation review of stakeholders have commenced for project to gain occupancy.

Lewisham Boat Ramp Toilet

- Toilet is now open to the public.

Southeast Jobs Hub

- Waiting on grant application approval.

Sorell Function Centre

- QS cost estimate has been reviewed, comment made and forwarded to GM.

Southeast Stadium

- Contractual negotiations on outstanding payments continuing with architect and sub-consultants/ contractors are ongoing.
- VOS have remedied the outstanding defects, which will continue to be monitored.
- A significant leak was found with water showing up in the base of an internal netball court sleeve under the timber floor. Anthony Walters asked to investigate and found that it appeared to be coming from the fire hydrant.

Sorell Memorial Hall

- Confirmation received 9th Oct of successful grant funding application.

ASSETS, GIS & ICT UPDATES

Recruitment for Senior Project Manager – Transport and Stormwater recruitment process is still underway. This will impede capital program delivery.



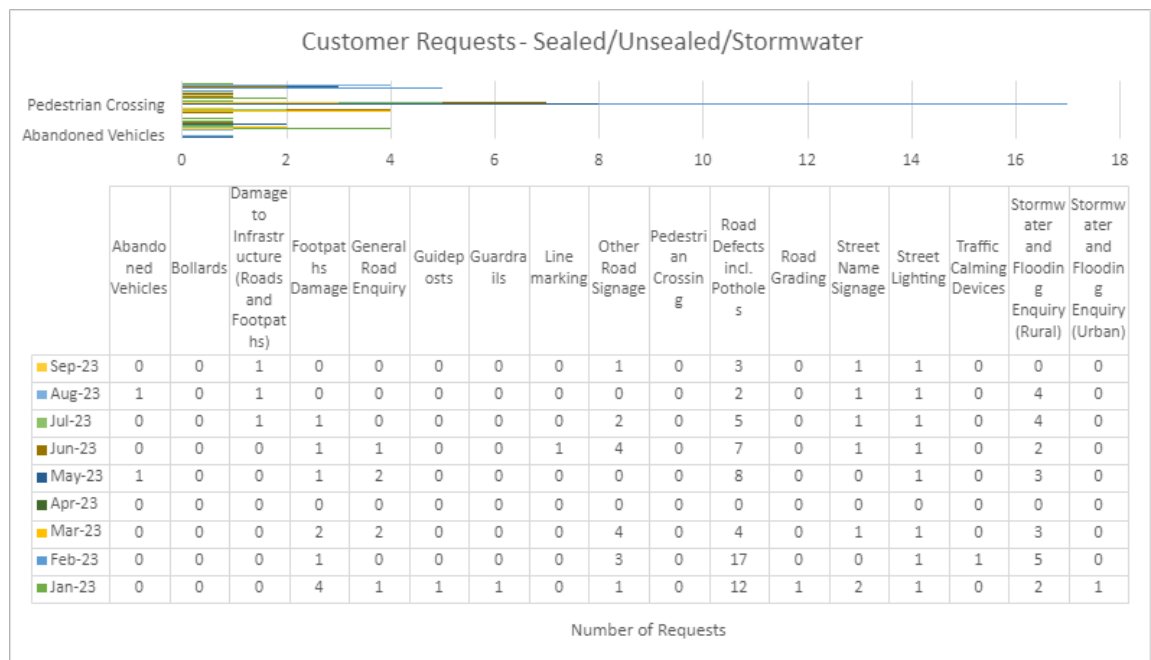
ICT coordinator position made redundant. New ICT processes and procedures are being reviewed and implemented with Techquity and Manager Infrastructure and Assets managing the ICT contract.

- Capital Program budget adjustments proposed for October Council meeting.
- Reseal tender assessment and recommendation completed and ready for October Council Meeting.
- CDCS Roads and Bridges reporting completed (consolidated Data collection sheets).
- Q1 capitalisation.
- ICT security has been addressed and underway in securing the network, mitigating organisational risk.
- Disaster Recovery Plan will be reviewed and updated. A decision on an offline backup solution to be finalised in October.

10.7 ROADS AND STORMWATER – DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

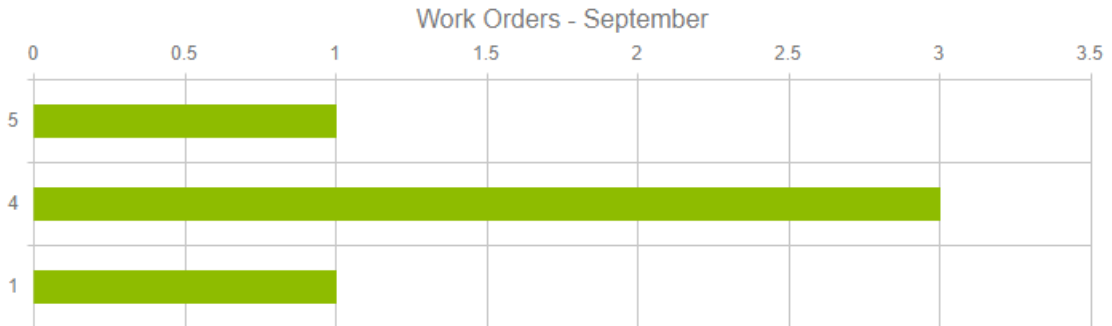
CRM's



Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

Unsealed Road Crew

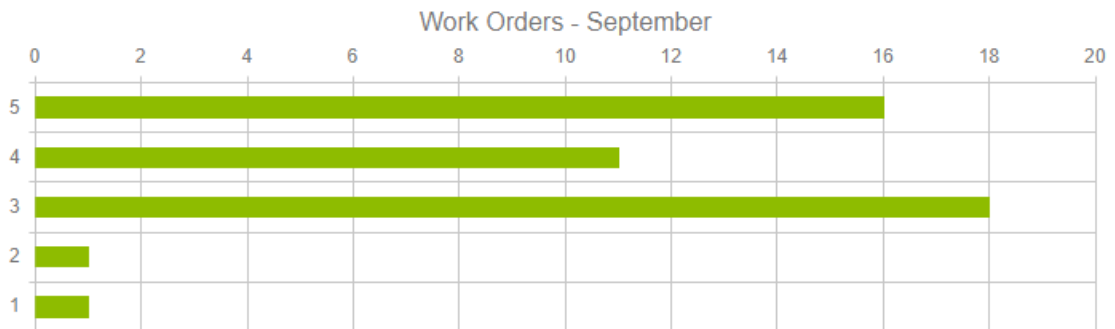


- Rock Line Drains on Mill Road and Kellevie Road.
- Clean Drain on Kellevie Road.

Roadside Furniture

- Traffic Counter on Branders Road.

Sealed Road Crew



- Potholing on Carlton Beach Road, Velley View Close, Villawood Court, Matthews Road, Orielson Road, Lewisham Scenic Drive, Mill Road, and Bay Road.
- Edge Breaks on Rosendale Road and Orielson Road.
- Asphalt Overlays on First Avenue and Penna Road.
- Install Agg Drain on Lewisham Scenic Drive.



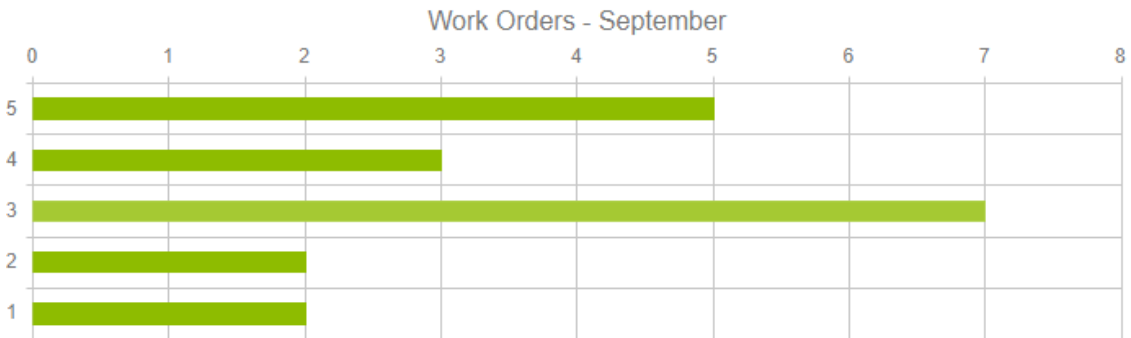
Road inspections carried out

- Dodges Ferry

Roadside Furniture

- Signs/Guideposts on Weston Hill Road, Gilling Brook Road, Primrose Sands Road, Tamarix Road, Grevillea Street, Carlton Bluff Road, Brinktop Road, Shark Point Road, Midden Road, and Lewisham Scenic Drive.
- Footpath Repairs on Pennington Drive.
- Guardrail Repairs on Lewisham Road.
- Vegetation Control on Carlton Beach Road, Richards Avenue, Short Street, Luke Avenue, Provence Drive, Old Forcett Road, Carlton River Road, Knights Road, and Primrose Sands Road.
- Traffic Counters on Oak Street, Grevillea Street, Primrose Sands Road, Montagu Street, Gordon Street, and Carlton Beach Road.

Stormwater Crew



- Clean drains at Lewisham Jetty and Lewisham Scenic Drive.
- Clean grates on Parnella Road and Riaweena Road.
- Repair Pit on Pennington Drive.
- Spray and Snip along Lewisham Scenic Drive.
- Flush Culverts on Fulham Road, Carlton Beach Road, and Gordon Street.
- Install Manhole on Thagenna Road.
- Install Grates in Fresne Way and Casuarina Court.
- Strip Shoulder on Weston Hill Road.
- Outfall inspections Zone 2.
- Monthly stormwater routing inspection Zone 1, Zone 2, and Zone 3.



10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

Meetings Attended:

- Various meetings re: Pembroke Park Stadium & Community Facilities.
- Various meetings regarding Canteen and Gym operators for the Stadium.
- Various meetings Recreation Team.
- Various onsite meetings with contractors and staff.
- Staff Performance Reviews.
- Southern Municipal Coordinators Liaison Group Meeting.
- Sothern Regional Emergency Management Committee Meeting.
- Met with Cricket Tas – re: audit.
- Various meeting re: DF Rec Reserve.

South East Stadium:

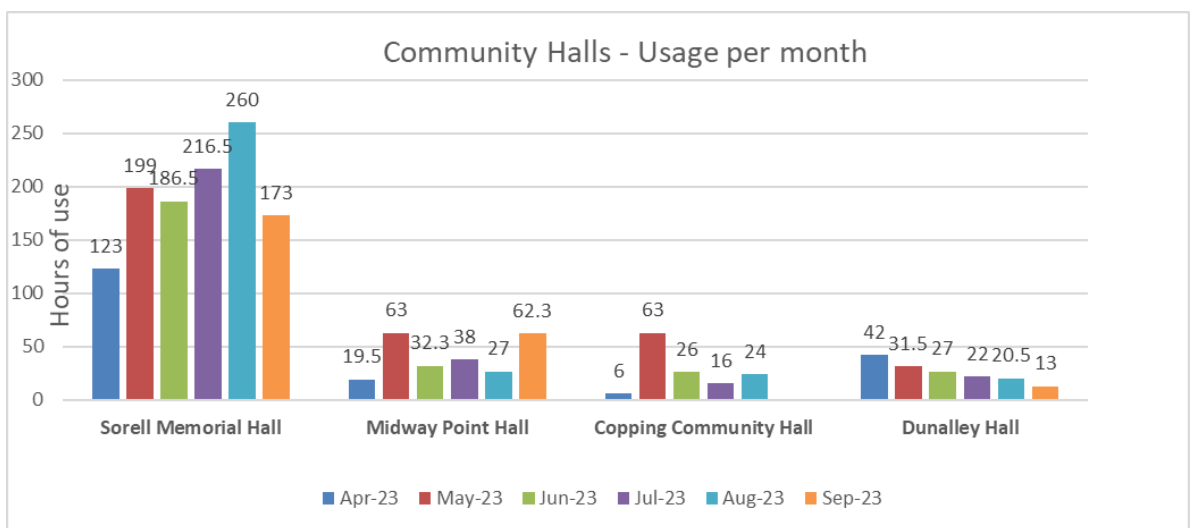
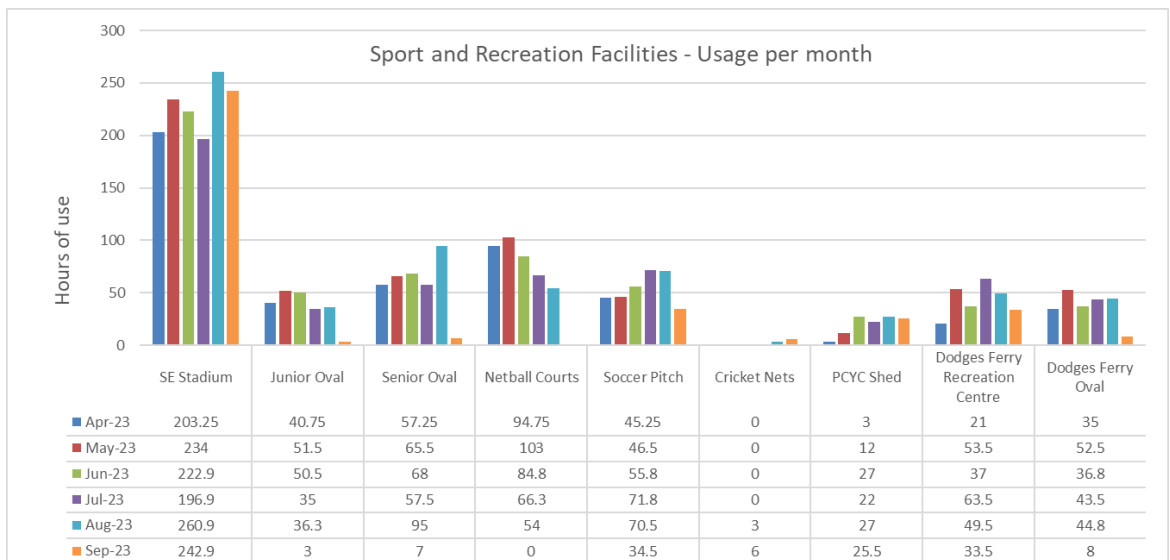
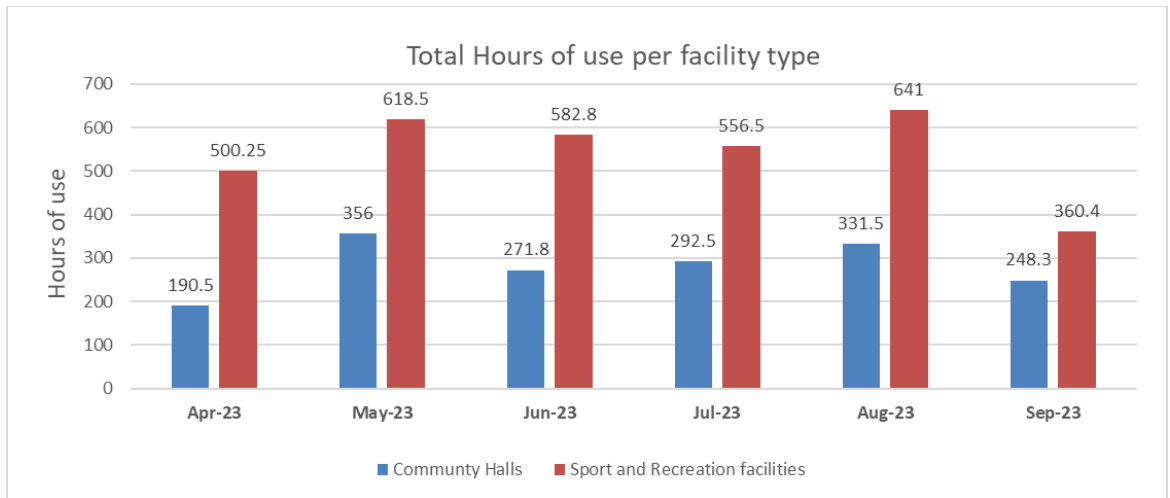
- Facility inductions to key users of the stadium.
- Promotion of the stadium beyond South East region to increase utilisation.
- Communication to all facility users provided.
- Various meetings with stadium anchor tenants SENA, SEBA, SEUFC; and gym and canteen operators.
- Ongoing liaison with Project Engineer and suppliers on various matters regarding defect corrections.
- Ongoing liaison with local clubs and other future users of the stadium.
- Met with Hobart Brixabition.
- Met with Pickleball Tas.
- Met with Relish Catering.
- Met with Tas Wrestling.
- Met with Netball Tas.

Activities:

- South East Netball Association
- South East Basketball Association
- South East United Football Club
- Basketball Tas – TJJBL Finals
- Sorell School
- Sorell Indie School
- McKillop Catholic College
- Bayview Secondary College
- South East Community Care
- Reclink – Chair Yoga
- Individual hire

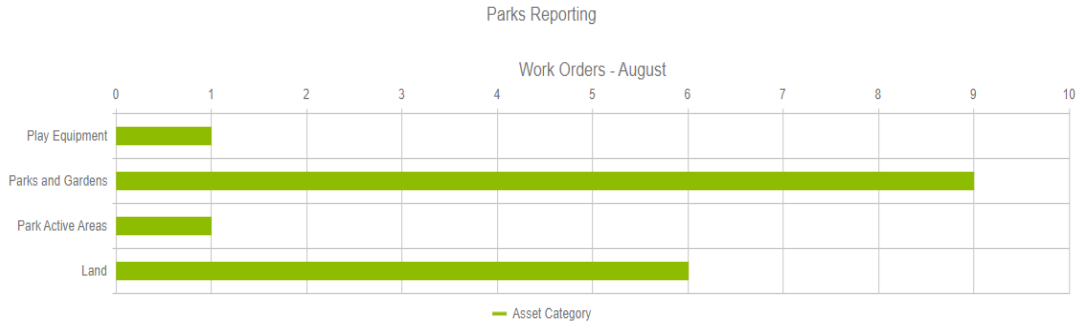


FACILITY USAGE:

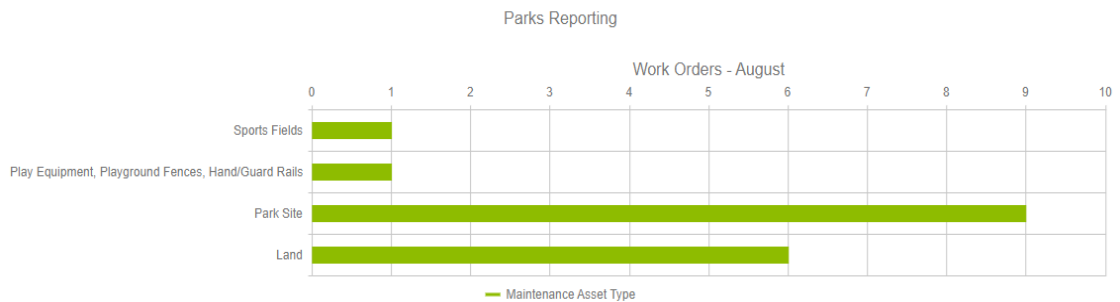


LAND IMPROVEMENTS

- Tree work – Various locations.
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Re-mulched various garden beds.
- Spring Maintenance on all ovals (Pembroke Park, Soccer & Dodges Ferry).



Number of work orders completed by priority.



Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

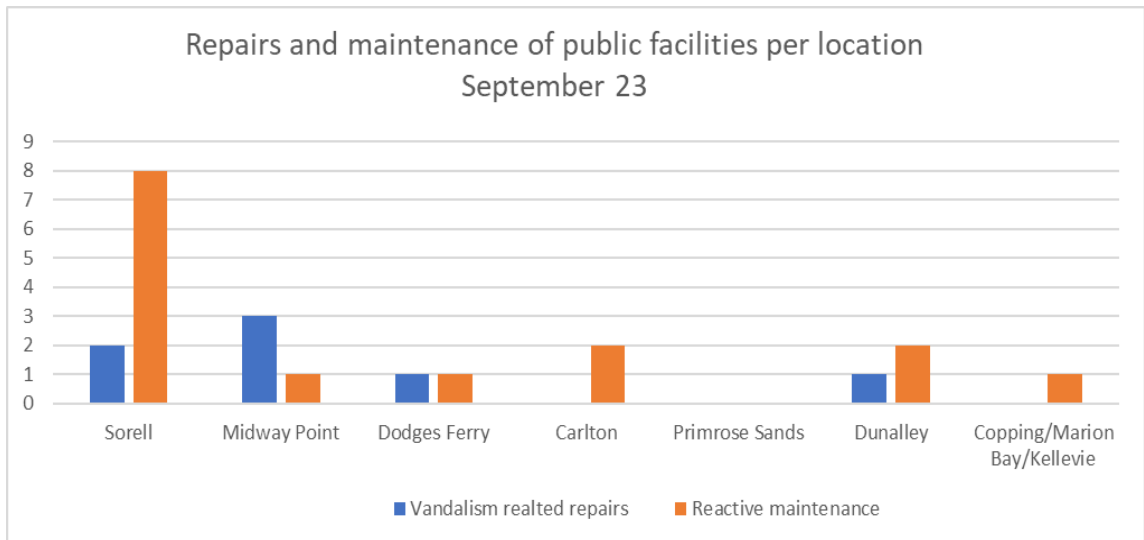
FACILITY MAINTENANCE

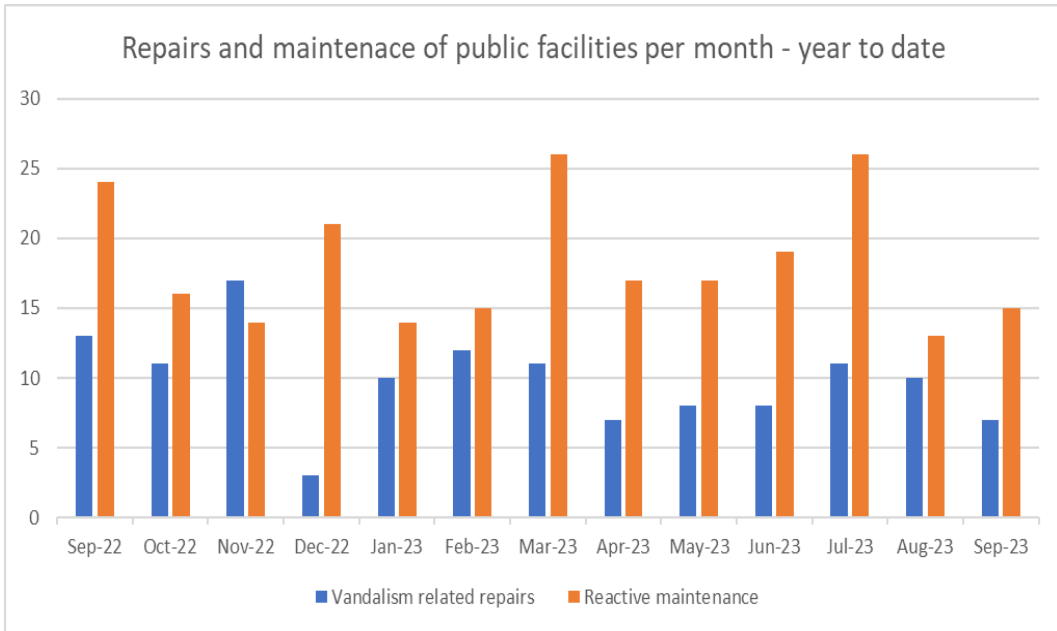
All Buildings - general maintenance requirements as per form 46.
 Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:

Vandalism events per location - Sep 23		
Location	Vandalism related repairs	Reactive maintenance
Sorell	2	8
Midway Point	3	1
Dodges Ferry	1	1



Carlton	0	2
Primrose Sands	0	0
Dunalley	1	2
Copping/Marion Bay/Kellevie	0	1
Overall vandalism events per month by month		
Month	Vandalism related repairs	Reactive maintenance
Jul-22	10	29
Aug-22	19	17
Sep-22	13	24
Oct-22	11	16
Nov-22	17	14
Dec-22	3	21
Jan-23	10	14
Feb-23	12	15
Mar-23	11	26
Apr-23	7	17
May-23	8	17
Jun-23	8	19
Jul-23	11	26
Aug-23	10	13
Sep-23	7	15





11.0 PETITIONS

At the time of preparation of this agenda no new petitions had been received.

Petitions received 2023-2024		
Petition	Tabled at Council Meeting	Status
Withdrawal of the Blue Lagoon Draft Management Plan for a pipe discharge from Blue Lagoon	14 June 23	Council at July ordinary meeting resolved to lay on the table / defer the matter to enable the motion be considered further prior to Council making a decision. Variation to operating budget approved at August Council meeting for independent consultant review and options assessment for stormwater management at Blue Lagoon.

12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.



In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

12.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 26th September 2023 and 3rd October 2023 be noted.”

Attached separately.

13.0 GOVERNANCE

13.1 PROPOSED DISPOSAL OF PUBLIC LAND – AMELIA COURT – CT 140804/23

RECOMMENDATION

“That Council:

1. resolve pursuant to Section 178 of the *Local Government Act 1993* (“the Act”) that Council intends to dispose, exchange or lease public land, being land (“the Land”) described in Certificate of Title Volume 140804 Folio 23, Amelia Court, Sorell;
2. authorise the General Manager to take all actions necessary to complete public notification of Council’s intent to exchange, sell or lease the Land in accordance with Section 178 of the Act; and
3. authorise the General Manager to consider and acknowledge any objection received pursuant to Section 178(6) of the Act and report to a future Council meeting.”

Introduction

The purpose of this report is to seek a Council resolution to authorise the General Manager to commence the statutory notification process to dispose a vacant land parcel in Amelia Court, Sorell.

This initial step is the first of a number of statutory processes that are required prior to the land being disposed of should Council resolve to do so once these processes have concluded.



The proposed vacant land is a public open space lot of 1086sqm, zoned General Residential – refer Figure 1 & 2 below.



Figure 1 – Subject Site

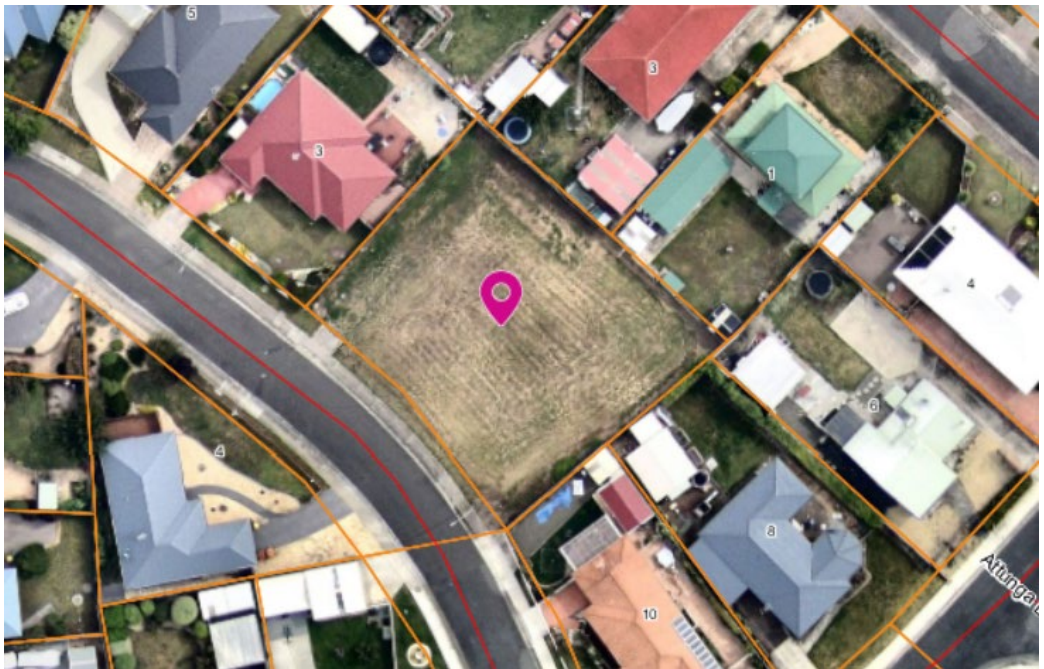


Figure 2 – Proposed Public Land Disposal

Background

The site was created as a public open space lot in 2004 as a stage of the surrounding subdivision.

The site was identified as part of the Council surplus land project initiated in 2015.

It formed part of the initial report to Council in March 2017 that sought a resolution to enable the statutory and associated processes to be commenced for a number of Public Land and Council land parcels.

The purpose of the surplus land project as described in the 2017 agenda report was principally *'to sell surplus Council owned land to provide a positive financial benefit to the Council. Funds could be allocated to maintenance and enhancement of existing public space, set aside for strategic purchase of future open space, for other strategic land purchased to facilitate development or to supplement the capital works program. In any event, funds will be separately identified and quarantined in the finance system to ensure they are not consumed within consolidated revenue. Reducing the size of the Council land portfolio would also proportionally have a benefit to the organisation risk profile.'*

The statutory notification process has not been undertaken for this site. The March 2017 Council resolution was not validly made for this Public Land categorised site as it was done as a closed agenda item.

Council separately resolved in March 2019 to remove the public open space notation from the title. This has not been progressed but the decision and authority remains valid.

There were other Public Land and Council land parcels as part of the surplus land project that have been disposed of between 2018 and 2020. The balance of that special account reserve is currently at \$1.1m and is included in the monthly finance report. In accordance with earlier Council resolutions regarding this project, those funds have been quarantined and to date, have not been allocated to any project.

- 23 Ridge Road (2018) \$118k
- 11 Punna Street (2018) \$85k
- 5 Jacob Court (2018) \$75k
- Lot 1 Pawleena Road (2019) \$131k
- Lot 1 Tasman Hwy (2019) \$15k
- Lot 1 400 Carlton River Road (2019) \$200k
- Lot 2 402 Carlton River Road (2019) \$242k
- Pawleena Dam (2020) \$180k



Strategic plan

The matter is neither inconsistent nor specifically contemplated by the Strategic Plan – the broader project was commenced in 2015 and remains a live consideration for Council.

The following Objectives, Outcomes and Directions of the Strategic Plan are consistent with the matter and the intended purpose / benefit that would result should the site be disposed.

Objective 2 – Responsible Stewardship and a Sustainable Organisation

Outcomes – Long term financial sustainability.

Directions –

1. Ensure decisions are financially responsible and sustainable.
3. Strategically manage our assets, facilities, services and structure, with a focus on continuous improvement.
7. Commitment to transparent and accountable governance and well informed decision making.

Objective 3 – To Ensure a Liveable and Inclusive Community

Outcomes –

- Sustained community health and wellbeing.
- Increased connectivity within and between townships.
- Increased recreational opportunities and participation levels.

Directions –

4. Create an integrated network of shared pathways, within and between townships, and to recreational facilities and services.
6. Secure funding to develop Pembroke Park as a regional recreational facility.

Objective 4 – Increased Community Confidence in Council

Outcomes – A well informed community that is engaged with Council.

Directions –

6. Engage effectively with the community and other stakeholders, ensuring communication is timely, involving and consistent.



Annual plan

The matter is specifically contemplated by the Annual Plan as part of Objective 2 with Initiative 2.1 providing for –

Consider revenue generation options required for new / upgrade capital projects including the strategic sale of land assets in conjunction with rate increases.

Policy

No policies applicable to the disposal of Public or Council land.

With regard to the future purpose of any land disposal proceeds, Council has previously contemplated the development of a playground facility at Pembroke Park. Such a facility to potentially be sited between the netball courts and subdivision containing Amelia Court and connected by an extension to the Attunga Drive footpath.

This intention has not been ratified by a Council resolution and requires assessment against the Public Open Space Policy and Open Space Strategy. An audit of the Strategy and associated Implementation Plan by the Manager Planning is in progress.

Environmental implications

No environmental implications.

Asset management implications

The existing asset requires minimal routine maintenance (mowing) and as it is unimproved land, there are no existing asset capital renewal requirements.

Council's Financial Management Strategy (and underpinning Long Term Financial Plan) nominates a range of new / upgrade capital projects across all asset classes (Transport, Stormwater, Land Improvements and Buildings).

Some projects have been included in the financial modelling (inclusive of construction and life cycle costs) whilst others are dependent on grant or other types of funding including sale of surplus Council land. This particularly applies to those projects in the Land Improvements and Buildings asset classes ie. passive and active recreational facilities and associated public toilets.



Risk management implications

The Act provides the statutory framework for a Council to consider and dispose of Public Land. Risks associated with this process are considered low and manageable.

An associated and potential risk is with regard to the Council having taken land as public open space at the time of subdivision, not developing it then seeking to dispose of it and how this may be perceived by the subdivider. Additionally, that the value of the land can reasonably be assumed to have increased since the original subdivision.

This scenario has been put to Council's solicitor who has advised that Council is not in breach of any statute and further, that the intent is consistent in that proceeds are quarantined such that they can only be allocated to the localised provision of associated recreational facilities.

Community implications

The land is considered to be Public Land as per Section 177A of the Act.

The Act requires the General Manager to notify the public of Council's intention to sell Public Land. In particular to:

- *publish that intention on at least two separate occasions in a daily newspaper in the municipal area; and*
- *display a copy of the notice on any boundary of the public land; and*
- *notify the public that objection to the proposed lease may be made to the General Manager within 21 days of the date of the first publication.*

Sections 177 & 178 of the Act set forth the procedure for the sale or disposal of Public Land, as detailed below:-

177. Sale and disposal of land

(1) A council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.

(2) Before a council sells, leases, donates, exchanges or otherwise disposes of any land, it is to obtain a valuation of the land from the Valuer-General or a person who is qualified to practise as a land valuer under [section 4 of the Land Valuers Act 2001](#).

(3) A council may sell –

(a) any land by auction or tender; or

(b) any specific land by any other method it approves.

(4) A council may exchange land for other land –

(a) if the valuations of each land are comparable in value; or



- (b) in any other case, as it considers appropriate.*
- (5) A contract pursuant to this section for the sale, lease, donation, exchange or other disposal of land which is public land is of no effect.*
- (6) A decision by a council under this section must be made by absolute majority.*

177A. Public land

- (1) The following land owned by a council is public land:*
- (a) a public pier or public jetty;*
 - (b) any land that provides health, recreation, amusement or sporting facilities for public use;*
 - (c) any public park or garden;*
 - (d) any land acquired under [section 176](#) for the purpose of establishing or extending public land;*
 - (e) any land shown on a subdivision plan as public open space that is acquired by a council under the Local Government (Building and Miscellaneous Provisions) Act 1993 ;*
 - (f) any other land that the council determines is public land;*
 - (g) any other prescribed land or class of land.*
- (2) The general manager is to –*
- (a) keep lists or maps of all public land within the municipal area;*
 - and*
 - (b) make the lists and maps available for public inspection at any time during normal business hours*

178. Sale, exchange and disposal of public land

- (1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.*
- (2) Public land that is leased for any period by a council remains public land during that period.*
- (3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.*
- (4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to–*
- (a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and*
 - (ab) display a copy of the notice on any boundary of the public land that abuts a highway; and*
 - (b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.*

(5) If the general manager does not receive any objection under subsection (4) and an appeal is not made under section 178A , the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention as published under subsection (4) .

(6) The council must –

(a) consider any objection lodged; and

(b) by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –

(i) that decision; and

(ii) the right to appeal against that decision under section 178A .

(7) The council must not decide to take any action under this section if –

(a) any objection lodged under this section is being considered; or

(b) an appeal made under section 178A has not yet been determined; or

(c) the Appeal Tribunal has made a determination under section 178B(b) or (c) .

(8)

Prior to any statutory notification process commencing, Council will engage with the surrounding owners of Council's intent with the proposed disposal process and to seek their views on future development of the parcel should it be disposed. The latter is relevant to informing Council of their preference around the form and density of residential development and how best Council can manage this through a Part V agreement or potentially subdividing to create two parcels as necessary (reducing the development potential to 2 x single dwellings). The existing parcel is capable of accommodating three multiple dwellings.

Statutory implications

As per Section 178 of the Act, stated above.

Report

The surplus land project was paused in 2019 to allow for the development of the Open Space Strategy by ERA Planning which was adopted by Council in 2021. The only disposal that occurred during the deferral period was the Pawleena Dam based on risk profile.

Recommencing the project with regard to the Amelia Court site is not incompatible with the Open Space Strategy. Further, the Financial Management Strategy and underpinning long-term financial plan will be reviewed this FY and generating alternate revenues to facilitate the provision of new / upgraded community assets is consistent with Council's strategic approach for the past ten years.



Engaging with surrounding owners as the first step is key to ensuring they are properly informed of the intent and process.

In accordance with the Act, Council will be required to formally consider their position following the completion of the statutory notification period noting this is to occur after the informal engagement with surrounding owners.

Conclusion

Consent is sought from Council to authorise the General Manager to progress with the initial statutory and associated matters under the Act.

Robert Higgins
GENERAL MANAGER
11 October 2023

14.0 INFRASTRUCTURE AND ASSETS

Nil reports.

15.0 COMMUNITY RELATIONS

Nil reports.

16.0 FINANCE

16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT SEPTEMBER 2023 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT SEPTEMBER 2023 YEAR-TO-DATE be received and noted by Council.”

Note: variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT SEPTEMBER 2023 YEAR-TO-DATE

The operating surplus for the period ended 30 September 2023 of \$13.674m is above the budget of \$12.996m by \$678k. The main drivers of this position are:

- Recurrent income year to date is \$18.816m, which is above budget by \$179k.



- Operating expenses year to date are \$5.141m, which is below budget by \$499k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

This category is above budget by \$150k to the end of September, with no significant variances noted.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$17k to the end of September. The following significant variances are noted:

- 132 & 337 certificate fees is below budget by \$10k, as a result of less Council certificate reimbursement received than expected. These certificates are requested by prospective property buyers and thus it is likely the slowing property market is contributing to this budget variance.

3. USER FEES

This category is below budget by \$13k to the end of September. The following significant variances are noted:

- Caravan licences is below budget by \$17k. Caravan licenses were budgeted to be raised in September, however they are now expected to be raised by Council staff in October.
- Dog registration and renewal is below budget by \$24k. This is because more dog registrations and renewals were paid prior to 30 June 2023 than expected.

4. GRANTS OPERATING

This category is below budget by \$108k to the end of September, predominantly as a result of near to 99% of the Financial Assistance Grant income for the 2023/2024 financial year being received in June 2023.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

5. CONTRIBUTIONS RECEIVED



This category is above budget by \$72k to the end of September, this is predominantly a result of the following variances:

- Public open space contributions is above budget by \$59k, as a result of two subdivision developments at Pawleena Road, Pawleena and Arthur Highway, Sorell.
- Subdivision traffic management treatment contributions is above budget by \$19k, as a result of the subdivision development at Arthur Highway, Sorell.

6. INTEREST

This category is above budget by \$16k to the end of September. The following significant variances are noted:

- Interest received banks & other is above budget by \$18k, as a result of higher than forecast interest rates.

7. OTHER INCOME

This category is above budget by \$78k to the end of September. The following significant variances are noted:

- Other facility hire is above budget by \$14k, as a result of greater than forecast hire activity at the South East Sports Complex.
- Other sundry income is above budget by \$60k. This variance is predominantly due to Council paying \$39k for a private property wastewater treatment system. Council then raised an invoice and charged the property estate for this expenditure. The sundry income variance is also a result of 11k relating to street lights for The Peninsula subdivision development in Midway Point.
- Workers compensation reimbursement is above budget by \$11k. Workers compensation reimbursements are unpredictable in nature and are therefore not budgeted for.

8. INVESTMENT IN TASWATER

This category is in line budget the end of September.

9. EMPLOYEE BENEFITS

Total employee benefits are above budget by \$10k to the end of September. The following significant variances are noted:



- Long service leave (LSL) is below budget by \$25k, predominately as a result of an employee's LSL payment on termination. This employee previously worked for another Council and therefore on termination Council invoiced the employee's previous employer to reimburse a portion of the LSL pay out.
- Workers compensation Insurance is above budget by \$47k. The invoice for instalment 2 was budgeted to be processed and paid in October, however, it was processed and paid in September.

10. MATERIALS AND SERVICES

Materials and services is \$473k below budget to the end of September.

The following significant variances are noted:

- Cleaning is above budget by \$11k, as a result of unbudgeted expenditure relating to the cleaning of public BBQs.
- Computer software maintenance and licenses is below budget by \$48k. Invoices were budgeted to be received in the first quarter of the financial year, however, these are not due until later in the year and will therefore be received and processed closer to the due date.
- Consultants other is below budget by \$12k, predominantly as a result of underspends to date in General Manager, Finance, and Assets/GIS. These planned works will occur later in the year. In addition, unbudgeted expenditure occurred in Stormwater, including an \$8k hand fish impact assessment and a \$4k landslide inspection.
- Repairs and Maintenance is below budget by \$125k, predominantly from underspends to date in Roads Sealed, Roads Unsealed, Stormwater, Bridges, Marine Structures, and overspends to date in Land Improvements. The Land Improvements variance is predominately as result of tree related expenditure that was budgeted later in the year.
- \$240k (50%) of the total material and services variance relates to waste expenditure. Collectively, waste expenditure is significantly under budget due to the timing of receiving and processing waste invoices, as well as some lower than expected volumes of waste collected in the first quarter of the financial year. Refer to the below detailed explanations;
 - Mornington Park transfer station disposal costs is below budget by \$26k. The monthly invoice was budgeted to be processed in September, however, it will actually be processed and paid in October.
 - Kerbside green waste collection, kerbside hard waste collection and street bin collection contract are below budget by \$24k, \$51k and \$11k respectively. The invoices were budgeted to be processed in

September, however, they are yet to be received from the supplier. Council staff have contacted the supplier to follow up the outstanding invoices.

- Kerbside recycling collection and kerbside garbage collection are below budget by \$39k and \$62k, respectively. The monthly invoices were budgeted to be processed in September, however, they will be processed and paid in October. The variances are also a result of lower than expected volumes of waste collected in the first quarter of the year.
- Kerbside garbage disposal is below budget by \$12k, as a result of lower than expected volumes of garbage collected in the first quarter of the financial year.
- Signage and guide posts is below budget by \$29k, predominantly from underspends to date in Roads Sealed, Roads Unsealed, and Pembroke Park Stadium. This expenditure will occur later in the financial year.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$122k to the end of September, with no significant variances noted.

12. FINANCE COSTS

This category is in line with budget to the end of September.

13. OTHER EXPENSES

This category is above budget by \$87k to the end of September. The following significant variances are noted:

- Audit fees is above budget by \$15k. The Tasmanian Audit Office (TAO) invoice was budgeted to be received and processed in October, however it was actually received earlier than expected, in September.
- Employee subscriptions, licences and memberships is above budget by \$17k, predominantly as a result of the \$22k Regional Land Use Strategy contribution payment, which was budgeted to be processed in January 2024.
- Functions and programs expense is below budget by \$20k, predominantly as a result of various activities budgeted but not yet taken place. These functions and programs expenses will take place in later months.
- General insurance is above budget by \$38k, as a result of higher than expected premiums for the 2023/2024 financial year.

- Other sundry expenses is above budget by \$44k, predominantly due to Council paying \$39k for a private property wastewater treatment system. Council then raised an invoice and charged the property estate for this expenditure. Refer to Other sundry income variance above.
- Public liability insurance is below budget by \$16k, as a result of lower premiums than expected for the 2023/2024 financial year.

14. GRANTS CAPITAL

This category is below budget by \$331k to the end of September.

The Roads to Recovery funding (R2R) is above budget by \$106k. A total amount of \$271k was received for R2R in August, compared to the \$165k budgeted to be received in September. The variance is a result of greater than expected R2R capital job expenditure in the first quarter of the financial year.

Refer to attachment (g) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No non-monetary asset contribution revenue was received as at the end of September.

16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of September.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of September.

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position remained stable in September. In comparison with the 2022/2023 financial year, the current cash balance of \$21.8m is \$4.4m greater than the balance at the same time last year. Sorell Council continues to hold \$1.235m in grant income received in advance as reported in the Balance Sheet. Council's increase in cash held is predominately a result of delays in the capital works schedule.



CASH RESERVES

As at 30 September 2023, cash reserves being held by Council are as follows;

Land Sales	\$1,119,631
Public Open Space Contributions	<u>\$1,311,863</u>
	\$2,431,494

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month, for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph reflects the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 41.9% of rates already paid by the end of September. At the same time last year, Council had received 40.8% of rates.

ATTACHMENTS

MONTHLY DASHBOARD REPORT (Pages 4)

- a) Statement of Income and Expenditure for the period ending 30 September 2023 (Pages 1)
- b) Statement of Financial Position as at 30 September 2023 (Pages 1)
- c) Statement of Cash Position as at 30 September 2023 (Pages 1)
- d) Detailed Statement of Income and Expenditure for the period ending 30 September 2023 (Pages 5)
- e) Cash on Hand as at 30 September 2023 and Graph 1 – Total Cash Available (Pages 2)
- f) Graph 2 – Rates Outstanding (Pages 2)
- g) Grants Variance Analysis (Pages 1)

STEPHANIE PERRY
MANAGER FINANCE

SALLY FANG
ACCOUNTANT

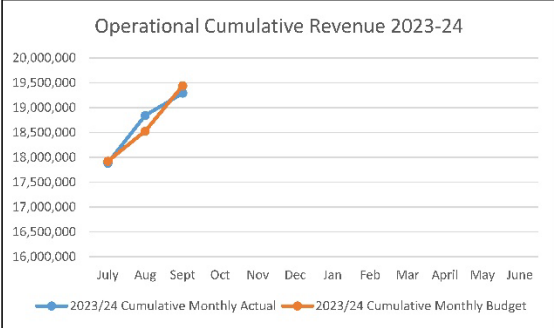
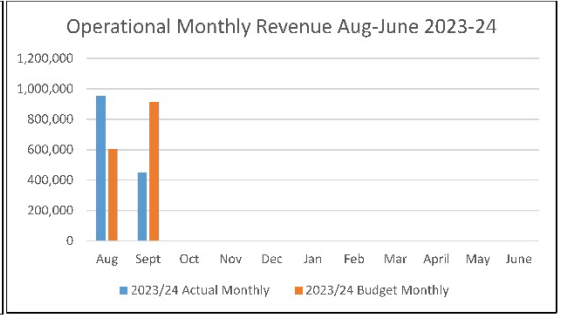
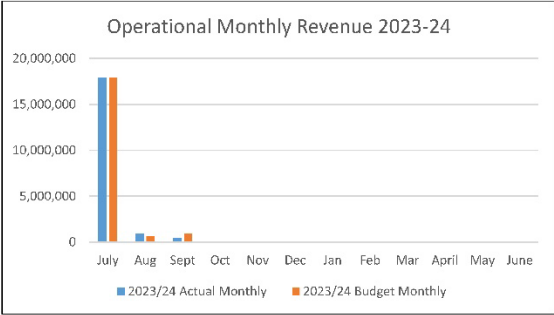
Date: 10 October 2023
Attachments (17 pages)



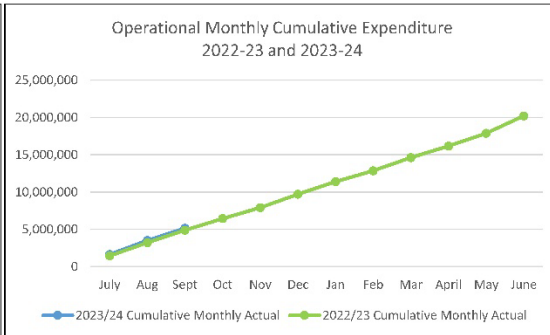
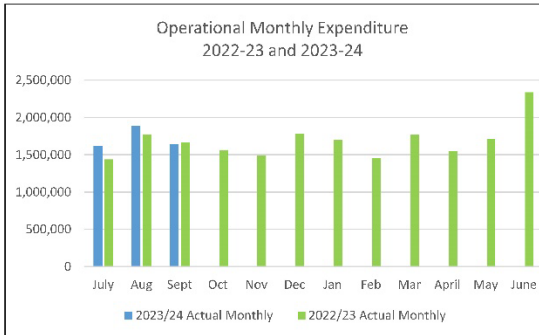
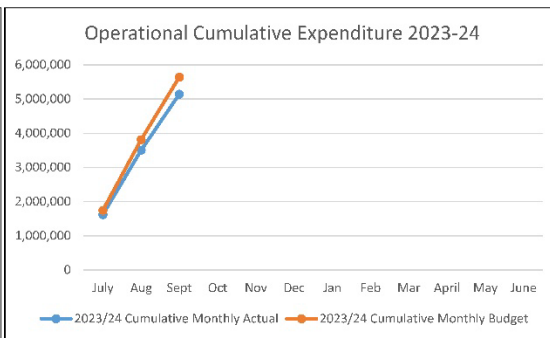
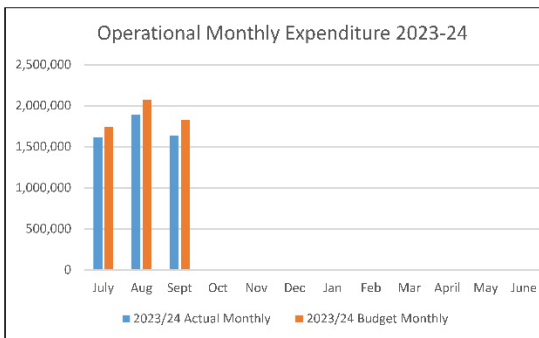
AGENDA
ORDINARY COUNCIL MEETING
17 OCTOBER 2023

SORELL COUNCIL – MONTHLY DASHBOARD REPORT SEPTEMBER 2023

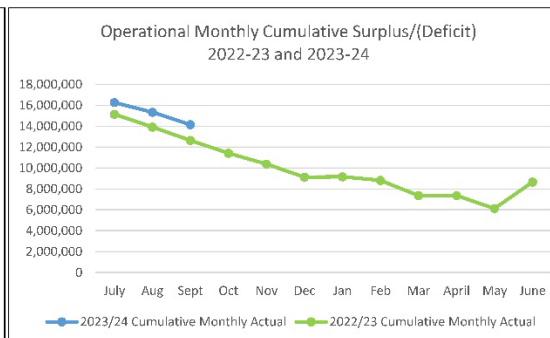
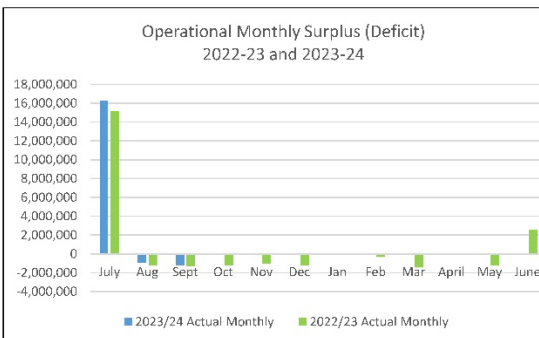
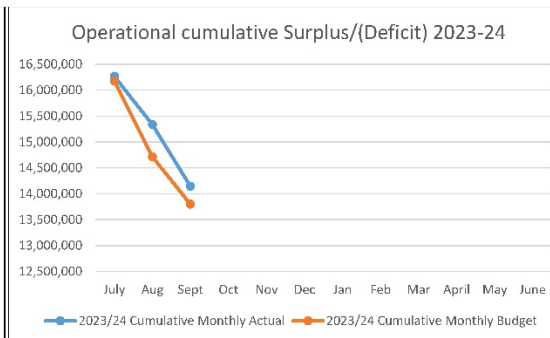
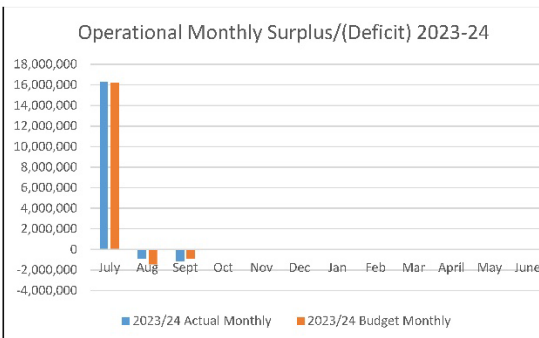
DESCRIPTION: The following contains graphical information on the financial performance of Council's Operating Budget.
REVENUE



EXPENDITURE



SURPLUS/DEFICIT



SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period September 2023

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	17,945,857	17,796,016	149,840	17,860,210
Statutory fees and fines	2	158,776	175,561	(16,784)	698,254
User Fees	3	182,281	194,960	(12,679)	670,104
Grants Operating	4	68,634	176,795	(108,161)	2,951,440
Contributions received	5	89,691	17,500	72,191	117,500
Interest	6	91,659	75,160	16,499	783,564
Other income	7	197,727	119,554	78,172	567,147
Investment income from TasWater	8	81,000	81,000	0	324,000
		18,815,626	18,636,546	179,079	23,972,219
EXPENSES					
Employee benefits	9	1,833,717	1,823,758	(9,959)	7,749,556
Materials and services	10	1,300,513	1,773,969	473,456	7,643,954
Depreciation and amortisation	11	1,410,995	1,532,963	121,969	6,089,896
Finance costs	12	(18,699)	(18,596)	103	50,610
Other expenses	13	614,887	528,325	(86,561)	1,786,730
TOTAL EXPENSES		5,141,412	5,640,419	499,006	23,320,746
OPERATING SURPLUS/(DEFICIT)		13,674,213	12,996,128	678,086	651,473
CAPITAL INCOME					
Grants Capital	14	473,298	803,846	(330,548)	6,925,286
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	0	0	0	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		473,298	803,846	(330,548)	6,925,286
SURPLUS/(DEFICIT)		14,147,512	13,799,974	347,538	7,576,759



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At September 2023

	Actual 2023/2024	Actual 30 June 2023	Movement
ASSETS			
	Notes		
Current Assets			
Cash and Cash Equivalents	12,200,072	9,844,139	2,355,933
Investments	9,617,101	8,582,962	1,034,139
Trade and Other Receivables	11,305,838	1,481,040	9,824,797
Inventories	85,339	85,339	-
Other Assets	69,175	468,784	(399,609)
Total Current Assets	33,277,524	20,462,265	12,815,260
Non-Current Assets			
Trade and Other Receivables	32,098	32,248	(150)
Assets Held for Sale	1	1	-
Intangible Assets	258,399	260,105	(1,706)
Property, Infrastructure, Plant and Equipment	297,241,435	298,678,047	(1,436,612)
Work in Progress	12,316,334	10,429,165	1,887,169
Investments	31,326,681	31,326,681	-
Other Non-Current Assets	23,027	23,027	-
Total Non-Current Assets	341,197,975	340,749,274	448,701
TOTAL ASSETS	374,475,499	361,211,539	13,263,961
LIABILITIES			
Current Liabilities			
Trade and Other Payables	853,725	1,443,641	(589,916)
Trust Funds and Deposits	996,090	1,106,094	(110,004)
Interest Bearing Loans & Borrowings	220,175	220,175	-
Provisions	1,408,774	1,355,342	53,432
Contract Liabilities	1,234,527	1,471,590	(237,063)
Other Current Liabilities	9,766	9,766	-
Total Current Liabilities	4,723,056	5,606,607	(883,551)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,109,771	2,109,771	-
Provisions	107,662	107,662	-
Contract Liabilities	-	-	-
Other Current Liabilities	13,986	13,986	-
Total Non-Current Liabilities	2,231,419	2,231,419	-
TOTAL LIABILITIES	6,954,475	7,838,026	(883,551)
Net Assets	367,521,023	353,373,513	14,147,512
EQUITY			
Accumulated Surplus	143,814,148	129,666,637	14,147,511
Reserves	223,706,876	223,706,876	-
Total Equity	367,521,023	353,373,513	14,147,511



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At September 2023**

	\$
Opening Balance Cash at Bank & Investments	18,427,102
Closing Balance Cash at Bank & Investments	21,817,173
Cash Movement Year to Date	<u>3,390,072</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	14,147,512
Add: Depreciation	1,410,995
Net Cash Surplus / (Deficit)	<u>15,558,506</u>
Loan Repayments	0
Capital Expenditure (per capital report)	(1,887,169)
Capital Expenditure - Asset (Purchases) / Disposals	25,618
Balance Sheet Movements	(10,306,884)
Cash Movement Year to Date	<u>3,390,072</u>



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED September 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(14,394,771)	(14,264,094)	130,677	(14,264,094)
1110 Rates General Written Off	37	1,375	1,338	5,500
1115 State Grant Rates Remission	(796,158)	(783,809)	12,349	(870,899)
1120 Rates Pensioner Concession	877,442	853,481	(23,961)	870,899
1125 Domestic Waste Annual Charge	(2,981,845)	(2,965,882)	15,963	(2,965,882)
1130 Fire Rates Levy Income	(664,442)	(657,271)	7,171	(657,271)
1150 Other Remissions	14,381	21,184	6,803	23,538
1160 AWTS Maintenance Fee Received	(502)	(1,000)	(498)	(2,000)
1199 Rates and Charges Total	(17,945,857)	(17,796,016)	149,840	(17,860,210)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(32,203)	(42,548)	(10,345)	(170,191)
1220 Town Planning Fees	(118,454)	(128,388)	(9,934)	(506,063)
1225 Animal Infringements & Fines	(936)	(1,625)	(689)	(6,500)
1230 Other Infringements Fines & Penalties	(1,031)	(2,500)	(1,469)	(10,000)
1235 Licences & Permits	(4,262)	0	4,262	(3,500)
1240 Street Stall Permit Fee	(1,890)	(500)	1,390	(2,000)
1299 Statutory Fees and Charges Total	(158,776)	(175,561)	(16,784)	(698,254)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(20,741)	(22,468)	(1,727)	(89,872)
1318 Caravan Licences	(721)	(18,188)	(17,467)	(18,188)
1327 Dog Impounding & Release Fees	(221)	(300)	(80)	(1,200)
1330 Dog Registration & Renewal	(30,949)	(54,800)	(23,852)	(105,385)
1331 Kennel Licences	262	(1,500)	(1,762)	(1,500)
1333 Driveway Approval and Inspection Fees	(3,852)	(3,000)	852	(12,000)
1335 Engineering Inspections & 1% Approval Fee	(22,709)	(18,750)	3,959	(75,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(4,869)	0	4,869	(48,146)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(38,386)	(34,772)	3,614	(139,087)
1357 Plumbing Inspection	(36,906)	(35,307)	1,599	(141,227)
1360 Amended Plan Fees	(997)	(1,500)	(503)	(6,000)
1363 Recreational Vehicle Income	(4,157)	(4,375)	(218)	(17,500)
1369 Building Administration Fee (0.1%)	(6,785)	0	6,785	0
1372 TBCITB Training Levy (0.2%)	(11,251)	0	11,251	0
1399 User Fees Total	(182,281)	(194,960)	(12,679)	(670,104)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(67,196)	(176,795)	(109,599)	(2,662,262)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(1,438)	0	1,438	(289,178)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(68,634)	(176,795)	(108,161)	(2,951,440)
1500 Contributions Received				
1505 Public Open Space Contributions	(71,100)	(12,500)	58,600	(50,000)
1506 Car Parking Cash in Lieu Contributions	0	(5,000)	(5,000)	(42,500)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED September 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1507 Subdiv Traffic Management Treatment Contributions	(18,591)	0	18,591	(25,000)
1510 Contributions Received Other	0	0	0	0
1549 Contributions Received Total	(89,691)	(17,500)	72,191	(117,500)
1550 Interest				
1560 Rates Interest Penalty	(26,279)	(27,000)	(721)	(115,000)
1565 Rates Interest Written Off	12	40	28	400
1570 Rates Legal Costs Recovered	151	(188)	(339)	(750)
1575 Interest Received Banks & Other	(65,544)	(47,982)	17,561	(668,094)
1599 Interest Total	(91,659)	(75,160)	16,499	(783,564)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(5,121)	(4,443)	677	(26,660)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(12,432)	(21,826)	(9,394)	(105,920)
1625 Lease/Rent Fees Received	(35,452)	(33,433)	2,019	(97,590)
1627 Lease Fees - Copping Tip	(19,803)	(19,820)	(17)	(120,343)
1630 Other Facility Hire	(40,934)	(26,526)	14,408	(166,327)
1632 SERDA - External Labour Hire Recoveries	0	0	0	0
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(60,725)	(500)	60,225	(2,000)
1637 Insurance Recoveries	0	0	0	0
1645 Vehicle FBT Recoveries	(11,003)	(13,006)	(2,003)	(48,308)
1655 Workers Compensation - Reimbursement	(10,972)	0	10,972	0
1656 Copping Public Cemetery Trust Net Income	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(1,284)	0	1,284	0
1689 Other Income Total	(197,727)	(119,554)	78,172	(567,147)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(81,000)	(81,000)	0	(324,000)
1699 Investment Income from TasWater Total	(81,000)	(81,000)	0	(324,000)
1999 Recurrent Income Total	(18,815,626)	(18,636,546)	179,079	(23,972,219)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(271,140)	(164,754)	106,386	(659,016)
2110 Comm'th Grants new or upgraded assets	(118,244)	(333,942)	(215,699)	(3,460,770)
2115 State Grants for new or upgraded assets	(80,915)	(305,150)	(224,235)	(2,805,500)
2120 Other Grants for new or upgraded assets	(3,000)	0	3,000	0
2199 Grants Capital Total	(473,298)	(803,846)	(330,548)	(6,925,286)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	0	0	0	0
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED September 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(473,298)	(803,846)	(330,548)	(6,925,286)
2999 TOTAL INCOME	(19,288,924)	(19,440,393)	(151,469)	(30,897,505)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	15,218	13,533	(1,685)	59,621
3103 Annual Leave	147,781	135,865	(11,917)	547,642
3109 Conferences	123	1,000	877	5,000
3111 Drug and Alcohol Testing	570	1,200	630	3,000
3112 FBT Expenses - Gift Cards / Gifts	122	500	378	3,000
3114 FBT Expenses - Entertainment (FBT)	184	900	716	4,800
3115 Fringe Benefit Taxes	8,378	8,378	0	33,512
3118 Health and Well Being	1,401	1,000	(401)	4,000
3124 Long Service Leave	38,465	63,172	24,708	177,661
3127 Medicals	304	840	536	2,800
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	0	0	0	0
3139 Overheads Recovered	(16,477)	(13,931)	2,546	(68,681)
3145 Payroll Tax	82,166	80,195	(1,971)	342,689
3148 Protective Clothing & Accessories	13,853	15,750	1,897	28,900
3151 Recruitment Costs	0	0	0	0
3154 Salaries	1,283,924	1,275,296	(8,628)	5,546,375
3156 Salaries transferred to WIP	(45,861)	(36,661)	9,200	(180,739)
3163 Staff Training	10,489	14,230	3,741	71,148
3166 Superannuation - Council Contribution	187,175	203,064	15,889	884,328
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	125	125	500
3175 Uniforms / Clothes Purchased	1,463	1,600	137	12,000
3181 Workers Compensation Expense Claims	30	0	(30)	0
3184 Workers Compensation Insurance	104,411	57,702	(46,708)	272,000
3199 Employee Benefits Total	1,833,717	1,823,758	(9,959)	7,749,556
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	1,597	1,250	(347)	5,000
3202 Advertising	19,790	17,856	(1,934)	88,371
3204 AWTS Maintenance Charge	330	375	45	1,500
3206 Cleaning	54,305	43,451	(10,855)	260,704
3208 Computer Hardware / Hardware Maintenance	8,176	3,800	(4,376)	14,200
3212 Computer Software Maint and Licenses	154,778	202,402	47,623	339,441
3214 Consultants Other	79,487	91,619	12,132	562,975
3216 Contractors	81,236	89,312	8,076	371,940
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	16,900	42,796	25,896	171,184
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	39,958	41,735	1,777	219,200
3223 Emergency Management	0	0	0	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED September 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3226 Fuel	43,626	44,836	1,209	269,013
3232 Internet, Telephone & Other Communication Charges	15,352	12,741	(2,611)	52,532
3234 Land Survey Costs	250	2,500	2,250	10,000
3236 Legal Fees (Advice etc)	20,935	26,500	5,565	106,000
3237 Line Marking - Transport Infrastructure	3,523	0	(3,523)	160,000
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	9,844	10,500	656	26,300
3244 Plant & Motor Vehicle Repairs & Services	36,448	35,823	(625)	142,293
3246 Plant Hire - External	2,751	9,921	7,170	42,028
3248 Plant Hire - Internal Usage	5,393	5,639	245	21,654
3250 Plant Hire Recovered	(14,652)	(5,638)	9,013	(62,654)
3252 Plant Registration Fees	39,504	39,494	(10)	39,494
3254 Printing	4,850	6,839	1,989	34,528
3256 Recycling Centres	22,107	27,639	5,532	165,834
3257 Recycling Hub	628	0	(628)	2,000
3258 Registrations, Licenses and Permits	2,267	4,222	1,955	4,222
3259 CEMETERY Repairs and Maintenance	0	500	500	4,000
3260 Repairs and Maintenance	318,871	444,089	125,218	1,924,996
3261 Road Kill Collection Fees	0	750	750	4,500
3262 Kerbside Green Waste Collection	22,966	47,076	24,110	282,454
3263 Kerbside Green Waste Disposal	5,881	12,482	6,601	74,893
3264 Kerbside Hard Waste Collection	0	50,820	50,820	203,281
3265 Kerbside Hard Waste Disposal	6,890	7,000	110	42,000
3266 Kerbside Recycling Collection	44,303	83,134	38,831	332,536
3267 Kerbside Recycling Disposal	28,323	29,555	1,232	177,330
3268 Kerbside Garbage Collection	88,760	150,856	62,096	603,424
3269 Kerbside Garbage Disposal	34,137	46,000	11,863	276,000
3270 Security	4,881	6,181	1,299	28,667
3273 Signage & Guide Posts	11,983	40,821	28,837	67,815
3276 Settlement Costs ONLY	0	1,250	1,250	5,000
3278 Stationery & Office Consumables	8,127	10,522	2,396	36,121
3279 Street Bin Collection Contract	26,629	38,000	11,372	288,873
3280 Tools/Equipment Expensed (under \$1,000)	4,759	5,400	641	20,900
3282 Tyres	4,410	4,012	(398)	16,049
3284 Valuation Expenses	17,800	8,333	(9,467)	50,000
3290 Water Charges (Works Order)	22,409	31,577	9,168	146,357
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	1,300,513	1,773,969	473,456	7,643,954
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	1,408,753	1,528,323	119,569	6,063,454
3410 Amortisation Expense	2,241	4,640	2,399	18,410
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	1,410,995	1,532,963	121,969	6,089,896
3500 Finance Costs				
3505 Interest on Loans	(18,699)	(18,596)	103	50,038
3515 Interest on Overdue Accounts	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED September 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	(18,699)	(18,596)	103	50,610
3600 Other Expenses				
3604 Audit Fees	24,000	9,500	(14,500)	60,500
3606 Audit Panel Expenses	1,750	1,750	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	11,003	9,549	(1,454)	38,195
3616 Bank Fees Recovered	(1,042)	(1,101)	(59)	(4,404)
3620 Cashiers Rounding Adjustments	18	6	(11)	25
3624 Commissions Paid	4,958	4,316	(642)	25,894
3636 Councillor Allowances	37,566	37,566	0	157,266
3640 Councillor Expenses	0	500	500	2,000
3644 Councillor Vehicle Allowance	1,257	1,400	143	5,600
3656 Deputy Mayors Allowance	3,965	3,965	0	16,598
3660 Dog Pound & Other Animal Management Expenses	1,759	2,000	241	6,000
3661 Dog Home & Vet Fees	(253)	250	503	1,000
3664 Donations and Section 77 Expenses	17,729	13,000	(4,729)	65,000
3668 Election Expenses	0	7,972	7,972	7,972
3672 Employee Sub, Licences and Memberships	92,029	74,703	(17,325)	102,724
3676 Functions & Programs	1,592	21,850	20,258	93,400
3680 Excess Payable on Insurance Claims	10,000	750	(9,250)	3,000
3688 Food & Beverages	796	1,003	206	4,011
3692 General Insurance	158,639	120,604	(38,035)	120,604
3704 Government Fire Contributions	0	0	0	630,980
3712 Immunisations	170	250	80	3,500
3720 Land Tax	0	0	0	91,707
3724 Mayor's Allowance	10,435	10,435	0	43,683
3731 NRM Expenses	9,393	5,000	(4,393)	20,000
3732 Motor Vehicle Insurance	32,265	33,310	1,045	33,310
3736 Other roundings	3	6	3	25
3740 Other Sundry Expenses	44,932	1,403	(43,529)	5,610
3744 Photocopier Leases & Operating Costs	3,994	4,483	489	22,771
3748 Postage	11,789	11,698	(92)	55,780
3752 Public Liability Insurance	110,488	126,695	16,207	126,695
3760 Reference Materials	0	250	250	1,500
3768 Sampling, Testing and Monitoring	336	0	(336)	12,500
3770 Storage Costs	317	214	(103)	1,284
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	25,000	25,000	0	25,000
3799 Other Expenses Total	614,887	528,325	(86,561)	1,786,730
3990 EXPENSES TOTAL	5,141,412	5,640,419	499,006	23,320,746
3995 (SURPLUS)/DEFICIT	(14,147,512)	(13,799,974)	347,538	(7,576,759)

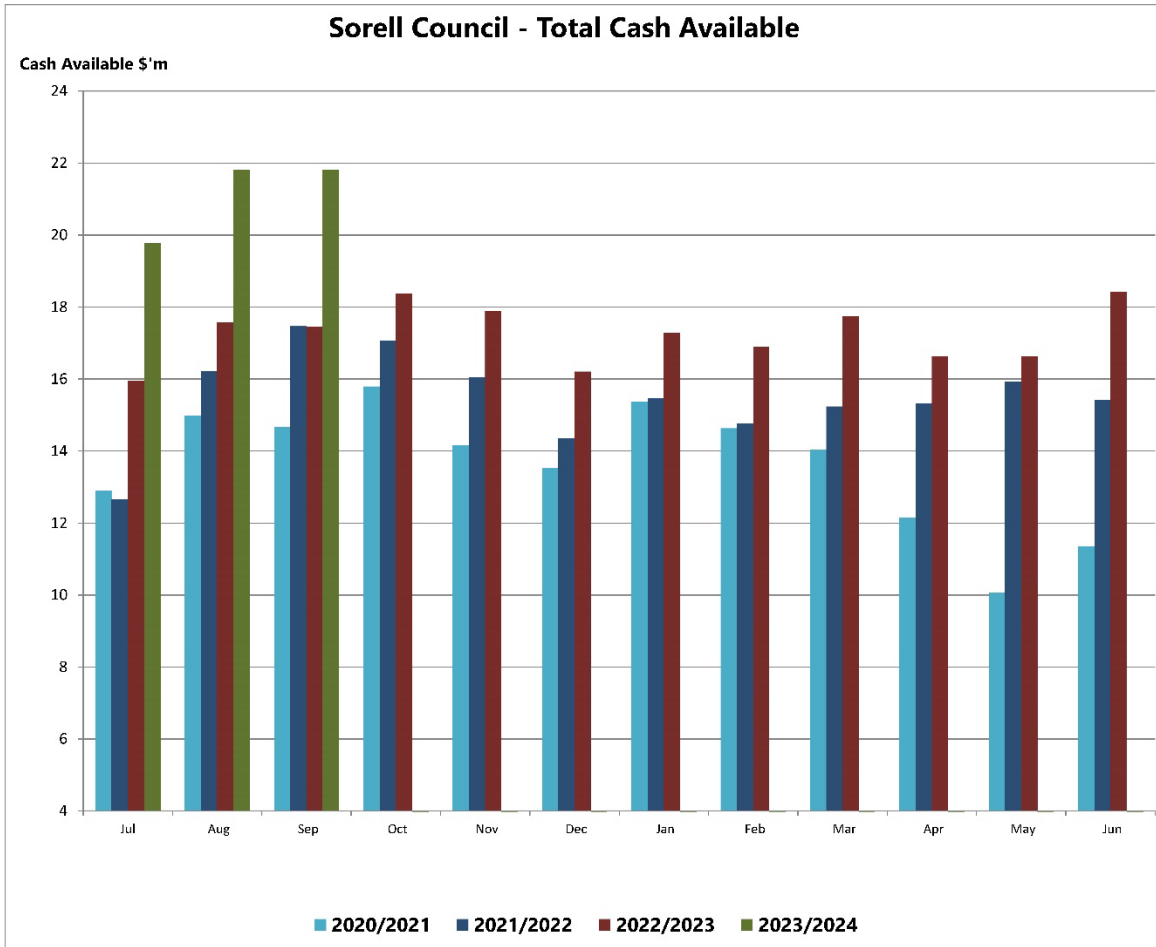


Sorell Council - Cash on Hand as at 30 September 2023					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2023	6/06/2024	\$ 1,553,100	4.72%
MyState Term Deposit	6 Month Term Deposit	9/08/2023	8/08/2024	\$ 1,564,001	5.20%
MyState Term Deposit	12 Month Term Deposit	28/06/2023	27/06/2024	\$ 1,305,871	5.60%
MyState Term Deposit	12 Month Term Deposit	25/08/2023	23/08/2024	\$ 1,500,000	5.25%
ANZ Term Deposit	12 Month Term Deposit	28/06/2023	28/06/2024	\$ 1,500,000	5.21%
CBA Term Deposit	12 Month Term Deposit	21/08/2023	20/08/2024	\$ 2,000,000	5.53%
CBA Term Deposit	6 Month Term Deposit	21/08/2023	19/02/2024	\$ 2,000,000	5.37%
CBA Term Deposit	12 Month Term Deposit	1/02/2023	1/02/2024	\$ 1,000,000	4.60%
CBA Investment Account	At Call			\$ 3,483,226	4.15%
CBA Special Purpose Account	At Call			\$ 2,422,894	4.15%
CBA Operating Account	Current			\$ 3,420,786	4.05%
Tascorp Investment	24 Hour Call			\$ 39,389	4.10%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 26,305	N/A
Total Funds Available				\$ 21,817,173	

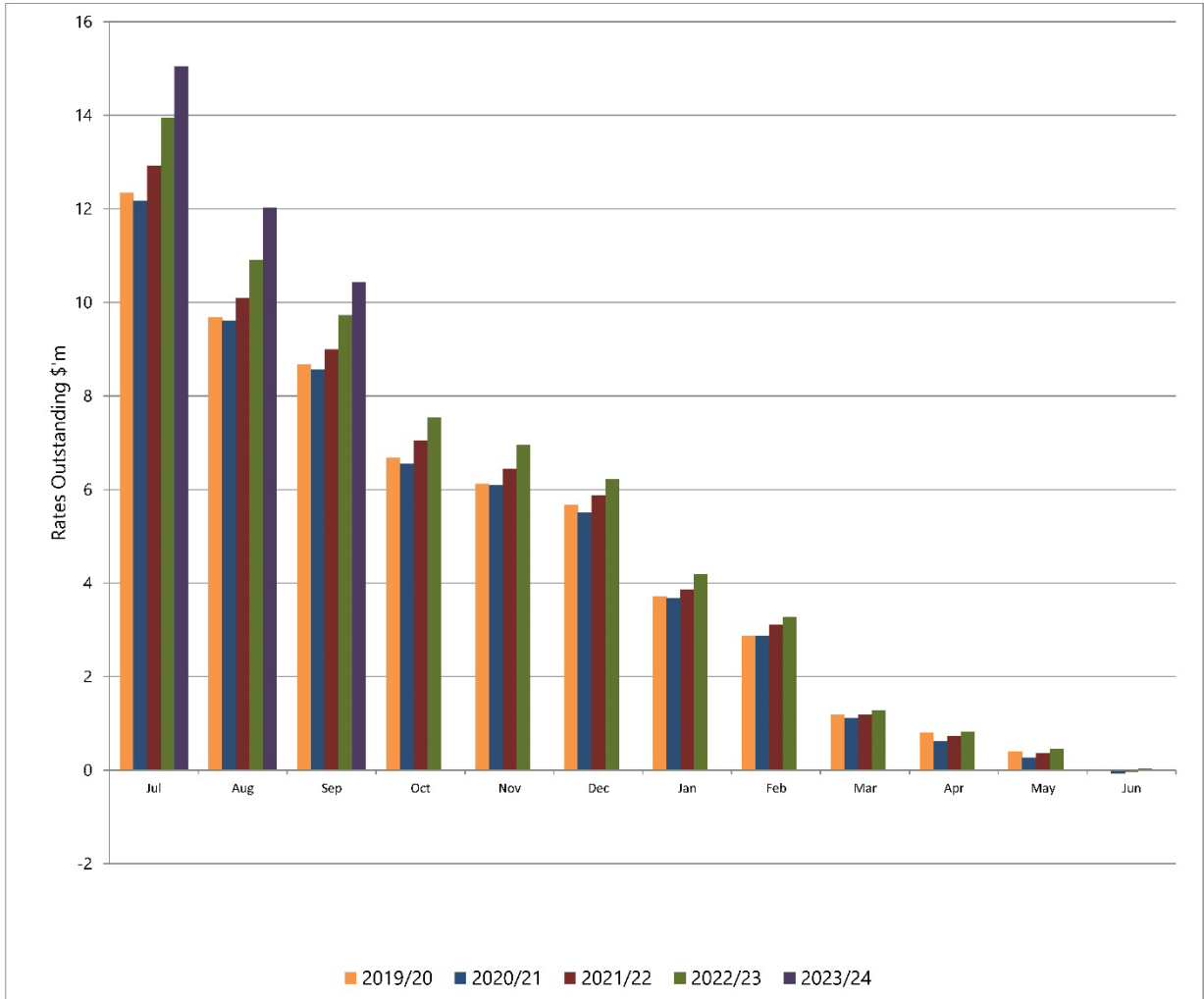
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



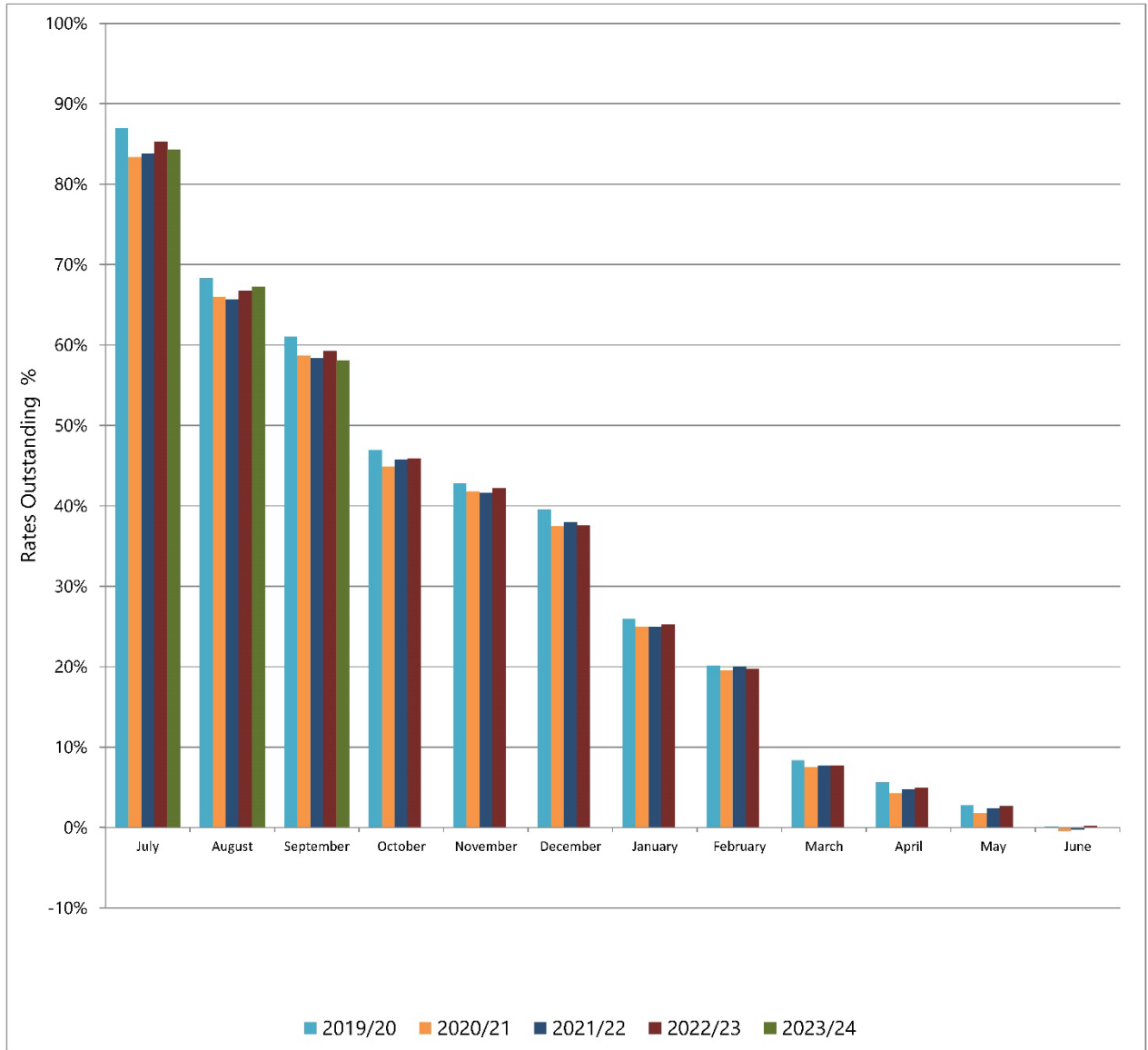
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



SORELL COUNCIL OUTSTANDING RATES BY MONTH



SORELL COUNCIL OUTSTANDING RATES BY MONTH



GRANT VARIANCE ANALYSIS - 30 September 2023

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Immunisations	\$ -	\$ 1,428	\$ 1,428	This is budgeted in November 2023. The variance reported is due to project timing.
NRM Patterson's Curse Eradication	\$ -	\$ 10	\$ 10	This is budgeted in June 2024. The variance reported is due to project timing.
	\$ -	\$ 1,438	\$ 1,438	
GL 2110 Grants Capital - Commonwealth Grants				
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ 140,243	\$ -	-\$ 140,243	Grant deed received after budget. Budget to be adjusted to State Grant in MYBR. Actuals refer to below.
C-23-LI-008 Sorell Streetscape Upgrade LRCI Stage 3	\$ 96,875	\$ 118,244	\$ 21,369	This is budgeted quarterly. The variance reported is due to project timing.
C-24-B-005 Sorell Carriage Shed & C-24-LI-005 Sorell Streetscape Upgrade LRCI Stage 4	\$ 96,824	\$ -	-\$ 96,824	The projects commencement date has been delayed.
	\$ 333,942	\$ 118,244	-\$ 215,699	
GL 2115 Grants Capital - State Grants				
C-23-LI-005 Pembroke Park BMX Track	\$ 140,000	\$ -	-\$ 140,000	Receipt of grant funding has been delayed.
C-24-T-035 Carlton River Road Guard Rails, Paths	\$ 120,150	\$ -	-\$ 120,150	The project commencement date has been delayed.
C-24-LI-003 Penna Beach Gravel Path Extension & C-24-LI-004 Sorell Mienna Park Link Track	\$ 25,000	\$ -	-\$ 25,000	The projects commencement date has been delayed.
C-22-LI-005 Pembroke Park Soccer Field Dugouts	\$ 20,000	\$ -	-\$ 20,000	Grant Application was unsuccessful.
C-23-B-001 Pembroke Park Function Centre	\$ -	\$ 1,812	\$ 1,812	Unbudgeted 2023/2024
C-23-T-054 Bream Creek Road Guardrail	\$ -	\$ 45,375	\$ 45,375	Unbudgeted 2023/2024 - grant funded
C-23-T-053 White Hill Road Guardrail	\$ -	\$ 30,000	\$ 30,000	Unbudgeted 2023/2024 - grant funded
C-24-S-CERMP-A/B/C Southern Beaches, Coastal & Estuarine Risk Mitigation Project	\$ -	\$ 3,728	\$ 3,728	Grant deed received after budget. Budget to be adjusted to State Grant in MYBR. The variance is due to project timing.
	\$ 305,150	\$ 80,915	-\$ 224,235	
GL 2120 Grants Capital - Other Grants				
Pembroke Park Net Upgrades	\$ -	\$ 3,000	\$ 3,000	Unbudgeted 2023/2024 - grant funded
	\$ -	\$ 3,000	\$ 3,000	

16.2 2023-2024 CAPITAL BUDGET ADJUSTMENTS

RECOMMENDATION

"That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the below adjustments to the 2023-2024 Capital Budget estimates."

Capital expenditure to the end of September 2023 is \$1,809,732 (as per Capital Works Budget run on 4 October 2023).

The following Capital Budget adjustments have been requested in the first quarter of financial year:

Below is a summary of the requested adjustments:

Original Approved Budget	\$18,037,243
Total adjustments on capital jobs with variances of 10% or greater	\$274,800
Total adjustments on completed capital jobs completed with variances of 10% or greater	-\$107,518



Total adjustments on new capital jobs	\$262,473
Total adjustments per attachment (c)	-\$3,827,692
Budget after adjustments	\$14,639,306

Below are detailed explanations of the requested adjustments:

The following capital job adjustments have been requested because they have variances of 10% or greater, or are expected to have variances of 10% or greater in the 2023/24 financial year:

Job Name and #	Original Approved Budget	Adjusted Budget	Adjustment
C-24-P-002 – Depot Metro Count Traffic Counter			\$14,687
C-21-S-009 Kannah Street Dodges Ferry			\$1,896
C-23-T-005 Nugent Road Reconstruction			\$198,454
C-24-LI-001 Dodges Ferry Recreation Ground - Cricket Pitch			\$6,652
C-23-S-006 Nugent Road Extension			\$53,111
Total Adjustments	\$1,502,588	\$1,777,388	\$274,800

- C-24-P-002 – Depot Metro Count Traffic Counter – Budgeted incorrectly for 1 Metro Counter, but 4 were required.
- C-21-S-009 Kannah Street Dodges Ferry – Budget split between Capital and Operating Capital (GL 3241). Quotes for outstanding works are higher than expected.
- C-23-T-005 Nugent Road Reconstruction – New forecast project cost per Memo to September Council meeting.
- C-24-LI-001 Dodges Ferry Recreation Ground - Cricket Pitch – Cost of concrete has seen a significant increase per quotes received.
- C-23-S-006 Nugent Road Extension – New forecast project cost per attached Memo to October Council meeting.

The following capital jobs adjustments have been requested because they are completed and have variances of 10% or greater in the 2023/24 financial year:



Job Name and #	Original Approved Budget	Adjusted Budget	Adjustment
C-23-T-050 Penna Road Footpath Renewal			-\$103,176
C-22-S-010 Lateena Street Outfall Upgrade			-\$4,342
Total Adjustments	\$130,655	\$23,137	-\$107,518

The following capital jobs adjustments have been requested because they do not have an approved budget but have expected expenditure in the 2023/2024 financial year:

Job Name and #	Original Approved Budget	Adjusted Budget
C-24-T-038 Webb Street Dodges Ferry	0	
C-24-B-006 Wheel Chair Enclosure, Carlton Park SLSC	0	
C-24-LI-012 Pawleena Park Fencing	0	
C-24-S-006 Sorell Main Road, Stormwater Pipe & Pit upgrade	0	
C-23-T-001 Sorell, CAC Access Road	0	
C-24-S-010 Wattle Hill, Nugent Road Culvert Replacements	0	
C-24-P-007 Roller Trailer	0	
C-23-B-001 Pembroke Park Function Centre	0	
C-20-PEMPARK-STADIUM	0	
Total Adjustments	0	\$262,473

- C-24-T-038 Webb Street Dodges Ferry – 2023/2024 Blackspot Programme Funding application was successful.
- C-24-B-006 Wheel Chair Enclosure, Carlton Park SLSC – Carlton Park Surf Life Saving Club approached Council, seeking support for construction of storage shed for the wheelchairs. This project will be funded by: Bendigo Community Bank Sorell, Rotary Club of Sorell and Council.
- C-24-LI-012 Pawleena Park Fencing – The developer funded and developed Pawleena Park. The original fence met required standards, however there was a significant perceived risk because it enclosed only a portion of the playground. After conducting risk assessments, it was determined that due to the heavy traffic on Pawleena Road, the playground needed to be fully enclosed with secure fencing.



- C-24-S-006 Sorell Main Road, Stormwater Pipe & Pit upgrade – Department of State Growth is arranging the drainage upgrade and will charge Council on completion for the Council agreed contribution. This project was not in the original budget because of uncertainty of timing. It is now confirmed that this project will be completed in the 2023/2024 financial year.
- C-23-T-001 Sorell, CAC Access Road – Council will complete this job and DPFEM (Department of Police, Fire & Emergency Management) will reimburse all costs through funding after the work is completed.
- C-24-S-010 Wattle Hill, Nugent Road Culvert Replacements– Critical issues with existing pipe joints under road were identified during current road reconstruction works. Culverts will need to be replaced to prevent water leaking into the road pavement and causing localised failures.
- C-24-P-007 Roller Trailer – Current roller trailer has been inspected, and due to the frame size, drawbar and brake upgrades required to meet higher GVM standards, it was recommended the most cost efficient way would be to replace the trailer.
- C-23-B-001 Pembroke Park Function Centre – This budget is for preliminary works in the 2023/2024 financial year.
- C-20-PEMPARK-STADIUM – This job was expected to be completed by 30 June 2023. However, minor staff time was required to complete the job in July and August.

The capital jobs adjustments per attachment (c) have been requested because of difficulties with resource allocation, timing, and project scope. The capital budget has been adjusted to a more practical spending plan for the current financial year.

ATTACHMENTS

- a) Capital Works Budget for the period ending 30 September 2023 (Pages 9)
- b) C-23-S-006 Project Costs Memo (Pages 2)
- c) Capital Works Budget – Additional Adjustments (Pages 4)

STEPHANIE PERRY
MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 10 October 2023
Attachments (15 pages)



AGENDA
ORDINARY COUNCIL MEETING
17 OCTOBER 2023

10/10/2023		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
RECONSTRUCTION (ROADS)							
1	Carlton, Eularminner Street	C-24-T-001	New unsealed pavement to access #22, 24, 29. No provision for tree removal or drainage and no stormwater network to connect to.			\$ -	\$ -
TOTAL Reconstruction (ROADS) 2023/24				\$ 70,000	\$ 70,000		
CARRY OVERS - RECONSTRUCTION (ROADS)							
2	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only			\$ -	\$ 79,023
3	Marion Bay, Bay Road	C-23-T-002	Road works associated with stormwater upgrade.			\$ -	\$ -
4	Nugent, Nugent Road	C-23-T-004	Chip seal and lime stabilisation (2 segments).			\$ 51,031	\$ -
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage and 14/7 seal.			\$ 595,210	\$ 109,830
6	Primrose Sands, Primrose Sands Road and Grevillea Street	C-23-T-006	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			\$ 11,975	\$ -
7	Marion Bay, Bay Road	C-23-T-010	Reconstruction and chip seal surface.			\$ 168	\$ -
8	Bream Creek, Marion Bay Road	C-23-T-052	Emergency reconstruction - commences opposite #48 driveway.			\$ -	\$ -
9	Pawleena, Pawleena Road	C-22-T-007	Reconstruct and 2 coat seal 14/7.			\$ 271,051	\$ 1,201
10	Forcett, 532 Wiggins Road	C-24-T-037	Road widening (SRRP grant).			\$ -	\$ -
TOTAL Carry Overs - Reconstruction (Roads)				\$ 4,397,940	\$ 4,397,940		
RESHEETING							
11	Boomer Bay, Boomer Road	C-24-T-002	4 segments resheet, 100mm new gravel.			\$ -	\$ -
12	Bream Creek, Bream Creek Road	C-24-T-003	10 segments resheet, 100mm new gravel.			\$ -	\$ -
13	Bream Creek, Burnt Hill Road	C-24-T-004	6 Segments resheet, 100mm new gravel, plus drain work.			\$ -	\$ -
14	Bream Creek, Townsend Lane	C-24-T-005	1 Segment resheet, 100mm new gravel.			\$ -	\$ -
15	Carlton River, Erle Street West	C-24-T-006	1 Segment resheet, 100mm new gravel.			\$ -	\$ -
16	Copping, Marshton Lane	C-24-T-007	2 Segments resheet, 100mm new gravel.			\$ -	\$ -
17	Forcett, Delmore Road	C-24-T-008	13 segments resheet, 100mm new gravel.			\$ -	\$ -
18	Forcett, White Hills Road	C-24-T-009	6 Segments resheet, 100mm new gravel.			\$ -	\$ -
19	Kellevie, Kellevie Road	C-24-T-010	5 Segments resheet, 100mm new gravel.			\$ -	\$ -
20	Nugent, Nugent Road	C-24-T-011	6 Segments resheet, 100mm new gravel.			\$ -	\$ -
21	Orielton, Tullamore Road	C-24-T-012	4 segments resheet, 100mm new gravel.			\$ 50,184	\$ -
22	Wattle Hill, Shrub End Road	C-24-T-013	3 Segments resheet, 100mm new gravel.			\$ -	\$ -
TOTAL Resheeting 2023/24				\$ 1,284,200	\$ 1,284,200		



10/10/2023 SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
RESEALS							
23	Dodges Ferry, Mongana Street and Signal Hill Road	C-24-T-014	7 segments , 2 coat reseal, plus prep work (Mongana Street end with asphalt at intersection of Carlton Beach Road).			\$ -	\$ -
24	Dodges Ferry, Chaffeys Drive	C-24-T-015	1 segment, 2 coat reseal, plus prep work and asphalt turning head.			\$ -	\$ -
25	Dodges Ferry, Hilltop Place	C-24-T-016	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ -	\$ -
26	Forcett, Malwood Place	C-24-T-017	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ -	\$ -
27	Forcett, Moorpark Court and Cherry Court	C-24-T-018	4 segments, 2 coat reseal, plus prep work and asphalt turning circle.			\$ -	\$ -
28	Forcett, Riverdown Court	C-24-T-019	3 segments , 2 coat reseal, plus prep work and asphalt turning circle.			\$ -	\$ -
29	Midway Point, Darwin Street	C-24-T-020	2 segments, asphalt reseal, plus prep work.			\$ -	\$ -
30	Midway Point, Raynor Road	C-24-T-021	2 segments, asphalt reseal, plus prep work.			\$ -	\$ -
31	Midway Point, Yacht Club Access	C-24-T-022	1 segments, asphalt reseal, plus prep work.			\$ -	\$ -
32	Midway Point, View Street and Wellington Parade	C-24-T-023	4 segments, asphalt reseal, plus prep work.			\$ -	\$ -
33	Sorell, The Circle and Frederick Street	C-24-T-024	5 segments, asphalt reseal, plus prep work.			\$ -	\$ -
34	Carlton, Hardner Court	C-24-T-025	3 segments, 2 coat reseal, plus significant prep work.			\$ -	\$ -
35	Nugent, Nugent Road	C-24-T-026	Installation of 22 metre guardrail, west of Sunny Side Bridge.			\$ -	\$ -
36	Municipality - Various	C-24-T-027	Signs for suburb entrances.			\$ -	\$ -
37	Dodges Ferry, Dodges Hill Road and Bracken Court	C-24-T-028	3 segments, 2 coat reseal, plus prep work.			\$ -	\$ -
38	Dodges Ferry, Moomere Street	C-24-T-029	5 segments, 2 coat reseal, plus prep work.			\$ -	\$ -
TOTAL Reseals 2023/24				\$ 892,256	\$ 892,256		



10/10/2023		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARPARKS					\$ -		
39	Dodges Ferry, Payeena Street	C-24-T-030	DESIGN ONLY - near Carlton Beach Rd junction - formalise verge parking (seal, line mark, drain). Construct in 2024/25, in the FMS.			\$ -	\$ -
TOTAL Carparks 2023/24				\$ 15,000	\$ 15,000		
STORMWATER							
40	Carlton, Provence Drive	C-24-S-001	Asphalt spoon drain for 250 metres.			\$ -	\$ -
41	Carlton River, Reardons Road	C-24-S-002	Culvert pipe installation under road.			\$ -	\$ -
42	Municipality - Various	C-24-S-003	Reactive minor jobs that can be capitalised (replacement only).			\$ -	\$ -
43	Forcett, Pendell Drive	C-24-S-003-A	Realign culvert pipes Pendell Drive Forcett			\$ 8,174	\$ -
44	Municipality - Various	C-24-S-004	Grate replacement - various roads.			\$ -	\$ -
45	Dodges Ferry, Three Street	C-24-S-005	Provision for initial stage of works to address property impacts.			\$ -	\$ -
46	Sorell, Main Road	C-24-S-006	Stormwater Pipe & Pit (upgrade)			\$ -	\$ -
47	Nugent, Nugent Road	C-24-S-010	Nugent Road Culvert Replacements - Wattle Hill. 3 culverts need to be replaced.			\$ -	\$ 38,636
TOTAL Stormwater 2023/24				\$ 230,367	\$ 230,367		



10/10/2023 SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2023/2024							
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - STORMWATER							
48	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7.			\$ -	\$ -
49	Marion Bay, Bay Road and Marion Bay Road	C-23-S-002	Upgrade road culvert capacities with 1050 and 375. wingwalls and re-direct Bay Road culvert.			\$ -	\$ -
50	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert.			\$ 36,444	\$ 18,771
51	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - design & emergency culvert replacement.			\$ 362,334	\$ -
52	Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	C-23-S-008	Kerb and channel, pit and pipe.			\$ -	\$ -
53	Orielton, Branders Road	C-23-S-013	Culvert under road and table drain.			\$ -	\$ -
54	Carlton, Shamrock Court	C-23-S-015	Stormwater outfall remediation.			\$ -	\$ -
55	Lewisham, Whitlam Court	C-24-S-007	Stormwater upgrade design + construction.			\$ -	\$ -
56	Carlton, Erie Street	C-24-S-008	Stormwater upgrade.			\$ 5,400	\$ -
57	Dodges Ferry, Seventh Avenue	C-24-S-009	Installation of box culvert.			\$ 289	\$ -
58	Dodges Ferry, Lateena Street	C-22-S-010	Outfall upgrade on PWS foreshore - renewal replacing the failed section of stormwater pipe.			\$ 22,267	\$ -
59	Dodges Ferry, Kannah Street	C-21-S-009	Stormwater upgrade projects - improved infrastructure and reduce the risk of flooding			\$ 3,420	\$ -
60	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - COASTAL OUTFALLS	C-24-S-CERMP-A	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP). COASTAL OUTFALLS			\$ 15,593	\$ -
61	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - BLUE LAGOON	C-24-S-CERMP-B	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP). BLUE LAGOON			\$ 1,398	\$ -
62	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - CARLTON ESTUARY	C-24-S-CERMP-C	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP). CARLTON ESTUARY			\$ -	\$ -
TOTAL Carry Overs - Stormwater				\$ 2,624,177	\$ 2,624,177		



10/10/2023		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
FOOTPATHS & KERBS							
63	Carlton, Carlton Beach Road	C-24-T-031	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.			\$ -	\$ -
64	Midway Point, Brady Street	C-24-T-032	Renewal of footpath - 1.3m concrete (note: the width likely can't be anymore without having push kerb out).			\$ -	\$ -
65	Midway Point, Midway Street	C-24-T-033	Renewal of footpath from Reynolds Road to Flyway Park - 1.3m concrete.			\$ -	\$ -
66	Midway Point, Reynolds Road	C-24-T-034	Lot 101 Reynolds Road - 2 no. kerb ramps.			\$ -	\$ -
67	Carlton, Carlton River Road	C-24-T-035	Path and guard rail from bus stop to Gate Five Road.			\$ -	\$ -
68	Midway Point, Suncrest Street	C-24-T-036	Renewal of footpath - 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x Kerb ramps and stormwater lids).			\$ -	\$ -
TOTAL Footpaths & Kerbs 2023/24				\$ 444,500	\$ 444,500		
CARRY OVERS - FOOTPATHS & KERBS							
69	Lewisham, Lewisham Scenic Drive	C-22-T-027	Asphalt footpath renewal between Gregory and Hurst Street.			\$ 18,163	\$ -
70	Sorell	C-22-T-036	Rotary Club bus shelters.			\$ 957	\$ -
71	Dodges Ferry, Parnella Road	C-23-T-003	New kerb and channel assets to existing chip seal road. Works associated with stormwater upgrade.			\$ -	\$ -
72	Dodges Ferry, Junction Street	C-23-T-046	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt.			\$ -	\$ -
73	Sorell, Valley View Close	C-23-T-048	Renewal of footpath - 1.5m asphalt			\$ 139,951	\$ -
74	Penna, Penna Road	C-23-T-050	Renewal of footpath from Reynolds Road to San Francisco Street - 1.4 - 1.8m concrete.			\$ 870	\$ -
TOTAL Carry Overs - Footpaths & Kerbs				\$ 801,231	\$ 801,231		
OTHER TRANSPORT							
75	Dodges Ferry, Webb Street	C-24-T-038	DSG Infrastructure Tasmania Division: Recommendation: to install chevron alignment markers to highlight the curve to westbound motorists.	\$ -	\$ -	-	-
TOTAL Other Transport 2023/24				\$ -	\$ -		



10/10/2023		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
BUILDINGS							
76	Sorell, Sorell Memorial Hall	C-24-B-001	Replacement of operating flag poles x 2 (supply, delivery and installation).			\$ -	\$ -
77	Sorell, Sorell Memorial Hall	C-24-B-002	Extension for Historical Society storage, including change rooms and toilets.			\$ 2,025	\$ -
78	Sorell, Pembroke Park Stadium	C-24-B-003	Scoreboard addition for basketball scoring / fouls - mandatory for Chargers games and allowance for TV screen(s).			\$ -	\$ -
79	Sorell, Pembroke Park Stadium (Function Room)	C-24-B-004	Acoustics installation.			\$ -	\$ -
80	Sorell, Carriage Shed	C-24-B-005	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.			\$ -	\$ -
81	Carlton Beach, Carlton Park SLSC	C-24-B-006	Carlton Park Surf Life Saving Club Wheel Chair Enclosure			\$ 5,608	\$ -
TOTAL Buildings 2023/24				\$ 712,490	\$ 712,490		
CARRY OVERS - BUILDINGS							
82	Sorell (CAC), BEST / SE Jobs Hub & Training Facility	C-23-B-002	BEST / SE Jobs Hub & Training Facility.			\$ 1,998	\$ 2,500
83	Sorell, Pembroke Park	C-23-PP-CHANGEROOMS	Scope and design to re-purpose old change rooms - for building surveyor/structural engineer to assess the building structure and advise regarding works for 2024/25.			\$ -	\$ -
84	Sorell, Pembroke Park Stadium	C-20-PMPARK-STADIUM	Pembroke Park Stadium			\$ 5,367	\$ -
85	Sorell, Pembroke Park Function Centre	C-23-B-001	Pembroke Park Function Centre			\$ 1,812	\$ 5,000
Total Carry Overs - Buildings				\$ 2,870,000	\$ 2,870,000		
PLANT & EQUIPMENT							
86	CAC & Depot	C-24-P-001	Light fleet replacement.			\$ -	\$ -
87	Depot	C-24-P-002	Metro count traffic counter, RoadPod VT 5900, including RC and metro count USB communications cable (1.8m).			\$ 19,732	\$ -
88	Depot	C-24-P-003	Truck to replace Hino D62FK (HF-XX-013) (FPE119680), including tool boxes, roof mounted VMS/arrow board and crane attachment.			\$ -	\$ -
89	Depot	C-24-P-004	Vehicle radio installation.			\$ -	\$ -
90	Depot	C-24-P-005	Roller 12 Tonne Dynapac CA3500D (smooth drum roller), to replace Bomag 7 tonne roller.			\$ -	\$ -
91	Depot	C-24-P-006	Scarifier - grader attachment. Grader attachment for more efficiency in unsealed pothole break up.			\$ -	\$ 10,000
92	Depot	C-24-P-007	Roller Trailer			\$ -	\$ 6,800
TOTAL Plant & Equipment 2023/24				\$ 473,405	\$ 473,405		
CARRY OVERS - PLANT & EQUIPMENT							
93	CAC	C-23-P-001	Light fleet replacement - 1x DMAX ute remaining (Dec 23 expected delivery).			\$ 42,022	\$ 46,557
94	Depot	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads.			\$ -	\$ 162,232
TOTAL Carry Overs - Plant & Equipment				\$ 227,058	\$ 227,058		



10/10/2023		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
IT							
95	CAC	C-24-IT-001	PC and monitor renewal project for all staff (excluding the engineering department).			\$ -	\$ -
96	CAC, Depot, & Midway Point	C-24-IT-002	Security system integration renewal - scoping and design only.			\$ -	\$ -
TOTAL IT 2023/24				\$ 160,000	\$ 160,000		
CARRY OVERS - IT							
97	CAC	C-23-IT-001	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			\$ -	\$ -
TOTAL Carry Overs - IT				\$ 5,000	\$ 5,000		
LAND							
CARRY OVERS - LAND							
98	Pawleena, Pawleena Road and Arthur Highway roundabout	C-24-LA-001	Acquisition costs.			\$ 16,000	\$ -
TOTAL Carry Overs - Land				\$ 51,062	\$ 51,062		
LAND IMPROVEMENTS (PARKS & RESERVES)							
99	Dodges Ferry, Recreation Ground	C-24-LI-001	Cricket pitch renewal.			\$ -	\$ -
100	Primrose Sands, Primrose Sands Hall	C-24-LI-002	Additional BBQ and shelter or extra playground equipment with re-aligned fencing.			\$ -	\$ -
101	Penna, Penna Beach	C-24-LI-003	Gravel path extension. 430 metre link track at 1.5 - 2.0 metre wide across TW land to existing car park track including bridge.			\$ -	\$ -
102	Sorell, Miena Park	C-24-LI-004	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.			\$ -	\$ -
103	Sorell	C-24-LI-005	Streetscape upgrades. Stage 4 (a).			\$ -	\$ -
104	Sorell, Pembroke Park	C-24-LI-006	Little Athletics, jump pit run ups (renewal).			\$ 5,125	\$ -
105	Sorell, Pembroke Park	C-24-LI-007	Netball courts, additional portable outdoor seating.			\$ 5,775	\$ 5,775
106	Dunalley, Imlay Street Park	C-24-LI-008	Fencing (complete replacement - needs to be marine suitable).			\$ -	\$ -
107	Municipality - Various	C-24-LI-009	Reactive minor jobs that can be capitalised (replacement only), including bins, benches, planter boxes, seating.			\$ -	\$ -
108	Dodges Ferry, Tigerhead Boat Park	C-24-LI-010	Playground shade sail at Tigerhead Boat Park.			\$ -	\$ -
109	Sorell, Pembroke Park	C-24-LI-011	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.			\$ -	\$ -
110	Sorell, Pawleena Park	C-24-LI-012	Pawleena Park Fencing			\$ -	\$ -
TOTAL Land Improvements (Parks & Reserves) 2023/24				\$ 570,832	\$ 570,832		



10/10/2023		SORELL COUNCIL					
		CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	Adjusted Budget Approved by Council	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)							
111	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps (requires long term PWS lease with road maintenance).			\$ 273	\$ -
112	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path at 1.5 metre wide x 580 metre length. Nerine Street to Carlton Bluff Road.			\$ 412	\$ -
113	Sorell, Railway Line Reserve to Devenish Drive	C-23-LI-003	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Devenish Drive (works tied in with stormwater upgrade, including fence along drain).			\$ 38,888	\$ -
114	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Dubs & Co access road (works tied in with stormwater upgrade).			\$ -	\$ -
115	Sorell, Pembroke Park	C-23-LI-005	BMX facility (club to provide start gates/timing/light poles x 6)			\$ 24,981	\$ 1,001,436
116	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall.			\$ -	\$ -
117	Sorell	C-23-LI-008	Streetscape upgrades. Stage 3 - sign intersection and other sites .			\$ 118,059	\$ 104,916
118	Sorell, 12 Tarbook Court	C-23-LI-017	Boundary adjustment and new fence in Tarbook Court.			\$ 70	\$ -
119	Sorell, Pembroke Park	C-22-LI-005	Soccer field dugouts installation.			\$ 56	\$ -
TOTAL Carry Overs - Land Improvements (Parks & Reserves)				\$ 1,992,725	\$ 1,992,725		
PRELIMINARY WORK IN 2023/24							
120	Carlton, Carlton River Road	C-24-PRELIM-CRRD	Design only - Carlton River Road reconstruction.			\$ -	\$ -
121	Connellys Marsh, Fulham Road	C-24-PRELIM-FULHAM	Design only - Fulham Road reconstruction or lime stabilize at Connellys Marsh intersection.			\$ -	\$ -
122	Dodges Ferry, Pearl Court	C-24-PRELIM-PEARL	Design only - Chip seal and lime stabilisation and stormwater culvert.			\$ -	\$ -
123	Forcett, White Hill Road	C-24-PRELIM-WHRD	Investigation and pavement design only - lime stabilisation and reseal of White Hill Road dust seals and Delmore Road - White Hill Rd Intersection.			\$ -	\$ -
TOTAL PRELIMINARY WORK 2023/24				\$ 80,000	\$ 80,000		





MEMO

TO: DIRECTOR SERVICE DELIVERY

FROM: PROJECT MANAGER

DATE: 9 OCTOBER 2023

SUBJECT: C-23-S-006 CURRYJONG RIVULET CULVERT REPLACEMENT ON NUGENT ROAD FINAL COSTS

Background

Contract C-23-S-006 Curryjong Rivulet Culvert Replacement on Nugent Road was awarded to VEC Civil Engineering Pty Ltd (VEC) at the 16 May Council Meeting. The approved budget for the project was \$328,722.53 Excl. GST which was broken down as follows:

VEC Tender Price	\$297,223.36
Additional Boundary Fence Survey	\$6,000
Project Management (estimate)	\$6,000
Asset Capitalisation	\$500
Expenses to date – Feasibility and design actuals (Inc. Ad)	\$18,999.17
Total	\$328,722.53

The general project scope was to replace the existing twin DN600 culverts under Nugent Road with the box culvert units salvaged from the Shark Point Road bridge. The objectives of the project were to reduce the risk of the road flooding and provide a wider carriageway over the rivulet.

Additional Costs

During construction a number of design omissions and latent conditions were identified which have resulted in additional works required, as follows:

- The bearing capacity of the soil under the culverts was not suitable. This was excavated to an appropriate base and replaced with rock fill to provide a suitable foundation to install the precast base slabs. This was required to prevent the culverts settling under general use.
- The design did not include a provision for strapping to prevent the culverts from separating. This was requested to reduce any immediate or future risk of failure due to separation of the units.
- The design included a 4.5 metre wide asphalt seal over the culvert and Mill Road intersection. This was increased to provide a 6.0 metre sealed width which allows two



vehicles to safely pass in opposing directions without encroaching on the shoulders. This will provide a higher level of service to road users as well as reduce the ongoing maintenance costs through reducing the traffic on the shoulders.

- The subgrade on the south side of Mill Road near the intersection very soft and required complete replacement to build the road. This cost was unavoidable and contributed to the majority of the variations.
- The design quantities the compacted 20mm FCR and compacted base A material were incorrect and additional material was required during construction.
- The provisional items for rock armour and rural fencing were not all required and have resulted in reduced cost.

A summary of cost variations:

Variations		Cost	
VO-01 – Rock fill under culverts		\$	4,784.72
VO-02 – Strap to attach culverts		\$	2,202.25
VO-03 – Increase asphalt width		\$	16,110.02
VO-04 – Mill Road subgrade replacement		\$	28,349.59
Sub-Total Variations (Excl. GST)		\$	51,446.58
Items extra over	Quantity	Actual	Cost difference
2.02 – Compacted 20mm FCR base	8.0 m3	9.8 m3	\$ 2,057.40
3.02 – Compacted Base A material	100.00 m3	131.25 m3	\$ 10,692.19
Items not required	Quantity	Actual	Cost difference
2.08 – Rock amour to inlet and outlet	40.00 m3	11.89 m3	\$ - 8,096.24
4.01 – Rural type B1 fence	100.00 m	45.00 m	\$ - 3,033.80
Total additional costs (Excl. GST)		\$	53,066.13

In addition to the above, the project management costs were approximately \$3-4,000 higher than estimated. This resulted from the unexpected cost of hiring a consultant to manage the project through majority of the construction period, while Council's Project Manager was on leave and while recruitment for Council's Senior Project Manager was underway.

Evaluation

Comparing the actual costs to the project budget gives:

VEC Contract Costs	\$350,289.59
Additional Expenses to date	\$34,899.01
Asset Capitalisation	\$500
Total	\$385,688.60
Project Budget	\$328,722.53
Percentage over budget	17%



Denis Wall
PROJECT MANAGER



SORELL COUNCIL**Attachment (c) Capital Works Budget - Additional Adjustment**

Location	Job No.	Detailed Description	Original Approved Budget	Adjusted Budget	Adjustments
CARRY OVERS - RECONSTRUCTION (ROADS)					
Marion Bay, Bay Road	C-23-T-002	Road works associated with stormwater upgrade.			-\$54,877
Nugent, Nugent Road	C-23-T-004	Chip seal and lime stabilisation (2 segments).			\$267,325
Primrose Sands, Primrose Sands Road and Grevillea Street	C-23-T-006	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.			-\$47,187
Marion Bay, Bay Road	C-23-T-010	Reconstruction and chip seal surface.			\$344,086
Pawleena, Pawleena Road	C-22-T-007	Reconstruct and 2 coat seal 14/7.			\$179,762
Forcett, 532 Wiggins Road	C-24-T-037	Road widening (SRRP grant).			-\$21,000
TOTAL Carry Overs - Reconstruction (Roads)			\$ 2,457,891	\$ 3,126,000	\$668,109
RESHEETING					
TOTAL Resheeting 2023/24 (C-24-T-002 to C-24-T-013)			\$ 1,284,200	950,000	- 334,200
RESEALS					
TOTAL Reseals 2023/24 (C-24-T-014 to C-24-T-029)			\$ 892,256	760,000	- 132,256
STORMWATER					
Dodges Ferry, Three Street	C-24-S-005	Provision for initial stage of works to address property impacts.			-\$60,000
TOTAL Stormwater 2023/24			\$ 70,000	10,000	-\$60,000



SORELL COUNCIL					
Attachment (c) Capital Works Budget - Additional Adjustment					
Location	Job No.	Detailed Description	Original Approved Budget	Adjusted Budget	Adjustments
CARRY OVERS - STORMWATER					
Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7.			-\$57,500
Marion Bay, Bay Road and Marion Bay Road	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Road culvert.			-\$43,784
Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	C-23-S-008	Kerb and channel, pit and pipe.			-\$41,700
Orielton, Branders Road	C-23-S-013	Culvert under road and table drain.			\$488
Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant)	C-24-S-CERMP-A,B,C	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP).			-\$250,000
TOTAL Carry Overs - Stormwater			\$ 1,017,496	625,000	-\$392,496
CARRY OVERS - FOOTPATHS & KERBS					
Lewisham, Lewisham Scenic Drive	C-22-T-027	Asphalt footpath renewal between Gregory and Hurst Street.			-\$8,104
Sorell	C-22-T-036	Rotary Club bus shelters.			-\$6,513
Dodges Ferry, Parnella Road	C-23-T-003	New kerb and channel assets to existing chip seal road. Works associated with stormwater upgrade.			-\$99,895
Dodges Ferry, Junction Street	C-23-T-046	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt.			-\$100,000
TOTAL Carry Overs - Footpaths & Kerbs			\$ 557,512	343,000	-\$214,512
BUILDINGS					
Sorell, Sorell Memorial Hall	C-24-B-002	Extension for Historical Society storage, including change rooms and toilets.			-\$456,600
TOTAL Buildings 2023/24			\$ 556,600	100,000	-\$456,600



SORELL COUNCIL					
Attachment (c) Capital Works Budget - Additional Adjustment					
Location	Job No.	Detailed Description	Original Approved Budget	Adjusted Budget	Adjustments
CARRY OVERS - BUILDINGS					
Sorell (CAC), BEST / SE Jobs Hub & Training Facility	C-23-B-002	BEST / SE Jobs Hub & Training Facility.			-\$2,650,000
Sorell, Pembroke Park	C-23-PP-CHANGEROOMS	Scope and design to re-purpose old change rooms - for building surveyor/structural engineer to assess the building structure and advise regarding works for 2024/25.			-\$20,000
Total Carry Overs - Buildings			\$ 2,870,000	200,000	-\$2,670,000
CARRY OVERS - PLANT & EQUIPMENT					
CAC	C-23-P-001	Light fleet replacement - 1x DMAX ute remaining (Dec 23 expected delivery).			\$40,546
TOTAL Carry Overs - Plant & Equipment			\$ 47,058	87,604	\$40,546
CARRY OVERS - IT					
CAC	C-23-IT-001	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).			-\$5,000
TOTAL Carry Overs - IT			\$ 5,000	-	-\$5,000
LAND IMPROVEMENTS (PARKS & RESERVES)					
Sorell	C-24-LI-005	Streetscape upgrades. Stage 4 (a).			-\$260,000
TOTAL Land Improvements (Parks & Reserves) 2023/24			\$ 260,000	-	-\$260,000
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)					
Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps (requires long term PWS lease with road maintenance).			-\$17,549
Sorell, Pembroke Park	C-23-LI-005	BMX facility (club to provide start gates/timing/light poles x 6)			\$156,900
Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall.			-\$12,000
Sorell	C-23-LI-008	Streetscape upgrades. Stage 3 - sign intersection and other sites.			-\$63,690
Sorell, Pembroke Park	C-22-LI-005	Soccer field dugouts installation.			-\$24,944
TOTAL Carry Overs - Land Improvements (Parks & Reserves)			\$ 1,673,339	1,712,056	\$38,717



SORELL COUNCIL**Attachment (c) Capital Works Budget - Additional Adjustment**

Location	Job No.	Detailed Description	Original Approved Budget	Adjusted Budget	Adjustments
PRELIMINARY WORK IN 2023/24					
Carlton, Carlton River Road	C-24-PRELIM-CRRD	Design only - Carlton River Road reconstruction.			-\$30,000
Connellys Marsh, Fulham Road	C-24-PRELIM-FULHAM	Design only - Fulham Road reconstruction or lime stabilize at Connellys Marsh intersection.			-\$20,000
TOTAL PRELIMINARY WORK 2023/24			\$ 50,000	-	-\$50,000
Total			\$11,741,352.31	\$ 7,913,659.83	-\$3,827,692



17.0 PLANNING

17.1. ENDORSEMENT OF SORELL COUNCIL NATURAL RESOURCE MANAGEMENT / ENVIRONMENTAL ADVISORY GROUP (NRMEAG) MEMBERS

RECOMMENDATION

“That Council resolves to endorse the nominated applicants for membership on the NRMEAG as per the approved Terms of Reference.”

Introduction

At the Council meeting on 18 July 2023, there was unanimous support for the establishment of a NRMEAG and its Terms of Reference (TOR). Council then invited applications for membership based on the approved TOR via our social media channels, the Sorell Times and through the website. Out of the 10 applications received, there were representatives from Agri-business, general public, and community groups. However, there were no applications from youth or the Aboriginal community. Using the selection criteria provided with the membership application, Council evaluated the applicants and ranked them accordingly. Council plans to advertise again shortly to attempt to fill the vacancies for the Youth and Aboriginal communities to complete the group’s make up.

Strategic Plan

The NRMEAG aligns with three key objectives of the Council’s Strategic Plan 2019 - 2029: Responsible Stewardship and a Sustainable Organisation (Objective 2), Ensuring a Liveable and Inclusive Community (Objective 3), and Increasing Community Confidence in Council (Objective 4). By doing so, the Advisory Group creates avenues for partnerships with local communities and stakeholders and enabling informed decision-making within the community. Additionally, it strives to promote sustainable access to our natural resources and foster effective stakeholder relationships between the community and Council.

Annual Plan

The NRMEAG will provide sustainability to the implementation plans of various NRM related activities of Council’s Annual Plan 2023-2024.

Environmental Implications

This report specifically focuses on community relations and the facilitation of implementing activities pertaining to biodiversity, climate change, water resources, waste management, biosecurity issues, and other natural resource-related environmental decision-making processes.



Asset management implications

Nil.

Risk management implications

The NRMEAG is a non-statutory advisory group led by community leaders to support the effective implementation of NRM related activities listed in Council's NRM Strategy and do not have legally binding clauses.

Approved TOR envisions another two members to be filled in due course. This will commence following the first meeting of the NRMEAG.

Community implications

As a primarily advisory entity, this Group functions as a community forum, supporting the Council in its commitment to NRM and broader environmental management. Although the Group does not possess a statutory role, its collective expertise and insights play a vital role in shaping the Council's decision-making process regarding the implementation of impactful environmental and NRM policies and programs. By doing so, the group contributes to ensuring that the Council's actions align with the needs and interests of all stakeholders, thereby reinforcing the inclusive nature of the Council's planning and decision-making processes.

Report

Based on the responses received from the community members, and as per the approved TOR, Council assessed and ranked the applications. The ranking were based on the selection criteria responses in the application. The highest ranked individuals per the group are presented below:

Agribusiness	Andrew Stevenson
Community groups	Peter French Tina Acuna Louise Purcell
General public	Andrew North

A Councillor Workshop was held to propose two Councillors to represent the NRMEAG as per the approved TOR. The proposed Councillors as below:

Councillors	Janet Gatehouse Melinda Reed (Chair)
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Applications for Youth and Aboriginal Community representatives will be commenced after the first meeting of the NRMEAG.

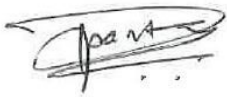


With this endorsement, Council will send official notification letters to the selected individuals with a copy of the TOR and details of the first meeting of the NRMEAG.

The proposed members of the NRMEAG will be as below:

- Andrew North
- Andrew Stevenson
- Janet Gatehouse (Cllr.)
- Louise Purcell
- Melinda Reed (Cllr. and Chair)
- Peter French
- Tina Acuna

Member secretary will be Council's NRM Officer (or delegate).



DIBAS PANTA

NRM Officer

Date: 11 October 2023

18.0 HEALTH AND COMPLIANCE

18.1 WASTE MANAGEMENT TENDER – BULK GREENWASTE AND HARDWASTE

RECOMMENDATION

“That Council resolves to advertise a two year tender term for bulk green waste and hard waste collection services commencing on 1 July 2024 for the following frequencies:

- Two, three or four green waste collections per year; and
- One or two hard waste collections per year.”

Introduction

Council currently provides monthly kerbside bulk green waste and quarterly hard waste collection, the existing contract with Cleanaway expires on 30 June 2024.

The *Sorell Council Waste Management Strategy 2023*, Goal 2 includes phasing out bulk green waste and hard waste services and providing subsidised access to a transfer station, for green and hard waste.

Community Action on Waste completed a waste survey of residents and ratepayers during July/August 2023. The survey included questions on green waste, hard waste and delivering waste to the Mornington Park Waste Transfer Station.

Strategic plan

Consistent with Objective 2 - Responsible Stewardship and a Sustainable Organisation to deliver financial responsible waste management services that significantly reduces Council’s corporate greenhouse gas emissions and thus contribute towards climate change mitigation.

Consistent with Objective 4 – Increased Community Confidence in Council by providing elected members relevant information on innovative and contemporary waste management solutions that create better outcomes for Council and the community.

Annual plan

Waste management services are included in the 2023/24 annual plan.

The contract commencement date is 1 July 2024, bulk green waste and hard waste kerbside collection services will therefore require inclusion in the 24/25 plan.



Policy

- *Local Government Act 1993* – Part 16, Division 2A - Tenders and contracts for goods and services, Section 333A and 333B;
- *Local Government (General) Regulations 2005 (Regulations)*, PART 3 - Tendering and Contracting *Division 1 - Tenders for goods and services Regulations 23 – 29*;
- *Sorell Council Code for Tenders and Contracts 2022*; and
- *Sorell Council Waste Management Strategy 2023*.

Environmental implications

Appropriate kerbside collection, disposal and re-use of waste is required to manage environmental impacts during transition towards a more circular economy. Diversion of green waste from domestic garbage collection reduces waste to landfill.

Providing a bulk green waste service may reduce the amount of dumping in public places. However, hard waste and green waste may blow around in windy weather resulting in litter accumulating in public places and waterways.

Asset management implications

Garbage trucks used for the kerbside collection services are large and have difficulty manoeuvring. Turning these vehicles on narrow streets can damage road assets.

Piles of green waste and hard waste are sometimes ‘put out’ in roadside table drains causing blockages during heavy rain.

Risk management implications

All tenderers for this service will be required to provide details of insurance, WHS and environmental management systems.

There has been ongoing issues with piles of green waste and hard waste being ‘put out’ for collection too early creating safety risks for the public.

Some large waste management businesses no longer provide bulk hard waste and green waste collections due to WHS risks. Those currently undertaking these services are progressively ‘phasing it out’. In the future, it will become increasingly more difficult to obtain a suitable contractor to undertake this service.

Community implications

Waste and recycling collection is a ‘core service’ of Council. Our residents expect to receive a reliable and cost effective service. Tendering services is the most effective way of ensuring that the contractor selected provides value for money and an appropriate level of service.



Some residents use the bulk green waste and hard waste services regularly and are very supportive, others find piles of waste kerbside ‘aesthetically’ displeasing and want the service to cease.

Statutory implications

Contracts exceeding \$250,000 are required to comply with Section 333B of the *Local Government Act 1993* and the Sorell Council – *Code of Tenders and Contracts* applies.

Report

Council has provided kerbside bulk green waste and hard waste services for more than 20 years. The service was expanded in 2002 (after the Carlton Tip closed) to a monthly green waste and quarterly hard waste collection service.

The Sorell Council *Waste Management Strategy 2023* includes goals to transition to a more circular economy and divert materials from landfill. In July 2024 a new kerbside green waste wheelie bin service will commence for residential areas (land use zones – General Residential, Low Density Residential, Village and Rural Living).

The below table outlines the number of bulk green waste and hard waste collections for the period March 2022 to August 2023. Week 1 includes most of the Southern Beaches (excluding Lewisham) and Dunalley. Week 2 bookings are mostly from Sorell, Midway Point, Lewisham and Penna. On average there are 27% more week 1 bookings. Further details of bookings are included in Table 1.

When the monthly wheelie bin green waste collection service commences, demand for the existing bulk green waste will reduce. This is expected to particularly be the case in Sorell and Midway Point. The Southern Beaches generally generate higher volumes of green waste, particularly tree limbs and bushes.

Council completed a waste management survey of residents and ratepayers in 2021, there were 1100 surveys completed, with 40% from Sorell/Midway Point and 51% from the Southern Beaches. The following is a summary of the results:

- 41% were either satisfied or very satisfied with the green waste collection and 41% neither satisfied nor dissatisfied. The remaining 18% are dissatisfied or very dissatisfied;
- 43% never use green waste collection and only 20% use it every month and 12% bi-monthly. Typically there are 800-1100 bookings per month;
- The levels of satisfaction are much higher with hard waste collection, 58% satisfied or very satisfied and 35% neither satisfied nor dissatisfied. Only 7% are dissatisfied or very dissatisfied;



- 30% never use the hard waste and 22% use it once a year. The remaining 48% use it regularly;
- 55% would like Council to introduce FOGO and 22% don't support FOGO. The majority of respondents appear to be from permanent residences; and
- 51% prefer FOGO to the existing green waste and 27% prefer the existing green waste service. Of the 305 respondents that prefer the existing service, most are from the Southern Beaches and remaining 85 from Sorell/Midway Point.

Date	Green waste week 1	Green waste Week 2	total GW	Hard waste week 1	Hard waste Week 2	Total HW
Aug-23	492	372	864	857	608	1465
Jul-23	534	384	918			
Jun-23	566	476	1042			
May-23	686	463	1149	882	641	1523
Apr-23	748	573	1321			
Mar-23	669	543	1212			
Feb-23	849	600	1449	1085	774	1859
Jan-23	759	662	1421			
Dec-22	668	613	1281			
Nov-22	774	630	1404	1081	730	1811
Oct-22	528	466	994			
Sep-22	541	464	1005			
Aug-22	432	377	809	857	608	1465
Jul-22	430	371	801			
Jun-22	521	367	888			
May-22	608	421	1029	809	556	1365
Apr-22	689	513	1202			
Mar-22	689	480	1169			

Table 1 – Bookings of green waste and hard waste March 2022 – August 2023

In July/August 2023 Community Action on Waste (CAW) completed a waste survey of residents and rate payers, 1728 completed the survey. 57% were from the Southern Beaches and 37% from Sorell / Midway Point. The CAW survey produced the following results in relation to green waste and hard waste:

- 86% of respondents don't support stopping hard waste collection;
- 77% said they would not be able to transport hard waste to the Mornington Park Transfer Station;
- 79% also said they were not able to transport large bulk green waste, such as tree limbs to the transfer station;
- 54% support an annual hard waste collection;



- When green waste wheelie bins are introduced:
 - 33% said that they wouldn't require bulk green waste;
 - 34% would require bulk green waste once or twice year; and
 - 33% require bulk green waste at least four times a year.

The survey questions included in the Sorell Council 2021 survey and CAW 2023 survey were different, making it difficult to compare results, however, the following comments can be made:

- Both surveys identified that 30-40% don't use bulk green waste or don't require it after wheelie bins are introduced. Around 20% use it nearly every month, 33% would use it four times a year or more, even when they have a wheelie bin; and
- Residents in the CAW survey report difficulty getting waste to the Mornington Park Transfer Station.

There will be an additional cost of providing both a green waste wheelie bin and bulk green waste service. The cost of kerbside wheelie bin collection is \$195k PA for collection. The disposal cost is more difficult to estimate, based on similar services that other greater Hobart Councils provide, the cost is likely to be between \$120k and \$150k PA. This assumes a presentation rate of around 60% and 15-20kg/bin. However, the presentation rates and weight per bin may be lower which will reduce the overall cost significantly.

The Table 2 includes the 2023/24 budget figures for bulk monthly green waste and quarterly hard waste service. An estimate is provided for 24/25 cost at a reduced collection frequency (quarterly green waste and bi annual hard waste). These figures incorporate both the \$20/Tonne increase in the waste levy on 1 July 2024 and an assumption that decreasing collection frequency will likely result in more hard waste bookings per collection.

The collection frequency reduction is estimated to provide an annual saving of \$340k PA which will substantially off-set the annual cost of introducing the green waste wheelie bins at \$415k.

In conclusion, there is potential (subject to receipt of tender submissions) to continue providing a bulk green waste and hard waste service at a reduced collection frequency, without significantly increasing the waste management service rate for 24/25.

Service	23/24 Budget	24/25 estimate
Green waste bulk monthly Collection	282,454	



Green waste bulk disposal (monthly)	74,893	
Green waste total cost	357,347	
Green waste bulk quarterly collection		95,000
Green waste bulk disposal quarterly		38,000
Green waste total cost		133,000
Hard waste quarterly collection	203,281	
Hard waste disposal (quarterly)	42,000	
Hard waste total cost	245,281	
Hard waste bi annual collection		105,000
Hard waste disposal (bi annual)		25,000
Hard waste total cost		130000

Table 2 – cost of green waste and hard waste service.



GREG ROBERTSON
MANAGER HEALTH & COMPLIANCE

Date: 6 October 2023

19.0 ROADS AND STORMWATER

Nil reports.

20.0 FACILITIES AND RECREATION

Nil reports.



21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 19 September 2023 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Copping Refuse Disposal Site Joint Authority Meeting Minutes – 10 August 2023 – <i>Regulation 15(2)(c)</i>
22.4	Contract Nugent Road Reconstruction - <i>Regulation 15(2)(d)</i>
22.5	Reseal Tender 2023-2024 – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.5 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 19 SEPTEMBER 2023

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 19th September 2023 be confirmed.”

22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



- 22.3 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY MEETING MINUTES
– 10 AUGUST 2023
- 22.4 CONTRACT C-23-T-004 NUGENT ROAD RECONSTRUCTION, SEG
– 61 & 71
- 22.5 RE-SEAL PROGRAM 2023-2024





AGENDA
ORDINARY COUNCIL MEETING
17 OCTOBER 2023

23.0 ACRONYMNS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information



SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

