



COUNCIL AGENDA

19 SEPTEMBER 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 19 September 2023 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
14 SEPTEMBER 2023



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
19 SEPTEMBER 2023

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1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

Councillor M Brown – approved leave of absence

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 15 AUGUST 2023

RECOMMENDATION

“That the Minutes of the Council Meeting held on 15th August 2023 be confirmed.”

Attached separately.

5.0 MAYOR’S REPORT

RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Regular meetings with the GM.
- Council meetings, SPA and workshops as required.
- GM, Andrew Hyatt and I met with Deputy Vice Chancellor UTAS re: regional study hubs.
- Attended Vietnam service.



- Attended STCA general meeting.
- Attended STRWA board meeting.
- Met with Speaker Mark Shelton.
- Toured the Material Recovery Facility at Lutana.
- Conducted SERDA meeting.
- Attended Triabunna Local Government Reform public discussion.
- Attended BEST board meeting.
- Attended Indi School awards presentation.
- Participated with Councillors at Midway Point Community conversation.
- Met with Susie Bower.
- Opened the EHO conference.
- Met with Federal Home Affairs Tiffany Brookes re: Immigration.
- Participated in TasWater PSP workshop.
- Attended SES dinner.
- Attended TDN board meetings x2.
- Attended Kings Birthday awards.
- Met with Jobs Hub chairs St Helens.
- Attended School Association meeting.
- Met with Jane Howlett.
- Conducted SAG meeting.
- Jess Hinchin, Stacey Gadd and I met with YNOT re: SE youth project.



6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
5 th September 2023	<ul style="list-style-type: none"> • Annual Plan Updates <ul style="list-style-type: none"> - Strategic consultant scoping - SERDA SE Economic Infrastructure Study review - TCF SE youth project • Operational Matters Update • Community Grant applications <ul style="list-style-type: none"> - Southern Beaches Historical Society - SE Netball Association • Councillor requests <ul style="list-style-type: none"> - Paneminner St - Frederick Henry & Norfolk Bay - Various operational matters 	<ul style="list-style-type: none"> • Vincent, Wooley, Torenus, Miro Quesada Le Roux, Gatehouse, Reed, Campbell, Reynolds 	<ul style="list-style-type: none"> • Brown (Approved Leave of Absence)



8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

9.0 COUNCILLOR MOTIONS ON NOTICE

Nil

10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

- Met with UTas regional study hub reps, Mayor and BEST – 17th Aug.
- Met with Evie Networks Regional Manager re: EV opportunities – 23rd Aug.
- SERDA General Meeting with Mayor, Strategy and Risk Development Officer and BEST – 24th Aug.
- Met with Christian Schools Tasmania and Manager Planning re: future school site opportunities – 25th Aug.
- STRLUS / STCA Regional Planning Coordinator project meetings – 28th Aug, 7th and 13th Sep.
- Attended Reconciliation Tas Understanding the Voice workshop and Midway Point community conversation – 31st Aug.
- Met with Tennis Tas Venue Optimisation and Regional Tennis Lead – 8th Sep.
- Participated in FMAC workshop on DSG, NRE, Crown, SST fire management issues as they impact local government – 11th Sep.
- Met with DSG AFL Tas High Performance Centre Project Director – 12th Sep.
- Met Copping Community Care Centre Manager re: site development options – 13th Sep.
- Met with Lynmore Holdings and staff re: Pawleena Rd subdivision matters – 15th Sep.
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

DIRECTOR OF SERVICE DELIVERY – RUSSELL FOX

The delivery of the Council approved Capital works program for the 2023/24 financial year is not going to be implemented in full. There are two principal reasons for this occurring, namely the still unapproved Federal grants associated



with the building projects and the current lack of project manager resources. Council is now in the process of re-advertising the senior project manager role.

The revised capital works program will be provided at the October Council meeting.

Meetings attended include:

- Interviews for Senior Project Manager and Senior Planner.
- Manager's performance reviews.
- Participated in the scoping and formulation of the Social Strategy.
- Developer, General Manager and Development engineer about some public open space issues.
- TasWater engagement officer and Council's Engagement & Partnership Co-ordinator to discuss the Dodges Ferry sewerage project.
- Regular quarterly Senior advisory Group meeting.

DIRECTOR OF PEOPLE AND PERFORMANCE - JESS HINCEN

Annual Leave 14 – 25 August

Meetings attended include:

- Y-Tasmania RE: Potential Services.
- Internal Discussion RE: Social Strategy Development.
- Various meetings RE: Stadium and Community Facilities.
- Various meetings regarding recruitment.
- Various HR meetings.
- Performance Reviews
- Leadership Team meeting.
- Council Workshop.
- Council Meeting.

Currently working on:

- YNOT Youth Consultation and TCF Grant Funding.
- Scoping Social Strategy.
- Review of internal stakeholder engagement and communication processes.
- Review of various policies.
- Annual Performance Review Process.
- Review of Risk reporting process and risk assessment.



EMPLOYEE SUPPORT - HR

Recruitment

Recruitment for the following positions is currently in progress –

- Senior Planner – Second round of interviews were unsuccessful. The position has been re-advertised with McArthur Recruitment Agency.
- Senior Project Manager – Transport & Stormwater - First round of interviews were unsuccessful. The position has been re-advertised on Seek and closes Tuesday 26 September 2023.
- Animal Management Officer – Interviews were conducted and the position has been filled.
- Customer & Business Support Officer (Waste & Plumbing) - Interviews were conducted and the position has been filled.

Appointments

- Animal Management Officer (casual) – Jay-Arnee Williams was successful in her application and commenced with Council on a casual basis 28 August 2023.
- Customer & Business Support Officer (Waste & Plumbing) – Haylee Crowe was successful in her application and will commence in the position 25 September 2023.
- Plumbing Surveyor (contractor) – Nick Sale will be contracting to Council while we recruit for the position.

Resignation

- Plumbing Surveyor – Jacob Ford will reduce from Full-Time to Part-Time (0.8 FTE), 4 days per week beginning 4 September 2023, generally not working Fridays. Jacob has tendered his resignation and his last day with Council will be 22 December 2023.
- Information Management Officer - Ashlie Perry has resigned from her position of Information Management Officer. Her last day with Council will be 13 September 2023.

Training

- Denis Wall has completed his Certificate IV in Project Management.
- Isaac Cordwell has completed his Certificate III in Civil Construction.
- Understanding the Voice – 2 x information session were organised and held for employees.
- Employee Support Officer attended Australia Wide Payroll Tax Training

Meetings attended

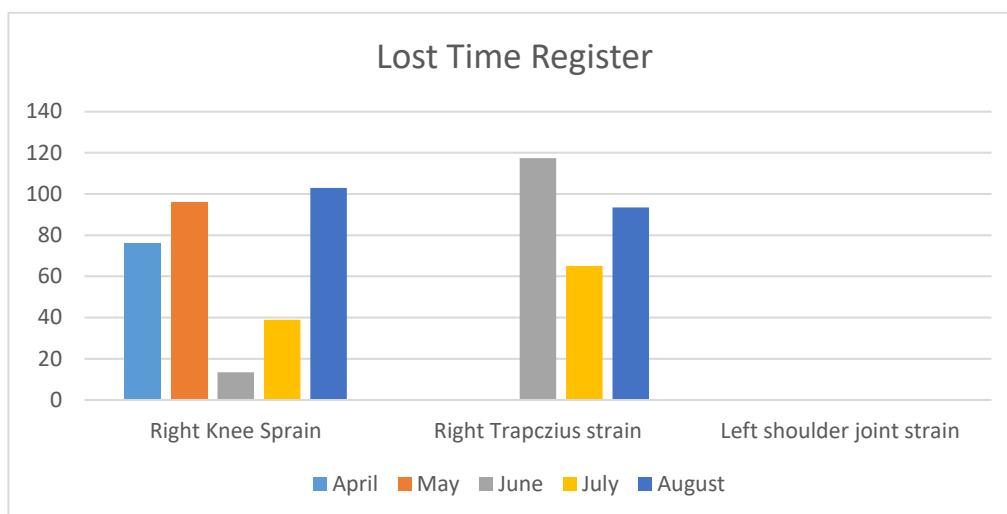
- Performance Review Refresher courses x 2

Workers compensation

- 1 x Active claims with Allianz.



- 1 x Claim closed (right knee sprain)
- 1 x new claim (shoulder strain)



EMPLOYEE SUPPORT - PAYROLL

- Three pay runs completed.
- EOM complete

DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- Waste Management Tender review panel
- Relish Catering – Stadium Kiosk
- SEBS Network (RDA, AusIndustry, DFAT, State Growth, Business Tasmania, NRE, Jobs Tasmania, UTAS, other Southern Councils, BEST, etc.)
- Cleanaway, with Manager Health & Compliance
- Grants Update with GM
- SERDA General Meeting
- The Y – South East Stadium discussion
- Tasmanian Population Growth Sustainability – Informed Decisions
- Social Strategy scoping

Completed:

- WHS and Risk review of 3 x Waste Contract tender submissions, prior to Review Panel
- Assisted Manager Health & Compliance to develop Risk Management Plan for Waste Tender Contract process
- Tender Review Panel – Waste Contract
- Federal Department of Infrastructure - Investing in Our Communities Grant Application for Sorell Memorial Hall funding

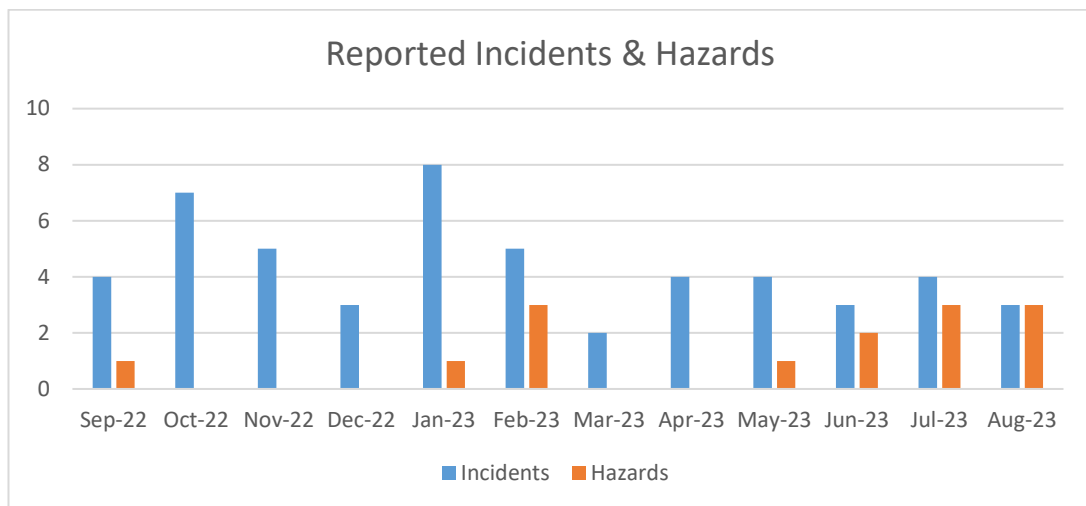


- Local Roads and Community Infrastructure Program Grant - Project Nomination submissions (2)
- HSR election and appointments
- Notification to WorkSafe Tasmania of newly appointed HSRs
- Assisted Animal Management team to develop risk assessment and treatment for Dangerous Dog training
- Risk assessments (x14) for Dangerous Goods (fungicides, insecticides, etc.) stored in Depot Chemical Store
- Developed "Risk Treatment Plan on a page" for LT

Working on:

- Risk assessments for Dangerous Goods (fungicides, etc.) dilution/mixing and application.
- Continuous Improvement Plan to address MAV (Insurer) Audit findings related to Tree Management Procedures, Road Asset Management, Reserves and Open Space, Contractor Management
- Contractor Management Policy
- Risk Treatment Plans for High Residual risk items on Strategic and Enterprise register
- Draft Business Continuity Plan

Reported Incidents and Hazards for the month of August.



- 3 Incidents reported
 - 1 vehicle damage
 - 1 contractor language complaint
 - 1 member of public using basketball court



- 3 hazards identified and reported
 - Stray sheep report – Old Forcett and Rantons Roads
 - Vandalism – tyre set on fire
 - Subsidence - Depot Toilet block.
- 2 investigations completed

10.2 FINANCE – SCOTT NICOL, ACTING MANAGER

Financial Management

During the month of August, the following key financial management tasks were completed:

- Finance staff worked on the end of financial year procedures, including preparation of balance sheet reconciliations and Council's statutory financial statements. Council's statutory financial statements were lodged with the Tasmanian Audit Office on 14 August 2023.
- Finance staff began to collate and review Phase 1 of the 2022/2023 Consolidated Data Collection Survey, ready for submission to KPMG prior to the 13 September 2023 deadline.
- Finance staff assisted the department of Health and Compliance in relation to financial modelling of waste tender information.
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.
- SERDA statutory financial statements were completed and audit preparation for the Annual General meeting.

Rates

- 1st Quarter rates payment fell due on the 16th August.
- At the end of August, 32.8% of rates had already been collected, compared to 33.3% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$8k in waste charges, \$52k in general rates and \$3k in fire levy income. Two Supplementary valuations are yet to be processed.



Audit

- Tasmanian Audit Office will be on site Thursday 14 September 2023 to complete the 2022/2023 end of financial year audit.
- The 2022/2023 financial statements are due to be signed off by the Tasmanian Audit Office by 27 September 2023 per the Audit Statutory deadline.
- Tasmanian Audit Office completed an audit on private works undertaken by council. This required a report to be lodged on the 30 August 2023.

Operational Plan

- N/A

Grants & Funding

- Council invoiced an instalment of \$10k to NRM North for the Eradication of Paterson's Curse.
- Council invoiced \$200k to Department of Police, Fire and Emergency Management for first instalment of Coastal and Estuarine risk mitigation.
- Council invoiced \$30k and \$45k to Department of State Growth for works at White Hill Road and Bream Creek Road respectively.
- Council invoiced \$3k to Cricket Tasmania for the Pembroke Park net upgrades final instalment.

No other grants were received or invoiced during the month of August.

Insurance

- Nil

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2023/2024 financial year. Finance staff are completing the fleet replacement planning stage, with final procurement decisions to be signed off by Manager Finance and the General Manager in September.

Plant and Equipment Disposals

- A vehicle was sold during August. Two vehicles remain to be disposed of from the 2022/2023 replacement model. When remaining vehicles are received which we expect September and December the vehicles they replace will be disposed of.



PAYROLL

Employee Support – Payroll

- Three pay runs completed.
- End of Month complete.
- Super guarantee contributions (SGC) and Defined Benefits to Spirit Super.

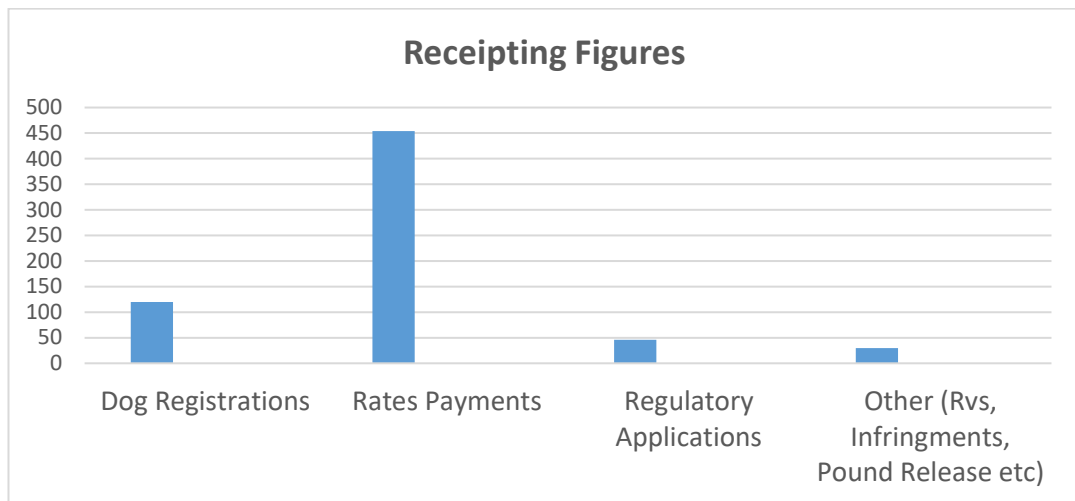
Meetings

- Leadership meeting – 02/08/2023.
- FinPro Webinar Preparing for the 2024/2025 budget cycle – 24/08/2023.
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 08/08/2023.
- Audit Panel meeting – 30/08/2023.
- Monthly team meeting with the Finance Department - 22/08/2023.
- Monthly rates working group meeting – 16/08/2023.
- Various meetings re resumption of finance system upgrade.

10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – August



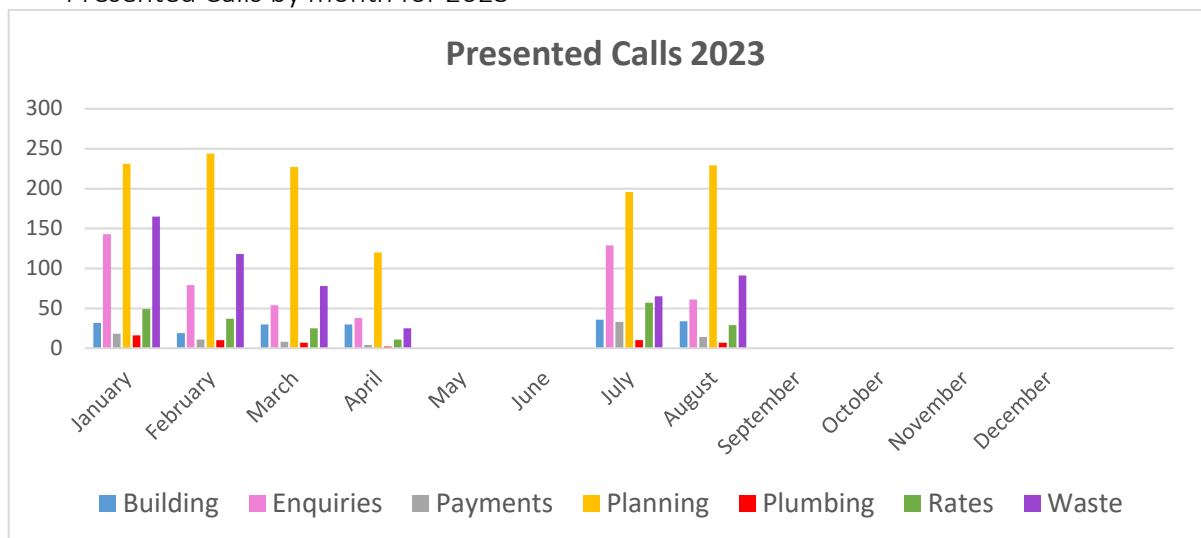
Green and Hard Waste Bookings – August



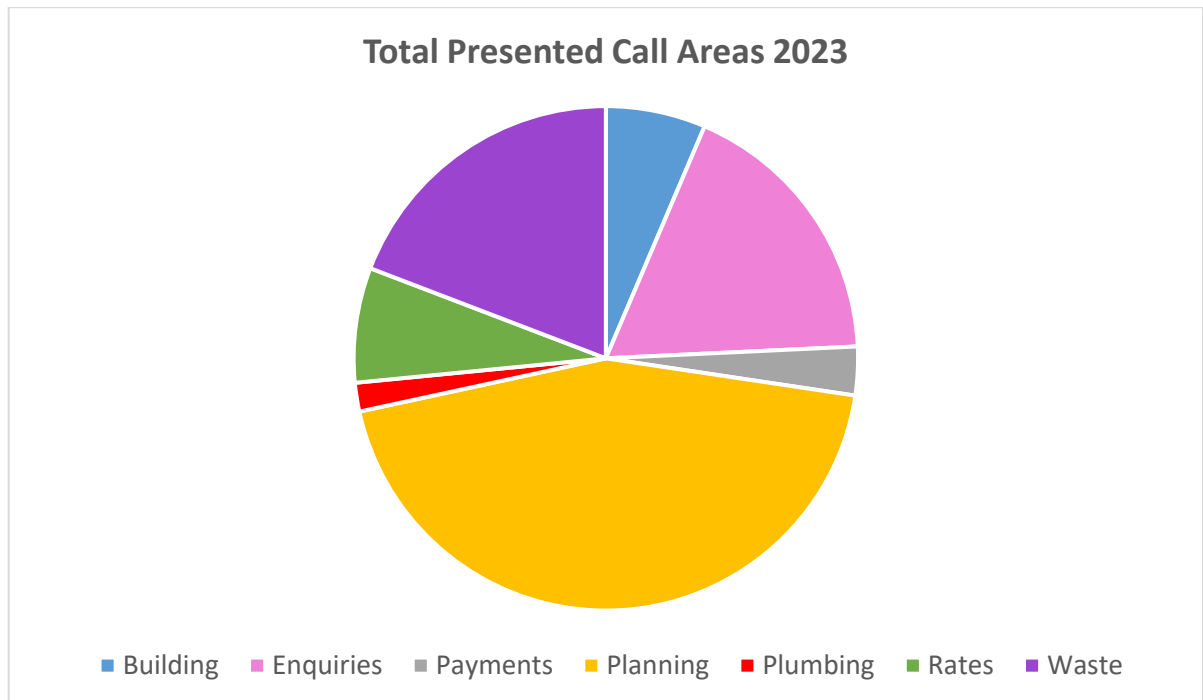
Phone Call Reporting – August

Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflowed To	Calls Overflowed From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	34	33	1	34		97.1%	2.9%	0:00:25	1:16:22	0:02:19
Enquiries	61	54	7	21		88.5%	11.5%	0:00:12	1:13:51	0:01:22
Payments	14	14		5		100.0%	0.0%	0:00:11	0:19:21	0:01:23
Planning	229	219	10	229		95.6%	4.4%	0:00:16	8:36:54	0:02:22
Plumb Engineer	7	7		3		100.0%	0.0%	0:00:18	0:08:19	0:01:11
Rates	29	26	3	8		89.7%	10.3%	0:00:06	0:48:14	0:01:51
Sorel Council	2,254	1,521	733		319	67.5%	32.5%	0:00:33	35:47:57	0:01:25
Waste	91	75	16	19		82.4%	17.6%	0:00:11	1:32:57	0:01:14

Presented Calls by month for 2023

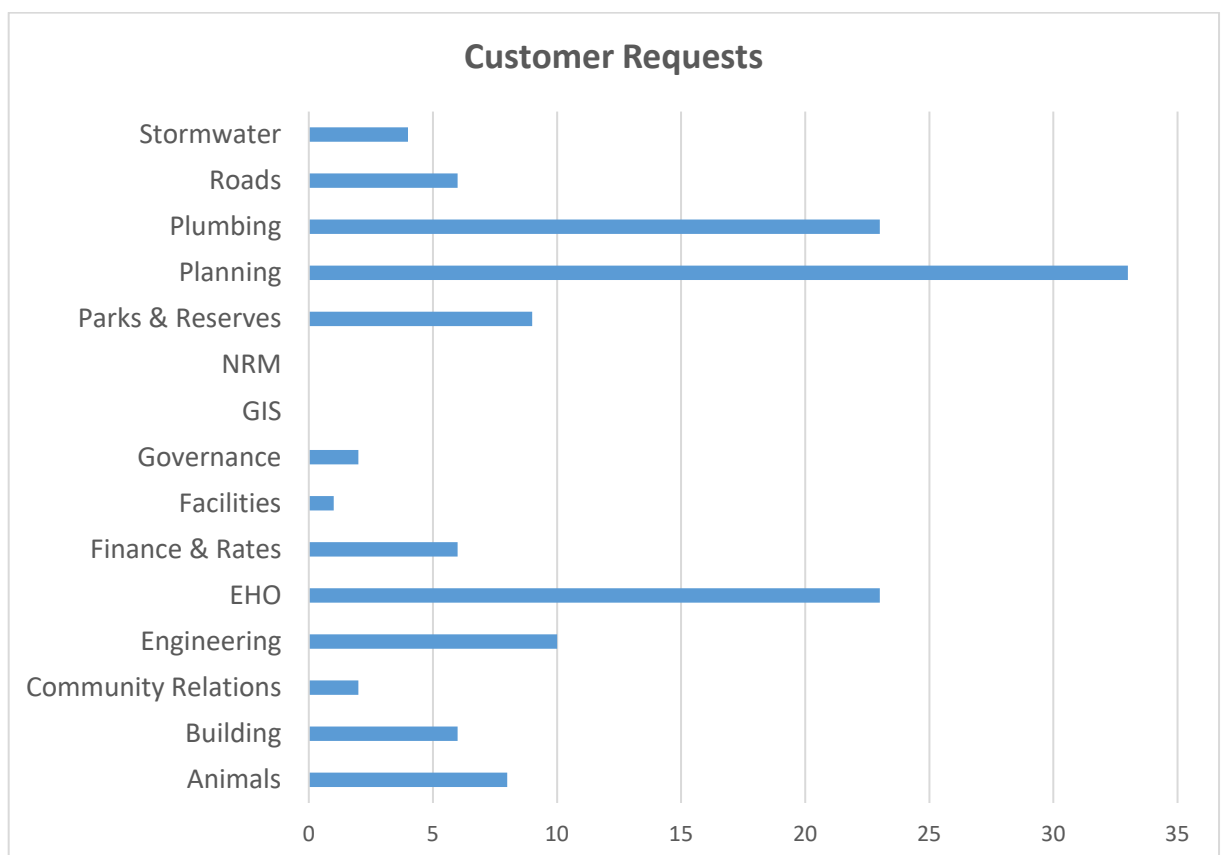


Total Presented Calls for 2023



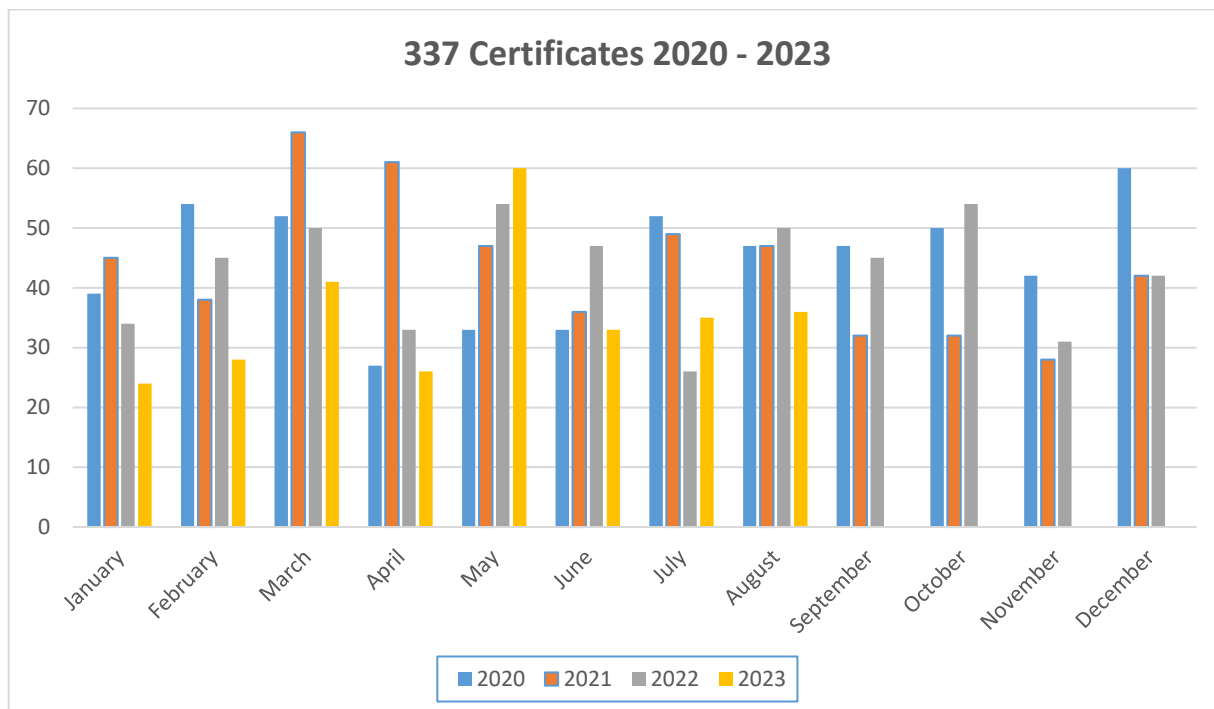
Customer Requests

CRMs created for the month of August

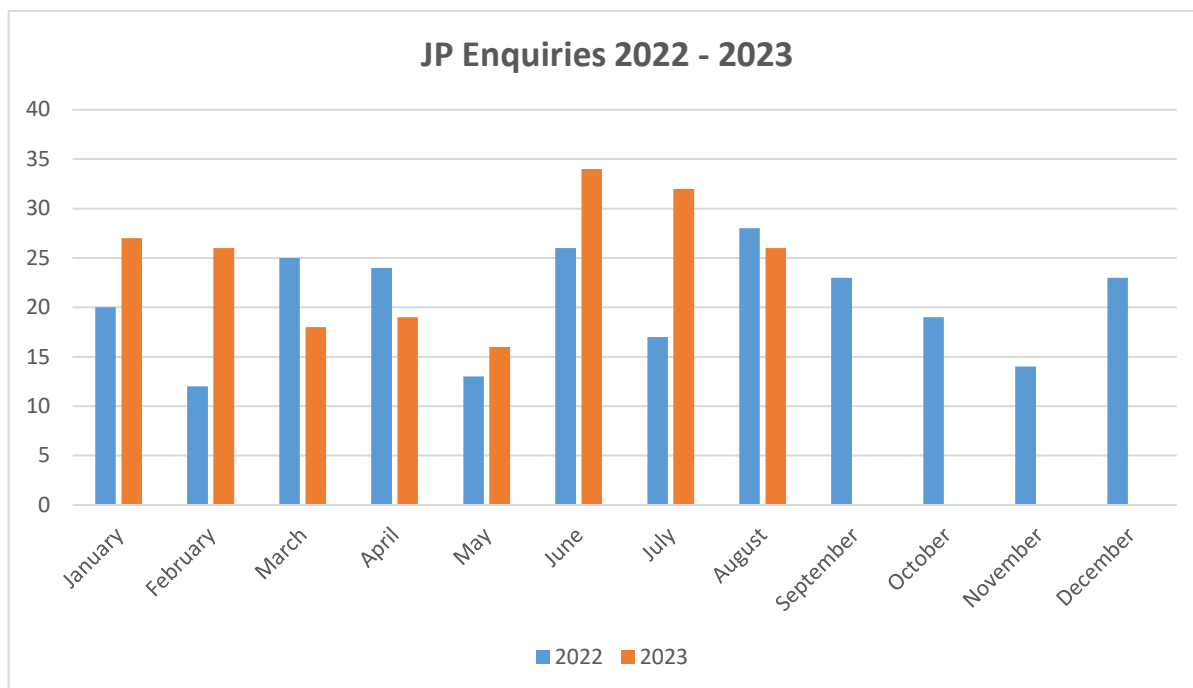


337 Certificates

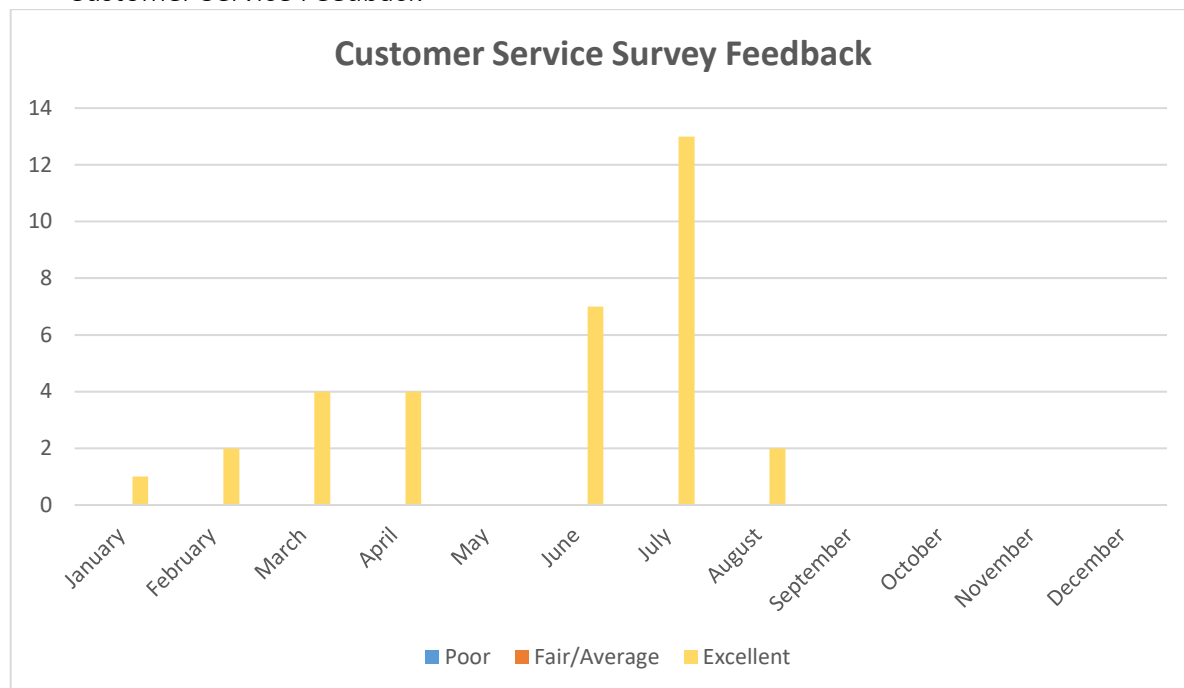
Council processed 36 - 337 Certificates in August 2023 which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received 2 completed customer service surveys and 1 email from customers for the month of August.

- I am wishing to provide feedback on the parks and gardens around the region - I wish to say how much the gardens and parks look very well maintained and very welcoming and inviting atmosphere and well done to the crews who look after them on a regular basis.*

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert and article re: CERMP.
- Council Works Update – Monthly update compiled re: current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, South East Stadium Have Your Say Survey, NRMEAG Expressions of Interest, Future Management of Dunalley Hall.
- NRM – NRM Thursday posts on social media ongoing re weeds and other NRM matters and Weed Awareness section ongoing in monthly Sorell Times advert.

Waste Education

- Waste Wednesday social media posts ongoing.
- Community education regarding potential changes to our services as part of the Waste Management Strategy are ongoing.



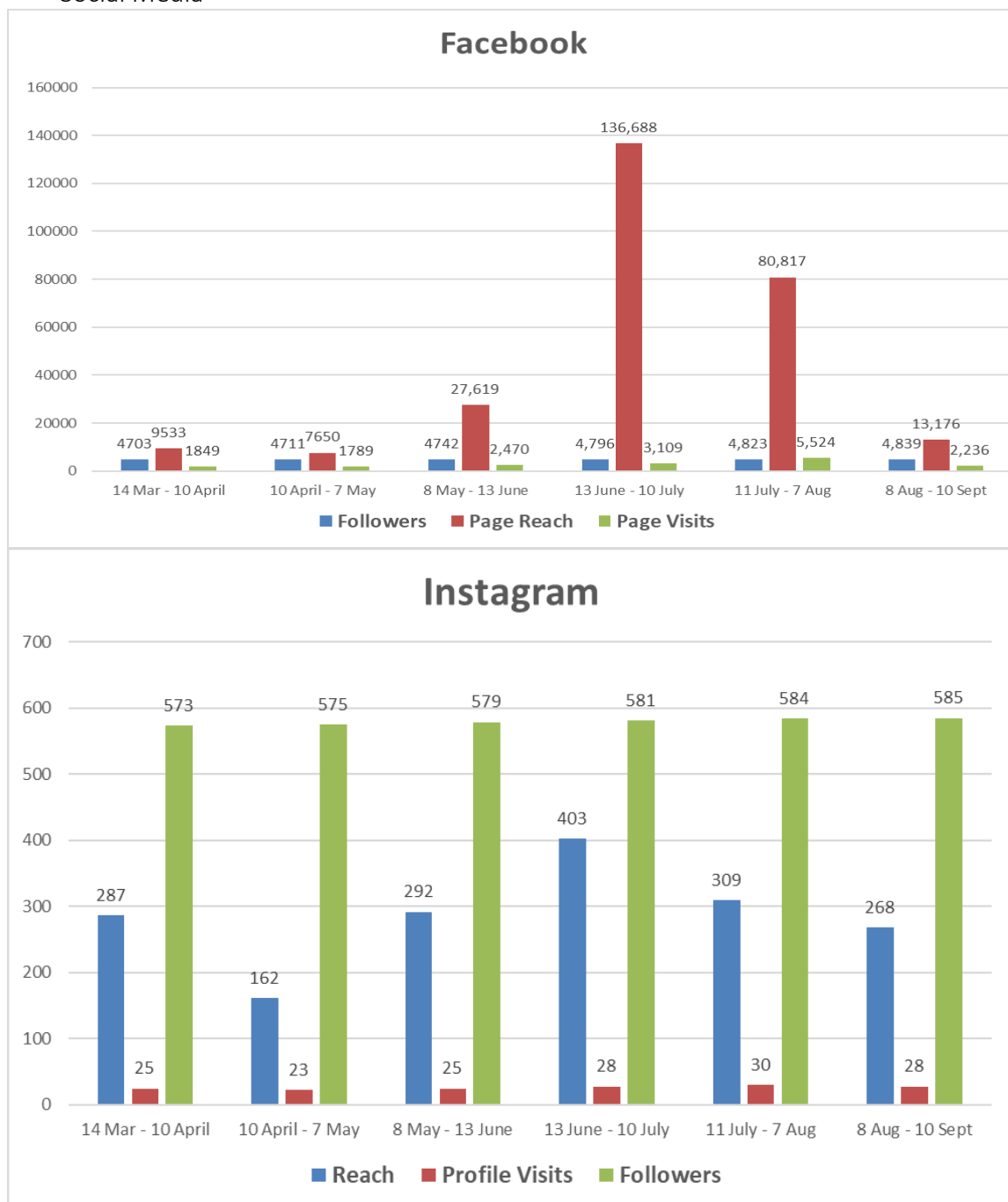
Advocacy

- Regional Strengthening Projects – Nil this month.

Area Promotion/Marketing

- Renewal of Sorell sign outside Rural Solutions ongoing.
- Investigating refreshing the historical storyboards along the Waterway Trail.
- New promotional pull-up banners being created to use for events and media purposes.

Social Media



COMMUNITY CONSULTATION/ENGAGEMENT

- Attended Southern Municipal Coordinators meeting for emergency management and recovery.
- Followed up on actions from meeting with Primrose Sands resident.
- Attended Okines Community House 'The Voice' Forum, liaison with Reconciliation Tasmania to support forums at Sorell Council.
- Met with newly appointed TasWater Community and Stakeholder Engagement Specialist regarding future works at Dodges Ferry Recreation Reserve.
- Held Midway Point Community Conversation – attended by 13 residents.
- Service Providers Meeting – Held at Council on 30 August with guest speaker Inspector Jon Cooper, Tas Police.
- Seniors Advisory Group – Coordinated next meeting, invitations sent out and meeting promoted.
- Future Management of Dunalley Hall – Organised and planned for Dunalley Community Forum on the 20 September. Advertised by direct mail, Sorell Times, website and social media.
- Natural Resource Management Environmental Advisory Group Expressions of Interest – Prepared and advertised via Sorell Times, website and social media.
- Met with Dodges Ferry School stakeholders on site.
- Keep Australia Beautiful Tidy Towns/Sustainable Communities Awards – Facilitated entry and accompanied mayor and judges at Midway Point for the 2023 program.
- Met with representatives of Reconciliation Tasmania and landowner of 'Milford' for briefing on their pilot program.

MEDIA

- The Sorell Times – Responded to a request for comment on Local Government reform. Provided a quote from Mayor Vincent.
- The Mercury Newspaper- Responded to a request for comment on availability of water supply to Southern Beaches residents. Provided a quote from Manager Health & Compliance. Unsure if article went to print.
- ABC Breakfast Radio with Mel Bush – General Manager was interviewed re: access to toilet facilities at Primrose Sands.

ARTS AND CULTURE

- Sorell 22: Country to Coast – Ongoing discussions re: completion and promotion of culture and identity video. Launch scheduled for early December 2023.
- Arts Tasmania Grant – Submitted an application for Arts Tasmania's Arts organisations – annual programs for 2023 for a community arts project in the Southern Beaches to create and strengthen Sorell's connection to place through new tangible, immersive public art installations and/or experiences.



COMMUNITY COLLABORATIONS

- Nil this month.

COMMUNITY GRANTS PROGRAM

Community Grants

- South East Netball Association - a request for \$2,000 funding towards their fundraising Taste of the South East event.
- Dodges Ferry School Association - a request for \$2,000 funding towards assisting to run their school fair.
- Southern Beaches Historical Society – a request for \$1,400 towards their History Festival at Carlton River Congregational Chapel.

Individual Achievement

- Ashleigh Probert-Hill – Selected in the Tasmanian Wild Netball team to compete in the Australian National Championships in Queensland August 2023.
- Caralyn Walsh – Selected in the Tasmania Indoor Bias Bowls team to compete in the TAS 2 Ladies Pairs in Queensland August 2023.

Quick Response

- Nil this month

EVENTS

- Sorell 22: Country to Coast – Commenced initial organising of the launch of the film as a community event.
- Seniors Week – Commenced organisation and promotions of Council's Seniors Week events.
- Madison Lyden Park – Official opening scheduled for Friday 6 October at 10am as a media event in collaboration with Madison Lyden's parents and the developer.

CORPORATE ADMINISTRATION

Right to Information

- One Right to Information Request was received.
- One application was assessed as routine disclosure.

Policies under review

Policy	Policy Type	Update
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.



Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Motor Vehicle	Management	Review complete. Requires Council approval.
Disposal of Council Goods & Equipment	Management	Review complete. Sent for delegate approval.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Creation and Review of Council Policies	Management	Review complete. Sent for delegate approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review underway.
Audio Recording of Council Meetings	Council	Officer review nearing completion.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Officer review nearing completion.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review complete. Requires Council approval.

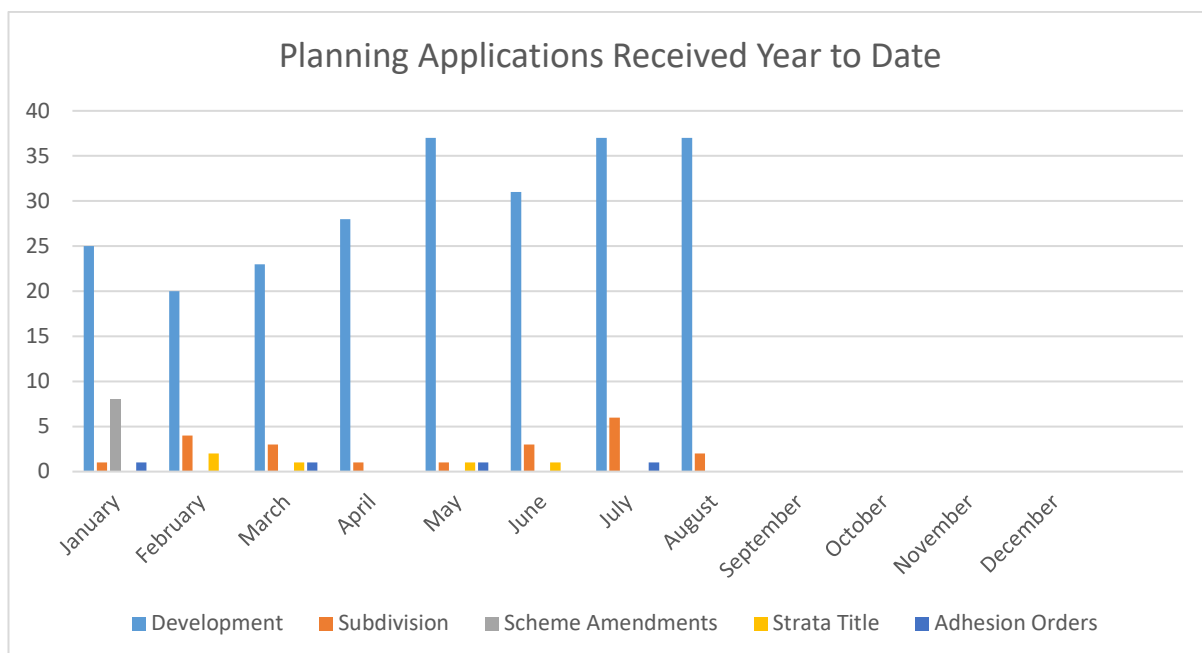
Leases & Licences

- Men's Shed Lease – Amended copy with 2 year term sent for signing
- Sorell Football Club Lease – Negotiations ongoing.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Dodges Ferry Ambulance Station – Renewal of Lease in progress.



10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including August 2023.



During the month of August 2023 no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of August 2023, a total of 40 Planning Approvals/Permits/Exemptions have been issued including:

4	Applications approved as Permitted Development; issued under delegated authority
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.
2	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
3	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
0	Application with the requirements for General Exemptions/Not applicable
28	Applications approved as Discretionary Developments; issued under delegated authority
3	Applications presented as Discretionary Developments for Council consideration at SPA/Council Meeting.

The following is a summary of approvals/permits issued for August 2023.

Description	Application Type	Property Address	Value Of Work
Dwelling and Outbuilding	No Permit Required	37 Whitelea Court, Sorell - 183095/20	\$242,110.00
Additions to Existing Dwelling	Discretionary	23 Knights Road, Connellys Marsh	\$100,000.00
Outbuilding	Discretionary	17 Vigar Court, Orielton	\$23,110.00
Dwelling	Discretionary	5 Olympic Avenue, Midway Point	\$600,000.00
Dwelling & Outbuilding	Discretionary	400 Carlton River Road, Carlton River	\$650,510.00
Retrospective Additions & Alterations to Dwelling & Change of Use from Garage to Utility Room	Discretionary	37 Fourth Avenue, Dodges Ferry	\$200,000.00
Change of Use - Dwelling to Visitor Accommodation	Permitted	152 Lewisham Scenic Drive, Lewisham	\$0.00
Dwelling	Discretionary	632 Carlton River Road, Carlton River	\$350,000.00
Glass House	Permitted	117 Duncombe Lane, Penna	\$9,000.00
Dwelling	Discretionary	60 Friendship Drive, Sorell	\$391,775.00
Secondary residence & outbuilding	Discretionary	216 Gillingbrook Road, Forcett	\$100,000.00
Additions & Alterations & Carport	Permitted	2410 Arthur Highway, Copping	\$110,000.00
Dwelling	Discretionary	4 Miena Drive, Sorell	\$0.00
Home Based Business	Permitted	4 Raynors Road, Midway Point	\$0.00
Sports and Recreation - Outdoor Netball/Tennis Courts	Discretionary	11 Arthur Street, Sorell	\$360,000.00
Dwelling	Discretionary	10 Fresne Way, Sorell	\$350,000.00
Dwelling	Discretionary	20 Dunalley Esplanade, Dunalley	\$250,000.00
Change of Use (Dwelling to Visitor Accommodation)	Discretionary	209 Carlton River Road, Carlton	\$0.00



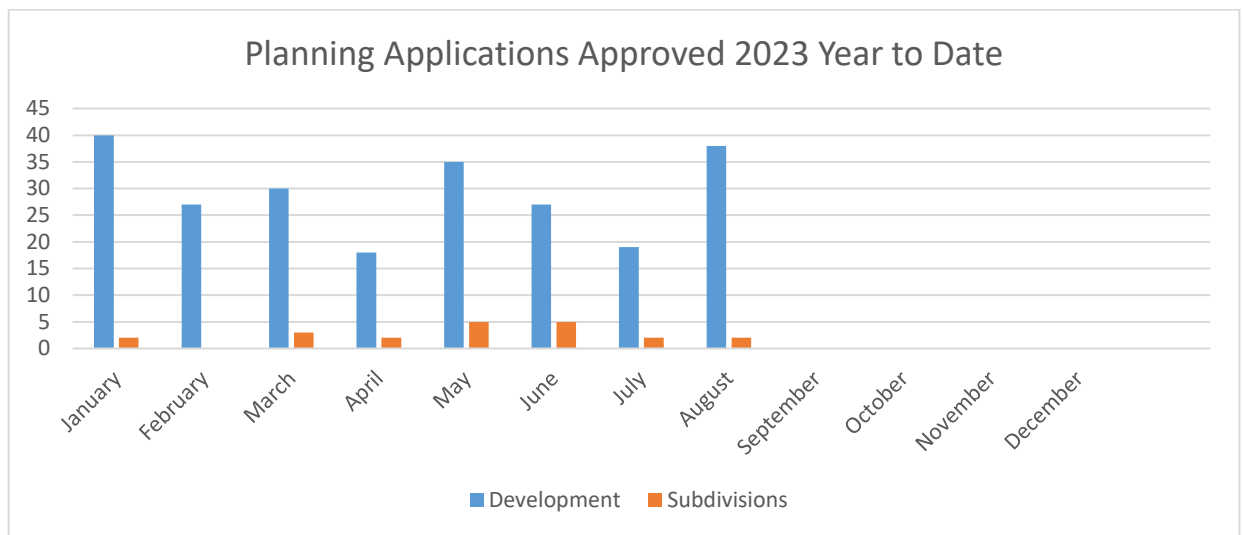
Outbuilding	Discretionary	18 Parker Street, Carlton	\$10,000.00
Dwelling	Discretionary	21 Oakmont Road, Midway Point	\$354,320.00
Dwelling	Discretionary	28 Friendship Drive, Sorell	\$313,985.00
Additions & Alterations	No Permit Required	22 Sandpiper Drive, Midway Point	\$20,086.00
Additions	No Permit Required	U2 17 Walker Street, Sorell	\$11,491.00
Dwelling	Discretionary	4 Oakmont Road, Midway Point (CT 184510/34)	\$575,000.00
Secondary Residence and Shed	Discretionary	3 Elise Drive, Dodges Ferry	\$100,000.00
Additions to dwelling	Discretionary	17 Clover Court, Carlton	\$0.00
Minor Amendment Section 56 - Reduction in Addition Size	Minor Amendments	178 Bally Park Road, Dodges Ferry	\$0.00
Dwelling	Discretionary	30 Friendship Drive, Sorell (CT184600/171)	\$315,895.00
Secondary Residence	Discretionary	16 Mary Street, Lewisham	\$338,400.00
Dwelling	Discretionary	29 Friendship Drive, Sorell (CT184600/104)	\$405,700.00
Secondary Residence (Retrospective)	Discretionary	14 Cootamundra Court, Dodges Ferry	\$10,000.00
Section 56 Minor Amendment - Addition to Outbuilding (Toilet)	Minor Amendments	8 Cherry Court, Forcett	\$0.00
Addition to Secondary Residence	Discretionary	37 Riviera Drive, Carlton	\$15,000.00
Dwelling	Discretionary	14 Sunningdale Close, Midway Point	\$668,850.00
Minor Amendment - Changes to Setbacks & Elevations	Minor Amendments	11A Gordon Street, Sorell	\$0.00
Resource Processing - Distillery including	Discretionary	55 Craigs Hill Road, Boomer Bay	\$1,000,000.00



works within Craigs Hill Road Reserve			
Dwelling	Discretionary	508 Primrose Sands Road, Primrose Sands	\$351,585.00
Two multiple dwellings	Discretionary	17 Friendship Drive, Sorell (CT 184600/133)	\$607,000.00
3 Lot Subdivision	Discretionary	3 Gate Five Road, Carlton River	\$0.00
One Lot Subdivision	Discretionary	2 Tern Circle, Primrose Sands	\$0.00

Planning permits issued year for 2023

Planning Applications approved year to date including August 2023.



SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on the 1st and 29th August 2023 and determined the following matters:

- Three lot subdivision at 3 Gate Five Road, Carlton (7.2022.4.1).
- Adoption of the Stormwater in New Development Policy.
- Adoption of a draft Car Parking Strategy for public consultation and adoption of a cash-in-lieu of car parking policy.
- Distillery at 55 Craigs Hill Road, Boomer Bay (5.2022.226.1).
- Minor amendment to eight multiple dwellings under construction at 11A Gordon Street, Sorell (5.2021.314.3).

APPEALS

Item	Appeal Status
Nil	

STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Outer Hobart Residential Supply and Demand Study	Delayed and due end of October 2023 (*)
State Planning Office (SPO) – Tasmanian Planning Policies	Exhibition period has completed. TPC hearings in October (*)
State Planning Office (SPO) – Five Year Review of State Planning Provisions	SPO have prioritised action items for the review process
State Planning Office (SPO) – Regional planning framework and structure planning guidelines	Consultation report released 22 May 2023, available at www.planningreform.tas.gov.au
Regional Land Use Strategy Update	Regional Coordinator Role filled (*)
Website update	Ongoing
Update of standard planning conditions, procedures and correspondence	Ongoing

NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

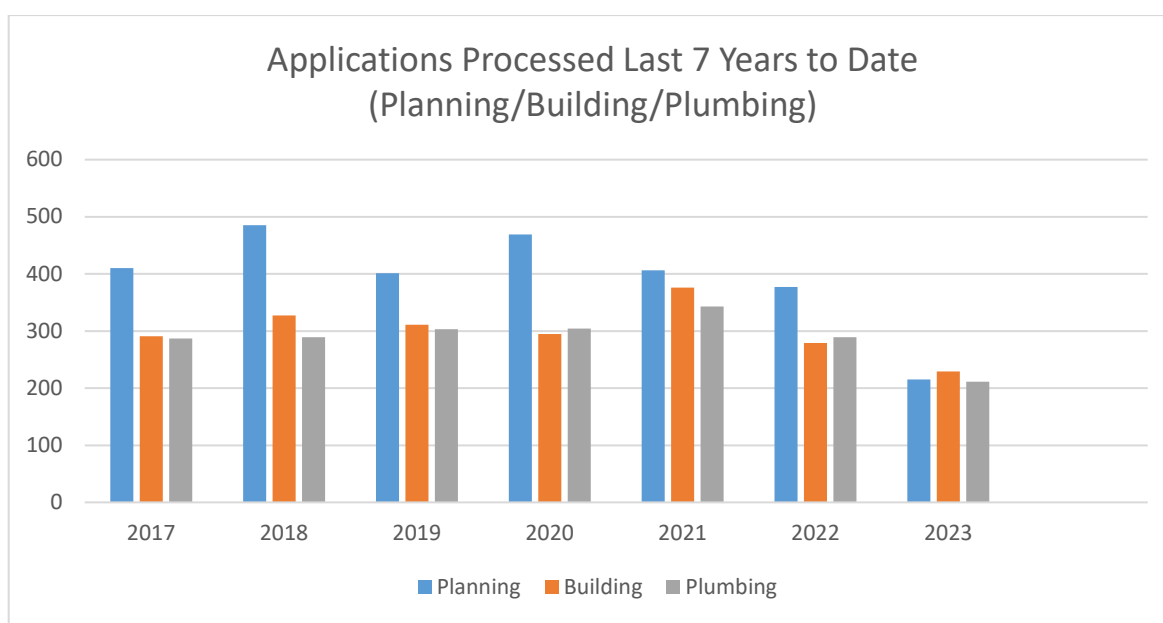
- Media/awareness on Midway Point Cats.
- Website/social media update with various NRM publications.
- Paterson's curse project underway.



- Bridal Creeper eradication project commenced in partnership with Clarence Council.
- NRMEAG Expression of Interest advertised.
- Council Fleet EV Transition plan in progress.
- Various site inspection for weeds around municipality and removal underway.

DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2017, 2018, 2019, 2020, 2021 & 2022 together with current yearly figures up to and including August 2023.



DEVELOPMENT ENGINEERING

Development Engineering is continuing to actively undertake the assessment, inspection, and monitoring of approved developments and subdivisions under design and construction.

Engineering Audits for the construction of new municipal infrastructure (including roadways, kerb & gutter, footpaths, driveways, and stormwater pipeline and manhole infrastructure) are consistently required and regularly meeting the Council's standard requirements.

Developments under construction are as follows:

- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – Works on-going.



- Orielton – 212 Greens Road – 14 lots by JAC Group – Works on-going.
- Orielton – 212 Greens Road (4 Lot Subdivision) – Works on-going.

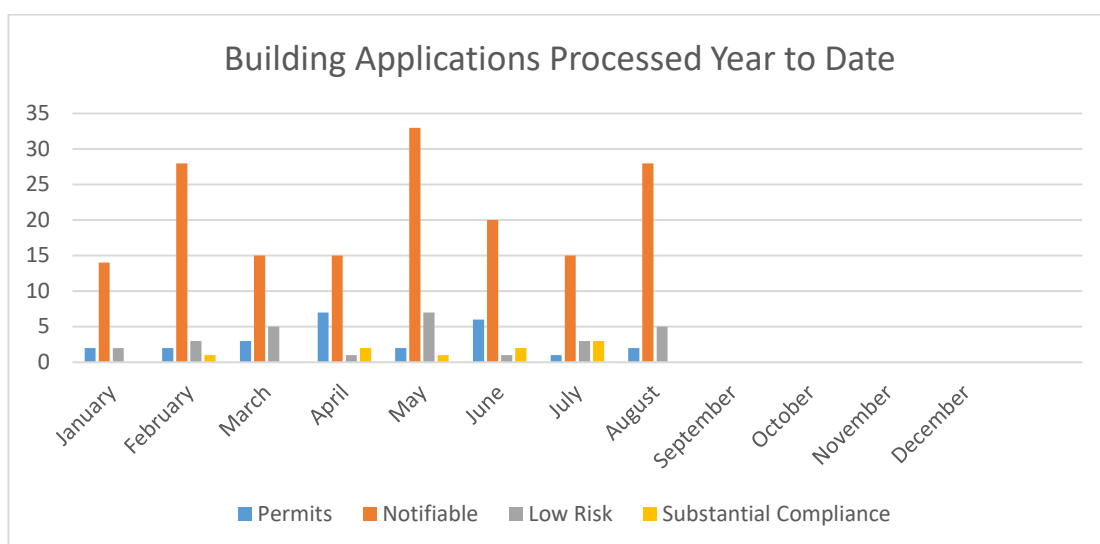
Developments likely to commence are as follows:

- Dodges Ferry – 116A Bally Park Road (8 Lot Subdivision),
- Primrose Sands – 6A & 8 Correa Street (6 Lot Subdivision),
- Midway Point – 15-17 Midway Point (1 Lot Subdivision),
- Midway Point – 195-252, 227 Penna Road (3 Lot Subdivision), and
- Orielton – 186 Greens Road (4 Lot Subdivision).

10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including August 2023. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in August 2023 (details below). These include:

- 2 Permits
- 28 Notifiable
- 5 Low Risk
- 0 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
(Part Of) U9 5 Fitzroy Street, Sorell, U11 5 Fitzroy Street, Sorell, U13 5 Fitzroy Street, Sorell & U15 5 Fitzroy Street, Sorell	Dental Surgery	\$850,000.00



12 Miena Drive, Sorell	Dwelling	\$424,835.00
Lot 1 Bay Road, Boomer Bay	Dwelling, Ancillary Dwelling and Shed	\$3,000,000.00
8 Punna Street, Dodges Ferry	Shed	\$35,000.00
9 Riaweena Road, Dodges Ferry	Outbuilding (Garage, Gym & Spa)	\$360,000.00
34 Federation Drive, Sorell	Dwelling	\$365,000.00
471 Sugarloaf Road, Carlton River	Dwelling and Sheds	\$750,000.00
92 Fresne Way, Sorell (CT184600/261)	Dwelling	\$369,100.00
7 Tasman Highway, Sorell	Dwelling	\$45,000.00
12 Pargonee Street, Dodges Ferry	Dwelling	\$258,960.00
17 Vigar Court, Orielton	Shed	\$22,110.00
2 Gypsy Place, Primrose Sands	Dwelling	\$759,771.00
1 Freelove Way, Sorell	Dwelling	\$323,116.00
774 Primrose Sands Road, Primrose Sands	Swimming Pool	\$20,000.00
32-36 Tiger Head Road, Dodges Ferry	Alterations & Additions	\$130,000.00
3 Carlton Bluff Road, Primrose Sands	Dwelling	\$170,000.00
16 Suncrest Street, Midway Point	Dwelling	\$324,000.00
2 Neagarra Street, Dodges Ferry	Ancillary Dwelling & Deck	\$100,000.00
2 Luke Avenue, Carlton	Dwelling	\$129,280.00
2 Nguna Street, Dodges Ferry	Dwelling & Outbuilding	\$199,997.00
46 Franklin Street, Lewisham	Dwelling & Shed	\$465,000.00
8 Cherry Court, Forcett	Dwelling	\$75,000.00
215 Marion Bay Road, Bream Creek	Shed	\$18,500.00
4 Federation Drive, Sorell	Dwelling	\$379,000.00
3 Federation Drive, Sorell	Dwelling	\$379,000.00
4 Shamrock Court, Carlton	Shed & Carport	\$0.00
400 Carlton River Road, Carlton River	Dwelling & Outbuilding	\$378,200.00
20 Dunalley Esplanade, Dunalley	Dwelling & Carport	\$250,000.00
4 Imlay Street, Dunalley	(excludes sanitary facilities & fire, electrical services)	\$120,000.00
2 Woodruff Court, Sorell	Dwelling & Shed	\$0.00
12 Signal Hill Road, Dodges Ferry	Outbuilding	\$9,600.00
81 Midway Point Esplanade, Midway Point	Awning	\$10,546.00
1880 Nugent Road, Nugent	Farm Shed	\$50,930.00
2 Plenar Street, Carlton	Carport	\$10,000.00
24 Penna Road, Midway Point	(Dwelling Fire) Demolition Works	\$0.00

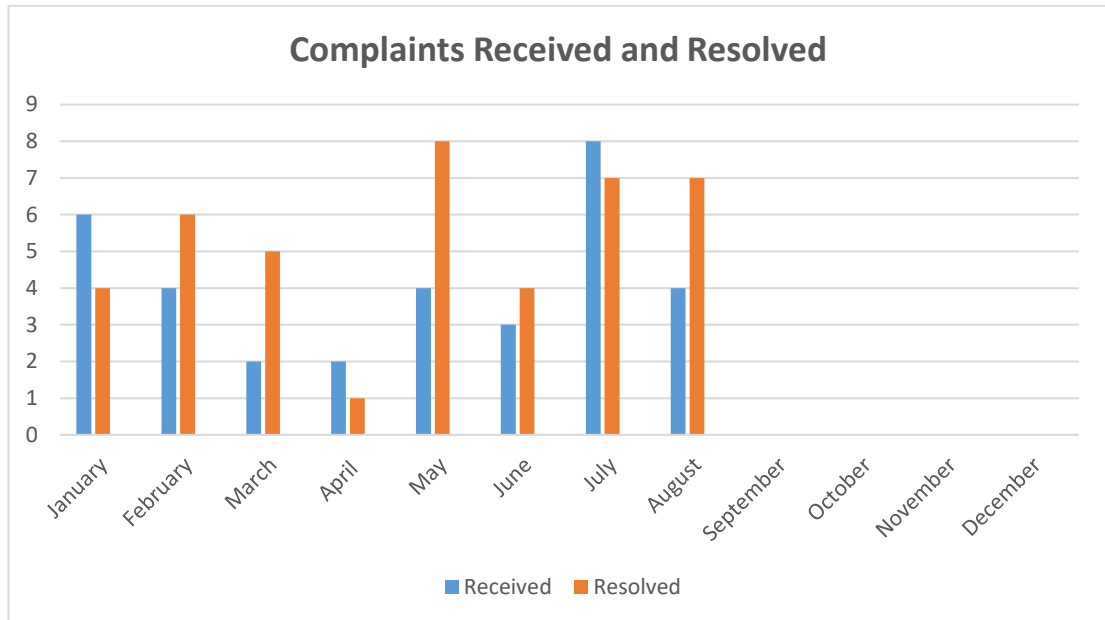
During the month of August 2023, no requests to waive building and plumbing fees were considered.



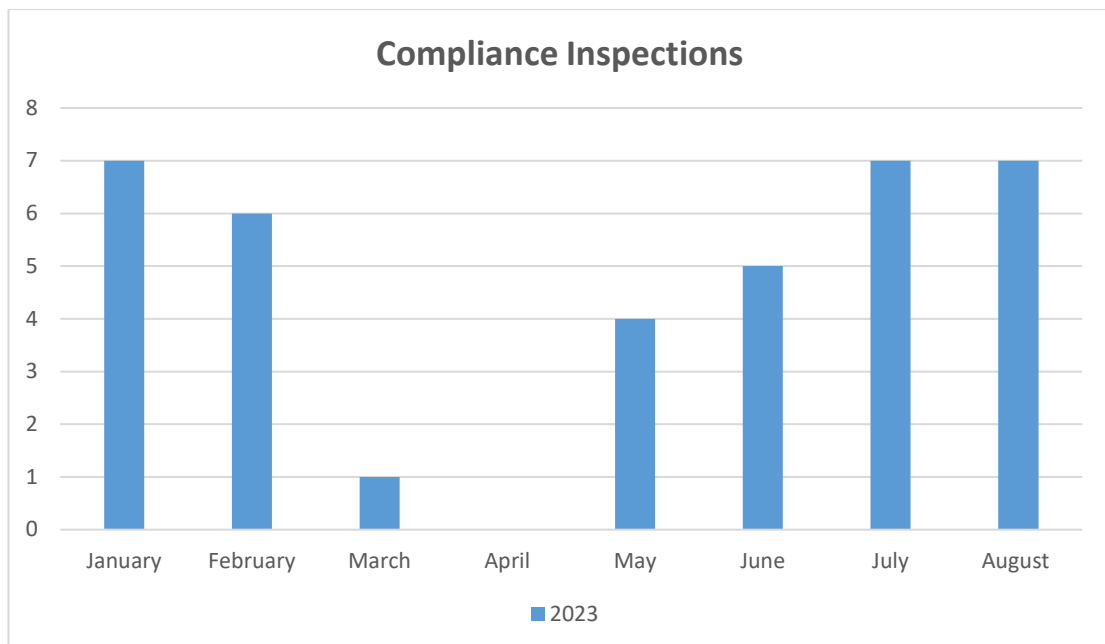
BUILDING COMPLIANCE

Council compliance officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis.

During the month of August 2023, we received 4 new complaints that required further investigation.

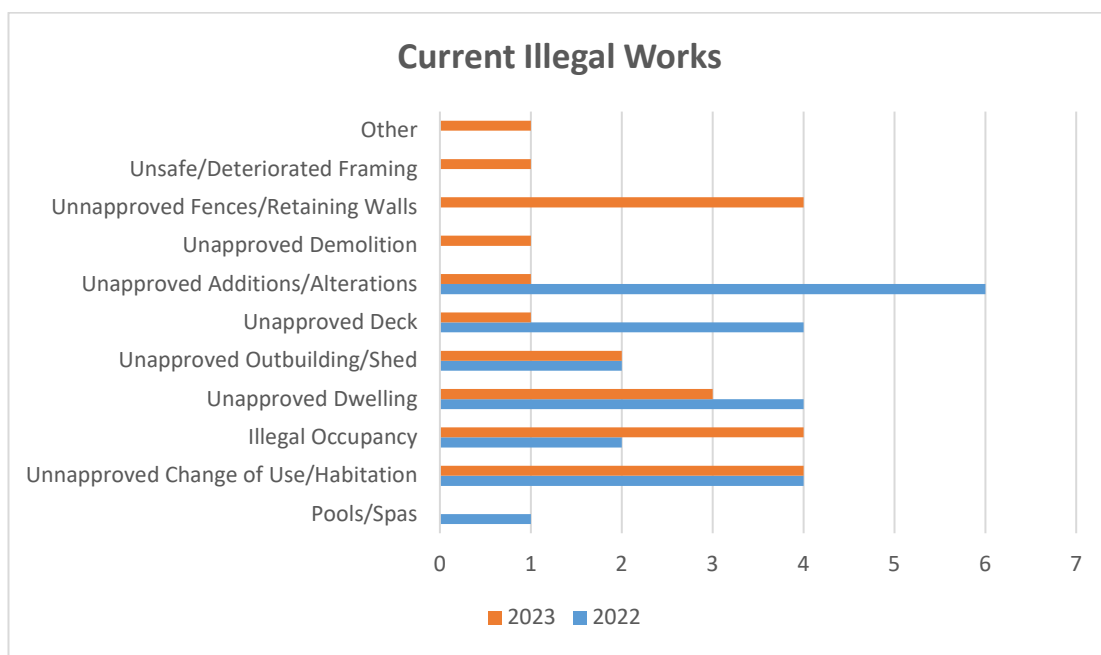


There were 7 on-site inspections completed for the month of August.



We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action. Below statistics reflective of Notices/Orders issued for August 2023:

Building Notices issued:	0
Building Order issued:	15
Building Order (Including Notices) revoked:	3
Infringement Notices issued:	1
Emergency Order issued:	0

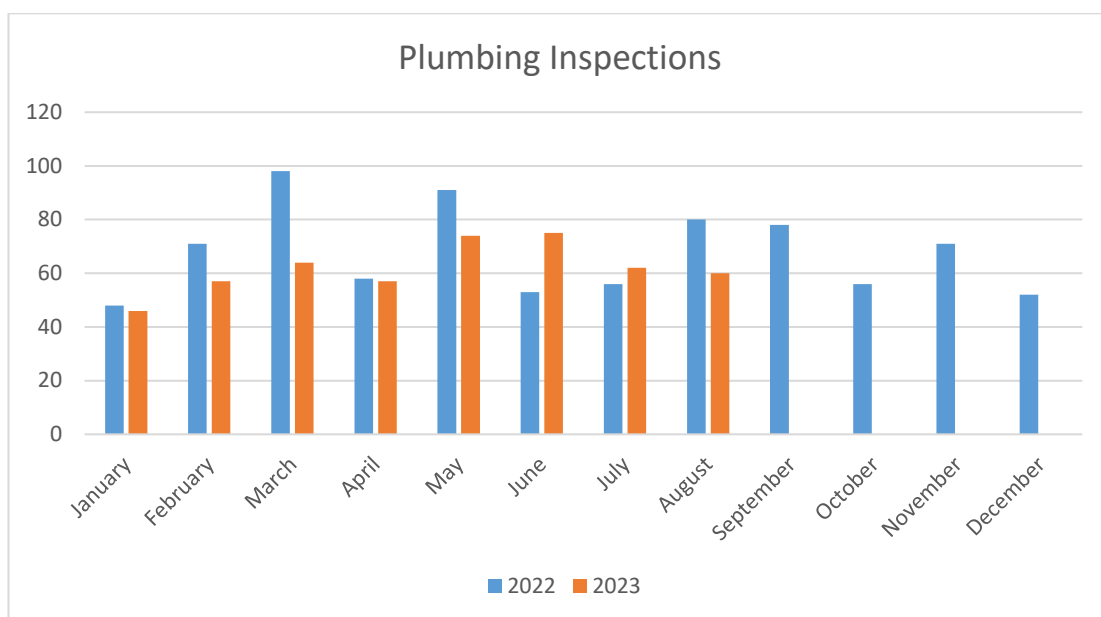
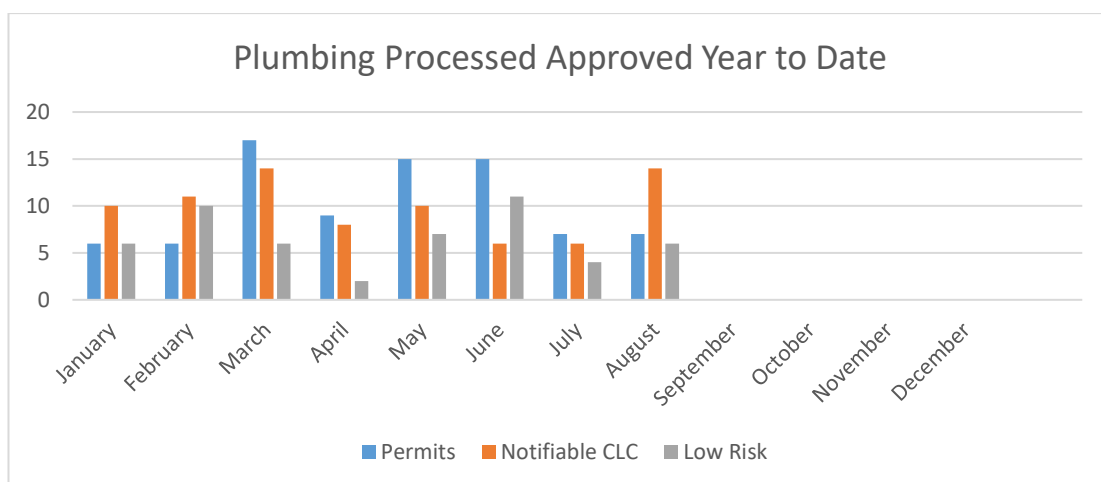


PLUMBING

Analysis of applications approved year to date including August 2023. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in August 2023 (details below). These include:

- 7 Permits
- 14 Notifiable
- 6 Low Risk



In August, 60 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. An Environment Protection has been issued requiring the works to be completed by September 2023. An inspection was completed in August and works have not commenced. The owner

has provided an update that a plumbing business has been engaged and a re-design of the wastewater treatment plant is required. The Manager Health & Compliance has spoken to the both the plumber and designer who have confirmed their engagement, the new design is expected in mid-late October 2023.

Councils' EHO has been dealing with several complaints about failing onsite waste management systems in southern beaches. Enforcement action has commenced for non-compliance with 2 x abatement notice.

By Laws

The Environmental Health By-law, Regulatory Impact Statement was advertised on 29 July 2023 for public comment. No representations were received, the by-law has been sent to Councils solicitor for certification.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses in the Southern Beaches (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies).

Final subdivision plans were assessed in Dodges Ferry and Sorell to ensure compliance with permit conditions.

Food Act 2003

All Food businesses have renewed their registrations certificates and inspections are ongoing to ensure registration of food business is consistent with the Food Standards Code. 10 Food business safety assessments were conducted during August. The EHO is continuing to work with Registered Food businesses in Sorell municipality to introduce the Food Safety Supervisor requirements. Compliance issues found at a Sorell food business has warranted an Improvement Notice on a food business.

Public Health Act 1997

One water truck inspected and correspondence with State Water officer to discuss inspections of trucks has helped to resolve issue of inability to inspect inside tanks on trucks.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, construction noise, trail bike riding in Dodges Ferry were received and investigated. Council staff have been working with Tasmania Police to identify the trail bike riders and the landowner to resolve this matter.



Waste dumping, burning prohibited waste and dust complaints were also received. Dust complaints associated with a subdivision being constructed in Midway Point have reduced. Sprinklers are being used to suppress dust and to establish grass.

A new TasWater discharge management plan was approved for the Dunalley sewage lagoons.

A complaint about land filling in Lewisham was investigated and Council staff have been monitoring and gathering evidence. A further update will be provided in the September report.

Waste Management

Council has registered to participate in the Garage Sale Trail for the next two years. Garage Sale Trail promotes the re-use and recycling of materials, which is consistent with our Waste Management Strategy goal to transition to a more circular economy. A launch of the event will be conducted in Mid-September.

The waste management tender for kerbside garbage, recycling and new greenwaste wheelie bins is being assessed by the Tender Review Panel and the report was finalised in early September.

The Manager of Health & Compliance attended the Southern Tasmanian Regional Waste Authority inaugural 'officer meeting'. Cleanaway attended and provided an update on the Material Recycling Facility operations including data on recycling rates and commodity prices.

Street Stall / Public place permits

One new Street Stall permit was issued in August.

Shark Point Road Sewerage extension

TasWater have approved the sewerage design and will advertise the tender in September, hopefully work commence in late October 2023.

Dodges Ferry School sewage lagoons

TasWater have been talking with stakeholders regarding the new sewage treatment system for the school. The school is expanding, and the existing lagoons are deteriorating and need to be replaced and decommissioned.

COMPLIANCE

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	7
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	9



Reported Dog attacks on people	4
Dogs impounded	13
Nuisance created by animals including dogs (Noise/Odour)	22
Fire Hazard Abatement notices issued	0
Door knocks Properties visited for unregistered dogs	36
New Dog Registrations as a result of door knocks	51
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	7

The Senior Compliance Officer has been on annual leave for most of August. Councils' Animal Management Officers have been assisting with compliance investigations including; removal of vegetation in Dodges Ferry, littering, trail bike riding and rooster noise.

Outstanding dog registration reminders were also sent out resulting in 38 dog registrations being received in the first week.

There has been a significant increase in dog attacks this month with 4 attacks inflicted on people with one dog being destroyed as a result. There were 4 attacks on livestock with multiple sheep being killed/mauled and dog caught and destroyed. We also had 4 attacks on other dogs as well as 2 attacks on other animals. Dog barking complaints continue to be high; most are associated with dog owners being at work and unaware of the barking.

Sorell also hosted a training course for handling dangerous dogs provided by Dog Force Australia, both our Animal Management Officer's (AMO) attended along with the majority of AMO from Southern Tasmanian Councils. Officers learnt strategies on how to safely handle and manage dogs to reduce dog attacks.

10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Bay Road, Marion Bay – Road reconstruction and associated stormwater upgrade.
- CAC Access Road, Sorell – Emergency vehicle egress and pedestrian access only.
- Parnella Road, Dodges Ferry - Kerb and stormwater upgrade for road sheet flow control.



- Marion Bay Road, Bream Creek – Emergency Reconstruction.
- Whitlam Court, Lewisham – Stormwater.
- Branders Road, Orielton – Culvert under road and table drain.
- Shamrock Court, Carlton – Stormwater Outfall remediation - Design commenced (internal).
- Junction Street, Dodges Ferry – Footpath renewal - Design commenced (internal).
- Lewisham Scenic Drive, Lewisham – Footpath renewal (Hurst to Mary)
- Tamarix Road, Primrose Sands – New gravel path - Design commenced (internal).
- Primrose Sands Road and Grevillea Street, Primrose Sands – Detailed Engineering Design for Road Reconstruction – Engineering Consultant engaged.
- Payeena Street Carpark Survey – out for quote.
- Seventh Avenue – Major SW upgrade.
- Nugent Road toward the municipal boundary – design has commenced.

Capital Works construction projects within the procurement process:

- Re-Sheeting tender has closed, tender assessment in progress and will be awarded in due course.

Capital Works Under Active Construction:

- Nugent Road, Nugent – C-23-S-006 - Curryjong Rivulet Culvert Replacement – Project almost complete – culverts and road works finished, minor works remain. Budget to be reported separately through finance.
- Nugent Road Reconstruction, Wattle Hill - C-23-T-005 — stormwater works complete, road subgrade formation almost complete. Road subbase and base to commence shortly, expected practical completion by early October. Please see finance memo for budget implications.
- Devenish Drive, Sorell – Drainage Upgrade – Devenish Drive will be temporarily closed from Monday September 25th until November 16th, 2023, whilst underground services are being relocated along with road re-instatement. A letter drop to residents has been done and other forms of communication are currently underway. TasWater will conduct their own notification of water shut down.
- Pawleena Road Reconstruction – Stage 2– C-22-T-007 – Subgrade has been found to be poor and additional material has had to be imported. See finance memo for budget implications.



CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

TRANSPORT

Footpaths

- Red Ochre Beach Access – (No Change) We have attempted to coordinate with the relevant stakeholders, to meet on-site and discuss this project, but have not been successful to date.
- Sorell Streetscape
 - Stage 2 (Holts to Fitzroy St) have commenced and works.
 - Stage 3 (Fitzroy to Sommerville St) design has been sent out for quotes.

Vulnerable Road User Program

- Grant application for Gate Five Rd to the bus stop adjacent to 346 Carlton River Road - has been successful. Grant deed has been signed and quote requests will be sought once finances are in place.

Pembroke Park – BMX Bike Track

- Various components:
 - The contractor has returned to site and has started setting out the stormwater infrastructure, then commence installing the FCR for the main track straights and corners.
 - We have confirmed with the Southern City BMX Club that from early/ mid-October, the materials at their current site (MONA) can start to be transported to Pembroke Park.
 - We have inspected the existing light towers at the MONA site with our electrician, and we will relocate those to the depot for future use at Pembroke Park.
 - Currently investigating lighting design options, so that we can run conduit prior to the track being built – future proof.
 - Due to scheduling issues with Bike TA, works are now expected be completed by late November/ early December 2023.

BUILDINGS

Train Shed

- The trees/ shrubs have been planted.
- 2023/24 Capital – Project Management Plan and consultation review of stakeholders have commenced for project to gain occupancy.

Lewisham Boat Ramp Toilet

- Sign off from the building surveyor has been received.

Southeast Jobs Hub

- Waiting on approval from grant application for funding.



Sorell Function Centre

- Quantity surveyor has returned the cost estimate, which is much more than expected. AW to review this internally to ascertain viability of the project.

Southeast Stadium

- Contractual negotiations on outstanding payments continuing with architect and sub-consultants/ contractors are ongoing.
- The defect liability period ended on 23rd August 2023.
- VOS have remedied the majority of outstanding defects, some to still be resolved.

Sorell Memorial Hall

- Waiting on approval from grant application for funding.

ASSETS, GIS & ICT UPDATES

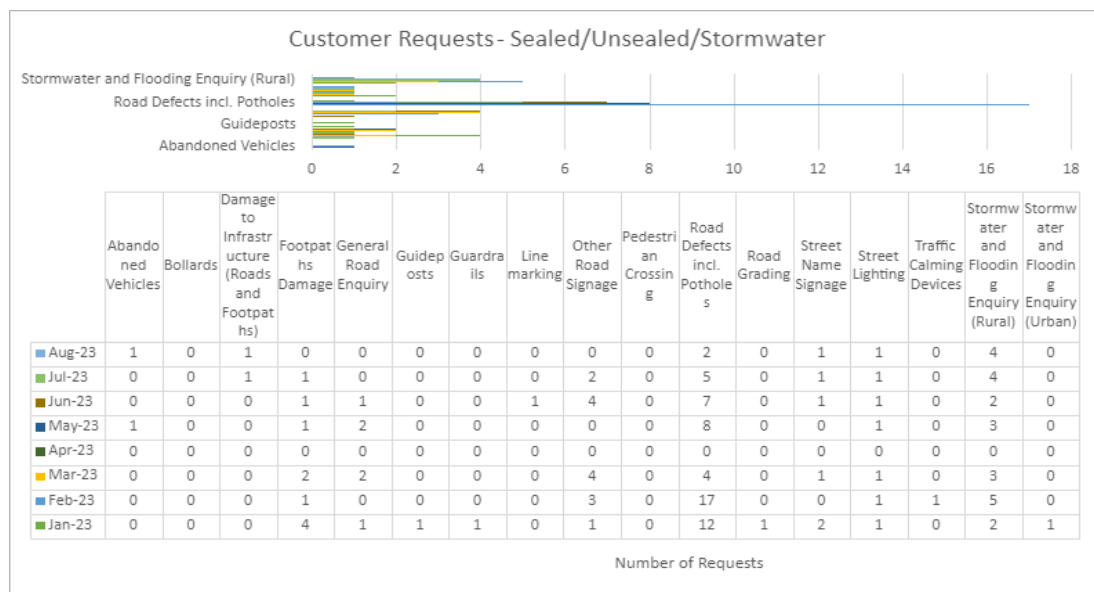
Recruitment for Senior Project Manager – Transport and Stormwater is to be re-advertised. This will impede capital program delivery.

- Sorell Rivulet
- GPS Survey of the BMX track layout completed.
- GIS team provided maps for the roadside mowing and spraying tenders.
- Asset Management Strategy under review.

10.7 ROADS AND STORMWATER -DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

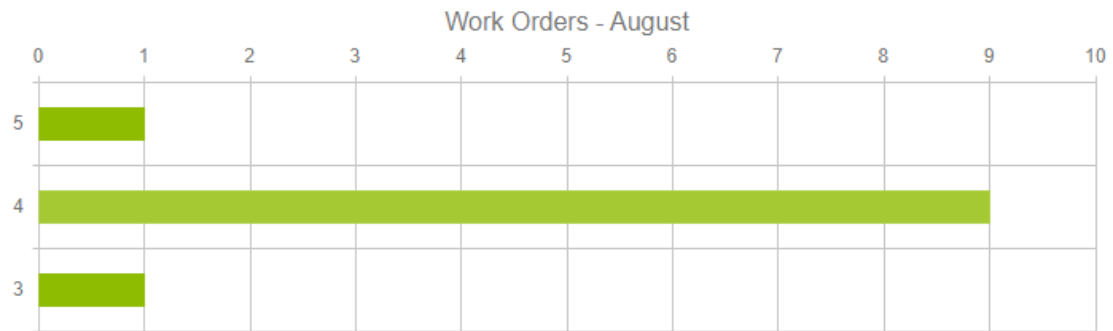
CRM's



Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

Unsealed Road Crew



- Maintenance Grading on Webbs Road, Hillcrest Road, East Orielton Road, and Leprena Road.
- Potholing on Shrub End Road.
- Rock Line Drains on Hillcrest Road.
- Clean Drain on Pearces Road.
- Culvert Repair on East Orielton Road.

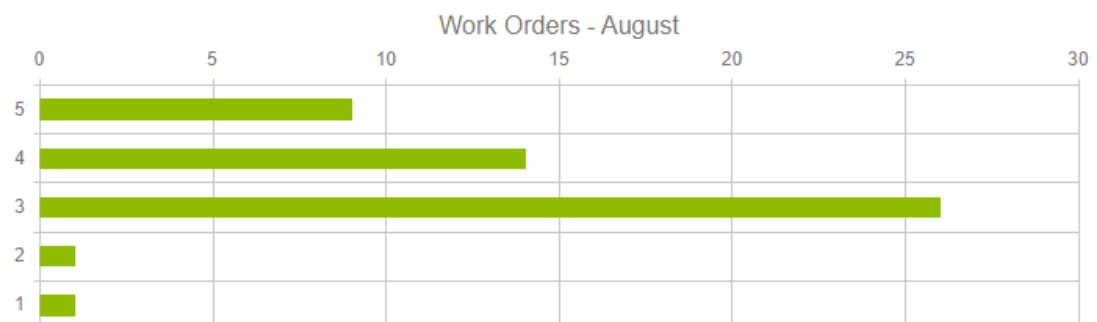
Road inspections carried out

- Unsealed Roads.

Roadside Furniture

- Signs/Guideposts on Goodford Lane and Branders Road.

Sealed Road Crew



- Potholing on Eighth Avenue, Arnott Street, Carlton Beach Road, Marion Bay Road, Nugent Road, Brinktop Road, Lewisham Scenic Drive, Bream Creek Road, and Sugarloaf Road.
- Edge Break on Carlton Beach Road, Third Avenue, Gatehouse Drive, and Nugent Road.
- Heaving on Signal Hill Road.
- Gravel Shoulders on Primrose Sands Road, and Carlton River Road.
- Asphalt Shoulders on Sugarloaf Road.
- Bridge Maintenance on Lewisham Scenic Drive.
- Oil Spill Cleanup on Wattle Road.

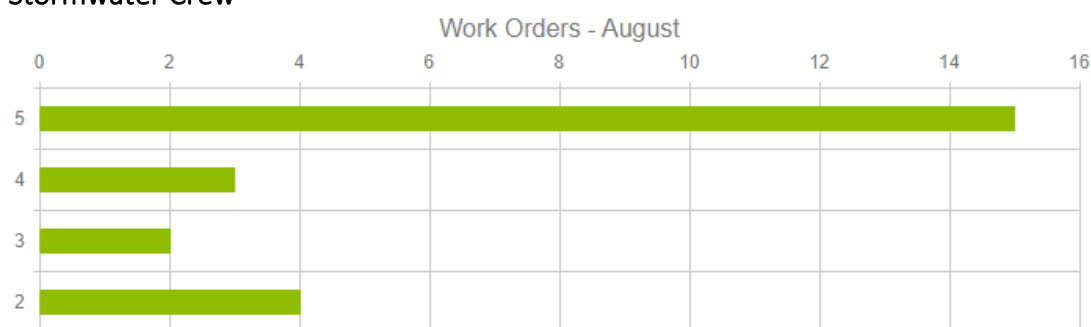
Road inspections carried out

- Primrose Sands.
- Major Roads.
- Sorell.

Roadside Furniture

- Signs/Guideposts on Pawleena Road, Thegenna Road, Parnella Road, Main Road, Henry Street, Montagu Street, Burnett Street, Somerville Street, CAC Precinct Car Park, Gatehouse Drive, Jeannie Drive, Weston Hill Road, Chaffey's Drive, Nugent Road, Penna Road, and Carlton River Road.
- Pedestrian Refuge on Carlton Beach Road.
- Vegetation Control on Lewisham Scenic Drive, Sugarloaf Road, and the Depot.

Stormwater Crew



- Clean drains at Wolstenholme Drive, Kirabati Road, Meethenar Street, Seventh Avenue, Pawleena Road, Henry Street, Elise Drive, and Carlton Beach Road.
- Clean Outfall at Pioneer Park, Snake Hollow, Lewisham Boat Ramp, and Lewisham Scenic Drive.
- Pump Out Culvert at Hardner Court.
- Install Agg Drain at Dodges Ferry Soccer Oval, and Carlton River Road.



- Kerb Repair at Rushes Court.
- Repair Grate in the Rivulet Track.
- Repair Retaining Wall on Pennington Drive.
- Pump GPT's in Midway Point.
- Repair Kerb Adapters in Zone 1.
- Outfall inspections Zone 3.
- Monthly stormwater routing inspection Zone 1, 2 and 3.

10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

Meetings Attended

- Various meetings RE: Pembroke Park Stadium & Community Facilities.
- Various meetings regarding Canteen and Gym operators for the Stadium.
- Various meetings Recreation Team.
- Various onsite meetings with contractors and staff.
- Staff Performance Reviews.
- Southern Municipal Coordinators Liaison Group Meeting.
- Southern Regional Emergency Management Committee Meeting.

South East Stadium

- Facility inductions to key users of the stadium.
- Promotion of the stadium beyond South East region to increase utilisation.
- Communication to all facility users provided.
- Various meetings with stadium anchor tenants SENA, SEBA, SEUFC; and gym and canteen operators.
- Various meetings regarding Stadium & Community Facilities.
- Ongoing liaison with Project Engineer and suppliers on various matters regarding defect corrections.
- Ongoing liaison with local clubs and other future users of the stadium.
- Met with Hobart Brixabition.
- Met with Pickleball Tas.
- Tas Fire – Practise Evacuation.
- Relish Catering.
- Met with Tas Wrestling.

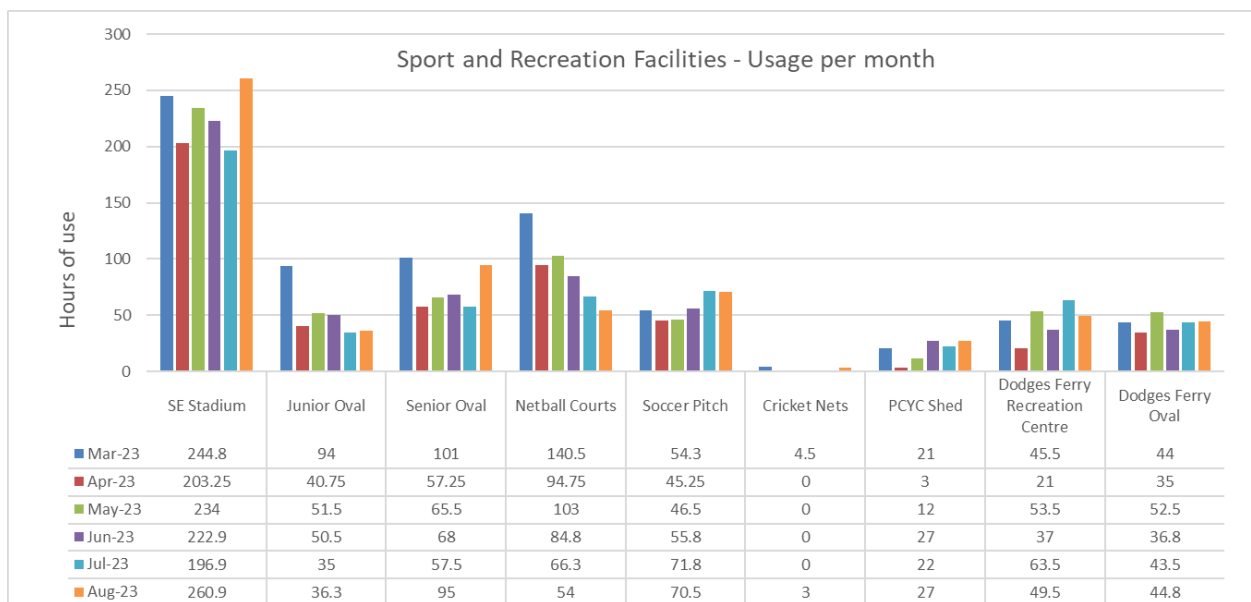
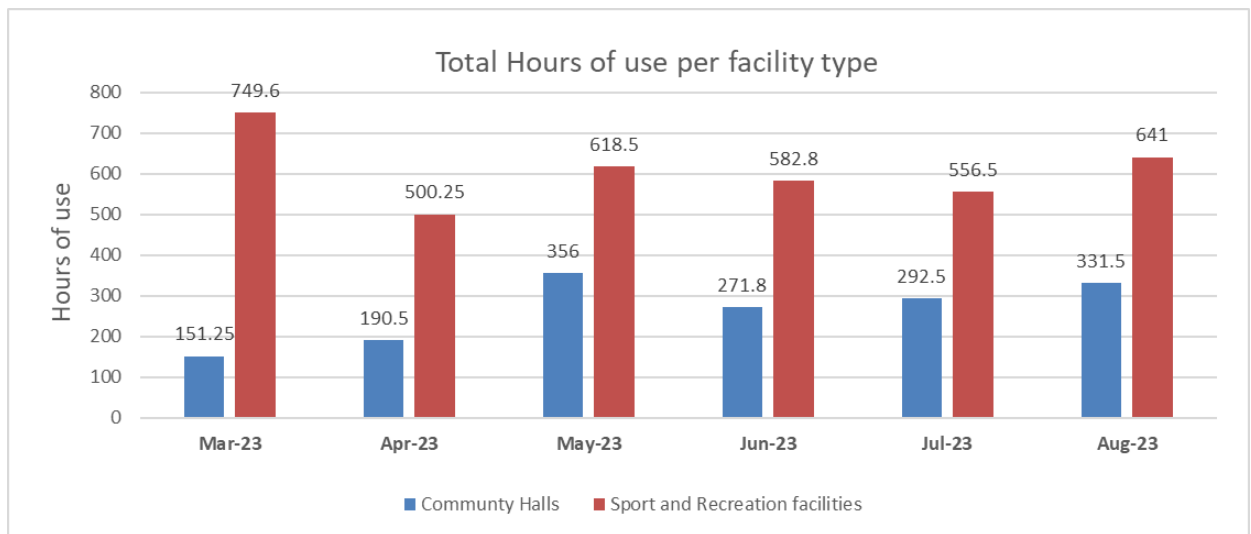
Activities:

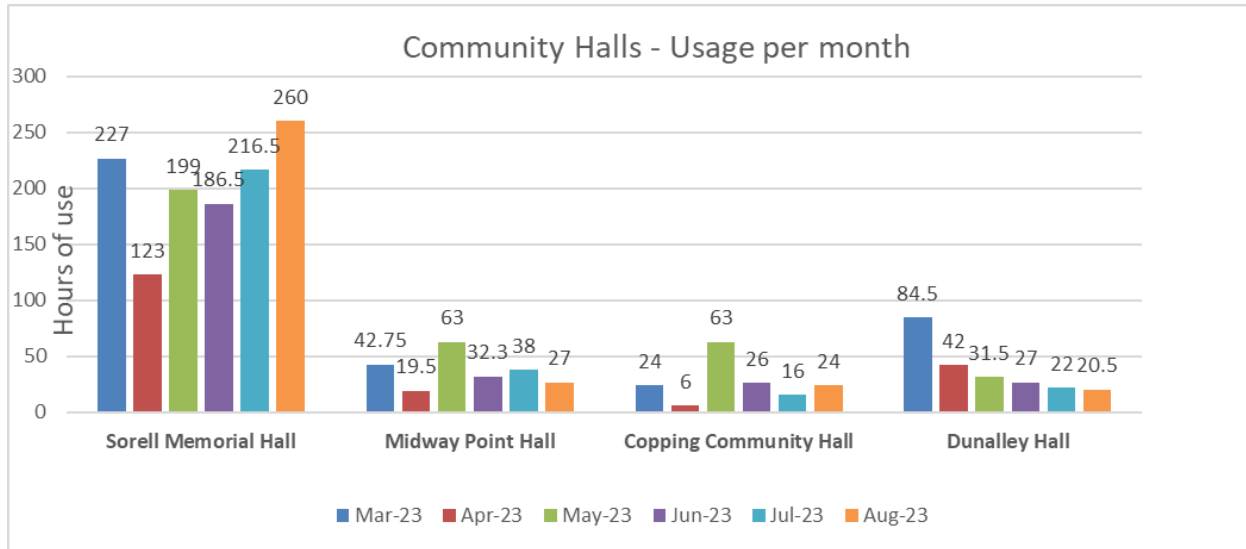
- South East Netball Association.
- South East Basketball Association.
- South East United Football Club.
- Basketball Tas – TJJBL Finals.
- Tas Oyster Growers.



- Sorell School.
- Sorell Indie School.
- MacKillop Catholic College.
- Bayview Secondary College.
- South East Community Care.
- Reclink – Chair Yoga.
- Individual hire.

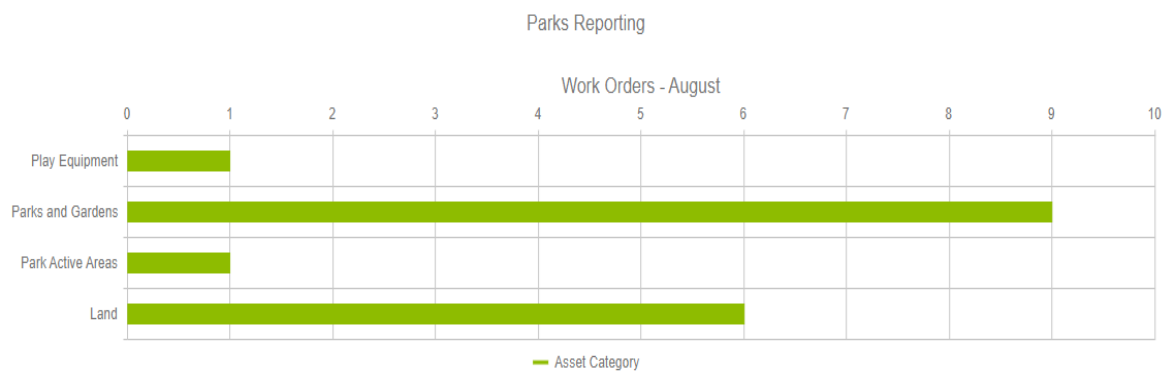
FACILITY USAGE



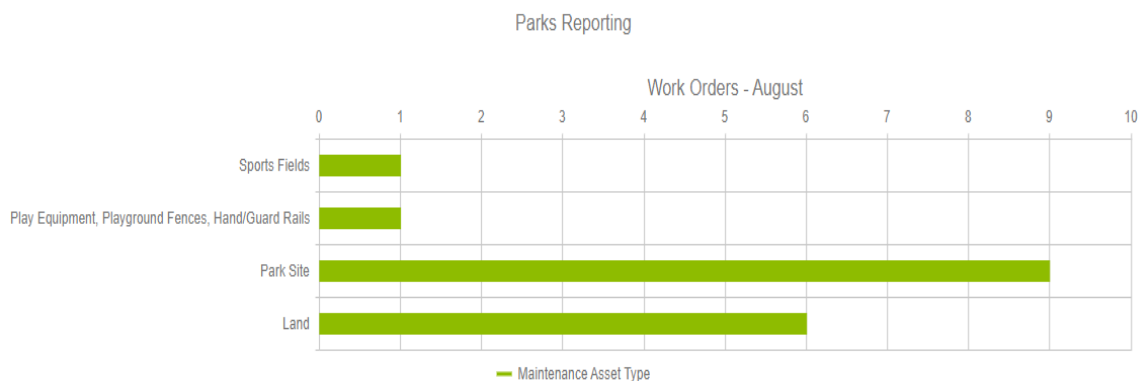


LAND IMPROVEMENTS

- Tree work – Various tree work Sorell and Midway Point.
- Removal of boneseed in various locations throughout the municipality.
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- Widen Park Beach access Dodies Ferry.
- Re-plant planter boxes Dodies Ferry.
- No Spray Markers out in all areas – now closed off for the year.
- Defect correction Pawleena Park Sorell – ongoing.
- Completion of tree planting South East Stadium.
- CRM's.



Number of work orders completed by priority.

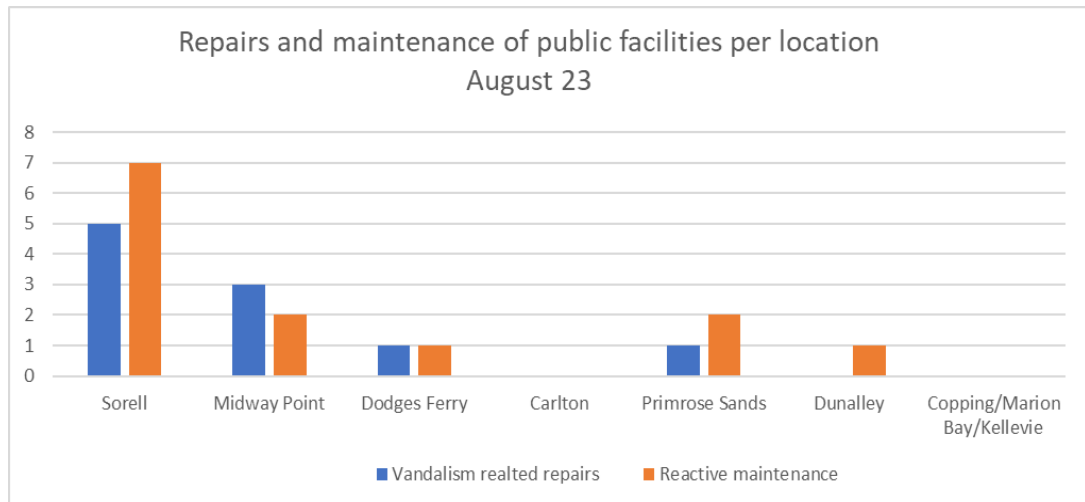


Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

FACILITY MAINTENANCE

All Buildings - general maintenance requirements as per form 46. Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:

Vandalism events per location - August 23		
Location	Vandalism related repairs	Reactive maintenance
Sorell	5	7
Midway Point	3	2
Dodges Ferry	1	1
Carlton	0	0
Primrose Sands	1	2
Dunalley	0	1
Copping/Marion Bay/Kellevie	0	0



Overall vandalism events per month by month		
Month	Vandalism related repairs	Reactive maintenance
Jul-22	10	29
Aug-22	19	17
Sep-22	13	24
Oct-22	11	16
Nov-22	17	14
Dec-22	3	21
Jan-23	10	14
Feb-23	12	15
Mar-23	11	26
Apr-23	7	17
May-23	8	17
Jun-23	8	19
Jul-23	11	26
Aug-23	10	13

11.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.



In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

12.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 29th August 2023 be noted.”

Attached separately.

13.0 GOVERNANCE

Nil reports.

14.0 INFRASTRUCTURE AND ASSETS

Nil reports.

15.0 COMMUNITY RELATIONS

15.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council resolve in accordance with the 2023-2024 Community Grants Program to:

- i) approve the Southern Beaches Historical Society application; and
- ii) confirm their recommendation on the South East Suns Netball Association application; and
- iii) confirm their recommendation on the Dodges Ferry School Association application.”

Introduction

Through the Community Grants Program 2023-2024 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.



These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2020 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund this application.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.



Report

For the month of August Council received Community Grant Applications from –

- Dodges Ferry School Association - a request for \$2,000 funding towards assisting to run their school fair.
- South East Netball Association – a request for \$2,000 funding towards their fundraising Taste of the South East event.
- Southern Beaches Historical Society – a request for \$1,400 towards their History Festival at Carlton River Congregational Chapel.

None of these community organisations have received a Community Grant in the current financial year.

Two of the applications were discussed and assessed by Council at their workshop on 5 September 2023. All Councillors, except those on approved leave of absence, were in attendance. Information regarding the third application was sent to Councillors for review.

The Community grant applications are now presented to Council for approval (x1) and direction (x2) as applicable.

STACEY GADD

MANAGER COMMUNITY RELATIONS

Date: 12 SEPTEMBER 2023



16.0 FINANCE

16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT AUGUST 2023 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT AUGUST 2023 YEAR-TO-DATE be received and noted by Council.”

NOTE: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

NOTE: Due to incomplete financial year-end statements, all reports are issued in DRAFT form.

FINANCIAL REPORT AUGUST 2023 YEAR-TO-DATE

The operating surplus for the period ended 31 August 2023 of \$14.923m is above the budget of \$14.503m by \$420k. The main drivers of this position are:

- Recurrent income year to date is \$18.428m, which is above budget by \$110k.
- Operating expenses year to date are \$3.505m, which is below budget by \$309k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges are above budget by \$92k to the end of August. The following significant variances are noted:

- Other remissions is below budget by \$11k, as a result of Council receiving less charitable remission requests than anticipated year to date.

2. STATUTORY FEES AND CHARGES

This category is above budget by \$2k to the end of August, with no significant variances noted.

3. USER FEES

This category is above budget by \$18k to the end of August. The following significant variances are noted:



- Dog Registration & Renewal is below budget by \$26k, as a result of more registrations prior to 30 June 2023, than expected.
- Engineering Inspections & 1% Approval Fee is above budget by \$16k, as a result of timing. This is budgeted quarterly only.

4. GRANTS OPERATING

This category is below budget by \$110k to the end of August, as a result of near to 99% of Financial Assistance Grant income for FY23/24 being received in June 2023.

No other grants were received as at the end of August.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$81k to the end of August, this is largely a result of the following variance:

- Public open space contributions is above budget by \$63k, predominantly as a result of a subdivision at Pawleena Road, Pawleena, and Arthur Highway, Sorell.
- Subdivision Traffic Mgt Treatment Contributions is above budget by \$19k, as a result of a sub division at Arthur Highway, Sorell.

Contributions received is budgeted on a quarterly basis commencing September 2023.

6. INTEREST

This category is above budget by \$7k to the end of August, with no significant variances noted.

7. OTHER INCOME

This category is above budget by \$20k to the end of August. The following significant variances are noted:

- Other Facility Hire is above budget by \$10k, predominantly as a result of activity being higher than expected.

8. INVESTMENT IN TASWATER

No investment in Taswater income was received as at the end of August.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$63k to the end of August. The following significant variances are noted:



- Annual Leave is above budget by \$15k, as a result of higher than normal level of taken leave.
- Long Service Leave is below budget by \$31k, as a result of a resignation in July and re-imburement in relation to an employee from another Council.
- Salaries transferred to WIP is above budget by \$24k, as a result of more than expected hours being allocated to capital jobs year to date.

10. MATERIALS AND SERVICES

Materials and services is \$181k below budget to the end of August.

The following significant variances are noted:

- Computer Software Maintenance and Licenses is below budget by \$66k, as at the end of August. A number of invoices remain outstanding. These invoices will be processed in coming months.
- Consultants other is below budget by \$12k, predominantly as a result of underspends to date in Finance, Assets/GIS and Engineering. These planned works will occur later in the year. Further, overspends and/or unbudgeted expenditure occurred in Stormwater.
- Mornington Park transfer station disposal costs is below budget by \$20k, due to August invoice to be processed.
- Legal Fees is above budget by \$20k. Legal fees are budgeted on a quarterly basis commencing September. Variance to date is predominantly in relation to expenditure budgeted in September.
- Repairs and Maintenance is below budget by \$72k, predominantly from underspends to date in Roads Sealed \$25k, Stormwater \$9k, Bridges \$20k, Marine Structures \$36k, and overspends to date in Land Improvements \$13k. Land Improvements variance is essentially due to tree related expenditure that was budgeted later in the year.
- Kerbside Recycling Collection is below budget by \$11k, as a result of lower volumes of recycling waste received than expected.
- Kerbside Garbage Collection is below budget by \$12k, as a result of lower volumes of garbage received than expected.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$94k to the end of August, with no significant variances noted.



12. FINANCE COSTS

This category is on budget to the end of August.

13. OTHER EXPENSES

This category is above budget by \$28k to the end of August. The following significant variances are noted:

- Employee sub, licences and memberships is above budget by \$17k, predominantly as a result of \$22k Regional Land Use Strategy contribution payment which was budgeted in January 2024.
- Functions and programs expense is below budget by \$14k, predominantly as a result of activities budgeted but not yet taken place. These function and programs expenses will take place in later months.
- General Insurance is above budget by \$38k, as a result of higher than expected premiums for the 2023/2024 financial year.
- Public Liability Insurance is below budget by \$16k, as a result of lower premiums than expected for the 2023/2024 financial year.

14. GRANTS CAPITAL

This category is above budget by \$204k to the end of August. A total amount of \$271k was received for Roads to Recovery Funding, an amount of \$165k was budgeted in September.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No non-monetary asset contribution revenue was received as at the end of August.

16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of August.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of August.

CAPITAL EXPENDITURE

Capital expenditure to the end of August 2023 is \$494,925 (as per Capital Works report run on 6 September 2023).



The following capital jobs do not have an approved budget but have expected expenditure in the 2023/2024 financial year:

- C-24-T-038 Webb Street Dodges Ferry – 2023-24 Blackspot Programme Funding. No Actuals or Commitments yet. Expected cost of \$40,000. The budget is in the approval process.
- C-24-B-006 Wheel Chair Enclosure, Carlton Park SLSC – Actuals of \$5,497. Expected cost of \$15,656. Bendigo Community Bank Sorell contribution \$2,000; Rotary Club of Sorell contribution \$3,000; Council contribution \$10,656. The budget is in the approval process.
- C-24-LI-012 Pawleena Park Fencing – No Actuals or Commitments yet. Expected cost of \$14,340. The budget is in the approval process.
- C-24-S-006 Sorell Main Road Stormwater Pipe & Pit upgrade – No Actuals or Commitments yet. Expected cost of \$47,000. The budget is in the approval process.
- C-23-T-001 CAC Access Road Sorell – Not budgeted. DPFEM (Dept of Police, Fire & Emergency Management) will reimburse all costs up to \$100k through funding after the work is completed.

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2023/24 financial year:

- C-21-S-009 Kannah Street Dodges Ferry – Budget of \$3,148 in Capital and \$3,148 in Operating Capital (GL 3241). Quotes for outstanding works is \$10,088. This job is expected to exceed the budget by \$1,896 per obtained quote.
- C-24-PRELIM-OAK Oak Street Primrose Sands – Design – Actuals of \$1,645 and Commitments of \$17,170. Budget of \$15,000. This job is expected to exceed the budget by \$3,815.
- C-23-T-005 Nugent Road Reconstruction – This capital job has a budget of \$1,154,422. This should have been documented as \$1,217,047 per Memo to Council 20 June, 2023 in the 2023/24 capital budget. Please refer to memo below for further information.
- C-22-T-007 Pawleena Road Reconstruction Stage 2 – Please refer to memo below.

The following capital jobs reported in prior reports have variances of greater than 10% or are expected to have variances of greater than 10% in the 2023/24 financial year.



Job Name and #	Month reported to Council	Current Expected Budget <u>Variance</u>
C-24-P-002 – Depot Metro Count Traffic Counter	July	\$14,155



MEMO

TO: DIRECTOR SERVICE DELIVERY

FROM: PROJECT MANAGER

DATE: 12 SEPTEMBER 2023

SUBJECT: C-23-T-005 NUGENT ROAD RECONSTRUCTION EXPECTED ADDITIONAL COSTS AND SAVINGS

Background

Contract C-23-T-005 Nugent Road Reconstruction was awarded to Andrew Walter Constructions Pty Ltd (AWC) at the 20 June Council Meeting. The approved budget for the project was \$1,217,047.19 excl. GST which was broken down as follows:

AWC Tender Price	\$1,090,878.10
Project Management (estimate)	\$8,500
Asset Capitalisation	\$500
Contingency (5% of tender price)	\$54,543.91
Expenses to date – Feasibility and design actuals (Inc. Ad)	\$62,625.18
Total	\$1,217,047.19

The general project scope was to lime stabilise and widen the existing road, place an FCR overlay on the stabilised material and seal. Culverts to be extended or replaced as required and table drains reworked where necessary.



During construction multiple latent conditions and design issues have been identified:

- Significant areas of poor subgrade (CBR less than 2) in the road widenings which require replacement.
- Majority of site cut material is vegetated topsoil and clay which is unsuitable for re-use in embankments or subgrade, requiring import of clean fill material.
- Existing road does not have enough material to stabilise with some areas having less than 50mm of gravel, requiring import of additional subbase gravel.
- Design levels and pavement thickness does not match existing, requiring a redesign of the road corridor.
- Missing or damaged culverts requiring replacement.

Current and Expected Costs Evaluation

Current approved variations for C-23-T-005 are as follows:

Variation	Cost (Excl. GST)	Status
VQ01 - driveway culvert installation	\$ 3,671.60	Closed
VQ02 - replace damaged culvert	\$ 6,220.20	Closed
VQ03 - line marking changes (dashed to solid line)	\$ 3,207.37	Closed
VQ04 - additional excavation in widenings	\$ 26,989.27	Closed
VQ05 - subgrade replacement in widenings	\$ 59,175.78	Closed
VQ09 - twin RCP900 culvert extension	\$ 9,509.60	Closed
VQ10 - import clean fill for embankments and low areas	\$ 110,678.10	Closed
VQ12 - additional subgrade replacement in widenings	\$ 24,869.47	Closed
Sub-Total - closed variations	\$ 244,321.39	
VQ06 – import additional subbase for stabilisation	\$ 272,425.68	Quote
survey/re-design	\$ 6,375.00	Quote
Additional import clean fill (approx. 150m3)	\$ 10,909.08	Estimate
Total expected additional costs	\$ 534,031.15	
Less contingency (5% tender price)	\$ 479,487.24	

Comparing the forecast project costs from the above expected additional costs to the original project budget gives the following percentage over budget:

Forecast project cost	\$1,696,534.43
Project budget	\$1,217,047.19
Forecast percentage over budget	39%

To mitigate/reduce these additional costs, the following have been identified as potential areas of savings:

- Lab test results have indicated that cement stabilisation of the existing gravel is more suitable than lime stabilisation. Additionally, the amount of



stabilisation has been significantly reduced due to lack of suitable existing gravel.

- A proof roll identified no areas of major concern on the existing road and the future widenings (post subgrade improvement). Based on these results a decision has been made to reduce the subbase 1 pavement thickness to 150mm instead of 250mm.
- The original design was for part of the road to have a 7m wide seal and the remainder to have a 6m wide seal. This has been reduced to a consistent 6m wide seal with local widenings around the inside of the corners.
- Ongoing road work signage was used instead of VMS boards.
- A number of items in the Bill of Quantities have been identified as not required.

Current estimated potential savings:

Variation	Saving (Excl. GST)	Status
Use of cement stabilisation instead of lime for reduced area	\$ 100,722.90	Quote
Pavement thickness reduction (250mm to 150mm subbase 1)	\$ 137,717.41	Quote
Pavement and sealed area reduction	\$ 6,000.00	Estimate
Use of signs instead of VMS boards	\$ 4,000.00	
Provisional item 3.1 not required (topsoil hydromulch batters)	\$ 2,724.00	
Provisional item 3.2 partially required (Telstra relocation)	\$ 5,000.00	Estimate
Item 1.10 partially required (reduction in pavement thickness)	\$ 20,780.80	Estimate
Item 1.11 not required (rock pitching of embankment batter)	\$ 4,088.00	
Total expected savings	\$ 281,033.11	

This reduces the expected additional costs by approximately 59% from \$479,487.24 to \$198,454.13.

Adjusting the forecast project costs with the estimated potential savings gives the following percentage over budget:

Forecast project cost	\$1,415,501.32
Project budget	\$1,217,047.19
Adjusted forecast Percentage over budget	16.3%



Denis Wall
PROJECT MANAGER





MEMO

TO: DIRECTOR SERVICE DELIVERY

FROM: PROJECT MANAGER

DATE: 12 SEPTEMBER 2023

SUBJECT: C-22-T-007 PAWLEENA ROAD RECONSTRUCTION STAGE 2 - ADDITIONAL & PREDICTED COSTS AND SAVINGS

Background

Contract C-22-T-007 Pawleena Road Reconstruction Stage 2 was awarded to State Wide Earthworks (SWE) on the 20 October 2021. The approved budget for the project was \$1,105,758 excl. GST which was broken down as follows:

SWE Tender Price	\$789,463
Project Management (estimate)	\$5,500
Estimated solicitor's costs	\$5,000
Survey Costs (Additional)	\$800
Detailed Design & Documentation	\$16,235
Advertising costs	\$700
Land Acquisition costs	\$55,000
Tas Networks Pole Relocation	\$100,000
Asset Capitalisation	\$500
Contingency (5% of tender price)	<u>\$50,000</u>
Total	<u>\$1,023,198</u>

The general project scope of the project was to widen the existing road on both sides with 150mm subbase layer and a 200mm base layer, mill existing seal to a depth of 50mm, place an additional 200mm base layer and seal the full width (7.20m). Culverts to be extended or replaced as required and table drains installed. Approximately 12 Tas Networks poles and some Telstra pits require relocation.



AGENDA
ORDINARY COUNCIL MEETING
19 SEPTEMBER 2023

During construction multiple latent conditions and design issues have been identified:

- Significant areas of poor subgrade (CBR less than 2) in the road widening which require subgrade replacement. July & August **\$103,510** (plus Sept claim).
- Delay in the start of the works due to land acquisition issues with one land owner. This has resulted in additional costs from the contractor agreed by the Principal. BOQ adjustment of 7% on variation items approximately **\$65,000**
- During construction, it was found that the existing road does not have enough pavement material with some areas having less than 50mm of pavement under the existing seal, which may require additional subgrade replacement as well. **\$60,000** (Project Manager's estimate)
- Additional gravel driveways entrances and concrete pipe culverts are required for the Davidson land where existing gates existed. **\$54,838**
- Additional works and fencing/gates for Davidson. **\$46,000**
- Fencing works over and above Item 1.13. **\$9350**

Current and Expected Costs Evaluation

Current approved variations for C-22-T-007 are as follows:

Variation	Cost (Excl. GST)	Status
VQ01 – works carried out on #341 Pawleena Rd (Davidson)	\$ 18,337.34	Closed
VQ02 – fencing works on #341 Pawleena Rd	\$ 24,731.90	Closed
VQ02_1 - fencing works on #341 Pawleena Rd	\$ 3017.14	Closed
VQ03_1 – BOQ adjustment to 7% on variation items (June)	\$ 4923.08	Closed
VQ03_2 – BOQ adjustment (July)	\$ 3105.88	Closed
VQ03_3 - BOQ adjustment (August)	\$ 5530.48	Closed
VQ04 – Fencing works carried out to remainder of site	\$ 1700.00	Closed
VQ04_1 - Fencing works carried out to remainder of site	\$ 7649.64	Closed
V06 – July Claim – Subgrade replacement in road widening	\$ 35,966.12	Based on
V06 – August Claim – Subgrade replacement in road widening	\$ 67,543.54	volume s
V06 - Sept Claim – Subgrade replacement in road widening	TBA	
Total closed items	\$ 172,505.12	
V05 – Type 2 beaching to headwall Ch 387	\$	Quote
V07 – Works to additional entrances	\$ 54,837.50	Quote
V06 – Sept Claim – Subgrade replacement in road widening	\$ 50,000.00	Projected estimate



VO – Subgrade replacement under existing road seal	\$ 60,000.00	Projected estimate
VO – Additional Tas Networks pole relocations	\$ 11,000.00	Projected estimate
Total expected additional items	\$ 175,837.50	
Total variation costs	\$ 348,342.62	
Less contingency	\$ 50,000.00	
	\$ 298,342.62	

Comparing the forecast project costs from the above expected additional costs to the original project budget gives the following percentage over budget:

Forecast project cost (\$298,342.62 + \$1,023,198)	\$1,321,540.62
Project budget	\$1,105,758
Forecast percentage over budget	11.95%

To mitigate/reduce these additional costs, the following have been identified as potential areas of savings:

- Minimise subgrade improvement works under existing road seal to locations only where failures have already been identified. This might increase the risk of future local road failures to Council over time.

Leon Ashlin
CONSULTING PROJECT MANAGER



CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position increased during August, predominantly due to the receipt of rate instalments. Sorell Council continues to hold \$1.233m in grant income received in advance as reported in the Balance Sheet. In comparison with the 2022/2023 financial year, the current cash balance of \$21.8m is \$4.2m greater than the balance at the same time last year.

During the month of August Council renewed an investment to the value of two deposits of \$2m. This amount was from a prior investment of \$3m, plus interest of \$122k, plus an additional contribution of \$878k.

CASH RESERVES

As at 31 August 2023, cash reserves being held by Council are as follows;

Land Sales	\$1,111,365
Public Open Space Contributions	<u>\$1,303,263</u>
	\$2,414,628

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 32.8% of rates already paid by the end of August. At the same time last year, Council had received 33.3% of rates.



ATTACHMENTS

MONTHLY DASHBOARD REPORT (Pages 4)

- a) Statement of Income and Expenditure for the period ending 31 August 2023 (Pages 1)
- b) Statement of Financial Position as at 31 August 2023 (Pages 1)
- c) Statement of Cash Position as at 31 August 2023 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 31 August 2023 (Pages 6)
- e) Capital Works report for the period ending 31 August 2023 (Pages 8)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 1)

SCOTT NICOL
ACTING MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 11 September 2023
Attachments (26 pages)



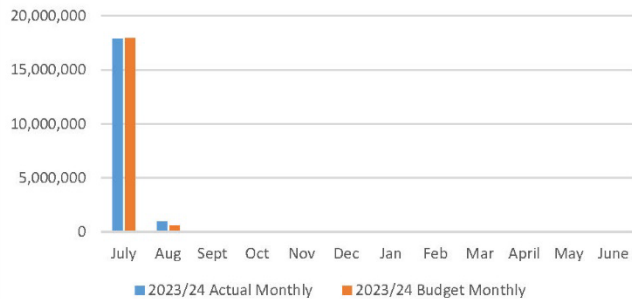
AGENDA
ORDINARY COUNCIL MEETING
19 SEPTEMBER 2023

SORELL COUNCIL – MONTHLY DASHBOARD REPORT AUGUST 2023

DESCRIPTION: The following contains graphical information on the financial performance of Council's Operating Budget.

REVENUE

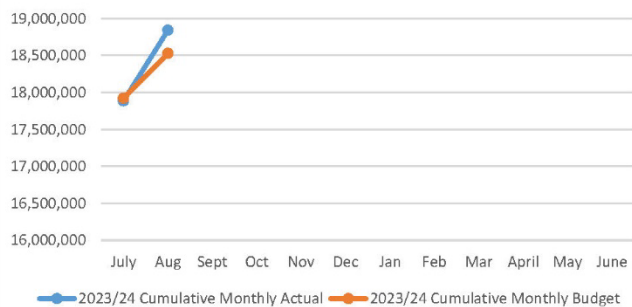
Operational Monthly Revenue 2023-24



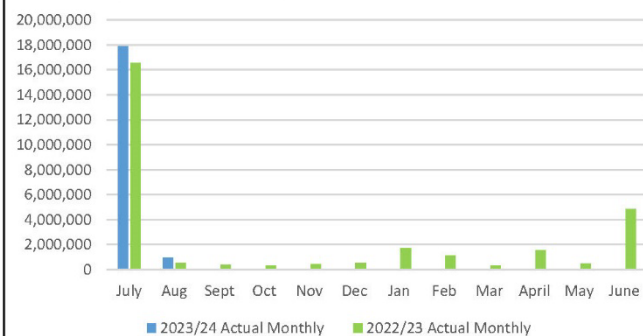
Operational Monthly Revenue Aug-June 2023-24



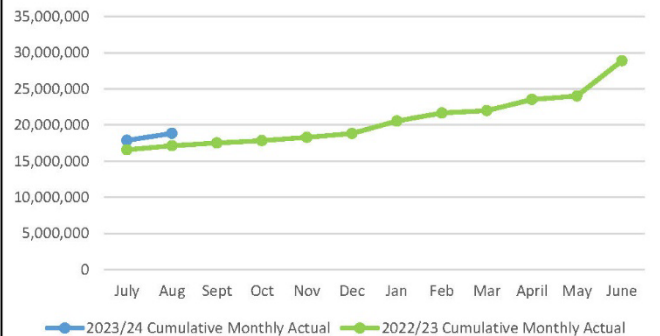
Operational Cumulative Revenue 2023-24



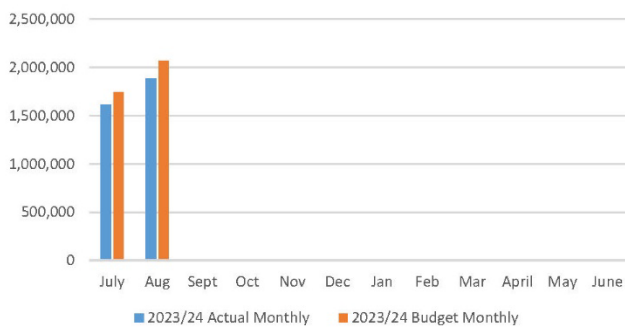
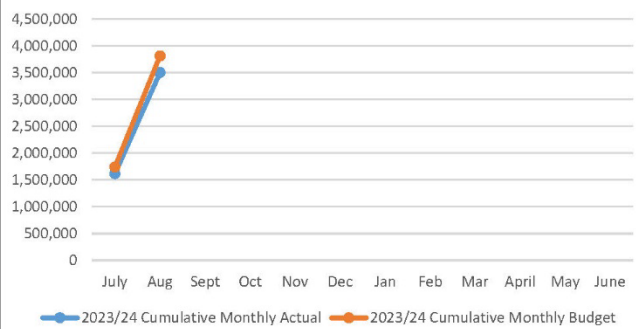
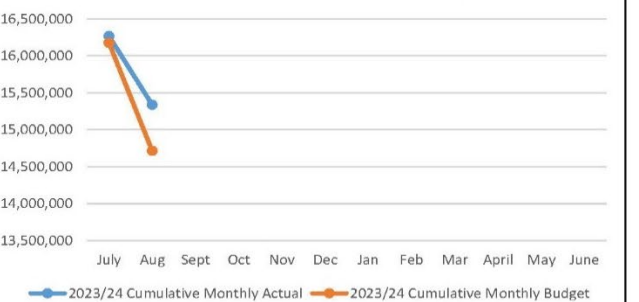
Operational Monthly Revenue 2022-23 and 2023-24



Operational Monthly Cumulative Revenue 2022-23 and 2023-24



AGENDA
ORDINARY COUNCIL MEETING
19 SEPTEMBER 2023

EXPENDITURE**Operational Monthly Expenditure 2023-24****Operational Cumulative Expenditure 2023-24****Operational Monthly Expenditure 2022-23 and 2023-24****Operational Monthly Cumulative Expenditure 2022-23 and 2023-24****SURPLUS/DEFICIT****Operational Monthly Surplus/(Deficit) 2023-24****Operational cumulative Surplus/(Deficit) 2023-24****Operational Monthly Surplus (Deficit) 2022-23 and 2023-24****Operational Monthly Cumulative Surplus/(Deficit) 2022-23 and 2023-24**

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period August 2023

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	17,897,306	17,805,100	92,206	17,860,210
Statutory fees and fines	2	115,035	113,497	1,538	698,254
User Fees	3	135,901	118,144	17,757	670,104
Grants Operating	4	67,196	176,795	(109,599)	2,951,440
Contributions received	5	81,091	0	81,091	117,500
Interest	6	34,501	27,319	7,182	783,564
Other income	7	96,561	76,682	19,879	567,147
Investment income from TasWater	8	0	0	0	324,000
		18,427,591	18,317,537	110,054	23,972,219
EXPENSES					
Employee benefits	9	1,188,167	1,251,359	63,191	7,749,556
Materials and services	10	886,040	1,066,954	180,914	7,643,954
Depreciation and amortisation	11	939,546	1,033,084	93,538	6,089,896
Finance costs	12	(18,699)	(18,596)	103	50,610
Other expenses	13	509,964	481,691	(28,273)	1,786,730
TOTAL EXPENSES		3,505,018	3,814,491	309,473	23,320,746
OPERATING SURPLUS/(DEFICIT)		14,922,573	14,503,046	419,527	651,473
CAPITAL INCOME					
Grants Capital	14	414,247	210,150	204,097	6,925,286
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	0	0	0	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		414,247	210,150	204,097	6,925,286
SURPLUS/(DEFICIT)		15,336,821	14,713,196	623,625	7,576,759



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At August 2023

	Actual 2023/2024	Actual 30 June 2023	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	12,202,532	9,844,139	2,358,392
Investments	9,617,101	8,582,962	1,034,139
Trade and Other Receivables	13,018,136	1,481,040	11,537,096
Inventories	85,339	85,339	-
Other Assets	69,175	468,784	(399,609)
Total Current Assets	34,992,282	20,462,265	14,530,018
Non-Current Assets			
Trade and Other Receivables	32,148	32,248	(100)
Assets Held for Sale	1	1	-
Intangible Assets	258,611	260,105	(1,494)
Property, Infrastructure, Plant and Equipment	297,712,136	298,678,047	(965,911)
Work in Progress	10,957,102	10,429,165	527,938
Investments	31,326,681	31,326,681	-
Other Non-Current Assets	23,027	23,027	-
Total Non-Current Assets	340,309,707	340,749,274	(439,567)
TOTAL ASSETS	375,301,989	361,211,539	14,090,451
LIABILITIES			
Current Liabilities			
Trade and Other Payables	428,388	1,443,641	(1,015,253)
Trust Funds and Deposits	1,064,399	1,106,094	(41,694)
Interest Bearing Loans & Borrowings	220,175	220,175	-
Provisions	1,404,072	1,355,342	48,730
Contract Liabilities	1,233,438	1,471,590	(238,152)
Other Current Liabilities	9,766	9,766	-
Total Current Liabilities	4,360,237	5,606,607	(1,246,370)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,109,771	2,109,771	-
Provisions	107,662	107,662	-
Contract Liabilities	-	-	-
Other Current Liabilities	13,986	13,986	-
Total Non-Current Liabilities	2,231,419	2,231,419	-
TOTAL LIABILITIES	6,591,657	7,838,026	(1,246,370)
Net Assets	368,710,332	353,373,513	15,336,821
EQUITY			
Accumulated Surplus	145,003,457	129,666,637	15,336,820
Reserves	223,706,876	223,706,876	-
Total Equity	368,710,332	353,373,513	15,336,820



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At August 2023**

	\$
Opening Balance Cash at Bank & Investments	18,427,102
Closing Balance Cash at Bank & Investments	21,819,633

Cash Movement Year to Date	3,392,531
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Represented by:

Net Surplus / (Deficit)	15,336,821
Add: Depreciation	939,546

Net Cash Surplus / (Deficit)	16,276,367
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Loan Repayments	0
Capital Expenditure (per capital report)	(527,938)
Capital Expenditure - Asset (Purchases) / Disposals	26,365
Balance Sheet Movements	(12,382,263)

Cash Movement Year to Date	3,392,531
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SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED August 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(14,344,397)	(14,264,094)	80,303	(14,264,094)
1110 Rates General Written Off	37	0	(37)	5,500
1115 State Grant Rates Remission	(796,158)	(783,809)	12,349	(870,899)
1120 Rates Pensioner Concession	873,653	844,772	(28,882)	870,899
1125 Domestic Waste Annual Charge	(2,978,172)	(2,965,882)	12,290	(2,965,882)
1130 Fire Rates Levy Income	(661,502)	(657,271)	4,231	(657,271)
1150 Other Remissions	9,735	21,184	11,449	23,538
1160 AWTs Maintenance Fee Received	(502)	0	502	(2,000)
1199 Rates and Charges Total	(17,897,306)	(17,805,100)	92,206	(17,860,210)
1200 Statutory Fees and Charges	0			
1210 132 & 337 Certificate Fees	(21,744)	(28,365)	(6,621)	(170,191)
1220 Town Planning Fees	(87,059)	(82,382)	4,676	(506,063)
1225 Animal Infringements & Fines	(916)	(1,083)	(167)	(6,500)
1230 Other Infringements Fines & Penalties	(950)	(1,667)	(717)	(10,000)
1235 Licences & Permits	(2,477)	0	2,477	(3,500)
1240 Street Stall Permit Fee	(1,890)	0	1,890	(2,000)
1299 Statutory Fees and Charges Total	(115,035)	(113,497)	1,538	(698,254)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(13,336)	(14,979)	(1,643)	(89,872)
1318 Caravan Licences	(361)	0	361	(18,188)
1327 Dog Impounding & Release Fees	(189)	(200)	(11)	(1,200)
1330 Dog Registration & Renewal	(28,135)	(53,746)	(25,611)	(105,385)
1331 Kennel Licences	210	(1,500)	(1,710)	(1,500)
1333 Driveway Approval and Inspection Fees	(2,247)	0	2,247	(12,000)
1335 Engineering Inspections & 1% Approval Fee	(16,004)	0	16,004	(75,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(3,857)	0	3,857	(48,146)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(23,480)	(23,181)	298	(139,087)
1357 Plumbing Inspection	(22,719)	(23,538)	(819)	(141,227)
1360 Amended Plan Fees	(598)	(1,000)	(403)	(6,000)
1363 Recreational Vehicle Income	(2,020)	0	2,020	(17,500)
1369 Building Administration Fee (0.1%)	(8,822)	0	8,822	0
1372 TBCITB Training Levy (0.2%)	(14,345)	0	14,345	0
1399 User Fees Total	(135,901)	(118,144)	17,757	(670,104)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(67,196)	(176,795)	(109,599)	(2,662,262)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	0	0	0	(289,178)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED August 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1499 Grants Operating Total	(67,196)	(176,795)	(109,599)	(2,951,440)
1500 Contributions Received				
1505 Public Open Space Contributions	(62,500)	0	62,500	(50,000)
1506 Car Parking Cash in Lieu Contributions	0	0	0	(42,500)
1507 Subdiv Traffic Management Treatment Contributions	(18,591)	0	18,591	(25,000)
1510 Contributions Received Other	0	0	0	0
1549 Contributions Received Total	(81,091)	0	81,091	(117,500)
1550 Interest				
1560 Rates Interest Penalty	(778)	0	778	(115,000)
1565 Rates Interest Written Off	7	0	(7)	400
1570 Rates Legal Costs Recovered	151	(125)	(276)	(750)
1575 Interest Received Banks & Other	(33,880)	(27,194)	6,686	(668,094)
1599 Interest Total	(34,501)	(27,319)	7,182	(783,564)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(2,424)	(2,222)	202	(26,660)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(6,118)	(10,592)	(4,474)	(105,920)
1625 Lease/Rent Fees Received	(30,233)	(28,892)	1,341	(97,590)
1627 Lease Fees - Copping Tip	(13,202)	(13,213)	(11)	(120,343)
1630 Other Facility Hire	(22,491)	(12,140)	10,351	(166,327)
1632 SERDA - External Labour Hire Recoveries	0	0	0	0
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(9,540)	(333)	9,207	(2,000)
1637 Insurance Recoveries	0	0	0	0
1645 Vehicle FBT Recoveries	(7,945)	(9,290)	(1,345)	(48,308)
1655 Workers Compensation - Reimbursement	(3,325)	0	3,325	0
1656 Copping Public Cemetery Trust Net Income	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(1,284)	0	1,284	0
1689 Other Income Total	(96,561)	(76,682)	19,879	(567,147)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	0	0	0	(324,000)
1699 Investment Income from TasWater Total	0	0	0	(324,000)
1999 Recurrent Income Total	(18,427,591)	(18,317,537)	110,054	(23,972,219)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(271,140)	0	271,140	(659,016)
2110 Comm'th Grants new or upgraded assets	(63,193)	0	63,193	(3,460,770)
2115 State Grants for new or upgraded assets	(76,914)	(210,150)	(133,236)	(2,805,500)
2120 Other Grants for new or upgraded assets	(3,000)	0	3,000	0
2199 Grants Capital Total	(414,247)	(210,150)	204,097	(6,925,286)
2200 Contributions - Non-monetary Assets				



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED August 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	0	0	0	0
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(414,247)	(210,150)	204,097	(6,925,286)
2999 TOTAL INCOME	(18,841,839)	(18,527,687)	314,152	(30,897,505)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	11,209	9,023	(2,186)	59,621
3103 Annual Leave	110,689	95,584	(15,105)	547,642
3109 Conferences	0	0	0	5,000
3111 Drug and Alcohol Testing	570	600	30	3,000
3112 FBT Expenses - Gift Cards / Gifts	22	0	(22)	3,000
3114 FBT Expenses - Entertainment (FBT)	184	150	(34)	4,800
3115 Fringe Benefit Taxes	8,378	8,378	0	33,512
3118 Health and Well Being	1,401	0	(1,401)	4,000
3124 Long Service Leave	20,942	51,880	30,938	177,661
3127 Medicals	304	560	256	2,800
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	0	0	0	0
3139 Overheads Recovered	(13,352)	(6,491)	6,861	(68,681)
3145 Payroll Tax	57,047	53,869	(3,178)	342,689
3148 Protective Clothing & Accessories	1,331	0	(1,331)	28,900
3151 Recruitment Costs	0	0	0	0
3154 Salaries	819,286	848,606	29,321	5,546,375
3156 Salaries transferred to WIP	(35,637)	(12,081)	23,556	(180,739)
3163 Staff Training	10,192	7,115	(3,078)	71,148
3166 Superannuation - Council Contribution	126,260	135,663	9,403	884,328
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	0	0	500
3175 Uniforms / Clothes Purchased	729	800	71	12,000
3181 Workers Compensation Expense Claims	0	0	0	0
3184 Workers Compensation Insurance	68,613	57,702	(10,911)	272,000
3199 Employee Benefits Total	1,188,167	1,251,359	63,191	7,749,556
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	1,127	833	(294)	5,000
3202 Advertising	10,249	11,044	795	88,371
3204 AWTs Maintenance Charge	330	0	(330)	1,500



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED August 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3206 Cleaning	27,308	21,725	(5,583)	260,704
3208 Computer Hardware / Hardware Maintenance	5,596	1,700	(3,896)	14,200
3212 Computer Software Maint and Licenses	129,776	195,972	66,196	339,441
3214 Consultants Other	48,482	60,869	12,387	562,975
3216 Contractors	48,268	49,873	1,605	371,940
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	8,334	28,531	20,197	171,184
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	19,789	21,685	1,896	219,200
3223 Emergency Management	0	0	0	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	19,856	22,418	2,562	269,013
3232 Internet, Telephone & Other Communication Charges	9,529	7,344	(2,185)	52,532
3234 Land Survey Costs	0	0	0	10,000
3236 Legal Fees (Advice etc)	20,254	0	(20,254)	106,000
3237 Line Marking - Transport Infrastructure	3,223	0	(3,223)	160,000
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	2,734	4,500	1,766	26,300
3244 Plant & Motor Vehicle Repairs & Services	22,564	21,215	(1,349)	142,293
3246 Plant Hire - External	2,176	1,752	(424)	42,028
3248 Plant Hire - Internal Usage	3,423	3,859	436	21,654
3250 Plant Hire Recovered	(12,633)	(3,859)	8,774	(62,654)
3252 Plant Registration Fees	39,504	39,494	(10)	39,494
3254 Printing	3,896	6,714	2,819	34,528
3256 Recycling Centres	11,019	13,820	2,800	165,834
3257 Recycling Hub	288	0	(288)	2,000
3258 Registrations, Licenses and Permits	2,267	4,222	1,955	4,222
3259 CEMETERY Repairs and Maintenance	0	0	0	4,000
3260 Repairs and Maintenance	186,337	258,439	72,102	1,924,996
3261 Road Kill Collection Fees	0	375	375	4,500
3262 Kerbside Green Waste Collection	22,966	23,538	572	282,454
3263 Kerbside Green Waste Disposal	5,881	6,241	360	74,893
3264 Kerbside Hard Waste Collection	0	0	0	203,281
3265 Kerbside Hard Waste Disposal	0	3,500	3,500	42,000
3266 Kerbside Recycling Collection	44,286	55,423	11,137	332,536
3267 Kerbside Recycling Disposal	12,888	14,777	1,890	177,330
3268 Kerbside Garbage Collection	88,760	100,571	11,811	603,424
3269 Kerbside Garbage Disposal	17,150	23,000	5,850	276,000
3270 Security	3,285	2,396	(890)	28,667
3273 Signage & Guide Posts	9,403	5,000	(4,403)	67,815
3276 Settlement Costs ONLY	0	0	0	5,000
3278 Stationery & Office Consumables	5,208	7,714	2,507	36,121
3279 Street Bin Collection Contract	25,157	19,000	(6,157)	288,873



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED August 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3280 Tools/Equipment Expensed (under \$1,000)	2,933	1,400	(1,533)	20,900
3282 Tyres	764	0	(764)	16,049
3284 Valuation Expenses	12,400	4,167	(8,233)	50,000
3290 Water Charges (Works Order)	21,265	27,702	6,437	146,357
3292 Wheelie Bin Stablisers Expenses	0	0	0	0
3299 Materials and Services Total	886,040	1,066,954	180,914	7,643,954
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	938,052	1,029,957	91,905	6,063,454
3410 Amortisation Expense	1,494	3,127	1,633	18,410
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	939,546	1,033,084	93,538	6,089,896
3500 Finance Costs				
3505 Interest on Loans	(18,699)	(18,596)	103	50,038
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	(18,699)	(18,596)	103	50,610
3600 Other Expenses				
3604 Audit Fees	0	9,500	9,500	60,500
3606 Audit Panel Expenses	0	0	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	5,803	6,366	563	38,195
3616 Bank Fees Recovered	(742)	(734)	8	(4,404)
3620 Cashiers Rounding Adjustments	17	4	(13)	25
3624 Commissions Paid	3,943	2,158	(1,785)	25,894
3636 Councillor Allowances	25,044	25,044	0	157,266
3640 Councillor Expenses	0	0	0	2,000
3644 Councillor Vehicle Allowance	826	600	(226)	5,600
3656 Deputy Mayors Allowance	2,643	2,643	0	16,598
3660 Dog Pound & Other Animal Management Expenses	1,073	1,667	594	6,000
3661 Dog Home & Vet Fees	(303)	167	469	1,000
3664 Donations and Section 77 Expenses	14,329	12,500	(1,829)	65,000
3668 Election Expenses	0	7,972	7,972	7,972
3672 Employee Sub, Licences and Memberships	90,621	73,703	(16,918)	102,724
3676 Functions & Programs	1,592	15,500	13,908	93,400
3680 Excess Payable on Insurance Claims	10,000	0	(10,000)	3,000
3688 Food & Beverages	549	668	120	4,011
3692 General Insurance	158,639	120,604	(38,035)	120,604
3704 Government Fire Contributions	0	0	0	630,980
3712 Immunisations	170	250	80	3,500
3720 Land Tax	0	0	0	91,707
3724 Mayor's Allowance	6,956	6,956	0	43,683
3731 NRM Expenses	6,463	0	(6,463)	20,000



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED August 2023
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3732 Motor Vehicle Insurance	32,265	33,310	1,045	33,310
3736 Other roundings	2	4	2	25
3740 Other Sundry Expenses	218	60	(158)	5,610
3744 Photocopier Leases & Operating Costs	3,994	1,300	(2,694)	22,771
3748 Postage	9,722	9,647	(75)	55,780
3752 Public Liability Insurance	110,488	126,695	16,207	126,695
3760 Reference Materials	0	0	0	1,500
3768 Sampling, Testing and Monitoring	336	0	(336)	12,500
3770 Storage Costs	317	107	(210)	1,284
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	25,000	25,000	0	25,000
3799 Other Expenses Total	509,964	481,691	(28,273)	1,786,730
3990 EXPENSES TOTAL	3,505,018	3,814,491	309,473	23,320,746
3995 (SURPLUS)/DEFICIT	(15,336,821)	(14,713,196)	623,625	(7,576,759)



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
RECONSTRUCTION (ROADS)						
1	Carlton, Eularminner Street	C-24-T-001	New unsealed pavement to access #22, 24, 29. No provision for tree removal or drainage and no stormwater network to connect to.		\$ -	\$ -
TOTAL Reconstruction (ROADS) 2023/24				\$ 70,000		
CARRY OVERS - RECONSTRUCTION (ROADS)						
2	Sorell, CAC Access Road	C-23-T-001			\$ -	\$ 79,023
3	Marion Bay, Bay Road	C-23-T-002			\$ -	\$ -
4	Nugent, Nugent Road	C-23-T-004			\$ -	\$ -
5	Wattle Hill, Nugent Road	C-23-T-005			\$ 7,143	\$ 1,090,878
6	Primrose Sands, Primrose Sands Road and Grevillea Street	C-23-T-006			\$ 2,900	\$ 20,690
7	Marion Bay, Bay Road	C-23-T-010			\$ 168	\$ -
8	Bream Creek, Marion Bay Road	C-23-T-052			\$ -	\$ -
9	Pawleena, Pawleena Road	C-22-T-007			\$ 105,219	\$ 679,232
10	Forcett, 532 Wiggins Road	C-24-T-037			\$ -	\$ -
TOTAL Carry Overs - Reconstruction (Roads)				\$ 4,397,940		
RESHEETING						
11	Boomer Bay, Boomer Road	C-24-T-002	4 segments resheet, 100mm new gravel.		\$ -	\$ -
12	Bream Creek, Bream Creek Road	C-24-T-003	10 segments resheet, 100mm new gravel.		\$ -	\$ -
13	Bream Creek, Burnt Hill Road	C-24-T-004	6 Segments resheet, 100mm new gravel, plus drain work.		\$ -	\$ -
14	Bream Creek, Townsend Lane	C-24-T-005	1 Segment resheet, 100mm new gravel.		\$ -	\$ -
15	Carlton River, Erle Street West	C-24-T-006	1 Segment resheet, 100mm new gravel.		\$ -	\$ -
16	Copping, Marston Lane	C-24-T-007	2 Segments resheet, 100mm new gravel.		\$ -	\$ -
17	Forcett, Delmore Road	C-24-T-008	13 segments resheet, 100mm new gravel.		\$ -	\$ -
18	Forcett, White Hills Road	C-24-T-009	6 Segments resheet, 100mm new gravel.		\$ -	\$ -
19	Kellevie, Kellevie Road	C-24-T-010	5 Segments resheet, 100mm new gravel.		\$ -	\$ -
20	Nugent, Nugent Road	C-24-T-011	6 Segments resheet, 100mm new gravel.		\$ -	\$ -
21	Orielton, Tulamore Road	C-24-T-012	4 segments resheet, 100mm new gravel.		\$ 43,684	\$ 6,000
22	Wattle Hill, Shrub End Road	C-24-T-013	3 Segments resheet, 100mm new gravel.		\$ -	\$ -
TOTAL Resheeting 2023/24				\$ 1,284,200		



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
RESEALS						
23	Dodges Ferry, Mongana Street and Signal Hill Road	C-24-T-014	7 segments, 2 coat reseal, plus prep work (Mongana Street end with asphalt at intersection of Carlton Beach Road).		\$ -	\$ -
24	Dodges Ferry, Chaffey's Drive	C-24-T-015	1 segment, 2 coat reseal, plus prep work and asphalt turning head.		\$ -	\$ -
25	Dodges Ferry, Hilltop Place	C-24-T-016	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
26	Forcett, Malwood Place	C-24-T-017	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
27	Forcett, Moorpark Court and Cherry Court	C-24-T-018	4 segments, 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
28	Forcett, Riverdown Court	C-24-T-019	3 segments, 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
29	Midway Point, Darwin Street	C-24-T-020	2 segments, asphalt reseal, plus prep work.		\$ -	\$ -
30	Midway Point, Raynor Road	C-24-T-021	2 segments, asphalt reseal, plus prep work.		\$ -	\$ -
31	Midway Point, Yacht Club Access	C-24-T-022	1 segments, asphalt reseal, plus prep work.		\$ -	\$ -
32	Midway Point, View Street and Wellington Parade	C-24-T-023	4 segments, asphalt reseal, plus prep work.		\$ -	\$ -
33	Sorell, The Circle and Frederick Street	C-24-T-024	5 segments, asphalt reseal, plus prep work.		\$ -	\$ -
34	Carlton, Hardner Court	C-24-T-025	3 segments, 2 coat reseal, plus significant prep work.		\$ -	\$ -
35	Nugent, Nugent Road	C-24-T-026	Installation of 22 metre guardrail, west of Sunny Side Bridge.		\$ -	\$ -
36	Municipality - Various	C-24-T-027	Signs for suburb entrances.		\$ -	\$ -
37	Dodges Ferry, Dodges Hill Road and Bracken Court	C-24-T-028	3 segments, 2 coat reseal, plus prep work.		\$ -	\$ -
38	Dodges Ferry, Moomere Street	C-24-T-029	5 segments, 2 coat reseal, plus prep work.		\$ -	\$ -
TOTAL Reseals 2023/24				\$ 892,256		
CARPARKS						
39	Dodges Ferry, Payeena Street	C-24-T-030	DESIGN ONLY - near Carlton Beach Rd junction - formalise verge parking (seal, line mark, drain). Construct in 2024/25, in the FMS.		\$ -	\$ -
TOTAL Carparks 2023/24				\$ 15,000		
STORMWATER						
40	Carlton, Provence Drive	C-24-S-001	Asphalt spoon drain for 250 metres.		\$ -	\$ -
41	Carlton River, Reardons Road	C-24-S-002	Culvert pipe installation under road.		\$ -	\$ -
42	Municipality - Various	C-24-S-003	Reactive minor jobs that can be capitalised (replacement only).		\$ -	\$ -
43	Forcett, Pendell Drive	C-24-S-003-A	Realign culvert pipes Pendell Drive Forcett		\$ 8,174	\$ -
44	Municipality - Various	C-24-S-004	Grate replacement - various roads.		\$ -	\$ -
45	Dodges Ferry, Three Street	C-24-S-005	Provision for initial stage of works to address property impacts.		\$ -	\$ -
46	Sorell, Main Road	C-24-S-006	Stormwater Pipe & Pit (upgrade)		\$ -	\$ -
TOTAL Stormwater 2023/24				\$ 230,367		



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
CARRY OVERS - STORMWATER						
47	Dodges Ferry, Parnella Road	C-23-S-001			\$ -	\$ -
48	Marion Bay, Bay Road and Marion Bay Road	C-23-S-002			\$ -	\$ -
49	Sorell, Devenish Drive to CAC	C-23-S-003			-\$ 35,400	\$ 288,100
50	Nugent, Nugent Road	C-23-S-006			\$ 11,271	\$ 297,222
51	Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	C-23-S-008			\$ -	\$ -
52	Orielton, Branders Road	C-23-S-013			\$ -	\$ -
53	Carlton, Shamrock Court	C-23-S-015			\$ -	\$ -
54	Lewisham, Whitlam Court	C-24-S-007			\$ -	\$ -
55	Carlton, Erle Street	C-24-S-008			\$ 5,400	\$ -
56	Dodges Ferry, Seventh Avenue	C-24-S-009			\$ -	\$ -
57	Dodges Ferry, Lateena Street	C-22-S-010			\$ 21,767	\$ -
58	Dodges Ferry, Kannah Street	C-21-S-009			\$ 57	\$ 10,088
59	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERP Grant)	C-23-S-CERP			\$ 5,995	\$ 18,870
60	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERP Grant) - COASTAL OUTFALLS	C-24-S-CERP-A			\$ -	\$ -
61	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERP Grant) - BLUE LAGOON	C-24-S-CERP-B			\$ 1,398	\$ -
62	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERP Grant) - CARLTON ESTUARY	C-24-S-CERP-C			\$ -	\$ -
TOTAL Carry Overs - Stormwater				\$ 2,624,177		



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
FOOTPATHS & KERBS						
63	Carlton, Carlton Beach Road	C-24-T-031	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.		\$ -	\$ -
64	Midway Point, Brady Street	C-24-T-032	Renewal of footpath - 1.3m concrete (note: the width likely can't be anymore without having push kerb out).		\$ -	\$ -
65	Midway Point, Midway Street	C-24-T-033	Renewal of footpath from Reynolds Road to Flyway Park - 1.3m concrete.		\$ -	\$ -
66	Midway Point, Reynolds Road	C-24-T-034	Lot 101 Reynolds Road - 2 no. kerb ramps.		\$ -	\$ -
67	Carlton, Carlton River Road	C-24-T-035	Path and guard rail from bus stop to Gate Five Road.		\$ -	\$ -
68	Midway Point, Suncrest Street	C-24-T-036	Renewal of footpath - 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x Kero ramps and stormwater lids).		\$ -	\$ -
TOTAL Footpaths & Kerbs 2023/24				\$ 444,500		
CARRY OVERS - FOOTPATHS & KERBS						
69	Lewisham, Lewisham Scenic Drive	C-22-T-027			\$ 16,515	\$ -
70	Sorell	C-22-T-036			\$ 957	\$ 2,241
71	Dodges Ferry, Parnella Road	C-23-T-003			\$ -	\$ -
72	Dodges Ferry, Junction Street	C-23-T-046			\$ -	\$ -
73	Sorell, Valley View Close	C-23-T-048			\$ 138,349	\$ 1,035
74	Penna, Penna Road	C-23-T-050			\$ 870	\$ -
TOTAL Carry Overs - Footpaths & Kerbs				\$ 801,231		
OTHER TRANSPORT						
75	Dodges Ferry, Webb Street	C-24-T-038	DSG Infrastructure Tasmania Division: Recommendation: to install chevron alignment markers to highlight the curve to westbound motorists.		-	-
TOTAL Other Transport 2023/24				\$ -		
BUILDINGS						
76	Sorell, Sorell Memorial Hall	C-24-B-001	Replacement of operating flag poles x 2 (supply, delivery and installation).		\$ -	\$ -
77	Sorell, Sorell Memorial Hall	C-24-B-002	Extension for Historical Society storage, including change rooms and toilets.		\$ 2,025	\$ -
78	Sorell, Pembroke Park Stadium	C-24-B-003	Scoreboard addition for basketball scoring / fouls - mandatory for Chargers games and allowance for TV screen(s).		\$ -	\$ -
79	Sorell, Pembroke Park Stadium (Function Room)	C-24-B-004	Acoustics installation.		\$ -	\$ -
80	Sorell, Carriage Shed	C-24-B-005	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.		\$ -	\$ -
81	Carlton Beach, Carlton Park SLSC	C-24-B-006	Carlton Park Surf Life Saving Club Wheel Chair Enclosure		\$ 5,497	\$ -
TOTAL Buildings 2023/24				\$ 712,490		



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
CARRY OVERS - BUILDINGS						
82	Sorell (CAC), BEST / SE Jobs Hub & Training Facility	C-23-B-002			\$ 273	\$ 4,225
83	Sorell, Pembroke Park	C-23-PP-CHANGEROOMS			\$ -	\$ -
84	Sorell, Pembroke Park Stadium	C-20-PEMPARK-STADIUM			\$ 5,367	\$ -
85	Sorell, Pembroke Park Function Centre	C-23-B-001			\$ 1,539	\$ 5,000
Total Carry Overs - Buildings				\$ 2,870,000		
PLANT & EQUIPMENT						
86	CAC & Depot	C-24-P-001	Light fleet replacement.		\$ -	\$ -
87	Depot	C-24-P-002	Metro count traffic counter. RoadPod VT 5900, including RC and metro count USB communications cable (1.8m).		\$ 19,200	\$ 45
88	Depot	C-24-P-003	Truck to replace Hino D62FK (HF-XX-013) [FPE119680], including tool boxes, roof mounted VMS/arrow board and crane attachment.		\$ -	\$ -
89	Depot	C-24-P-004	Vehicle radio installation.		\$ -	\$ -
90	Depot	C-24-P-005	Roller 12 Tonne Dynapac CA3500D (smoot drum roller), to replace Bomag 7 tonne roller.		\$ -	\$ -
91	Depot	C-24-P-006	Scarifier - grader attachment. Grader attachment for more efficiency in unsealed pothole break up.		\$ -	\$ 10,000
TOTAL Plant & Equipment 2023/24				\$ 473,405		
CARRY OVERS - PLANT & EQUIPMENT						
92	CAC	C-23-P-001			-\$ 0	\$ 46,557
93	Depot	C-23-P-003			\$ -	\$ 162,232
TOTAL Carry Overs - Plant & Equipment				\$ 227,058		
IT						
94	CAC	C-24-IT-001	PC and monitor renewal project for all staff (excluding the engineering department).		\$ -	\$ -
95	CAC, Depot & Midway Point	C-24-IT-002	Security system integration renewal - scoping and design only.		\$ -	\$ -
TOTAL IT 2023/24				\$ 160,000		
CARRY OVERS - IT						
96	CAC	C-23-IT-001			\$ -	\$ -
TOTAL Carry Overs - IT				\$ 5,000		



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
	LAND					
	CARRY OVERS - LAND					
97	Pawleena, Pawleena Road and Arthur Highway roundabout	C-24-LA-001			\$ 16,000	\$ -
	TOTAL Carry Overs - Land			\$ 51,062		
	LAND IMPROVEMENTS (PARKS & RESERVES)					
98	Dodges Ferry, Recreation Ground	C-24-LI-001	Cricket pitch renewal.		\$ -	\$ -
99	Primrose Sands, Primrose Sands Hall	C-24-LI-002	Additional BBQ and shelter or extra playground equipment with re-aligned fencing.		\$ -	\$ -
100	Penna, Penna Beach	C-24-LI-003	Gravel path extension. 430 metre link track at 1.5 - 2.0 metre wide across TW land to existing car park track including bridge.		\$ -	\$ -
101	Sorell, Miena Park	C-24-LI-004	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.		\$ -	\$ -
102	Sorell	C-24-LI-005	Streetscape upgrades. Stage 4 (a).		\$ -	\$ -
103	Sorell, Pembroke Park	C-24-LI-006	Little Athletics, jump pit run ups (renewal).		\$ -	\$ -
104	Sorell, Pembroke Park	C-24-LI-007	Netball courts, additional portable outdoor seating.		\$ -	\$ -
105	Dunalley, Imlay Street Park	C-24-LI-008	Fencing (complete replacement - needs to be marine suitable).		\$ -	\$ -
106	Municipality - Various	C-24-LI-009	Reactive minor jobs that can be capitalised (replacement only), including bins, benches, planter boxes, seating.		\$ -	\$ -
107	Dodges Ferry, Tigerhead Boat Park	C-24-LI-010	Playground shade sail at Tigerhead Boat Park.		\$ -	\$ -
108	Sorell, Pembroke Park	C-24-LI-011	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.		\$ -	\$ -
109	Sorell, Pawleena Park	C-24-LI-012	Pawleena Park Fencing		\$ -	\$ -
	TOTAL Land Improvements (Parks & Reserves) 2023/24			\$ 570,832		



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)						
110	Dodges Ferry, Red Ochre Beach	C-23-LI-001			\$ 273	\$ -
111	Primrose Sands, Tamarix Road	C-23-LI-002			\$ -	\$ -
112	Sorell, Railway Line Reserve to Devenish Drive	C-23-LI-003			\$ 38,888	\$ 77,463
113	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004			\$ -	\$ -
114	Sorell, Pembroke Park	C-23-LI-005			\$ 3,969	\$ 1,021,436
115	Sorell, Sorell Memorial Hall	C-23-LI-007			\$ -	\$ -
116	Sorell	C-23-LI-008			\$ 63,008	\$ 156,331
117	Sorell, 12 Tarbook Court	C-23-LI-017			\$ 70	\$ -
118	Sorell, Pembroke Park	C-22-LI-005			\$ 56	\$ -
TOTAL Carry Overs - Land Improvements (Parks & Reserves)				\$ 1,992,725		
PRELIMINARY WORK IN 2023/24						
119	Carlton, Carlton River Road	C-24-PRELIM-CRRD	Design only - Carlton River Road reconstruction.		\$ -	\$ -
120	Connellys Marsh, Fulham Road	C-24-PRELIM-FULHAM	Design only - Fulham Road reconstruction or lime stabilize at Connellys Marsh intersection.		\$ -	\$ -
121	Dodges Ferry, Pearl Court	C-24-PRELIM-PEARL	Design only - Chip seal and lime stabilisation and stormwater culvert.		\$ -	\$ -
122	Forcett, White Hill Road	C-24-PRELIM-WHRD	Investigation and pavement design only - lime stabilisation and reseal of White Hill Road dust seals and Delmore Road - White Hill Rd Intersection.		\$ -	\$ -
TOTAL PRELIMINARY WORK 2023/24				\$ 80,000		



6/09/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
	CARRY OVERS - PRELIMINARY WORK					
123	Orielton, Allambie Road	C-24-PRELIM-ALLAMBIE			\$ 2,650	\$ 18,740
124	Primrose Sands, Oak Street	C-24-PRELIM-OAK			\$ 1,645	\$ 17,170
125	Dunalley, Franklin Street	C-24-PRELIM-FRANKLIN			\$ -	\$ -
126	Sorell, Brinktop Road	C-24-PRELIM-BRINKTOP			\$ -	\$ -
127	Dodges Ferry, Jacobs Court	C-24-PRELIM-JACOBS			\$ -	\$ -
	TOTAL Carry Overs - Preliminary Work			\$ 135,000		
			Total 2022/23 Capital Jobs Carried Over to 2023/24	\$ 13,104,193		
			Total 2023/24 New Jobs	\$ 4,933,050		
			TOTAL 2023/24 CAPITAL BUDGET	\$ 18,037,243	\$ 494,925	\$ 4,012,578



Sorell Council - Cash on Hand as at 31 August 2023

Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2023	6/06/2024	\$ 1,553,100	4.72%
MyState Term Deposit	6 Month Term Deposit	9/08/2023	8/08/2024	\$ 1,564,001	5.20%
MyState Term Deposit	12 Month Term Deposit	28/06/2023	27/06/2024	\$ 1,305,871	5.60%
MyState Term Deposit	12 Month Term Deposit	25/08/2023	23/08/2024	\$ 1,500,000	5.25%
ANZ Term Deposit	12 Month Term Deposit	28/06/2023	28/06/2024	\$ 1,500,000	5.21%
CBA Term Deposit	12 Month Term Deposit	21/08/2023	20/08/2024	\$ 2,000,000	5.53%
CBA Term Deposit	6 Month Term Deposit	21/08/2023	19/02/2024	\$ 2,000,000	5.37%
CBA Term Deposit	12 Month Term Deposit	1/02/2023	1/02/2024	\$ 1,000,000	4.60%
CBA Investment Account	At Call			\$ 3,470,992	4.15%
CBA Special Purpose Account	At Call			\$ 2,346,037	4.15%
CBA Operating Account	Current			\$ 3,512,474	4.05%
Tascorp Investment	24 Hour Call			\$ 39,252	4.10%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 26,305	N/A
Total Funds Available				\$ 21,819,633	

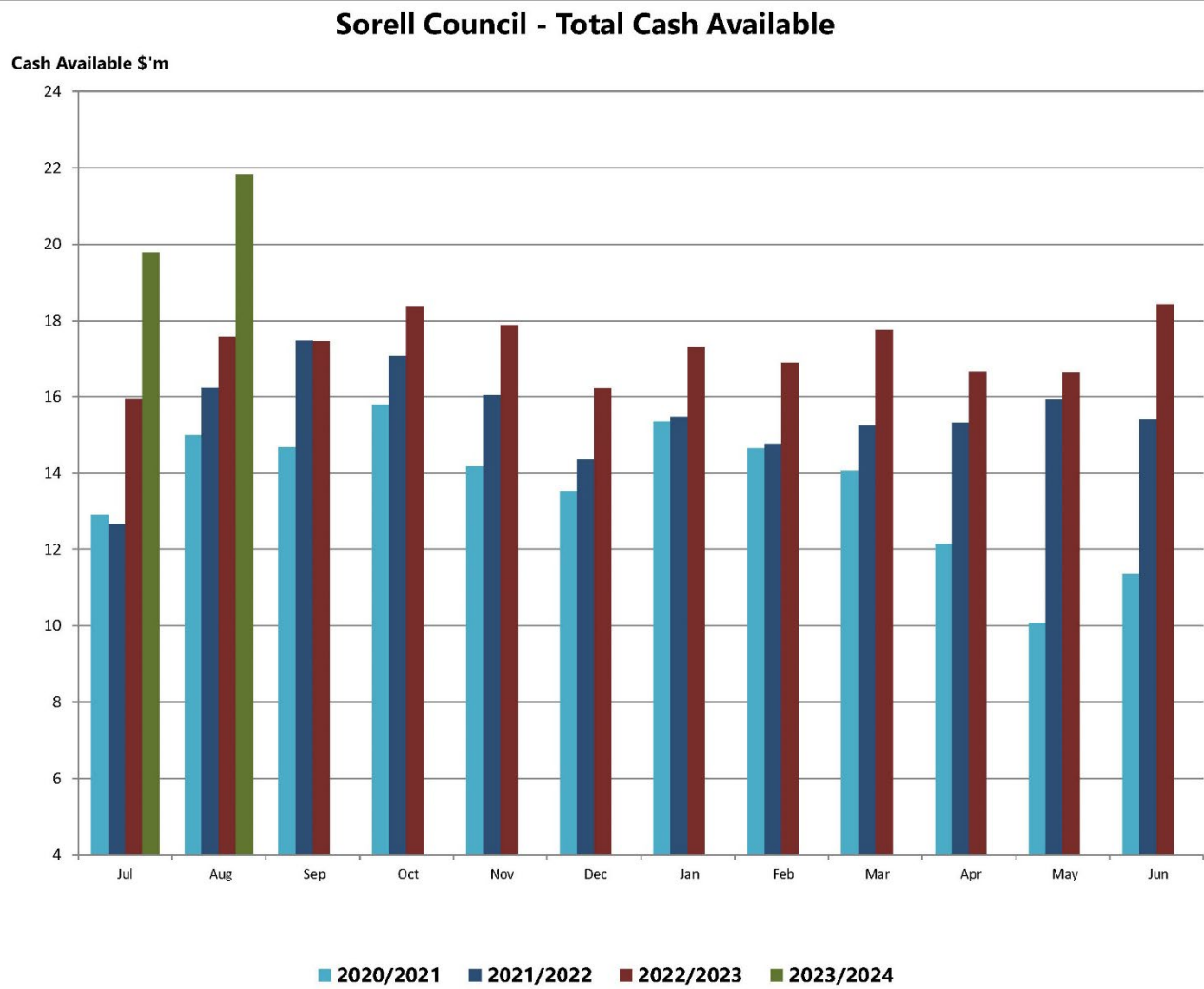
New Investments during the month:

CBA Term Deposit	6 Month Term Deposit	21/08/2023	19/02/2024	\$ 878,093	5.37%
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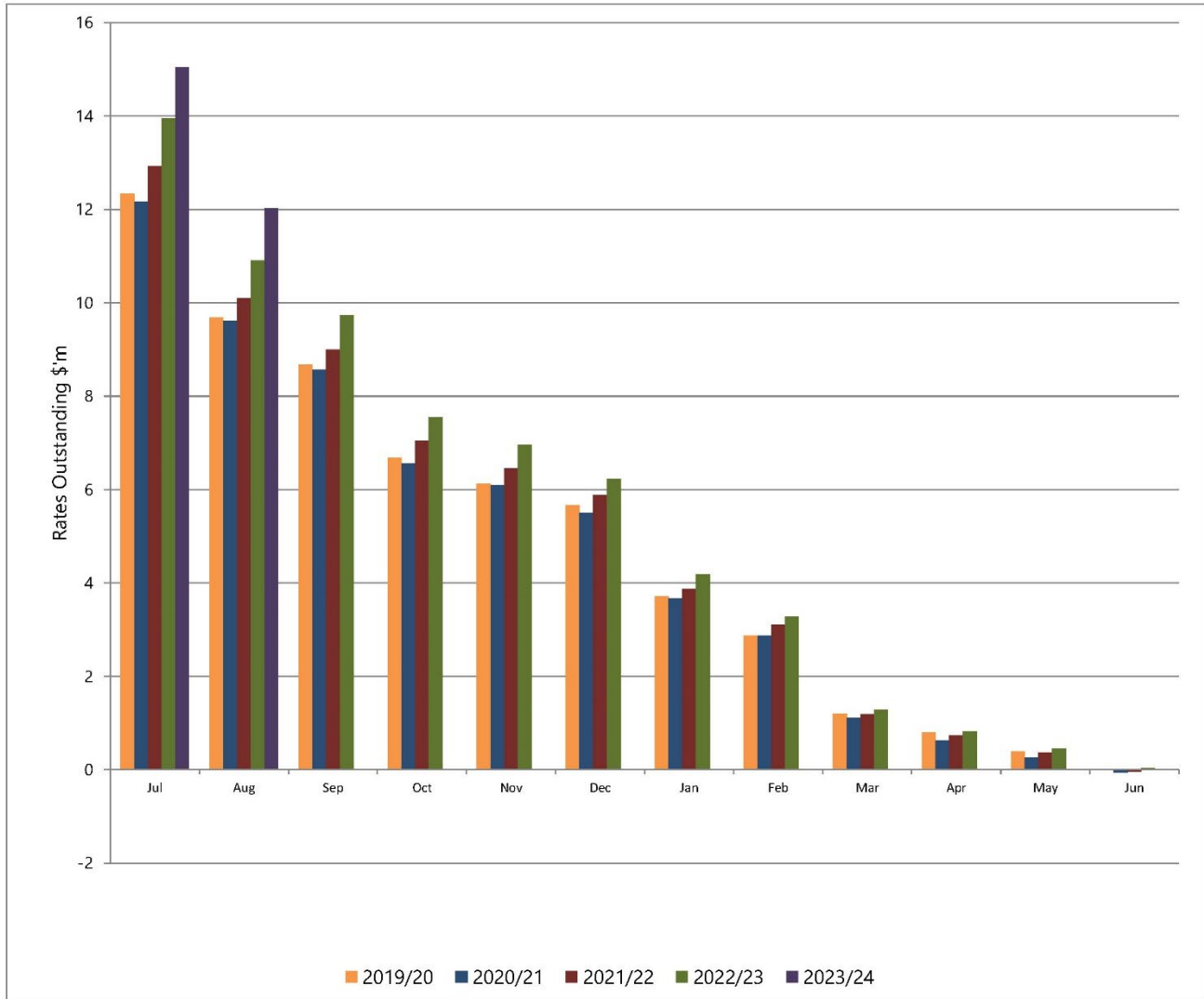
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



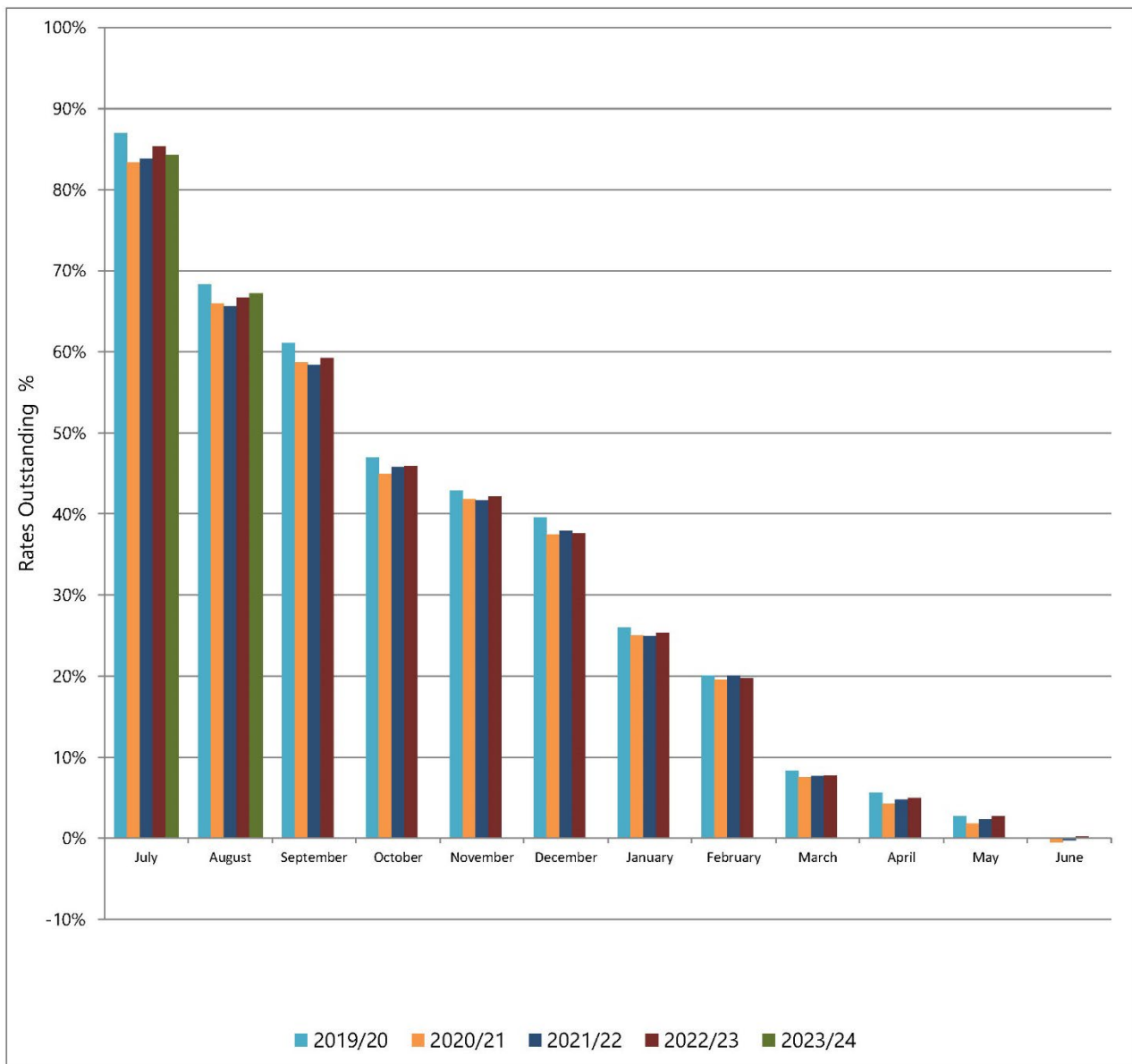
SORELL COUNCIL TOTAL CASH AVAILABLE



SORELL COUNCIL OUTSTANDING RATES BY MONTH



SORELL COUNCIL OUTSTANDING RATES BY MONTH



GRANT VARIANCE ANALYSIS - 31 August 2023

Grant Details	Budget	Actual	Variance	Comments
GL 2110 Grants Capital - Commonwealth Grants				
C-23-LI-008 Sorell Streetscape Upgrade LRCI Stage 3	\$ -	\$ 63,193	\$ 63,193	This is budgeted quarterly. The variance reported is due to project timing.
	\$ -	\$ 63,193	\$ 63,193	
GL 2115 Grants Capital - State Grants				
C-23-LI-005 Pembroke Park BMX Track	\$ 70,000	\$ -	-\$ 70,000	Receipt of grant funding has been delayed.
C-24-T-035 Carlton River Road Guard Rails, Paths	\$ 120,150	\$ -	-\$ 120,150	The project commencement date has been delayed.
C-22-LI-005 Pembroke Park Soccer Field Dugouts	\$ 20,000	\$ -	-\$ 20,000	Grant Application was unsuccessful
C-23-B-001 Pembroke Park Function Centre	\$ -	\$ 1,539	\$ 1,539	Unbudgeted 2023/2024
C-23-T-054 Bream Creek Road Guardrail	\$ -	\$ 45,375	\$ 45,375	Unbudgeted 2023/2024 - grant funded
C-23-T-053 White Hill Road Guardrail	\$ -	\$ 30,000	\$ 30,000	Unbudgeted 2023/2024 - grant funded
	\$ 210,150	\$ 76,914	-\$ 133,236	
GL 2120 Grants Capital - Other Grants				
Pembroke Park Net Upgrades	\$ -	\$ 3,000	\$ 3,000	Unbudgeted 2023/2024 - grant funded
	\$ -	\$ 3,000	\$ 3,000	



17.0 PLANNING

Nil reports.

18.0 HEALTH AND COMPLIANCE

Nil reports.

19.0 ROADS AND STORMWATER

Nil reports.

20.0 FACILITIES AND RECREATION**20.1 SORELL MEMORIAL HALL FEE – HALL AND GROUNDS****RECOMMENDATION**

“That Council resolve pursuant to Section 205 of the Local Government Act 1993 to approve the addition of a Sorell Memorial Hall - Hall and Grounds hire fee to the Sorell Council Fees and Charges 2023-2024.”

Introduction

Council adopted the Fees and Charges for 2023-2024 excluding the previous charge for the Sorell Memorial Hall – Hall and Ground hire. However, it's now acknowledged that this fee remains necessary, and it is advised to reintroduce the Hall and Ground hire fee for the 2023-2024 period.

Strategic Plan

Objective 3 – To ensure a Liveable and Inclusive Community

Operational Plan

Increase facility usage ensuring services are provided to the greater community.

Policy

Not Applicable

Asset Management Implications

Not Applicable

Risk Management Implications

Not Applicable



Community Implications

Re-incorporating this fee will ensure transparency and uniformity across our hireable facilities and areas, thus enhancing the range of options for the community events and gatherings.

Report

The current and prior fees and charges schedules included various options for hire of the Memorial Hall internal areas.

The prior 22/23 Memorial Hall and Grounds hire fee was \$586.50 acknowledging the larger market area previously in use.

The proposed reduced fee to be re-incorporated into the 23/24 fee structure is:

- Sorell Memorial Hall – Hall and Grounds hire: \$423.00 per day

SONIA PULLEN

MANAGER FACILITIES AND RECREATION

11 September 2023

21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 15 August 2023– <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Waste Management Tender – Kerbside garbage, Recycling and Greenwaste/FOGO Collection – <i>Regulation 15(2)(d)</i>
22.4	Re-Sheeting Program 2023-2024 – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.4 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 15 AUGUST 2023

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 15 August 2023 be confirmed.”

22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^

RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



- 22.3 WASTE MANAGEMENT TENDER – KERBSIDE GARBAGE,
RECYCLING AND GREENWASTE / FOGO COLLECTION
- 22.4 RE-SHEETING PROGRAM 2023/24



23.0 ACRONYMNS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information



SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

