



COUNCIL AGENDA

15 AUGUST 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 15 August 2023 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
10 AUGUST 2023



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
15 AUGUST 2023

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	APOLOGIES	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	1
4.0	CONFIRMATION OF THE MINUTES OF 18 JULY 2023	1
5.0	MAYOR'S REPORT	1
6.0	SUPPLEMENTARY ITEMS	3
7.0	COUNCIL WORKSHOPS REPORT	3
8.0	COUNCILLOR QUESTIONS ON NOTICE	4
9.0	COUNCILLOR MOTIONS ON NOTICE	4
10.0	WORKGROUP REPORTS	4
10.1	OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS	4
10.2	FINANCE – SCOTT NICOL, ACTING MANAGER	8
10.3	COMMUNITY RELATIONS – STACEY GADD, MANAGER	10
10.4	PLANNING – SHANE WELLS, MANAGER	19
10.5	HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER	24
10.6	INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER	31
10.7	ROADS AND STORMWATER – DAVID REARDON, MANAGER	34
10.8	FACILITIES AND RECREATION – SONIA PULLEN, MANAGER	37
11.0	PETITIONS	41
12.0	LAND USE PLANNING	42
12.1	SORELL PLANNING AUTHORITY MINUTES	42
13.0	GOVERNANCE	42
14.0	INFRASTRUCTURE AND ASSETS	42
15.0	COMMUNITY RELATIONS	42
15.1	COMMUNITY GRANTS PROGRAM	42
16.0	FINANCE	45
16.1	EXECUTIVE SUMMARY – FINANCIAL REPORT JULY 2023 YTD	45
17.0	PLANNING	70
17.1	VARIATION TO OPERATING BUDGET – BLUE LAGOON CATCHMENT MANAGEMENT	70
18.0	HEALTH AND COMPLIANCE	73
19.0	ROADS AND STORMWATER	74
20.0	FACILITIES AND RECREATION	74
21.0	QUESTIONS FROM THE PUBLIC	74
21.1	QUESTIONS ON NOTICE	75

22.0	CLOSED MEETING	79
22.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 18 JULY 2023	79
22.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	79
22.3	INTERIM CLOSURE ORDER – RECEIPT OF REPORT	80
22.4	SORELL AUDIT PANEL MEETING MINUTES	80
22.5	SWS - COPPING FOGO MEMORANDUM OF UNDERSTANDING	80
23.0	ACRONYMNS	81

1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

Councillor M Brown – Approved Leave of Absence

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 18 JULY 2023

RECOMMENDATION

“That the Minutes of the Council Meeting held on 18th July 2023 be confirmed.”

Attached separately.

5.0 MAYOR’S REPORT

RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended Council meeting and SPA meeting as required.
- Met with GM as required.
- Attended Men’s Breakfast.
- Participated in 3 board selection short listing sessions Taswater.
- Attended Peter Plummer memorial service.



- Participated in Council forum with Derwent Valley, GSB at Prosser Liberal meeting.
- Attended Digby Hall presentation to Councillors.
- Attended Primrose Community Conversation.
- Discussion with Government Department re: BEC contract.
- Russell Fox and I met with Stewart Williamson re: Basketball Stadium build.
- Attended STRWA board meeting.
- Attended full day Taswater board interviews.
- Met with DSG and Jobs Tas re: configuration of the BEC contract.
- Participated in BEST board meeting.
- General Manager and I presented to the Local Government reform board.
- Celebrated 1st Birthday of BEST.
- Attended School Association meeting.
- Met with John Klug from APM.
- Attended Copping Authority meeting.
- Attended SENA TNL debrief.
- Attended STCA Gov and Audit Committee.
- Conducted 5 Australian Citizenships.
- Met with Leanne McCann re: Childrens project



6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
1st August 2023	<ul style="list-style-type: none"> Southern Waste Solutions – FOGO Facility - Business Case Presentation Dunalley Hall management Community Grant Applications Sorell Streetscape update Council Committees Digby Hall presentation Questions on Notice 	<ul style="list-style-type: none"> Vincent, Wooley, Torenus, Miro Quesada Le Roux, Gatehouse, Campbell, Reed, Reynolds 	<ul style="list-style-type: none"> Brown (Approved Leave of Absence)



8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

9.0 COUNCILLOR MOTIONS ON NOTICE

Nil

10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

- STCA interview panel for STRLUS Regional Planning Coordinator role – SPO/STCA jointly funded project – 19th & 26th July.
- Met with ERA to discuss various pieces of Council strategic work to commence this FY – 27th July.
- Attended Digby Hall Circular Nutrition presentation with staff and Councillors – 27th July.
- Attended Primrose Sands community conversation – 27th July.
- Met with GSB and Break O’Day General Managers to discuss LG reform opportunities – 31st July.
- Attended Hobart Airport Planning Coordination Meeting – 1st August.
- Manager Health & Compliance and I met with resident to discuss artificial lighting impacts on agriculture / ecosystems – 1st August.
- Presented to LG Board hearing with Mayor on Eastern Shore catchment – 4th August.
- Met with Councillor Miro Quesada Le Roux and Blue Lagoon petitioners – 10th August.
- Attended CRDSJA meeting – 10th August.
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.

DIRECTOR OF SERVICE DELIVERY – RUSSELL FOX

The Sorell Planning Authority recently approved the new Council Stormwater policy. We now need to communicate the new requirements to the broader community and ensure the development sector is aware the policy applies to all new proposed developments. The new State Planning Scheme no longer includes a stormwater code. The new policy, the Specific Area Plan that covers stormwater



assessment in Southern Beaches and the Stormwater System Management Plan (SSMP), are the tools that Council can use to assess future developments in the absence of the stormwater code.

As previously discussed, there are still a number of low lying existing developed areas in Southern Beaches that will be subject to future inundation. These are identified by the 1 in 100 flood mapping within the Stormwater System Management plan. These areas have no current stormwater infrastructure other than some minor road drainage and potential solutions are non-standard, complex and very expensive from both a capital and potentially an operating cost perspective. In the future Council will have to consider these issues on a case-by-case basis and model the financial implications as part of the long-term financial management plan.

Meetings attended include:

- With a geotechnical consultant to discuss a landslip site located along Lewisham Scenic Drive.
- MAST staff and Manager Planning to scope proposed redevelopment works on Crown property at the Lewisham boat ramp.
- With the Mayor and a basketball club who are in the process of developing a case to build a two court indoor facility in Hobart municipality.
- DSG Project Manager and Planning Manager to discuss the proposed Park & Ride facility at Midway Point & related SE Traffic Solution projects.
- Manager Health & Compliance and Team Leader Customer & Business Support as part of the tender assessment panel to review the recently submitted waste tenders.

DIRECTOR OF PEOPLE AND PERFORMANCE - JESS HINCEN

Meetings attended include:

- Cultivate HR re: potential services.
- Sorell Men's Shed Representatives – Quarterly Catch Up.
- Y-Tasmania re: Potential Services.
- Internal Discussion re: Social Strategy Development.
- Internal Discussion: re: EOI for NRM/Environmental Advisory Group.
- Various meetings re: Stadium and Community Facilities.
- Various meetings regarding recruitment.
- Risk & Strategy meeting.
- Various HR meetings.



- DISC Workshops facilitated for Roads, Stormwater, Land Improvements & CBS.
- Community Relations Dept. Meeting.
- Leadership Team meeting.
- Council Workshop.
- Council Meeting.

Currently working on:

- Submission of Proposal for Youth Consultation and TCF Grant Funding.
- Development of Operational Plan.
- Review of various policies.
- Annual Performance Review Process.
- Review of Risk reporting process and risk assessment.

EMPLOYEE SUPPORT - HR

Recruitment

Recruitment for the following positions is currently in progress –

- Senior Planner – First round of interviews were unsuccessful. The position has been re-advertised on Seek and closed Monday 7 August 2023.
- Senior Project Manager – Transport & Stormwater has been advertised on Seek and closed Monday 7 August 2023.

Meetings Attended

- Meeting with new HR Consultant.

Workers Compensation

- 2 x Active claims with Allianz.

DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- Roads, Stormwater and Land Improvements – AusRoads Traffic Management implications.
- Madison Lyden / Pawleena Park – Risk Assessment Review.
- Stadium Kiosk Review.
- EHO to discuss Food Registration requirements for proposed kiosk operating model.
- MAV Insurance Best Practice.
- Madison Lyden Park Site Visit with Developer Representative to clarify identified risks and treatment.



- Social Infrastructure Strategy.

Completed:

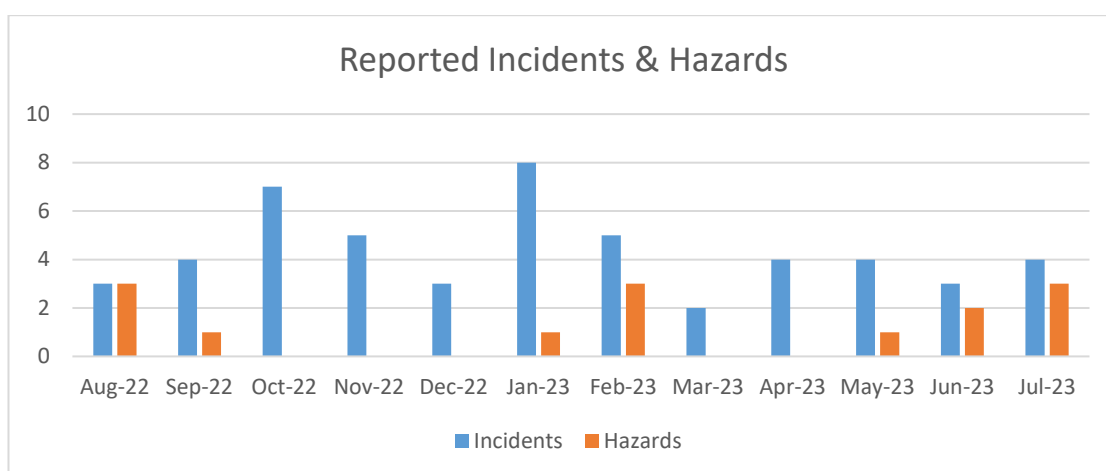
- Madison Lyden Park – Risk Assessment.
- Madison Lyden Park – required mitigation actions/treatment plan.
- Revised WHS component of Roadside Mowing Services 2023-2025 Tender and provided draft for consideration.
- Revised WHS component of Roadside Spraying Services 2023-2025 Tender and provided draft for consideration.

Working on:

- WHS and Risk Assessment review of 3 x Waste Contract tender applications prior to Review Panel.
- Tender Review Panel – Waste Contract.
- Federal Department of Infrastructure Grant Application for Sorell Memorial Hall funding.
- Continuous Improvement Plan to address MAV (Insurer) Audit findings related to Tree Management Procedures, Road Asset Management, Reserves and Open Space, Contractor Management.
- Contractor Management Policy.
- Risk Treatment Plans for High Residual risk items on Strategic and Enterprise register.
- Draft Business Continuity Plan.
- Annual Plan.

WHS Report:

Reported Incidents and Hazards for the month of July.



- 4 Incidents reported
 - 1 notifiable incident.
 - 1 first aid.
 - 1 property damage.
 - 1 member of public.
- 3 hazards identified and reported
 - Numerous hazards identified at Madison Lyden Park playground and surrounds.
 - Vehicles observed parking in vacant blocks adjacent to Madison Lyden Park to access playground.
 - Unavoidable glare hazard to Permit Authority worker's desk – window tinting being sourced to resolve.
- 5 investigations completed

10.2 FINANCE – SCOTT NICOL, ACTING MANAGER

Financial Management

During the month of July, the following key financial management tasks were completed:

- Finance staff worked on the end of financial year procedures, including preparation of balance sheet reconciliations and Council's statutory financial statements. Council's statutory financial statements are due to be lodged with the Tasmanian Audit Office on 14 August 2023.
- Finance staff completed the Quarter 4 2022/2023 LRCI Phase III Program Report and lodged it with the Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Quarter 4 Report was due for lodgement by 31 July 2023.
- Finance staff completed the Quarter 4 2022/2023 Roads to Recovery Report and lodged it with the Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Quarter 4 Report was due for lodgement by 31 July 2023.
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.

Rates

- Rates were implemented for the 2023/2024 financial year.
- Rates notices for 2023/2024 were sent out in early July.



- At the end of July, 15.7% of rates had already been paid, compared to 14.7% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$1k in waste charges. The supplementary valuation is yet to be completed.

Audit

- Tasmanian Audit Office will be on site the week starting Monday 4 September 2023 to complete the 2022/2023 end of financial year audit.

Operational Plan

- N/A

Grants & Funding

- Council invoiced \$14k to Cricket Tasmania for the Dodges Ferry recreation ground pitch replacement instalment 1. Invoice paid in July.

No other grants were received or invoiced during the month of July.

Insurance

- Insurance renewal documentation for the 2023/2024 financial year is completed and provided to insurance brokers. All insurance policies were in place as at 30 June 2023.

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2023/2024 financial year and has been approved. This will be actioned in the second half of the financial year depending on vehicle availability.

Plant and Equipment Disposals

- A vehicle will be sold during August. Two vehicles remain to be disposed of from the 2022/2023 replacement model. When remaining vehicles are received (August and December) the vehicles they replace will be disposed of.

Meetings

- Operational planning day – 5/07/2022.
- FinPro Webinar Year End – 20/07/2023.
- Various meetings re resumption of finance system upgrade.



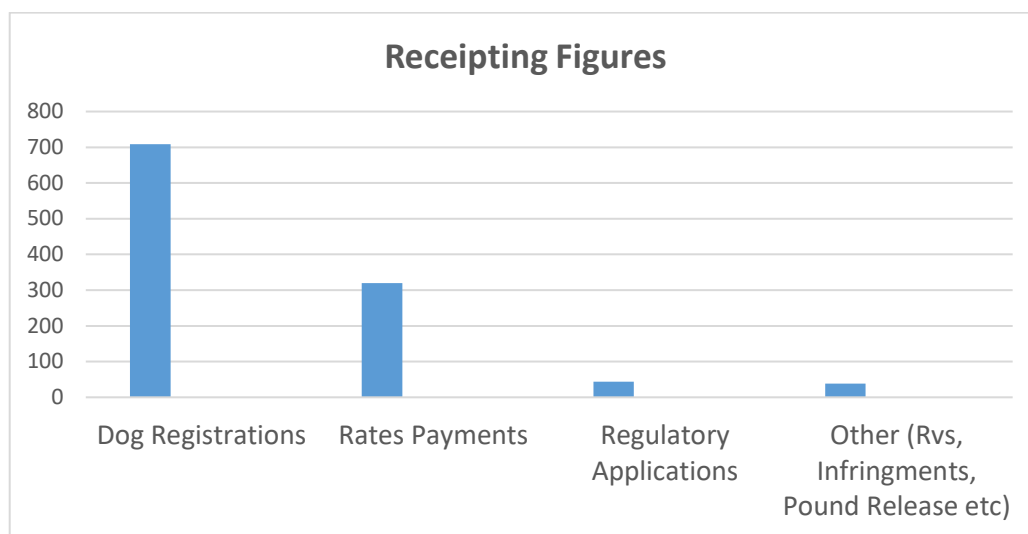
PAYROLL

- Two pay runs completed.
- End of Month complete.
- Defined Benefits to Spirit Super.

10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – July



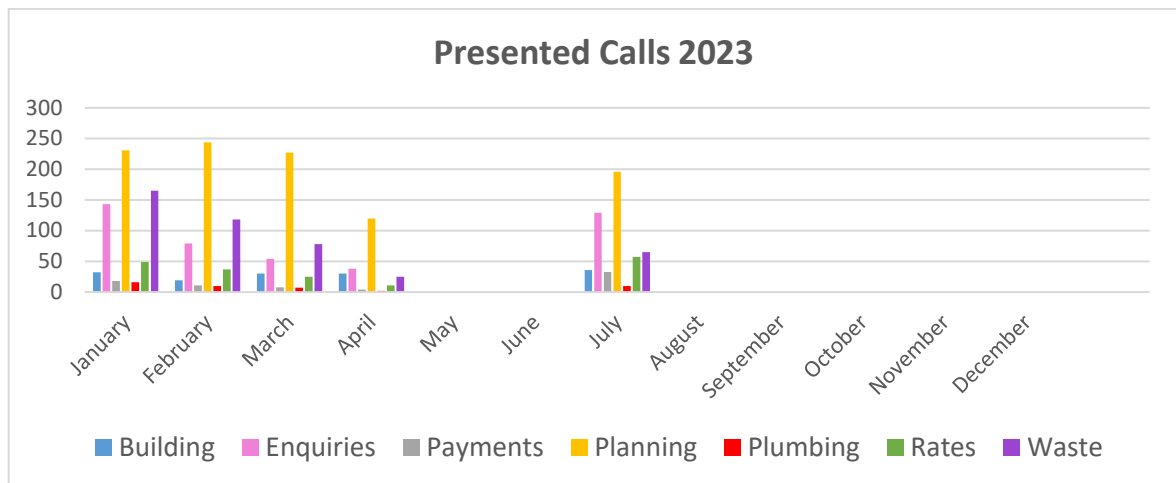
Green and Hard Waste Bookings – July



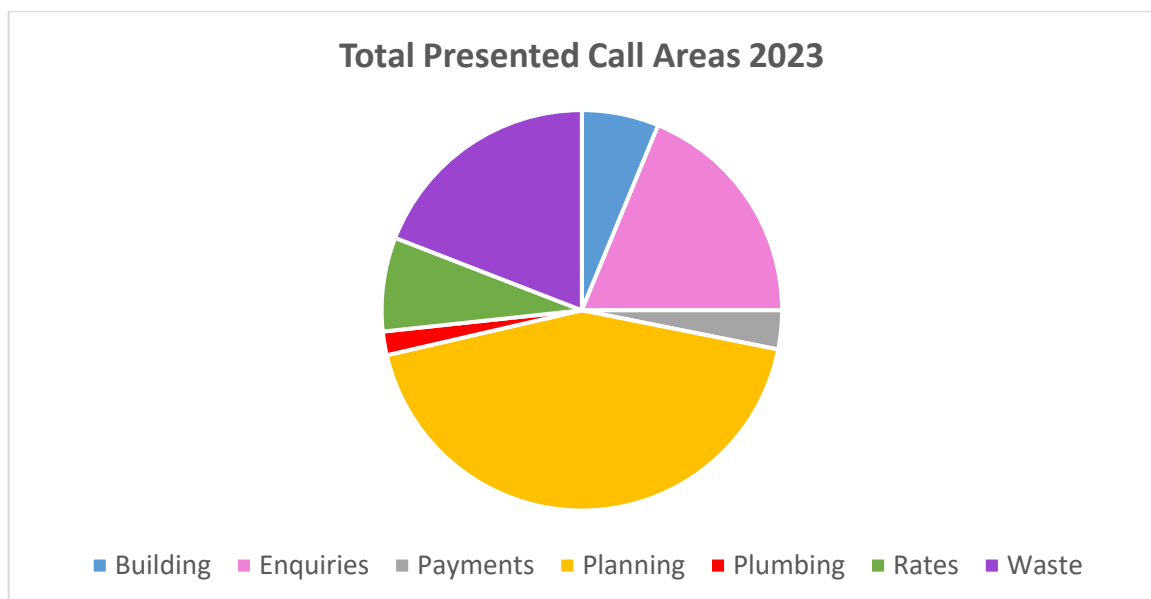
Phone Call Reporting – July

Group	Presented Calls	Answered Calls	Missed Calls	Calls Overflowed To	Calls Overflowed From	Percent of Calls Answered	Percent of Calls Missed	Avg Speed of Answer	Total Talking Duration	Avg Talking Duration
Building	36	34	2	36		94.4%	5.6%	0:00:23	1:30:09	0:02:39
Enquiries	129	114	15	31		87.7%	11.6%	0:00:15	2:38:49	0:01:24
Payments	33	31	2	8		93.9%	6.1%	0:00:17	0:46:57	0:01:31
Planning	196	190	6	196		96.9%	3.1%	0:00:22	7:21:22	0:02:19
Plumb Engineer	10	10		1		100.0%	0.0%	0:00:19	0:14:34	0:01:27
Rates	57	53	4	8		93.0%	7.0%	0:00:13	1:25:44	0:01:37
Sorel Council	2,051	1,262	789		298	61.5%	38.5%	0:00:34	33:14:07	0:01:35
Waste	65	62	3	18		95.4%	4.6%	0:00:14	1:28:51	0:01:26

Presented Calls by month for 2023



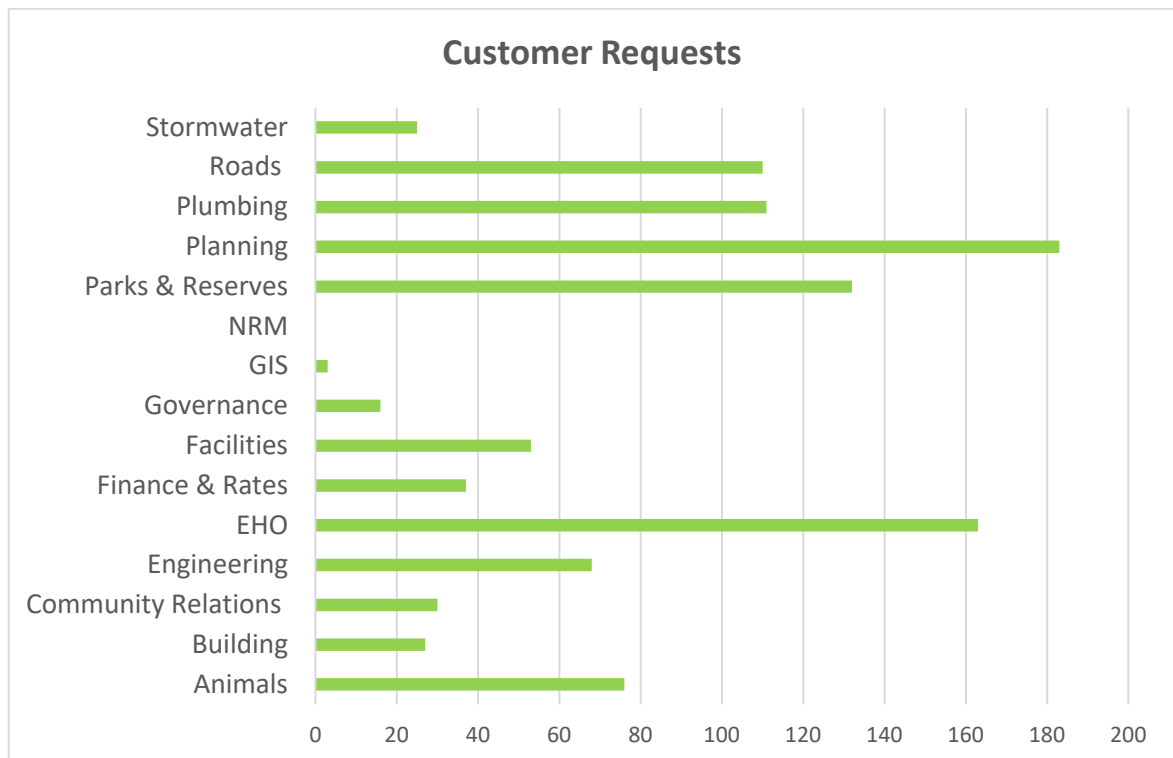
Total Presented Calls for 2023



Customer Requests
CRMs created for the month of July

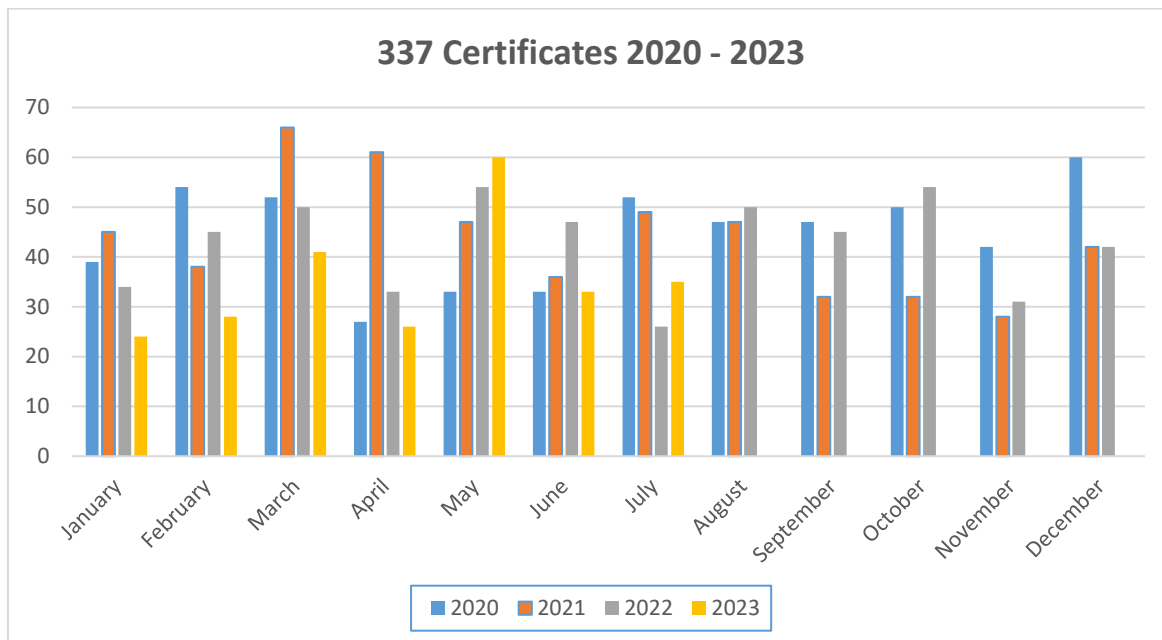


Total CRMs created for 2023

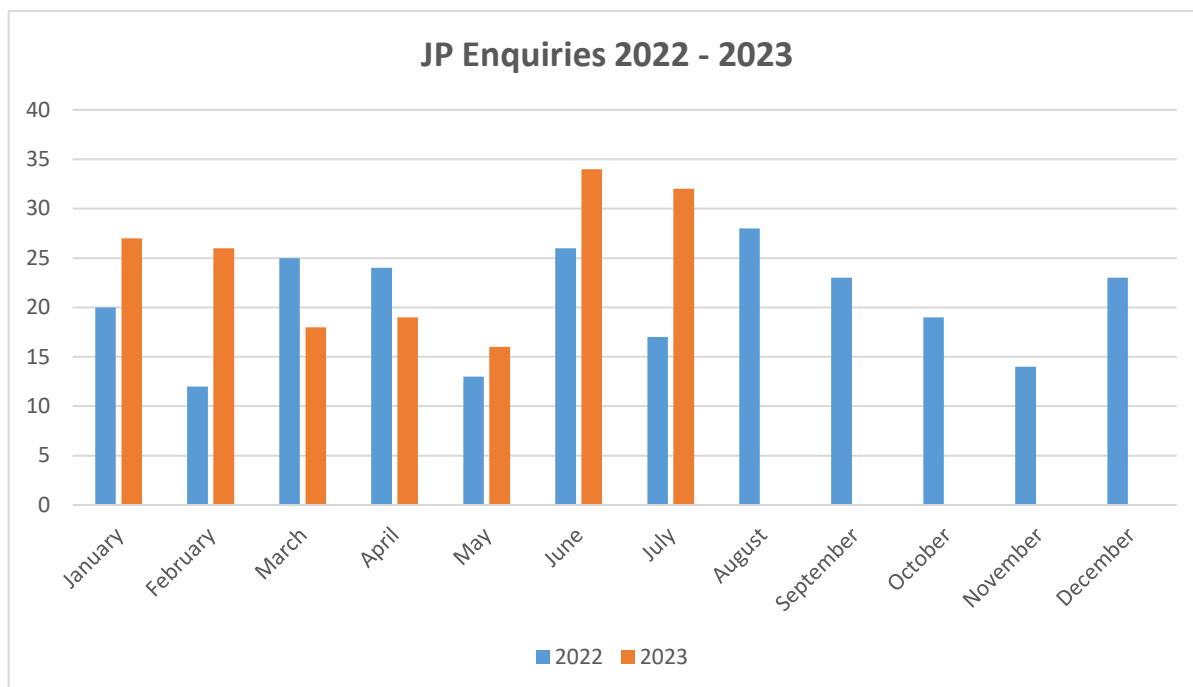


337 Certificates

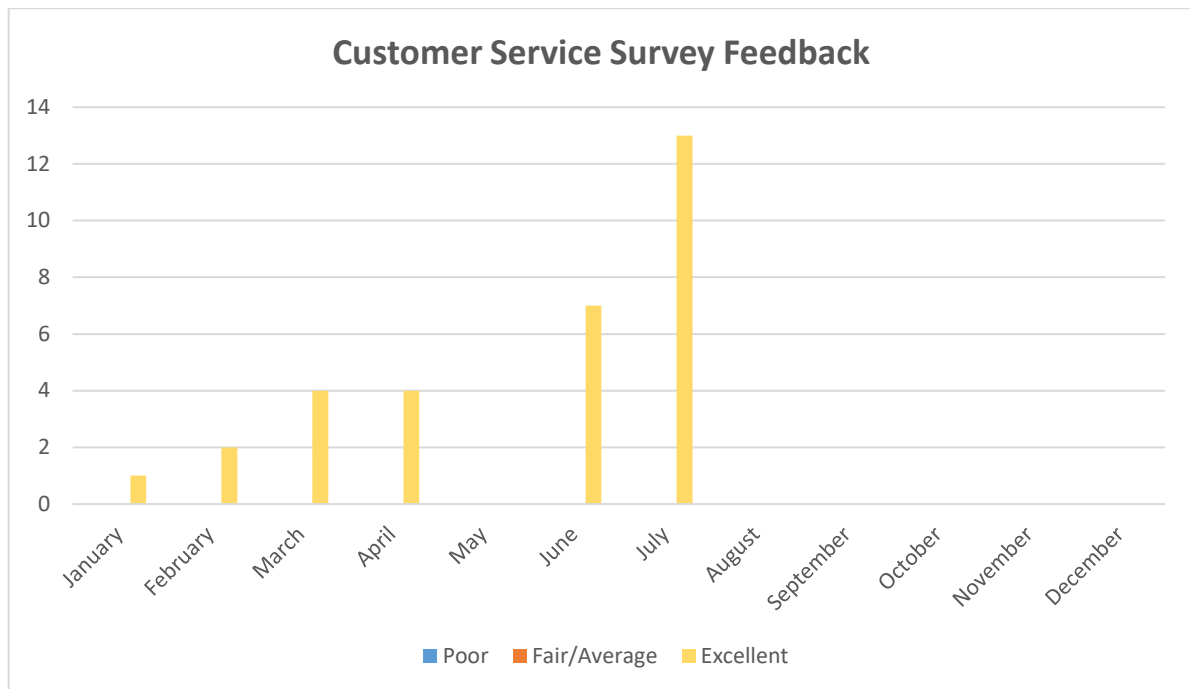
Council processed 35 - 337 Certificates in July 2023 which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received 13 completed customer service surveys and 3 emails from customers for the month of June.

- *Staff are friendly and very accommodating pleasant experience*
- *The assistance given to me was very helpful with JP signing*
- *I wanted to pass on my thanks for a very speedy response to my message around drainage outside my property. I am very grateful it has been addressed. I especially wanted to call out your employee Josh Young as a wonderful representative of Sorell Council. He was friendly, clear in his communications (what was and wasn't possible) and a generally lovely man. Please thank Josh Young for his excellent customer service, solution-focus and being an all-round lovely man. He is a credit to the Sorell Council.*

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.



- Website – Updated with news and information including Council Works Updates, No Spray Register applications, Craigs Hill Bushland Reserve Walk and Talk and feedback, update to Waste Strategy pages.
- NRM – NRM Thursday posts on social media ongoing re weeds and other NRM matters (such as promotion of National Day Tree) and Weed Awareness section ongoing in monthly Sorell Times advert.

Waste Education

- Waste Wednesday social media posts ongoing.
- Community education regarding potential changes to our services as part of the Waste Management Strategy are ongoing.

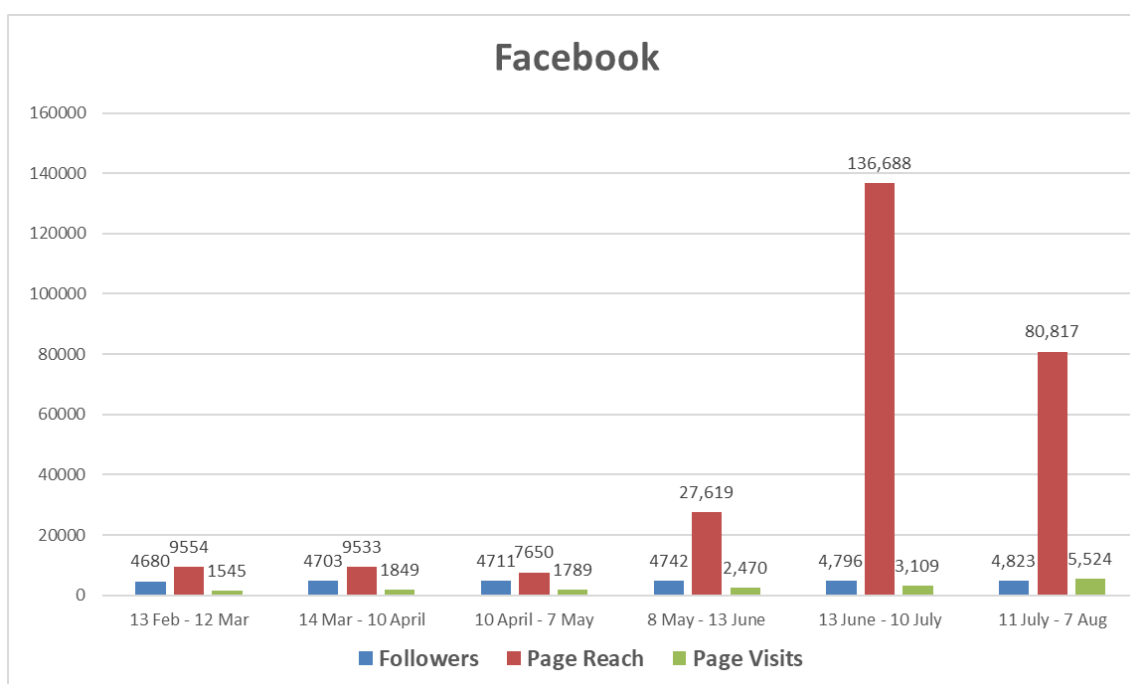
Advocacy

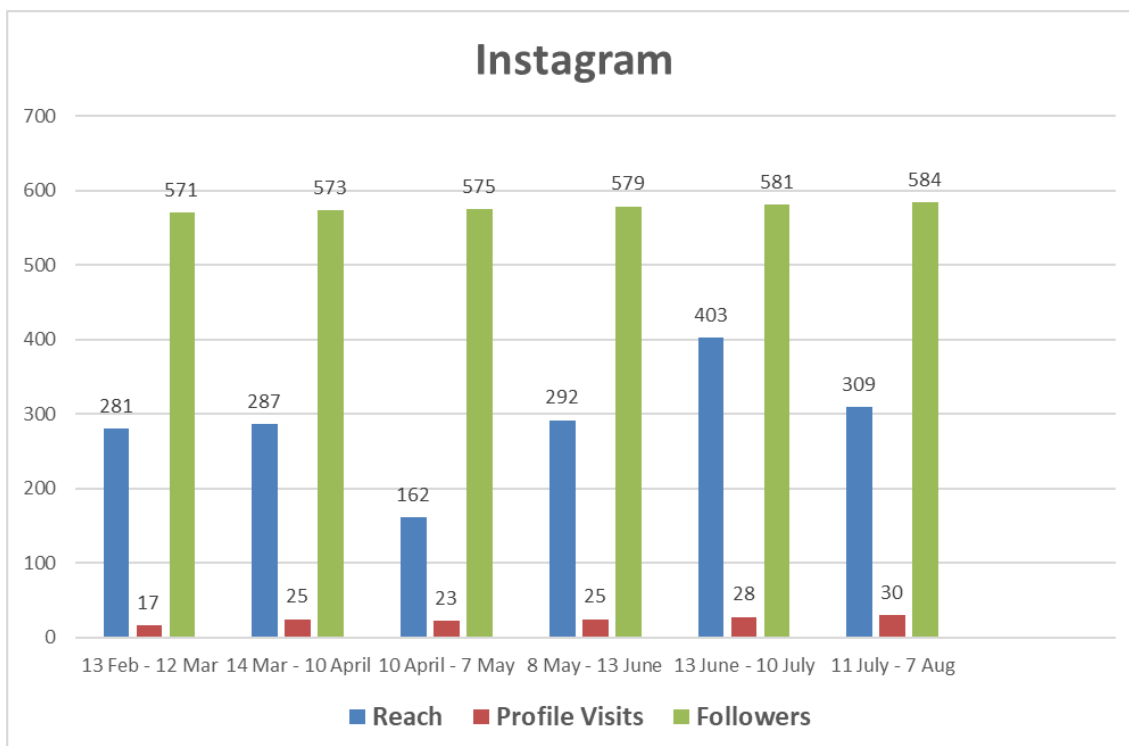
- Regional Strengthening Projects – Distribution of document to identified stakeholders as required is ongoing.

Area Promotion/Marketing

- Renewal of Sorell sign outside Rural Solutions underway.

Social Media





COMMUNITY CONSULTATION/ENGAGEMENT

- Highly successful municipal visit and Civic Reception for Her Excellency the Governor on Monday 17 July 2023.
- Attended Red Handfish Community Event hosted by Primrose Sands community.
- Held Primrose Sands Community Conversation at Primrose Sands Community Hall – attended by 38 residents.
- Met with concerned Primrose Sands resident regarding protecting wildlife on roads, cat management, website content suggestions and feedback on community conversation.
- Submitted nomination for Midway Point in the Keep Australia Beautiful Tidy Towns/Sustainable Communities Awards for 2023.
- Attended Southern Municipal Coordinators Liaison Group (Emergency Management Services).
- Met with Digby Hall - Climate Adaptation Specialist.
- Preparations for next Service Providers Group meeting to be held in August.

MEDIA

- Media Event – Participated in a media event with Ten Lives and Tassie Cat re the Midway Point Cat Management Trial. Excellent coverage on 7News and Win News promoting work to help make our cats and wildlife safe.



- Media Event – Held for the construction of the Sorell BMX Facility at South East Sports Stadium with Southern City BMX Club reps. Coverage by 7News, Win News and Eastern Shore Sun.
- Sorell Times – submitted Council comments re Community Action on Waste’s survey in response to a request by Sorell Times.

ARTS AND CULTURE

- Sorell 22: Country to Coast – Ongoing discussions re completion and promotion of culture and identity video.
- Arts Tasmania Grant – Preparing an application for Arts Tasmania’s Arts organisations – annual programs for 2023 for a community arts project in the Southern Beaches.

COMMUNITY COLLABORATIONS

- Nil this month.

COMMUNITY GRANTS PROGRAM

Community Grants

- Copping Community Care - a request for \$2000 funding towards their Access for All project aimed at improving access for those with limited mobility by providing ramp access to Copping Community Care.
- Lions Club of Sorell – a request for \$1500 funding towards their 50th Anniversary Lions Party in the Park event.

Individual Achievement

- Noah Goodard – Selected in the Tasmanian U15 boys team to play at the Water Polo National Championships in Sydney in September 2023.
- Christine Cockerell – Selected in the Tasmanian masters team to compete at the In-Line Hockey Australian National Championships in Logan in September 2023.

Quick Response

- Nil this month

EVENTS

- Sorell 22: Country to Coast – Commenced initial organising of the launch of the film as a community event.
- Governor of Tasmania’s Official Visit – Hosted a successful and well received Municipal Tour for Her Excellency the Governor of Tasmania on Monday 17 July.



CORPORATE ADMINISTRATION

Right to Information

- Two Right to Information Requests were received.

Policies under review

Policy	Policy Type	Update
Environmental Sustainability Policy	Council	Review complete – to be rescinded and replacement NRM Strategy adopted.
Enforcement Policy	Council	Review complete. Associated Enforcement Procedure developed. Both require Council workshop before adoption.
Fraud and Corruption Prevention	Council	Review complete. Requires Council approval.
Property Access Policy	Council	Review complete. Requires Council approval.
Code of Tendering	Council	Officer review underway.
Motor Vehicle	Management	Review complete. Requires GM approval.
Disposal of Council Goods & Equipment	Management	Review complete. Sent for delegate approval.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Review complete. Requires Council approval.
Creation and Review of Council Policies	Management	Review complete. Sent for delegate approval.
Acknowledgement of Traditional Owners Policy	Council	Officer review underway.
Audio Recording of Council Meetings	Council	Officer review nearing completion.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Officer review nearing completion.
Asset Management Policy	Council	Officer review underway.
Personal Information Protection Policy	Council	Officer review underway.

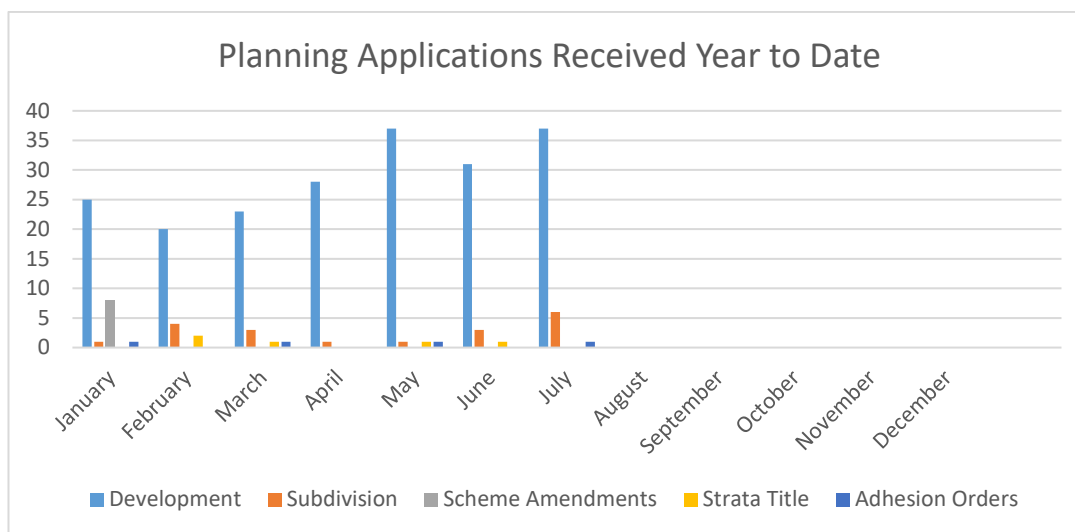
Leases & Licences

- Men's Shed Lease – Waiting on return of signed renewal.
- Sorell Football Club Lease – Negotiations ongoing.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Dodges Ferry Ambulance Station – Renewal of Lease in progress.



10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including July 2023.



During the month of July 2023, no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of July 2023, a total of 19 Planning Approvals/Permits/Exemptions have been issued including:

2	Applications approved as Permitted Development; issued under delegated authority.
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.
1	Application received which complied with Section 56 Minor Amendment, issued under delegated authority.
3	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit).
0	Application with the requirements for General Exemptions/Not applicable
13	Applications approved as Discretionary Developments; issued under delegated authority.
2	Applications presented as Discretionary Developments for Council consideration at SPA/Council Meeting.

The following is a summary of approvals/permits issued for July 2023.

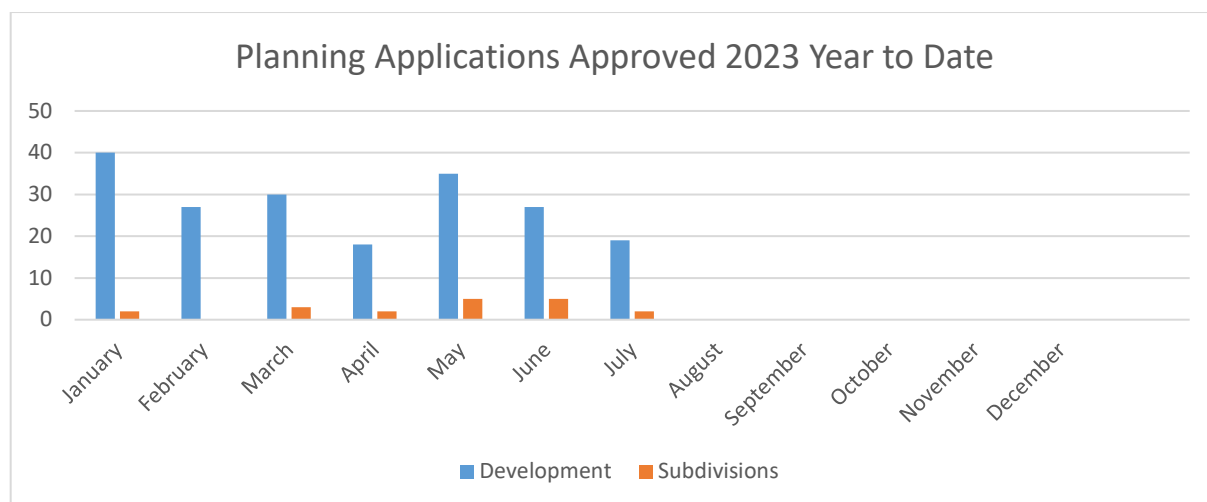
Description	Application Type	Property Address	Value Of Work
Change of Use - Dwelling to Visitor Accommodation	Discretionary	3 Pelican Place, Boomer Bay	\$0.00
Signage (cellar door)	Permitted	321 Marion Bay Road, Bream Creek	\$1,000.00
Secondary Residence	No Permit Required	16 Suncrest Street, Midway Point	\$324,000.00
S56 Minor Amendment - Added lower deck & Laundry room increased	Minor Amendments	8 Norfolk Crescent, Primrose Sands	\$0.00
Outbuilding	Discretionary	8 Punna Street, Dodges Ferry	\$20,000.00
Outbuilding (Shed)	Discretionary	36 Craigs Hill Road, Boomer Bay	\$18,880.00
Additions & alterations to dwelling	Discretionary	19 Luke Avenue, Carlton	\$200,000.00
Outbuilding (Carport)	Discretionary	556 Old Forcett Road, Dodges Ferry	\$12,000.00
Additions and alterations to dwelling	Discretionary	15 Jones Parade, Lewisham	\$500,000.00
Two Multiple Dwellings	Discretionary	32 Sunningdale Close, Midway Point (CT184768/56)	\$600,000.00
Dwelling & Swimming Pool including Demolition of all Existing Buildings	Discretionary	30 Seventh Avenue, Dodges Ferry	\$2,000,000.00
Outbuilding (Shed)	Discretionary	164 Bally Park Road, Dodges Ferry	\$17,590.00
Dwelling & Outbuilding	Discretionary	8 Verdant Close, Sorell	\$200,000.00
Five multiple dwellings (one existing)	Discretionary	14 Forcett Street, Sorell (CT40930/17 & CT40930/13)	\$1,500,000.00
Alterations & Additions	No Permit Required	7 Tasman Highway, Sorell	\$18,000.00
Dwelling - Lot 261	No Permit Required	92 Fresne Way, Sorell (CT184600/261)	\$369,100.00
Outbuilding (Home Occupation)	Discretionary	24 Suncrest Street, Midway Point	\$0.00
Dwelling	Discretionary	1A Tanya Place, Lewisham	\$386,030.00
Visitor Accommodation	Discretionary	11 Beach Road, Connellys Marsh	\$130,000.00



3 Lot Subdivision	Discretionary	88 Lewisham Road, Forcett	\$0.00
Boundary Adjustment - Clause 7.3	Permitted	2057 Arthur Highway, Copping	\$0.00

Planning permits issued year for 2023

Planning Applications approved year to date including July 2023.



SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on 4 July 2023 and determined the following matters:

- Change of use to visitor accommodation at 3 Pelican Place, Boomer Bay (5.2023.109.1)
- Three lot subdivision at 88 Lewisham Road, Forcett (7.2022.29.1)
- Rezoning of part of 680 Nugent zROad, Wattle Hill from Rural Living to Agriculture (5.2023.154.1)

STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Outer Hobart Residential Supply and Demand Study.	Delayed and due end of September 2023 (*).
State Planning Office (SPO) – Tasmanian Planning Policies.	Exhibition period has completed. TPC hearings to follow.



State Planning Office (SPO) – Five Year Review of State Planning Provisions.	SPO have prioritised action items for the review process.
State Planning Office (SPO) – Regional planning framework and structure planning guidelines.	Consultation report released 22 May 2023, available at www.planningreform.tas.gov.au
Regional Land Use Strategy Update.	SPO and STCA progressing approved work plan via joint funding and Regional Planning Coordinator (TBC).
Website update.	Ongoing.
Update of standard planning conditions, procedures and correspondence.	Ongoing.

NATURAL RESOURCE MANAGEMENT

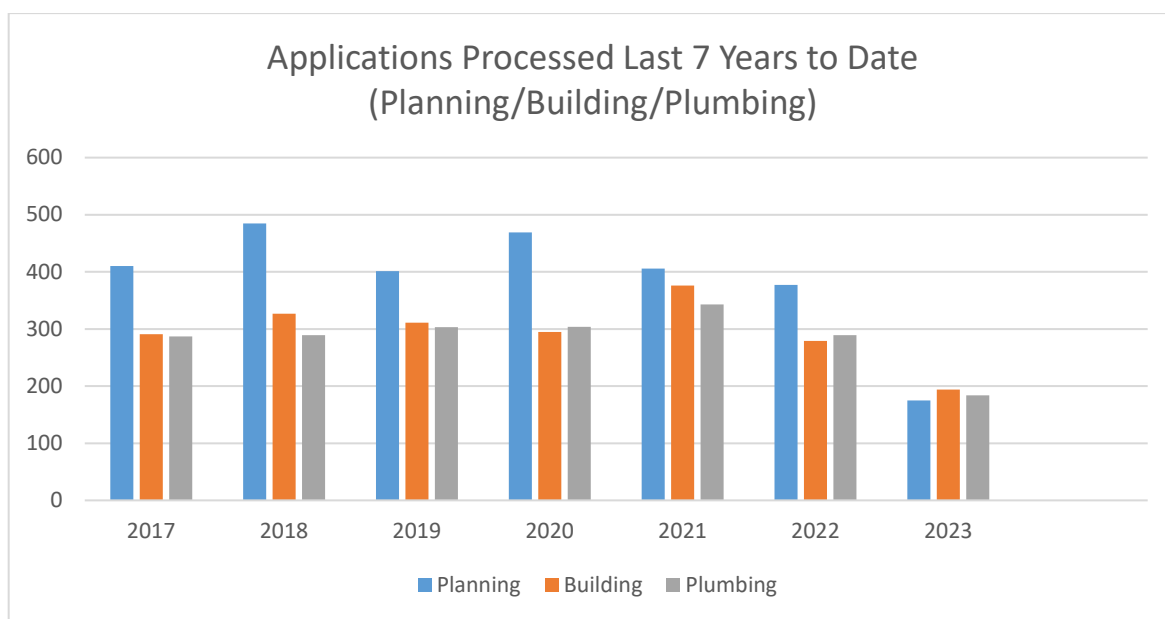
Following key activities were conducted:

- Plantation in Whitelea Court organized during National Tree Day. Support from Landcare Tasmania, Bunnings, Planet Ark and Sorell Landcare received.
- Craigs Hill Bushland Reserve Walk and Talk organized with more than 30 participants from all over the municipality.
- Midway Point project on Cats in progress.
- Various education/awareness articles published.
- Council Fleet transition plan in progress.
- Paterson’s curse WAF grant workshop finalized, contractor assigned.
- NRMEG TOR review.
- Various site inspection for weeds around municipality and removal underway.

DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2017, 2018, 2019, 2020, 2021 & 2022 together with current yearly figures up to and including July 2023.





DEVELOPMENT ENGINEERING

Development Engineering is continuing to actively undertake the assessment, inspection, and monitoring of approved developments and subdivisions under design and construction.

Engineering Audits for the construction of new municipal infrastructure (including roadways, kerb & gutter, footpaths, driveways, and stormwater pipeline and manhole infrastructure) are consistently required and regularly meeting the Council's standard requirements.

Developments under construction are as follows:

- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – Works on-going.
- Orielton – 212 Greens Road – 14 lots by JAC Group – Works on-going.
- Orielton – 212 Greens Road (4 Lot Subdivision) – Works on-going.

Developments likely to commence are as follows:

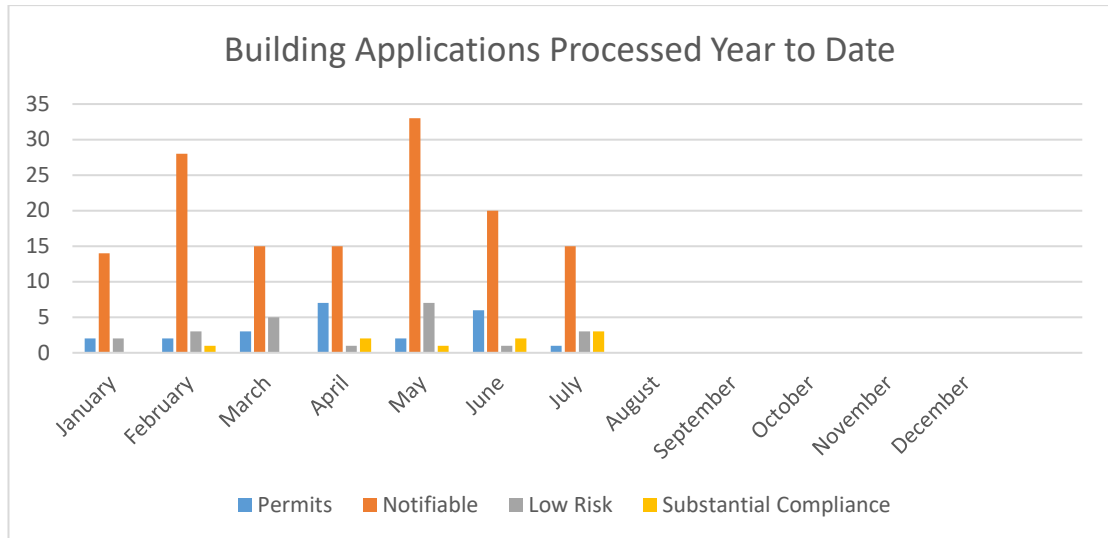
- Dodges Ferry – 116A Bally Park Road (8 Lot Subdivision),
- Primrose Sands – 6A & 8 Correa Street (6 Lot Subdivision),
- Midway Point – 15-17 Midway Point (1 Lot Subdivision),
- Midway Point – 195-252, 227 Penna Road (3 Lot Subdivision), and
- Orielton – 186 Greens Road (4 Lot Subdivision).



10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including July 2023. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in July 2023 (details below).

These include:

- 1 Permits
- 15 Notifiable
- 3 Low Risk
- 3 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
3 Friendship Drive, Sorell	Outbuilding	\$22,668.00
21 Parnella Road, Dodges Ferry	Dwelling & Shed	\$335,000.00
3 Miena Drive, Sorell	New Dwelling with attached Garage	\$350,000.00
15 Baudin Road, Carlton River	Dwelling	\$351,670.00
15 Federation Drive, Sorell	Dwelling	\$446,000.00
430 Carlton River Road, Carlton River	Dwelling	\$639,000.00
37 Connellys Marsh Road, Connellys Marsh	Dwelling	\$560,000.00
8 Norfolk Crescent, Primrose Sands	Dwelling	\$303,948.00
321 Shrub End Road, Wattle Hill	Dwelling	\$450,000.00
223B Old Forcett Road, Forcett	Stage 1 - Footings & Slab, Structural Framing to Finished Fl	\$450,000.00



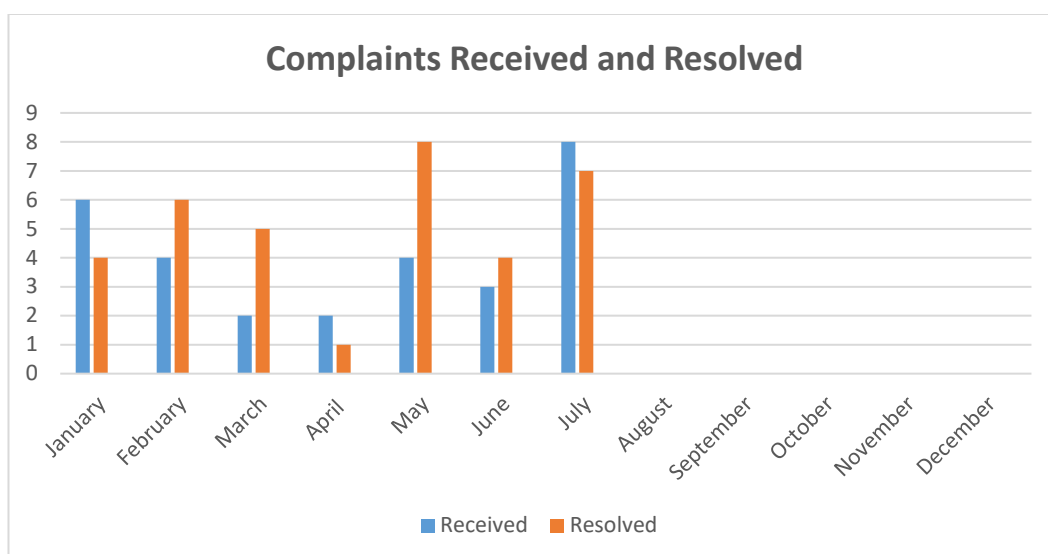
11 Myrica Street, Primrose Sands	Dwelling	\$310,000.00
20 Kuneamee Street, Dodges Ferry	Dwelling	\$100,000.00
25 Abate Place, Midway Point	Solar panels	\$32,000.00
10 Heron Crescent, Midway Point	Dwellings	\$2,700,000.00
10 Federation Drive, Sorell	Dwelling	\$276,400.00
154 Carlton Beach Road, Dodges Ferry	Dwelling & Deck	\$400,000.00
83 Lewisham Scenic Drive, Lewisham	Dwelling, Boat Shed & Retaining Walls	\$900,000.00
660 Bay Road, Marion Bay	Dwelling	\$3,500.00
3 Edith Close, Forcett	Dwelling & Addition	\$75,000.00
19 Connellys Marsh Road, Connellys Marsh	As Constructed Pool Fence	\$3,000.00
2 Marston Lane, Copping	Farm Shed	\$18,000.00
22 Darwin Street, Midway Point	Enclosed Porch	\$0

During the month of July 2023, no requests to waive building and plumbing fees were considered.

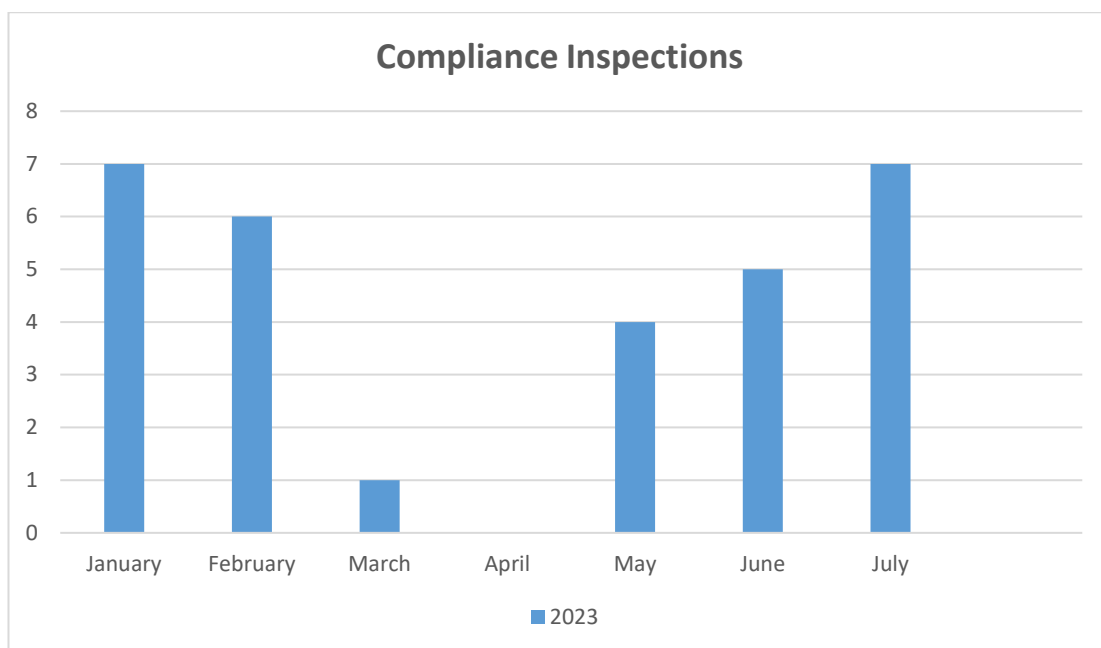
BUILDING COMPLIANCE

Council Compliance Officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis.

During the month of July 2023, we received 8 new complaints that required further investigation.



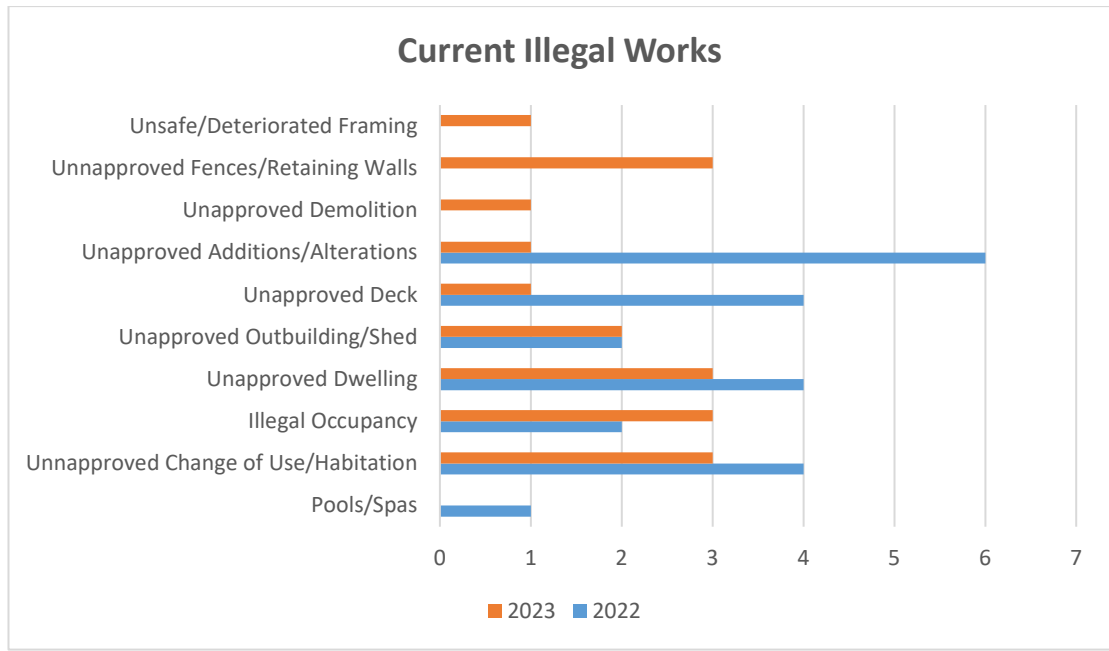
There were 7 on-site inspections completed for the month of July.



We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action.

Below statistics reflective of Notices/Orders issued for July 2023:

Building Notices issued:	6
Building Notices revoked:	2
Building Order issued:	4
Building Order revoked:	1
Infringement Notices issued:	0
Emergency Order issued:	0

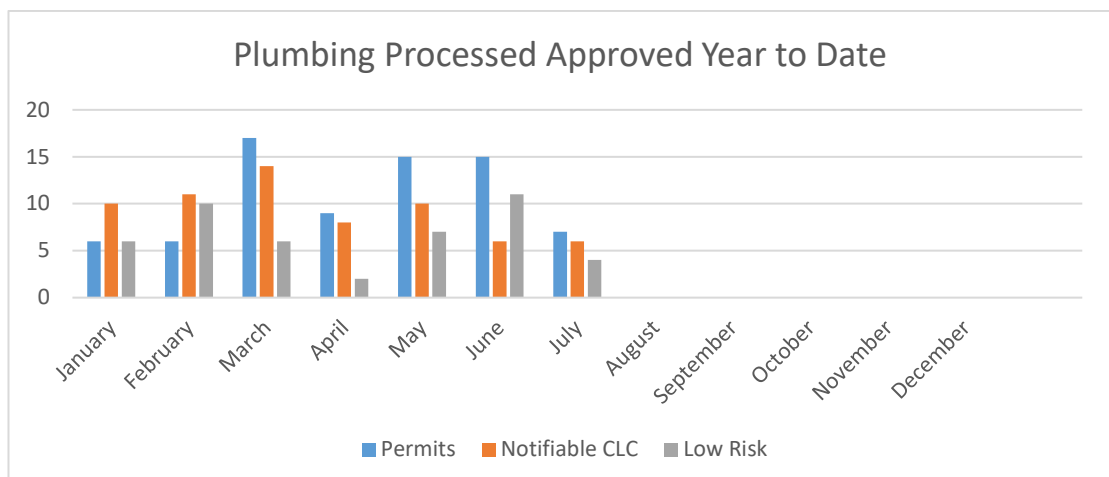


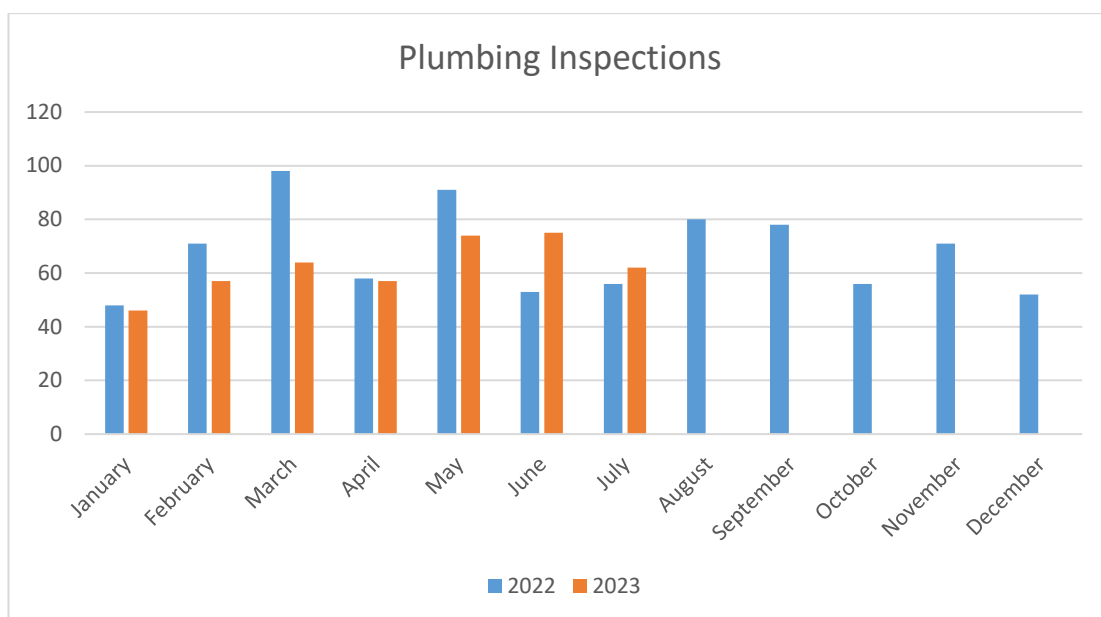
PLUMBING

Analysis of applications approved year to date including July 2023. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in July 2023 (details below). These include:

- 7 Permits
- 6 Notifiable
- 4 Low Risk





In June 62 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. An Environment Protection has been issued requiring the works to be completed by September 2023. An inspection will be completed in August to determine if works have commenced.

Councils' EHO has been dealing with several complaints about failing onsite waste management systems in southern beaches. Enforcement action has commenced for non-compliance with an abatement notice.

By Laws

The Environmental Health By-law, Regulatory Impact Statement was advertised on 29 July 2023 for public comment.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses in the Southern Beaches (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies).



Final subdivision plans were assessed in Dodges Ferry and Sorell to ensure compliance with permit conditions.

Food Act 2003

All Food businesses expire at the end of June and must apply for a renewal of their food business registration. New Certificates and inspections are conducted to ensure registration of food business is consistent with the Food Standards Code. Five (5) Food business safety assessments were conducted during July. The EHO is continuing to work with Registered Food businesses to introduce the Food Safety Supervisor requirements. Compliance issues found at a Sorell food business and an Improvement Notice has been served on a food business.

Public Health Act 1997

EHO university student placement at Sorell over July to provide practical experience to the student.

One water truck inspected and correspondence with State Water officer to discuss inspections of trucks has helped to resolve issue of inability to inspect inside tanks on trucks.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, construction noise, trail bike riding in Dodges Ferry were received and investigated.

Waste dumping, burning prohibited waste and dust complaints were also received. Dust complaints associated with a subdivision being constructed in Midway Point continued throughout July. Sprinklers were used to suppress dust and the grass seed is beginning to germinate. However, further soil stabilisation will be undertaken by the developer.

Councils' Manager Health & Compliance and EHO are continuing to assist EPA Tasmania with the investigation of a waste dumping and burning incident that occurred in May and June.

EHO audited Level One activity (wastewater treatment plant) in Dunalley. Onsite inspection and EMP discussed with TasWater. A new discharge management plan is being prepared.

Attended a webinar on innovations in feedpads and contained housing systems for dairies, this provided valuable information on environmental impacts which is directly relevant to a current development application.



Waste Management

Manager Health & Compliance assisted the Southern Tasmanian Regional Waste Authority (STRWA) assess tenders for a Southern Tasmanian Regional Litter and Waste Dumping Strategy.

Council has registered to participate in the Garage Sale Trail for the next two years. Garage Sale Trail promotes the re-use and recycling of materials, which is consistent with our Waste Management Strategy goal to transition to a more circular economy. Fortunately, the annual Garage Sale Trail is in November 2023, in the weeks before our hardwaste collection.

Council has previously received community feedback about the amount of rubbish dumping at the Dodges Ferry Recycling Centre. Our contractor Veolia has completed several clean-ups of hazardous materials and general litter. Soil contaminated with dumped oil around the centre has been removed by an EPA licensed waste contractor under the supervision of a contaminated sites consultant.

Council has appreciated the assistance provided by resident's collecting litter around the recycling centre.

The waste management tender for kerbside garbage, recycling and new greenwaste wheelie bins closed on 26 July 2023. Tenders are being assessed and a report will likely be prepared for the September Council meeting.

Once the waste tender is awarded Council will begin planning how bulk greenwaste and hardwaste will be phased out.

Street Stall / Public place permits

Street and public place permits renewal applications were sent out in July.

Shark Point Road Sewerage extension

The sewerage design was approved by TasWater in late July and has been forwarded to the contractor. A start date is not yet known but is expected to be in the next few months.

COMPLIANCE

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs).	3
Infringement issued for Taking a Dog into a restricted area.	0
Reported Dog attacks on livestock or other Dogs.	3
Reported Dog attacks on people.	1
Dogs impounded.	6



Nuisance created by animals including dogs (Noise/Odour).	5
Fire Hazard Abatement notices issued.	0
Door knocked properties visited for unregistered dogs.	386
New Dog Registrations as a result of door knocks.	133
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court).	0
Infringement issued By-Laws.	1

Council's Animal Management Officers have continued door-to-door inspections looking for unregistered dogs. Officers inspected 386 houses resulting in 133 new dog registrations.

These inspections will continue throughout August and beyond whilst resources are available.

Council sent a generic text to over 600 dog owners that had not renewed their dog registrations which resulted in 425 reregistration renewals paid.

10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Bay Road, Marion Bay – Road reconstruction and associated stormwater upgrade.
- CAC Access Road, Sorell – Emergency vehicle egress and pedestrian access only.
- Parnella Road, Dodges Ferry - Kerb and stormwater upgrade for road sheet flow control.
- Marion Bay Road, Bream Creek– Emergency Reconstruction.
- Whitlam Court, Lewisham – Stormwater.
- Branders Road, Orielton – Culvert under road and table drain.
- Shamrock Court, Carlton – Stormwater Outfall remediation - Design commenced (internal).
- Junction Street, Dodges Ferry –Footpath renewal - Design commenced (internal).
- Lewisham Scenic Drive, Lewisham –Footpath renewal (Hurst to Mary).
- Tamarix Road, Primrose Sands – New gravel path - Design commenced (internal).



- Primrose Sands Road and Grevillea Street, Primrose Sands – Detailed Engineering Design for Road Reconstruction – Engineering Consultant engaged.
- Payeena Street Carpark Survey.

Capital Works construction projects within the procurement process:

- Re-sheeting tender has been advertised and submissions close Aug 30th, 2023.

Capital Works Under Active Construction:

- Nugent Road, Nugent – C-23-S-006 - Curryjong Rivulet Culvert Replacement – Project well under way. Culverts have been installed. Road works expected to start next week. Expected to be completed by end of August.
- Nugent Road Reconstruction, Wattle Hill - C-23-T-005 — Commenced culvert installation and road formation on western end. Fencing now nearing completion.
- Devenish Drive, Sorell – Drainage Upgrade – Possession of site occurred Friday, 17 February 2023 and works were due for completion end of May 2023. However, significant service relocations under Devenish Drive will delay the completion date to October 2023. As of 4/08/2023 these delays with TasWater and TasNetworks Infrastructure on site may push this October 2023 date out even further.
- Pawleena Road Reconstruction – Stage 2– C-22-T-007 - Preliminary works for fencing and vegetation removal has commenced with substantial commencement of the road reconstruction works expected early June 2023 with completion by end of October 2023. Culvert extensions and road widening have now started.

CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

TRANSPORT

Footpaths

- Red Ochre Beach Access – (No Change) Council has attempted to coordinate with the relevant stakeholders, to meet on-site and discuss this project, but have not been successful to date.
- Sorell Streetscape
 - Stage 1 (Westpac – United) Street trees have been installed.
 - Stage 2 (Holts to Fitzroy St) has been awarded and works will commence on Monday 14th August 2023.
 - Stage 3 (Fitzroy to Sommerville St) Design and consultation has commenced.



Vulnerable Road User Program

- Grant application for Gate Five Rd to the bus stop adjacent to 346 Carlton River Road - A detailed design has been submitted to the Traffic Engineering Branch to progress further.

Pembroke Park – BMX Bike Track

- Preliminary site works are complete, and the contractor from Bike Tracks Australia has been to site and has set out the detailed sections of the track including stormwater. Once the remaining civil works are complete, Bike TA will return to apply the polymer coating to the straights and the asphalt to the corners. At this stage, works are still expected be completed by October/ November 2023.

BUILDINGS

Train Shed

- The trees / shrubs will be planted in the coming weeks.
- 2023/24 Capital – Project Management Plan and consultation review of stakeholders have commenced for project to gain occupancy.

Lewisham Boat Ramp Toilet

- Construction is complete, waiting on sign off from the building surveyor.

Southeast Jobs Hub

- Preparation of design quote request is complete – waiting on approval from grant application for funding.

Sorell Function Centre

- All information required for cost estimate has been provided to the quantity surveyor. Expecting the cost estimate mid-August 2023.

Southeast Stadium

- Contractual negotiations on outstanding payments continuing with architect and sub-consultants/ contractors are ongoing.
- Defect list has been re-sent to VOS with a few outstanding issues that need attention and several issues that have been resolved, but also need monitoring into the future – the defect liability period ends on 23rd August 2023.

Sorell Memorial Hall

- Detailed design/ cost estimate is now complete for the proposed extension to eastern side of the main hall. The Federal Government's Investing in Our Communities application has been submitted.



ASSETS, GIS & ICT UPDATES

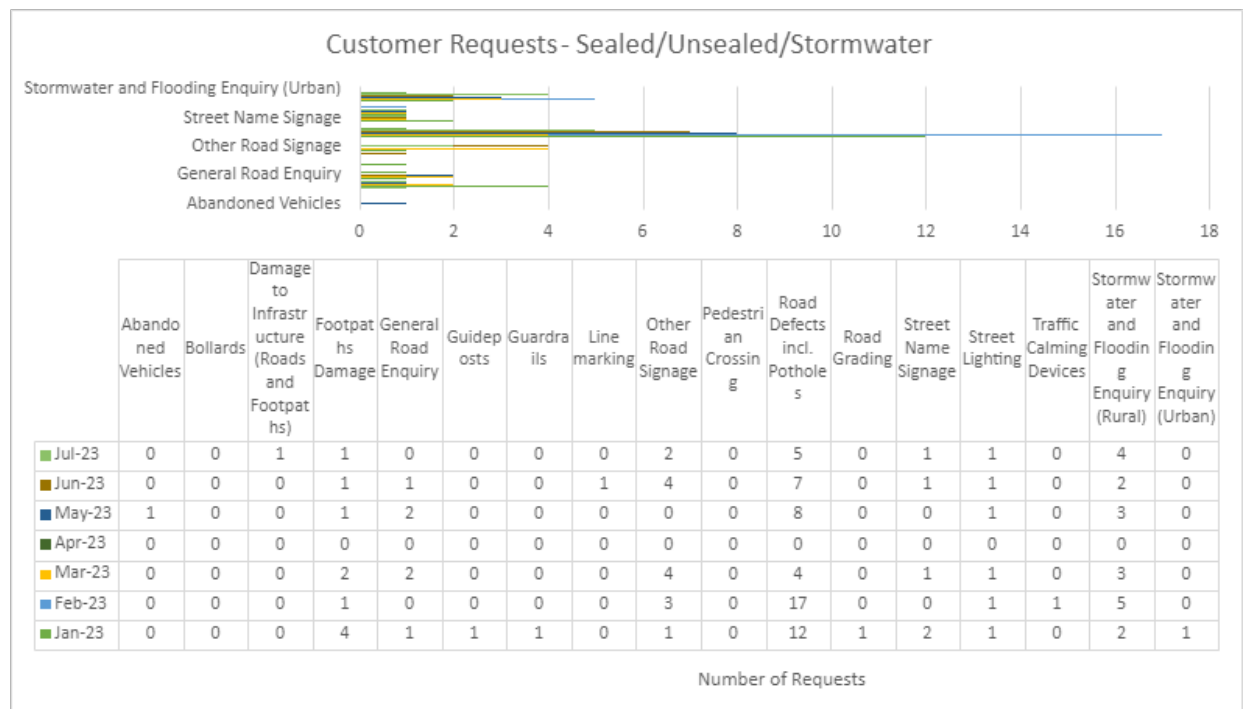
This month had some resource challenges with the resignation of the Senior Project Manager. Leon Ashlin is filling in as a temporary part-time contractor to keep Adam's and Denis' (currently on annual leave) active projects going until we finish recruiting for a Senior Project Manager - Transport and Stormwater.

- Land Improvement Revaluation complete.
- Land improvement Asset Management Plan to be updated by end of Q1.
- Review of Asset Maintenance reporting processes.
- Bridge and Marine structure condition report updated prioritised list of maintenance works from AusSpan.
- Blackspot funding awarded (\$40K) for the intersection of Webb Street and Carlton Beach Road.

10.7 ROADS AND STORMWATER – DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

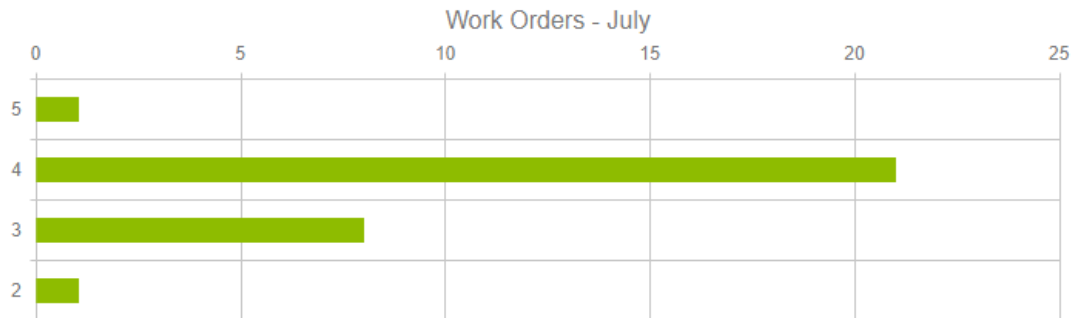
CRM's



Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important - 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

Unsealed Road Crew



- Maintenance grading on Poina Street, Franklin Street, Creek Street, Three Street, Dodges Ferry Rec Ground Access Major, Carlton Beach Road, Arlenar Street, Burnt Hill Road, Delmore Road, and White Hill Road.
- Potholing on Acacia Street, Taranna Street, Nguna Street, Talantee Street, Veronica Street, Banksia Street, Regunna Street, Moomere Street, Ocean Grove, Lyeena Street, Lagoon Road, Erle Street West, and Linden Road.
- Repair rutting on Pitt Street.
- Pump out culvert on Shrub End Road, and Marshton Lane.

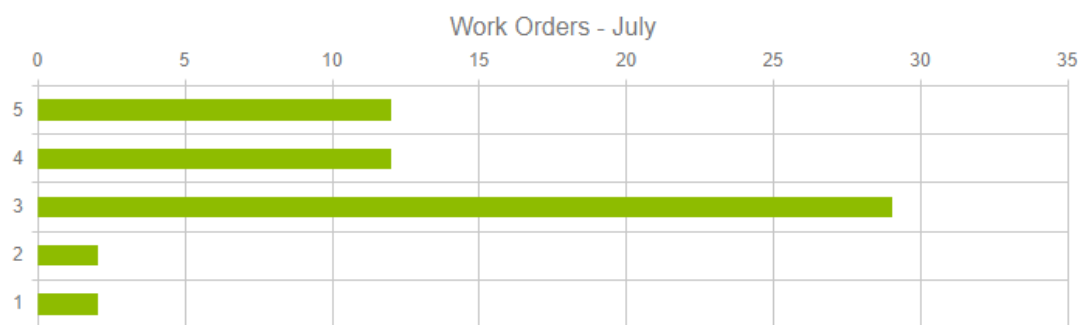
Road inspections carried out

- Unsealed Roads.

Roadside Furniture

- Signs/Guideposts on River Street, Stokes Road, and Delmore Road.
- Traffic Counters on Shark Point Road.

Sealed Road Crew



- Potholing on Ryans Lane, Dunalley Esplanade, Carlton River Road, Allambie Road, Penna Road, Carlton Beach Road, Shark Point Road and Primrose Sands Road.
- Edge Break on Riaweena Road, Fulham Road, Kellevie Road, Raprinner Street, Sugarloaf Road, Carlton River Road, and Arthur Street.
- Clean Drains on Villawood Court, Raprinner Street, Fulham Road, and Carlton River Road.

Road inspections carried out

- Brinktop Road.
- Major Roads.
- Midway Point.
- Lewisham.

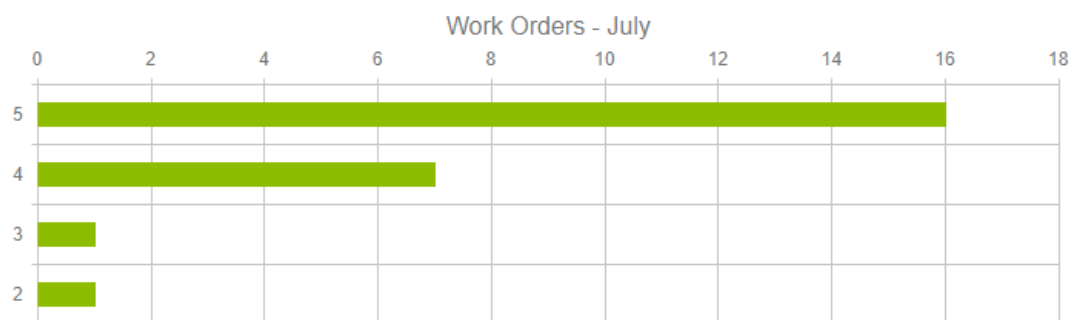
Footpath Inspections carried out

- Midway Point.

Roadside Furniture

- Signs/Guideposts on Gypsy Bay Ramp Access, Penna Road, Tasman Highway, Arthur Street, Main Road, Dubs & Co Drive, Fulham Road, Primrose Sands Road, Tiger Head Road, Shark Point Road, Pawleena Road, Nerine Street, and Montagu Street.
- Pedestrian Refuge on Carlton Beach Road.
- Traffic Counters on Kirabati Road, Rantons Road, and Pawleena Road.
- Footpath Maintenance on Carlton River Road, First Avenue, and Third Avenue.
- Vegetation Control on Fifth Avenue, Dodges Ferry Rec Ground Access Major, and Primrose Sands Road.
- Clean Graffiti on Primrose Sands Road.

Stormwater Crew



- Clean drains at Provence Drive, Norfolk Crescent, Linden Road, Lewis Court, Payeena Street, Tenth Avenue, Henry Street, Shark Point Road, and Franklin Street.
- Concrete drains at Riviera Drive.
- Extend pipe on Marchwiell Road and Carlton River Road.
- Install soakage drain on Sandy Point Avenue
- Pit lid inspections Zone 1.
- GPT inspections Zone 1.
- Stormwater inspection Zone 1.
- Vegetation control Zone 1, Zone 2, and Zone 3.
- Outfall inspections Zone 1.
- Monthly stormwater routing inspection Zone 1, 2 and 3.

10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

Meetings Attended:

- Various meetings RE: Pembroke Park Stadium & Community Facilities
- Various meetings regarding Canteen and Gym operators for the Stadium
- Various meetings Recreation Team
- Various onsite meetings with residents and staff
- Met with Tas Wrestling
- Met with Southern Indoor Bowls
- Met with TSO

South East Stadium:

- Facility inductions to key users of the stadium.
- Promotion of the stadium beyond South East region to increase utilisation.
- New facility booking system.
- Communication to all facility users provided.
- Various meetings with stadium anchor tenants SENA, SEBA, SEUFC; and gym and canteen operators.

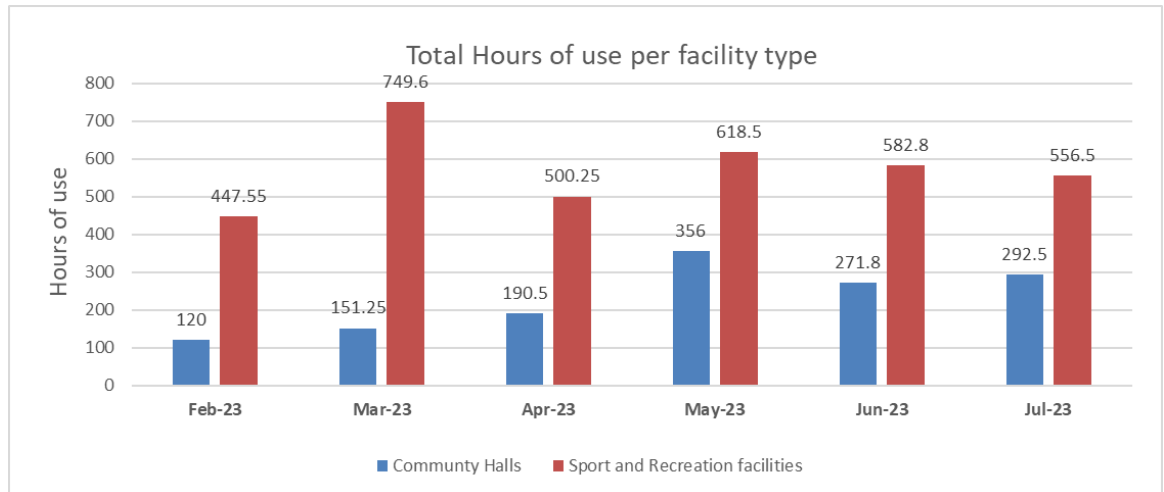


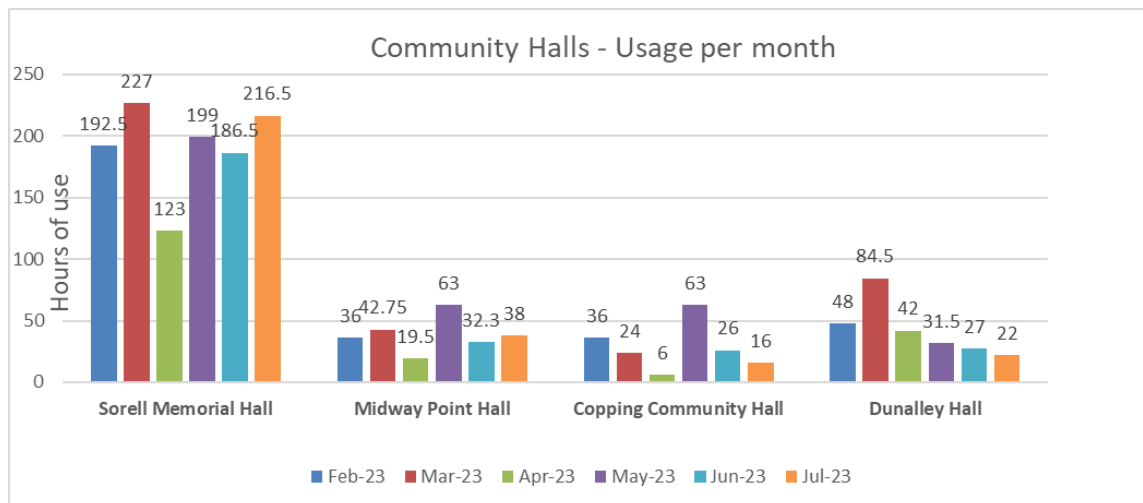
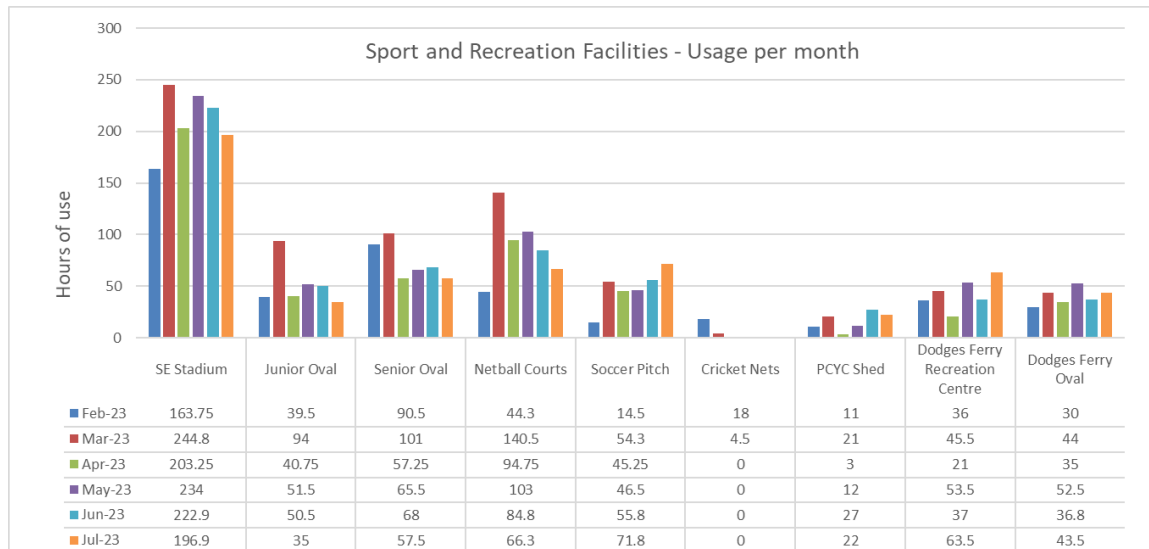
- Various meetings regarding Stadium & Community Facilities.
- Ongoing liaison with Project Engineer and suppliers on various matters regarding defect corrections.
- Ongoing liaison with local clubs and other future users of the stadium.

Activities:

- South East Netball Association.
- South East Basketball Association.
- South East United Football Club.
- Basketball Tas – TJBL Roster.
- Basketball Tas Clinics.
- Southern Indoor Bowls Competition.
- Netfit Program.
- Sorell School.
- McKillop Catholic College.
- Bayview Secondary College.
- South East Community Care.
- Reclink – Chair Yoga.
- Individual hire.

FACILITY USAGE

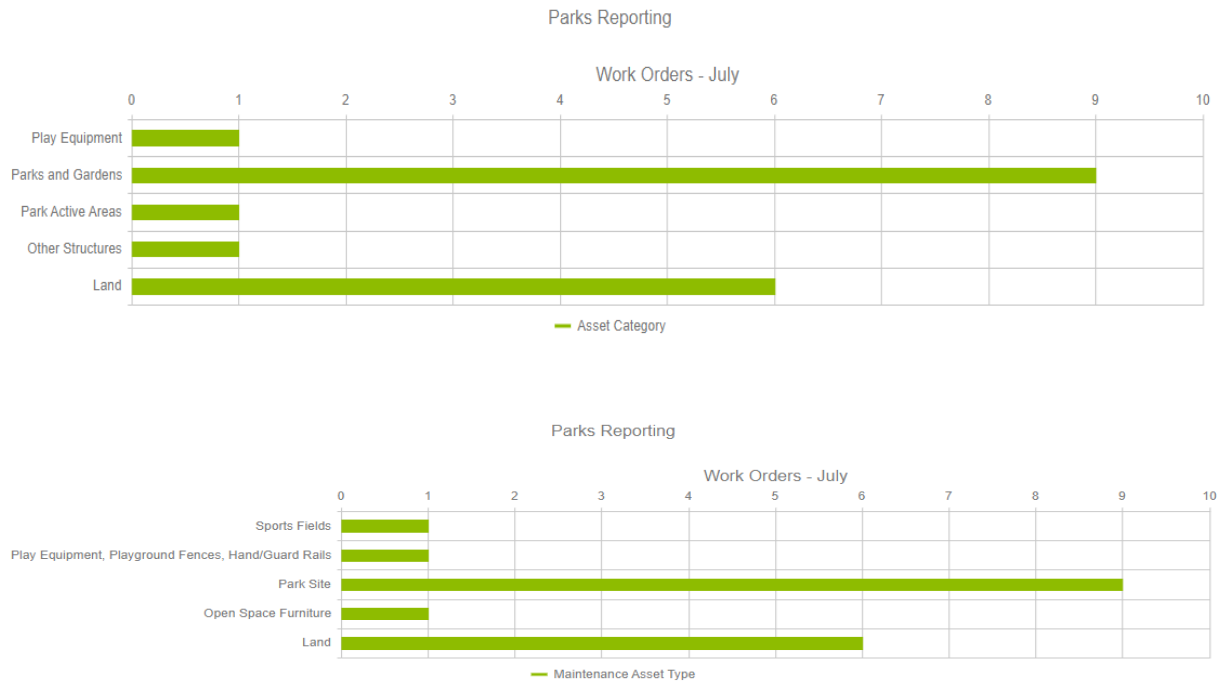




LAND IMPROVEMENTS

- Tree work – Carlton Beach Road, Lewisham Scenic Drive, Shark Point Road & Nash Street.
- Repair kids water pump – Imlay Street Park Dunalley (second time).
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- Relocating bin Miena Park to Shark Point Road.
- Install new bins & bin surrounds Pawleena Park Sorell.
- Defect correction Pawleena Park Sorell.
- CRM's.





FACILITY MAINTENANCE

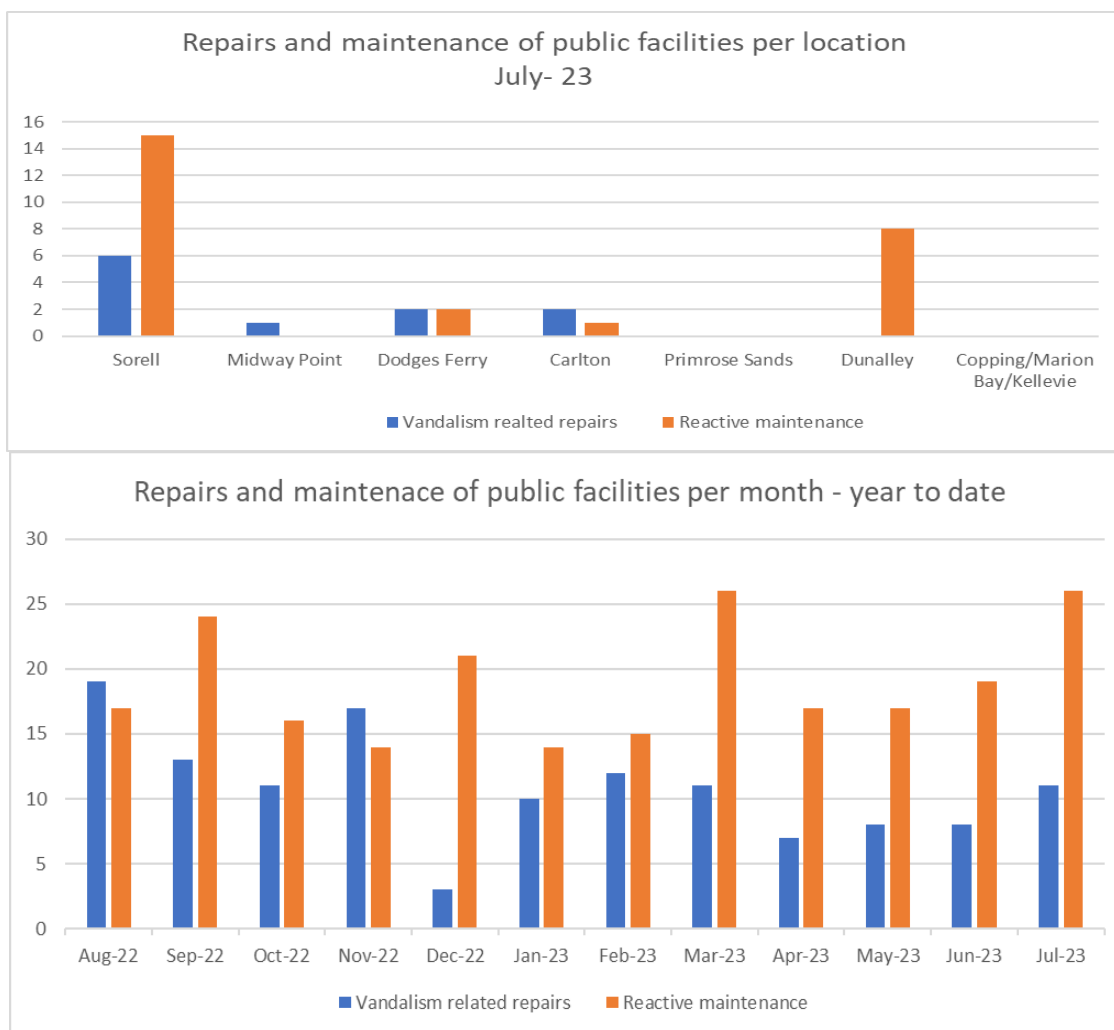
All Buildings - general maintenance requirements as per form 46

Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:

Vandalism events per location - July 23		
Location	Vandalism related repairs	Reactive maintenance
Sorell	6	15
Midway Point	1	0
Dodges Ferry	2	2
Carlton	2	1
Primrose Sands	0	0
Dunalley		8
Copping/Marion Bay/Kellevie	0	0
Overall vandalism events per month by month		
Month	Vandalism related repairs	Reactive maintenance
Jul-22	10	29
Aug-22	19	17
Sep-22	13	24
Oct-22	11	16
Nov-22	17	14
Dec-22	3	21



Jan-23	10	14
Feb-23	12	15
Mar-23	11	26
Apr-23	7	17
May-23	8	17
Jun-23	8	19
Jul-23	11	26



11.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.



12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

12.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 1st August be noted.”

Attached separately.

13.0 GOVERNANCE

Nil reports.

14.0 INFRASTRUCTURE AND ASSETS

Nil reports.

15.0 COMMUNITY RELATIONS

15.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council resolve to approve two applications (Copping Community Care and the Lions Club of Sorell) and decline one application (Okines Community House (Auspacor)/Elise Vout (Auspicee) under the 2023-2024 Community Grants Program as per the following report.”



Introduction

Through the Community Grants Program 2023-2024 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council's Community Grants Program was reviewed and updated in 2020 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund these applications.

Policy

Community Grants Policy.

Asset Management Implications

NIL



Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

Report

For the month of July Council received three Community Grant Applications from –

- Copping Community Care – a request for \$2000 funding towards their Access for All project aimed at improving access for those with limited mobility by providing ramp access to Copping Community Care.
- Lions Club of Sorell – a request for \$1500 funding towards their 50th Anniversary Lions Party in the Park event.
- Okines Community House (Auspice for Elise Vout - Auspicee) – a request for \$2000 towards creating a Dodges Ferry Mosaics Short Documentary.

None of these community organisations have received a Community Grant in the current financial year.

The applications were discussed and assessed by Council at their workshop on 1 August 2023. All Councillors, except those on approved leave of absence, were in attendance with the in principle outcomes reached as per:

- Approve and fund the full amount for Copping Community Care.
- Approve and fund the full amount for Lions Club of Sorell.
- Decline the application from Okines Community House.

These recommendations are now presented to Council for resolution.

STACEY GADD

MANAGER COMMUNITY RELATIONS

Date: 2nd August 2023



16.0 FINANCE

16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT JULY 2023 YTD

RECOMMENDATION

“That the Executive Summary – Financial Report July 2023 year to date be received and noted by Council.”

NOTE: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

NOTE: Due to incomplete financial year-end processes, all reports are issued in DRAFT form.

FINANCIAL REPORT JULY 2023 YEAR-TO-DATE

The operating surplus for the period ended 31 July 2023 of \$16.207m is above the budget of \$16.057m by \$150k. The main drivers of this position are:

- Recurrent income year to date is \$17.825m, which is above budget by \$24k.
- Operating expenses year to date are \$1.617m, which is below budget by \$126k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges are above budget by \$8k to the end of July, with no significant variances noted.

2. STATUTORY FEES AND CHARGES

This category is above budget by \$5k to the end of July, with no significant variances noted.

3. USER FEES

This category is above budget by \$14k to the end of July. The following significant variances are noted:

- Dog registration & Renewal is below budget by \$30k, as a result of more registrations pre 30 June 2023 than expected.



- Engineering Inspections & 1% Approval Fee is above budget by \$15k, as a result of timing. This is budgeted quarterly only.

4. GRANTS OPERATING

No grants operating revenue received as at the end of July.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$13k to the end of July, this is a result of the following variance:

- Public open space contributions is above budget by \$13k, predominantly as a result of a subdivision at Pawleena Road, Pawleena.

6. INTEREST

This category is above budget by \$5k to the end of July, with no significant variances noted.

7. OTHER INCOME

This category is below budget by \$20k to the end of July. The following significant variances are noted:

- Lease/Rent Fees Received is below budget by \$20k, predominantly as a result of lease fees budgeted in July and invoiced in August.

8. INVESTMENT IN TASWATER

No investment in Taswater income was received as at the end of July.

9. EMPLOYEE BENEFITS

Total employee benefits are above budget by \$45k to the end of July. The following significant variances are noted:

- Annual Leave is above budget by \$19k, due to a resignation during the month and a higher level than normal of taken annual leave.

10. MATERIALS AND SERVICES

Materials and services is \$130k below budget to the end of July.

The following significant variances are noted:

- Computer Software Maint and Licenses is below budget by \$39k, a number of invoices remain outstanding, as at the end of July. These invoices will be processed in coming months.
- Mornington Park transfer station disposal costs is below budget by \$14k, July invoices to be processed in August.



- Repairs and Maintenance is below budget by \$17k, predominantly from underspends to date in Roads Sealed \$32k, overspends to date in Roads Unsealed \$5k, and overspends to date in Land Improvements \$9k.
- Kerbside Recycling collection is below budget by \$28k, July invoices to be processed in August.
- Kerbside Garbage Collection is below budget by \$50k, July invoices to be processed in August.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$65k to the end of July.

12. FINANCE COSTS

This category is on budget to the end of July.

13. OTHER EXPENSES

This category is above by \$24k to the end of July. The following significant variances are noted:

- Employee sub, licences and memberships is below budget by \$33k, predominantly as a result of \$52k LGAT subscriptions budgeted in July but not paid and \$22k Regional Land Use Strategy contribution payment which was budgeted in January 2024.
- General Insurance is above budget by \$38k, as a result of higher than expected premiums for the 2023/2024 financial year.
- Public Liability Insurance is below budget by \$16k, as a result of lower premiums than expected for the 2023/2024 financial year.
- Contributions (SES) is above budget by \$25k, this is budgeted in August.

14. GRANTS CAPITAL

This category is below budget by \$59k to the end of July.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No non-monetary asset contribution revenue was received as at the end of July.

16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of July.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of July.



CAPITAL EXPENDITURE

Capital expenditure to the end of July 2023 is \$53,212 (as per Capital Works report run on 4 August 2023).

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2023/24 financial year:

- C-24-P-002 – Depot Metro Count Traffic Counter – Budget of \$5,045 and Actuals of \$19,200. Budgeted incorrectly for 1 Metro Counter, but 4 were required.

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position increased during July, predominantly due to the receipt of rate instalments. Sorell Council continues to hold \$1.028m in grant income received in advance as reported in the Balance Sheet. In comparison with the 2022/2023 financial year, the current cash balance of \$19.7m is \$3.8m greater than the balance at the same time last year.

CASH RESERVES

As at 31 July 2023, cash reserves being held by Council are as follows;

Land Sales	\$1,103,073
Public Open Space Contributions	<u>\$1,234,672</u>
	\$2,337,745

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 15.7% of rates already paid by the end of July. At the same time last year, Council had received 14.7% of rates.



ATTACHMENTS

MONTHLY DASHBOARD REPORT (will recommence next month)

- a) Statement of Income and Expenditure for the period ending 31 July 2023 (Pages 1)
- b) Statement of Financial Position as at 31 July 2023 (Pages 1)
- c) Statement of Cash Position as at 31 July 2023 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 31 July 2023 (Pages 5)
- e) Capital Works report for the period ending 31 July 2023 (Pages 8)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)

SCOTT NICOL
ACTING MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 8 August 2023
Attachments (20 pages)



AGENDA
ORDINARY COUNCIL MEETING
15 AUGUST 2023

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period July 2023

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	17,848,333	17,840,172	8,161	17,860,210
Statutory fees and fines	2	54,356	49,794	4,561	698,254
User Fees	3	99,493	85,641	13,852	670,104
Grants Operating	4	0	0	0	2,951,440
Contributions received	5	12,500	0	12,500	117,500
Interest	6	(205,392)	(210,055)	4,662	783,564
Other income	7	15,330	34,840	(19,510)	567,147
Investment income from TasWater	8	0	0	0	324,000
		17,824,620	17,800,393	24,227	23,972,219
EXPENSES					
Employee benefits	9	418,676	373,860	(44,816)	7,749,556
Materials and services	10	350,122	480,380	130,258	7,643,954
Depreciation and amortisation	11	451,523	516,542	65,018	6,089,896
Finance costs	12	(18,699)	(18,596)	103	50,610
Other expenses	13	415,650	391,442	(24,209)	1,786,730
TOTAL EXPENSES		1,617,274	1,743,628	126,354	23,320,746
OPERATING SURPLUS/(DEFICIT)		16,207,346	16,056,765	150,581	651,473
CAPITAL INCOME					
Grants Capital	14	60,683	120,150	(59,467)	6,925,286
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	0	0	0	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		60,683	120,150	(59,467)	6,925,286
SURPLUS/(DEFICIT)		16,268,029	16,176,915	91,114	7,576,759



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At July 2023

	Actual 2023/2024	Actual 30 June 2023	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	11,186,902	9,844,139	1,342,763
Investments	8,582,962	8,582,962	-
Trade and Other Receivables	15,707,032	1,481,040	14,225,992
Inventories	85,339	85,339	-
Other Assets	69,175	468,784	(399,609)
Total Current Assets	35,631,409	20,462,265	15,169,145
Non-Current Assets			
Trade and Other Receivables	32,198	32,248	(50)
Assets Held for Sale	1	1	-
Intangible Assets	259,358	260,105	(747)
Property, Infrastructure, Plant and Equipment	277,532,910	277,983,686	(450,776)
Work in Progress	10,554,463	10,429,165	125,299
Investments	30,142,231	30,142,231	-
Other Non-Current Assets	23,027	23,027	-
Total Non-Current Assets	318,544,188	318,870,463	(326,275)
TOTAL ASSETS	354,175,597	339,332,728	14,842,871
LIABILITIES			
Current Liabilities			
Trade and Other Payables	464,794	1,443,641	(978,847)
Trust Funds and Deposits	1,075,935	1,106,094	(30,158)
Interest Bearing Loans & Borrowings	220,175	220,175	-
Provisions	1,383,229	1,355,342	27,887
Contract Liabilities	1,027,550	1,471,590	(444,040)
Other Current Liabilities	9,766	9,766	-
Total Current Liabilities	4,181,449	5,606,607	(1,425,158)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,109,771	2,109,771	-
Provisions	107,662	107,662	-
Contract Liabilities	-	-	-
Other Current Liabilities	13,986	13,986	-
Total Non-Current Liabilities	2,231,419	2,231,419	-
TOTAL LIABILITIES	6,412,868	7,838,026	(1,425,158)
Net Assets	347,762,730	331,494,702	16,268,029
EQUITY			
Accumulated Surplus	144,755,666	128,487,639	16,268,028
Reserves	203,007,063	203,007,063	-
Total Equity	347,762,730	331,494,702	16,268,028



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At July 2023**

	\$
Opening Balance Cash at Bank & Investments	18,427,102
Closing Balance Cash at Bank & Investments	19,769,864
Cash Movement Year to Date	1,342,763
<i>Represented by:</i>	
Net Surplus / (Deficit)	16,268,029
Add: Depreciation	451,523
Net Cash Surplus / (Deficit)	16,719,552
Loan Repayments	0
Capital Expenditure (per capital report)	(125,299)
Capital Expenditure - Asset (Purchases) / Disposals	(747)
Balance Sheet Movements	(15,250,745)
Cash Movement Year to Date	1,342,763



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2023
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(14,292,111)	(14,264,094)	28,017	(14,264,094)
1110 Rates General Written Off	32	0	(32)	5,500
1115 State Grant Rates Remission	(792,912)	(783,809)	9,103	(870,899)
1120 Rates Pensioner Concession	857,988	827,354	(30,634)	870,899
1125 Domestic Waste Annual Charge	(2,971,028)	(2,965,882)	5,146	(2,965,882)
1130 Fire Rates Levy Income	(658,742)	(657,271)	1,471	(657,271)
1150 Other Remissions	8,439	3,531	(4,908)	23,538
1160 AWTs Maintenance Fee Received	0	0	0	(2,000)
1199 Rates and Charges Total	(17,848,333)	(17,840,172)	8,161	(17,860,210)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(7,888)	(14,183)	(6,294)	(170,191)
1220 Town Planning Fees	(42,924)	(34,237)	8,687	(506,063)
1225 Animal Infringements & Fines	(335)	(542)	(207)	(6,500)
1230 Other Infringements Fines & Penalties	(160)	(833)	(674)	(10,000)
1235 Licences & Permits	(1,789)	0	1,789	(3,500)
1240 Street Stall Permit Fee	(1,260)	0	1,260	(2,000)
1299 Statutory Fees and Charges Total	(54,356)	(49,794)	4,561	(698,254)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(6,092)	(7,489)	(1,397)	(89,872)
1318 Caravan Licences	(361)	0	361	(18,188)
1327 Dog Impounding & Release Fees	(158)	(100)	58	(1,200)
1330 Dog Registration & Renewal	(22,982)	(52,693)	(29,711)	(105,385)
1331 Kennel Licences	0	(1,500)	(1,500)	(1,500)
1333 Driveway Approval and Inspection Fees	(642)	0	642	(12,000)
1335 Engineering Inspections & 1% Approval Fee	(15,129)	0	15,129	(75,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(2,503)	0	2,503	(48,146)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(10,848)	(11,591)	(743)	(139,087)
1357 Plumbing Inspection	(10,932)	(11,769)	(837)	(141,227)
1360 Amended Plan Fees	(274)	(500)	(227)	(6,000)
1363 Recreational Vehicle Income	(949)	0	949	(17,500)
1369 Building Administration Fee (0.1%)	(10,331)	0	10,331	0
1372 TBCITB Training Levy (0.2%)	(18,295)	0	18,295	0
1399 User Fees Total	(99,493)	(85,641)	13,852	(670,104)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	0	0	0	(2,662,262)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	0	0	0	(289,178)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	0	0	0	(2,951,440)
1500 Contributions Received				
1505 Public Open Space Contributions	(12,500)	0	12,500	(50,000)
1506 Car Parking Cash in Lieu Contributions	0	0	0	(42,500)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	(25,000)
1510 Contributions Received Other	0	0	0	0
1549 Contributions Received Total	(12,500)	0	12,500	(117,500)
1550 Interest				
1560 Rates Interest Penalty	(86)	0	86	(115,000)
1565 Rates Interest Written Off	2	0	(2)	400
1570 Rates Legal Costs Recovered	(99)	(63)	37	(750)
1575 Interest Received Banks & Other	205,576	210,117	4,541	(668,094)
1599 Interest Total	205,392	210,055	4,662	(783,564)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	0	0	0	(26,660)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(79)	0	79	(105,920)
1625 Lease/Rent Fees Received	(4,274)	(24,350)	(20,077)	(97,590)
1627 Lease Fees - Copping Tip	(6,601)	(6,607)	(6)	(120,343)
1630 Other Facility Hire	(5,074)	0	5,074	(166,327)
1632 SERDA - External Labour Hire Recoveries	0	0	0	0
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(425)	(167)	258	(2,000)
1637 Insurance Recoveries	0	0	0	0
1645 Vehicle FBT Recoveries	(3,436)	(3,716)	(281)	(48,308)
1655 Workers Compensation - Reimbursement	5,843	0	(5,843)	0
1656 Copping Public Cemetery Trust Net Income	0	0	0	0
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(1,284)	0	1,284	0
1689 Other Income Total	(15,330)	(34,840)	(19,510)	(567,147)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	0	0	0	(324,000)
1699 Investment Income from TasWater Total	0	0	0	(324,000)
1999 Recurrent Income Total	(17,824,620)	(17,800,393)	24,227	(23,972,219)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	0	0	0	(659,016)
2110 Comm'th Grants new or upgraded assets	(59,845)	0	59,845	(3,460,770)
2115 State Grants for new or upgraded assets	(838)	(120,150)	(119,312)	(2,805,500)
2120 Other Grants for new or upgraded assets	0	0	0	0
2199 Grants Capital Total	(60,683)	(120,150)	(59,467)	(6,925,286)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	0	0	0	0
2400 Share of Interests in Joint Ventures				



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(60,683)	(120,150)	(59,467)	(6,925,286)
2999 TOTAL INCOME	(17,885,303)	(17,920,543)	(35,240)	(30,897,505)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	5,148	2,258	(2,890)	59,621
3103 Annual Leave	54,551	35,530	(19,021)	547,642
3109 Conferences	0	0	0	5,000
3111 Drug and Alcohol Testing	570	600	30	3,000
3112 FBT Expenses - Gift Cards / Gifts	0	0	0	3,000
3114 FBT Expenses - Entertainment (FBT)	0	150	150	4,800
3115 Fringe Benefit Taxes	8,378	8,378	0	33,512
3118 Health and Well Being	1,401	0	(1,401)	4,000
3124 Long Service Leave	38,463	35,057	(3,406)	177,661
3127 Medicals	304	280	(24)	2,800
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	0	0	0	0
3139 Overheads Recovered	(3,661)	(3,245)	415	(68,681)
3145 Payroll Tax	16,781	15,044	(1,736)	342,689
3148 Protective Clothing & Accessories	768	0	(768)	28,900
3151 Recruitment Costs	0	0	0	0
3154 Salaries	203,510	194,692	(8,817)	5,546,375
3156 Salaries transferred to WIP	(10,133)	(6,040)	4,093	(180,739)
3163 Staff Training	3,027	0	(3,027)	71,148
3166 Superannuation - Council Contribution	30,229	33,054	2,825	884,328
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	0	0	500
3175 Uniforms / Clothes Purchased	729	400	(329)	12,000
3181 Workers Compensation Expense Claims	0	0	0	0
3184 Workers Compensation Insurance	68,613	57,702	(10,911)	272,000
3199 Employee Benefits Total	418,676	373,860	(44,816)	7,749,556
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	827	417	(411)	5,000
3202 Advertising	2,037	1,185	(852)	88,371
3204 AWTS Maintenance Charge	0	0	0	1,500
3206 Cleaning	(136)	0	136	260,704
3208 Computer Hardware / Hardware Maintenance	58	1,100	1,042	14,200
3212 Computer Software Maint and Licenses	107,632	147,117	39,485	339,441
3214 Consultants Other	29,760	23,450	(6,310)	562,975
3216 Contractors	38,222	31,861	(6,361)	371,940
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	0	14,265	14,265	171,184
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	(11)	3,775	3,787	219,200
3223 Emergency Management	0	0	0	2,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	0	0	0	269,013
3232 Internet, Telephone & Other Communication Charges	4,114	2,594	(1,520)	52,532
3234 Land Survey Costs	0	0	0	10,000
3236 Legal Fees (Advice etc)	0	0	0	106,000
3237 Line Marking - Transport Infrastructure	3,223	0	(3,223)	160,000
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	0	0	0	26,300
3244 Plant & Motor Vehicle Repairs & Services	8,335	10,608	2,273	142,293
3246 Plant Hire - External	442	0	(442)	42,028
3248 Plant Hire - Internal Usage	1,276	2,080	804	21,654
3250 Plant Hire Recovered	(1,406)	(2,079)	(674)	(62,654)
3252 Plant Registration Fees	39,504	39,494	(10)	39,494
3254 Printing	0	6,714	6,714	34,528
3256 Recycling Centres	5,155	0	(5,155)	165,834
3257 Recycling Hub	288	0	(288)	2,000
3258 Registrations, Licenses and Permits	2,267	4,222	1,955	4,222
3259 CEMETERY Repairs and Maintenance	0	0	0	4,000
3260 Repairs and Maintenance	73,156	89,970	16,813	1,924,996
3261 Road Kill Collection Fees	0	0	0	4,500
3262 Kerbside Green Waste Collection	0	0	0	282,454
3263 Kerbside Green Waste Disposal	0	0	0	74,893
3264 Kerbside Hard Waste Collection	0	0	0	203,281
3265 Kerbside Hard Waste Disposal	0	0	0	42,000
3266 Kerbside Recycling Collection	0	27,711	27,711	332,536
3267 Kerbside Recycling Disposal	0	0	0	177,330
3268 Kerbside Garbage Collection	0	50,285	50,285	603,424
3269 Kerbside Garbage Disposal	0	0	0	276,000
3270 Security	785	0	(785)	28,667
3273 Signage & Guide Posts	5,502	0	(5,502)	67,815
3276 Settlement Costs ONLY	0	0	0	5,000
3278 Stationery & Office Consumables	1,998	2,683	685	36,121
3279 Street Bin Collection Contract	0	0	0	288,873
3280 Tools/Equipment Expensed (under \$1,000)	672	400	(272)	20,900
3282 Tyres	27	0	(27)	16,049
3284 Valuation Expenses	0	0	0	50,000
3290 Water Charges (Works Order)	26,394	22,528	(3,866)	146,357
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	350,122	480,380	130,258	7,643,954
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	450,776	514,978	64,202	6,063,454
3410 Amortisation Expense	747	1,564	817	18,410
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	451,523	516,542	65,018	6,089,896
3500 Finance Costs				
3505 Interest on Loans	(18,699)	(18,596)	103	50,038



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED July 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	(18,699)	(18,596)	103	50,610
3600 Other Expenses				
3604 Audit Fees	0	9,500	9,500	60,500
3606 Audit Panel Expenses	0	0	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	2,076	3,183	1,107	38,195
3616 Bank Fees Recovered	(348)	(367)	(19)	(4,404)
3620 Cashiers Rounding Adjustments	17	2	(15)	25
3624 Commissions Paid	2,653	0	(2,653)	25,894
3636 Councillor Allowances	12,522	12,522	0	157,266
3640 Councillor Expenses	0	0	0	2,000
3644 Councillor Vehicle Allowance	431	300	(131)	5,600
3656 Deputy Mayors Allowance	1,322	1,322	0	16,598
3660 Dog Pound & Other Animal Management Expenses	1,073	1,333	260	6,000
3661 Dog Home & Vet Fees	(303)	83	386	1,000
3664 Donations and Section 77 Expenses	10,079	500	(9,579)	65,000
3668 Election Expenses	0	0	0	7,972
3672 Employee Sub, Licences and Memberships	38,038	70,860	32,822	102,724
3676 Functions & Programs	1,106	7,750	6,644	93,400
3680 Excess Payable on Insurance Claims	10,000	0	(10,000)	3,000
3688 Food & Beverages	439	334	(104)	4,011
3692 General Insurance	158,639	120,604	(38,035)	120,604
3704 Government Fire Contributions	0	0	0	630,980
3712 Immunisations	170	0	(170)	3,500
3720 Land Tax	0	0	0	91,707
3724 Mayor's Allowance	3,478	3,478	0	43,683
3731 NRM Expenses	5,915	0	(5,915)	20,000
3732 Motor Vehicle Insurance	32,265	33,310	1,045	33,310
3736 Other roundings	1	2	2	25
3740 Other Sundry Expenses	0	30	30	5,610
3744 Photocopier Leases & Operating Costs	255	0	(255)	22,771
3748 Postage	0	0	0	55,780
3752 Public Liability Insurance	110,488	126,695	16,207	126,695
3760 Reference Materials	0	0	0	1,500
3768 Sampling, Testing and Monitoring	336	0	(336)	12,500
3770 Storage Costs	0	0	0	1,284
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	25,000	0	(25,000)	25,000
3799 Other Expenses Total	415,650	391,442	(24,209)	1,786,730
3990 EXPENSES TOTAL	1,617,274	1,743,628	126,354	23,320,746
3995 (SURPLUS)/DEFICIT	(16,268,029)	(16,176,915)	91,114	(7,576,759)



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
	RECONSTRUCTION (ROADS)					
1	Carlton, Eularminner Street	C-24-T-001	New unsealed pavement to access #22, 24, 29. No provision for tree removal or drainage and no stormwater network to connect to.		\$ -	\$ -
	TOTAL Reconstruction (ROADS) 2023/24			\$ 70,000		
	CARRY OVERS - RECONSTRUCTION (ROADS)					
2	Marion Bay, Bay Road	C-23-T-002			\$ -	\$ -
3	Nugent, Nugent Road	C-23-T-004			\$ -	\$ -
4	Wattle Hill, Nugent Road	C-23-T-005			\$ 1,816	\$ 1,090,878
5	Primrose Sands, Primrose Sands Road and Grevillea Street	C-23-T-006			\$ 1,520	\$ -
6	Marion Bay, Bay Road	C-23-T-010			\$ 168	\$ -
7	Bream Creek, Marion Bay Road	C-23-T-052			\$ -	\$ -
8	Pawleena, Pawleena Road	C-22-T-007			\$ 1,364	\$ 3,341
9	Forcett, 532 Wiggins Road	C-24-T-037			\$ -	\$ -
	TOTAL Carry Overs - Reconstruction (Roads)			\$ 4,397,940		
	RESHEETING					
10	Boomer Bay, Boomer Road	C-24-T-002	4 segments resheet, 100mm new gravel.		\$ -	\$ -
11	Bream Creek, Bream Creek Road	C-24-T-003	10 segments resheet, 100mm new gravel.		\$ -	\$ -
12	Bream Creek, Burnt Hill Road	C-24-T-004	6 Segments resheet, 100mm new gravel, plus drain work.		\$ -	\$ -
13	Bream Creek, Townsend Lane	C-24-T-005	1 Segment resheet, 100mm new gravel.		\$ -	\$ -
14	Carlton River, Erie Street West	C-24-T-006	1 Segment resheet, 100mm new gravel.		\$ -	\$ -
15	Copping, Marshon Lane	C-24-T-007	2 Segments resheet, 100mm new gravel.		\$ -	\$ -
16	Forcett, Delmore Road	C-24-T-008	13 segments resheet, 100mm new gravel.		\$ -	\$ -
17	Forcett, White Hills Road	C-24-T-009	6 Segments resheet, 100mm new gravel.		\$ -	\$ -
18	Kellevie, Kellevie Road	C-24-T-010	5 Segments resheet, 100mm new gravel.		\$ -	\$ -
19	Nugent, Nugent Road	C-24-T-011	6 Segments resheet, 100mm new gravel.		\$ -	\$ -
20	Orielton, Tullamore Road	C-24-T-012	4 segments resheet, 100mm new gravel.		\$ -	\$ -
21	Wattle Hill, Shrub End Road	C-24-T-013	3 Segments resheet, 100mm new gravel.		\$ -	\$ -
	TOTAL Resheeting 2023/24			\$ 1,284,200		



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
RESEALS						
22	Dodges Ferry, Mongana Street and Signal Hill Road	C-24-T-014	7 segments , 2 coat reseal, plus prep work (Mongana Street end with asphalt at intersection of Carlton Beach Road).		\$ -	\$ -
23	Dodges Ferry, Chaffeys Drive	C-24-T-015	1 segment, 2 coat reseal, plus prep work and asphalt turning head.		\$ -	\$ -
24	Dodges Ferry, Hilltop Place	C-24-T-016	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
25	Forcett, Malwood Place	C-24-T-017	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
26	Forcett, Moorpark Court and Cherry Court	C-24-T-018	4 segments, 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
27	Forcett, Riverdown Court	C-24-T-019	3 segments , 2 coat reseal, plus prep work and asphalt turning circle.		\$ -	\$ -
28	Midway Point, Darwin Street	C-24-T-020	2 segments, asphalt reseal, plus prep work.		\$ -	\$ -
29	Midway Point, Raynor Road	C-24-T-021	2 segments, asphalt reseal, plus prep work.		\$ -	\$ -
30	Midway Point, Yacht Club Access	C-24-T-022	1 segments, asphalt reseal, plus prep work.		\$ -	\$ -
31	Midway Point, View Street and Wellington Parade	C-24-T-023	4 segments, asphalt reseal, plus prep work.		\$ -	\$ -
32	Sorell, The Circle and Frederick Street	C-24-T-024	5 segments, asphalt reseal, plus prep work.		\$ -	\$ -
33	Carlton, Hardner Court	C-24-T-025	3 segments, 2 coat reseal, plus significant prep work.		\$ -	\$ -
34	Nugent, Nugent Road	C-24-T-026	Installation of 22 metre guardrail, west of Sunny Side Bridge.		\$ -	\$ -
35	Municipality - Various	C-24-T-027	Signs for suburb entrances.		\$ -	\$ -
36	Dodges Ferry, Dodges Hill Road and Bracken Court	C-24-T-028	3 segments, 2 coat reseal, plus prep work.		\$ -	\$ -
37	Dodges Ferry, Moomere Street	C-24-T-029	5 segments, 2 coat reseal, plus prep work.		\$ -	\$ -
TOTAL Reseals 2023/24				\$ 892,256		
CARPARKS						
38	Dodges Ferry, Payeena Street	C-24-T-030	DESIGN ONLY - near Carlton Beach Rd junction - formalise verge parking (seal, line mark, drain). Construct in 2024/25, in the FMS.		\$ -	\$ -
TOTAL Carparks 2023/24				\$ 15,000		



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
STORMWATER						
39	Carlton, Provence Drive	C-24-S-001	Asphalt spoon drain for 250 metres.		\$ -	\$ -
40	Carlton River, Reardons Road	C-24-S-002	Culvert pipe installation under road.		\$ -	\$ -
41	Municipality - Various	C-24-S-003	Reactive minor jobs that can be capitalised (replacement only).		\$ -	\$ -
42	Forcett, Pendell Drive	C-24-S-003-A	Realign culvert pipes Pendell Drive Forcett		\$ 7,812	\$ 125
43	Municipality - Various	C-24-S-004	Grate replacement - various roads.		\$ -	\$ -
44	Dodges Ferry, Three Street	C-24-S-005	Provision for initial stage of works to address property impacts.		\$ -	\$ -
45	Sorell, Main Road	C-24-S-006	Stormwater Pipe & Pit (upgrade)		\$ -	\$ -
TOTAL Stormwater 2023/24				\$ 230,367		
CARRY OVERS - STORMWATER						
46	Dodges Ferry, Parnella Road	C-23-S-001			\$ -	\$ -
47	Marion Bay, Bay Road and Marion Bay Road	C-23-S-002			\$ -	\$ -
48	Sorell, Devenish Drive to CAC	C-23-S-003			-\$ 38,730	\$ 281,170
49	Nugent, Nugent Road	C-23-S-006			\$ 7,647	\$ 297,222
50	Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	C-23-S-008			\$ -	\$ -
51	Orielton, Branders Road	C-23-S-013			\$ -	\$ -
52	Carlton, Shamrock Court	C-23-S-015			\$ -	\$ -
53	Lewisham, Whitlam Court	C-24-S-007			\$ -	\$ -
54	Carlton, Erle Street	C-24-S-008			\$ 5,400	\$ -
55	Dodges Ferry, Seventh Avenue	C-24-S-009			\$ -	\$ -
56	Dodges Ferry, Lateena Street	C-22-S-010			\$ 21,767	\$ -
57	Dodges Ferry, Kannah Street	C-21-S-009			\$ 57	\$ -
58	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant)	C-23-S-CERMP			\$ 3,199	\$ 18,870
59	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - COASTAL OUTFALLS	C-24-S-CERMP-A			\$ -	\$ -
60	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - BLUE LAGOON	C-24-S-CERMP-B			\$ 1,398	\$ -
61	Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant) - CARLTON ESTUARY	C-24-S-CERMP-C			\$ -	\$ -
TOTAL Carry Overs - Stormwater				\$ 2,624,177		



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
FOOTPATHS & KERBS						
62	Carlton, Carlton Beach Road	C-24-T-031	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.		\$ -	\$ -
63	Midway Point, Brady Street	C-24-T-032	Renewal of footpath - 1.3m concrete (note: the width likely can't be anymore without having push kerb out).		\$ -	\$ -
64	Midway Point, Midway Street	C-24-T-033	Renewal of footpath from Reynolds Road to Flyway Park - 1.3m concrete.		\$ -	\$ -
65	Midway Point, Reynolds Road	C-24-T-034	Lot 101 Reynolds Road - 2 no. kerb ramps.		\$ -	\$ -
66	Carlton, Carlton River Road	C-24-T-035	Path and guard rail from bus stop to Gate Five Road.		\$ -	\$ -
67	Midway Point, Suncrest Street	C-24-T-036	Renewal of footpath - 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x Kerb ramps and stormwater lids).		\$ -	\$ -
TOTAL Footpaths & Kerbs 2023/24				\$ 444,500		
CARRY OVERS - FOOTPATHS & KERBS						
68	Lewisham, Lewisham Scenic Drive	C-22-T-027			\$ 589	\$ -
69	Sorell	C-22-T-036			\$ -	\$ 1,241
70	Dodges Ferry, Parnella Road	C-23-T-003			\$ -	\$ -
71	Dodges Ferry, Junction Street	C-23-T-046			\$ -	\$ -
72	Sorell, Valley View Close	C-23-T-048			\$ 202	\$ 53,355
73	Penna, Penna Road	C-23-T-050			\$ 870	\$ -
TOTAL Carry Overs - Footpaths & Kerbs				\$ 801,231		



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
BUILDINGS						
74	Sorell, Sorell Memorial Hall	C-24-B-001	Replacement of operating flag poles x 2 (supply, delivery and installation).		\$ -	\$ -
75	Sorell, Sorell Memorial Hall	C-24-B-002	Extension for Historical Society storage, including change rooms and toilets.		\$ -	\$ -
76	Sorell, Pembroke Park Stadium	C-24-B-003	Scoreboard addition for basketball scoring / fouls - mandatory for Chargers games and allowance for TV screen(s).		\$ -	\$ -
77	Sorell, Pembroke Park Stadium (Function Room)	C-24-B-004	Acoustics Installation.		\$ -	\$ -
78	Sorell, Carriage Shed	C-24-B-005	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.		\$ -	\$ -
TOTAL Buildings 2023/24				\$ 712,490		
CARRY OVERS - BUILDINGS						
79	Sorell (CAC), BEST / SE Jobs Hub & Training Facility	C-23-B-002			\$ 273	\$ 2,500
80	Sorell, Pembroke Park	C-23-PP-CHANGEROOMS			\$ -	\$ -
81	Sorell, Pembroke Park Stadium	C-20-PEMPARK-STADIUM			\$ 1,457	\$ -
82	Sorell, Pembroke Park Function Centre	C-23-B-001			\$ 955	\$ 5,000
Total Carry Overs - Buildings				\$ 2,870,000		
PLANT & EQUIPMENT						
83	CAC & Depot	C-24-P-001	Light fleet replacement.		\$ -	\$ -
84	Depot	C-24-P-002	Metro count traffic counter. RoadPod VT 5900, including RC and metro count USB communications cable (1.8m).		\$ 19,200	\$ -
85	Depot	C-24-P-003	Truck to replace Hino D62FK (HF-XX-013) [FPE119680], including tool boxes, roof mounted VMS/arrow board and crane attachment.		\$ -	\$ -
86	Depot	C-24-P-004	Vehicle radio installation.		\$ -	\$ -
87	Depot	C-24-P-005	Roller 12 Tonne Dynapac CA3500D (smoot drum roller), to replace Bomag 7 tonne roller.		\$ -	\$ -
88	Depot	C-24-P-006	Scarifier - grader attachment. Grader attachment for more efficiency in unsealed pothole break up.		\$ -	\$ 10,000
TOTAL Plant & Equipment 2023/24				\$ 473,405		
CARRY OVERS - PLANT & EQUIPMENT						
89	CAC	C-23-P-001			-\$ 87,715	\$ 89,661
90	Depot	C-23-P-003			\$ -	\$ 162,232
TOTAL Carry Overs - Plant & Equipment				\$ 227,058		



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
	IT					
91	CAC	C-24-IT-001	PC and monitor renewal project for all staff (excluding the engineering department).		\$ -	\$ -
92	CAC, Depot, & Midway Point	C-24-IT-002	Security system integration renewal - scoping and design only.		\$ -	\$ -
	TOTAL IT 2023/24			\$ 160,000		
	CARRY OVERS - IT					
93	CAC	C-23-IT-001			\$ -	\$ -
	TOTAL Carry Overs - IT			\$ 5,000		
	LAND					
	CARRY OVERS - LAND					
94	Pawleena, Pawleena Road and Arthur Highway roundabout	C-24-LA-001			\$ -	\$ -
	TOTAL Carry Overs - Land			\$ 51,062		
	LAND IMPROVEMENTS (PARKS & RESERVES)					
95	Dodges Ferry, Recreation Ground	C-24-LI-001	Cricket pitch renewal.		\$ -	\$ -
96	Primrose Sands, Primrose Sands Hall	C-24-LI-002	Additional BBQ and shelter or extra playground equipment with re-aligned fencing.		\$ -	\$ -
97	Penna, Penna Beach	C-24-LI-003	Gravel path extension. 430 metre link track at 1.5 - 2.0 metre wide across TW land to existing car park track including bridge.		\$ -	\$ -
98	Sorell, Miena Park	C-24-LI-004	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.		\$ -	\$ -
99	Sorell	C-24-LI-005	Streetscape upgrades. Stage 4 (a).		\$ -	\$ -
100	Sorell, Pembroke Park	C-24-LI-006	Little Athletics, jump pit run ups (renewal).		\$ -	\$ -
101	Sorell, Pembroke Park	C-24-LI-007	Netball courts, additional portable outdoor seating.		\$ -	\$ -
102	Dunalley, Imlay Street Park	C-24-LI-008	Fencing (complete replacement - needs to be marine suitable).		\$ -	\$ -
103	Municipality - Various	C-24-LI-009	Reactive minor jobs that can be capitalised (replacement only), including bins, benches, planter boxes, seating.		\$ -	\$ -
104	Dodges Ferry, Tigerhead Boat Park	C-24-LI-010	Playground shade sail at Tigerhead Boat Park.		\$ -	\$ -
105	Sorell, Pembroke Park	C-24-LI-011	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.		\$ -	\$ -
	TOTAL Land Improvements (Parks & Reserves) 2023/24			\$ 570,832		



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (PARKS & RESERVES)						
106	Dodges Ferry, Red Ochre Beach	C-23-LI-001			\$ 273	\$ -
107	Primrose Sands, Tamarix Road	C-23-LI-002			\$ -	\$ -
108	Sorell, Railway Line Reserve to Devenish Drive	C-23-LI-003			\$ 38,888	\$ 77,463
109	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004			\$ -	\$ -
110	Sorell, Pembroke Park	C-23-LI-005			\$ 1,827	\$ 1,021,345
111	Sorell, Sorell Memorial Hall	C-23-LI-007			\$ -	\$ -
112	Sorell	C-23-LI-008			\$ 60,750	\$ 156,331
113	Sorell, 12 Tarbook Court	C-23-LI-017			\$ 70	\$ -
114	Sorell, Pembroke Park	C-22-LI-005			\$ -	\$ -
TOTAL Carry Overs - Land Improvements (Parks & Reserves)				\$ 1,992,725		
PRELIMINARY WORK IN 2023/24				-		
115	Carlton, Carlton River Road	C-24-PRELIM-CRRD	Design only - Carlton River Road reconstruction.		\$ -	\$ -
116	Connellys Marsh, Fulham Road	C-24-PRELIM-FULHAM	Design only - Fulham Road reconstruction or lime stabilize at Connellys Marsh intersection.		\$ -	\$ -
117	Dodges Ferry, Pearl Court	C-24-PRELIM-PEARL	Design only - Chip seal and lime stabilisation and stormwater culvert.		\$ -	\$ -
118	Forcett, White Hill Road	C-24-PRELIM-WHRD	Investigation and pavement design only - lime stabilisation and reseal of White Hill Road dust seals and Delmore Road - White Hill Rd Intersection.		\$ -	\$ -
TOTAL PRELIMINARY WORK 2023/24				\$ 80,000		



4/08/2023	SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2023/2024					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2023/2024	This Financial year	Commitments
CARRY OVERS - PRELIMINARY WORK						
119	Orielton, Allambie Road	C-24-PRELIM-ALLAMBIE			\$ 1,270	\$ -
120	Primrose Sands, Oak Street	C-24-PRELIM-OAK			\$ 885	\$ -
121	Dunalley, Franklin Street	C-24-PRELIM-FRANKLIN			\$ -	\$ -
122	Sorell, Brinktop Road	C-24-PRELIM-BRINKTOP			\$ -	\$ -
123	Dodges Ferry, Jacobs Court	C-24-PRELIM-JACOBS			\$ -	\$ -
TOTAL Carry Overs - Preliminary Work				\$ 135,000		
			Total 2022/23 Capital Jobs Carried Over to 2023/24	\$ 13,104,193		
			Total 2023/24 New Jobs	\$ 4,933,050		
			TOTAL 2023/24 CAPITAL BUDGET	\$ 18,037,243	\$ 53,212	\$ 3,270,734



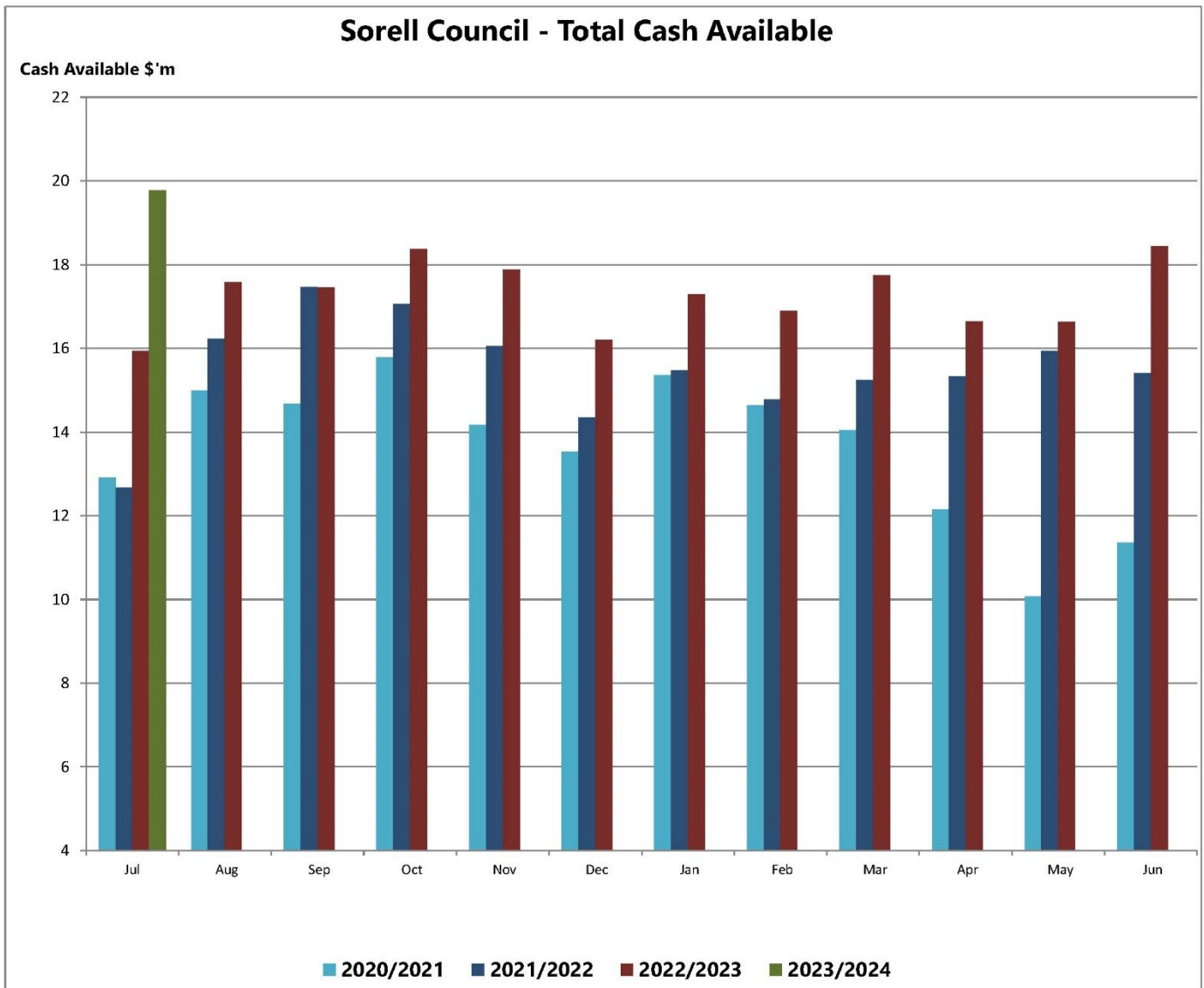
Sorell Council - Cash on Hand as at 31 July 2023

Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2023	6/06/2024	\$ 1,553,100	4.72%
MyState Term Deposit	6 Month Term Deposit	9/02/2023	9/08/2023	\$ 1,529,862	4.50%
MyState Term Deposit	12 Month Term Deposit	28/06/2023	27/06/2024	\$ 1,305,871	5.60%
MyState Term Deposit	12 Month Term Deposit	31/08/2022	25/08/2023	\$ 1,500,000	3.90%
ANZ Term Deposit	12 Month Term Deposit	28/06/2023	28/06/2024	\$ 1,500,000	5.21%
CBA Term Deposit	12 Month Term Deposit	26/08/2022	21/08/2023	\$ 3,000,000	4.12%
CBA Term Deposit	12 Month Term Deposit	1/02/2023	1/02/2024	\$ 1,000,000	4.60%
CBA Investment Account	At Call			\$ 3,458,655	4.15%
CBA Special Purpose Account	At Call			\$ 2,325,245	4.15%
CBA Operating Account	Current			\$ 2,502,617	4.05%
Tascorp Investment	24 Hour Call			\$ 39,116	4.10%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 53,798	N/A
Total Funds Available				\$ 19,769,864	

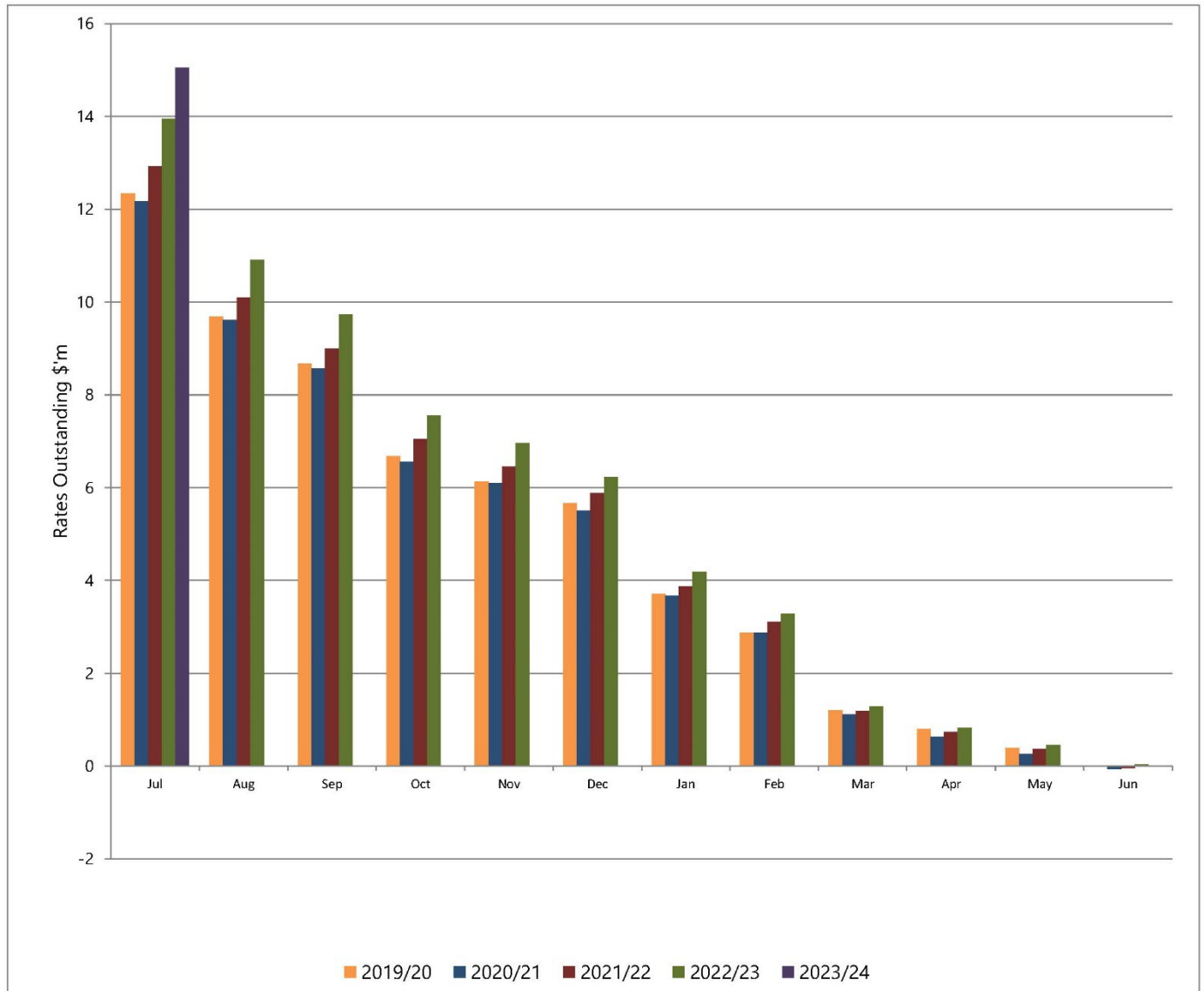
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



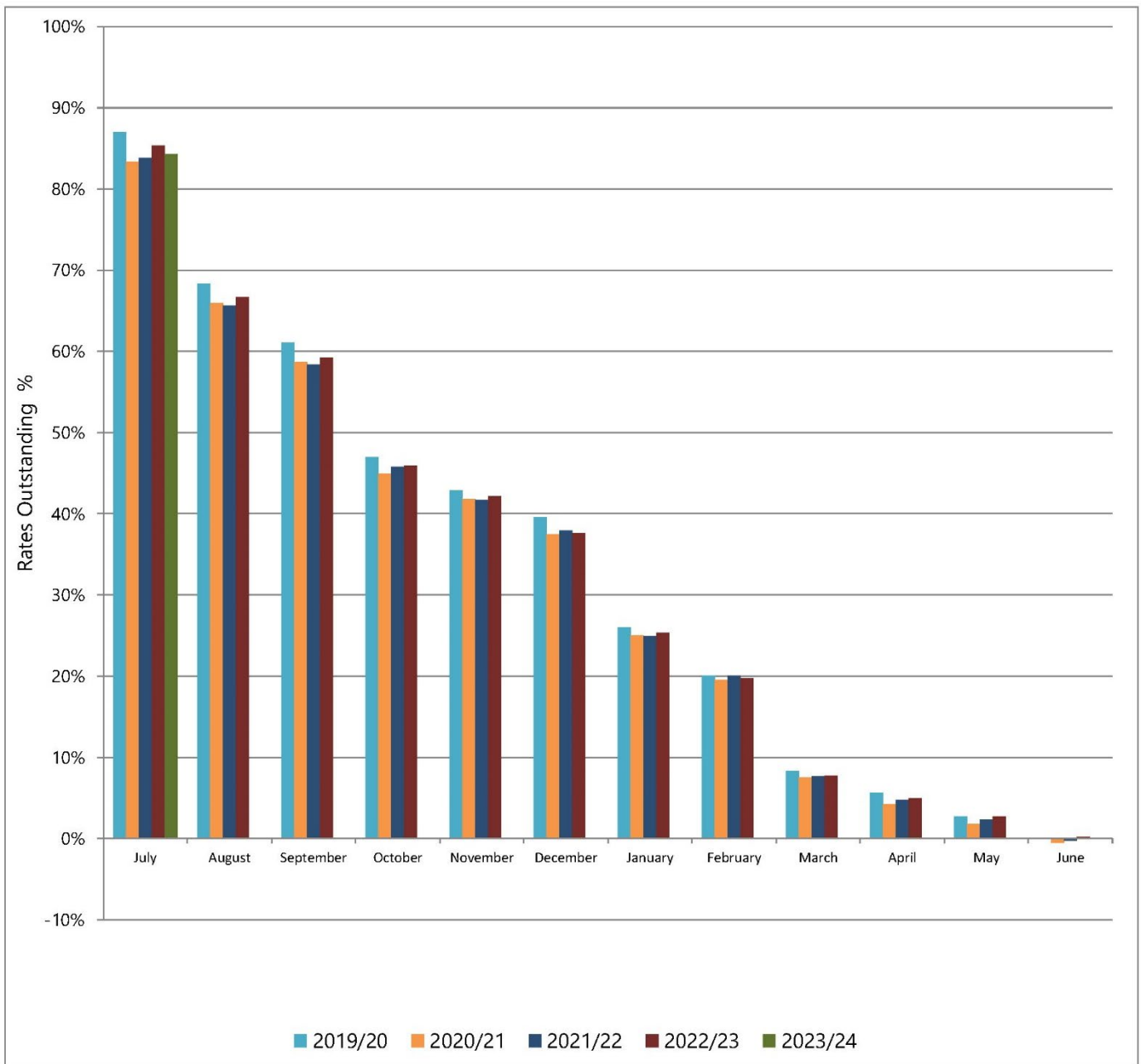
SORELL COUNCIL TOTAL CASH AVAILABLE



SORELL COUNCIL OUTSTANDING RATES BY MONTH



SORELL COUNCIL OUTSTANDING RATES BY MONTH



17.0 PLANNING

17.1 VARIATION TO OPERATING BUDGET – BLUE LAGOON CATCHMENT MANAGEMENT

RECOMMENDATION

“That Council resolve to approve an increase to the 2023/2024 operating budget by \$50,000 (ex GST) for consultant costs to further review and investigate options for stormwater management at Blue Lagoon.”

Introduction

A budget variation is necessary to allow for further hydrological analysis of the Blue Lagoon catchment and potential alternative options for stormwater management. The variation is requested in response to community engagement and consultation on Blue Lagoon including the draft Management Plan (“BLMP”), prior statutory notification of a DA for a permanent outfall and a petition that is before Council (currently laid on the table).

At Council’s request, the University of New South Wales (UNSW), Water Research Laboratory (WRL), and Elgin Associates have submitted proposals to undertake this further analysis. Staff have identified an opportunity for each firm to work collaboratively on their respective specialisations which both are content to do so.

The estimate for this work is \$50,000. The outcome of the work, in terms of any approach to stormwater management and associated maintenance or capital costs, is unknown. The work will assess all viable options and identify preferred option recommendations.

Strategic plan

The relevant strategic plan references are:

- *Objective 2: Responsible Stewardship and a Sustainable Organisation* with sustainable environmental performance through responsible corporate behaviour and appropriate and achievable climate change mitigation and adaptation.
- *Objective 3: Ensuring a Liveable and Inclusive Community* through supporting appropriate public access to coastal assets and the natural environment.
- *Objective 4: Increasing Community Confidence in Council* via encouraging elected members to be well informed and engaged and to represent whole of community interests.



Annual plan

The recommended budget variation to further investigate specialist modelling beyond that prepared by Entura Consulting is consistent with the following Annual Plan strategies and initiatives:

2.6: Establish commitments, resourcing, engagement and continuity related to: -

- *Strategies to improve stormwater capacity management and quality discharge to receiving waters through a critical review of the Stormwater System Management Plan and adoption of a Council Stormwater Policy including the introduction of headwork charges.*
- *Implementing projects associated with Year One of the Coastal Estuary Risk Mitigation grant program.*
- *Developing an NRM Strategy to establish an informed position on appropriate and achievable environmental actions including:*
 - *Climate change mitigation and adaptation*
 - *Weed Management*
 - *Reserve management plans (review of Dodges Ferry & Blue Lagoon in 23/24).*

Policy

The intent of the budget variation is consistent with Council's Environmental Sustainability Policy.

Environmental implications

The environmental implications associated with the additional independent expert peer review can be considered upon completion of the consultant engagements.

Asset management implications

The current stormwater management approach is consistent with the Stormwater System Management Plan prepared by Entura and further advice and investigations from Entura. The budget variation will enable further independent expert investigation that may identify viable and pragmatic alternative approaches or may confirm the existing management approach and proposal.

Risk management implications

The required budget variation is a significant additional cost to Council that will impact the EOY financial position and the organisations capacity to accommodate any other operating or capital budget variations required during the FY.



To not approve the budget variation would likely result in an adverse community reaction with regard to recent staff advice that the engagement of additional independent peer review of existing expert consultant documentation and Council's proposed management is being considered. And further, that absent the additional expert peer review, Council proceeding with the proposed management approach for a stormwater outlet inclusive of the incomplete DA process will likely be met with community dissatisfaction.

Community implications

The proposed consultant engagement directly addresses the community's concerns and their desire for independent insight into the potential consequences of the draft BLMP. The additional consultant engagement has the potential to yield new information for the community and alternative approaches to stormwater management through incorporating a wider range of qualified advice for decision making. This in turn may lead to outcomes better matched to community aspirations and requirements.

There is the potential, however, that after completion of the independent peer review, unresolved questions may remain as may the concerns expressed to date.

Statutory implications

Nil

Report

Significant planning and design costs have been incurred to date on the Blue Lagoon stormwater issues with reports from ERA, Sustainable Engineering, Marine Solutions and Rogerson Birch Surveyors produced thus far at a cost of >\$25k. The estimated capital expenditure of the current proposal for a permanent stormwater outlet is \$80,000 based on a FY 20/21 estimate.

The proposals from WRL and Elgin have been carefully evaluated and subsequently determined that a combined approach utilizing both consultants is preferable and beneficial based on their respective experience and areas of expertise. While the decision to involve both consultants increases the cost, Council staff recognise the benefits of this approach in attaining a thorough and well-rounded analysis.

WRL will conduct an independent review of existing reports and will also create a conceptual water balance model with a high-level hydrological feasibility assessment of potential management options, and provide conceptual diagrams and figures in relation to wetland management.



Elgin will collaborate with WRL by focusing on the ecological impacts of stormwater management options. Their contribution will involve evaluating economically viable options to manage Blue Lagoon including the effect of changes to stormwater inflows and outflows that may be considered. Additionally, potential risks and risk mitigation strategies for any proposed alternatives, particularly those arising from climate change will be considered. A comparative analysis of cost estimates for all identified stormwater management options will also be provided by Elgin.

The cost of involvement is as below (ex GST):

Budget including additional scope:

Original budget		\$0
Actual Cost for UNSW WRL	\$30,000	
Actual Cost for Elgin Associates	\$20,000	
Variation	\$50,000	
Total costs		\$50,000

UNSW WRL has identified an additional cost of \$6,000 for site visit and stakeholder meeting (if necessary).

The issues to date with the BLMP indicate the significant costs that can be expected in managing natural values and hazards under a changing climate, particularly if this level of expertise is required. For instance, there are three other major lagoons in urban environments with significant natural values and flood risk in addition to various active erosion events and landslips sites.

Conclusion

The budget variation, although significant, will enable further comprehensive and independent analysis of hydrology within the Blue Lagoon catchment and identify alternative stormwater management solutions.

DIBAS PANTA
NRM FACILITATOR
Date: 10 July 2023

18.0 HEALTH AND COMPLIANCE

Nil reports.



AGENDA
ORDINARY COUNCIL MEETING
15 AUGUST 2023

19.0 ROADS AND STORMWATER

Nil reports.

20.0 FACILITIES AND RECREATION

Nil reports.

21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



21.1 QUESTIONS ON NOTICE

The below questions on notice were received;

Whitney Hillen of Carlton River asks;

"Just wondering if there is a footpath/walkway in the plans for Carlton River Road?"

Response – General Manager:

"Council have submitted a VRU grant application to DSG to construct a gravel path connecting Gate Five Road with the school bus stop near Provence Drive (inclusive of guard rail) - the outcome of which is pending.

Council has no existing budget allocation to otherwise continue the path further east along Carlton River Road from where it currently ends at Moomere St.

Council's current priority would be to complete the loop along Carlton Beach Road west from Raprinner Street – budget pending.

A Tracks and Trails Strategy is also to be developed this financial year."

Margaret Morgan of Midway Point asks;

"What consideration has Council given to provision of an alternative service for those of us who don't have a utility and/or are no longer able to lift heavy items?"

Response – Manager Health & Compliance:

"Council is not ceasing bulk green and hard waste services, but is investigating how to phase out these services over time. The introduction from 1 July 2024 of a 240lt green waste bin with monthly collection will provide additional data to assist Council in assessing what level of service is appropriate to meet municipal needs leading up to the introduction of FOGO (which is likely to take up to 3 years).

Council will also continue to work with the community to seek feedback on alternative solutions to support people who may need additional assistance, including consideration of ideas that generate from the Community Action on Waste survey."

Sue Downie of Lewisham asks;

"Would Council consider investigating the feasibility of:

- a) Offering subsidised compost bins to residents, together with suitable information/education; and*
- b) allowing those who buy compost bins to opt out of having a green/FOGO wheelie bin.*

"Would Council consider investigating the feasibility of having designated organic bins at strategic locations that are collected daily by either Council or a FOGO/composting company?"

Response – Manager Health & Compliance:

“Council is working closely with other councils across the state that have already implemented the FOGO service to develop criteria that would allow for an ‘opt out’ option. As FOGO requires an organics processing facility, it is likely to take up to 3 years before Sorell can introduce this service. In the interim, from 1 July 2024 the introduction of a 240lt green waste bin with monthly collection will provide additional data to assist Council in assessing what level of service is appropriate to meet municipal needs leading up to the introduction of FOGO.”

Glenda Matthew of Carlton asks;

“...better to maintain the monthly kerbside bulk green waste collection as it is at the month and only change to green waste bin when the FOGO system is ready?”

Response – Manager Health & Compliance:

“Council is not ceasing bulk green waste services, but is investigating how to phase out of this service over time. The introduction from 1 July 2024 of a 240lt green waste bin with monthly collection will provide additional data to assist Council in assessing what level of service is appropriate to meet municipal needs leading up to the introduction of FOGO which is likely to take up to 3 years.”

Kristian Horvath of Carlton asks;

“How are councillors, as representatives of this community, going to ensure that our residents do not have to choose between the basic necessities and removing their waste?”

Response – Manager Health & Compliance:

“Council aims to ensure that our waste management services are affordable and provide good value for our residents. Garbage collection will continue for each property within the municipality. The economic and environmental cost of disposing of waste to landfill will continue to increase and our priority must be on transitioning to a more circular economy.”

“Will the Council consider some of the options put forward by the Community Action on Waste, to ensure that people who are financially struggling are not worse off with these changes?”

Response – Manager Health & Compliance:

“Council is not changing the existing weekly waste and recycling services, but is investigating how to phase out bulk green and hard waste services over time. The introduction from 1 July 2024 of a 240lt green waste bin with monthly collection will provide additional data to assist Council in assessing what level of service is appropriate to meet municipal needs leading up to the introduction of FOGO which is likely to take up to 3 years. Council will continue to engage with community on waste education, as well as working with the Community Action on Waste group to ensure those most vulnerable in our community are supported.”



Angela Panaretos of Dodges Ferry asks;

"I find it ironic that the Council will potentially be happy to receive rates and pay a Waste levy using some of this money but provide a significantly reduced waste service in exchange?"

Response – Manager Health & Compliance:

"The Waste Levy is a 'gate fee' on waste taken to landfill. Council doesn't receive revenue directly from the Levy, in fact it is increasing our waste disposal costs. Some regional waste management activities, such as waste education and littering prevention strategies are funded by the Levy."

"Would the Council be prepared to provide a monthly chipper truck on a similar pre-booked system as exists now for Green Waste collection?"

Response – Manager Health & Compliance:

"Council is not ceasing bulk green and hard waste services, but is investigating how to phase out these services over time. The introduction from 1 July 2024 of a 240lt green waste bin with monthly collection will provide additional data to assist Council in assessing what level of service is appropriate to meet municipal needs leading up to the introduction of FOGO (which is likely to take up to 3 years). Council will also continue to work with the community to seek feedback on alternative solutions to support people who may need additional assistance, including consideration of ideas that generate from the Community Action on Waste survey (e.g. chipper service or biochar)."

CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) *seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) *given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) *A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) *Improper use of information includes using the information –*
 - (a) *to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) *to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 18 July 2023 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Interim Closure Order – Receipt of Report – <i>Regulation 15(2)(j)</i>
22.4	Sorell Audit Panel Meeting Minutes – <i>Regulation 15(2)(c)</i>
22.5	Copping FOGO MOU – <i>Regulation 15(2)(b)&(c)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 – 22.5 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 18 JULY 2023

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 18 July 2023 be confirmed.”

22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



- 22.3 INTERIM CLOSURE ORDER – RECIEPT OF REPORT
- 22.4 SORELL AUDIT PANEL MEETING MINUTES
- 22.5 SWS - COPPING FOGO MEMORANDUM OF UNDERSTANDING



23.0 ACRONYMS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information



SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

