



# COUNCIL AGENDA

20 JUNE 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

# NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 20 June 2023 commencing at 6.00 pm.

---

## C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
  - (i) that such advice was obtained; and
  - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS  
GENERAL MANAGER  
15 JUNE 2023





## AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON  
20 JUNE 2023

---

### TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	APOLOGIES	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	1
4.0	CONFIRMATION OF THE MINUTES OF 16 MAY 2023	1
5.0	MAYOR'S REPORT	1
6.0	SUPPLEMENTARY ITEMS	3
7.0	COUNCIL WORKSHOPS REPORT	3
8.0	COUNCILLOR QUESTIONS ON NOTICE	4
9.0	COUNCILLOR MOTIONS ON NOTICE	4
10.0	WORKGROUP REPORTS	4
10.1	OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS	4
10.2	FINANCE – SCOTT NICOL, ACTING MANAGER	12
10.3	COMMUNITY RELATIONS – STACEY GADD, MANAGER	15
10.4	PLANNING – SHANE WELLS, MANAGER	24
10.5	HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER	30
10.6	INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER	36
10.7	ROADS AND STORMWATER – DAVID REARDON, MANAGER	40
10.8	FACILITIES AND RECREATION – SONIA PULLEN, MANAGER	43
11.0	PETITIONS	47
11.1	PETITION – DRAFT BLUE LAGOON MANAGEMENT PLAN	47
11.2	PETITION – ZONING SHARK POINT ROAD PENNA	69
12.0	LAND USE PLANNING	75
12.1	SORELL PLANNING AUTHORITY MINUTES	75
13.0	GOVERNANCE	76
13.1	ADOPTION OF ANNUAL PLAN 2023-2024	76
14.0	INFRASTRUCTURE AND ASSETS	87
15.0	COMMUNITY RELATIONS	87
15.1	COMMUNITY GRANT PROGRAM	87
15.2	COMMUNITY GRANTS PROGRAM	89
16.0	FINANCE	91
16.1	EXECUTIVE SUMMARY – FINANCIAL REPORT MAY 2023 YTD	91
16.2	2023-2024 RATES AND CHARGES RESOLUTION	124
16.3	2023-2024 OPERATING AND CAPITAL BUDGETS	130
16.4	2023-2024 FEES AND CHARGES	157
16.5	2023-2024 RATES AND CHARGES POLICY	158

16.6	FINANCIAL HARDSHIP ASSISTANCE POLICY	170
17.0	PLANNING	187
18.0	HEALTH AND COMPLIANCE	187
19.0	ROADS AND STORMWATER	187
20.0	FACILITIES AND RECREATION	187
21.0	QUESTIONS FROM THE PUBLIC	188
21.1	QUESTION ON NOTICE	188
22.0	CLOSED MEETING	190
22.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 16 MAY 2023	190
22.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	191
22.3	LEAVE OF ABSENCE – COUNCILLOR BROWN	191
22.4	COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY QUARTERLY REPORT - MARCH 2023	191
22.5	COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY MEETING MINUTES – 25 MAY 2023	191
22.6	TENDER C-23-T-005 NUGENT ROAD RECONSTRUCTION, WATTLE HILL	191
22.7	PROPOSED DISPOSAL OF COUNCIL LAND – 19 PENNA RD, MIDWAY POINT (MALUNNA)	191
22.8	REQUESTED PURCHASE OF LAND – CT 37/9366 TASMAN HIGHWAY, SORELL	191
23.0	ACRONYMNS	192

## 1.0 ATTENDANCE

Mayor K Vincent  
Deputy Mayor C Wooley  
Councillor M Brown  
Councillor S Campbell  
Councillor J Gatehouse  
Councillor M Miró Quesada Le Roux  
Councillor M Reed  
Councillor N Reynolds  
Councillor C Torenus

## 2.0 APOLOGIES

## 3.0 DECLARATIONS OF PECUNIARY INTEREST

## 4.0 CONFIRMATION OF THE MINUTES OF 16 MAY 2023

### RECOMMENDATION

“That the Minutes of the Council Meeting held on 16<sup>th</sup> May 2023 be confirmed.”

Minutes of the Council Meeting are attached separately.

## 5.0 MAYOR’S REPORT

### RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended Council meeting, normal and budget workshops and SPA as required.
- Regular catch up meetings with GM.
- Attended waste forum conference with Greg Robertson.



- Conducted volunteer week function.
- Attended STRWA board meeting.
- Participated in Mayors and GM discussion re: reform catchment areas.
- Spoke with Greg Robertson re: waste public meeting at Okines.
- Participated in Mayor online reform catch up.
- Spoke at Legacy Hobart meeting.
- Participated in national reading day re: The Sleepy Sloth.
- Jess Hinchey, Stacey Gadd and myself met with Lola Cowle from TCF re: youth project.
- GM and I met with Brighton and Clarence GM's and Mayors re: Tea Tree Bypass.
- Went on tour of Copping landfill.
- Participated in Copping Authority meeting.
- Attended Red Shield Breakfast launch.
- Met with chair and senior BEST staff re: forward structure.
- Met with Matt Sharples re: sports chaplaincy and youth activities.
- Met with Scott Harris re: Beacon Foundation.
- Attended Reform LGAT session with Clr Torenus and Reed.
- Met with STRWA chair and CEO.
- Participated in BEST online meeting.
- Participated in Taswater board selection online meeting with recruiting agency Davidson.
- Met with Colin Howlett re: possible subdivision.
- Attended REX airlines service launch.
- Attended Beacon 25 year evening at Government House.
- Met with Sorell Police Inspector Jon Cooper.
- Attended Truck Show.
- Attended LGAT reform discussions.
- Conducted SAGs.



## 6.0 SUPPLEMENTARY ITEMS

### RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

## 7.0 COUNCIL WORKSHOPS REPORT

^  
The following Council Workshops were held:

Date	Purpose	Councillor Attendance	Councillor Apologies
23 <sup>rd</sup> May 2023	<ul style="list-style-type: none"> <li>23/24 annual plan</li> <li>23/24 operating and capital budget</li> <li>LG reform project</li> <li>SE Youth Initiative project with TCF</li> <li>Councillor workshop requests – Blue Lagoon, lighting</li> <li>LGAT GMC candidates</li> </ul>	<ul style="list-style-type: none"> <li>Vincent, Woolley, Brown, Torenus, Miro Quesada Le Roux, Reynolds, Gatehouse, Campbell, Reed</li> </ul>	<ul style="list-style-type: none"> <li>Nil</li> </ul>
6 <sup>th</sup> June 2023	<ul style="list-style-type: none"> <li>23/24 annual plan</li> <li>23/24 operating and capital budget</li> <li>LG reform project</li> <li>2 x Community Grant Applications</li> </ul>	<ul style="list-style-type: none"> <li>Vincent, Woolley, Brown, Torenus, Miro Quesada Le Roux, Reynolds, Gatehouse, Campbell, Reed</li> </ul>	<ul style="list-style-type: none"> <li>Nil</li> </ul>



## 8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

## 9.0 COUNCILLOR MOTIONS ON NOTICE

Nil

## 10.0 WORKGROUP REPORTS

### RECOMMENDATION

“That the workgroup reports as listed be received.”

## 10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

### GENERAL MANAGER – ROBERT HIGGINS

- Attended Volunteers Week Recognition event @ Emergency Services Hub – 17<sup>th</sup> May.
- Attended LG Reform meetings with Clarence, Tasman and Glamorgan Spring Bay Council GM’s and Mayors – 18<sup>th</sup> May.
- Attended STCA Teams meeting – 22<sup>nd</sup> May.
- Met with TCF, Mayor and Director People and Performance re: SE Youth initiative – 25<sup>th</sup> May.
- Met with Brighton and Clarence GM’s and Mayors re: Brighton – Tea Tree – Cambridge freight link – 25<sup>th</sup> May.
- Attended SWS Authority meeting – 25<sup>th</sup> May.
- Attended LGAT GM’s workshop – 30<sup>th</sup> and 31<sup>st</sup> May.
- Provided 2 x staff info sessions on LG reform project at CAC and Depot – 1<sup>st</sup> June.
- Scoping discussions with consultant firms on Blue Lagoon matters with staff – 9<sup>th</sup> & 13<sup>th</sup> June.
- Attended SWS FOGO facility business case and project briefing with Director Service Delivery and Health and Compliance Manager – 14<sup>th</sup> June.
- Attended Audit Panel meeting – 19<sup>th</sup> June.
- Staff meetings, Leadership Team meeting, workshops and SPA meetings.





## Copping Refuse Disposal Site Joint Authority

5 June 2023

Mr Ian Nelson  
General Manager  
Clarence City Council  
PO Box 96  
ROSNY PARK 7018

Mr Robert Higgins  
General Manager  
Sorell Council  
P O Box 126  
SORELL 7072

Mr Gary Arnold  
General Manager  
Kingborough Council  
Locked Bag 1  
KINGSTON 7050

Mr Blake Repine  
General Manager  
Tasman Council  
1713 Main Road  
NUBEENA 7184

Dear General Manager

### **COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY REPORT: March 2023 Quarter**

Participating Councils and the Director, Local Government agreed to establish consistent reporting arrangements for the Authority. The following advice regarding matters discussed at recent Authority and Board meetings is now provided for inclusion in your routine report to your Council.

#### **Authority meeting held on 6 March 2023 (Unscheduled)**

- The CEO and Board of Southern Waste Solutions briefed the Authority on the review of pricing for the Lutana waste transfer station, and the need to achieve sustainable pricing.

Material matters addressed in the closed meeting:

- No closed session held

Other matters of note:

- Nil to report.

#### **Authority meeting held on 25 May 2023**

Material matters addressed in the open meeting:

- Endorsed the March 2023 Quarterly Report (attached) for distribution to Participating Councils
- Approved repayment of Clarence City Council's overpaid gate fees for \$161,778 for the March 2023 quarter
- Adopted the certified, amended Rules
- Approved the Authority's Strategic Plan 2023/24 – 2027/28
- Approved Southern Waste Solutions' Business Plan 2023/24 – 2025/26, including the Annual Budget 2023/24 and Forward Estimates
- Reviewed the Board's report on compliance with statutory and contractual obligations and endorsed it for distribution to Participating Councils (report attached)
- Received an update on commissioning of the BeneVap equipment under the leachate management strategy
- Approved the Authority's Professional Development Policy applicable to Representatives and Deputy Representatives and Board Directors.

Copping Refuse Disposal Site Joint Authority trading as **SOUTHERN WASTE SOLUTIONS**  
PO Box 216, New Town, Tasmania 7008  
Phone: 03 6273 9712 Email: [finance@swstas.com.au](mailto:finance@swstas.com.au)  
ABN: 87 928 486 460



## AGENDA ORDINARY COUNCIL MEETING 20 JUNE 2023

- Received an update on the Southern Tasmanian Regional Waste Authority
- Received an update on major operational matters from the CEO
- Received an update on activities of the Boards of Southern Waste Solutions and C Cell Pty Ltd from the Board Chair

Material matters addressed in the closed meeting:

- No closed session held

Other matters of note:

- An induction session for Representatives and Deputy Representatives was presented before the Authority meeting. A site visit to Copping also occurred that day.
- The Authority approved a Professional Development Policy at its May meeting. As this Policy refers to the role of Participating Councils in the process for Representatives and Deputy Representatives, a copy of the Policy is attached. The policy includes an application form for Representatives and Deputy Representatives to apply for financial support for qualifying activity.

#### **Matters considered by the Boards of Southern Waste Solutions and C Cell Pty Ltd as Trustee**

- Summaries of the material matters considered by both Boards are attached.

Note: As minutes of meetings of the Southern Waste Solutions Board and C Cell Pty Ltd Board are commercial in confidence, it is requested that these be held on file for perusal by Aldermen/Councillors but not tabled at Council meetings.

#### **Annual Report on Legal and Statutory Obligations 2021-22**

In April each year, the Authority's Rules require the Board to review and report to the Authority on compliance with the Authority's contractual and legal obligations for the prior financial year. The Board's report for 2021-22 has been authorised for distribution to Participating Councils.

Under the newly amended Rules, this Report will not be produced in future years. Compliance with obligations will continue to be reported in the Quarterly Report. SWS's Audit & Risk Committee will continue to receive a formal compliance report each year so the matter is appropriately monitored. Under this approach, any issue arising can be addressed in a more timely manner. Any material matters noted will be reported to the Authority.

#### **Amended Rules of the Authority March 2023**

All Participating Councils have now adopted the newly amended, certified Rules. The Authority also adopted these at its May meeting. The Rules are in the process of being executed by each Participating Council and a copy has been provided to the Director, Local Government as required under the Act.

A copy of the signed Rules will be provided as soon as they are ready. In the meantime, the new Rules, dated March 2023, are now in effect.

#### **Professional Development Activity Undertaken**

While the Policy was approved at the May meeting, it refers to the need to report to Participating Councils on activities undertaken. As the Authority Chair mentioned in the general meeting, at the invitation of the Board, he attended *Waste 2023*, the major Australian waste management

Copping Refuse Disposal Site Joint Authority trading as **SOUTHERN WASTE SOLUTIONS**  
PO Box 216, New Town, Tasmania 7008  
Phone: 03 6273 9712 Email: [finance@swstas.com.au](mailto:finance@swstas.com.au)  
ABN: 87 928 486 460





conference, held in Coffs Harbour at the beginning of May, along with the SWS Directors and the CEO.

Yours sincerely



Carolyn Pillans  
**Secretary**

- Attachment 1: Quarterly Report to the Authority March 2023**
- Attachment 2: Summary of SWS Board meetings**
- Attachment 3: Summary of C Cell Board meetings**
- Attachment 4: Annual Report on Legal and Statutory Obligations 2021-22**
- Attachment 5: Strategic Plan 2023/24 – 2027/28**
- Attachment 6: Business Plan 2023/24 – 2025/26 incl Budget 2023/24**
- Attachment 7: Professional Development Policy**

Copping Refuse Disposal Site Joint Authority trading as **SOUTHERN WASTE SOLUTIONS**  
PO Box 216, New Town, Tasmania 7008  
Phone: 03 6273 9712 Email: [finance@swstas.com.au](mailto:finance@swstas.com.au)  
ABN: 87 928 486 460



**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**20 JUNE 2023**

## DIRECTOR OF SERVICE DELIVERY – RUSSELL FOX

During the month I have reviewed the following documents:

- Annual Plan, LTFP and Capital budgets
- WHS Management Plan
- Waste contracts for kerbside garage and recycling, green waste bins and future organics service – going to public tender mid June
- Federal Department of Infrastructure Grant Application for South East Jobs Hub funding. The grant application also included reviewing the project management staging and associated breakdown costing.

Following the disposal of existing waste and the installation of new fences and gates the reconstruction of Pawleena Road is due to commence late June.

Meetings attended include:

- Regular Senior Advisory Group meeting.
- Interviews for Works Manager and Senior Planner positions.
- Mission Australia to inspect a property damage/insurance issue.
- General Manager (GM), Greg Robertson and Dibas Panta with two different consultants to discuss Blue Lagoon.
- GM, Greg Robertson, representatives from Clarence, Kingborough and Tasman Councils and Southern Waste Solutions to discuss the feasibility of constructing an Organics facility at Copping.
- Plumbing Inspector and resident about localised flooding issue at Primrose Sands.
- Most other Southern Councils and the Department of State Growth to discuss the States Infrastructure Pipeline Project.
- Inspection of the train shed with heritage consultant.

## DIRECTOR OF PEOPLE AND PERFORMANCE - JESS HINCEN

Meetings attended include:

- Consultative Committee Meeting.
- Andrew Hyatt – Various BEST matters.
- Lola Cowle – Tas Community Fund, South East Youth initiative funding.
- South East Arts re: Annual Exhibition.
- South East Stadium – User group meeting.
- Meeting with Councillor Reed.
- REMPLAN Data use discussion.
- Meeting re: Land Improvements scheduling.
- Various meetings re: Stadium and Community Facilities.



- Various meetings regarding recruitment.
- Risk & Strategy meeting.
- Staff Info Session – LG Reform.
- Various HR meetings.
- Leadership Team meeting.
- Council Workshop.
- Council Meeting.

Currently working on:

- Review of South East Stadium staffing and operations.
- Development of Annual Plan.
- Operational Planning Day session.
- Review of WHS Management Plan – Final Draft.
- Review of various policies.
- Review of Employee Flexibility Agreements.
- Complaints Resolution Processes x2.

## HUMAN RESOURCES

### Recruitment

Recruitment for the following positions is currently in progress –

- Trainee Civil Construction - Advertised and closed 17 May 2023. Interviews have been conducted and an outcome will be given in due course.
- Recreation Officer - Advertised and closed 18 May 2023. Interviews have been conducted and an outcome will be given in due course.
- Senior Planner – Advertised and closed 18 May 2023. Interviews have been conducted and an outcome will be given in due course.

### Appointments

- Municipal Worker – Roads & Stormwater – David Reardon was successful with his application. He commenced permanent employment 5 June 2023.
- Information Management Officer – Ashlie Perry was successful with her application. Ashlie commenced part time employment 5 June 2023.

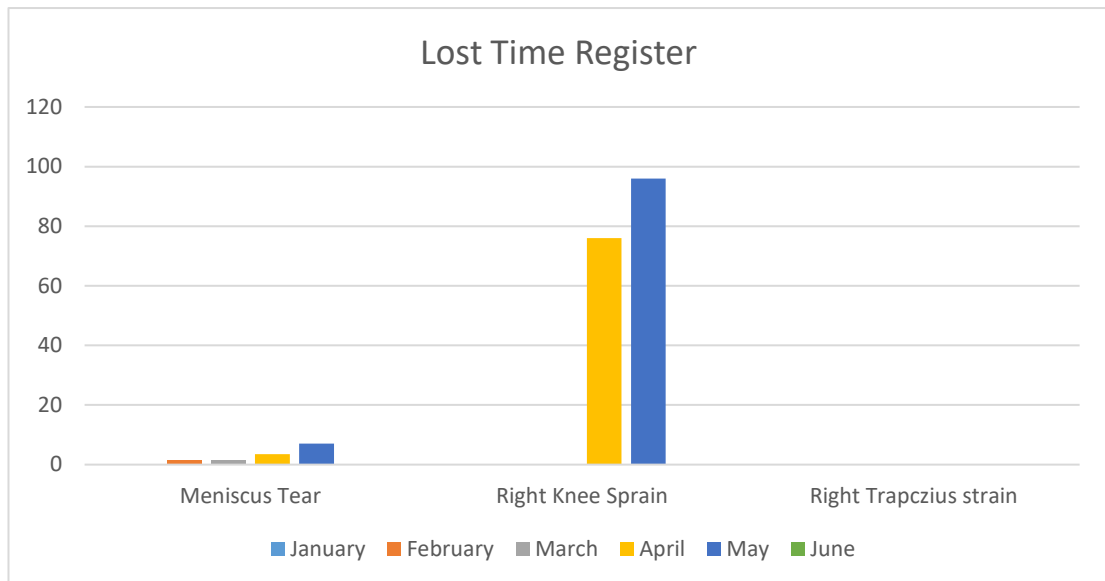
### Training

- Traffic Management refresher training – 20 x Employees completed.
- Community Recovery Training – 2 x Employees completed.
- Mental Health First Aid Training – 7 x Employees completed.
- Cert IV Project Management – 1 x Employee commenced.
- Cert IV Human Resources – 1 x Employee commenced.
- Emergent Leadership Development Program – 2 x Employees commenced.



### Workers compensation

- 3 x Active claims with Allianz.



### DEVELOPMENT OFFICER – STRATEGY & RISK

#### Meetings attended:

- WHS/Workers Compensation Meeting.
- Risk & Strategy Monthly Meeting.
- NRE – Fisheries. Meeting to discuss eligible projects for Recreational Fisheries grants.
- Meeting with GM, DPP regarding Growing Regions Program grant application assistance for Sorell Men's Shed.

#### Completed:

- Draft Risk Management Policy and Framework assets submitted for review by Office of the GM.
- People at Work survey setup (account creation, validation etc).
- Internal communication plan and messaging programming for implementation of People At Work Psychological Hazard Survey.
- Sport and Recreation Reserve Risk Inspection and Mitigation Strategies for Southeast Sporting Complex.
- Winter Slips, Trips and Falls Proactive Safety Bulletin.

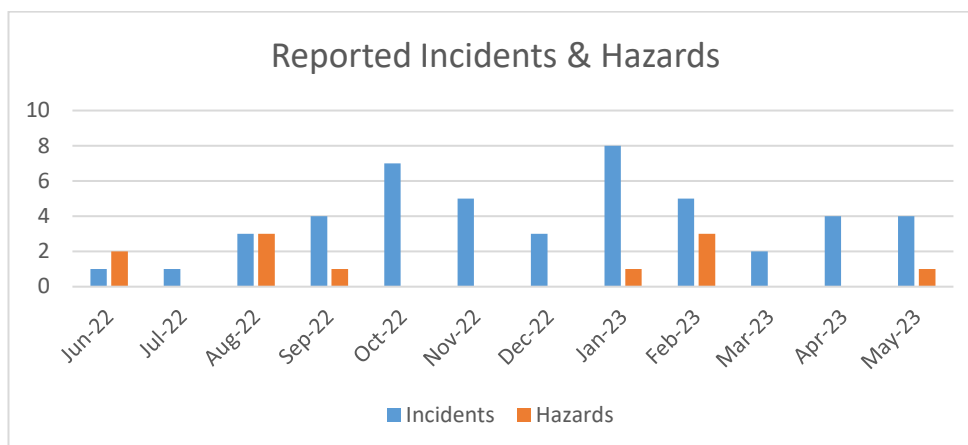


#### Working on:

- Variation request submission to Health Dept. for Healthy Tasmania Healthy Focus – Sorell Rivulet Walkway grant.
- Federal Department of Infrastructure Grant Application for South East Jobs Hub funding.
- Federal Department of Infrastructure Grant Application for Sorell Memorial Hall funding.
- Continuous Improvement Plan to address MAV (Insurer) Audit findings related to Tree Management Procedures, Road Asset Management, Reserves and Open Space, Contractor Management.
- Lift Local Grant – Tracks and Trails Strategy.
- Contractor Management Policy.
- Risk Treatment Plans for High Residual risk items on Strategic and Enterprise register.
- Draft Business Continuity Plan.
- WHS Report format for Audit Panel.
- Assisting Manager Health and Compliance with WHS and Risk portions of Waste Contract.

#### WHS Report:

Reported Incidents and Hazards for the month of May.



- 4 Incidents reported
  - 1 resulted in lost time injury – sprain and strain.
  - 2 vehicle incidents resulting in property damage.
  - 1 business continuity incident – server failure.



- 1 hazard identified and reported.
- 2 investigations completed.

## 10.2 FINANCE – SCOTT NICOL, ACTING MANAGER

### Financial Management

During the month of May, the following key financial management tasks were completed:

- Finance staff continued work on the 2023/2024 operating and capital budgets.
- Work was completed by Finance alongside the General Manager on the Long Term Financial Plan analysis.
- Work on preparation for 30 June 2023 end of financial year.
- Payroll Support for the payment fortnight ending 19 June 2023.
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.

### Rates

- At the end of May, 97.30% of rates had already been paid, compared to 97.60% at the same time last year.
- Interest and penalty raised to the end of May was \$114k. This is compared to \$116k raised at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$41k in waste charges, \$173k in general rates and \$8k in fire levy income. One further supplementary valuation to be processed in June.

### Audit

- The Tasmanian Audit Office (TAO) completed their audit visit at Council during May 2023. TAO will complete the wind up work in June.

### Operational Plan

During the month of May, finance staff progressed on the following 2022/2023 Operational Plan items:



Operational Plan Item	Status
Finance System Upgrade	Testing stage, including testing of the Subscribe-HR timesheet system and the Business Central job costing modification. Due to resource issues we are now working towards a go live date of 18th September.
Policies & Procedures Review	Working stage, including review of all current finance policies and procedures. At final review.
Internal Audit of Finance Policies	Working stage, including review of all current finance policies and procedures. At final review.
Long Term Financial Plan (LTFP) Review & Financial Management Strategy	Work in progress, with a presentation date to be finalised.
Register of Finance	In progress, including development of draft procedures and moving current procedures into the updated template.
Fuel Purchasing System Checks/Control Review	In progress, including investigation of available Ampol reports.
Rates Property #1 account	In progress, including process development and discussions with Council's CBA Relationship Manager.

## Grants & Funding

During the month of May, the following grants were received and or/invoiced:

- Financial Assistance Grant funding of \$176,794 received by Council in May for the fourth quarter.
- The fourth quarter payment of \$22,567 for the Roads to Recovery Grant was received by Council.
- Department of Infrastructure, Local Roads and Community Infrastructure Program grant funding of \$148,922 for Phase 2 received by Council in May.
- \$20,000 was received by Council for the Healthy Tasmania Lift Local grant during May.



No other grants were received or invoiced during the month of May.

### Insurance

- A number of possible insurance claims have been sustained by Council over recent months, through motor vehicle incidents and weather impediments. Finance staff are working with Council's insurance broker to resolve these matters.
- We have been notified that the 2023/2024 insurance renewals are almost finalised and that we should expect renewal documentation in late June.

### Fleet Management

- All new vehicle purchases per the fleet replacement were authorised and ordered during the month of September. We have received two vehicles to date. A remaining vehicle has a delivery date of June and surprisingly the remaining vehicle will not be delivered until December.

### Plant and Equipment Disposals

- All Disposals to date are shown below. In addition to the Outlander another vehicle will be made available for sale during June, but will more than likely be sold in July.

### Summary of Plant & Equipment Sales to Date

Plant & Equipment Details	Date of Disposal	Reason for Disposal	Method of Disposal	Proceeds of sale	Disposal Costs	Profit/(Loss) on Disposal
Mitsubishi Outlander K53EF	1/07/2022	Age, Wear and Tear Replacement	Sold Per GM Instructions	\$ 36,300	\$ -	\$ 1,175
Mitsubishi Outlander K52EF	1/07/2022	Age, Wear and Tear Replacement	Sold Per GM Instructions	\$ 33,414	\$ -	\$ 1,065
Mitsubishi Outlander F12CJ	1/07/2022	Age, Wear and Tear Replacement	Sold Per GM Instructions	\$ 16,364	\$ -	\$ 16,364
Mitsubishi Outlander F18CJ	1/07/2022	Age, Wear and Tear Replacement	Sold Per GM Instructions	\$ 16,364	\$ -	\$ 16,364
Mower H87QT	5/05/2023	Age, Wear and Tear Replacement	Pickles Auction	\$ 3,909	\$ 117	\$ 3,792
Ford Ranger F41NZ	30/05/2023	Age, Wear and Tear Replacement	Pickles Auction	\$ 21,136	\$ 435	\$ 20,701
Ford Ranger I59FC	1/06/2023	Write off	Zurich insurance	\$ 34,225	\$ -	\$ 19,810
Mitsubishi Outlander I97CL	TBC					



## Payroll

- Two pay runs completed.
- EOM complete.

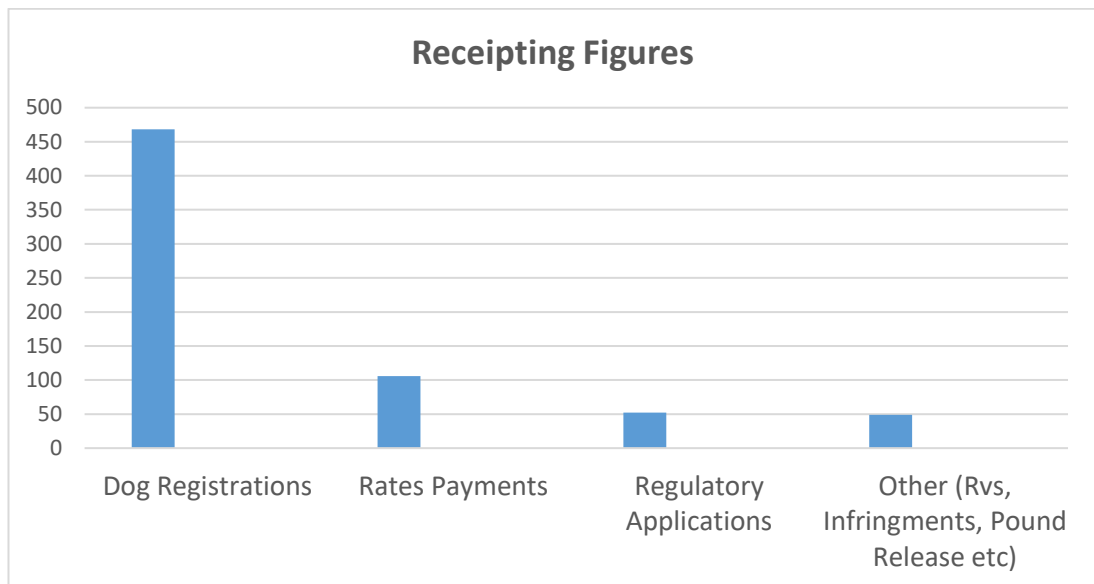
## Meetings

- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 16/05/2023.
- Leadership Team meeting – 3/05/2023.
- Councillors Workshop – 2/05/2023 & 23/05/2023.
- Council Meeting – 16/05/2023.
- Councillors Bus Trip and following meeting – 09/05/2023.
- Commonwealth Bank Federal budget debrief – 10/05/2023.
- Commonwealth Bank catch up – 4/05/2023.
- Various internal meetings regarding the rating restructure.
- Various meetings re resumption of finance system upgrade.

## 10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

### CUSTOMER & BUSINESS SUPPORT

Receipting figures – May

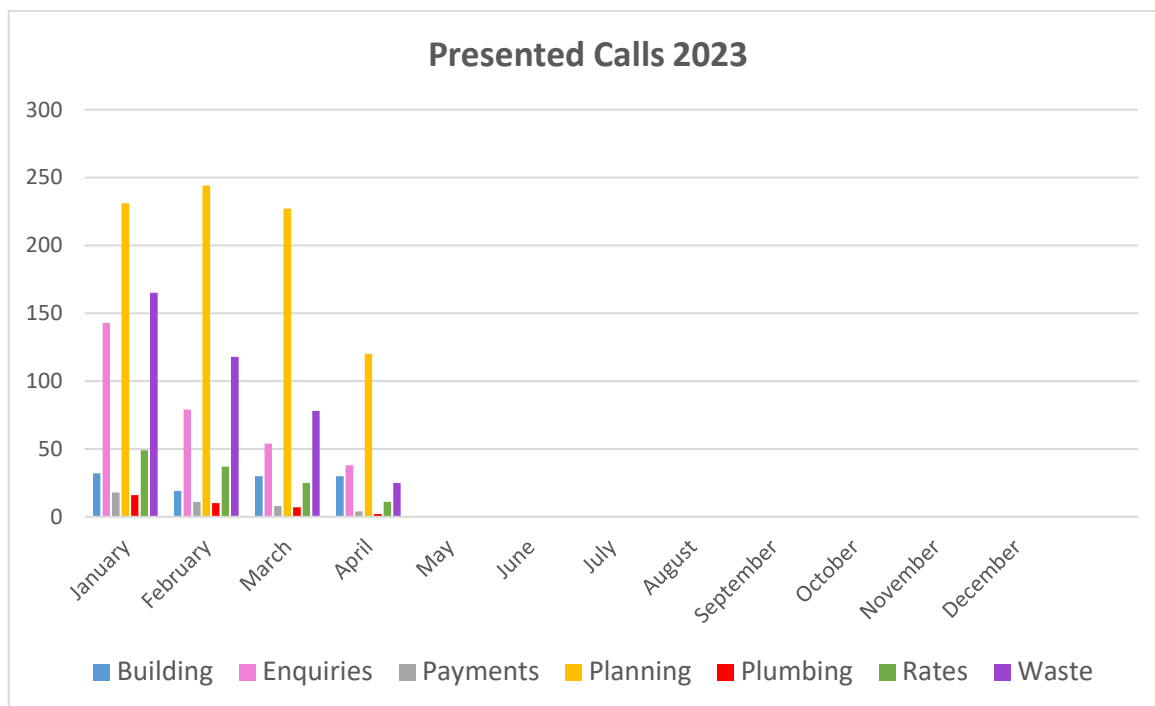




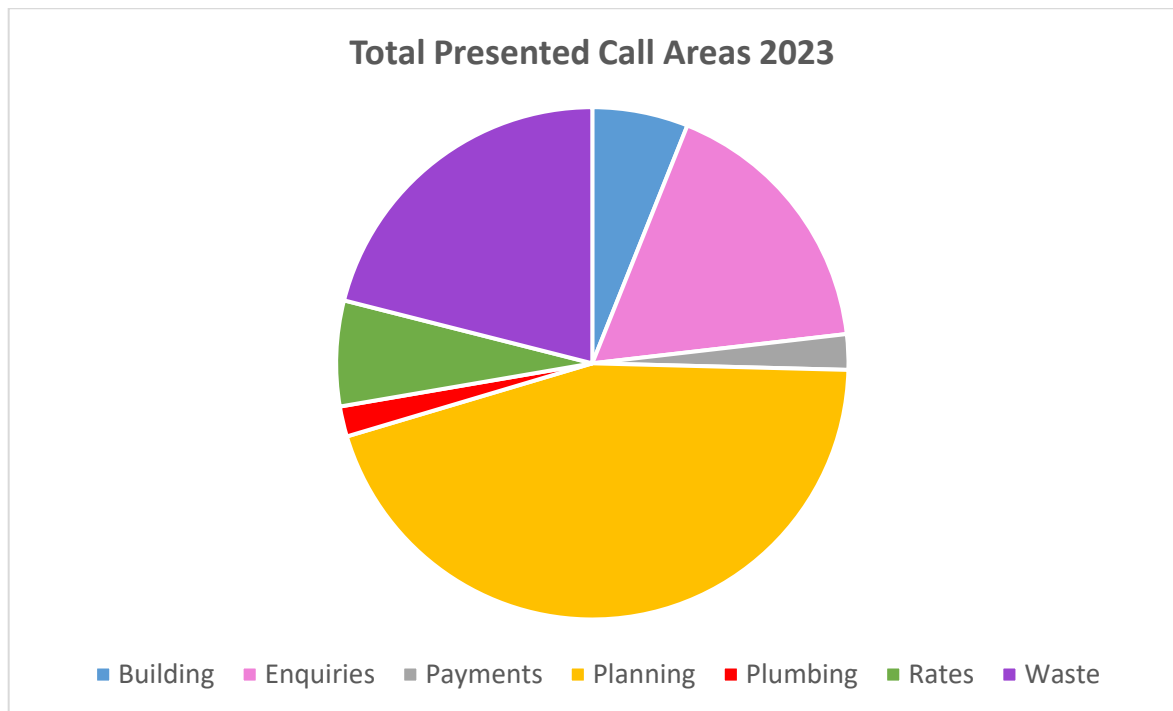
Phone Call Reporting – May 2023

*Phone reporting data unable to be provided. Currently investigating.*

Presented Calls by month for 2023

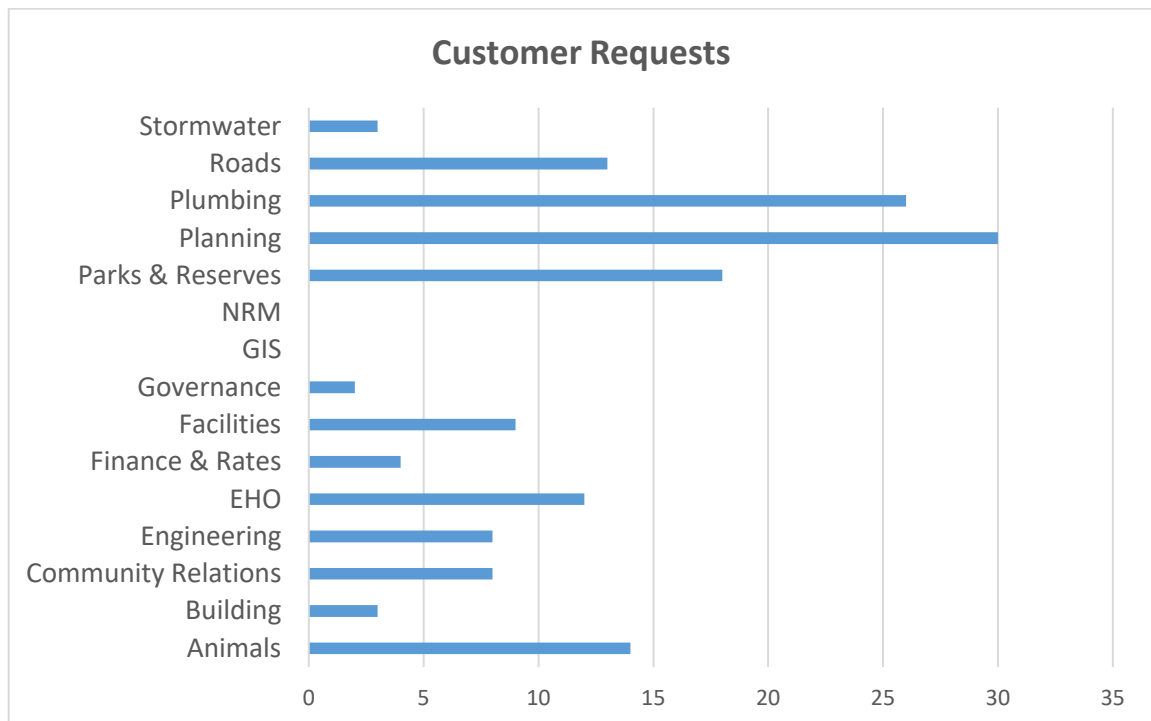


## Total Presented Calls for 2023

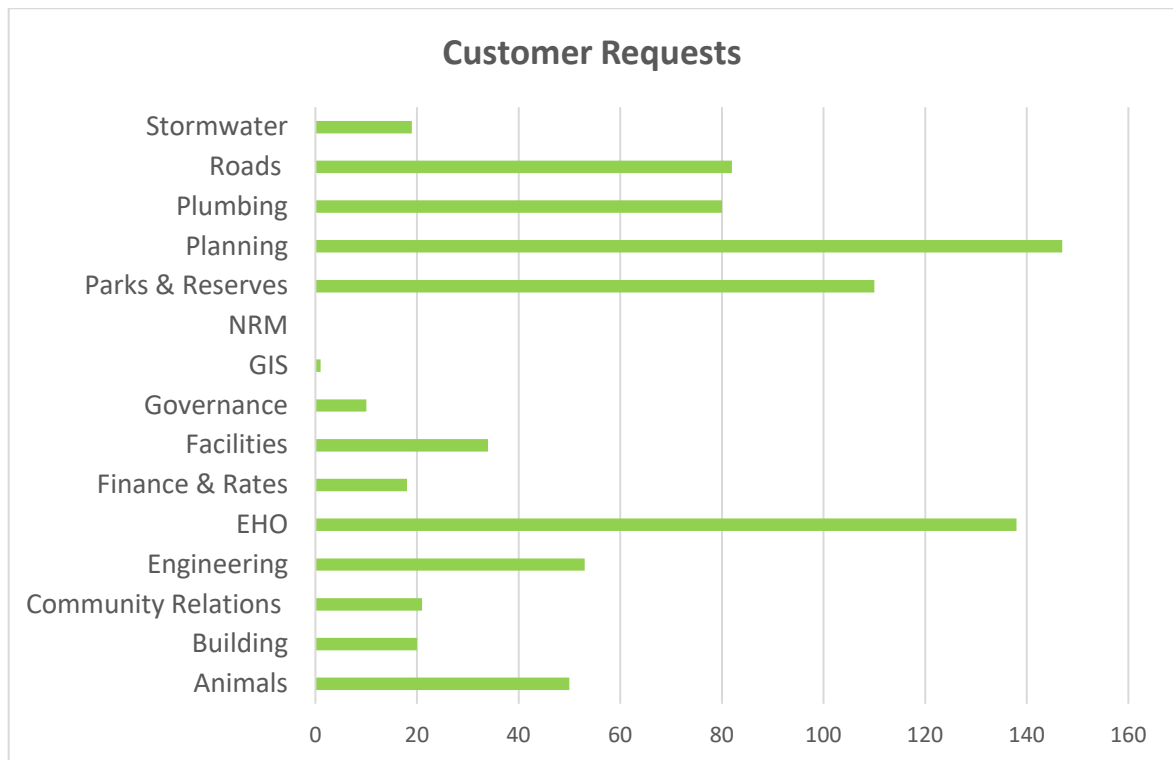


## Customer Requests

CRMs created for the month of May

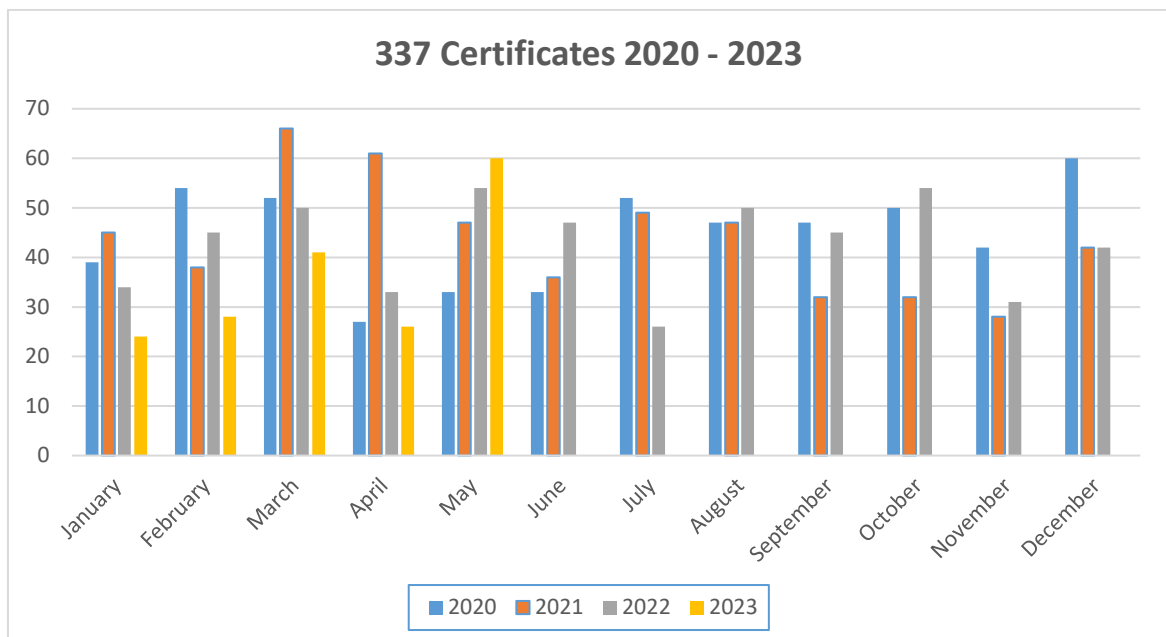


### Total CRMs created for 2023

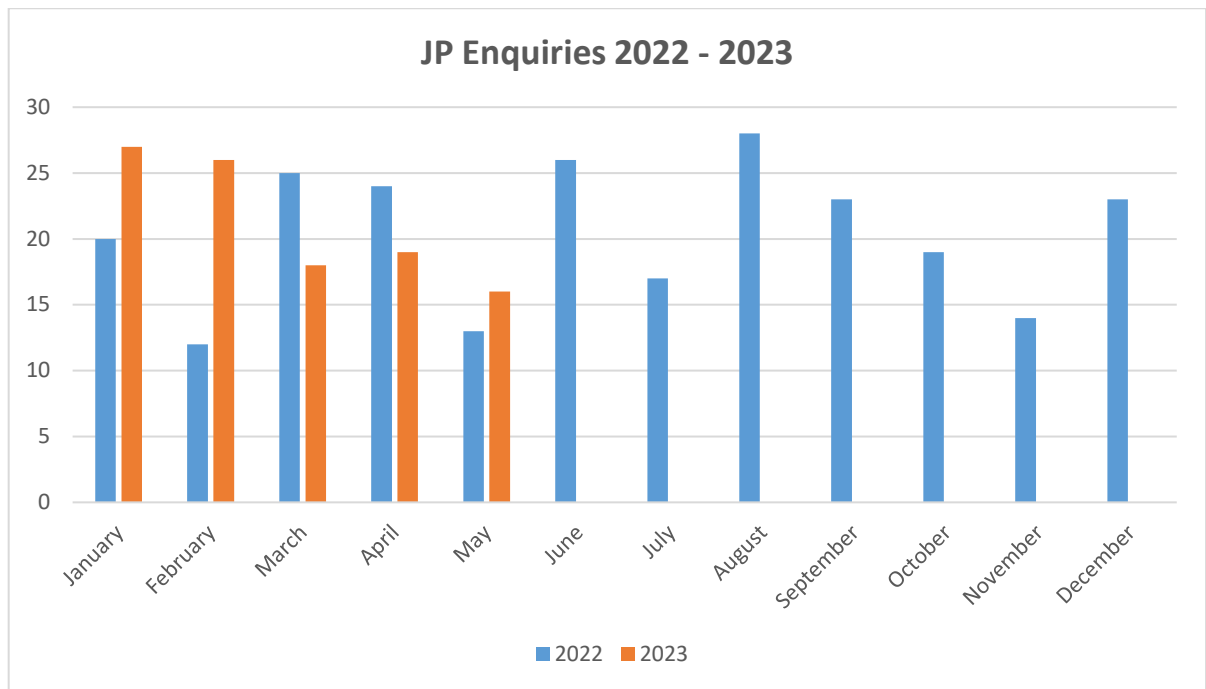


### 337 Certificates

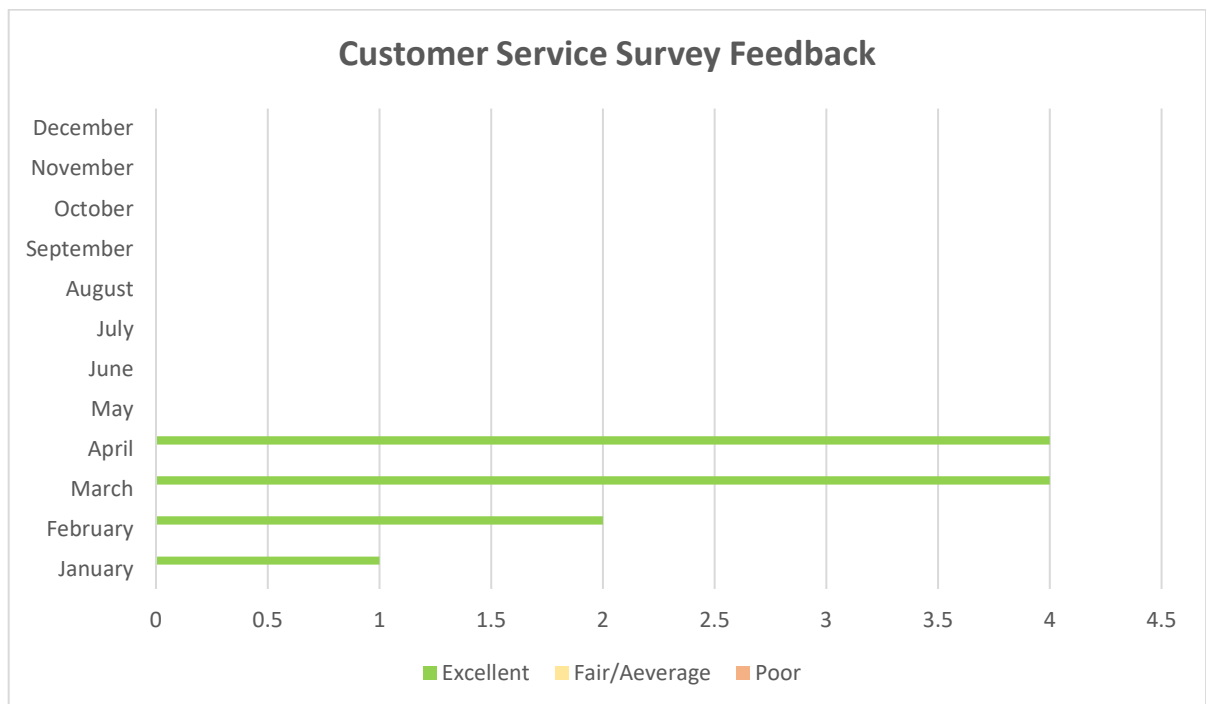
Council processed 60 - 337 Certificates in May 2023 which relate to the sale of properties as detailed in the graph below.



## Justice of the Peace Enquiries



## Customer Service Feedback



No feedback was received from customers for the month of May.

## COMMUNICATIONS

### General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates and Draft Blue Lagoon Management Plan.
- NRM – NRM Thursday posts on social media ongoing re weeds and other NRM matters and Weed Awareness section ongoing in monthly Sorell Times advert.

### Waste Education

- Waste Wednesday social media posts ongoing.

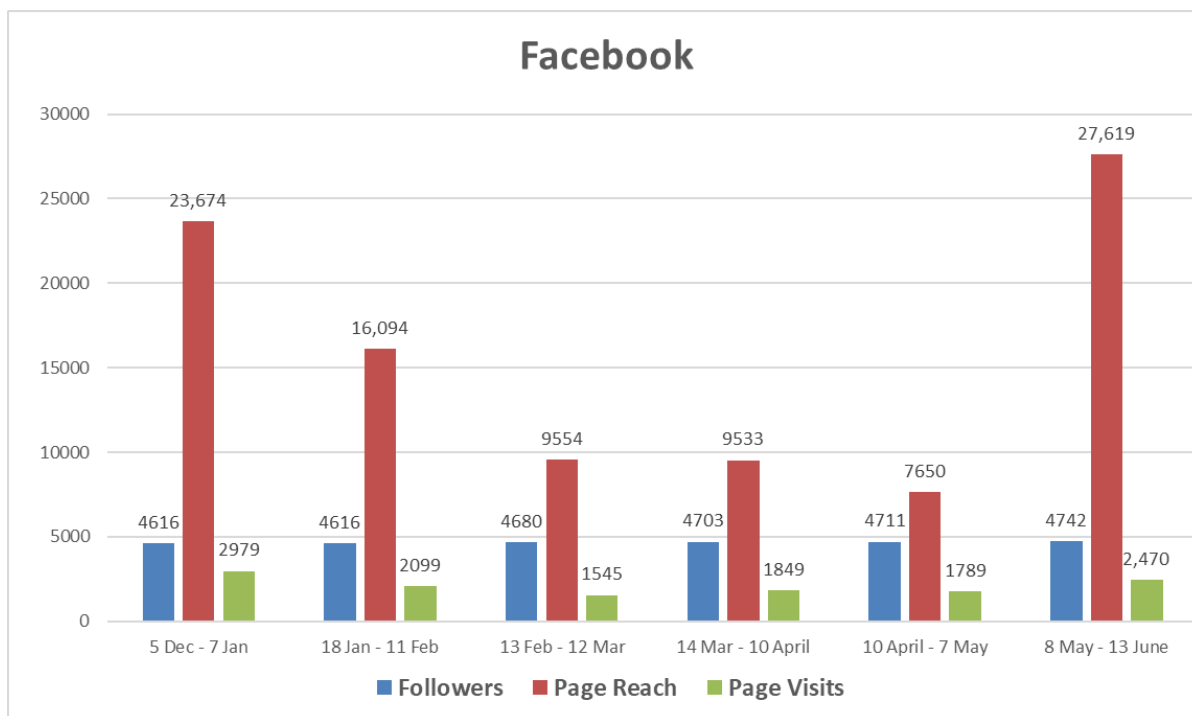
### Advocacy

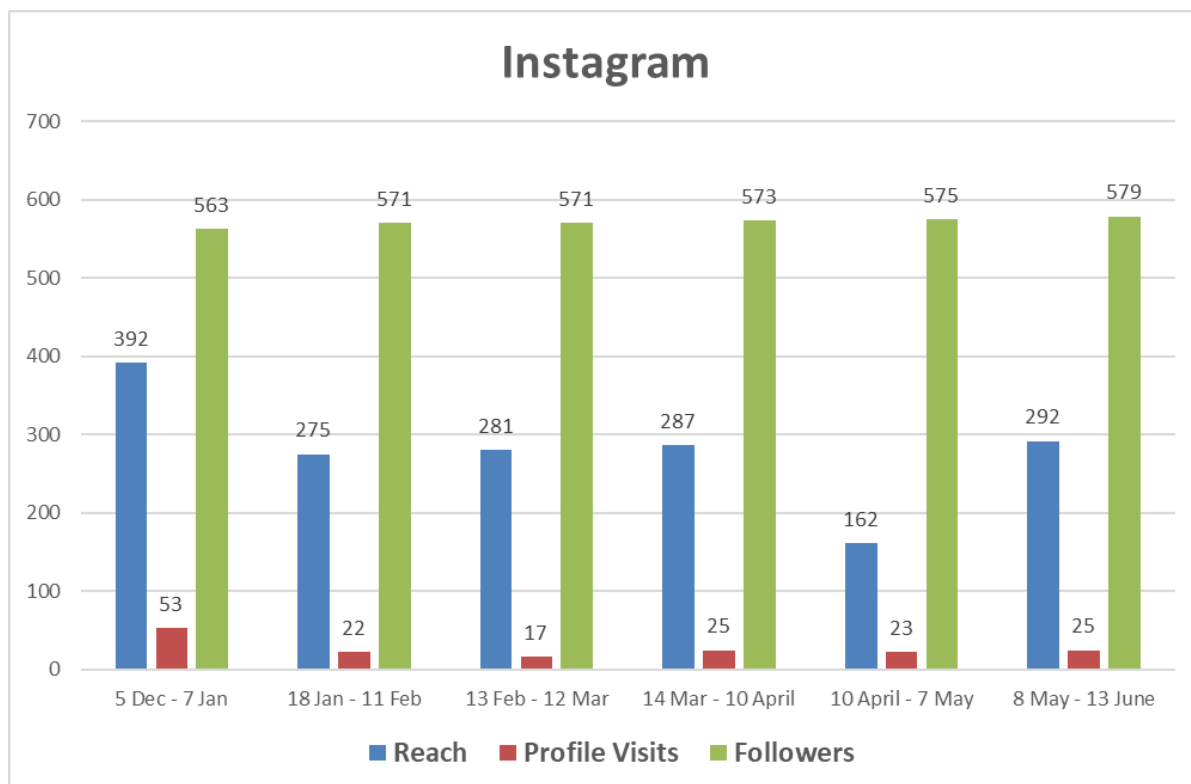
- Regional Strengthening Projects – Distribution of document to identified stakeholders as required is ongoing.

### Area Promotion/Marketing

- Renewal of Sorell sign outside Rural Solutions underway.

### Social Media





## COMMUNITY CONSULTATION/ENGAGEMENT

- Attended Southern Beaches Landcare Coastcare Meeting at Okines Community Centre.
- Service Providers Meeting - Held first week of June with 12 attendees from 8 organisations.
- Held two Waste Strategy forums at Okines Community House.
- Release of the Draft Blue Lagoon Management plan for community consultation and engagement.
- Cat Management Trial – Working with NRM Officer, Ten Lives and Tassie Cat to engage with the local Midway Point community on how to promote and improve ways to keep cats safe, healthy and happy while protecting our wildlife.

## MEDIA

- Nil

## ARTS AND CULTURE

- Sorell 22: Country to Coast – Met with Chelko re: completion and promotion of culture and identity video.



- Met with South East Arts representative re: the annual Sorell Regional Art Prize and Exhibition for 2023.

## COMMUNITY COLLABORATIONS

- Bicycle Network Tasmania – Supporting them to run their “Back on your Bike” program aiming to keep locals moving through winter. Back on your Bike helps people develop riding skills like braking, riding slowly, using gears, turning and to conduct basic bike maintenance. It can also help people ride more confidently on roads and explore local paths. Sessions will be held in May, June and July at the outdoor courts at the South East Stadium and at Okines Community House.

## COMMUNITY GRANTS PROGRAM

### Community Grants

- Nugent Community and Sports Association Inc - \$2,000 for their Nugent Hall Roof Project
- Okines Community House (Auspice for Elise Vout - Auspicee) - \$2,000 for Dodges Ferry Mosaics Short Documentary

### Individual Achievement

- Aiden Flack – Selected in the Tasmania State Rugby Union team to compete in the Southern States Championships in Canberra 2023.
- Ryan Long - Representing Tasmania at the 2023 Australian National Judo Championships to be held in Queensland in June.

### Quick Response

Nil this month

## EVENTS

- Sorell 22: Country to Coast – Commenced initial organising of the launch of the film as a community event.
- National Volunteers Week – held Volunteer Recognition Reception at Sorell Emergency Services Hub in collaboration with Sorell Volunteer Fire Brigade on Wednesday 17 May at 6.00pm.
- Citizenship Ceremony – 13 new citizens welcomed in a ceremony on 16 May.
- Governor of Tasmania’s Official Visit – Commenced drafting an itinerary for Her Excellency’s visit to our Municipality.





## CORPORATE ADMINISTRATION

### Right to Information

- No Right to Information Requests were received.

### Policies

Policy	Policy Type	Update
Environmental Sustainability Policy	Council	Under review
Enforcement Policy	Council	Officer review complete, requires delegate review.
Fraud and Corruption Prevention	Council	Officer review nearing completion.
Property Access Policy	Council	Officer review nearing completion.
Code of Tendering	Council	Officer review underway.
Motor Vehicle	Management	Officer review in progress.
Disposal of Council Goods & Equipment	Management	Review completed. Requires sign off by management.
Investment Policy	Council	Officer review nearing completion.
Fees Refund and Remission	Council	Officer review nearing completion.
Creation and Review of Council Policies	Management	Officer review nearing completion.
Acknowledgement of Traditional Owners Policy	Council	Officer review underway.
Audio Recording of Council Meetings	Council	Officer review underway.
Related Party Disclosures Policy	Management	Officer review nearing completion.
Credit Card Policy	Management	Officer review nearing completion.
Asset Management Policy	Council	Officer review underway
Personal Information Protection Policy	Council	Completed.
Workplace Health and Safety Policy	Management	Completed.
Incident Reporting Procedure	Management	Completed.
Workplace Rehabilitation Policy	Management	Completed.

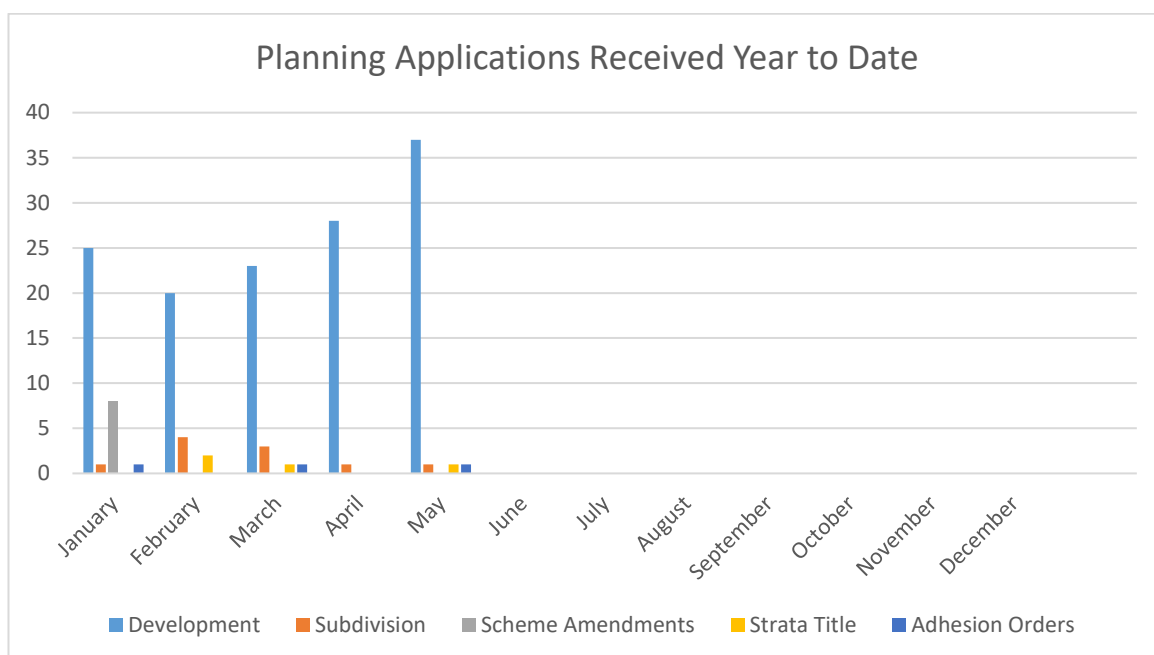


#### Leases & Licences

- Men's Shed Lease - Renewal sent to them for signing.
- BEST 11 Fitzroy Street - Transfer from hire agreement to Lease underway.
- Sorell Football Club Lease – Negotiations ongoing.
- Dodges Ferry Rec Centre – Variation to Lease negotiations re: Canteen.
- Midway Point Yacht Club – Lease renewal underway.
- Boat Shed Licences – Have been distributed to registered owners for signing.

## 10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including May 2023.



During the month of May 2023, the following requests to waive Planning fees were considered.

Project:	Name & Address:	Fees Waived:
Planning: -	<i>Nil</i>	<i>Nil</i>



## DELEGATED AUTHORITY

During the month of May 2023, a total of 40 Planning Approvals/Permits/Exemptions have been issued including:

3	Applications approved as Permitted Development; issued under delegated authority
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.
3	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
8	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
0	Application with the requirements for General Exemptions/Not applicable
22	Applications approved as Discretionary Developments; issued under delegated authority
4	Applications presented as Discretionary Developments for Council consideration at DASC/Council Meeting.

The following is a summary of approvals/permits issued for May 2023.

Description	Application Type	Property Address	Value Of Work
Strata (4 units)	Permitted	17 Bryant Street, Midway Point	\$0.00
Storage facility	Discretionary	404 Shark Point Road, Penna	\$20,000.00
Outbuilding	Discretionary	14 Knights Road, Connelys Marsh	\$19,500.00
Dwelling, Ancillary Dwelling & Studio	Discretionary	3a Perry Court, Lewisham (CT181582/2)	\$650,000.00
Outbuilding	Discretionary	293-295 Carlton Beach Road, Carlton	\$25,000.00
Dwelling	Discretionary	2 Norfolk Crescent, Primrose Sands	\$574,566.00
Minor Amendment - Increased Floor Area to Unit 1 & 2 and Reduction in Setback	Minor Amendments	1 Fairmont Lane, Sorell	\$0.00
Dwelling	Discretionary	2 Miena Drive, Sorell	\$500,000.00
Dwelling	Discretionary	9 Birkdale Place, Midway Point	\$550,000.00
Change of use (dwelling to visitor accommodation)	Discretionary	24 Knights Road, Connelys Marsh	\$0.00



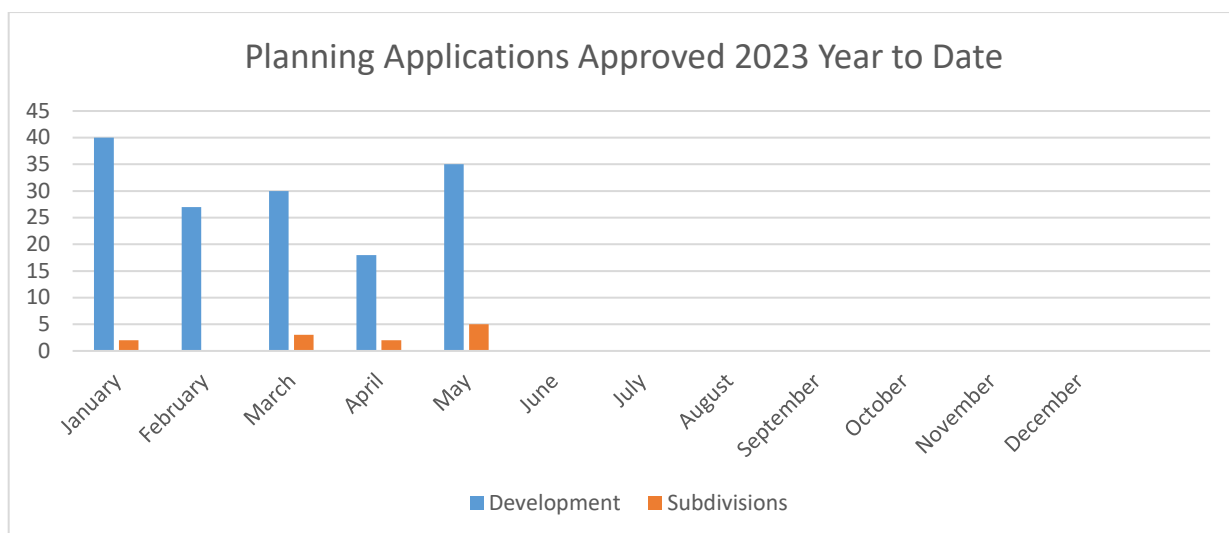
Outbuilding (carport)	Discretionary	148 Bally Park Road, Dodges Ferry	\$20,000.00
Minor Amendment Section 56 - Variation to Front Boundary Setback	Minor Amendments	158-160 Carlton River Road, Carlton	\$0.00
Dwelling (CT183934/2)	Discretionary	3 Olympic Avenue, Midway Point (CT183934/2)	\$577,445.00
Outbuilding	Permitted	999 Nugent Road, Wattle Hill	\$12,140.00
Dwelling	Discretionary	5 Fishburn Way, Sorell	\$395,000.00
Additions to Dwelling (As Constructed)	Discretionary	43 Carlton Bluff Road, Primrose Sands	\$8,500.00
Addition to dwelling (sunroom)	Permitted	33 Wolstenholme Drive, Sorell	\$20,000.00
Commercial Building (Office and Retail Use)	Discretionary	5 Station Lane & 27 Cole Street, Sorell	\$5,000,000.00
Four multiple dwellings	Discretionary	10 Heron Crescent, Midway Point	\$1,000,000.00
New Dwelling & Change of Use of Existing Outbuilding to Ancillary Dwelling	Discretionary	12 Pargonee Street, Dodges Ferry	\$258,960.00
Dwelling	No Permit Required	79 Federation Drive, Sorell (CT 184546/41)	\$274,980.00
Dwelling	No Permit Required	26 Friendship Drive, Sorell (CT 184600/169)	\$304,005.00
Awning	No Permit Required	107 Carlton Beach Road, Dodges Ferry	\$9,478.00
Additions to Dwelling (deck & Swim Spa)	No Permit Required	1 Lagoon View Court, Midway Point	\$12,000.00
Dwelling	Discretionary	2 Gypsy Place, Primrose Sands	\$696,000.00
Additions & Alterations & Secondary Residence	Discretionary	26 Somerville Street, Sorell	\$650,000.00
Forestry - Harvesting of Hardwood Plantation (Resource Development)	No Permit Required	Bezzants Road, Nugent	\$0.00
Partial demolition, additions and alterations	Discretionary	36 Carlton Bluff Road, Primrose Sands	\$300,000.00
Addition to Dwelling (Awning)	No Permit Required	U2 17 Stanford Court, Sorell	\$10,448.00
Dwelling	No Permit Required	15 Federation Drive, Sorell (CT 183756/8)	\$450,000.00
Section 56 Minor Amendment - Revision to Access & Parking Areas	Minor Amendments	321 Marion Bay Road, Bream Creek	\$0.00
Multiple Dwellings x2	Discretionary	72 Midway Point Esplanade, Midway Point	\$460,000.00



Three Multiple Dwellings	Discretionary	9 Parkside Place, Sorell	\$1,200,000.00
Dwelling	No Permit Required	1 Freelove Way, Sorell (CT 184600/311)	\$298,710.00
Dwelling	Discretionary	3 Federation Drive, Sorell (CT 183756/2)	\$334,000.00
8 Lot Subdivision Including Works Within Bally Park Road & Eastlaugh Street Road Reserve	Discretionary	116A Bally Park Road, Dodges Ferry	\$0.00
Minor Boundary Adjustment under General Provisions Clause 7.3 - TPS	Permitted	12 Vancouver Street, Midway Point	\$0.00
Proposed Lot 1 Subdivision	Discretionary	3 Alexander Court, Lewisham	\$0.00
1 Lot Subdivision	Discretionary	33 Dubs & Co Drive, Sorell	\$15,000.00

### Planning permits issued year for 2023

Planning Applications approved year to date including May 2023.



### SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on 16 May 2023 and 30 May 2023 and determined the following matters:

- Four multiple dwellings at 10 Heron Crescent, Midway Point (5.2022.404.1).
- Commercial building (office and retail use) at 5 Station Lane, Sorell (5.2022.9.1).



- Report on representations received on eight planning scheme amendments associated with the Tasmanian Planning Scheme – Sorell.

## APPEALS

Item	Appeal Status	Update since previous month
Approval of six lot subdivision at 16-42 Arthur Highway, Dunalley	Mediation commenced	Nil

## STRATEGIC PLANNING

Item	Status (* indicates update since prior month)
Outer Hobart Residential Supply and Demand Study	Work has commenced. Preliminary result due in Feb-March. Due for May-June completion
State Planning Office (SPO) – Tasmanian Planning Policies	Consultation has commenced
State Planning Office (SPO) – Five Year Review of State Planning Provisions	SPO have prioritised action items for the review process
State Planning Office (SPO) – Regional planning framework and structure planning guidelines	Consultation report released 22 May 2023, available at <a href="http://www.planningreform.tas.gov.au">www.planningreform.tas.gov.au</a> (*)
Regional Land Use Strategy Update	Sorell and Brighton Council continue to develop a work plan to utilise SPO funding
Website update	Ongoing
Update of standard planning conditions, procedures and correspondence	Ongoing
Policy on stormwater in new developments	Council workshop required
Car parking strategy and cash-in-lieu policy	Council workshop required (*)

## NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

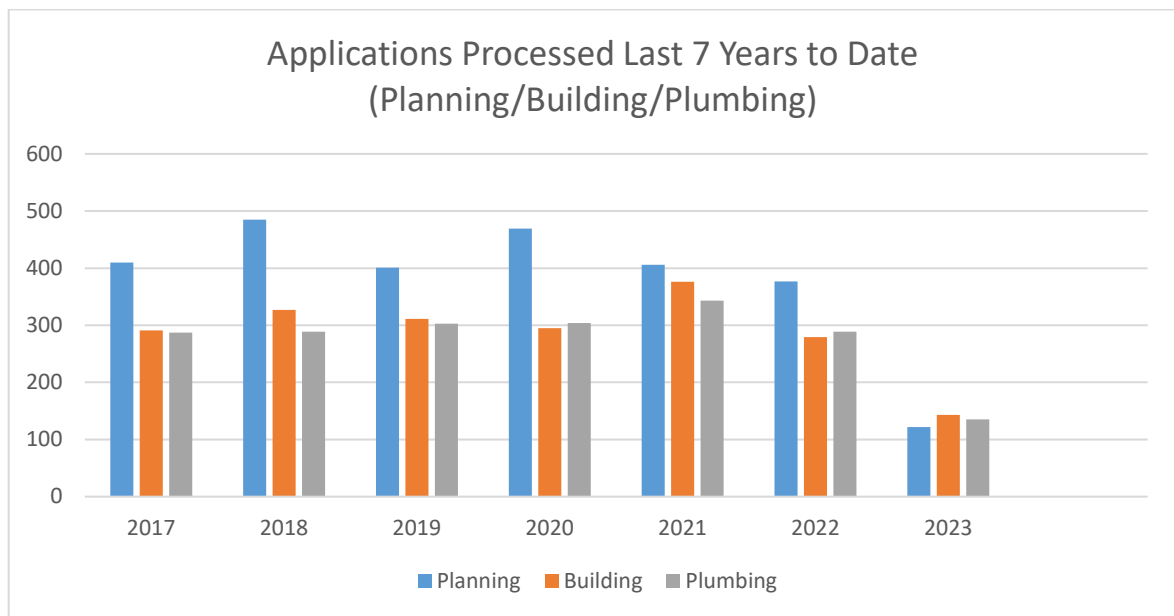
- Stage two of the Fulham Road rehabilitation commenced.
- Midway Point project on Cats continued.



- Various education/awareness articles published.
- Weed removal and plantation at the Blue Lagoon completed.
- Council Fleet transition plan in development.
- Carlton Beach dune rehabilitation commenced.
- CPP pledges have been adopted and updated.
- Various site inspection for weeds around municipality and removal underway.

## DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2017, 2018, 2019, 2020, 2021 & 2022 together with current yearly figures up to and including May 2023.



## DEVELOPMENT ENGINEERING

### Development Engineering Compliance

Development Engineering is continuing to actively undertake the assessment, inspection, and monitoring of approved developments and subdivisions under design and construction.

Engineering Audits for the construction of new municipal infrastructure (including roadways, kerb & gutter, footpaths, driveways, and stormwater pipeline and



manhole infrastructure) are consistently required and regularly meeting the Council's standard requirements.

Developments under construction are as follows:

- Sorell – 20 Arthur Highway – 55 Lots on corner of Pawleena Road – Commenced June 2021 – Stage 1, 2, and 3 complete – Stage 4 nearing completion.
- Sorell – 37 Pawleena Road – Stage 2, 3, 4, 5, and 6 complete – Works on Pawleena Road roundabout have recommenced.
- Midway Point – 195-227, 252 Penna Road – Stage 1, 2, 3, and 5 complete – Works on Stages 4, 6, and 7 are on-going – Dust Suppression activities are being enforced.
- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – Works on-going.
- Orielton – 212 Greens Road – 14 lots by JAC Group – Works have commenced.

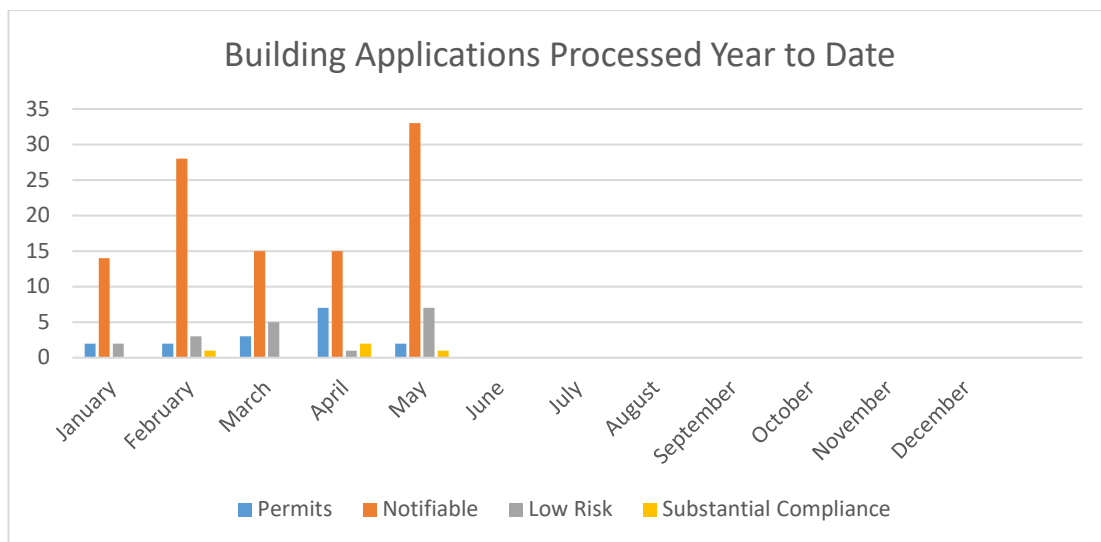
Developments likely to begin construction are as follows:

- Orielton – 212 Greens Road (4 Lot Subdivision).
- Dodges Ferry – 116A Bally Park Road (8 Lot Subdivision).

## 10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

### BUILDING

Analysis of applications approved year to date including May 2023. These include (Permit/Notifiable/Low Risk/Substantial Compliance).





Details of applications that were approved in May 2023 (details below).

These include:

- 2 Permits
- 33 Notifiable
- 7 Low Risk
- 1 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
98 Weston Hill Road, Sorell	Outbuilding	\$18,000.00
45 Walker Street, Sorell	Outbuilding	\$15,000.00
22 Sandpiper Drive, Midway Point	Shed	\$8,000.00
U3 5 Bluebell Close, Sorell	Shed	\$13,975.00
81 Midway Point Esplanade, Midway Point	Awning Addition	\$12,218.00
558 Kellevie Road, Kellevie	Farm Shed	\$28,987.00
81 Midway Point Esplanade, Midway Point	Awning	\$33,231.00
869 Kellevie Road, Kellevie	Dwelling	\$380,405.00
79 Grevillea Street, Primrose Sands	Dwelling	\$173,437.00
23 Clover Court, Carlton	Dwelling	\$300,000.00
12 Gate Five Road, Carlton River	Dwelling	\$480,000.00
9 Fishburn Way, Sorell	Dwelling	\$359,535.00
23 Jeanie Drive, Sorell	Dwelling	\$660,000.00
15 Downward Way, Sorell	Dwelling	\$300,000.00
16 Cole Street, Sorell	Restaurant / Cafe - LivEat	\$450,000.00
366 Pawleena Road, Pawleena	New Solar Panel Installation	\$10,000.00
6 Verdant Close, Sorell	Dwelling & Shed	\$450,000.00
3 Boathouse Rise, Lewisham	Dwelling & Shed	\$200,000.00
27 Cole Street, Sorell	Solar Panels	\$46,485.00
6 Miena Drive, Sorell	Dwelling	\$397,500.00
2249 Arthur Highway, Copping	Outbuilding (Shed)	\$30,000.00
7 Verdant Close, Sorell	Shed	\$30,000.00
25 Fourth Avenue, Dodges Ferry	Dwelling	\$400,000.00
8 Fishburn Way, Sorell	Dwelling	\$359,785.00
5 Southern Drive, Midway Point	Dwelling & Garage	\$152,000.00
14 Provence Drive, Carlton	Addition / Alteration	\$125,000.00
10 Woodruff Court, Sorell	Shed	\$45,000.00
6 Fishburn Way, Sorell	Dwelling	\$362,390.00
4 Gypsy Place, Primrose Sands	Dwelling	\$350,000.00
11 Mary Street, Lewisham	Dwelling	\$390,000.00
64 Tiger Head Road, Dodges Ferry	Dwelling & Garage	\$600,000.00
23A Greens Road, Orierton	Dwelling	\$604,570.00
178 Bally Park Road, Dodges Ferry	Addition / Alteration	\$450,000.00
2 Norfolk Crescent, Primrose Sands	Dwelling	\$574,566.00



92 Linden Road, Primrose Sands	Dwelling	\$110,000.00
10 Woodruff Court, Sorell	Solar Panels	\$47,569.00
U3 5 Stewart Court, Midway Point	Deck	\$20,000.00
18 Clover Court, Carlton	Dwelling	\$0.00
9 Olympic Avenue, Midway Point	Dwelling	\$385,000.00
161 Lewisham Scenic Drive, Lewisham	Demolition	\$10,000.00
94 Pennington Drive, Sorell	Outbuilding	\$25,000.00
37 Arthur Highway, Dunalley	Ancillary Dwelling	\$70,000.00
1 Renmore Court, Carlton	Mezzanine storage area	\$35,000.00

During the month of May 2023, no requests to waive building and plumbing fees were considered.

### BUILDING COMPLIANCE

Council compliance officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis.

During the month of May 2023, we received 8 complaints that required further investigation, and 8 complaints that were able to be resolved.

There were 4 on-site inspections for the month of May.

We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action.

Below statistics reflective of Notices/Orders issued for May 2023:

Building Notices issued:	5
Building Notices revoked:	0
Building Order issued:	7
Building Order revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0
<b>Complaints in progress</b>	<b>7</b>

Continuing to work through the years and updating Councils Property Wise system to reflect correct status. Years include 1994 – 2006. Remaining years to be completed are 2005.

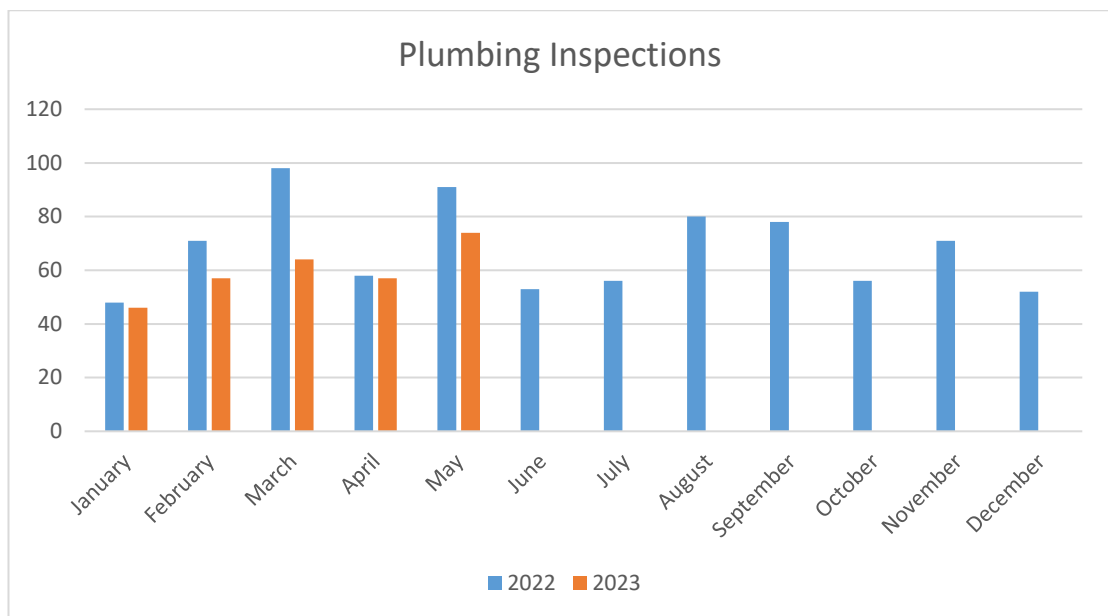
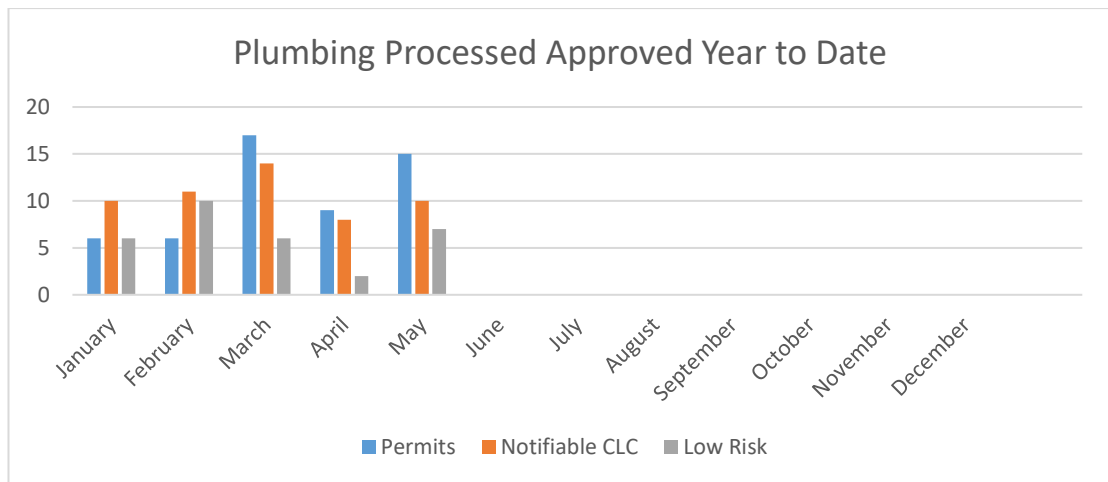


## PLUMBING

Analysis of applications approved year to date including May 2023. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in May 2023 (details below). These include:

- 15 Permits
- 10 Notifiable
- 7 Low Risk



In May, 74 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.



## ENVIRONMENTAL HEALTH

### *Building Act 2016*

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. An Environment Protection has been issued requiring the works to be completed within 3 months.

Councils' EHO has been dealing with several complaints about failing onsite waste management systems in southern beaches. Two Abatement notices served on properties during May.

### *By Laws*

Environmental Health By-law, Regulatory Impact Statement has been finalised and submitted to the Director of Local Government for review in December. The Director has provided a response in April 2023 and requested that various aspects of the RIS be amended. Legal advice has been received and the re-drafted RIS and By-Law have been sent back to the Director of Local Government for approval to undertake public consultation.

### *Land Use Planning & Approval Act 1993*

Development and subdivision application assessments completed including, new houses in the Southern Beaches (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies), multiple dwellings and commercial developments in Sorell.

Final subdivision plans were assessed in Dodges Ferry and Sorell to ensure compliance with permit conditions.

### *Food Act 2003*

12 Food business safety assessments were conducted during May. The EHO has continuing to work with Sorell Registered Food businesses to introduce the Food Safety Supervisor requirements.

### *Public Health Act 1997*

Notifiable disease interviews were conducted and sent to the Director of Public Health.

Sampling of Blue Lagoon for nutrients occurred once during May. The data provides information on the health of the lagoon and will be used to assess the impact of discharging stormwater onto Red Ochre Beach.



2 x water carter registrations approved in May. Water carters are difficult to inspect due to a lack of working at heights ticket for the EHO. To inspect a water tank on a truck, a cherry picker is required to be used to see into the water tank or failing that a working at heights ticket to be obtained to safely undertake thorough inspections.

EHO and NRM Officer were awarded a Healthy Focus grant to create a Sorell Rivulet Trail for preventative health measures using an active transport corridor for walking from the new Pawleena Road subdivision to the centre of town. At this stage it is not possible to progress this project.

### ***BIP (Immunisations)***

Immunisation program has changed to an annual program where only one dose is now required for HPV.

### ***Environmental Management & Pollution Control Act 1994 (EMPCA)***

Noise complaints including, music, construction noise, trail bike riding in Dodges Ferry were received and investigated.

Waste dumping, burning prohibited waste and dust complaints were also received. Dust complaints were associated with a subdivision being constructed in Midway Point. The dust caused a significant impact on neighbouring properties. The piles of sand are expected to be removed in early June and stabilisation of the soil is expected to start when civil works have been completed.

Councils Health & Compliance Manager and EHO investigated a complaint about burning waste and large-scale waste dumping. The EPA has been notified and a joint investigation is being undertaken.

EHO preparing another audit of a Level One activity in Sorell.

### ***Waste Management***

Mayor Vincent and the Health & Compliance Manager attended two public meetings at Okines House to answer questions on the *Sorell Council Waste Strategy*. The meetings were well attended with over 40 people on each day providing valuable feedback. Thanks to Nat Siggins and Kirstian Horvath for organising the event.

The Waste Management and Resource Recovery Association of Australia conducted a waste forum at Wrest Point Casino. Various speakers from the Department of Natural Resources provided updates on the waste levy, container refund scheme and PFAS contamination. There were also several speakers from industry and NGO's providing further information on circular economy initiatives in the clothing industry.



Council has received community feedback about the amount of rubbish dumping at the Dodges Ferry Recycling Centre. Our contractor Veolia has completed several clean-ups of hazardous materials and general litter.

Health & Compliance Manager has prepared the waste management tender documents which will be advertised in June 2023.

#### ***Street Stall / Public place permits***

No new applications were approved in May.

#### **COMPLIANCE**

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	7
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	3
Reported Dog attacks on people	1
Dogs impounded	6
Nuisance created by animals including dogs (Noise/Odour)	12
Fire Hazard Abatement notices issued	0
Litter Infringement notice issued	1
New Dog Registrations as a result of door knocks	6
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	2

Councils Senior Compliance Officer investigated a complaint in relation to the burning of prohibited items which resulted in an infringement notice being issued for \$905.00 to the person responsible.

Councils Animal Management Officers continue to investigate an increase in barking complaints and rooster noise complaints.

Parking, dumped rubbish and back yard burning complaints have kept Animal Management Officers and the Senior Compliance Officer busy during the month.

## **10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER**

### **CAPITAL WORKS - TRANSPORT AND STORMWATER**

Since the last departmental update staff have been focused on reviewing resourcing capacities with regard to carry forward projects and potential candidates for the forthcoming capital works budget. Council have submitted the finalised designs for approval by the Department of State Growth's Traffic



Engineering team to support the grant application submitted for Wiggins Road as part of the Safer Rural Road Program.

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Bay Road, Marion Bay – Road reconstruction and associated stormwater upgrade – C-23-T-002, T-010 & S-002. - A preliminary design has been received from the consultant.
- CAC Access Road, Sorell – Emergency vehicle egress and pedestrian access only. Design commenced (internal).
- Parnella Road, Dodges Ferry – C-23-T-003 & C-23-S-001 - Kerb and stormwater upgrade for road sheet flow control. Design commenced (internal).
- Marion Bay Road, Bream Creek – C-23-T-052 – Emergency Reconstruction - Design commenced (internal).
- Whitlam Court, Lewisham – C-23-PRELIM-WHITLAM – A pre-commencement meeting has been held onsite with the engaged Engineering Consultant.
- Branders Road, Orielton – C-23-S-013 – Culvert under road and table drain - Design commenced (internal).
- Shamrock Court, Carlton – C-23-S-015 – Stormwater Outfall remediation - Design commenced (internal).
- Junction Street, Dodges Ferry – C-23-T-046 Footpath renewal - Design commenced (internal).
- Lewisham Scenic Drive, Lewisham – C-23-T-047 – Footpath renewal (Hurst to Mary) - Design commenced (internal).
- Tamarix Road, Primrose Sands – C-23-LI-002 – New gravel path - Design commenced (internal).

Capital Works construction projects within the procurement process:

- Nugent Road Reconstruction, Wattle Hill - C-23-T-005 – Tender assessment in progress.

Capital Works about to commence construction:

- Nugent Road, Nugent – C-23-S-006 - Curryjong Rivulet Culvert Replacement – Contract execution in progress.

Capital Works commenced construction:

- Latena Street, Dodges Ferry Stormwater Outlet Remediation Works – Works substantially complete, some defects require attention and revegetation works are planned for June 2023.



- Devenish Drive, Sorell – Drainage Upgrade – Possession of site occurred Friday, 17 February 2023 and works are due for completion end of May 2023. However, significant service relocations under Devenish Drive will delay the completion date to June 2023.
- Penna Road, Sorell – Renewal of concrete footpath - Works are awarded to a contractor and planned for commencement in May 2023.
- Valley View Close, Sorell – C-23-T-048 - Renewal of asphalt footpath - Works have commenced onsite and due for completion July 2023.
- Pawleena Road Reconstruction – Stage 2 – C-22-T-007 - Preliminary works for fencing and vegetation removal has commenced with substantial commencement of the road reconstruction works expected early June 2023 with completion by end of October 2023.

Capital Works complete since last report:

- Kannah Street, Dodges Ferry - Stormwater upgrade improving roadside infrastructure to reduce the risk of flooding – Works are complete.

Other items

- Finalising detailed engineering design consultancy brief for design of a number of 2022/2023 capital projects – roads, footpaths, storm water, etc; and
- Ongoing investigations associated with stormwater issues throughout the municipality.

## CAPITAL WORKS - LAND IMPROVEMENTS AND BUILDINGS

Footpaths

- Red Ochre Beach Access – Lease agreement from Parks and Wildlife has been received. Stakeholder consultation is being coordinated. There have been separate issues raised with this project, one for general access and another to preserve the existing red ochre along the foreshore.
- Sorell Streetscape – Stage 1 (Westpac – United) is nearing completion and Stage 2 will be sent out for quotes shortly.

Vulnerable Road User Program

- Grant application for Gate Five Rd to the bus stop adjacent to 346 Carlton River Road application was recommended for funding. However, this recommendation is indicative of the likely outcome of the application but is not yet confirmation that the application has been successful. A detailed design must be developed and submitted to the Traffic Engineering Branch to progress further.





#### Pembroke Park – BMX Bike Track

- Both parties have agreed to the scope and timeframe for works to commence. Works are now expected to commence in June 2023 and be completed by October/ November 2023. Letter of acceptance has been re-issued.

#### Rotary Bus Shelters

- The bus shelter at the intersection of Primrose Sands Road and Colleen Crescent has been installed. Rotary are preparing to install the shelter at 197 Carlton Beach Road.

### BUILDINGS

#### Train Shed

- The trees/ shrubs are yet to be planted due to the site still requiring maintenance works.
- Door furniture installation and painting of the doors is complete.

#### Lewisham Boat Ramp Toilet

- Materials for the wastewater system have arrived from the mainland and works will commence mid/late June.

#### Southeast Jobs Hub

- Quantity surveyor's cost estimate has been reviewed and approved for use in grant application.

#### Sorell Function Centre

- Preliminary design considerations are being developed to be provided to the quantity surveyor for the cost estimate.

#### Southeast Stadium

- Contractual negotiations on outstanding payments continuing with architect and sub-consultants/ contractors.

#### Sorell Memorial Hall

- Cost estimate is complete for proposed extension to eastern side of the main hall.

### ASSETS, GIS & ICT UPDATES

- Server renewal project: all but one legacy system migrated.
- Continued CAPEX candidates scoping and pricing.
- Land Improvement revaluation near completion now consensus is that Council own street lighting from developments. These assets will now be additions to the Council asset register and imported at the time of the land improvement external valuation by Brightly.

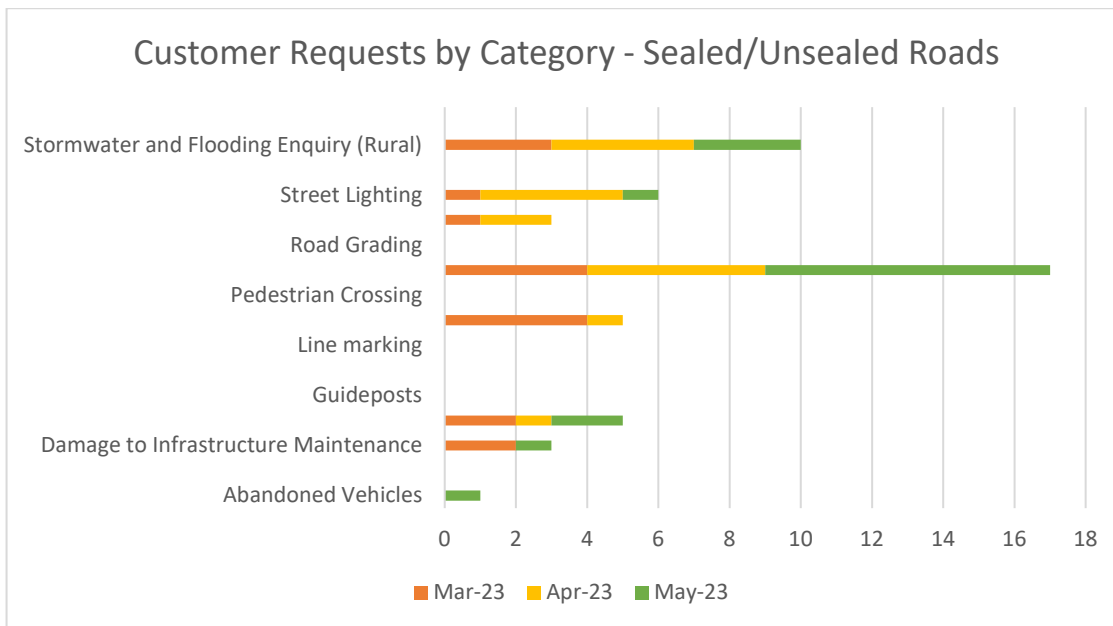


- We have been attending to CRMs related to expectations for new and upgrade of infrastructure and roadkill reduction measures that Council is taking.

## 10.7 ROADS AND STORMWATER – DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

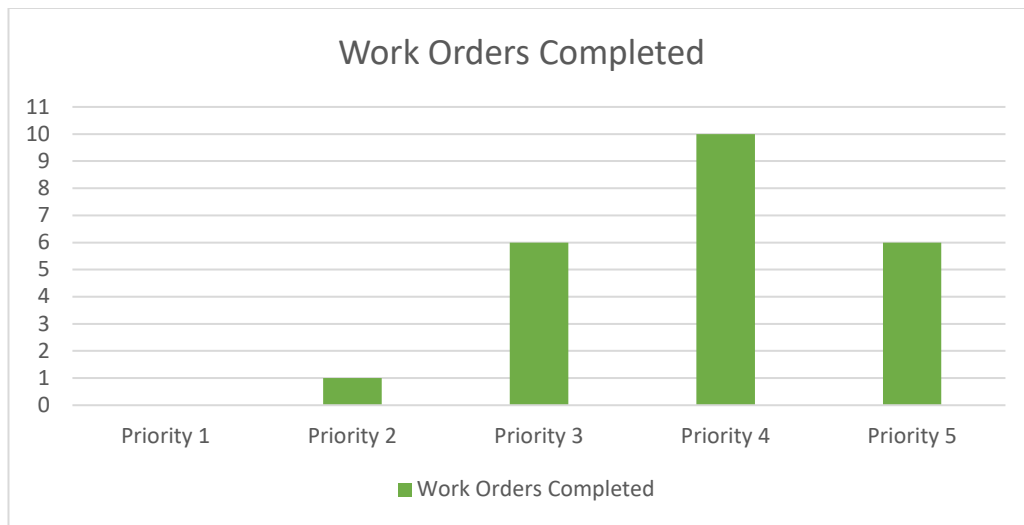
### CRM's



### Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

## Unsealed Road Crew

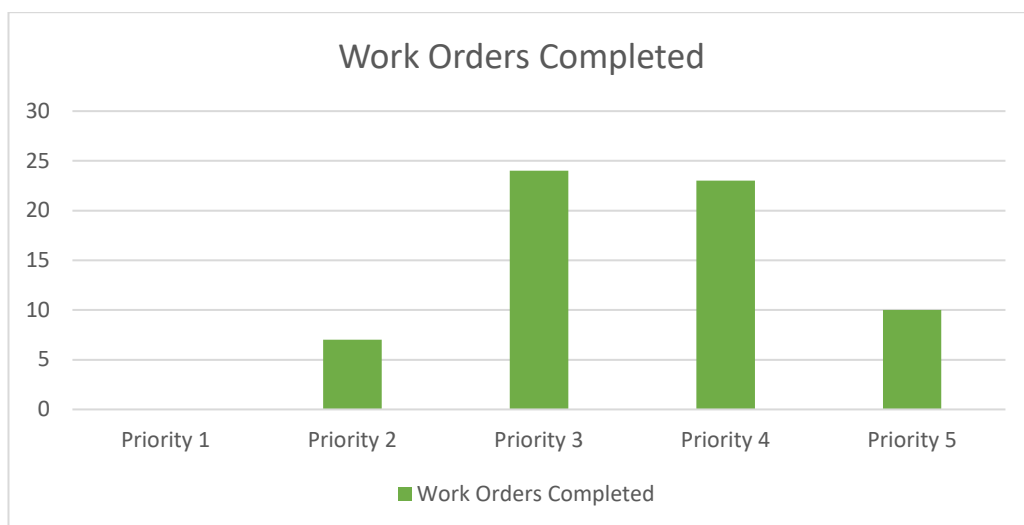


- Maintenance grading on Kellevie Road, Nugent Road, Bezzants Road, Mason's Road, Wooley's Road, Shrub End Road, Pawleena Road, Gillingbrook Road, Inala Roads.
- Reconstruct gravel access road Copping cemetery.
- Potholing on Stokes Road, Three Street, Bridges Road, Dransfield Road, Pearce's Road, Bakers Road, Kannah Street.

## Roadside Furniture

- Signs/Guideposts on Delmore Road and Erle Street West.

## Sealed Road Crew



- Hot mix dig out and potholing on Booth Street, Shark Point Road, Carlton Beach Road, Carlton River Road, Brinktop Road, Allamy Road, Greens Road, Fulham Road, Ridge Road, Parnella Road, Sugar Loaf Road, Old Forcett Road, Provence Drive, Bay Road, Marion Bay Road, Esplanade Carlton, Nerine Street, Signal Hill Road, Nugent Road, Sea Eagle Road, Linden Road, Oak Street, Tamarix Road, Kestrel Street, Falcon Street, Peregrine Street, Midden Road, Boat House Road, Brown Hawk Road, Boyd Street, Esther Court, Jetty Road, Boomer Bay Road and Kellevie Road.
- Drains/Culverts on Carlton River Road and Fulham Road.
- Vegetation tree works on Old Forcett Road, Fulham Road, Delmore Road and Carlton River Road.

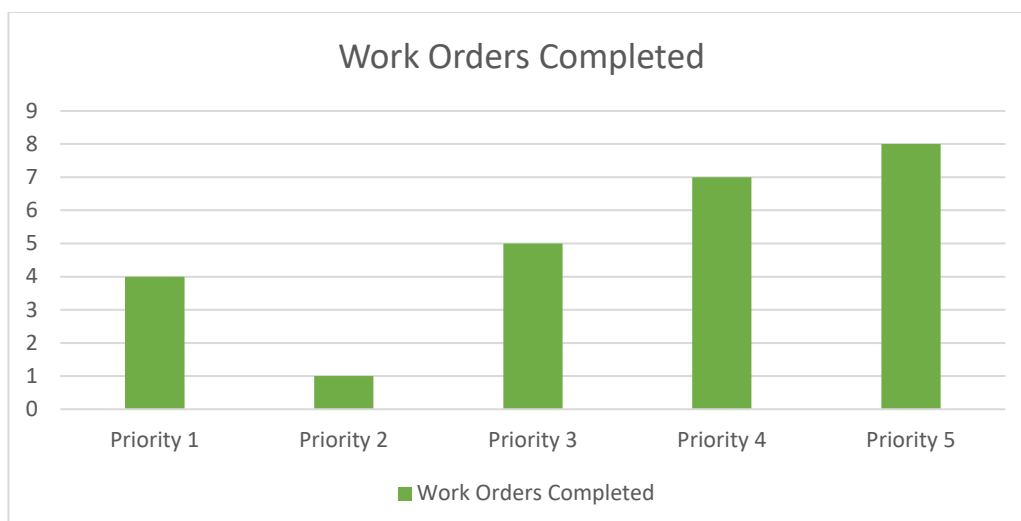
Road inspections carried out.

- Major roads inspection.
  - Sorell
  - Midway Point

Roadside Furniture

- Signs/Guideposts on Delmore Road, Carlton River Road, Carlton Beach Road, Lourah Street, Kannah Street, Quarry Road, Reynolds Road, Finbos Court, Shark Point Road, Penna Road, Erle Street, Esplanade Carlton, Linden Road and Lantana Place.
- Pedestrian Arches on Carlton Beach Road and Sorell Causeway.

### Stormwater Crew



- Clean drains at Falcon Street, Linden Road, Colleen Crescent, Joel Avenue, Ollie Drive.
- Rock line erosive drain Elizabeth Street Lewisham.
- Repair damage to rain garden Deakin Court Lewisham.
- Pre-Weather Event Inspection/Clean in Zone 1, Zone 2, and Zone 3.
- Outfall inspections Zone 2.
- Monthly stormwater routing inspection Zone 1, 2 and 3.

## 10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

### Meetings Attended:

- Various meetings RE: Pembroke Park Stadium & Community Facilities
- Various meetings regarding Canteen and Gym operators for the Stadium
- Various meetings Recreation Team
- Various onsite meetings with residents and staff
- Meeting with Hobart Chargers
- Brixhibition Group

### South East Stadium:

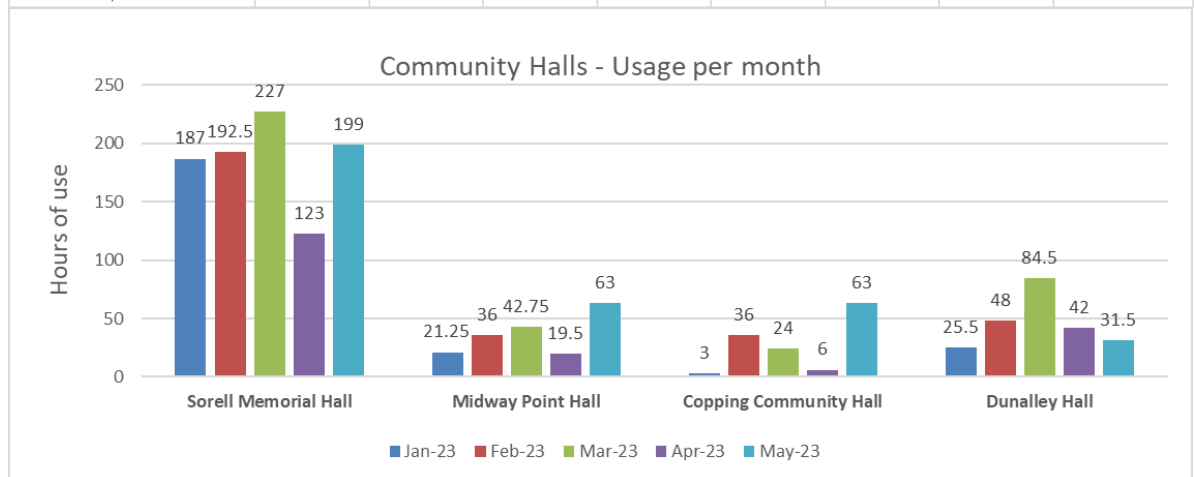
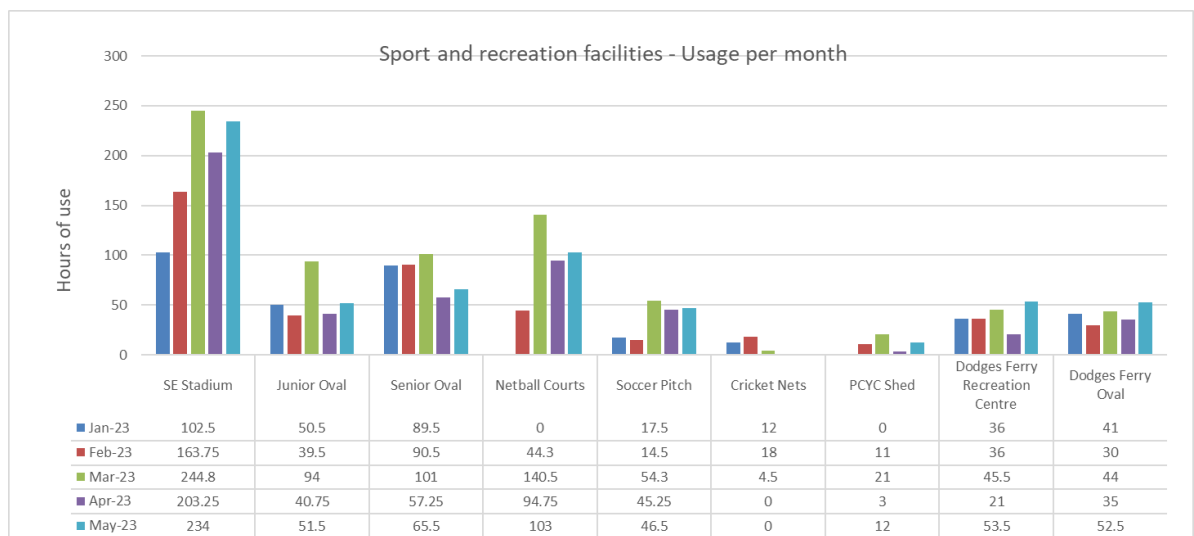
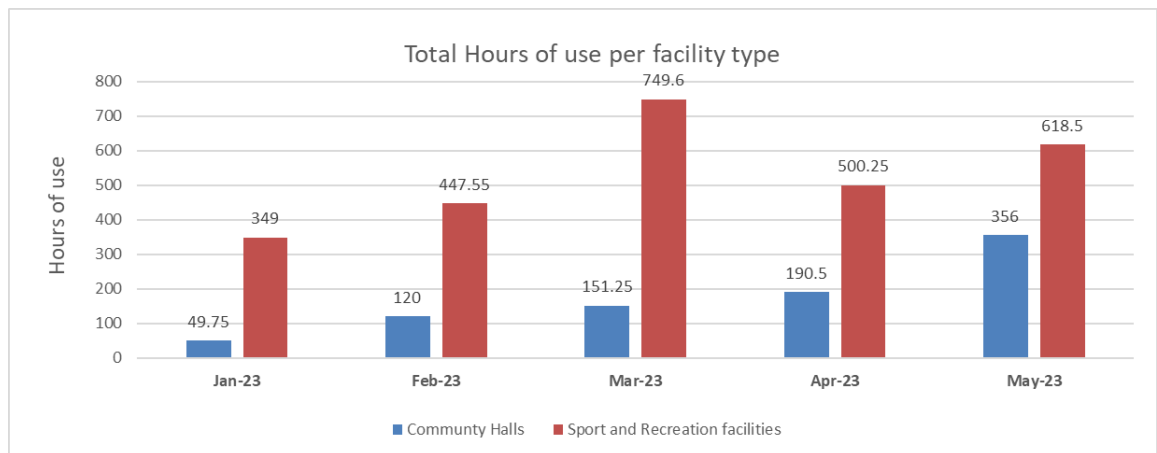
- Facility inductions to key users of the stadium.
- Promotion of the stadium beyond South East region to increase utilisation.
- New facility booking system – Continue to transfer bookings from the old system. Communication to all facility users provided.
- Various meetings with stadium anchor tenants SENA, SEBA, SEUFC; and gym and canteen operators.
- Various meetings regarding Stadium & Community Facilities
- Ongoing liaison with Project Engineer and suppliers on various matters regarding defect corrections.
- Ongoing liaison with local clubs and other future users of the stadium.

### Activities:

- TNL Game
- Hobart Chargers Game
- Sorell School
- SENA
- SEBA
- Reclink
- Individual hire



## FACILITY USAGE

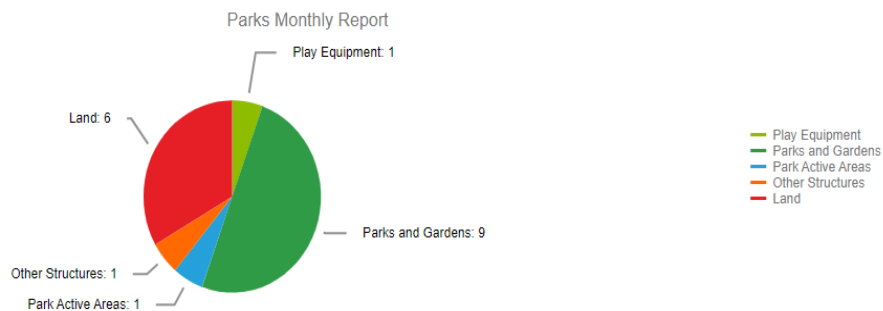


## LAND IMPROVEMENTS

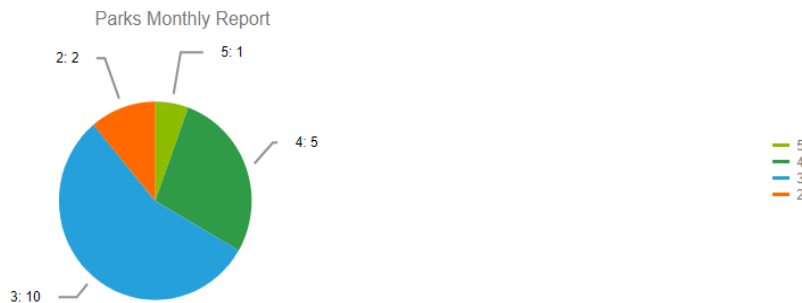
### Land Improvements:

- Tree work – Bally Park Road, Old Forcett Road, Signal Hill Road, Veronica Street, St Georges Square & Shark Point Road.
- Planting of trees at Flyway Park Midway Point.
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Roadside spraying completed.
- Soft fall various parks.

### Number of work orders completed for May by Asset category.



### Number of work orders completed by priority.

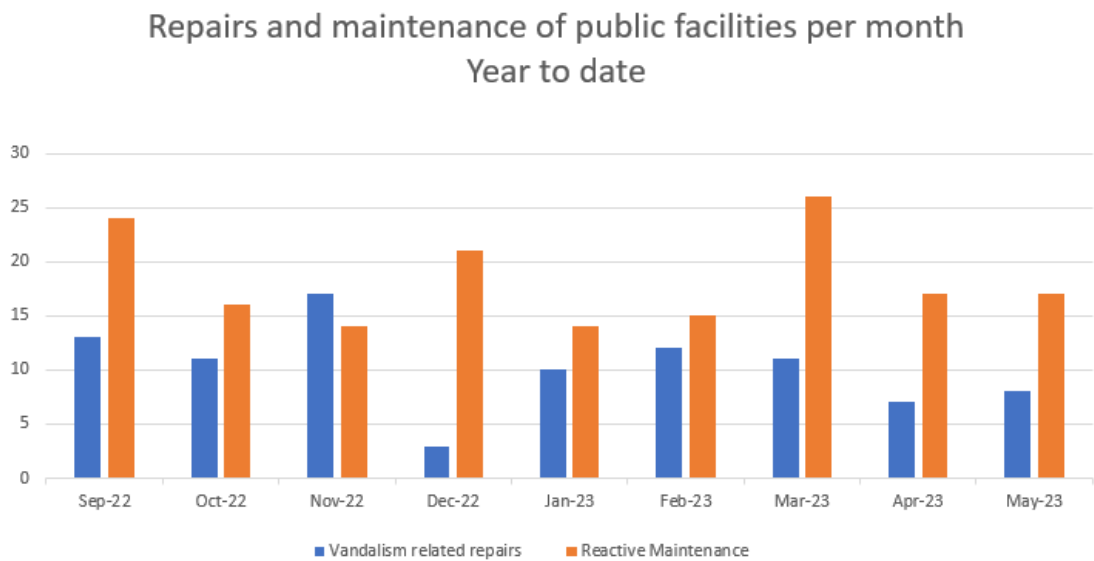
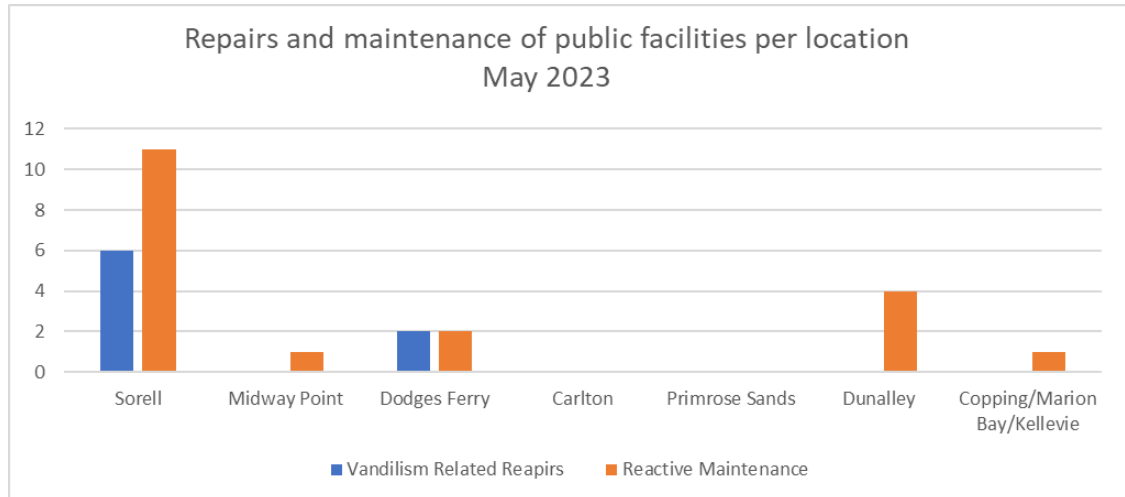


Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

## FACILITY MAINTENANCE

All Buildings - general maintenance requirements as per form 46.

Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:





## 11.0 PETITIONS

### 11.1 PETITION – DRAFT BLUE LAGOON MANAGEMENT PLAN

#### RECOMMENDATION

“That in accordance with Section 58(2) of the Local Government Act 1993, Council receives the attached petition signed by 288 signatories requesting Council take action to withdraw the current draft Blue Lagoon Management Plan 2023 for a pipe discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay.”

#### INTRODUCTION

On Wednesday 14<sup>th</sup> June 2023, the (attached) petition was delivered to Council and subsequently the General Manager to be registered and presented to Council.

The petition comprises a paper and electronic petition with 201 and 87 signatories respectively.

The petition has been lodged by Jillian Vaughan of 19 Riviera Drive, Carlton, Julia Curtis of 1 Reninna Street, Dodges Ferry and Ioanna Panaretos of 27 Tiger Head Road, Dodges Ferry.

#### STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Local Government Act 1993 (“the Act”).

The paper petition contains all the pre-requisite information as per Section 57(2)(a) – (e)(i) of the Act.

The electronic petition similarly satisfies the pre-requisite information as per Section 57(2)(e)(ii) of the Act other than not including a statement by the person lodging the petition certifying that the statement of the subject matter and the action requested has not been changed.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. A petition must be tabled by the General Manager at the next ordinary meeting of the council. Council must then determine any action in respect of the petition within 42 days.



## REPORT

The petition containing 288 signatories requests the following action:

*“Withdraw the current draft Blue Lagoon Management Plan 2023 for a pipe discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay.”*

The request requires investigation and consideration by relevant staff in order for an informed response to be provided to a Council Meeting.

As an interim response, it is noted that community consultation has commenced on the draft Management Plan, a non-statutory document with no associated regulatory timelines. It is therefore submitted that it is appropriate to continue with this process, to conduct two community engagement sessions and enable submissions to be received and considered. Further, Council is in the process of scoping the engagement of independent expert advice and peer review.

**ROBERT HIGGINS**

**General Manager**

14 June 2023

Attachments: (20)





PO Box 126  
47 Cole Street  
SORELL TAS 7172  
ABN 12 690 767 695

Telephone 03 6269 0000  
Fax 03 6269 0014  
sorell.council@sorell.tas.gov.au  
www.sorell.tas.gov.au

## FORM 1 – PETITIONS

SORELL COUNCIL

Re The Draft Blue Lagoon Management Plan

14 JUN 2023

To the Councillors of the Sorell Council;

RECEIVED

We, the electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

Name of Elector	Address	Signature
Jillian Vaughan	19 Riviera Drive, Carlton	
Julia Curtis	1 Reninna St, Dodges Ferry	
Ioanna Panaretos	27 Tiger Head Road, Dodges Ferry	

### Declaration

We, the proposers of the petition, being electors of the Sorell municipal area, declare:

- there are 288 Signatories to the petition;
- to the knowledge of the proposers, the signatories are electors of the municipal area;
- the petition was signed between 06/06/2023 (Commencement date) and 14/06/2023 (Completion date).
- The petition is proposed by - \*

- (1) Jillian Vaughan 19 Riviera Drive, Carlton  
(Name of Proposer) (Address) (Signature)
- (2) Julia Curtis 1 Reninna St, Dodges Ferry  
(Name of Proposer) (Address) (Signature)
- (3) Ioanna Panaretos 27 Tiger Head Rd, Dodges Ferry  
(Name of Proposer) (Address) (Signature)

Name and address of person to whom notices concerning the Petition shall be addressed

Jillian Vaughan, 19 Riviera Drive, Carlton, 7173



AGENDA  
ORDINARY COUNCIL MEETING  
20 JUNE 2023

Online Petitions from Change.org for Blue Lagoon Petition June 2023						
Name	City - as appears in online download	Actual known addresses	State	Postal Code	Country	Signed On
Jill Vaughan					Australia	7/06/2023
Paul Blake	Melbourne	Riviera Drive, Carlton		3000	Australia	7/06/2023
Gwen Egg		Moomere St, Carlton		7173	Australia	7/06/2023
Winnie Egg	Dodges Ferry			7173	Australia	8/06/2023
Jane Pollard	Hobart			7000	Australia	9/06/2023
Nicole Jamison	Hobart	Ulvergene Street, Dodges Ferry		7018	Australia	9/06/2023
Halie Rubenis	Lewisham			7173	Australia	9/06/2023
Brian Hall	Melbourne	Carlton Beach Rd		3000	Australia	9/06/2023
Sally Johns	377 Pawleena Road, Pawleena				Australia	9/06/2023
Lorraine Clark	Brisbane	Dodges Ferry		4000	Australia	9/06/2023
Dee-Anne Bunyan	Sydney			2000	Australia	9/06/2023
Marina Campbell	Hobart	Warrantena St , Dodges Ferry		7000	Australia	9/06/2023
Sallie Clark	Melbourne	Warrantena St , Dodges Ferry		3000	Australia	9/06/2023
Cate Grant	Carlton River			7173	Australia	9/06/2023
Amber Howard	Adelaide	Dodges Ferry		7173	Australia	10/06/2023
Mish Chelkowski	Dodges Ferry			7173	Australia	10/06/2023
Pam Milnes	Stieglitz				Australia	10/06/2023
Coralee Williams	Dodges Ferry			7173	Australia	10/06/2023
Agelique Keil	Hobart	Dodges Ferry		7173	Australia	10/06/2023
Deb Walch	Hobart			7173	Australia	10/06/2023
Kristie Trambas	Carlton			7013	Australia	10/06/2023
Jessie Fitzgibbon	Dodges ferry			7173	Australia	10/06/2023
Lucie Vaughan	Bellerive			7018	Australia	10/06/2023
Paul Lee	Sydney			2071	Australia	10/06/2023
Faith Palmer	Brisbane			4000	Australia	10/06/2023
Katina Baker				2229	Australia	10/06/2023
Wendy Leewood	Dodges Ferry	Nguna St		7173	Australia	10/06/2023
David Barra	Brunswick			3056	Australia	10/06/2023



monte john latham	Hobart	Wattle Hill		7018	Australia	10/06/2023	
Patrick Eid	Illawong			2234	Australia	10/06/2023	
Joanne Campione	Tweed Heads			2485	Australia	10/06/2023	
Robyn Harman	Dodges Ferry			7173	Australia	10/06/2023	
Sean Basham	Melbourne			3923	Australia	10/06/2023	
Sara Hurle	Melbourne	Tiger Head Dodges		3000	Australia	10/06/2023	
Lorraine Bartlett	Chiswick			3806	Australia	10/06/2023	
Leyla Tas	Cart			7173	Australia	10/06/2023	
Lillian orourke	Sydney			2000	Australia	10/06/2023	
Darrell Foote	Adelaide			5033	Australia	10/06/2023	
Jennifer Jenkins-Flint				2031	Australia	10/06/2023	
Brian Jones	Melbourne			3000	Australia	10/06/2023	
Cameron Munro	Brisbane			4000	Australia	10/06/2023	
Jane McKellar	Melbourne			3000	Australia	10/06/2023	
Lara Hembrow	Kellevie			7176	Australia	10/06/2023	
jordon conway	hobart			7004	Australia	10/06/2023	
Peter French	Brisbane	Lewisham Scenic Drive		4005	Australia	10/06/2023	
Bronwen Jones	Lewisham			7173	Australia	10/06/2023	
E Smith	Hobart	Dodges Ferry		7000	Australia	10/06/2023	
Gwynne Powell				2756	Australia	10/06/2023	
Anthony Bartsch	Adelaide			5085	Australia	10/06/2023	
Mark Burns					Australia	10/06/2023	
Patrick Kondelidis	Sydney			2205	Australia	10/06/2023	
Michelle Earley	Aberdeen	Carlton Beach Rd		7310	Australia	10/06/2023	
Alice Holmes	Summerleas			7050	Australia	10/06/2023	
Justin Young	Traralgon			3844	Australia	10/06/2023	
Andrew McGlashan				3134	Australia	10/06/2023	
Free Bird	Perth			6000	Australia	10/06/2023	
Sulaiman Jaghuri	Melbourne			5000	Australia	10/06/2023	
Les Thurgood	Woodend			3442	Australia	10/06/2023	
Jacinda Minahan	Wollstonecraft			2065	Australia	10/06/2023	
Paul Chamberlain	Hobart			7000	Australia	10/06/2023	
Jenny Neville	Carlton	Carlton Beach Rd		7173	Australia	11/06/2023	



Alex Gouldthorpe	Melbourne	Carlton Beach Rd		3000	Australia	11/06/2023	
Tony Waugh	casey			3977	Australia	11/06/2023	
Hayley Collon	Wollongong			2500	Australia	11/06/2023	
Xiaohua Blain	Brisbane			4171	Australia	11/06/2023	
Chenhong Zhao	Toorak			3142	Australia	11/06/2023	
Enoka Perera	Carnegie			3163	Australia	11/06/2023	
Rose Cannan	Melbourne	Provence Drive, Carlton		3001	Australia	11/06/2023	
Camille Farrell	Hobart			7018	Australia	11/06/2023	
Frank George	Melbourne			3006	Australia	11/06/2023	
Timothy Scott				7250	Australia	11/06/2023	
Anthony Wilson	Taperoo			5018	Australia	11/06/2023	
Tamzin Dean	Hobart	Ulvergene Street, Dodges Ferry		7173	Australia	12/06/2023	
Denise Arbery				5372	Australia	12/06/2023	
Pip Jones	176 Carlton Beach Rd, Dodges Ferry			7173	Australia	12/06/2023	
Lou Purcell	Carlton			7173	Australia	12/06/2023	
Desiree Fitzgibbon	Hobart	First Ave		7010	Australia	12/06/2023	
Annette Kumpulainen	Lewisham	Lewisham Scenic Drive		7173	Australia	13/06/2023	
Kathy leitch	Launceston	Lewisham Scenic Drive		7250	Australia	13/06/2023	
Leoncia Fabila	Sydney			2560	Australia	13/06/2023	
Jacqueline Carter	Kempsey			2440	Australia	13/06/2023	
Curum Sabry	Sydney			2350	Australia	13/06/2023	
Jason Dimmock	Adelaide			5001	Australia	13/06/2023	
claudia muller	adelaide			5051	Australia	13/06/2023	
Marion Hagenvoort	Carlton			7173	Australia	13/06/2023	
Donna Waldie	Hobart	Payeena St Dodges		7000	Australia	13/06/2023	
Bill Thomas	Hobart	Payeena St Dodges		7000	Australia	13/06/2023	
Megan Dale				6000	Australia	13/06/2023	

87

36 Knarr


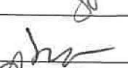
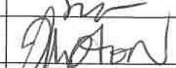
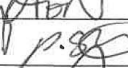
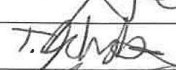



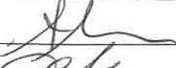
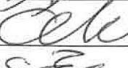
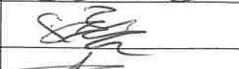
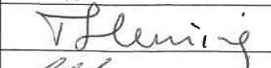
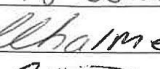


Comments from signatories of Blue Lagoon Petition June 2023						
Name	City	State	Post Code	Country	Date	Comment
Gwen Egg			7173	Australia	7/06/2023	"I want to see real environmentally sensitive storm water management in our neighbourhood. I don't want our wetlands and waterways treated like drains."
N A			7000	Australia	9/06/2023	"Please treat our natural places with respect. It is a wetland. It is not a drain."
Sally Johns			7172	Australia	9/06/2023	"We need to care for and protect our valuable wetlands, they are habitat for countless species, some we may not even know! The lagoon was there before us."
Marina Campbell	Hobart		7000	Australia	9/06/2023	"I'm signing for environmentally sensitive urban water management to protect our critically important lagoon and beach environment"
monte john latham	Hobart		7018	Australia	10/06/2023	"Finesse is the most inspiring aspect of our places; clean air, water, aesthetic subtleties. They give kids the best of characteristic."
N A			7000	Australia	10/06/2023	"Turning Blue Lagoon into a drain will have a detrimental effect on the critically endangered Red Handfish."
N A			7000	Australia	10/06/2023	"Turning Blue Lagoon into a drain will have a detrimental effect on the critically endangered Red Handfish."
jordon conway	hobart		7004	Australia	10/06/2023	"I'm concerned about the vulnerable red hand fish and damage to the ecology of this area."
Rose Hurle	Dodges Ferry		7250	Australia	11/06/2023	"Years ago I fought for dogs to be allowed on blue lagoon early AM and late PM... everyone in our community needs to share our surroundings, council said no because so many people swam and I utilised the beach, so I cannot fathom why they would then allow this after all that. Pretty sure this would do more harm than a few dogs having a swim and sniff!"
Donna Waldie	Dodges Ferry		7173	Australia	13/06/2023	"Blue Lagoon is a beautiful area for everyone to enjoy. Let's keep it that way"

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

NAME OF ELECTOR	ADDRESS	SIGNATURE
ROZ RABONE	125 DROVERS RISE <sup>CARLTON</sup>	
Stroh Turner	20 Brammo St. <sup>Carlton</sup>	
Jason Shaw	30 Dardin Rd	
Tracey Lister	1 Kapitiway St	
Roseille Beck	2 Third Ave	
Phillip Acuna	3 HANSEN ST.	
Tonia Johnston	9 Carlton Riv Rd	
GREG LAWSON	183 Josephs Rd, Carlton	
GRAIG DOWNIE	16 Ocean Gr. <sup>Carlton</sup>	
Kim Nicholas	15 5 <sup>th</sup> Ave <sup>Dodges</sup>	
Luke Tschirke	100 Carlton Bch Rd <sup>Dodges</sup>	
Jo Simkin	100 Carlton B. Rd	
Di Wilson	32 Ridge Road D.F.	
J Flynn	21 Wattle Rd	
Spencer	241 Sutherland Ave	
Tom Ratcliffe	38 Ridge Rd DF	
Rhys Jones	Melbourne	
Steve Wagar	2 Pergam St	
Allison Mills	324 Carlton bch rd.	
Conrad de Villiers	76 Carlton Beach Rd	
Shane Baker	30 Costa Ave	
MATT HEFFERNAN	33 RIVIERA DRIVE	
Trisha Fleming	234 Lewisham scenic Drive	
Catherine Chalmers	5 Freedom Close Carlton.	
Anita Wagner	5 Parnella Rd Dodges.	
Nick Rollins	A Carlton Crk Carlton	



To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

NAME OF ELECTOR	ADDRESS	SIGNATURE
Denise Palmer	Scenic Drive	D. Palmer
Barbara Mackinnon	Abate Pl N Point	B Mackinnon
Kathy Berry	Plenow St Carlton	K Berry
Liz Stuart	Parnella Rd. DE	L Stuart
Cheryl Maddock	Parnella rd DE	Cheryl Maddock
Mike Maddock	13 Parnella rd	Mike Maddock
Pam Evans	614/7 Trillicks Ct	Pam Evans
Helen Jessop	83 BALLET PARK RD	Helen Jessop
Raeleen O'Rossignol	17 Somers Dr	Raeleen O'Rossignol
Jane Applebee	15 Baultham Way DE	Jane Applebee
Alex Parsons	Connellys Marsh	Alex Parsons
Margaret Crosskey	95 Reynolds R. Midway	Margaret Crosskey
Jenny McArthur	5 ELIZABETH ST	Jenny McArthur
Terry Cox	30 First Avenue, DE	Terry Cox
Sue Flanagan	Midway Pt	Sue Flanagan
Chris McKenzie	Wattle Hill	Chris McKenzie
Joyce Hume	Midway Point	Joyce Hume
Carol McGuire	Sorell	Carol McGuire
Margie Knapp	Sorell	Margie Knapp
Paul Skene	Dodges Ferry	Paul Skene
Emma McLeod	Carlton Bch Rd	Emma McLeod
Debbie Thorne	10 Olinda Rd - Dodges	Debbie Thorne
Rachael Lakey	Dodges	Rachael Lakey
Emma Arnold	3 Leppa Dr Sorell	Emma Arnold
Maisie McAnn	Dodges Ferry	Maisie McAnn
Lyn McCann	Dodges Ferry	Lyn McCann

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

NAME OF ELECTOR	ADDRESS	SIGNATURE
Kate Brooks	Forcett	Kate Brooks
Tony Brooks	FORCETT	Tony Brooks
Janella Peris	Dodges Ferry	Janella Peris
Jennifer Long	Carla River	Jennifer Long
Gloria Amamo	BALLY PARK Rd	G. Amamo
Jennifer Chapman	2 White Road Pde D.F.	J. Chapman
Casey Mc	Dodges Ferry	Casey Mc
Rebecca Fowler	11 CV Alleyfield	Rebecca Fowler
Philip Grant	6 ESPANADE CARCA	Philip Grant
Kim Kumbold	Bally Park Dodges F	Kim Kumbold
Selina Kooistra	Forcett St Sorell	Selina Kooistra
Carol Murburgh	13 FIRST AVE D/F	Carol Murburgh
Eddie Burger	1.0 2ND AVE. M/POINT	Eddie Burger
Jayne Wilson	13 Cole St. Sorell	Jayne Wilson
Kristin Bermian	25 Topley Dr. Forcett	K.T. Bermian
Harold Chale	2 Dodge Hill Rd	Harold Chale
Rose Gathly	2 Dodge Hill Rd	Rose Gathly
Glenys Spainer	300 Wiggins Rd Wattle Hill	Glenys Spainer
Bathie Fall	3 Nash St Sorell	Bathie Fall
Peter Fall	3 Nash St Sorell	Peter Fall
Jodyann Clark	Lewisham	Jodyann Clark
Jon Hemming	14 Jetty Rd	Jon Hemming
Allan Bermian	25 Topley Drive	A.T. Bermian
Patsy Holden	Lewisham Acacia Dr.	Patsy Holden
Steve Rogers	82 BALLY PARK D/F	Steve Rogers
Jacqui Danborn	14 Spira St PS.	Jacqui Danborn

26



To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

NAME OF ELECTOR	ADDRESS	SIGNATURE
IOANNA PANARETOS	27 TIGER HEAD RD, D FERRY	J. Panaretos
Jackie Graham	34 Fourth Ave, 7173	J m Graham
Dance Giardina	51 Tiger Head Rd, D Ferry	DG
Wendy Shelton	107 Carlton Bch Rd	Wendy
Beth Nichols	12 Kuncamee St	Beth Nichols
PAMELA SPURR	27 Robinia Street Primrose Sands	Pam Spurr
Colleen Mundy	23 Robina St Primrose Sands	Colleen Mundy
Sue Forster	5 Creek St, Lewi	Sue Forster
Grah Atkinson	154 Bully Park Rd,	G Atkinson
Angela Panaretos	4 Parmers St. D. Ferry	AP
Deborah Swift	30 Richards Ave, D Ferry	DS
Lia Imlach	40 Tiger Head Rd, D Ferry	Lia Imlach
Alice Hope	46 Tiger Head Rd	Alice Hope
Kara Lloyd	12 LOURAH ST.	Kara Lloyd
Jessie Annala	12 Lourah St.	Jessie Annala
James Hollmer-Cross	14 Lourah St	James Hollmer-Cross
Sarah Hawson	14 Lourah st	Sarah Hawson
Harry Hollmer-cross	14 Lourah st	Harry Hollmer-cross
Sham Charlton	58 Tigerhead Rd.	Sham Charlton
SHANI HAWSON	58 Tigerhead Rd.	Shani Hawson
R. J. Mubet	60 ✓ ✓ ✓	R. J. Mubet
B Mubet	✓	B Mubet
Dawn Green	39 Tiger Head Rd	Dawn Green
Simon Green	39 Tiger Head Rd	Simon Green

24

24 signatures

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

NAME OF ELECTOR	ADDRESS	SIGNATURE
Jenny Dean	123 Delmore Rd. Forcell	[Signature]
Debra Sackin	4 Ocean Grove, Carlton	[Signature]
Stephanie McDonald	206 Carlton Bch Rd	[Signature]
Jennifer Thomas	182 Carlton Bch Rd	[Signature]
Jean Ender	793 Ton Paddock Rd	[Signature]
Andrew Barker	75/74 West Coast Hwy	[Signature]
Jane Muller	114 Rothern St	[Signature]
Ken Hill	114 Rothern St	[Signature]
Ali Dugan	178 Carlton Bch Rd	[Signature]
Tom Coleman	119 Parilla Beach Rd	[Signature]
Luke Bernal	126 Carlton Bch Rd	[Signature]
Chelpon Tabylidzeva	126 Carlton Bch Rd	[Signature]
Ben Stacey	3 Eulaminster St	[Signature]
Michael Evans	15 Viver Leger St	[Signature]
Hannah Player	31 Provence Dr	[Signature]
Taylan Winch	23 Richards Av.	[Signature]
Sarah Wilby	2-4 Hurst St	[Signature]
Annette Clancy	5 North St	[Signature]
Andrew Pitt	181 Seaside Drive	[Signature]
Liz Ciszec	147 Lewisham Seaside Drive	[Signature]
Easi Godschalx	9 Kaprinnor St	[Signature]

21

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

NAME OF ELECTOR	ADDRESS	SIGNATURE
Connie Thomas	4 Tenth Ave DF	Thomas
Ami Hollmer-Cross	8 Paysona St	Cross
Tess Spaulding	83 Carlton Beach Rd	Spaulding
Clare Nade	3 Alexander crt	Nade
Melissa Berman	7 Seventh Ave D/Ferr	Berman
Michael Ford	5 Pearl Court b/ferr	Ford
Teagan Cranford	7 Pennmore Crt	Cranford
Annabelle Parker	63 Carlton Beach Rd	Parker
James McKeen	13 Uivergum St	McKeen
Mick Miller	4 Centenary drive	Miller
Will Turner	40 Carlton Beach Rd	Turner
Samantha Larsen	6 Moomere St, Carlton	Larsen
Scott Sheldon	107 Carlton Beach Rd.	Sheldon
Alicia Medbury	9 Pengana Street	Medbury
Josephine Yaxley	29 Matthews RD	Yaxley
FRANK BRENESTON	9 RIVER ST CARLTON	Brenewick
DONNA HEFFERNAN	33 RIVIERA DVE CARLTON	Heffernan

17



We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]

13-

**To the Councillors of the Sorell Council;**

**We, the electors of the Sorell municipality area petition the Councillors to:**

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]

14

**We, the electors of the Sorell municipality area petition the Councillors to:**

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]

12



We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]

**We, the electors of the Sorell municipality area petition the Councillors to:**

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]

5

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to:

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]

3

**We, the electors of the Sorell municipality area petition the Councillors to:**

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]

2

— 200 —

**We, the electors of the Sorell municipality area petition the Councillors to:**

withdraw the current draft Blue Lagoon Management Plan 2023 for a piped discharge from Blue Lagoon and widen consultation with the community and relevant experts; to develop an alternative plan that is sensitive to the environment; addresses the stormwater issue at a catchment level; and restores the ecological balance of the wetland and local bay

[illegible]



We, the electors of the Sorell municipality area petition the Councillors to:

[illegible]

## 11.2 PETITION – ZONING SHARK POINT ROAD PENNA

### RECOMMENDATION

“That in accordance with Section 60(2) of the Local Government Act 1993, Council advise the petitioners that it is unable to initiate an amendment to the Southern Tasmanian Regional Land Use Strategy (STRLUS) to enable land on the northern side of Shark Point Road, to the west of Penna Road, be rezoned to Rural Living and that they be further advised to prepare a submission to the current Tasmanian Planning Policies review and future STRLUS review.”

### INTRODUCTION

On Monday 1<sup>st</sup> May 2023, a petition was delivered to Council and subsequently the General Manager to be registered and presented to Council. This occurred at the 16<sup>th</sup> May ordinary Council meeting with the petition containing the pre-requisite information as per Section 58(2) of the Local Government Act 1993 (“the Act”).

The petition (attached) was lodged by Maria Mitsakis of 312 Shark Point Road, Penna, Rendell Emmett of 595 Shark Point Road, Penna and Ross Sermens of 391 Shark Point Road, Penna and contained 99 signatories requesting the following action:

*“Reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.*

*In addition, we petition the Councillors to initiate an amendment through the Sorell Planning Authority to the Southern Tasmanian Regional Land Use Strategy (STRLUS) to enable land on the northern side of Shark Point Road, to the west of Penna Road be rezoned to Rural Living, in order to provide a proper buffer to protect the amenity of the Low Residential zone in the southern side of Shark Point Road from the impact of any inappropriate type of industrial development.*

*The anomaly that needs to change is from Rural to Rural Living. Shark Point Road residents would not object to the rezoning to Rural Living, as this is more in keeping with Low Residential in this area.”*

### STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Act.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. Once tabled by Council (done at the May 2023



ordinary Council meeting) Council must then determine any action in respect of the petition within 42 days.

In addition, the General Manager is to advise the Council whether the petition complies with Section 59 (petition seeking a public meeting). This is not relevant for this petition.

## REPORT

On the first matter of the petition requesting the Planning Authority reject the DA, this is not able to be considered and was addressed in detail at the May Council meeting.

With regard to the request for Council to initiate an amendment to the STRLUS that would enable the northern side of Shark Point Rd (west of Penna Rd) to be zoned Rural Living, there are a number of relevant matters that were similarly addressed in detail at the May Council meeting.

There is currently no mechanism for a Council to request the STRLUS be amended and until such time as the STRLUS is updated by the State Government, it is not feasible nor would it be recommended that Council initiate an amendment to the Tasmanian Planning Scheme – Sorell Local Provisions Schedule (LPS) to rezone the nominated land area.

This is because prior attempts have been rejected by the Tasmanian Planning Commission in 2017 (Interim Planning Scheme) and 2022 principally on the basis of non-compliance with the STRLUS or how consideration is given to the expansion of rural living areas (amongst other matters).

The 2017 application by a number of owners to the Interim Planning Scheme was supported by Council acting as planning authority.

The latter in 2022 was via a representation to the statutory LPS notification process on behalf of a number of owners. Council acting as planning authority, consistent with the advice of the consultant planner, did not consider the representation warranted modification to the draft LPS.

An additional application was made in 2021 by other owners for a similar rezoning, however, this was not pursued as recommended to the applicant by Council planning staff, and did not progress to any formal assessment (noting the LPS representation had been submitted).

The State Government in partnership with all southern councils will be carrying out the first formal review of the STRLUS over the next 18 months due for completion December 2024. This process will include public consultation and is





considered the most appropriate and cost effective opportunity for the petitioners to request future land use zoning changes.

It should also be noted that the draft Tasmanian Planning Policies which are currently on public exhibition, would appear to limit new areas of rural living zoning. The Sorell Planning Authority will consider the draft Tasmanian Planning Policies at its meeting on 20 June 2023 and the staff report raises concerns with how the issue of rural living land is to be managed under the Tasmanian Planning Policies, although for reasons not fully related to the issues of the petitioners. Responses are due 28<sup>th</sup> June 2023.

**ROBERT HIGGINS**  
**General Manager**

14 June 2023

Attachments: (3)



**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**20 JUNE 2023**

# PETITION

## Name and Subject of Petition Inappropriate zoning, Shark Point Road Penna -----Amendment to zoning

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

In addition, we petition the Councillors to initiate an amendment through the Sorell Planning Authority to the Southern Tasmanian Regional Land Use Strategy (STRLUS) to enable land on the northern side of Shark Point Road, to the west of Penna Road be rezoned to Rural Living, in order to provide a proper buffer to protect the amenity of the Low Residential zone in the southern side of Shark Point Road from the impact of any inappropriate type of industrial development.

The anomaly that needs to change is from Rural to Rural Living. Shark Point Road residents would not object to the rezoning to Rural Living, as this is more in keeping with Low Residential in this area.

An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

### Declaration

We the proposers, of the petition, being electors of the Sorell municipal area, declare:

- there are 99 Signatories to the petition;
- to the knowledge of the proposers, the signatories are electors of the municipal area;
- the petition was signed between 20/4/2023 and 30/4/2023
- The petition is proposed by-
  1. Maria Mitsakis 312 Shark Point Road Penna 7171.....*Maria Mitsakis*
  2. Rendell Emmett 595 Shark Point Road Penna 7171.....*Rendell Emmett*
  3. *Ross Sermohs* Shark Point Road Penna 7171.....*Thos Sermohs*

Person to whom notices concerning the Petition shall be addressed:

Maria Mitsakis 312 Shark Point Road Penna 7171

SORELL COUNCIL

01 MAY 2023

RECEIVED

*ngm*



#### ADDITIONAL INFORMATION

We are writing to object to the proposal for the development of a Storage Facility at 404 Shark Point Road, Penna. In addition, requesting the rezoning of the land on the northern side of Shark Point Road from a Rural zone to a Rural Living zone.

As you are aware over many years we have attempted to correct the inappropriate zoning of land across the road from the Low Density Residential Zoning in Shark Point Road, from Rural to Rural Living in order to provide a proper buffer to preserve that residential amenity.

The proposal for the Storage Facility proposes 80 sites initially, and forecasts a potential expansion if it proves economical. This potential expansion could take up virtually all the available land at 404 Shark Point Road, effectively making it a commercial development, which should properly be located in a Light Industrial Zone such as Cambridge Park.

The proposal does not make any mention of security arrangements beyond a security gate at the entrance. The balance of the fencing around the allotment is a simple wire farm fence which provides no barrier to trespassers. The presence of extensive unsecured valuable property such as boats and caravans would readily attract inappropriate attention from those with dishonest intention. There would also be a consequent flow-on increased risk to other properties in the area.

The application refers to possible traffic of 3 movements per day. In the event that the envisaged expansion should occur, that would increase to a higher number of traffic movements. It may of course be much greater than that, with many clients taking boats out on Saturday and returning the same day or Sunday on a weekly basis.

The opening hours from 8am to 8pm 7 days per week are also of concern regarding the impact on local residents, with movements able to be undertaken well into the evening, creating potential disturbance to nearby residents and wild life. It is not clear how the access would be controlled to ensure compliance with opening times, as clearly fishermen would seek to set out early for off-shore fishing. We ask council to visit the storemyvan website which advertises many more services available to their clients than mentioned in the application.

In the winter months, movements in the late afternoon or evening would be undertaken in the dark, a difficult undertaking without any lighting being proposed for the facility. However, if lighting was proposed to facilitate movements after dark or to provide security and oversight this would in turn have a negative impact on nearby residents.

The presence of 80 boats and caravans, let alone any possible expansion of storage units would have significant impact on the visual amenity of surrounding residents, whether they are in the Low Density Residential zone across the road or in the houses on the larger allotments on the northern side of Shark Point Road.

PL

Nguy

Each of the caravans would carry gas bottles. Each of the boats would carry fuel tanks. This would result in an unacceptable accumulation of flammable material in a limited area, and an increased risk to nearby properties.

Should the Storage Facility envisage the provision of shipping containers for rent to people for general storage of household goods, then the movement of traffic would no doubt increase dramatically.

Shark Point Road is a no through road, with very limited capacity for large vehicles to turn around should they miss the entrance to any Storage Facility. In addition, it is a country road without footpaths meaning pedestrians, including children on their way to school. The school buses stop on the corner of Penna Road and Shark Point Road. Children must traverse the road itself.

Pedestrians already must be aware of the use of Shark Point Road as the only access road to Allsands Sandpit site and the Morey farm. Numerous large trucks including B Doubles and trailers already use the road.

The Tasmanian Planning Commission, in considering the Sorell Council LPS concluded, that to leave the zoning of the land on the northern side of Shark Point Road zone as Rural would provide a sufficient buffer zone for the Low Density Residential Zoned land across the road. This development proposal if approved would show that the Commission's belief was inappropriate, misplaced and the misuse of Rural zoning for a purpose for which it was never intended.

Almost all blocks on the Southern side of Shark Point Road now have houses on them.

This development is not appropriate for an area which for all practical purposes is residential, and as it is a discretionary use under the state planning provisions, should be rejected.

P2

ym



## 12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

### 12.1 SORELL PLANNING AUTHORITY MINUTES

#### RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 16<sup>th</sup>, 30<sup>th</sup> May and 6<sup>th</sup> June 2023 be noted.”

Date: 6 June 2023

Attachments (65 pages) provided separately.



## 13.0 GOVERNANCE

### 13.1 ADOPTION OF ANNUAL PLAN 2023-2024

#### RECOMMENDATION

“That in accordance with Section 71 of the Local Government Act 1993, Council resolves to adopt the Annual Plan for the 2023-2024 financial year.”

ROBERT HIGGINS  
GENERAL MANAGER

Attachments: (8)







# ANNUAL PLAN

2023 – 2024



AGENDA  
ORDINARY COUNCIL MEETING  
20 JUNE 2023

## SORELL COUNCIL

### ANNUAL PLAN 2023/2024

Sorell Council's Annual Plan for the 2023/2024 financial year has been prepared and adopted by Council in accordance with Section 71 of the *Local Government Act 1993* in that it:

- is consistent with Council's Strategic Plan 2019 – 2029;
- includes a statement of the manner in which Council is to meet the goals and objectives of the Strategic Plan;
- includes a summary of the budget estimates adopted by Council; and
- includes a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

In 2023/2024 Council will engage with our communities and stakeholders to meet the goals and objectives of the Strategic Plan in an inclusive manner.

### COUNCILLORS AT 30 JUNE 2023



Mayor  
Kerry Vincent



Deputy Mayor  
Charles Wooley



Councillor  
Meg Brown



Councillor  
Shannon Campbell



Councillor  
Janet Gatehouse



Councillor  
Marisol Miro  
Quesada Le Roux



Councillor  
Melinda Reed



Councillor  
Carmel Torenus



Councillor  
Natham Reynolds

### SUMMARY OF THE ESTIMATES FOR THE 2023/2024 FINANCIAL YEAR

Estimated Revenue for Council	\$23,972,219
Estimated Expenditure of the Council	\$23,320,746
Estimated Borrowing by the Council	\$2,971,771
Estimated Capital Works of the Council	\$4,978,050 (\$18,037,243 incl. carry forwards)

SORELL COUNCIL ANNUAL PLAN 2023-2024 |



AGENDA  
ORDINARY COUNCIL MEETING  
20 JUNE 2023



# KEY OBJECTIVES AND SUMMARY OF STRATEGIES AND INITIATIVES FOR THE 2023/2024 FINANCIAL YEAR



## Our Purpose

To facilitate a vibrant, sustainable and livable South East Region.

## Our Vision

A proud, thriving and inclusive South East Community.

## Our Values

### INTEGRITY

We work in good faith, are honest and forthcoming and take accountability for our decisions.

### UNITY

We work cohesively as one Council, supporting our community and each other to achieve better outcomes.

### RESPECT

We listen to and consider the opinions and input of each person and acknowledge each other's contribution.

### INNOVATION

We are committed to finding new solutions, adapting to change and continuously improving in order to deliver the best outcomes for the community.

## 1.0 FACILITATE REGIONAL GROWTH

		STRATEGIC PLAN REFERENCE
1.1	Support the timely delivery of the South East Traffic Solution through continued commitment to engage and critically review fare pricing and the remaining Midway Point and Sorell causeway duplication projects with the Department of State Growth.	1.1, 1.8
1.2	Continue engagement with the Tasmanian Irrigation 'South-East Integration Project' to secure funding from State and Federal Government to enable increased supply and reliability to the region that will activate further agriculture investment.	1.2, 1.8
1.3	Pursue TasWater to confirm a commitment to deliver growth and capacity plans for development forecasts (sewerage 2032 completion), to address the Environment Protection Authority direction to originally cease discharge into Pittwater by 2022/2023 (2025 completion), proactively facilitate the development of Inghams Processing site and to accept the Dodges Ferry sewage lagoons adopting a pragmatic and financially achievable solution.	1.3, 1.8
1.4	Continue to monitor business investment through surveillance of National Institute of Economic Industry Research data, engagement with Regional Development Australia, Tasmanian Chamber of Commerce and Industry, Sorell Business Association & Business and Employment Southeast Tasmania (BEST). Facilitate investment in Agriculture, Forestry and Fishing, Construction, Manufacturing, Health Care and Social Assistance, Administrative and Support Industries accordingly.	1.4
1.5	Support and promote SERDA programs and strategies: <ul style="list-style-type: none"> <li>Engage with SERDA partner Councils, RDA Tasmania and other stakeholders to review and update the key regional requirements of the South-East Economic Infrastructure Strategy.</li> <li>Identify and align with State and Federal Government programs and election commitments including Workforce Growth and Jobs Tasmania initiatives.</li> <li>Advocate for feasibility and economic impact assessment of Cambridge to Brighton Freight Link.</li> <li>Advocate with Glamorgan Spring Bay Council, the provision of capital funding to construct the Wielangta Mountain Bike Trail Project following completion of Business Case feasibility and management guidelines.</li> </ul>	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.8

		STRATEGIC PLAN REFERENCE
1.6	Advocate for and facilitate the delivery of additional education capacity and contemporary Kindergarten – Year 12 facilities for the south-east region.	1.6, 1.8
1.7	Commit to a collaborative STCA / State Government regional partnership to deliver on the Southern Tasmania Regional Land Use Strategy review Project Plan (completion Dec 2024). Complete Outer Hobart Residential Demand Supply Study with partner councils. Update Sorell Master Plan.	1.7, 1.8
1.8	Proactively participate in the Stage One review of the Statewide Planning Provisions and the ongoing consultation regarding the Tasmanian Planning Policies.	1.7
1.9	Engage with Destination Southern Tasmania as part of their Destination Management Plan (aligns with the State Government's 2030 Tasmanian Visitor Economy Strategy) to partner with and advocate regional strategic priorities.	1.8, 1.9
1.10	Continue to engage with State Government and advocate for the timely delivery of lease arrangements for the Dunalley marina with the preferred development proponent.	1.9



## 2.0 RESPONSIBLE STEWARDSHIP AND A SUSTAINABLE ORGANISATION

		STRATEGIC PLAN REFERENCE
2.1	<p>Review key assumptions and forecasts and adopt second generation Financial Management Strategy and updated 20 Year Long Term Financial Plan with delivery of a sustainable net operating surplus over the forecast period.</p> <p>Consider revenue generation options required for new / upgrade capital projects including the strategic sale of land assets in conjunction with rate increases.</p>	2.1, 2.6
2.2	Guide commercial and industrial land zoning and private sector investment to strategically identified locations consistent with the Sorell Land Supply Strategy and updated Sorell Master Plan.	2.2
2.3	<p>Commit to asset revaluation cycles, provision of sustainable new/upgrade capital allocations and managing risk profiles, including:</p> <ul style="list-style-type: none"> <li>Land Improvement asset management plan, following the revaluation in 2022/23, to be revised and adopted by Council in 2023/24 inclusive of a review of the Land Improvement inspection program.</li> <li>Commence catchment modelling review of key nominated Stormwater System Management Plan locations.</li> <li>Review Risk Management framework and develop treatment plans for high level residual risks.</li> </ul>	2.3, 2.7, 2.8
2.4	<p>Prepare new waste contract renewals and waste management operations for kerbside collection services, to commence 1 July 2024, including:</p> <ul style="list-style-type: none"> <li>Introducing greenwaste wheelie bins and provision for future FOGO.</li> <li>Preparation for the introduction of the Container Refund Scheme.</li> <li>Participate in Southern Tasmanian Regional Waste Management Authority and identify opportunities for regional service delivery, including waste education.</li> </ul>	2.4, 2.7, 2.10
2.5	Continue elected members awareness of contemporary governance roles and responsibilities including participation in and completion of DPAC / LGAT Local Government Learning and Development Framework.	2.7

		STRATEGIC PLAN REFERENCE
2.6	<p>Establish commitments, resourcing, engagement and continuity related to: -</p> <ul style="list-style-type: none"> <li>Strategies to improve stormwater capacity management and quality discharge to receiving waters through a critical review of the Stormwater System Management Plan and adoption of a Council Stormwater Policy including the introduction of headwork charges.</li> <li>Implementing projects associated with Year One of the Coastal Estuary Risk Mitigation grant program.</li> <li>Developing an NRM Strategy to establish an informed position on appropriate and achievable environmental actions including: <ul style="list-style-type: none"> <li>Climate change mitigation and adaptation</li> <li>Weed Management</li> <li>Reserve management plans (review of Dodges Ferry &amp; Blue Lagoon in 23/24).</li> </ul> </li> </ul>	2.8, 4.1
2.7	<p>Ensure government, industry and community partnerships are maintained and aligned to Council's strategic and operational focus, including the Regional Strengthening Projects and required grant funding.</p>	2.10, 2.6

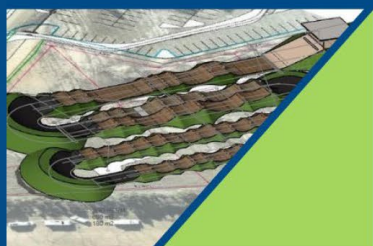
### 3.0 TO ENSURE A LIVEABLE AND INCLUSIVE COMMUNITY

		STRATEGIC PLAN REFERENCE
3.1	Determine the scope for and develop a Social Strategy.	3.2
3.2	Advocate for and support the delivery of:- <ul style="list-style-type: none"> <li>• Dodges Ferry and Sorell School capacity upgrades;</li> <li>• child care and social services; and</li> <li>• professional and allied health services</li> </ul> that assist in meeting the 2019 to 2042 population projections for the Sorell Municipal Area of 1.47% per annum, reduce demand on transport infrastructure and strengthen the south-east region.	3.3, 1.6
3.3	Continue to deliver staged implementation of the Open Space Strategy priority projects. <ul style="list-style-type: none"> <li>• engage a consultant to develop a Tracks and Trails / Mobility Strategy; and</li> <li>• complete an audit of open space land.</li> </ul>	3.4, 3.9
3.4	Continue to lobby for a Southern Beaches and Midway Point park and ride facility and increased capacity through an additional park and ride facility for Sorell east.	3.5
3.5	Advocate with partner organisations for further capital funding that will facilitate ongoing staged re-development and upgrading of the South East Sporting Complex as the regional recreational facility to accommodate forecast growth in the south-east.	3.6, 2.6
3.6	Pro-actively seek opportunities for increased recreational opportunities through the delivery of programs and events, maximizing facility utilisation and building community capacity.	3, 3.6, 3.8

## 4.0 INCREASED COMMUNITY CONFIDENCE IN COUNCIL

		STRATEGIC PLAN REFERENCE
<b>4.1</b>	Participate in the Local Government Reform program and advocate for best practice sustainable outcomes for residents and ratepayers of the Sorell municipal area and South-East region.	4.1, 4.2
<b>4.2</b>	Complete a full review of the Communication and Engagement Strategy 2020 to best meet community expectations, ensuring the strategy is informed by stakeholder consultation and is achievable with available resources.	4.1, 4.4, 4.6
<b>4.3</b>	Scope and commence development of Southern Beaches Structure Plan – Lewisham to Primrose Sands.	4.1, 4.2, 4.4, 2.4
<b>4.4</b>	Collaborate with NGO's, funding bodies and other relevant stakeholders to address the lack of services and activities for young people within the South-East Region, to ensure improved opportunities for our young people.	4.4, 4.6, 4.7, 3.2
<b>4.5</b>	Complete a full review of the Customer Service Strategy.	4.5
<b>4.6</b>	Collaborate with relevant stakeholders to determine the scope for and establish a Natural Resource Management / Environmental Advisory Group.	4.6, 2.8
<b>4.7</b>	Undertake a review of the Council's Community Grants Programs, to encourage the building of community capacity.	4.7, 3.8
<b>4.8</b>	Review and implement Council's Responsible Dog Ownership Community Education Program and Patrolling.	4.7





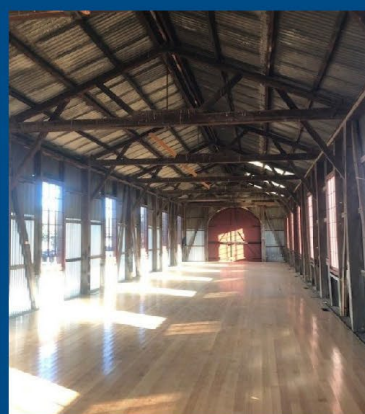
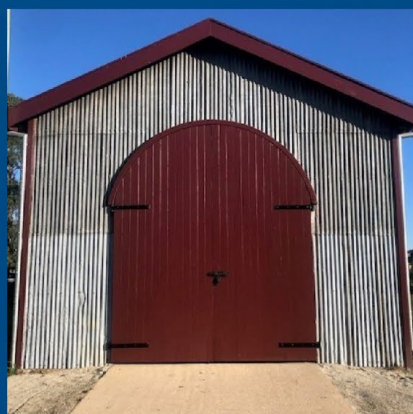
## Key Projects & Strategies

### PROJECTS

- Sorell Streetscape Upgrades
- BMX Facility & Function Room, South East Sports Complex
- Upgrade of Sorell Carriage Shed
- South East Jobs Hub
- Coastal Estuarine Risk Mitigation
- Sorell Memorial Hall Extension

### STRATEGY REVIEW & DEVELOPMENT

- Social Strategy
- Natural Resource Management Strategy
- Communications & Engagement Strategy (review)
- SERDA South East Economic Infrastructure Strategy (review)
- Tracks, Trails & Mobility Strategy
- Customer Service Strategy (review)
- Risk Management Strategy & Framework (review)
- Outer Hobart Residential Demand Supply Study (with partner Councils)
- Sorell Master Plan (review)
- Southern Beaches Structure Plan – stage 1





## 14.0 INFRASTRUCTURE AND ASSETS

Nil reports.

## 15.0 COMMUNITY RELATIONS

### 15.1 COMMUNITY GRANT PROGRAM

#### RECOMMENDATION

“That Council resolve to approve a \$2000 grant application from Nugent Community and Sports Association under the 2022-2023 Community Grants Program.”

#### Introduction

Through the Community Grants Program 2022-2023 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

#### Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council’s Community Grants Program was reviewed and updated in 2020 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.



**Operational Plan**

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund this application.

**Policy**

Community Grants Policy.

**Asset Management Implications**

NIL

**Risk Management Implications**

NIL

**Community Implications**

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

**REPORT**

For the month of May Council received one Community Grant Application from –

- Nugent Community and Sports Association – a request for \$2000 funding towards their Nugent Hall Roof Project

Nugent Community and Sports Association has not received a Community Grant in the current financial year.

This application is now presented to Council for approval.

**STACEY GADD****Manager Community Relations**

Date: 14 June 2023



## 15.2 COMMUNITY GRANTS PROGRAM

### RECOMMENDATION

“That Council resolve to approve annual contributions to Sea Rescue Dodges Ferry and South East Arts as part of the *Section 77* donations and grants budget.”

#### Introduction

Section 77 of the *Local Government Act 1993*, states that “A Council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.”

Each year an amount is budgeted for under *Section 77* donations to provide support for our community.

#### Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

#### Annual Plan

Sufficient funds currently exist within the current Operational Plan and Budget to fund these donations.

#### Policy

Community Grants Policy.

#### Asset Management Implications

NIL

#### Risk Management Implications

NIL

#### Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding for the regional Art Prize and Exhibition affords opportunities for local residents to engage in creative endeavours, and also supports our local arts group to expand their reach in the region.

Due to the remoteness of Tasmania’s coastline, volunteers in many areas provide the first and sometimes only response with rescue craft that are able to respond in



sufficient time to save lives or to prevent a situation escalating whereby a tragedy may occur.

## **REPORT**

Council provides Annual Contributions to organisations within our Municipality to support and recognise the significant contribution they make to the strength and vibrancy of our community. This funding forms part of our Donations and Section 77 Expenses budget.

Sea Rescue – Annual Contribution of \$3,000.

Sea Rescue Dodges Ferry is a Marine Rescue Service under the management of a peak body (Surf Life Saving Tasmania). They play a critical role in providing a support service to Police for maritime search and rescue responses for persons and vessels in distress at sea within state controlled waters. Their volunteers monitor the changeable waters of Frederick Henry, Norfolk, Blackman, Storm and Marion Bays.

South East Arts (SEA) – Annual Contribution of \$2,000.

Council has been supporting the local arts community and SEA through collaboration on the annual Sorell Regional Art Prize and Exhibition. This year they have requested \$2,000 in funding for second prize with no associated acquisition. This is a \$500 increase on their usual annual contribution which began over ten years ago.

These contributions are now presented to Council for approval.

**STACEY GADD**

**MANAGER COMMUNITY RELATIONS**

Date: 14 June 2023



## 16.0 FINANCE

### 16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT MAY 2023 YTD

#### RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT MAY 2023 YEAR-TO-DATE be received and noted by Council.”

Note: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

#### FINANCIAL REPORT MAY 2023 YEAR-TO-DATE

The operating surplus for the period ended 31 May 2023 of \$2.312m is above the budget of \$870k by \$1.442m. The main drivers of this position are:

- Recurrent income year to date is \$20.194m, which is above budget by \$667k.
- Operating expenses year to date are \$17.882m, which is below budget by \$775k.

#### NOTES TO THE ACCOUNTS

##### 1. RATES AND CHARGES

Rates and charges are above budget by \$146k to the end of May. The following significant variances are noted:

- Other remissions is below budget by \$32k, as a result of Council receiving less charitable remission requests than anticipated year to date. At this stage, it is highly unlikely any further request will be made.

##### 2. STATUTORY FEES AND CHARGES

This category is below budget by \$37k to the end of May. This is predominantly a result of Town Planning activity being less than expected year to date.

##### 3. USER FEES

This category is above budget by \$142k to the end of May. The following significant variances are noted:

- Engineering Inspections & 1% Approval Fee is above budget by \$34k, as a result of activity being higher than expected year to date.



- Food Licences is above budget by \$41k, as a result of timing of invoicing. This is budgeted in June.
- Plumbing Application Fee is above budget by \$28k, as a result of activity being higher than expected year to date.
- Plumbing Inspection is above budget by \$14k, as a result of activity being higher than expected year to date.
- Recreational Vehicle Income is above budget by \$11k, as a result of activity being higher than expected year to date.

#### **4. GRANTS OPERATING**

This category is on budget to the end of May.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

#### **5. CONTRIBUTIONS RECEIVED**

This category is above budget by \$342k to the end of May, this is largely a result of the following variance:

- Public open space contributions is above budget by \$278k, predominantly as a result of a sub division at Pendell Drive, Forcett, Branders Road, Orielton, Weston Hill Road, Sorell, and Arthur Highway, Sorell.
- Car Parking Cash in Lieu Contributions is below budget by \$26k, as a result of Council receiving less contributions than anticipated year to date.
- Subdiv Traffic Mgt Treatment Contributions is above budget by \$91k, as a result of a sub division at Pendell Drive, Forcett, and Arthur Highway, Sorell.

#### **6. INTEREST**

This category is above budget by \$25k to the end of May. This is predominantly a result of improvements in interest investment rates.

#### **7. OTHER INCOME**

This category is above budget by \$46k to the end of May. The following significant variances are noted:

- Other Facility Hire is above budget by \$11k, as a result of activity being higher than expected year to date.
- Other Sundry Income is above budget by \$17k, predominantly as a result of a contribution towards street lights stage 2, 3, and 5 – The Peninsula Midway Point from the developer.



- Workers Compensation Reimbursement is above budget by \$17k, this amount is unbudgeted.

## 8. INVESTMENT IN TASWATER

This category is on budget to the end of May.

## 9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$221k to the end of May. The following significant variances are noted:

- Staff Training is below budget by \$21k, as a result of less training planned to date.

## 10. MATERIALS AND SERVICES

Materials and services is \$508k below budget to the end of May.

The following significant variances are noted:

- Consultants other is below budget by \$27k, predominantly as a result of underspends to date in Town Planning \$27k.
- Contractors is below budget by \$165k, predominantly as a result of underspends to date in General Manager \$25k, Finance \$50k, Information Technology \$11k, Communications & Corporate Admin \$7k, Engineering \$6k, Roads Sealed \$23k, Waste Management \$6k, Town Planning \$17k, Environmental Health \$7k, and Animal Management \$5k.
- Legal Fees is above budget by \$18k, predominantly as a result of overspends in Town Planning \$22k.
- Line Marking – Transport Infrastructure is below budget by \$27k, as a result of underspends to date in Roads Sealed.
- Operating Capital is below budget by \$15k, as a result of underspends to date in Community Facilities \$2k, Work Health and Safety & Risk \$4k, Pembroke Park Stadium \$7k, Environmental Health \$5k, and Councillors cost centre \$2.5k. Land Improvements is above budget by \$8k, predominantly from unbudgeted capital write offs.
- Plant & motor vehicle repairs & services is above budget by \$44k, as a result of unexpected expenditure of \$47k in relation to Heavy Fleet vehicles. A further amount of \$22.5k is budgeted in June.
- Plant Hire – External is below budget by \$10k, as a result of underspends to date in Stormwater \$2k, Land Improvements \$3k, and Waste Management \$2k.





- Plant Hire Recovered is below budget by \$14k, as a result of less than expected plant hours being allocated to capital jobs year to date.
- Recycling centres is below budget by \$39k, as a result of savings year to date.
- Repairs and Maintenance is below budget by \$249k, predominantly from underspends to date in Community Facilities \$70k, Pembroke Park Stadium \$11k, Roads Unsealed \$35k, Stormwater \$11k, Land Improvements \$123k, and Bridges & Other Structures \$24k. Roads Sealed is over budget by \$23k, predominantly from unbudgeted capital write offs.
- Kerbside Green Waste Collection is above budget by \$44k, as a result of higher than expected costs.
- Kerbside Green Waste Disposal is above budget by \$15k, as a result of higher volumes of green waste received than expected.
- Kerbside Hard Waste Disposal is below budget by \$11k, as a result of lower volumes of hard waste received than expected.
- Kerbside Garbage Disposal is above budget by \$22k, as a result of higher volumes of garbage received than expected.
- Security is below budget by \$10k, predominantly from underspends to date in Animal Management \$5k, and Customer & Business Support \$2k.
- Signage & Guide Posts is below budget by \$50k, predominantly as a result of underspends to date in Roads Unsealed \$34k and Roads Sealed \$11k.
- Tyres is above budget by \$11k, predominantly as a result of overspends to date in Heavy Fleet.

## 11. DEPRECIATION AND AMORTISATION

This category is below budget by \$114k to the end of May, with no significant variances noted.

## 12. FINANCE COSTS

This category is above budget by \$2k to the end of May, with no significant variances noted.

## 13. OTHER EXPENSES

This category is above budget by \$66k to the end of May. The following significant variances are noted:

- Election Expenses is below budget by \$15k. Finance estimated an actual increase at mid-year budget review. The final outcome was an over budgeted amount.



- Employee sub, licences and memberships is below budget by \$32k, predominantly as a result of not incurring any Southern Tasmania Regional Waste Authority fees to date, budgeted at \$20k, and other contributions of \$10k.
- Functions and programs expense is below budget by \$30k, predominantly as a result of savings year to date.
- Excess Payable on Insurance Claims is above budget by \$20k, this is unbudgeted.
- Government Fire Contributions is above budget by \$151k, as a result of timing of invoice. This is budgeted in June.
- Land Tax is above budget by \$10k, as a result of unexpected expenditure.
- NRM Expenses is below budget by \$29k.

#### **14. GRANTS CAPITAL**

This category is below budget by \$1.419m to the end of May.

Roads to Recovery funding was budgeted to receive \$387k year to date, however, we have only received \$116k, due to a delay in works commencing.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

#### **15. CONTRIBUTIONS – NON MONETARY ASSETS**

Unbudgeted developer contributions of \$1.043m were recognised to the end of May. This relates to Quarter 3 donated assets which have been capitalised in Assetic. Donated assets generally relate to subdivision assets, which become a Council asset once the development is complete.

#### **16. NET GAIN / (LOSS) ON DISPOSAL**

This category is above budget by \$247k to the end of May. This variance is a result of unbudgeted loss on disposal of assets of \$282k was recognised in April. This relates to Quarter 3 infrastructure asset disposals which have been processed in Assetic as a result of the completion of replacement and renewal capital jobs.

#### **17. SHARE OF INTEREST IN JOINT VENTURES**

No joint venture revenue was received as at the end of May.

#### **CAPITAL EXPENDITURE**



Capital expenditure to the end of May 2023 is \$6,173,991 (as per Capital Works report run on 6 June 2023).

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2022/23 financial year. These were included in the Mid-Year Budget Review:

- C-23-LI-013 – Lewisham Boat Ramp Playground - Budget of \$4,000 and Actuals of \$6,587. This budget was transferred to a project at Dodges Ferry boat ramp (installation of 2 picnic sets) and resulted in an overspend due to a requirement for different materials.

Job Name and #	Month reported to Council	Current Expected Budget <i>Variance</i>
<u>C-22-S-010 – Dodges Ferry, Lateena St</u>	February	\$21,459
<u>C-22-PRELIM-DELRD – Preliminary costs for road widening and widen box culvert</u>	February	\$9,515
<u>C-22-PRELIM-WIGGINS</u>	February	\$2,400
<u>C-23-T-037 – Primrose Sands, Kruvale Court</u>	March	\$34,854
<u>C-23-LI-014 – Rubbish Bin Surrounds</u>	March	\$3,810
<u>C-20-PemPark-Stadium – 2 Court Indoor Facility</u>	March	\$52,660

## CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position decreased during May, predominantly due to payment of payroll and invoices. Sorell Council continues to hold \$652k in grant income received in advance as reported in the Balance Sheet. In comparison with the 2021/2022 financial year, the current cash balance of \$16.6m is \$695k greater than the balance at the same time last year.



## CASH RESERVES

As at 31 May 2023, cash reserves being held by Council are as follows;

Land Sales	\$1,087,520
Public Open Space Contributions	<u>\$1,216,572</u>
	\$2,304,092

## RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 97.3% of rates already paid by the end of May. At the same time last year, Council had received 97.6% of rates.

## ATTACHMENTS

### MONTHLY DASHBOARD REPORT (Pages 4)

- a) Statement of Income and Expenditure for the period ending 31 May 2023 (Pages 1)
- b) Statement of Financial Position as at 31 May 2023 (Pages 1)
- c) Statement of Cash Position as at 31 May 2023 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 31 May 2023 (Pages 5)
- e) Capital Works report for the period ending 31 May 2023 (Pages 11)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 2)

**SCOTT NICOL**  
**ACTING MANAGER FINANCE**

**SALLY FANG**  
**ACCOUNTANT**

Date: 9 June 2023

Attachments (29 pages)

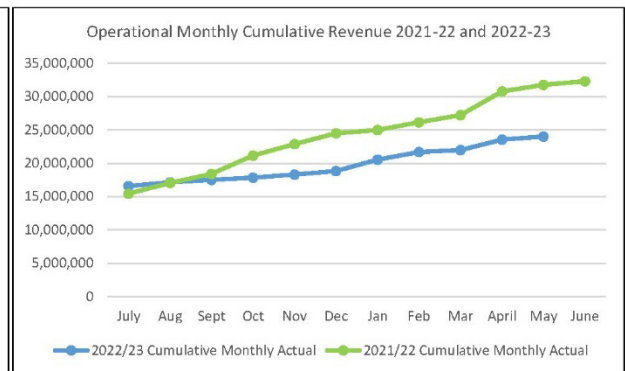
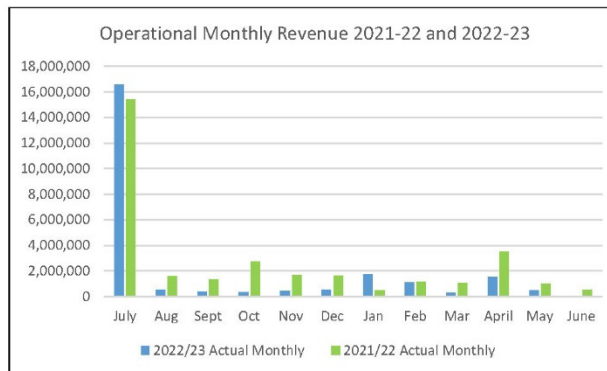
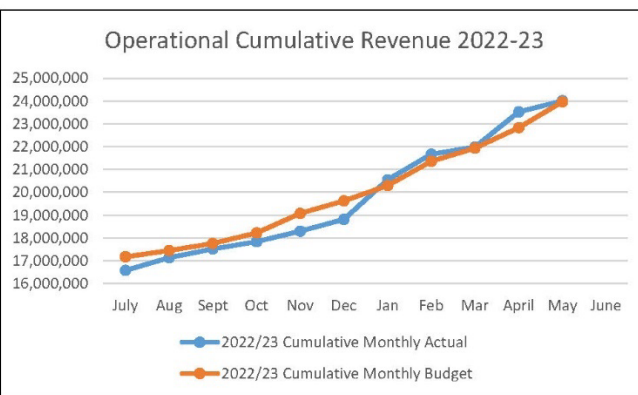
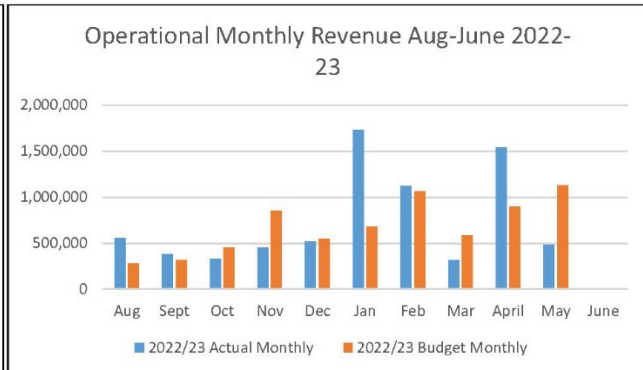
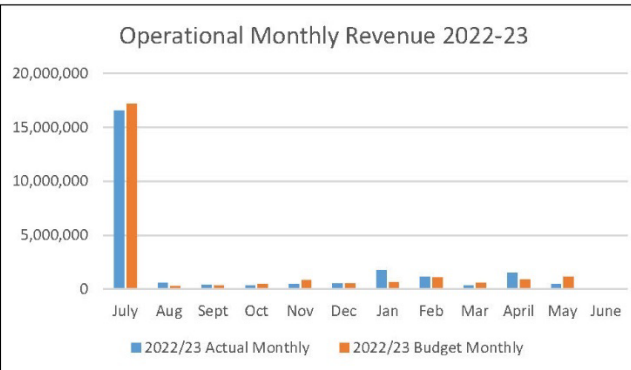


**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**20 JUNE 2023**

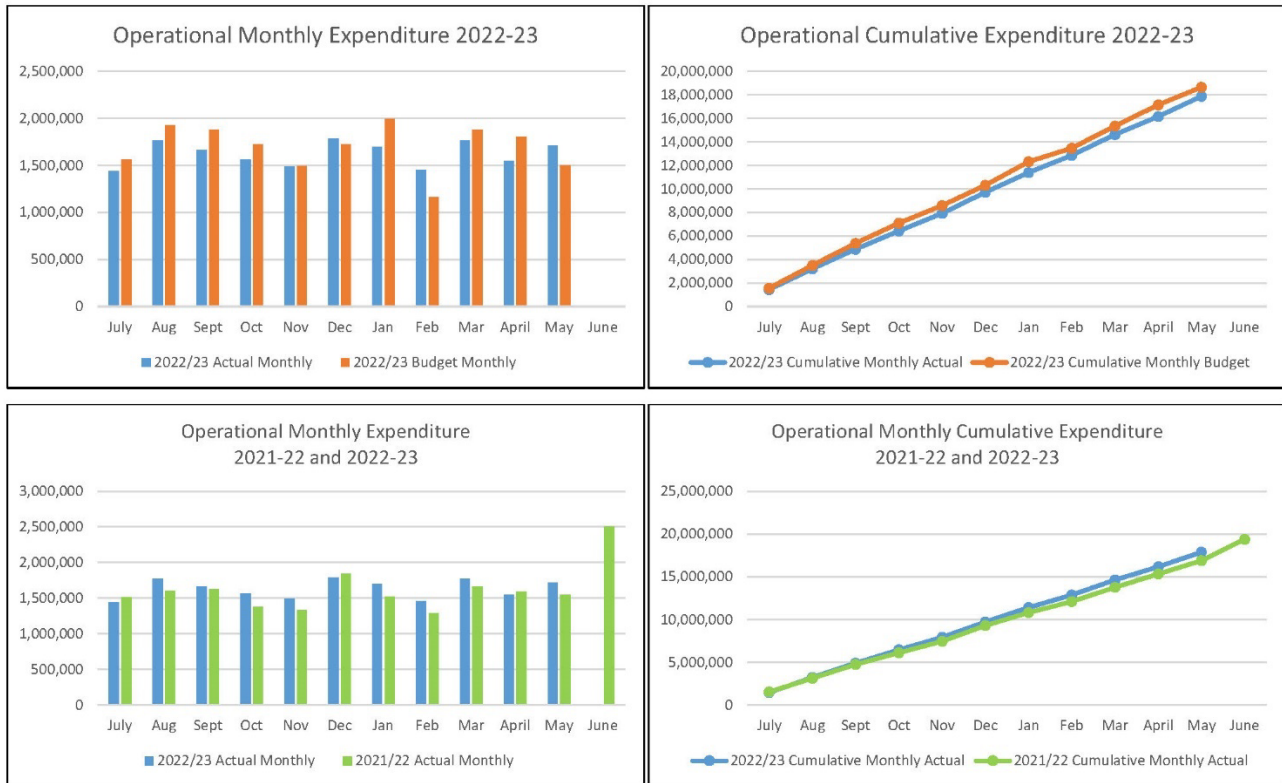
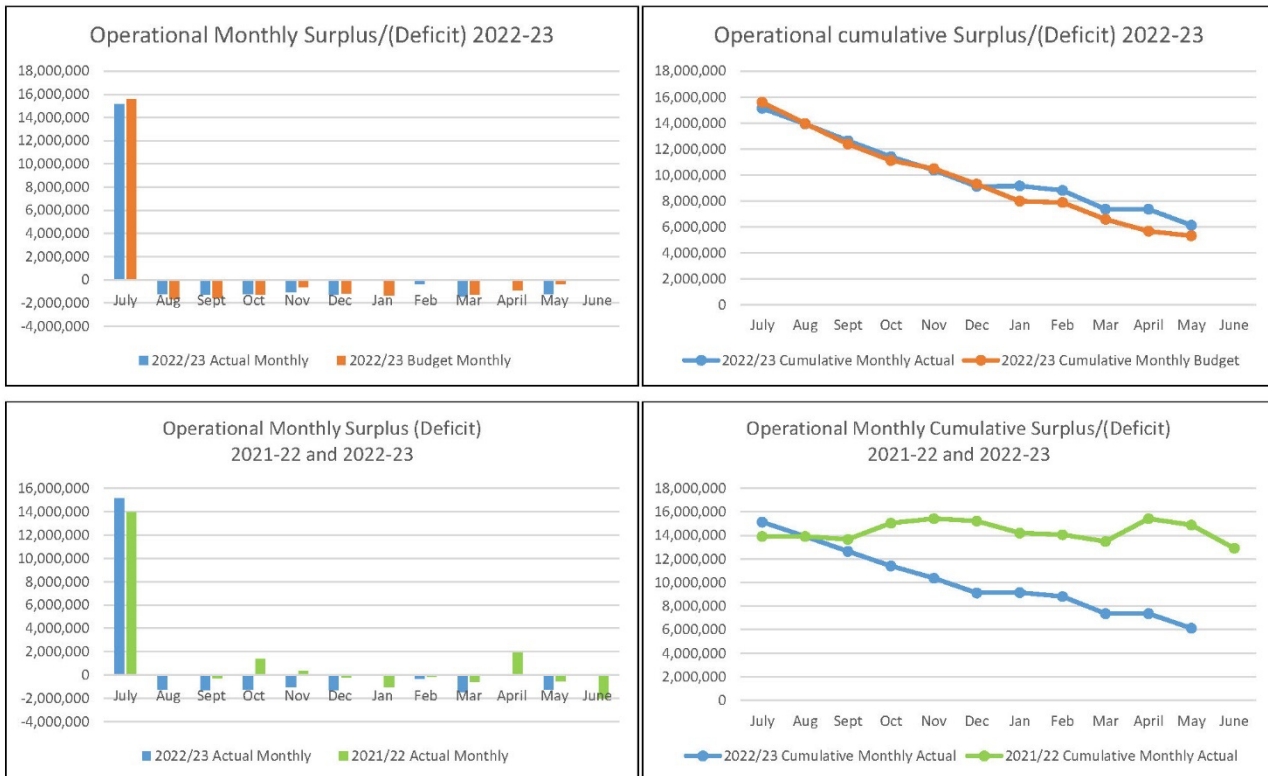
## SORELL COUNCIL – MONTHLY DASHBOARD REPORT MAY 2023

**DESCRIPTION:** The following contains graphical information on the financial performance of Council's Operating Budget.

### REVENUE:



**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**20 JUNE 2023**

**EXPENDITURE:****SURPLUS/DEFICIT:**

**SORELL COUNCIL**  
**STATEMENT OF INCOME AND EXPENDITURE**  
**For the period May 2023**

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
<b>INCOME</b>					
<b>RECURRENT INCOME</b>					
Rates and Charges	1	16,611,035	16,465,042	145,993	16,464,542
Statutory fees and fines	2	525,687	562,791	(37,104)	618,063
User Fees	3	666,102	524,112	141,990	641,225
Grants Operating	4	751,012	748,304	2,708	748,304
Contributions received	5	555,306	213,000	342,306	226,750
Interest	6	312,887	288,034	24,853	590,896
Other income	7	528,543	482,471	46,072	534,311
Investment income from TasWater	8	243,000	243,000	0	324,000
		<b>20,193,571</b>	<b>19,526,754</b>	<b>666,818</b>	<b>20,148,090</b>
<b>EXPENSES</b>					
Employee benefits	9	5,992,553	6,213,824	221,271	7,045,959
Materials and services	10	5,404,102	5,911,788	507,686	6,752,600
Depreciation and amortisation	11	4,802,992	4,917,281	114,289	5,373,424
Finance costs	12	43,066	41,340	(1,726)	61,299
Other expenses	13	1,639,107	1,572,906	(66,200)	1,839,768
<b>TOTAL EXPENSES</b>		<b>17,881,819</b>	<b>18,657,139</b>	<b>775,320</b>	<b>21,073,050</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<b>2,311,752</b>	<b>869,614</b>	<b>1,442,138</b>	<b>(924,959)</b>
<b>CAPITAL INCOME</b>					
Grants Capital	14	1,703,205	3,121,788	(1,418,584)	3,825,018
Contributions - non-monetary assets	15	2,803,044	1,759,847	1,043,197	1,759,847
Net gain/(loss) on disposal	16	(689,086)	(442,038)	(247,048)	(442,038)
Share of Interests in JVs	17	0	0	0	0
<b>TOTAL CAPITAL INCOME</b>		<b>3,817,162</b>	<b>4,439,597</b>	<b>(622,435)</b>	<b>5,142,827</b>
<b>SURPLUS/(DEFICIT)</b>		<b>6,128,914</b>	<b>5,309,211</b>	<b>819,703</b>	<b>4,217,867</b>





**SORELL COUNCIL**  
**STATEMENT OF FINANCIAL POSITION**  
**As At May 2023**

	Actual 2022/2023	Actual 30 June 2022	Movement
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	9,580,366	11,359,292	(1,778,926)
Investments	7,052,509	4,052,042	3,000,468
Trade and Other Receivables	895,125	812,136	82,989
Inventories	58,307	58,307	-
Other Assets	134,361	557,558	(423,197)
<b>Total Current Assets</b>	<b>17,720,668</b>	<b>16,839,335</b>	<b>881,334</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	32,846	33,437	(591)
Assets Held for Sale	1	1	-
Intangible Assets	260,852	277,375	(16,523)
Property, Infrastructure, Plant and Equipment	276,049,302	274,578,469	1,470,833
Work in Progress	12,952,663	11,257,421	1,695,242
Investments	29,226,730	29,226,730	-
Other Non-Current Assets	26,103	26,103	-
<b>Total Non-Current Assets</b>	<b>318,548,497</b>	<b>315,399,537</b>	<b>3,148,960</b>
<b>TOTAL ASSETS</b>	<b>336,269,165</b>	<b>332,238,872</b>	<b>4,030,294</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	676,484	1,584,885	(908,402)
Trust Funds and Deposits	1,108,709	1,007,744	100,965
Interest Bearing Loans & Borrowings	88,348	425,045	(336,697)
Provisions	1,406,214	1,416,472	(10,258)
Contract Liabilities	652,396	1,596,624	(944,228)
Other Current Liabilities	8,593	8,593	-
<b>Total Current Liabilities</b>	<b>3,940,744</b>	<b>6,039,364</b>	<b>(2,098,620)</b>
<b>Non-Current Liabilities</b>			
Interest Bearing Loans & Borrowings	2,329,946	2,329,946	-
Provisions	119,154	119,154	-
Contract Liabilities	-	-	-
Other Current Liabilities	18,194	18,194	-
<b>Total Non-Current Liabilities</b>	<b>2,467,294</b>	<b>2,467,294</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>6,408,038</b>	<b>8,506,658</b>	<b>(2,098,620)</b>
<b>Net Assets</b>	<b>329,861,127</b>	<b>323,732,213</b>	<b>6,128,914</b>
<b>EQUITY</b>			
Accumulated Surplus	127,137,755	121,008,841	6,128,913
Reserves	202,723,372	202,723,372	-
<b>Total Equity</b>	<b>329,861,127</b>	<b>323,732,214</b>	<b>6,128,913</b>



**SORELL COUNCIL  
STATEMENT OF CASH POSITION  
As At May 2023**

	\$
Opening Balance Cash at Bank & Investments	15,411,334
Closing Balance Cash at Bank & Investments	16,632,875
<b>Cash Movement Year to Date</b>	<b>1,221,542</b>

*Represented by:*

Net Surplus / (Deficit)	6,128,914
Add: Depreciation	4,802,992
Net Cash Surplus / (Deficit)	10,931,906
Loan Repayments	(336,697)
Capital Expenditure (per capital report)	(1,695,242)
Capital Expenditure - Asset (Purchases) / Disposals	(6,273,824)
Balance Sheet Movements	(1,404,602)
<b>Cash Movement Year to Date</b>	<b>1,221,542</b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2023**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
<b>1000 RECURRENT INCOME</b>				
<b>1100 Rates and Charges</b>				
1105 Rates - General/Ordinary/Residential	(13,252,090)	(13,162,502)	89,588	(13,162,502)
1110 Rates General Written Off	4,964	3,750	(1,214)	5,000
1115 State Grant Rates Remission	(819,262)	(825,550)	(6,288)	(825,550)
1120 Rates Pensioner Concession	819,251	825,550	6,299	825,550
1125 Domestic Waste Annual Charge	(2,746,781)	(2,728,964)	17,817	(2,728,964)
1130 Fire Rates Levy Income	(635,713)	(627,576)	8,137	(627,576)
1150 Other Remissions	20,247	52,500	32,253	52,500
1160 AWTs Maintenance Fee Received	(1,650)	(2,250)	(601)	(3,000)
<b>1199 Rates and Charges Total</b>	<b>(16,611,035)</b>	<b>(16,465,042)</b>	<b>145,993</b>	<b>(16,464,542)</b>
<b>1200 Statutory Fees and Charges</b>				
1210 132 & 337 Certificate Fees	(137,568)	(137,500)	68	(150,000)
1220 Town Planning Fees	(362,681)	(404,525)	(41,844)	(445,925)
1225 Animal Infringements & Fines	(7,662)	(5,966)	1,696	(6,300)
1230 Other Infringements Fines & Penalties	(12,011)	(9,109)	2,902	(9,522)
1235 Licences & Permits	(3,953)	(3,816)	137	(3,816)
1240 Street Stall Permit Fee	(1,811)	(1,875)	(64)	(2,500)
<b>1299 Statutory Fees and Charges Total</b>	<b>(525,687)</b>	<b>(562,791)</b>	<b>(37,104)</b>	<b>(618,063)</b>
<b>1300 User Fees</b>				
1303 Animal Management Sundry Income -collars,signs etc	(121)	0	121	0
1306 Building Assessment Fees	(67,735)	(77,000)	(9,266)	(84,000)
1318 Caravan Licences	(17,295)	(15,354)	1,941	(15,354)
1327 Dog Impounding & Release Fees	(870)	(1,100)	(230)	(1,200)
1330 Dog Registration & Renewal	(97,944)	(96,933)	1,011	(119,755)
1331 Kennel Licences	(174)	(1,500)	(1,326)	(1,500)
1333 Driveway Approval and Inspection Fees	(13,339)	(9,000)	4,339	(10,000)
1335 Engineering Inspections & 1% Approval Fee	(89,875)	(56,250)	33,625	(75,000)
1336 Fire Abatement Charges	(9,127)	(15,000)	(5,873)	(15,000)
1342 Food Licences	(40,703)	0	40,703	(44,436)
1351 Photocopy Charges	(32)	0	32	0
1354 Plumbing Application Fees	(147,250)	(119,550)	27,700	(129,550)
1357 Plumbing Inspection	(133,268)	(118,860)	14,408	(128,860)
1360 Amended Plan Fees	(5,018)	(5,787)	(769)	(6,200)
1363 Recreational Vehicle Income	(18,463)	(7,778)	10,685	(10,370)
1369 Building Administration Fee (0.1%)	(10,535)	0	10,535	0
1372 TBCITB Training Levy (0.2%)	(14,354)	0	14,354	0
<b>1399 User Fees Total</b>	<b>(666,102)</b>	<b>(524,112)</b>	<b>141,990</b>	<b>(641,225)</b>
<b>1400 Grants Operating</b>				
1405 Commonwealth Financial Assistance Grant	(707,180)	(709,524)	(2,344)	(709,524)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(36,834)	(36,782)	52	(36,782)
1420 Other Grants & Subsidies	(1,998)	(1,998)	0	(1,998)
1430 Training Incentive Payment	(5,000)	0	5,000	0
<b>1499 Grants Operating Total</b>	<b>(751,012)</b>	<b>(748,304)</b>	<b>2,708</b>	<b>(748,304)</b>
<b>1500 Contributions Received</b>				
1505 Public Open Space Contributions	(439,491)	(161,750)	277,741	(174,250)
1506 Car Parking Cash in Lieu Contributions	0	(26,250)	(26,250)	(27,500)
1507 Subdiv Traffic Management Treatment Contributions	(115,815)	(25,000)	90,815	(25,000)
1510 Contributions Received Other	0	0	0	0



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2023**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1549 <b>Contributions Received Total</b>	<b>(555,306)</b>	<b>(213,000)</b>	<b>342,306</b>	<b>(226,750)</b>
1550 <b>Interest</b>				
1560 Rates Interest Penalty	(114,095)	(110,000)	4,095	(110,000)
1565 Rates Interest Written Off	104	450	346	500
1570 Rates Legal Costs Recovered	(388)	(688)	(299)	(750)
1575 Interest Received Banks & Other	(198,443)	(177,707)	20,736	(480,526)
1577 Interest - MPIA	(65)	(90)	(25)	(120)
1599 <b>Interest Total</b>	<b>(312,887)</b>	<b>(288,034)</b>	<b>24,853</b>	<b>(590,896)</b>
1600 <b>Other Income</b>				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(16,669)	(16,130)	539	(20,155)
1615 Donations Received	1,000	0	(1,000)	0
1620 Hall Hire	(75,826)	(72,033)	3,794	(94,975)
1625 Lease/Rent Fees Received	(68,901)	(66,595)	2,306	(71,002)
1627 Lease Fees - Copping Tip	(98,824)	(100,909)	(2,086)	(107,084)
1630 Other Facility Hire	(85,705)	(74,493)	11,212	(83,390)
1632 SERDA - External Labour Hire Recoveries	(24,940)	(24,940)	0	(24,940)
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(78,353)	(61,242)	17,111	(61,409)
1637 Insurance Recoveries	(8,260)	(8,000)	260	(8,000)
1645 Vehicle FBT Recoveries	(41,402)	(45,014)	(3,612)	(48,879)
1655 Workers Compensation - Reimbursement	(21,173)	(4,259)	16,914	(4,259)
1656 Copping Public Cemetery Trust Net Income	(5,935)	(6,475)	(540)	(7,300)
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	(2,355)	(2,382)	(27)	(2,918)
1662 Wheelie Bin Stabiliser Income	(1,201)	0	1,201	0
1689 <b>Other Income Total</b>	<b>(528,543)</b>	<b>(482,471)</b>	<b>46,072</b>	<b>(534,311)</b>
1690 <b>Investment Income from TasWater</b>				
1694 TasWater Interim Dividend	(243,000)	(243,000)	0	(324,000)
1699 <b>Investment Income from TasWater Total</b>	<b>(243,000)</b>	<b>(243,000)</b>	<b>0</b>	<b>(324,000)</b>
1999 <b>Recurrent Income Total</b>	<b>(20,193,571)</b>	<b>(19,526,754)</b>	<b>666,818</b>	<b>(20,148,090)</b>
2000 <b>Capital Income</b>				
2100 <b>Grants Capital</b>				
2105 Roads to Recovery Funding	(116,156)	(387,296)	(271,140)	(387,296)
2110 Comm'th Grants new or upgraded assets	(948,798)	(1,843,759)	(894,961)	(2,193,655)
2115 State Grants for new or upgraded assets	(182,916)	(579,829)	(396,913)	(788,829)
2120 Other Grants for new or upgraded assets	(455,334)	(310,904)	144,430	(455,237)
2199 <b>Grants Capital Total</b>	<b>(1,703,205)</b>	<b>(3,121,788)</b>	<b>(1,418,584)</b>	<b>(3,825,018)</b>
2200 <b>Contributions - Non-monetary Assets</b>				
2205 Developer Contributions for assets	(2,803,044)	(1,759,847)	1,043,197	(1,759,847)
2299 <b>Contributions - Non-monetary Assets Total</b>	<b>(2,803,044)</b>	<b>(1,759,847)</b>	<b>1,043,197</b>	<b>(1,759,847)</b>
2300 <b>Net Gain/(Loss) on Disposal</b>				
2305 (Profit) / Loss on Disposal of Assets	694,596	447,547	(247,049)	447,547
2320 Recognition / De-recognition of Assets	(5,510)	(5,509)	1	(5,509)
2399 <b>Net (Gain) / Loss on Disposal Total</b>	<b>689,086</b>	<b>442,038</b>	<b>(247,048)</b>	<b>442,038</b>
2400 <b>Share of Interests in Joint Ventures</b>				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 <b>Share of Interests in Joint Ventures Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2023**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2899 <b>CAPITAL INCOME TOTAL</b>	<b>(3,817,162)</b>	<b>(4,439,597)</b>	<b>(622,435)</b>	<b>(5,142,827)</b>
2999 <b>TOTAL INCOME</b>	<b>(24,010,734)</b>	<b>(23,966,351)</b>	<b>44,383</b>	<b>(25,290,917)</b>
3000 <b>Expenses</b>				
3100 <b>Employee Benefits</b>				
3102 ADO Expense	53,182	53,290	107	59,771
3103 Annual Leave	460,937	461,588	651	520,509
3109 Conferences	5,607	2,000	(3,607)	3,000
3111 Drug and Alcohol Testing	1,710	2,813	1,103	3,750
3112 FBT Expenses - Gift Cards / Gifts	3,017	2,500	(517)	3,000
3114 FBT Expenses - Entertainment (FBT)	4,289	3,825	(464)	4,500
3115 Fringe Benefit Taxes	33,512	33,321	(191)	33,321
3118 Health and Well Being	788	3,500	2,712	4,000
3124 Long Service Leave	134,113	144,044	9,931	160,319
3127 Medicals	3,465	2,340	(1,125)	2,600
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	119	0	(119)	0
3139 Overheads Recovered	(55,720)	(58,204)	(2,483)	(63,881)
3145 Payroll Tax	274,221	282,086	7,866	317,704
3148 Protective Clothing & Accessories	24,110	28,338	4,227	29,150
3151 Recruitment Costs	0	0	0	0
3154 Salaries	4,313,805	4,447,975	134,170	5,075,799
3156 Salaries transferred to WIP	(178,128)	(177,486)	643	(198,183)
3163 Staff Training	35,610	56,570	20,960	66,500
3166 Superannuation - Council Contribution	654,865	682,636	27,771	776,487
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	375	375	500
3175 Uniforms / Clothes Purchased	5,603	9,200	3,597	14,000
3181 Workers Compensation Expense Claims	656	0	(656)	0
3184 Workers Compensation Insurance	216,794	233,114	16,320	233,114
3199 <b>Employee Benefits Total</b>	<b>5,992,553</b>	<b>6,213,824</b>	<b>221,271</b>	<b>7,045,959</b>
3200 <b>Materials and Services</b>				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	6,050	4,583	(1,467)	5,000
3202 Advertising	73,978	83,752	9,774	99,156
3204 AWTs Maintenance Charge	1,110	1,688	578	2,250
3206 Cleaning	179,623	180,408	784	215,736
3208 Computer Hardware / Hardware Maintenance	8,245	16,450	8,205	18,550
3212 Computer Software Maint and Licenses	253,834	248,755	(5,079)	261,308
3214 Consultants Other	144,886	171,922	27,036	213,246
3216 Contractors	167,776	332,754	164,978	362,449
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	119,922	125,000	5,079	150,000
3221 Electronic Notices / Reminders	0	0	0	0
3222 Electricity	167,886	175,561	7,675	206,659
3223 Emergency Management	0	2,000	2,000	2,000
3224 Fire Hazard Reduction (Private Land)	7,100	9,000	1,900	9,000
3226 Fuel	211,717	219,591	7,874	263,281
3232 Internet, Telephone & Other Communication Charges	43,128	44,387	1,260	49,645
3234 Land Survey Costs	3,500	6,250	2,750	8,750
3236 Legal Fees (Advice etc)	97,404	79,825	(17,579)	103,450





**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED May 2023**  
**FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3237 Line Marking - Transport Infrastructure	19,477	46,400	26,923	46,400
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	31,604	46,113	14,509	56,187
3244 Plant & Motor Vehicle Repairs & Services	129,977	86,000	(43,977)	111,500
3246 Plant Hire - External	26,607	36,700	10,093	45,700
3248 Plant Hire - Internal Usage	31,530	19,479	(12,051)	21,414
3250 Plant Hire Recovered	(71,721)	(86,076)	(14,355)	(91,095)
3252 Plant Registration Fees	40,553	40,028	(525)	40,075
3254 Printing	27,340	34,992	7,652	38,593
3256 Recycling Centres	99,916	138,420	38,504	166,106
3257 Recycling Hub	1,201	1,000	(201)	2,000
3258 Registrations, Licenses and Permits	3,989	3,592	(397)	3,592
3259 CEMETERY Repairs and Maintenance	4,599	8,000	3,401	10,000
3260 Repairs and Maintenance	1,478,555	1,727,350	248,795	1,901,976
3261 Road Kill Collection Fees	3,983	2,204	(1,779)	2,645
3262 Kerbside Green Waste Collection	246,848	202,783	(44,064)	243,340
3263 Kerbside Green Waste Disposal	67,600	52,900	(14,700)	63,480
3264 Kerbside Hard Waste Collection	148,143	134,895	(13,248)	179,860
3265 Kerbside Hard Waste Disposal	21,138	31,740	10,602	42,320
3266 Kerbside Recycling Collection	256,071	273,772	17,701	298,660
3267 Kerbside Recycling Disposal	136,739	138,120	1,381	165,744
3268 Kerbside Garbage Collection	509,167	529,223	20,056	577,334
3269 Kerbside Garbage Disposal	185,123	163,108	(22,014)	195,730
3270 Security	14,657	24,659	10,002	29,996
3273 Signage & Guide Posts	43,100	92,877	49,777	95,462
3276 Settlement Costs ONLY	0	2,500	2,500	3,750
3278 Stationery & Office Consumables	26,992	36,232	9,240	39,873
3279 Street Bin Collection Contract	212,918	206,614	(6,304)	252,152
3280 Tools/Equipment Expensed (under \$1,000)	15,192	18,417	3,224	24,700
3282 Tyres	28,885	17,572	(11,313)	21,322
3284 Valuation Expenses	50,750	56,670	5,920	65,000
3290 Water Charges (Works Order)	127,013	123,579	(3,434)	128,305
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 <b>Materials and Services Total</b>	<b>5,404,102</b>	<b>5,911,788</b>	<b>507,686</b>	<b>6,752,600</b>
3390 <b>Impairment of Debts</b>				
3399 <b>Impairment of Debts Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
3400 <b>Depreciation and Amortisation</b>				
3405 Depreciation Expense	4,786,468	4,900,140	113,672	5,346,693
3410 Amortisation Expense	16,523	17,141	618	18,699
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 <b>Depreciation and Amortisation Total</b>	<b>4,802,992</b>	<b>4,917,281</b>	<b>114,289</b>	<b>5,373,424</b>
3500 <b>Finance Costs</b>				
3505 Interest on Loans	43,066	41,340	(1,726)	60,727
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 <b>Finance Costs Total</b>	<b>43,066</b>	<b>41,340</b>	<b>(1,726)</b>	<b>61,299</b>
3600 <b>Other Expenses</b>				
3604 Audit Fees	37,295	32,391	(4,905)	40,108
3606 Audit Panel Expenses	5,500	5,250	(250)	7,000
3608 Bad & Doubtful Debts	142	0	(142)	0



**SORELL COUNCIL  
DEPARTMENTAL PROFIT & LOSS  
FOR THE PERIOD ENDED May 2023  
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3612 Bank Fees & Charges	31,951	36,776	4,825	40,119
3616 Bank Fees Recovered	(4,061)	(3,383)	679	(3,690)
3620 Cashiers Rounding Adjustments	6	23	17	25
3624 Commissions Paid	20,143	21,913	1,770	26,295
3636 Councillor Allowances	130,926	130,927	1	143,449
3640 Councillor Expenses	552	1,125	573	1,625
3644 Councillor Vehicle Allowance	5,085	4,540	(545)	5,340
3656 Deputy Mayors Allowance	14,389	14,651	262	16,010
3660 Dog Pound & Other Animal Management Expenses	6,873	4,750	(2,123)	5,000
3661 Dog Home & Vet Fees	1,401	917	(484)	1,000
3664 Donations and Section 77 Expenses	30,247	38,500	8,253	65,000
3668 Election Expenses	121,804	137,243	15,439	137,243
3672 Employee Sub, Licences and Memberships	68,538	100,884	32,346	102,634
3676 Functions & Programs	20,788	51,108	30,320	52,650
3680 Excess Payable on Insurance Claims	27,617	7,250	(20,367)	8,000
3688 Food & Beverages	2,817	3,494	677	3,834
3692 General Insurance	114,861	114,861	0	114,861
3704 Government Fire Contributions	602,473	451,855	(150,618)	602,473
3712 Immunisations	2,114	3,500	1,386	3,500
3720 Land Tax	95,693	85,318	(10,375)	85,318
3724 Mayor's Allowance	37,869	38,557	688	42,134
3731 NRM Expenses	20,547	49,066	28,519	92,066
3732 Motor Vehicle Insurance	31,724	30,898	(826)	30,898
3736 Other roundings	9	23	14	25
3740 Other Sundry Expenses	8,804	4,663	(4,141)	5,471
3744 Photocopier Leases & Operating Costs	18,188	17,303	(885)	13,916
3748 Postage	41,561	48,392	6,831	56,352
3752 Public Liability Insurance	120,662	120,662	1	120,662
3760 Reference Materials	378	750	372	1,500
3768 Sampling, Testing and Monitoring	9,752	6,000	(3,752)	6,000
3770 Storage Costs	932	1,250	318	1,500
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	11,526	11,449	(77)	11,449
<b>3799 Other Expenses Total</b>	<b>1,639,107</b>	<b>1,572,906</b>	<b>(66,200)</b>	<b>1,839,768</b>
<b>3990 EXPENSES TOTAL</b>	<b>17,881,819</b>	<b>18,657,139</b>	<b>775,320</b>	<b>21,073,050</b>
<b>3995 (SURPLUS)/DEFICIT</b>	<b>(6,128,914)</b>	<b>(5,309,211)</b>	<b>819,703</b>	<b>(4,217,867)</b>





6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>ROADS</b>					
1	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only		-	-
2	Marion Bay, Bay Road	C-23-T-002	Road works associated with SW upgrade		-	-
3	Dodges Ferry, Parnella Road	C-23-T-003	Road works associated with SW upgrade		6,237	-
4	Nugent, Nugent Road	C-23-T-004	Chip Seal + Lime Stabilisation		-	-
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage & 14/7 seal		62,625	-
6	Primrose Sands, Primrose Sands Road	C-23-T-006	Reconstruction with AC Surface		4,939	-
7	Primrose Sands, Grevillea Street	C-23-T-007	Reconstruction with Chip Seal Surface		-	-
8	Orielton, Allambie Road	C-23-T-008	Reconstruction with Chip Seal Surface		5,200	-
9	Primrose Sands, Oak Street	C-23-T-009	Reconstruction with Chip Seal Surface		3,639	-
10	Marion Bay, Bay Road	C-23-T-010	Reconstruction with Chip Seal Surface		5,968	-
11	Bream Creek, Marion Bay Rd	C-23-T-052	Emergency reconstruction		-	-
12	Forecctt, White Hill Road	C-23-T-053	Install safety barrier, some 2km east of Forcett		-	-
13	Bream Creek, Bream Creek Road	C-23-T-054	Install safety barrier, some 2km east of Kellevie		-	-
				<b>\$ 2,071,119</b>		



6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>RESHEETING</b>					
14	Primrose Sands, Abelia Street	C-23-T-011	1 Segment resheet, 100mm new gravel		13,661	-
15	Forcett, Alomes Road	C-23-T-012	2 segments resheet, 100mm new gravel		38,038	-
16	Dunnalley, Annie Street	C-23-T-013	2 segments resheet, 100mm new gravel		12,850	-
17	Dodges Ferry, Church Street	C-23-T-014	1 Segment resheet, 100mm new gravel		18,789	-
18	Primrose Sands, Elm Street	C-23-T-015	1 Segment resheet, 100mm new gravel		13,627	-
19	Carlton, Eularminner Street	C-23-T-016	1 Segment resheet, 100mm new gravel		17,431	-
20	Forcett, Heatherbell Road	C-23-T-017	4 segments resheet, 100mm new gravel		76,981	-
21	Carlton, Josephs Road	C-23-T-018	7 segments resheet, 100mm new gravel		140,646	-
22	Bream Creek, Marchwiell Road	C-23-T-019	7 segments resheet, 100mm new gravel		173,157	-
23	Forcett, Matthews Road	C-23-T-020	1 Segment resheet, 100mm new gravel		24,658	-
24	Carlton River, McGinness Road	C-23-T-021	1 Segment resheet, 100mm new gravel		10,995	-
25	Nugent, Mill Road	C-23-T-022	6 Segment resheet, 100mm new gravel		111,336	-
26	Nugent, Nugent Road	C-23-T-023	16 segments of Nugent Road, 100mm new gravel		277,812	-
27	Orielton, Orielton Road	C-23-T-024	4 segments resheet, 100mm new gravel		54,065	-
28	Carlton, Parker Street	C-23-T-025	1 Segment resheet, 100mm new gravel		15,039	-
29	Dodges Ferry, Pengana Street	C-23-T-026	1 Segment resheet, 100mm new gravel		14,964	-
30	Carlton River, Reardons Road	C-23-T-027	4 segments resheet, 50mm new gravel		69,236	-
31	Carlton, River Street	C-23-T-028	1 Segment resheet, 100mm new gravel		21,326	-
32	Sorell, Rosendale Road	C-23-T-029	2 segments resheet, 100mm new gravel		37,459	-
33	Wattle Hill, Shrub End Road	C-23-T-030	2 segments resheet, 100mm new gravel		45,532	-
34	Kellevie, Stokes Road	C-23-T-031	2 segments resheet, 100mm new gravel		47,466	-
35	Forcett, Topley Drive	C-23-T-032	1 Segment resheet, 100mm new gravel		23,913	-
36	Wattle Hill, Wiggins Road	C-23-T-033	11 Segments resheet, 100mm new gravel		189,798	-
				<b>\$ 1,467,291</b>		



6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>RESEALS</b>					
37	Dunnalley, Bay Street	C-23-T-034	Asphalt Reseal + Prep Work		40,205	-
38	Primrose Sands, Carlton Bluff Road	C-23-T-035	Asphalt Reseal + Prep Work		41,050	-
39	Dodges Ferry, Junction Street	C-23-T-036	Asphalt Reseal + Prep Work		17,765	-
40	Primrose Sands, Kruvale Court	C-23-T-037	Asphalt Reseal + Prep Work		98,511	-
41	Sorell, Montagu Street	C-23-T-038	Asphalt Reseal + Prep Work		158,456	-
42	Boomer Bay, Pelican Place	C-23-T-039	Asphalt Reseal + Prep Work		22,951	-
43	Sorell, Station Lane	C-23-T-040	Asphalt Reseal + Prep Work		59,930	-
44	Dodges Ferry, Tiger Head Road	C-23-T-041	Asphalt Reseal + Prep Work		30,124	-
45	Dodges Ferry, Jetty Road	C-23-T-042	Asphalt Reseal + Prep Work		27,282	-
46	Dodges Ferry, First Avenue	C-23-T-043	Asphalt Reseal + Prep Work		44,844	-
47	Dodges Ferry, Dodges Hill Road	C-23-T-044	Reseal with Chip Seal		130,077	-
48	Dodges Ferry, Elima Court	C-23-T-045	Chip Seal 7mm		25,448	-
				<b>\$ 803,741</b>		



6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>STORMWATER</b>					
49	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7		-	-
50	Bay and Marion Roads	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Rd culvert		-	-
51	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert		453,533	445,758
52	Sorell, Valley View Close to Gatehouse Drive	C-23-S-004	Detention basin for Tarbook to Devenish system		1,400	-
53	Lewisham, 189 Lewisham Scenic Drive	C-23-S-005	Design extension of line		-	-
54	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - Design & Emergency culvert replacement		21,441	567
55	Dodges Ferry, First Ave	C-23-S-007	Pipe and pit direct to creek on DoE land		17,257	-
56	Primrose Sands, 17 Robinia St & 5 Rowan Ave	C-23-S-008	Kerb and channel, pit and pipe		-	-
57	Municipality - Various	C-23-S-009	Reactive minor jobs that can be capitalised		-	-
58	Dodges Ferry, First Ave	C-23-S-009-A	LSD Sink hole & Drain works		16,811	-
59	Sorell, 37 Cole St	C-23-S-009-B	Pit lid replacement including traffic management		6,138	-
60	Dodges Ferry, Second Avenue	C-23-S-009-C	Pit and Pipe		14,343	-
61	Midway Point grate replacement	C-23-S-010	Grate replacement - various roads		2,372	-
62	Dunalley, Fulham Rd Outfall	C-23-S-011	Stormwater culvert headwall SS outlet screen		-	-
63	Dodges Ferry, Kunneeamee St	C-23-S-012	SW line extension and new pit		-	-
64	Orielton, Branders Rd	C-23-S-013	Culvert under road and table drain		488	-
65	Lewisham, Townsend Lagoon	C-23-S-014	Entura - further modelling and design options		3,366	-
66	Carlton, Shamrock Court	C-23-S-015	Stormwater outfall remediation		-	-
67	Lewisham, Whitlam Court	C-23-PRELIM-WHITLAM	Stormwater upgrade, flood mitigation		3,808	-
68	Carlton, Erle St	C-23-PRELIM-Erle St	Stormwater upgrade, flood mitigation		15,139	5,400



6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>STORMWATER - Southern Beaches - Coastal and Estuarine Risk Mitigation Project (CERMP Grant)</b>					
69	Southern Beaches, Coastal & Estuarine Risk Mitigation Project	C-23-S-CERMP	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP)		7,316	-
				<b>\$ 1,628,099</b>		
	<b>FOOTPATHS &amp; KERBS</b>					
70	Junction Street Asphalt Footpath Renewal	C-23-T-046	Renewal of footpath from Carlton Beach Rd to Bingham St - 1.5m Asphalt		12,627	-
71	Lewisham Scenic Drive Footpath Renewal	C-23-T-047	Renewal of footpath between Hurst and Mary St - 1.5m Asphalt		-	-
72	Valley View Close Footpath Renewal	C-23-T-048	Renewal of footpath - 1.5m Asphalt		427	84,793
73	Carlton River Road Footpath Renewal	C-23-T-049	Renewal of footpath - 1.5m Asphalt		52,990	-
74	Penna Road Footpath Renewal	C-23-T-050	Renewal of footpath from Reynolds Rd to San Francisco Street - 1.4 - 1.8m Concrete		1,652	101,711
				<b>\$ 563,000</b>		
	<b>BRIDGE REPLACEMENTS</b>					
	<b>BUILDINGS</b>					
75	Sorell, Pembroke Park Function Centre	C-23-B-001	Function Centre above club rooms		10,403	5,000
76	CAC - SE Jobs Hub	C-23-B-002	SE Jobs Hub - SERDA & training facility		35,549	2,500
				<b>\$ 500,000</b>		



6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>PLANT AND EQUIPMENT</b>					
77	Light Fleet	C-23-P-001	Light fleet replacement - 6x MVs - 3x Mitsubishi Outlanders, 2x Ford Rangers, 1x Mitsubishi Triton (+ provision for required accessories)		87,715	89,661
78	Zero Turn Mower	C-23-P-002	Zero turn mower (to replace H87QT) - Parks		19,090	-
79	Truck to replace DAF	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads		-	162,232
80	Honda Power generator compressor	C-23-P-004	Honda Power generator compressor - Roads		7,508	-
				<b>\$ 203,028</b>		
	<b>IT</b>					
81	CAC - Fibre connection & hardware to Emergency Hub	C-23-IT-001	For the purpose of CCTV footage direct to police		-	-
82	Switch Pembroke Park Stadium	C-23-IT-002	Switches to enable new hardware to connect to system		7,034	-
83	CAC - Server renewal Option 2 & Backups offline	C-23-IT-003			68,617	-
84	CAC - PC Renewal for Engineering	C-23-IT-006	x6 plus 2x QHD monitors		20,857	-
				<b>\$ 144,283</b>		





6/06/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
<b>LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>						
85	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps - requires long term PWS lease with road maintenance		527	-
86	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path @ 1.5m wide x 580m Nerine St to Carlton Bluff Rd		114	-
87	Sorell, Railway Line Reserve to Devenish	C-23-LI-003	Gravel path @ 2.0m wide - CAC concrete SW culvert to Devenish Drive - works tied in with SW upgrade & incl. fence along drain		-	116,350
88	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path @ 2.0m wide - CAC concrete SW culvert to Dubs & Co access road - works tied in with SW upgrade		25,500	-
89	Sorell, Pembroke Park BMX	C-23-LI-005	BMX facility - club to provide start gates/timing/light poles x 6		19,915	1,021,345
90	Midway Point, Hoffman Street	C-23-LI-006	Hoffman St - park upgrade		-	-
91	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall		-	-
92	Sorell, Streetscape upgrades	C-23-LI-008	Stage 3 - sign intersection and other sites - scope TBD and limited to LRCIP funds		93,191	38,158
93	Sorell Tennis Courts	C-23-LI-009	Council contribution to Tennis Club's Community Support & Recreation (CSR) Grant		15,500	-
94	St George's Square	C-23-LI-010	Renewal of two Benches and Bike Rack		6,063	-
95	Dodges Court bollard half circle	C-23-LI-011	Bollard half circle		15,772	-
96	Lewisham Boat Ramp Playground	C-23-LI-013	Renewal of Softfall and Bench		6,587	-
97	Rubbish Bin surround replacement	C-23-LI-014	Renewal of Rubbish Bin Surrounds		30,510	-
98	Bench Replacement	C-23-LI-015	Renewal of Benches at Pembroke Park		3,118	-
99	Sorell, Gravel access by Hub & 2 Gates	C-23-LI-016	Instal gravel access path between Western boundary of Hub and SO119415		1,700	-
100	Sorell, 12 Tarbrook Court	C-23-LI-017	Boundary adjustment and new fence in Tarbrook Ct		-	-
				<b>\$ 1,364,402</b>		



6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>PRELIMINARY WORK IN 2022/23</b>					
101	Dunalley, Franklin Street	C-23-PRELIM-Franklin St	Reconstruction with Chip Seal Surface - design for 23/24		-	-
102	Lewisham, 189 Lewisham Scenic Dve	C-23-PRELIM-189 Lewisham	Design for outlet extension over foreshore for 23/24		-	-
103	Lewisham, 223 Lewisham Scenic Dve	C-23-PRELIM-223 Lewisham	Investigation and design for sub road flow for 23/24		-	-
104	Dodges Ferry, Jacobs Court	C-23-PRELIM-Jacobs Ct	Investigation and design for connection across 14 SH Rd for 23/24		-	-
105	Sorell, Pembroke Park	C-23-PP-ChangeRooms	Scope and design for re-use of old changerooms		-	-
106	Dodges Ferry, Seventh Ave	C-23-PRELIM-7TH AVE	Eng design and estimate for SSMP SW project for 23/24		11,721	-
107	Sorell, Brinktop Road	C-23-PRELIM-Brinktop	Preliminary reseal between the highway and Penna Road for 2023/24		76,592	-
				<b>\$ 241,592</b>		



6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>CARRYOVERS FROM 2021/2022</b>					
	Note: At the time the budget was approved by Council in June 2022, the Carry Overs from 2021/2022 budgets were estimates based on expenditure as at 3/06/2022. Actual Carry Over amounts are dependent on actual expenditure as at 30 June 2022 and as a result the total Carry Over budget has now been updated to reflect 30 June 2022 actuals.					
	<b>CARRY OVERS - ROADS</b>					
108	Bream Creek, Bream Creek Road	C-22-T-001			123,087	-
109	Kellevie, Kellevie Road & Bream Creek Road	C-22-T-003			130,305	-
110	Pawleena, Pawleena Road	C-22-T-007			62,338	815,104
111	Forcett, 532 Wiggins Road	C-22-PRELIM-WIGGINS			7,400	-
	<b>CARRY OVERS - STORMWATER</b>					
112	Sorell, 81- 83 Main Road	C-22-S-003			0	-
113	Primrose Sands, Kestrel Street	C-22-S-006			-	-
114	Sorell, Main Road & Stores Lane	C-22-S-007			-	-
115	Dodges Ferry, Lateena Street	C-22-S-010			45,234	5,150
116	Lewisham, 189 Lewisham Scenic Drive	C-22-S-012			18,976	-
117	Dodges Ferry, Kannah Street	C-21-S-009			4,014	130,104
118	Dodges Ferry, Blue Lagoon	C-21-S-009-A			4,413	-



6/06/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
<b>CARRY OVERS - FOOTPATHS &amp; KERBS</b>						
119	Lewisham, Lewisham Scenic Drive	C-22-T-027			6,597	-
120	Dodges Ferry, Park Beach Road	C-22-T-029			106,016	-
121	Sorell Rotary Club Bus Shelters	C-22-T-036			5,589	-
122	Midway Point, outside 252 Penna Road	C-22-T-037			28,952	-
123	Sorell, Brinktop Road	C-21-T-056			254,086	-
124	Dodges Ferry to Carlton Beach	C-21-T-058			57,090	-
<b>CARRY OVERS - BRIDGES &amp; OTHER STRUCTURES</b>						
125	Penna, Shark Point Road	C-22-BR-007			534,141	-
<b>CARRY OVERS - BUILDINGS</b>						
126	Lewisham - boat ramp toilet	C-22-B-001			58,448	38,099
127	Sorell Carriage Shed	C-20-B-004			342,787	16,509
<b>CARRY OVERS - PLANT &amp; OTHER EQUIPMENT</b>						
128	CAC & Depot	C-22-P-001			49,601	-
<b>CARRY OVERS - IT</b>						
129	Municipality - CCTV	C-20-IT-002			3,398	-
<b>CARRY OVERS - LAND</b>						
130	Pawleena, Pawleena Rd, Arthur Highway roundabout	C-22-PRELIM-PAWRD			23,938	-
<b>CARRY OVERS - LAND IMPROVEMENTS (Parks &amp; Reserves)</b>						
131	Dunalley Golf Club (Tennis Court construction)	C-20-LI-012			1,525	-
132	Penna, Penna Beach Foreshore	C-22-LI-002			13,258	-
133	Sorell, Pembroke Park Soccer field dugouts	C-22-LI-005			3,824	-
134	Midway Point, Flyway Park Car Park	C-22-PRELIM-FLYWAY			-	-



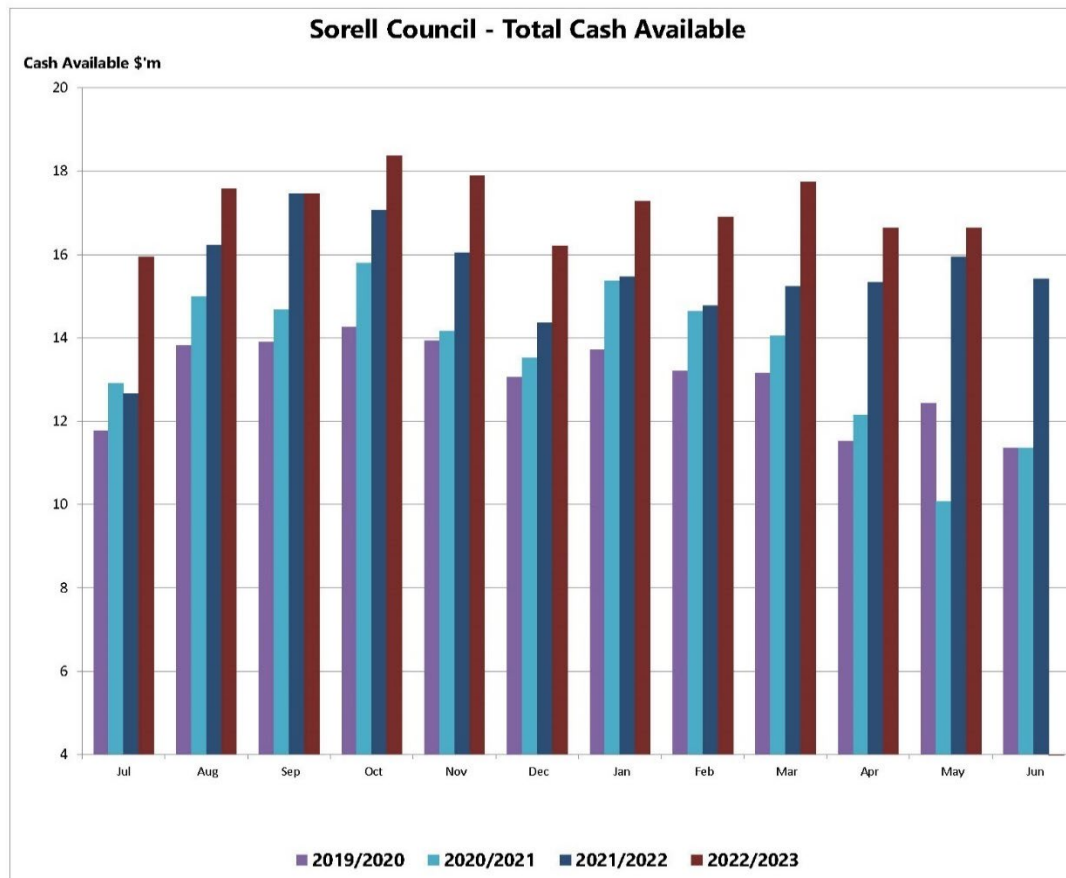
6/06/2023	SORELL COUNCIL					
	<b>MYBR CAPITAL WORKS BUDGET FOR 2022/23</b>					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	<b>CARRY OVERS - PEMBROKE PARK STADIUM</b>					
135	Access road	C-20-PemPark-Civil			426,753	-
136	Indoor court facility	C-20-PemPark-Stadium			313,095	-
137	Pembroke Park outdoor netball courts	C-20-PemPark-Stad B			89,391	-
138	Pembroke Park Stadium, equipment	C-20-PemPark-Stad C			34,338	-
139	Pembroke Park, street and car park lighting	C-21-PEMPARK-002			- 0	-
	<b>CARRY OVERS - PRELIM JOBS</b>					
			<b>Total Carry Overs</b>	<b>\$ 3,749,550</b>		
			<b>Total Capital Budget - Excluding Carry Overs</b>	<b>\$ 8,986,555</b>		
			<b>Total Capital Budget - Including Carry Overs</b>	<b>\$ 12,736,105</b>	<b>\$ 6,173,991</b>	<b>\$ 3,078,443</b>
				<b>\$ -</b>		



Sorell Council - Cash on Hand as at 31 May 2023					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2022	6/06/2023	\$ 1,522,647	2.00%
MyState Term Deposit	6 Month Term Deposit	9/02/2023	9/08/2023	\$ 1,529,862	4.50%
MyState Term Deposit	12 Month Term Deposit	28/06/2022	28/06/2023	\$ 1,257,459	3.85%
MyState Term Deposit	12 Month Term Deposit	31/08/2022	25/08/2023	\$ 1,500,000	3.90%
CBA Term Deposit	12 Month Term Deposit	26/08/2022	21/08/2023	\$ 3,000,000	4.12%
CBA Term Deposit	12 Month Term Deposit	1/02/2023	1/02/2024	\$ 1,000,000	4.60%
CBA Investment Account	At Call			\$ 3,434,621	3.70%
CBA Special Purpose Account	At Call			\$ 2,304,092	3.70%
CBA Operating Account	Current			\$ 988,583	3.80%
Tascorp Investment	24 Hour Call			\$ 38,859	3.60%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 55,152	N/A
<b>Total Funds Available</b>				<b>\$ 16,632,875</b>	

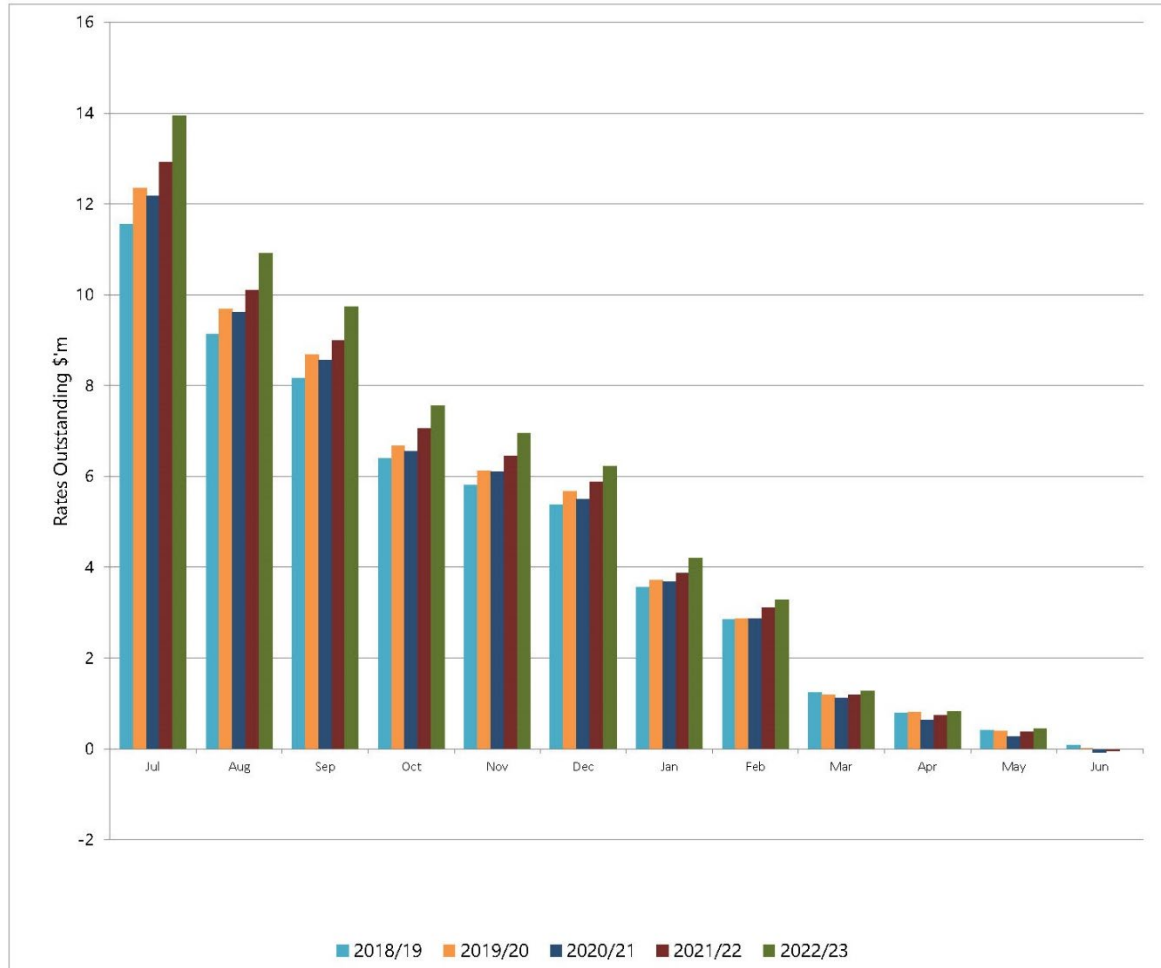
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).

#### SORELL COUNCIL TOTAL CASH AVAILABLE

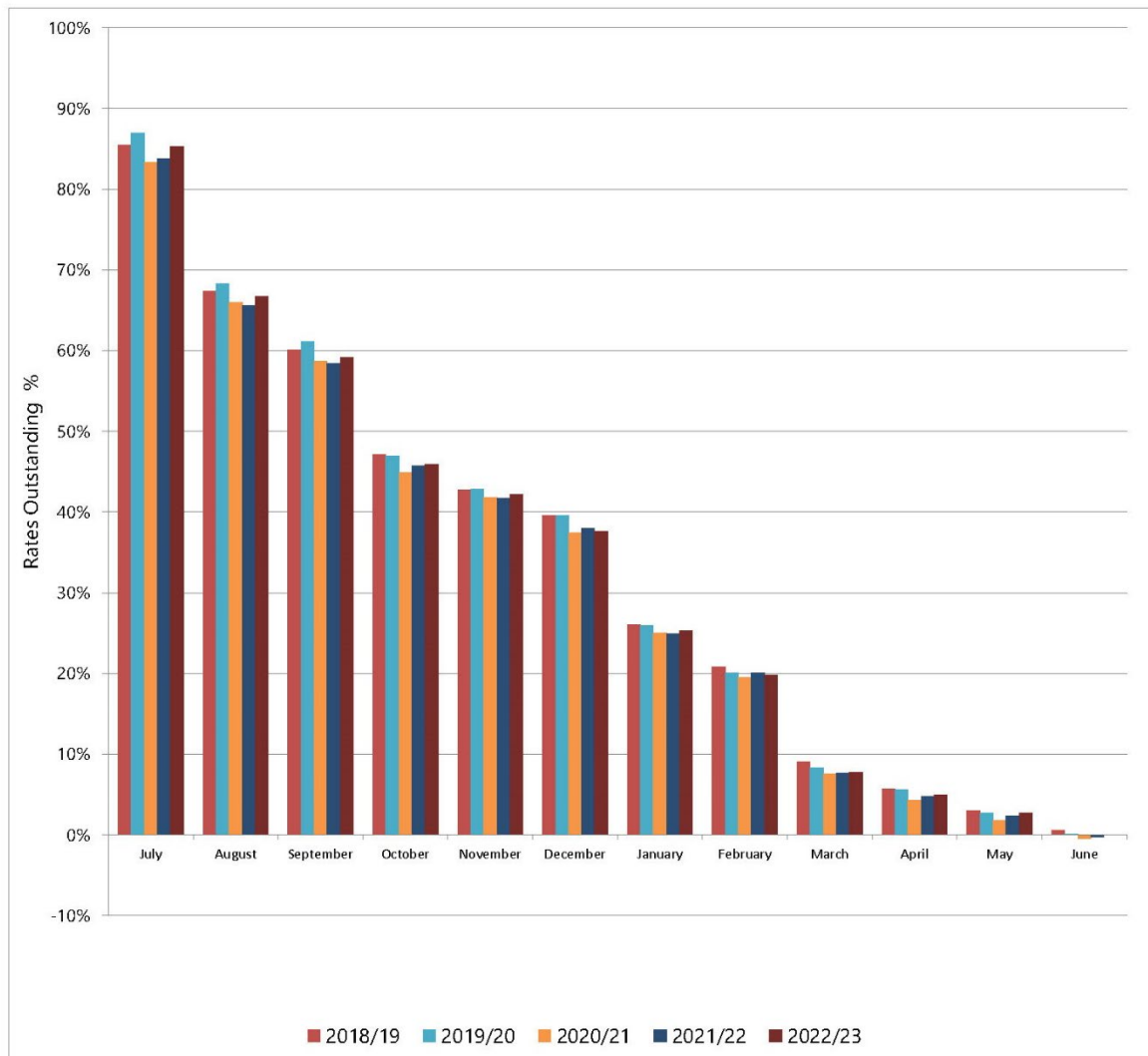




### SORELL COUNCIL OUTSTANDING RATES BY MONTH



### SORELL COUNCIL OUTSTANDING RATES BY MONTH



**GRANT VARIANCE ANALYSIS - 31 May 2023**

Grant Details	Budget	Actual	Variance	Comments
<b>GL 1415 Grants Operating - State Grants &amp; Subsidies</b>				
Weed Control	\$ 6,782	\$ 6,782	\$ -	This project is now complete.
Natural Hazard Risk Framework	\$ 15,000	\$ 15,000	\$ -	This project is now complete.
School Based Immunisations Term 3 & 4 - 2022	\$ 1,000	\$ 1,324	\$ 324	This project is now complete.
Delmore Road	\$ -	\$ -	\$ -	
State Heavy Duty Vehicle Motor Tax to Local Government	\$ 14,000	\$ 13,728	-\$ 272	Delivery completed.
	<u>\$ 36,782</u>	<u>\$ 36,834</u>	<u>\$ 52</u>	
<b>GL 1420 Other Grants &amp; Subsidies</b>				
Australia Day Planning Activities Funding 2023	\$ 1,998	\$ 1,998	\$ -	This project is now complete.
	<u>\$ 1,998</u>	<u>\$ 1,998</u>	<u>\$ -</u>	
<b>GL 1430 Other Grants &amp; Subsidies</b>				
Advanced Personnel	\$ -	\$ 5,000	\$ 5,000	This is unbudgeted income.
	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	
<b>GL 2110 Grants Capital - Commonwealth Grants</b>				
C-20-B-004 Carriageway Shed	\$ 200,496	\$ 200,496	\$ -	This project is now complete.
C-21-T-058 Dodges Ferry Loop Track	\$ 56,127	\$ 56,127	\$ -	This project is now complete.
C-23 -LI-008 Sorell Streetscape Upgrade	\$ 375,000	\$ 92,175	-\$ 282,825	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-S-003 Devenish Drv Stormwater Upgrade	\$ 612,135	\$ -	-\$ 612,135	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 600,000	\$ 600,000	\$ -	This project is now completed.
	<u>\$ 1,843,758</u>	<u>\$ 948,798</u>	<u>-\$ 894,960</u>	
<b>GL 2115 Grants Capital - State Grants</b>				
C-21-T-056 Road works Brinktop Rd	\$ 140,099	\$ 140,099	\$ -	This project is now completed.
Safer Rural Roads Program 2021/2022 White Hills Rd Forcett and Pawleena Rd Pawleena	\$ -	-\$ 34,209	-\$ 34,209	Return of unspent funds from 2021/2022 Grant Funding.
C-23-B-002 SE Jobs Hub Building	\$ 125,000	\$ -	-\$ 125,000	Commencement of the project has been delayed.



**GRANT VARIANCE ANALYSIS - 31 May 2023**

Grant Details	Budget	Actual	Variance	Comments
<b>GL 2115 Grants Capital - State Grants</b>				
C-23-B-001 Pembroke Park Function Centre	\$ 250,000	\$ 18,728	-\$ 231,272	Commencement of the project has been delayed.
C-23-T-001 Sorell, CAC Access Road	\$ -	\$ -	\$ -	
RSL Memorial Wall	\$ 3,500	\$ -	-\$ 3,500	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-PRELIM BMXTRACK BMX Track	\$ -	\$ -	\$ -	
C-22-B-001 Lewisham boat ramp car park toilets	\$ 61,230	\$ 58,298	-\$ 2,932	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
	<u>\$ 579,830</u>	<u>\$ 182,916</u>	<u>-\$ 396,913</u>	
<b>GL 2120 Grants Capital - Other Grants</b>				
C-23-PRELIM BMXTRACK BMX Track	\$ 288,667	\$ 433,597	\$ 144,930	The variance reported is due to project timing.
C-22-LI-002 Wildcare	\$ 22,237	\$ 21,737	-\$ 500	This project is now completed.
	<u>\$ 310,904</u>	<u>\$ 455,334</u>	<u>\$ 144,430</u>	



## 16.2 2023-2024 RATES AND CHARGES RESOLUTION

### RECOMMENDATION

“That in accordance with the provisions of the Local Government Act 1993 and the Fire Services Act 1979, Council resolve to adopt the following 2023-2024 Rates and Charges Resolution for rateable land within the Council’s municipal area for the period 1st July 2023 to 30th June 2024.”

**SCOTT NICOL**  
**ACTING MANAGER, FINANCE**

Date: 14 June 2023

Attachments (5)



## SORELL COUNCIL

### RESOLUTION

### 2023-2024 RATES AND CHARGES

#### *Local Government Act 1993 (Tas) – Part 9*

In accordance with the provisions of the *Local Government Act 1993 (Tas)*, the Sorell Council (the '**Council**') hereby makes the following rates and charges upon rateable land within the municipality of Sorell ('the municipal area') for the period commencing 1 July 2023 and ending 30 June 2024:

#### 1. DEFINITIONS AND INTERPRETATION

- (1) '**the Act**' means the *Local Government Act 1993 (Tas)*;
- (2) '**land**' means land as defined in Section 86 of the Act; and
- (3) '**rateable land**' is the land referred to in Section 87(1) of the Act.

#### 2. GENERAL RATE & VARIATIONS

- 2.1. Pursuant to Sections 90 and 91 of the Act, Council hereby makes the following two-part general rate for all rateable land within the municipal area for the financial year commencing on 1 July 2023 and ending on 30 June 2024:

- (a) a rate of **4.0429965** cents in the dollar of Assessed Annual Value (AAV); and
- (b) a fixed charge in the amount of **\$543.17**

(here referred to as the '**General Rate**')

- 2.2. Pursuant to Section 107(1)(a) of the Act and Regulation 33(c) of the *Local Government (General) Regulations 2015 (Tas)*, Council hereby varies the General Rate (as previously made) according to the subcategories of use or predominant use of the land set out as uses of land in the most recent Land Use Codes provided by the Valuer-General in accordance with the following table:

Land Use Code Use Subcategories	General Rate Variation
<ul style="list-style-type: none"> <li>C14 (Shopping Centre)</li> </ul>	the rate of <b>4.0429965</b> is increased to <b>12.2404477</b> cents in the dollar of AAV



<ul style="list-style-type: none"> <li>• C34 (Car Park)</li> <li>• C8 (Marine Services)</li> <li>• C40 (Hotel/Motel)</li> <li>• C41 (Tavern)</li> <li>• P822 (Medical Centre - Authority)</li> <li>• C51 (Private Hotel/Boarding House)</li> <li>• C52 (Holiday Apart / Resident. Club)</li> <li>• C54 (Tourist Complex)</li> <li>• C (Commercial)</li> <li>• C0 (Business and Residence)</li> <li>• C180 (Service Station –self serve)</li> <li>• C181 (Service Station – not self-serve)</li> <li>• C21 (Bank)</li> <li>• C22 (Professional Room)</li> <li>• C3 (Commercial Services)</li> <li>• C33 (Restaurant)</li> <li>• P11 (Telecom. Services Incls Post)</li> <li>• C1 (Retail/Business)</li> <li>• C9 (Service Industry)</li> <li>• C10 (Shop)</li> <li>• C11 (Department Store)</li> <li>• C12 (Mixed Shops/Offices)</li> <li>• C13 (Showroom/Store)</li> <li>• C15 (Supermarket)</li> <li>• C16 (Nursery/Roadside outlet – Retail)</li> <li>• C17 (Yard- Motor)</li> <li>• C2 (Office Space)</li> <li>• C20 (Office)</li> <li>• C31 (Studio/Atelier)</li> <li>• S21 (Indoor Sport – Private)</li> <li>• I0 (Warehouse)</li> </ul>	<p>the rate of <b>4.0429965</b> is increased to <b>9.1836084</b> cents in the dollar of AAV</p>
---	---

Land Use Code Use Subcategories	General Rate Variation
<ul style="list-style-type: none"> <li>• I10 (Manufacturing Workshop)</li> <li>• I11 (Manufacturing Factory)</li> <li>• I111 (Manuf. Factory – Not Food Processing)</li> <li>• I1 (Manufacturing)</li> <li>• I112 (Manufacturing others)</li> <li>• I13 (Sawmill)</li> <li>• I17 (Storage Compounds) (Ltd Bldgs)</li> <li>• Q1 (Mine)</li> <li>• Q11 (Mine-Private)</li> <li>• Q2 (Quarry – Sand, Gravel etc.)</li> </ul>	
<ul style="list-style-type: none"> <li>• C6 (Day Care Centres/Child Minding)</li> <li>• P20 (School – Primary, Secondary)</li> <li>• P201 (School – Primary, Secondary - Private)</li> <li>• P202 (School – Primary, Secondary - Public)</li> <li>• P21 (Colleges – Tertiary)</li> </ul>	<p>the rate of <b>4.0429965</b> is increased to <b>11.1607688</b> cents in the dollar of AAV</p>

### 3. SEPARATE SERVICE CHARGES - WASTE MANAGEMENT SERVICES

Pursuant to Section 94 of the Act, the Council hereby makes the following separate service charges for waste management services supplied by Council for the period commencing on 1 July 2023 and ending on 30 June 2024:

Description of Service Charge	Charge (\$)
General Waste Collection 80L	161.88
General Waste Collection 120L	215.02
General Waste Collection 140L	215.02
General Waste Collection 240L	311.85
Recycling Service 140L	161.88
Recycling Service 240L	234.74
Bin Stabiliser (all size bins)	35.68

### 4. FIRE SERVICE CONTRIBUTION

Pursuant to Sections 93 and 93A of the Act, the Council hereby makes the following service rates for the purpose of collecting the fire service contribution from all rateable land in the municipality sufficient to pay the contribution that Council is required to make pursuant to the notice received by Council from the State Fire Commission given in accordance with Section 81B of the *Fire Service Act 1979* (Tas) for the period commencing on 1 July 2023 and ending on 30 June 2024:

- (a) for all lands within the **volunteer brigade rating district**, a rate of **0.3121650** cents in the dollar of AAV, subject to a minimum amount payable of **\$48.00**; and
- (b) for all **general land in the municipal area**, a rate of **0.2810180** cents in the dollar of AAV, subject to a minimum amount payable of **\$48.00**.

## 5. PAYMENT OF RATES AND CHARGES

- 5.1. Subject to clauses 5.2 and 5.3, pursuant to Section 120(5)(b) and Section 124 of the Act, the rates and charges set out in parts 2, 3 and 4 of this resolution shall be paid by four (4) instalments in accordance with the following payment schedule:
- (a) First instalment due on or before the 30th day following the date of issue of the relevant rates notice made in accordance with Section 122 of the Act;
  - (b) Second instalment due on or before 11 October 2023;
  - (c) Third instalment due on or before 10 January 2024; and
  - (d) Fourth and final instalment due on or before 6 March 2024.
- 5.2. Pursuant to Section 120(5)(a) of the Act, the rates and charges set out in parts 2, 3 and 4 of this resolution can be paid in full on or before the 60th day following the date of issue of the relevant rates notice made in accordance with Section 122 of the Act.
- 5.3. Pursuant to Section 124 of the Act, upon request being made by a ratepayer the Council may enter into an agreement with that ratepayer whereby the Council may permit that ratepayer to pay the rates and charges set out in parts 2, 3 and 4 of this resolution by regular instalments at intervals other than those set out in the payment schedule in clause 5.1(a) through a direct debit facility with the ratepayer's financial institution.

## 6. Late Payments

- 6.1. Pursuant to Section 128(1)(c) of the Act, if any rate, instalment or charge is not paid on or before the date that it falls due for payment then:
- (a) There is payable a penalty of 8.50% of the unpaid amounts of the rate, instalment or charge; and
  - (b) Interest of 3.00% per annum calculated on a daily basis will be charged on the unpaid amounts of the rate, instalment or charge for the period during which it is unpaid.

## 16.3 2023-2024 OPERATING AND CAPITAL BUDGETS

### RECOMMENDATION

“That Council resolve pursuant to Section 82 of the Local Government Act 1993 to accept and adopt the 2023-2024 Operating and Capital budget estimates.”

### BUDGET SUMMARY

#### 1. BACKGROUND

- 1.1. The Operational Budget, Capital Budget, and List of Fees and Charges for financial year 2023/2024 have been prepared following a series of Council workshops which considered a range of programs, projects, initiatives and issues likely to have an impact on the organisation in the coming year.
- 1.2. Council is required to adopt budgets for each financial year.
- 1.3. Council’s Strategic Plan 2019 – 2029 had its first formal review in April 2023 and the budget is framed in consideration of the objectives, outcomes and directions embedded within it. The strategies and initiatives to be funded within 2023/2024 that address the Strategic Plan Objectives are reflected in the draft Annual Plan. The Operational Plan sits beneath this and is developed to outline how we are going to deliver on the Annual Plan.
- 1.4. Council’s Financial Management Strategy (FMS) and underpinning Long Term Financial Plan (LTFP) were incorporated into the development of the 2023/24 budgets with the financial principles, strategies and targets of the FMS appropriately framing the process.
- 1.5. A full review of the FMS and LTFP will be undertaken in Q1 of FY 23/24 and will be submitted for adoption in Q2.

## 2. REPORT IN DETAIL

### Overview of Budget

- 2.1. The Operating Budget provides the high-level financial framework within which Council will operate and report against for the 2023/2024 financial year. The FMS principles, strategies and targets remain relevant, with the key aim of ensuring Council remains in a sound long-term financial position.
- 2.2. The Operating Budget is consistent with the detailed workgroup cost centre budgets discussed with Councillors at a series of workshops over recent months.
- 2.3. The Budget is predicated on an increase in overall rating income of 6.99% on 2022/2023 levels net of growth. Growth in the rates base during 2022/2023 is estimated at 6.29%.
- 2.4. The Fire Services Contribution, which Council is obliged to pay to the Tasmania Fire Service (and over which Council has no control) has increased in aggregate by 4.7% against the 2022/2023 contribution. The contribution will be \$657,271, an increase of \$29,695.
- 2.5. The Tasmanian Government introduced a Waste Levy in 2022/2023 that Council must collect on their behalf. The Levy is based on Council's refuse tonnage, a cost of \$21.36 per tonne which Council has estimated to be \$70,488 for the 2023/2024 financial year. This cost is applied to all properties that have a garbage bin, the cost varies depending on size of bin. The Tasmanian Government has proposed that the Levy will increase by another \$20 (indexed) per tonne in both 2024/2025 and 2025/2026 financial years.
- 2.6. The proposed increase of 6.99% is below the March Consumer Price Index for weighted average all capital cities (7.0%), and also below the annual movement in the most recent LGAT Council Cost

Index of 8.11% (LG Index). The LGAT releases the LG Index each year as this measure better reflects the cost increases associated with the delivery of local government services as it comprises 30% wage price index, 20% CPI and 50% on the construction costs for roads and bridges.

- 2.7. The larger than forecast increase in CPI has placed significant pressure on the underlying cost base of Council's operations, with materials, contract services and other costs all having increased as a consequence. This is resulting in tendered project works being materially more expensive than budgeted expectations. The Enterprise Agreement applying to Council staff includes an increase to salary and wages of 3.5%. As employee costs are the largest expense category of Council, this too has an impact on the Operational Budget.
- 2.8. Whilst acknowledging the direct impacts from aggregate inflation and cost indexation, Council's rating requirement has also been affected by the need for additional revenue to respond to the expectations and deliverables of a municipality that has experienced greater than average growth. According to ABS data, Sorell experienced population growth of 17% from 2016 to 2021 (compared to 3.5% for Tasmania). This leads to expanding demand for waste management services, increased maintenance of roads, footpaths, tracks, trails and other community infrastructure and, increased provision of additional new and upgraded community and civil assets which has in turn influenced the budget outcome.
- 2.9. Depreciation and Amortisation is forecast to increase by \$717k. This is as a result of new assets being capitalised, mainly in Community Facilities, Sealed Roads, Stormwater, and Bridges & Other Structures and the inclusion of donated assets. And further,



from an independent review of the annual depreciation index schedules by Assetic (firm that undertakes Council's independent asset class revaluations) based on national regional civil construction market benchmarking with all asset classes increasing between 9 – 11% with bridges at 15%.

- 2.10. Employee Benefits is expected to increase by \$704k, principally as a result of an enterprise agreement increase of 3.5% and an additional two positions, Senior Planner and Customer & Business Support Officer.
- 2.11. In FY 22/23 Council undertook a review of the organisation's structure with the intention of improving internal and external service delivery and business continuity. The review resulted in the expansion of the Leadership Team and an increase to the number of workgroups, achieving a more robust management structure and a more even distribution of functional responsibilities and people. There has been no significant financial impact resulting from the restructure.

### Operating Income

Operating Income is forecast to increase by \$3.804m, bringing the expected budget for the financial year up to \$23.972m.

The main impactors on this movement are:

- Rates and charges is expected to increase by \$1.396m, as a result of growth and inflation indexation of 6.99%.
- Statutory fees and charges is expected to increase by \$80k, mainly as a result of expected increases in activity for Town Planning.
- User fees is expected to increase by \$29k, mainly as a result of inflation indexation of 6.99%.

- Operating grants is expected to increase by \$2.203m, predominantly as a result of budgeting the full annual amount of Financial Assistance Grant expected to be received. Previously due to the treatment of grants in advance only a proportion of the annual amount has been budgeted.
- Contributions received is expected to decrease by \$109k, Council approaches this budgeted amount conservatively due to the difficulty to estimate such income.
- Interest Income is expected to increase by \$193k. Due to the current economic environment being one of increasing interest rates.
- Other Income is expected to increase by \$33k.
- Distributions from TasWater (comprising dividends, tax equivalents and loan guarantee fees) are expected to be \$324,000.
- Payments received from the State and Federal government, which Council appropriates to support its capital expenditure programme, are expected to be around \$6.925m.

## Expenses

Total Expenditure is forecasted to increase by \$2.248m, bringing the expected budget for the financial year up to \$23.321m.

The main impactors on this movement are:

- Employee Benefits is expected to increase by \$704k (explained above).
- Materials and Services is expected to increase by \$891k, as a result of:
  - Cleaning is expected to increase by \$45k, as a result of inflation rate of 6.99% and additional facilities including the South East Stadium.
  - Computer Software is expected to increase by \$78k, as a result of new software license requirements.
  - Consultants Other is expected to increase by \$350k, as a result of the following key requirements:

- \$20k for SERDA Economic Infrastructure Strategy update contribution.
  - \$50k for Finance System upgrade.
  - \$160k in Communications & Corporate Admin - \$100k for a social infrastructure strategy, \$20k additional provision for a tracks & trails and mobility strategy, \$20k for DF Rec Reserve, School, Okines, Rec Ground master plan contribution with Department of Education (TBC).
  - Increased by \$70k in Engineering - \$25k road safety audit/road pavement investigation; \$30k Townsends lagoon SSMP investigation; \$12.5k Old Forcett Rd Quarry rehabilitation plan; \$42.5k for flood modelling of SSMP Pawleena catchment.
  - \$50k for Southern Beaches Structure Plan Stage 1.
  - \$60k for other strategic planning – Weston Hill Rd/Gatehouse densification, Sorell Urban Master Plan review, Sorell East Master Plan.
  - Independent assessment & peer review of Blue Lagoon stormwater management matters has not been specifically included. Scoping requirements have been provided to two consulting firms. Subject to cost estimates, the engagement may be accommodated within an existing cost centre budget or require approval by Council as a budget variation.
- Mornington Park transfer station disposal costs is expected to increase by \$21k, as a result of an increase in both fees charged and usage.
  - Line marking is expected to increase by \$114k in relation to State Government Grant funding associated costs.
  - Operating capital is expected to decrease by \$30k.
  - Plant & Motor Vehicle Repairs & Services is expected to increase by \$31k, as a result of recognition of increased costs relating in particular to Council heavy fleet.

- Kerbside Green Waste Collection is expected to increase by \$39k, as a result of an increase in collections.
- Kerbside Green Waste Disposal is expected to increase by \$11k, as a result of increased gate fees charged.
- Kerbside Hard Waste Collection is expected to increase by \$23k, as a result of an increase in collections.
- Kerbside Recycling Collection is expected to increase by \$34k, as a result of extra fuel levy.
- Kerbside Recycling Disposal is expected to increase by \$12k.
- Kerbside Garbage Disposal is expected to increase by \$80k, as a result of increased gate fees charged and the waste levy.
- Signage & Guide Posts is expected to decrease by \$28k, predominantly as a result of a decrease in both Sealed and Unsealed Roads needs.
- Street Bin Collection Contract is expected to increase by \$37k, as a result of increased collections numbers and winter collection requirements.
- Water Charges is expected to increase by \$18k, as a result of increased costs as per TasWater's advice.
- NRM contractor costs forecast to increase by \$153k, as a result of works programmed for Blue Lagoon and general weed management.
- A number of other movements of lesser values are expected, as per the accompanying detailed budget report.
- Depreciation and Amortisation is forecast to increase by \$717k (explained above).
- Other expenses is expected to decrease by \$53k, as a result of:
  - Audit Fees is expected to increase by \$20k, predominantly as a result of a decision to commence internal audits as recommended by the Audit Panel.
  - Election Expenses is expected to decrease by \$129k, as FY 22/23 was an election year.

- Functions & Programs is expected to increase by \$41k, as a result of a SE Youth Initiative project with the TCF (\$40k), arts & cultural activities \$30k.
- A number of other movements of lesser values are expected, as per the accompanying detailed operating budget.

The overall rise in recurrent expenditure reflects substantial increased third party costs (inclusive of inflation), growth and activity throughout the municipality. Left unaddressed this will adversely impact Council's service standards, risk management and result in an inability to meet Council's Strategic Plan Objectives. Additionally, as Council further invests in the capital program through the provision of new and upgraded assets, there will be a corresponding increase in recurrent depreciation and operational expenditure in future years.

### **Capital Works.**

The Capital Works Budget for 2023/2024 (the capital program) reflects Council's continued commitment to the delivery of projects that reflect the strategic goals of Council and the needs of the community.

A schedule of the proposed capital program is provided with this report. The program provides for works to the value of \$18.037m, funded from a range of sources including rates revenue, the Australian Government Financial Assistance Grant, Australian and State Government specific purpose capital grants, borrowings and specific purpose capital contributions.

The proposed \$18.037m capital program is an increase of \$5.301m on the 2022/2023 Mid-Year Capital Budget and includes carry forward projects from FY 22/23 (and earlier) to the value of \$13.509m. This increase is mainly a result of the following:

- An increase of \$1.537m to the roads reconstruction program. The 2023/24



road reconstruction budget of \$4.497m, includes three major jobs at Nugent Road (Wattle Hill), Bay Road (Marion Bay) and Pawleena Road (Pawleena).

- An increase of \$981K to the stormwater program. The 2023/24 stormwater budget of \$2.885m, includes several major jobs, the most significant being the Southern Beaches Coastal and Estuarine Risk Mitigation Project (CERMP). This staged project will comprise of multiple jobs, focusing on the upgrade of stormwater and outfalls, rehabilitation, protection of coastal estuaries, weed control and an ecological and hydrological studies. The majority of this project will be grant funded, with Council also contributing 25% to the project.
- An increase of \$2.345m to the building program. The 2023/24 building budget of \$3.582m, includes a significant budget for the Business & Employment Southeast Tasmania (BEST) and Southeast Jobs Hub and Training Facility. This job makes up more than 75% of the total 2023/24 building program.
- An increase of \$496k to the plant and equipment program. The 2023/24 plant and equipment budget of \$700k, includes three heavy fleet vehicles for the depot (2x trucks and a roller).
- An increase of \$623k to the land improvements (parks and reserves) program. The 2023/24 land improvements budget of \$2.564m, includes two significant jobs; the BMX facility at Pembroke Park and Sorell streetscape upgrades.

### Loan Funding

There are \$862k of additional borrowings proposed in the 2023/2024 Budgets. These borrowings are required in relation to planned capital works and have been approved by Department of Treasury and Finance. The planned capital works are essentially in relation to stormwater upgrades in Sorell and Dodges Ferry.



### List of Fees and Charges

Council fees and charges are reviewed annually as part of the budget process. Council staff consider various factors when determining the fees such as, but not limited to, cost of providing the service, community benefit, comparative market pricing and whether the good or service will assist in advancing the objective of Council's strategic and subsidiary plans.

The list of fees and charges for 2023/24 were provided and approved at the 16<sup>th</sup> May, 2023 ordinary Council Meeting.

### Net Cash Position

Council's estimated net cash position at 30 June 2024 is forecast to decrease by \$3.954m to \$11.507m and still meeting the FMS minimum threshold target of \$4.0m.

The main reasons for this movement are:

- Operating profit (excluding depreciation) is \$6.741m.
- Capital expenditure of \$18.037m.
- Capital Grants of \$6.700m.

The cash position is higher than the FMS threshold predominantly due to an incomplete capital works program for the 2022/2023 financial year and a period of positive operational net results over recent years. The cash position will assist in the completion of required and carry over capital works over future years and will be appropriately analysed on this basis as part of the FMS / LTFP review in Q1.

**SCOTT NICOL**  
**ACTING MANAGER, FINANCE**  
Date: 14 June 2023  
Attachments (17 pages)





<b>SORELL COUNCIL</b>			
<b>SUMMARY DEPARTMENTAL PROFIT &amp; LOSS</b>			
<b>BUDGET FOR THE PERIOD ENDED 30 JUNE 2024</b>			
	<b>MYBR BUDGET 2022/2023</b>	<b>BUDGET 2023/2024</b>	<b>MOVEMENT</b>
<b>OPERATING INCOME</b>			
Rates and Charges	16,464,542	17,860,210	1,395,668
Statutory Fees and Charges	618,063	698,254	80,191
User Fees	641,225	670,104	28,879
Grants Operating	748,303	2,951,440	2,203,137
Contributions Received	226,750	117,500	(109,250)
Interest	590,896	783,564	192,668
Other Income	534,312	567,147	32,835
Investment Income from TasWater	324,000	324,000	0
<b>TOTAL OPERATING INCOME</b>	<b>20,148,091</b>	<b>23,972,219</b>	<b>3,824,128</b>
<b>EXPENSES</b>			
Employee Benefits	7,045,963	7,749,556	703,594
Materials and Services	6,752,600	7,643,954	891,354
Depreciation and Amortisation	5,373,424	6,089,896	716,472
Finance Costs	61,299	50,610	(10,689)
Other Expenses	1,839,768	1,786,730	(53,038)
<b>TOTAL EXPENSES</b>	<b>21,073,053</b>	<b>23,320,746</b>	<b>2,247,693</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(924,962)</b>	<b>651,473</b>	<b>1,576,435</b>
<b>CAPITAL INCOME</b>			
Grants Capital	3,825,016	6,925,286	3,100,269
Contributions - Non Monetary Assets	1,759,847	-	(1,759,847)
Net Gain / (Loss) on Disposal	(442,037)	-	442,037
Share of Interest in Joint Ventures	-	-	0
<b>TOTAL CAPITAL INCOME</b>	<b>5,142,826</b>	<b>6,925,286</b>	<b>1,782,459</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>4,217,864</b>	<b>7,576,759</b>	<b>3,358,895</b>

**SORELL COUNCIL**  
**SUMMARY DEPARTMENTAL PROFIT & LOSS**  
**BUDGET FOR THE PERIOD ENDED 30 JUNE 2024**

Net results	Budget 2023/2024 PNL	Budget 2023/2024 Cash
<b>Department Net result</b>		
GM & Councillors	(1,160,629)	(1,133,719)
Finance	15,630,375	15,750,247
Community & HR	(3,167,805)	(2,458,815)
Engineering, Regulatory Services, IT & Depot	(10,650,468)	(5,416,344)
<b>Total Operating Profit / (Loss)</b>	651,473	6,741,369
<b>Capital Expenditure</b>		
Renewal and Replacement		(8,790,017)
New / Upgrade		(9,247,226)
<b>Total Capital Expenditure</b>		(18,037,243)
<b>Grant Income</b>		
Grants Received for Capital Works	6,925,286	6,700,375
<b>Borrowings</b>		
New Borrowings		862,000
Principal Repayment of Loans		(220,175)
<b>Net Cash Surplus / (Deficit) for 2023/2024</b>		<b>(3,953,674)</b>

<b>Cash &amp; Investments Forecast</b>		
Cash at Bank as at 01/07/2023		15,461,000
Add:		
PNL Cash Surplus		6,741,369
Grants Received for Capital Works		6,700,375
Proceeds from Sale of Assets		-
New Borrowings		862,000
		14,303,744
Less:		
Capital Expenditure		(18,037,243)
Loan Repayments		(220,175)
		(18,257,418)
<b>Cash at Bank Forecast as at 30/06/2024</b>		<b>11,507,326</b>



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2024				
FOR COST CENTRE - All Cost Centres				
		MYBR 2022/2023	Budget 2023/2024	Movement
1000	<b>OPERATING INCOME</b>			
1100	<b>Rates and Charges</b>			
1105	Rates - General/Ordinary/Residential	13,162,502	14,264,094	1,101,592
1110	Rates General Written Off	(5,000)	(5,500)	(500)
1115	State Grant Rates Remission	825,550	870,899	45,349
1120	Rates Pensioner Concession	(825,550)	(870,899)	(45,349)
1125	Domestic Waste Annual Charge	2,728,964	2,965,882	236,918
1130	Fire Rates Levy Income	627,576	657,271	29,695
1140	Boat Shed Remissions	0	0	0
1150	Other Remissions	(52,500)	(23,538)	28,962
1160	AWTS Maintenance Fee Received	3,000	2,000	(1,000)
1199	<b>Rates and Charges Total</b>	<b>16,464,542</b>	<b>17,860,210</b>	<b>1,395,668</b>
1200	<b>Statutory Fees and Charges</b>			
1210	132 & 337 Certificate Fees	150,000	170,191	20,191
1220	Town Planning Fees	445,925	506,063	60,138
1225	Animal Infringements & Fines	6,300	6,500	200
1230	Other Infringements Fines & Penalties	9,522	10,000	478
1235	Licences & Permits	3,816	3,500	(316)
1240	Street Stall Permit Fee	2,500	2,000	(500)
1299	<b>Statutory Fees and Charges Total</b>	<b>618,063</b>	<b>698,254</b>	<b>80,191</b>
1300	<b>User Fees</b>			
1303	Animal Management Sundry Income - collars, signs etc	0	0	0
1306	Building Assessment Fees	84,000	89,872	5,872
1318	Caravan Licences	15,354	18,188	2,834
1327	Dog Impounding & Release Fees	1,200	1,200	0
1330	Dog Registration & Renewal	119,755	105,385	(14,370)
1331	Kennel Licences	1,500	1,500	0
1333	Driveway Approval and Inspection Fees	10,000	12,000	2,000
1335	Engineering Inspections & 1% Approval Fee	75,000	75,000	0
1336	Fire Abatement Charges	15,000	15,000	0
1342	Food Licences	44,436	48,146	3,710
1351	Photocopy Charges	0	0	0
1354	Plumbing Application Fees	129,550	139,087	9,537
1357	Plumbing Inspection	128,860	141,227	12,367
1360	Amended Plan Fees	6,200	6,000	(200)



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2024				
FOR COST CENTRE - All Cost Centres				
		MYBR 2022/2023	Budget 2023/2024	Movement
1363	Recreational Vehicle Income	10,370	17,500	7,130
1369	Building Administration Fee (0.1%)	0	0	0
1372	TBCITB Training Levy (0.2%)	0	0	0
1399	<b>User Fees Total</b>	<b>641,225</b>	<b>670,104</b>	<b>28,879</b>
1400	<b>Grants Operating</b>			
1405	Commonwealth Financial Assistance Grant	709,523	2,662,262	1,952,739
1410	Comm'th Grants & Subsidies	0	0	0
1415	State Grants & Subsidies	36,782	289,178	252,396
1420	Other Grants & Subsidies	1,998	0	(1,998)
1430	Training Incentive Payment	0	0	0
1499	<b>Grants Operating Total</b>	<b>748,303</b>	<b>2,951,440</b>	<b>2,203,137</b>
1500	<b>Contributions Received</b>			
1505	Public Open Space Contributions	174,250	50,000	(124,250)
1506	Car Parking Cash in Lieu Contributions	27,500	42,500	15,000
1507	Subdiv Traffic Management Treatment Contributions	25,000	25,000	0
1510	Contributions Received Other	0	0	0
1549	<b>Contributions Received Total</b>	<b>226,750</b>	<b>117,500</b>	<b>(109,250)</b>
1550	<b>Interest</b>			
1560	Rates Interest Penalty	110,000	115,000	5,000
1565	Rates Interest Written Off	(500)	(400)	100
1570	Rates Legal Costs Recovered	750	750	0
1575	Interest Received Banks & Other	480,526	668,094	187,568
1577	Interest - MPIA	120	120	0
1599	<b>Interest Total</b>	<b>590,896</b>	<b>783,564</b>	<b>192,668</b>
1600	<b>Other Income</b>			
1605	Bad Debts Recovered	0	0	0
1610	Diesel Fuel Rebate	20,155	26,660	6,505
1615	Donations Received	0	0	0
1620	Hall Hire	94,975	105,920	10,945
1625	Lease/Rent Fees Received	71,002	97,590	26,587
1627	Lease Fees - Copping Tip	107,085	120,343	13,258
1630	Other Facility Hire	83,390	166,327	82,937
1632	SERDA - External Labour Hire Recoveries	24,940	0	(24,940)
1633	External Labour Hire Recoveries	0	0	0
1634	NRM Recoveries	0	0	0
1635	Other Sundry Income	61,409	2,000	(59,409)
1637	Insurance Recoveries	8,000	0	(8,000)
1645	Vehicle FBT Recoveries	48,878	48,308	(570)

SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2024				
FOR COST CENTRE - All Cost Centres				
		MYBR 2022/2023	Budget 2023/2024	Movement
1655	Workers Compensation - Reimbursement	4,259	0	(4,259)
1656	Copping Public Cemetery Trust Net Income	7,300	0	(7,300)
1659	Information Board Revenue - Dunalley Hall	0	0	0
1660	Grave Site Sales - Dunalley Hall	2,918	0	(2,918)
1662	Wheelie Bin Stabiliser Income	0	0	0
1689	<b>Other Income Total</b>	<b>534,312</b>	<b>567,147</b>	<b>32,835</b>
1690	<b>Investment Income from TasWater</b>			
1694	TasWater Interim Dividend	324,000	324,000	0
1699	<b>Investment Income from TasWater Total</b>	<b>324,000</b>	<b>324,000</b>	<b>0</b>
1999	<b>Operating Income Total</b>	<b>20,148,091</b>	<b>23,972,219</b>	<b>3,824,128</b>
2000	<b>Capital Income</b>			
2100	<b>Grants Capital</b>			
2105	Roads to Recovery Funding	387,296	659,016	271,720
2110	Comm'th Grants new or upgraded assets	2,193,654	3,460,770	1,267,116
2115	State Grants for new or upgraded assets	788,829	2,805,500	2,016,671
2120	Other Grants for new or upgraded assets	455,237	0	(455,237)
2199	<b>Grants Capital Total</b>	<b>3,825,016</b>	<b>6,925,286</b>	<b>3,100,269</b>
2200	<b>Contributions - Non-monetary Assets</b>			
2205	Developer Contributions for assets	1,759,847	0	(1,759,847)
2299	<b>Contributions - Non-monetary Assets Total</b>	<b>1,759,847</b>	<b>0</b>	<b>(1,759,847)</b>





SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2024				
FOR COST CENTRE - All Cost Centres				
		MYBR 2022/2023	Budget 2023/2024	Movement
2300	<b>Net Gain/(Loss) on Disposal</b>			
2305	(Profit) / Loss on Disposal of Assets	(447,546)	0	447,546
2320	Recognition / De-recognition of Assets	5,509	0	(5,509)
2399	<b>Net Gain/(Loss) on Disposal Total</b>	<b>(442,037)</b>	<b>0</b>	<b>442,037</b>
2400	<b>Share of Interests in Joint Ventures</b>			
2410	Fair value adjustment - Investment in Associate	0	0	0
2420	Revenue from Investment in Associates	0	0	0
2499	<b>Share of Interests in Joint Ventures Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
2899	<b>CAPITAL INCOME TOTAL</b>	<b>5,142,826</b>	<b>6,925,286</b>	<b>1,782,459</b>
2999	<b>TOTAL INCOME</b>	<b>25,290,917</b>	<b>30,897,505</b>	<b>5,606,588</b>
3000	<b>Expenses</b>			
3100	<b>Employee Benefits</b>			
3102	ADO Expense	59,771	59,622	(150)
3103	Annual Leave	520,511	547,642	27,131
3109	Conferences	3,000	5,000	2,000
3111	Drug and Alcohol Testing	3,750	3,000	(750)
3112	FBT Expenses - Gift Cards / Gifts	3,000	3,000	0
3114	FBT Expenses - Entertainment (FBT)	4,500	4,800	300
3115	Fringe Benefit Taxes	33,321	33,512	191
3118	Health and Well Being	4,000	4,000	0
3124	Long Service Leave	160,320	177,661	17,340
3127	Medicals	2,600	2,800	200
3130	Occupational Health and Safety	0	0	0
3136	Other Employee Costs	0	0	0
3139	Overheads Recovered	(63,881)	(68,681)	(4,800)
3145	Payroll Tax	317,707	342,689	24,983
3148	Protective Clothing & Accessories	29,150	28,900	(250)
3151	Recruitment Costs	0	0	0
3154	Salaries	5,075,799	5,546,375	470,575
3156	Salaries transferred to WIP	(198,183)	(180,739)	17,444
3163	Staff Training	66,500	71,148	4,648
3166	Superannuation - Council Contribution	776,485	884,328	107,843
3169	Temp Staff Employed Through Agency	0	0	0
3172	Travel and Accommodation	500	500	0
3175	Uniforms / Clothes Purchased	14,000	12,000	(2,000)
3181	Workers Compensation Expense Claims	0	0	0
3184	Workers Compensation Insurance	233,113	272,000	38,887
3199	<b>Employee Benefits Total</b>	<b>7,045,963</b>	<b>7,749,556</b>	<b>703,594</b>



SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2024				
FOR COST CENTRE - All Cost Centres				
		MYBR 2022/2023	Budget 2023/2024	Movement
3200	<b>Materials and Services</b>			
3201	Abandoned Cars & Dumped Rubbish Disposal Costs	5,000	5,000	0
3202	Advertising	99,156	88,371	(10,785)
3204	AWTS Maintenance Charge	2,250	1,500	(750)
3206	Cleaning	215,736	260,704	44,968
3208	Computer Hardware / Hardware Maintenance	18,550	14,200	(4,350)
3212	Computer Software Maint and Licenses	261,308	339,441	78,133
3214	Consultants Other	213,246	562,975	349,729
3216	Contractors	362,449	371,940	9,491
3217	Contractors - Common Services	0	0	0
3218	Copping Tip Disposal Costs	0	0	0
3220	Mornington Park transfer station disposal costs	150,000	171,184	21,184
3221	Electronic Notices / Reminders	0	0	0
3222	Electricity	206,659	219,200	12,540
3223	Emergency Management	2,000	2,000	0
3224	Fire Hazard Reduction (Private Land)	9,000	9,000	0
3226	Fuel	263,281	269,013	5,733
3232	Internet, Telephone & Other Communication Charges	49,645	52,532	2,887
3234	Land Survey Costs	8,750	10,000	1,250
3236	Legal Fees (Advice etc)	103,450	106,000	2,550
3237	Line Marking	46,400	160,000	113,600
3240	Municipal Waste (Reserves)	0	0	0
3241	Operating Capital	56,187	26,300	(29,887)
3244	Plant & Motor Vehicle Repairs & Services	111,500	142,293	30,793
3246	Plant Hire - External	45,700	42,029	(3,671)
3248	Plant Hire - Internal Usage	21,414	21,654	240
3250	Plant Hire Recovered	(91,095)	(62,654)	28,441
3252	Plant Registration Fees	40,075	39,494	(581)
3254	Printing	38,593	34,528	(4,066)
3256	Recycling Centres	166,106	165,835	(272)
3257	Recycling Hub	2,000	2,000	0
3258	Registrations, Licenses and Permits	3,592	4,222	630
3259	CEMETERY Repairs and Maintenance	10,000	4,000	(6,000)





SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2024				
FOR COST CENTRE - All Cost Centres				
		MYBR 2022/2023	Budget 2023/2024	Movement
3260	Repairs and Maintenance	1,901,976	1,924,996	23,020
3261	Road Kill Collection Fees	2,645	4,500	1,855
3262	Kerbside Green Waste Collection	243,340	282,454	39,114
3263	Kerbside Green Waste Disposal	63,480	74,893	11,413
3264	Kerbside Hard Waste Collection	179,860	203,281	23,421
3265	Kerbside Hard Waste Disposal	42,320	42,000	(320)
3266	Kerbside Recycling Collection	298,660	332,536	33,876
3267	Kerbside Recycling Disposal	165,744	177,330	11,586
3268	Kerbside Garbage Collection	577,334	603,424	26,090
3269	Kerbside Garbage Disposal	195,730	276,000	80,270
3270	Security	29,996	28,667	(1,328)
3273	Signage & Guide Posts	95,462	67,815	(27,647)
3276	Settlement Costs ONLY	3,750	5,000	1,250
3278	Stationery & Office Consumables	39,873	36,121	(3,752)
3279	Street Bin Collection Contract	252,152	288,873	36,721
3280	Tools/Equipment Expensed (under \$1,000)	24,700	20,900	(3,800)
3282	Tyres	21,322	16,049	(5,274)
3284	Valuation Expenses	65,000	50,000	(15,000)
3290	Water Charges (Works Order)	128,305	146,357	18,052
3292	Wheelie Bin Stabiliser Expenses	0	0	0
3299	<b>Materials and Services Total</b>	<b>6,752,600</b>	<b>7,643,954</b>	<b>891,354</b>
3390	<b>Impairment of Debts</b>			
3399	<b>Impairment of Debts Total</b>			
3400	<b>Depreciation and Amortisation</b>			
3405	Depreciation Expense	5,346,693	6,063,454	716,761
3410	Amortisation Expense	18,699	18,410	(289)
3415	Amortisation Expense (Right of Use Asset)	8,032	8,032	0
3499	<b>Depreciation and Amortisation Total</b>	<b>5,373,424</b>	<b>6,089,896</b>	<b>716,472</b>
3500	<b>Finance Costs</b>			
3505	Interest on Loans	60,727	50,038	(10,689)
3515	Interest on Overdue Accounts	0	0	0
3521	Interest Expense (Lease Liability)	572	572	0
3599	<b>Finance Costs Total</b>	<b>61,299</b>	<b>50,610</b>	<b>(10,689)</b>
3600	<b>Other Expenses</b>			
3604	Audit Fees	40,108	60,500	20,392
3606	Audit Panel Expenses	7,000	7,000	0
3608	Bad & Doubtful Debts	0	0	0
3612	Bank Fees & Charges	40,119	38,195	(1,924)
3616	Bank Fees Recovered	(3,690)	(4,404)	(714)

SORELL COUNCIL				
DEPARTMENTAL PROFIT & LOSS				
BUDGET FOR THE PERIOD ENDED 30 JUNE 2024				
FOR COST CENTRE - All Cost Centres				
		MYBR 2022/2023	Budget 2023/2024	Movement
3620	Cashiers Rounding Adjustments	25	25	0
3624	Commissions Paid	26,295	25,894	(402)
3636	Councillor Allowances	143,449	157,266	13,817
3640	Councillor Expenses	1,625	2,000	375
3644	Councillor Vehicle Allowance	5,340	5,600	260
3656	Deputy Mayors Allowance	16,010	16,598	588
3660	Dog Pound & Other Animal Management Expenses	5,000	6,000	1,000
3661	Dog Home & Vet Fees	1,000	1,000	0
3664	Donations and Section 77 Expenses	65,000	65,000	0
3668	Election Expenses	137,243	7,972	(129,271)
3672	Employee Sub, Licences and Memberships	102,634	102,724	91
3676	Functions & Programs	52,650	93,400	40,750
3680	Excess Payable on Insurance Claims	8,000	3,000	(5,000)
3688	Food & Beverages	3,834	4,011	177
3692	General Insurance	114,861	120,604	5,743
3704	Government Contribution (Voluntary)	602,473	630,980	28,507
3712	Immunisations	3,500	3,500	0
3720	Land Tax	85,318	91,707	6,389
3724	Mayor's Allowance	42,134	43,683	1,549
3731	NRM Expenses	92,066	20,000	(72,066)
3732	Motor Vehicle Insurance	30,898	33,310	2,412
3736	Other roundings	25	25	0
3740	Other Sundry Expenses	5,471	5,610	139
3744	Photocopier Leases & Operating Costs	13,916	22,771	8,855
3748	Postage	56,352	55,780	(573)
3752	Public Liability Insurance	120,662	126,695	6,033
3760	Reference Materials	1,500	1,500	0
3768	Sampling, Testing and Monitoring	6,000	12,500	6,500
3770	Storage Costs	1,500	1,284	(216)
3771	SERDA Internal Organisational Support	0	0	0
3784	Voluntary Contributions	11,449	25,000	13,551
3799	<b>Other Expenses Total</b>	<b>1,839,768</b>	<b>1,786,730</b>	<b>(53,038)</b>
3990	<b>EXPENSES TOTAL</b>	<b>21,073,053</b>	<b>23,320,746</b>	<b>2,247,693</b>
3995	<b>SURPLUS/(DEFICIT)</b>	<b>4,217,864</b>	<b>7,576,759</b>	<b>3,358,895</b>
	<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(924,962)</b>	<b>651,473</b>	<b>1,576,435</b>
	<b>CAPITAL INCOME</b>	<b>5,142,826</b>	<b>6,925,286</b>	<b>1,782,459</b>
	<b>NET SURPLUS / (DEFICIT)</b>	<b>4,217,864</b>	<b>7,576,759</b>	<b>3,358,895</b>



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
<b>RECONSTRUCTION (ROADS)</b>						
Carlton, Eularminner Street	New unsealed pavement to access #22, 24, 29. No provision for tree removal or drainage and no stormwater network to connect to.	RD105077				
<b>TOTAL Reconstruction (ROADS) 2023/24</b>				\$ -	\$ 70,000	\$ 70,000
<b>CARRY OVERS - RECONSTRUCTION (ROADS)</b>						
Marion Bay, Bay Road	Road works associated with stormwater upgrade.	RD103347	23			
Nugent, Nugent Road	Chip seal and lime stabilisation (2 segments).	RD103576, RD103569	60, 71			
Wattle Hill, Nugent Road	Lime stabilise, 100mm base, drainage and 14/7 seal.	RD104713, RD104710, RD104709, RD104709	7, 6, 5, 4			
Primrose Sands, Primrose Sands Road and Grevillea Street	Design and reconstruction. Primrose Sands Road with AC surface and Grevillea Street with chip seal surface.	RD104776, RD104778, RD104783, RD104491, RD104492	26, 27, 28 & 1, 2			
Primrose Sands, Grevillea Street	Reconstruction and chip seal surface.	RD104491, RD104492	1, 2			
Marion Bay, Bay Road	Reconstruction and chip seal surface.	RD103347	23			
Bream Creek, Marion Bay Road	Emergency reconstruction - commences opposite #48 driveway.	RD103525, RD103526, RD103527, RD103529, RD103530, RD103531, RD103532				
Pawleena, Pawleena Road	Reconstruct and 2 coat seal 14/7.	RD103630, RD103631, RD103633, RD103626	9,10,11,12			
Forcett, 532 Wiggins Road	Road widening (SRRP grant).	RD104098	11			
Dunalley, Franklin Street	Reconstruction with chip seal surface (design only).	RD104449	1			
<b>TOTAL Carry Overs - Reconstruction (Roads)</b>				\$ 3,480,410	\$ 947,530	\$ 4,427,940
<b>RESHEETING</b>						
Boomer Bay, Boomer Road	4 segments resheet, 100mm new gravel.	RD103782, RD103783, RD103784, RD103785	1,2,3,4			
Bream Creek, Bream Creek Road	10 segments resheet, 100mm new gravel.	RD103793, RD103794, RD103795, RD103796, RD103801, RD103799, RD103802, RD103800, RD103803, RD103804	1,3,4,5,6,7,8,11,12,13			
Bream Creek, Burnt Hill Road	6 Segments resheet, 100mm new gravel, plus drain work.	RD103826, RD103825, RD103830, RD103829, RD103831, RD103833	1,2,3,4,5,6			
Bream Creek, Townsend Lane	1 Segment resheet, 100mm new gravel.	RD104063	1			
Carlton River, Erle Street West	1 Segment resheet, 100mm new gravel.	RD103855	1			

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
Copping, Marshton Lane	2 Segments resheet, 100mm new gravel.	RD103943	1,2			
Forcett, Delmore Road	13 segments resheet, 100mm new gravel.	RD103834, RD103837, RD103835, RD103836, RD103843, RD103840 RD103841, RD103839, RD103838, RD103842, RD103844, RD103845, RD103847	12,14,15,16,18,20,21,22,23,24,26,27, 28			
Forcett, White Hills Road	6 Segments resheet, 100mm new gravel.	RD104082, RD104083, RD104080, RD104081, RD104084, RD104086	14,15,20,21,22,23			
Kellevie, Kellevie Road	5 Segments resheet, 100mm new gravel.	RD103925, RD103933, RD103931, RD103927, RD103930	34,35,36,37,38			
Nugent, Nugent Road	6 Segments resheet, 100mm new gravel.	RD103987, RD103992, RD103993, RD104001, RD104011, RD104012	43,44,45,56,69,70			
Orielton, Tullamore Road	4 segments resheet, 100mm new gravel.	RD104063, RD104058, RD104060, RD104059, RD104061	1,2,3,4			
Wattle Hill, Shrub End Road	3 Segments resheet, 100mm new gravel.	RD104045, RD104046, RD104049	4,6,9			
<b>TOTAL Resheeting 2023/24</b>				<b>\$ 1,284,200</b>	<b>\$ -</b>	<b>\$ 1,284,200</b>
<b>RESEALS</b>						
Dodges Ferry, Mongana Street and Signal Hill Road	7 segments , 2 coat reseal, plus prep work (Mongana Street end with asphalt at intersection of Carlton Beach Road).	RD104893, RD104890, RD104888, RD104889, RD104891, RD104652	2, 4, 5, 6, 7, 8, 10			
Dodges Ferry, Chaffeys Drive	1 segment, 2 coat reseal, plus prep work and asphalt turning head.	RD103420	1			
Dodges Ferry, Hilltop Place	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.	RD104516, RD104521	1, 2			
Forcett, Malwood Place	2 segments, 2 coat reseal, plus prep work and asphalt turning circle.	RD103520, RD103517	1, 2			
Forcett, Moorpark Court and Cherry Court	4 segments, 2 coat reseal, plus prep work and asphalt turning circle.	RD103543, RD103542, RD103423, RD103666	1, 2, 1, 3			
Forcett, Riverdown Court	3 segments , 2 coat reseal, plus prep work and asphalt turning circle.	RD103664, RD103671, RD103665				
Midway Point, Darwin Street	2 segments, asphalt reseal, plus prep work.	RD104349, RD104354	2,3			
Midway Point, Raynor Roads	2 segments, asphalt reseal, plus prep work.	RD104824, RD104825				
Midway Point, Yacht Club Access	1 segments, asphalt reseal, plus prep work.	RD105127	1			
Midway Point, View Street and Wellington Parade	4 segments, asphalt reseal, plus prep work.	RD105031, RD105029, RD104998, RD105000				
Sorell, The Circle and Frederick Street	5 segments, asphalt reseal, plus prep work.	RD104969, RD104972, RD104973, RD104455, RD104456	1,2,3,1,2			

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
Carlton, Hardner Court	3 segments, 2 coat reseal, plus significant prep work.	RD104513, RD104506, RD104509				
Nugent, Nugent Road	Installation of 22 metre guardrail, west of Sunny Side Bridge.	RD103551				
Municipality - Various	Signs for suburb entrances.					
Dodges Ferry, Dodges Hill Road and Bracken Court	3 segments, 2 coat reseal, plus prep work.	RD103441, RD103437, RD103363				
Dodges Ferry, Moomere Street	5 segments, 2 coat reseal, plus prep work.	RD104663, RD104662, RD104657, RD104656, RD104658				
<b>TOTAL Reseals 2023/24</b>				<b>\$ 847,256</b>	<b>\$ 45,000</b>	<b>\$ 892,256</b>
<b>CARRY OVERS - RESEALS</b>						
Sorell, Brinktop Road	Preliminary reseal between the highway and Penna Road done in 2022/23 for 2023/24. For 2023/24 - 6 segments asphalt reseal, plus pep work. Further investigation of continuing pavement failures and profile issues proposes spray seal as alternative. Sub base rectification costs TBC & subject to design/survey.	RD103364, RD103365, RD103366, RD103367, RD103370, RD103373	1,2,3,4,5,6			
<b>TOTAL Carry Overs - Reseals</b>				<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>
<b>CARPARKS</b>						
Dodges Ferry, Payeena Street	DESIGN ONLY - near Carlton Beach Rd junction - formalise verge parking (seal, line mark, drain). Construct in 2024/25, in the FMS.					
<b>TOTAL Carparks 2023/24</b>				<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>STORMWATER</b>						
Carlton, Provence Drive	Asphalt spoon drain for 250 metres.					
Carlton River, Reardons Road	Culvert pipe installation under road.					
Municipality - Various	Reactive minor jobs that can be capitalised (replacement only).					
Municipality - Various	Grate replacement - various roads.					
Dodges Ferry, Three Street	Provision for initial stage of works to address property impacts.					
<b>TOTAL Stormwater 2023/24</b>				<b>\$ 68,000</b>	<b>\$ 162,367</b>	<b>\$ 230,367</b>
<b>CARRY OVERS - STORMWATER</b>						
Dodges Ferry, Parnella Road	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7.					
Marion Bay, Bay Road and Marion Bay Road	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Road culvert.					
Sorell, Devenish Drive to CAC	SSMP stage 2, open channel and road culvert.					

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
Nugent, Nugent Road	Extension to twin 600 culverts - design & emergency culvert replacement.	SC112174	RD103574			
Primrose Sands, 17 Robinia Street and 5 Rowan Avenue	Kerb and channel, pit and pipe.					
Orielton, Branders Road	Culvert under road and table drain.					
Carlton, Shamrock Court	Stormwater outfall remediation.					
Lewisham, Whitlam Court	Stormwater upgrade design only + construction.					
Carlton, Erle Street	Stormwater upgrade.					
Dodges Ferry, Seventh Avenue	Installation of box culvert.					
Dodges Ferry, Jacobs Court	Design to cross 14 SH Road in 23/24 and complete connection in 24/25 FY.	SE118973				
Dodges Ferry, Lateena Street	Outfall upgrade on PWS foreshore - renewal replacing the failed section of stormwater pipe.	SE115409				
Dodges Ferry, Kannah Street	Stormwater upgrade projects - improved infrastructure and reduce the risk of flooding					
Southern Beaches, Coastal & Estuarine Risk Mitigation Project (CERMP Grant)	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP).					
<b>TOTAL Carry Overs - Stormwater</b>				<b>\$ 43,000</b>	<b>\$ 2,611,177</b>	<b>\$ 2,654,177</b>
<b>FOOTPATHS &amp; KERBS</b>						
Carlton, Carlton Beach Road	Renewal of footpath from Park Beach access to East Street - 1.3m asphalt.	PW102448, PW102450, PW102444				
Midway Point, Brady Street	Renewal of footpath - 1.3m concrete (note: the width likely can't be anymore without having push kerb out).	PW102393, PW102389, PW102386, PW102396, PW102387				
Midway Point, Midway Street	Renewal of footpath from Reynolds Road to Flyway Park - 1.3m concrete.	PW102753, PW102748, PW102751				
Midway Point, Reynolds Road	Lot 101 Reynolds Road - 2 no. kerb ramps.					
Carlton, Carlton River Road	Path and guard rail from bus stop to Gate Five Road.					
Midway Point, Suncrest Street	Renewal of footpath - 1.5m concrete, to access the bus stop and Midway Point Neighbourhood House (includes 5 x Kerb ramps and stormwater lids).	PW102987, PW102986, PW102985				
<b>TOTAL Footpaths &amp; Kerbs 2023/24</b>				<b>\$ 299,000</b>	<b>\$ 145,500</b>	<b>\$ 444,500</b>

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
CARRY OVERS - FOOTPATHS & KERBS						
Lewisham, Lewisham Scenic Drive	Asphalt footpath renewal between Gregory and Hurst Street.	PW102700, PW102704				
Sorell	Rotary Club bus shelters.					
Dodges Ferry, Parnella Road	New kerb and channel assets to existing chip seal road. Works associated with stormwater upgrade.		7, 6, 5, 4			
Dodges Ferry, Junction Street	Asphalt footpath renewal. Renewal of footpath from Carlton Beach Road to Bingham Street- 1.5m asphalt.	PW102682				
Lewisham, Lewisham Scenic Drive	Renewal of footpath between Hurst and Mary Street - 1.5m asphalt.	PW10270, PW102705				
Sorell, Valley View Close	Renewal of footpath - 1.5m asphalt	PW103041				
Penna, Penna Road	Renewal of footpath from Reynolds Road to San Francisco Street - 1.4 - 1.8m concrete.	PW102834, PW102835, PW102836				
TOTAL Carry Overs - Footpaths & Kerbs				\$ 661,823	\$ 139,408	\$ 801,231
BUILDINGS						
Sorell, Sorell Memorial Hall	Replacement of operating flag poles x 2 (supply, delivery and installation).					
Sorell, Sorell Memorial Hall	Extension for Historical Society storage, including change rooms and toilets.					
Sorell, Pembroke Park Stadium	Scoreboard addition for basketball scoring / fouls - mandatory for Chargers games and allowance for TV screen(s).					
Sorell, Pembroke Park Stadium (Function Room)	Acoustics installation.					
Sorell, Carriage Shed	Mandatory features for occupancy, including glass entrance, plus design, brackets, project management fees and site surrounds.					
TOTAL Buildings 2023/24				\$ 5,000	\$ 707,490	\$ 712,490
CARRY OVERS - BUILDINGS						
Sorell (CAC), BEST / SE Jobs Hub & Training Facility	BEST / SE Jobs Hub & Training Facility.					
Sorell, Pembroke Park	Scope and design to re-purpose old change rooms - for building surveyor/structural engineer to assess the building structure and advise regarding works for 2024/25.	BD100134				
Total Carry Overs - Buildings				\$ 20,000	\$ 2,850,000	\$ 2,870,000
PLANT & EQUIPMENT						
CAC & Depot	Light fleet replacement.					
Depot	Metro count traffic counter. RoadPod VT 5900, including RC and metro count USB communications cable (1.8m).					
Depot	Truck to replace Hino D62FK (HF-XX-013) [FPE119680], including tool boxes, roof mounted VMS/arrow board and crane attachment.					



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
Depot	Vehicle radio installation.					
Depot	Roller 12 Tonne Dynapac CA3500D (smoot drum roller), to replace Bomag 7 tonne roller.					
Depot	Scarifier - grader attachment. Grader attachment for more efficiency in unsealed pothole break up.					
<b>TOTAL Plant &amp; Equipment 2023/24</b>				<b>\$ 458,405</b>	<b>\$ 15,000</b>	<b>\$ 473,405</b>
<b>CARRY OVERS - PLANT &amp; EQUIPMENT</b>						
CAC	Light fleet replacement - 1x DMAX ute remaining (Dec 23 expected delivery).					
Depot	Truck to replace DAF (C16LE) (HF-XX-007) - Roads.					
<b>TOTAL Carry Overs - Plant &amp; Equipment</b>				<b>\$ 227,058</b>	<b>\$ -</b>	<b>\$ 227,058</b>
<b>IT</b>						
CAC	PC and monitor renewal project for all staff (excluding the engineering department).					
CAC, Depot, & Midway Point	Security system integration renewal - scoping and design only.					
<b>TOTAL IT 2023/24</b>				<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ 160,000</b>
<b>CARRY OVERS - IT</b>						
CAC	Fibre connection & hardware to Emergency Hub (for the purpose of CCTV footage direct to the Police).					
<b>TOTAL Carry Overs - IT</b>				<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>LAND</b>						
<b>CARRY OVERS - LAND</b>						
Pawleena, Pawleena Road and Arthur Highway roundabout	Acquisition costs.					
<b>TOTAL Carry Overs - Land</b>				<b>\$ -</b>	<b>\$ 51,062</b>	<b>\$ 51,062</b>
<b>LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>						
Dodges Ferry, Recreation Ground	Cricket pitch renewal.					
Primrose Sands, Primrose Sands Hall	Additional BBQ and shelter or extra playground equipment with re-aligned fencing.					
Penna, Penna Beach	Gravel path extension. 430 metre link track at 1.5 - 2.0 metre wide across TW land to existing car park track including bridge.					
Sorell, Miena Park	250m link track at 1.5 metre wide behind Chromy Sub as Stage 1.					
Sorell	Streetscape upgrades. Stage 4 (a).					
Sorell, Pembroke Park	Little Athletics, jump pit run ups (renewal).					
Sorell, Pembroke Park	Netball courts, additional portable outdoor seating.					

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
Dunalley, Imlay Street Park	Fencing (complete replacement - needs to be marine suitable).					
Municipality - Various	Reactive minor jobs that can be capitalised (replacement only), including bins, benches, planter boxes, seating.					
Dodges Ferry, Tigerhead Boat Park	Playground shade sail at Tigerhead Boat Park.					
Sorell, Pembroke Park	Irrigation. TW conformance upgrade required - new backflow prevention device - high hazard.					
<b>TOTAL Land Improvements (Parks &amp; Reserves) 2023/24</b>				\$ 367,175	\$ 203,657	\$ 570,832
<b>CARRY OVERS - LAND IMPROVEMENTS (PARKS &amp; RESERVES)</b>						
Dodges Ferry, Red Ochre Beach	Foreshore access steps (requires long term PWS lease with road maintenance).					
Primrose Sands, Tamarix Road	Gravel path at 1.5 metre wide x 580 metre length. Nerine Street to Carlton Bluff Road.					
Sorell, Railway Line Reserve to Devenish Drive	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Devenish Drive (works tied in with stormwater upgrade, including fence along drain).					
Sorell, Railway Line Reserve to Dubs & Co	Gravel path at 2.0 metre wide - CAC concrete stormwater culvert to Dubs & Co access road (works tied in with stormwater upgrade).					
Sorell, Pembroke Park	BMX facility (club to provide start gates/timing/light poles x 6)					
Sorell, Sorell Memorial Hall	RSL memorial wall.					
Sorell	Streetscape upgrades. Stage 3 - sign intersection and other sites .					
Sorell, 12 Tarbook Court	Boundary adjustment and new fence in Tarbook Court.					
Sorell, Pembroke Park	Soccer field dugouts installation.					
<b>TOTAL Carry Overs - Land Improvements (Parks &amp; Reserves)</b>				\$ 713,690	\$ 1,279,035	\$ 1,992,725

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2023/2024						
Location	Detailed Description	Asset ID	Segment No.	Renewal/Replacement 2023/2024	Upgrade/New 2023/2024	Original Approved Budget 2023/2024
PRELIMINARY WORK IN 2023/24						-
Carlton, Carlton River Road	Design only - Carlton River Road reconstruction.	RD103410, RD103411	29, 30			
Connellys Marsh, Fulham Road	Design only - Fulham Road reconstruction or lime stabilize at Connellys Marsh intersection.	RD103470, RD103467	23, 24			
Dodges Ferry, Pearl Court	Design only - Chip seal and lime stabilisation and stormwater culvert.	RD103632	1			
Forcett, White Hill Road	Investigation and pavement design only - lime stabilisation and reseal of White Hill Road dust seals and Delmore Road - White Hill Rd Intersection.	RD103738, RD103739, RD103744, RD103745, RD103746, RD103753, RD103433, RD103431	1, 4, 9, 11, 13, 17 + Delmore Int.			
Orielton, Allambie Road	Reconstruction with chip seal surface, design only.	RD103328, RD103329	1, 2			
Primrose Sands, Oak Street	Reconstruction with chip seal surface, design only.	RD104702	4			
TOTAL Preliminary Work 2023/24				\$ 125,000	\$ -	\$ 125,000
		Total 2022/23 Capital Jobs Carried Over to 2023/24		\$ 5,175,981	\$ 7,883,213	\$ 13,059,193
		Total 2023/24 New Jobs		\$ 3,614,036	\$ 1,364,013	\$ 4,978,050
		TOTAL 2023/24 CAPITAL BUDGET		\$ 8,790,017	\$ 9,247,226	\$ 18,037,243

## 16.4 2023-2024 FEES AND CHARGES

### RECOMMENDATION

*Local Government Act 1993* (Tas) – Part 12

“In accordance with Section 205 of the *Local Government Act 1993* (Tas), the Council resolves to hereby make the following Recreational Vehicle Short Term Parking fees for the period commencing on 1 July 2023 and ending on 30 June 2024.”

SCOTT NICOL

ACTING MANAGER, FINANCE

Date: 13 June 2023

Attachments (1 page)

Sorell Council Fees and Charges			
Effective from 1 July 2023			
All fees and charges are inclusive of GST where applicable			
Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
<b>Recreation Vehicle Short Term Parking</b>			
First 24 hours (overnight)		\$ 15.00	Y
Up to 5 nights flat fee		\$ 45.00	Y



## 16.5 2023-2024 RATES AND CHARGES POLICY

### RECOMMENDATION

“That Council resolve in accordance with Section 86B of the Local Government Act 1993 to adopt the amended Rates and Charges Policy inclusive of the Charitable Remissions Procedure.”

**SCOTT NICOL**  
**ACTING MANAGER, FINANCE**

Date: 14 June 2023

Attachments (11)





## RATES AND CHARGES POLICY

---

<b>TITLE:</b>	<b>Rates and Charges Policy</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Manager Finance</b>
<b>APPROVED BY COUNCIL:</b>	<b>10 July 2012</b>
<b>RESOLUTION NO</b>	<b>67/2012</b>
<b>AMENDED ON</b>	<b>June 2023</b>
<b>RESOLUTION NUMBER:</b>	<b>90/2022</b>
<b>REVIEW DATE</b>	<b>June 2024</b>

---

### 1 INTRODUCTION

- 1.1 Rates and charges are an important revenue source for local government, comprising approximately 75% of Council's operating income. In setting its rates and charges Council has the challenge of balancing the need to fund existing services, the continual demand for increased services, the need to maintain and renew essential infrastructure and the desire to keep increases to rates and charges to a minimum.
- 1.2 The other 25% of Council's operating income is sourced from the following:
- Statutory and user charges – charges raised from the provision of goods and services, such as: animal management; environmental and health control; engineering development; building and plumbing applications and inspections; and town planning and development fees.
  - Grants and subsidies – funds provided by other levels of government, that are either general purpose grants or grants provided for the provision of specific projects.
  - Contributions received – funds received in respect to development applications for the provision of specific infrastructure, including public open spaces, car parking and subdivision traffic management.
  - Investment income – the investment of temporarily surplus funds generates interest revenue.
  - Other Income – primarily made up of reimbursements and the usage of parks and reserves, sporting facilities and community halls.
  - Investment income from Taswater – dividend revenue received from Taswater.

## 2. POLICY STATEMENT

- 2.1 This policy is designed to explain to ratepayers within the Sorell municipality how Council underpins its annual rates and charges.
- 2.2 This policy is to communicate to ratepayers that rates are a method of taxation and as such the total amount of rates paid may not directly relate to the services used by each ratepayer.
- 2.3 Property values (set by the Office of the Valuer-General) are critical in determining how much each individual ratepayer contributes to the cost of delivering Council services and activities.
- 2.4 All land within the Council area, except for land designated under the *Local Government Act 1993* (The Act) as exempt, is rateable. Council also raises revenue through fees and charges, which are established based on the cost of the service provided.

## 3. OBJECTIVE

- 3.1 The purpose of this policy is to communicate to all ratepayers and other stakeholders, Council's long term strategic focus in determining rates to ensure ongoing sustainability and efficiency in the provision of services to the Sorell municipality.

## 4. LEGISLATION AND REFERENCES

- 4.1 This policy is intended to complement and be implemented in conjunction with:
  - Part 9 of the *Local Government Act 1993* (Tas);
  - *Valuation of Land Act 2001* (Tas);
  - *Fire Service Act 1979* (Tas);
  - Sorell Council Strategic Plan 2019-2029;
  - Sorell Council Long Term Financial Plan 2016-2036;
  - Sorell Council Asset Management Plans 2014-2033;
  - Sorell Council Rates Resolution 2023-2024;
  - Sorell Council Charitable Remissions and Rebates Procedure; and
  - Sorell Council Financial Hardship Assistance Policy.

## 5. DEFINITIONS

- 5.1 Part 9, Section 86 of the Act comprises the definitions of key terms applicable to the rating processes of local government.



## 6. COUNCIL SERVICES

6.1 Council delivers a wide range of services to the community. The table below lists examples to improve ratepayers and other stakeholders understanding of the services provided by Council:

<b>Infrastructure</b> <ul style="list-style-type: none"> <li>➤ Street lighting</li> <li>➤ Maintenance of roads, footpaths, walkways and bridges</li> <li>➤ Stormwater &amp; water infrastructure</li> <li>➤ Buildings</li> <li>➤ Land improvements</li> </ul>	<b>Animal Management</b> <ul style="list-style-type: none"> <li>➤ Dog registration</li> <li>➤ Dog control</li> <li>➤ Dealing with complaints including roaming, barking or dangerous dogs</li> <li>➤ Kennel licenses</li> <li>➤ Management of dog exercise areas</li> </ul>
<b>Environmental</b> <ul style="list-style-type: none"> <li>➤ Fire hazard management/control</li> <li>➤ Environmental protection</li> <li>➤ Tree and weed management</li> <li>➤ Household waste and recycling collection</li> <li>➤ Roads and footpaths, street cleaning, kerb and gutter crossovers and driveway care</li> <li>➤ Operation of Sorell recycling station</li> </ul>	<b>Health</b> <ul style="list-style-type: none"> <li>➤ Public Health announcements</li> <li>➤ Water quality</li> <li>➤ Air quality</li> <li>➤ Noise control/complaints</li> <li>➤ School based immunisation program</li> <li>➤ Food Safety training</li> <li>➤ Food business inspections</li> <li>➤ Food business registration</li> <li>➤ Temporary permits</li> </ul>
<b>Development</b> <ul style="list-style-type: none"> <li>➤ Traffic control</li> <li>➤ Town planning and development control</li> <li>➤ Process building and plumbing applications</li> </ul>	<b>Community</b> <ul style="list-style-type: none"> <li>➤ Australia Day awards</li> <li>➤ Community grants program</li> <li>➤ Community facilities and hire</li> <li>➤ Maintenance of sports and recreational facilities and sportsgrounds</li> <li>➤ Maintenance of parks reserves and playgrounds</li> <li>➤ Management of two cemeteries (Copping and Dunally)</li> </ul>

6.2 Council has a number of internal functions, which support the provision of these services, including customer service and administration, finance, information technology, human resources, communications, risk management and governance.

## 7. RATES IN SORELL

- 7.1 Council has chosen to raise part of its general rate as a fixed rate applicable to all ratepayers. As per Section 91 of the Act, Council has set a fixed general rate representing around 37% of the total 2023-2024 general rate revenue.
- 7.2 The remaining 63% of Council's general rate revenue is derived from having a variable rate, calculated on a rate in the dollar applied to the Assessed Annual Value (AAV) of the rateable property.
- 7.3 AAV is the estimated gross annual rental value of the property. The AAV takes into account the economic circumstances of each property, including the location of the property and the predominant use of the property. On this basis Council has approved AAV as the valuation approach to calculate its variable rate.
- 7.4 Council has chosen to vary its variable rate in accordance with Section 107 of the Act, according to the subcategory of use or predominant use of the land, set out as uses of land in the most recent Land Use Codes provided by the Valuer-General.
- 7.5 Annual service charges apply for the collection and disposal of garbage and recycling on a per waste bin basis in accordance with the rate charge specified in Council's Rates Resolution.
- 7.6 The minimum waste management rates apply to all properties with a residential dwelling, business or industry regardless of whether the building is occupied or not. The rate may be remitted for businesses or industries that already have their own commercial waste and recycling service.
- 7.7 The minimum waste management service provided is an 80L garbage (weekly) and 140L recycling (fortnightly) kerbside collection service, with access to a pre-booked green waste (monthly) and hard waste (quarterly). Other waste management services also include recycling centres and collection of waste from public bins situated in streets, parks and reserves. The waste management service rate is not charged to vacant land or land only containing farm buildings, unless the property owner requests these services.
- 7.8 A property owner may make an application for a larger size garbage or recycling bin and the rates will be adjusted accordingly, as per the rates charge specified in Council's Rates Resolution. If an application is received from a tenant the application must be signed by the property owner, unless the tenant is the ratepayer.
- 7.9 A property owner may make an application for a garbage or recycling bin stabiliser. The annual charge for the stabiliser will be in accordance with the charge specified in Council's Rates Resolution. If an application is received from a tenant the application must be signed by the property owner, unless the tenant is the ratepayer.
- 7.10 Annual service charges also apply for wastewater treatment systems if an individual contract has



not been signed with an authorised maintenance contractor.

- 7.11 Council collects fire rate levies on behalf of the State Fire Commission, based on a cents in the dollar applied to the AAV of the rateable property, with a minimum fire levy charge. The fire levies will be in accordance with the charge specified in Council's Rates Resolution.
- 7.12 Council has no role in the assessment of objections to valuations. The lodgement of an objection does not alter the due date for the payment of rates. Rates must be paid in accordance with the rates notice until otherwise notified by Council.

## 8. REBATES AND REMISSIONS

- 8.1 Under Section 87 of the Act, Council is required to grant a rebate of the General Rate to specific properties that are owned for specific purposes outlined in the Act.
- 8.2 Applications for the rebate of rates under Section 87 of the Act must be made in writing and include appropriate documentation to support the application.

## 9. PENSION REMISSIONS

- 9.1 The State Government's pensioner rates remission provides a remission for Council rates. Eligibility of a pensioner remission is determined by the State Government Department of Treasury and Finance.
- 9.2 Eligible pensioners will receive the following remissions, noting that limits apply:
  - State Government – 30% (maximum limits apply).
  - State Fire Commission – 20% (of the fire levy service rate).

To be eligible to receive a remission as at 1 July each year:

1. You must be the liable to pay the rates on the property for which you are claiming a remission and the property must be your principal place of residence.
2. You must hold one of the following valid cards:
  - Pensioner Concession Card (PCC)
  - Health Care Card (HCC) – Seniors Cards do not qualify
  - Department of Veteran Affairs 'Gold Card' endorsed with TPI or War Widow

The date the card was granted on must be on or before 1st July of the current financial year. The card must be presented to Council's Customer Service Officers when submitting an application form.

In the case of joint property ownership, at least one of the owners must meet the above eligibility criteria. There is a limit of one remission per year per pensioner household.

Applications for pensioner rate remissions cannot be received prior to 1 July of the current financial year. All applications must be received by 31 March to receive the remission for the current financial year.

Retrospective applications can be submitted, however, conditions apply.

- 9.3 Ratepayers seeking a rate concession are not to withhold payment of rates pending assessment of an application by the State Government. Rates must be paid in accordance with the rates notice.
- 9.4 A refund will be paid to an eligible person if Council is advised a concession applies and rates instalments have already been paid in full.

## 10. CHARITABLE REMISSIONS

- 10.1 Section 87(1)(d) of the Act specifies that land or part of land owned and occupied exclusively for charitable purposes is exempt from general and separate rates, averaged area rates, rates collected on behalf of statutory authorities (Section 88 of the Act) and construction rates and charges (Section 97 of the Act).

Council requires a written request for consideration of a remission of the general rate under Sections 87(1)(d), 88 and 97 of the Act. The written request needs to be completed on a per annum basis and submitted to the Rates Division.

## 11. PAYMENT OF RATES

- 11.1 There are three methods for paying Council rates:

- Council rates are paid in full on or before the 60th day following the date of issue of the relevant rates notice.
- Council rates are paid by four (4) approximately equal instalments. The first rates instalment is to be made on or before the 30th day following the date of issue of the relevant rates notice. The balance is to be paid respectively in three instalments by 11th October 2023, 10th January 2024 and 6th March 2024.
- Council rates are paid by approximately equal regular instalments through a direct debit facility with an approved financial institution. This direct debit payment method is only available if Council and a ratepayer enter into a suitable agreement.

- 11.2 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard quarterly payment should contact the Rates Division of Council's Finance Department to discuss alternative payment arrangements. Enquiries are treated confidentially by Council. If an alternative payment arrangement is agreed with Council, Section 12 of this Policy (Late Payment of Rates) will apply to payments under that payment arrangement.

- 11.3 Any ratepayer who is experiencing genuine and serious financial hardship can apply for an appropriate level of rates relief in accordance with the Council's Financial Hardship Assistance Policy.

## 12. LATE PAYMENT OF RATES

- 12.1 Council has determined that interest and penalties for late payments will be imposed in accordance with Section 128(1)(c) of the Act.
- 12.2 In the event that any rates or charges payable to Council are not paid by the due date, a penalty of 8.50% of the unpaid rate or instalment will be charged.
- 12.3 In the event that any rates or charges payable to Council are not paid by the due date, interest of 3.00% per annum calculated on a daily basis, will be charged on the unpaid rate or instalment for the period during which it is unpaid.
- 12.4 Pursuant to Section 129 of the Act, a ratepayer may apply to the Council for remission of all or part of any rates paid or payable or any penalty imposed or interest charged under Section 128 of the Act. If a ratepayer incurs penalty and/or interest for the late payment of a rates instalment, they may apply in writing to the General Manager for a remission of the penalty and interest. A remission will only be approved if the ratepayer has not been late in paying an instalment in the previous three years and no previous penalties or interest amounts have been remitted for the three years prior to the application, or the ratepayer qualifies for a remission under Council's Finance Hardship Assistance Policy.

## 13. RECOVERY OF RATES

- 13.1 The Rates Division of Council's Finance Department will institute debt management practices to rate debtors. This includes an ongoing review of rates in arrears and following a systematic debt recovery approach.
- 13.2 Rates, which remain in arrears past the paid in full due date or the instalment due date, will be subject to recovery action.
- 13.3 Council can seek to recover a rate debt in accordance with Section 133(3) of the Act.
- 13.4 Prior to taking legal action, Council will take all reasonable steps to establish a payment arrangement or negotiate settlement of the outstanding debt.
- 13.5 If Council take legal action against a ratepayer, the ratepayer may be liable for the legal costs associated with the action.

#### 14. OBJECTIONS TO RATES NOTICE

14.1 Council will consider any objections to a rates notice in accordance with Section 123 of the Act.

#### 15. SALE OF LAND FOR NON-PAYMENT OF RATES

- 15.1 Division 11 of Part 9 of the Act provides that a Council may sell any property where the rates have been in arrears for a period of three years or more. Council is required to;
- (a) Notify the owner of the land of its intention to sell the land;
  - (b) Provide the owner with details of the outstanding amounts; and
  - (c) Advise the owner of its intention to sell the land if payment of the outstanding amount is not received within 90 days. Except in extraordinary circumstances, Council will enforce the sale of land for arrears of rates.

**Robert Higgins**  
**GENERAL MANAGER**







## CHARITABLE REMISSIONS PROCEDURE

---

<b>TITLE:</b>	<b>Charitable Remissions Procedure</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Manager Finance</b>
<b>APPROVED BY COUNCIL:</b>	<b>18 June 2019</b>
<b>RESOLUTION NO</b>	<b>88/2019</b>
<b>AMENDED ON</b>	<b>June 2023</b>
<b>RESOLUTION NUMBER:</b>	<b>90/2022</b>
<b>REVIEW DATE</b>	<b>June 2024</b>

---

### 1. OBJECTIVE

This procedure has been implemented to provide Council staff clarity and consistency in applying Section 87(1)(d) of the *Local Government Act 1995* ("the Act"). Council needs to ensure the appropriate governance is established around these exemptions to transparently and consistently manage our rate revenue.

### 2. POLICY CONTEXT

Section 87(1)(d) of the Act specifies that land or part of land owned and occupied exclusively for charitable purposes is exempt from general and separate rates, averaged area rates, rates collected on behalf of statutory authorities (Section 88 of the Act) and construction rates and charges (Section 97 of the Act).



### 3. PROCEDURE

- 3.1 Council requires a written request for consideration of a remission of the general rate under Sections 87(1)(d), 88 and 97 of the Act.
- 3.2 The written request needs to be completed on a per annum basis.
- 3.3 The written request is assessed individually for eligibility against Section 4 of this procedure and Section 87(1)(d) of the Act, including the following:
- The organisation must meet the charitable purposes definition at Section 5 of this procedure.
  - The land must be owned and occupied by a charitable organisation to be eligible for the remission. The ownership of the land will be verified by Council staff through the Tasmanian Government's Land Information System Tasmania (The LIST).
  - Vacant land, unless adjacent to an occupied building and an integrated part of the charitable organisation's adjacent structure, is not considered an occupied property.
  - The property must be owned and occupied exclusively for charitable purposes. If the property is used for a non-charitable purposes (e.g. commercial enterprise, such as a bar or kiosk), the non-charitable purpose must only be incidental, and not a dual purpose of owning and occupying the land.
- 3.4 The written request must be supported by all of the following documents and information. The application will not be assessed until the following are provided:
- A statutory declaration.
  - A copy of the Australian Taxation Office charity tax concession status.
- 3.5 If the remission is granted, it is applicable from the 1<sup>st</sup> July in the relevant financial year.
- 3.6 If the remission is granted, the applicant will be notified in writing, including advice that the application is only valid for the relevant financial year.

#### 4. ELIGIBILITY

Council considers the following remissions under this procedure:

##### 4.1 Remission of rates – religious purposes

The rates on land containing a church or other building used exclusively for the advancement of religion (and any grounds), or land solely used for religious purposes.

##### 4.2 Remission of rates – public cemeteries

The rates on land being used for the purposes of a public cemetery.

##### 4.3 Remission of rates – community services organisation

The rates on land used exclusively for service delivery and administration by a community service not-for-profit organisation with charitable purposes.

##### 4.4 Remission of rates – aged care facilities

Where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the *Aged Care Act 1997* (Commonwealth) or a day therapy centre and is operated by a not-for-profit organisation.

#### 5. DEFINITION

Council considers the definition “exclusively for charitable purposes” as an entity that meets all of the following criteria:

- Incorporated on a not-for-profit basis and exists for the benefit of the public.
- Its purposes are charitable within the legal sense of the term and its sole or principle purpose is charitable.
- Does not restrict its services to only persons who are members of the body.

Charitable institutions include certain public benevolent, religious and other charitable institutions. An entity that is exempt from payment of income tax under the *Income Tax Assessment Act 1997* (Commonwealth), will be regarded by Council as a not-for-profit organisation with charitable purposes.

## 16.6 FINANCIAL HARDSHIP ASSISTANCE POLICY

### RECOMMENDATION

“That Council resolve to continue to offer and implement the revised Financial Hardship Assistance Policy, inclusive of the Application for Financial Hardship Assistance form and carry out an annual review by June 2024.”

**SCOTT NICOL**  
**ACTING MANAGER, FINANCE**

Date: 14 June 2023

Attachments (16)





## FINANCIAL HARDSHIP ASSISTANCE POLICY

---

<b>TITLE:</b>	Financial Hardship Assistance Policy
<b>RESPONSIBLE OFFICER:</b>	General Manager
<b>APPROVED BY COUNCIL:</b>	21 April 2020
<b>RESOLUTION NO:</b>	45/2020, 56/2020
<b>AMENDED ON</b>	June 2022
<b>RESOLUTION NUMBER:</b>	92/2022
<b>REVIEW DATE</b>	June 2024



## Contents

1	Introduction.....	3
1.1	Purpose.....	3
1.2	Scope .....	3
1.2.1	Application and Intent.....	3
1.2.2	Background.....	3
1.3	Principles .....	3
2	Related Policies and Legislation .....	4
2.1	Policy Review and Update Cycle.....	4
3	Policy .....	4
3.1	Genuine Financial Hardship.....	4
3.2	Evidence of Financial Hardship.....	5
3.3	How Council Can Help .....	6
3.3.1	Postponing Rate Payments – Deferral Arrangements .....	6
3.3.2	Remitting Late Payment Penalties and Interest .....	7
3.3.3	Remitting Rates .....	7
4	Applications .....	8
4.1	Applying for Financial Hardship Assistance .....	8
4.2	Assessing Applications.....	8



## 1 Introduction

### 1.1 Purpose

The purpose of the Financial Hardship Policy ("Hardship Policy") is to enable Council to provide assistance to community members who are suffering financial hardship by providing an appropriate level of relief from Local Government rates.

### 1.2 Scope

#### 1.2.1 Application and Intent

The Hardship Policy applies to:

- Ratepayers experiencing genuine and serious financial hardship and needing assistance to meet both their basic needs and their rate payment obligations to Council.
- Commercial/business ratepayers within the Commercial Land Use Category who are experiencing hardship due to the loss of operating revenue or reduced disposable income.

The Hardship Policy is not intended to be used to maintain financial positions for those who do not need it and are not genuinely impacted by serious financial hardship.

The Hardship Policy applies only to Council rates and charges levied in accordance with Part 9 – Rates and Charges of the *Local Government Act 1993*. The Hardship Policy does not apply to rates or fees collected on behalf of other authorities in accordance with section 88 of the *Local Government Act 1993*, such as fire service contributions collected pursuant to section 79B of the *Fire Service Act 1973*.

#### 1.2.2 Background

The Hardship Policy was developed and implemented during the 2020 COVID-19 coronavirus pandemic that spread across the world. To respond to the disease, governments around the world shut down social activities and interaction to prevent transmission, which necessarily caused significant impacts on many economic activities and transactions. As a result, many people lost jobs, their clients or their business, destroying incomes and spending. During this time Council were determined to assist those most critically impacted by the economic slowdown caused by the pandemic with a robust and fair hardship policy.

Despite this, serious financial hardship can occur at any time, so the Hardship Policy is designed to address a range of circumstances.

### 1.3 Principles

The Hardship Policy will be applied in accordance with the following principles:

- (1) Consistent, equitable and respectful treatment of all residents and ratepayers that is sensitive to their specific circumstances.
- (2) Maintaining Council's ability to provide essential services to our community through appropriately applied rating.

- (3) Assisting ratepayers who are suffering serious financial hardship, so that they may overcome these circumstances and return to financial stability and contributing equitably to local services.
- (4) Ensuring that those able to contribute to local services, continue to do so.
- (5) Minimising the opportunity for misuse, exploitation or fraud by ensuring decisions made to provide special relief or assistance are supported by sufficient evidence.
- (6) Maintaining confidentiality and privacy of applicants and ratepayers, their applications and any information provided.

An additional principle applies to Commercial/Business ratepayers:

- (7) Proportionality – namely, that any agreed arrangements will take into account both individual and community wide circumstances on commercial ratepayers, with specific regard to their revenue, expenses, and profitability.

## 2 Related Policies and Legislation

The Hardship Policy relates to and depends on other Council policies, as well as Tasmanian Government legislation, including:

- *Local Government Act 1993*, Part 9 – Rates and Charges<sup>1</sup>, particularly:
  - Section 86A – General principles in relation to making or varying rates
  - Sections 125-127 – Postponement of payment
  - Section 128 – Late payments
  - Section 129 – Remission of rates
- Rates and Charges Policy (pursuant to section 86B of the *Local Government Act 1993*).

### 2.1 Policy Review and Update Cycle

The Hardship Policy is to be reviewed annually in June of each year.

## 3 Policy

### 3.1 Genuine Financial Hardship

According to the Australian Taxation Office (ATO)<sup>2</sup>, individuals are considered to be in serious hardship when they are unable to provide the following for themselves, their family or other dependants:

- (1) Food;
- (2) Accommodation;
- (3) Clothing;
- (4) Medical treatment;
- (5) Education;
- (6) Other basic necessities.

<sup>1</sup> See: <https://www.legislation.tas.gov.au/view/html/inforce/current/act-1993-095#HP9@HD9@EN>

<sup>2</sup> See: <https://www.ato.gov.au/General/Financial-difficulties-and-serious-hardship/Individuals-with-serious-hardship/>



A number of factors can contribute to or trigger serious financial hardship, including:

- (1) Loss of employment of the property owner, family member or household primary income earner;
- (2) Serious illness, including physical incapacity, hospitalization, or mental illness of the property owner or family member;
- (3) A natural disaster;
- (4) A public health emergency or declared state of emergency;
- (5) Family tragedy;
- (6) Family breakdown;
- (7) Financial misfortune;
- (8) Other serious or complicating circumstances.

Community wide issues and circumstances, may impact financial hardship, but hardship is always assessed at an individual level, and requires reviewing personal circumstances.

Serious financial hardship involves both low income/cash flow and a low asset base. Personal property portfolios beyond a primary residence or a business's primary operating space can be employed to improve an applicant's cash flow and financial sustainability.

### 3.2 Evidence of Financial Hardship

Applicants will need to provide evidence of their circumstances of financial hardship to justify Council's special consideration of their case. The type of evidence required will depend on your circumstances and may include one or more of the following:

- Evidence of you qualifying for Job Seekers support;
- Assessment by an independent accredited financial counsellor demonstrating an inability to both pay rates and to rearrange asset portfolios to facilitate payment;
- A statutory declaration from an appropriate and independent professional, familiar with the applicant's circumstances (e.g. a family doctor for health-related evidence, a bank official, insurance policy manager, etc.);
- Pending disconnection of essential services, like water, electricity, gas (does not include mobile phone or internet bills);
- Notice of impending legal action;
- Letter from charitable organisation regarding loss of employment or inability to provide for basic necessities;
- Bank notice for example, overdraft call or mortgaged property repossession;
- Employer notice of redundancy or termination of employment;
- Overdue medical bills;
- Letter from doctor verifying the inability to earn an income due to illness or caring for a sick family member;
- Final notice from school regarding payment of mandatory fees;
- Funeral expenses;
- Repossession notice of essential items, like a car or motorcycle;

- Other documentation demonstrating that your experiencing financial hardship; and
- Information on current weekly income and expense details (for rates remission relief only).

In addition to the evidence listed above, for Commercial/Business ratepayers, evidence may also include, for example, one or more of the following:

- Details of closure
- Tenant correspondence requesting relief (if applicable);
- Accountant or bank statements and notices;
- Statutory Declaration from an independent professional, familiar with your circumstances;
- Evidence of the quantum of revenue lost compared to the same period in the previous year; and
- Other documentation demonstrating that your business is experiencing financial hardship.

All arrangements to support businesses will be proportionate to the evidence of hardship provided.

### 3.3 How Council Can Help

The *Local Government Act 1993* provides Council with three methods of rate relief:

- (1) Postponing rate payments (sections 125-127);
- (2) Remission of late payment penalties or interest (section 128); and
- (3) Remission of rates (section 129).

#### 3.3.1 Postponing Rate Payments – Deferral Arrangements

In confirmed cases of financial hardship, Council may choose deferral of individual rates payments within a defined period, in whole or in part, to be paid back at a later date, subject to any conditions Council determines. The deferral arrangement applies to specified payments and other rate payments are not affected and continue to accrue as normal.

The terms of rate deferral arrangements will be proportionate to the applicant's demonstrated financial hardship circumstances, so supplying sufficient evidence of these circumstances is important for developing the appropriate terms.

Rate payment deferrals approved under this section are typically deferred by 3 months. However, rate deferral arrangements can only defer individual payments up to a maximum of two (2) years and only in the most serious circumstances.

All deferred payments must be repaid as specified in accordance with the deferral arrangement, otherwise regular late payment penalties and/or interest will apply.

Ratepayers who are subject to a deferral arrangement who overcome their financial hardship circumstances are encouraged to begin repaying their deferred rates payments as early as they are able.

Note that Council may revoke any postponement of rates payments at any time, in accordance with section 127 of the *Local Government Act 1993*, by giving 60 days notice in writing to the ratepayer.

### 3.3.2 Remitting Late Payment Penalties and Interest

For typical circumstances that are not of financial hardship, rates must be paid by the due date and Councils may charge a penalty or daily interest or both for each late payment. However, for confirmed cases of financial hardship, Council may waive either the applicable late payment penalties, or the interest accumulated, or both, for a specified period that relates to the period of financial hardship.

### 3.3.3 Remitting Rates

Remission of any rates, late payment penalties or interest, in part or in full, is reserved only for the most serious and exceptional of financial hardship cases. Even in these cases, deferral of rate payments must be applied for and granted first, before an application for rates remission can be considered.

After the applicant has entered into a deferral arrangement with Council, the applicant may apply for remission of rates. The application must demonstrate:

- (1) Financial hardship;
- (2) Exceptional and serious circumstances;
- (3) How the applicant's exceptional financial hardship circumstances make the maximum term deferral arrangement under section 3.3.1 unfeasible and unreasonable to fulfil; and
- (4) How enforcing fulfilment of the maximum term deferral arrangement would only deepen the seriousness of applicant's financial hardship and critically impact their ability to provide for the basic living necessities (food, accommodation, clothing, medical treatment) of the applicant and dependents.

In the interests of community fairness and equity, wherever possible and appropriate in determining rates remission applications:

- (1) Deferral arrangements are preferable to rates remission;
- (2) Amounts or proportions of rates to be remitted are to be minimised, for example, below \$1000 or 50%; the remainder subject to payment arrangements;
- (3) Instances of rates remission are to be minimised to no more than one rates remission per applicant.

## 4 Applications

### 4.1 Applying for Financial Hardship Assistance

To seek financial hardship assistance from Council, an application must be made in writing, addressed to the General Manager, and submitted as follows:

- Emailed to [sorell.council@sorell.tas.gov.au](mailto:sorell.council@sorell.tas.gov.au) ; or
- Mailed to: PO Box 126, Sorell, 7172.

Applications must:

- Demonstrate and provide evidence for financial hardship and circumstances (see section 3.2 – Evidence of Financial Hardship);
- Describe the type of assistance sought, being:
  - Postponing rate payments (a deferral arrangement);
  - Postponing or waiving late payment penalties or interest;
  - Remitting rates, late payment penalties or interest, in part or in full;
- Address the requirements of the relevant subsections of section 3.3 – How Council Can Help.

### 4.2 Assessing Applications

Applications for deferral arrangements must be decided by:

- (1) For amounts less than \$2,500 – the Manager Finance and Information; or
- (2) For amounts of \$2,500 or greater – the General Manager.

Applications for remission of any rates or late payment penalties or interest charges must be decided by Council and require absolute majority to be approved in accordance with the *Local Government Act 1993*. However, Council has current delegations for specific remission decisions subject to them complying with any adopted Policy. The Hardship Policy provides the framework for the exercise of this limited delegation.



PO Box 12 Telephone 03 6269 0000  
 47 Cole Street Fax 03 6269 0014  
 SORELL TAS 7172 sorell.council@sorell.tas.gov.au  
 ABN 12 690 767 695 www.sorell.tas.gov.au

## Application for Financial Hardship Assistance

If you are a Sorell Council ratepayer you may be eligible for hardship assistance in the payment of overdue rates and charges<sup>1</sup> where you are experiencing genuine and serious financial hardship.

Ratepayers and tenants are encouraged to apply for assistance as soon as possible<sup>2</sup>.

For further information, see Sorell Council Financial Hardship Assistance Policy.

### Applicant Information

This application is to apply the following concession(s) on the basis of financial hardship

**(Please select at least one):**

- ☐ Postponing rate payments (extension of time)
- ☐ Waiver of late payment penalties or interest for the period of financial hardship
- ☐ Rates remission.

Remission of any rates is reserved only for the most serious and exceptional of financial hardship cases. Even in these cases, deferral of rate payments must be applied for and granted first, before an application for rates remission can be considered.

If you are applying for assistance for more than one property you must complete an application for each property, as the nature, type and ownership of each may differ.

1. This application applies only to Council rates and charges levied in accordance with Part 9 – Rates and Charges of the *Local Government Act 1993*.
2. Applications for assistance on residential investment properties will not be considered.



The following questions are designed to provide the Council with as much information as possible to assist in the application assessment process.

**Name of the Property Owner(s):**

**Name of Applicant:**

**Please tell us why you are applying for hardship assistance:**

Are you the owner of the property?

Yes ☐ No ☐

For what type of property are you applying?

Residential ☐ Commercial ☐

For Residential property – is this property your primary place of residence? Yes ☐ No ☐

If your answer is No, please specify the primary purpose of the residential property below:

.....

.....

**Rateable Property Details (information as it appears on your rates notice):**

APPLICATION FOR FINANCIAL HARDSHIP

Page 2 of 8





PID	<input type="text"/>		
Street Address	<input type="text"/>		
Address Line 2	<input type="text"/>		
Suburb	<input type="text"/>	Postcode	<input type="text"/>

**Please provide details of how we can contact you:**

Name	<input type="text"/>
Phone number/s	<input type="text"/>
Email address	<input type="text"/>



**For Residential Property Applications ONLY:**

To assist with the assessment process, please attach documentary evidence to assist us to review and assess your hardship application.

Please include one or more of the following:

Note: as much supporting documentation as possible should be provided.

- ☐ Evidence of you qualifying for Job Seeker support.
- ☐ Assessment by an independent accredited financial counsellor demonstrating an inability to both pay rates and to rearrange asset portfolios to facilitate payment.
- ☐ A statutory declaration from an independent professional, familiar with your circumstances.
- ☐ Notice of impending legal action.
- ☐ Employer notice of redundancy or termination of employment.
- ☐ Letter from charitable organisation regarding loss of employment or inability to provide for basic necessities.
- ☐ Accountant or bank statements and notices.
- ☐ Overdue medical bills.
- ☐ Letter from doctor verifying inability to earn an income due to illness or carer responsibilities.
- ☐ Funeral expenses.
- ☐ Final notice from school regarding payment of mandatory fees.
- ☐ Repossession notice of essential items, like a car or motorcycle.
- ☐ Other documentation demonstrating that you are experiencing financial hardship (please describe below):

**For Residential Property Applications – RATES REMISSION RELIEF OPTION ONLY****Current Weekly Income Details:**

Pension or other government benefit (complete details below)	\$ <input type="text"/>
Compensation/Superannuation/Insurance or Retirement income	\$ <input type="text"/>
Spouse or partners income (if applicable)	\$ <input type="text"/>
Other income (rental income, child support)	\$ <input type="text"/>
Interest from banks and financial institutions	\$ <input type="text"/>
Total weekly income	\$ <input type="text"/>

**Pension/Benefit details (if applicable):**

Type of Pension/Benefit	<input type="text"/>
DVA or CRN Number	<input type="text"/>
Date of Issue	<input type="text"/>
Expiry	<input type="text"/>
Do you have a current pensioner remission on your rates?	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Current Weekly Expenses:**

Mortgage(s)	\$ <input type="text"/>
Other loans/credit cards	\$ <input type="text"/>
Utilities	\$ <input type="text"/>
Insurance(s)	\$ <input type="text"/>
Other living expenses	\$ <input type="text"/>
Total weekly expenses	\$ <input type="text"/>

**For Commercial Property Applications ONLY:**

Company Name:

Who is currently paying rates for this property?

Is the property a rental property?

Yes ☐No ☐**Please attach documentary evidence to assist us to review and assess your hardship application**Note: as much supporting documentation as possible should be provided.

- ☐ Assessment by an independent accredited financial counsellor demonstrating an inability to both pay rates and to rearrange asset portfolios to facilitate payment.
- ☐ Accountant or bank statements and notices.
- ☐ Tenant correspondence requesting relief (if applicable).
- ☐ Commercial and leasing arrangements;
- ☐ A statutory declaration from an independent professional, familiar with your circumstances.
- ☐ Notice of impending legal action.
- ☐ Other documentation demonstrating that you are experiencing financial hardship (please describe below):

**Please describe and provide other documentation demonstrating the quantum of revenue lost  
(compared to the same period in the previous year):**

### Submission and Assessment

Please make sure your application and documentary evidence is addressed to the General Manager, and submitted as follows:

- Emailed to [sorell.council@sorell.tas.gov.au](mailto:sorell.council@sorell.tas.gov.au) ; or
- Mailed to PO Box 126, SORELL TAS 7172

Please use the title '**Hardship Assistance Application**' to assist our staff to identify your application quickly. We will be in contact with you as soon as possible to acknowledge your application and provide advice regarding the assessment process. If you have any enquiries or need assistance completing your application, please contact the Rates Division of the Finance Department on 6269 0000.

### Declaration and signature

I confirm that the information provided within this Application for Financial Hardship is accurate, and there have been no misrepresentations or omissions of fact that would otherwise influence the review and decision of Sorell Council. I have read and understand Sorell Council's Financial Hardship Assistance Policy.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

### Personal Information Protection Statement

The personal information that Council is collecting from you is deemed personal information for the purposes of the *Personal Information Protection Act 2004*. The supply of the information by you is voluntary. However, if you cannot provide or do not wish to provide the information sought, Council may be unable to process your application or request.

You may make application for access or amendment to your personal information held by the Council. Enquiries concerning this matter can be addressed to the Rates Division of the Finance Department.

## 17.0 PLANNING

Nil reports.

## 18.0 HEALTH AND COMPLIANCE

Nil reports.

## 19.0 ROADS AND STORMWATER

Nil reports.

## 20.0 FACILITIES AND RECREATION

Nil reports.



## 21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

### 21.1 QUESTION ON NOTICE

Helen Galloway of Sorell submitted the below question on notice;

*“What steps are Council taking to be informed about artificial light pollution and its impact on ecosystems?”*

The Manager Planning has provided the below response;

*“Council acting as the planning authority can consider the effects of lighting on natural values where relevant to an application, such as works in an Environmental Management Zone or Priority Vegetation Area. The National Light Pollution Guidelines for Wildlife Including Marine Turtles, Seabirds and Migratory Shorebirds published by the federal Department of the Environment and Energy is referred to accordingly. Potentially, the visual impact of lighting can be considered in a scenic overlay or Landscape Conservation Zone / Environmental Management Zone, however, the Tasmanian Planning Scheme has no specific reference to the visual effects of external lighting.”*

The Manager Health and Compliance has advised that the provisions of the Environmental Management & Pollution Control Act 1993 have been relied upon previously to assess public complaints about light pollution impacting people only.





## CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
  - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
  - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



## 22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 16 <sup>th</sup> May 2023 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Leave of Absence – Councillor Brown - <i>Regulation 15(2)(h)</i>
22.4	Copping Refuse Disposal Site Joint Authority Quarterly Report – <i>Regulation 15(2)(c)</i>
22.5	Copping Refuse Disposal Site Joint Authority Meeting Minutes – 25 May 2023 – <i>Regulation 15(2)(c)</i>
22.6	Tender C-23-T-005 Nugent Road Reconstruction – <i>Regulation 15(2)(d)</i>
22.7	Proposed Disposal of Council Land - <i>Regulation 15(2)(f)</i>
22.8	Requested Purchase of Land – CT 37/9366 Tasman Highway, Sorell- <i>Regulation 15(2)(f)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.8 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

## 22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 16 MAY 2023

### RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 16 May 2023 be confirmed.”



## 22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

### RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”

## 22.3 LEAVE OF ABSENCE – COUNCILLOR BROWN

## 22.4 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY QUARTERLY REPORT- MARCH 2023

## 22.5 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY MEETING MINUTES – 25 MAY 2023

## 22.6 TENDER C-23-T-005 NUGENT ROAD RECONSTRUCTION, WATTLE HILL

## 22.7 PROPOSED DISPOSAL OF COUNCIL LAND – 19 PENNA RD, MIDWAY POINT (MALUNNA)

## 22.8 REQUESTED PURCHASE OF LAND – CT 37/9366 TASMAN HIGHWAY, SORELL



## 23.0 ACRONYMS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information



SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

