



COUNCIL AGENDA

16 MAY 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 16 May 2023 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
11 MAY 2023



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
16 MAY 2023

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1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor M Brown
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 18 APRIL 2023

RECOMMENDATION

“That the Minutes of the Council Meeting held on 18th April 2023 be confirmed.”

Attachment – Council Meeting Minutes 18 April 2023.

5.0 MAYOR’S REPORT

RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Council, SPA, workshops as required.
- Weekly catch up with GM.
- Met with Brian Mitchell.
- Attended Cuppa with a Cop.
- Participated in STRWA board meeting.



- GM and I met with Rebecca White and Luke Edmunds.
- Attended winter food drop off launch at Okines House.
- Attended ANZAC Day services at Primrose Sands, Dodges Ferry and Sorell.
- Attended the Carlton Park Surf Lifesaving Club annual presentations.
- GM, BEST staff and I met with Federal Minister Brendan O'Connor.
- Copping discussions with Authority Chair.
- Participated on zoom meeting with Reform board.
- Attended the launch of Robert Clifford documentary.
- Participated in UTAS Governance panel discussion re: Cert 4 Project planning.
- Joined fellow Councillors and staff on budget bus trip.
- Met with Susie Bower.
- Attended Copping landfill site with CEO and EPA reps.
- Conducted multiple Citizenships.

6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- The reason it was not possible to include the matter on the agenda; and
- That the matter is urgent; and
- That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
2 nd May 2023	<ul style="list-style-type: none"> • 23/24 annual plan • 23/24 operating and capital budget 	<ul style="list-style-type: none"> • Vincent, Woolley, Brown, Torenus, Miro Quesada Le Roux, 	<ul style="list-style-type: none"> • Nil



AGENDA
ORDINARY COUNCIL MEETING
16 MAY 2023

9 th May 2023	<ul style="list-style-type: none"> • LG reform project • Councillor workshop requests • LGAT GMC candidates 	Reynolds, Gatehouse, Campbell, Reed	
9 th May 2023	<ul style="list-style-type: none"> • 23/24 budget prep bus trip 	<ul style="list-style-type: none"> • Vincent, Woolley, Torenius, Reynolds, Gatehouse, Reed 	<ul style="list-style-type: none"> • Brown, Miro Quesada Le Roux, Campbell
9 th May 2023	<ul style="list-style-type: none"> • 23/24 operating and capital budget 	<ul style="list-style-type: none"> • Vincent, Woolley, Torenius, Miro Quesada Le Roux, Reynolds, Gatehouse, Campbell, Reed 	<ul style="list-style-type: none"> • Brown

8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

9.0 COUNCILLOR MOTIONS ON NOTICE

Nil

10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

GENERAL MANAGER – ROBERT HIGGINS

- Meeting with MAST and Director Service Delivery regarding potential marine facility upgrade projects – 19th April.
- Met with Mayor and Opposition Leader Rebecca White and Luke Edmonds – 21st April.
- Meeting with Manager Planning and development proponents regarding potential sites in Orielson and Southern Beaches – 26th April.
- Attended regular meeting with DSG and Council reps regarding STRLUS review and associated regional planning projects – 27th April.
- Met with Mayor and Federal Minister O’Connor, Brian Mitchell, Felix Ellis and advisors – 1st May.
- Attended budget bus trip with Councillors and staff – 9th May.
- Staff meetings, LT meeting, workshops and SPA meetings.



DIRECTOR OF SERVICE DELIVERY – RUSSELL FOX

The Director of Service delivery has been on annual leave during the reporting period.

Meetings attended include:

- MAST and General Manager to discuss potential future upgrades to jetties in Southern Beaches.
- Project Engineer – Transport & Stormwater and Project manager from RCCC for scheduled site meetings to discuss the Devenish drain project.

DIRECTOR OF PEOPLE AND PERFORMANCE - JESS HINCEN

Meetings attended include:

- Tasmanian AEDC Co-ordinator, re: Australian Early Development Census Overview and Sorell Local Government 2021 Results.
- Sorell Historical Society, Peta Kelly & Graeme Evans re: Wielangta Paintings
- Youth Justice.
- Ray Marsh & Niall Quinn re: Sorell Men's Shed, Quarterly Update Meeting.
- Capital Works Bus Tour.
- REMPLAN Training.
- Various meetings re: Stadium and Community Facilities.
- Various meetings regarding recruitment.
- Various HR meetings.
- Leadership Team meeting.
- Council Workshop.
- Council Meeting.

Currently working on:

- Review of South East Stadium staffing and operations.
- Development of Annual Plan.
- Review of WHS Management Plan – Final Draft.
- Implementation of recommendations made by the Integrity Commission's Ethics & Integrity Reports.
- Implementing new process to reduce Council's Leave Liability.
- Review of various policies.
- Review of Employee Flexibility Agreements.

HUMAN RESOURCES

Recruitment

Recruitment for the following positions is currently in progress –

- Information Management Officer – Was advertised through BEST and Council Website. Closed 3 May 2023.
- Senior Planner – Advertised SEEK, BEST & Council Website. Closes 17 May.



- Trainee – Civil Construction – Advertised BEST & Council Website. Closes 18 May.
- Casual Recreation Staff, South East Stadium – Advertised BEST & Council Website. Closes 18 May.

Appointments

- Municipal Worker – Roads & Stormwater – David Martin has been appointed to the position and commences on 22 May.
- Environmental Health Officer (casual) – Timothy Polley has been appointed to this position and will commence employment on a casual basis principally for leave coverage.

Workers compensation

- 2 x Active claims with Allianz.
- 2 x Notifications Only.

DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- WHS/Workers Compensation Meeting
- Risk & Strategy Monthly Meeting
- South East Business Support Network Meeting – RDA Tasmania. Quarterly meeting to network with stakeholders across federal, state and local government and identify grant/economic development opportunities (if any).
- Infrastructure Tasmania – Department of State Growth. Update on Sorell's Active Transport Initiatives since 2019 Consultation for State Draft Strategy.

Completed:

- WHS Risk Register review process completed with workers.
- Consultation process for Draft WHS Management Plan and Committee Charter – no changes requested to either document by workers.
- Draft updated Risk Management Policy for review by GM.
- Update of Tree Management Procedures incorporating MAV (Insurer) recommendations for review by GM.
- Future of Local Government Review – Phase 2 information request.

Working on:

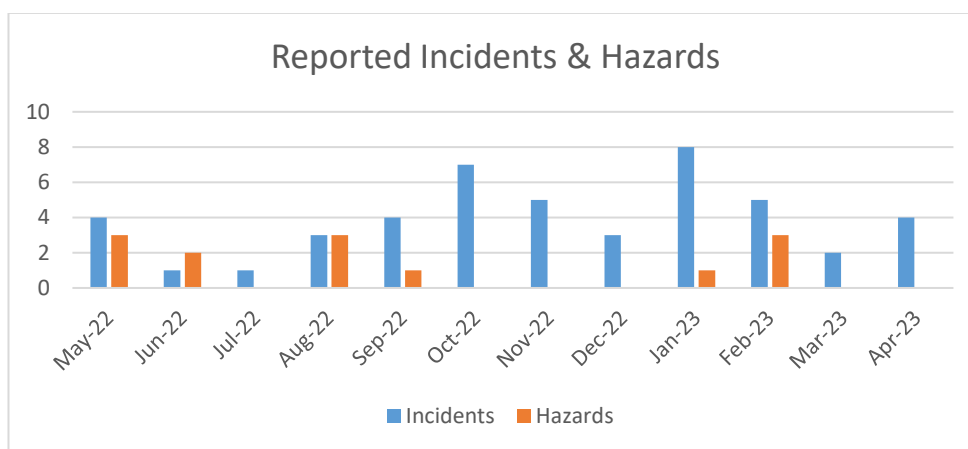
- Sport and Recreation Reserve Risk Inspection and Mitigation Strategies for Southeast Sporting Complex
- Continuous Improvement Plan to address MAV (Insurer) Audit findings related to Tree Management Procedures, Road Asset Management, Reserves and Open Space, Contractor Management.



- LiftLocal Grant – Tracks and Trails Strategy
- Contractor Management Policy.
- Risk Treatment Plans for High Residual risk items on Strategic and Enterprise register.
- Draft Business Continuity Plan.
- Risk Management foundational framework (i.e., Strategy, Process, Appetite Statement) and develop/improve assets.

WHS report

Reported Incidents and Hazards for the month of April.



- 4 Incidents reported
 - 1 resulted in minor injury – slip, trip, fall
 - 1 resulted in minor injury – sprain / strain
 - 1 resulted in minor injury – possible needle stick injury
 - 1 resulted in minor injury – bite and sting
- 0 hazards identified and reported
- 4 investigations completed

10.2 FINANCE – SCOTT NICOL, ACTING MANAGER

FINANCIAL MANAGEMENT

During the month of April, the following key financial management tasks were completed:

- Finance staff continued work on the 2023/2024 operating and capital budgets.
- Finance staff commenced work on the 2023/2024 fees and charges schedule, including sending the schedule to relevant staff for action.



- Finance staff completed the Quarter 3 2022/2023 Roads to Recovery Report and Local Roads and Community Infrastructure Program Report lodging them with the Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Quarter 3 Report was due for lodgement by 30 April 2022.
- Quarter 3 asset capitalisations were processed in Assetic and then capitalised in the NAV finance system by finance staff.
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.

RATES

- At the end of April, 95.10% of rates had already been paid, compared to 95.30% at the same time last year.
- Interest and penalty raised to the end of April was \$113k. This is compared to \$115k raised at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$38k in waste charges, \$155k in general rates and \$7k in fire levy income. One further supplementary valuation to be processed in May.

AUDIT

- The Tasmanian Audit Office (TAO) booked in their first 2022/2023 audit visit at Council for the first week in May 2023.

OPERATIONAL PLAN

During the month of March, finance staff progressed on the following 2022/2023 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	Testing stage, including testing of the Subscribe-HR timesheet system and the Business Central job costing modification. Working towards a go live date of 12th June.
Policies & Procedures Review	Working stage, including review of all current finance policies and procedures. At final review.
Internal Audit of Finance Policies	Working stage, including review of all current finance policies and procedures. At final review.



Long Term Financial Plan (LTFP) Review & Financial Management Strategy	Work in progress, with a presentation date of June.
Register of Finance	In progress, including development of draft procedures and moving current procedures into the updated template.
Fuel Purchasing System Checks/Control Review	In progress, including investigation of available Ampol reports.
Rates Property #1 account	In progress, including process development and discussions with Council's CBA Relationship Manager.

GRANTS & FUNDING

- An amount of \$433,597, relating to the Glenorchy City Council part funded contribution to the Pembroke Park state level BMX facility, was invoiced by Council. Council are yet to receive the funding from the Council.

INSURANCE

- A number of possible insurance claims have been sustained by Council over recent months, through motor vehicle incidents and weather impediments. Finance staff are working with Council's insurance broker to resolve these matters.
- The 2023/2024 insurance renewal documentation was submitted as per the dues date of 28/03/2023. Additionally, Crime proposal was lodged during April as required.

FLEET MANAGEMENT

- All new vehicle purchases per the fleet replacement were authorised and ordered during the month of September. Vehicles are expected to be delivered in early 2023. One of the new vehicles was received in December. An additional vehicle was received in April. This leaves two vehicles still to be received.

PLANT AND EQUIPMENT DISPOSALS

- Sale of a total of four vehicles is now possible. Two vehicles will be placed for sale in early May. The remaining two vehicles will be sold in May/June.



MEETINGS

- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 04/04/2023.
- Leadership Team meeting – 5/04/2023.
- Councillors Workshop – 18/04/2023.
- Monthly rates working group meeting – 18/04/2023.
- Monthly team meeting with the Finance Department – 26/04/2023.
- Various meetings re resumption of finance system upgrade.

PAYROLL

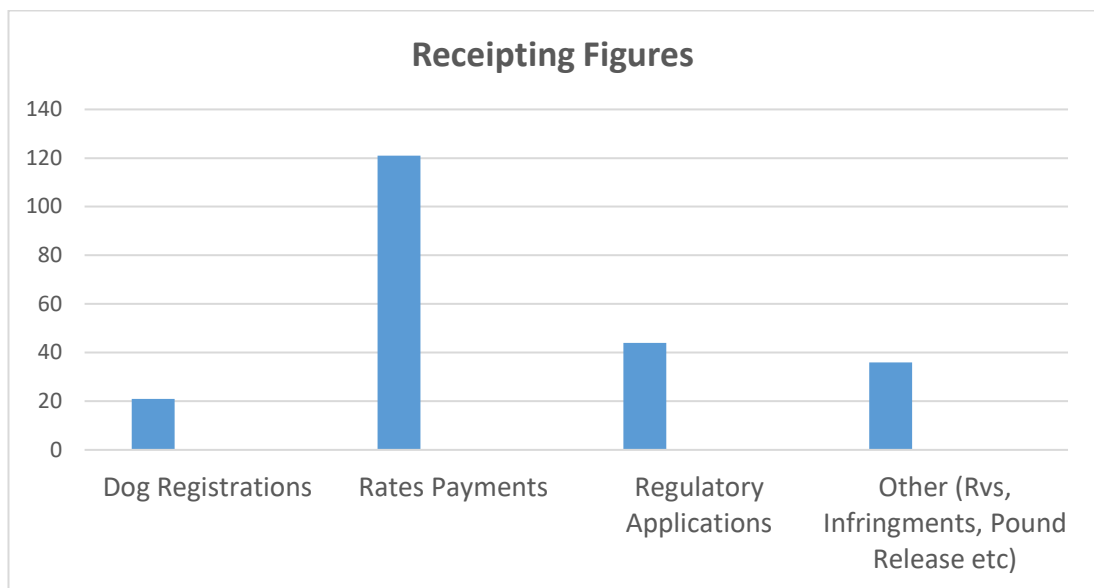
Employee Support – Payroll

- Two pay runs completed.
- EOM complete.

10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – April





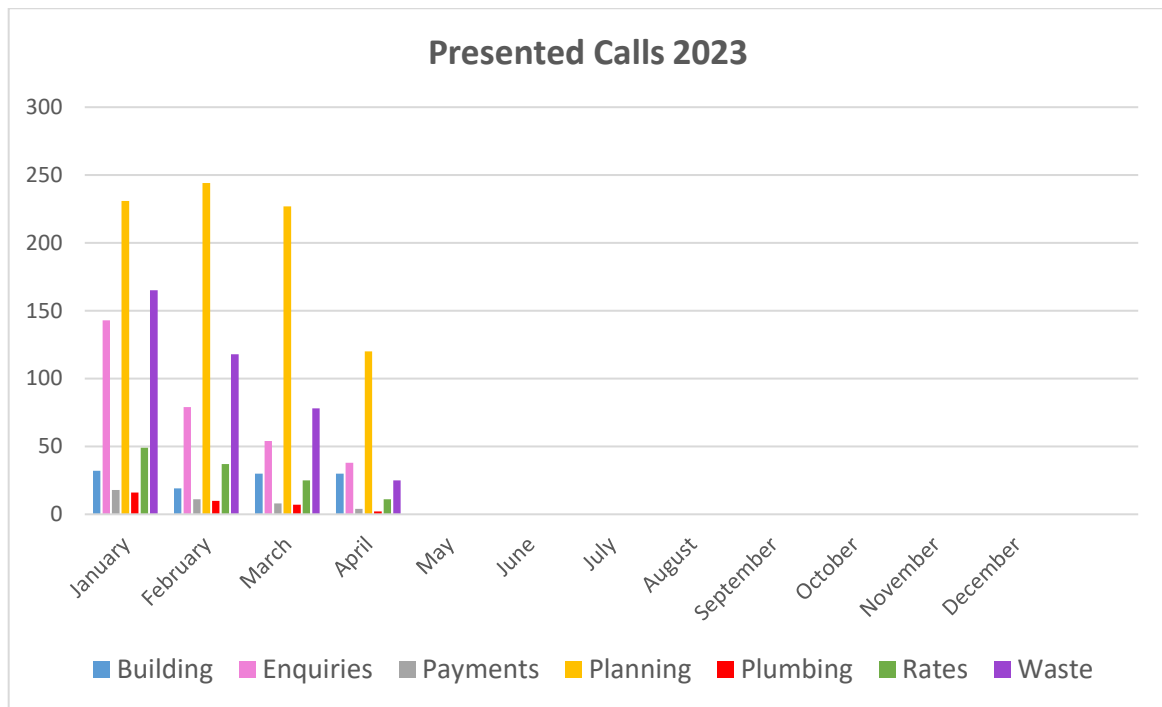
Phone Call Reporting – April 2023

Enquiry	Answered Calls	Average Speed of Answer	% of Calls Answered
Building	27	25 seconds	90.0%
Enquiries	35	10 seconds	92.1%
Payments	3	10 seconds	75.0%
Planning	116	24 seconds	96.7%
Plumbing	2	35 seconds	100%
Rates	11	8 seconds	100%
Waste	23	9 seconds	92.0%

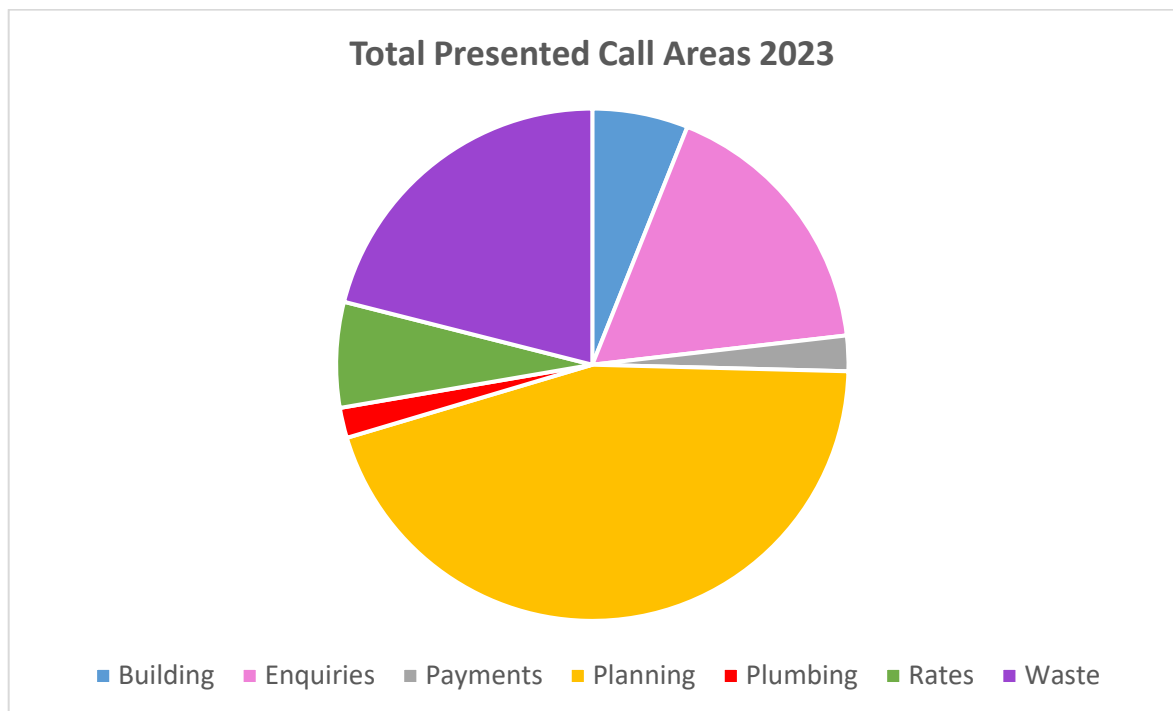
92.2% of calls are being answered within 17.2 seconds. Time includes welcome message and option menu for customers.

**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the phone system. (approx.)

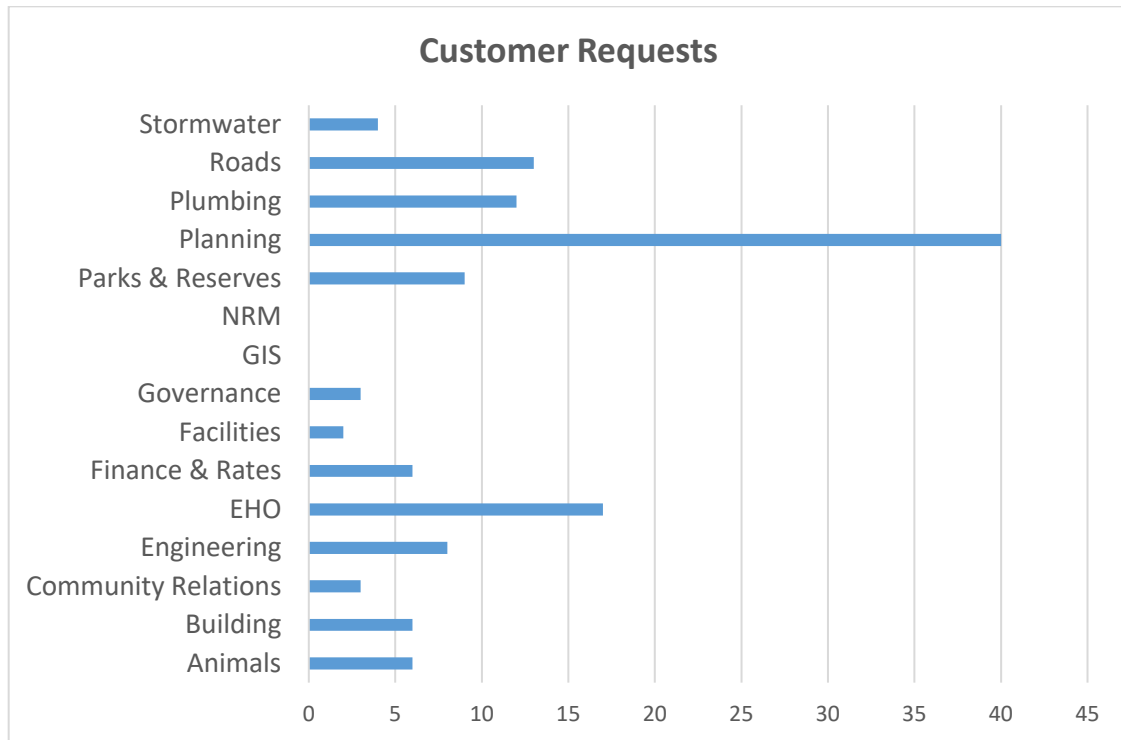
Presented Calls by month for 2023



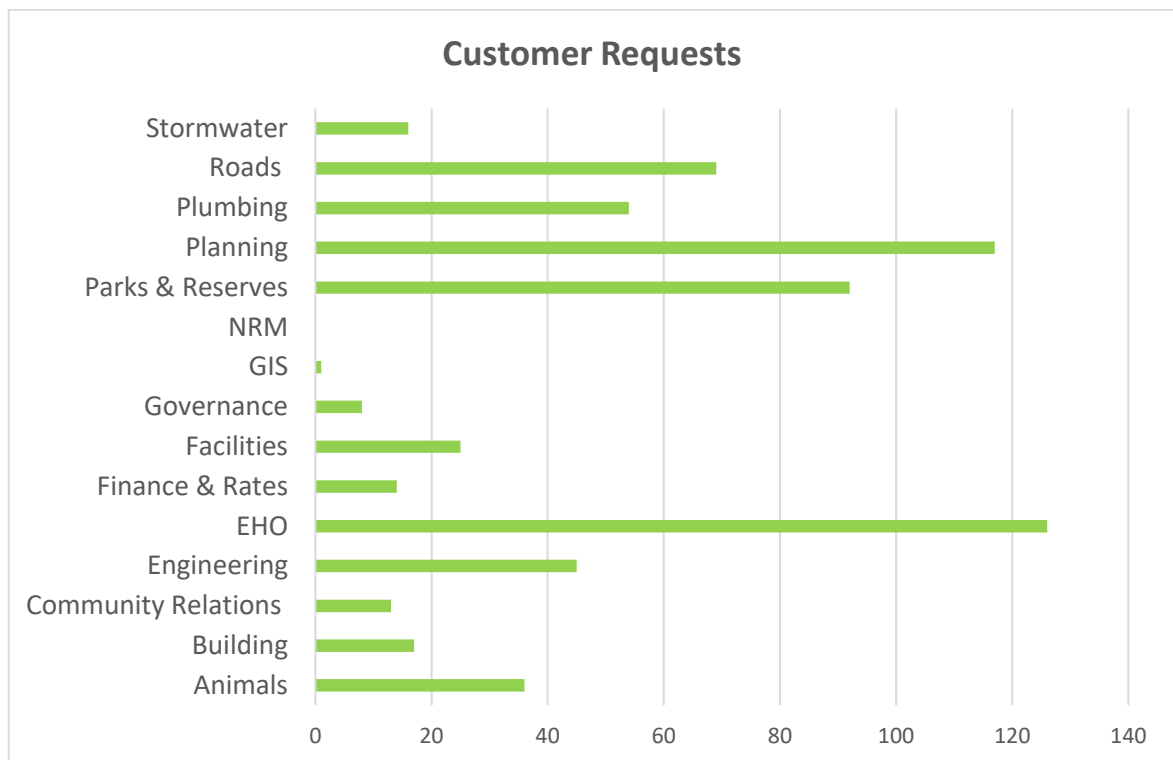
Total Presented Calls for 2023



Customer Requests
CRMs created for the month of April

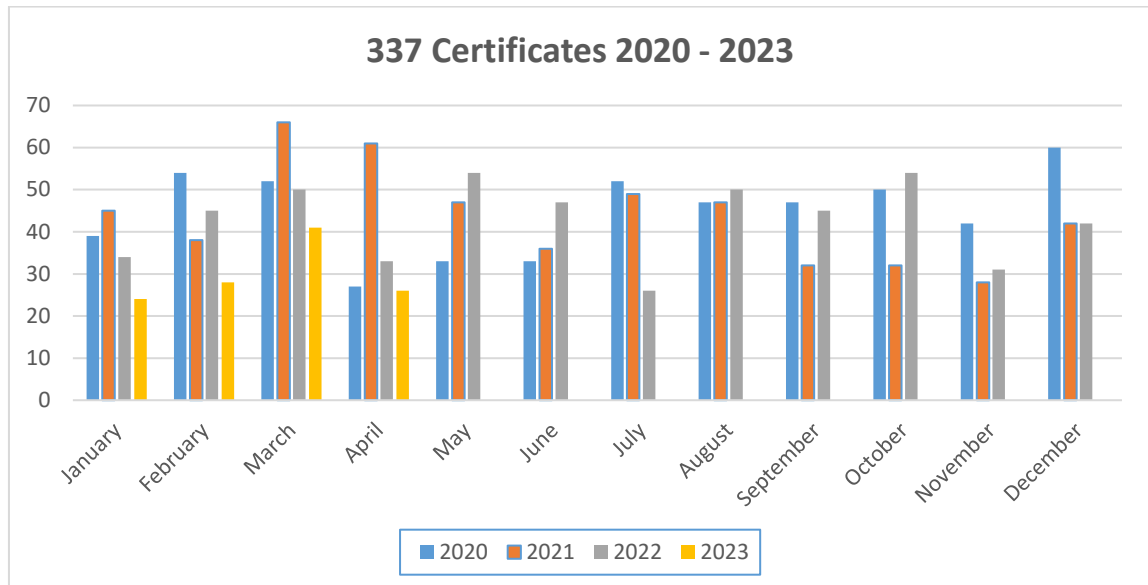


Total CRMs created for 2023

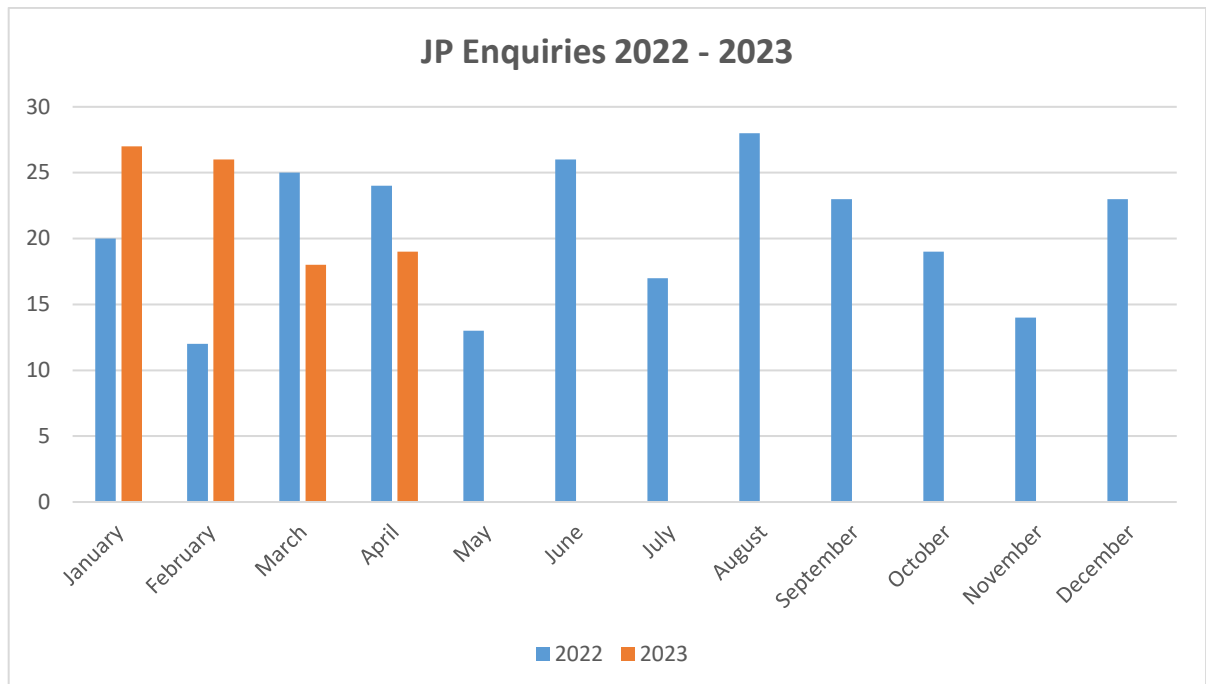


337 Certificates

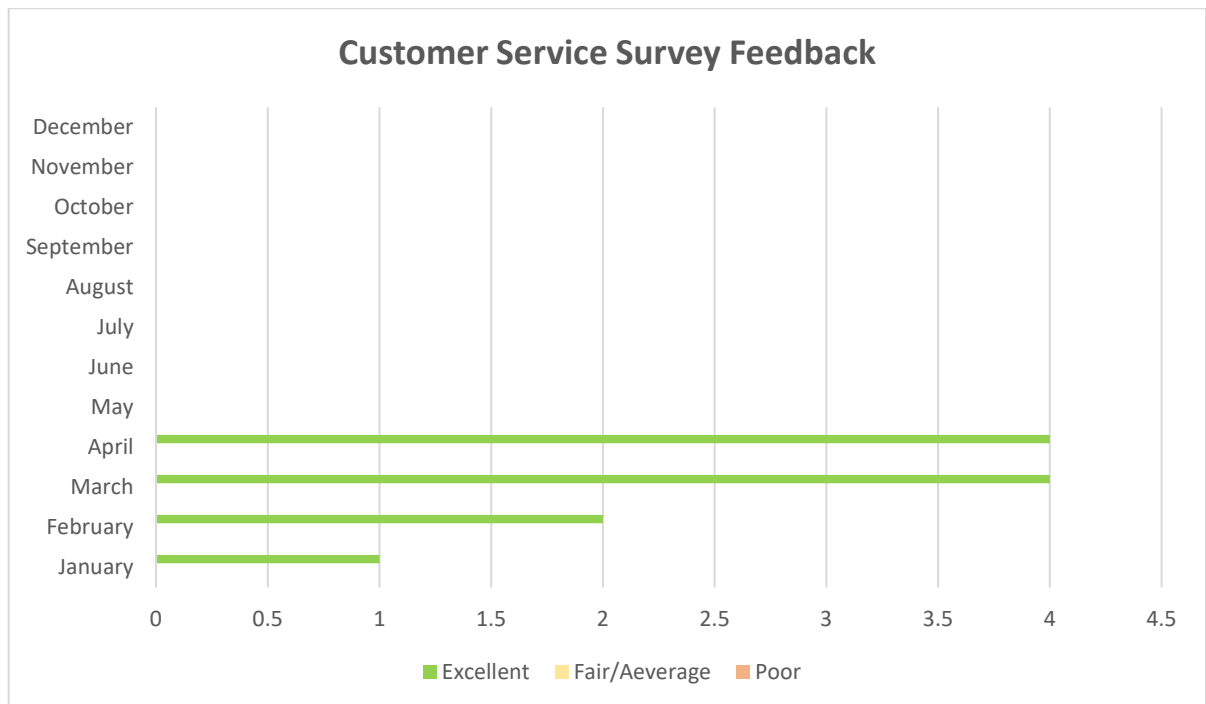
Council processed 26 - 337 Certificates in April 2023 which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received 4 completed customer service surveys and 2 emails from customers for the month of April.

- Taylor and Beeson thanked CBS team for always being so helpful, responsive and easy to deal with.
- Michelle & Jack Davis thanked Council for supporting Jack with funding to attend the Scooter Championships.

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert and article re: Women in Local Government.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates and National Volunteers Week event.
- NRM – NRM Thursday posts on social media ongoing re weeds and other NRM matters and Weed Awareness section ongoing in monthly Sorell Times advert.



Waste Education

- Waste Wednesday social media posts ongoing.
- Community education re the Waste Strategy.

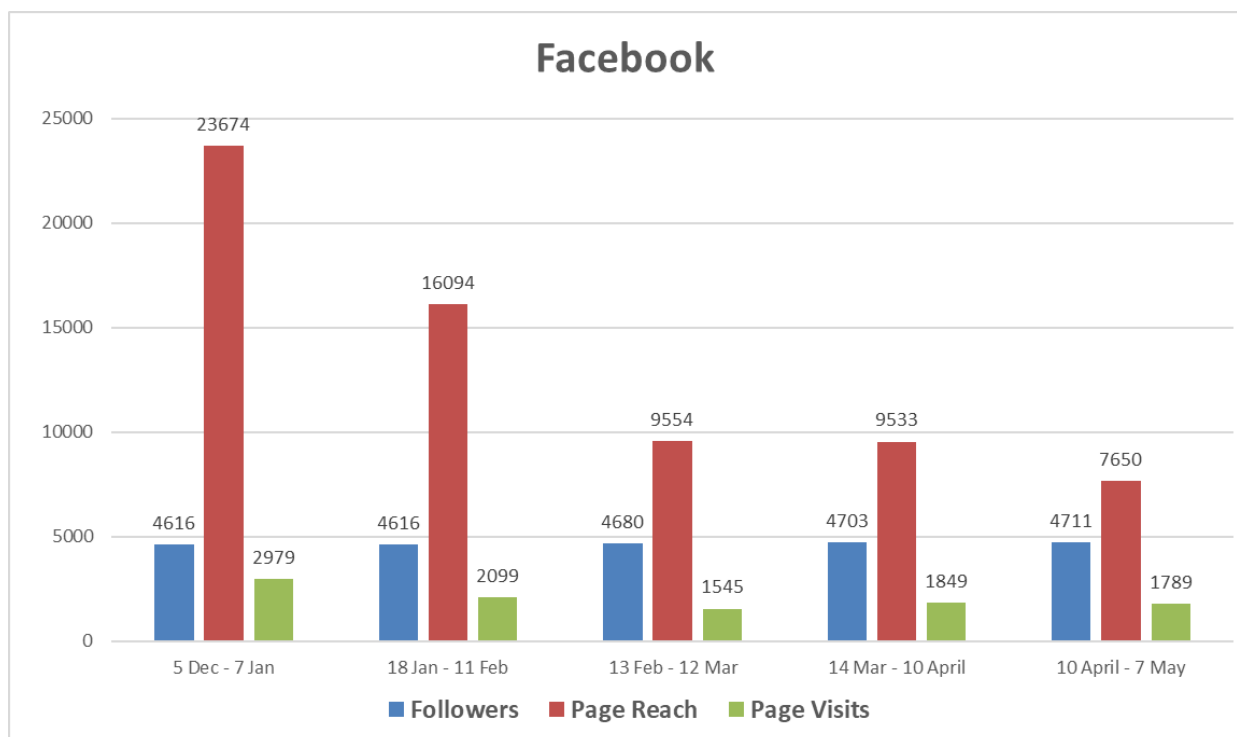
Advocacy

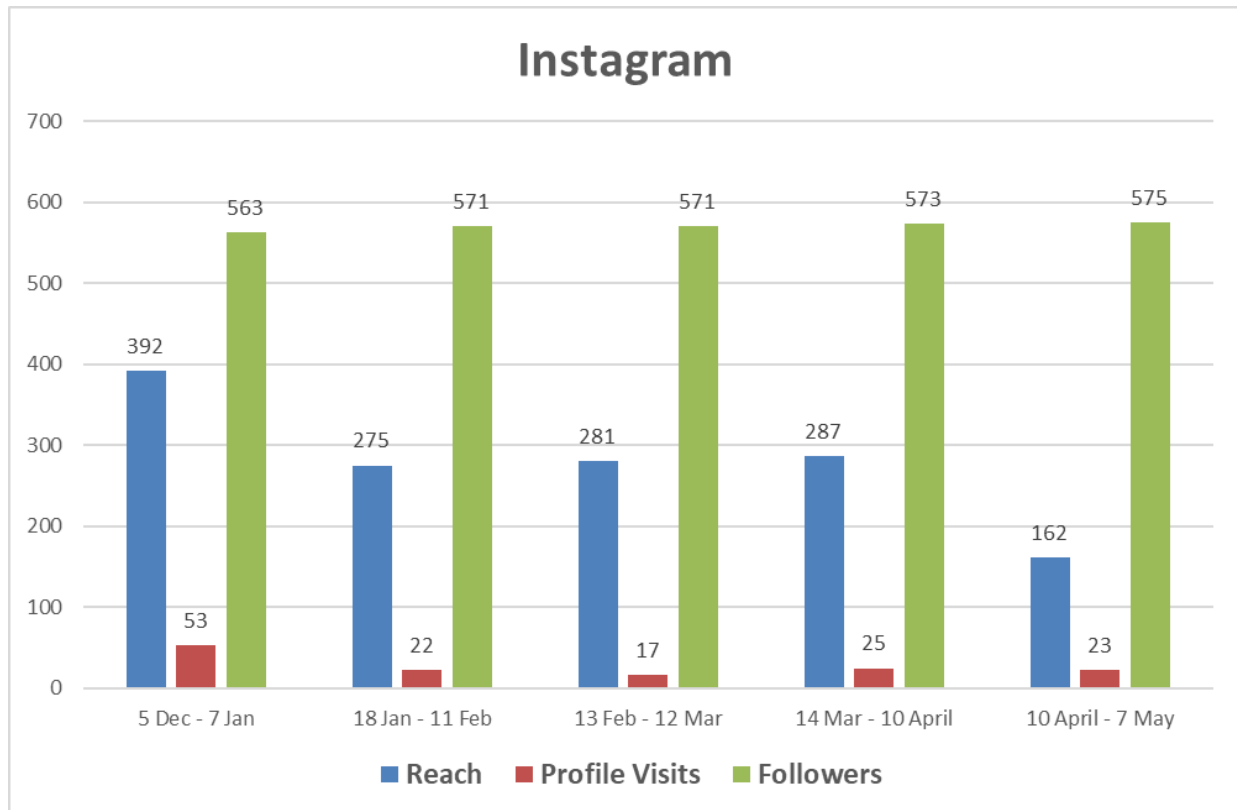
- Regional Strengthening Projects – Updated identified priorities and relevant information drafted into the document and distributed to relevant stakeholders.

Area Promotion/Marketing

- Nil this month.

Social Media





COMMUNITY CONSULTATION/ENGAGEMENT

- Sorell Streetscape – Seeking feedback re: community's thoughts on our Streetscape and what they might like to see is ongoing. Current works are focused on the footpath upgrade and DDA compliance. Future stages will incorporate community feedback. Mural feedback into what aspects of culture, heritage and community to incorporate into the final design will commence once permission received from Mitre10.
- Red Ochre Beach Access – Commenced initial stages of community consultation re: construction and placement of new beach access at Red Ochre Beach, including Aboriginal heritage considerations.
- Blue Lagoon Management Plan – Began drafting a community engagement plan for the consultation of the draft Blue Lagoon Management Plan in collaborating with Council's NRM Officer.
- Waste Management Strategy – Liaising with Manager Health and Compliance re: key messages and communications for the proposed changes to Council's Waste Management Services.
- Mission Australia 2023 Youth Survey – accepted invitation to participate.

MEDIA

- The Mercury – Provided statement and information to their request re: a story on a dog attack at Primrose Sands Beach.



- The Mercury – GM replied to information request re: our Waste Management Strategy and future changes to services.
- The Sorell Times – Provided information about Council’s position on the proposed LG changes and community catchment areas for their story.

ARTS AND CULTURE

- Sorell 22: Country to Coast – Liaison with Chelko re: completion and promotion of culture and identity video.

COMMUNITY COLLABORATIONS

- Accessible Beaches – Met with Christine from Carlton Park Surf Life Saving Club re: onsite storage for beach wheelchairs. Investigating how Council can collaborate with other groups to support and fund this project.
- Bicycle Network Tasmania – Supporting them to run their “Back on your Bike” program aiming to keep locals moving through winter. Back on your Bike helps people develop riding skills like braking, riding slowly, using gears, turning and to conduct basic bike maintenance. It can also help people ride more confidently on roads and explore local paths. Sessions will be held in May, June, and July at the outdoor courts at the South East Stadium and at Okines Community House.

COMMUNITY GRANTS PROGRAM

Community Grants

- Families Tasmania Inc – Four baby and child first aid sessions in the Midway Point, Sorell, Dodges Ferry and Dunalley communities.
- Tasmanian Brick Enthusiasts Inc – Holding a Brixhibition event in Sorell.

Individual Achievement

- Rueben Wherrett– Beekeeping
- Lewis Willing – Judo
- Axl Lobban – Futsal

Quick Response

Nil



EVENTS

- Sorell 22: Country to Coast – Commenced initial organising the launch of the video as a community event.
- National Volunteers Week – Commenced planning for Volunteer Recognition Reception to be held at Sorell Emergency Services Hub in collaboration with Sorell Volunteer Fire Brigade on Wednesday 17 May at 6.00pm.

CORPORATE ADMINISTRATION

Right to Information

- 1 Right to Information Request was received.

Policies under review

- Environmental Sustainability Policy
- Enforcement Policy
- Fraud and Corruption Prevention
- Property Access Policy
- Code of Tendering
- Motor Vehicle Policy
- Disposal of Council Goods & Equipment
- Investment Policy
- Fees Refund and Remission
- Creation and Review of Council Policies
- Acknowledgement of Traditional Owners Policy
- Audio Recording of Council Meetings
- Related Party Disclosures Policy
- Credit Card Policy
- Asset Management Policy
- Personal Information Protection Policy
- Councillor Code of Conduct
- Workplace Health and Safety Policy
- Incident Reporting Procedure
- Workplace Rehabilitation Policy

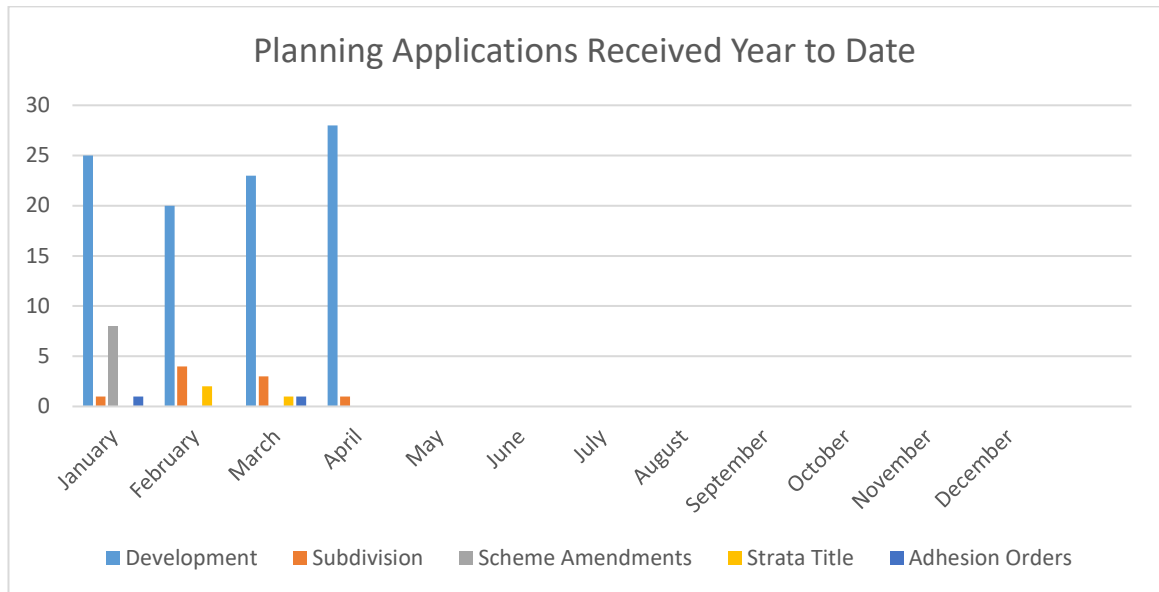
Leases & Licences

- Sorell Football Club Lease negotiations.
- Dodges Ferry Rec Centre – variation to Lease negotiations re Canteen.
- Boat Shed Licence ongoing.



10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including April 2023.



During the month of April 2023, no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of April 2023, a total of 30 Planning Approvals/Permits/Exemptions have been issued including:

0	Applications approved as Permitted Development; issued under delegated authority.
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.
0	Application received which complied with Section 56 Minor Amendment, issued under delegated authority.
3	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit).
0	Application with the requirements for General Exemptions/Not applicable.
15	Applications approved as Discretionary Developments; issued under delegated authority.
0	Applications presented as Discretionary Developments for Council consideration at DASC/Council Meeting.

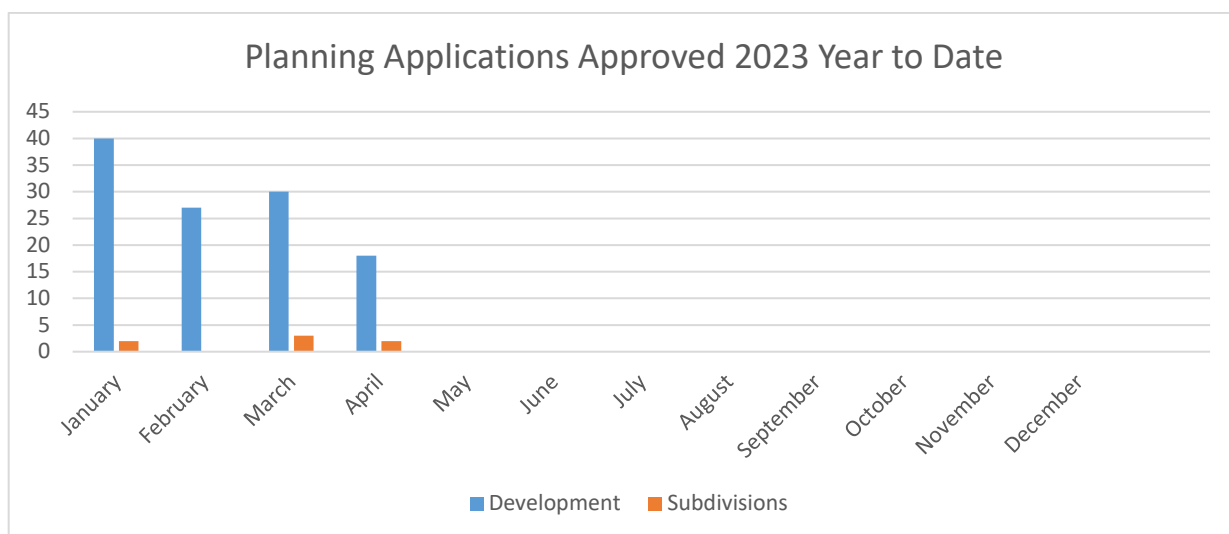
The following is a summary of approvals/permits issued for April 2023.

Description	Application Type	Property Address	Value Of Work
Additions & Alterations to Dwelling	Discretionary	455 Penna Road, Penna	\$500,000.00
Two multiple dwellings	Discretionary	11 Olympic Avenue, Midway Point (CT183934/6)	\$500,000.00
Dwelling	Discretionary	9 Olympic Avenue, Midway Point	\$450,000.00
Dwelling and Outbuilding	Discretionary	2 Nguna Street, Dodges Ferry	\$200,000.00
Additions to dwelling	No Permit Required	2 Brady Street, Midway Point	\$4,000.00
Dwelling (CT183756/51)	No Permit Required	10 Federation Drive, Sorell	\$340,000.00
Utilities (Penna Recycled Water Expansion Scheme)	No Permit Required	271 Penna Road, Penna	\$0.00
Dwelling	Discretionary	15 Parkside Place, Sorell	\$345,430.00
Dwelling	Discretionary	321 Shrub End Road, Wattle Hill	\$668,404.00
Dwelling	Discretionary	154 Carlton Beach Road, Dodges Ferry	\$350,000.00
Dwelling (CT183934/1)	Discretionary	1 Olympic Avenue, Midway Point (CT183934/1)	\$448,915.00
Outbuilding	Discretionary	631 Pawleena Road, Pawleena	\$18,500.00
Dwelling & Outbuilding	Discretionary	77 Federation Drive, Sorell (CT183756/45)	\$500,000.00
Additions (deck)	Discretionary	83 Susans Bay Road, Primrose Sands	\$20,000.00
Demolition of existing buildings including New Dwelling	Discretionary	760 Primrose Sands Road, Primrose Sands	\$400,000.00
Additions to Dwelling	Discretionary	14 Pargonee Street, Dodges Ferry	\$100,000.00
Dwelling	Discretionary	172 Lewisham Scenic Drive, Lewisham	\$1,000,000.00
Outbuilding	Discretionary	756 Primrose Sands Road, Primrose Sands	\$15,000.00



Planning permits issued year for 2023

Planning Applications approved year to date including April 2023.



SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on 4 April 2023 and determined the following matters:

- Draft amendments to the Southern Tasmanian Regional Land Use Strategy.
- Subdivision of four lots at 212 Greens Road, Orielton (7.2022.26.1).

APPEALS

Item	Appeal Status	Update since previous month
7.2022.13.1 - Refusal of three Lot Subdivision at 186 Greens Road, Orielton	Resolved	Yes
Approval of six lot subdivision at 16-42 Arthur Highway, Dunalley	Mediation commenced	Nil



STRATEGIC PLANNING

Item	Status	Update since previous month
Outer Hobart Residential Supply and Demand Study	Work has commenced. Preliminary result due in Feb-March. Due for May-June completion	No
State Planning Office (SPO) – Tasmanian Planning Policies	Consultation has commenced	Yes. SPA report due in June
State Planning Office (SPO) – Five Year Review of State Planning Provisions	SPO have prioritised action items for the review process	No
State Planning Office (SPO) – Regional planning framework and structure planning guidelines	SPA response provided 7 February 2023	No
Regional Land Use Strategy Update	Sorell and Brighton Council continue to develop a work plan to utilise SPO funding	No
Website update	Ongoing	No
Update of standard planning conditions, procedures and correspondence	Ongoing	No
Policy on stormwater in new developments	Council workshop required	Yes

NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

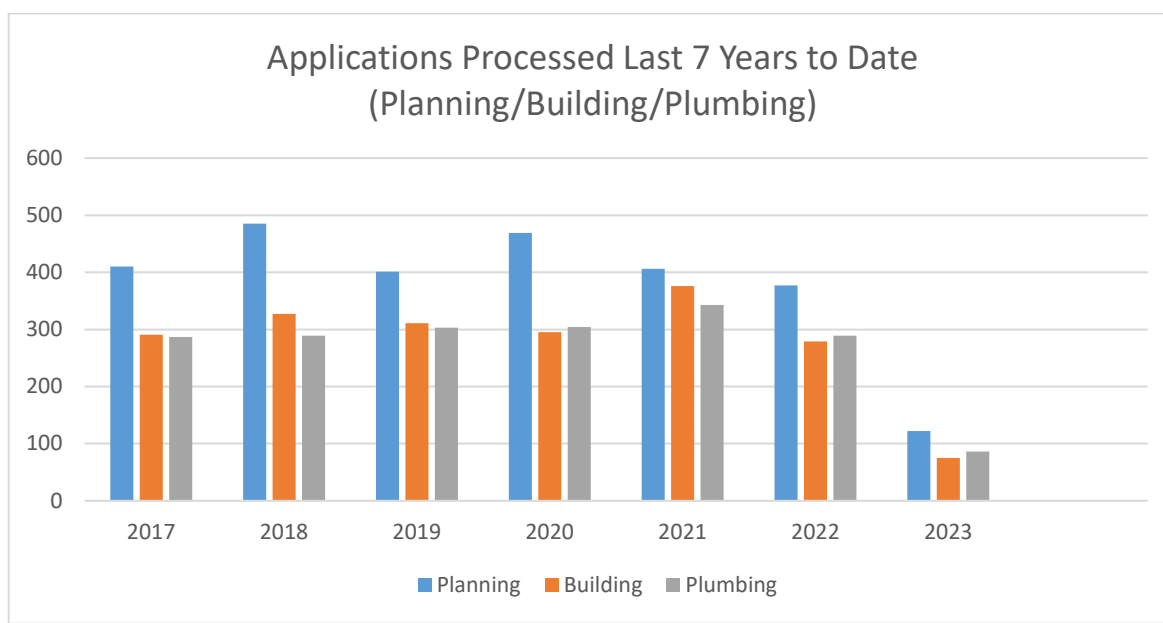
- Workshop on Cats awareness organised at Midway Point.
- Various education/awareness articles published.
- Work in progress for awareness campaign related to feeding ducks in public places.
- Weed removal at Dodges Ferry Rec Reserve Commenced.
- Plantation in Sorell rivulet completed.
- Inputs on Arthur Highway road improvement strategy provided.



- Plantation in Blue Lagoon progressed.
- Council Fleet transition plan work in progress.
- Various site inspection for weeds around municipality and removal underway.

DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2017, 2018, 2019, 2020, 2021 & 2022 together with current yearly figures up to and including April 2023.



DEVELOPMENT ENGINEERING

Development Engineering Compliance

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 20 Arthur Highway – 55 Lots on corner of Pawleena Road – commenced June 2021 – Stage 1, 2, and 3 complete – Stage 4 nearing completion.
- Sorell – 37 Pawleena Road – Stage 2, 3, 4, and 5 completed – and Stage 6 nearing completion – works on Pawleena Rd roundabout temporarily on hold.
- Midway Point – 252 Penna Road – Stage 1, 2, 3, and 5 complete, construction commenced for stages 4, 6, and 7, Stage 8 for future.



- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – approval given, works commenced.
- 212 Greens Road – 14 lots by JAC Group – approval given, works commenced.

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

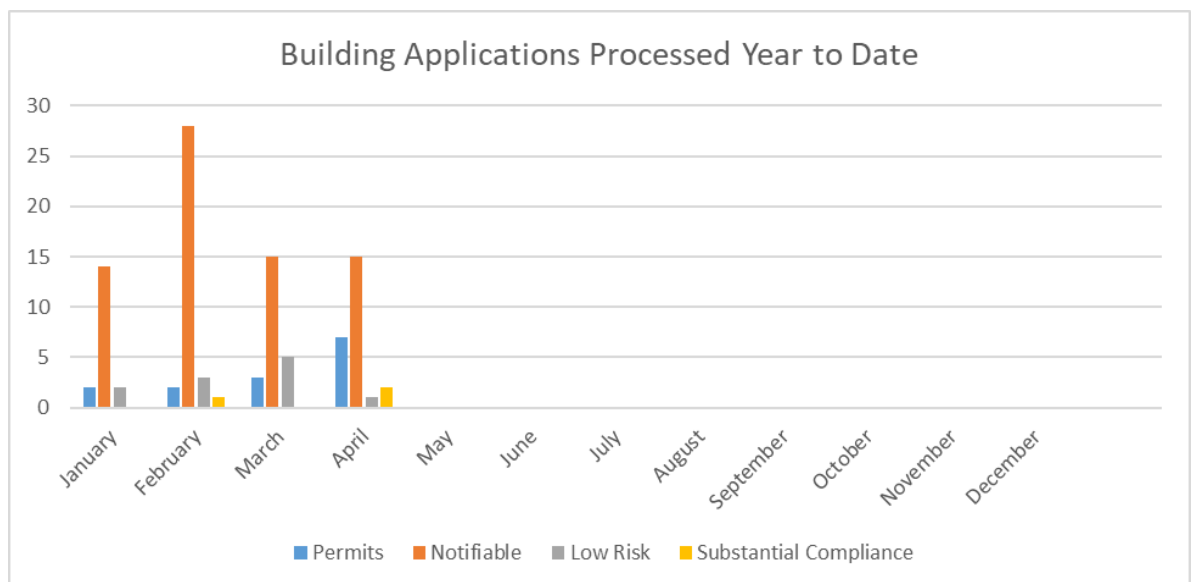
Approved developments likely to commence soon:

- Primrose Sands – 6a and 8 Correa Street 6 Lots including road extension – engineering drawings undergoing assessments.
- 17,19A,19B,21,23, & 25 Nugent Road – engineering approval for stage 1 issued.
- Lot 1000 Old Forcett Road – undergoing stormwater assessment
- 16-42 Arthur Highway Dunalley – awaiting submission of engineering drawings.

10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including April 2023. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in April 2023 (details below). These include:

- 7 Permits
- 15 Notifiable
- 1 Low Risk
- 2 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
12 Fishburn Way, Sorell	Dwelling	\$395,595.00
13 Nash Street, Sorell	Solar Panels	\$2,000.00
13 Fishburn Way, Sorell	Dwelling	\$371,175.00
117 Marion Bay Road, Copping	Shed	\$30,000.00
31 Dransfields Road, Copping (CT 183068/1)	Dwelling & Carport	\$300,000.00
21 Downward Way, Sorell	Dwelling	\$385,000.00
14 Downward Way, Sorell	Dwelling	\$383,000.00
257 Pawleena Road, Sorell	Outbuilding (Shed)	\$60,000.00
7 Elima Court, Dodges Ferry	Dwelling	\$550,000.00
1 Stanford Court, Sorell	Dwelling	\$650,000.00
32 Elise Drive, Dodges Ferry	Solar Panels	\$18,674.00
15 Birkdale Place, Midway Point	Dwelling	\$410,000.00
10 Fishburn Way, Sorell	Dwelling	\$339,335.00
10 Woodruff Court, Sorell	Dwelling & Storage Shed	\$744,291.00
263 Carlton Beach Road, Carlton	Outbuildings	\$90,000.00
2 Lagoon View Court, Midway Point	Multiple Dwellings X2	\$500,000.00
4 Kannah Street, Dodges Ferry	Dwelling with deck and garage slab	\$0.00
4 Woodruff Court, Sorell	Shed - Temp Dwelling	\$250,000.00
15 Fishburn Way, Sorell	Dwelling	\$334,430.00
294 Arthur Highway, Sorell	Outbuilding	\$0.00
29 Raynors Road, Midway Point	Dwelling	\$185,000.00
(Part Of) 274 Shark Point Road, Penna		\$100,000.00
13 Josephs Road, Carlton	Shed	\$0.00
558 Kelleive Road, Kelleive	Farm Shed	\$28,987

During the month of April 2023, no requests to waive building and plumbing fees were considered.

BUILDING COMPLIANCE

Council compliance officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis.



During the month of April 2023, we received 2 complaints that required further investigation, and 1 complaint that was able to be resolved.

There was no on-site inspection for the month of April. *Rhiannon Baines was on Long Service Leave for the month of April, which resulted in minimal compliance work and inspections being completed.*

We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action.

Below statistics reflective of Notices/Orders issued for April 2023:

Building Notices issued:	0
Building Notices revoked:	0
Building Order issued:	0
Building Order revoked:	0
Infringement Notices issued:	0
Emergency Order issued:	0
Complaints in progress	9

Continuing to work through the years and updating Councils Property Wise system to reflect correct status. Years include 1994 – 2006. Remaining years to be completed are 1996 and 2005.

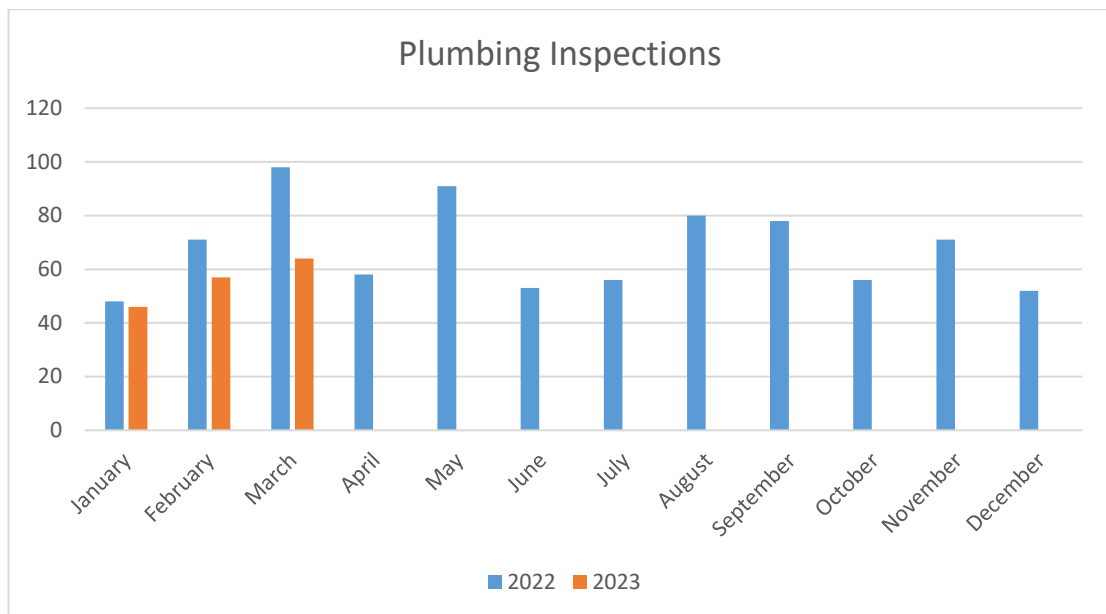
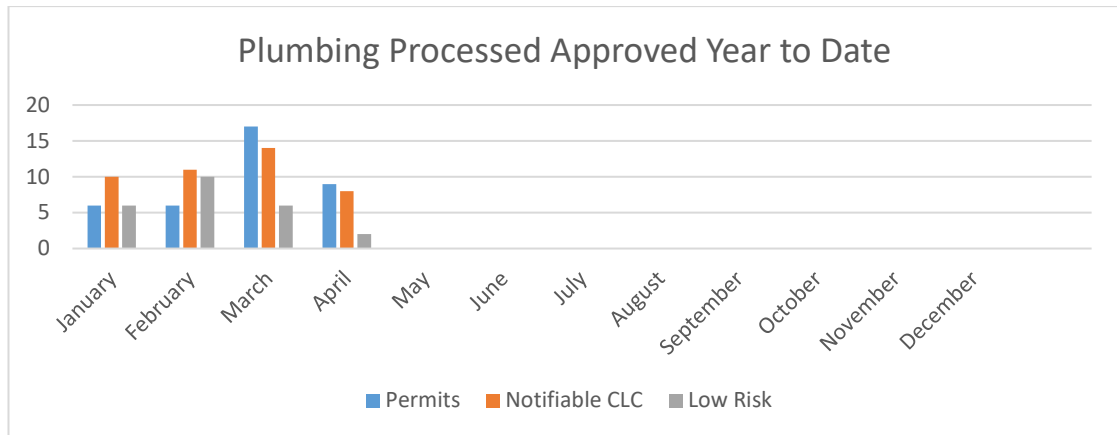
PLUMBING

Analysis of applications approved year to date including April 2023. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in April 2023 (details below). These include:

- 9 Permits
- 8 Notifiable
- 2 Low Risk





In April 57 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The licensee has obtained an extension to the permit and is obtaining a quote from a plumber. However, a date for starting working has yet not been provided.

Councils' EHO has been dealing with several complaints about failing onsite waste management systems in southern beaches.

By Laws

Environmental Health By-law, Regulatory Impact Statement has been finalised and submitted to the Director of Local Government for review in December. The Director has provided a response in April 2023 and requested that various aspects of the RIS be amended. He also recommended that Council seek legal advice on various clauses of the proposed by-law. Once advice has been received and amendments made, the RIS and by-law will be sent to the Director of Local Government for approval to undertake public consultation.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, new houses in the Southern Beaches (where the Southern Beach On-site Wastewater and Stormwater Special Area Plan applies), multiple dwellings, commercial developments in Sorell.

Final subdivision plans were assessed in Midway Point, Dodges Ferry and Primrose Sands to ensure compliance with permit conditions.

Food Act 2003

Five Food business safety assessments were conducted during April. The EHO has initiated working with Sorell Registered Food businesses to introduce the Food Safety Supervisor requirements.

Public Health Act 1997

The Environmental Health Officer attended a training seminar discussing Environmental Protection Notices by EPA, Public health workshops and EHA National updates.

Notifiable disease interviews were conducted and sent to the Director of Public Health.

Sampling of Blue Lagoon for nutrients occurred once during April. The data provides information on the health of the lagoon and will be used to assess the impact of discharging stormwater onto Red Ochre Beach.

No water carter registration approved in April. Water carters are difficult to inspect due to a lack of working at heights ticket for the EHO. To inspect a water tank on a truck, a cherry picker is required to be used to see into the water tank.

EHO and NRM Officer were awarded a Healthy Focus grant to create a Sorell Rivulet Trail for preventative health measures using an active transport corridor for walking



from the new Pawleena Road subdivision to the centre of town. The grant incorporates flood mitigation, improving riparian zone of the river and increase natural recreation to encourage active living for residents within the heart of the township. The aim is to provide a river walk along the Sorell Rivulet. The grant is being further assessed by the Leadership Team.

SBIP (Immunisations)

All year 7 and year 10 students vaccinated were uploaded into the Australian Immunisation Record.

Staff Influenza immunisation were also completed in April.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, music, construction noise, trail bike riding in Dodges Ferry were received and investigated.

Waste dumping, burning prohibited waste and dust complaints were also received. The dust complaints were associated with a subdivision being constructed in Midway Point. The contractor has now finished works on stages 2, 3 and 5 and has seeded with grass to stabilise the soil. Recent complaints related to stage 7 which is under construction and the soil is very sandy, these works are expected to be completed by September and the soil will then be stabilised.

EHO preparing another audit of a Level One activity in Sorell.

Waste Management

The Sorell Council Waste Strategy has been advertised, several responses and enquiries have been received and two public meeting will take place in May to enable residents to ask questions about the strategy.

Manager of Health & Compliance has prepared waste management tender documents, which are being reviewed by Councils solicitor, the tender should be advertised in June 2023.

Street Stall / Public place permits

No new applications were approved in April.

Recreational Leave

Senior Compliance Officer and Animal Management Officer were on annual leave for two-weeks during April.



COMPLIANCE

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	8
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	5
Reported Dog attacks on people	0
Dogs impounded	6
Nuisance created by animals including dogs (Noise/Odour)	18
Fire Hazard Abatement notices issued	0
Litter Infringement notice issued	0
New Dog Registrations as a result of door knocks	5
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	1

Animal Management Officers investigated several serious dog attacks during the month and issued an abatement notice and several infringement notices. There were numerous dog barking complaints for the month with 18 barking complaints still being investigated. Numerous noise complaints from roosters were received and investigated with several birds surrendered to Council.

Compliance staff have recently noticed an increase in rubbish dumping. Unfortunately, it is often not possible to identify the person/s responsible.

10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

CAPITAL WORKS TRANSPORT AND STORMWATER

Since the last departmental update staff have been focused on preparing estimates and scoping of potential candidates for the forthcoming capital works budget. Council have been advised last week that the grant application submitted for Wiggins Road as part of the Safer Rural Road Program was successful. The next step is to submit the finalised designs for approval by the Department of State Growth's Traffic Engineering team prior to the provision of a Grant Deed.

There are several Capital Works projects that are being designed, advertised for construction, about to commence construction, have commenced or achieved practical completion across our Municipality.

Capital Works projects within the design phase:

- Bay Road, Marion Bay – Road reconstruction and associated stormwater upgrade – C-23-T-002, T-010 & S-002 - The design services have been awarded to a consultant.



- CAC Access Road, Sorell – Emergency vehicle egress and pedestrian access only. Design commenced (internal).
- Parnella Road, Dodges Ferry – C-23-T-003 & C-23-S-001 - Kerb and stormwater upgrade for road sheet flow control. Design commenced (internal).
- Marion Bay Road, Bream Creek – C-23-T-052 – Emergency Reconstruction - Design commenced (internal).
- Branders Road, Orielton – C-23-S-013 – Culvert under road and table drain - Design commenced (internal).
- Shamrock Court, Carlton – C-23-S-015 – Stormwater Outfall remediation - Design commenced (internal).
- Junction Street, Dodges Ferry – C-23-T-046 Footpath renewal - Design commenced (internal).
- Lewisham Scenic Drive, Lewisham – C-23-T-047 – Footpath renewal (Hurst to Mary) - Design commenced (internal).
- Tamarix Road, Primrose Sands – C-23-LI-002 – New gravel path - Design commenced (internal).

Capital Works construction projects within the procurement process:

- Nugent Road Reconstruction, Wattle Hill - C-23-T-005 – Tender assessment in progress; and
- Nugent Road, Nugent – C-23-S-006 - Curryjong Rivulet Culvert Replacement - Tender assessment in progress.

Capital Works about to commence construction:

- Valley View Close, Sorell – C-23-T-048 - Renewal of asphalt footpath - Works are awarded to a contractor and planned for commencement in June 2023.

Capital Works commenced construction:

- Latena Street, Dodges Ferry Stormwater Outlet Remediation Works – Works substantially complete, some defects require attention and revegetation works are planned for June 2023.
- Devenish Drive, Sorell – Drainage Upgrade – Possession of site occurred Friday, 17 February 2023 and works are due for completion end of May 2023. However, significant service relocations under Devenish Drive will delay the completion date to June 2023.
- Penna Road, Sorell – Renewal of concrete footpath - Works are awarded to a contractor and planned for commencement in May 2023.
- Kannah Street, Dodges Ferry - Stormwater upgrade improving roadside infrastructure to reduce the risk of flooding – Works are awarded to a contractor and planned for commencement in June 2023.

Capital Works complete since last report:

- Nil.



Other items

- Finalising detailed engineering design consultancy brief for design of a number of 2022/2023 capital projects – roads, footpaths, storm water, etc; and
- Ongoing investigations associated with stormwater issues throughout the municipality.

ASSETS / GIS / ICT

- Server Hardware in place and all virtual machines to be migrated by end of May. Staggered approach for testing purposes.
- Continued CAPEX candidates scoping and OPEX budgeting for Infrastructure and Assets for the 2023/24 financial year.
- Land Improvement revaluation first draft received excluding street lighting assets until further discussion with TasNetworks on Council ownership – TasNetworks spatial dataset suggests we own more than we have previously recognised and valued.

PROJECT ENGINEERING

ROAD & TRAFFIC

Footpaths

- Red Ochre Beach Access – Lease agreement from Parks and Wildlife has been received. Stakeholder consultation is being coordinated. There have been separate issues raised with this project, one for general access and another to preserve the existing red ochre along the foreshore.
- Sorell Streetscape – Stage 1 (Westpac – United) is nearing completion and Stage 2 will be sent out for quotes shortly.

Vulnerable Road User Program

- Grant application for Gate Five Rd to the bus stop adjacent to 346 Carlton River Road application was recommended for funding. However, this recommendation is indicative of the likely outcome of the application but is not yet confirmation that the application has been successful. A detailed design must be developed and submitted to the Traffic Engineering Branch to progress further.

Pembroke Park – BMX Bike Track

- Both parties have agreed to the scope and timeframe for works to commence. Works are now expected to commence in June 2023 and be completed by October/ November 2023. Letter of acceptance has been issued.



Rotary Bus Shelters

- The bus shelter at the intersection of Primrose Sands Road and Colleen Crescent has been installed. Rotary are preparing to install the shelter at 197 Carlton Beach Rd.

BUILDINGS

Train Shed

- The trees/ shrubs are yet to be planted due to the site still requiring maintenance works.
- Door furniture installation and painting of the doors is underway.

Lewisham Boat Ramp Toilet

- The building is complete including power supply to site.
- Waiting on materials for the wastewater system to arrive from the mainland.

Southeast Jobs Hub

- Quantity surveyor has provided a cost estimate that is currently being reviewed/ assessed.

Sorell Function Centre

- Preliminary design considerations are being developed to be provided to the quantity surveyor for the cost estimate.

Southeast Stadium

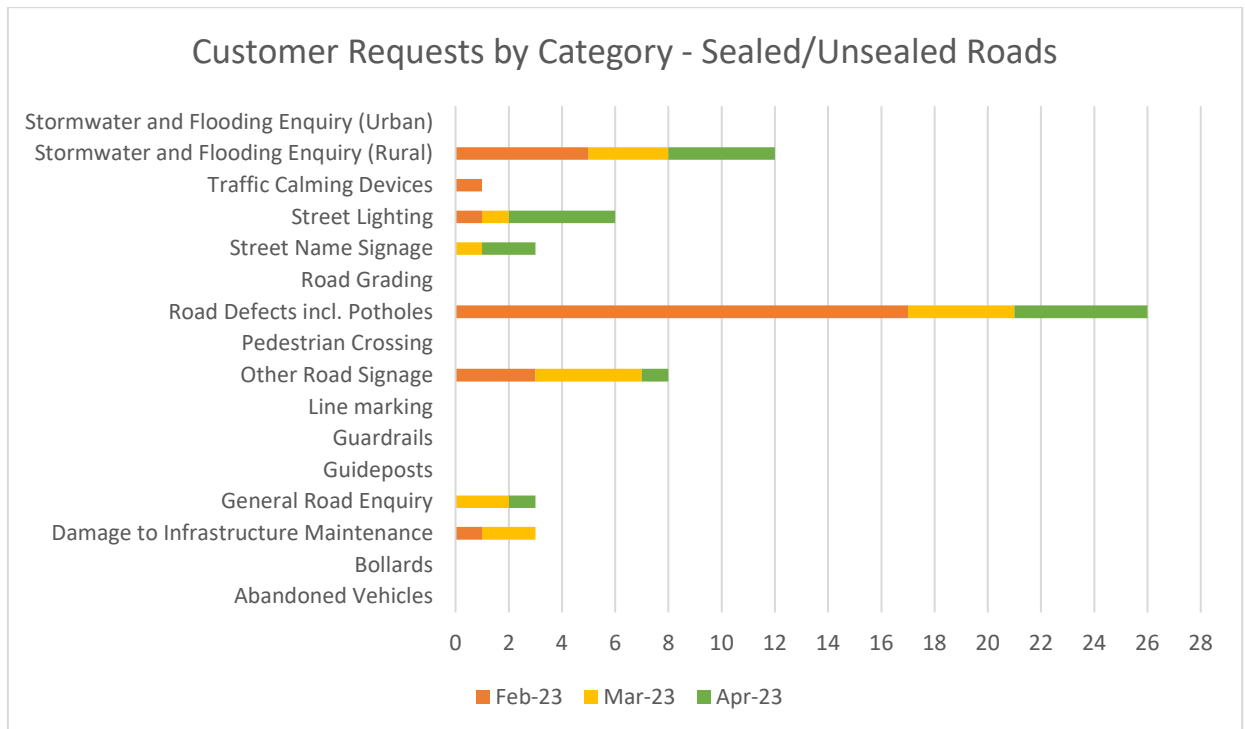
- Contractual negotiations on outstanding payments continuing with architect and sub-consultants/ contractors.

Sorell Memorial Hall

- Cost estimate is currently being developed for proposed extension to eastern side of the main hall.

10.7 ROADS AND STORMWATER – DAVID REARDON, MANAGER

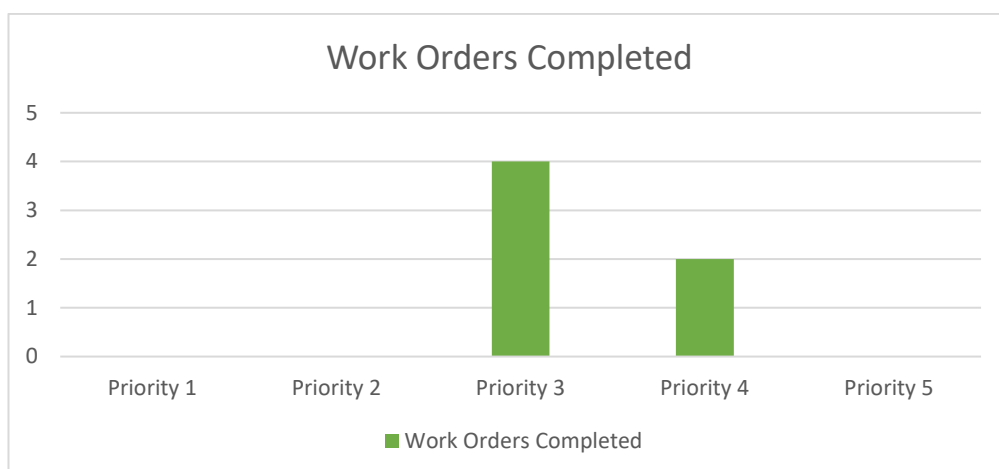
CRM's



Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

Unsealed Road Crew

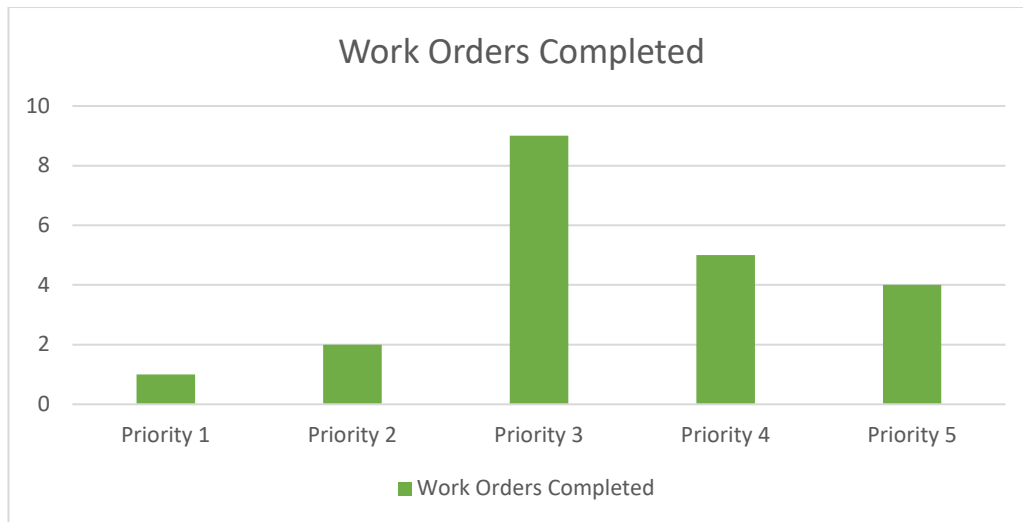


- Maintenance Grading/Potholing on Bream Creek Road, and Woods Road.

Roadside Furniture

- Signs/Guideposts on Bream Creek Road, and Josephs Road.

Sealed Road Crew

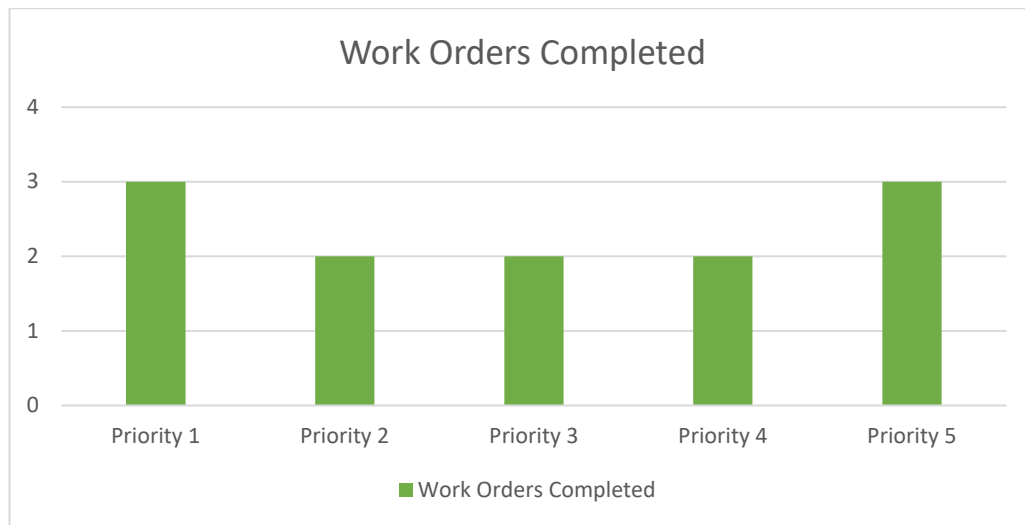


- Potholing on Bally Park Road, Casuarina Close, Nerine Street, Shark Point Road, Pembroke Park Access Major, Carlton Beach Road, and Rosendale Road.
- Drains/Culverts on Nugent Road, and Fulham Road.
- Clean Oil Spill on Stanley Court.
- Footpath maintenance on Barclay Court.
- Vegetation on Old Forcett Road, Carlton Beach Road, and Carlton River Road.

Roadside Furniture

- Signs/Guideposts on Geeves Crescent, Delmore Road, and CAC Access.
- Pedestrian Arches on Fitzroy Street, and Weston Hill Road.

Stormwater Crew



- Clean drains at Grebe Street, Little Falcon Street, Penna Road, Shark Point Road, Mongana Street, Bingham Street, and Fourth Avenue.
- Remove Cumbungi Weed in Dodges Ferry Lagoon.
- Temporary Driveway Fix on Main Road.
- Pre-Weather Event Inspection/Clean in Zone 1, Zone 2, and Zone 3.

10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

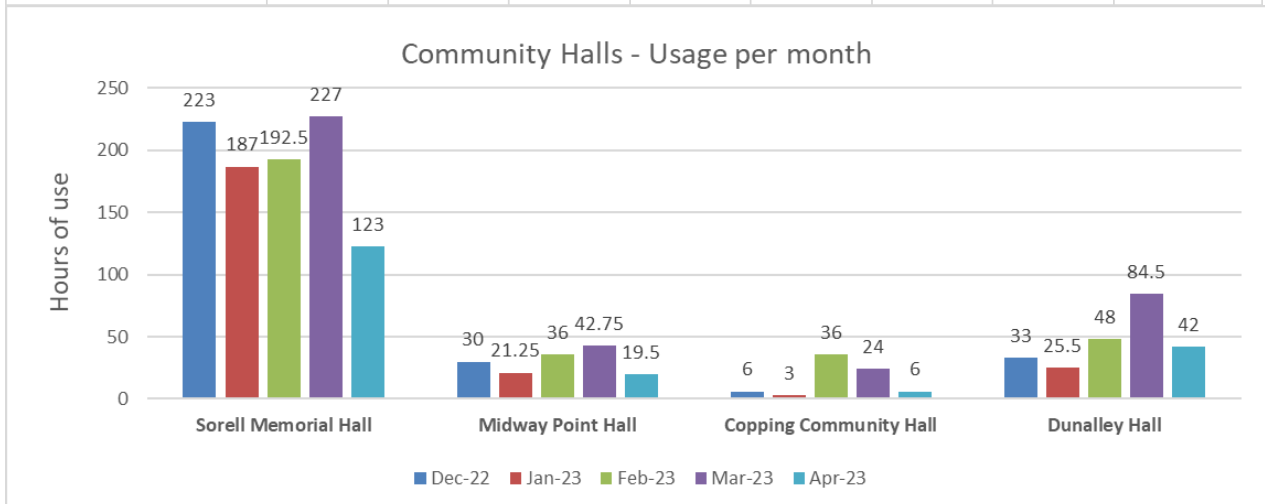
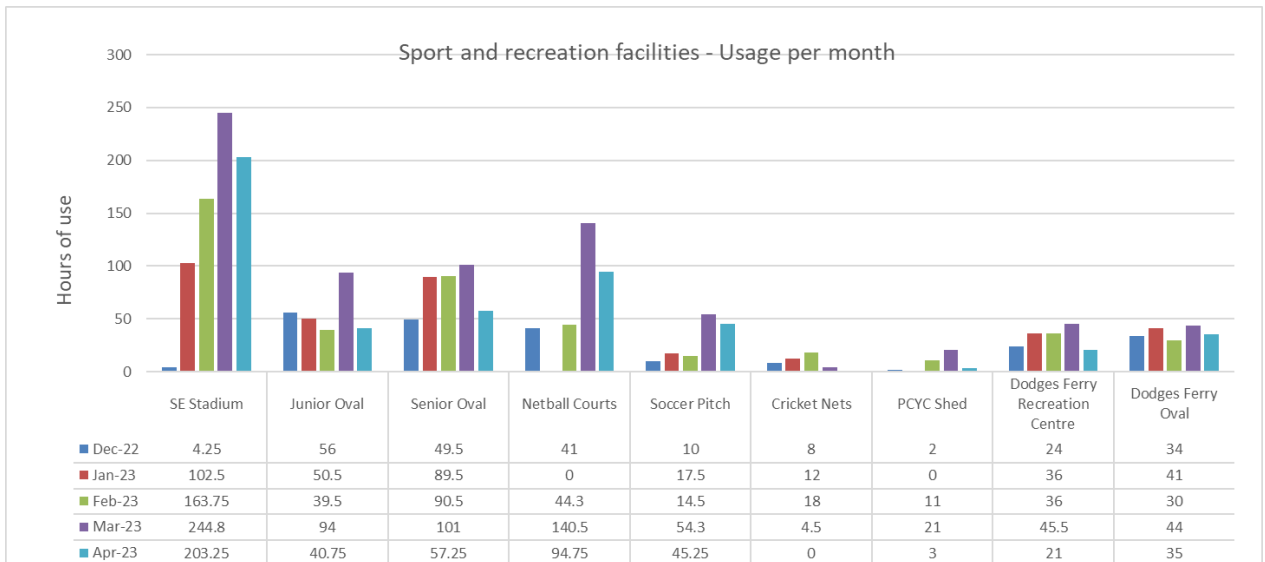
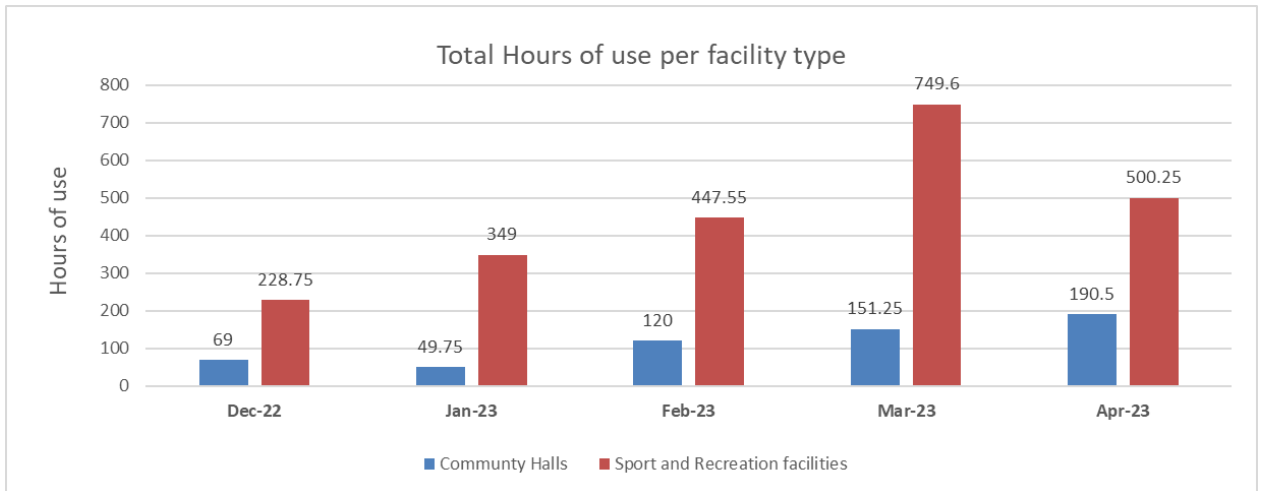
Meetings Attended:

- Various meetings re: Pembroke Park Stadium & Community Facilities.
- Various meetings regarding Canteen and Gym operators for the Stadium.
- Various meetings Dunalley Hall users.
- Various meetings Recreation Team.
- Various onsite meetings with residents and staff.
- Andrew Moore.
- Brixhibition Group.

Activities:

- Basketball Tas Clinics.
- Jack Jumpers Basketball Clinic.
- Soccer Clinic.

Facility Usage:



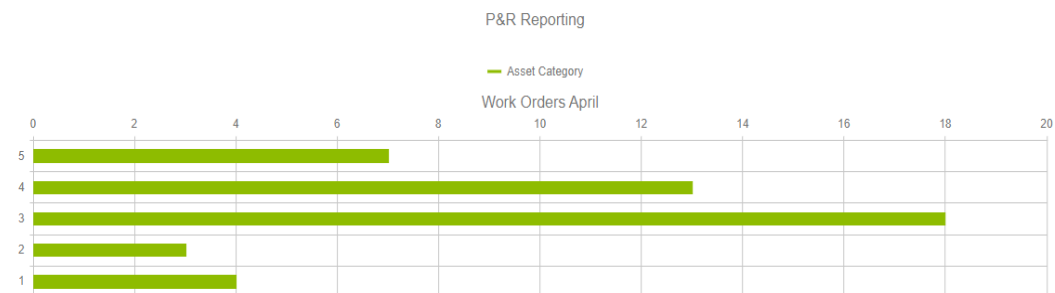
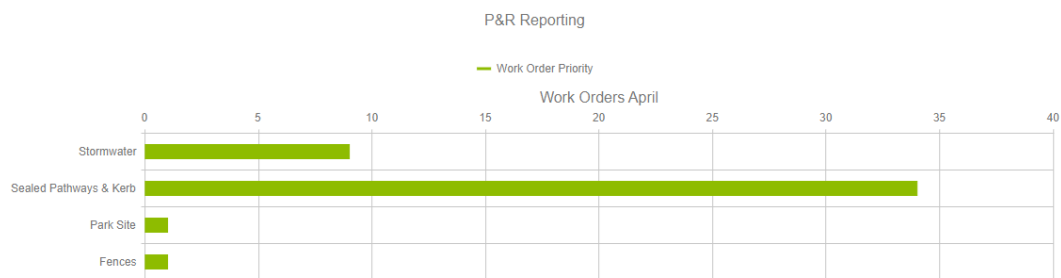
South East Stadium:

- Facility inductions to key users of the stadium.
- Promotion of the stadium beyond South East region to increase utilisation.
- TNL season started.
- New facility booking system – Continue to transfer bookings from the old system. Communication to all facility users provided.
- Developed additional fees for stadium usage by individuals, small groups and school groups.
- Budget preparations for next financial year.
- Various meetings with stadium anchor tenants SENA, SEBA, SEUFC; and gym and canteen operators.
- Various meetings regarding Stadium & Community Facilities.
- Ongoing liaison with Project Engineer and suppliers on various matters regarding defect corrections.
- Ongoing liaison with local clubs and other future users of the stadium.
- School Holiday Program.

LAND IMPROVEMENTS

Land Improvements:

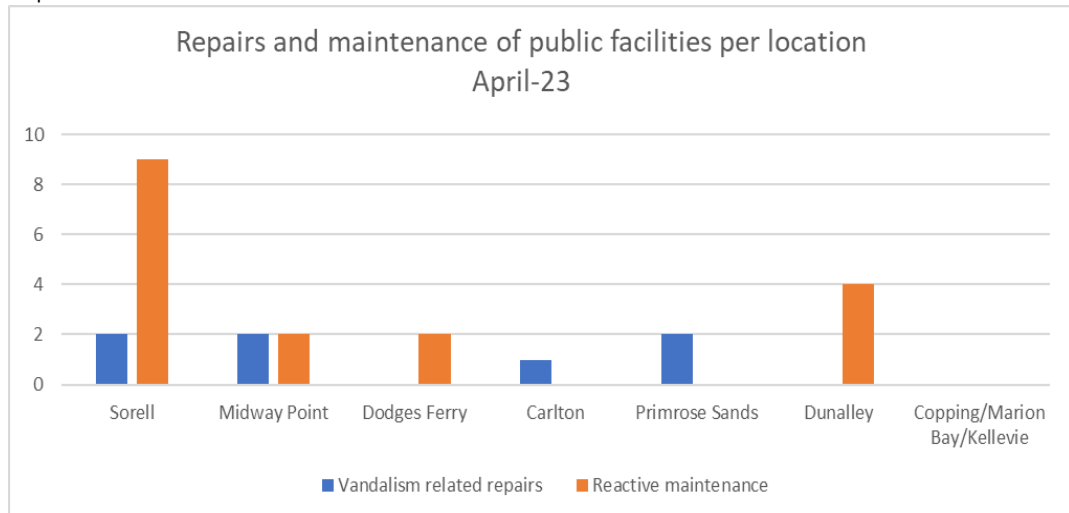
- Tree work – Meethenar Street, Lewisham Scenic Drive, Okines Road, Devenish Drive, and Grevillea Street.
- Various tree work at addresses for hazard reduction under powerlines.
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Roadside spraying started.
- Various street tree trimming in Sorell.



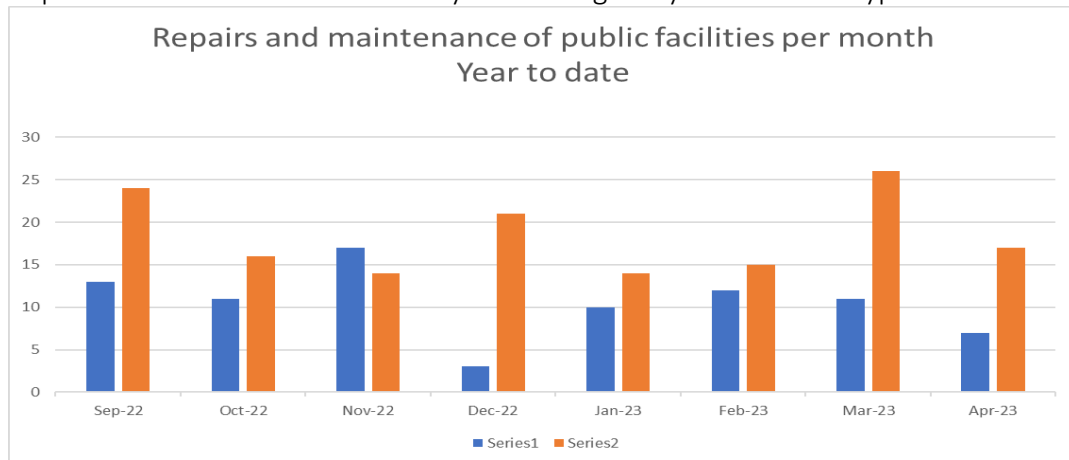
FACILITY MAINTENANCE

All Buildings - general maintenance requirements as per form 46.

Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:



Repairs and maintenance Summary of Buildings – by Work Order Type



11.0 PETITIONS

11.1 PETITION – INAPPROPRIATE ZONING SHARK POINT ROAD PENNA

RECOMMENDATION

“That in accordance with Section 58(2) of the Local Government Act 1993, Council receives the attached petition comprising 99 signatories requesting Council take action to reject an application for an industrial development at 404 Shark Point Road Penna and petition Councillors to initiate an amendment through the Sorell Planning Authority to the Southern Tasmanian Regional Land Use Strategy (STRLUS) to enable land on the northern side of Shark Point Road, to the west of Penna Road be rezoned to Rural Living.”

INTRODUCTION

On Monday 1st May 2023, the (attached) petition was delivered to Council and subsequently the General Manager to be registered and presented to Council. The petition contains all the pre-requisite information as per the Local Government Act 1993 (“the Act”), Section 57(2).

The petition has been lodged by Maria Mitsakis of 312 Shark Point Road, Penna, Rendell Emmett of 595 Shark Point Road, Penna and Ross Sermens of 391 Shark Point Road, Penna.

STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Act.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. A petition must be tabled by the General Manager at the next ordinary meeting of the council. Council must then determine any action in respect of the petition within 42 days.

REPORT

The petition containing 99 signatories requests the following action:

“Reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

In addition, we petition the Councillors to initiate an amendment through the Sorell Planning Authority to the Southern Tasmanian Regional Land Use Strategy (STRLUS) to enable land on the northern side of Shark Point Road, to the west of Penna Road be rezoned to Rural Living, in order to provide a proper buffer to



protect the amenity of the Low Residential zone in the southern side of Shark Point Road from the impact of any inappropriate type of industrial development.

The anomaly that needs to change is from Rural to Rural Living. Shark Point Road residents would not object to the rezoning to Rural Living, as this is more in keeping with Low Residential in this area.”

On the first matter of the petition requesting the Planning Authority reject the DA, this is not able to be considered. The statutory notification period for the DA is the only valid period by which a representation can be received and considered as part of the planning assessment. This is mandated by the Land Use Planning & Approvals Act 1993. To that extent, the petition has no basis in the statutory assessment and determination of the DA.

The DA was subsequently determined by the Sorell Planning Authority at their meeting of 2nd May 2023, taking into consideration the formal assessment presented by the Manager Planning. It was approved and is subject to a 14 day appeal period for both the applicant and third party representors. Some of those representors are also petitioners therefore, have valid appeal rights through TASCAT.

Turning to the request for Council to initiate an amendment to the STRLUS that would enable the northern side of Shark Point Rd (west of Penna Rd) to be zoned Rural Living, there are a number of relevant matters.

There is currently no mechanism for a Council to request the STRLUS be amended and until such time as the STRLUS is updated by the State Government, it is not feasible nor would it be recommended that Council initiate an amendment to the Tasmanian Planning Scheme – Sorell Local Provisions Schedule (LPS) to rezone the nominated land area. This is because prior attempts have been rejected by the Tasmanian Planning Commission in 2017 (Interim Planning Scheme) and 2022 principally on the basis of non-compliance with the STRLUS or how consideration is given to the expansion of rural living areas (amongst other matters). The 2017 application by a number of owners was supported by Council as planning authority. The latter was via a representation to the statutory LPS notification process on behalf of a number of owners. Council acting as planning authority, consistent with the advice of the consultant planner, did not consider the representation warranted modification to the draft LPS.

An additional application was made in 2021 by other owners for a similar rezoning, however, this was not pursued as recommended to the applicant by Council planning staff, and did not progress to any formal assessment (noting the LPS representation had been submitted).



The State Government in partnership with all southern councils will be carrying out the first formal review of the STRLUS over the next 18 months due for completion December 2024. This process will include public consultation.

ROBERT HIGGINS

General Manager

11 May 2023

Attachments: (11)



AGENDA
ORDINARY COUNCIL MEETING
16 MAY 2023

PETITION

Name and Subject of Petition

Inappropriate zoning, Shark Point Road Penna -----Amendment to zoning

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

In addition, we petition the Councillors to initiate an amendment through the Sorell Planning Authority to the Southern Tasmanian Regional Land Use Strategy (STRLUS) to enable land on the northern side of Shark Point Road, to the west of Penna Road be rezoned to Rural Living, in order to provide a proper buffer to protect the amenity of the Low Residential zone in the southern side of Shark Point Road from the impact of any inappropriate type of industrial development.

The anomaly that needs to change is from Rural to Rural Living. Shark Point Road residents would not object to the rezoning to Rural Living, as this is more in keeping with Low Residential in this area.

An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

Declaration

We the proposers, of the petition, being electors of the Sorell municipal area, declare:

- there are 99 Signatories to the petition;
- to the knowledge of the proposers, the signatories are electors of the municipal area;
- the petition was signed between 20/4/2023 and 30/4/2023
- The petition is proposed by-
 1. Maria Mitsakis 312 Shark Point Road Penna 7171.....*Maria Mitsakis*
 2. Rendell Emmett 595 Shark Point Road Penna 7171.....*Rendell Emmett*
 3. *Ross Sermohs* Shark Point Road Penna 7171.....*Thia Sermohs*

Person to whom notices concerning the Petition shall be addressed:

Maria Mitsakis 312 Shark Point Road Penna 7171

SORELL COUNCIL

01 MAY 2023

RECEIVED

nyM



ADDITIONAL INFORMATION

We are writing to object to the proposal for the development of a Storage Facility at 404 Shark Point Road, Penna. In addition, requesting the rezoning of the land on the northern side of Shark Point Road from a Rural zone to a Rural Living zone.

As you are aware over many years we have attempted to correct the inappropriate zoning of land across the road from the Low Density Residential Zoning in Shark Point Road, from Rural to Rural Living in order to provide a proper buffer to preserve that residential amenity.

The proposal for the Storage Facility proposes 80 sites initially, and forecasts a potential expansion if it proves economical. This potential expansion could take up virtually all the available land at 404 Shark Point Road, effectively making it a commercial development, which should properly be located in a Light Industrial Zone such as Cambridge Park.

The proposal does not make any mention of security arrangements beyond a security gate at the entrance. The balance of the fencing around the allotment is a simple wire farm fence which provides no barrier to trespassers. The presence of extensive unsecured valuable property such as boats and caravans would readily attract inappropriate attention from those with dishonest intention. There would also be a consequent flow-on increased risk to other properties in the area.

The application refers to possible traffic of 3 movements per day. In the event that the envisaged expansion should occur, that would increase to a higher number of traffic movements. It may of course be much greater than that, with many clients taking boats out on Saturday and returning the same day or Sunday on a weekly basis.

The opening hours from 8am to 8pm 7 days per week are also of concern regarding the impact on local residents, with movements able to be undertaken well into the evening, creating potential disturbance to nearby residents and wild life. It is not clear how the access would be controlled to ensure compliance with opening times, as clearly fishermen would seek to set out early for off-shore fishing. We ask council to visit the storemyvan website which advertises many more services available to their clients than mentioned in the application.

In the winter months, movements in the late afternoon or evening would be undertaken in the dark, a difficult undertaking without any lighting being proposed for the facility. However, if lighting was proposed to facilitate movements after dark or to provide security and oversight this would in turn have a negative impact on nearby residents.

The presence of 80 boats and caravans, let alone any possible expansion of storage units would have significant impact on the visual amenity of surrounding residents, whether they are in the Low Density Residential zone across the road or in the houses on the larger allotments on the northern side of Shark Point Road.

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Each of the caravans would carry gas bottles. Each of the boats would carry fuel tanks. This would result in an unacceptable accumulation of flammable material in a limited area, and an increased risk to nearby properties.

Should the Storage Facility envisage the provision of shipping containers for rent to people for general storage of household goods, then the movement of traffic would no doubt increase dramatically.

Shark Point Road is a no through road, with very limited capacity for large vehicles to turn around should they miss the entrance to any Storage Facility. In addition, it is a country road without footpaths meaning pedestrians, including children on their way to school. The school buses stop on the corner of Penna Road and Shark Point Road. Children must traverse the road itself.

Pedestrians already must be aware of the use of Shark Point Road as the only access road to Allsands Sandpit site and the Morey farm. Numerous large trucks including B Doubles and trailers already use the road.

The Tasmanian Planning Commission, in considering the Sorell Council LPS concluded, that to leave the zoning of the land on the northern side of Shark Point Road zone as Rural would provide a sufficient buffer zone for the Low Density Residential Zoned land across the road. This development proposal if approved would show that the Commission's belief was inappropriate, misplaced and the misuse of Rural zoning for a purpose for which it was never intended.

Almost all blocks on the Southern side of Shark Point Road now have houses on them.

This development is not appropriate for an area which for all practical purposes is residential, and as it is a discretionary use under the state planning provisions, should be rejected.

P2

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PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

In addition, we petition the Councillors to initiate an amendment through the Sorell Planning Authority to the Southern Tasmanian Regional Land Use Strategy (STRLUS) to enable land on the northern side of Shark Point Road, to the west of Penna Road be rezoned to Rural Living in order to provide a proper buffer to protect the amenity of the Low Residential zone on the southern side of Shark Point Road from the impact of any inappropriate type of industrial development.

The anomaly that needs to change is from Rural to Rural Living. Shark Point Road residents would not object to rezoning to Rural Living as this is more in keeping with Low Density Residential in this area.

An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

NAME	ADDRESS	SIGNATURE
CAROLINE SKELTON	495 SHARK POINT ROAD	Carli A. Skelton
IAN SKELTON	495 SHARK POINT ROAD	Ian A. Skelton
Debra Langley	501 SHARK POINT RD	Debra Langley
Roslyn Langley	501 SHARK POINT RD	Roslyn Langley
Paul ANGEL	519 SHARK POINT RD	Paul Angel
Georgina Davis	533 SHARK POINT RD.	Georgina Davis
ORLANDO MORALES DAVIS	533 SHARK POINT RD	Orlando Morales Davis
Gillian Williamson	535 Shark Point Rd	Gillian Williamson
Allan Williamson	535 Shark Point Rd Penna	Allan Williamson
Jenny DANBEAUX	539 Shark Point Road Penna	Jenny Danbeaux
ELIZABETH GITTUS	559 Shark Point Rd Penna	Elizabeth Gittus
Alison Knight	563 Shark Pt Rd Penna	Alison Knight
ANGELA KIDD	565 Shark Point Rd Penna	Angela Kidd
Nateja Hooper	453 Shark Point Road, Penna	Nateja Hooper
Sophia Volzhe	569 Shark Point Rd Penna	Sophia Volzhe
SHARON GOLDSMITH	280 SHARK POINT RD PENNA	Sharon Goldsmith
MONA PULLINGER	543 SHARK POINT RD PENNA	Mona Pullinger
DAVID PULLINGER	543 SHARK POINT RD PENNA	David Pullinger

18

P1

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PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

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An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

NAME	ADDRESS	SIGNATURE
Rendell Emmett	595 Shark Point Rd Penna	<i>[Signature]</i>
MARIA MITSAKIS	312 Shark Point Rd Penna	<i>[Signature]</i>
NIKOLAOS MITSAKIS	312 Shark Point Rd Penna	<i>[Signature]</i>
MAREE EMMETT	595 Shark Pt Rd Penna	<i>[Signature]</i>
Alex Van Driel	425 Shark Pt Rd Penna	<i>[Signature]</i>
Regina STOKMAN	467 SHARK PT RD PENNA	<i>[Signature]</i>
Julia Vale	531 Shark Pt Rd Penna	<i>[Signature]</i>
Ludie DUNHAM	436 " " "	<i>[Signature]</i>
Paul DUNHAM	436 " " "	<i>[Signature]</i>
Carolyn Myers	434 Shark Pt Rd	<i>[Signature]</i>
CHRISTOPHER AVEAS	434 SHARK PT ROAD	<i>[Signature]</i>
Deane Barnett	450 Shark Point Road	<i>[Signature]</i>
Emma Jacobson	393 Shark point Rd.	<i>[Signature]</i>
Christine Walker	395 Shark Point Rd.	<i>[Signature]</i>
Rod Headlam	395 Shark Point Rd	<i>[Signature]</i>
HELEN HUGGENS	405 SHARK POINT RD	<i>[Signature]</i>
Scott Probyn	407 Shark Point Rd	<i>[Signature]</i>

P2

PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

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The anomaly that needs to change is from Rural to Rural Living. Shark Point Road residents would not object to rezoning to Rural Living as this is more in keeping with Low Density Residential in this area.

An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

NAME	ADDRESS	SIGNATURE
HELEN ROWLEY	419 SHARK POINT RD PENNA	[Signature]
BILL ROWLEY	419 SHARK POINT RD	[Signature]
CHERYL JOHNSTONE	419 SHARK PT RD	[Signature]
PATRICIA DOWNHAM	389 SHARK PT RD	[Signature]
A. CLANCY	387 SHARK PT RD	[Signature]
LOUISE BELL	391 SHARK POINT RD	[Signature]
ROSS SERMIDIS	391 SHARK POINT RD	[Signature]
Eddie Jacobson	393 SHARK POINT RD	[Signature]
Emma Jacobson	393 SHARK POINT RD	[Signature]
Bob & Lynne Wilson	397 SHARK POINT RD	[Signature]
Lee Woodward	399 SHARK POINT RD	[Signature]
Chris Woodward	" " " "	[Signature]
Bridget Nichols	401 SHARK POINT RD	[Signature]
Brett Nichols	401 SHARK POINT RD	[Signature]
NICK BLOWN	403 SHARK POINT RD	[Signature]

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P3

15

PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

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An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

NAME	ADDRESS	SIGNATURE
KEVIN OHO	837 SHARK POINT ROAD	[Signature]
Wendy Storten	459 SHARK PT ROAD	[Signature]
TERRY McLEOD	431 SHARK POINT ROAD	[Signature]
Colleen McLeod	431 SHARK PT ROAD	[Signature]
Anna Penna Kirkland	342 SHARK PT ROAD	[Signature]
Lynna Mitsakis	617 COLE STREET SORELL	[Signature]
Diana Kirkland	342 SHARK PT RD	[Signature]
Alyse Gillie	260 SHARK POINT RD, PENNA	[Signature]
Troy Gillie	260 SHARK POINT RD	[Signature]
Chantel Wheeler	256 SHARK POINT RD	[Signature]
PETER WHEELER	256 SHARK POINT RD	[Signature]
Caroline Wheeler	256 SHARK PT RD	[Signature]
Vicki McCrossen	185 SHARK POINT RD	[Signature]
DOUG MCCROSSEN	185 SHARK PT ROAD	[Signature]
JEAN LAVERY	370 PENNA ROAD	[Signature]
CARLA LAVERY	370 PENNA ROAD PENNA	[Signature]

P4

16
MAY



PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

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An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

NAME	ADDRESS	SIGNATURE
Vance Lobban	500 SHARK POINT	V. Lobban
Jessie Pretzman	407 SHARK POINT RD	J. Pretzman
Jeremy McGuire	427 Shark Point Rd	J. McGuire
Delinda McGuire	427 Shark Point Rd/Penna	D. McGuire
Muldercent Glass	437 Shark Point Rd/Penna	M. Glass
Karin Skragg	451 Shark Point Rd.	K. Skragg
Andrew Baird	455 Shark Point Rd	A. Baird
Angela Green	461 Shark Point Rd	A. Green
Rebekah Legosz	449 Shark Point Road	R. Legosz
NATTI WOLFE	580 SHARK PT ROAD	N. Wolfe
MURIEL WOLFE	580 SHARK POINT ROAD	M. Wolfe
Adrian Palmer	383 Shark Point Rd	A. Palmer
Kathryn O'Keefe	387 Shark Point Rd	K. O'Keefe
Angela Hawkes	428 Penna Rd Penna	A. Hawkes
Katy Pearce	428 Penna Rd, Penna	K. Pearce

P5

15

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PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

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Additional information is attached.

NAME	ADDRESS	SIGNATURE
KATHALA WALDEN	499 SHARK PT. RD. PENNA	Kathala Walden
Michael Walden	499 SHARK PT RD PENNA	Michael Walden
PAULA KAREYDIS	549 SHARK PT Rd Penna	Paula Kareydis
THERESA WERNER	551 Shark Pt Rd Penna	Theresa Werner
Steven Hickey	551 Shark Pt Rd Penna	Steven Hickey
KEVIN COONET	549 Shark Pt. Rd Penna	Kevin Coonet
Michael Fletcher	489 SHARKPOINT	Michael Fletcher
MIRIAM FLETCHER	489 SHARKPOINT RD.	Miriam Fletcher
Jo BARRACLOUGH	507 SHARK Point Rd	Jo Barracough

P6

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PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

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An Industrial area needs a separate, specific area in Soreil.

Additional information is attached.

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P7

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PETITION

To the General Manager and Councillors of the Sorell Council;

We, as electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to reject the application for an industrial development of a Caravan and Boat Storage facility at 404 Shark Point Road Penna.

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The anomaly that needs to change is from Rural to Rural Living. Shark Point Road residents would not object to rezoning to Rural Living as this is more in keeping with Low Density Residential in this area.

An Industrial area needs a separate, specific area in Sorell.

Additional information is attached.

NAME	ADDRESS	SIGNATURE
Jim Downie	411 Shark Point Rd	[Signature]
Millie Shaw	413 Shark Point Rd	[Signature]
Dylan Snooks	413 Shark Pt. Rd.	[Signature]
Cardyn Dunnewill	423 Shark Point Rd.	[Signature]

P8

4
2/5/23



11.2 PETITION – RESTRICTING VEHICULAR ACCESS TO CONNELLY’S MARSH BEACH

RECOMMENDATION

“That in accordance with Section 60(2) of the Local Government Act 1993, Council resolves to undertake the following:

- i) To install signage at the Knights Road beach access junction advising no turning and parking is available;
- ii) To prepare a design and cost estimate for the establishment of a public parking area in the Knights Road road reserve;
- iii) To formally request Parks and Wildlife Service confirm their position on retaining or restricting vehicle access to Connelly’s Marsh beach from the Knights Road access; and
- iv) To formally request Parks and Wildlife Service confirm their position on existing private property vehicle access.”

INTRODUCTION

On Wednesday 22nd March 2023, a petition was delivered to Council and subsequently the General Manager to be registered and presented to Council. This occurred at the 18th April ordinary Council meeting with the petition containing the pre-requisite information as per Section 58(2) of the Local Government Act 1993 (“the Act”).

The petition (attached) was lodged by Wayne Grant of 32 Knights Road, Connelly’s Marsh, David Langlois of 34 Knights Road, Connelly’s Marsh and Karen Street of 32 Knights Road, Connelly’s Marsh and contained 59 signatories requesting the following action:

“That the vehicle access to the beach at Connelly’s Marsh be restricted to emergency vehicles only as at Carlton Beach.”

STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Act.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. Once tabled by Council (done at the April 2023 ordinary meeting), Council must then determine any action in respect of the petition within 42 days.

In addition, the General Manager is to advise the Council whether the petition complies with Section 59 (petition seeking a public meeting). This is not relevant for this petition.



REPORT

The matter of vehicles accessing and traversing Connelly's Marsh beach ("the beach") has been raised with Council and Parks & Wildlife Service ("PWS") a number of times over a number of years.

The public vehicle access to the beach is located off Knights Rd, forms part of the Knights Road road reserve, is a single lane unsealed / sand formation that has no provision for turning or parking and has been in existence for (presumably) decades. It also provides vehicle access to three private properties. The 6.0m wide road reserve has not been transferred to Council and remains in the ownership of C.R. Leslie and V.R. Smith with the final plan dating from 1973. An adjoining 4.40m wide road reserve is located to the east, has not been constructed and similarly has not been transferred to Council (owned by C. Heiermann with final plan dated 1999).

No formal public parking is located in the vicinity noting an area is available in front of 3 & 11 Knights Rd within the road reserve but has not been constructed and appears to not be used (refer Diagram 2).

The road reserve boundary and PWS Crown foreshore boundary occur approximately 11.0 metres from the beach proper (refer Diagram 1).



Diagram 1



Diagram 2

The other formal and utilised public access to the beach is located at the southern end off Beach Rd, is a pedestrian access only and has capacity for public parking.

Community views on this matter range widely from wanting to retain vehicle access for boat launching, and/or traversing the beach and/or emergency access to restricting vehicle access other than for emergency vehicles. Sentiment is strong for retaining the status quo resulting from the 2013 bushfires (as is the case with most of those communities across Sorell and Tasman impacted by that event).

Boat launching facilities are located at Primrose Sands beach (limited), Gypsy Bay ramp, Dunalley ramp and Boomer Bay ramp.

A number of properties along Connelly's Marsh have constructed or modified the Crown foreshore to enable private vehicle and pedestrian access and which do not have an associated Crown licence or lease. There are approximately nine unauthorised private vehicle accesses to the beach.

It is noted there are a number of jetty's and boat sheds along the north-west rocky foreshore that do have a Crown licence or lease.

Of the 59 signatories to the petition, it is estimated they relate to 25 properties in Connelly's Marsh. Of those properties, it is estimated six have established a private vehicle access to the beach.

Prior communication with PWS on the matter of the public vehicle access off Knights Road has indicated limitations with PWS capacity and resources to proactively enforce compliance across a range of statewide assets. Further, the existence of unauthorised private vehicle accesses on Crown land is an outstanding matter. PWS do monitor the beach and the public access as part of routine inspections. The complaints PWS have received around vehicles on the beach have not been numerous and coincide with long weekends/ public holidays. Their advice to the public and complainants is to contact TasPolice for dangerous and anti-social behaviour.

TasPolice have previously advised that a Crown beach / foreshore does not allow the usual Traffic Act enforcement head of power.

Allowing vehicles onto popular and populated swimming (non-surf) beaches in front of an established housing / shack area is unlikely to be supported by contemporary risk management practices. Alternatively, if public access was restricted to boat launching only with no parking, risk would be expected to reduce. Additional signage would then be required but again, compliance would rest with PWS as the beach is Crown land.

On the basis public and private vehicle access has been in place for many years, it is presumed shorebird habitat/protection is not a priority/concern.

PWS have previously advised they have no fundamental objection should Council install a vehicle barrier at the beach noting the likely adverse reaction from users. Removable bollards could be installed for emergency vehicle access.

As Council has no jurisdiction over the Crown PWS beach, it is considered appropriate that PWS would need to agree to and install any restricted access. This has been the case elsewhere and in further support of this, in the limited situations where a Council has held a lease over a Crown beach, it was a matter for the Council to install and control vehicle access.

Further confirmation of PWS advice / position has been sought since receiving the petition but has not been forthcoming to date.

An inherent challenge with this situation is that restricting 'public' vehicle beach access from Knights Road does not address those properties with 'private' vehicle beach access and further, that some of the petitioners have a 'private' vehicle access. The equitable approach should the public vehicle access from Knight Road be closed, would be for PWS to also enforce removal and rehabilitation of the unauthorised vehicle accesses.

Both of these options will be met with objection.



As PWS are the statutory management body responsible for the Crown beach, it is submitted that a formal risk assessment on public safety and environmental impacts should be undertaken with the results informing any required actions. It is further submitted that should such an assessment indicate access should be restricted (not including emergency vehicles), it is appropriate that Council as the responsible road authority should support this.

Immediate Council action could include the installation of additional signage at the access entrance on Knights Road advising no parking or turning is available.

Longer term, the provision of public parking in the widened road reserve verge in front of 3 & 11 Knight Rd could be designed, priced and considered as a future new capital budget candidate.

ROBERT HIGGINS
General Manager
11 May 2023



12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

12.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 2nd May 2023 be noted.”





MINUTES

FOR THE SORELL PLANNING AUTHORITY (SPA) MEETING HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
TUESDAY 2 MAY 2023

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2.0	CONFIRMATION OF THE MINUTES OF 4 APRIL 2023	1
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4.1	DEVELOPMENT APPLICATION NO. 5.2023.45.1	2
4.2	SUBDIVISION APPLICATION NO. 7.2022.32.1	5
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4.4	SORELL COUNCIL PUBLIC OPEN SPACE POLICY REVIEW	14



AGENDA

ORDINARY COUNCIL MEETING
16 MAY 2023

1.0 ATTENDANCE

^
 Chairperson Deputy Mayor C Wooley
 Councillor M Brown
 Councillor S Campbell
 Councillor J Gatehouse – arrived at 4.37pm
 Councillor M Miro Quesada Le Roux
 Councillor M Reed
 Councillor N Reynolds – arrived at 4.32pm
 Councillor C Torenus
 Robert Higgins, General Manager

APOLOGIES

Mayor Vincent

STAFF IN ATTENDANCE

Shane Wells – Manager Planning
 Eswaren Shanmugam – Development Engineer

2.0 CONFIRMATION OF THE MINUTES OF 4 APRIL 2023

RECOMMENDATION

“That the Minutes of the Sorell Planning Authority (SPA) Meeting held on 4th April 2023 be confirmed.”

17/2023 TORENIUS / REED

“That the recommendation be accepted.”

The motion was put.

For: Woolley, Brown, Miro Quesada, Reed and Torenus

Against: None

The Motion was **CARRIED**



AGENDA
 SORELL PLANNING AUTHORITY (SPA) MEETING
 2 MAY 2023



AGENDA
 ORDINARY COUNCIL MEETING
 16 MAY 2023

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Deputy Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No committee member indicated that they had, or were likely to have, a pecuniary interest in any item on the agenda.

In considering the following land use planning matters the Sorell Planning Authority intends to act as a planning authority under the *Land Use Planning and Approvals Act 1993*.

4.0 LAND USE PLANNING

4.1 DEVELOPMENT APPLICATION NO. 5.2023.45.1

Applicant:	D J Wiggins
Proposal:	Storage Facility
Site Address:	404 Shark Point Road, Penna (CT 137619/1)
Planning Scheme:	<i>Tasmanian Planning Scheme - Sorell</i>
Application Status	Discretionary
Relevant Legislation:	Section 57 of the <i>Land Use Planning and Approvals Act 1993 (LUPAA)</i>
Reason for SPA meeting:	More than one representation received.

Relevant Zone:	20.0 Rural
Proposed Use:	Storage
Applicable Overlay(s):	Nil
Applicable Codes(s):	Parking and Sustainable Transport, Road and Railway Assets
Valid Application Date:	20 February 2023
Decision Due:	4 May 2023
Discretion(s):	1 Use
	2 Use
	3 Use
	4 Use
	5 Traffic generation
Representation(s):	Twenty-one



AGENDA
SORELL PLANNING AUTHORITY (SPA) MEETING
2 MAY 2023



AGENDA
ORDINARY COUNCIL MEETING
16 MAY 2023

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application DA 2023 / 00045 - 1 for a Storage Facility at 404 Shark Point Road, Penna be approved, subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans submitted on 5 September 2022 except as may be amended by the conditions of this permit.
2. Prior to first use, landscaping or other screening must be installed to minimise visibility of the use.

A plan outlining compliance with this requirement must be submitted to and approved by the Manager Planning prior to first use.

3. The minimum storage period for any caravan or boat onsite is 14 days.

This condition is necessary to limit traffic movements to and from the site in order to manage the road network.

4. Prior to first use, a weed management plan must be implemented. The weed management plan must be approved by the Manager Planning and must outline procedures for the regular monitoring and control of weeds.

Engineering conditions

5. Prior to any works commencing within the road reservation, a Vehicular Crossing and Associated Works Application (available on Council's website) must be submitted with an associated permit granted for the works.
6. Prior to first use, the existing vehicular access must be upgraded to compliant width, surface treatment, drainage, and sight distance as specified in a Vehicular Crossing Permit issued by Sorell Council.
7. The internal driveway including areas set aside for vehicle parking and manoeuvring must:
 - a) be fully complete within six months of first use;
 - b) be constructed with a durable all weather pavement;
 - c) be drained to a legal point of discharge or retain runoff onsite such that stormwater is not concentrated onto adjoining properties;
 - d) have a sealed or gravel surface that is designed, constructed and maintained to avoid sedimentation or erosion or excess dust; and
 - e) be maintained through the life of the use in a condition that, at a minimum, is suitable for two wheel drive vehicles.



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8. Any external car parking space must:
- be at least 5.4m long and 2.6m wide with an additional 0.3m clearance from any nearby wall, fence or other obstruction; and
 - have a maximum gradient of 1 in 20 (5%) measured parallel to the angle of parking and 1 in 16 (6.25%) in any other direction.

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- The permit does not take effect until 15 days after the date that this permit was served on you as the applicant and each representor provided that no appeal is lodged as provided by s53 of the *Land Use Planning and Approvals Act 1993*.
- This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.
- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.
- Council recommends consulting Before You Dig Australia (BYDA) at www.byda.com.au before undertaking any works.
- A Vehicular Crossing Permit can be obtained by completing the Vehicular Crossing and Associated Works Application form available at www.sorell.tas.gov.au/services/engineering

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: (03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

18/2023 CAMPBELL / REED

"That the recommendation be accepted."

The motion was put.

For: Woolley, Brown, Reed, Reynolds, Campbell and Gatehouse

Against: Miro Quesada and Torenus

The Motion was **CARRIED**



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4.2 SUBDIVISION APPLICATION NO. 7.2022.32.1

Applicant:	Brooks Lark & Carrick Surveyors
Proposal:	8 Lot Subdivision Including Works Within Bally Park Road & Eastaugh Street Road Reserve
Site Address:	116A Bally Park Road, Dodges Ferry (CT 51501/1)
Planning Scheme:	<i>Tasmanian Planning Scheme - Sorell</i>
Application Status	Discretionary
Relevant Legislation:	Section 57 of the <i>Land Use Planning and Approvals Act 1993 (LUPAA)</i> and Part 3 of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i>
Reason for SPA meeting:	Subdivision creates more than one lot.

Relevant Zone:	Low Density Residential Zone										
Proposed Use:	Nil										
Applicable Overlay(s):	Nil										
Applicable Codes(s):	Road and Railway Assets Code										
Valid Application Date:	16/03/2023										
Decision Due:	4 May 2023										
Discretion(s):	<table border="1"> <tr><td>1</td><td>Lot size</td></tr> <tr><td>2</td><td>Frontage</td></tr> <tr><td>3</td><td>Roads</td></tr> <tr><td>4</td><td>Wastewater</td></tr> <tr><td>5</td><td>Traffic generation</td></tr> </table>	1	Lot size	2	Frontage	3	Roads	4	Wastewater	5	Traffic generation
1	Lot size										
2	Frontage										
3	Roads										
4	Wastewater										
5	Traffic generation										
Representation(s):	One										

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application 7.2022.32.1 for a 8 Lot Subdivision Including Works Within Bally Park Road & Eastaugh Street Road Reserve at 116A Bally Park Road, Dodges Ferry be approved, subject to the following conditions:

1. Development shall generally be in accordance with the plan of subdivision dated 27 February 2023 except as may be amended by the conditions of this permit.
2. As no provision has been made for Public Open Space or improvements thereto and, having formed the opinion that such a provision should be made, Council invokes the provisions of Section 117 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and requires security equivalent of 5% of the improved value of the gross area of the subdivision.

This should be in the form of a direct payment made before the sealing of the final plan or, alternatively, in the form of security provided under Section 117 of the Act. The subdivider is to obtain a report from a Registered Valuer for the purposes of determining the improved value of the gross area of the subdivision.



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Development engineering:

3. Prior to the commencement of works, engineering design drawings showing all work required by this planning permit, and any additional work proposed, must be prepared in accordance with the current:
 - a) Tasmanian Subdivision Guidelines
 - b) Tasmanian Municipal Standard - Specifications
 - c) Tasmanian Municipal Standard - Drawings
 - d) Any relevant council policy

The design drawings must be prepared by a suitably qualified and experienced engineer or engineering consultancy with an appropriate level of professional indemnity insurance.

Advice:

- I. *The Tasmanian Subdivision Guidelines, Specification, and Drawings are available at www.lgat.tas.gov.au.*
 - II. *Variations from the Tasmanian Subdivision Guidelines, Specifications, or Drawings may be approved at the discretion on Council's General Manager or their delegate where a clear justification exists and the alternative solution is to a no lesser quality in terms of infrastructure performance or maintenance costs over the life of the asset.*
 - III. *Where there exists any conflict(s) between the Tasmanian Subdivision Guidelines, Specifications, or Drawings and this permit, any requirements of this permit shall take precedence.*
 - IV. *Engineering design drawings will expire two years after their approval and will be endorsed as such.*
4. Prior to works commencing, the following fees must be paid for each stage of construction:
 - a) Engineering design drawing assessment fee;
 - b) Inspection fees for minimum estimated number of inspections

Where reassessment of engineering drawings or subsequent inspections are required, additional fees may be required.

Advice: Where appropriate, Council fees are updated each financial year and can be found in the Sorell Council Fees and Charges schedule, available from Council.



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5. Works must not commence on site prior to the approval of engineering design drawings by the General Manager.
6. A Construction Management Plan (CMP) must be provided including, but not limited to, the following:
 - a) Traffic Management Plan
 - b) Soil and Stormwater Management Plan

All requirements of the CMP must be implemented prior to any works commencing on site.

7. Prior to works commencing, the developer must submit a Notice of Intention to Carry Out Work (available from Council) inclusive a certificate of currency for public liability insurance for the contractor and any sub-contractor.
8. Prior to sealing the final plan the following works must be completed in accordance with the endorsed engineering design drawings:
 - a) Lot connections for each lot:
 - I. Connection to the electricity network;
 - II. Connection to the telecommunication network (if available);
 - III. DN150 connection to stormwater network.
 - b) Vehicle access for each lot:
 - I. 40mm thick DG10 asphalt vehicle crossover to front boundary (6.0m minimum);
 - II. Appropriate drainage must be provided for each access and driveway to prevent runoff from leaving the property or to direct runoff into Council's roadside drains;
 - III. Minimum width of 3.6m or existing width (whichever is greater
 - IV. Each property access must be located to minimise potential conflicts with other vehicles.
 - c) Fencing:
 - I. Any existing frontage fencing not located on the correct boundary must be removed with new rural type fence installed in the correct location.
 - d) Road construction:
 - I. Eastaugh Street – sealed and drained road carriageway with a width of 6.5m (including shoulders) and 15m road reservation;
 - II. Bally Park Road – sealed and drained road carriageway with a width of 7.0m (including shoulders) and 15m road reservation;



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- III. Cul-de-sac heads must be finished with 40mm thick DG10 asphalt with 9m radius and 25m road reservation;
- IV. Street lighting with LED lamps. Developer to reimburse Council at a rate of \$625 (indexed with CPI) per LED lamp required;
- V. Street signage and standard line marking to each intersection.

e) Stormwater network:

- I. Unimpeded major stormwater network for a 1% AEP event;
- II. Minor stormwater network for a 5% AEP event, including provision of any required detention to prevent downstream flooding.

f) Natural values:

- I. Construction soil and water management plan.

g) Rehabilitation

- I. Provision of top soil and grass or vegetation on all disturbed surfaces along with weed management measures.

- 9. Mandatory audit inspections are required in accordance with the Tasmanian Subdivision Guidelines. The developer must provide a minimum 48 hours' notice.
- 10. Works must be completed to a standard that is to the satisfaction of the Council General Manager.
- 11. A qualified and experienced civil engineer must supervise and certify all works in accordance with clause 21, 22, 23 and 24 of the Tasmanian Subdivision Guidelines.
- 12. The developer must engage Council to organise a Practical Completion inspection when practical completion of works for each stage has been reached. Upon successful completion of the inspection in accordance with clause 21 and Appendix 6 of the Tasmanian Subdivision Guidelines, Council will issue a Certificate of practical Completion, listing any minor defects identified.
- 13. Works are subject to a twelve (12) month Defect Liability Period commencing from the day the final plan of survey was sealed (for the applicable stage, if any) during which time all maintenance and repair of work required by this permit is the responsibility of the developer.
- 14. A Defect Liability Bond equal to 5% of the total construction value, and no less than \$10,000.00, must be submitted for the duration of the defect liability period.



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15. Upon completion of the Defect Liability Period, the developer must engage Council to organise a Final Completion inspection in accordance with clause 24 of the Tasmanian Subdivision Guidelines. When all outstanding items listed in the Certificate of Practical Completion and subsequent defects are satisfactorily completed, Council will issue a Certificate of Final Completion. Any remaining financial security in relation to the works will be returned and Council will assume maintenance of the works.
16. Prior to sealing the final plan of survey, accurate as constructed drawings of all works undertaken must be submitted in .pdf and .dwg formats and:
 - a) be completed, and certified, by a land surveyor or civil engineer;
 - b) include the data spreadsheet available from Council completed in accordance with the 'Guidelines for As Constructed Drawings and Asset Data Collection' available from Council;
 - c) photos of all new assets;
 - d) be accurate to AHD and GDA94;
 - e) be drawn to scale and dimensioned;
 - f) include top, inlet, and outlet invert levels;
 - g) include compaction and soil test results; and
 - h) include an engineer's certificate stating that each component of the works complies with the approved engineering plans and Council standards.

Advice: The minimum standard is demonstrated through the As Constructed Example Drawing, available from Council.

General

17. Staging must be in accordance with the endorsed plans and documents unless otherwise agreed to in writing by Council's General Manager.
18. Prior to sealing any final plan, all recommendations of the bushfire hazard management plan must be complete and be certified by a suitably qualified person.
19. All land noted as roadway, footway, open space, or similar must be transferred to Council. Complete transfer documents that have been assessed for stamp duty, must be submitted with the final plan of survey.
20. To the satisfaction of Council's General Manager, the final plan of survey must include easements over all drains, pipelines, wayleaves and services. The minimum easement width for stormwater is in accordance with the Tasmanian Subdivision Guidelines.



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21. Covenants or other restrictions must not conflict with, or seek to override, provisions of the planning scheme.
22. Prior to practical completion, survey pegs are to be certified correct post construction.

Roads

23. All roads in the subdivision must be conveyed to the Council upon the issue of the Certificate under Section 10 (7) of the *Local Government (Highways) Act 1982*. All costs involved in this procedure must be met by the person responsible.
24. Unless for a local road, service installation across an existing sealed road carriageway must be bored with a minimum cover of 1.2m. Bores for services greater than 100mm must have a pumped backfill.

Stormwater

25. The minor and major stormwater system must be designed and constructed to not exceed the conveyance or treatment capacity of the downstream network.

General Fill

26. Site filling, if to a depth of 300mm or more, must comply with the provisions of Australian Standard AS 3798 Guidelines on Earthworks for Commercial and Residential Development as demonstrated by certification from a suitably qualified and experienced civil engineer.

Sight distance

27. The development works must include vegetation clearance and/or earthworks to achieve the minimum sight distance required by the Austroads Guide to Road Design for all existing and proposed vehicle accesses.

Existing Services

28. Prior to sealing the final plan of survey, all existing lot connections must be relocated to be wholly contained within the balance lot or contained within new or existing service easements to the satisfaction of Council's General Manager.

Advice: this condition covers any existing stormwater, water, sewer, electrical, access or telecommunications infrastructure.



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29. Existing crossover(s) or lot connections, if retained, must comply with current standards.

Telecommunications & Power

30. Prior to sealing the final plan of survey, the developer must submit to Council either:
- a) Demonstration that the exemption from the installation of fibre ready pit and pipe notice has been completed, or
 - b) An Exemption from the installation of fibre ready pit and pipe, a "Provisioning of Telecommunications Infrastructure – Confirmation of final payment" or "Certificate of Practical Completion of Developer's Activities" from Telstra or NBN Co.

Advice: Please refer to Notice under Telecommunications (Fibre-ready Facilities – Exempt Real Estate Development Projects) Instrument 2021" at <https://www.communications.gov.au/policy/policy-listing/exemption-pit-and-pipe-requirements/development-form>

31. Prior to sealing the final plan of survey, the developer must submit written advice from TasNetworks confirming that all conditions of the Agreement between the Owner and authority have been complied with and that future lot owners will not be liable for network extension or upgrade costs, other than individual property connections at the time each lot is further developed.
32. Street lights must include LED lamps at the developers cost.

Road Widening

33. The final plan or survey must show the corners of each road intersection must be splayed or rounded by chords of a circle with a radius of not less than 6m.

Natural Environment & Hazards

34. No top soil is to be removed from the site.

Advice: this condition is to minimise the spread of weeds from the site.

On-site wastewater

35. A new on-site wastewater management system (OWMS) must be installed for the existing residence on lot 6. The final position of the OWMS must be to the satisfaction of the Manager of Health & Environment. All works are to be completed before the final plan of the subdivision is sealed.



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Environmental

36. All civil and building construction work associated with the development must be within the following hours:
- a) 7.00. a.m. to 7.00. p.m. from Monday to Friday;
 - b) 8.00 a.m. to 6.00 p.m on Saturdays; and
 - c) No works are permitted on Sundays or public holidays.
- Approval must be obtained from the Manager Health & Environment for any works outside of these hours.
37. Airborne dust from construction works, roads, disturbed areas, storage heaps, or machinery operating on the land must not create an environmental nuisance. Areas must be dampened, covered, compacted or otherwise treated to reduce dust emissions.
38. Any soil disturbed or spread onto the land resulting from civil construction works must be compacted, revegetated and watered to allow the soil to stabilise and prevent dust being generated.
39. Any vegetation removed as part of the subdivision construction works, must not be burnt unless approval has been obtained from Councils Environmental Health Officer.

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- Requirements for works or other outcomes to the satisfaction of the General Manager will be delegated to the appropriate officer for determination.
- All engineering related queries should be directed to the Development Engineer. The Council General Manager has delegated functions relevant to the permit to the Development Engineer.
- Sealing of a final plan of survey is subject to a prescribed Council fee at the date of lodgement of the final plan or survey.
- Land Title Office fees must be paid directly to the Recorder of Titles.
- The final plan of survey will not be sealed until all works required by this permit are complete.
- The final plan of survey is inclusive of any schedule of easement and Part 5 Agreement.



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- The developer may suggest street names. Suggestions should be received three months prior to sealing the final plan of survey and be made in writing to the General Manager. Street names must be consistent with Tasmanian Place Naming Guidelines, May 2021. Please refer to <https://nre.tas.gov.au/land-tasmania/place-naming-in-tasmania>
- The permit does not take effect until 15 days after the date that this permit was served on you as the applicant and each representor provided that no appeal is lodged as provided by s53 of the *Land Use Planning and Approvals Act 1993*.
- This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.
- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: (03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

19/2023 BROWN / GATEHOUSE

"That the recommendation be accepted."

The motion was put.

For: Woolley, Brown, Reed, Reynolds, Campbell, Gatehouse, Miro Quesada and Torenus

Against: None

The Motion was **CARRIED**



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4.3 SORELL COUNCIL BOND POLICY REVIEW

RECOMMENDATION

"That Council, acting as a Planning Authority, resolves to replace the Sorell Council Bond Policy with the attached revised version."

20/2023 REED / BROWN

"That the recommendation be accepted."

The motion was put.

For: Woolley, Brown, Reed, Reynolds, Campbell, Gatehouse, Miro Quesada and Torenus

Against: None

The Motion was **CARRIED**

4.4 SORELL COUNCIL PUBLIC OPEN SPACE POLICY REVIEW

RECOMMENDATION

"That Council, acting as a Planning Authority, resolves to replace the Public Open Space Policy with the attached updated version."

21/2023 CAMPBELL / GATEHOUSE

"That the recommendation be accepted."

The motion was put.

For: Woolley, Brown, Reed, Reynolds, Campbell, Gatehouse, Miro Quesada and Torenus

Against: None

The Motion was **CARRIED**

The Meeting closed at 5:39pm

DEPUTY MAYOR WOOLLEY
CHAIRPERSON
2 MAY 2023



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13.0 GOVERNANCE

13.1 PROPOSED DISPOSAL OF PUBLIC LAND – PART OF TRILICK COURT ROAD RESERVE

RECOMMENDATION

"That Council:

1. resolve pursuant to Section 178 of the *Local Government Act 1993* ("the Act") that Council intends to dispose, exchange or lease public land, being land ("the Land") described in - Certificate of Title Volume 106970 Folio 14 Part of Trillick Court Road Reserve, Sorell;
2. authorise the General Manager to take all actions necessary to complete public notification of Council's intent to exchange, sell or lease the Land in accordance with Section 178 of the Act; and
3. authorise the General Manager to consider and acknowledge any objection received pursuant to Section 178(6) of the Act and report to a future Council meeting."

Introduction

The purpose of this report is to seek a Council resolution to authorise the General Manager to commence the statutory notification process to dispose a portion of road reserve in Trillick Court, Sorell.

This initial step is the first stage of a number of statutory processes that are required prior to the land being disposed of should Council resolve to do so once these processes have concluded.

The proposed land is a portion of road reserve of approximately 222.8sqm Trillick Court, Sorell – Figure 1 & 2 below.





Figure 1 – Subject Site



Figure 2 – Proposed Public Land Transfer

Background

Permit 5.2018.372.1 was approved on 6 November 2018 for the construction of 22 multiple dwellings at 59-61 Tasman Highway with access from Trillick Court.

Trillick Court was originally constructed with a T turning head. The multiple dwelling permit required an extension of the public road (Trillick Court) to the

frontage of the site, which is a distance of some 15m. The required extension did not include any turning facilities at the termination of Trillick Court.

As the development progressed, it became evident that a better outcome would be to retain the public road as is (with a small increase to the T turning head and additional kerbing) with the 15m extension treated as a private driveway.

The rear of 57 Tasman Highway (which contains the red roof dwelling and shed in Figure 2) has a right of way over 59-61 Tasman Highway through to the small parcel of land that is the subject of this report.

Strategic plan

The matter is not inconsistent nor specifically contemplated by the Strategic Plan.

There is a larger project for Council to resolve across the municipal area regarding the open Space Strategy and location, use, strategic need and financial impacts of walkways and to an associated extent, those road reserves also impacted by virtue of the transfer process not being correctly completed at time of title issue. These scenarios are spread across the built up areas (principally) and date back decades.

Annual plan

The matter is not inconsistent nor specifically contemplated by the Annual Plan.

Policy

No policies applicable

Environmental implications

No environmental implications

Asset management implications

The proposal formalises the private access and avoids a small extension of the public road which would otherwise form a new Council asset. This is a preferred outcome given that the extension of the public road would only benefit the existing development and the public road cannot be formed to any reasonable standard with respect to turning facilities.

Risk management implications

The Act provides the statutory framework for a Council to consider and dispose of Public Land. Risks associated with this process are considered low and manageable.



Community implications

The land is considered to be Public Land as per Section 177A of the Act.

The Act requires the General Manager to notify the public of Council's intention to sell Public Land. In particular to:

- *publish that intention on at least two separate occasions in a daily*
- *newspaper in the municipal area; and*
- *display a copy of the notice on any boundary of the public land; and*
- *notify the public that objection to the proposed lease may be made to the General Manager within 21 days of the date of the first publication.*

Sections 177 & 178 of the Act set forth the procedure for the sale or disposal of Public Land, as detailed below:-

177. Sale and disposal of land

(1) A council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.

(2) Before a council sells, leases, donates, exchanges or otherwise disposes of any land, it is to obtain a valuation of the land from the Valuer-General or a person who is qualified to practise as a land valuer under [section 4 of the Land Valuers Act 2001](#).

(3) A council may sell –

- (a) any land by auction or tender; or*
- (b) any specific land by any other method it approves.*

(4) A council may exchange land for other land –

- (a) if the valuations of each land are comparable in value; or*
- (b) in any other case, as it considers appropriate.*

(5) A contract pursuant to this section for the sale, lease, donation, exchange or other disposal of land which is public land is of no effect.

(6) A decision by a council under this section must be made by absolute majority.

177A. Public land

(1) The following land owned by a council is public land:

- (a) a public pier or public jetty;*
- (b) any land that provides health, recreation, amusement or sporting facilities for public use;*
- (c) any public park or garden;*
- (d) any land acquired under [section 176](#) for the purpose of establishing or extending public land;*

- (e) any land shown on a subdivision plan as public open space that is acquired by a council under the Local Government (Building and Miscellaneous Provisions) Act 1993 ;*
- (f) any other land that the council determines is public land;*
- (g) any other prescribed land or class of land.*

(2) The general manager is to –

- (a) keep lists or maps of all public land within the municipal area;*
- and*
- (b) make the lists and maps available for public inspection at any time during normal business hours*

178. Sale, exchange and disposal of public land

(1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.

(2) Public land that is leased for any period by a council remains public land during that period.

(3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.

(4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to–

- (a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and*
- (ab) display a copy of the notice on any boundary of the public land that abuts a highway; and*
- (b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.*

(5) If the general manager does not receive any objection under subsection (4) and an appeal is not made under section 178A , the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention as published under subsection (4) .

(6) The council must –

- (a) consider any objection lodged; and*
- (b) by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –*
 - (i) that decision; and*
 - (ii) the right to appeal against that decision under section 178A .*

(7) The council must not decide to take any action under this section if –

- (a) any objection lodged under this section is being considered; or*
- (b) an appeal made under section 178A has not yet been determined; or*

(c) the Appeal Tribunal has made a determination under section 178B(b) or (c) .
(8).....

Statutory implications

As per Section 178 of the Local Government Act 1993, stated above.

Report

The identified Council road reserve portion is zoned General Residential under the Tasmanian Planning Scheme - Sorell.

The transfer would be conditional upon the provision of a right of way 10m wide in favour of CT 142116/1 (57 Tasman Highway, Orford) through to Trillick Court.

It is not considered there will be any negative impacts to the public resulting from the proposed transfer.

Conclusion

Consent is sought from Council to authorise the General Manager to progress with the initial statutory and associated matters under the Act.

Robert Higgins
GENERAL MANAGER
8 MAY 2023



13.2 COPPING REFUSE SITE JOINT DISPOSAL AUTHORITY – CERTIFIED RULE CHANGES

RECOMMENDATION

“That Sorell Council approves the certified amendments to the Rules of the Copping Refuse Disposal Site Joint Authority.”

Purpose

To seek the final endorsement of Council to certified amendments to the Copping Refuse Site Joint Disposal Authority (“Authority”) Rules.

Background

The matter was dealt with by Council at the March 2023 Ordinary meeting, however, subsequent advice from the Authority’s solicitor was that each Participating Council (“PC”) is required to adopt the certified amendments by formal resolution, not simply the proposed and anticipated amendments.

The properly certified Rules are attached and reflect the prior proposed and anticipated amendments.

All other aspects contained in the March 2023 agenda report remain unchanged.

Statutory Requirements

The Authority is required to follow the process prescribed under Sections 31 and 32 of the *Local Government Act 1993*.

Discussion

A summary of the process is provided below.

Step 1	<ul style="list-style-type: none"> A <u>special resolution</u> of the Authority’s Participating Councils is required to approve advertising the proposed Rule change 	The purpose of this paper
	<ul style="list-style-type: none"> One participating council is to act as the ‘Nominated Council’ to perform the roles required under the Act to change the Rules 	Clarence City Council has agreed to be the Nominated Council



Step 2	<p>If the special resolution to advertise is approved, the Nominating Council is to:</p> <ul style="list-style-type: none"> • publish the complying notice in a local daily newspaper, • display the complying notice at its premises for at least 21 days, • provide a copy of the proposed amendments to the Director of Local Government, • make the proposed amendments available for inspection or purchase at its public office. 	November 2022
Step 3	<ul style="list-style-type: none"> • After publication and any submissions are received, a general meeting of the Authority is convened to consider, and deal with, any submissions 	February 2022
	<ul style="list-style-type: none"> • Subject to any changes to the proposed amendments, Participating Councils approve the proposed amendments to the Rules by special resolution 	March 2023
Step 4	The proposed amended Rules are to be certified by both a legal practitioner and the General Manager of the Nominating Council as prescribed in the Act	March 2023
Step 5	The certified, proposed Rules are provided to Participating Councils for formal adoption	This process
Step 6	Once approved, the amended Rules are to be certified (again) by both a legal practitioner and the General Manager of the Nominating Council as prescribed in the Act	
Step 7	<ul style="list-style-type: none"> • A copy of the new Rules is provided to the Director, Local Government • The final decision is to be advised to anyone who provided a submission on the proposed amendment 	
Step 8	The amendment comes into effect.	

Finance

There are no financial implications associated with this matter.

Environment

There are no environmental implications associated with this matter.

Communication and Consultation

There are no further communications or consultation activities required as per the above process timeline.

Risk

There are no risks to Council in endorsing the certified Rule changes.

Conclusion

To finalise the statutory process of amending the Rules, the endorsement of the four participating councils is required.

ROBERT HIGGINS

GENERAL MANAGER

11 May 2023

Attachment – Certified Rules of the Authority



13.3 LGAT GENERAL MANAGEMENT COMMITTEE – 2023 ELECTIONS

RECOMMENDATION

“That Council resolve:

- (i) to determine voting for the LGAT General Management Committee member (Southern Electoral District – less than 20,000) by numbering at least one box of the five candidates;
- (ii) to determine voting for the LGAT General Management Committee member (Southern Electoral District – more than 20,000) by numbering at least one box of the three candidates;
- (iii) to determine voting for the LGAT President by numbering at least one box of the six candidates; and
- (iv) to authorise the Mayor to execute and submit the ballot paper to the Returning Officer by 15th June 2023.”

INTRODUCTION

The 2023 LGAT General Management Committee (“GMC”) election is being held for the President and 6 members.

Council is required to vote on all three categories with the postal ballot closing at 10.00am Thursday, 15 June 2023.

The Tasmanian Electoral Office has advised that at the close of nominations for the 2023 LGAT elections Southern Electoral District at 5 pm. on Wednesday, 19 April 2023, the following nominations had been received:

PRESIDENT

BLOMELEY, Brendan
 DRACOU LIS, Michelle
 GRAY, Leigh
 SPAULDING, Kelly
 THOMAS, Bec
 TUCKER, Mick

SOUTHERN ELECTORAL DISTRICT (POPULATION OF 20,000 OR MORE)

BLOMELEY, Brendan
 THOMAS, Bec
 WRIEDT, Paula



SOUTHERN ELECTORAL DISTRICT (POPULATION OF 20,000 OR LESS)

DRACOU LIS, Michelle
GRAY, Leigh
McQUEENEY, Carole
SPAULDING, Kelly
THORPE, Toby

Ballot papers were received by the Mayor on 26 April 2023.

STRATEGIC PLAN

Not applicable.

ANNUAL PLAN

Not applicable.

POLICY

There is no Council policy relevant to this issue.

ASSET MANAGEMENT IMPLICATIONS

Not applicable.

RISK MANAGEMENT IMPLICATIONS

Not applicable.

COMMUNITY IMPLICATIONS

Not applicable.

REPORT

Councils have the opportunity to vote by numbering at least one (1) box on each ballot paper or alternatively, all boxes.

The candidates have forwarded their curriculum vitae to councillors as appropriate.

ROBERT HIGGINS

GENERAL MANAGER

11th May 2023



14.0 INFRASTRUCTURE AND ASSETS

Nil reports.

15.0 COMMUNITY RELATIONS

15.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council resolve to approve two grant applications under the 2022-2023 Community Grants Program – \$2,000 for Families Tasmania Inc and \$2,000 for Tasmanian Brick Enthusiasts Inc.”

Introduction

Through the Community Grants Program 2022-2023 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council’s Community Grants Program was reviewed and updated in 2020 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within



our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.

Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund these applications.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

REPORT

For the month of April, Council received two Community Grant Applications from:

- Families Tasmania Inc – a request for \$2,000 towards funding four baby and child first aid sessions in the Midway Point, Sorell, Dodges Ferry and Dunalley communities.
- Tasmanian Brick Enthusiasts Inc – a request for \$2,000 towards holding a Brixhibition event in Sorell.

The two applications were discussed and assessed by Council at their workshop on 2 May 2023. All Councillors were in attendance. At the Council workshop



Councillors agreed in principle to support and fund the full amount for both applications.

This decision is now presented to Council for approval.

STACEY GADD

Manager Community Relations

Date: 9 May 2023

15.2 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council resolve to approve a donation of \$6,726 from the Section 77 Donations budget to Carlton Park Surf Life Saving Club to fund construction of a storage shed for their beach wheelchairs.”

Introduction

Section 77 of the *Local Government Act 1993*, states that “A Council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.”

Council’s Community Grants Program provides this type of financial support to eligible community groups and organisations within the Municipality for their projects, events and activities. The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Each year an amount is budgeted for under section 77 donations to provide support for our community.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Annual Plan

Objective 4 – Increased Community Confidence in Council.



4.4 Work with community groups and committees to support effective management of community facilities.

Operational Plan and Budget

Sufficient funds currently exist within the current Operational Plan and Budget to fund this donation.

Policy

Community Grants Policy.

Asset Management Implications

Consideration needs to be given to who will be the owner of this storage shed, as its maintenance and associated depreciation will become the owner's ongoing responsibility.

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of this donation. It will provide an opportunity to create independence in a demographic who are frequently reliant on others for their everyday needs. Having the ability to freely utilise appropriate equipment and infrastructure to access our beaches is a basic right that is taken for granted by those with full mobility. This will have a hugely positive impact on many people in our community and the wider region by opening up new and enhanced opportunities for health and wellbeing and recreation.

REPORT

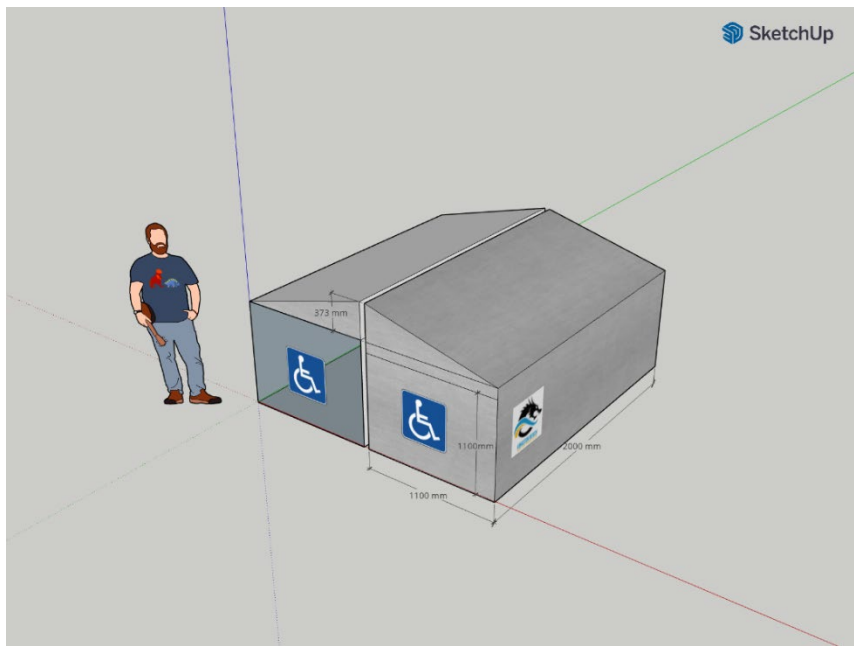
The President of the Carlton Park Surf Life Saving Club (CPSLSC) recently approached Council seeking support for this project. CPSLSC recently received a donation (through an anonymous trust) to purchase 2 beach wheel chairs. After research and advice, they purchased 2 different types of chairs, the Hippocampe All-Terrain Chair and the Sandpiper All-Terrain Chair. These chairs were recommended as they will cater for the varying needs of those living with disabilities and their carers.

CPSLSC require assistance to construct a storage shed for the wheelchairs. They currently have no accessible storage for the chairs, which means the chairs would



only be available on patrol days (December to March from 10 am to 3pm on weekends and public holidays).

They have received a quote from Pitt's Engineering Services to construct and Supply 1x custom disabled beach wheelchair enclosure. This design is from the Kingston Beach Surf Life Saving Club who had the storage shed designed and made for their beach wheelchairs, which is housed on the Kingston foreshore adjacent to the public toilets. It features MLAK key entry, two enclosures, a powder coated aluminium finish with gas strut doors and logos of the groups involved with funding the project.



Kingston Beach Surf Life Saving Club wheelchair storage shed at Kingston Beach.

The Master Locksmiths Access Key (MLAK) system is an initiative that is a unique and innovative system that uses a universal lock and key to allow people with

disabilities to access dedicated public facilities 24 hours a day. It was developed to help increase the availability of accessible, clean and functioning public facilities for people with disability. It is used at railway stations, accessible toilets in council facilities, national parks and major sporting grounds and shopping centres, as well as adaptive playground equipment such as the Liberty Swing which allows access for wheelchair users.

Pitt's Engineering Services have provided a quote for the shed of \$11,726.00 (inclusive of GST). This does not include the costs for the required slab or installation of the shed.

Mayor Vincent approached Bendigo Community Bank Sorell and Districts and the Rotary Club of Sorell to collaborate and contribute to this cost. They agreed to contribute \$2,000 and \$3,000 respectively. This leaves a balance of \$6,726 remaining.

Securing monetary buy in from other reputable community organisations demonstrates the significance of this project and the value it holds for the community. This is a truly collaborative community project.

There are enormous benefits for our local community, as well as that of the wider south east region, to have full time access to these beach wheelchairs. It will complement the accessible beach accesses recently installed at Carlton Beach.

Furthermore, CPSLSC have a vision to make the Club and Carlton Beach an accessible beach. Accessible beaches are beaches that contain certain components to make the beach more accessible for all in the community, especially those with limited mobility:

- Accessible parking (multiple available) in a well located position close to access points.
- Wide clear pathways
- Accessible bathrooms or Changing Places facility.
- Direct beach access from the pathways.
- Beach matting to the water's edge.
- Beach wheelchairs.
- Compliant ramps if needed.
- Access to shade and fresh water.
- Accessible by public transport.
- Food outlets nearby.

There are currently no accessible beaches listed for Tasmania. Having full time access to these beach wheelchairs is a significant step towards securing accessible beach status. Collaborating with the community to make Carlton Beach an



accessible beach would provide a myriad of positive outcomes for Council and our community. It would build community confidence and trust in Council.

Council has unexpended funds in the Section 77 Donations budget to fund the remaining \$6,726 required to construct the storage shed. Therefore, it is recommended that Council approve a donation of \$6,726 to Carlton Park Surf Life Saving Club to fund construction of a storage shed for their beach wheelchairs.

This recommendation is now presented to Council for approval.

STACEY GADD

Manager Community Relations

Date: 9 May 2023

16.0 FINANCE

16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT APRIL 2023 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT APRIL 2023 YEAR-TO-DATE be received and noted by Council.”

Note: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT APRIL 2023 YEAR-TO-DATE

The operating surplus for the period ended 30 April 2023 of \$3.628m is above the budget of \$2.060m by \$1.567m. The main drivers of this position are:

- Recurrent income year to date is \$19.795m, which is above budget by \$579k.
- Operating expenses year to date are \$16.168m, which is below budget by \$989k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges are above budget by \$128k to the end of April. The following significant variances are noted:



- Other remissions is below budget by \$32k, as a result of Council receiving less charitable remission requests than anticipated year to date.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$22k to the end of April, with no significant variances noted.

3. USER FEES

This category is above budget by \$80k to the end of April. The following significant variances are noted:

- Engineering Inspections & 1% Approval Fee is above budget by \$34k, as a result of activity being higher than expected year to date.
- Plumbing Application Fee is above budget by \$17k, as a result of activity being higher than expected year to date.

4. GRANTS OPERATING

This category is on budget to the end of April.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$342k to the end of April, this is largely a result of the following variance:

- Public open space contributions is above budget by \$278k, predominantly as a result of a sub division at Pendell Drive, Forcett, Branders Road, Orielton, Weston Hill Road, Sorell, and Arthur Highway, Sorell.
- Car Parking Cash in Lieu Contributions is below budget by \$26k, as a result of Council receiving less contributions than anticipated year to date.
- Subdiv Traffic Mgt Treatment Contributions is above budget by \$91k, as a result of a sub division at Pendell Drive, Forcett, and Arthur Highway, Sorell.

6. INTEREST

This category is above budget by \$18k to the end of April, with no significant variances noted.

7. OTHER INCOME

This category is above budget by \$33k to the end of April. The following significant variances are noted:



- Other Sundry Income is above budget by \$15k, predominantly as a result of a contribution towards street lights stage 2, 3, and 5 – The Peninsula Midway Point from the developer.
- Workers Compensation Reimbursement is above budget by \$15k, this amount is unbudgeted.

8. INVESTMENT IN TASWATER

This category is on budget to the end of April.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$188k to the end of April, The following significant variances are noted:

- Staff Training is below budget by \$11k, as a result of less training planned to date. This training will be rescheduled for May and June otherwise it will be carried forward to 2023/2024.

10. MATERIALS AND SERVICES

Materials and services is \$588k below budget to the end of April.

The following significant variances are noted:

- Consultants other is below budget by \$29k, predominantly as a result of underspends to date in Town Planning \$28k. The intention is for this planned work to occur before the end of the financial year.
- Contractors is below budget by \$135k, predominantly as a result of underspends to date in Finance \$51k, Information Technology \$8k, Communications & Corporate Admin \$7k, Engineering \$6k, Roads Sealed \$21k, Waste Management \$6k, Town Planning \$15k, and Environmental Health \$7k. The intention is for this planned work to occur before the end of the financial year.
- Line Marking – Transport Infrastructure is below budget by \$27k, as a result of underspends to date in Roads Sealed. The intention is for this planned work to occur before the end of the financial year.
- Operating Capital is below budget by \$12k, as a result of underspends to date in Customer & Business Support \$2k, Community Facilities \$2k, Work Health and Safety & Risk \$4k, Pembroke Park Stadium \$3k, Environmental Health \$5k, and Councillors cost centre \$2.5k. The intention is for this planned work to occur before the end of the financial year. Land Improvements is above budget by \$8k, predominantly from unbudgeted capital write offs.



- Plant & motor vehicle repairs & services is above budget by \$35k, as a result of unexpected expenditure of \$38k in relation to Heavy Fleet vehicles.
- Plant Hire – External is below budget by \$16k, as a result of underspends to date in Roads Unsealed \$3k, Stormwater \$5k, Land Improvements \$3k, and Waste Management \$2k.
- Plant Hire Recovered is below budget by \$14k, as a result of less than expected plant hours being allocated to capital jobs year to date.
- Printing is below budget by \$10k, as a result of underspends to date in Communications & Corporate Admin \$8k. The intention is for this planned work to occur before the end of the financial year.
- Recycling centres is below budget by \$33k, as a result of savings year to date.
- Repairs and Maintenance is below budget by \$309k, predominantly from underspends to date in Community Facilities \$68k, Pembroke Park Stadium \$12k, Roads Unsealed \$50k, Stormwater \$22k, Land Improvements \$156k, and Bridges & Other Structures \$18k. The intention is for this planned work to occur before the end of the financial year. Roads Sealed is over budget by \$17k, predominantly from unbudgeted capital write offs.
- Kerbside Green Waste Collection is above budget by \$35k, as a result of higher than expected costs.
- Kerbside Green Waste Disposal is above budget by \$13k, as a result of higher volumes of green waste received than expected.
- Kerbside Hard Waste Disposal is below budget by \$11k, as a result of lower volumes of hard waste received than expected.
- Kerbside Garbage Disposal is above budget by \$17k, as a result of higher volumes of garbage received than expected.
- Signage & Guide Posts is below budget by \$52k, predominantly as a result of underspends to date in Roads Unsealed \$34k and Roads Sealed \$14k. The intention is for this planned work to occur before the end of the financial year.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$100k to the end of April, with no significant variances noted.

12. FINANCE COSTS

This category is above budget by \$2k to the end of April, with no significant variances noted.



13. OTHER EXPENSES

This category is below budget by \$114k to the end of April. The following significant variances are noted:

- Donations and Section 77 Expenses is below budget by \$12k, as a result of less applications year to date than anticipated.
- Election Expenses is below budget by \$15k. Finance estimated an actual increase at mid-year budget review. The final outcome was an over budgeted amount.
- Employee sub, licences and memberships is below budget by \$22k, predominantly as a result of not incurring any Southern Tasmania Regional Waste Authority fees to date. These fees are likely to not occur until 2023/2024.
- Functions and programs expense is below budget by \$30k, predominantly as a result of savings year to date and delayed expenditure.
- Excess Payable on Insurance Claims is above budget by \$15k, this is unbudgeted.
- NRM Expenses is below budget by \$39k, this expenditure is expected to be incurred later in the financial year.

14. GRANTS CAPITAL

This category is below budget by \$685k to the end of April.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

Unbudgeted developer contributions of \$1.043m were recognised to the end of April. This relates to Quarter 3 donated assets which have been capitalised in Assetic. Donated assets generally relate to subdivision assets, which become a Council asset once the development is complete.

16. NET GAIN / (LOSS) ON DISPOSAL

This category is above budget by \$247k to the end of April. This variance is a result of unbudgeted loss on disposal of assets of \$282k was recognised to the end of April. This relates to Quarter 3 infrastructure asset disposals which have been processed in Assetic as a result of the completion of replacement and renewal capital jobs.



17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of April.

CAPITAL EXPENDITURE

Capital expenditure to the end of April 2023 is \$5,934,216 (as per Capital Works report run on 3 May 2023).

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2022/23 financial year. These were included in the Mid-Year Budget Review:

Job Name and #	Month reported to Council	Current Expected Budget <u>Variance</u>
C-22-S-010 – Dodges Ferry, Lateena St	February	\$21,459
C-22-PRELIM-DELRD – Preliminary costs for road widening and widen box culvert	February	\$9,515
C-22-PRELIM-WIGGINS	February	\$2,400
C-23-T-037 – Primrose Sands, Kruvale Court	March	\$34,354
C-23-LI-014 – Rubbish Bin Surrounds	March	\$3,310
C-20-PemPark-Stadium – 2 Court Indoor Facility	March	\$45,127

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position decreased during April, predominantly due to payment of payroll and invoices. Sorell Council continues to hold \$695k in grant income received in advance as reported in the Balance Sheet. In comparison with the 2021/2022 financial year, the current cash balance of \$16.6m is \$1.3m greater than the balance at the same time last year.

CASH RESERVES

As at 30 April 2023, cash reserves being held by Council are as follows;

Land Sales	\$1,080,988
Public Open Space Contributions	<u>\$1,216,572</u>
	\$2,297,560



RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 95.1% of rates already paid by the end of April. At the same time last year, Council had received 95.3% of rates.

ATTACHMENTS

MONTHLY DASHBOARD REPORT (Pages 4)

- a) Statement of Income and Expenditure for the period ending 30 April 2023 (Pages 1)
- b) Statement of Financial Position as at 30 April 2023 (Pages 1)
- c) Statement of Cash Position as at 30 April 2023 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 30 April 2023 (Pages 5)
- e) Capital Works report for the period ending 30 April 2023 (Pages 11)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 2)

SCOTT NICOL
ACTING MANAGER FINANCE

SALLY FANG
ACCOUNTANT

Date: 10 May 2023
Attachments (29 pages)

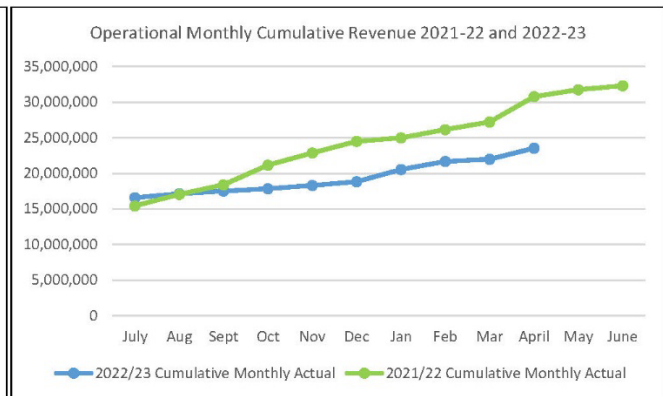
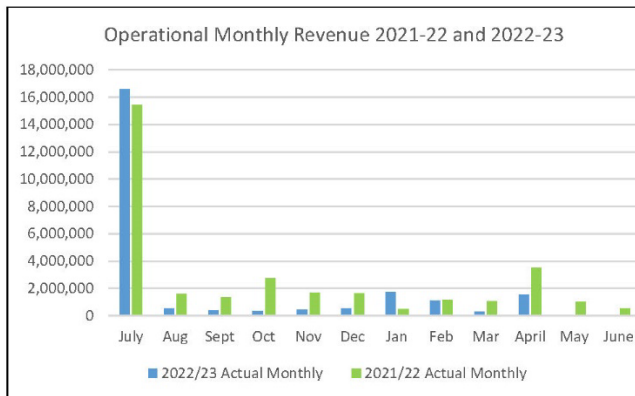
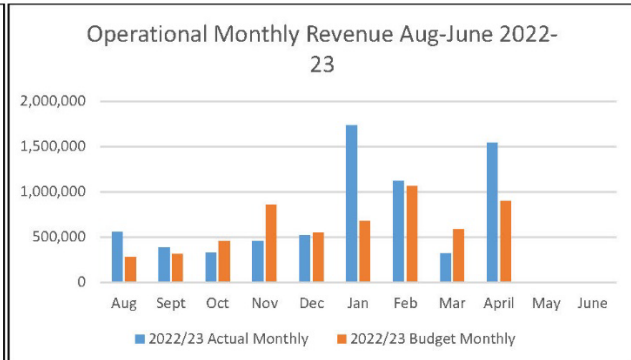
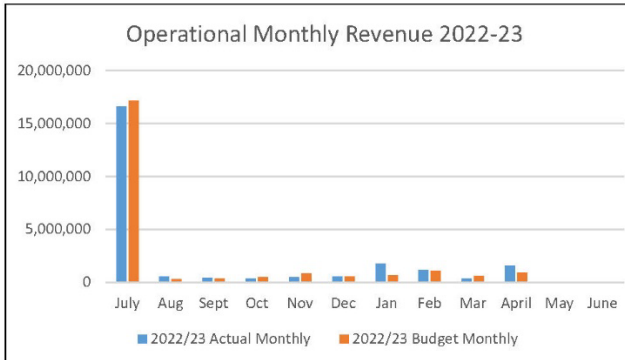


AGENDA
ORDINARY COUNCIL MEETING
16 MAY 2023

SORELL COUNCIL – MONTHLY DASHBOARD REPORT APRIL 2023

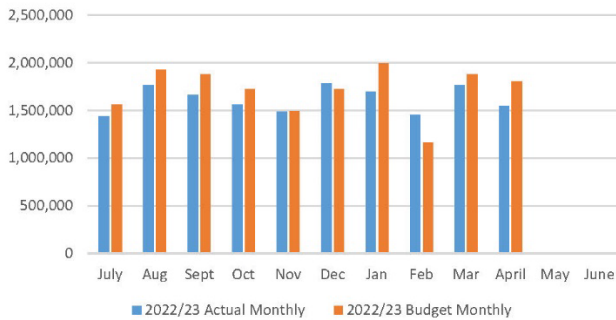
DESCRIPTION: The following contains graphical information on the financial performance of Council's Operating Budget.

REVENUE:

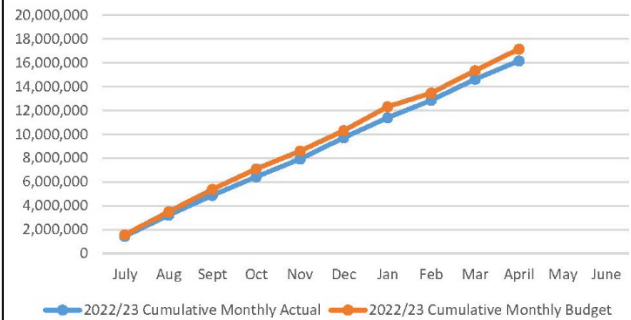
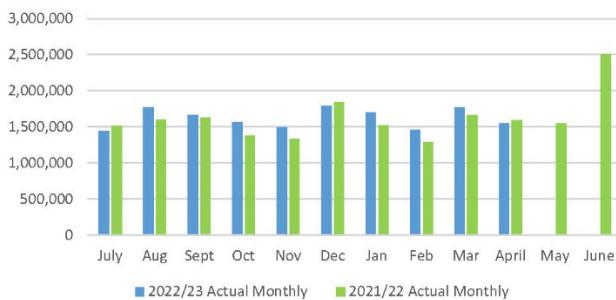
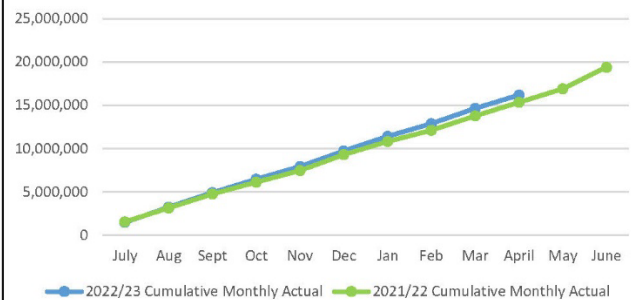


EXPENDITURE:

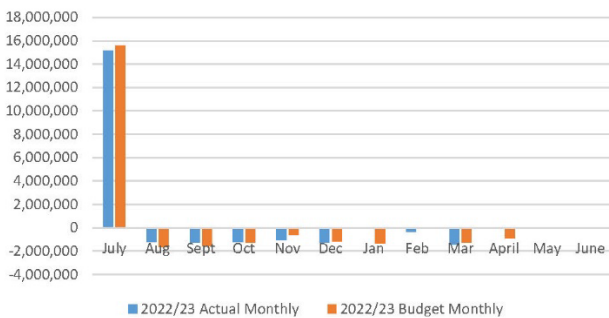
Operational Monthly Expenditure 2022-23



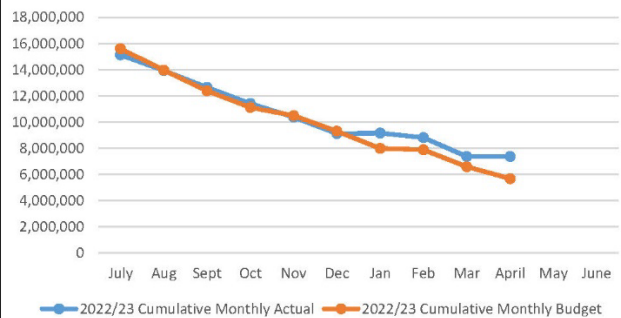
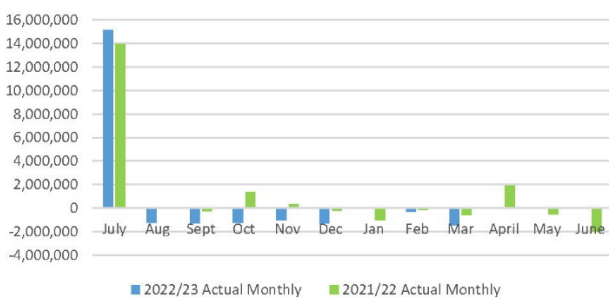
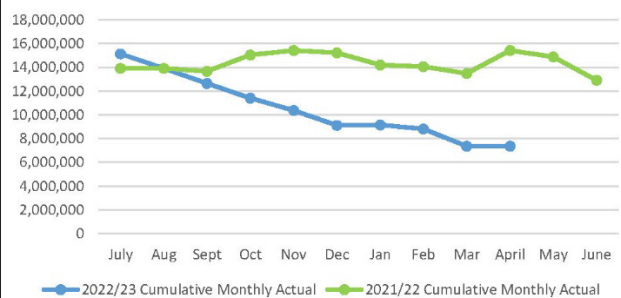
Operational Cumulative Expenditure 2022-23

Operational Monthly Expenditure
2021-22 and 2022-23Operational Monthly Cumulative Expenditure
2021-22 and 2022-23**SURPLUS/DEFICIT:**

Operational Monthly Surplus/(Deficit) 2022-23



Operational cumulative Surplus/(Deficit) 2022-23

Operational Monthly Surplus (Deficit)
2021-22 and 2022-23Operational Monthly Cumulative Surplus/(Deficit)
2021-22 and 2022-23

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period April 2023

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	16,592,997	16,465,042	127,955	16,464,542
Statutory fees and fines	2	485,566	508,140	(22,574)	618,063
User Fees	3	576,219	496,129	80,090	641,225
Grants Operating	4	571,217	570,923	294	748,304
Contributions received	5	555,306	213,000	342,306	226,750
Interest	6	288,138	270,469	17,669	590,896
Other income	7	482,976	449,876	33,100	534,311
Investment income from TasWater	8	243,000	243,000	0	324,000
		19,795,419	19,216,579	578,841	20,148,090
EXPENSES					
Employee benefits	9	5,482,091	5,669,994	187,903	7,045,959
Materials and services	10	4,903,434	5,491,320	587,886	6,752,600
Depreciation and amortisation	11	4,354,187	4,454,602	100,415	5,373,424
Finance costs	12	12,564	10,838	(1,726)	61,299
Other expenses	13	1,415,536	1,529,681	114,145	1,839,768
TOTAL EXPENSES		16,167,812	17,156,435	988,622	21,073,050
OPERATING SURPLUS/(DEFICIT)		3,627,607	2,060,144	1,567,463	(924,959)
CAPITAL INCOME					
Grants Capital	14	1,617,779	2,302,559	(684,780)	3,825,018
Contributions - non-monetary assets	15	2,803,044	1,759,847	1,043,197	1,759,847
Net gain/(loss) on disposal	16	(689,086)	(442,038)	(247,048)	(442,038)
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		3,731,736	3,620,368	111,368	5,142,827
SURPLUS/(DEFICIT)		7,359,343	5,680,512	1,678,831	4,217,867



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At April 2023

	Actual 2022/2023	Actual 30 June 2022	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	9,584,430	11,359,292	(1,774,863)
Investments	7,052,509	4,052,042	3,000,468
Trade and Other Receivables	1,582,662	812,136	770,526
Inventories	58,307	58,307	-
Other Assets	272,253	557,558	(285,305)
Total Current Assets	18,550,160	16,839,335	1,710,826
Non-Current Assets			
Trade and Other Receivables	32,896	33,437	(541)
Assets Held for Sale	1	1	-
Intangible Assets	261,914	277,375	(15,461)
Property, Infrastructure, Plant and Equipment	276,521,537	274,578,469	1,943,068
Work in Progress	12,728,115	11,257,421	1,470,694
Investments	29,226,730	29,226,730	-
Other Non-Current Assets	26,103	26,103	-
Total Non-Current Assets	318,797,296	315,399,537	3,397,759
TOTAL ASSETS	337,347,456	332,238,872	5,108,586
LIABILITIES			
Current Liabilities			
Trade and Other Payables	511,859	1,584,885	(1,073,027)
Trust Funds and Deposits	969,651	1,007,744	(38,093)
Interest Bearing Loans & Borrowings	215,022	425,045	(210,023)
Provisions	1,388,227	1,416,472	(28,245)
Contract Liabilities	695,255	1,596,624	(901,369)
Other Current Liabilities	8,593	8,593	-
Total Current Liabilities	3,788,607	6,039,364	(2,250,757)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,329,946	2,329,946	-
Provisions	119,154	119,154	-
Contract Liabilities	-	-	-
Other Current Liabilities	18,194	18,194	-
Total Non-Current Liabilities	2,467,294	2,467,294	-
TOTAL LIABILITIES	6,255,901	8,506,658	(2,250,757)
Net Assets	331,091,555	323,732,213	7,359,343
EQUITY			
Accumulated Surplus	128,368,183	121,008,841	7,359,342
Reserves	202,723,372	202,723,372	-
Total Equity	331,091,555	323,732,214	7,359,342



SORELL COUNCIL
STATEMENT OF CASH POSITION
As At April 2023

	\$
Opening Balance Cash at Bank & Investments	15,411,334
Closing Balance Cash at Bank & Investments	16,636,939
Cash Movement Year to Date	1,225,605
<i>Represented by:</i>	
Net Surplus / (Deficit)	7,359,343
Add: Depreciation	4,354,187
Net Cash Surplus / (Deficit)	11,713,530
Loan Repayments	(210,023)
Capital Expenditure (per capital report)	(1,470,694)
Capital Expenditure - Asset (Purchases) / Disposals	(6,297,255)
Balance Sheet Movements	(2,509,954)
Cash Movement Year to Date	1,225,605



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED April 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(13,234,451)	(13,162,502)	71,949	(13,162,502)
1110 Rates General Written Off	1,578	3,750	2,172	5,000
1115 State Grant Rates Remission	(819,262)	(825,550)	(6,288)	(825,550)
1120 Rates Pensioner Concession	818,772	825,550	6,778	825,550
1125 Domestic Waste Annual Charge	(2,743,919)	(2,728,964)	14,955	(2,728,964)
1130 Fire Rates Levy Income	(634,781)	(627,576)	7,205	(627,576)
1150 Other Remissions	20,247	52,500	32,253	52,500
1160 AWTS Maintenance Fee Received	(1,181)	(2,250)	(1,070)	(3,000)
1199 Rates and Charges Total	(16,592,997)	(16,465,042)	127,955	(16,464,542)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(125,289)	(125,000)	289	(150,000)
1220 Town Planning Fees	(336,784)	(363,125)	(26,341)	(445,925)
1225 Animal Infringements & Fines	(7,018)	(5,632)	1,386	(6,300)
1230 Other Infringements Fines & Penalties	(10,710)	(8,692)	2,018	(9,522)
1235 Licences & Permits	(3,953)	(3,816)	137	(3,816)
1240 Street Stall Permit Fee	(1,811)	(1,875)	(64)	(2,500)
1299 Statutory Fees and Charges Total	(485,566)	(508,140)	(22,574)	(618,063)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	(121)	0	121	0
1306 Building Assessment Fees	(62,131)	(70,000)	(7,869)	(84,000)
1318 Caravan Licences	(17,295)	(15,354)	1,941	(15,354)
1327 Dog Impounding & Release Fees	(754)	(1,000)	(246)	(1,200)
1330 Dog Registration & Renewal	(96,839)	(96,468)	371	(119,755)
1331 Kennel Licences	(40)	(1,500)	(1,461)	(1,500)
1333 Driveway Approval and Inspection Fees	(11,400)	(9,000)	2,400	(10,000)
1335 Engineering Inspections & 1% Approval Fee	(89,875)	(56,250)	33,625	(75,000)
1336 Fire Abatement Charges	(9,127)	(15,000)	(5,873)	(15,000)
1342 Food Licences	120	0	(120)	(44,436)
1351 Photocopy Charges	(32)	0	32	0
1354 Plumbing Application Fees	(126,783)	(109,550)	17,233	(129,550)
1357 Plumbing Inspection	(117,721)	(108,860)	8,861	(128,860)
1360 Amended Plan Fees	(4,653)	(5,370)	(717)	(6,200)
1363 Recreational Vehicle Income	(17,468)	(7,778)	9,690	(10,370)
1369 Building Administration Fee (0.1%)	(9,415)	0	9,415	0
1372 TBCITB Training Levy (0.2%)	(12,687)	0	12,687	0
1399 User Fees Total	(576,219)	(496,129)	80,090	(641,225)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(530,385)	(532,143)	(1,758)	(709,524)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(36,834)	(36,782)	52	(36,782)
1420 Other Grants & Subsidies	(1,998)	(1,998)	0	(1,998)
1430 Training Incentive Payment	(2,000)	0	2,000	0
1499 Grants Operating Total	(571,217)	(570,923)	294	(748,304)
1500 Contributions Received				
1505 Public Open Space Contributions	(439,491)	(161,750)	277,741	(174,250)
1506 Car Parking Cash in Lieu Contributions	0	(26,250)	(26,250)	(27,500)
1507 Subdiv Traffic Management Treatment Contributions	(115,815)	(25,000)	90,815	(25,000)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED April 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1510 Contributions Received Other	0	0	0	0
1549 Contributions Received Total	(555,306)	(213,000)	342,306	(226,750)
1550 Interest				
1560 Rates Interest Penalty	(112,551)	(110,000)	2,551	(110,000)
1565 Rates Interest Written Off	104	400	296	500
1570 Rates Legal Costs Recovered	(487)	(625)	(138)	(750)
1575 Interest Received Banks & Other	(175,138)	(160,154)	14,984	(480,526)
1577 Interest - MPIA	(65)	(90)	(25)	(120)
1599 Interest Total	(288,138)	(270,469)	17,669	(590,896)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(14,878)	(14,117)	761	(20,155)
1615 Donations Received	1,000	0	(1,000)	0
1620 Hall Hire	(69,278)	(64,443)	4,835	(94,975)
1625 Lease/Rent Fees Received	(61,644)	(62,187)	(543)	(71,002)
1627 Lease Fees - Copping Tip	(92,649)	(94,734)	(2,086)	(107,084)
1630 Other Facility Hire	(70,149)	(66,115)	4,035	(83,390)
1632 SERDA - External Labour Hire Recoveries	(24,940)	(24,940)	0	(24,940)
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(76,135)	(61,076)	15,059	(61,409)
1637 Insurance Recoveries	(8,260)	(8,000)	260	(8,000)
1645 Vehicle FBT Recoveries	(37,811)	(41,150)	(3,338)	(48,879)
1655 Workers Compensation - Reimbursement	(19,777)	(4,259)	15,518	(4,259)
1656 Copping Public Cemetery Trust Net Income	(4,900)	(6,475)	(1,575)	(7,300)
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	(2,355)	(2,382)	(27)	(2,918)
1662 Wheelie Bin Stabiliser Income	(1,201)	0	1,201	0
1689 Other Income Total	(482,976)	(449,876)	33,100	(534,311)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(243,000)	(243,000)	0	(324,000)
1699 Investment Income from TasWater Total	(243,000)	(243,000)	0	(324,000)
1999 Recurrent Income Total	(19,795,419)	(19,216,579)	578,841	(20,148,090)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(93,589)	(387,296)	(293,707)	(387,296)
2110 Comm'th Grants new or upgraded assets	(886,729)	(1,543,863)	(657,134)	(2,193,655)
2115 State Grants for new or upgraded assets	(182,126)	(204,829)	(22,703)	(788,829)
2120 Other Grants for new or upgraded assets	(455,334)	(166,570)	288,764	(455,237)
2199 Grants Capital Total	(1,617,779)	(2,302,559)	(684,780)	(3,825,018)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	(2,803,044)	(1,759,847)	1,043,197	(1,759,847)
2299 Contributions - Non-monetary Assets Total	(2,803,044)	(1,759,847)	1,043,197	(1,759,847)
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	694,596	447,547	(247,049)	447,547
2320 Recognition / De-recognition of Assets	(5,510)	(5,509)	1	(5,509)
2399 Net (Gain) / Loss on Disposal Total	689,086	442,038	(247,048)	442,038
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED April 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(3,731,736)	(3,620,368)	111,368	(5,142,827)
2999 TOTAL INCOME	(23,527,155)	(22,836,946)	690,209	(25,290,917)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	49,021	48,970	(51)	59,771
3103 Annual Leave	423,799	422,199	(1,600)	520,509
3109 Conferences	4,957	2,000	(2,957)	3,000
3111 Drug and Alcohol Testing	1,140	2,813	1,673	3,750
3112 FBT Expenses - Gift Cards / Gifts	3,010	2,500	(510)	3,000
3114 FBT Expenses - Entertainment (FBT)	4,067	3,675	(392)	4,500
3115 Fringe Benefit Taxes	33,512	33,321	(191)	33,321
3118 Health and Well Being	505	3,500	2,995	4,000
3124 Long Service Leave	123,671	133,156	9,485	160,319
3127 Medicals	2,240	2,080	(160)	2,600
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	119	0	(119)	0
3139 Overheads Recovered	(51,797)	(54,303)	(2,506)	(63,881)
3145 Payroll Tax	251,283	256,874	5,591	317,704
3148 Protective Clothing & Accessories	21,019	28,338	7,318	29,150
3151 Recruitment Costs	0	0	0	0
3154 Salaries	3,919,839	4,037,548	117,710	5,075,799
3156 Salaries transferred to WIP	(157,804)	(161,464)	(3,659)	(198,183)
3163 Staff Training	35,719	46,640	10,921	66,500
3166 Superannuation - Council Contribution	595,596	619,858	24,262	776,487
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	375	375	500
3175 Uniforms / Clothes Purchased	4,831	8,800	3,969	14,000
3181 Workers Compensation Expense Claims	570	0	(570)	0
3184 Workers Compensation Insurance	216,794	233,114	16,320	233,114
3199 Employee Benefits Total	5,482,091	5,669,994	187,903	7,045,959
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	4,550	4,167	(383)	5,000
3202 Advertising	68,063	74,145	6,082	99,156
3204 AWTS Maintenance Charge	790	1,688	898	2,250
3206 Cleaning	159,549	161,804	2,255	215,736
3208 Computer Hardware / Hardware Maintenance	7,809	11,750	3,941	18,550
3212 Computer Software Maint and Licenses	244,435	244,952	517	261,308
3214 Consultants Other	142,283	170,922	28,639	213,246
3216 Contractors	163,252	298,002	134,750	362,449
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	108,816	112,500	3,684	150,000
3221 Electronic Notices / Reminders	0	(75)	(75)	0
3222 Electricity	149,593	157,903	8,309	206,659
3223 Emergency Management	0	2,000	2,000	2,000
3224 Fire Hazard Reduction (Private Land)	7,100	9,000	1,900	9,000
3226 Fuel	195,874	197,462	1,588	263,281



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED April 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3232 Internet, Telephone & Other Communication Charges	39,905	40,557	652	49,645
3234 Land Survey Costs	3,500	6,250	2,750	8,750
3236 Legal Fees (Advice etc)	80,413	74,325	(6,088)	103,450
3237 Line Marking - Transport Infrastructure	19,477	46,400	26,923	46,400
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	30,233	42,542	12,309	56,187
3244 Plant & Motor Vehicle Repairs & Services	119,919	84,500	(35,419)	111,500
3246 Plant Hire - External	20,410	36,700	16,290	45,700
3248 Plant Hire - Internal Usage	27,409	17,542	(9,867)	21,414
3250 Plant Hire Recovered	(67,332)	(81,057)	(13,725)	(91,095)
3252 Plant Registration Fees	40,553	39,982	(571)	40,075
3254 Printing	24,008	34,275	10,266	38,593
3256 Recycling Centres	91,161	124,578	33,417	166,106
3257 Recycling Hub	1,137	1,000	(137)	2,000
3258 Registrations, Licenses and Permits	3,989	3,592	(397)	3,592
3259 CEMETERY Repairs and Maintenance	800	8,000	7,200	10,000
3260 Repairs and Maintenance	1,315,378	1,624,598	309,220	1,901,976
3261 Road Kill Collection Fees	3,540	1,984	(1,557)	2,645
3262 Kerbside Green Waste Collection	217,563	182,505	(35,058)	243,340
3263 Kerbside Green Waste Disposal	60,726	47,610	(13,116)	63,480
3264 Kerbside Hard Waste Collection	148,143	134,895	(13,248)	179,860
3265 Kerbside Hard Waste Disposal	21,113	31,740	10,627	42,320
3266 Kerbside Recycling Collection	233,889	248,883	14,995	298,660
3267 Kerbside Recycling Disposal	122,895	124,308	1,413	165,744
3268 Kerbside Garbage Collection	464,826	481,112	16,286	577,334
3269 Kerbside Garbage Disposal	163,926	146,797	(17,129)	195,730
3270 Security	13,581	23,373	9,792	29,996
3273 Signage & Guide Posts	39,404	91,544	52,140	95,462
3276 Settlement Costs ONLY	0	2,500	2,500	3,750
3278 Stationery & Office Consumables	25,819	32,758	6,939	39,873
3279 Street Bin Collection Contract	190,272	183,845	(6,427)	252,152
3280 Tools/Equipment Expensed (under \$1,000)	14,140	18,417	4,276	24,700
3282 Tyres	15,477	17,572	2,095	21,322
3284 Valuation Expenses	44,150	52,503	8,353	65,000
3290 Water Charges (Works Order)	120,895	118,973	(1,922)	128,305
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	4,903,434	5,491,320	587,886	6,752,600
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	4,338,726	4,439,019	100,293	5,346,693
3410 Amortisation Expense	15,461	15,583	122	18,699
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	4,354,187	4,454,602	100,415	5,373,424
3500 Finance Costs				
3505 Interest on Loans	12,564	10,838	(1,726)	60,727
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	12,564	10,838	(1,726)	61,299



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED April 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3600 Other Expenses				
3604 Audit Fees	25,352	32,391	7,038	40,108
3606 Audit Panel Expenses	5,500	5,250	(250)	7,000
3608 Bad & Doubtful Debts	142	0	(142)	0
3612 Bank Fees & Charges	30,343	33,433	3,090	40,119
3616 Bank Fees Recovered	(3,639)	(3,075)	564	(3,690)
3620 Cashiers Rounding Adjustments	4	21	17	25
3624 Commissions Paid	18,043	19,721	1,679	26,295
3636 Councillor Allowances	118,404	118,405	1	143,449
3640 Councillor Expenses	552	1,125	573	1,625
3644 Councillor Vehicle Allowance	4,436	4,240	(196)	5,340
3656 Deputy Mayors Allowance	13,067	13,292	225	16,010
3660 Dog Pound & Other Animal Management Expenses	6,814	4,500	(2,314)	5,000
3661 Dog Home & Vet Fees	1,065	833	(231)	1,000
3664 Donations and Section 77 Expenses	26,497	38,000	11,503	65,000
3668 Election Expenses	121,804	137,243	15,439	137,243
3672 Employee Sub, Licences and Memberships	68,509	90,284	21,775	102,634
3676 Functions & Programs	20,188	50,042	29,854	52,650
3680 Excess Payable on Insurance Claims	22,472	7,250	(15,222)	8,000
3688 Food & Beverages	2,531	3,155	623	3,834
3692 General Insurance	114,861	114,861	0	114,861
3704 Government Fire Contributions	451,855	451,855	0	602,473
3712 Immunisations	494	1,000	506	3,500
3720 Land Tax	85,715	85,318	(397)	85,318
3724 Mayor's Allowance	34,391	34,981	590	42,134
3731 NRM Expenses	10,247	49,066	38,819	92,066
3732 Motor Vehicle Insurance	31,724	30,898	(826)	30,898
3736 Other roundings	10	21	11	25
3740 Other Sundry Expenses	8,486	4,633	(3,853)	5,471
3744 Photocopier Leases & Operating Costs	14,345	16,438	2,093	13,916
3748 Postage	40,425	45,515	5,091	56,352
3752 Public Liability Insurance	120,662	120,662	1	120,662
3760 Reference Materials	378	750	372	1,500
3768 Sampling, Testing and Monitoring	7,404	5,000	(2,404)	6,000
3770 Storage Costs	932	1,125	193	1,500
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	11,526	11,449	(77)	11,449
3799 Other Expenses Total	1,415,536	1,529,681	114,145	1,839,768
3990 EXPENSES TOTAL	16,167,812	17,156,435	988,622	21,073,050
3995 (SURPLUS)/DEFICIT	(7,359,343)	(5,680,512)	1,678,831	(4,217,867)



2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	ROADS					
1	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only		-	-
2	Marion Bay, Bay Road	C-23-T-002	Road works associated with SW upgrade		-	-
3	Dodges Ferry, Parnella Road	C-23-T-003	Road works associated with SW upgrade		6,000	-
4	Nugent, Nugent Road	C-23-T-004	Chip Seal + Lime Stabilisation		-	-
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage & 14/7 seal		61,719	-
6	Primrose Sands, Primrose Sands Road	C-23-T-006	Reconstruction with AC Surface		4,900	-
7	Primrose Sands, Grevillea Street	C-23-T-007	Reconstruction with Chip Seal Surface		-	-
8	Orielton, Allambie Road	C-23-T-008	Reconstruction with Chip Seal Surface		5,200	-
9	Primrose Sands, Oak Street	C-23-T-009	Reconstruction with Chip Seal Surface		3,600	-
10	Marion Bay, Bay Road	C-23-T-010	Reconstruction with Chip Seal Surface		5,549	-
11	Bream Creek, Marion Bay Rd	C-23-T-052	Emergency reconstruction		-	-
12	Forecett, White Hill Road	C-23-T-053	Install safety barrier, some 2km east of Forecett		-	-
13	Bream Creek, Bream Creek Road	C-23-T-054	Install safety barrier, some 2km east of Kellevie		-	-
				\$ 2,071,119		

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	RESHEETING					
14	Primrose Sands, Abelia Street	C-23-T-011	1 Segment resheet, 100mm new gravel		13,661	-
15	Forcett, Alomes Road	C-23-T-012	2 segments resheet, 100mm new gravel		38,038	-
16	Dunnalley, Annie Street	C-23-T-013	2 segments resheet, 100mm new gravel		12,850	-
17	Dodges Ferry, Church Street	C-23-T-014	1 Segment resheet, 100mm new gravel		18,789	-
18	Primrose Sands, Elm Street	C-23-T-015	1 Segment resheet, 100mm new gravel		13,627	-
19	Carlton, Eularminner Street	C-23-T-016	1 Segment resheet, 100mm new gravel		17,431	-
20	Forcett, Heatherbell Road	C-23-T-017	4 segments resheet, 100mm new gravel		76,981	-
21	Carlton, Josephs Road	C-23-T-018	7 segments resheet, 100mm new gravel		140,646	-
22	Bream Creek, Marchwiell Road	C-23-T-019	7 segments resheet, 100mm new gravel		173,157	-
23	Forcett, Matthews Road	C-23-T-020	1 Segment resheet, 100mm new gravel		24,658	-
24	Carlton River, McGinness Road	C-23-T-021	1 Segment resheet, 100mm new gravel		10,995	-
25	Nugent, Mill Road	C-23-T-022	6 Segment resheet, 100mm new gravel		111,336	-
26	Nugent, Nugent Road	C-23-T-023	16 segments of Nugent Road, 100mm new gravel		277,812	-
27	Orielton, Orielton Road	C-23-T-024	4 segments resheet, 100mm new gravel		54,065	-
28	Carlton, Parker Street	C-23-T-025	1 Segment resheet, 100mm new gravel		15,039	-
29	Dodges Ferry, Pengana Street	C-23-T-026	1 Segment resheet, 100mm new gravel		14,964	-
30	Carlton River, Reardons Road	C-23-T-027	4 segments resheet, 50mm new gravel		69,236	-
31	Carlton, River Street	C-23-T-028	1 Segment resheet, 100mm new gravel		21,326	-
32	Sorell, Rosendale Road	C-23-T-029	2 segments resheet, 100mm new gravel		37,459	-
33	Wattle Hill, Shrub End Road	C-23-T-030	2 segments resheet, 100mm new gravel		45,532	-
34	Kellevie, Stokes Road	C-23-T-031	2 segments resheet, 100mm new gravel		47,466	-
35	Forcett, Topley Drive	C-23-T-032	1 Segment resheet, 100mm new gravel		23,913	-
36	Wattle Hill, Wiggins Road	C-23-T-033	11 Segments resheet, 100mm new gravel		189,798	-
				\$ 1,467,291		

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	RESEALS					
37	Dunnalley, Bay Street	C-23-T-034	Asphalt Reseal + Prep Work		39,705	1,146
38	Primrose Sands, Carlton Bluff Road	C-23-T-035	Asphalt Reseal + Prep Work		40,550	28
39	Dodges Ferry, Junction Street	C-23-T-036	Asphalt Reseal + Prep Work		17,265	-
40	Primrose Sands, Kruvale Court	C-23-T-037	Asphalt Reseal + Prep Work		98,011	-
41	Sorell, Montagu Street	C-23-T-038	Asphalt Reseal + Prep Work		157,956	3,213
42	Boomer Bay, Pelican Place	C-23-T-039	Asphalt Reseal + Prep Work		22,451	-
43	Sorell, Station Lane	C-23-T-040	Asphalt Reseal + Prep Work		59,430	6,875
44	Dodges Ferry, Tiger Head Road	C-23-T-041	Asphalt Reseal + Prep Work		29,624	672
45	Dodges Ferry, Jetty Road	C-23-T-042	Asphalt Reseal + Prep Work		26,782	-
46	Dodges Ferry, First Avenue	C-23-T-043	Asphalt Reseal + Prep Work		44,344	976
47	Dodges Ferry, Dodges Hill Road	C-23-T-044	Reseal with Chip Seal		129,577	113
48	Dodges Ferry, Elima Court	C-23-T-045	Chip Seal 7mm		24,948	183
				\$ 803,741		

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	STORMWATER					
49	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7		-	-
50	Bay and Marion Roads	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Rd culvert		-	-
51	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert		387,220	488,041
52	Sorell, Valley View Close to Gatehouse	C-23-S-004	Detention basin for Tarbook to Devenish system		1,400	-
53	Lewisham, 189 Lewisham Scenic Drive	C-23-S-005	Design extension of line		-	-
54	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - Design & Emergency culvert replacement		18,999	567
55	Dodges Ferry, First Ave	C-23-S-007	Pipe and pit direct to creek on DoE land		17,257	-
56	Primrose Sands, 17 Robinia St & 5 Rd	C-23-S-008	Kerb and channel, pit and pipe		-	-
57	Municipality - Various	C-23-S-009	Reactive minor jobs that can be capitalised		-	-
58	Dodges Ferry, First Ave	C-23-S-009-A	LSD Sink hole & Drain works		16,811	-
59	Sorell, 37 Cole St	C-23-S-009-B	Pit lid replacement including traffic management		6,138	-
60	Dodges Ferry, Second Avenue	C-23-S-009-C	Pit and Pipe		12,738	1,290
61	Midway Point grate replacement	C-23-S-010	Grate replacement - various roads		1,872	-
62	Dunalley, Fulham Rd Outfall	C-23-S-011	Stormwater culvert headwall SS outlet screen		-	-
63	Dodges Ferry, Kunneamee St	C-23-S-012	SW line extension and new pit		-	-

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	STORMWATER Continued					
64	Orielton, Branders Rd	C-23-S-013	Culvert under road and table drain		-	-
65	Lewisham, Townsend Lagoon	C-23-S-014	Entura - further modelling and design options		-	-
66	Carlton, Shamrock Court	C-23-S-015	Stormwater outfall remediation		-	-
	Primrose Sands, Nerine Street	C-23-S-016	Nerine Street pump replacement		-	
67	Lewisham, Whitlam Court	C-23-PRELIM-WHITLAM	Stormwater upgrade, flood mitigation		3,650	-
68	Carlton, Erle St	C-23-PRELIM-Erle St	Stormwater upgrade, flood mitigation		15,139	-
	STORMWATER - Southern Beaches - Coastal and Estuarine Risk Mitigation Project (CERMP Grant)					
69	Southern Beaches, Coastal & Estuarine Risk Mitigation Project	C-23-S-CERMP	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP)		4,615	-
				\$ 1,628,099		
	FOOTPATHS & KERBS					
70	Junction Street Asphalt Footpath Renewal	C-23-T-046	Renewal of footpath from Carlton Beach Rd to Bingham St - 1.5m Asphalt		12,627	-
71	Lewisham Scenic Drive Footpath Renewal	C-23-T-047	Renewal of footpath between Hurst and Mary St - 1.5m Asphalt		-	-
72	Valley View Close Footpath Renewal	C-23-T-048	Renewal of footpath - 1.5m Asphalt		327	84,793
73	Carlton River Road Footpath Renewal	C-23-T-049	Renewal of footpath - 1.5m Asphalt		5,840	-
74	Penna Road Footpath Renewal	C-23-T-050	Renewal of footpath from Reynolds Rd to San Francisco Street - 1.4 - 1.8m Concrete		740	101,711
				\$ 563,000		

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	BRIDGE REPLACEMENTS					
	BUILDINGS					
75	Sorell, Pembroke Park Function Centre	C-23-B-001	Function Centre above club rooms		9,914	5,000
76	CAC - SE Jobs Hub	C-23-B-002	SE Jobs Hub - SERDA & training facility		31,975	2,500
				\$ 500,000		
	PLANT AND EQUIPMENT					
77	Light Fleet	C-23-P-001	Light fleet replacement - 6 MVs - 3x Mitsubishi Outlanders, 2x Ford Rangers, 1x Mitsubishi Trison (+ provision for required accessories)		87,715	89,661
78	Zero Turn Mower	C-23-P-002	Zero turn mower (to replace H87QT) - Parks		19,090	-
79	Truck to replace DAF	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads		-	162,232
80	Honda Power generator compressor	C-23-P-004	Honda Power generator compressor - Roads		7,008	-
				\$ 203,028		
	IT					
81	CAC - Fibre connection & hardware to Emergency Hub	C-23-IT-001	For the purpose of CCTV footage direct to police		-	-
82	Switch Pembroke Park Stadium	C-23-IT-002	Switches to enable new hardware to connect to system		7,034	-
83	CAC - Server renewal Option 2 & Backups offline	C-23-IT-003			68,069	9
84	CAC - PC Renewal for Engineering	C-23-IT-006	x6 plus 2x QHD monitors		20,357	-
				\$ 144,283		

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	LAND IMPROVEMENTS (PARKS & RESERVES)					
85	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps - requires long term PWS lease with road maintenance		301	-
86	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path @ 1.5m wide x 580m Nerine St to Carlton Bluff Rd		114	-
87	Sorell, Railway Line Reserve to Devenish	C-23-LI-003	Gravel path @ 2.0m wide - CAC concrete SW culvert to Devenish Drive - works tied in with SW upgrade & incl. fence along drain		-	116,350
88	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path @ 2.0m wide - CAC concrete SW culvert to Dubs & Co access road - works tied in with SW upgrade		25,500	-
89	Sorell, Pembroke Park BMX	C-23-LI-005	BMX facility - club to provide start gates/timing/light poles x 6		18,523	1,020,961
90	Midway Point, Hoffman Street	C-23-LI-006	Hoffman St - park upgrade		-	-
91	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall		-	-
92	Sorell, Streetscape upgrades	C-23-LI-008	Stage 3 - sign intersection and other sites - scope TBD and limited to LRCIP funds		30,106	98,158
93	Sorell Tennis Courts	C-23-LI-009	Council contribution to Tennis Club's Community Support & Recreation (CSR) Grant		15,500	-
94	St George's Square	C-23-LI-010	Renewal of two Benches and Bike Rack		8,266	-
95	Dodges Court bollard half circle	C-23-LI-011	Bollard half circle		15,772	-
96	Lewisham Boat Ramp Playground	C-23-LI-013	Renewal of Softfall and Bench		3,384	976
97	Rubbish Bin surround replacement	C-23-LI-014	Renewal of Rubbish Bin Surrounds		30,010	-
98	Bench Replacement	C-23-LI-015	Renewal of Benches at Pembroke Park		3,118	-
99	Sorell, Gravel access by Hub & 2 Gates	C-23-LI-016	Instal gravel access path between Western boundary of Hub and SO119415		1,200	-
100	Sorell, 12 Tarbrook Court	C-23-LI-017	Boundary adjustment and new fence in Tarbrook Ct		-	-
				\$ 1,364,402		

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	PRELIMINARY WORK IN 2022/23					
101	Dunalley, Franklin Street	C-23-PRELIM-Franklin St	Reconstruction with Chip Seal Surface - design for 23/24		-	-
102	Lewisham, 189 Lewisham Scenic Dve	C-23-PRELIM-189 Lewisham	Design for outlet extension over foreshore for 23/24		-	-
103	Lewisham, 223 Lewisham Scenic Dve	C-23-PRELIM-223 Lewisham	Investigation and design for sub road flow for 23/24		-	-
104	Dodges Ferry, Jacobs Court	C-23-PRELIM-Jacobs Ct	Investigation and design for connection across 14 SH Rd for 23/24		-	-
105	Sorell, Pembroke Park	C-23-PP-ChangeRooms	Scope and design for re-use of old changerooms		-	-
106	Dodges Ferry, Seventh Ave	C-23-PRELIM-7TH AVE	Eng design and estimate for SSMP SW project for 23/24		11,721	-
107	Sorell, Brinktop Road	C-23-PRELIM-Brinktop	Preliminary reseal between the highway and Penna Road for 2023/24		76,592	-
				\$ 241,592		



2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	CARRYOVERS FROM 2021/2022					
	CARRY OVERS - ROADS					
108	Bream Creek, Bream Creek Road	C-22-T-001			123,087	-
109	Kellevie, Kellevie Road & Bream Creek	C-22-T-003			130,305	-
	Nugent Road	C-22-T-004			-	-
110	Pawleena, Pawleena Road	C-22-T-007			38,801	909
	Forcett, Delmore Road - W Beam	C-22-T-009			- 2,500	-
	Forcett, Delmore Road - Road Widening	C-22-PRELIM-DELRD			- 825	-
111	Forcett, 532 Wiggins Road	C-22-PRELIM-WIGGINS			7,400	-
	CARRY OVERS - STORMWATER					
112	Sorell, 81- 83 Main Road	C-22-S-003			0	-
113	Primrose Sands, Kestrel Street	C-22-S-006			-	-
114	Sorell, Main Road & Stores Lane	C-22-S-007			-	-
115	Dodges Ferry, Lateena Street	C-22-S-010			45,234	5,150
116	Lewisham, 189 Lewisham Scenic Drive	C-22-S-012			18,976	-
117	Dodges Ferry, Kannah Street	C-21-S-009			2,873	130,104
118	Dodges Ferry, Blue Lagoon	C-21-S-009-A			4,413	-

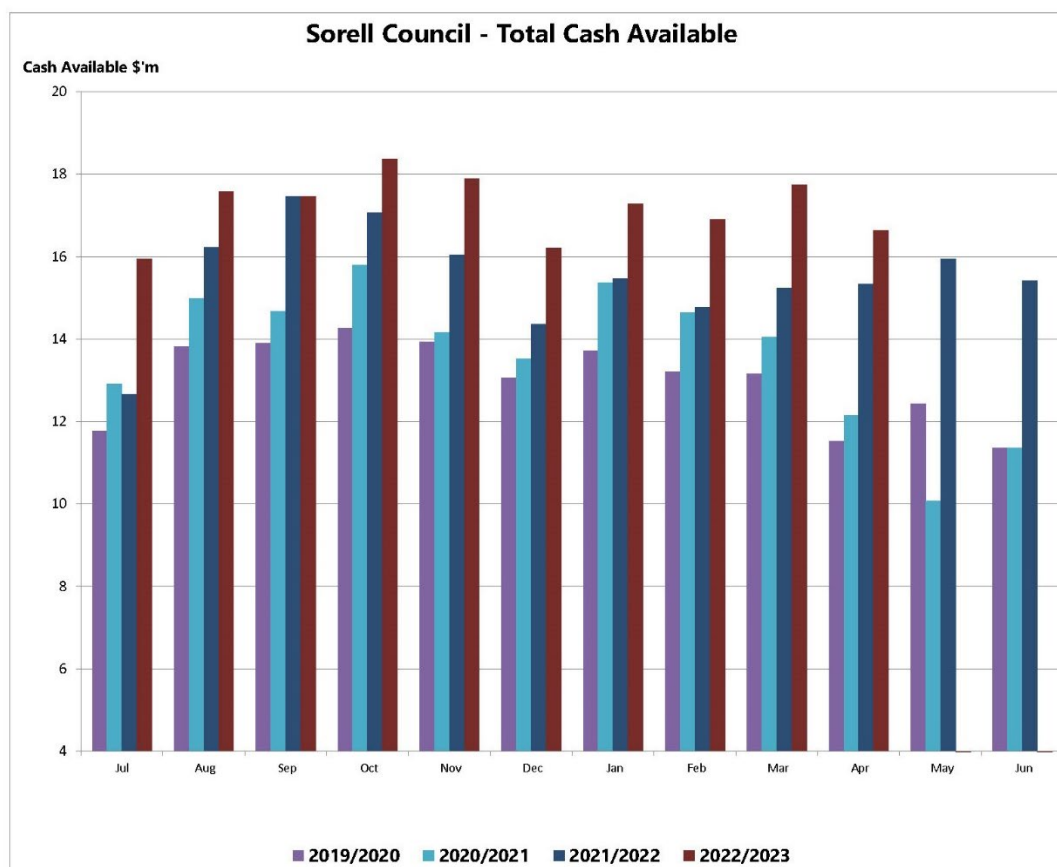
2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
CARRY OVERS - FOOTPATHS & KERBS						
119	Lewisham, Lewisham Scenic Drive	C-22-T-027			6,597	-
120	Dodges Ferry, Park Beach Road	C-22-T-029			106,016	-
121	Sorell Rotary Club Bus Shelters	C-22-T-036			5,589	-
122	Midway Point, outside 252 Penna Road	C-22-T-037			28,952	-
123	Sorell, Brinktop Road	C-21-T-056			254,086	-
124	Dodges Ferry to Carlton Beach	C-21-T-058			57,090	-
CARRY OVERS - BRIDGES & OTHER STRUCTURES						
125	Penna, Shark Point Road	C-22-BR-007			534,141	-
CARRY OVERS - BUILDINGS						
126	Lewisham - boat ramp toilet	C-22-B-001			57,997	33,504
127	Sorell Carriage Shed	C-20-B-004			341,862	16,509
CARRY OVERS - PLANT & OTHER EQUIPMENT						
128	CAC & Depot	C-22-P-001			49,601	-
CARRY OVERS - IT						
129	Municipality - CCTV	C-20-IT-002			3,398	-
CARRY OVERS - LAND						
130	Pawleena, Pawleena Rd, Arthur Highway	C-22-PRELIM-PAWRD			23,938	-

2/05/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	CARRY OVERS - LAND IMPROVEMENTS (Parks & Reserves)					
131	Dunalley Golf Club (Tennis Court cons	C-20-LI-012			1,025	-
132	Penna, Penna Beach Foreshore	C-22-LI-002			13,258	-
133	Sorell, Pembroke Park Soccer field du	C-22-LI-005			3,824	-
134	Midway Point, Flyway Park Car Park	C-22-PRELIM-FLYWAY			-	-
	CARRY OVERS - PEMBROKE PARK STADIUM					
135	Access road	C-20-PemPark-Civil			426,753	-
136	Indoor court facility	C-20-PemPark-Stadium			305,562	-
137	Pembroke Park outdoor netball court	C-20-PemPark-Stad B			89,391	-
138	Pembroke Park Stadium, equipment	C-20-PemPark-Stad C			34,338	-
139	Pembroke Park, street and car park lig	C-21-PEMPARK-002			- 0	-
	CARRY OVERS - PRELIM JOBS					
			Total Carry Overs	\$ 3,749,550		
			Total Capital Budget - Excluding Carry Overs	\$ 8,986,555		
			Total Capital Budget - Including Carry Overs	\$ 12,736,105	\$ 5,934,216	\$ 2,371,631

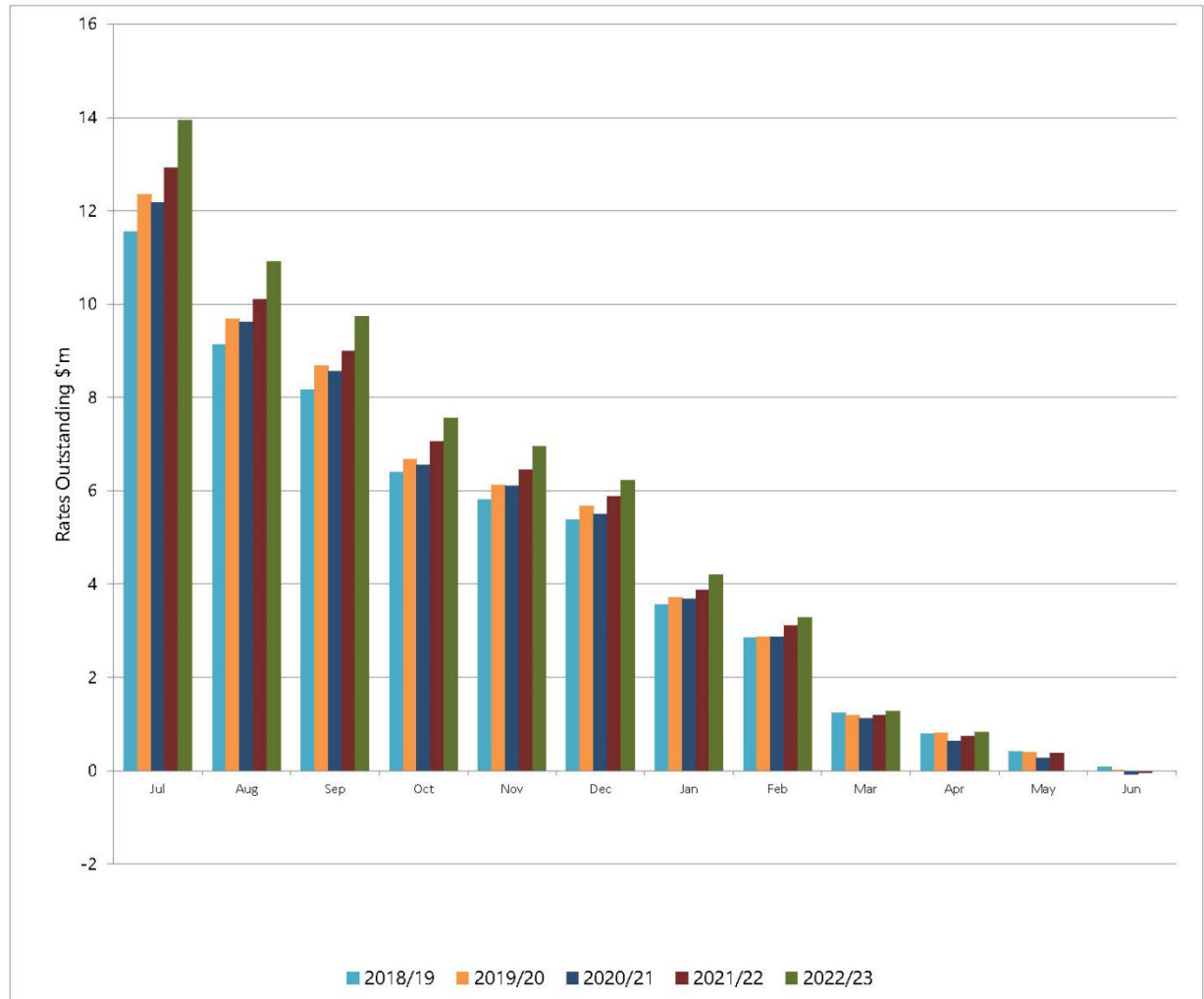
Sorell Council - Cash on Hand as at 30 April 2023					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2022	6/06/2023	\$ 1,522,647	2.00%
MyState Term Deposit	6 Month Term Deposit	9/02/2023	9/08/2023	\$ 1,529,862	4.50%
MyState Term Deposit	12 Month Term Deposit	28/06/2022	28/06/2023	\$ 1,257,459	3.85%
MyState Term Deposit	12 Month Term Deposit	31/08/2022	25/08/2023	\$ 1,500,000	3.90%
CBA Term Deposit	12 Month Term Deposit	26/08/2022	21/08/2023	\$ 3,000,000	4.12%
CBA Term Deposit	12 Month Term Deposit	1/02/2023	1/02/2024	\$ 1,000,000	4.60%
CBA Investment Account	At Call			\$ 4,171,934	3.70%
CBA Special Purpose Account	At Call			\$ 2,147,747	3.70%
CBA Operating Account	Current			\$ 411,793	3.55%
Tascorp Investment	24 Hour Call			\$ 38,745	3.60%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 55,152	N/A
Total Funds Available				\$ 16,636,939	

The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).

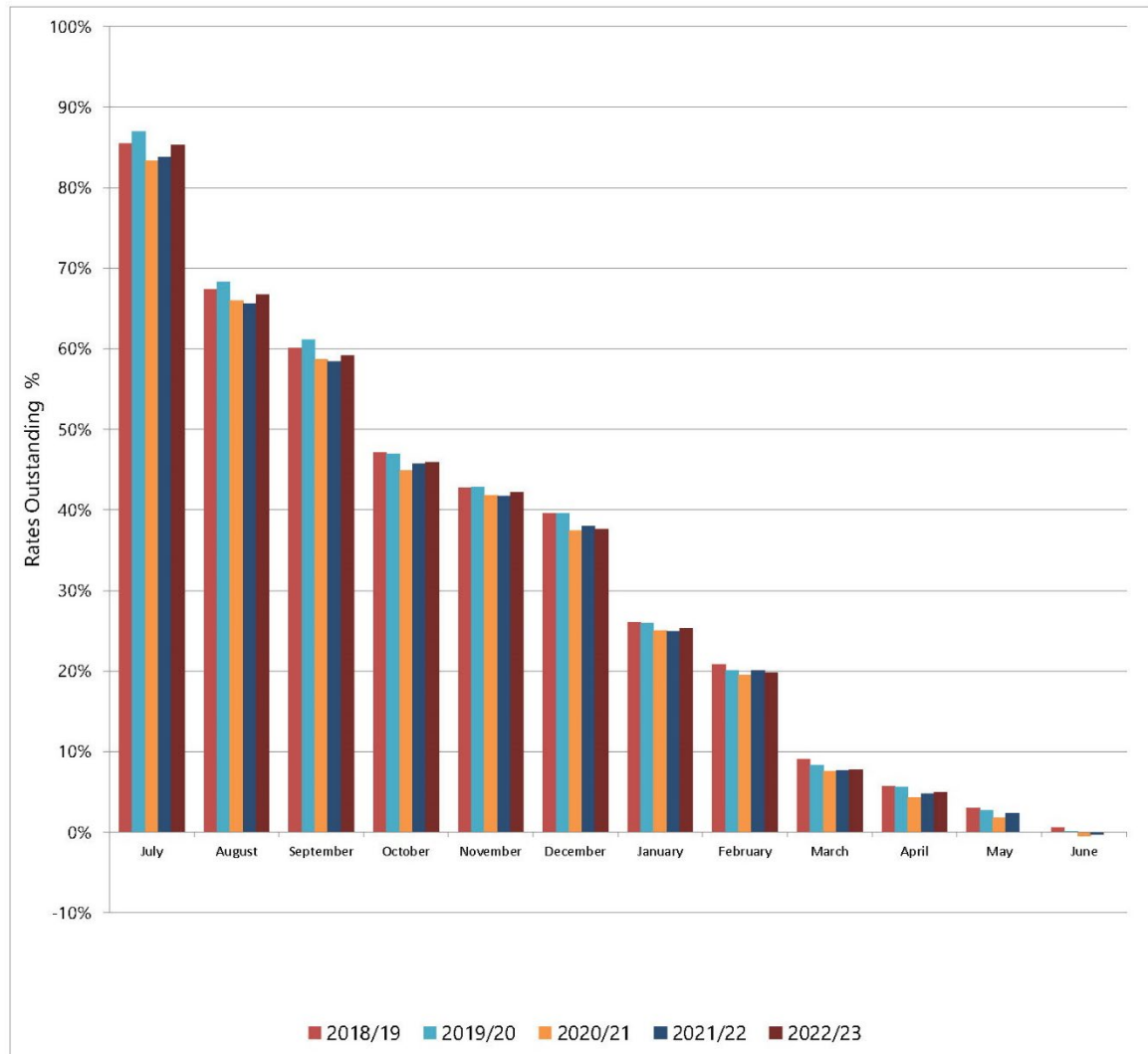
SORELL COUNCIL TOTAL CASH AVAILABLE



SORELL COUNCIL OUTSTANDING RATES BY MONTH



SORELL COUNCIL OUTSTANDING RATES BY MONTH



GRANT VARIANCE ANALYSIS - 30 April 2023

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Weed Control	\$ 6,782	\$ 6,782	\$ -	This project is now complete.
Natural Hazard Risk Framework	\$ 15,000	\$ 15,000	\$ -	This project is now complete.
School Based Immunisations Term 3 & 4 - 2022	\$ 1,000	\$ 1,324	\$ 324	This project is now complete.
Delmore Road	\$ -	\$ -	\$ -	
State Heavy Duty Vehicle Motor Tax to Local Government	\$ 14,000	\$ 13,728	\$ -272	Delivery completed.
	<u>\$ 36,782</u>	<u>\$ 36,834</u>	<u>\$ 52</u>	
GL 1420 Other Grants & Subsidies				
Australia Day Planning Activities Funding 2023	\$ 1,998	\$ 1,998	\$ -	This project is now complete.
	<u>\$ 1,998</u>	<u>\$ 1,998</u>	<u>\$ -</u>	
GL 1430 Other Grants & Subsidies				
Advanced Personnel	\$ -	\$ 2,000	\$ 2,000	This is unbudgeted income.
	<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	
GL 2110 Grants Capital - Commonwealth Grants				
C-20-B-004 Carriageway Shed	\$ 200,496	\$ 200,496	\$ -	This project is now complete.
C-21-T-058 Dodges Ferry Loop Track	\$ 56,127	\$ 56,127	\$ -	This project is now complete.
C-23-LI-008 Sorell Streetscape Upgrade	\$ 250,000	\$ 30,106	\$ -219,894	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-S-003 Devenish Drv Stormwater Upgrade	\$ 437,239	\$ -	\$ -437,239	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 600,000	\$ 600,000	\$ -	This project is now completed.
	<u>\$ 1,543,863</u>	<u>\$ 886,729</u>	<u>\$ -657,133</u>	
GL 2115 Grants Capital - State Grants				
C-21-T-056 Road works Brinktop Rd	\$ 140,099	\$ 140,099	\$ -	This project is now completed.
Safer Rural Roads Program 2021/2022 White Hills Rd Forcett and Pawleena Rd Pawleena	\$ -	\$ -34,209	\$ -34,209	Return of unspent funds from 2021/2022 Grant Funding.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	



GRANT VARIANCE ANALYSIS - 30 April 2023

Grant Details	Budget	Actual	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-23-B-001 Pembroke Park Function Centre	\$ -	\$ 18,239	\$ 18,239	The variance reported is due to project timing.
C-23-T-001 Sorrell, CAC Access Road	\$ -	\$ -	\$ -	
RSL Memorial Wall	\$ 3,500	\$ -	-\$ 3,500	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-PRELIM BMXTRACK BMX Track	\$ -	\$ -	\$ -	
C-22-B-001 Lewisham boat ramp car park toilets	\$ 61,230	\$ 57,997	\$ 3,233	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
	<u>\$ 204,830</u>	<u>\$ 182,126</u>	<u>\$ 22,703</u>	
GL 2120 Grants Capital - Other Grants				
C-23-PRELIM BMXTRACK BMX Track	\$ 144,333	\$ 433,597	\$ 289,264	The variance reported is due to project timing.
C-22-LI-002 Wildcare	\$ 22,237	\$ 21,737	-\$ 500	This project is now completed.
	<u>\$ 166,570</u>	<u>\$ 455,334</u>	<u>\$ 288,764</u>	



16.2 2023-2024 FEES AND CHARGES

RECOMMENDATION

Local Government Act 1993 (Tas) – Part 12

“In accordance with Section 205 of the *Local Government Act 1993 (Tas)*, the Council hereby makes the following fees and charges for the period commencing on 1 July 2023 and ending on 30 June 2024.”

SCOTT NICOL

ACTING MANAGER, FINANCE

Date: 10 May 2023

Attachments (11 pages)



Sorell Council Fees and Charges

Effective from 1 July 2023

All fees and charges are inclusive of GST where applicable

Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
ANIMAL MANAGEMENT			

Dog Registrations

All dogs over 6 months must be registered and micro chipped

Rate (to be paid before 1 July 2023)

Guide Dog	per annum	No charge	No charge
Desexed Dog	per annum	\$ 33.00	N
Non-Desexed Dog	per annum	\$ 100.00	N
Concession Rate (one dog only) - desexed	per annum	\$ 16.50	N
Concession Rate (one dog only) - non-Desexed	per annum	\$ 50.00	N
Working Dog (which is kept for the purpose of working farm stock)	per annum	\$ 33.00	N
Purebred Dog (must be KCC registered)	per annum	\$ 51.00	N
TGRB Registered Greyhound	per annum	\$ 51.00	N
Dangerous Dog - desexed	per annum	\$ 100.00	N
Restricted Breed - desexed	per annum	\$ 33.00	N

Registration Refund Amount for Deceased Dogs

Deceased within 3 months of registration	per dog	75%	N
Deceased after 3 months and within 6 months of date of registration	per dog	50%	N
Deceased after 6 months and within 9 months of date of registration	per dog	25%	N
Deceased after 9 months of date of registration	per dog	No refund	N

Registration Discount for Attendance at Obedience Course

Tasmanian Canine Defence Association accredited certificate to be provided, as evidence that dog has satisfactorily completed the obedience course	one discount per dog per year	50%	N
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Kennel License

Application Fee (3 - 5 dogs)	per application	\$ 144.00	N
Application Fee (more than 5 dogs)	per application	\$ 239.50	N
Renewal Fee	per annum	\$ 52.00	N

Pound Fees

Impoundment of Dog	per night	\$ 31.50	N
Release Fee from Impound	per impound release	\$ 31.50	N

Other Animal Management Fees

Dangerous/ Restricted Dog Collar	per collar	\$ 66.00	Y
Dangerous/ Restricted Dog Sign	per sign	\$ 77.00	Y
Replacement of Lost Dog Tag	per tag	No charge	No charge
Dog Complaint (formal complaint under the Dog Control Act 2000)	per complaint	\$ 110.00	N
New dog registration after 1 January 2024, pro rata fees until 30 June 2024	per month remaining	Fee linked to licence period	N

FIRE PREVENTION

Fire Hazard Abatement for blocks under 1000m ²	per block	\$ 537.00	Y
Fire Hazard Abatement for blocks from 1000m ² up to 2000m ²	per block	\$ 591.00	Y
Fire Hazard Abatement for blocks over 2000m ²	per hour	\$ 323.50	Y
Abatement Notice	per notice	No charge	No charge



Sorell Council Fees and Charges

Effective from 1 July 2023

All fees and charges are inclusive of GST where applicable

Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
ENVIRONMENT			

Environment Protection

Environment Protection Notice under the <i>Environmental Management and Pollution Control Act 1994</i>	per notice	\$ 320.50	N
Gathering evidence and ongoing enforcement of conditions of Abatement Notice or Plumbing Permit	per hour	\$ 103.00	N
Abatement Notice under the <i>Local Government Act 1993</i> (other than for fire hazards)	per notice	\$ 320.50	N
Gathering evidence and ongoing enforcement of conditions of Abatement Notice or Plumbing Permit	per hour	\$ 103.00	N

Aerated Waste Water Treatment Systems (AWWTS)

Residential Service Fee - charged if an individual contract has not been signed with an authorised maintenance contractor	per annum	\$ 1,004.00	N
Commercial Service Fee - charged if an individual contract has not been signed with an authorised maintenance contractor	per annum	Contractor Fee plus 30%	N
Collection of water/ wastewater/ soil samples for monitoring compliance with permit conditions	per request	Cost plus 30%	N

HEALTH

Food Business Operations Licences

The fee payable to the Council to accompany an application for registration of a food business under the *Food Act 2003*:

High Risk - P1	per annum	\$ 511.50	N
Medium Risk - P2	per annum	\$ 363.50	N
Low Risk - P3	per annum	\$ 227.50	N

Fee payable for initial application (no annual registration):

Low Risk - P3 Notifiable	per application	\$ 171.00	N
Notifiable - P4	per application	\$ 114.00	N

Food Business Inspection (follow-up of non-compliance)	per inspection	\$ 172.00	N
Late fee if registration is not paid before 31 July 2023	per application	\$ 57.00	N
Large Food Business (>15 food handlers)	per application	Applicable Food Business Operations Risk Classification Fee x 2	N
Environmental Health Officer Occupancy Permit Inspection - Food Premises Form 50	per application	\$ 158.00	N
Environmental Health Officer New Food Business Plan - Form 49 Assessment	per application	\$ 158.00	N

Mobile Food Business (Vans & Stalls) Registration

Daily Registration	per day or part thereof	\$ 55.50	N
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Annual Registration Renewals (state-wide):

High Risk - P1	per annum	\$ 511.50	N
Medium Risk - P2	per annum	\$ 363.50	N
Low Risk - P3	per annum	\$ 227.50	N

New Applications Assessment Fee	per annum	\$ 87.00	N
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Pro rata will apply for applications received after 31 December 2023

Street Stall Permit Fee

Permit Fee	per month	\$ 94.00	N
	per annum	\$ 630.00	N



Sorell Council Fees and Charges

Effective from 1 July 2023

All fees and charges are inclusive of GST where applicable

Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
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Caravan Licences

Licence for the first caravan	per annum	\$ 360.50	N
For subsequent caravans	per annum	\$ 177.50	N

Certificate & Licences (Regulatory)

Fees payable under *Public Health Act 1997*:

Application for a Place of Assembly Licence for a specific event (maximum fee of \$3,500) (Section 76)	per thousand people or part thereof	\$ 220.50	N
Application for Registration of Premises for a public health risk activity (Section 96)	per annum	\$ 57.50	N
Application for Licence for a public health risk activity (Section 105)	per annum	\$ 62.00	N
Application for Registration of a regulated system (Section 114)	per annum	\$ 85.00	N
Analysis of sample of water from a private source or swimming pool (Section 131)	per analysis	Analysis cost plus 20%	N
Application for Registration of user or supplier of water from private source, other than premises registered under the <i>Food Act 2003</i> (Section 134)	per annum	\$ 103.00	N
Water Sampling	per sample	Cost plus 20%	Y/N
Registration of Water Carrier Business (Section 134)	per annum	\$ 103.00	N

Use of Public Places

Fees payable under *Public Place By-Law 2015*:

Application for Busking (Section 16)	per day	\$ 7.00	N
	per annum	\$ 123.50	N
Application for Dining on Public Reserve (Section 13)	per day	\$ 26.00	N
	per annum	\$ 123.50	N
Application for Public Event (Section 14)	per application	\$ 244.50	N
Application to Erect a Structure (Section 11)	per application	\$ 123.50	N
Application to Conduct a Trade or Commerce (Section 14)	per day	\$ 244.50	N
	per month	\$ 305.00	N
	per annum	\$ 630.00	N
Application for Public Places Permit, not otherwise specified above	per application	\$ 62.00	N

Pro rata will apply for applications received after 31 December 2023

ENGINEERING

Standard Requirements For Local Highways

Towing Abandoned Vehicle	per vehicle	\$ 437.50	N
Driveway Inspection and Approval Application Fee	per inspection	\$ 321.00	N

Extension of Time for Driveway Inspections:

0 - 12 months	per application	\$ 160.50	N
12 - 24 months	per application	\$ 321.00	N

Charges for Private Works

Cost is determined by adding internal labour (inclusive of on-costs), plant hire and materials plus a margin			Y
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Sorell Council Fees and Charges

Effective from 1 July 2023

All fees and charges are inclusive of GST where applicable

Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
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BUILDING

Building Permit Fee Class 1

Assessment Fee	per application	\$ 350.00	N
Amended Plans	per application	\$ 241.50	N
Multiple Dwellings	per application + per unit	\$350.00 + \$76.50 per unit	N
Work Over \$500,000	per application	\$350.00+ EV: \$500,000 - \$1,000,000 \$100.00 EV: \$1,000,001 - \$2,000,000 \$200.00 EV: \$2,000,001 - \$3,500,000 \$300.00 EV: \$3,500,001 - \$5,000,000 \$400.00 EV: \$5,000,001 - \$10,000,000 \$500.00 EV: Over \$10,000,000 \$700.00	N

Building Permit Fee Class 2 -9

Assessment Fee	per application	\$ 488.50	N
Work Over \$500,000	per application	\$456.50+ EV: \$500,000 - \$1,000,000 \$100.00 EV: \$1,000,001 - \$2,000,000 \$200.00 EV: \$2,000,001 - \$3,500,000 \$300.00 EV: \$3,500,001 - \$5,000,000 \$400.00 EV: \$5,000,001 - \$10,000,000 \$500.00 EV: Over \$10,000,000 \$700.00	N
Amended Plans	per application	\$ 399.50	N

Building Permit Fee Class 10

Assessment Fee	per application	\$ 235.00	N
Amended Plans	per application	\$ 126.50	N



Sorell Council Fees and Charges

Effective from 1 July 2023

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Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
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Notifiable Building Work

Class 1	per notification	\$ 220.00	N
Class 2-9	per notification	\$ 220.00	N
Class 10	per notification	\$ 170.00	N
Multiple Dwellings	per application + per unit	\$220 + \$50 per unit	N
Work Over \$500,000	per application	\$220.00+ EV: \$500,000 - \$1,000,000 \$50.00 EV: \$1,000,001 - \$2,000,000 \$100.00 EV: \$2,000,001 - \$3,500,000 \$150.00 EV: \$3,500,001 - \$5,000,000 \$200.00 EV: \$5,000,001 - \$10,000,000 \$300.00 EV: Over \$10,000,000 \$350.00	N
Amended Plans	per notification	\$ 88.00	N

Demolition Fees

Demolition Permit Class 1-10	per application	\$ 235.00	N
Demolition Notifiable Work 1-10	per notification	\$ 170.00	N

Permit of Substantial Compliance

Assessment Fee	per application	\$ 650.00	N
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Other Building Fees

Certificate of Completion Fee (building or demolition work)	per certificate	\$ 170.00	N
Issue Building Notice or Order	per issue	\$ 185.00	N
Non Compliance with a Building or Plumbing Order - Monitoring Fee	per hour	\$ 96.50	N

Extension of Time (building or demolition permit):

0 - 12 months	per application	\$ 148.50	N
12 - 24 months	per application	\$ 295.50	N

Acceptance of Extension of Time (notifiable work)	per notification	\$ 88.00	N
Building Certificate Fee	per application	\$ 597.50	N
Refund of fees for application withdrawn prior to determination (refer to Sorell Council's Fee Refund and Remission Policy)	per application	50% of application fee	N
Information Request - Request for Plans	per request	\$ 39.50	Y
Building & Construction Industry Training Levy, 0.2% of the cost of works over \$20,000 (collected for BCITB)	per application	0.2% of estimated cost of works	N
Building Administration Fee, 0.1% of the cost of works over \$20,000 (collected for the Department of Justice)	per application	0.1% of estimated cost of works	N
Obtain consent to building on existing drain or within 1 meter of existing drain (Section 73)	per application	\$ 97.00	N
Service Easement Consent (Section 74)	per application	\$ 97.00	N

Infrastructure Protection Bond

Footpath, kerb & channelling, and stormwater - refundable at completion of building works if infrastructure not damaged	per application	\$ 3,000.00	N
Kerb & channelling, and stormwater - refundable at completion of building works if infrastructure not damaged	per application	\$ 2,000.00	N
Infrastructure bond fee to be charged if builder has 5 or more concurrent building applications - refundable at end of financial year if infrastructure not damaged.	per annum	\$ 9,000.00	N
Bond Establishment Fee - non-refundable	per application	\$ 250.00	N



Sorell Council Fees and Charges

Effective from 1 July 2023
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PLUMBING & DRAINAGE

Plumbing Inspection by Authorised Officer

First 3 inspections	per application	\$ 620.50	N
Fourth and subsequent inspections, including Expired Permit Inspections	per application	\$ 215.50	N
Multiple Dwelling Inspection	per unit	\$ 430.00	N
Plumbing Permit Fee	per application	\$ 62.00	N
Assessment Certificate of Likely Compliance (notifiable and permit work) - Class 1 and Class 10	per application	\$ 281.00	N
Assessment Certificate of Likely Compliance (notifiable and permit work) - Class 2 - 9	per application	272.00 + \$24 per \$100,000	N
Retrospective Plumbing Work	per application	\$ 332.50	N

On-Site Wastewater Management System (OWMS) Assessment Certificate of Likely Compliance / Notifiable and Permit Work

Class 1, 2 or 10	per application	\$ 506.50	N
Class 3-9	per application	\$ 1,016.00	N
50% reduction in plumbing fees if the works are to fix an existing failing OWMS	per application	50% reduction in plumbing fees	N
Waterless Toilet Only (composting toilets)	per application	\$ 244.50	N

Other Plumbing Fees

Certificate of Completion Fee (plumbing work)	per application	\$ 170.00	N
Plumbing Inspection Direction	per application	\$ 62.00	N
Plumbing Notice or Plumbing Order	per application	\$ 185.00	N
Start Work Notice (authorisation)	per application	\$ 26.00	N

Extension of Time (Plumbing Permit or CLC)

0 - 12 months	per application	\$ 148.50	N
12 - 24 months	per application	\$ 295.50	N

Amended Plan Fee (certificate of likely compliance / plumbing permit)	per application	\$ 98.50	N
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TOWN PLANNING

Subdivision Planning Fees

For the consideration of a plan of subdivision other than stratum title subdivision:

Base Fee:	per application	\$ 621.00	N
(i) Plus Lot Fee (for each lot shown on proposal plan, including balance lot)	per lot	\$ 204.50	N
(ii) Plus Public Notification Fee	per application	\$ 388.00	N
Boundary Adjustment or Reorganisation of Boundaries - no new lots created:	per application	\$ 585.00	N
(i) Plus Public Notification Fee	per application	\$ 388.00	N
Minor Boundary Adjustment (Clause 9.3.1) - permitted	per application	\$ 454.50	N
Request for Amendment of Sealed Plan	per application	\$ 454.50	N
A Hearing to Amend a Sealed Plan (if required)	per application	\$ 1,107.00	N
Adhesion Order or Discharge (including sealing)	per application	\$ 370.00	N
Sealing of Final Plans	per application	\$ 377.00	N
(i) Plus each additional lot, including balance lot	per lot	\$ 54.50	N
Minor Amendment - permitted (Section 56)	per application	\$ 292.00	N
Minor Amendment - discretionary (Section 56)	per application	\$ 409.00	N
Inspection Fee	per inspection	\$305 per Officer	N
For the consideration of engineering plans for roadwork, stormwater and drainage works in a subdivision, a fee of 1% of the approved estimated construction costs	minimum fee	\$ 710.00	N
Additional Infrastructure Administration Fee (to be charged if developer / applicant wishes to reduce early title bonds as work progresses)	per application	\$ 186.00	N



Sorell Council Fees and Charges

Effective from 1 July 2023

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Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
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Development/ Use Fees

Exempt/ No Permit Required Certificate	per application	\$ 136.50	N
Permitted Application - single dwelling (Section 58)	per application	\$ 300.00	N
Permitted Application - non single dwelling (base fee):	per application	\$ 483.50	N
(i) Plus Estimated Value Fee	per application	Refer to the Estimated Value Fee (below)	N
Discretionary Application - single dwelling (Section 57) (base fee):	per application	\$ 602.50	N
(i) Plus Estimated Value Fee	per application	Refer to the Estimated Value Fee (below)	N
(ii) Plus Public Notification Fee	per application	\$ 388.00	N
Discretionary Application - non single dwelling (base fee):	per application	\$ 653.50	N
(i) Plus Estimated Value Fee	per application	Refer to the Estimated Value Fee (below)	N
(ii) Plus Public Notification Fee	per application	\$ 388.00	N
Minor Amendment - Permitted (Section 56)	per application	\$ 312.50	N
Minor Amendment - Discretionary (Section 56)	per application	\$ 438.00	N
Signage - Permitted	per application	\$ 312.50	N
Signage - Discretionary:	per application	\$ 602.50	N
(i) Plus Public Notification Fee	per application	\$ 388.00	N
Application Seeking to Authorise Non-Approved Use or Development	per application	Fees applicable are double application fees plus where applicable Public Notification Fee	N
Extension of Time Fee	per application	\$ 199.50	N
Strata Title for Units:	per application	\$ 324.50	N
(i) Plus each Unit	per unit	\$ 204.50	N
Inspection Fee	per inspection	\$305 per Officer	N
Level 2 Activity Environmental Management & Pollution Control Act 1994 (base fee):	per application	\$ 1,500.00	N
(i) Plus Estimated Value Fee	per application	Refer to the Estimated Value Fee (below)	N
(ii) Plus Public Notification Fee	per application	\$ 388.00	N
Part 5 Agreement Assessment including Sealing, Amendment or Ending Agreement (Section 71)	per application	\$ 213.00	N
Estimated Value (EV) Fee	per application	Relevant Base Fee (above) plus the following Estimated Value (EV) Fee: EV: \$0 - \$25,000 \$160.50 EV: \$25,001 - \$75,000 \$587.50 EV: \$75,001 - \$500,000 \$653.00 EV: \$500,001 - \$1,000,000 \$914.00 EV: \$1,000,001 - \$2,000,000 \$1,883.00 EV: \$2,000,001 - \$3,500,000 \$3,856.50 EV: \$3,500,001 - \$5,000,000 \$7,767.00 EV: \$5,000,001 - \$10,000,000 \$15,533.00 EV: Over \$10,000,000 \$23,567.00	N

Development/ Use Fees - Other

Planning Scheme Amendment Fee	per application	\$7,752 + applicable development application fee	N
Request to seek amendment to the Southern Tasmanian Regional Land Use Strategy	per request	\$7,790 + costs of third party reports	N
Minor Amendment to Permit Approved as part of a Planning Scheme Amendment	per application	\$ 532.00	N
Cash in Lieu of Providing Car Parking Space on Development	per space	\$ 8,306.00	N
Refund of Fees for Application withdrawn prior to Determination	per application	20% of Base Fee (Refund of Public Notification Fee if not advertised)	N
Re-advertising fee if due to changes to application by applicant	per application	\$ 388.00	N



Sorell Council Fees and Charges

Effective from 1 July 2023

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Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
RECREATION FACILITIES AND COMMUNITY HALLS			

Booking per day means 8 hours or more

All trading/commercial/government/business use will be charged an additional 25% on top of normal hire rates

Council reserves the right to apply the above conditions at its own discretion.

SPORTS AND RECREATION

South East Sports Complex (Pembroke Park)

Senior / Junior Oval	per day	\$	279.00	Y
	per hour	\$	36.00	Y
Cricket Nets	per day	\$	63.00	Y
	per hour	\$	9.50	Y
Soccer Pitch	per day	\$	304.50	Y
	per hour	\$	42.00	Y
Outdoor Netball / Basketball Courts (per court)	per day	\$	63.00	Y
	per hour	\$	9.50	Y
PCYC Shed	per day	\$	88.50	Y
	per hour	\$	13.00	Y
Event (includes all outdoor sports grounds)	per day	\$	378.50	Y

South East Sports Complex (Pembroke Park) - Lighting

Lighting charges are additional to ground hire (applies for all winter season bookings from 5.00 pm and all summer season bookings from 8.30 pm)

Senior Oval - training lights	per hour	\$	36.50	Y
Senior Oval - competition lights	per hour	\$	72.50	Y
Junior Oval - training lights	per hour	\$	36.50	Y
Soccer Pitch (6 lighting towers)	per hour	\$	36.50	Y
Soccer Pitch (3 lighting towers)	per hour	\$	19.00	Y
Soccer Pitch (1 lighting tower)	per hour	\$	9.50	Y
Outdoor Netball / Basketball Courts	per hour / per set of 4 Light Towers	\$	24.50	Y
Court 1 and 2 (4 lighting towers)				
Court 3 and 4 (4 lighting towers)				
Court 5 and 6 (4 lighting towers)				

South East Stadium

Casual User: Users booking facilities in a casual non repeated basis

Regular User: Sport clubs and community organisations booking facilities on a weekly/monthly regular basis.

Anchor Tenant: SENA, SEBA and SEUFC. If interested to become an anchor tenant club or organisation, please contact Sorell Council.

Indoor Courts - Hire per Court (Netball and Basketball)

Weekdays between 6.00 am and 5.00 pm

Casual User	per hour	\$	55.00	Y
Regular User	per hour	\$	45.00	Y
Anchor Tenant	per hour	\$	35.00	Y
School Groups	per hour	\$	35.00	Y
Individual User (max of 2 people)	per hour	\$	10.00	Y
Small Groups (3 - 6 people)	per hour	\$	16.25	Y

Indoor Courts - Hire per Court (Netball and Basketball)

Weekdays between 5.00 pm and 10.00 pm / Weekends and Public Holidays All Day

Casual User	per hour	\$	65.00	Y
Regular User	per hour	\$	55.00	Y
Anchor Tenant	per hour	\$	45.00	Y
School Groups	per hour	\$	35.00	Y
Individual User (max of 2 people)	per hour	\$	10.00	Y
Small Groups (3 - 6 people)	per hour	\$	16.25	Y



Sorell Council Fees and Charges

Effective from 1 July 2023

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Show Court Hire (Netball and Basketball)

All days

Casual User - 4 hour event	per event	\$ 500.00	Y
Casual User - 8 hour event	per event	\$ 800.00	Y
Regular User - 4 hour event	per event	\$ 350.00	Y
Regular User - 8 hour event	per event	\$ 600.00	Y
Anchor Tenant - 4 hour event	per event	\$ 200.00	Y
Anchor Tenant - 8 hour event	per event	\$ 400.00	Y

Function Room Hire

Half Room: Trainings and meeting space - Capacity: Seating 40 persons / Standing 60 persons

Full Room: Functions, Galas, Trainings, Events - Capacity: Seating 80 persons / Standing 120 persons

Casual User - half room	per hour	\$ 30.00	Y
Casual User - full room	per hour	\$ 50.00	Y
Casual User - full room 4 hour event	per event	\$ 200.00	Y
Casual User - full room 8 hour event	per event	\$ 400.00	Y
Regular User - half room	per hour	\$ 25.00	Y
Regular User - full room	per hour	\$ 40.00	Y
Regular User - full room 4 hour event	per event	\$ 150.00	Y
Regular User - full room 8 hour event	per event	\$ 300.00	Y

Meeting Room Hire

Capacity: 12 persons

Casual User	per hour	\$ 30.00	Y
Regular User	per hour	\$ 25.00	Y

Anchor Tenant Package

The package includes: Function Room Meeting Room Shared Office Space Storage Space Sponsorship Space Access to reduced court hire fees Note: Function room and meeting room included in this package are subject to availability and require to be booked by Anchor Tenants	per annum	\$ 1,605.00	Y
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Recreation Vehicle Short Term Parking

First 24 hours (overnight)		\$ 10.00	Y
Up to 5 nights flat fee		\$ 30.00	Y

Dodges Ferry Oval

Oval	per day	\$ 153.50	Y
	per hour	\$ 22.50	Y

Dunalley Recreation Ground

Oval	per day	\$ 88.00	Y
Club Rooms	per day	\$ 52.50	Y
Kitchen	per day	\$ 47.00	Y



Sorell Council Fees and Charges

Effective from 1 July 2023

All fees and charges are inclusive of GST where applicable

Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
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Community Halls

Booking per day means 8 hours or more

A 20% discount will apply to local community organisations using a facility on a permanent basis (fortnightly or greater use).

All trading/commercial/government/business use will be charged an additional 25% on top of normal hire rates

If the facility is used without a booking, no discounts will apply and a penalty fee of \$25 will be charged

Council reserves the right to apply the above conditions at its own discretion.

Council Managed Hall Bonds

Hall Use	per event	\$	584.00	N
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Sorell Memorial Hall

Hall	per day	\$	233.50	Y
	per hour	\$	27.50	Y
Supper Room	per day	\$	113.00	Y
	per hour	\$	15.00	Y
Kitchen	per day	\$	251.50	Y
	per hour	\$	30.50	Y
Function Package The package includes: Hall, Supper Room and Kitchen Tables and Chairs Light and Sound System	per day	\$	690.50	Y
Meeting Room	per day	\$	76.00	Y
	per hour	\$	13.00	Y

Midway Point Hall

Hall, Kitchen & Meeting Room	per day	\$	109.50	Y
	per hour	\$	14.00	Y

Dodges Ferry Recreation Centre

Gymnasium	per day	\$	213.00	Y
	per hour	\$	28.50	Y

Dunalley Hall

Main Hall (not including theatre lights and sound)	per day	\$	233.50	Y
	per hour	\$	27.50	Y
Reception Area	per day	\$	76.00	Y
	per hour	\$	16.00	Y
Kitchen - commercial use	per day	\$	699.00	Y
	per hour	\$	88.00	Y
Kitchen - community use	per day	\$	187.00	Y
	per hour	\$	30.50	Y
Meeting Room	per day	\$	76.00	Y
	per hour	\$	16.00	Y
Event Production (including lights and sound system)	per day	\$	856.00	Y
Function Package The package includes: Hall and Kitchen Tables, Chairs, Crockery, Cutlery and Table and Chair Cloths Audio System Access to Hall for set-up 24 hours prior to function <i>Note: Hirer is responsible for dry cleaning all table and chair cloths</i>	per function	\$	1,703.00	Y



Sorell Council Fees and Charges

Effective from 1 July 2023

All fees and charges are inclusive of GST where applicable

Type of Fee / Charge	Unit	2023/2024 Fees and Charges	GST Applied
Copping Hall			
Hall	per day	\$ 109.50	Y
	per hour	\$ 14.00	Y
Hall Hire Bond	per event	\$ 584.00	N
Function Package The package includes: Hall and Kitchen Tables, Chairs, Crockery and Cutlery Access to Hall for set-up 24 hours prior to function	per function	\$ 272.50	Y

Cemetery Fees

Cemetery Fees - Copping & Dunalley

Single Depth Plot	per plot	\$ 1,819.00	Y
Double Depth Plot	per plot	\$ 1,979.50	Y
Second Internment	per plot	\$ 1,605.00	Y
Gravesite Reservation	per plot	\$ 554.00	Y
Columbarium Wall Reservation	per placement reservation	\$ 273.00	Y
Columbarium Wall - placement of ashes	each	\$ 562.00	Y

ADMINISTRATION

Bank Fees

Dishonoured Direct Debit Fee	per dishonour	\$ 7.50	Y
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Printing & Photocopying

A4 - single side	per page	\$ 0.25	Y
A3 - single side	per page	\$ 0.50	Y

Council Meeting Room Hire

Meeting room rates are available upon request and are dependent upon the size of the facility and any associated equipment requirements.			
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Lease or Licence Over Council Owned Land

Lease or Licence over Council owned land (Section 205)	per lease or licence	\$ 1,500.00	N
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17.0 PLANNING

17.1 CLIMATE COUNCIL CITIES POWER PARTNERSHIP (CCCPP) – 5 PARTNERSHIP ACTION PLEDGES TO THE CITIES POWER PARTNERSHIP

RECOMMENDATION

“That Council resolve to endorse the five climate action pledges as recommended and to submit them on behalf of the Mayor.”

Introduction

The Climate Council Cities Power Partnership (CCCPP) is a free national program run by the Climate Council. It aims to provide local governments with the tools, knowledge and connections to take meaningful action on climate change and capitalise on the global shift to a clean economy.

It is the largest local government climate program in Australia with over 145 member councils representing over 60 per cent of Australia’s population. The work of the Climate Council promotes independent research and policy proposals based on the best available climate science.

Sorell Council endorsed their intention to join the Cities Power Partnership at the Ordinary Council meeting on 19 October 2022 with this formalised on 14th December 2022. The next step is for Council to nominate five pledges within the next six months that Council will strive to achieve.

Strategic plan

The CCCPP aligns with Objective 2: Responsible Stewardship and a Sustainable Organisation. The partnership provides avenues of new knowledge and understanding about climate change and governance. The CCCPP enables decision makers to understand more about climate change and its impacts, provides necessary case studies and field experiences to make informed decisions on sustainable organization.

Annual plan

The proposal will enable Council to adopt to mitigation and adaptation measures to climate change. This proposal will help establish strong response by the Council on the impact of climate change. The pledges have identified opportunities to install solar panels in Council buildings and roll out energy efficient lights across



the municipality which Council is already working towards achieving improvements.

Environmental implications

This report explicitly addresses climate impacts, mitigation and adaptation measures and climate science that is necessary to make informed decisions.

Asset management implications

All assets owned and managed by the Council are covered by the CCCPP.

Risk management implications

This proposal suggests five commitments for the Council to embrace in order to enhance energy efficiency, promote the adoption of renewable energy sources, and advocate for climate change awareness within the community. While these commitments are not legally binding, they establish a precedent for the presentation of future policy documents to the Council.

Community implications

This creates an opportunity for the Council to enhance its policy documents by developing a comprehensive framework for a more robust response to climate change challenges. Furthermore, it emphasizes the Council's proactive stance in tackling climate change, showcasing its leadership and commitment to creating a sustainable and environmentally responsible community.

Report

The adoption of the five pledges to the CCCPP empowers Sorell Council to proactively address climate change through the development of mitigation and adaptation measures and to demonstrate a dedication to tackling climate change at the local level.

Mitigation measures may include promoting renewable energy sources, increasing energy efficiency in public and private spaces, and encouraging sustainable transportation options. These actions help reduce emissions, foster a low-carbon economy, and ultimately contribute to global efforts to combat climate change.

In addition to mitigation, adaptation measures help prepare for the inevitable effects of climate change. These actions might involve improving infrastructure resilience, developing low energy buildings, and improved communication during

extreme weather events or preserving ecosystems that provide natural defences against flooding and erosion.

The five pledges, which will require future budget allocations, are:

- Installing renewable energy sources on Council buildings: This pledge involves equipping Council buildings with solar photovoltaic (PV) panels and battery storage systems. By doing so, councils can generate clean, renewable energy and reduce their reliance on fossil fuels. This will not only lower carbon emissions but also contribute to long-term energy cost savings. Additionally, council buildings serve as prominent examples to the community, encouraging residents and businesses to adopt similar solutions. Sorell Council has an opportunity to improve its solar panel energy consumption. In Year 2021/2022, we produced about 5480GJ, which is a 4% increase from 2019/20. This constitute 10% of total power supply. This pledge requires business case assessments to support any budget funding request.
- Establishing minimum renewable energy standards for new developments: This pledge requires councils to set renewable energy benchmarks for new construction projects, ensuring that they incorporate sustainable energy solutions from the outset. These standards may include solar PV installation, energy-efficient design principles, or the use of alternative clean energy sources. By implementing these benchmarks, councils promote environmentally responsible development, reduce emissions, and progress toward a more sustainable future. This pledge will apply to Council construction projects and will similarly need to take into account cost – benefit considerations where budget impacts are expected.
- Implementing energy-efficient lighting throughout the municipality: This pledge aims to reduce energy consumption and carbon emissions by replacing outdated, inefficient lighting with energy-saving alternatives, such as LED or solar-powered lights. This transition will occur in public spaces and Council-owned facilities and had already been rolled out through LED street lighting. The switch to energy-efficient lighting will lead to significant energy cost savings, reduce maintenance requirements, and contribute to a greener, more sustainable community. The Council has been improving street lighting with LED installation which reduced electricity consumption of street lights by 17% from year 2019/20 to 2021/22.
- Reduce waste emissions: This pledge encourages Council to explore ways to turn organic waste, such as food scraps or yard waste, into commercial products and/or electricity through processes like anaerobic digestion or gasification via the Copping facility which Council co-owns. By transforming waste into a renewable energy source, Council can reduce landfill waste, lower greenhouse gas emissions, and promote a circular economy. This approach demonstrates a commitment to environmental sustainability and resource efficiency. A recent study on Sorell Council's carbon footprint and energy consumption by the STCA showed that 83% of all emissions result

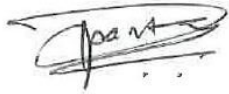


from landfill waste which consists of contaminated organic and green wastes.

- Supporting local community energy groups: This pledge focuses on fostering collaboration with grassroots organizations working on community-led energy initiatives. By offering resources, expertise, and support, councils can empower these groups to develop and implement innovative projects, such as solar gardens or community-owned wind turbines. This collaborative approach not only strengthens local networks but also raises awareness about renewable energy and climate change solutions, fostering a culture of sustainability within the community.

Conclusion

In considering the necessity of response to broader need, the application is recommended for approval.



Dibas Panta
NRM Facilitator

Date: 8 May 2023

Attachments:

- Attachment A: Proposed Letter from Mayor about joining the Climate Cities Power Partnership
- Attachment B: Example pledge list

Amanda Mckenzie
CEO - Climate Council
cpp@climatecouncil.org.au

Dear Ms McKenzie,

RE: Sorell Council - Power Partnership Pledges

I'm writing to confirm Sorell Council has nominated the following five actions from the Cities Power Partnership Pledge list as per the attached agenda report from the Ordinary Council meeting of 16th May 2023.

1. Installing renewable energy sources on Council buildings.
2. Establishing minimum renewable energy standards for new developments.
3. Implementing energy-efficient lighting throughout the municipality.
4. Reduce waste emissions and support turning waste into electricity.
5. Supporting local community energy groups.

Yours sincerely

[Mayor's signature]
Mayor Kerry Vincent



Pledge list for cities Power Partnership

We can choose any from the list below or we can have our own list on their broad theme of renewable energy, energy efficiency, sustainable transport, collaboration and advocacy.

Renewable Energy

- Develop supportive planning laws to encourage residents and industry to adopt renewable energy.
- Use council resources to support the uptake of renewable energy.
- Install renewable energy (solar PV and battery storage) on council buildings.
- Support community facilities to access renewable energy through incentives, support or grants.
- Power Council operations by renewable energy, and set targets to increase the level of renewable power for Council operations over time.
- Provide incentives and/or remove barriers to encourage local businesses to take up solar power and battery storage.
- Support local community renewable energy projects, and encourage investment in community energy.
- Opening up unused council managed land for renewable energy.
- Facilitate large energy users collectively tendering and purchasing renewable energy at a low cost.
- Set minimum renewable energy benchmarks for new developments.
- Electrify public transport systems and fleet vehicles and power these by 100% renewable energy.
- Lobby electricity providers and state government to address barriers to local renewable energy uptake.
- Identify opportunities to turn organic waste into electricity.
- Implement landfill gas methane flaring or capture for electricity generation.
- Create a revolving green energy fund to finance renewable energy projects.

Energy Efficiency

- Set minimum energy efficiency benchmarks for all planning applications.

- Adopt best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures.
- Roll out energy efficient lighting across the municipality.
- Provide incentives for energy efficient developments and upgrades to existing buildings.
- Incentivise use of energy efficient heating and cooling technologies.
- Create a green revolving energy fund to finance energy efficiency projects.

Sustainable Transport

- Ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles.
- Provide fast-charging infrastructure throughout the city at key locations for electric vehicles.
- Encourage sustainable transport use such as public transport, walking and cycling through council transport planning and design.
- Ensure that new developments are designed to maximize public and active transport use, and support electric vehicle uptake.
- Support cycling through provision of adequate cycle lanes, bike parking and end-of-ride facilities.
- Reduce or remove minimum car parking requirements for new housing and commercial developments where suitable public transport alternatives exist.
- Lobby state and federal governments to increase sustainable transport options
- Create disincentives for driving high emitting vehicles.
- Convert council waste collection fleet to hydrogen or electric power.

Work Together and Influence

- Set city-level renewable energy or emissions reduction targets.
- Lobby state and federal government to address barriers to the take up of renewable energy, energy efficiency and/or sustainable transport.
- Set up meetings and attend events to work with other cities on tackling climate change.
- Develop education and behaviour-change programs to support local residents and businesses to tackle climate change through clean energy, energy efficiency and sustainable transport.
- Lobby for state and federal support for a just transition away from coal-driven industry for local workers and the community.

- Develop procurement policy to ensure that the practices of contractors and financiers align with council's renewable energy, energy efficiency and sustainable transport goals.
- Support the local community to develop capacity and skills to tackle climate change.
- Support local community energy groups with their community energy initiatives.
- Achieve 100% divestment from fossil fuel aligned investments at the earliest possible date.

18.0 HEALTH AND COMPLIANCE

Nil reports.

19.0 ROADS AND STORMWATER

Nil reports.

20.0 FACILITIES AND RECREATION

Nil reports.

21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 18 April 2023 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Tender C-23-S-006 Curryjong Rivulet Culvert on Nugent Road, Replacement – <i>Regulation 15(2)(d)</i>
22.4	Audit Panel Meeting Minutes – <i>Regulation 15(2)(c)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.4 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 18 APRIL 2023

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 18 April 2023 be confirmed.”

22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



- 22.3 TENDER C-23-S-006 CURRYJONG RIVULET CULVERT ON NUGENT ROAD,
REPLACEMENT
- 22.4 AUDIT PANEL MEETING MINUTES



23.0 ACRONYMS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LT	Leadership Team
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League



RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

