



COUNCIL AGENDA

18 APRIL 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 18 April 2023 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Jess Hinchon, Acting General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

JESS HINCHON
ACTING GENERAL MANAGER
13 APRIL 2023



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
18 APRIL 2023

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	APOLOGIES	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	1
4.0	CONFIRMATION OF THE MINUTES OF 21 MARCH 2023	1
5.0	MAYOR'S REPORT	17
6.0	SUPPLEMENTARY ITEMS	18
7.0	COUNCIL WORKSHOPS REPORT	18
8.0	COUNCILLOR QUESTIONS ON NOTICE	19
9.0	COUNCILLOR MOTIONS ON NOTICE	19
10.0	WORKGROUP REPORTS	19
10.1	OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS	19
10.2	FINANCE – SCOTT NICOL, ACTING MANAGER	23
10.3	COMMUNITY RELATIONS – STACEY GADD, MANAGER	26
10.4	PLANNING – SHANE WELLS, MANAGER	34
10.5	HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER	41
10.6	INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER	47
10.7	ROADS AND STORMWATER – DAVID REARDON, MANAGER	50
10.8	FACILITIES AND RECREATION – SONIA PULLEN, MANAGER	53
11.0	PETITIONS	58
11.1	PETITION – HOONING ON CONNELLY'S MARSH BEACH	58
12.0	LAND USE PLANNING	69
12.1	SORELL PLANNING AUTHORITY MINUTES	69
13.0	GOVERNANCE	92
13.1	REVISED STRATEGIC PLAN ENDORSEMENT	92
14.0	INFRASTRUCTURE AND ASSETS	114
15.0	COMMUNITY RELATIONS	114
15.1	COMMUNITY GRANTS APPLICATION	114
16.0	FINANCE	116
16.1	EXECUTIVE SUMMARY – FINANCIAL REPORT MARCH 2023 YTD	116
17.0	PLANNING	150
18.0	HEALTH AND COMPLIANCE	150
19.0	ROADS AND STORMWATER	150
20.0	FACILITIES AND RECREATION	150
20.1	STADIUM FEES FOR SOUTH EAST REGION SCHOOLS	150
21.0	QUESTIONS FROM THE PUBLIC	152

22.0	CLOSED MEETING	154
22.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 MARCH 2023	154
22.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	154
23.0	ACRONYMNS	155

1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor M Brown
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 21 MARCH 2023

RECOMMENDATION

“That the Minutes of the Council Meeting held on 21st March 2023 be confirmed.”



The meeting commenced at 6.03 pm.

1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor M Brown
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

Staff in Attendance

Robert Higgins – General Manager
Russell Fox – Director of Service Delivery
Sonia Pullen – Manager Facilities and Recreation

2.0 APOLOGIES

NIL

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No Councillor indicated they had, or were likely to have, a pecuniary interest in any items on the agenda.

4.0 CONFIRMATION OF THE MINUTES OF 21 FEBRUARY 2023

RECOMMENDATION

“That the Minutes of the Council Meeting held on 21 February 2023 be confirmed.”

39/2023 BROWN/CAMPBELL

“That the recommendation be accepted.”

The motion was put.



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

5.0 MAYOR'S REPORT

RECOMMENDATION

"That the Mayor's communication report as listed be received."

40/2023 REYNOLDS/WOOLEY

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

20.1 SPONSORSHIP POLICY COMMUNITY RECREATION FACILITIES

41/2023 REED/TORENIUS

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

7.0 COUNCIL WORKSHOPS REPORT

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
7 th March 2023	<ul style="list-style-type: none"> Strategic Plan review Council / community committees review Community Recreation Facilities Signage Policy Discussion on conflicts / reputational risk for Councillors and staff Community grant applications 	<ul style="list-style-type: none"> Vincent, Wooley, Brown, Torenus, Miro Quesada, Reynolds, Gatehouse, Campbell, Reed 	Nil



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

9.0 COUNCILLOR MOTIONS ON NOTICE

9.1 MOTION ON NOTICE – COUNCILLOR MELINDA REED

MOTION

“That Council formally recognises the Sorell Community’s achievement in electing a record majority of women to Sorell Council, the most of any council in Tasmania, and;

That Council marks International Women's Day as an official annual event, hosting and participating in IWD activities each year to demonstrate embracing equity as well as recognise and encourage women in leadership across our organisation and in local communities.”

42/2023 REED/CAMPBELL

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

43/2023 CAMPBELL/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

11.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

12.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 28 February 2023 be noted.”

44/2023 TORENIUS/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

13.0 GOVERNANCE

13.1 COPPING REFUSE SITE JOINT DISPOSAL AUTHORITY - PROPOSED RULE CHANGES

RECOMMENDATION

"That Sorell Council approves the proposed amendments to the Rules of the Copping Refuse Disposal Site Joint Authority."

45/2023 REED/BROWN

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

13.2 SORELL AUDIT PANEL - COUNCILLOR REPRESENTATIVE

RECOMMENDATION

"That Council resolves to appoint Councillor Janet Gatehouse to the Sorell Audit Panel to replace Deputy Mayor Wooley."

46/2023 CAMPBELL/MIRO QUESADA

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

14.0 INFRASTRUCTURE AND ASSETS

NIL reports.

15.0 COMMUNITY RELATIONS

15.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

"That Council resolve to approve two applications (Dodges Ferry Football Club and Spirit of St Martins Inc) and reject one application (Carlton Park Surf Life Saving Club) under the 2022-2023 Community Grants Program as per the following report."

47/2023 MIRO QUESADA/CAMPBELL

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell,
Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

16.0 FINANCE

16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT FEBRUARY 2023 YTD

RECOMMENDATION

"That the Executive Summary – FINANCIAL REPORT FEBRUARY 2023 YEAR-TO-DATE be received and noted by Council."



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

48/2023 BROWN/MIRO QUESADA

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell,
Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

17.0 PLANNING

Nil Reports.

18.0 HEALTH AND COMPLIANCE

Nil Reports.

19.0 ROADS AND STORMWATER

Nil Reports.

20.0 FACILITIES AND RECREATION

Councillor Reed requested that it be noted in the minutes that she has a connection with a future club sponsor being the Bendigo Community Bank.

20.1 SPONSORSHIP POLICY - COMMUNITY RECREATION FACILITIES

RECOMMENDATION

"That Council resolve to adopt the Sponsorship Policy for Community Recreation Facilities."



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

49/2023 GATEHOUSE/BROWN

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

Toby Meredith of Sorell made a statement regarding improvements required for the Sorell Dog Park.

James Cooper for Midway Point made a statement and provided an update on a previous petition for the Sorell Dog Park and questioned what Council was going to do as an interim solution to improve the facility.

Mayor Vincent responded that the previous petition was tabled by Council for further information regarding cost estimates.



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

The General Manager advised that in August 2022 the petition came before Council with costings on both Capital and Operating budget expenditure to improve a range of factors with the Sorell Dog Park. He advised that this was in the vicinity of \$50,000.00 and that if the facility were to be established at Miena Park, it would add a further estimated \$20,000.00. It was considered as a project at the mid-year budget review but unfortunately Council was over committed on other projects already. It will be considered as a capital budget candidate for the 23/24 financial year. There have been some operational maintenance improvements completed which from feedback don't appear to be sufficient and the General Manager will speak to relevant staff around this.

Sharon Fotheringham of Forcett questioned when the Airport – Sorell Infrastructure is due to be completed?

Mayor Vincent advised that the Federal funding required the project need to be completed by 2025. There have been issues with the Federal Environment Protection and Biodiversity Conservation agency. Pitt and Sherry have been appointed by the Government for the design work which is still to occur. It appears the date for the project has been pushed out to 2027.

Sharon further questioned if the Golf Club was to be lost as part of this infrastructure project?

Mayor Vincent advised that it would likely be a matter of redesign to one of the holes and dam to allow for the road to pass through.

Dierdre Biggar from Dodges Ferry raised concern for the Boneseed and large Gumtrees on the foreshore land in First Avenue. Does ongoing maintenance of walkways include this strip of land?

The General Manager advised that this foreshore land is not Council Property and is not maintained. We do own and maintain the walkway between properties 19 and 21 which provides access to the foreshore strip.

Dierdre further questioned what has happened with regard to the beautification of Sorell after receiving consultants advice?

Mayor Vincent advised that this is one part of the process and budget considerations would need to be made for the next steps of the process. Peter Kenyon's advice was around concepts, he has provided Council with contacts for further design consultants. Further consultation and consideration still needs occur.

Dierdre questioned what is going to happen with the old Police Station building?



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

Mayor Vincent advised that initial conversations are occurring but nothing has been determined as yet.

Susan Abate of Lewisham questioned what can be done with the tyres in Townsends Lagoon Lewisham?

Mayor Vincent advised that this concern has been raised by a number of people.

The General Manager advised that he would need to take this question on notice to enable a discussion with Council's Planning Manager around the operation of the Planning Scheme and what we can then reasonably do with enforcement provisions of the planning legislation.

Susan further questioned if the corner of Old Forcett Road and Quarry Road could be looked at as it is dangerous.

Mayor Vincent advised Susan to give her details to the Director of Service Delivery to follow up with the exact concerns with the corner. He will then follow up with engineering staff.

The open meeting closed at 7.15 pm.



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

The closed meeting commenced at 7.17 pm.

22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 21 February 2023 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Copping Refuse Disposal Site Joint Authority Quarterly Report - <i>Regulation 15(2)(c)</i>
22.4	Copping Refuse Disposal Site Joint Authority Minutes – February 2023 – <i>Regulation 15(2)(c)</i>
22.5	Waste Management Contract Extension – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.5 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

50/2023 TORENIUS/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 FEBRUARY 2023

RECOMMENDATION

"That the Closed Minutes of the Council Meeting held on 21 February 2023 be confirmed."

51/2023 BROWN/REYNOLDS

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

"That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this 'Closed Section' of this meeting in the course of implementing the decisions of Council."

52/2023 GATEHOUSE/REED

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

22.3 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY QUARTERLY REPORT

53/2023 BROWN/CAMPBELL

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

22.4 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY MINUTES – FEBRUARY 2023

54/2023 REYNOLDS/MIRO QUESADA

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

22.5 WASTE MANAGEMENT CONTRACT EXTENSION

55/2023 REED/BROWN

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

The closed meeting concluded at 7.36 pm.



MINUTES
ORDINARY COUNCIL MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

5.0 MAYOR'S REPORT

RECOMMENDATION

"That the Mayor's communication report as listed be received"

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Council, planning and workshops as required.
- Met with Carlton Dixon re: land zoning and development.
- Attended STRWA Board meeting.
- Attended SECC NDIS audit.
- Participated in Sorell School Media with the Minister.
- Met with Minister Jaensch re various portfolio responsibilities.
- Attended TNL game at South East Stadium.
- Participated in Taswater Board selection committee.
- Senior staff and I met with PCYC re: the next step.
- Attended 3 year old learning discussion group.
- GM and I met with representatives of Blue Lagoon camp.
- GM and I met with Keryn Nylander re: Committee of Cities.
- Councillors Torenus, Reed and myself attended LGAT planning day.
- BEST chair and I met with Emily Caswell of Federal Employment.
- Met with Senator Tammy Tyrrell.
- Met with SWS Chair Christine Mucha re: waste developments.
- Attended Dell Iles funeral.
- Attended BEST teams board meeting.
- Met with Jobs Tas.
- Spoke at the School of Seniors.
- Met with Jobs Tas and reps from Federal Workforce Australia committee.
- Met with Minister Ogilvie.



6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
4 April 2023	<ul style="list-style-type: none"> Strategic Plan 2023/24 Annual Plan & Budget – preparation 2023/24 Operating Plan – preparation Committees – Terms of Reference 	<ul style="list-style-type: none"> Vincent, Brown, Torenus, Miro Quesada, Reynolds, Gatehouse, Reed 	Wooley, Campbell



8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

9.0 COUNCILLOR MOTIONS ON NOTICE

Nil

10.0 WORKGROUP REPORTS

RECOMMENDATION

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS

- Resident meeting Susans Bay Rd with Director Service Delivery regarding road construction / access matters – 22nd March.
- Met with Mayor and Minister Jaensch (and advisors) – 24th March.
- Met with Tennis Tasmania regarding joint grant fund opportunity – 28th March.
- Attended Audit Panel meeting with Finance Manager – 30th March.
- Met with Mayor and Blue Lagoon camp representatives – 30th March.
- Met with Southern Beaches Mobility Group representative Lee Belbin with Director Service Delivery – 31st March.
- Meeting with STCA STRLUS working group members (including Planning Manager) to progress Regional Planning Coordinator recruitment – 4th April.
- Staff meetings, LT meeting, workshops and SPA meetings.

DIRECTOR OF SERVICE DELIVERY – RUSSELL FOX

Public tenders close for the reconstruction and sealing of a section of Nugent Road near Nelsons Tier Road and the installation of culverts on Nugent Road at “Twilight Valley” on the week ending the 29th of April with tender reports scheduled to be considered at Council’s May meeting.

Work continues on the development on the suite of documentation required for the tendering of Sorell’s future waste management contracts.

A number of Department of State Growth grant programs closed in mid-March. The engineering team submitted a section of protective guard rail at Webb St Dodges Ferry as a potential candidate of the Blackspot program, a section of



Wiggins Road and line marking and signage on a selection of rural roads as potential candidates of the Safer Rural Roads Program and a new footpath at Gate 5 as a potential candidate for consideration for this year's Vulnerable Road Users grant program.

Meetings attended include:

- Quarterly WHS committee meeting.
- Clarence Council Officers, Manager Health and Compliance and Southern Waste Solutions Managers to discuss some of the technical detail associated with Sorell's future waste management tenders.
- Operational and capital budget meetings for the 2023/24 financial year

DIRECTOR OF PEOPLE AND PERFORMANCE - JESS HINCHEN

Meetings attended include:

- Scott Wade, PCYC Tas and Justin Abrahams, Bridgewater PCYC re: South East PCYC.
- Meeting with Councillor Marisol Miro Quesada.
- Various meetings re: Stadium and Community Facilities.
- Various meetings regarding recruitment.
- Various HR meetings.
- Leadership Team meeting.
- Council Workshop.
- Council Meeting.

Currently working on:

- Implementation of recommendations made by the Integrity Commission's Ethics & Integrity Reports.
- Currently working with DECYP and Dodges Ferry School, with regard to a Deed variation around the use of the canteen for their healthy lunches program and canteen upgrade.
- Implementing new process to reduced Council's Leave Liability.
- Review of various policies.
- Review of Employee Flexibility Agreements.
- Review of Council Committees.



HUMAN RESOURCES

Recruitment

Recruitment for the following positions is currently in progress –

- Municipal Worker – Roads & Stormwater – Has been advertised on BEST and Sorell Council website. Advertising closed 6th April 2023.

Appointments

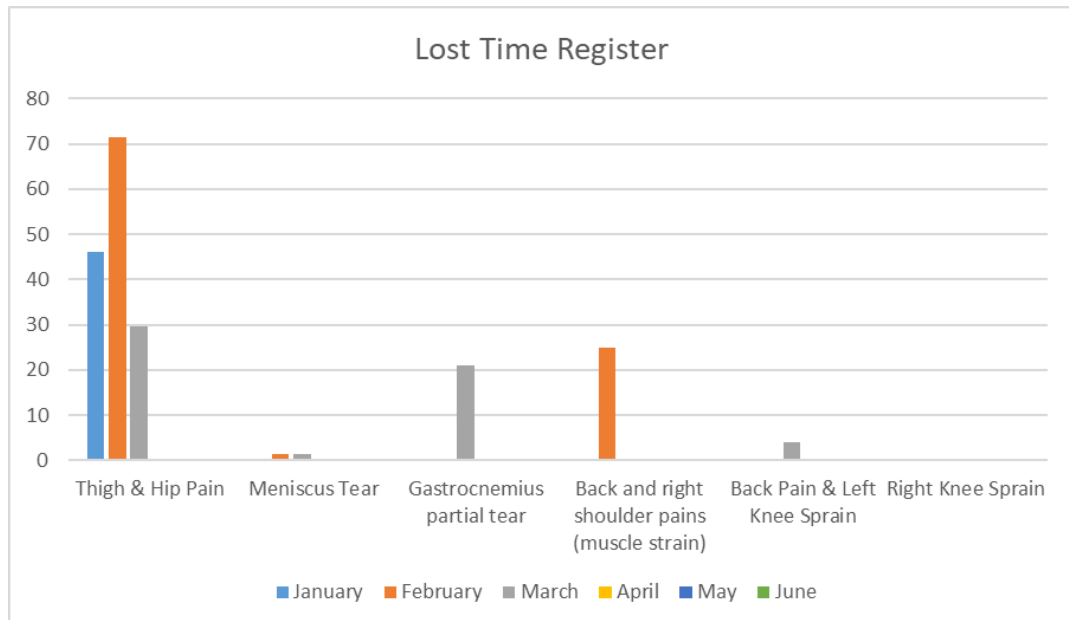
- Finance Support Officer – Brittany Blackaby has been appointed to this position and commenced with Council 10th March 2023.
- Municipal Worker – Unsealed Roads – Glenn Howlett has been appointed to this position and commenced with Council 27th March 2023.
- Engagement & Partnership Coordinator – Sharon James has been appointed to this position and commences with Council 26th April 2023.

Training

- Numerous employees have commenced their approved training in accordance with the Training and Development Plan.

Workers Compensation

- 1 - Claim with QBE at WPI Payout.
- 3 - Active claims with Allianz.
- 3 - Notifications Only.



DEVELOPMENT OFFICER – STRATEGY & RISK

Meetings attended:

- JLT Public Sector – Insurance Pre-renewal session 2 – JLT.
- JLT Public Sector – National Local Government Vulnerability Program – JLT.
- Enterprise Risk - Treatment Plans for High Residual Risk meetings – internal x 3.
- 23/24 Capital Meeting.
- Lift Local Grant Workshop – LGAT.
- WHS Risk Register Review Meetings – various x 4.
- Quarterly WHS Committee Meeting.
- Sorell Council Audit Panel Meeting.
- 23/24 Budget Meeting.

Completed:

- Draft WHS Management Plan completed and circulated to Workers (via HSRs) for consultation.
- Draft WHS Committee Charter completed and circulated to Workers (via HSRs) for consultation.
- Assisted with and submitted Lift Local Grant application to develop Sorell Tracks and Trails Strategy.
- Desktop Research of Sorell LGA Population and Economic Headline Data.

Working on:

- Contractor Management Policy.
- Risk Treatment Plans for High Residual risk items on Strategic and Enterprise register.
- Draft Business Continuity Plan
- WHS Risk Register review process continuing with workers - facilitated by HSRs, with Leadership Team (Managers) oversight.
- Reviewing Risk Management foundational framework (i.e., Policy, Strategy, Process, Register, Appetite Statement) and develop/improve assets.



10.2 FINANCE – SCOTT NICOL, ACTING MANAGER

Financial Management

During the month of March, the following key financial management tasks were completed:

- Finance staff continued work on the 2023/2024 operating and capital budgets; stage 1 budget meetings with all Departmental Managers were held in March.
- Finance staff commenced work on the 2023/2024 fees and charges schedule, including sending the schedule to relevant staff for action.
- Finance staff completed variance reporting on actual to budget income and expenditure for all departments.
- South East Regional Development Association (SERDA) ad-hoc and monthly financial tasks were completed.

Rates

- At the end of March, 92.30% of rates had already been paid, compared to 92.30% at the same time last year.
- The 2022/2023 4th rates instalment is due on 8 March 2023.
- Interest and penalty raised to the end of March was \$112k. This is compared to \$114k raised at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$38k in waste charges, \$145k in general rates and \$7k in fire levy income. One further supplementary valuation to be processed in April.
- Finance staff completed work on tender for the provision of statutory valuation services to the valuer-general of Tasmania for the Sorell municipality.

Audit

- An Audit Entry Meeting was held with the Tasmanian Audit Office (TAO) and key Council staff, to assist with the initial planning stages of the 2022/2023 audit.

Operational Plan

During the month of March, finance staff progressed on the following 2022/2023 Operational Plan items:



Operational Plan Item	Status
Finance System Upgrade	Testing stage, including testing of the Subscribe-HR timesheet system and the Business Central job costing modification. Working towards a go live date of early June.
Policies & Procedures Review	Working stage, including review of all current finance policies and procedures. At final review.
Internal Audit of Finance Policies	Working stage, including review of all current finance policies and procedures. At final review.
Long Term Financial Plan (LTFP) Review & Financial Management Strategy	Work in progress, with a presentation date of June.
Register of Finance	In progress, including development of draft procedures and moving current procedures into the updated template.
Fuel Purchasing System Checks/Control Review	In progress, including investigation of available Ampol reports.
Rates Property #1 account	In progress, including process development and discussions with Council's CBA Relationship Manager.

Grants & Funding

- The Australian Government, Department of Infrastructure, Transport, Regional Development and Communications made payment of the final instalment for Pembroke Park Stadium of \$600,000.
- The 2nd quarterly payment of the 2022/2023 Roads to Recovery was received from the Australian Government, Department of Infrastructure, Transport, Regional Development and Communications, totalling \$26,184.



- \$14,000 was received by Council from the Department of State Growth in relation to the Heavy Vehicle Motor Tax.
- Department of Health and Human Services made a payment of \$1,000 for immunisations.

Insurance

- A number of possible insurance claims have been sustained by Council over recent months, through motor vehicle incidents and vandalism. Finance staff are working with Council's insurance broker to resolve these matters.
- The 2023/2024 insurance renewal documentation was received from JLT and MAV in March. Finance staff have commenced the management of the insurance renewal process, which involves the input from staff members across a number of Departments. The renewal documentation was submitted as per the dues date of 28/03/2023.

Fleet Management

- All new vehicle purchases per the fleet replacement were authorised and ordered during the month of September. Vehicles are expected to be delivered in early 2023. One of the new vehicles was received in December

Plant and Equipment Disposals

- Sale of two vehicles has been delayed.

Meetings

- Tasmanian Audit Office – 02/03/2023
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – Postponed for March
- JLT Public Sector 2023 Pre Renewal webinar – 7/03/2023, 14/03/2023, 16/03/2023 & 22/03/2023
- Audit Panel Meeting – 30/03/2023
- Monthly team meeting with the Finance Department – 22/03/2023
- Commbiz Security webcast (Commonwealth Bank) - 21/03/2023
- Monthly rates working group meeting – 15/03/2023
- Leadership Team meeting – 8/03/2023
- General Manager/Finance Manager catch up – 9/3/2023 & 31/03/2023
- Various meetings re resumption of finance system upgrade
- Final sign off of tender for the provision of statutory valuation services to the valuer-general of Tasmania for the Sorell municipality – 3/03/2023



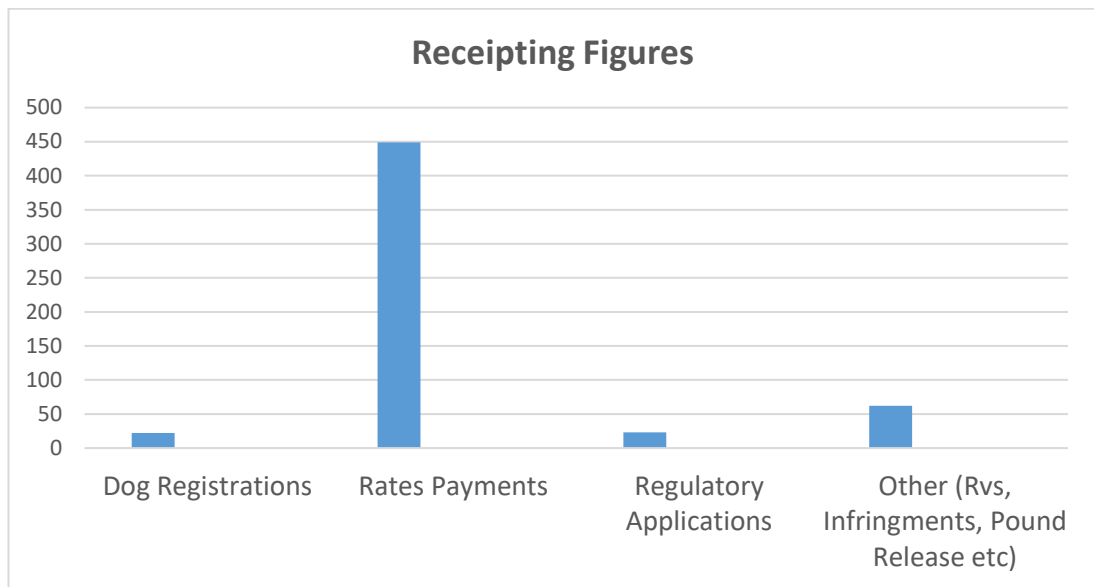
Employee Support – Payroll

- Two pay runs completed.
- EOM complete.
- Meeting with Spirit Superannuation

10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – March



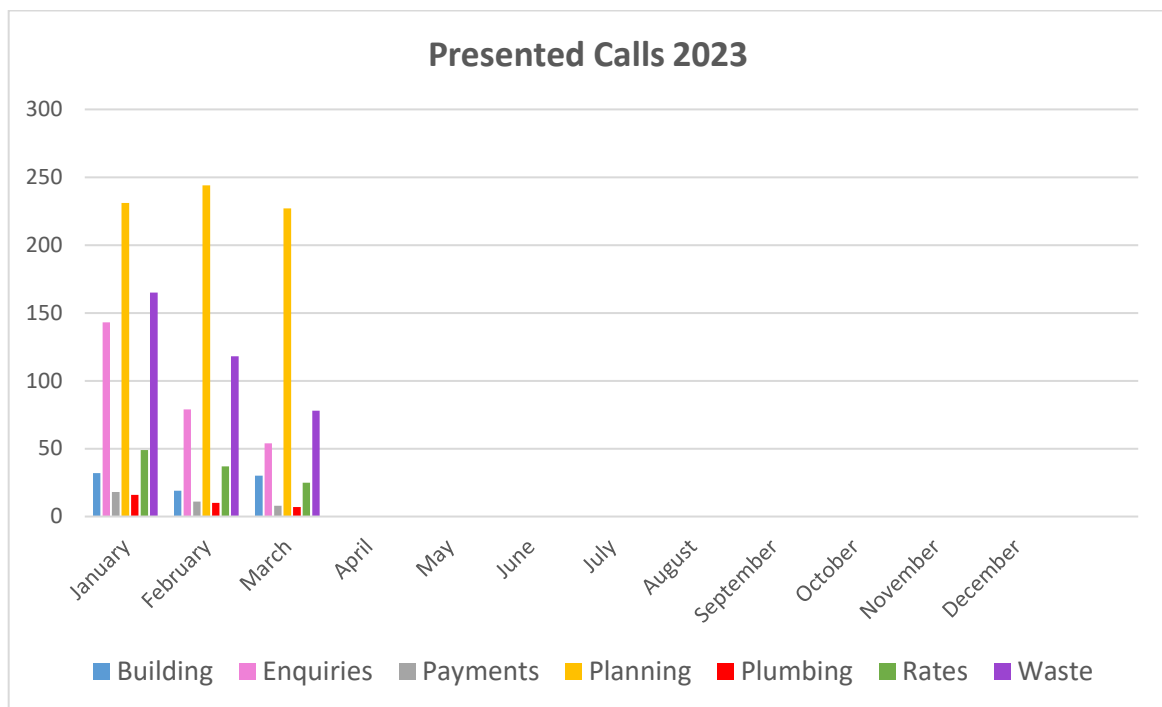
Phone Call Reporting – March 2023

Enquiry	Answered Calls	Average Speed of Answer	% of Calls Answered
Building	28	18 seconds	93.3%
Enquiries	44	10 seconds	81.5%
Payments	8	13 seconds	100%
Planning	218	17 seconds	96.0%
Plumbing	7	18 seconds	100%
Rates	24	12 seconds	92.3%
Waste	71	12 seconds	91.0%

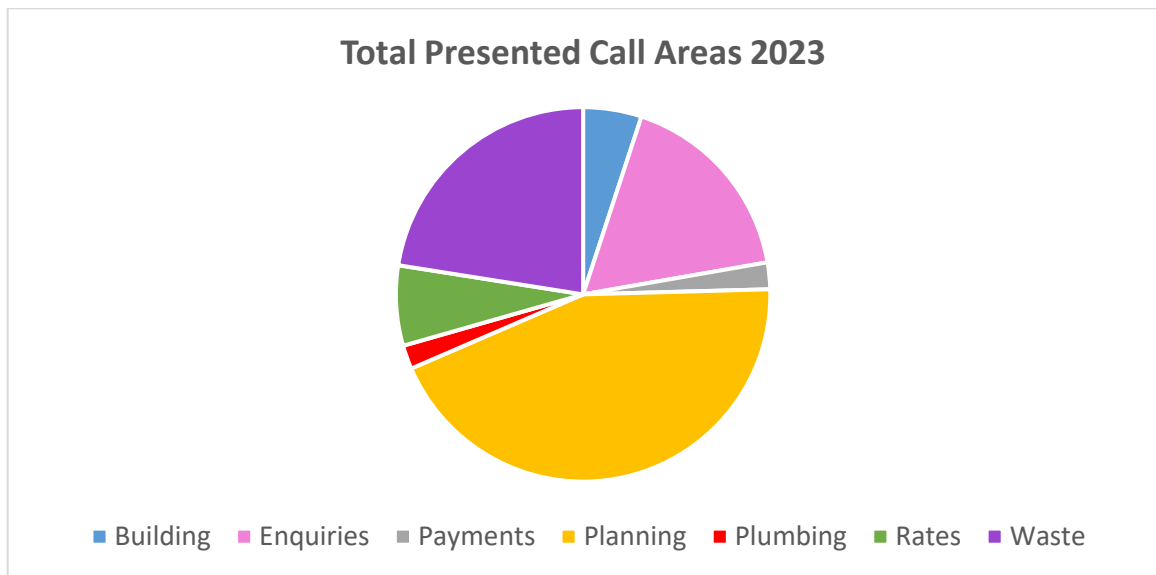
93.4% of calls are being answered within 14.2 seconds. Time includes welcome message and option menu for customers.

**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the phone system. (approx.)

Presented Calls by month for 2023



Total Presented Calls for 2023

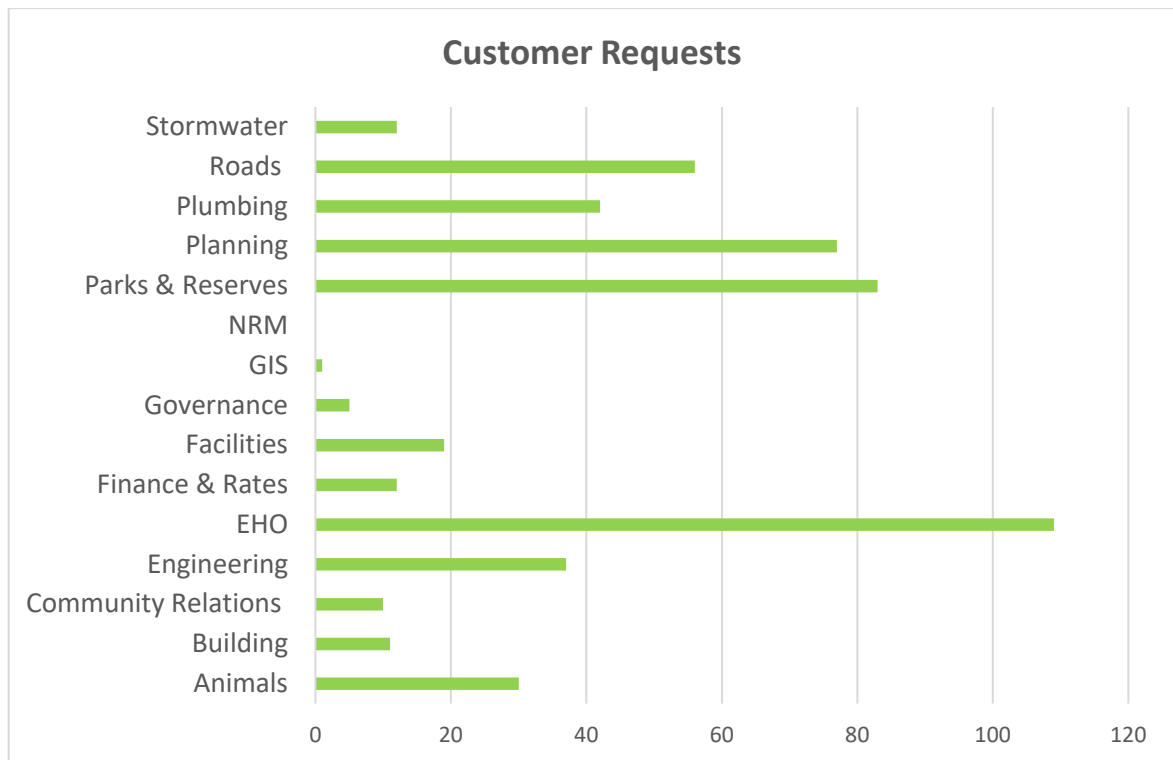


Customer Requests

CRMs created for the month of March

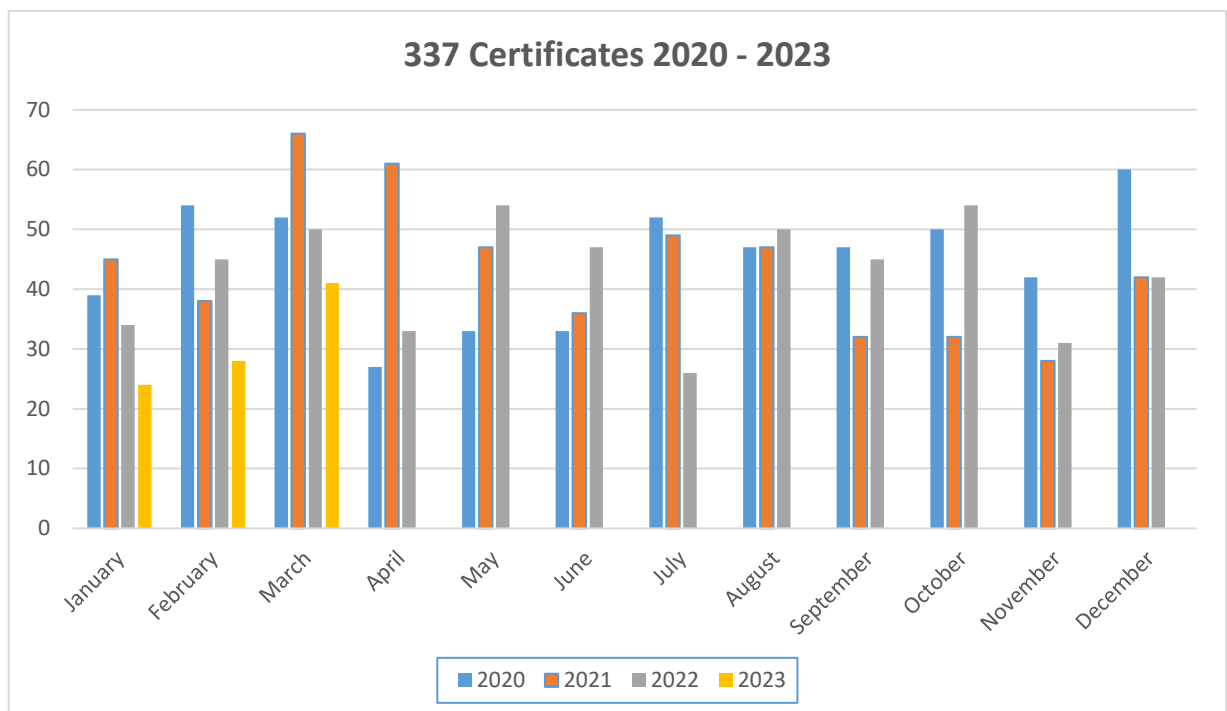


Total CRMs created for 2023

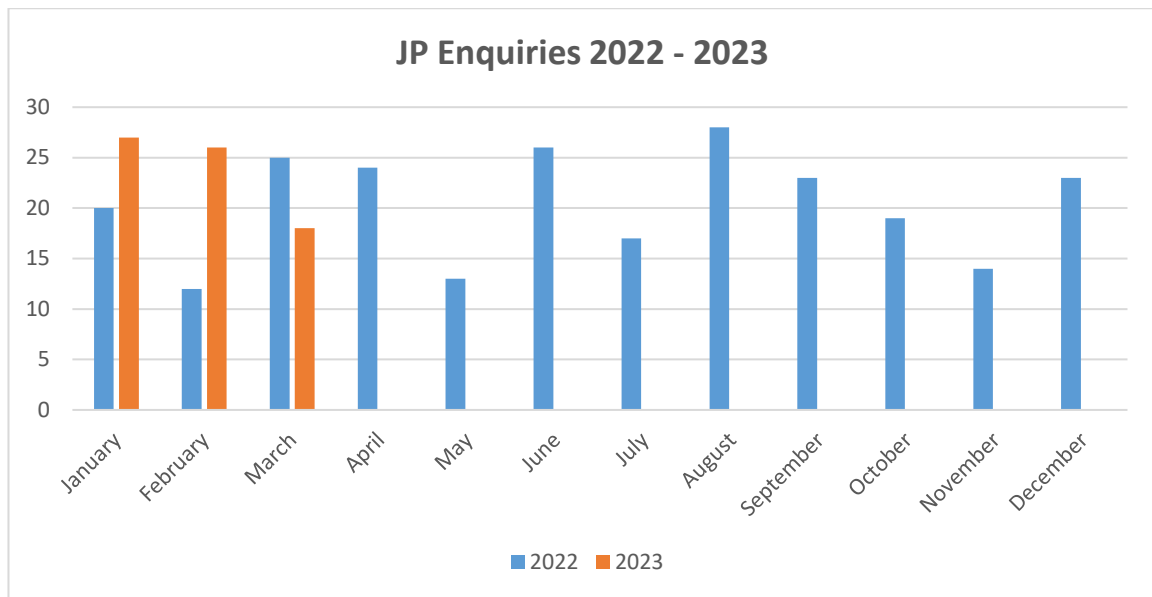


337 Certificates

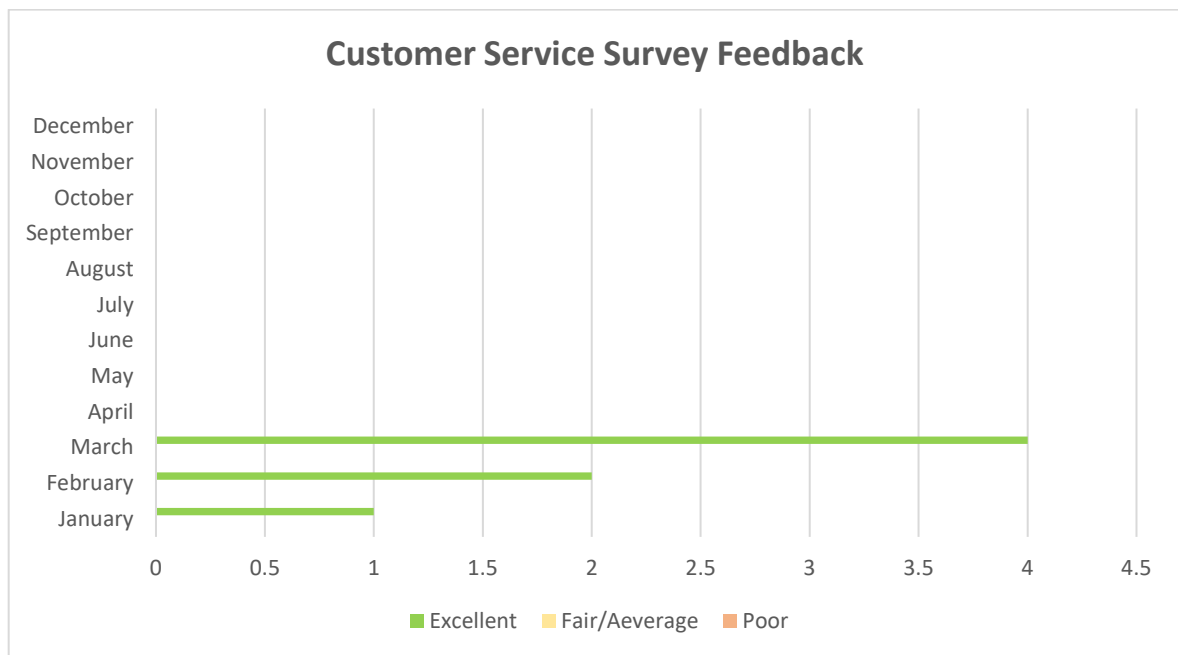
Council processed 41 - 337 Certificates in March 2023 which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received 4 completed customer service surveys and 2 emails from customers for the month of February.

- Complementing CBS staff and Madison in particular, who was very welcoming, friendly and addressed concerns promptly.
- Thank you to Bec for swift phone call and her professional and clear explanation.



COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and information including Council Works Updates, Waste Management Strategy and National Awards for Local Government 2023.
- NRM – NRM Thursday posts on social media ongoing re weeds and other NRM matters and Weed Awareness section ongoing in monthly Sorell Times advert.

Waste Education

- Waste Wednesday social media posts ongoing.
- Community education re the Waste Strategy.

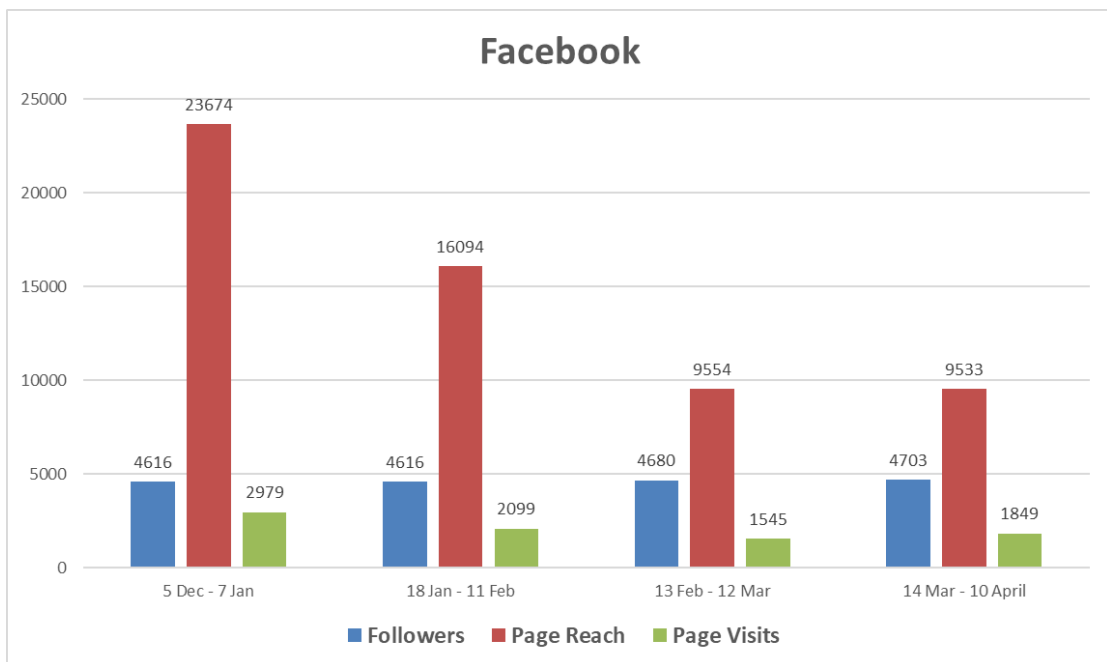
Advocacy

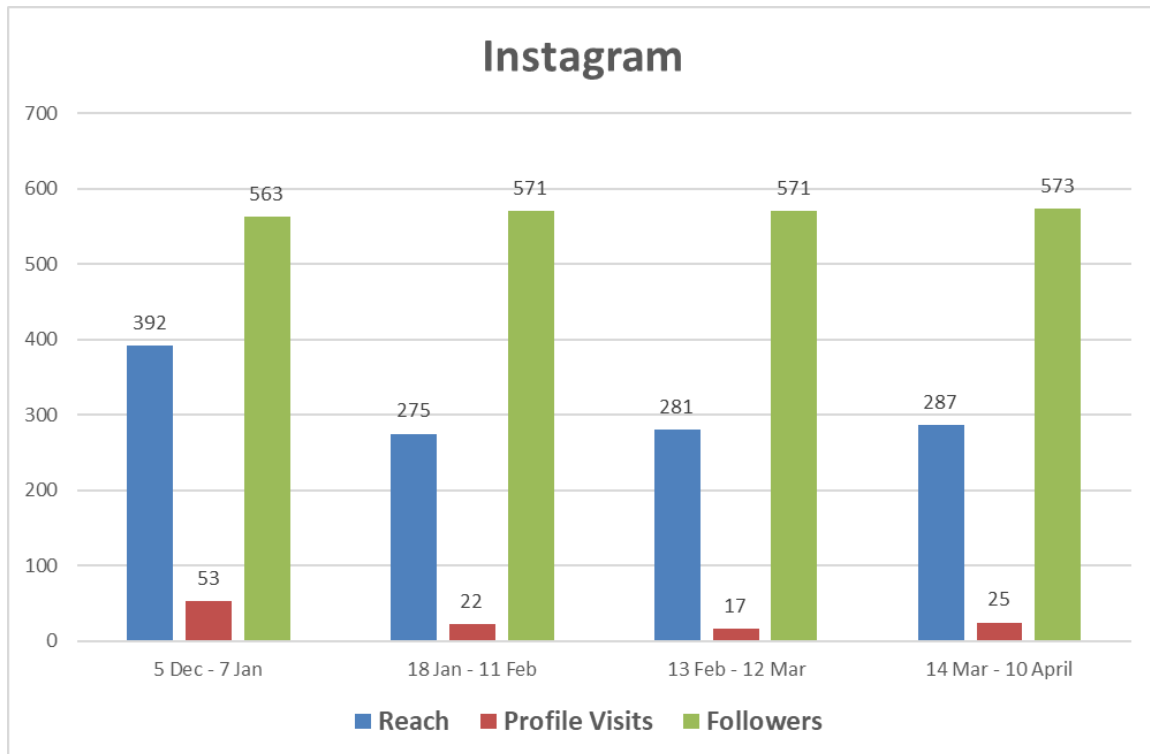
- Regional Strengthening Projects – Updated identified priorities and relevant information drafted into the document.

Area Promotion/Marketing

- Nil this month.

Social Media





COMMUNITY CONSULTATION/ENGAGEMENT

- Sorell Streetscape – Ongoing seeking feedback re community's thoughts on our Streetscape and what they might like to see. Current works are focused on the footpath upgrade and DDA compliance. Future stages will incorporate community feedback. Met with Jamin re a mural on Mitre10 building. Will seek community Feedback re what aspects of our culture, heritage and community to incorporate into the final design.
- Red Ochre Beach Access – Commenced initial stages of community consultation re construction and placement of new beach access at Red Ochre Beach, including Aboriginal heritage considerations.

MEDIA

- The Mercury – Submitted relevant information for their Easter Services Guide.

ARTS AND CULTURE

- Sorell 22: Country to Coast – Liaison with Chelko re completion and promotion of culture and identity video.



COMMUNITY COLLABORATIONS

- Accessible Beaches – Met with Christine from Carlton Park Surf Life Saving Club re onsite storage for beach wheelchairs. Investigating how Council can collaborate with other groups to support and fund this project.

COMMUNITY GRANTS PROGRAM

Community Grants

- Okines Community House – Winter Solstice Lantern Parade

Individual Achievement

- Jack Davis – Scooter
- Georgia Pyke – Netball

Quick Response

- Primrose Sands Community Centre – Easter Egg Hunt.

EVENTS

- Sorell 22: Country to Coast – Commenced initial organising the launch of the video as a community event.

CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Requests were received.

Policies under review

- Environmental Sustainability Policy
- Enforcement Policy
- Property Access Policy
- Code of Tendering
- Sorell Council Bond Policy
- Motor Vehicle Policy
- Disposal of Council Goods & Equipment
- Investment Policy
- Fees Refund and Remission
- Creation and Review of Council Policies
- Acknowledgement of Traditional Owners Policy
- Audio Recording of Council Meetings
- Related Party Disclosures Policy
- Credit Card Policy
- Asset Management Policy



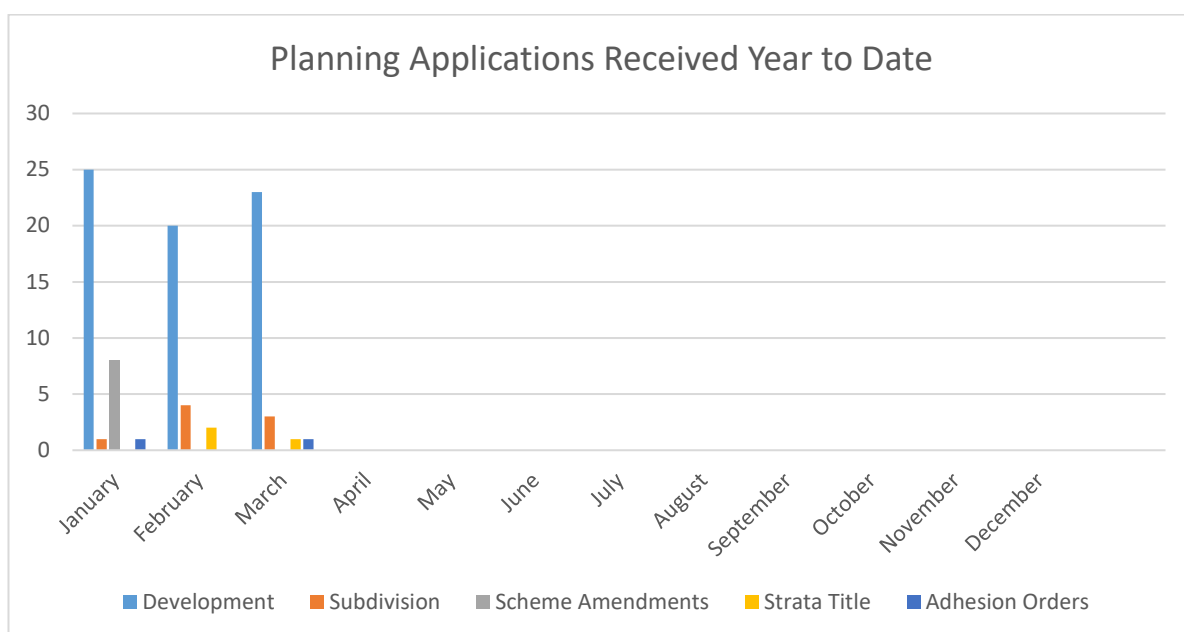
- Personal Information Protection Policy

Leases & Licences

- Sorell Football Club Lease negotiations.
- Primrose Sands Fire Station – further Lease term, waiting on Tas Fire.
- Midway Point Scout Hall – renewed for further term.
- Dodges Ferry Rec Centre – variation to Lease negotiations re Canteen.
- Sorell Lions Club – lease renewal.
- Boat Shed Licence ongoing.

10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including March 2023.



During the month of March 2023, no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of March 2023, a total of 30 Planning Approvals/Permits/Exemptions have been issued including:

4	Applications approved as Permitted Development; issued under delegated authority
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.



2	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
2	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
1	Application with the requirements for General Exemptions/Not applicable
19	Applications approved as Discretionary Developments; issued under delegated authority
2	Applications presented as Discretionary Developments for Council consideration at DASC/Council Meeting.

The following is a summary of approvals/permits issued for March 2023.

Description	Application Type	Property Address	Value Of Work
Additions & alterations to dwelling & secondary residence	Discretionary	8 Luke Avenue, Carlton	\$50,000.00
Dwelling - Lot 19	Discretionary	Lot 19 Birkdale Place, Midway Point - CT183934/19	\$530,000.00
Change of use to visitor accommodation	Permitted	9 Hakea Street, Primrose Sands	\$0.00
Additions to Dwelling (Awning over existing deck) CT87225/2	Discretionary	60 Franklin Street, Lewisham	\$19,785.00
Additions to Dwelling (Awning)	No Permit Required	13 Gully Road, Dodges Ferry	\$1,100.00
Secondary Residence	Discretionary	3 Karachi Street, Midway Point	\$100,000.00
Dwelling & Outbuilding	Discretionary	8 Oakview Court, Sorell	\$50,000.00
Residential - Dwelling	Discretionary	5 Parkside Drive, Sorell	\$400,000.00
Change of use to create two single residential dwellings	Discretionary	134 Bay Road, Boomer Bay	\$400,000.00



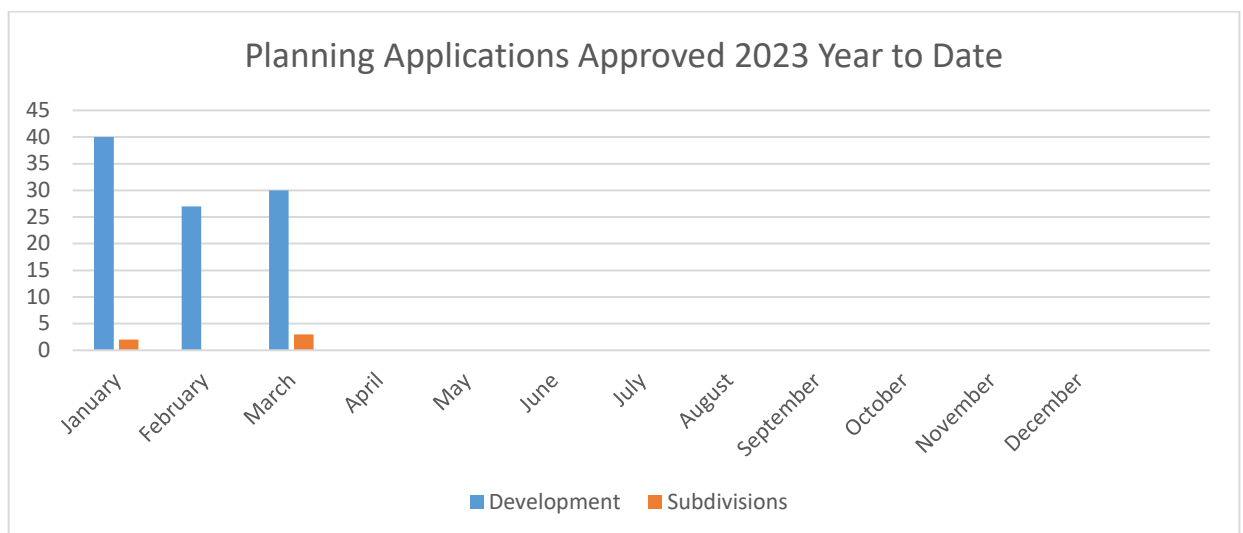
(CT131212/2 & CT131212/3)			
Minor Amendment - Reduce of Demolition Works	Minor Amendments	134 Bay Road, Boomer Bay	\$0.00
Visitor accommodation (new building)	Discretionary	313 Marchwiell Road, Bream Creek	\$300,000.00
Outbuilding	Discretionary	33 Tenth Avenue, Dodges Ferry	\$15,000.00
Adhesion Order (CT182322/12 & 182322/13)	Permitted	(Part Of) 12 & 10 Parkside Place, Sorell	\$0.00
Dwelling	Discretionary	6 Miena Drive, Sorell	\$380,000.00
Dwelling	Discretionary	15 Downward Way, Sorell	\$300,000.00
Additions to Dwelling	Discretionary	11 Hilltop Place, Dodges Ferry	\$50,000.00
Business and Professional Services (Jobs Hub) & Car parking in Dubs & Co Road Reserve	Discretionary	47 Cole Street, Sorell	\$5,000,000.00
Additions & Alterations to Existing Clubrooms for new Function Centre & Car Parking	Discretionary	11 Arthur Street, Sorell	\$3,000,000.00
Dwelling & Existing Secondary Residence & Garage	Discretionary	18 Knights Road, Connellys Marsh	\$600,000.00
Minor Amendment - Change to floor Plan	Minor Amendments	12 Miena Drive, Sorell	\$0.00
Additions & Alterations to Dwelling	Discretionary	240 Carlton Beach Road, Carlton	\$225,000.00
Multiple Dwellings x 6 (One Existing)	Discretionary	20 Arthur Highway, Sorell - Lots 27-29	\$2,000,000.00



Outbuilding	No Permit Required	3 Friendship Drive, Sorell	\$15,000.00
Outbuilding (Shed)	Exempt	U3 5 Bluebell Close, Sorell	\$13,500.00
2x Outbuildings Including Demolition of Existing Outbuilding	Discretionary	263 Carlton Beach Road, Carlton	\$70,000.00
New Dwelling	Discretionary	21-23 Fourth Avenue, Dodges Ferry	\$300,000.00
Dwelling & Outbuilding	Discretionary	10 Woodruff Court, Sorell	\$744,291.00
Strata Title x 5 Units	Permitted	(Part Of) 10 Parkside Place, Sorell & 12 Parkside Place, Sorell	\$0.00
Multiple Dwellings x 2 (One Existing)	Permitted	53 Main Road, Sorell	\$250,000.00
Dwelling	Discretionary	3123 Tasman Highway, Orielton	\$579,000.00

Planning permits issued year for 2023

Planning Applications approved year to date including March 2023.



SORELL PLANNING AUTHORITY (SPA)

The Sorell Planning Authority (SPA) met on 21 March 2023 and determined the following matters:

- Approval of jobs hub development at 47 Cole Street, Sorell (5.2023.34.1).
- Approval of Pembroke Park function centre (5.2023.33.1).

APPEALS

Item	Appeal Status	Update since previous month
7.2022.13.1 - Refusal of three Lot Subdivision at 186 Greens Road, Orielton	Mediation commenced	Nil
Approval of six lot subdivision at 16-42 Arthur Highway, Dunalley	Mediation commenced	Nil

Mediation remains ongoing for the following two current appeals:

- the approval of a six lot subdivision at 16-42 Arthur Highway, Dunalley; and
- the refusal of a 3 lot subdivision and balance at 186 Greens Road, Orielton.

STRATEGIC PLANNING

Item	Status	Update since previous month
Outer Hobart Residential Supply and Demand Study	Work has commenced. Preliminary result due in Feb-March. Due for May-June completion	No
State Planning Office (SPO) – Tasmanian Planning Policies	Consultation has commenced	Yes
State Planning Office (SPO) – Five Year Review of State Planning Provisions	SPO have prioritised action items for the review process	Yes
State Planning Office (SPO) – Regional planning framework and structure planning guidelines	SPA response provided 7 February 2023	No



Regional Land Use Strategy Update	Sorell and Brighton Council continue to develop a work plan to utilise SPO funding	No
Website update	Ongoing	No
Update of standard planning conditions, procedures and correspondence	Ongoing	No
Policy on stormwater in new developments	Drafted	No

NATURAL RESOURCE MANAGEMENT

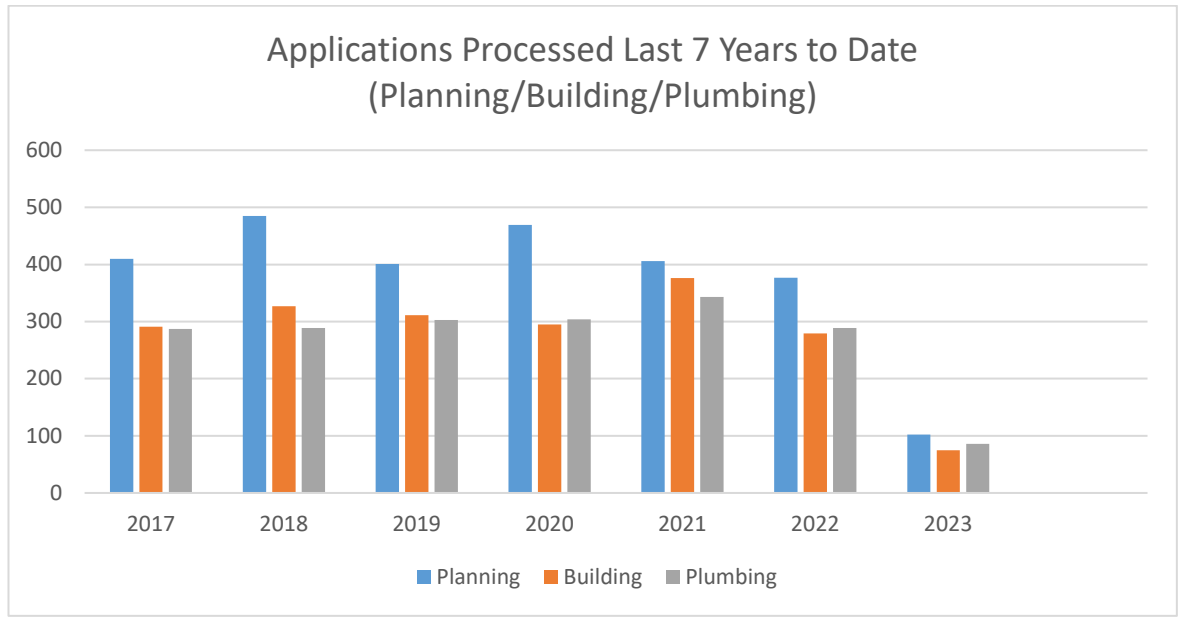
Following key activities were conducted:

- Organised and participated in Clean-up Australia Day.
- Created awareness articles on Feeding Wildlife and Impacts of Cats for the website.
- Work in progress for awareness campaign related to feeding ducks in public places.
- Organized a workshop on Council's corporate greenhouse gas emission, supported by STAC RCCI. Report published.
- Responsible cat ownership project on going.
- Work in progress for removal of weeds in Blue Lagoon.
- Work in progress for dune rehabilitation in Carlton beach.
- Council Fleet transition plan work in progress.
- Various site inspection for weeds around municipality and liaison with Biosecurity Tasmania on control measures.



DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2017, 2018, 2019, 2020, 2021 & 2022 together with current yearly figures up to and including March 2023.



DEVELOPMENT ENGINEERING

Development Engineering Compliance

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 20 Arthur Highway – 55 Lots on corner of Pawleena Road – commenced June 2021 – Stage 1 complete – Stage 2, 3, and 4 nearing completion.
- Sorell – 37 Pawleena Road – Stage 2 and 3 completed – stage 4, 5, and 6 nearing completion – works commenced on Pawleena Rd roundabout.
- Midway Point – 252 Penna Road – Stage 1, 2, and 3 complete, construction commenced for stages 4, 5, and 6 – Stages 7 and 8 undergoing assessment.
- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – approval given, works commenced.

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.



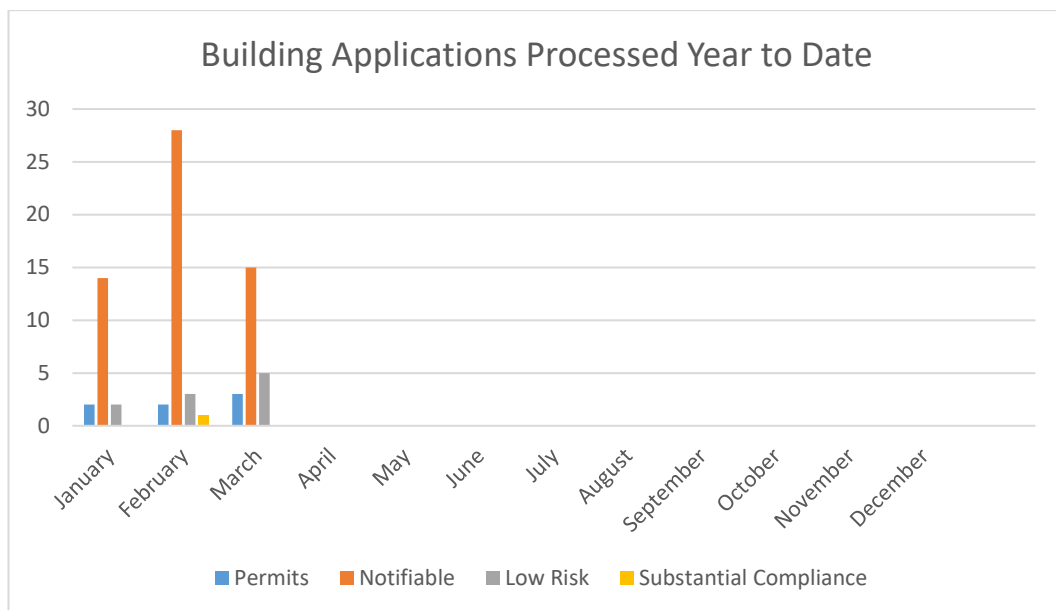
Approved developments likely to commence soon:

- Primrose Sands – 6a and 8 Correa Street 6 Lots including road extension – engineering drawings undergoing assessments.
- 17,19A,19B,21,23, & 25 Nugent Road – engineering approval for stage 1 issued.
- Lot 1000 Old Forcett Road – undergoing stormwater assessment.
- 16-42 Arthur Highway Dunalley – awaiting submission of engineering drawings.
- 212 Greens Road – engineering approval issued.

10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including March 2023. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in March 2023 (details below).

These include:

- 3 Permits
- 15 Notifiable
- 5 Low Risk
- 0 Substantial Compliance



Property Address	Propose Use Of Building	Value Of Work
4 Downward Way, Sorell	Dwelling	\$366,165.00
1 Reninna Street, Dodges Ferry	Dwelling	\$50,000.00
51 Arthur Highway, Dunalley	Dwelling, Carport & Shed	\$552,246.00
56 Riviera Drive, Carlton	Outbuilding	\$25,000.00
125 Main Road, Sorell	Dwelling (1 New 1 Existing)	\$540,000.00
8A Carlton Beach Road, Dodges Ferry	Carport / Deck	\$240,000.00
13 Downward Way, Sorell	Dwelling	\$300,000.00
14 Fishburn Way, Sorell	Dwelling	\$414,000.00
10 Pitt Street, Dodges Ferry	Dwelling	\$400,000.00
20 Provence Drive, Carlton	Dwelling	\$750,000.00
14 Eularminner Street, Carlton	Dwelling	\$436,310.00
31 Knights Road, Connellys Marsh	Dwelling	\$800,000.00
6 Tarbook Court, Sorell	Outbuilding	\$19,000.00
20 Fishburn Way, Sorell	Dwelling	\$300,000.00
109 Inala Road, Forcett	Shed	\$25,000.00
210 Lewisham Scenic Drive, Lewisham - CT 66098/3	Dwelling & Outbuilding (Garage)	\$680,000.00
1176 Nugent Road, Wattle Hill	New Dwelling & Change of Use to Outbuilding (Shed)	\$500,000.00
30 Brookborough Court, Sorell	Multiple Dwellings x2	\$490,000.00
506 Nugent Road, Wattle Hill	Placement of 2 Pre Fabricated Storage Pods	\$17,000.00
11A Gordon Street, Sorell	Installation of Replacement Sign and Minor Damage Repairs to Guttering	\$12,500.00
21 Tarbook Court, Sorell	Outbuilding	\$25,000.00
U1 21 Bay Road, Midway Point	Masonry Fence Repairs	\$8,000.00
18 Pargonee Street, Dodges Ferry	Outbuilding	\$30,000.00

During the month of March 2023, no requests to waive building and plumbing fees were considered.

BUILDING COMPLIANCE

Council compliance officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis.

During the month of March 2023, we received 0 complaints that required further investigation, and 5 complaints that were able to be resolved.



We attended to 1 property that required on-site inspections.

We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action.

Below statistics reflective of Notices/Orders issued for March 2023:

Building Notices issued:	3
Building Notices revoked:	1
Building Order issued:	1
Building Order revoked:	1
Infringement Notices issued:	0
Emergency Order issued:	0
Complaints in progress	0

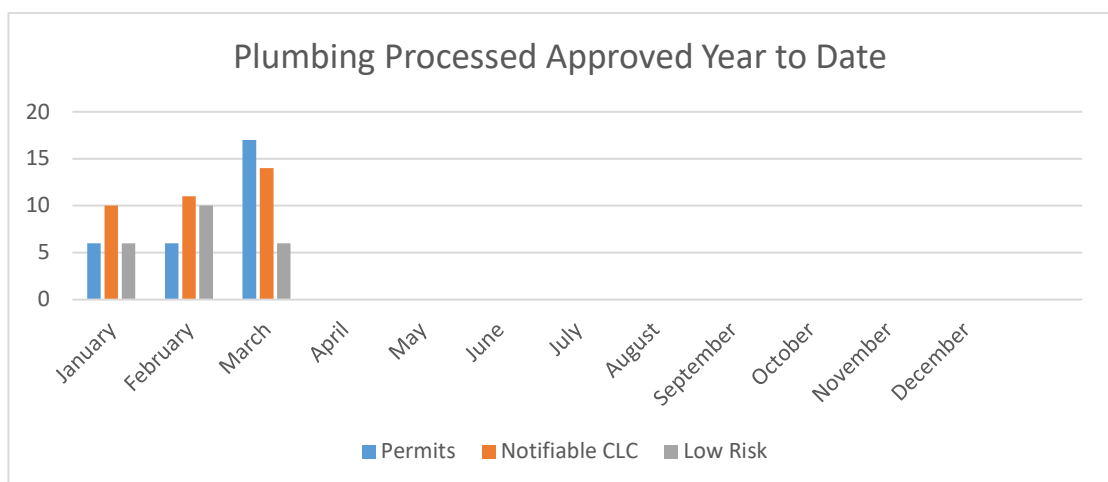
Continuing to work through the years and updating Councils Property Wise system to reflect correct status. Years include 1994 – 2006. Remaining years to be completed are 1996 and 2005.

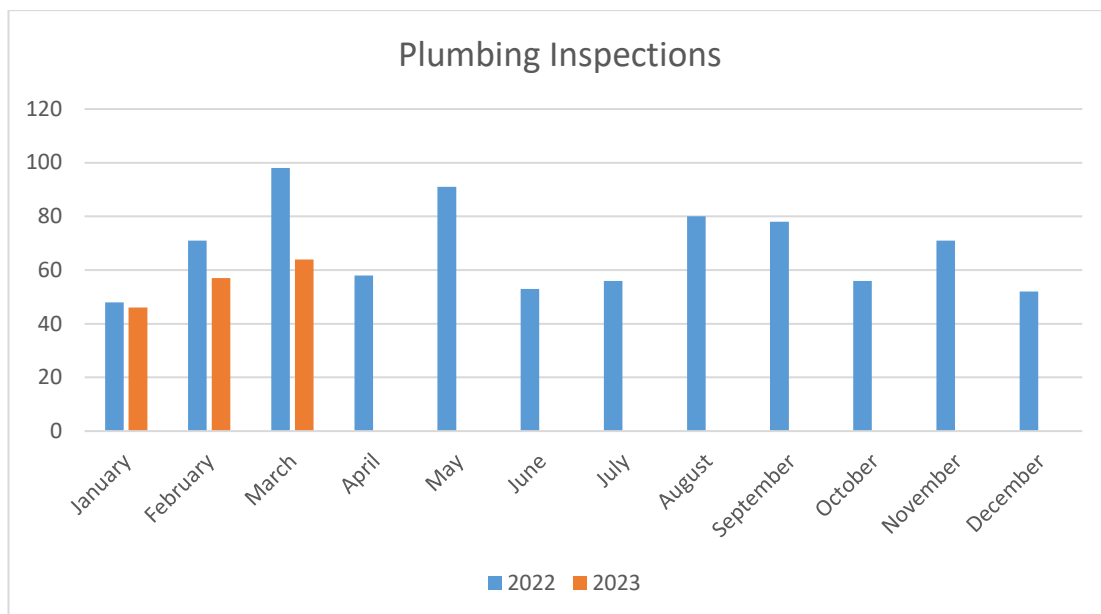
PLUMBING

Analysis of applications approved year to date including March 2023. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in March 2023 (details below). These include:

- 17 Permits
- 14 Notifiable
- 6 Low Risk





In March 64 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. Council staff have been in contact with the owner to determine when the works will commence. Legal advice has been obtained, should enforcement action be required.

Recent dry weather has resulted in a reduction in the number of complaints/reported about failing onsite waste management systems in southern beaches.

By Laws

Environmental Health By-law, Regulatory Impact Statement has been finalised and submitted to the Director of Local Government for review in December. The Director was contacted again in March but has not yet advised whether the RIS and by-law can be advertised for public comment.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, multiple dwellings, commercial developments in Sorell, new dwellings and outbuildings.

Complaints received regarding businesses operating without a planning permit, the complaints were investigated.

Food Act 2003

Multiple food businesses inspected 21 Food business safety assessments were conducted during March. Bream Creek Show was well attended with multiple food trucks and various food stalls provided to general public. All food vans checked to ensure safe food handling.

EHO attended an information session from the Department of Health on the implementation of mandatory food safety supervisors and food handler training for food businesses such as caterers, takeaways and restaurants. This will be made mandatory in December 2023 and will be quite resource demanding for local government.

Public Health Act 1997

Notifiable disease interviews were conducted and sent to the Director of Public Health.

Recreational Water Quality Sampling season finished at the End of March, generally results have been good. Sampling of Blue Lagoon as a secondary contact water body continued during March. The data provides information on the health of the lagoon.

Water carter registration approved in March. Water carters are difficult to inspect due to a lack of working at heights ticket for the EHO. To inspect a water tank on a truck, a cherry picker is required to be used to see into the water tank.

SBIP (Immunisations)

School based immunisation program concluded in March. All year 7 students vaccinated and all year 10 students vaccinated in accordance with the National Immunisation Program.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, music, construction noise, trail bike riding in Dodges Ferry were received and investigated.



Waste dumping and dust complaints were also received. The dust complaints were mostly associated with a subdivision being constructed in Midway Point. The contractor has now finished works on stages 2, 3 and 5 and the site will soon be seeded with grass.

A water pollution complaint was investigated in Dunalley associated with a business premises.

Manager of Health & Compliance issued an EPN authorising mussel waste to be applied to a property in Forcett.

EHO preparing another audit of a Level One activity in Sorell.

Waste Management

The Sorell Council Waste Strategy has been advertised and a number of responses and enquiries have been received.

Manager of Health & Compliance has prepared waste management tender documents, which are being reviewed by Councils solicitor.

Manager of Health & Compliance attended a meeting of the project steering group for the STRWA. The Board has conducted interviews and has appointed Paul Jackson as the new CEO, Paul will start work on 24 April 2023.

Street Stall / Public place permits

No new applications were approved in March.

Annual Leave

EHO on annual leave for the last week of March.

COMPLIANCE

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	10
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	2
Reported Dog attacks on people	0
Dogs impounded	6
Nuisance created by animals including dogs (Noise/Odour)	10
Fire Hazard Abatement notices issued	2
Litter Infringement notice issued	0
New Dog Registrations as a result of door knocks	0
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	0



Dog exercise area restrictions on beaches finished at the end of February 2023, periodic checks of beaches occurred throughout March. However, there have been a number of complaints about owners not keeping their dogs under effective control.

An increase in the number of dog barking complaints and noise complaints from roosters was observed this month.

10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

CAPITAL WORKS TRANSPORT AND STORMWATER

The Engineering Team have been managing the delivery of the gravel re-sheeting and bitumen reseal maintenance contracts which were previously administered by Council's operational staff. These contracts and the co-ordination of surveys and land/easement acquisition processes associated with ongoing stormwater issues has unfortunately resulted in departmental resources focusing their time away from progressing the current Capital Works projects.

There are several Capital Works projects that are advertised for construction, about to commence construction, have commenced or achieved practical completion across the Municipality.

Capital Works construction projects within the procurement process:

- Nugent Road Reconstruction, Wattle Hill - C-23-T-005 – Public Tender closes April 2023; and
- Nugent Road, Nugent - Curryjong Rivulet Culvert Replacement - Public Tender closes April 2023.

Capital Works about to commence construction:

- Penna Road, Sorell – Renewal of concrete footpath - Works are awarded to a contractor and planned for commencement in May 2023.
- Valley View Close, Sorell – Renewal of asphalt footpath - Works are awarded to a contractor and planned for commencement in May 2023.
- Kannah Street, Dodges Ferry - Stormwater upgrade improving roadside infrastructure to reduce the risk of flooding – Works are awarded to a contractor and planned for commencement in June 2023.

Capital Works commenced construction:

- Latena Street, Dodges Ferry Stormwater Outlet Remediation Works – Works substantially complete, some defects require attention and revegetation works are planned for April 2023.
- Devenish Drive, Sorell – Drainage Upgrade – Possession of site occurred Friday, 17 February 2023 and works are due for completion end of May



2023. However, significant service relocations under Devenish Drive will delay the completion date.

Capital Works complete since last report:

- Line marking of sites delivered as part of the 2022-23 Supply and delivery of Bitumen reseal program were completed since last report:
 - C-23-T-034 - Bay Street, Dunalley;
 - C-23-T-036 - Junction Street, Dodges Ferry;
 - C-23-T-038 - Montagu Street, Sorell;
 - C-23-T-040 - Station Lane, Sorell;
 - C-23-T-041 - Tiger Head Road, Dodges Ferry;
 - C-23-T-042 - Jetty Road, Dodges Ferry; and
 - C-23-T-043 – First Avenue, Dodges Ferry

Other items

- Finalising detailed engineering design consultancy brief for design of a number of 2022/2023 capital projects – roads, footpaths, storm water, etc.
- Grant submission has been submitted for a Safer Rural Road Program candidate being Wiggins Road (Pitt & Sherry design of Wiggins Road adjacent to White Hill Road); and
- Ongoing investigations associated with stormwater issues throughout the municipality.

ASSETS / GIS / ICT

- Head works modelling complete with 3 potential cost scenarios out puts. These potential charges will be included in the draft Council Stormwater Policy which will be submitted for Councils' consideration in the next few months
- Q3 capitalisation complete.
- 2023/24 renewal capital candidates scoping took place. Many of this year's capital program new and upgrade projects will be carry forward and therefore next years' program will be focussed primarily on Road reseals and re-sheets over additional reconstruction jobs along with and footpath renewals.

PROJECT ENGINEERING

ROAD & TRAFFIC

Footpaths

- Red Ochre Beach Access – Lease agreement from Parks and Wildlife has been received. Stakeholder consultation ongoing.



- Sorell Streetscape – Quote requests were sent to three preferred contractors; one contractor submitted a fair price and has been awarded stage 1 (Westpac – United).
 - Works have commenced.

Vulnerable Road User Program

- Grant application has been submitted for Gate Five Rd to the bus stop adjacent to 346 Carlton River Road. The proposal is to install a 2m wide concrete footpath and to install guardrail to prevent vehicles from going through the corner onto the path - according to traffic data provided by DSG this has happened on numerous occasions.

Pembroke Park – BMX Bike Track

- Both parties have agreed to the scope and timeframe for works to commence. Works are now expected to commence in June 2023 and be completed by October/ November 2023. Letter of acceptance has been issued.
- An inspection was carried out at the MONA BMX track site, and we have been offered light towers with new LED fittings, a seating platform for around 40/50 people and all the existing track gravel/ materials.

Rotary Bus Shelters

- Both concrete slabs have been installed adjacent 197 Carlton Beach Road and at the intersection of Primrose Sands Road and Colleen Crescent.

BUILDINGS

Train Shed

- Barn doors are being installed.
- The stainless-steel bollards have been installed.
- Power supply and lighting has been installed.
- The trees will be planted next month once the site has been cleared of rubbish/ debris.
- A variation has been approved to supply door furniture and painting.

Lewisham Boat Ramp Toilet

- The successful contractor has been sent a purchase order and have commenced on site.

Southeast Jobs Hub

- Development application has been lodged.
- Currently reviewing design based on potential funding shortage.

Sorell Function Centre

- Development application has been lodged.



- Currently reviewing design based on potential funding shortage.

South E Stadium

- The defect list is ongoing without any major issues to date.
- Contractual negotiations on outstanding payments continuing with architect and sub-consultants/ contractors.

10.7 ROADS AND STORMWATER – DAVID REARDON, MANAGER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's

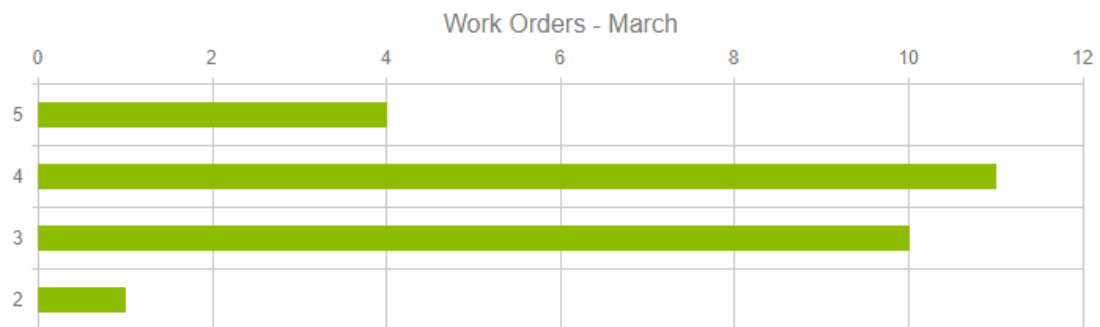
Customer Requests by Category Sealed/Unsealed Roads	May 22	June 22	July 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	JAN 23	Feb 23	Mar 23
Roads\Abandoned Vehicles		1									
Roads\Bollards							1				
Roads\Footpath /Damage to Infrastructure Maintenance			4	3		1		2	4	1	2
Roads\General Road Enquiry	1	3		1	2	1	3	2	1		2
Roads\Guideposts		2							1		
Roads\Guardrails									1		
Roads\Line marking			1								
Roads\Other Road Signage	2	2	2			2		1	1	3	4
Roads\Pedestrian Crossing											
Roads\Road Defects incl. Potholes	10	9	8	11	14	10	20	4	12	17	4
Roads\Road Grading					5				1		
Roads\Street Name Signage				3	2		2	1	2		1
Roads\Street Lighting	4	1		2	1	1			1	1	1
Roads \ Traffic Calming Devices	1									1	
Stormwater / Flooding\Storm									2	5	3



water and Flooding Enquiry (Rural)											
Stormwater / Flooding\Storm water and Flooding Enquiry (Urban)									1		
Total	18	18	15	20	24	15	25	10	27	28	17

Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks



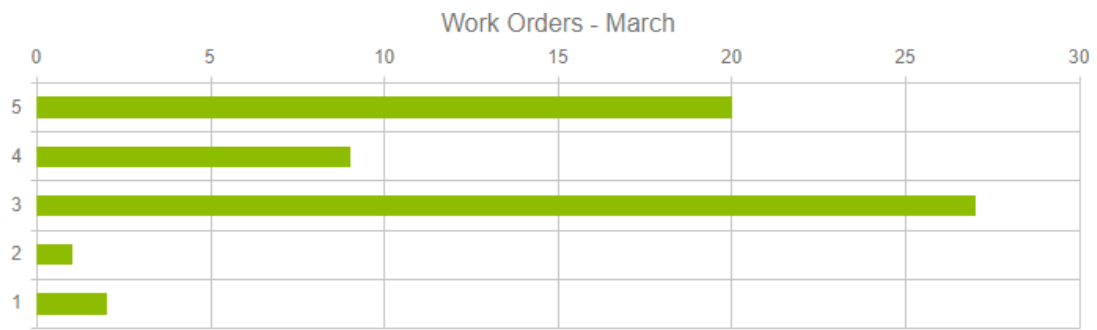
Unsealed Road Crew

- 26 Work Orders Completed for March - 0 at Priority 1, 1 at Priority 2, 10 at Priority 3, 11 at Priority 4, and 5 at Priority 5.
- Maintenance Grading/Potholing on Valleyfield Road, Mill Road, Bryans Road, Allanby Street, Nugent Road, Delmore Road, Bankton Road, and Kellevie Road.
- Drains/Culverts on Valleyfield Road, Branders Road, Marchwiell Road, Josephs Road, Bryans Road, and Franklins Road.
- Bridge Maintenance on Nugent Road.

Roadside Furniture

- Signs/Guideposts on Josephs Road, Connellys Marsh Road, Curlew Street, Nugent Road, Kellevie Road, and Dunalley Rec Ground Access.



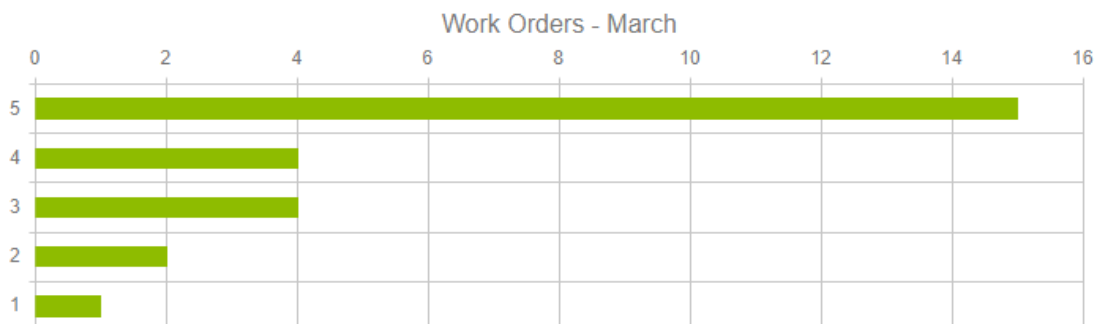


Sealed Road Crew

- 59 Work Orders Completed for March - 2 at Priority 1, 1 at Priority 2, 27 at Priority 3, 9 at Priority 4, and 20 at Priority 5.
- Potholing on Primrose Sands Road, Bowden Court, Susans Bay Road, Robinia Street, Bream Creek Road, Bay Road, Quarry Road, White Hill Road, Rantons Road, Nugent Road, Seventh Avenue, Primrose Sands Road, Tenth Avenue, and Grevillea Street.
- Edge Break Repairs on Myrica Street, Carlton River Road, Marion Bay Road
- Shoulders on Brue Court.
- Drains/Culverts on Delmore Road.
- Clean Debris from Schofield Drive.
- Footpath maintenance on Forcett Street, Somerville Street, Jackson Court, Dubs and Co Drive, Barclay Court, Carlton River Road, and Gordon Street.

Roadside Furniture

- Signs/Guideposts on Old Forcett Road, Booth Street, Rantons Road, Dodges Ferry Rec Ground Access Major, Tiger Head Road, Brinktop Road, Sugarloaf Road, and Carlton Beach Road.
- Traffic Counters on Tiger Head Boat Ramp, Lewisham Boat Ramp, Walker Street, Singapore Street, Pawleena Road, and Lake Vue Parade.



Stormwater Crew

- 26 Work Orders Completed for March - 1 at Priority 1, 2 at Priority 2, 4 at Priority 3, 4 at Priority 4, and 15 at Priority 5.
- Clean drains at Edith Close, Dodges Hill Road, Luke Avenue, Franklin Street, Nugent Road, Okine Road, Gregory Street, and Old Forcett Road.
- Erosion on Quarry Road, Albert Court, and Penna Road.
- Shape drains on Plenar Street.
- Lower drain front on Renmore Court.
- Clean pit at Moomere Street, John Street, and Carlton Beach Road.

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

Meetings Attended:

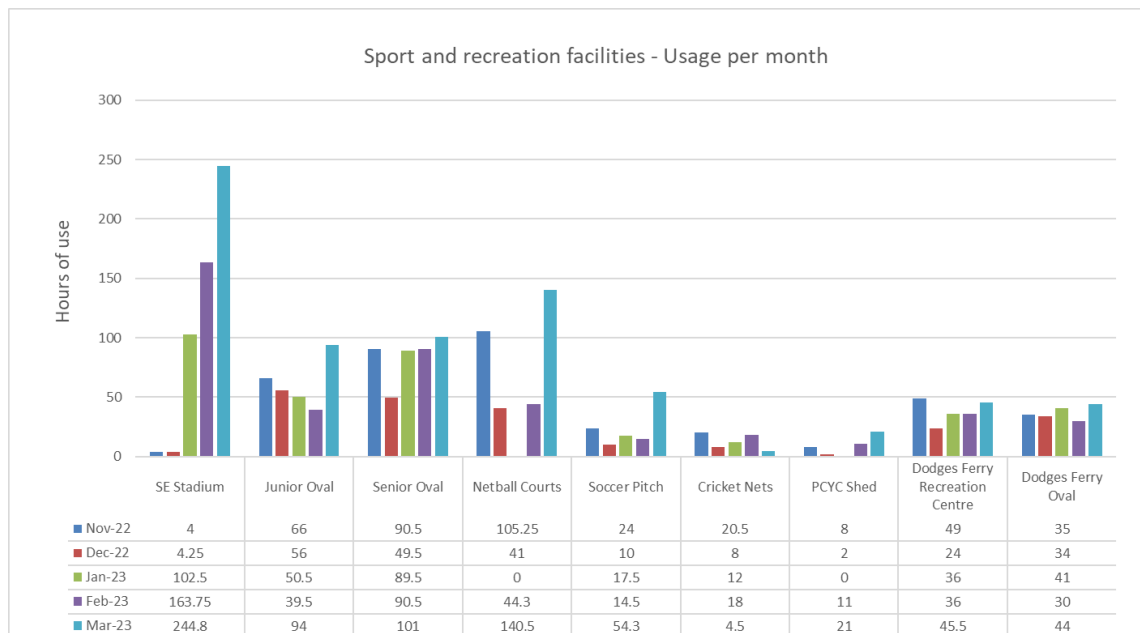
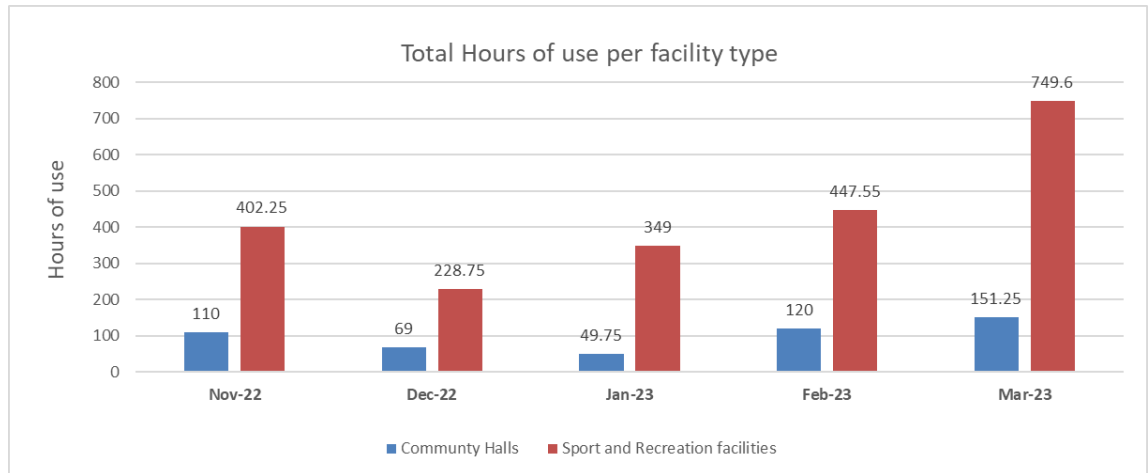
- Various meetings re: Pembroke Park Stadium & Community Facilities.
- Various meetings regarding Canteen and Gym operators for the Stadium.
- Various meetings Dunalley Hall users.
- Various meetings Recreation Team.
- Various onsite meetings with residents and staff.
- AFL Tas – Anthony Osborne.
- PCYC – Scott Wade & Justin Abrahams.

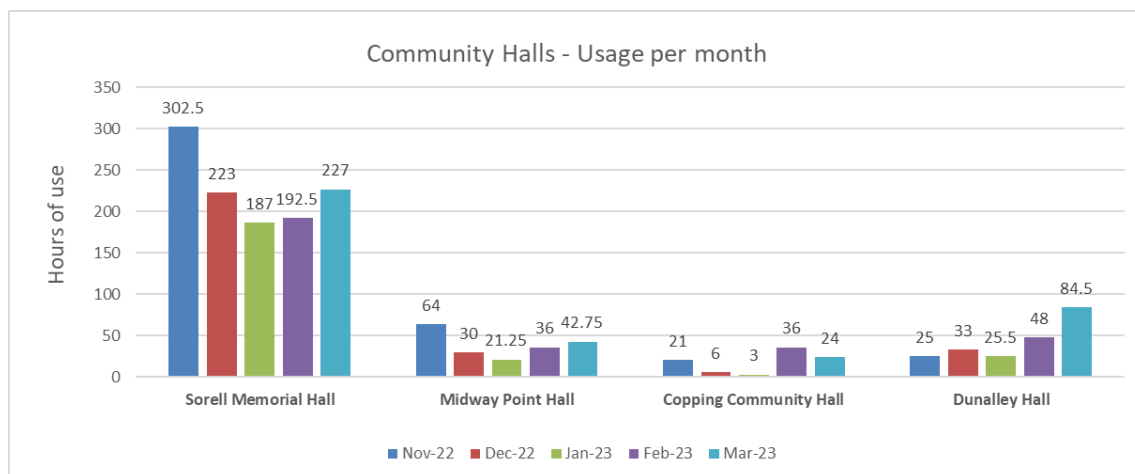
Activities:

- Open Days at Stadium.
- Opening Season of TNL.
- Opening Season of STNA.
- State-wide Soccer Cup.

FACILITIES

Facility Usage:





South East Stadium:

- Facility inductions to key users of the stadium.
- Promotion of the stadium beyond South East region to increase utilisation.
- TNL season started.
- New facility booking system – Continue to transfer bookings from the old system. Communication to all facility users provided.
- Developed additional fees for stadium usage by individuals, small groups and school groups.
- Budget preparations for next financial year.
- Various meetings with stadium anchor tenants SENA, SEBA, SEUFC; and gym and canteen operators.
- Various meetings regarding Stadium & Community Facilities
- Ongoing liaison with Project Engineer and suppliers on various matters regarding defect corrections.
- Ongoing liaison with local clubs and other future users of the stadium.

LAND IMPROVEMENTS

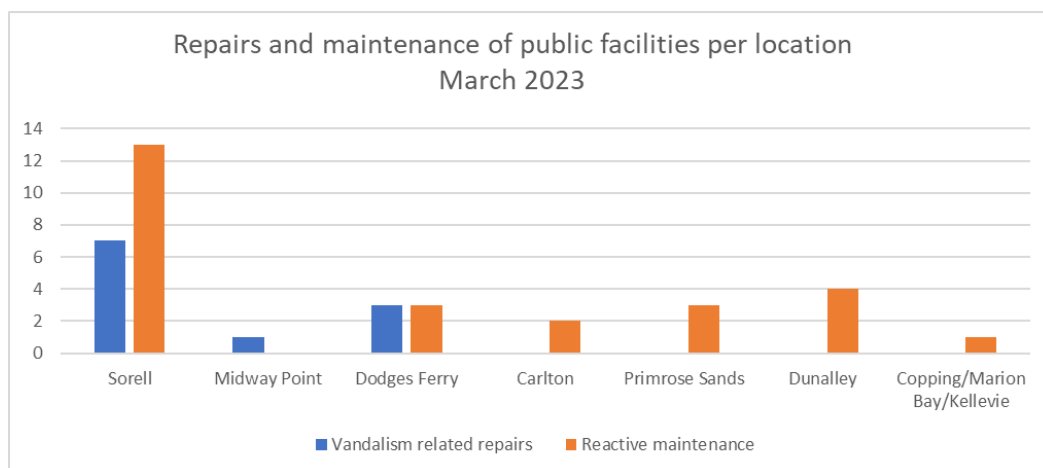
- Tree work – Moonar Street, Freedom Close, Honolulu St, Parker St, Hakea St and Raynors Road.
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- CRM's.
- Installing bench seats at Pembroke Park – Capital works
- Renewing x2 bench seats and bike rack at St Georges Square – Capital works
- Installing table setting at Tigerhead Road Dodges Ferry – Capital works
- Installing table setting at Dunalley Hall – Capital works
- Re-install concrete pad and bin stand at Brady Street Scout Hall



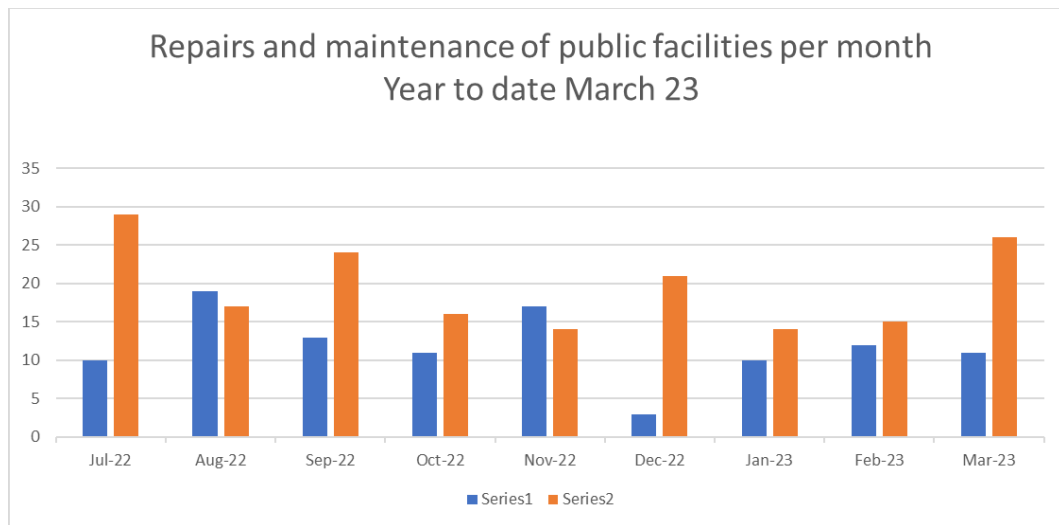
FACILITY MAINTENANCE

All Buildings - general maintenance requirements as per form 46.

Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:



Repairs and maintenance Summary of Buildings – by Work Order Type



Vandalism events per location - March 23		
Location	Vandalism related repairs	Reactive maintenance
Sorell	7	13
Midway Point	1	0
Dodges Ferry	3	3
Carlton	0	2
Primrose Sands	0	3
Dunalley	0	4
Copping/Marion Bay/Kellevie	0	1
Overall vandalism events per month by month		
Month	Vandalism related repairs	Reactive maintenance
Jul-22	10	29
Aug-22	19	17
Sep-22	13	24
Oct-22	11	16
Nov-22	17	14
Dec-22	3	21
Jan-23	10	14
Feb-23	12	15
Mar-23	11	26

11.0 PETITIONS

11.1 PETITION – HOONING ON CONNELLY’S MARSH BEACH

RECOMMENDATION

“That in accordance with Section 58(2) of the Local Government Act 1993, Council receives the attached petition signed by 59 signatories requesting Council take action to restrict access to Connelly’s Marsh Beach to Emergency Vehicles only.”

INTRODUCTION

On Wednesday 22nd March 2023, the (attached) petition was delivered to Council and subsequently the General Manager to be registered and presented to Council. The petition contains all the pre-requisite information as per the Local Government Act 1993 (“the Act”), Section 57(2).

The petition has been lodged by Wayne Grant of 32 Knights Road, Connelly’s Marsh, David Langlois of 34 Knights Road, Connelly’s Marsh and Karen Street of 32 Knights Road, Connelly’s Marsh.

STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Act.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. A petition must be tabled by the General Manager at the next ordinary meeting of the council. Council must then determine any action in respect of the petition within 42 days.

REPORT

The petition containing 59 signatories requests the following action:

“That the vehicle access to the beach at Connelly’s Marsh be restricted to emergency vehicles only as at Carlton Beach.”

The request requires investigation and consideration by relevant staff and the Crown in order for an informed response to be provided to a Council Meeting.

ROBERT HIGGINS

General Manager

23 March 2023

Attachments: (10)





PO Box 126
47 Cole Street
SORELL TAS 7172
ABN 12 690 767 695

Telephone 03 6269 0000
Fax 03 6269 0014
sorell.council@sorell.tas.gov.au
www.sorell.tas.gov.au

FORM 1 – PETITIONS

Hooning on Connelly's Beach.
(Name and Subject of Petition)

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to (State Purpose of Petition):

That the vehicle access to the beach at
Connelly's Marsh be restricted to emergency
vehicles only as at Carlton beach.

Name of Elector	Address	Signature
Wayne Grant	32 Knights Rd	
David Langlois	34 Knights Rd.	
Karen Street	32 Knights Rd	

Declaration

We, the proposers of the petition, being electors of the Sorell municipal area, declare:

- there are 63 59 From the Municipality Signatories to the petition;
- to the knowledge of the proposers, the signatories are electors of the municipal area;
- the petition was signed between 16 Feb 2023 (Commencement date) and 8th March 2023 (Completion date).
- The petition is proposed by - *

- (1) Wayne Grant 32 Knights Rd
(Name of Proposer) (Address)
- (2) David Langlois 34 Knights Rd.
(Name of Proposer) (Address)
- (3) Karen Street 32 Knights Road
(Name of Proposer) (Address)

SORELL COUNCIL

22 MAR 2023

RECEIVED



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

Name	Address	Email	Agree	Do not agree	Signature
T. TALBOT	17 KNIGHT RD		✓		
Stuart Talbot	10 Mortenvale Ct Kingston	stuart.talbot@sfj	✓		
Sophia Mus	52 Estuary Dr Blackman	sophia.mus.talbot@sfj	✓		
Nicola Sprale	1 Saffron Dr Kingston	nicola.sprale@sfj	✓		
Demald Knight	26 Knights Rd E.M.	demald.knight@sfj	✓		
Pam Knight	26 Knights Rd CM	pam.knight@sfj	✓		
Monika Knight	26 Knights Rd	monika.knight@sfj	✓		
Sony Knight	23 Knights Rd	sony.knight@sfj	✓		
Frank Knight	23 Knights Rd		✓		
Tom Knight	23 Knights Rd		✓		
Richard Knight	23 Knights Rd	richard.knight@sfj	✓		

I, have signed the above partition in relation to whether I agree or not to having a boom gate installed at the entrance of Connelly's Marsh beach to stop vehicle access to the beach.

I understand that the gate will be accessible to emergency services only.

This is for the safety of all residents and visitors to the beach as well as the native wildlife.

Name	Address	Email	Agree	Do not agree	Signature
Wayne Grant	32 Knights Rd connelly's marsh	1969 wayne grant @gmail.com	Agree		
Karen Street	32 Knights Rd	karen.street@gmail.com	Agree		
Judith Knight	30 Knights Rd		Agree		
David Langlois	34 Knights Rd	clavidaanne@	Agree		
Amy Laker	34 Knights Rd		Agree		
Patricia Dadd	34 Hill Street W. 11th		Agree		
Shere Grant	32 Knights Rd		Agree		
Janine Larden	32 Knights Rd Connelly's Marsh		Agree		
Jane Freeman	73 Bally Park Rd		Agree		
Jon Daly	14 Church St		Agree		
Sam Freeman	73 Bally Park		Agree		
George Daly	16 Church St		Agree		
Joanne Blissett	25 Connelly's Marsh Cable Marsh 7173	joanneblissett@gmail.com	Agree	OK with beach front access	
Alex Parson	8 Beach Rd Connelly's	alexandparson@hotmail.com	Agree		
Skye Gamlin	795 Connelly's Marsh	hotmail.com	Agree		
Alana Jones	13 Connelly's Marsh Rd	alanae.jones@gmail.com	Agree		
Alan Jones	26 High St Dun Laoghaire	alan.jones@ttnl.com	Agree		
Paul Brad	13 Connelly's	mr.gavin.brad@ttnl.com	Agree		
Kylie Williams	18 Knights Rd	kylie.jones@ttnl.com	Agree		
Jason Williams		Jason.Williams@ttnl.com	Agree		
Alison Ashwell	781 Fulham Rd		Agree		
Robin + Helen Berry	781 Fulham Rd		Agree		

I, have signed the above partition in relation to whether I agree or not to having a boom gate installed at the entrance of Connelly's Marsh beach to stop vehicle access to the beach.

I understand that the gate will be accessible to emergency services only.

This is for the safety of all residents and visitors to the beach as well as the native wildlife.

10

I understand that the gate will be accessible to emergency services only.

**SORELL
COUNCIL**

Wia Knight	13 Beach Rd	Wia Knight	✓		Wia Knight
YAN CURTIS	13 Beach Rd	YAN CURTIS	✓		YAN CURTIS
BRENDA SCAR	58 Beach Rd	brenda.scar@hotmail.com	✓		BRENDA SCAR
YAN SCAR	"	yan.scar@hotmail.com	✓		YAN SCAR
KARA GREGORY	11 Beach Rd, 7173	kara.gregory@gmail.com	✓		KARA GREGORY
EMMENT HUGHES	" " " "	" " " "	✓		EMMENT HUGHES
KATHIE TIGHE	16 Knights Rd 7173	kathy.tighe6@gmail.com	✓		KATHIE TIGHE
ALICE GILBERT	30 Beach Rd	alice.gilbert@gmail.com	✓		ALICE GILBERT
DIAN MCPHERSON	3 Knights Rd	dian.mcperson@net.au	✓		DIAN MCPHERSON
CHRISTOPHER COWLES	3 Knights Road	cowles@tassie.net.au	✓		CHRISTOPHER COWLES
JEMMY RATCLIFFE	44 BEACH ROAD	jimmy.rata@hotmail.com.au			JEMMY RATCLIFFE
JEMMY RATCLIFFE	44 BEACH ROAD	JEMMY RATCLIFFE	✓		JEMMY RATCLIFFE

have signed the above petition in relation to whether I agree or not to having a boom gate stalled at the entrance of Connolly's Marsh beach to stop vehicle access to the beach.

Understand that the gate will be accessible to emergency services only.

It is for the safety of all residents and visitors to the beach as well as the native wildlife.









12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

12.1 SORELL PLANNING AUTHORITY MINUTES

RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 21st March 2023 and 4 April be noted.”





MINUTES

FOR THE SORELL PLANNING AUTHORITY (SPA) MEETING HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
TUESDAY 21 MARCH 2023

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	CONFIRMATION OF THE MINUTES OF 28 FEBRUARY 2023	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	2
4.0	LAND USE PLANNING	2
4.1	DEVELOPMENT APPLICATION NO. 5 2023 / 34 - 1	2
4.2	DEVELOPMENT APPLICATION NO. 5 2023 / 33 - 1	6



AGENDA

ORDINARY COUNCIL MEETING
18 APRIL 2023

1.0 ATTENDANCE

^
 Chairperson Mayor Vincent
 Deputy Mayor C Wooley
 Councillor M Brown
 Councillor S Campbell – arrived 4.37pm
 Councillor J Gatehouse
 Councillor M Miro Quesada Le Roux
 Councillor M Reed
 Councillor N Reynolds
 Councillor C Torenus – arrived 4.31pm
 Robert Higgins, General Manager

STAFF IN ATTENDANCE:

Russell Fox, Director Service Delivery
 Shane Wells, Manager Planning
 Jenny Richmond, Planning Officer
 Shayla Nowakowski, Customer & Business Support Officer

2.0 CONFIRMATION OF THE MINUTES OF 28 FEBRUARY 2023

RECOMMENDATION

“That the Minutes of the Sorell Planning Authority (SPA) Meeting held on 28 February 2023 be confirmed.”

11/2023 REED / BROWN

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Wooley, Brown, Gatehouse, Miro Quesada, Reed and Reynolds

Against: None

The Motion was **CARRIED**



MINUTES
 SORELL PLANNING AUTHORITY (SPA) MEETING
 21 MARCH 2023



AGENDA
 ORDINARY COUNCIL MEETING
 18 APRIL 2023

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No committee member indicated that they had, or were likely to have, a pecuniary interest in any item on the agenda.

In considering the following land use planning matters the Sorell Planning Authority intends to act as a planning authority under the *Land Use Planning and Approvals Act 1993*.

4.0 LAND USE PLANNING

4.1 DEVELOPMENT APPLICATION NO. 5 2023 / 34 - 1

Applicant:	Loci Architecture & Planning
Proposal:	Business and Professional Services (Jobs Hub) & Car Parking in Dubs & Co Road Reserve
Site Address:	47 Cole Street, Sorell (CT 164990/1)
Planning Scheme:	<i>Tasmanian Planning Scheme Sorell</i>
Application Status	Discretionary
Relevant Legislation:	Section 57 of the <i>Land Use Planning and Approvals Act 1993 (LUPAA)</i>
Reason for SPA meeting:	Council owned land

Relevant Zone:	15.0 General Business
Proposed Use:	Business and Professional Services
Applicable Overlay(s):	Flood-Prone Hazard Area, Airport Obstacle Limitation Area
Applicable Codes(s):	Parking and Sustainable Transport and Road and Railway Assets
Valid Application Date:	14/02/2023
Decision Due:	4/04/2023
Discretion(s):	1 Frontage setback
	2 Design
	3 Parking design
	4 Flood-prone hazard
Representation(s):	Two



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application 5.2023.34.1 for Business and Professional Services (Jobs Hub) & Car Parking in Dubs & Co Road Reserve at 47 Cole Street, Sorell be approved, subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans submitted on 2 February 2023 except as may be amended by the conditions of this permit.
2. All requirements of TasWater Submission to Planning Authority Notice Reference TWDA 2022/00199-SOR and dated 23 February 2023.
3. Landscaping through a combination of trees, shrubs and lawn, must:
 - a) Be provided and maintained on the land to improve the appearance of areas used for car parking and vehicular access and soften the appearance of, and partially screen, the bulk of buildings;
 - b) Have a maximum potential height of no more than 1m within 9m of an intersection of two or more public roads;
 - c) Be described in a landscape plan submitted to the General Manager prior to the commencement of the works. If satisfactory, the landscape plan will be endorsed and will form part of the permit; and
 - d) Be implemented in accordance with the landscape plan no later than one month after the completion of works unless otherwise agreed to in writing by the General Manager.

Environmental Health

4. Before commencing works on the site the applicant must provide a construction environmental management plan details proposed measures to prevent pollutants leaving the site. The plan shall include but not be limited to:
 - a) Soil and water management;
 - b) Dust suppression;
 - c) Noise management;
 - d) Air pollution control;
 - e) Washing down of construction vehicles to; and
 - f) Light spillage from construction or security lighting.
5. All external lighting on the building and car park shall be located to minimize light spillage onto neighbouring properties and comply with AS/NZS 4282:2019 Control of the obtrusive effects of lighting.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

Development engineering

6. Prior to the issue of a building permit, a detailed car parking plan prepared and certified by a qualified civil engineer [or other competent person] must be submitted showing:
 - a. Location and dimension of all car parking spaces, access, aisles and turning areas;
 - b. Turning paths;
 - c. Pavement construction;
 - d. Line marking or other delineation; and
 - e. Design surface levels and drainage.

If satisfactory, the car parking plan will be endorsed and will form part of this permit.

15. Stormwater shall be discharged to the existing piped Council stormwater system in accordance with the following:
 - a. All stormwater pipes collecting runoff from driveways, car parking, turning areas and other hard surfaces shall be designed to suit the calculated stormwater runoff from the property;
 - b. A concrete kerb or other equivalent means shall be installed along the entire length of the internal driveway, car parking and turning areas to direct stormwater into the stormwater system. Grated pits shall be installed at suitable locations;
 - c. All grated pits, grated drains and stormwater lot connections must be constructed to a trafficable standard; and
 - d. No ground stormwater runoff generated from the development shall be directed onto neighbouring properties.

NRM

7. Prior to commencing works, a Soil and Water Management Plan (SWMP) must be implemented to ensure that soil and sediment does not leave the site during the construction.
8. No topsoil is to be removed from the site.
Advice: this condition is to minimise the spread of weeds from the site.

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- The permit does not take effect until 15 days after the date that this permit was served on you as the applicant and each representor provided that no appeal is lodged as provided by s53 of the *Land Use Planning and Approvals Act 1993*.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

- This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.
- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: ☎(03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

12/2023 BROWN / GATEHOUSE

"That the recommendation be accepted."

The motion was put.

For: Vincent, Wooley, Brown, Gatehouse, Miro Quesada, Reed, Campbell,
Reynolds and Torenus

Against: None

The Motion was **CARRIED**



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

4.2 DEVELOPMENT APPLICATION NO. 5 2023 / 33 - 1

Applicant:	Loci Architecture & Planning
Proposal:	Additions & Alterations to Existing Clubrooms for New Function Centre & Car Parking
Site Address:	11 Arthur Street, Sorell (CT 35403/1)
Planning Scheme:	<i>Sorell Interim Planning Scheme 2015</i>
Application Status	Discretionary
Relevant Legislation:	Section 57 of the <i>Land Use Planning and Approvals Act 1993 (LUPAA)</i>
Reason for SPA meeting:	Council owned land
Relevant Zone:	28.0 Recreation
Proposed Use:	Community Meeting and Entertainment
Applicable Overlay(s):	Priority Vegetation Area, Airport Obstacle Limitation Area
Applicable Codes(s):	Parking and Sustainable Transport and Road and Railway Assets
Valid Application Date:	08/02/2023
Decision Due:	4/04/2023
Discretion(s):	1 Hours
Representation(s):	Nil

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application 5.2023.33.1 for Additions & Alterations to Existing Clubrooms for New Function Centre & Car Parking at 11 Arthur Street, Sorell be approved, subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans submitted on 31 January 2023 except as may be amended by the conditions of this permit.
2. All requirements of TasWater Submission to Planning Authority Notice Reference TWDA 2023-00170-SOR and dated 14 February 2023.
3. Landscaping through a combination of trees, shrubs and lawn, must:
 - a. Be provided and maintained on the land to improve the appearance of areas used for car parking and vehicular access and soften the appearance of, and partially screen, the bulk of buildings;
 - b. Be described in a landscape plan submitted to the General Manager prior to the commencement of the works. If satisfactory, the landscape plan will be endorsed and will form part of the permit; and



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

- c. Be implemented in accordance with the landscape plan no later than one month after the completion of works unless otherwise agreed to in writing by the General Manager.

Environmental Health

- 4. Before commencing works on the site the applicant must provide a construction environmental management plan details proposed measures to prevent pollutants leaving the site. The plan shall include but not be limited to:
 - a. Soil and water management;
 - b. Dust suppression;
 - c. Noise management;
 - d. Air pollution control;
 - e. Washing down of construction vehicles to; and
 - f. Light spillage from construction or security lighting.

Development engineering

- 5. Prior to the issue of a building permit, a detailed car parking plan prepared and certified by a qualified civil engineer [or other competent person] must be submitted showing:
 - a. Location and dimension of all car parking spaces, access, aisles and turning areas;
 - b. Turning paths;
 - c. Pavement construction;
 - d. Line marking or other delineation;
 - e. Design surface levels and drainage; and
 - f. Delineation of specific and clear vehicle manoeuvring routes from Arthur Street to the building footprint that minimise conflict with vehicles circulating through the property to access one or more facilities within the property.

If satisfactory, the car parking plan will be endorsed and will form part of this permit.

Advice: It is recommended that the access gates be removed or rebuilt with sufficient width to enable to safe two-way movement of vehicles and a 2.5m shared path. The existing narrow gates impede the safe and efficient movement of vehicles and pedestrians and are no longer fit for purpose given the increase in usage within Pembroke Park. Suitable give-way signage is also recommended for vehicles exiting the site due to instances of some users viewing the access as a road, rather than an access point, and failing to give-way in accordance with traffic laws.



MINUTES SORELL PLANNING AUTHORITY (SPA) MEETING 21 MARCH 2023



AGENDA ORDINARY COUNCIL MEETING 18 APRIL 2023

6. Stormwater shall be discharged to the existing piped Council stormwater system in accordance with the following:
- a) A concrete kerb or other equivalent means shall be installed along the entire length of the internal driveway, car parking and turning areas to direct stormwater into the stormwater system. Grated pits shall be installed at suitable locations;
 - b) All grated pits, grated drains and stormwater lot connections must be constructed to a trafficable standard; and
 - c) No ground stormwater runoff generated from the development shall be directed onto neighbouring properties.

NRM

7. No topsoil is to be removed from the site.
Advice: this condition is to minimise the spread of weeds from the site.
8. Native vegetation must not be directly or indirectly impacted by the works through removal, lopping or excavation.

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.
- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: ☎(03) 6165 6790 or email resourceplanning@tascat.tas.gov.au



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

13/2023 REED / BROWN

"That the recommendation be accepted."

The motion was put.

For: Vincent, Wooley, Brown, Gatehouse, Miro Quesada, Reed, Campbell,
Reynolds and Torenus

Against: None

The Motion was **CARRIED**

Meeting closed at 5.10pm

MAYOR VINCENT
CHAIRPERSON
21 March 2023



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
21 MARCH 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023



MINUTES

FOR THE SORELL PLANNING AUTHORITY (SPA) MEETING HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
TUESDAY 4 APRIL 2023

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	CONFIRMATION OF THE MINUTES OF 21 MARCH 2023	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	2
4.0	LAND USE PLANNING	2
4.1	DRAFT AMENDMENTS TO THE SOUTHERN TASMANIAN REGIONAL LAND USE STRATEGY	2
4.2	SUBDIVISION APPLICATION NO. 7.2022.2611	3



AGENDA

ORDINARY COUNCIL MEETING
18 APRIL 2023

The meeting commenced at 4:37pm.

1.0 ATTENDANCE

^
Chairperson Mayor Vincent
Councillor M Brown
Councillor J Gatehouse
Councillor M Miro Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

APOLOGIES

Deputy Mayor C Wooley
Councillor S Campbell

STAFF IN ATTENDANCE

Robert Higgins, General Manager
Shane Wells, Manager Planning
Eswaren Shanmugam, Development Engineer

2.0 CONFIRMATION OF THE MINUTES OF 21 MARCH 2023

RECOMMENDATION

"That the Minutes of the Sorell Planning Authority (SPA) Meeting held on 21 March 2023 be confirmed."

14/2023 BROWN/REYNOLDS

"That the recommendation be accepted."

The motion was put.

For: Vincent, Brown, Gatehouse, Miro Quesada, Reed, Reynolds and Torenus

Against: None

The Motion was **CARRIED**



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

Mayor Vincent declared a potential non-pecuniary interest in item 4.1 on the agenda due to owning a business at 139 Main Road Sorell which forms part of the recommendation.

Councillor Reynolds declared a perceived non-pecuniary interest in item 4.1 on the agenda due to a close associate owning land adjoining the quarry adjacent to 67 Tasman Highway Sorell which forms part of the recommendation.

In considering the following land use planning matters the Sorell Planning Authority intends to act as a planning authority under the *Land Use Planning and Approvals Act 1993*.

Mayor Vincent left the room at 4:40pm, Councillor Reynolds took over the Chair for the next item.

4.0 LAND USE PLANNING

4.1 DRAFT AMENDMENTS TO THE SOUTHERN TASMANIAN REGIONAL LAND USE STRATEGY

RECOMMENDATION

"That the Sorell Planning Authority resolve to endorse the General Manager providing a submission to the State Planning Office noting support for the draft amendments to the Southern Tasmanian Regional Land Use Strategy."

15/2023 REED/BROWN

"That the recommendation be accepted."

The motion was put.

For: Brown, Gatehouse, Miro Quesada, Reed, Reynolds and Torenus

Against: None

The Motion was **CARRIED**

Mayor Vincent returned to the room at 4:50pm and resumed the Chair.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

4.2 SUBDIVISION APPLICATION NO. 7.2022.2611

Applicant:	C Gregg
Proposal:	4 Lot Subdivision
Site Address:	212 Greens Road, Orielton (CT 182990/1)
Planning Scheme:	<i>Tasmanian Planning Scheme - Sorell</i>
Application Status:	Discretionary
Relevant Legislation:	Section 57 of the <i>Land Use Planning and Approvals Act 1993 (LUPAA)</i>
Reason for SPA meeting:	Subdivision creates more than one lot.

Relevant Zone:	11.0 Rural Living Zone								
Proposed Use:	Nil								
Applicable Overlay(s):	Bushfire-prone area, Airport obstacle limitation area, dispersive soils specific area plan								
Applicable Codes(s):	Road and railway assets								
Valid Application Date:	28/11/2022								
Decision Due:	7 April 2023								
Discretion(s):	<table border="1"> <tr> <td>1</td><td>Lot design</td></tr> <tr> <td>2</td><td>New road design</td></tr> <tr> <td>3</td><td>Onsite wastewater services</td></tr> <tr> <td>4</td><td>Dispersive soils</td></tr> </table>	1	Lot design	2	New road design	3	Onsite wastewater services	4	Dispersive soils
1	Lot design								
2	New road design								
3	Onsite wastewater services								
4	Dispersive soils								
Representation(s):	One								

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application 7.2022.26.1 for a 4 Lot Subdivision at 212 Greens Road, Orielton be approved, subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans dated 21 September 2022 except as may be amended by the conditions of this permit.
2. As no provision has been made for Public Open Space or improvements thereto and, having formed the opinion that such a provision should be made, Council invokes the provisions of Section 117 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and requires security equivalent of 5% of the improved value of the gross area of the subdivision. This should be in the form of a direct payment made before the sealing of the final plan or, alternatively, in the form of security provided under Section 117 of the Act. The subdivider is to obtain a report from a Registered Valuer for the purposes of determining the improved value of the gross area of the subdivision.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

Development engineering:

3. Prior to the commencement of works, engineering design drawings showing all work required by this planning permit, and any additional work proposed, must be prepared in accordance with the current:

- (a) Tasmanian Subdivision Guidelines
- (b) Tasmanian Municipal Standard - Specifications
- (c) Tasmanian Municipal Standard - Drawings
- (d) Any relevant council policy

The design drawings must be prepared by a suitably qualified and experienced engineer or engineering consultancy with an appropriate level of professional indemnity insurance.

Advice:

- i. *The Tasmanian Subdivision Guidelines, Specification, and Drawings are available at www.lgat.tas.gov.au.*
 - ii. *Variations from the Tasmanian Subdivision Guidelines, Specifications, or Drawings may be approved at the discretion of Council's General Manager or their delegate where a clear justification exists and the alternative solution is to a no lesser quality in terms of infrastructure performance or maintenance costs over the life of the asset.*
 - iii. *Where there exists any conflict(s) between the Tasmanian Subdivision Guidelines, Specifications, or Drawings and this permit, any requirements of this permit shall take precedence.*
 - iv. *Engineering design drawings will expire two years after their approval and will be endorsed as such.*
4. Prior to works commencing, the following fees must be paid for each stage of construction:
 - (a) Engineering design drawing assessment fee
 - (b) Inspection fees for minimum estimated number of inspections

Where reassessment of engineering drawings or subsequent inspections are required, additional fees may be required.

Advice: Council fees are updated each financial year and can be found in the [Sorell Council Fees and Charges schedule](#), available from Council.

5. Works must not commence on site prior to the approval of engineering design drawings by the General Manager.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

6. A Construction Management Plan (CMP) must be provided including, but not limited to, the following:

- (a) Traffic Management Plan; and
- (b) Soil and Stormwater Management Plan

All requirements of the CMP must be implemented prior to any works commencing on site.

7. Prior to works commencing, the developer must submit a Notice of Intention to Carry out Work (available from Council) inclusive a certificate of currency for public liability insurance for the contractor and any sub-contractor.

8. Prior to sealing the final plan the following works must be completed in accordance with the endorsed engineering design drawings:

- (a) Lot connections for each lot:

- i. Connection to the electricity network;
- ii. Connection to the telecommunication network (if available).

- (b) Vehicle access for each lot:

- i. 40mm thick DG10 asphalt vehicle crossover to front boundary (6.0m minimum);
- iii. Appropriate drainage must be provided for each access and driveway to prevent runoff from leaving the property or to direct runoff into Council's roadside drains;
- iv. Minimum width of 3.6m, or 4.0m where bushfire prone;
- v. Each property access must be located to minimise potential conflicts with other vehicles.

- (c) Fencing and gates:

- i. Any existing frontage fencing not located on the correct boundary must be removed with new rural type fence installed in the correct location;
- ii. Gates must be installed at each new property access and set back to allow vehicles to stop clear of traffic lanes, minimum of 6.0m from edge of seal.

- (d) Road construction:

- i. Sealed and drained road carriageway with a 7m wide seal width (including shoulders) and 18m road reservation;
- iii. Cul-de-sac heads must be finished with 40mm thick DG10 asphalt with 9m radius and 25m road reservation. Where bushfire prone, radius to be increased to 12m with 31m road reservation;



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

- iv. Street lighting with LED lamps. Developer to reimburse Council at a rate of \$625 (indexed with CPI) per LED lamp required;
 - v. Street signage and standard line marking to each intersection.
 - (e) Stormwater network:
 - i. Unimpeded major stormwater network for a 1% AEP event;
 - ii. Minor stormwater network for a 5% AEP event, including provision of any required detention to prevent downstream flooding.
 - (f) Natural values:
 - i. Construction soil and water management plan.
 - (g) Rehabilitation
 - vi. Provision of top soil and grass or vegetation on all disturbed surfaces along with weed management measures.
9. Mandatory audit inspections are required in accordance with the Tasmanian Subdivision Guidelines. The developer must provide a minimum 48 hours' notice.
 10. Works must be completed to a standard that is to the satisfaction of the Council General Manager.
 11. A qualified and experienced civil engineer must supervise and certify all works in accordance with clause 21, 22, 23 and 24 of the Tasmanian Subdivision Guidelines.
 12. The developer must engage Council to organise a Practical Completion inspection when practical completion of works for each stage has been reached. Upon successful completion of the inspection in accordance with clause 21 and Appendix 6 of the Tasmanian Subdivision Guidelines, Council will issue a Certificate of practical Completion, listing any minor defects identified.
 13. Works are subject to a twelve (12) month Defect Liability Period commencing from the day the final plan of survey was sealed (for the applicable stage, if any) during which time all maintenance and repair of work required by this permit is the responsibility of the developer.
 14. A Defect Liability Bond equal to 5% of the total construction value, and no less than \$10,000.00, must be submitted for the duration of the defect liability period.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

15. Upon completion of the Defect Liability Period, the developer must engage Council to organise a Final Completion inspection in accordance with clause 24 of the Tasmanian Subdivision Guidelines. When all outstanding items listed in the Certificate of Practical Completion and subsequent defects are satisfactorily completed, Council will issue a Certificate of Final Completion. Any remaining financial security in relation to the works will be returned and Council will assume maintenance of the works.
16. Prior to sealing the final plan of survey, accurate as constructed drawings of all works undertaken must be submitted in .pdf and .dwg formats and:
 - (a) be completed, and certified, by a land surveyor or civil engineer;
 - (b) include the data spreadsheet available from Council completed in accordance with the 'Guidelines for As Constructed Drawings and Asset Data Collection' available from Council;
 - (c) photos of all new assets;
 - (d) be accurate to AHD and GDA94;
 - (e) be drawn to scale and dimensioned;
 - (f) include top, inlet, and outlet invert levels;
 - (g) include compaction and soil test results; and
 - (h) include an engineer's certificate stating that each component of the works complies with the approved engineering plans and Council standards.

Advice: The minimum standard is demonstrated through the As Constructed Example Drawing, available from Council.

General

17. Staging must be in accordance with the endorsed plans and documents unless otherwise agreed to in writing by Council's General Manager.
18. Prior to sealing any final plan, all recommendations of the bushfire hazard management plan must be complete and be certified by a suitably qualified person.
19. All land noted as roadway, footway, open space, or similar must be transferred to Council. Complete transfer documents that have been assessed for stamp duty, must be submitted with the final plan of survey.
20. To the satisfaction of Council's General Manager, the final plan of survey must include easements over all drains, pipelines, wayleaves and services. The minimum easement width for stormwater is in accordance with the Tasmanian Subdivision Guidelines.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

21. Covenants or other restrictions must not conflict with, or seek to override, provisions of the planning scheme.
22. Prior to practical completion, survey pegs are to be certified correct post construction.

Roads

23. All roads in the subdivision must be conveyed to the Council upon the issue of the Certificate under Section 10 (7) of the Local Government (Highways) Act 1982. All costs involved in this procedure must be met by the person responsible.
24. Unless for a local road, service installation across an existing sealed road carriageway must be bored with a minimum cover of 1.2m. Bores for services greater than 100mm must have a pumped backfill.

Stormwater

25. The minor and major stormwater system must be designed and constructed to not exceed the conveyance or treatment capacity of the downstream network.

Fill

26. Site filling, if to a depth of 300mm or more, must comply with the provisions of Australian Standard AS 3798 Guidelines on Earthworks for Commercial and Residential Development as demonstrated by certification from a suitably qualified and experienced civil engineer.

Sight distance

27. The development works must include vegetation clearance and/or earthworks to achieve the minimum sight distance required by the Austroads Guide to Road Design for all existing and proposed vehicle accesses.

Existing Services

28. Prior to sealing the final plan of survey, all existing lot connections must be relocated to be wholly contained within the balance lot or contained within new or existing service easements to the satisfaction of Council's General Manager.

Advice: this condition covers any existing stormwater, water, sewer, electrical, access or telecommunications infrastructure.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

29. Existing crossover(s) or lot connections, if retained, must comply with current standards

Telecommunications & Power

30. Prior to sealing the final plan of survey, the developer must submit to Council either:
- (a) a completed exemption from the installation of fibre ready pit and pipe notice, or
 - (b) a "Provisioning of Telecommunications Infrastructure – Confirmation of final payment", or
 - (c) "Certificate of Practical Completion of Developer's Activities" from Telstra or NBN Co.

Advice: Please refer to Notice under Telecommunications (Fibre-ready Facilities – Exempt Real Estate Development Projects) Instrument 2021" at <https://www.communications.gov.au/policy/policy-listing/exemption-pit-and-pipe-requirements/development-form>

31. Prior to sealing the final plan of survey, the developer must submit written advice from TasNetworks confirming that either:
- (a) all conditions of the Agreement between the Owner and authority have been complied with; or
 - (b) that future lot owners will not be liable for network extension or upgrade costs, other than individual property connections at the time each lot is further developed.

32. Street lights must include LED lamps at the developers cost.

Road Widening

33. The final plan or survey must show the corners of each road intersection must be splayed or rounded by chords of a circle with a radius of not less than 6m.

Natural Environment & Hazards

34. No top soil is to be removed from the site.

Advice: this condition is to minimise the spread of weeds from the site.



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

On-site wastewater

35. A new on-site wastewater management system (OWMS) must be provided for the existing residence on lot 1, the final position of the OWMS must be to the satisfaction of the Manager of Health & Compliance. All works are to be completed before the final plan of the subdivision is sealed.
36. All civil and building construction work associated with the development must be within the following hours:
 - (a) 7.00. a.m. to 7.00. p.m. from Monday to Friday;
 - (b) 8.00 a.m. to 6.00 p.m on Saturdays; and
 - (c) No works are permitted on Sundays or public holidays.

Approval must be obtained from the Manager Health & Compliance for any works outside of these hours.
37. Airborne dust from construction works, roads, disturbed areas, storage heaps, or machinery operating on the land must not create an environmental nuisance. Areas must be dampened, covered, compacted or otherwise treated to reduce dust emissions.
38. Any vegetation removed as part of the subdivision construction works, must not be burnt unless approval has been obtained from Councils Environmental Health Officer.

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- Requirements for works or other outcomes to the satisfaction of the General Manager will be delegated to the appropriate officer for determination.
- All engineering related queries should be directed to the Development Engineer. The Council General Manager has delegated functions relevant to the permit to the Development Engineer.
- Sealing of a final plan of survey is subject to a prescribed Council fee at the date of lodgement of the final plan or survey.
- Land Title Office fees must be paid directly to the Recorder of Titles.
- The final plan of survey will not be sealed until all works required by this permit are complete.
- The developer may suggest street names. Suggestions should be received three months prior to sealing the final plan of survey and be made in writing to the General Manager. Street names must be consistent with Tasmanian



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

Place Naming Guidelines, May 2021. Please refer to <https://nre.tas.gov.au/land-tasmania/place-naming-in-tasmania>

- This permit does not imply that any other approval required under any other legislation or by-law has been granted.

This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.

- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: (03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

16/2023 BROWN/GATEHOUSE

"That the recommendation be accepted."

The motion was put.

For: Vincent, Brown, Gatehouse, Miro Quesada, Reed, Reynolds and Torenus

Against: None

The Motion was **CARRIED**

The Meeting closed at 5:05pm.

MAYOR VINCENT
CHAIRPERSON
4 APRIL 2023



MINUTES
SORELL PLANNING AUTHORITY (SPA) MEETING
4 APRIL 2023



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

13.0 GOVERNANCE

13.1 ADOPTION OF REVISED STRATEGIC PLAN

RECOMMENDATION

“That in accordance with Section 70E of the Local Government Act 1993, Sorell Council resolves to adopt the revised Community Strategic Plan 2019 – 2029.”

Introduction

The Strategic Plan 2019 – 2029 (the Plan) is a long term plan which identifies key objectives describing how Council will develop a clear and practical strategic framework for the ten year period. This strategic document drives multiple processes and functions and determines our focus for community objectives, operational priorities, budget framework, advocacy, influences grant submissions and informs staff project planning.

In 2018, Hexagon Pty Ltd were commissioned by Council to help develop the strategic framework for the development of the Plan. Council management and elected members participated in a facilitated workshop with targeted community stakeholders to brainstorm ideas and share their visions and thoughts on the future direction of Council and our community. Community feedback was also sought in various forms and contributed to the development of the Plan. Management reviewed and collated the information to develop the Draft Strategic Plan 2019 – 2029, detailing the four key objectives for Council to achieve in the ten year period, along with the key outcomes and directions. The Plan was endorsed by Council in June 2019.

The Plan is to be reviewed every four years to ensure that it continues to address the changing needs of the community. The commencement of a newly elected Council in October 2022 presented us with an ideal opportunity to review this strategic document.

Policy

There is no applicable Council policy in this circumstance as the matter of Council adopting a Strategic Plan is required by the Act.

Asset Management Implications

Both human resource and financial implications have been taken into account in the revision of the Plan in the context of the size of the Council and available resources to achieve the objectives of the Plan. If adopted, implementing the Plan will require careful and appropriate consideration as part of the Operational/Annual Plan, budgeting and rating development cycle.



Should resource shortfalls be identified in implementing the Plan, these will require discussion and resolution with Council and appropriate financial and asset management actions taken.

Risk Management Implications

Should Council resolve to endorse the revised Plan, the General Manager is required to provide the Director of Local Government with a copy in accordance with S.70E of the Act.

Statutory implications

Requirements for the review of the Strategic Plan are detailed in S.70E of the Local Government Act 1993 ("the Act").

70E. Review of plans, strategies and policies

- (1) A council, at least every 4 years, is to review its –*
 - (a) strategic plan.*
- (2) As soon as practicable after a council adopts a plan, strategy or policy referred to in subsection (1), the general manager is to notify the Director accordingly.*

Report

Local Government makes decisions about many things that affect our everyday lives and is often described as the sphere of government that is closest to the people: the 'grass roots' level of government. The principal legislation establishing the powers and functions of councils is the Act with S.20 describing the role of councils as:

- *to provide for the health, safety and welfare of the community;*
- *to represent the interests of the community; and*
- *to provide for the peace, order and good government of the municipal area.*

Council is governed by the Act and required to plan for, develop and manage the municipal area in the interests of the community. Council is also required to comply with contemporary national accounting standards and asset management practices, which are audited by the Tasmanian Audit Office. Further, the Act requires Council, in consultation with the community, to develop a 10 year strategic plan that will be reviewed at least every four years.

Council's Strategic Plan 2019 – 2029 describes how we will progress towards the longer term requirements of our community and influences our operations, including the way we deliver our services, how we engage with our community and how we govern the organisation.

The Act requires Council to prepare an Annual Plan and budget that is consistent with the Plan. Our Annual Plan must state the way in which we will meet the goals



and objectives of our Plan. It is important that we are accountable in reporting to stakeholders on how we are delivering on our objectives. Key performance measures are included as part of the Annual Plan which sets out how the Plan will be operationalised by the organisation. These measures form part of the public reporting process within the organisation's Annual Report, providing the community with an opportunity to see how Council is delivering on its strategic objectives. Further to this reporting, the Strategic Plan is to be reviewed every four years.

2023 is the fourth year of the Plan and with the commencement of a newly elected Council in October 2022, it was deemed timely that an internal review of the Strategic Plan be undertaken to ensure that it continues to reflect the changing needs of our community.

The review involved surveying elected members to gauge how aligned their views were with the purpose, vision, values and objectives detailed in the plan and how reflective these were of their understanding of the community's expectations. The survey results and subsequent review and discussion resulted in some changes being made to the Plan. It was generally agreed by Council and Management that the Plan remains broad enough to sufficiently allow us to continue with our present strategic focus and activities, whilst also being flexible enough to enable us to address emerging community priorities.

The identified changes have been made in the revised Plan and include the following:

- Inclusion of an Acknowledgement of Country.
- 2023 Mayor's Update.
- Reference to the development of, rather than advocacy for, a Social Strategy.
- Commitment to appropriate and achievable climate change mitigation.
- A refresh of images demonstrating our recent achievements.
- A statement detailing that the objectives are equally weighted and are not in priority order.
- Inclusion of our demographic profile.
- Updated organisational structure.

The revised Plan re-affirms the need for Council to continue its focus on the municipality's future, as well as that of the broader South East Region. Looking ahead to the next 10 - 20 years to determine its strategic direction and consider how to achieve this vision in incremental stages over the life of the plan. The challenge is to identify the key issues that will face the Sorell Municipal Area over the next 10—20 years and identify strategies to meet these challenges proactively.



Upon the revised Plan being adopted by Council, an important task will be to then ensure the organisation is properly informed of the strategic direction it aims to achieve and adopts the operational focus and environment required to bring these to fruition.

Conclusion

Following this internal review of the Strategic Plan, it is deemed that the plan remains suitably broad enough in its scope to allow us to continue with our present strategic focus and activities, whilst also being flexible enough to enable us to address emerging community priorities.

It is recommended that Council adopts the revised Strategic Plan, with a further review to be undertaken in 2027.

ROBERT HIGGINS

GENERAL MANAGER

Date: 12 April 2023

Attachments: Reviewed Strategic Plan 2019 – 2029





STRATEGIC PLAN

2019 - 2029



COMMUNITY COAST COUNTRY



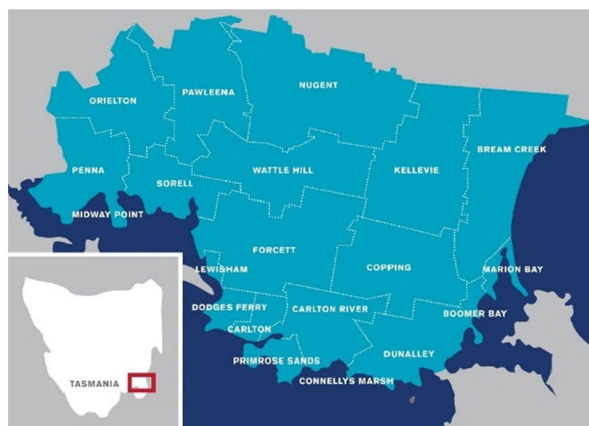
AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

Table of Contents

3	FROM THE MAYOR	12	TO FACILITATE REGIONAL GROWTH
6	ABOUT THE SORELL MUNICIPALITY	13	RESPONSIBLE STEWARDSHIP AND A SUSTAINABLE ORGANISATION
7	ABOUT COUNCIL ELECTED MEMBERS OUR ORGANISATIONAL STRUCTURE	14	TO ENSURE A LIVEABLE AND INCLUSIVE COMMUNITY
8	OUR PURPOSE, VISION AND VALUES	15	INCREASED COMMUNITY CONFIDENCE IN COUNCIL
9	POSITIONING THE STRATEGIC PLAN THE STRATEGIC PLAN OUR OBJECTIVES	16	APPENDICES APPENDIX A - COUNCIL PLANS AND STRATEGIES



Our Strategic Plan 2019 - 2029 was endorsed in 2019 and reviewed in 2023. The next review will be undertaken in 2027.



"Sorell Council would like to pay respect to the traditional and original owners of this land the Mumirimina people, to pay respect to those that have passed before us and to acknowledge today's Tasmanian Aboriginal community who are custodians of this land".



AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023



STRATEGIC PLAN 2019 - 2029

FROM THE MAYOR

2023 Update

Council's Strategic Plan is reviewed every four years to ensure that we continue to address the changing needs of our community. The commencement of a newly elected Council, with many new faces joining us at the table, was a timely opportunity to review this important document.

Our Strategic Plan helps Council develop a clear and practical strategic framework for a ten year period and drives multiple processes and functions. It determines our focus for community objectives, operational priorities, budget framework, advocacy, influences grant submissions and informs staff project planning.

The review of our Strategic Plan involved surveying elected members to determine how well the new Council were aligned with the plan and the understanding of the community's expectations. The survey results and subsequent discussions informed changes to the Plan. It was determined that the Plan is broad enough to sufficiently allow us to continue with our present strategic focus and activities, whilst also being flexible enough to allow us to address any new community priorities as they arise.

We made some minor changes to the Plan including an Acknowledgement of Country, a refresh of images of recent achievements, clarification that the objectives are not in priority order, commitment to the development of a Social Strategy, inclusion of a climate change direction and updated our organisational structure.

Our diverse community is located in one of the most beautiful parts of the world. Community, Coast, Country describes us perfectly. Our beautiful rolling hills and stunning beaches are matched only by the vibrant people who live and work here. In 2021 we commemorated a special milestone – the bicentenary of the naming of the Sorell Township.

We remain one of Tasmania's fastest growing Municipalities, with recent growth exceeding state averages and forecast growth to 2038 continuing to surpass the state average per annum. Ours is a growing and developing community, with a big desire for new and upgraded resources, while maintaining our lifestyle and local character.

The priorities and operating environment that informed the initial development of our Strategic Plan remain largely the same. Strong regional growth, coupled with changing regulatory and legislative frameworks and limited resourcing and funding, puts our small Council with a limited rate base, under enormous pressure.



STRATEGIC PLAN 2019 - 2029

We remain heavily constrained financially from being able to increase our range of services and to build new and upgraded assets. Trying to balance the community's expectations with what Council can afford, continues to remain an ongoing battle. We continue to strategically review all aspects of our operations.

Since the initial establishment of the Strategic Plan we've achieved a great deal:

- Secured funding for significant projects at the South East Sports Complex including a two court stadium and unisex changeroom facilities.
- Built a new community playground at Carlton, Snake Hollow Park.
- Committed to a street lighting replacement program to change to more efficient LED lights.
- Advocated for our community and successfully secured Government funding for a range of projects including construction of the South East Jobs Hub, extension of the Sorell Memorial Hall and construction of a function centre on top of the Sorell Football Clubrooms.
- Established a shared pathway trail through Dodges Ferry and Carlton, and finished the construction of the Orielton Lagoon Loop.
- Worked with developers to ensure that their subdivision designs and infrastructure created beneficial common areas and linkages in the best interests of local communities.
- Secured significant funding to promote disaster risk reduction in our Southern Beaches coastal communities through safeguarding erosion prone dunes, remediating already eroded dunes and by providing safe stormwater services.
- Listened to our Seniors Advisory Group to upgrade footpaths and construct pedestrian crossings to promote an age friendly community.
- Reviewed our Sorell Streetscape Plan and commenced works to alleviate the effects of the Sorell Southern Bypass.
- Secured funding to establish Business and Employment Southeast Tasmania (BEST) to provide employment, training and business mentoring services to the south east region assisting thousands of job seekers and employers.

I'm delighted that Council's consistent and relentless planning and lobbying over the past eight years has resulted in us positively influencing outcomes with Government and their agencies. Significant investment by the Government into our region in recent years, including funding for the South East Traffic Solution projects, improved bus services, construction of the South East Emergency Services Hub, the redevelopment of Sorell School and establishment of BEST will deliver great improvements for our community, ratepayers and developers for many years to come. We will continue strategically advocating to ensure Government investment into Sorell reinforces our place as the heart of the South East region.



STRATEGIC PLAN 2019 - 2029

The State Government's focus on Local Government reform continues to inform our operations and activities. The major review of Tasmania's Local Government Legislation Framework in 2018 and subsequent identification of Community Engagement as an area for major reform saw us develop an integrated Communication and Engagement Strategy to inform and guide our activities in this important area.

The State Government's Future of Local Government Review recently released its stage two report which outlines three potential pathways for redesigning Local Government in Tasmania. As Mayor, and as a Council, we have been supportive of serious reform in Local Government with a more concentrated focus on the south east region since 2014-2015. We welcome the opportunity for open and frank discussion about how reform can assist us to ensure the social, infrastructure and financial sustainability of our region. The effect of the outcome of this process is unknown at this stage. In light of this we continue to operate in a sensible and responsible manner to ensure the long term sustainability of our community.

Council is committed to continuing our engagement with the community to ensure our collaborative relationships remain on track. Our series of Community Conversations and meetings with the Seniors Advisory Group, Pembroke Park Advisory Group and Sorell Community Cultural Precinct Reference Committee provide invaluable opportunities for the community to engage with Council face to face, discuss what's happening locally and raise any issues of concern. The growth in online engagement through our social media channels and new online services via Council's website is giving our community easier access and greater choice in how and when they interact with Council.

In their State Budget Priority Statement 2019-20 the Local Government Association of Tasmania said the following:

"Perhaps more so than any other stakeholder, Councils deliver the services and infrastructure that shape the daily experiences of Tasmanians. Services that are major determinants of our community's prosperity and wellbeing. Councils are place shapers who drive most people's attachments to, and satisfaction with the area in which they live, making them an essential partner in working to create liveable places."

Council will continue to listen to and work with our community, endeavour to provide the range and level of services they require and advocate on their behalf to improve the long term health and wellbeing of our residents and community.



Mayor Kerry Vincent.

About the Sorell Municipality

Established in 1862, the Sorell Municipality is one of Tasmania's oldest, located 25 kilometres from Hobart in the south-east of Tasmania and covering some 583 square kilometres of rolling countryside, low forested hills and the long coastline of the spectacular southern beaches.

Rich in history, the Municipality has a vibrant artistic community and is popular for its relaxed rural lifestyle and unique townships. It is home to one of Australia's oldest continuously operating schools and the regional sporting complex at Pembroke Park. The Southern Beaches area, once a traditional shack settlement, has become increasingly attractive to retirees and families who are keen to take advantage of the relaxed beachside lifestyle. In summer, an influx of shack owners and visitors significantly swells the population of this area.

The Sorell Township provides a regional commercial focus for residents of the Municipality, as well as servicing the Tasman and Forestier Peninsulas and the east coast as far north as Swansea. It includes a bustling shopping district with numerous cafes, specialty shops, major supermarket chains, well known branded food outlets, pubs and hotels. Government services include a Service Tasmania and Centrelink outlet and Emergency Services Hub. Additional services are major banks, medical facilities, post office, real estate agencies and chemists.

Sorell also provides a strategic gateway to two of the State's busiest highways. Each year, an estimated 370 000 tourists travel through our Municipality on the Arthur Highway to the Tasman Peninsula, and on the Tasman Highway to the picturesque East Coast.

The Sorell Municipality continues to attract people with its affordable housing and close proximity to services and the city, remaining firmly one of Tasmania's fastest growing Municipalities, with recent population growth exceeding state averages.

Sorell Council Area – Demographic Highlights

2021 Census data with change from 2016 unless otherwise stated.

⚡ No significant change since previous Census (less than +/-0.5%)

↑ Increased since previous Census ↓ Decreased since previous Census.

Sorell	2021 Census	Change	Tasmania	Sorell	2021 Census	Change	Tasmania
Population	16,975	↑ (17%)	3.53% ↑	Participation rate (population in labour force)	60%	↑ (1.9%)	58% ↑
Median Age	42	⚡ (0)	42 ⚡	Unemployment rate	4.7%	↓ (-0.5%)	5.9% ↓
Aboriginal and Torres Strait Islander population	4.8%	↑ (0.6%)	5.4% ↑	Trade qualification (certificate)	28%	↑ (1.6%)	22% ↑
Language at home other than English	4.0%	↑ (1.8%)	9% ↑	University qualification	15%	↑ (4.9%)	22% ↑
Median Weekly Income	\$1,369.00	↑ (\$237)	\$1,368 ↑		2021	Change from 2020	Tasmania
Rateable Properties	9980	↑ (11.0%)	N/A	Local Jobs	3,232	↑ (5.66%)	1.82% ↑
Employed Residents	7,917	↑ (3.32%)	1.73% ↑	Local Businesses	1,020	↑ (82)	
Households Renting	18%	↓ (-0.5%)	26% ↑	Employed Residents	7,917	↑ (3.32%)	1.73% ↑

About Council

ELECTED MEMBERS

Sorell Council is made up of nine elected members, elected for a four year term, to oversee the strategic direction of Council in accordance with the Local Government Act 1993. Elected members are responsible for approving the Strategic Plan, Financial Management Strategy, Long Term Financial and Strategic Asset Management Plans, Asset Management Policy and Strategy, Annual Plan and Budget and appointing the General Manager. Elected members are further responsible for genuinely engaging with and representing their constituents, in order to represent whole of community interests and make well informed decisions on their behalf.

OUR ORGANISATIONAL STRUCTURE

The General Manager is responsible for the organisational governance and operational management of Council, supported by two Directors. The organisational structure consists of seven workgroups which are under direction of a Manager: Assets and Engineering; Finance; Community Relations; Roads and Stormwater; Facilities and Recreation; Health and Compliance; and Planning. The Managers of each workgroup also form part of Council's broader Leadership Team.



Our Purpose, Vision and Values

Purpose

To facilitate a vibrant, sustainable and liveable South East Region.

Vision

A proud, thriving and inclusive South East Community.

Values

INTEGRITY

We work in good faith, are honest and forthcoming and take accountability for our decisions.

UNITY

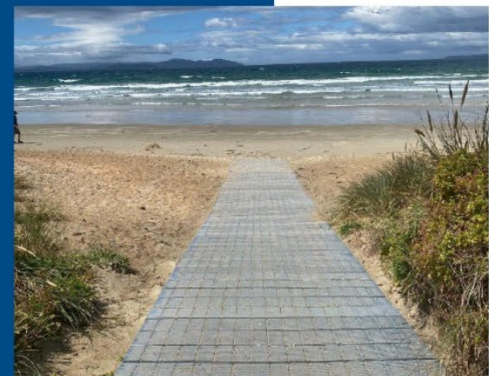
We work cohesively as one Council, supporting our community and each other to achieve better outcomes.

RESPECT

We listen to and consider the opinions and input of each person and acknowledge each other's contribution.

INNOVATION

We are committed to finding new solutions, adapting to change and continuously improving in order to deliver the best outcomes for the community.



Positioning the Strategic Plan

Local Government makes decisions about many things that affect our everyday lives and is often described as the sphere of government that is closest to the people: the 'grass roots' form of government. The principal legislation establishing the powers and functions of councils is the Local Government Act 1993 (the Act) with Section 20 describing the role of councils:

- to provide for the health, safety and welfare of the community;
- to represent the interests of the community; and
- to provide for the peace, order and good government of the municipal area.

Council is governed by the Act and is required to plan for, develop and manage the municipal area in the interests of the community. Council is also required to comply with contemporary national accounting standards and asset management practices, which are audited by the Tasmanian Audit Office.

Further, the Act requires Council, in consultation with the community, to develop a 10 year strategic plan that will be reviewed at least every four years.

Council's Strategic Plan 2019 – 2029 describes how we will progress towards the longer term requirements of our community and influences our operations, including the way we deliver our services, how we engage with our community and how we govern the organisation.

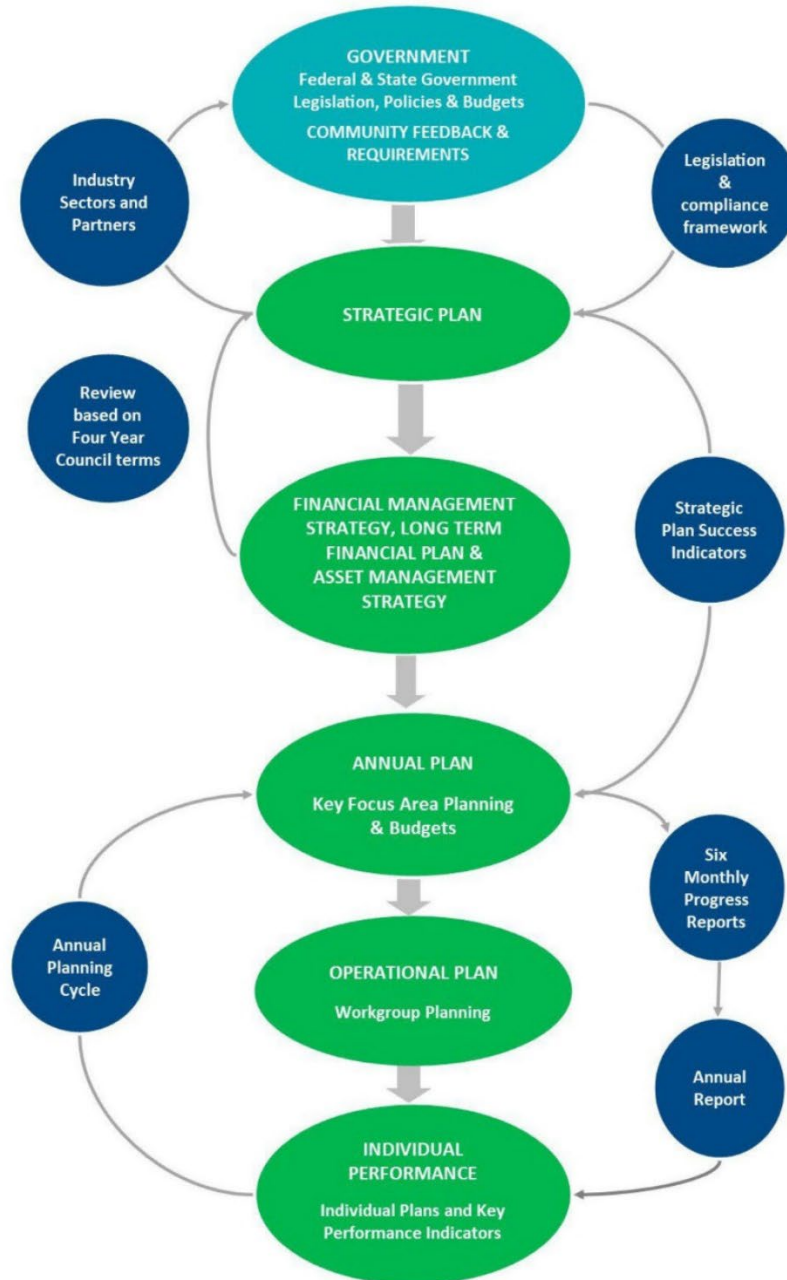
The development of the Strategic Plan has been influenced by:

- Council's membership of South East Region Development Authority (SERDA) with its focus on driving positive outcomes for the wider south-east region;
- Our Financial Management Strategy, Long Term Financial Plan and Asset Management Strategy which aim to maintain the long-term financial sustainability of the organisation;
- Our operational plans which aim to continuously enhance the effectiveness and efficiency of how we operate; and
- Community and stakeholder input.

The Act requires Council to prepare an Annual Plan and budget that is consistent with the Strategic Plan. Our Annual Plan must state the way in which we will meet the goals and objectives of our Strategic Plan. It is important that we are accountable in reporting to stakeholders on how we are delivering on our objectives. Key performance measures are included as part of the Annual Plan which sets out how the Strategic Plan will be operationalised by the organisation. These measures form part of the public reporting process within the organisation's Annual Report, providing the community with an opportunity to see how Council is delivering on its strategic objectives.

Further to this reporting, the Strategic Plan will be reviewed every four years to ensure that it continues to address the changing needs of the community.





The Strategic Plan

The Sorell Council Strategic Plan 2019 – 2029 is comprised of:

Our Objectives

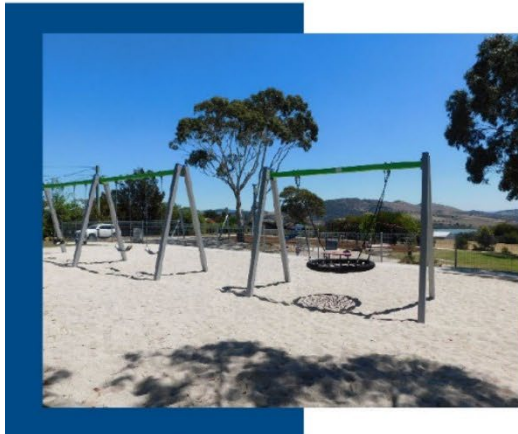
What we want to achieve

Our Outcomes

What we think success looks like

Our Directions

How we will deliver



Our Objectives



To Facilitate Regional Growth



Increased Community Confidence in Council



To ensure a Liveable and Inclusive Community



Responsible Stewardship and a Sustainable Organisation

We are consistently working to deliver all our objectives, all are of equal priority.

1 TO FACILITATE REGIONAL GROWTH

What success will look like:

- Provision of necessary infrastructure and management of assets.
- Increased business investment.
- Increased employment opportunities, with local jobs for local people.
- A regional centre for quality education with improved educational capacity and training outcomes.
- A contemporary planning model that facilitates diversified growth.
- Effective industry and agency partnerships with Council.
- SERDA recognised as the lead regional body.
- The area recognised as a destination to visit.

How we will deliver:

1. Advocate for and support the delivery of the government's south-east transport plan.
2. Increase the capacity for irrigation opportunities and associated agricultural expansion and processing.
3. Advocate for improvement to water and sewer infrastructure for the Southern Beaches and upgrade capacity to serviced areas.
4. Grow and measure business investment in agriculture, aquaculture, retail, service industry and social service sectors.
5. Support industry specific workforce development through regional coordination and Trade Training Centres to supply labour force.
6. Support the increase of education and early learning opportunities.
7. Support the revision of the Southern Tasmania Regional Land Use Strategy.
8. Formalise partnerships with government and industry sectors and their commitment to engage with Council.
9. Facilitate tourism and agri-tourism opportunities through industry sectors and Destination Southern Tasmania.
10. Advocate for the development of regional mountain bike facilities.



② RESPONSIBLE STEWARDSHIP AND A SUSTAINABLE ORGANISATION

What success will look like:

- Long-term financial sustainability.
- Contemporary governance and compliance practices.
- Sound Natural Resource Management.
- A capable and committed workforce.
- Effective stakeholder relationships.
- Delivering the services our community requires.

How we will deliver:

1. Ensure decisions are financially responsible and sustainable.
2. Strategic increase in the supply of commercial and industrial rated land consistent with Sorell Land Supply Strategy.
3. Strategically manage our assets, facilities, services and structure, with a focus on continuous improvement.
4. Give consideration to the potential impacts of growth and developments.
5. Invest capital to minimise maintenance and maximise lifecycle value.
6. Actively seek and maximise grant funding opportunities.
7. Commitment to transparent and accountable governance and well informed decision making.
8. Support sustainable environmental performance through responsible corporate behaviour, appropriate and achievable climate change mitigation and adaptation practices and continuing to meet our statutory obligations.
9. Maintain a skilled workforce through training and development opportunities.
10. Maintain effective partnerships with government, industry and community organisations.
11. Explore improved technology to make service improvements and efficiencies.



Sorell Council - Strategic Plan 2019 - 2029

③ TO ENSURE A LIVEABLE AND INCLUSIVE COMMUNITY

What success will look like:

- Maintaining the 'Community, Coast and Country' lifestyle.
- Sustained community health and wellbeing.
- Improved access to regional services.
- Increased connectivity within and between townships.
- A more convenient and effective public transport system.
- Increased recreational opportunities and participation levels.
- Enhanced community capacity for local arts, culture and history.
- Sustainable access to our natural environment.

How we will deliver:

1. Promote and integrate 'Community, Coast and Country' into our advocacy and operations.
2. Develop and implement a social infrastructure and community growth strategy.
3. Advocate for effective regional service delivery that meets current and future population and demographic projections.
4. Create an integrated network of shared pathways, within and between townships, and to recreational facilities and services.
5. Encourage the use of the public transport system and establishment of suitable park and ride facilities.
6. Secure funding to develop Pembroke Park as a regional recreational facility.
7. Recognise and celebrate the rich history and heritage values of our region.
8. Encourage and support the local arts, cultural activities, programs and events.
9. Support the development of appropriate public access to coastal assets and the natural environment.



4 INCREASED COMMUNITY CONFIDENCE IN COUNCIL

What success will look like:

- Consistent and contemporary Council leadership.
- A positive and progressive organisational culture.
- Provision of organisational wide customer service that generates customer satisfaction.
- A well informed community that is engaged with Council.
- Increased resident satisfaction.

How we will deliver:

1. Encourage elected members to be well informed and engaged, and to represent whole of community interests.
2. Ensure decision making is consistent and based on relevant and complete information, and is in the best interest of sustainability and whole of community interest.
3. Value the contribution our employees make to the organisation.
4. Encourage the exploration of innovative and contemporary solutions that create better outcomes for Council and the community.
5. Consistently meet the standards set in our Customer Service Strategy, Customer Service Charter and statutory timeframes.
6. Engage effectively with the community and other stakeholders, ensuring communication is timely, involving and consistent.
7. Encourage the building of community capacity to deliver local solutions to local issues.



Sorell Council - Strategic Plan 2019 - 2029

APPENDIX A - COUNCIL PLANS AND STRATEGIES

These Plans and Strategies sit underneath Council's Strategic Plan and help guide the planning directions of Council, implementation of community programs, works programming, operational priorities, annual budgets, and staff key performance indicators.

CORPORATE PLANS
Annual Plan and Budget – Underpin the Strategic Plan by setting out the actions for the year and their estimated financial expenditure which are necessary to achieve the goals and objectives of Council and meet the service requirements of the community.
Annual Report – Presenting the financial position of Council and outlining the extent to which strategies outlined in the Annual and Strategic Plans have been addressed at the end of the financial year.
Asset Management Policy & Strategy – To ensure adequate provisions are made for the long term replacement of assets future required services.
Communications and Engagement Strategy - Outlines how we communicate and engage with the community, as well as the key initiatives and actions that we will take to improve communication and engagement between Council, stakeholders and the community.
Customer Service Charter – Outlines Council's commitment to its customers and the community and provides a formalised process for Council's service provision and for receiving and handling complaints.
Customer Service Strategy - Sorell Council's Customer Service Strategy outlines the key initiatives and actions that Council will take to ensure that our customer service meets customer and community expectations over the next five years.
Financial Management Strategy - Establishes Council's long term financial sustainability whilst meeting the needs and expectations of our communities in delivering Council's strategic priorities. Over a rolling 10 year timeframe.
Fees and Charges – Setting out the fees and charges collected from the community to access Council's facilities and services.
Long Term Financial Plan – Underpins the Financial Management Strategy by establishing a twenty year framework to ensure Council's strategic objectives are achieved and ensuring Council remains financially sustainable.
Sorell Land Supply Strategy - Addresses the land supply and demand analysis for residential, industrial and commercial land for the next 20 years; Assessment of expansion options for residential, industrial and commercial land; Preparation of masterplans for expansion options for residential, industrial and commercial land.
Open Space Strategy – The strategy sits alongside the Sorell Open Space Policy in guiding the delivery, maintenance and acquisition of open space and recreation areas in the Sorell Municipality.

REGIONAL PLANS
Climate Change Adaptation Plan – Identifies key risks and an approach to the implementation of adaptation actions. Forms part of the broader Regional Climate Change Initiative delivered through the STCA.
SERDA South East Economic Infrastructure Report – Provides an overall framework of staging responsibility and economic feasibility for regional infrastructure provision.
SERDA Regional Workforce Planning Report – The identification and planning of current and forecast workforce capacity and capability required to meet future needs.
Tasmanian Planning Scheme – Implemented by the State Government. Provides for a uniform planning scheme template with local provision schedules.

COMMUNITY PLANS AND DIRECTORIES
Community Services Directory - This Directory is designed to assist residents, visitors and service providers within the Sorell Municipality to access local services and community organisations.
Emergency Management Plan – The guiding document for community risk management issued under authority of the State Controller in accordance with the requirements of section 34 of the Emergency Management Act 2006.
Parks and Beaches Guide – The Guide outlines the parks and beaches facilities and infrastructure throughout the Municipality.



STRATEGIC PLAN 2019 - 2029

LOCAL AREA PLANS

Dodges Ferry Recreation Reserve Fire Management Plan - The plan aims to ensure there is adequate access and control lines to control bushfires that may start in the reserve; minimise the bushfire risk to built, natural and heritage assets within and adjoining the reserve; use of fire to assist in weed control within the reserve; ensure the long term viability of the native vegetation in the reserve through application of an appropriate fire regime.

Dunalley and Environs Structure Plan - An overarching document that guides future use and development within Dunalley and the surrounding area over the next 10 to 20 years.

Pembroke Park Master Plan – Guides the future growth and development of Council's and the region's premier sporting precinct.

Sorell Cultural Precinct Master Plan – Guides the future development of a shared multi-use facility bringing together the arts and culture, history, natural environment and providing a place for the community to connect and create together.

Sorell Township Urban Master Plan – A land use and transport framework for its sustainable development over the next 22 years and beyond.

Southern Beaches Reserve Management Plans - Establish how Council will manage the natural and social values of 4 sites in collaboration with the community and stakeholders.



14.0 INFRASTRUCTURE AND ASSETS

Nil reports

15.0 COMMUNITY RELATIONS

15.1 COMMUNITY GRANTS APPLICATION

RECOMMENDATION

“That Council approve a grant application from Okines Community House under the 2022-2023 Community Grants Program.”

Introduction

Through the Community Grants Program 2022-2023 Council provides financial support to eligible community groups and organisations within the Municipality for their projects, events and activities.

Applications for funding are available for sporting and community groups to support them with their one off activities or projects that benefit the Sorell Municipality.

These may include, but are not limited to:

- Community events and programs;
- Asset purchases which will enhance the functions of the group/organisation within the community; or
- Projects in the local community.

The program is governed by the Community Grants Policy and the Community Grants Program Guidelines which outlines the three funding streams, associated procedures and eligibility requirements.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Council’s Community Grants Program was reviewed and updated in 2020 to ensure it met the needs of our diverse and growing community. Its broad aim is to provide financial support to eligible community groups and organisations within our community for their projects, events and activities to encourage and support the local arts, cultural activities, programs and events.



Operational Plan

Grants are open for applications throughout the year and will be awarded in line with the annual budget allocation as approved by Council. Sufficient funds currently exist within the current Operational Plan and Budget to fund this application.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

Providing funding to community groups and sporting clubs to run activities, projects and events will enhance the vibrancy and engagement of our community. It provides an opportunity to build the capacity of these groups to be more self-sufficient and have a greater impact and positive influence on the community.

REPORT

For the month of March Council received one Community Grant Application from:

- Okines Community House – a request for \$2000 funding towards their Winter Solstice Lantern Parade due to be held in late June.

Okines Community House has not received a Community Grant in the current financial year, nor have they received funding for this particular event in any past grants program.

This application is now presented to Council for approval.

STACEY GADD

MANAGER COMMUNITY RELATIONS

Date: 12 April 2023



16.0 FINANCE

16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT MARCH 2023 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT MARCH 2023 YEAR-TO-DATE be received and noted by Council.”

Note: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT MARCH 2023 YEAR-TO-DATE

The operating surplus for the period ended 31 March 2023 of \$4.887m is above the budget of \$3.706m by \$1.181m. The main drivers of this position are:

- Recurrent income year to date is \$19.507m, which is above budget by \$449k.
- Operating expenses year to date are \$14.621m, which is below budget by \$731k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges are above budget by \$119k to the end of March. The following significant variances are noted:

- Other remissions is below budget by \$32k, as a result of Council receiving less charitable remission requests than anticipated year to date.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$2k to the end of March, with no significant variances noted.

3. USER FEES

This category is above budget by \$84k to the end of March. The following significant variances are noted:

- Engineering Inspections & 1% Approval Fee is above budget by \$34k, as a result of activity being higher than expected year to date.



- Plumbing Application Fee is above budget by \$16k, as a result of activity being higher than expected year to date.

4. GRANTS OPERATING

This category is above budget by \$17k to the end of March.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$192k to the end of March, this is largely a result of the following variance:

- Public open space contributions is above budget by \$162k, predominantly as a result of a sub division at Pendell Drive, Forcett, and Branders Road, Orielton.
- Car Parking Cash in Lieu Contributions is below budget by \$26k, as a result of Council receiving less contributions than anticipated year to date.
- Subdiv Traffic Mgt Treatment Contributions is above budget by \$57k, as a result of a sub division at Pendell Drive, Forcett.

6. INTEREST

This category is above budget by \$12k to the end of March, with no significant variances noted.

7. OTHER INCOME

This category is above budget by \$28k to the end of March. The following significant variances are noted:

- Other Sundry Income is above budget by \$15k, predominantly as a result of a distribution towards street lights stage 2, 3, and 5 – The Peninsula Midway Point.
- Workers Compensation Reimbursement is above budget by \$12k, this amount is unbudgeted.

8. INVESTMENT IN TASWATER

This category is on budget to the end of March.



9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$117k to the end of March, with no significant variances noted.

10. MATERIALS AND SERVICES

Materials and services are \$576k below budget to the end of March.

The following significant variances are noted:

- Consultants other is below budget by \$41k, predominantly as a result of underspends to date in Assets/GIS \$7k and Town Planning \$31K. These planned works will occur later in the year.
- Contractors is below budget by \$92k, predominantly as a result of underspends to date in Information Technology \$8k, Communications & Corporate Admin \$7k, Engineering \$6k, Roads Sealed \$21k, Waste Management \$6k, Town Planning \$18k, and Environmental Health \$7k. These planned works will occur later in the year.
- Legal Fees is below budget by \$11k, as a result of underspends to date in Engineering \$4k, Waste Management \$5k, and Town Planning \$3k. These planned works will occur later in the year.
- Line Marking – Transport Infrastructure is below budget by \$27k, as a result of underspends to date in Roads Sealed. This planned works will occur later in the year.
- Operating Capital is below budget by \$10k, as a result of underspends to date in Community Facilities \$2k, Environmental Health \$5k, and Display Cabinet for Mayoral Chains \$2.5k. These planned works will occur later in the year.
- Plant & motor vehicle repairs & services is above budget by \$23k, as a result of unexpected expenditure of \$11k in relation to a Heavy Fleet vehicle.
- Plant Hire – External is below budget by \$15k, as a result of underspends to date in Roads Unsealed \$3k, Stormwater \$5k, and Waste Management \$2k. These planned works will occur later in the year.
- Plant Hire – Internal Usage is above budget by \$10k, Roads Sealed \$1.2k and Roads Unsealed \$9.8k not budgeted.
- Plant Hire Recovered is below budget by \$12k, as a result of underspends to date in Heavy Fleet \$5k and Engineering \$7k.
- Recycling centres is below budget by \$30k, as a result of savings year to date and timing of invoices. March invoice will be posted in April.
- Repairs and Maintenance is below budget by \$264k, predominantly from underspends to date in Community Facilities \$52k, Pembroke Park Stadium \$14k, Roads Sealed \$25k, Roads Unsealed \$45k, Stormwater \$18k, Land



Improvements \$100k, and Bridges & Other Structures \$11k. These planned works will occur later in the year.

- Kerbside Green Waste Collection is above budget by \$29k, as a result of higher than expected costs.
- Kerbside Green Waste Disposal is above budget by \$13k, as a result of higher volumes of green waste received than expected.
- Kerbside Hard Waste Disposal is below budget by \$11k, as a result of lower volumes of hard waste received than expected.
- Kerbside Garbage Disposal is above budget by \$15k, as a result of higher volumes of garbage received than expected.
- Signage & Guide Posts is below budget by \$56k, predominantly as a result of underspends to date in Roads Unsealed \$35k and Roads Sealed \$16k. This expenditure will occur later in the year.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$87k to the end of March, with no significant variances noted.

12. FINANCE COSTS

This category is above budget by \$2k to the end of March, with no significant variances noted.

13. OTHER EXPENSES

This category is above budget by \$47k to the end of March. The following significant variances are noted:

- Donations and Section 77 Expenses is below budget by \$14k, as a result of less applications year to date than anticipated.
- Election Expenses is below budget by \$15k. Finance estimated an actual increase at mid-year budget review. The final outcome was an over budgeted amount.
- Employee sub, licences and memberships is below budget by \$12k, predominantly as a result of not incurring any Southern Tasmania Regional Waste Authority fees to date. These fees are expected to be incurred later in the year.
- Functions and programs expense is below budget by \$30k, predominantly as a result of savings year to date and delayed expenditure.
- Excess Payable on Insurance Claims is above budget by \$12k.



- Government Fire Contributions is above budget by \$151k, as a result of timing of invoice. This expenditure is budgeted for April.
- NRM Expenses is below budget by \$39k, this expenditure is expected to be incurred later in the financial year.

14. GRANTS CAPITAL

This category is below budget by \$437k to the end of March.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

This category is on budget to the end of March.

16. NET GAIN / (LOSS) ON DISPOSAL

This category is below budget by \$35k to the end of March, with no significant variances noted.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of March.

CAPITAL EXPENDITURE

Capital expenditure to the end of March 2023 is \$5,308,332 (as per Capital Works report run on 3 April 2023).

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2022/23 financial year. These were included in the Mid-Year Budget Review:

- C-23-T-037 - Primrose Sands, Kruvale Court - Budget of \$63,657. Actuals of \$90,764 and Commitments of \$3,965. The variance is due to additional preparation work to the road base after it was found to be unsuitable for sealing. At MYBR the budget was reduced but the need for additional work was not known or expected.
- C-23-LI-014 - Rubbish Bin Surrounds – Budget \$26,700 and Actuals \$30,010. The variance is due to the MYBR not including an additional bin purchase and delivery cost.
- C-20-PemPark-Stadium – 2 Court Indoor Facility – Budget \$260,435 and Actuals of \$303,770. The budget is overspent as invoices totalling \$25,924.07



were coded to the incorrect job and were transferred to this job after the Mid-Year Budget Review process was completed.

Job Name and #	Month reported to Council	Current Expected Budget <i>Variance</i>
<u>C-22-S-010 – Dodges Ferry, Lateena St</u>	February	\$21,459
<u>C-22-PRELIM-DELRD – Preliminary costs for road widening and widen box culvert</u>	February	\$9,515
<u>C-22-PRELIM-WIGGINS</u>	February	\$2,400

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position increased during March, predominantly due to the receipt of rate instalments. Sorell Council continues to hold \$749k in grant income received in advance as reported in the Balance Sheet. In comparison with the 2021/2022 financial year, the current cash balance of \$17.7m is \$2.5m greater than the balance at the same time last year.

CASH RESERVES

As at 31 March 2023, cash reserves being held by Council are as follows;

Land Sales	\$1,074,196
Public Open Space Contributions	<u>\$1,066,759</u>
	\$2,140,955

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.



Collections have remained positive this financial year, with 92.3% of rates already paid by the end of March. At the same time last year, Council had received 92.3% of rates.

ATTACHMENTS

MONTHLY DASHBOARD REPORT (Pages 4)

- a) Statement of Income and Expenditure for the period ending 31 March 2023 (Pages 1)
- b) Statement of Financial Position as at 31 March 2023 (Pages 1)
- c) Statement of Cash Position as at 31 March 2023 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 31 March 2023 (Pages 5)
- e) Capital Works report for the period ending 31 March 2023 (Pages 11)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 2)

SCOTT NICOL
ACTING MANAGER FINANCE

SALLY FANG
ACCOUNTANT

CHRISTINE FRASER
FINANCE OFFICER

Date: 12 April 2023
Attachments (29 pages)



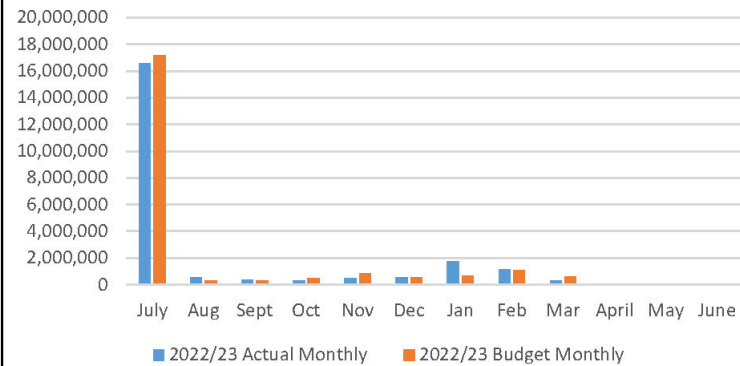
AGENDA
ORDINARY COUNCIL MEETING
18 APRIL 2023

SORELL COUNCIL – MONTHLY DASHBOARD REPORT

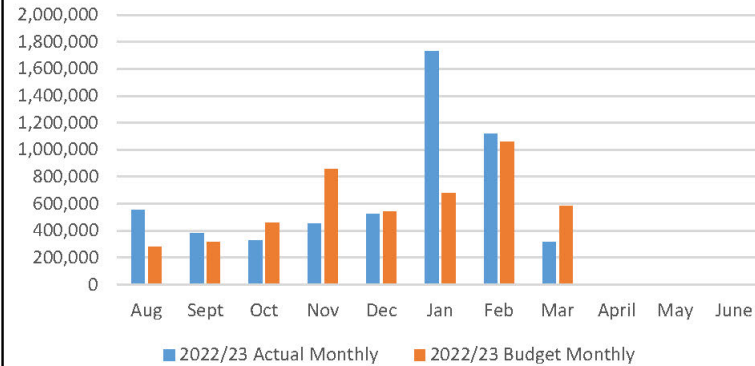
DESCRIPTION: The following contains graphical information on the financial performance of Council's Operating Budget.

REVENUE:

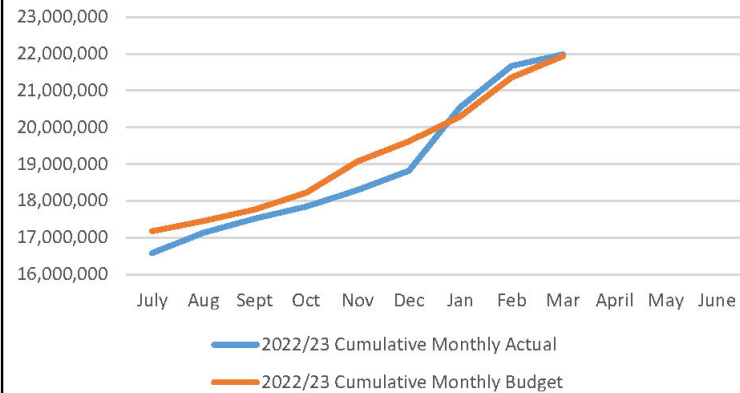
Operational Monthly Revenue 2022-23

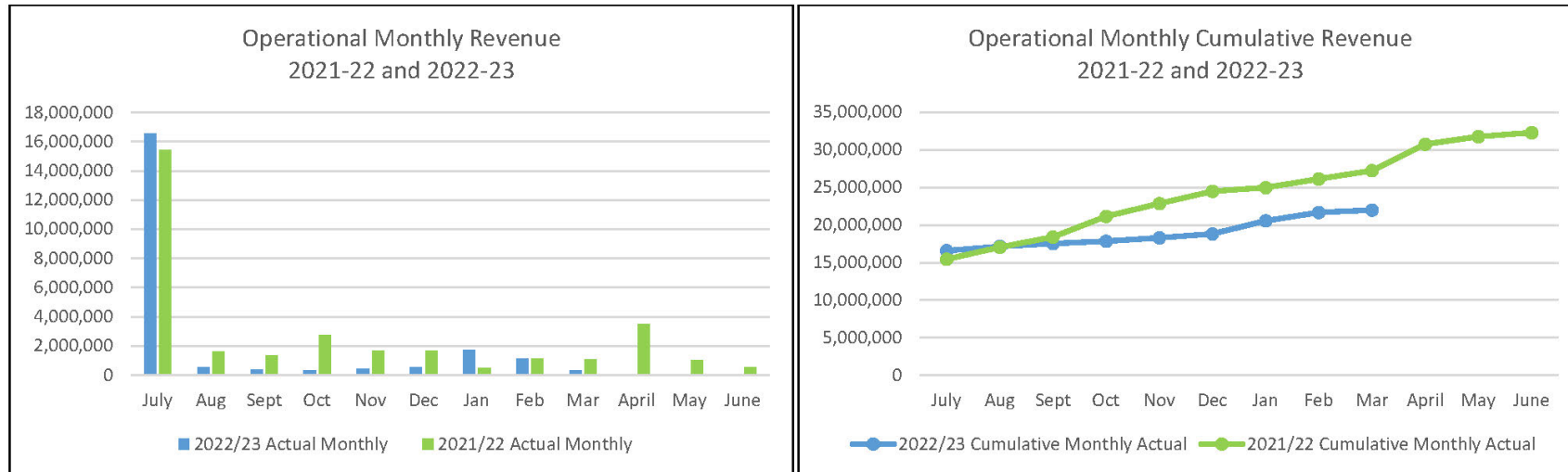


Operational Monthly Revenue Aug-June 2022-23



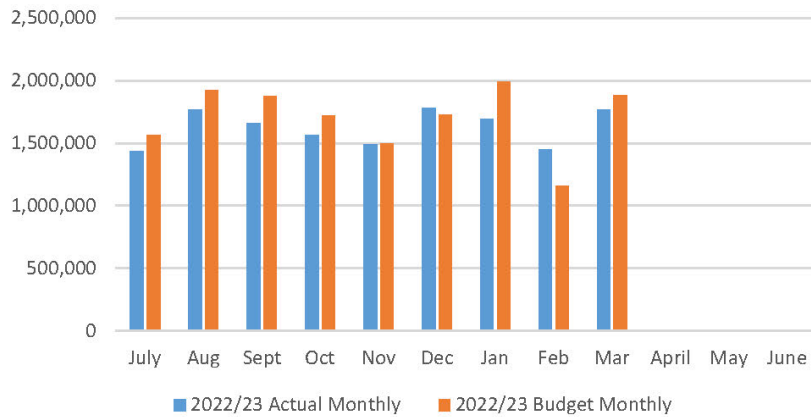
Operational Cumulative Revenue 2022-23



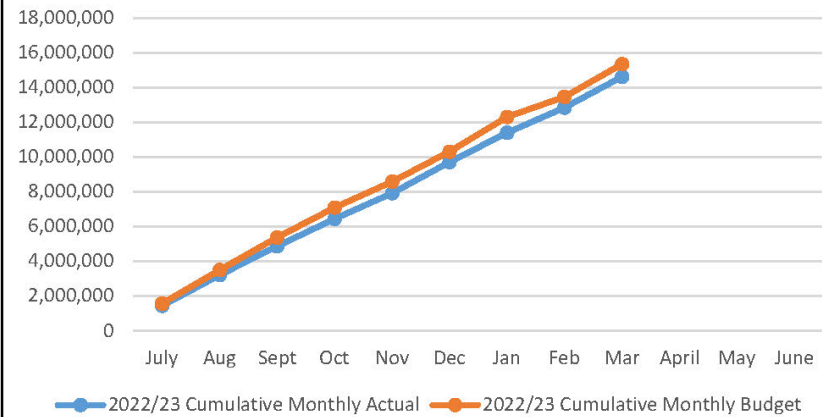
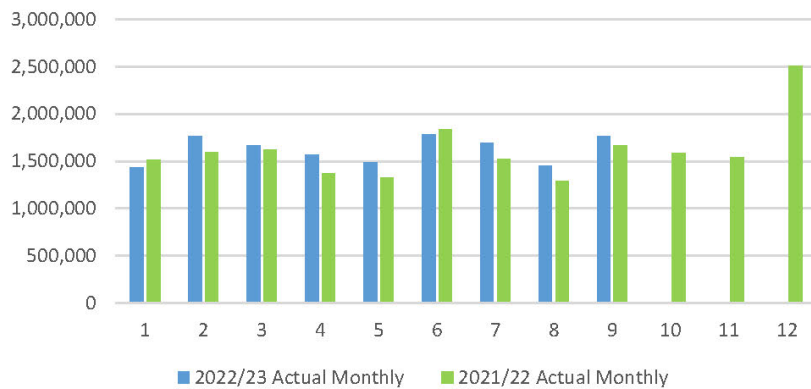
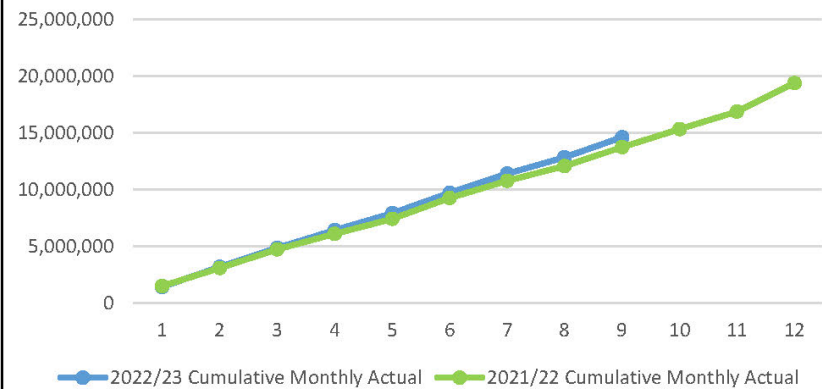


EXPENDITURE:

Operational Monthly Expenditure 2022-23

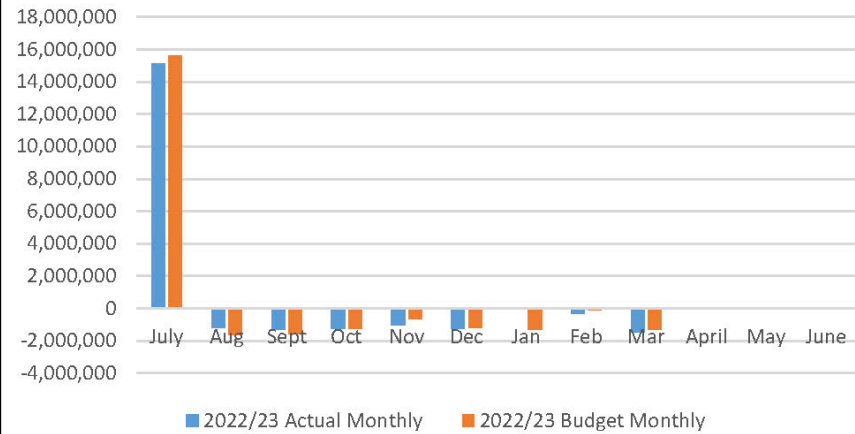


Operational Cumulative Expenditure 2022-23

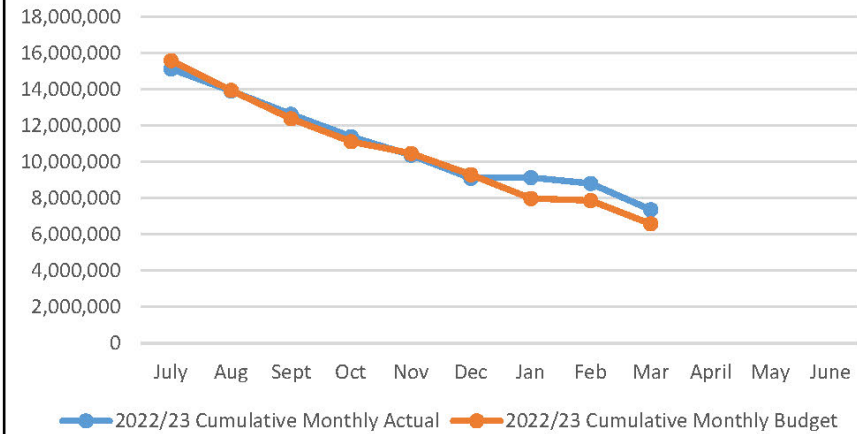
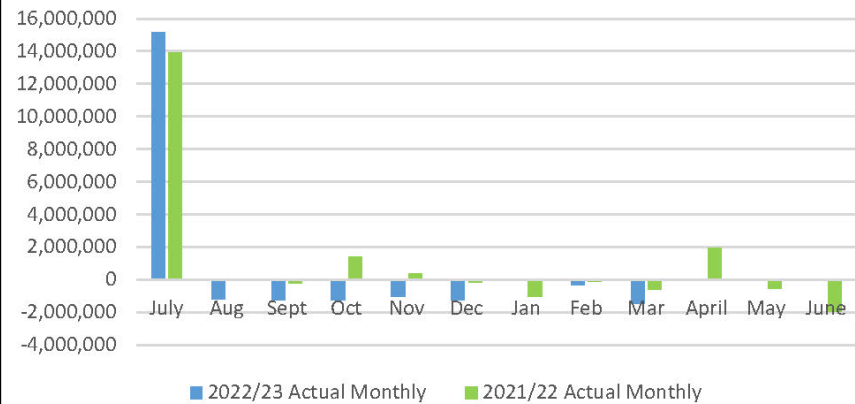
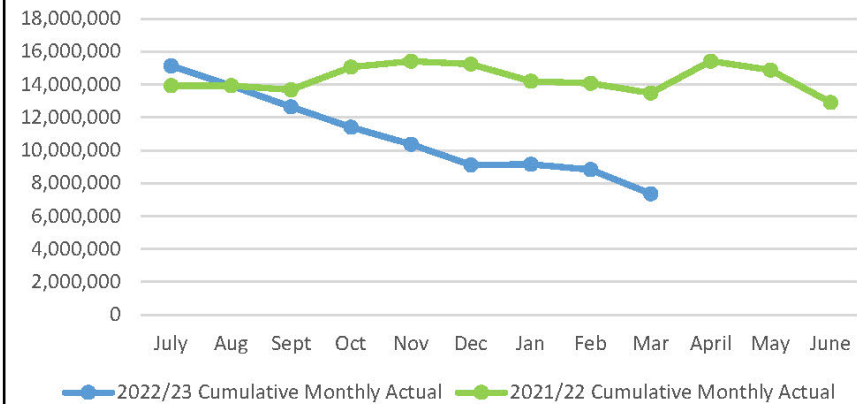
Operational Monthly Expenditure
2021-22 and 2022-23Operational Monthly Cumulative Expenditure
2021-22 and 2022-23

SURPLUS/DEFICIT:

Operational Monthly Surplus/(Deficit) 2022-23



Operational cumulative Surplus/(Deficit) 2022-23

Operational Monthly Surplus (Deficit)
2021-22 and 2022-23Operational Monthly Cumulative Surplus/(Deficit)
2021-22 and 2022-23

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period March 2023

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	16,575,517	16,456,037	119,480	16,464,542
Statutory fees and fines	2	450,990	453,489	(2,499)	618,063
User Fees	3	551,677	467,882	83,795	641,225
Grants Operating	4	573,717	556,923	16,794	748,304
Contributions received	5	405,493	213,000	192,493	226,750
Interest	6	264,421	252,903	11,518	590,896
Other income	7	442,516	414,694	27,822	534,311
Investment income from TasWater	8	243,000	243,000	0	324,000
		19,507,331	19,057,927	449,404	20,148,090
EXPENSES					
Employee benefits	9	4,972,639	5,090,154	117,515	7,045,959
Materials and services	10	4,335,913	4,911,683	575,770	6,752,600
Depreciation and amortisation	11	3,919,276	4,006,491	87,215	5,373,424
Finance costs	12	12,564	10,838	(1,726)	61,299
Other expenses	13	1,380,171	1,332,825	(47,345)	1,839,768
TOTAL EXPENSES		14,620,562	15,351,991	731,429	21,073,050
OPERATING SURPLUS/(DEFICIT)		4,886,769	3,705,937	1,180,833	(924,959)
CAPITAL INCOME					
Grants Capital	14	1,127,919	1,564,622	(436,704)	3,825,018
Contributions - non-monetary assets	15	1,759,848	1,759,847	1	1,759,847
Net gain/(loss) on disposal	16	(407,070)	(442,038)	34,968	(442,038)
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		2,480,697	2,882,431	(401,735)	5,142,827
SURPLUS/(DEFICIT)		7,367,466	6,588,368	779,098	4,217,867



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At March 2023

	Actual 2022/2023	Actual 30 June 2022	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	10,687,617	11,359,292	(671,675)
Investments	7,052,509	4,052,042	3,000,468
Trade and Other Receivables	1,601,755	812,136	789,619
Inventories	58,307	58,307	-
Other Assets	254,487	557,558	(303,071)
Total Current Assets	19,654,674	16,839,335	2,815,340
Non-Current Assets			
Trade and Other Receivables	32,946	33,437	(491)
Assets Held for Sale	1	1	-
Intangible Assets	263,448	277,375	(13,927)
Property, Infrastructure, Plant and Equipment	272,283,655	274,578,469	(2,294,814)
Work in Progress	16,016,394	11,257,421	4,758,972
Investments	29,226,730	29,226,730	-
Other Non-Current Assets	26,103	26,103	-
Total Non-Current Assets	317,849,277	315,399,537	2,449,740
TOTAL ASSETS	337,503,951	332,238,872	5,265,081
LIABILITIES			
Current Liabilities			
Trade and Other Payables	570,562	1,584,885	(1,014,323)
Trust Funds and Deposits	1,009,400	1,007,744	1,657
Interest Bearing Loans & Borrowings	215,022	425,045	(210,023)
Provisions	1,384,382	1,416,472	(32,090)
Contract Liabilities	749,018	1,596,624	(847,606)
Other Current Liabilities	8,593	8,593	-
Total Current Liabilities	3,936,979	6,039,364	(2,102,386)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,329,946	2,329,946	-
Provisions	119,154	119,154	-
Contract Liabilities	-	-	-
Other Current Liabilities	18,194	18,194	-
Total Non-Current Liabilities	2,467,294	2,467,294	-
TOTAL LIABILITIES	6,404,273	8,506,658	(2,102,386)
Net Assets	331,099,678	323,732,213	7,367,466
EQUITY			
Accumulated Surplus	128,376,306	121,008,841	7,367,465
Reserves	202,723,372	202,723,372	-
Total Equity	331,099,678	323,732,214	7,367,465



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At March 2023**

	\$
Opening Balance Cash at Bank & Investments	15,411,334
Closing Balance Cash at Bank & Investments	17,740,126

Cash Movement Year to Date	2,328,792
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Represented by:

Net Surplus / (Deficit)	7,367,466
Add: Depreciation	3,919,276

Net Cash Surplus / (Deficit)	11,286,742
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Loan Repayments	(210,023)
Capital Expenditure (per capital report)	(4,758,972)
Capital Expenditure - Asset (Purchases) / Disposals	(1,624,462)
Balance Sheet Movements	(2,364,494)

Cash Movement Year to Date	2,328,792
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SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(13,223,990)	(13,162,502)	61,488	(13,162,502)
1110 Rates General Written Off	1,494	3,750	2,256	5,000
1115 State Grant Rates Remission	(813,458)	(817,295)	(3,837)	(825,550)
1120 Rates Pensioner Concession	819,608	825,550	5,942	825,550
1125 Domestic Waste Annual Charge	(2,743,991)	(2,728,964)	15,027	(2,728,964)
1130 Fire Rates Levy Income	(634,247)	(627,576)	6,671	(627,576)
1150 Other Remissions	20,247	52,500	32,253	52,500
1160 AWTs Maintenance Fee Received	(1,181)	(1,500)	(320)	(3,000)
1199 Rates and Charges Total	(16,575,517)	(16,456,037)	119,480	(16,464,542)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(114,821)	(112,500)	2,321	(150,000)
1220 Town Planning Fees	(313,443)	(321,725)	(8,282)	(445,925)
1225 Animal Infringements & Fines	(6,666)	(5,298)	1,368	(6,300)
1230 Other Infringements Fines & Penalties	(10,443)	(8,275)	2,168	(9,522)
1235 Licences & Permits	(3,806)	(3,816)	(10)	(3,816)
1240 Street Stall Permit Fee	(1,811)	(1,875)	(64)	(2,500)
1299 Statutory Fees and Charges Total	(450,990)	(453,489)	(2,499)	(618,063)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	(121)	0	121	0
1306 Building Assessment Fees	(57,688)	(63,000)	(5,312)	(84,000)
1318 Caravan Licences	(17,236)	(15,354)	1,882	(15,354)
1327 Dog Impounding & Release Fees	(725)	(900)	(175)	(1,200)
1330 Dog Registration & Renewal	(96,572)	(95,738)	834	(119,755)
1331 Kennel Licences	144	(1,500)	(1,644)	(1,500)
1333 Driveway Approval and Inspection Fees	(10,500)	(9,000)	1,500	(10,000)
1335 Engineering Inspections & 1% Approval Fee	(89,875)	(56,250)	33,625	(75,000)
1336 Fire Abatement Charges	(9,127)	(15,000)	(5,873)	(15,000)
1342 Food Licences	204	0	(204)	(44,436)
1351 Photocopy Charges	(32)	0	32	0
1354 Plumbing Application Fees	(115,932)	(99,550)	16,382	(129,550)
1357 Plumbing Inspection	(106,649)	(98,860)	7,789	(128,860)
1360 Amended Plan Fees	(4,316)	(4,953)	(637)	(6,200)
1363 Recreational Vehicle Income	(15,975)	(7,778)	8,197	(10,370)
1369 Building Administration Fee (0.1%)	(9,935)	0	9,935	0
1372 TBCITB Training Levy (0.2%)	(17,343)	0	17,343	0
1399 User Fees Total	(551,677)	(467,882)	83,795	(641,225)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(530,385)	(532,143)	(1,758)	(709,524)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(39,334)	(22,782)	16,552	(36,782)
1420 Other Grants & Subsidies	(1,998)	(1,998)	0	(1,998)
1430 Training Incentive Payment	(2,000)	0	2,000	0
1499 Grants Operating Total	(573,717)	(556,923)	16,794	(748,304)
1500 Contributions Received				
1505 Public Open Space Contributions	(323,658)	(161,750)	161,908	(174,250)
1506 Car Parking Cash in Lieu Contributions	0	(26,250)	(26,250)	(27,500)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1507 Subdiv Traffic Management Treatment Contributions	(81,835)	(25,000)	56,835	(25,000)
1510 Contributions Received Other	0	0	0	0
1549 Contributions Received Total	(405,493)	(213,000)	192,493	(226,750)
1550 Interest				
1560 Rates Interest Penalty	(112,018)	(110,000)	2,018	(110,000)
1565 Rates Interest Written Off	75	350	275	500
1570 Rates Legal Costs Recovered	(487)	(563)	(76)	(750)
1575 Interest Received Banks & Other	(151,927)	(142,601)	9,326	(480,526)
1577 Interest - MPIA	(65)	(90)	(25)	(120)
1599 Interest Total	(264,421)	(252,903)	11,518	(590,896)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(12,462)	(12,104)	358	(20,155)
1615 Donations Received	1,000	0	(1,000)	0
1620 Hall Hire	(64,162)	(59,440)	4,722	(94,975)
1625 Lease/Rent Fees Received	(58,434)	(57,779)	655	(71,002)
1627 Lease Fees - Copping Tip	(86,474)	(88,559)	(2,086)	(107,084)
1630 Other Facility Hire	(54,613)	(52,562)	2,051	(83,390)
1632 SERDA - External Labour Hire Recoveries	(24,940)	(24,940)	0	(24,940)
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(75,904)	(60,909)	14,995	(61,409)
1637 Insurance Recoveries	(8,260)	(8,000)	260	(8,000)
1645 Vehicle FBT Recoveries	(34,221)	(37,285)	(3,064)	(48,879)
1655 Workers Compensation - Reimbursement	(16,117)	(4,259)	11,858	(4,259)
1656 Copping Public Cemetery Trust Net Income	(4,900)	(6,475)	(1,575)	(7,300)
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	(1,830)	(2,382)	(552)	(2,918)
1662 Wheelie Bin Stabiliser Income	(1,201)	0	1,201	0
1689 Other Income Total	(442,516)	(414,694)	27,822	(534,311)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(243,000)	(243,000)	0	(324,000)
1699 Investment Income from TasWater Total	(243,000)	(243,000)	0	(324,000)
1999 Recurrent Income Total	(19,507,331)	(19,057,927)	449,404	(20,148,090)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(93,589)	(93,589)	0	(387,296)
2110 Comm'th Grants new or upgraded assets	(859,547)	(1,243,967)	(384,420)	(2,193,655)
2115 State Grants for new or upgraded assets	(153,045)	(204,829)	(51,784)	(788,829)
2120 Other Grants for new or upgraded assets	(21,737)	(22,237)	(500)	(455,237)
2199 Grants Capital Total	(1,127,919)	(1,564,622)	(436,704)	(3,825,018)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	(1,759,848)	(1,759,847)	1	(1,759,847)
2299 Contributions - Non-monetary Assets Total	(1,759,848)	(1,759,847)	1	(1,759,847)
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	412,580	447,547	34,967	447,547
2320 Recognition / De-recognition of Assets	(5,510)	(5,509)	1	(5,509)
2399 Net (Gain) / Loss on Disposal Total	407,070	442,038	34,968	442,038



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(2,480,697)	(2,882,431)	(401,735)	(5,142,827)
2999 TOTAL INCOME	(21,988,028)	(21,940,359)	47,669	(25,290,917)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	44,828	44,466	(361)	59,771
3103 Annual Leave	387,861	381,410	(6,451)	520,509
3109 Conferences	4,157	2,000	(2,157)	3,000
3111 Drug and Alcohol Testing	1,140	2,813	1,673	3,750
3112 FBT Expenses - Gift Cards / Gifts	2,904	2,500	(404)	3,000
3114 FBT Expenses - Entertainment (FBT)	3,959	3,675	(284)	4,500
3115 Fringe Benefit Taxes	25,134	24,991	(143)	33,321
3118 Health and Well Being	496	3,500	3,004	4,000
3124 Long Service Leave	114,419	121,881	7,462	160,319
3127 Medicals	2,240	1,820	(420)	2,600
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	119	0	(119)	0
3139 Overheads Recovered	(47,365)	(50,401)	(3,037)	(63,881)
3145 Payroll Tax	228,109	230,682	2,573	317,704
3148 Protective Clothing & Accessories	19,914	28,338	8,424	29,150
3151 Recruitment Costs	0	0	0	0
3154 Salaries	3,539,323	3,610,506	71,182	5,075,799
3156 Salaries transferred to WIP	(144,640)	(151,191)	(6,551)	(198,183)
3163 Staff Training	32,424	36,710	4,286	66,500
3166 Superannuation - Council Contribution	536,576	554,567	17,991	776,487
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	375	375	500
3175 Uniforms / Clothes Purchased	3,990	8,400	4,410	14,000
3181 Workers Compensation Expense Claims	257	0	(257)	0
3184 Workers Compensation Insurance	216,794	233,114	16,320	233,114
3199 Employee Benefits Total	4,972,639	5,090,154	117,515	7,045,959
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	4,150	3,750	(400)	5,000
3202 Advertising	56,397	65,338	8,941	99,156
3204 AWTs Maintenance Charge	470	1,688	1,218	2,250
3206 Cleaning	138,004	143,201	5,198	215,736
3208 Computer Hardware / Hardware Maintenance	7,417	10,650	3,233	18,550
3212 Computer Software Maint and Licenses	238,572	238,307	(264)	261,308
3214 Consultants Other	121,290	162,348	41,058	213,246
3216 Contractors	114,880	207,036	92,157	362,449
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	96,980	100,000	3,020	150,000
3221 Electronic Notices / Reminders	0	(75)	(75)	0
3222 Electricity	131,075	142,024	10,950	206,659



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3223 Emergency Management	0	2,000	2,000	2,000
3224 Fire Hazard Reduction (Private Land)	7,100	9,000	1,900	9,000
3226 Fuel	174,067	175,523	1,455	263,281
3232 Internet, Telephone & Other Communication Charges	36,768	36,726	(41)	49,645
3234 Land Survey Costs	3,500	6,250	2,750	8,750
3236 Legal Fees (Advice etc)	63,502	74,325	10,823	103,450
3237 Line Marking - Transport Infrastructure	19,477	46,400	26,923	46,400
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	28,624	38,971	10,347	56,187
3244 Plant & Motor Vehicle Repairs & Services	105,663	82,500	(23,163)	111,500
3246 Plant Hire - External	19,888	34,866	14,978	45,700
3248 Plant Hire - Internal Usage	25,787	15,607	(10,181)	21,414
3250 Plant Hire Recovered	(64,180)	(76,038)	(11,858)	(91,095)
3252 Plant Registration Fees	40,553	39,935	(618)	40,075
3254 Printing	24,008	33,557	9,548	38,593
3256 Recycling Centres	80,740	110,736	29,996	166,106
3257 Recycling Hub	1,137	1,000	(137)	2,000
3258 Registrations, Licenses and Permits	3,989	3,592	(397)	3,592
3259 CEMETERY Repairs and Maintenance	800	8,000	7,200	10,000
3260 Repairs and Maintenance	1,174,447	1,438,528	264,081	1,901,976
3261 Road Kill Collection Fees	3,065	1,763	(1,301)	2,645
3262 Kerbside Green Waste Collection	191,186	162,227	(28,959)	243,340
3263 Kerbside Green Waste Disposal	55,087	42,320	(12,767)	63,480
3264 Kerbside Hard Waste Collection	125,422	134,895	9,473	179,860
3265 Kerbside Hard Waste Disposal	20,246	31,740	11,494	42,320
3266 Kerbside Recycling Collection	211,285	223,995	12,710	298,660
3267 Kerbside Recycling Disposal	109,707	110,496	789	165,744
3268 Kerbside Garbage Collection	419,778	433,001	13,222	577,334
3269 Kerbside Garbage Disposal	145,513	130,487	(15,027)	195,730
3270 Security	12,584	20,683	8,099	29,996
3273 Signage & Guide Posts	33,953	90,211	56,258	95,462
3276 Settlement Costs ONLY	0	2,500	2,500	3,750
3278 Stationery & Office Consumables	23,357	29,283	5,926	39,873
3279 Street Bin Collection Contract	164,841	161,076	(3,765)	252,152
3280 Tools/Equipment Expensed (under \$1,000)	11,640	18,417	6,776	24,700
3282 Tyres	14,991	17,572	2,581	21,322
3284 Valuation Expenses	44,150	48,336	4,186	65,000
3290 Water Charges (Works Order)	94,001	96,938	2,936	128,305
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	4,335,913	4,911,683	575,770	6,752,600
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	3,905,349	3,992,467	87,118	5,346,693
3410 Amortisation Expense	13,927	14,024	97	18,699
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	3,919,276	4,006,491	87,215	5,373,424
3500 Finance Costs				



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2023
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3505 Interest on Loans	12,564	10,838	(1,726)	60,727
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	12,564	10,838	(1,726)	61,299
3600 Other Expenses				
3604 Audit Fees	25,496	24,673	(823)	40,108
3606 Audit Panel Expenses	5,500	5,250	(250)	7,000
3608 Bad & Doubtful Debts	142	0	(142)	0
3612 Bank Fees & Charges	26,350	30,089	3,740	40,119
3616 Bank Fees Recovered	(3,305)	(2,768)	538	(3,690)
3620 Cashiers Rounding Adjustments	4	19	15	25
3624 Commissions Paid	17,966	17,530	(436)	26,295
3636 Councillor Allowances	105,882	105,883	1	143,449
3640 Councillor Expenses	552	1,125	573	1,625
3644 Councillor Vehicle Allowance	3,019	3,940	921	5,340
3656 Deputy Mayors Allowance	11,746	11,933	187	16,010
3660 Dog Pound & Other Animal Management Expenses	6,800	4,250	(2,550)	5,000
3661 Dog Home & Vet Fees	1,065	750	(315)	1,000
3664 Donations and Section 77 Expenses	23,926	37,500	13,574	65,000
3668 Election Expenses	121,804	137,243	15,439	137,243
3672 Employee Sub, Licences and Memberships	67,951	80,284	12,333	102,634
3676 Functions & Programs	19,872	49,788	29,916	52,650
3680 Excess Payable on Insurance Claims	19,215	7,250	(11,965)	8,000
3688 Food & Beverages	2,089	2,815	726	3,834
3692 General Insurance	114,861	114,861	0	114,861
3704 Government Fire Contributions	451,855	301,236	(150,618)	602,473
3712 Immunisations	475	1,000	525	3,500
3720 Land Tax	85,715	85,318	(397)	85,318
3724 Mayor's Allowance	30,913	31,404	492	42,134
3731 NRM Expenses	10,247	49,066	38,819	92,066
3732 Motor Vehicle Insurance	31,724	30,898	(826)	30,898
3736 Other roundings	9	19	10	25
3740 Other Sundry Expenses	7,409	4,603	(2,805)	5,471
3744 Photocopier Leases & Operating Costs	13,326	15,573	2,247	13,916
3748 Postage	38,195	43,432	5,237	56,352
3752 Public Liability Insurance	120,662	120,662	1	120,662
3760 Reference Materials	378	750	372	1,500
3768 Sampling, Testing and Monitoring	5,986	4,000	(1,986)	6,000
3770 Storage Costs	819	1,000	181	1,500
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	11,526	11,449	(77)	11,449
3799 Other Expenses Total	1,380,171	1,332,825	(47,345)	1,839,768
3990 EXPENSES TOTAL	14,620,562	15,351,991	731,429	21,073,050
3995 (SURPLUS)/DEFICIT	(7,367,466)	(6,588,368)	779,098	(4,217,867)



3/04/2023	SORELL COUNCIL MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	ROADS					
1	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only		-	-
2	Marion Bay, Bay Road	C-23-T-002	Road works associated with SW upgrade		-	-
3	Dodges Ferry, Parnella Road	C-23-T-003	Road works associated with SW upgrade		6,000	-
4	Nugent, Nugent Road	C-23-T-004	Chip Seal + Lime Stabilisation		-	-
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage & 14/7 seal		60,155	-
6	Primrose Sands, Primrose Sands Road	C-23-T-006	Reconstruction with AC Surface		4,900	-
7	Primrose Sands, Grevillea Street	C-23-T-007	Reconstruction with Chip Seal Surface		-	-
8	Orielton, Allambie Road	C-23-T-008	Reconstruction with Chip Seal Surface		5,200	-
9	Primrose Sands, Oak Street	C-23-T-009	Reconstruction with Chip Seal Surface		3,600	-
10	Marion Bay, Bay Road	C-23-T-010	Reconstruction with Chip Seal Surface		5,200	-
11	Bream Creek, Marion Bay Rd	C-23-T-052	Emergency reconstruction		-	-
12	Forecett, White Hill Road	C-23-T-053	Install safety barrier, some 2km east of Forcett		-	-
13	Bream Creek, Bream Creek Road	C-23-T-054	Install safety barrier, some 2km east of Kellevie		-	-
				\$ 2,071,119		



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS					
	BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	RESHEETING					
14	Primrose Sands, Abelia Street	C-23-T-011	1 Segment resheet, 100mm new gravel		13,661	-
15	Forcett, Alomes Road	C-23-T-012	2 segments resheet, 100mm new gravel		38,038	-
16	Dunnalley, Annie Street	C-23-T-013	2 segments resheet, 100mm new gravel		12,850	-
17	Dodges Ferry, Church Street	C-23-T-014	1 Segment resheet, 100mm new gravel		18,789	-
18	Primrose Sands, Elm Street	C-23-T-015	1 Segment resheet, 100mm new gravel		13,627	-
19	Carlton, Eularminner Street	C-23-T-016	1 Segment resheet, 100mm new gravel		17,431	-
20	Forcett, Heatherbell Road	C-23-T-017	4 segments resheet, 100mm new gravel		76,981	-
21	Carlton, Josephs Road	C-23-T-018	7 segments resheet, 100mm new gravel		140,646	-
22	Bream Creek, Marchwiell Road	C-23-T-019	7 segments resheet, 100mm new gravel		173,157	-
23	Forcett, Matthews Road	C-23-T-020	1 Segment resheet, 100mm new gravel		24,658	-
24	Carlton River, McGinness Road	C-23-T-021	1 Segment resheet, 100mm new gravel		10,995	-
25	Nugent, Mill Road	C-23-T-022	6 Segment resheet, 100mm new gravel		111,336	-
26	Nugent, Nugent Road	C-23-T-023	16 segments of Nugent Road, 100mm new gravel		277,812	-
27	Orielton, Orielton Road	C-23-T-024	4 segments resheet, 100mm new gravel		54,065	-
28	Carlton, Parker Street	C-23-T-025	1 Segment resheet, 100mm new gravel		15,039	-
29	Dodges Ferry, Pengana Street	C-23-T-026	1 Segment resheet, 100mm new gravel		14,964	-
30	Carlton River, Reardons Road	C-23-T-027	4 segments resheet, 50mm new gravel		69,236	-
31	Carlton, River Street	C-23-T-028	1 Segment resheet, 100mm new gravel		21,326	-
32	Sorell, Rosendale Road	C-23-T-029	2 segments resheet, 100mm new gravel		37,459	-
33	Wattle Hill, Shrub End Road	C-23-T-030	2 segments resheet, 100mm new gravel		45,532	-
34	Kelleve, Stokes Road	C-23-T-031	2 segments resheet, 100mm new gravel		47,466	-
35	Forcett, Topley Drive	C-23-T-032	1 Segment resheet, 100mm new gravel		23,913	-
36	Wattle Hill, Wiggins Road	C-23-T-033	11 Segments resheet, 100mm new gravel		189,798	-
				\$ 1,467,291		



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	RESEALS					
37	Dunnalley, Bay Street	C-23-T-034	Asphalt Reseal + Prep Work		37,286	3,565
38	Primrose Sands, Carlton Bluff Road	C-23-T-035	Asphalt Reseal + Prep Work		32,670	28
39	Dodges Ferry, Junction Street	C-23-T-036	Asphalt Reseal + Prep Work		14,766	2,499
40	Primrose Sands, Kruvale Court	C-23-T-037	Asphalt Reseal + Prep Work		90,764	3,965
41	Sorell, Montagu Street	C-23-T-038	Asphalt Reseal + Prep Work		6,619	115,216
42	Boomer Bay, Pelican Place	C-23-T-039	Asphalt Reseal + Prep Work		22,451	-
43	Sorell, Station Lane	C-23-T-040	Asphalt Reseal + Prep Work		53,937	12,368
44	Dodges Ferry, Tiger Head Road	C-23-T-041	Asphalt Reseal + Prep Work		27,822	2,475
45	Dodges Ferry, Jetty Road	C-23-T-042	Asphalt Reseal + Prep Work		25,001	1,782
46	Dodges Ferry, First Avenue	C-23-T-043	Asphalt Reseal + Prep Work		44,344	976
47	Dodges Ferry, Dodges Hill Road	C-23-T-044	Reseal with Chip Seal		129,577	113
48	Dodges Ferry, Elima Court	C-23-T-045	Chip Seal 7mm		24,948	183
				\$ 803,741		



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS					
	BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	STORMWATER					
49	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena Road Reserve to #7		-	-
50	Bay and Marion Roads	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Rd culvert		-	-
51	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert		126,466	669,687
52	Sorell, Valley View Close to Gatehouse Drive	C-23-S-004	Detention basin for Tarbook to Devenish system		1,400	-
53	Lewisham, 189 Lewisham Scenic Drive	C-23-S-005	Design extension of line		-	-
54	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - Design & Emergency culvert replacement		17,944	-
55	Dodges Ferry, First Ave	C-23-S-007	Pipe and pit direct to creek on DoE land		17,257	-
56	Primrose Sands, 17 Robinia St & 5 Rowan Ave	C-23-S-008	Kerb and channel, pit and pipe		-	-
57	Municipality - Various	C-23-S-009	Reactive minor jobs that can be capitalised		-	-
58	Dodges Ferry, First Ave	C-23-S-009-A	LSD Sink hole & Drain works		16,811	-
59	Sorell, 37 Cole St	C-23-S-009-B	Pit lid replacement including traffic management		6,138	-
60	Dodges Ferry, Second Avenue	C-23-S-009-C	Pit and Pipe		12,738	1,290
61	Midway Point grate replacement	C-23-S-010	Grate replacement - various roads		1,872	-
62	Dunalley, Fulham Rd Outfall	C-23-S-011	Stormwater culvert headwall SS outlet screen		-	-
63	Dodges Ferry, Kunneeamee St	C-23-S-012	SW line extension and new pit		-	-



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS					
	BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	STORMWATER					
64	Orielton, Branders Rd	C-23-S-013	Culvert under road and table drain		-	-
65	Lewisham, Townsend Lagoon	C-23-S-014	Entura - further modelling and design options		-	-
66	Carlton, Shamrock Court	C-23-S-015	Stormwater outfall remediation		-	-
67	Lewisham, Whitlam Court	C-23-PRELIM-WHITLAM	Stormwater upgrade, flood mitigation		3,650	-
68	Carlton, Erle St	C-23-PRELIM-Erle St	Stormwater upgrade, flood mitigation		15,139	-
	STORMWATER - Southern Beaches - Coastal and Estuarine Risk Mitigation Project (CERMP Grant)					
69	Southern Beaches, Coastal & Estuarine Risk Mitigation Project	C-23-S-CERMP	Upgrade stormwater and outfalls, rehabilitation, protection coastal estuary, weed control, improve ecological and hydrological study (CERMP)		1,913	-
				\$ 1,628,099		
	FOOTPATHS & KERBS					
70	Junction Street Asphalt Footpath Renewal	C-23-T-046	Renewal of footpath from Carlton Beach Rd to Bingham St - 1.5m Asphalt		12,627	-
71	Lewisham Scenic Drive Footpath Renewal	C-23-T-047	Renewal of footpath between Hurst and Mary St - 1.5m Asphalt		-	-
72	Valley View Close Footpath Renewal	C-23-T-048	Renewal of footpath - 1.5m Asphalt		327	84,793
73	Carlton River Road Footpath Renewal	C-23-T-049	Renewal of footpath - 1.5m Asphalt		-	-
74	Penna Road Footpath Renewal	C-23-T-050	Renewal of footpath from Reynolds Rd to San Francisco Street - 1.4 - 1.8m Concrete		683	-
				\$ 563,000		
	BRIDGE REPLACEMENTS					
				\$ -		



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	BUILDINGS					
75	Sorell, Pembroke Park Function Centre	C-23-B-001	Function Centre above club rooms		8,014	5,000
76	CAC - SE Jobs Hub	C-23-B-002	SE Jobs Hub - SERDA & training facility		27,868	2,500
				\$ 500,000		
	PLANT AND EQUIPMENT					
77	Light Fleet	C-23-P-001	Light fleet replacement - 6 MVs - 3x Mitsubishi Outlanders, 2x Ford Rangers, 1x Mitsubishi Trison (+ provision for required accessories)		45,643	132,120
78	Zero Turn Mower	C-23-P-002	Zero turn mower (to replace H87QT) - Parks		19,090	-
79	Truck to replace DAF	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads		-	162,232
80	Honda Power generator compressor	C-23-P-004	Honda Power generator compressor - Roads		-	-
				\$ 203,028		
	IT					
81	CAC - Fibre connection & hardware to Emergency Hub	C-23-IT-001	For the purpose of CCTV footage direct to police		-	-
82	Switch Pembroke Park Stadium	C-23-IT-002	Switches to enable new hardware to connect to system		7,034	-
83	CAC - Server renewal Option 2 & Backups offline	C-23-IT-003			5,318	9
84	CAC - PC Renewal for Engineering	C-23-IT-006	x6 plus 2x QHD monitors		15,039	-
				\$ 144,283		



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS					
	BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
LAND IMPROVEMENTS (PARKS & RESERVES)						
85	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps - requires long term PWS lease with road maintenance		-	-
86	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path @ 1.5m wide x 580m Nerine St to Carlton Bluff Rd		114	-
87	Sorell, Railway Line Reserve to Devenish	C-23-LI-003	Gravel path @ 2.0m wide - CAC concrete SW culvert to Devenish Drive - works tied in with SW upgrade & incl. fence along drain		-	116,350
88	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path @ 2.0m wide - CAC concrete SW culvert to Dubs & Co access road - works tied in with SW upgrade		25,500	-
89	Sorell, Pembroke Park BMX	C-23-LI-005	BMX facility - club to provide start gates/timing/light poles x 6		17,771	928,147
90	Midway Point, Hoffman Street	C-23-LI-006	Hoffman St - park upgrade		-	-
91	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall		-	-
92	Sorell, Streetscape upgrades	C-23-LI-008	Stage 3 - sign intersection and other sites - scope TBD and limited to LRCIP funds		2,107	118,188
93	Sorell Tennis Courts	C-23-LI-009	Council contribution to Tennis Club's Community Support & Recreation (CSR) Grant		15,500	-
94	St George's Square	C-23-LI-010	Renewal of two Benches and Bike Rack		8,266	-
95	Dodges Court bollard half circle	C-23-LI-011	Bollard half circle		15,772	-
96	Lewisham Boat Ramp Playground	C-23-LI-013	Renewal of Softfall and Bench		3,384	976
97	Rubbish Bin surround replacement	C-23-LI-014	Renewal of Rubbish Bin Surrounds		30,010	-
98	Bench Replacement	C-23-LI-015	Renewal of Benches at Pembroke Park		3,118	-
99	Sorell, Gravel access by Hub & 2 Gates	C-23-LI-016	Instal gravel access path between Western boundary of Hub and SO119415		1,200	-
100	Sorell, 12 Tarbrook Court	C-23-LI-017	Boundary adjustment and new fence in Tarbrook Ct		-	-
				\$ 1,364,402		



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS					
	BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
PRELIMINARY WORK IN 2022/23						
101	Dunalley, Franklin Street	C-23-PRELIM-Franklin St	Reconstruction with Chip Seal Surface - design for 23/24		-	-
102	Lewisham, 189 Lewisham Scenic Dve	C-23-PRELIM-189 Lewisham	Design for outlet extension over foreshore for 23/24		-	-
103	Lewisham, 223 Lewisham Scenic Dve	C-23-PRELIM-223 Lewisham	Investigation and design for sub road flow for 23/24		-	-
104	Dodges Ferry, Jacobs Court	C-23-PRELIM-Jacobs Ct	Investigation and design for connection across 14 SH Rd for 23/24		-	-
105	Sorell, Pembroke Park	C-23-PP-ChangeRooms	Scope and design for re-use of old changerooms		-	-
106	Dodges Ferry, Seventh Ave	C-23-PRELIM-7TH AVE	Eng design and estimate for SSMP SW project for 23/24		11,721	-
107	Sorell, Brinktop Road	C-23-PRELIM-Brinktop	Preliminary reseal between the highway and Penna Road for 2023/24		76,592	-
				\$ 241,592		
2021/2022						
CARRY OVERS - ROADS						
108	Bream Creek, Bream Creek Road	C-22-T-001	Lime stability 2 coat seal		122,587	26,075
109	Kellevie, Kellevie Road & Bream Creek Road	C-22-T-003	FCR & seal to Kellevie / Bream Creek Road Intersection & 1 segment @ 6.2m		118,514	11,291
110	Pawleena, Pawleena Road	C-22-T-007	Reconstruct and 2 coat seal 14/7		37,619	909
111	Forcett, Delmore Road - W Beam	C-22-T-009	W Beam new		-	-
112	Forcett, Delmore Road - Road Widening	C-22-PRELIM-DELRD	Preliminary Costs for road widening and widen box culvert		19,515	-
113	Forcett, 532 Wiggins Road	C-22-PRELIM-WIGGINS	Potential road widening job (Designers, Surveyors)		7,400	-



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS					
	BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
CARRY OVERS - STORMWATER						
114	Sorell, 81- 83 Main Road	C-22-S-003	Replace & upgrade 300dia to 1050dia with bypass works		0	-
115	Primrose Sands, Kestrel Street	C-22-S-006	K&C, SEP's x 4 & connection to table drain		-	-
116	Sorell, Main Road & Stores Lane	C-22-S-007	Council's contribution to DSG bypass stormwater works under Main Road		-	-
117	Dodges Ferry, Lateena Street	C-22-S-010	Outfall upgrade on PWS foreshore at SE115409		45,234	5,150
118	Lewisham, 189 Lewisham Scenic Drive	C-22-S-012	Stormwater		18,976	-
119	Dodges Ferry, Kannah Street	C-21-S-009	Stormwater upgrade projects - improved infrastructure and reduce the risk of flooding		2,873	130,104
120	Dodges Ferry, Blue Lagoon	C-21-S-009-A	Stormwater upgrade projects - improved infrastructure and reduce the risk of flooding		4,413	-
CARRY OVERS - FOOTPATHS & KERBS						
121	Lewisham, Lewisham Scenic Drive	C-22-T-027	Asphalt footpath renewal between Gregory and Hurst Street		6,355	-
122	Dodges Ferry, Park Beach Road	C-22-T-029	Footpath and kerb to beach car park		106,016	-
123	Sorell Rotary Club Bus Shelters	C-22-T-036	1 Bus Shelter 2021/22		5,589	-
124	Midway Point, outside 252 Penna Road	C-22-T-037	replacement of 40m gravel footpath with concrete		28,952	-
125	Sorell, Brinktop Road	C-21-T-056	SRRP project		254,086	-
126	Dodges Ferry to Carlton Beach	C-21-T-058	Beach Accesses to Carlton and Park Beaches		57,090	-
CARRY OVERS - BRIDGES & OTHER STRUCTURES						
127	Penna, Shark Point Road	C-22-BR-007	Bridge refurbishment		534,141	-



3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS					
	BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
	CARRY OVERS - BUILDINGS					
128	Lewisham - boat ramp toilet	C-22-B-001	Single berth toilet & AWTS (or equivalent)		30,816	59,244
129	Sorell Carriage Shed	C-20-B-004	Railway Carriage shed restoration/renewal works		341,315	16,509
	CARRY OVERS - PLANT & OTHER EQUIPMENT					
130	CAC & Depot	C-22-P-001	Light fleet replacement - 2x Isuzu D-Max (+ provision for required accessories)		49,601	-
	CARRY OVERS - IT					
131	Municipality - CCTV	C-20-IT-002	CCTV camera replacement & network infrastructure		3,398	-
	CARRY OVERS - LAND					
132	Pawleena, Pawleena Rd, Arthur Highway roundabout	C-22-PRELIM-PAWRD	Preliminary acquisition costs		23,938	-
	IMPROVEMENTS (Parks &					
133	Dunalley Golf Club (Tennis Court construction)	C-20-LI-012	Dunalley Tennis Court		1,025	-
134	Penna, Penna Beach Foreshore	C-22-LI-002	Walkway and Fencing		13,258	-
135	Sorell, Pembroke Park Soccer field dugouts	C-22-LI-005	Dugouts installation in soccer field		3,824	-
136	Midway Point, Flyway Park Car Park	C-22-PRELIM-FLYWAY	Preliminary Costs for Flyway Park Car Park		-	-



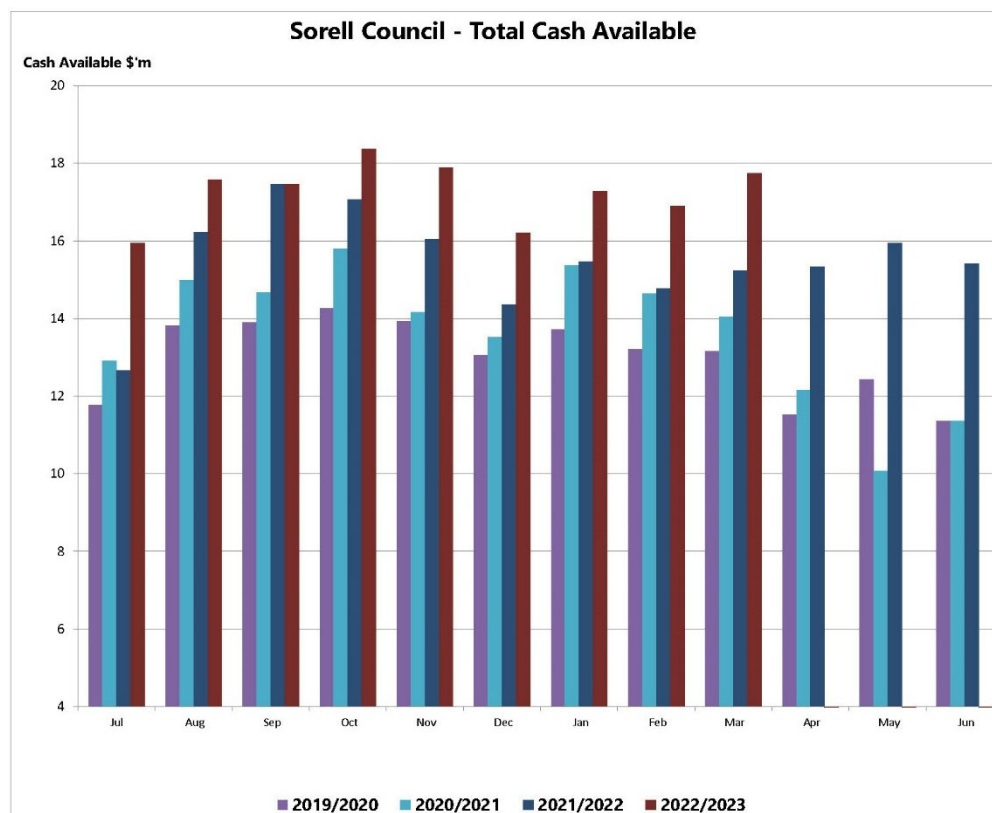
3/04/2023	SORELL COUNCIL					
	MYBR CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2022/2023	This Financial year	Commitments
CARRY OVERS - PEMBROKE PARK STADIUM						
137	Access road	C-20-PemPark-Civil	Stadium access road, carpark, kerb and channel, footpath (RHS)		426,253	-
138	Indoor court facility	C-20-PemPark-Stadium	2 Court Indoor facility - spend across 2 years		303,770	-
139	Pembroke Park outdoor netball courts	C-20-PemPark-Stad B	Two outdoor netball courts. New Job added Jan 2022.		89,391	-
140	Pembroke Park Stadium, equipment	C-20-PemPark-Stad C	Sports Equipment - Indoor court dividing curtain		34,338	-
141	Pembroke Park, street and car park lighting	C-21-PEMPARK-002	To install street (access road) and car park lighting to comply with AS/NZS1158.3.1:2020 standards for a new stadium facility at Pembroke Park sporting precinct.		-	-
			Total Carry Overs	\$ 3,749,550		
			Total Capital Budget - Excluding Carry Overs	\$ 8,986,555		
			Total Capital Budget - Including Carry Overs	\$ 12,736,105	\$ 5,308,333	\$ 2,613,744



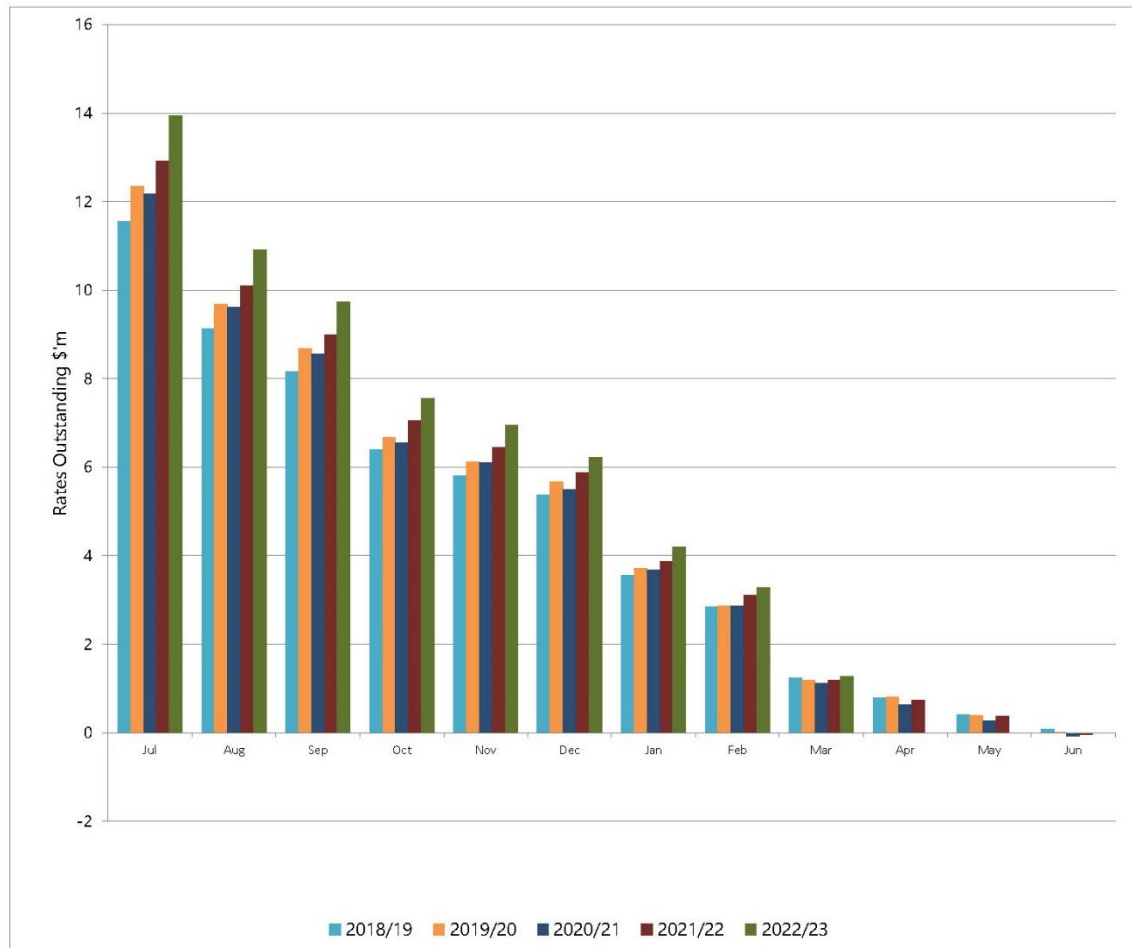
Sorell Council - Cash on Hand as at 31 March 2023					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2022	6/06/2023	\$ 1,522,647	2.00%
MyState Term Deposit	6 Month Term Deposit	9/02/2023	9/08/2023	\$ 1,529,862	4.50%
MyState Term Deposit	12 Month Term Deposit	28/06/2022	28/06/2023	\$ 1,257,459	3.85%
MyState Term Deposit	12 Month Term Deposit	31/08/2022	25/08/2023	\$ 1,500,000	3.90%
CBA Term Deposit	12 Month Term Deposit	26/08/2022	21/08/2023	\$ 3,000,000	4.12%
CBA Term Deposit	12 Month Term Deposit	1/02/2023	1/02/2024	\$ 1,000,000	4.60%
CBA Investment Account	At Call			\$ 4,159,063	3.20%
CBA Special Purpose Account	At Call			\$ 2,140,955	3.20%
CBA Operating Account	Current			\$ 1,534,758	3.05%
Tascorp Investment	24 Hour Call			\$ 38,628	3.10%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 55,152	N/A
Total Funds Available				\$ 17,740,126	

The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).

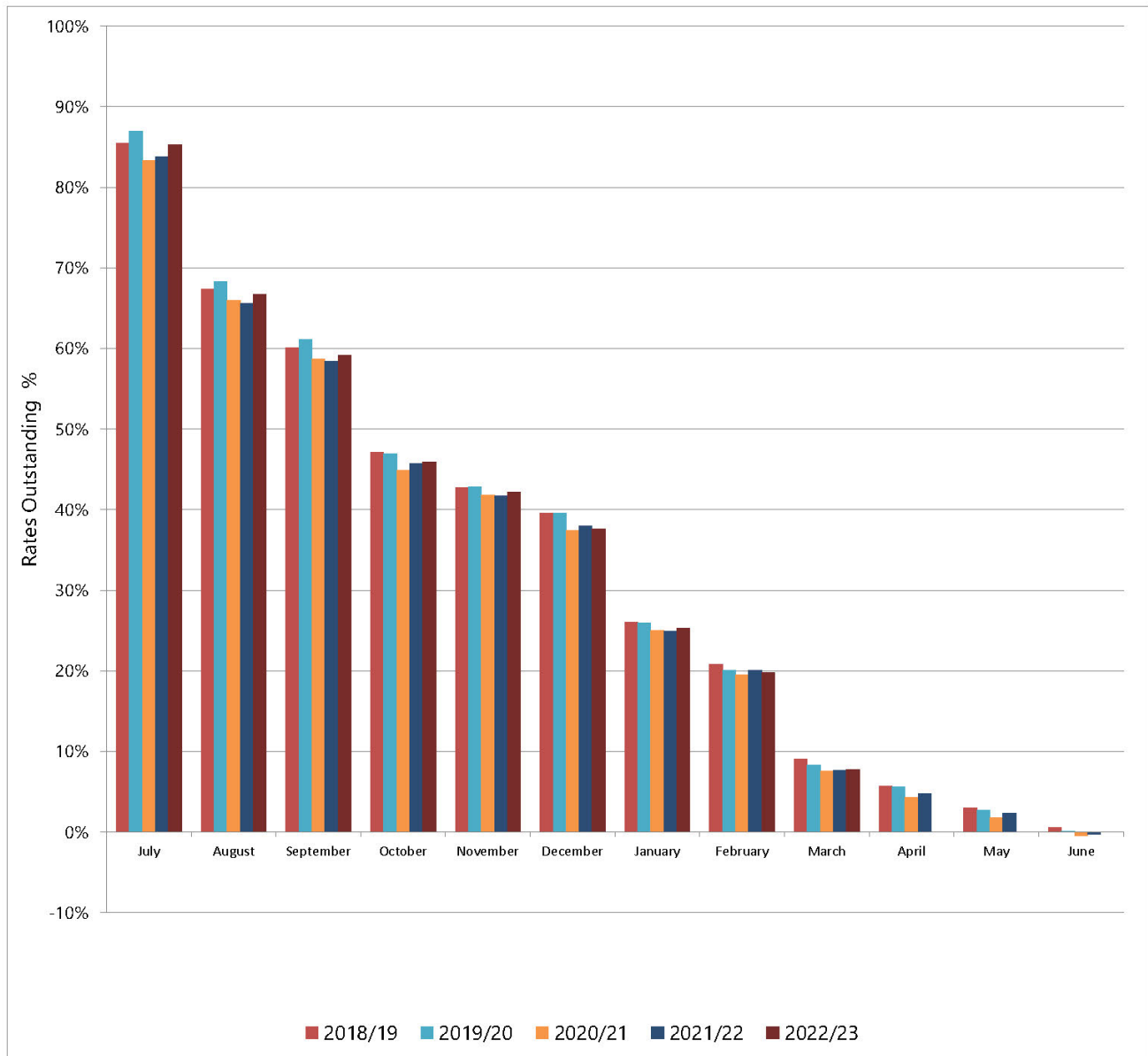
SORELL COUNCIL TOTAL CASH AVAILABLE



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH**



SORELL COUNCIL OUTSTANDING RATES BY MONTH



GRANT VARIANCE ANALYSIS - 31 March 2023

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Weed Control	\$ 6,782	\$ 6,782	\$ -	This project is now complete.
Natural Hazard Risk Framework	\$ 15,000	\$ 15,000	\$ -	This project is now complete.
School Based Immunisations Term 3 & 4 - 2022	\$ 1,000	\$ 1,324	\$ 324	This project is now complete.
Delmore Road	\$ -	\$ 2,500	\$ 2,500	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown.
State Heavy Duty Vehicle Motor Tax to Local Government	\$ -	\$ 13,728	\$ 13,728	\$14k is budgeted in April. Timing was unknown at the time the budget was set.
	\$ 22,782	\$ 39,334	\$ 16,552	
GL 1420 Other Grants & Subsidies				
Australia Day Planning Activities Funding 2023	\$ 1,998	\$ 1,998	\$ -	This project is now complete.
	\$ 1,998	\$ 1,998	\$ -	
GL 1430 Other Grants & Subsidies				
Advanced Personnel	\$ -	\$ 2,000	\$ 2,000	This is unbudgeted income.
	\$ -	\$ 2,000	\$ 2,000	
GL 2110 Grants Capital - Commonwealth Grants				
C-20-B-004 Carriageway Shed	\$ 200,496	\$ 200,496	\$ -	This project is now complete.
C-21-T-058 Dodges Ferry Loop Track	\$ 56,127	\$ 56,127	\$ -	This project is now complete.
C-23 -LI-008 Sorell Streetscape Upgrade	\$ 125,000	\$ 2,924	-\$ 122,076	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-S-003 Devenish Drv Stomwater Upgrade	\$ 262,344	\$ -	-\$ 262,344	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 600,000	\$ 600,000	\$ -	This project is now completed.
	\$ 1,243,967	\$ 859,547	-\$ 384,420	
GL 2115 Grants Capital - State Grants				
C-21-T-056 Road works Brinktop Rd	\$ 140,099	\$ 140,099	\$ -	This project is now completed.
Safer Rural Roads Program 2021/2022 White Hills Rd Forcett and Pawleena Rd Pawleena	\$ -	-\$ 34,209	-\$ 34,209	Return of unspent funds from 2021/2022 Grant Funding.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	

GRANT VARIANCE ANALYSIS - 31 March 2023

Grant Details	Budget	Actual	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-23-B-001 Pembroke Park Function Centre	\$ -	\$ 16,339	\$ 16,339	The variance reported is due to project timing.
C-23-T-001 Sorell, CAC Access Road	\$ -	\$ -	\$ -	
RSL Memorial Wall	\$ 3,500	\$ -	-\$ 3,500	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-PRELIM BMXTRACK BMX Track	\$ -	\$ -	\$ -	
C-22-B-001 Lewisham boat ramp car park toilets	\$ 61,230	\$ 30,816	-\$ 30,414	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
	\$ 204,830	\$ 153,045	-\$ 51,784	
GL 2120 Grants Capital - Other Grants				
C-23-PRELIM BMXTRACK BMX Track	\$ -	\$ -	\$ -	
C-22-LI-002 Wildcare	\$ 22,237	\$ 21,737	-\$ 500	This project is now completed.
	\$ 22,237	\$ 21,737	-\$ 500	



17.0 PLANNING

Nil Reports

18.0 HEALTH AND COMPLIANCE

Nil Reports

19.0 ROADS AND STORMWATER

Nil Reports

20.0 FACILITIES AND RECREATION**20.1 STADIUM FEES FOR SOUTH EAST REGION SCHOOLS****RECOMMENDATION**

“That Council resolve to approve the addition of a special stadium hire fee for schools within the South East Region.”

Introduction

The South East Stadium opened its doors to the public in December 2022. An initial fee structure was developed and approved in February 2022 aimed to provide pricing for clubs and organisations to hire the stadium courts and additional spaces.

The initial fees didn't include fee options for school groups to hire the stadium courts on a casual or regular basis. Having received broad interest from various schools within the South East Region to utilise the stadium, it is recommended to add a special fee for school groups in the existing Council's Fees & Charges 2022 – 2023.

Strategic plan

Objective 3 – To ensure a Liveable and Inclusive Community

Annual plan

3.8 – Activate the South East Stadium, with programs and activities targeting broad community demographic, including youth, seniors and young families.

Policy

Not applicable

Environmental implications

Not applicable



Asset management implications

A new revenue stream will be activated by engaging schools and increasing utilisation during off-peak times.

Risk management implications

Not applicable

Community implications

The addition of new school fees will reflect in a positive community impact by increasing options to access the stadium for school groups and allowing local students to experience physical education in a high quality facility.

Report

The proposed new fee to be added to the existing structure is:

“School group fee: \$35/hour”

This fee applies to the hire of one court at the South East Stadium by all school groups from the Sorell Municipality as well as other schools from the South East Region, including Clarence City Council, Tasman Council, Glamorgan Spring Bay Council and Southern Midlands Council.

This fee is not applicable to other organisations, clubs, associations, businesses or individuals.

Conclusion

The addition of the new school hire fees will reflect in an increase on daytime utilisation of the stadium and will emphasise Council’s intention for this facility to become a central South East region sports hub for everyone in the surroundings municipalities.

It is recommended that Council approve the School Group Hire Fee of \$35 per hour.

ANTONI COSTA

OPERATIONS MANAGER – PEMBROKE PARK & COMMUNITY FACILITIES

Date 14 March 2023



21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 21 March 2023 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 MARCH 2023

RECOMMENDATION

"That the Closed Minutes of the Council Meeting held on 21st March 2023 be confirmed."

22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^

RECOMMENDATION

"That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this 'Closed Section' of this meeting in the course of implementing the decisions of Council."



23.0 ACRONYMNS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information



SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

