



# COUNCIL MINUTES

21 MARCH 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)



# MINUTES

FOR THE COUNCIL MEETING HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON  
21 MARCH 2023

## TABLE OF CONTENTS

1.0	ATTENDANCE	3
2.0	APOLOGIES	3
3.0	DECLARATIONS OF PECUNIARY INTEREST	3
4.0	CONFIRMATION OF THE MINUTES OF 21 FEBRUARY 2023	3
5.0	MAYOR'S REPORT	4
6.0	SUPPLEMENTARY ITEMS	4
20.1	SPONSORSHIP POLICY COMMUNITY RECREATION FACILITIES	4
7.0	COUNCIL WORKSHOPS REPORT	5
8.0	COUNCILLOR QUESTIONS ON NOTICE	6
9.0	COUNCILLOR MOTIONS ON NOTICE	6
9.1	MOTION ON NOTICE – COUNCILLOR MELINDA REED	6
10.0	WORKGROUP REPORTS	6
11.0	PETITIONS	7
12.0	LAND USE PLANNING	7
12.1	SORELL PLANNING AUTHORITY MINUTES	7
13.0	GOVERNANCE	8
13.1	COPPING REFUSE SITE JOINT DISPOSAL AUTHORITY - PROPOSED RULE CHANGES	8
13.2	SORELL AUDIT PANEL - COUNCILLOR REPRESENTATIVE	8
14.0	INFRASTRUCTURE AND ASSETS	9
15.0	COMMUNITY RELATIONS	9
15.1	COMMUNITY GRANTS PROGRAM	9
16.0	FINANCE	9
16.1	EXECUTIVE SUMMARY – FINANCIAL REPORT FEBRUARY 2023 YTD	9
18.0	HEALTH AND COMPLIANCE	10
19.0	ROADS AND STORMWATER	10
20.0	FACILITIES AND RECREATION	10
20.1	SPONSORSHIP POLICY - COMMUNITY RECREATION FACILITIES	10
21.0	QUESTIONS FROM THE PUBLIC	11
22.0	CLOSED MEETING	15
22.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 FEBRUARY 2023	16
22.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	16
22.3	COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY QUARTERLY REPORT	17
22.4	COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY MINUTES – FEBRUARY 2023	17
22.5	WASTE MANAGEMENT CONTRACT EXTENSION	17
23.0	ACRONYMNS	18

The meeting commenced at 6.03 pm.

## 1.0 ATTENDANCE

Mayor K Vincent  
Deputy Mayor C Wooley  
Councillor M Brown  
Councillor S Campbell  
Councillor J Gatehouse  
Councillor M Miró Quesada Le Roux  
Councillor M Reed  
Councillor N Reynolds  
Councillor C Torenus

### Staff in Attendance

Robert Higgins – General Manager  
Russell Fox – Director of Service Delivery  
Sonia Pullen – Manager Facilities and Recreation

## 2.0 APOLOGIES

NIL

## 3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No Councillor indicated they had, or were likely to have, a pecuniary interest in any items on the agenda.

## 4.0 CONFIRMATION OF THE MINUTES OF 21 FEBRUARY 2023

### RECOMMENDATION

“That the Minutes of the Council Meeting held on 21 February 2023 be confirmed.”

### 39/2023 BROWN/CAMPBELL

“That the recommendation be accepted.”

The motion was put.



For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

## 5.0 MAYOR'S REPORT

### RECOMMENDATION

"That the Mayor's communication report as listed be received."

#### 40/2023 REYNOLDS/WOOLEY

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

## 6.0 SUPPLEMENTARY ITEMS

### RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

#### 20.1 SPONSORSHIP POLICY COMMUNITY RECREATION FACILITIES

#### 41/2023 REED/TORENIUS

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



## 7.0 COUNCIL WORKSHOPS REPORT

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
7 <sup>th</sup> March 2023	<ul style="list-style-type: none"> <li>• Strategic Plan review</li> <li>• Council / community committees review</li> <li>• Community Recreation Facilities Signage Policy</li> <li>• Discussion on conflicts / reputational risk for Councillors and staff</li> <li>• Community grant applications</li> </ul>	<ul style="list-style-type: none"> <li>• Vincent, Wooley, Brown, Torenus, Miro Quesada, Reynolds, Gatehouse, Campbell, Reed</li> </ul>	Nil

## 8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

## 9.0 COUNCILLOR MOTIONS ON NOTICE

### 9.1 MOTION ON NOTICE – COUNCILLOR MELINDA REED

#### MOTION

“That Council formally recognises the Sorell Community’s achievement in electing a record majority of women to Sorell Council, the most of any council in Tasmania, and;

That Council marks International Women's Day as an official annual event, hosting and participating in IWD activities each year to demonstrate embracing equity as well as recognise and encourage women in leadership across our organisation and in local communities.”

#### 42/2023 REED/CAMPBELL

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

## 10.0 WORKGROUP REPORTS

#### RECOMMENDATION

“That the workgroup reports as listed be received.”

#### 43/2023 CAMPBELL/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



## 11.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

## 12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

### 12.1 SORELL PLANNING AUTHORITY MINUTES

#### RECOMMENDATION

“That the minutes of the Sorell Planning Authority (“SPA”) Meetings of 28 February 2023 be noted.”

#### 44/2023 TORENIUS/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



## 13.0 GOVERNANCE

### 13.1 COPPING REFUSE SITE JOINT DISPOSAL AUTHORITY - PROPOSED RULE CHANGES

#### RECOMMENDATION

“That Sorell Council approves the proposed amendments to the Rules of the Copping Refuse Disposal Site Joint Authority.”

#### 45/2023 REED/BROWN

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

### 13.2 SORELL AUDIT PANEL - COUNCILLOR REPRESENTATIVE

#### RECOMMENDATION

“That Council resolves to appoint Councillor Janet Gatehouse to the Sorell Audit Panel to replace Deputy Mayor Wooley.”

#### 46/2023 CAMPBELL/MIRO QUESADA

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**





## 14.0 INFRASTRUCTURE AND ASSETS

NIL reports.

## 15.0 COMMUNITY RELATIONS

### 15.1 COMMUNITY GRANTS PROGRAM

#### RECOMMENDATION

“That Council resolve to approve two applications (Dodges Ferry Football Club and Spirit of St Martins Inc) and reject one application (Carlton Park Surf Life Saving Club) under the 2022-2023 Community Grants Program as per the following report.”

#### 47/2023 MIRO QUESADA/CAMPBELL

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

## 16.0 FINANCE

### 16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT FEBRUARY 2023 YTD

#### RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT FEBRUARY 2023 YEAR-TO-DATE be received and noted by Council.”



**48/2023 BROWN/MIRO QUESADA**

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

**17.0 PLANNING**

Nil Reports.

**18.0 HEALTH AND COMPLIANCE**

Nil Reports.

**19.0 ROADS AND STORMWATER**

Nil Reports.

**20.0 FACILITIES AND RECREATION**

Councillor Reed requested that it be noted in the minutes that she has a connection with a future club sponsor being the Bendigo Community Bank.

**20.1 SPONSORSHIP POLICY - COMMUNITY RECREATION FACILITIES****RECOMMENDATION**

“That Council resolve to adopt the Sponsorship Policy for Community Recreation Facilities.”



**49/2023 GATEHOUSE/BROWN**

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

**21.0 QUESTIONS FROM THE PUBLIC**

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

Toby Meredith of Sorell made a statement regarding improvements required for the Sorell Dog Park.

James Cooper for Midway Point made a statement and provided an update on a previous petition for the Sorell Dog Park and questioned what Council was going to do as an interim solution to improve the facility.

Mayor Vincent responded that the previous petition was tabled by Council for further information regarding cost estimates.



The General Manager advised that in August 2022 the petition came before Council with costings on both Capital and Operating budget expenditure to improve a range of factors with the Sorell Dog Park. He advised that this was in the vicinity of \$50,000.00 and that if the facility were to be established at Miena Park, it would add a further estimated \$20,000.00. It was considered as a project at the mid-year budget review but unfortunately Council was over committed on other projects already. It will be considered as a capital budget candidate for the 23/24 financial year. There have been some operational maintenance improvements completed which from feedback don't appear to be sufficient and the General Manager will speak to relevant staff around this.

Sharon Fotheringham of Forcett questioned when the Airport – Sorell Infrastructure is due to be completed?

Mayor Vincent advised that the Federal funding required the project need to be completed by 2025. There have been issues with the Federal Environment Protection and Biodiversity Conservation agency. Pitt and Sherry have been appointed by the Government for the design work which is still to occur. It appears the date for the project has been pushed out to 2027.

Sharon further questioned if the Golf Club was to be lost as part of this infrastructure project?

Mayor Vincent advised that it would likely be a matter of redesign to one of the holes and dam to allow for the road to pass through.

Dierdre Biggar from Dodges Ferry raised concern for the Boneseed and large Gumtrees on the foreshore land in First Avenue. Does ongoing maintenance of walkways include this strip of land?

The General Manager advised that this foreshore land is not Council Property and is not maintained. We do own and maintain the walkway between properties 19 and 21 which provides access to the foreshore strip.

Dierdre further questioned what has happened with regard to the beautification of Sorell after receiving consultants advice?

Mayor Vincent advised that this is one part of the process and budget considerations would need to be made for the next steps of the process. Peter Kenyon's advice was around concepts, he has provided Council with contacts for further design consultants. Further consultation and consideration still needs occur.

Dierdre questioned what is going to happen with the old Police Station building?



Mayor Vincent advised that initial conversations are occurring but nothing has been determined as yet.

Susan Abate of Lewisham questioned what can be done with the tyres in Townsends Lagoon Lewisham?

Mayor Vincent advised that this concern has been raised by a number of people.

The General Manager advised that he would need to take this question on notice to enable a discussion with Council's Planning Manager around the operation of the Planning Scheme and what we can then reasonably do with enforcement provisions of the planning legislation.

Susan further questioned if the corner of Old Forcett Road and Quarry Road could be looked at as it is dangerous.

Mayor Vincent advised Susan to give her details to the Director of Service Delivery to follow up with the exact concerns with the corner. He will then follow up with engineering staff.

The open meeting closed at 7.15 pm.



## CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

*(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*

*(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

*(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*

*(3) Improper use of information includes using the information –*

*(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*

*(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



The closed meeting commenced at 7.17 pm.

## 22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 21 February 2023 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Copping Refuse Disposal Site Joint Authority Quarterly Report - <i>Regulation 15(2)(c)</i>
22.4	Copping Refuse Disposal Site Joint Authority Minutes – February 2023 – <i>Regulation 15(2)(c)</i>
22.5	Waste Management Contract Extension – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.5 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

#### 50/2023 TORENIUS/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenius, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**



## 22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 FEBRUARY 2023

### RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 21 February 2023 be confirmed.”

### 51/2023 BROWN/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

## 22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^

### RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”

### 52/2023 GATEHOUSE/REED

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**





## 22.3 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY QUARTERLY REPORT

53/2023 BROWN/CAMPBELL

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

## 22.4 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY MINUTES – FEBRUARY 2023

54/2023 REYNOLDS/MIRO QUESADA

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

## 22.5 WASTE MANAGEMENT CONTRACT EXTENSION

55/2023 REED/BROWN

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Gatehouse, Miró Quesada Le Roux, Campbell, Wooley, Reed, Brown

Against:

The Motion was **CARRIED**

The closed meeting concluded at 7.36 pm.



## 23.0 ACRONYMNS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MERS	Manager Engineering & Regulatory Services
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Clube of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League



RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SMT	Senior Management Team
SPA	Sorell Planning Authority
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

