



COUNCIL AGENDA

17 JANUARY 2023

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 17 January 2023, commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
12 JANUARY 2023



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
17 JANUARY 2023

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1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor C Wooley
Councillor M Brown
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miró Quesada
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING AND ANNUAL GENERAL MEETING OF 13 DECEMBER 2022

4.1 CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING OF 13 DECEMBER 2022

RECOMMENDATION

"That the Minutes of the Council Meeting held on 13th December 2022 be confirmed."

4.2 CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING OF 13 DECEMBER 2022

RECOMMENDATION

"That the Minutes of the Annual General Meeting held on 13th December 2022 be confirmed."



5.0 MAYOR'S REPORT

RECOMMENDATION

"That the Mayor's communication report as listed be received."

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Council meeting / AGM / regular meetings with GM.
- Assisted with Christmas message at South East Tasmania Salvos Carols.
- Conducted Senior Advisory Group discussion with most Councillors.
- Called into Men's Shed Christmas lunch.
- Conducted several Australian Citizenships.
- Assisted Santa Claus a few times.
- Presented at School bursary awards.
- Attended depot and office staff Christmas windup.
- Dealt with various ratepayer issues over Christmas break.
- Paid BEST expenses and wages.
- Discussions with Treasurer Michael Ferguson
- Numerous conversations re: set up of STRWA.
- Met with John Klug re: APM activity and offices in Sorell municipality.
- Attended Australia Day awards selection meeting.
- Conducted STRWA board interviews x 6.
- Attended SWS board Christmas dinner.
- Media interviews re: Dunalley fires.
- Attended Dunalley Fire Brigade BBQ.
- Attended funeral of SECC Chair Lois Green.



6.0 SUPPLEMENTARY ITEMS

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
10 th Jan 2023 • Rescheduled to 24 th Jan	<ul style="list-style-type: none"> Strategic Plan review Financial Management Strategy Organisation re-structure and Work Group focus – Planning and Community Relations LG Reform project Stage 2 report. 		



8.0 COUNCILLOR QUESTIONS ON NOTICE

Nil

9.0 COUNCILLOR MOTIONS ON NOTICE

Nil

10.0 WORKGROUP REPORTS**RECOMMENDATION**

“That the workgroup reports as listed be received.”

10.1 OFFICE OF THE GENERAL MANAGER – ROBERT HIGGINS**GENERAL MANAGER – ROBERT HIGGINS**

- Project Engineer and GM met with Pembroke Park BMX tender contractors – 14th Dec.
- Director People and Performance and GM met with Men’s Shed members to further discuss future arrangements – 20th Dec.
- Met with architect to progress DA preparation for BEST Jobs Hub and Pembroke Park Function Centre projects for end of January lodgement target – 9th Jan.
- Staff meetings, ELT meeting, workshops and DASC meetings.

DIRECTOR OF SERVICE DELIVERY – RUSSELL FOX

The final agreed maps depicting the Local Provisions Schedule for Sorell Council have been approved by the Tasmanian Planning Commission (TPC) and became available to the public during the month of December. All the amendments the TPC has instructed Sorell to make under the new State-wide scheme will then follow over the next few months.

The South East stadium was officially opened on the 9 December with the indoor courts now available to be hired.

Meetings attended include:



- With GM, Project Engineer (Roads and Stormwater) on site to look at a stormwater issue in the area behind Dodges Ferry.
- WHS committee meeting.
- MAST representative to inspect the marine facilities at Gypsy Bay, Tiger Head and Lewisham sites.
- TasWater and Manager Health & Compliance to discuss potential sewer extension in Shark Point Road.
- Project Engineer (Roads and Stormwater) and some residents in Kannah Street to discuss a stormwater drainage project.

DIRECTOR OF PEOPLE AND PERFORMANCE - JESS HINCEN

(Leave 24 December – 9 January 2023)

Commenced the implementation of Council's new organisational structure with the appointment of Managers to the newly developed workgroups and the revision of position descriptions to reflect the new workgroup structures.

Commenced an internal review of Council's Strategic Plan 2019 – 2029.

Meetings attended include:

- Sorell Men's Shed representatives RE: Future plans for the Men's Shed.
- Dodges Ferry Primary School Representatives RE: canteen upgrade and grant funding.
- Consultative Committee Meeting.
- Various meetings RE: Pembroke Park Stadium & Community Facilities.
- Various meetings regarding recruitment.
- Various meetings regarding Stadium Opening and Carriage Shed Event - Arts Tas Project.
- Management Meetings.
- Various HR meetings.
- Council Workshop.
- South East Stadium Opening.

HUMAN RESOURCES

Recruitment

Recruitment for the following positions is currently in progress:

- Manager – Roads & Stormwater – 3rd round of advertising closed, outcome will be advised in due course.



- Municipal Worker – Sealed Roads is currently open for advertisement and closes 18 January 2023.
- Finance Officer (Fixed Term) is currently open for advertisement and closes on 25 January 2023.

Appointments

- Project Manager – Denis Wall was appointed to this role and commenced employment on 2 January 2023.
- Internal EOI's
 - o Manager Community Relations – Stacey Gadd was successful in this role and commenced in this role on 2 January 2023.
 - o Manager Infrastructure & Assets – Julie Mann was successful in this role and commenced in this role on 2 January 2023.
 - o Manager Facilities & Recreation – Sonia Pullen was successful in this role and commenced in this role on 2 January 2023.

Resignation

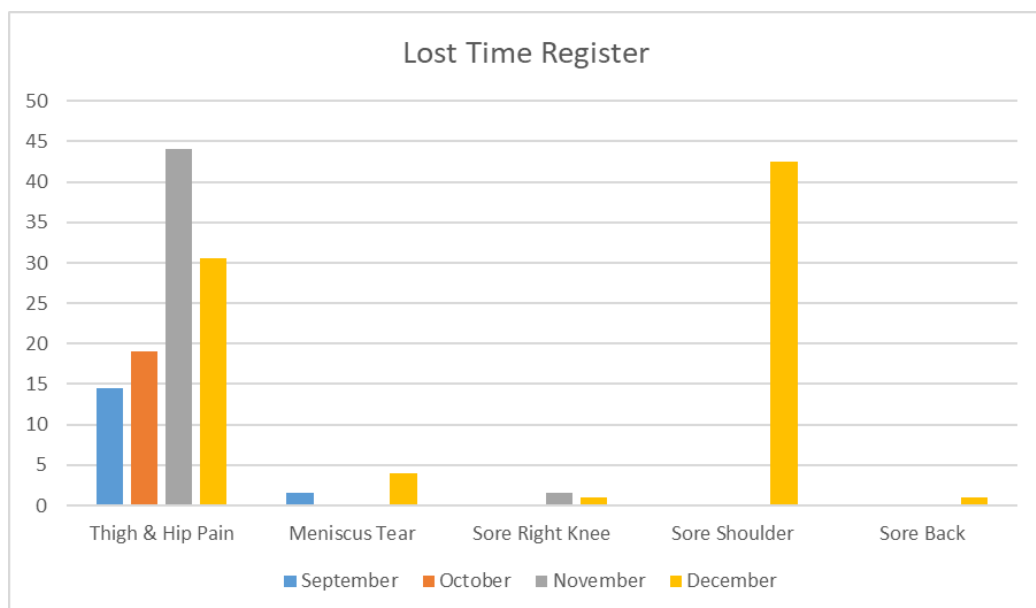
- Mandy McLeod resigned from her position of Works Programmer – Parks & Stormwater, effective 2 February.

Training

- Chem Cert Training was attended by 4 x Depot Employees.

Workers Compensation

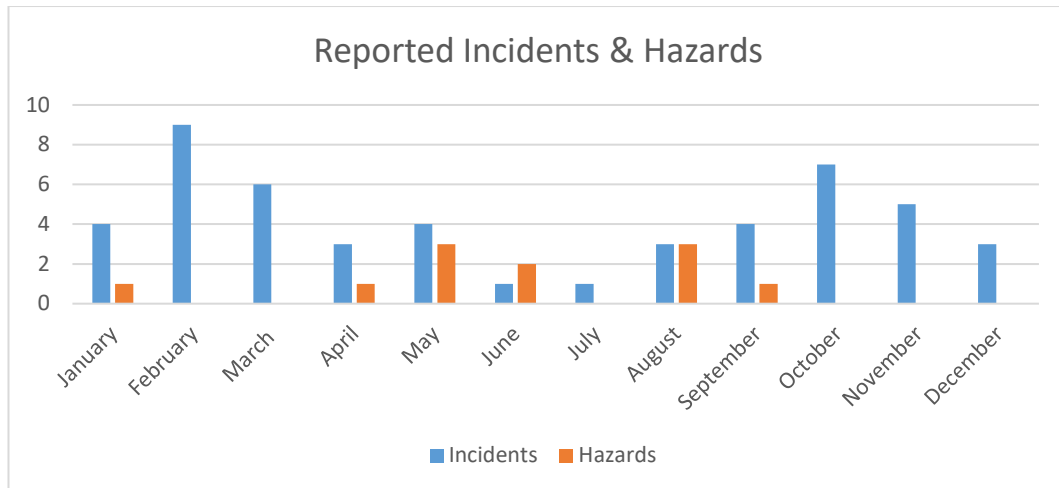
- 1 Active claim with QBE.
- 3 Active claims with Allianz.



DEVELOPMENT OFFICER – STRATEGY & RISK

- WHS meeting held on 21 December
- Currently reviewing Council's WHS Management System
- Drafting External Activities & Conflict of Interest Policy and Register
- Review of Incidents & Hazards over the past 12 months
- Development of Incident Investigation Procedure

Reported Incidents & Hazards for the month of December



10.2 FINANCE – SCOTT NICOL, ACTING MANAGER

FINANCIAL MANAGEMENT

During the month of December, the following key financial management tasks were completed:

- Finance staff continued work on the Mid-Year Budget Review (MYBR) for both the operating and capital budgets.
- Finance staff completed work on Phase 2 of the 2021/2022 Consolidated Data Collection Survey. This survey was submitted on time.
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.

Rates

- At the end of December, 62.4% of rates had already been paid, compared to 62.0% at the same time last year.

- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$30k in waste charges, \$134k in general rates and \$6k in fire levy income.

Audit

- The Audit Management Letter was issued during the month by Tax Audit Office (TAO). A response will be forwarded to TAO in early January.

Operational Plan

During the month of December, finance staff progressed on the following 2022/2023 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	Testing stage, including testing of the Subscribe-HR timesheet system and the Business Central job costing modification.
Policies & Procedures Review	Planning stage, including review of all current finance policies and procedures.
Internal Audit of Finance Policies	Planning stage, including review of all current finance policies and procedures.
Long Term Financial Plan (LTFP) Review & Financial Management Strategy	Not commenced.
Register of Finance	In progress, including development of draft procedures and moving current procedures into the updated template.
Fuel Purchasing System Checks/Control Review	In progress, including investigation of available Ampol reports.
Rates Property #1 account	In progress, including process development and discussions with Council's CBA Relationship Manager.

Grants & Funding

During the month of December, the following grants were received and/or invoiced:

- Dept. of Health and Human Services Immunisation payment for Terms 1 and 2, totalling \$673.
- Department of Premier and Cabinet Australia Day Planning Activities Funding 2023, totalling \$1,998.

Insurance

- A number of possible insurance claims have been sustained by Council over recent months, through motor vehicle incidents and vandalism. Finance staff are working with Council's insurance broker to resolve these matters.

Fleet Management

- All new vehicle purchases per the fleet replacement were authorised and ordered during the month of September. Vehicles are expected to be delivered in early 2023. One of the new vehicles was received in December

Plant and Equipment Disposals

- Sale of two vehicles has been delayed.

Meetings

- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 13/12/2022
- Monthly team meeting with the Finance Department – 21/12/2022
- Monthly rates working group meeting – 21/12/2022
- Leadership Team meeting – 22/12/2022
- Various meetings re resumption of finance system upgrade

PAYROLL

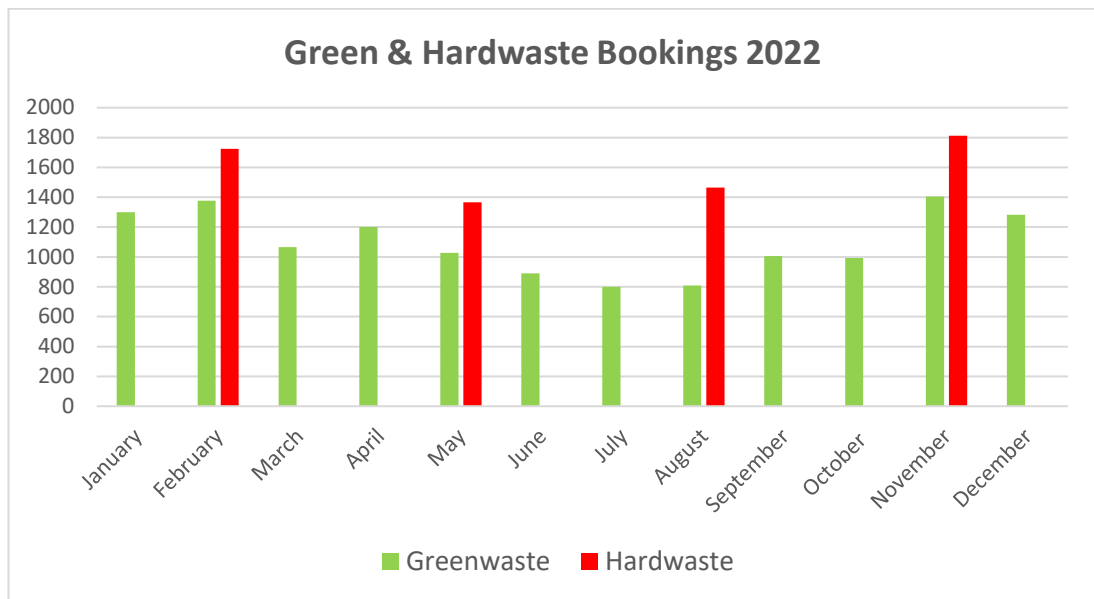
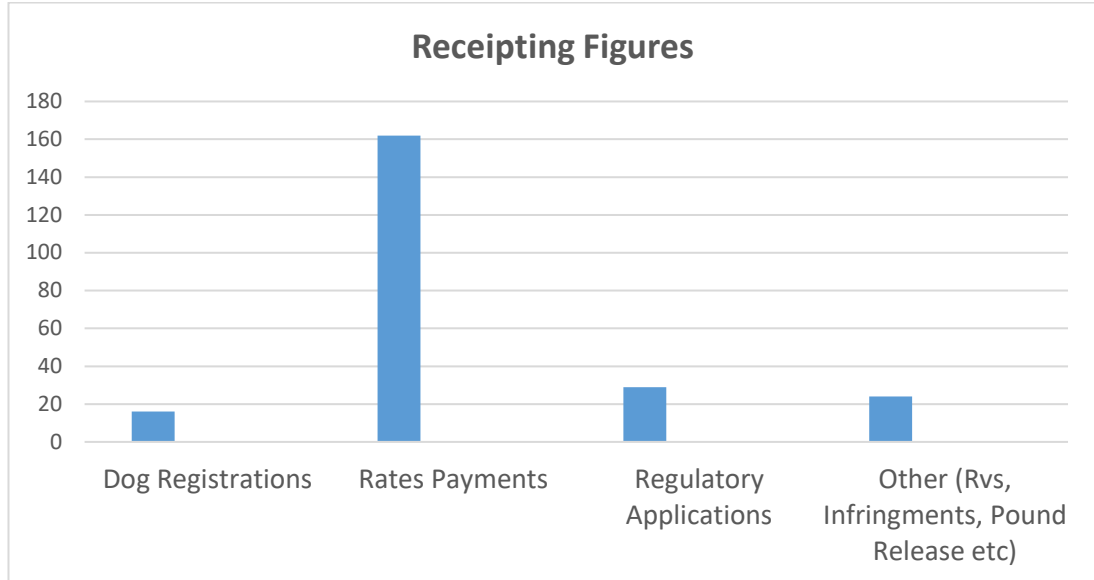
- Two pay runs and end of month processing completed.
- Leave Loading Paid
- ADO Process complete



10.3 COMMUNITY RELATIONS – STACEY GADD, MANAGER

CUSTOMER & BUSINESS SUPPORT

Receipting figures – December



Phone Call Reporting – December 2022

Enquiry	Answered Calls	Average Speed of Answer	% of Calls Answered
Building	32	25 seconds	88.9%
Enquiries	97	9 seconds	92.4%
Payments	5	9 seconds	100%

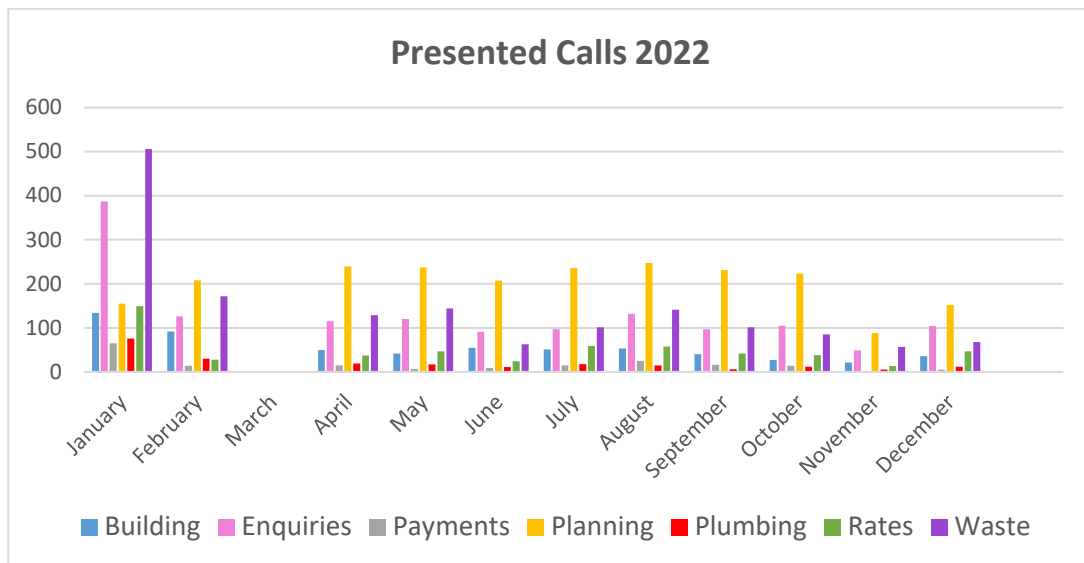


Planning	142	19 seconds	93.4%
Plumbing	11	10 seconds	91.7%
Rates	44	10 seconds	93.6%
Waste	58	9 seconds	85.3%

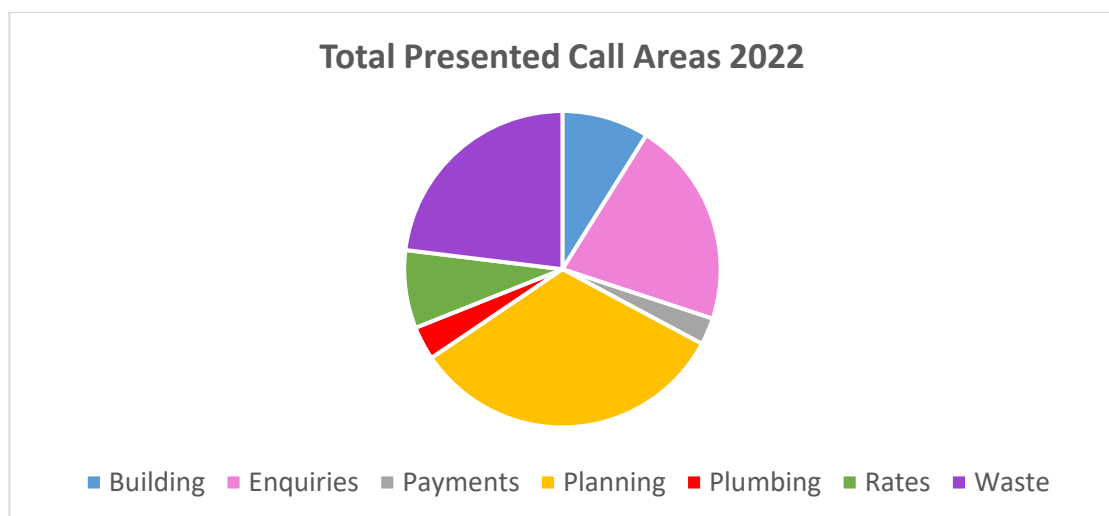
91.5% of calls are being answered within 15 seconds. Time includes welcome message and option menu for customers.

**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the phone system. (approx.)

Presented Calls by month for 2022

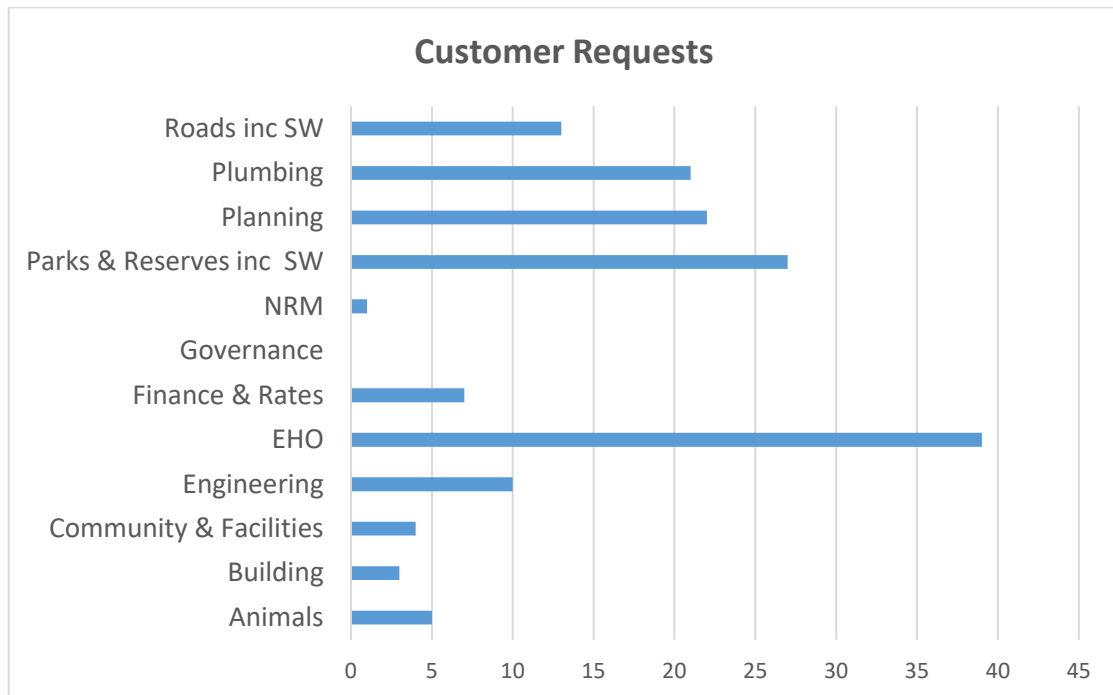


Total Presented Calls for 2022

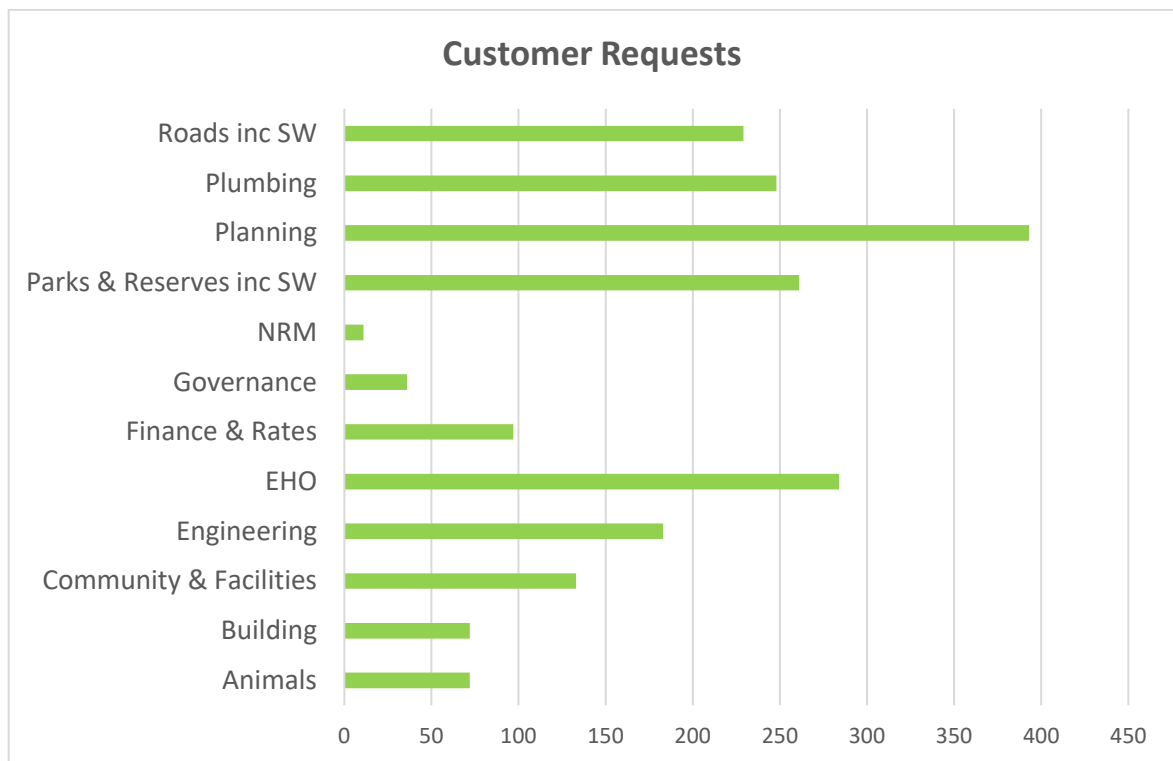


Customer Requests

CRMs created for the month of December.

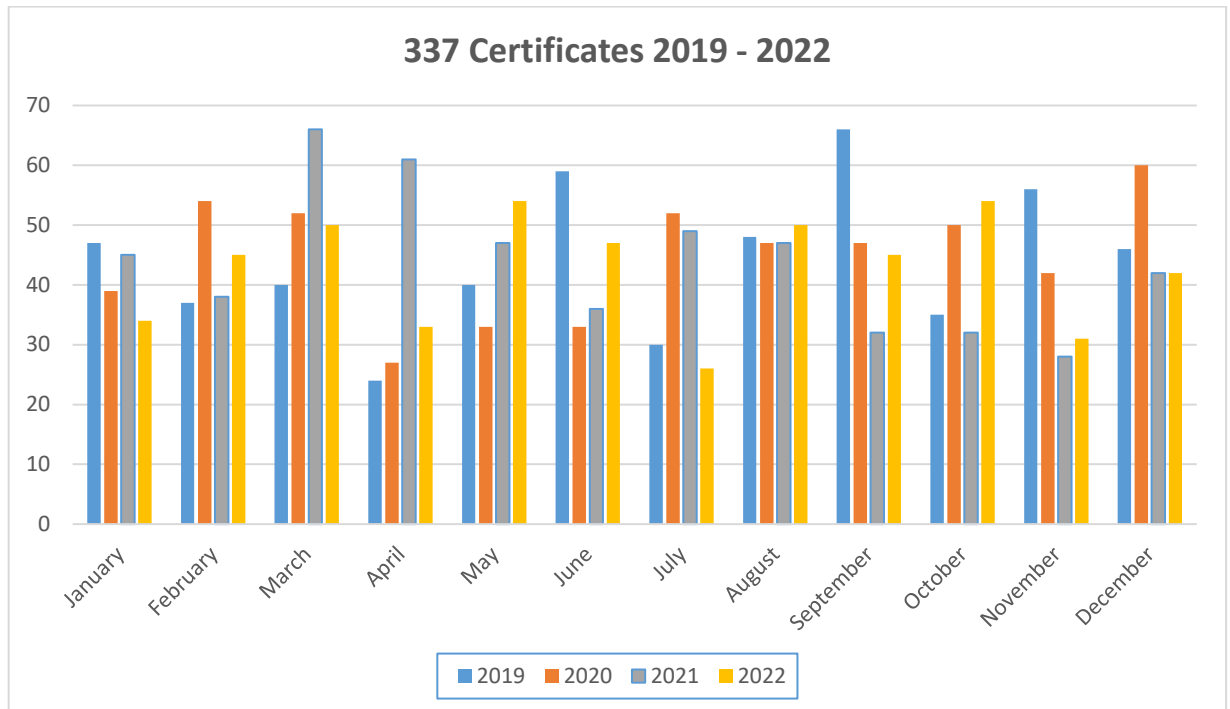


Total CRMs created for 2022

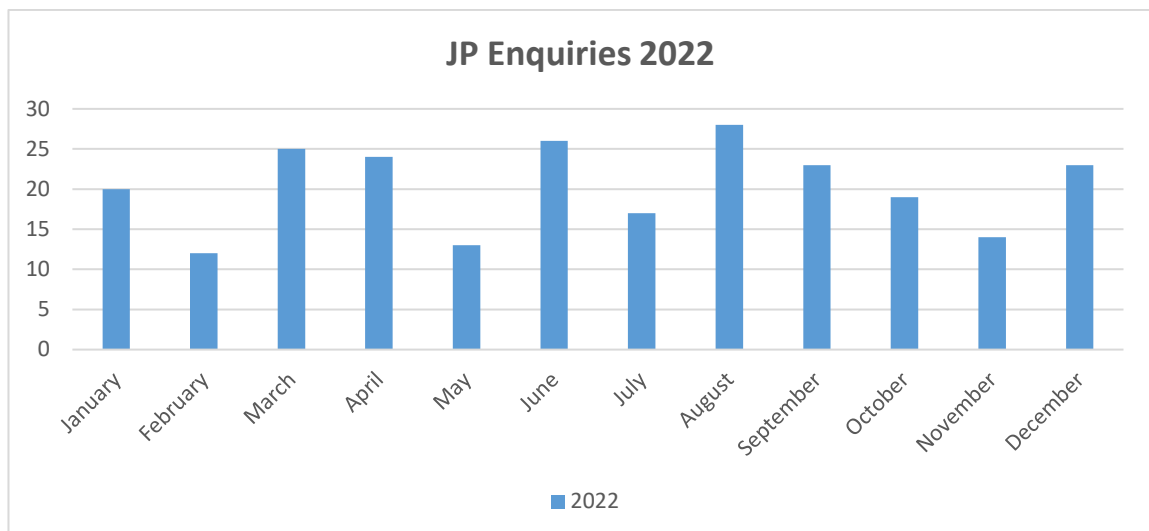


337 Certificates

Council processed 42 - 337 Certificates in December 2022 which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received no completed customer service surveys for the month of December.

No customer emails were received.

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and documents including Council Works Updates and Road Resealing Program.
- NRM – NRM Thursday posts on social media ongoing re weeds other NRM matters, and Weed Awareness section commenced in monthly Sorell Times advert.

Waste Education

- Waste Wednesday social media posts ongoing.



Advocacy

- Regional Strengthening Projects - Update of document with identified priorities and relevant information ongoing.

Area Promotion/Marketing

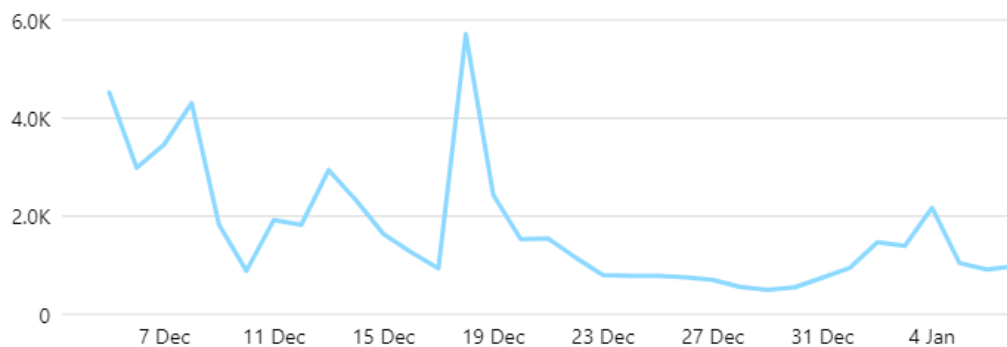
- Nil this month.

Social Media

- Facebook 5 December 2022 – 7 January 2023
Facebook Page Followers – 4,616

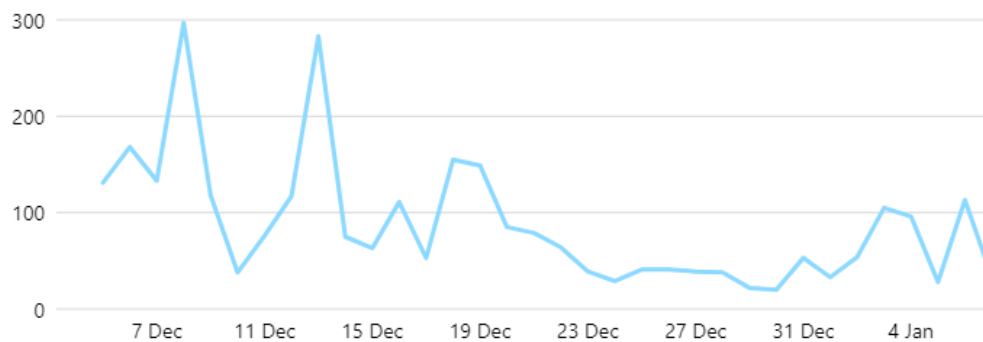
Facebook Page reach ⓘ

23,674 ↑ 64.8%



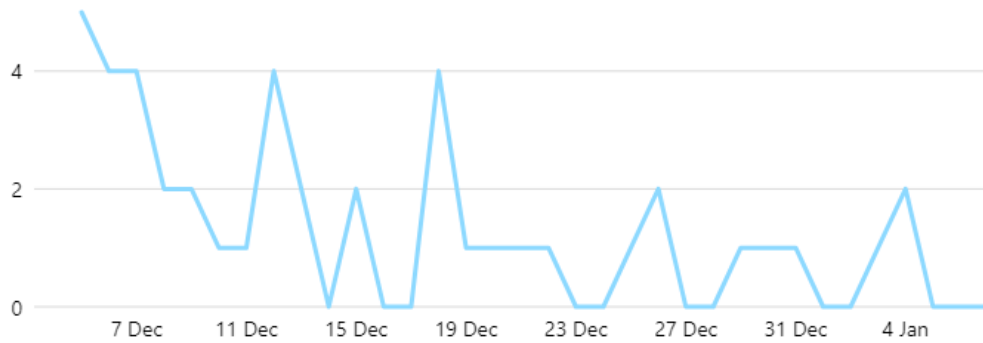
Facebook Page visits ⓘ

2,979 ↑ 32%



Facebook Page new likes ⓘ

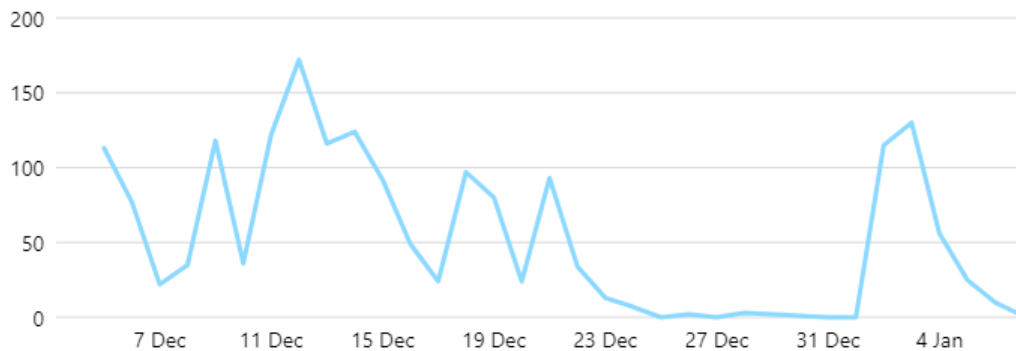
44 ↑ 51.7%



- Instagram 5 December 2022 – 7 January 2023
Total Followers – 563

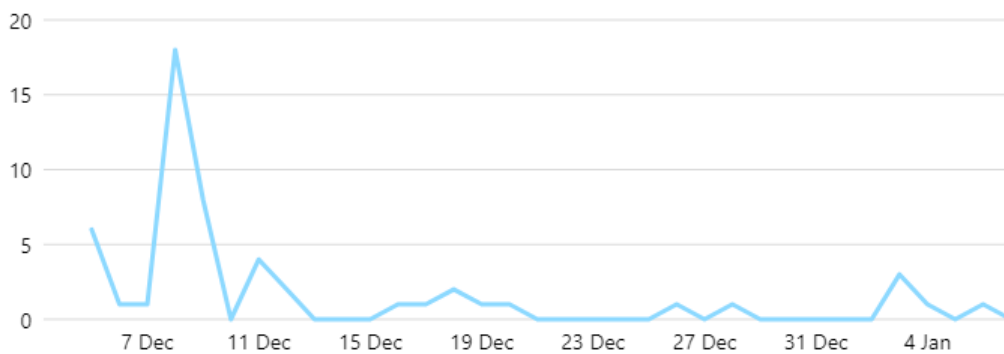
Instagram reach ⓘ

392 ↑ 15.3%

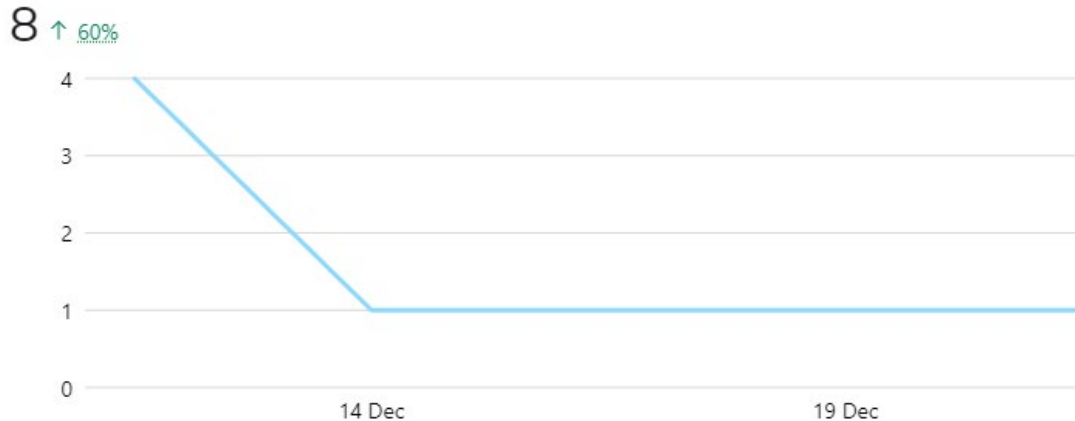


Instagram profile visits ⓘ

53 ↑ 32.5%



New Instagram followers ⓘ



COMMUNITY CONSULTATION/ENGAGEMENT

- Midway Point Playground – Community Consultation will soon be undertaken regarding the relocation of a playground facility in Midway Point due to the Park and Ride development on the Fenton Street site. We will conduct surveys and/or community meetings to find out what type of play/recreational space Midway Point residents would like to see in the new location.

MEDIA

- Sorell Times – Responded to requests re Council holding Citizenship Ceremonies on Australia Day and Progress of projects due to rising construction costs.
- Dodges Ferry Carlton Loop Beach Accesses – Organising a media opportunity with ParaQuad Tasmania re upgraded beach accesses at Carlton and Park Beaches.

ARTS AND CULTURE

- Sorell 22: Country to Coast – Liaison with Chelko re completion and promotion of culture and identity video. New set of Street Banners in production to promote the launch of the video.
- Arts Tasmania Grants – Began compiling Arts Tasmania Grant Acquittal Report.



COMMUNITY COLLABORATIONS

- Poultry Amnesty – Council has partnered with Southern Tasmanian Poultry Club to hold a poultry amnesty at the Sorell Memorial Hall back car park on Saturday 21 January at 10.00am. The purpose of the amnesty is to provide an opportunity for people to surrender their poultry instead of them ending up in the local environment. Promoted via social media and fliers on community noticeboards.

COMMUNITY GRANTS PROGRAM

Community Grants

Nil

Individual Achievement

Nil

Quick Response

- Primrose Sands Fire Brigade
- Sorell Girl Guides

EVENTS

- Australia Day – Planning well underway for Council's annual Australia Day Award presentation event for 2023.
- Sorell 22: Country to Coast – Commenced organising the launch of the video as a community event.

CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Requests were received.

Policies under review

- Environmental Sustainability Policy
- Enforcement Policy
- Property Access Policy
- Code of Tendering
- Sorell Council Bond Policy



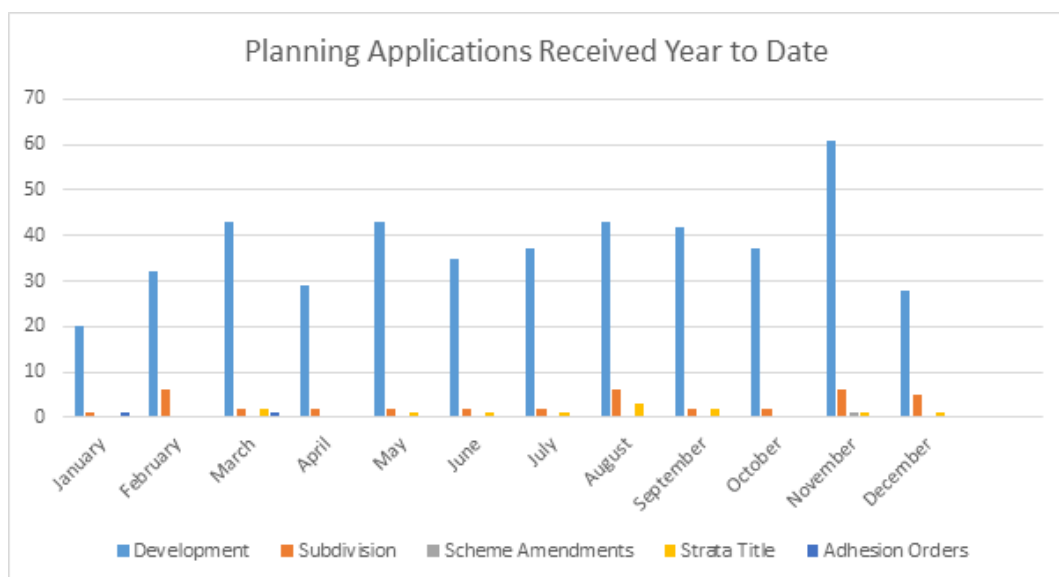
- Motor Vehicle Policy
- Disposal of Council Goods & Equipment
- Investment Policy
- Fees Refund and Remission
- Creation and Review of Council Policies
- Acknowledgement of Traditional Owners Policy
- Audio Recording of Council Meetings
- Related Party Disclosures Policy
- Credit Card Policy
- Asset Management Policy
- Personal Information Protection Policy

Leases & Licences

- Sorell Football Club Lease negotiations.
- Scout Association of Australia – Tasmanian Branch Lease renewal.
- Boat Shed Licence ongoing.

10.4 PLANNING – SHANE WELLS, MANAGER

Analysis of planning applications received year to date including December 2022.



During the month of December 2022, no requests to waive Planning fees were considered.

DELEGATED AUTHORITY

During the month of December 2022, a total of 38 Planning Approvals/Permits/Exemptions have been issued including:

4	Applications approved as Permitted Development; issued under delegated authority
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.
2	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
7	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
0	Application with the requirements for General Exemptions/Not applicable
24	Applications approved as Discretionary Developments; issued under delegated authority
1	Applications presented as Discretionary Developments for Council consideration at DASC/Council Meeting.

The following is a summary of approvals/permits issued for December 2022.

Description	Application Type	Property Address	Value Of Work
Dwelling & Outbuilding	Discretionary	6 Verdant Close, Sorell	\$670,000.00
Dwelling	Discretionary	3 Miena Drive Sorell (CT182322/17)	\$300,000.00
Outbuilding	Discretionary	646 Primrose Sands Road, Primrose Sands	\$39,000.00
Ancillary Dwelling & Outbuilding	Discretionary	16 Lateena Street, Dodges Ferry	\$60,000.00
Additions to Dwelling	Discretionary	28 Third Avenue, Midway Point	\$350,000.00
Outbuilding (Garage)	Discretionary	4 Shamrock Court, Carlton	\$60,000.00
Dwelling & Outbuilding	Discretionary	5 Ollie Drive, Sorell	\$700,000.00
Strata Title x 4 Units	Permitted	9 Walker Street, Sorell	\$0.00
Dwelling (CT183294/209)	Discretionary	3 Fishburn Way, Sorell (CT183294/209)	\$321,795.00
Change of Use (Dwelling to Visitor Accommodation)	Discretionary	221 Lewisham Scenic Drive, Lewisham	\$0.00
Visitor Accommodation (New Building)	Discretionary	5 Freedom Close, Carlton	\$280,000.00
Dwelling	Discretionary	14 Miena Drive, Sorell (CT182322/26)	\$500,000.00



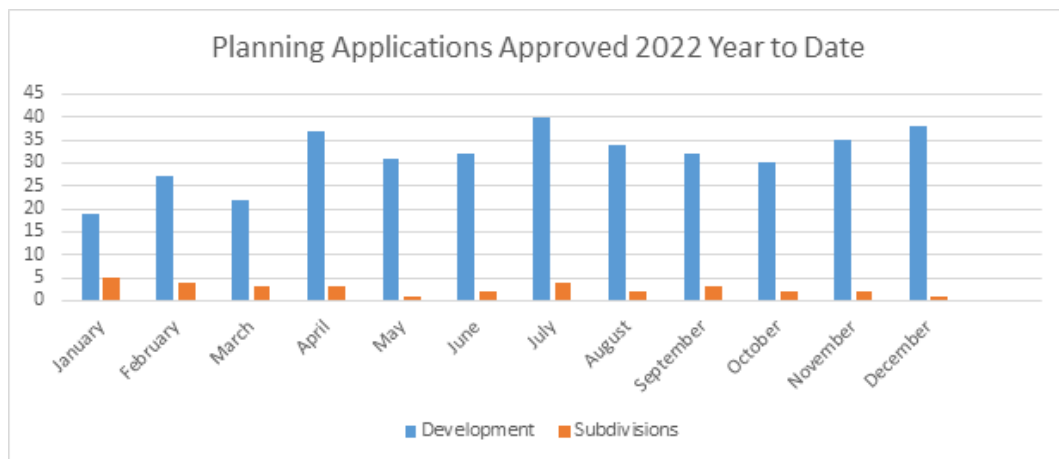
Demolition of Existing Dwelling & Outbuildings	Permitted	12 Arthur Street, Sorell	\$5,000.00
Change of Use - Visitor Accommodation	Permitted	64 Grevillea Street, Primrose Sands	\$0.00
Outdoor Shelter	Permitted	538 Old Forcett Road, Dodges Ferry	\$20,000.00
Outbuilding (Storage Shed)	No Permit Required	21 Tarbook Court, Sorell	\$18,000.00
Minor Amendment Section 56 - Alteration to Floor Plan	Minor Amendments	Old Forcett Road, Forcett	\$0.00
Change of Use to Visitor Accommodation	Discretionary	662 Bay Road, Marion Bay	\$0.00
Outbuilding (Storage Shed)	Discretionary	257 Pawleena Road, Sorell	\$120,000.00
Farm Shed	No Permit Required	330 Sugarloaf Road, Carlton River	\$35,000.00
Home Based Business - Online Store	No Permit Required	521 Shark Point Road, Penna	\$0.00
Dwelling	No Permit Required	9 Fishburn Way, Sorell	\$359,535.00
Outbuilding (Garage)	Discretionary	28 Moomere Street, Carlton	\$25,000.00
Change of Use - Dwelling to Visitor Accommodation	Discretionary	43 Susans Bay Road, Primrose Sands	\$0.00
Dwelling & Carport	Discretionary	31 Dransfields Road, Copping	\$200,000.00
Outbuilding (Carport)	Discretionary	158-160 Carlton River Road, Carlton	\$7,500.00
Residential Outbuilding	-Discretionary	56 Riviera Drive, Carlton	\$25,000.00
Dwelling (CT183294/190)	-Discretionary	8 Downward Way, Sorell	\$270,515.00
Dwelling & Ancillary Dwelling	Discretionary	12 Lourah Street, Dodges Ferry	\$1,200,000.00
Dwelling	Discretionary	6 Downward Way, Sorell	\$290,065.00
Dwelling	Discretionary	4 Downward Way, Sorell	\$296,350.00
Dwelling	Discretionary	53 Orielton Road, Orielton	\$400,300.00
Minor Amendment Design of Outbuilding	-Minor Amendments	Lot 1 Bay Road, Boomer Bay	\$0.00
Dwelling (CT183294/213)	-Discretionary	10 Fishburn Way Sorell (CT183294/213)	\$288,595.00
Dwelling	No Permit Required	13 Fishburn Way, Sorell (CT183294/ 204)	\$341,147.00



Outbuilding	No Permit Required	94 Pennington Drive, Sorell	\$25,000.00
Outbuilding	No Permit Required	9 Statesman Court, Sorell	\$30,000.00
Residential Outbuildings x 2	-Discretionary	368 Arthur Highway, Sorell	\$20,000.00

Planning permits issued year for 2022

Planning Applications approved year to date including December 2022.



DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE

Council's Development Assessment Special Committee (DASC) met on 6 December 2022. One planning permit, 5.2022.337.1, was approved for a dwelling and outbuilding at 5 Ollie Drive, Sorell.

APPEALS

Onsite mediation was conducted on 9 December 2022 in relation to the appeal against the approval of a six lot subdivision at 16-42 Arthur Highway, Dunalley. Mediation remains ongoing.

An appeal has been lodged by the applicant against the refusal of a 3 lot subdivision and balance at 186 Greens Road, Orierton. The refusal was issued under delegation as the applicant did not sign an extension of time to the 42 day assessment period that was necessary to have the application considered at a DASC meeting.



STRATEGIC PLANNING

Item	Status	Update
Local Provisions Schedule	Approved and in operation	No
Outer Hobart Residential Supply and Demand Study	Work has commenced. Preliminary result due in Feb-March. Due for May-June completion	No
State Planning Office (SPO) – Tasmanian Planning Policies	Further consultation expected to commence in Q1	No
State Planning Office (SPO) – Five Year Review of State Planning Provisions	Further consultation expected to commence in Q1	No
State Planning Office (SPO) – Regional planning framework and structure planning guidelines	Comments due 9 February 2022 – report to DASC intended	No
Regional Land Use Strategy Update	Sorell and Brighton Council continue to develop a work plan to utilise SPO funding	No
Website update	Ongoing	No
Update of standard planning conditions, procedures and correspondence	Ongoing	No
Policy on stormwater in new developments	Drafted	No
DSG – Agritourism Toolkit and Factsheet	Public release in Jan 2023 www.business.tas.gov.au/starting/tasmanian-agritourism-toolkit-navigating-the-regulatory-process	

NATURAL RESOURCE MANAGEMENT

Following key activities were conducted:

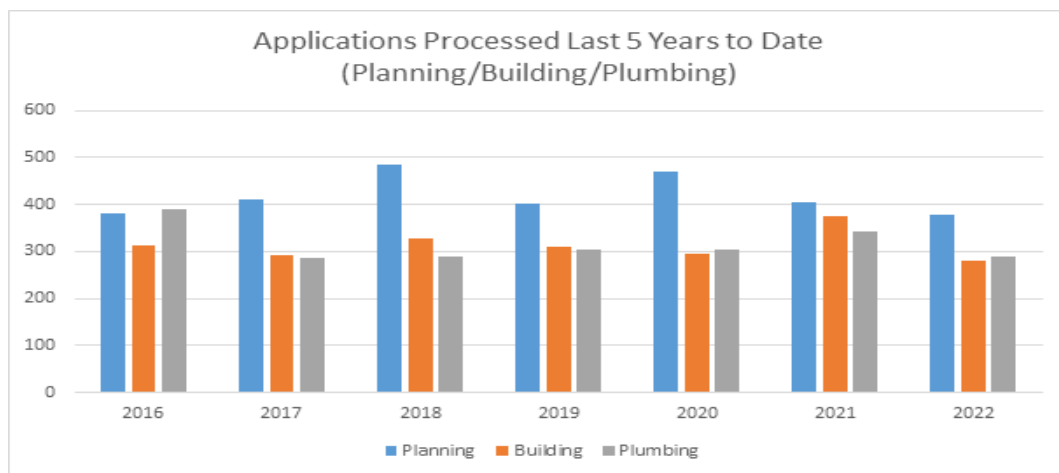
- Scoping of CERMP in southern Beaches area.
- Scoping of project on Midway Point around Orielson Lagoon with TassieCat.
- Weed busting along Dodges Ferry area.
- Community enquiry on weeds and engagement on participatory weed management underway.
- Various site inspection for weeds around municipality and liaison with Biosecurity Tasmania on control measures.
- Asset mapping of trees in Dodges Ferry Rec Reserve for nest boxes completed.



- Inspection and communication with property owners about weed management.
- Identified priority pledges for Climate city partnership as a part of the commitments.

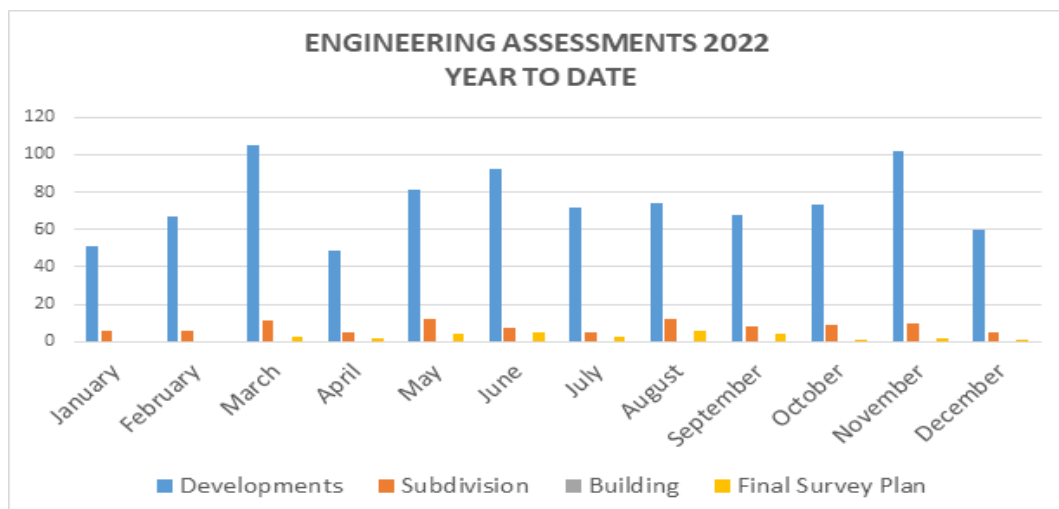
DEVELOPMENT ASSESSMENT

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018, 2019, 2020 & 2021 together with current yearly figures up to and including December 2022.



DEVELOPMENT ENGINEERING

Development Engineering has examined 65 applications (Developments & Subdivisions) for the December period, which required engineering input as follows:



Development Engineering Compliance

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 20 Arthur Highway – 55 Lots on corner of Pawleena Road – commenced June 2021 – Stage 1 complete – Stage 2, 3, and 4 under construction
- Sorell – 37 Pawleena Road – Stage 2 and 3 completed – stage 4 and 5 nearing completion – works commenced on Pawleena Rd roundabout
- Midway Point – 252 Penna Road – Stage 1 (25 Lots) complete – construction commenced for stages 2, 3, 4, 5, and 6 – Stages 8 undergoing assessment
- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – approval given, works commenced

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Approved developments likely to commence soon:

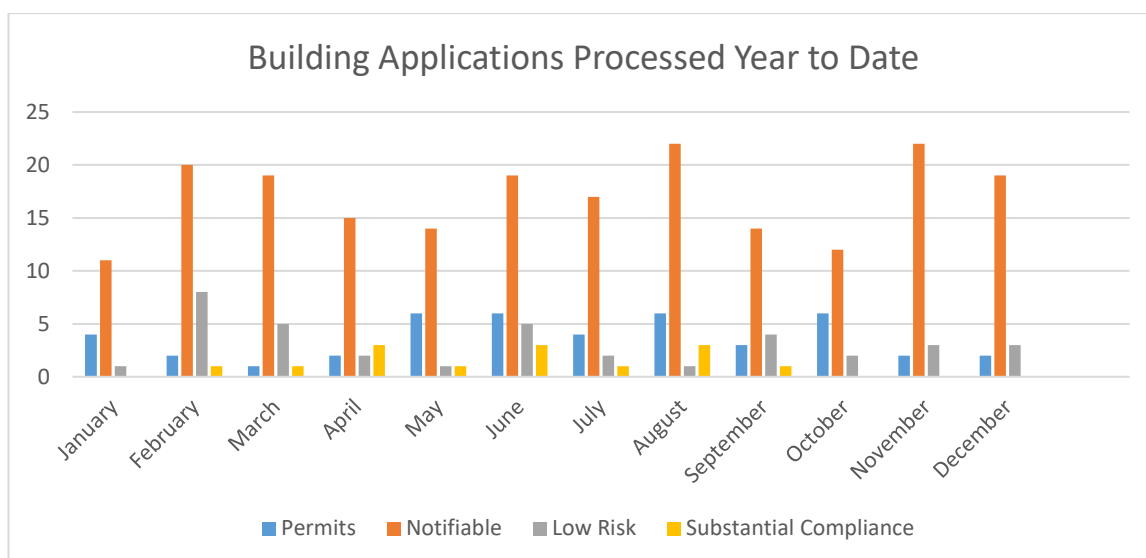
- Primrose Sands – 6a and 8 Correa Street 6 Lots including road extension – engineering drawings undergoing assessments
- Lot 1000 Old Forcett Road – undergoing stormwater assessment
- 16-42 Arthur Highway Dunalley – awaiting submission of engineering drawings
- 212 Greens Road – engineering drawings undergoing assessment

10.5 HEALTH AND COMPLIANCE – GREG ROBERTSON, MANAGER

BUILDING

Analysis of applications approved year to date including December 2022. These include (Permit/Notifiable/Low Risk/Substantial Compliance).





Details of applications that were approved in December 2022 (details below).

These include:

- 2 Permits
- 19 Notifiable
- 3 Low Risk
- 2 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
24 Kestrel Street, Primrose Sands	Garage	\$4,213.00
26 Somerville Street, Sorell	Bathroom Renovation	\$28,660.00
26 Somerville Street, Sorell	Dwelling	\$28,660.00
16 Hurst Street, Lewisham	Dwelling	\$250,000.00
7 Harback Court, Midway Point	Dwelling	\$430,000.00
16 Gully Road, Dodges Ferry	Dwelling	\$70,000.00
4 Kannah Street, Dodges Ferry	Dwelling with deck and garage slab	\$350,000.00
7 Richards Avenue, Dodges Ferry	Garage & Carport	\$25,000.00
231 Carlton Beach Road, Carlton	Dwelling	\$540,000.00
214 Greens Road, Orielton (CT181842/1)	Dwelling	\$375,000.00
1 Riverdown Court, Forcett	Addition	\$8,999.00
129 Weston Hill Road, Sorell	Dwelling & Ancillary Dwelling	\$448,686.00
91 Crawlers Gully Road, Nugent	Addition / Alteration	\$100,000.00
116 Arthur Highway, Dunalley	Dwelling	\$70,000.00
540 Primrose Sands Road, Primrose Sands	Dwelling	\$600,000.00
27 Goodford Lane, Orielton	Shed	\$100,000.00



41 Imlay Street, Dunalley	Dwelling	\$44,000.00
4 Colleen Crescent, Primrose Sands	Dwelling	\$377,838.00
76 Arthur Highway, Dunalley	Dwelling & Shed	\$30,000.00
14 Pendell Drive, Forcett	Dwelling	\$80,000.00
Old Forcett Road, Forcett	Dwelling - AMENDMENT	\$0.00
406 Gillingbrook Road, Forcett	Dwelling & Outbuilding	\$766,000.00
9 Pawleena Road, Sorell	Shed - AMENDMENT	\$0.00
8 Falcon Street, Primrose Sands	Dwelling - AMENDMENT	\$0.00
297 Primrose Sands Road, Primrose Sands (CT 181306/19)	Visitor Accommodation	\$48,000.00
32 Arthur Street, Sorell	Shed	\$25,000.00

During the month of December 2022, 1 x request to waive building and plumbing fees was received and is considered in the January 2023 Council agenda.

BUILDING COMPLIANCE

Council compliance officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis.

During the month of December 2022, we received 3 complaints that required further investigation, and 6 complaints that were able to be resolved.

We attended to 1 property that required on-site inspections.

We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action.

Below statistics reflective of Notices/Orders issued for December 2022:

Building Notices issued:	2
Building Notices revoked:	0
Building Order issued:	0
Building Order revoked:	0
Infringement Notices issued	0
Complaints in progress	10



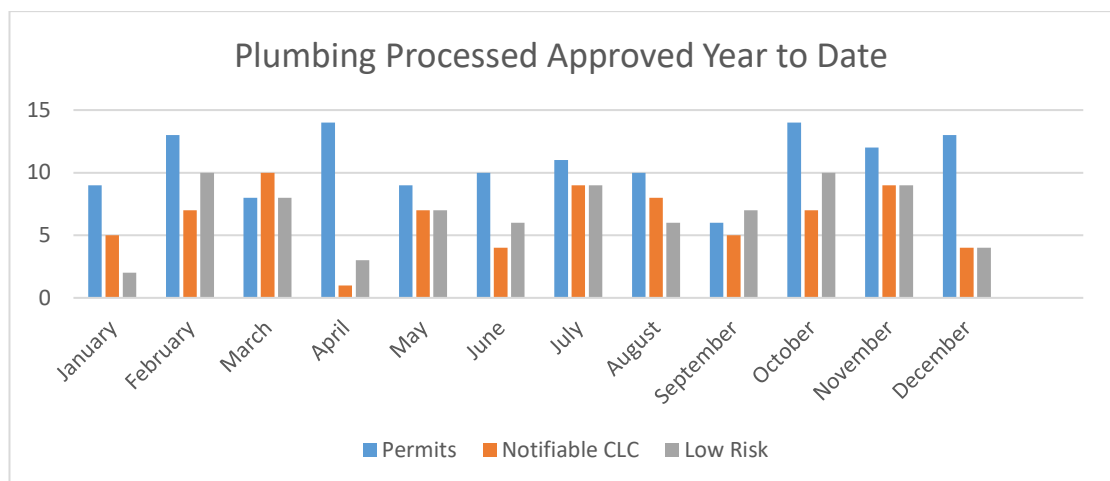
Continuing to work through the years and updating Councils Property Wise system to reflect correct status. Years include 1994 – 2006. Remaining years to be completed are 1996 and 2005.

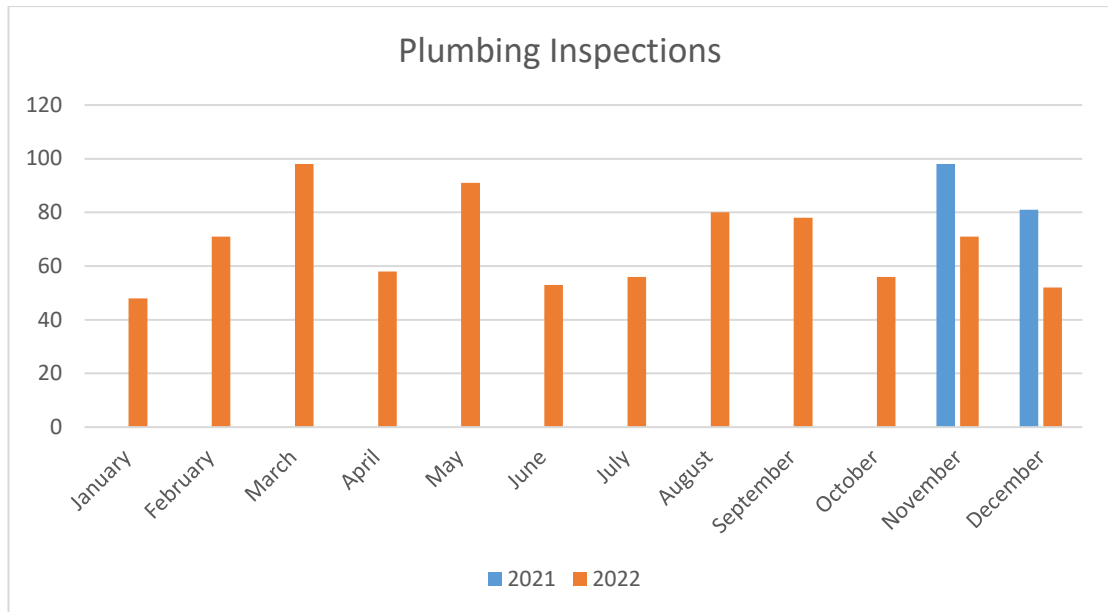
PLUMBING

Analysis of applications approved year to date including December 2022. These include (Permit/Notifiable/Low Risk).

Details of applications that were processed in December 2022 (details below). These include:

- 13 Permits
- 4 Notifiable
- 4 Low Risk





In December 52 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance. Some inspections conducted for the month of December were due to significant amounts of rain and flooding within private property boundaries some investigations are still on going.

ENVIRONMENTAL HEALTH

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. Samples taken during December and dye tested to confirm outfall. The samples are to be used as evidence in any future enforcement action should it be required.

Quarterly service reports for AWTs installations have been received; 19 assessed and follow up occurred for those AWTs reports deemed non-compliant with *The Building Act 2016* with letters to owners.

Reported failing onsite waste management systems in southern beaches were investigated. Most related to sub-surface seepage, one property in Lewisham is in the processes of engaging a plumber to undertake repair work. Pawleena Road abatement notice received and is being progressed.

By Laws

Environmental Health By-law, Regulatory Impact Statement has been finalised and submitted to the Director of Local Government for review. When the Director is satisfied the RIS and by-law will be advertised for public comment.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, multiple dwellings, commercial developments in Sorell, new dwellings and outbuildings.

Several complaints received about businesses being operated without a planning permit, including a transport depot in Forcett.

Food Act 2003

20 Food business safety assessments were conducted during December.

Public Health Act 1997

Dodges Ferry and Dunalley Primary Schools Private water supplier and maintenance with DOE and TCM. Correspondence between DoE and Council to have all results sent to the EHO in accordance with the Drinking water guidelines.

Public Health risk licence and premises registration submitted. Inspections of premises completed.

Recreational Water Quality Sampling season started in December. Sampling of Blue Lagoon to be taken this month to provide baseline data on the health of the lagoon. Water from Blue Lagoon was released onto Red Ochre Beach in December to manage water levels in the lagoon. A warning sign was erected on the beach recommending against swimming while the water is being released.

Received a complaint of unhealthy housing, this is currently being progressed with the occupant of the residence.

Water carters are difficult to inspect due to a lack of working at heights ticket for the EHO. To inspect a water tank on a truck, a cherry picker is required to be use to see into the water tank.

Immunisations

EHO contacted Sorell school and dates were confirmed for commencement of 2023 school-based immunisation program.



Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, music, construction noise, trail bike riding in Dodges Ferry were received and investigated.

Waste dumping complaints were also received.

Several complaints about failing onsite wastewater management systems discharging to stormwater were investigated, most appeared to be natural seepage rather than wastewater.

Waste Management

Cleanaway commenced the public bin collection contract on 1 December 2022.

The Manager of Regulatory Services is representing Council on the advisory group overseeing the establishment of the new Southern Tasmanian Regional Waste Management Authority (STRWA). The first meeting of the Council representatives was held on 8 December 2022 and Mayor Vincent was elected as the Chief Member Representative. Recruitment for the Board members and CEO has commenced.

The kerbside garbage and recycling collection contract has been extended until December 2023. Residents in the Eastern part of Sorell, Pawleena, Wattle Hill and Forcett garbage collection day changed from Tuesday to a Thursday effective from 8 December 2022.

A Waste Strategy for Council has been prepared and will be present to the January 2023 Council meeting.

Attended a briefing from NRE on the Draft Tasmanian Waste and Resource Recovery Strategy.

Street Stall / Public place permits

One application was approved in December for a food van in Dodges Ferry.

Recreational Leave

Nil

Land stability

Attended a tree planting / foreshore stabilisation day with Penna Landcare in Shark Point Road.



COMPLIANCE

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	6
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	2
Reported Dog attacks on people	1
Dogs impounded	7
Nuisance created by animals including dogs (Noise/Odour)	9
Fire Hazard Abatement notices issued	407
Litter Infringement notice issued	0
New Dog Registrations as a result of door knocks	5
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	0

Council officers issued 407 Fire abatement notices in December on properties that had excessive fuel loads.

Officers commence re-inspections on the 9th January and properties that have not complied with the notice will be cleared by Councils contractor and the property owner will be charged for all associated costs.

Councils Animal Management officers have conducted patrols on all beaches that have restricted and prohibited areas on every weekday throughout December and have also conducted two after hour patrols.

18 cautions were given during these patrols for people that disobeyed the restrictions.

10.6 INFRASTRUCTURE AND ASSETS – JULIE MANN, MANAGER

CAPITAL WORKS TRANSPORT AND STORMWATER – ADAM BUTLER

The engineering team have been managing the delivery of the gravel re-sheeting and bitumen reseal maintenance contracts which were previously administered by Council's operational staff. These contracts and the co-ordination of surveys and land/easement acquisition processes associated with ongoing stormwater issues has unfortunately resulted in departmental resources focusing their time away from progressing the current Capital Works projects.



There are a number of Capital Works projects that are about to commence, have commenced or achieved practical completion across our Municipality.

Capital Works commenced:

- Latena Street, Dodges Ferry Stormwater Outlet Remediation Works – Works substantially complete, some defects require attention and revegetation works are planned for April 2023.
- 2022-23 Gravel Re-sheeting Program - commenced October 2022 and due for completion end of January 2023.
- 2022-23 Supply and delivery of Bitumen reseals – commenced December 2022 and due for completion end of March 2023 - Weather permitting.
- Lime stabilisation, widening and reshaping of Bream Creek Road from Dairy access to Burnt Hill Road – Recommended Nov 2022 and due for completion January 2023 - Weather permitting.
- Capital Works complete since last report:
- Consultancy services for detailed engineering design surveys for Capital funded projects for 2022/23 have concluded and survey deliverables have been received by Council.
- 2022-23 Gravel Re-sheet Program – The following roads are complete as part of this program:
 - C-23-T-011 - Abelia Street, Primrose Sands;
 - C-23-T-012 - Alomes Road, Forcett;
 - C-23-T-013 - Annie Street, Dunalley;
 - C-23-T-014 - Church Street. Dodges Ferry;
 - C-23-T-015 - Elm Street, Primrose Sands;
 - C-23-T-016 - Eularminner Street, Carlton;
 - C-23-T-017 - Heatherbell Road, Forcett;
 - C-23-T-018 - Josephs Road, Carlton;
 - C-23-T-019 - Marchwiell Road, Bream Creek;
 - C-23-T-020 - Matthews Road, Forcett;
 - C-23-T-021 - McGinness Road, Carlton River;
 - C-23-T-022 - Mill Road, Nugent;
 - C-23-T-023 - Nugent, Nugent Road;
 - C-23-T-025 - Parker Street, Carlton;
 - C-23-T-026 - Pengana Street, Dodges Ferry;
 - C-23-T-027 - Reardons Road, Carlton River;
 - C-23-T-028 - River Street, Carlton;
 - C-23-T-031 - Stokes Road, Kellevie; and



- C-23-T-032 - Topley Drive, Forcett.
- 2022-23 Supply and delivery of Bitumen reseals – All roads have been prepared by Council’s depot crews. The following roads are complete as part of this program:
 - C-23-T-036 - Dodges Ferry, Junction Street;
 - C-23-T-042 - Dodges Ferry, Jetty Road; and
 - C-23-T-043 - Dodges Ferry, First Avenue

Design Work brief summary

- Commenced scoping and concept designs for a number of 2022/2023 capital projects – roads, footpaths, storm water, etc;
- Devenish Drive open channel and culvert – Tender closed;
- Preliminary/ concept designs imminently expected from Pitt & Sherry for potential future capital works projects; and
- Jacobs have been engaged to undertake detailed engineering survey and design for stormwater capital project (C-23-S-006) required on Nugent Road near Mill Road, Nugent. Drawings have been received for review.

ASSETS / GIS / ICT – JULIE MANN

- Updated Municipal Road maps i.e. Council Maintained Roads. Now published on the website
- Stormwater Asset Management Plan endorsed
- Server renewal capital job underway and servers ordered.

PROJECT ENGINEER – ANTHONY WALTERS

ROAD & TRAFFIC

Footpaths

- Red Ochre Beach Access – Still waiting on sign off and lease agreement from Parks and Wildlife – emails have been sent requesting an update.
- Sorell Streetscape – Preliminary design has commenced. Limited project management resource is hindering project.

Pembroke Park – BMX Bike Track:

- The tender date has been revised to Oct/Nov 2023 due to availability of interstate track finishing contractor (and track designer). Works will commence this FY with a local earthmoving contractor.



BUILDINGS

Stadium Car Park

- The area between the old change rooms and the stadium has been sealed with asphalt. Bollards, wheel stops and sandstone barriers have been installed.

Outdoor Netball Courts

- The umpires scoring huts have been installed.

Stadium

- The water damage to ceilings has been repaired and VOS have returned and checked all potential leak points/ penetrations.
- Appliances have been installed – coffee machine, combi oven, deep frier, grill plate and fridges.
- Minor works for EHO complete.
- Access pathways to soccer and netball are complete.
- Landscaping is complete.
- All furniture has arrived and has been installed/ set out.
- Television has been installed in function room.

Train Shed

- Barn doors are being constructed and installation is expected prior to Christmas.
- Flooring installation is complete, waiting on floor mounted vents.
- Quotes are being sought for minor site concreting and pathways

Lewisham Boat Ramp Toilet

- Requests for quotes is complete and this will need to go to the midyear budget review for the additional funds required – the toilet has already been purchased, so it is for the plumbing system and installation of the building/ slab etc.

10.7 ROADS AND STORMWATER

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.



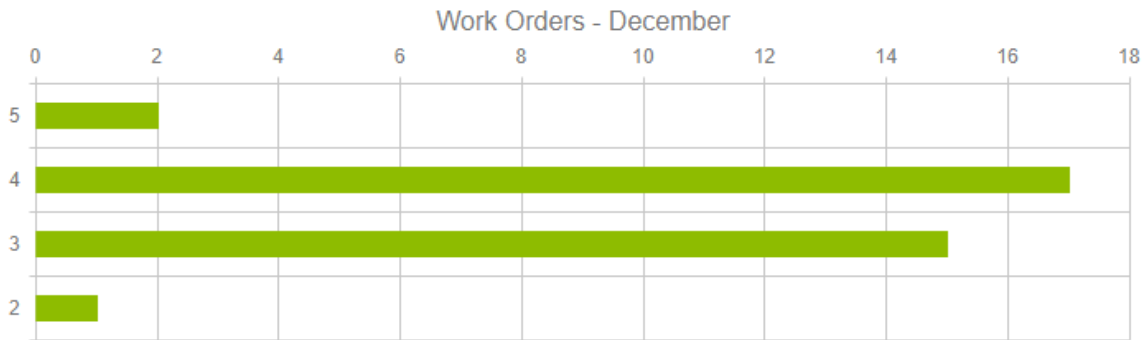
CRM's will now be reported on Roads and Stormwater with the intention of next month's report demonstrating a figure of received CRM's from phone and counter enquires.

Customer Requests by Category Sealed/Unsealed Roads	Dec -21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	June 22	July 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22
Roads\Abandoned Vehicles							1						
Roads\Bollards		1			1							1	
Roads\Footpath/Damage to Infrastructure Maintenance		1		2				4	3		1		2
Roads\General Road Enquiry	2	3	3	4	5	1	3		1	2	1	3	2
Roads\Guideposts	2						2						
Roads\Guardrails													
Roads\Line marking			1					1					
Roads\Other Road Signage	2	4	3	3	3	2	2	2			2		1
Roads\Pedestrian Crossing		1		1									
Roads\Road Defects incl. Potholes	12	1	17	8	5	10	9	8	11	14	10	20	4
Roads\Road Grading			2	1	1					5			
Roads\Street Name Signage	1	1	1						3	2		2	1
Roads\Street Lighting					1	4	1		2	1	1		
Roads \ Traffic Calming Devices						1							
Total	19	12	27	19	16	18	18	15	20	24	15	25	10

Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks



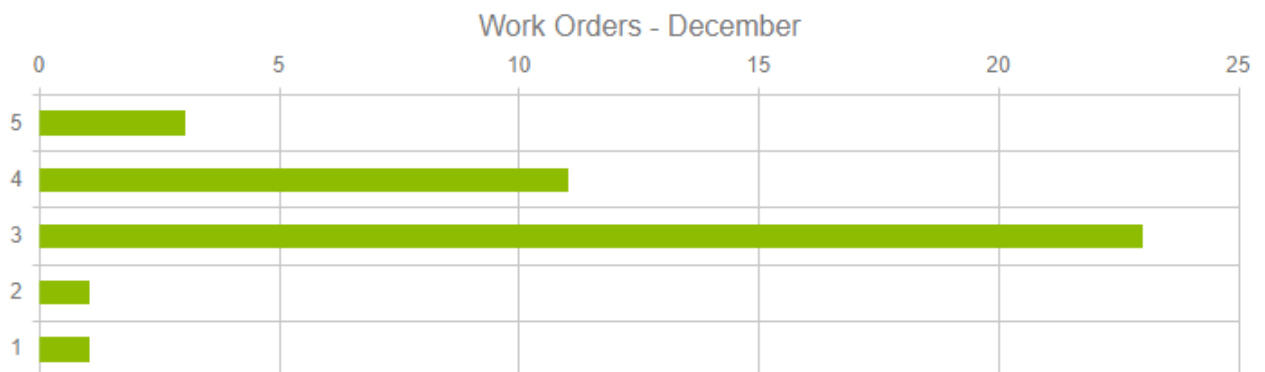


Unsealed Road Crew

- 35 Work Orders Completed for December. 0 at Priority 1, 1 at Priority 2, 15 at Priority 3, 17 at Priority 4, and 2 at Priority 5.
- Maintenance Grading/Potholing on Duncombe Lane, Rantons Road, Lourah Street, Pawleena Road, Marshton Lane, Kellevie Road, Nugent Road, Bream Creek Road, Marion Bay Road, Browns Road, Prebbles Road, Dransfields Road, Lagoon Road, Pembroke Park Access Major, Masons Road, and Boathouse Rise.
- Drains/Culverts on Pawleena Road, Boomer Road, Kellevie Road, Marshton Lane, Dransfields Road, Shark Point Road, and Nelsons Tier Road.

Roadside Furniture

- Signs/Guideposts on Bay Road, and Dunalley Rec Ground Access.
- Vegetation on Dunalley Rec Ground Access.



Sealed Road Crew

- 39 Work Orders Completed for December. 1 at Priority 1, 1 at Priority 2, 23 at Priority 3, 11 at Priority 4, and 3 at Priority 5.
- Potholing on Marion Bay Road, Penna Road, Nugent Road, Fulham Road, Bay Road, Carlton River Road, Kellevie Road, and Seventh Avenue.



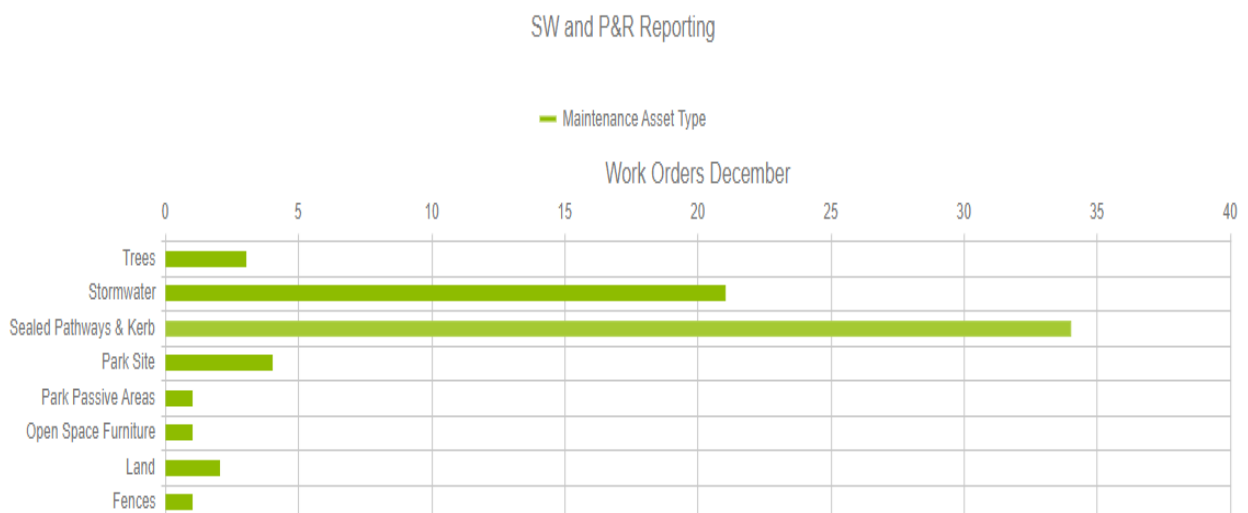
- Investigate Sinkhole on Hoffman Street.
- Asphalt/Gravel Shoulders on Carlton Beach Road.
- Drains/Culverts on Fulham Road, and Greens Road.
- Edge break repairs on Third Avenue, Gypsy Bay Ramp Access, and Fulham Road.
- Footpath maintenance on Cole Street.

Roadside Furniture

- Signs/Guideposts in the CAC Car Park, Forcett Street, Brinktop Road, Shark Point Road, Penna Road, Lewisham Scenic Drive, Ollie Drive, McKinly Street, Susans Bay Road, Primrose Sands Road, and Old Forcett Road.
- Add Reflector Tape on Signal Hill Road.
- Vegetation on Boyd Street, Sugarloaf Road, Shark Point Road, and
- Carlton River Road.

Stormwater Crew:

- Clean drains/spray rockline drains and whipper snip of vegetation – Shark Point Rd, Primrose Sands Rd, Carlton Court, Lloyd St, Linden Rd, Norfolk Cres, Vegetation Control zone 2 and 3, Fulham Rd.
- Reshape drain in front of 240 Shark Point Rd
- Repair area around pit – 2 Pengana St Dodges Ferry
- CRM's
- Camera pipe, barricade sink hole around new pit – Lateena St Dodges Ferry
- Replace channel and grate – Lakeview Parade Midway Point
- Open emergency drain – Blue Lagoon



10.8 FACILITIES AND RECREATION – SONIA PULLEN, MANAGER

Meetings Attended:

- Various meetings RE: Pembroke Park Stadium & Community Facilities
- Various meetings regarding Canteen and Gym operators for the Stadium
- Various meetings regarding Stadium Opening and Carriage Shed Event - Arts Tas Project
- Meeting with Canteen Operator
- Councillor Torenus RE: Carriage Shed Opening

Activities:

- South East Stadium Opening
- Australia Day Preparation
- Senior Advisory Group Meeting
- Citizenship Ceremony
- School Bursary Awards

FACILITIES

Facility	Hours for Month of September 2022	Hours for Month of October 2022	Hours for Month of November 2022	Hours for Month of December 2022
Midway Point Hall	52	37	64	30
Copping Community Hall	15	18	21	
Dunalley Hall	74	34	25	33
Sorell Memorial Hall - including supper and meeting rooms	283	248.5	302.5	223
Dodges Ferry Rec Centre	94	36	49	24
Pembroke Park - TOTAL	19.5	161.5	310.25	168.75
Junior Oval	Oval Closed	23	66	56
Senior Oval	Oval Closed	68.5	90.5	49.5
Netball Courts	2	39	105.25	41
Stadium Courts		1.5	4	4.25
Soccer Pitch	11	6.5	24	10
Cricket Nets	7.5	15	20.5	8
Dodges Ferry Oval	1	0	35	34
PCYC	8	8	8	2



South East Stadium

- Stadium officially opened on Dec 9
- Facility inductions to key users of the stadium.
- New facility booking system – Stage 1 implemented
- Various meetings with SENA, SEBA, SEUFC, CWA.
- Ongoing liaison with Project Engineer and suppliers on various matters regarding the construction project and the defect corrections.
- Ongoing liaison with local clubs and other future users of the stadium.

LAND IMPROVEMENTS

- Tree work – Carlton River Rd, Rantons Rd, Parnella Rd, Primrose Sands Rd,
- Ongoing mowing and maintenance for Parks, Reserves and Walkways
- Removal of rubbish/landscaping for Stadium
- CRM's
- Plant out stadium

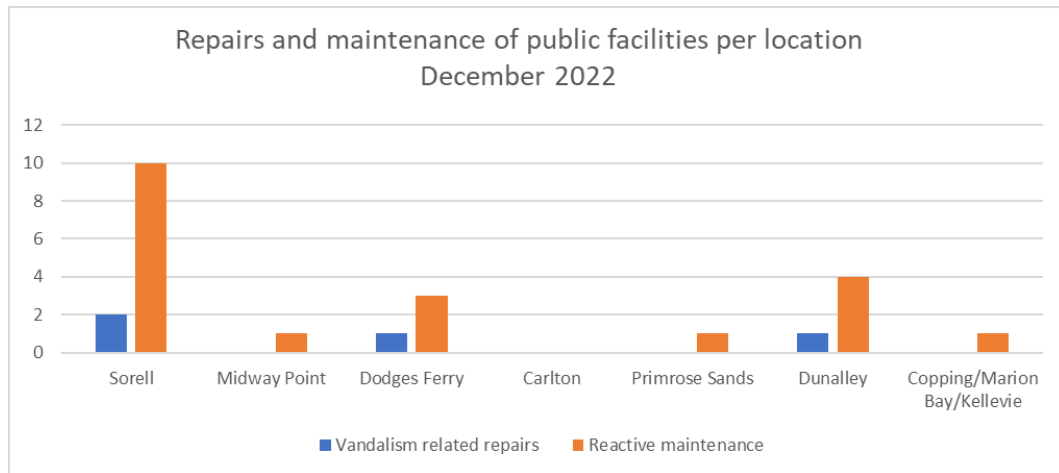


FACILITY MAINTENANCE

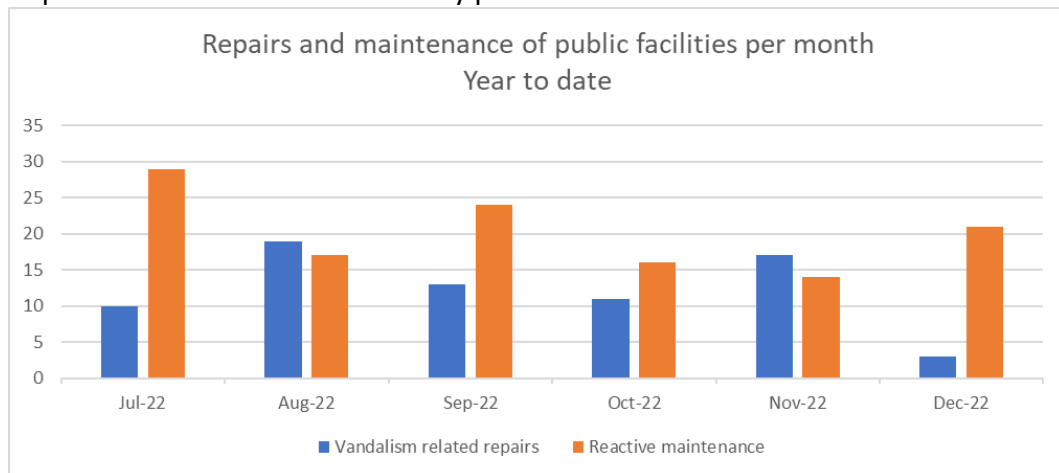
All Buildings - general maintenance requirements as per form 46

Repairs and maintenance summary per location, including vandalism related repairs and reactive maintenance:





Repairs and maintenance summary per month:



Repairs and maintenance Summary of Buildings – by Work Order Type

- Stadium – Painting to floor in main stadium
- Stadium – Fitting new signs to walls in main stadium
- Stadium – Plumbing for washing machine in cleaners room
- Stadium – Fit Defib and first aid cabinets
- Stadium – Fit hand sanitiser units x4
- Memorial Hall – Exterior clean
- Dunalley Hall – Exterior clean
- Dunalley Rec – exterior toilet block broken door lock
- Dunalley Hall – Fix door lock in Rsl and sewer smell in toilets
- Copping Hall – Clean out top of water tank
- Stadium – New door locking/opening system
- Stadium – Refit bolts on basketball backboards
- Dunalley Cemetery – Placement of ashes
- LTPF – Fit new glass/ hammer and key for Defib
- Stadium – Bolt down gym equipment

Repairs and maintenance to public toilet facilities:

- Vic Park – Refit door in male toilets
- Imlay Street – Graffiti/ Vandalism
- Boat Park – Blocked toilets
- Boat Park – Fit new toilet roll holder
- Park and Ride – Unblock toilet
- Boat Park – Graffiti / Vandalism
- Primrose Sands – Refit door closer and new door lock
- Pioneer Park – Graffiti / Vandalism
- Boat Park – Toilet roll holders x2
- Fly Way Park – Unblock toilet

11.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

12.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 12 on this agenda, inclusive of any supplementary items.

12.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meeting of 10th January 2023 be noted.”





MINUTES

FOR THE DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
HELD AT THE COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET,
SORELL ON TUESDAY 10 JANUARY 2023

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AGENDA

ORDINARY COUNCIL MEETING
17 JANUARY 2023

1.0 ATTENDANCE

^
 Chairperson Mayor Vincent
 Councillor M Brown
 Councillor S Campbell
 Councillor J Gatehouse
 Councillor M Miro Quesada
 Councillor M Reed
 Councillor N Reynolds
 Robert Higgins, General Manager

APOLOGIES

Deputy Mayor C Wooley
 Councillor C Torenus

STAFF IN ATTENDANCE

Denis Wall, Development Engineer

2.0 CONFIRMATION OF THE MINUTES OF 6 DECEMBER 2022**RECOMMENDATION**

"That the Minutes of the Development Assessment Special Committee (DASC) Meeting held on 6 December 2022 be confirmed."

1/2023 REED / CAMPBELL

"That the recommendation be accepted."

The motion was put.

For: Vincent, Brown, Campbell, Gatehouse, Miro Quesada, Reynolds and Reed

Against: None

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No committee member indicated that they had, or were likely to have, a pecuniary interest in any item on the agenda.



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In considering the following land use planning matters the Development Assessment Special Committee intends to act as a planning authority under the *Land Use Planning and Approvals Act 1993*.

4.0 LAND USE PLANNING

4.1 DEVELOPMENT APPLICATION NO. DA 2022 / 373 - 1

Applicant:	Casa Eros Pty Ltd
Proposal:	Change of use, signage, demolition of outbuildings
Site Address:	12 Fitzroy Street, Sorell (CT 82814/2)
Planning Scheme:	<i>Tasmanian Planning Scheme - Sorell</i>
Application Status	Discretionary
Relevant Legislation:	Section 57 of the <i>Land Use Planning and Approvals Act 1993 (LUPAA)</i>
Reason for DASC meeting:	Owner or applicant is a relative of a staff member
Relevant Zone:	8.0 General Residential
Proposed Use:	Business and Professional Services
Applicable Overlay(s):	Nil
Applicable Codes(s):	C1.0 Signs Code C2.0 Parking and Sustainable Transport Code C3.0 Road and Railway Assets Code
Valid Application Date:	21/11/2022
Decision Due:	11 January 2023
Discretion(s):	1 8.3.1 P1 Discretionary Use 2 C1.6.1 P1 Signage 3 C2.5.1 P1 – Car parking numbers
Representation(s):	Nil

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application DA 2022 / 00373 - 1 for a Change of use, signage, demolition of outbuildings at 12 Fitzroy Street, Sorell, be approved subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans P2 submitted on 21 November and 24 November 2022 except as may be amended by the conditions of this permit.

Engineering Conditions:

2. The minimum number of on-site car parking spaces provided must be no less than the following:



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- a) Stage 1 (2 practitioners) – minimum of 4 spaces including one accessibility space;
- b) Stage 2 (3 practitioners) – minimum of 6 spaces including one accessibility space.

The required on-site car parking spaces must be operational and constructed to the satisfaction of Council's Manager Planning prior to the operation of each consulting room.

3. Off-street car parking shall comply with the following requirements:
 - a) Off street parking requirements (including layout, line marking, signage and the installation of wheel stops) shall comply with Australian Standard AS 2890.1;
 - b) Off street driveway, car parking and turning areas shall be constructed with a suitable sealed surface treatment (asphalt, concrete, etc.);
 - c) Turning bays are to be designated as such on site.
4. Stormwater shall be discharged to Council's stormwater system to the satisfaction of the Manager Planning. No stormwater runoff shall be directed onto neighbouring properties.
5. The developer shall be responsible for the location of any existing services and Council infrastructure.
6. All works shall be undertaken by the developer at the developer's cost.
7. Any existing Council infrastructure that is damaged or modified in any way, as a consequence of these works, shall be repaired or reinstated by the developer to its original condition, as soon as reasonably practicable, at the developer's cost.
8. During the works period, the developer shall contain all materials within the property boundaries and maintain the site so as not to cause a hazard to pedestrian or vehicular traffic.

TasWater Conditions:

- | | |
|------------------------------|---------------------|
| 9. Refer to TasWater Notice: | SPAN |
| Reference: | TWDA 2022/01885-SOR |
| Dated: | 5/12/2022 |

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- Requirements for works or other outcomes to the satisfaction of the General Manager will be delegated to the appropriate officer for determination.



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- All engineering related queries should be directed to the Development Engineer. The Council General Manager has delegated functions relevant to the permit to the Development Engineer.
- The permit does not take effect until 15 days after the date that this permit was served on you as the applicant and each representor provided that no appeal is lodged as provided by s53 of the *Land Use Planning and Approvals Act 1993*.
- This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.
- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: (03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

2/2023 REED / REYNOLDS

"That the recommendation be accepted."

The motion was put.

For: Vincent, Brown, Campbell, Gatehouse Miro Quesada, Reynolds and Reed

Against: None



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4.2 DEVELOPMENT APPLICATION NO. DA 2022 / 356 - 1

Applicant:	T G Spaulding
Proposal:	Outbuilding
Site Address:	142 Fulham Road, Dunalley (CT 175275/1)
Planning Scheme:	Tasmanian Planning Scheme - Sorell
Application Status	Discretionary
Relevant Legislation:	Section 57 of the Land Use Planning and Approvals Act 1993 (LUPAA)
Reason for DASC meeting:	Applicant is a relative of a staff member
Relevant Zone:	21.0 Agriculture
Proposed Use:	Residential (Outbuilding)
Applicable Overlay(s):	Nil
Applicable Codes(s):	Parking and Sustainable Transport
Valid Application Date:	10/11/2022
Decision Due:	12 January 2023
Discretion(s):	1 Use
Representation(s):	Nil

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application DA 2022 / 00356 - 1 for an Outbuilding at 142 Fulham Road, Dunalley, be approved subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans submitted on 5 September 2022 except as may be amended by the conditions of this permit.

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.
- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: (03) 6165 6790 or email resourceplanning@tascat.tas.gov.au



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3/2023 CAMPBELL / BROWN

"That the recommendation be accepted."

The motion was put.

For: Vincent, Brown, Campbell, Gatehouse Miro Quesada, Reynolds and Reed

Against: None

Meeting closed at 5.07pm

MAYOR VINCENT
CHAIRPERSON
10 JANUARY 2023



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13.0 GOVERNANCE

13.1 MOTION PASSED AT THE COUNCIL ANNUAL GENERAL MEETING REGARDING LEAVE OF ABSENCE TERMS FOR ELECTED MEMBERS

RECOMMENDATION

“That Council discuss and consider Leave of Absence terms of Elected Members and whether this should be restricted to a limited number.”

INTRODUCTION

Sharon Fotheringham moved a motion that Council discuss and consider restricting Leave of Absence terms of Elected Members to a limited number. The motion was seconded with all electors present voting in favour of the motion.

GENERAL MANAGER’S COMMENT

The requirement and process for a councillor to apply for a leave of absence is mandated in Regulations 15(2)(h) and 39 of the Local Government (Meeting Procedures) Regulations 2015.

Provided the pre-requisites of the Regulations are satisfied, Councillors present at the relevant Council meeting are simply required to consider the nature and length of the request, impacts on the proper functioning of the Council and to vote accordingly. There is no existing code of practice or policy from DPAC, LGAT or Sorell Council that further specifies any qualifying requirements beyond those contained in the Regulations.

The matter of a Council requiring a Councillor to repay or reimburse an elected member allowance during a leave of absence term(s) is similarly not called up or mandated by the Act or Regulations.

Council does not currently identify a need to introduce a limitation on the length and number of leave of absence terms beyond the current Regulations. It may be an outcome of the current and ongoing review of the local government legislation that this be introduced and/or that DPAC or the LGAT see a need for a policy or code to be introduced for statewide application.



13.2 MOTION PASSED AT THE COUNCIL ANNUAL GENERAL MEETING REGARDING ACOUSTICS IN THE COUNCIL CHAMBERS

RECOMMENDATION

“That Council discuss and address the acoustics in the Council chambers including any required changes.”

INTRODUCTION

Mike Purdon has raised concerns previously that the members of the public gallery are unable to clearly hear Councillors and Staff talking during Council meetings.

Mike Purdon moved a motion that Council discuss and address the acoustics in the Council chambers including any required changes. The motion was seconded with all electors present voting in favour of the motion.

GENERAL MANAGER'S COMMENT

Two matters have been investigated.

1. The option of re-positioning the Councillors tables as the existing configuration directs communication between Councillors and staff away from the public gallery.

It is not practical to reconfigure the seating arrangements without compromising recording for live streaming, visibility to the AV display, personnel access/circulation and public gallery capacity.

2. The effectiveness of the existing microphone / speaker system.

The microphones and room audio work sufficiently provided the speaker talks directly into the microphone. There is an insufficient number of microphones, however, for the nine Councillors and senior staff in attendance. An additional four would be required at a cost of \$2800 plus two for the public gallery at a cost of \$1400.

This will be included as a mid-year budget review additional cost submission or if required, as part of the 23/24 budget preparation.

Note the smaller flat microphones are separately required for the live-streaming of the meeting.



13.3 GENERAL MANAGERS DELEGATION FROM COUNCIL

RECOMMENDATION

“That Council resolve to:

1. DELEGATE the functions and powers of Council identified in the Schedule forming Attachment 1 to this report (Schedule) to the position of General Manager under section 22 of the Local Government Act 1993; and
2. AUTHORISE the position of ‘General Manager’ to further delegate the functions and powers of Council that are identified in the Schedule; and
3. RESOLVE that the delegations and authorisations given in resolutions 1 and 2 (above):
 - (a) supersede any previous delegations or authorisations given to the position of ‘General Manager’ that are inconsistent with the delegations and authorisations given in the Schedule; and
 - (b) do not supersede or revoke any previous delegations or authorisations given to the position of ‘General Manager’ that are not inconsistent with the delegations and authorisations given in the Schedule; and
4. AUTHORISE the Mayor to execute Instruments of Delegation to give effect to resolutions 1 to 3 (above).”

Background

A complete delegation and authorisation review of statutory and non-statutory powers was last carried out in February 2019 with the principal purpose to facilitate a high standard of regulatory compliance by ensuring that all Council employees lawfully discharge their powers, and to provide clarity to all Council employees to assist in the efficient running of the organisation.

The current delegations to the General Manager are recorded in a register (as required under the Act) with an associated register of statutory appointments.

This report has principally been triggered by changes in employee position titles as they relate to the recent organisation workgroup re-structure. It was also an opportunity to carry out a currency review of all relevant operational legislation facilitated and supplied by the LGAT on behalf of the sector.

The report recommends that Council delegates various powers and functions vested in Council under State Legislation and internal Council documents to the General Manager under section 22 of the Local Government Act 1993 (“the Act”).

The delegations will clarify the exact extent to which the General Manager is authorised to exercise statutory and non-statutory powers given to Council, and to further delegate certain powers to Council employees.



Council's Statutory Power to Delegate

If an Act expresses that a power is to be exercised by 'Council' it cannot be lawfully exercised by anyone other than the elected body of Councillors (or a Commissioner) unless it is formally delegated.

Under section 22 of the Act, Council may, in writing:

*"...delegate with or without conditions **to the general manager**, controlling authority, a council committee or a special committee any of its functions or powers under this or any other act..."*

In addition to delegating the relevant powers to the General Manager, Council may authorise the General Manager to further delegate that power to an employee of Council. The General Manager's power to further delegate powers of Council that Council has authorised the General Manager to delegate is contained in section 64 of the Act.

Powers to be delegated

The proposed updated General Manager's delegations are contained in the Schedule of Delegations which is Attachment 1 to this report (**the Schedule**).

For ease of reference, the Schedule groups the powers to be delegated according to the Act or Instrument that contains them. The powers are also classified as either:

1. **Statutory Delegations:** These are delegations of functions and powers that are created by an Act or other legislative instrument, and
2. **Non-Statutory Delegations:** These are delegations which provide the authority for the General Manager to exercise certain powers which are not created directly from a statutory provision, but which may come from another document (for example, Council's Code for Tenders and Contracts).

Statutory Considerations

In considering whether to grant the Delegations and Authorisations listed in the Schedule, Council should note the following:

- under section 23AA of the *Acts Interpretation Act 1903*:
 - a power may be delegated to a person by name or to a position [s. 23AA(1)] and (5)). It is preferable to delegate to a position, such that a person acting in or taking over that position is automatically given the



delegations upon their appointment. Accordingly, the delegations in the Schedule are given to “The General Manager”;

- a delegation may be general or limited [s. 23AA(2)(a)];
- delegations must be evidenced in writing to be valid [s. 23AA(2)(b)]; and
- Council will continue to hold any powers that it delegates, notwithstanding that those powers can also be exercised by delegates [s. 23AA(6)]; and
- under section 22(4) of the Act, the General Manager is required to keep a register of any delegation and make it available for inspection.

Report

As part of the review, current delegation documentation provided by the LGAT to the sector (via a legal services provider) was utilised to assist with cross checking relevant Acts and importantly, legislative provisions. This resulted in some Acts being included that haven’t previously formed part of Council’s delegations.

Relevant regulatory and financial management staff were consulted as part of the review which was particularly important where new legislative provisions had been introduced and operational and procedural impacts needed to be considered.

Note that in addition to the Schedule, there is a separate but associated Schedule of Delegations from the General Manager to Staff. These include all those legislative provisions specified in Attachment 1 where described as – ‘*Authorisation to further delegate Council’s powers and functions under the Act that have been delegated by Council to the General Manager.*’ Note that this additional Schedule will only take effect should Council resolve in accordance with the recommendation to first delegate those powers and functions to the General Manager.

Conclusion

The proposed updated delegations to the General Manager listed in the Schedule will provide a high degree of regulatory compliance by clarifying the exact extent of the powers which the General Manager has been delegated and is authorised to further delegate to Council employees.

ROBERT HIGGINS

GENERAL MANAGER

Date: 11th January 2023

Attachments (14)





SORELL COUNCIL

List of Delegations Given by Council to the General Manager

PART 1 – Delegations Given under Statute

Act Section	Item Delegated	Conditions or Limitations
Archives Act 1983		
Various	All of Council's powers and functions under Sections 10 (1), 11, 15 (3) and 20 of the Archives Act 1983.	
Various	Authorisation to further delegate the powers and functions of Council under Sections 10 (1), 11, 15 (3) and 20 of the Archives Act 1983 that have been delegated by Council to the General Manager.	Authority to sign Council's Register of Records Destroyed maintained under Section 20(2)(b) of the Archives Act 1983 for the purpose of certifying that records to which Disposal Schedule No. 11 issued by the Archives Office of Tasmania applies have been properly described by the Schedule and have been destroyed.
Boundary Fences Act 1908*		
Various	Power to fulfil the obligations of Council as an owner of land (other than land to which the Act does not apply) to contribute to the cost of the construction, replacement or repair of boundary fences in accordance with the Boundary Fences Act 1908.	
Various	Authorisation to further delegate Council's powers and functions under the Boundary Fences Act 1908 that have been delegated by Council to the General Manager.	
Building Act 2016		
Various	All of Council's powers and functions under Sections 8(3), 41, 265(3)(4), 266, 267, 269 and 271 of the Building Act 2016.	
Various	Authorisation to further delegate Council's powers and functions under Sections 41, 265(3)(4), 266, 267, 269 and 271 of the Building Act 2016 that have been delegated by Council to the General Manager.	
Building Regulations 2016		
Various	All of Council's powers and functions under Regulations 43, 53, 78(3) of the Building Regulations 2016.	

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Various	Authorisation to further delegate Council's powers and functions under Regulations 43, 53, 78(3) of the Building Regulations 2016 that have been delegated by Council to the General Manager.	
Burial and Cremation Act 2019		
Various	All of Council's powers and functions under Sections 34(1)(2)(4)(5)(7), 39(1)(2)(3), 40(1), 41(2), 52(1)(a)(b)(c), 53, 57, 58(1), 61, 64, 65(1)(a)(b), 66, 67, 68, 70, 71, 72 and 73 of the Burial and Cremation Act 2019.	
Various	Authorisation to further delegate Council's powers and functions under Sections 34(1)(2)(4)(5)(7), 39(1)(2)(3), 40(1), 41(2), 52(1)(a)(b)(c), 53, 57, 58(1), 61, 64, 65(1)(a)(b), 66, 67, 68, 70, 71, 72 and 73 of the Burial and Cremation Act 2019 that have been delegated by Council to the General Manager.	
Burial and Cremation Regulations		
Various	All of Council's powers and functions under Regulations 27, 28, 29, 30(3), 39, 40, 42, 44, 45, 46(1), 46(3) and 47 of the Burial and Cremation Regulations 2015.	
Various	Authorisation to further delegate Council's powers and functions under Regulations 27, 28, 29, 30(3), 39, 40, 42, 44, 45, 46(1), 46(3) and 47 of the Burial and Cremation Regulations 2015 that have been delegated by Council to the General Manager.	
Dog Control Act 2000		
Various	All of Council's powers and functions under Sections 27 and 38 of the Dog Control Act 2000.	Not Council powers and functions under Section 7 or Part 3 Division 2.
Various	Authorisation to further delegate Council's powers and functions under Sections 27 and 38 of the Dog Control Act 2000 that have been delegated by Council to the General Manager.	
Environmental Management and Pollution Control Act 1994		
Various	All of Council's powers and functions under Sections 20B, 21, 22 (1A), 23 (1)(2), 24 (1), 25 (1)(b), 25A (1D)(a), 27AC (5), 27AD, 43, 44 (4), 47 (1), 47 (3)(4), 48 (1), 61, 64 and 94 (3) of the Environmental Management and Pollution Control Act 1994.	
Various	Authorisation to further delegate Council's powers and functions under Sections 20B, 21, 22 (1A), 23 (1)(2), 24 (1), 25 (1)(b), 25A (1D)(a), 27AC (5), 27AD, 43, 44 (4), 47 (1), 47 (3)(4), 48 (1), 61, 64 and 94 (3) of the Environmental Management and Pollution Control Act 1994 that have been delegated by Council to the General Manager.	
Food Act 2003		
Various	All of Council's powers and functions under Sections 33, 37, 50, 51, 52, 53, 55, 65, 68, 87, 89, 91, 94, 98 (4), 100(1), 100(2), 101, 102, 104(1)(a)(iii), and 118 of the Food Act 2003.	

Various	Authorisation to further delegate Council's powers and functions under Sections 33, 37, 50, 51, 52, 53, 55, 65, 68, 87, 89, 91, 94, 100(2), 101, and 118 of the Food Act 2003 that have been delegated by Council to the General Manager.	
Heavy Vehicle National Law (Tasmania) Act 2013		
Various	All of Council's powers and functions under Sections 118(1)(b), 124(1)(b), 145(1)(b), 156(2), 156A, 158, 159(2), 160(1), 160(2), 161(1), 161(2), 162(2), 167(2)(b), 169, 170, 174(2), 176(4)(c), 178(2) and 645 of the Heavy Vehicle National Law (Tasmania) Act 2013.	
Various	Authorisation to further delegate Council's powers and functions under Sections 118(1)(b), 124(1)(b), 145(1)(b), 156(2), 156A, 158, 159(2), 160(1), 160(2), 161(1), 161(2), 162(2), 167(2)(b), 169, 170, 174(2), 176(4)(c), 178(2) and 645 of the Heavy Vehicle National Law (Tasmania) Act 2013 that have been delegated by Council to the General Manager.	
Historic Cultural Heritage Act 1995		
Various	All of Council's powers and functions under Sections 36(2), 37, 38, 39, 39A, 39B, 50 and 89 of the Historic Cultural Heritage Act 1995.	
Various	Authorisation to further delegate Council's powers and functions under Sections 36(2), 37, 38, 39, 39A, 39B, 50 and 89 of the Historic Cultural Heritage Act 1995.	
Sorell Council Public Places By-Law (No. 1 of 2015)*		
Various	All Council's powers and functions under the Sorell Council Public Places By-Law (No. 1 of 2015).	
Various	Authority to further delegate the powers and functions of Council under the Sorell Council Public Places By-Law (No. 1 of 2015) that have been delegated by Council to the General Manager.	
Sorell Council Local Highways By-Law (No. 2 of 2015)*		
Various	All Council's powers and functions under the Sorell Council Local Highway By-Law (No. 2 of 2015).	
Various	Authority to further delegate the powers and functions of Council under the Sorell Council Local Highways By-Law (No. 2 of 2015) that have been delegated by Council to the General Manager.	
Sorell Council Environmental Health By-Law (No. 1 of 2013)*		
Various	All Council's powers and functions under the Sorell Council Environmental Health By-Law (No. 1 of 2013).	
Various	Authority to further delegate the powers and functions of Council under the Sorell Council Environmental Health By-Law (No. 1 of 2013) that have been delegated by Council to the General Manager.	

Land Acquisition Act 1993*		
Sections 9 and 10	The powers of an 'acquisition authority' under Sections 9 and 10 of the Land Acquisition Act 1993.	To be exercised in accordance with relevant Financial and Contractual delegations.
Land Use Planning and Approvals Act 1993		
Part 3A Generally	<p>PART 3A - LOCAL PROVISIONS SCHEDULES</p> <p>Following a decision by Council to initiate preparation of a Local Provisions Schedule (LPS), or to provide advice, recommendations, views or opinions in respect of a draft LPS, the powers under Part 3A to:</p> <ol style="list-style-type: none"> 1. give any advice, recommendations, notifications or referrals, or undertake any consultations that are required under Part 3A; 2. take any and all steps necessary to initiate and complete the public exhibition of a draft LPS in accordance with Part 3A; 3. where no representations have been received during the exhibition period, recommend to the Commission that the draft LPS is approved (in addition to any other recommendations); 4. modify a draft LPS, provided the modification is only to correct a minor error or omission, remove an anomaly clarify or simplify a provision, remove an inconsistency with any other provision of the draft LPS or any Act or make minor procedural changes, or is necessary to comply with the direction of the Commission or a Court or the any other lawful direction. 	
Part 3B Generally	<p>PART 3B - AMENDMENT OF LPSs</p> <p>Following a decision by Council to initiate preparation of a draft amendment of an LPS, or to provide advice, recommendations, views or opinions in respect of a draft amendment to an LPS the powers under Part 3B to:</p> <ol style="list-style-type: none"> 1. give any advice, recommendations, notifications or referrals, or undertake any consultations that are required under Part 3B; 2. take any and all steps necessary to initiate and complete the public exhibition of a draft amendment of an LPS in accordance with Part 3B; 3. where no representations have been received during the exhibition period, recommend to the Commission that a draft amendment of an LPS is approved (in addition to any other recommendations); 4. modify a draft amendment of an LPS, provided the modification is only to correct a minor error or omission, remove an anomaly, clarify or simplify a provision, remove an inconsistency with any other provision of the draft LPS or any Act or make minor procedural changes, or is necessary to comply with a direction of the Commission or a Court or any other lawful direction. 	

<p>Part 4 Generally</p>	<p>PART 4 - ENFORCEMENT OF PLANNING CONTROL</p> <p>All of Council's powers and functions (as a 'planning authority') under Sections 40U, 43(2), 43(6), 43(7), 43(9), 43(10), 48A, 51(1A) and (1B), 53(5A), (5B) and (5C), 54, 55, 56, 57(2), (3), (5), (6) and (6A), 57A, 58, 59, 60, 60H, 60(I), 60S(4), 63, 64, 65B, 65C, 65F, 65G and 65I of the Land Use Planning and Approvals Act 1993.</p>	<p>Section 57(6) -</p> <p>Subdivision will not create more than one (1) additional lot.</p> <p>Development for a non-residential use with a value of works >\$1.0m.</p> <p>Not more than one statutory objection has been received in respect of the application.</p> <p>Applicant and/or owner of subject property is not a Councillor, Council officer or his or her spouse or immediate relative.</p> <p>Council is not the applicant.</p> <p>Application does not involve Council owned land.</p> <p>To determine applications where the applicant has refused to grant an extension of time in accordance with S. 57(6)(b) and (6A) to allow the application to be considered at a scheduled meeting of full Council or the Sorell Planning Authority.</p> <p>Section 58 -</p> <p>Development for a non-residential use with a value of works >\$1.0m.</p> <p>Applicant and/or owner of subject property is not a Councillor, Council officer or his or her spouse or immediate relative.</p> <p>Council is not the applicant.</p> <p>Application does not involve Council owned land.</p> <p>To determine applications where the applicant has refused to grant an extension of time in accordance with S. 58(2) and (2A) to allow the application to be considered at a scheduled meeting of full Council or the Sorell Planning Authority.</p>
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Various	<p>Authorisation to further delegate Council's powers and functions under Sections 40U, 43(2), 43(6), 43(7), 43(9), 43(10), 48A, 51(1A) and (1B), 53(5A), (5B) and (5C), 54, 55, 56, 57(2), (3), (5), (6) and (6A), 57A, 58, 59, 63, 64, 65B, 65C, 65F, 65G and 65I of the Land Use Planning and Approvals Act 1993 that have been delegated by Council to the General Manager.</p>	<p>Section 53(5A), (5B) and (5C) – Requires consultation with General Manager if original application not approved under delegation.</p> <p>Section 48A – Requires consultation with General Manager.</p> <p>Section 56 – Requires consultation with General Manager if original permit not approved under delegation.</p> <p>Section 57(6) - Subdivision will not create more than one (1) additional lot.</p> <p>Development for a non-residential use with a value of works >\$1.0m.</p> <p>Not more than one statutory objection has been received in respect of the application.</p> <p>Applicant and/or owner of subject property is not a Councillor, Council officer or his or her spouse or immediate relative.</p> <p>Council is not the applicant.</p> <p>Application does not involve Council owned land.</p> <p>To determine applications where the applicant has refused to grant an extension of time in accordance with S. 57(6)(b) and (6A) to allow the application to be considered at a scheduled meeting of full Council or the Sorell Planning Authority.</p> <p>Section 58 - Development for a non-residential use with a value of works <\$1.0m.</p> <p>Applicant and/or owner of subject property is not a Councillor, Council officer or his or her spouse or immediate relative.</p> <p>Council is not the applicant.</p> <p>Application does not involve Council owned land.</p> <p>To determine applications where the applicant has refused to grant an extension of time in accordance with S. 58(2) and (2A) to allow the application to be</p>
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		considered at a scheduled meeting of full Council or the Sorell Planning Authority . Section 64 – Requires consultation with General Manager.
Part 5 Generally	PART 5 – AGREEMENTS All of Council's powers and functions (as a 'planning authority') under Sections 71, 73, 73(A), 74(3), 75, 78, 80 , 82 and 84 of the Land Use Planning and Approvals Act 1993.	Amendment of Part 5 agreement requires consultation with General Manager if original permit not approved under delegation.
Various	Authorisation to further delegate Council's powers and functions under Sections 71, 73, 73(A), 74(3), 75, 78, 80 , 82 and 84 of the Land Use Planning and Approvals Act 1993 that have been delegated by Council to the General Manager.	
Land Use Planning and Approvals Regulations 2014*		
Various	All of Council's powers and functions (as a 'planning authority') under Regulations 4, 5, 7, 8, 8A and 9 of the Land Use Planning and Approvals Regulations 2014.	
Various	Authorisation to further delegate the powers and functions of Council under Regulations 4, 5, 7, 8, 8A and 9 of the Land Use Planning and Approvals Regulations 2014 that have been delegated by Council to the General Manager.	
Litter Act 2007		
Various	All of the powers and functions of Council under Section 38 of the Litter Act 2007.	
Various	All of the powers and functions of Council under Section 38 of the Litter Act 2007 that have been delegated by Council to the General Manager.	
Local Government (Building and Miscellaneous Provisions) Act 1993		
Various	All of the powers and functions of Council under Sections 83, 85 , 86, 89, 90, 103, 107, 108, 110, 115, 116, 117, 247 of the Local Government (Building and Miscellaneous Provisions) Act 1993.	Section 103 – Only if no objections pursuant to Section 103(4).
Various	Authorisation to further delegate the powers and functions of Council under Sections 83, 85 , 86, 89 90, 107, 108, 110, 115, 116, 117, 247 of the Local Government (Building and Miscellaneous Provisions) Act 1993 that have been delegated by Council to the General Manager.	

Local Government (General) Regulations 2015		
Various	The powers and functions of Council under Regulations 23(3), 23(5)(a), 25 and 26 of the Local Government (General) Regulations 2015, including the power to extend contracts entered into under tender as specified in the contract.	
Local Government (Highways) Act 1982		
Various	The powers and functions of Council (including the powers of a 'corporation') under Sections 10, 19, 20, 34, 35, 36, 37, 39 and 124 of the Local Government (Highways) Act 1982.	
Various	Authorisation to further delegate the powers and functions of Council under Sections 10, 19, 20, 34, 35, 36, 37, 39 and 124 of the Local Government (Highways) Act 1982 that have been delegated by Council to the General Manager.	Section 19 requires consultation with General Manager.
Local Government Act 1993		
Various	All of Council's powers and functions under sections 19(3) & (5), 22(2)(a) & (ba), 61, 73, 74, 75, 76, 77(1A)(c), 78, 81, 82(6), 92, 125, 129, 133, 137, 189, 190, 196, 197, 198, 200, 207, 219 and 333A of the Local Government Act 1993.	<p>Section 19(3) & (5) – To comply with the provisions of the LGA relating to the Common Seal. To comply with any policies and procedures of the Council relating to the Common Seal.</p> <p>Section 61 – To appoint an Acting General Manager in the absence of the General Manager.</p> <p>Section 76 – Any bad debts written off are to only occur following exhaustion of collection proceedings. General Manager may write-off up to \$10,000.</p> <p>Section 78 – Subject to budget approval.</p> <p>Section 137 – This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.</p> <p>Section 207 – This delegation is subject to the qualification that the delegate in exercising those powers and functions can only do so for not for profit, community and</p>

General Manager Delegation Page 8 of 14

		<p>volunteer organisations in accordance with any Council adopted policy with respect to Development Fees Refund, as amended from time to time and up to a maximum of \$2500. A report is to be provided to the next Ordinary Council meeting following the remittance of any fee or charge.</p> <p>Section 219 – In accordance with general direction from Council.</p> <p>Section 333A – This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with the Council Code of Tendering Policy, as amended from time to time.</p>
Various	<p>Authorisation to further delegate the powers and functions of Council under Sections 22(2)(a) & (ba), 73, 75, 77(1A)(c), 81, 82(6), 92, 125, 129, 133, 189, 190, 196, 197, 198 and 200 of the Local Government Act 1993 that have been delegated by Council to the General Manager.</p>	<p>Section 22(2)(ba) – Any bad debts written off are to only occur following exhaustion of collection proceedings. General Manager may write-off up to \$10,000.</p> <p>Section 73 – To dispose of surplus plant, equipment and materials, where the value of such items does not exceed \$10,000. Requires consultation with the General Manager and must be in accordance with the Disposal of Council Plant and Equipment Policy.</p> <p>Section 75 – Investment in recognised financial institutions where the return to Council is greater than that received in its working accounts in accordance with Investment Strategy and Investment Policy. Requires consultation with General Manager.</p> <p>Section 77(1A)(c) – This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended</p>

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		<p>from time to time.</p> <p>Section 81 – Requires consent of General Manager.</p> <p>Section 82(6) – To authorise capital budget item variations up to 10%. Must be reported to next ordinary Council meeting. Must be authorised by General Manager.</p> <p>Section 129 – Where it can be determined that the amount charged is incorrect or circumstances exist which deserves consideration of a remission. This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.</p> <p>Section 133 – This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.</p> <p>Section 137 – This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.</p> <p>Section 197 – Requires consultation with General Manager.</p> <p>Section 198 – Requires consultation with General Manager.</p>
Section 74	Authorisation to further delegate the powers and functions of Council under Section 74 of the Local Government Act 1993 that have been delegated by Council to the General Manager to authorise expenditure in accordance with approved Annual Plan and Budget Estimates.	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$100,000. Any purchase over this amount is to

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	General Manager / Manager Finance	be co-authorised by either the General Manager or Manager Finance.
	<p>Director Service Delivery / Director People and Performance</p> <p>Operations Manager Roads and Stormwater / Financial Accountant / Finance Officer / Manager Health and Compliance / Manager Infrastructure and Assets / Manager Facilities and Recreation / Project Engineer Transport and Stormwater</p> <p>ICT Co-Ordinator / Works Programmer / Manager Planning / Manager Community Relations / Project Engineer / Team Leader Customer and Business Support / Project Manager</p> <p>Works Supervisors / Operations Manager Pembroke Park and Community Recreation Facilities / Development Engineer / Natural Resource Management Officer</p> <p>Senior Compliance Officer / Plumbing Surveyor / Corporate Administration Officer / Facility Maintenance Coordinator / Environmental Health Officer / Works Support Officer</p> <p>Positions no longer in existence removed & new positions added.</p>	<p>In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$80,000. Any purchase over this amount is to be authorised by the General Manager.</p> <p>In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$25,000. Any purchase over this amount is to be authorised by the General Manager.</p> <p>In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$10,000. Any purchase over this amount is to be authorised by the General Manager.</p> <p>In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$5,000. Any purchase over this amount is to be authorised by the General Manager.</p> <p>In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the delegate up to a maximum of \$2,000. Any purchase over this amount is to be authorised by the General Manager.</p>
Monetary Penalties Enforcement Act 2005*		
Various	All of the powers and functions of Council under the Monetary Penalties Enforcement Act 2005, including to the extent that the relevant powers are those of a 'fee-paying public sector body' or an 'issuing authority'.	
Various	Authorisation to further delegate the powers and functions	

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	of Council under the Monetary Penalties Enforcement Act 2005 that have been delegated by Council to the General Manager.	
Place Names Act 2020		
Various	All of the powers and functions of Council under Sections 11(2), 11(3) and 11(4) of the Place Names Act 2020.	
Various	Authorisation to further delegate the powers and functions of Council under Sections 11(2), 11(3) and 11(4) of the Place Names Act 2020 that have been delegated by Council to the General Manager.	
Public Health Act 1997		
Various	All of the powers and functions of Council under Sections 31, 32 (1)(2), 77, 78, 81, 82, 83, 84, 87, 88, 89, 92, 97, 98, 101, 102, 103, 106, 107, 110, 111, 112, 115, 116, 119, 121, 122, 123, 128, 129, 131, 135, 136, 136(b), 148 (1), 152 (1), 158 (1), 190 (1)(3)(4), 191 (3) and 192 (1) of the Public Health Act 1997.	
Various	Authorisation to further delegate the powers and functions of Council under Sections 32 (1)(2), 77, 78, 81, 82, 83, 84, 87, 88, 89, 92, 97, 98, 101, 102, 103, 106, 107, 110, 111, 112, 115, 116, 119, 121, 122, 123, 129, 131, 135, 136 and 136(b) of the Public Health Act 1997 that have been delegated by Council to the General Manager.	
Public Interest Disclosures Act 2002		
Section 62B	All of Council's powers and functions under Section 62B of the Public Interest Disclosures Act 2002.	
Section 62B	Authorisation to further delegate the powers and functions under Section 62B of the Public Interest Disclosures Act 2002 that have been delegated by Council to the General Manager.	The delegation is subject to such policies, policy guidelines and directions as the Council may from time to time approve. The delegation is subject to the Council's By-laws or the provisions of any Act.
Right to Information Act 2009		
Various	All of the powers and functions of Council as a 'public authority' under the Right to Information Act 2009.	
Various	Authorisation to further delegate the powers and functions of Council as a public authority under the Right to Information Act 2009 that have been delegated by Council to the General Manager.	

Roads and Jetties Act 1935		
Various	All of Council's powers and functions under Sections 40 and 44 of the Roads and Jetties Act 1935.	
Various	Authorisation to further delegate the powers and functions under Sections 40 and 44 of the Roads and Jetties Act 1935 that have been delegated by Council to the General Manager.	Section 40 – Requires consultation with the General Manager.
Strata Titles Act 1998		
Various	Council's powers and functions under Sections 19, 23, 27, 31, 37, 42, 54 and 58 of the Strata Titles Act 1998.	
Various	Authorisation to further delegate the powers and functions of Council under Sections 19, 23, 27, 31, 37, 42, 54 and 58 of the Strata Titles Act 1998 that have been delegated by Council to the General Manager.	
Urban Drainage Act 2013		
Various	All of Council's powers and functions under Sections 5(6)(a) & (b), (7), 11, 12, 13(4) & (5), 14(4) & (5), 15, 16, 17, 22(3) and 23(2) of the Urban Drainage Act 2013.	
Various	Authorisation to further delegate the powers and functions of Council under Sections 5(6)(a) & (b), (7), 11, 12, 13(4) & (5), 14(4) & (5), 15, 16, 17, 22(3) and 23(2) of the Urban Drainage Act 2013 that have been delegated by Council to the General Manager.	
Weed Management Act 1999		
Section 34(3)	The power, with the approval of the Secretary, to appoint any person as an inspector for the purpose of the Weed Management Act 1999.	
Workers Compensation and Rehabilitation Act 1988*		
Various	Authority to exercise all the powers and functions of an 'employer' under the Workers Compensation and Rehabilitation Act 1988 on behalf of Council.	
Various	Authorisation to further delegate the powers and functions of 'employer' under the Workers Compensation and Rehabilitation Act 1988 as are required to discharge Council's powers and functions under that Act.	
Conveyancing and Law of Property Act 1884		
Section 75CA	All of Council's powers and functions under Section 75CA of the Conveyancing and Law of Property Act 1884.	

PART 2 – Other Powers Delegated to the General Manager

Clause / Category	Item Delegated	Conditions or Limitations
Contractual Delegations - Contractual Powers of Council Delegation of contractual powers given to Council under section 20 of the Local Government Act 1993.		
Execution of Documents Approved by Council	Authority to execute any document on behalf of Council where the execution is necessary to give effect to a decision of Council.	
Execution of Documents Approved by Council	Authorisation to further delegate the power to execute documents on behalf of Council where the execution is necessary to give effect to a decision of Council.	
Execution of Land Titles Office Documents	Authority to execute any document requiring registration at the Land Titles Office (including easements, caveats and registration of leases) on behalf of Council.	
Execution of Land Titles Office Documents	Authority to further delegate the power to execute any document requiring registration at the Land Titles Office (including easements, caveats and registration of leases).	
Agreements to Settle Disputes	Authority to enter into agreements to settle disputes, including deeds of release, up to a total value of \$20,000.	Must provide report to next Council meeting.

13.4 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) AMENDMENT OF PROCEDURES

[^](#)

RECOMMENDATION

“That Sorell Council resolve:

- (i) To approve and adopt the amended ‘Committee Procedures – Sorell Planning Authority 17th January 2023’ (included in the report below) in accordance with Section 23 of the Local Government Act 1993;
- (ii) To appoint membership as required including a Chair and Deputy Chair of the Sorell Planning Authority;
- (iii) Pursuant to Section 23AA(2)(c) of the Acts Interpretation Act 1931, to revoke all previous delegations in respect of the Development Assessment Special Committee purported to have been made prior to the 17th January 2023;
- (iv) To delegate the functions and powers specified in the ‘Committee Procedures – Sorell Planning Authority 17th January 2023’ (included in the report below) to the Sorell Planning Authority in accordance with Section 22 of the Local Government Act 1993.”

INTRODUCTION

Council at their meeting of 17th June 2014 resolved to establish the Development Assessment Special Committee (“DASC”) under Section 24 of the Local Government Act 1993 and to adopt revised Committee Procedures for the DASC.

The proposed review and update of the description and operation of DASC will ensure it remains structured to consider and decide upon particular development, subdivision and planning scheme amendment applications with appropriate Councillor membership and a more contemporary title. This will reflect the statutory role of Council acting as a planning authority, ensure decisions are able to be made in as timely a manner as possible and which reflects organisational resourcing and the quantum of both regulatory and strategic items requiring formal consideration.

Relevantly, the TASCAT have recently published that – *‘the role of the Council in relation to planning matters is, in very broad terms, to uphold its planning scheme. In that context it is in a sense, blind to everything but the terms of the Scheme. It cannot put economic advantage or perceived community benefits over the terms of the Scheme. And in the context of enforcement proceedings unless expressly authorised to do so, it may not take any approach which is inconsistent with the terms of its Scheme.’*



Strategic Plan

Revised SPA Procedures remain consistent with:

- Objective 2 – Responsible Stewardship and a Sustainable Organisation.
 - o Outcome – Contemporary governance and compliance practices.
 - Direction – Commitment to transparent and accountable governance and well informed decision making.
- Objective 4 – Increased Community Confidence in Council
 - o Outcome – Consistent and contemporary Council leadership.
 - Direction – ensure decision making is consistent and based on relevant and complete information, and is in the interest of sustainability and whole of community interest.

Annual Plan

Revised SPA Procedures are similarly consistent with:

- 2.8 – Continue elected members awareness of contemporary governance roles and responsibilities.
- 4.2 – Ensure elected members and staff appropriately consider Council's Policies, Strategies, Plans and Procedures when making decision.

Operational Plan

Not applicable.

Policy

None applicable.

Environmental Implications

Not applicable.

Asset Management Implications

Not applicable.

Risk Management Implications

It is imperative Council acting as Planning Authority has in place appropriate and valid delegations and authorisations and a correctly formed committee structure to undertake the role as planning authority.



Community Implications

The revised SPA Procedures and meeting protocols remain the same.

In the context of the TASCAT statement included at the commencement of this report, amending the SPA meeting protocols to allow questions and submissions to be made at the meeting from applicants, representors or interested parties is not recommended. Further, Supreme Court decisions regarding procedural fairness and natural justice have been made against those councils (and the prior iteration of the Tasmanian Planning Commission) who have conducted meetings in this way.

It is acknowledged that a number of councils continue to permit this to occur, presumably in the interest of community engagement, and there have been instances with the prior DASC where meeting participants have expected to be able to address the Council acting as planning authority.

Statutory Implications

None foreseen with revised SPA Procedures.

REPORT

The proposed amended SPA Procedures are as follows:

COMMITTEE PROCEDURES SORELL PLANNING AUTHORITY 17th January 2023

PURPOSE

- The Sorell Planning Authority (SPA) has delegation from Council to act as the Planning Authority.
- The SPA functions include assessing and deciding on:
 - Subdivisions of more than one additional lot;
 - Development for a non-residential use with a value of works >\$1.0m;
 - Any application with more than one statutory objection;
 - Applicant and/or owner is a Councillor, employee or spouse or immediate relative;
 - Council is applicant;
 - Application is for Council owned land; and



- Amendments to the planning scheme.
- The General Manager is to ensure the Notice of Proposed Developments is circulated to the SPA.
- The General Manager is to ensure the Register of New Planning Applications is circulated to the SPA.
- Applications may be referred to full Council where considered appropriate by the SPA determined by a simple majority of members. When considering whether to refer a matter to full Council the SPA must consider whether it will result in the statutory time period being exceeded.
- Applications may be referred to the SPA where any Councillor has requested in writing to the General Manager, Chairperson and Deputy Chairperson that an item be considered by the SPA. Such a request must consider whether it will result in the statutory time period being exceeded.

DELEGATION by COUNCIL

The SPA acts under powers and functions delegated to the SPA by Council. This delegation was given at the Council meeting held on 17th January 2023.

COMMITTEE STRUCTURE

The SPA is to be comprised of no fewer than five (5) Councillors.

The SPA is to have a Chairperson and a Deputy Chairperson.

QUORUM

A quorum of the SPA is five (5) Councillors.

VOTING

Decisions will be by simple majority of SPA members.

TIMING

The meetings will be open to the public and held as required on Tuesdays commencing at 4.30pm unless otherwise advised. Applicants and representatives will be advised of the meeting date for items in which they have an interest.

Parties will not be allowed to address the SPA regarding planning matters.



AGENDA

The meeting agenda will be issued at least four days preceding the meeting.

The agenda will be provided to all Councillors.

MINUTES

Minutes of each meeting will be taken and provided to the following SPA meeting for approval.

A copy of the minutes of each meeting will be provided to Council for information.

The meetings will be audio-recorded.

STAFF ATTENDANCE

Council staff will attend meetings, as required, to answer questions and provide guidance to the SPA.

PECUNIARY INTEREST

In accordance with the Local Government Act 1993 in relation to pecuniary interests, members will be required to declare any pecuniary interests.

REVIEW

The Sorell Planning Authority will be reviewed by Council every 12 months of operation, or as otherwise determined by Council.

13.5 BUILDING AND PLUMBING APPLICATION FEES – REQUEST FOR REDUCTION

RECOMMENDATION

“That Council resolve pursuant to Section 207 of the Local Government Act 1993 to remit \$2,500.00 of the building permit assessment fee for BA 2022 / 00219 – 1 at 521 Old Forcett Road, Dodges Ferry.”

Introduction

The purpose of this report is to seek a Council resolution with regard to a proposed privately developed public swimming pool at 521 Old Forcett Road, Dodges Ferry to either:



- a) reduce the building application fee; or
- b) maintain the current 'Council Fees and Charges' calculation.

Background

The General Manager has been requested by the applicant to consider a review and reduction of the building and plumbing assessment fees for the proposed swimming pool, however, no delegation exists for this function and the matter must be considered by Council.

The building and plumbing assessment fees levied include:

BUILDING	
Permit Assessment Fee Class 2-9	\$456.60
+ Permit Assessment Fee Class 2-9 work >\$500k @ 0.1% of cost of works	\$2,500.00
Building Administration Levy (0.1%)	\$2,500.00
Training Industry Levy (0.2%)	\$5,000.00
Completion Certificate – Building or Demolition	\$112.00
Total	\$10,568.50
PLUMBING	
Assessment of CLC (notifiable and permit work) class 2-9 @ \$23 per \$100k	\$837.50
On-site wastewater management system assessment class 3-9	\$949.50
Plumbing Permit Fee	\$57.50
Plumbing and Drainage Inspection Fee x 15 Inspections	\$2897.50
Start Work Notice Authorisation	\$24.00
Certificate of Completion (Plumbing Work)	\$112.00
Total	\$4,878.00

The applicant has also previously been levied fees for the separate and required development and subdivision applications to the value of \$4539.50 and \$1733.00 respectively.

The project has been a consideration with Council and the proponent since 2018 and represents an opportunity for the private development of a community recreation asset.

Requisite planning and subdivision approvals have been granted.

Funding arrangements are secured comprising proponent equity and a DSG grant and loan.



Investigation of Council's database indicates two instances where assessment fee reduction was approved for subdivision and development since 2013.

In August 2013, Council resolved to introduce an amendment to the fees and charges for a subdivision assessment fee cap of \$14,422.00. At that time it equated to a 100 lot residential subdivision on the basis that proposals of that scale were rare in Sorell and Tasmania and further, that once a subdivision reached 100 lots additional impact on staff resources was likely negligible.

And in February 2020, Council resolved to remit part of a 198 lot residential subdivision assessment fee for 195 – 227 Penna Road, Midway Point to a maximum charge of \$18,750.00 rather than the full amount of \$36,390.00.

Council's fees and charges schedule does not include a cap for either subdivision or development applications but sets fee categories based on the value of works.

Strategic Plan

The matter is not relevant to the Strategic Plan.

Annual Plan

The matter is not specifically relevant to the Annual Plan save for the potential loss of revenue should an assessment fee be varied.

Operational Plan

Not applicable.

Policy

No policies applicable.

Environmental Implications

Not applicable.

Asset Management Implications

Not applicable.

Risk Management Implications

Risks associated with this matter are considered comparatively low and are limited to financial costs and procedural transparency.



Community Implications

Similar to the above matter, the principal issue with this consideration is to ensure the proponent is accountable to the cost of administering and assessing the application and is not being cross-subsidised by ratepayers.

Statutory Implications

Division 7 of the Local Government Act 1993 (“the Act”) provides the head of power for a Council to impose fees and charges.

Rather than amending the fees and charges schedule, it is more appropriate that Council consider the request for a remission pursuant to Section 207 of the Act.

Council has no head of power to remit the Building Administration or Industry Training Levies as these are mandated by the State Government.

Report

In consideration of the building and plumbing application fee components that Council have discretion to vary, the only opportunity that transparently avoids ratepayer cross-subsidising is with the additional building fee of 0.1% of the cost of works where they exceed \$500k.

The rationale for this is with regard to Council’s Permit Authority role inputs for a privately certified application in comparison to the plumbing assessment and inspection functions.

Conclusion

Given the period of time that has lapsed, that all parties have sought consent outcomes throughout the negotiation process, the community benefit the project will deliver, sunk costs and ongoing risk to the proponent, in the circumstances it is considered appropriate and reasonable to remit the \$2,500.00 generated by the additional building fee detailed above.

Council has the option of resolving in accordance with the recommendation, proposing an alternative approach or that the current building application assessment fee remains.

Robert Higgins

GENERAL MANAGER

11th January 2023



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

14.0 INFRASTRUCTURE AND ASSETS

Nil

15.0 COMMUNITY RELATIONS

15.1 COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council approve the Southern Beaches Historical Society grant application pursuant to the 2022-2023 Community Grants Program.”

Introduction

Through the Community Grants Program 2022-2023, funds are available for support towards a project, event or activity, Council provides financial support to eligible community groups and organisations within the Municipality.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Annual Plan

Sufficient funds exist within the Operational Plan.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

REPORT



For the month of December, Council received two Community Grant Application from –

- Southern Beaches Historical Society - \$1800.00
- DIGnity Supported Community Gardening Inc - \$1700.00

The applications were assessed by Council on 10th January 2023

- Mayor Vincent
- Clr Brown
- Clr Campbell
- Clr Reed
- Clr Gatehouse
- Clr Reynolds
- Clr Miro Quesada

The Councillors present agreed by majority to fund the full amount for Southern Beaches Historical Society and declined the application from DIGnity Supported Community Gardening Inc.

This application is now presented to Council for approval.

Sonia Pullen

MANAGER FACILITIES AND RECREATION

Date 11 January 2023

16.0 FINANCE

16.1 EXECUTIVE SUMMARY – FINANCIAL REPORT DECEMBER 2022 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT DECEMBER 2022 YEAR-TO-DATE be received and noted by Council.”

Note: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.



FINANCIAL REPORT DECEMBER 2022 YEAR-TO-DATE

The operating surplus for the period ended 31 December 2022 of \$8.622m is above the budget of \$7.577m by \$1.044m. The main drivers of this position are:

- Recurrent income year to date is \$18.326m, which is above budget by \$431k.
- Operating expenses year to date are \$9.703m, which is below budget by \$613k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges are above budget by \$226k to the end of December. The following significant variances are noted:

- Other remissions is below budget by \$62k, as a result of Council receiving less charitable remission requests than anticipated year to date.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$10k to the end of December, this is predominantly a result of town planning activity being less than expected year to date.

3. USER FEES

This category is above budget by \$22k to the end of December. The following significant variances are noted:

- Building assessment fees is below budget by \$13k, as a result of activity being less than expected year to date.
- Dog registrations and renewal is above budget by \$25k, as a result of a delay in raising Dog registration renewals. A percentage of the above amount would normally have been received last financial year.
- Plumbing inspection is below budget by \$12k, as a result of activity being less than expected year to date.

4. GRANTS OPERATING

This category is above budget by \$51k to the end of December, this is largely a result of unbudgeted grant income received to date.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.



5. CONTRIBUTIONS RECEIVED

This category is above budget by \$79k to the end of December, this is largely a result of the following variance:

- Public open space contributions is \$129k above budget, predominantly as a result of a sub division at Arthur Highway and Nugent Road, Sorell, Clark Street, Dunalley and Pendell Drive, Forcett.
- Car Parking Cash in Lieu Contributions is under budget by \$25k, as a result of Council receiving less contributions than anticipated year to date.
- Subdiv Traffic Mgt Treatment Contributions is under budget by \$25k, as a result of Council receiving less contributions than anticipated year to date.

6. INTEREST

This category is above budget by \$70k to the end of December. The following significant variance is noted:

- Interest received is above budget by \$66k, as a result of significant improvements in interest investment rates.

7. OTHER INCOME

This category is above budget by \$12k to the end of December. The following significant variances are noted:

- SERDA external labour hire recoveries is above budget by \$24k, no income was budgeted due to wind up. The wind up did not totally complete as at 30 June 2022.
- Other facility hire is below budget by \$31k, this income is in relation to the Pembroke Stadium. Due to the delay in completion of the stadium no income has been received.

8. INVESTMENT IN TASWATER

This category is below budget by \$19k to the end of December, this is predominantly a result of TasWater interim dividends being less than expected year to date.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$129k to the end of December.

The following significant variances are noted:

- LSL is below budget by \$12k, due to a number of staff leaving employment with Council and accumulated balances being cleared.



- Staff training is below budget by \$16k, this is a result of planned training not occurring as scheduled. It is expected the planned training will occur at a later period.
- Superannuation is below budget by \$33k, this is a result of current vacancies.
- Workers compensation insurance is below budget by \$24k. An increase from 2021/2022 was budgeted for, however for the 2022/2023 financial year MAV Insurance pricing model saw Council's actual premium decrease.

10. MATERIALS AND SERVICES

Materials and services are \$360k below budget to the end of December.

The following significant variances are noted:

- Computer Software Maint and Licenses is over budget by \$24k, this is a result of Brightly (Assetic) payments being made in December with the budgeted amount in January.
- Consultants other is below budget by \$32k, predominantly as a result of underspends to date in Assets/GIS \$7k, Engineering \$11k and Town Planning \$20K. These planned works will occur later in the year.
- Contractors is below budget by \$30k, predominantly as a result of underspends to date in Roads Sealed (\$20k). This planned works will occur later in the year.
- Mornington Park transfer station disposal costs is below budget by \$17k, as a result of timing of invoices.
- Electricity is below budget by \$32k, as the budget was setup to recognise amounts monthly when it should have been setup to recognise amounts in arrears. Further an invoice remains outstanding as at the end of December, this will be amended in January.
- Fuel is above budget by \$31k, predominantly as a result of increased fuel pump prices since the budget was prepared. Additionally, higher use than expected has occurred in Heavy Fleet vehicles (\$18k).
- Operating Capital is below budget by \$29k, predominantly as a result of underspends to date in both Community Facilities (\$14k) and Community Facilities – Pembroke Park Stadium (\$16k). Both these planned works will occur later in the year.
- Recycling centres is below budget by \$20k, as a result of timing of invoices. Invoice budgeted in December will not be posted until January.

- Kerbside recycling collection is below budget by \$39k, as a result of increased budgeted costs due to a new contract. This contract is yet to be finalised. Invoice expected in December was not posted until January.
- Kerbside recycling disposal is below budget by \$10k, as a result of timing of invoices. Invoice expected in December was not posted until January.
- Kerbside garbage collection is below budget by \$70k, as a result of increased budgeted costs due to a new contract. This contract is yet to be finalised. Invoice expected in December was not posted until January.
- Signage & Guide Posts is below budget by \$44k, predominantly as a result of underspends to date in both Roads Unsealed (\$25k) and Roads Sealed (\$23k). This expenditure will occur later in the year.
- Street Bin Collection Contract is below budget by \$12k, this amount could potentially be savings, unless the amount is required to be applied against actual expenditure over the remainder of the year.
- Valuation expenses is above budget by \$15k, predominantly as a result of an increase in supplementary valuations year to date.
- Water Charges is below budget by \$22k, as a result of timing of invoices. Invoice expected in December was not posted until January.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$189k to the end of December, the following significant variance was noted:

- Amortisation expense is below budget by \$52k, predominantly as a result of a change in treatment of the system upgrade expenses from capital to operational expenditure.

12. FINANCE COSTS

This category is above budget by \$2k to the end of December, with no significant variances noted.

13. OTHER EXPENSES

This category is above budget by \$63k to the end of December. The following significant variances are noted:

- Employee sub, licences and memberships is below budget by \$22k, predominantly as a result of not incurring any Southern Tasmania Regional Waste Authority fees to date. These fees are expected to be incurred later in the year.



- Functions and programs expense is below budget by \$31k, predominantly as a result of delayed expenditure. This expenditure is expected to be incurred later in the financial year.
- Government Fire Contributions is above budget by \$151k, predominantly as a result of making payment in December rather than January where it is budgeted.
- Land tax is above budget by \$24k, predominantly as a result of a significant increase in land tax across the board.
- Public liability insurance is below budget by \$34k. An increase from 2021/2022 was budgeted for, however for the 2022/2023 financial year MAV Insurance pricing model saw Council's actual premium decrease.

14. GRANTS CAPITAL

This category is below budget by \$1.233m to the end of December.

Roads to Recovery funding was budgeted to receive \$194k year to date, however we have only received an instalment in July, due to a delay in works commencing.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No non-monetary asset contribution revenue was received as at the end of December.

16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of December.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of December.

CAPITAL EXPENDITURE

Capital expenditure to the end of December 2022 is \$3,588,423 (as per Capital Works report run on 9 January 2023).

The following capital jobs do not have an approved budget but have expected expenditure in the 2022/2023 financial year. These will be included in the Mid-Year Budget Review:



- C-23- T-034 – Dunalley, Bay Street – Reseal - The Budget is \$28,075 with actuals of \$34,782
- C-23-T-041 – Dunalley, Tiger Head Road – Reseal - The Budget is \$16,573 with actuals of \$28,494
- C-23-S-006 – Nugent, Nugent Road – Design for extension to twin 600 culverts. The Budget is \$15,000 with actuals of \$17,700
- C-23-PRELIM-WHITLAM – Lewisham, Whitlam court – Detailed engineering survey & design – stormwater – Unapproved budget of \$15,000 with commitments of \$3,650

Job Name and #	Month reported to Council	Current Expected Budget <u>Variance</u>
C-23-S-010 – Midway Point - Grate Replacements	July 2022	\$10,000
C-22-S-012 – 189 Lewisham Scenic Drive - Stormwater	July 2022	\$18,976
C-22-T-037 – Midway Point, outside 252 Penna Road - Footpath replacement	July 2022	\$28,952
C-23-PRELIM-Brinktop – Preliminary reseal between the highway and Penna Road for 2023/24	October 2022	\$76,592
C-23-T-051 – Sorell Hub footpath replacement	November 2022	\$11,000
C-23-LI-016 – Sorell, gravel access by Hub	November 2022	\$7,700
C-23-PRELIM-Erle St – Detailed engineering survey and design	December 2022	\$16,000

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2022/23 financial year. These will be included in the Mid-Year Budget Review:

Job Name and #	Month reported to Council	Current Expected Budget <u>Variance</u>
Roads Re-sheeting Program 2022/23 – Tender	Agenda item 12.1 September 2022	\$76,000
C-22-BR-007 – Shark Point Road, Penna – Orielton bridge refurbishment	September 2022	\$54,170
C-20-PemPark-Civil – Pembroke Park Stadium - access road, carpark, kerb, channel, footpaths	September 2022	\$268,287



Supplier cost since the 2019 estimate have increased considerably e.g. steel by 30%.		
C-22-T-007 – Pawleena Road – Reconstruct road and 2 coat seal	November 2022	\$14,167
C-23-LI-011 – Dodges Court - bollard half circle	December 2022	\$12,612
C-23-LI-014 – Rubbish bin surround replacement	December 2022	\$20,700
C-23-T-045 – Elima Court, Dodges Ferry – Chip reseal	December 2022	\$9,473
C-23-S-006 – Nugent, Nugent Rd – design of extension to twin stormwater culverts	December 2022	\$17,000

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position decreased during December, predominantly due to the payment of payroll and invoices, including capital works invoices. Sorell Council continues to hold \$763k in grant income received in advance as reported in the Balance Sheet. In comparison with the 2021/2022 financial year, the current cash balance \$16.2m is \$1.8m greater than the balance at the same time last year.

CASH RESERVES

As at 31 December 2022, cash reserves being held by Council are as follows;

Land Sales	\$1,138,176
Public Open Space Contributions	<u>\$ 815,424</u>
	\$1,953,600

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 62.4% of rates already paid by the end of December. At the same time last year, Council had received 62.0% of rates.



ATTACHMENTS

- a) Statement of Income and Expenditure for the period ending 31 Dec. 2022 (Pages 1)
- b) Statement of Financial Position as at 31 December 2022 (Pages 1)
- c) Statement of Cash Position as at 31 December 2022 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 31 Dec. 2022 (Pages 5)
- e) Capital Works report for the period ending 31 December 2022 (Pages 10)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 2)

SCOTT NICOL
MANAGER FINANCE

SALLY FANG
ACCOUNTANT

CHRISTINE FRASER
FINANCE OFFICER

Date: 10 January 2022
Attachments (24 pages)



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period December 2022

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	16,560,213	16,334,533	225,681	16,334,283
Statutory fees and fines	2	331,069	341,087	(10,018)	634,541
User Fees	3	360,564	338,198	22,366	676,735
Grants Operating	4	378,043	326,847	51,196	666,694
Contributions received	5	154,158	75,000	79,158	102,500
Interest	6	132,619	62,235	70,384	142,370
Other income	7	247,199	235,184	12,015	467,223
Investment income from TasWater	8	162,000	181,200	(19,200)	362,400
		18,325,865	17,894,284	431,582	19,386,747
EXPENSES					
Employee benefits	9	3,198,792	3,327,783	128,991	7,052,292
Materials and services	10	2,862,946	3,222,940	359,994	6,418,061
Depreciation and amortisation	11	2,638,495	2,827,604	189,109	5,617,137
Finance costs	12	25,851	24,126	(1,726)	61,299
Other expenses	13	977,266	914,050	(63,216)	1,707,868
TOTAL EXPENSES		9,703,350	10,316,503	613,153	20,856,657
OPERATING SURPLUS/(DEFICIT)		8,622,515	7,577,781	1,044,735	(1,469,910)
CAPITAL INCOME					
Grants Capital	14	492,282	1,725,670	(1,233,388)	5,489,917
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	0	0	0	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		492,282	1,725,670	(1,233,388)	5,489,917
SURPLUS/(DEFICIT)		9,114,797	9,303,450	(188,653)	4,020,007



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At December 2022

	Actual 2022/2023	Actual 30 June 2022	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	9,150,483	11,359,292	(2,208,809)
Investments	7,052,042	4,052,042	3,000,000
Trade and Other Receivables	6,646,515	812,136	5,834,379
Inventories	58,307	58,307	-
Other Assets	263,808	557,558	(293,750)
Total Current Assets	23,171,154	16,839,335	6,331,820
Non-Current Assets			
Trade and Other Receivables	33,076	33,437	(361)
Assets Held for Sale	1	1	-
Intangible Assets	268,051	277,375	(9,324)
Property, Infrastructure, Plant and Equipment	271,846,857	274,578,469	(2,731,612)
Work in Progress	14,736,848	11,257,421	3,479,427
Investments	29,226,730	29,226,730	-
Other Non-Current Assets	26,103	26,103	-
Total Non-Current Assets	316,137,666	315,399,537	738,130
TOTAL ASSETS	339,308,820	332,238,872	7,069,950
LIABILITIES			
Current Liabilities			
Trade and Other Payables	415,402	1,584,885	(1,169,484)
Trust Funds and Deposits	1,179,150	1,007,744	171,406
Interest Bearing Loans & Borrowings	215,022	425,045	(210,023)
Provisions	1,413,363	1,416,472	(3,110)
Contract Liabilities	762,987	1,596,624	(833,637)
Other Current Liabilities	8,593	8,593	-
Total Current Liabilities	3,994,517	6,039,364	(2,044,847)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,329,946	2,329,946	-
Provisions	119,154	119,154	-
Contract Liabilities	-	-	-
Other Current Liabilities	18,194	18,194	-
Total Non-Current Liabilities	2,467,294	2,467,294	-
TOTAL LIABILITIES	6,461,811	8,506,658	(2,044,847)
Net Assets	332,847,009	323,732,213	9,114,797
EQUITY			
Accumulated Surplus	130,123,638	121,008,841	9,114,797
Reserves	202,723,372	202,723,372	-
Total Equity	332,847,011	323,732,214	9,114,797



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At December 2022**

	\$
Opening Balance Cash at Bank & Investments	15,411,334
Closing Balance Cash at Bank & Investments	16,202,525
Cash Movement Year to Date	791,191
<i>Represented by:</i>	
Net Surplus / (Deficit)	9,114,797
Add: Depreciation	2,638,495
Net Cash Surplus / (Deficit)	11,753,291
Loan Repayments	(210,023)
Capital Expenditure (per capital report)	(3,479,427)
Capital Expenditure - Asset (Purchases) / Disposals	93,117
Balance Sheet Movements	(7,365,770)
Cash Movement Year to Date	791,191



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(13,213,877)	(13,008,824)	205,053	(13,008,824)
1110 Rates General Written Off	570	2,500	1,930	5,000
1115 State Grant Rates Remission	(813,458)	(817,295)	(3,837)	(825,550)
1120 Rates Pensioner Concession	817,252	817,295	42	825,550
1125 Domestic Waste Annual Charge	(2,736,501)	(2,782,133)	(45,632)	(2,782,133)
1130 Fire Rates Levy Income	(633,735)	(627,576)	6,159	(627,576)
1150 Other Remissions	20,247	82,250	62,003	82,250
1160 AWTs Maintenance Fee Received	(712)	(750)	(39)	(3,000)
1199 Rates and Charges Total	(16,560,213)	(16,334,533)	225,681	(16,334,283)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(78,651)	(75,000)	3,651	(150,000)
1220 Town Planning Fees	(236,292)	(258,750)	(22,458)	(470,925)
1225 Animal Infringements & Fines	(4,345)	(2,000)	2,345	(4,000)
1230 Other Infringements Fines & Penalties	(7,697)	(2,500)	5,197	(5,000)
1235 Licences & Permits	(2,274)	(1,587)	687	(2,116)
1240 Street Stall Permit Fee	(1,811)	(1,250)	561	(2,500)
1299 Statutory Fees and Charges Total	(331,069)	(341,087)	(10,018)	(634,541)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(40,970)	(54,000)	(13,030)	(108,000)
1318 Caravan Licences	(17,108)	(13,754)	3,354	(13,754)
1327 Dog Impounding & Release Fees	(348)	(600)	(252)	(1,200)
1330 Dog Registration & Renewal	(94,432)	(70,049)	24,383	(96,255)
1331 Kennel Licences	144	(1,500)	(1,644)	(1,500)
1333 Driveway Approval and Inspection Fees	(7,500)	(2,000)	5,500	(4,000)
1335 Engineering Inspections & 1% Approval Fee	(34,033)	(37,500)	(3,467)	(75,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	404	0	(404)	(44,436)
1351 Photocopy Charges	(32)	0	32	0
1354 Plumbing Application Fees	(73,698)	(72,450)	1,248	(144,900)
1357 Plumbing Inspection	(66,298)	(78,660)	(12,362)	(157,320)
1360 Amended Plan Fees	(3,395)	(2,500)	895	(5,000)
1363 Recreational Vehicle Income	(5,747)	(5,185)	562	(10,370)
1369 Building Administration Fee (0.1%)	(6,371)	0	6,371	0
1372 TBCITB Training Levy (0.2%)	(11,180)	0	11,180	0
1399 User Fees Total	(360,564)	(338,198)	22,366	(676,735)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(353,590)	(325,847)	27,743	(651,694)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(22,455)	(1,000)	21,455	(15,000)
1420 Other Grants & Subsidies	(1,998)	0	1,998	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(378,043)	(326,847)	51,196	(666,694)
1500 Contributions Received				
1505 Public Open Space Contributions	(154,158)	(25,000)	129,158	(50,000)
1506 Car Parking Cash in Lieu Contributions	0	(25,000)	(25,000)	(27,500)
1507 Subdiv Traffic Management Treatment Contributions	0	(25,000)	(25,000)	(25,000)
1510 Contributions Received Other	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1549 Contributions Received Total	(154,158)	(75,000)	79,158	(102,500)
1550 Interest				
1560 Rates Interest Penalty	(57,687)	(53,000)	4,687	(110,000)
1565 Rates Interest Written Off	63	200	137	500
1570 Rates Legal Costs Recovered	295	(375)	(670)	(750)
1575 Interest Received Banks & Other	(75,245)	(9,000)	66,245	(32,000)
1577 Interest - MPIA	(45)	(60)	(15)	(120)
1599 Interest Total	(132,619)	(62,235)	70,384	(142,370)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(6,420)	(10,064)	(3,645)	(24,155)
1615 Donations Received	1,000	0	(1,000)	0
1620 Hall Hire	(43,501)	(37,433)	6,068	(87,975)
1625 Lease/Rent Fees Received	(27,317)	(25,987)	1,330	(55,362)
1627 Lease Fees - Copping Tip	(67,949)	(70,035)	(2,086)	(107,085)
1630 Other Facility Hire	(28,627)	(60,027)	(31,400)	(129,370)
1632 SERDA - External Labour Hire Recoveries	(24,940)	0	24,940	0
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(7,938)	(1,000)	6,938	(2,000)
1637 Insurance Recoveries	(8,188)	0	8,188	0
1645 Vehicle FBT Recoveries	(21,655)	(27,913)	(6,259)	(55,827)
1655 Workers Compensation - Reimbursement	(4,259)	0	4,259	0
1656 Copping Public Cemetery Trust Net Income	(4,900)	(1,650)	3,250	(3,300)
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	(1,305)	(1,075)	230	(2,150)
1662 Wheelie Bin Stabiliser Income	(1,201)	0	1,201	0
1689 Other Income Total	(247,199)	(235,184)	12,015	(467,223)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(162,000)	(181,200)	(19,200)	(362,400)
1699 Investment Income from TasWater Total	(162,000)	(181,200)	(19,200)	(362,400)
1999 Recurrent Income Total	(18,325,865)	(17,894,284)	431,582	(19,386,747)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(69,421)	(193,648)	(124,227)	(387,296)
2110 Comm'th Grants new or upgraded assets	(256,623)	(1,178,516)	(921,892)	(2,567,031)
2115 State Grants for new or upgraded assets	(144,501)	(186,936)	(42,435)	(2,080,353)
2120 Other Grants for new or upgraded assets	(21,737)	(166,570)	(144,833)	(455,237)
2199 Grants Capital Total	(492,282)	(1,725,670)	(1,233,388)	(5,489,917)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	0	0	0	0
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2899 CAPITAL INCOME TOTAL	(492,282)	(1,725,670)	(1,233,388)	(5,489,917)
2999 TOTAL INCOME	(18,818,147)	(19,619,954)	(801,807)	(24,876,663)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	29,892	28,618	(1,274)	61,646
3103 Annual Leave	248,961	239,331	(9,630)	496,763
3109 Conferences	413	1,000	587	3,000
3111 Drug and Alcohol Testing	1,140	1,875	735	3,750
3112 FBT Expenses - Gift Cards / Gifts	2,174	1,000	(1,174)	3,000
3114 FBT Expenses - Entertainment (FBT)	2,815	1,500	(1,315)	4,500
3115 Fringe Benefit Taxes	16,756	16,661	(96)	33,321
3118 Health and Well Being	334	3,000	2,666	4,000
3124 Long Service Leave	84,856	96,621	11,765	169,234
3127 Medicals	1,400	1,300	(100)	2,600
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	119	0	(119)	0
3139 Overheads Recovered	(33,519)	(29,395)	4,125	(63,881)
3145 Payroll Tax	144,107	143,652	(455)	305,397
3148 Protective Clothing & Accessories	16,502	18,125	1,623	28,250
3151 Recruitment Costs	1,045	0	(1,045)	0
3154 Salaries	2,263,554	2,304,503	40,948	5,074,787
3156 Salaries transferred to WIP	(93,707)	(88,891)	4,816	(198,183)
3163 Staff Training	16,854	33,250	16,396	66,500
3166 Superannuation - Council Contribution	337,600	371,495	33,895	793,645
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	250	250	500
3175 Uniforms / Clothes Purchased	3,042	4,800	1,758	14,000
3181 Workers Compensation Expense Claims	257	0	(257)	0
3184 Workers Compensation Insurance	154,197	179,088	24,892	249,463
3199 Employee Benefits Total	3,198,792	3,327,783	128,991	7,052,292
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	3,466	2,500	(966)	5,000
3202 Advertising	39,519	40,667	1,149	96,156
3204 AWTs Maintenance Charge	470	1,125	655	2,250
3206 Cleaning	84,175	88,957	4,782	213,496
3208 Computer Hardware / Hardware Maintenance	3,427	7,550	4,123	14,350
3212 Computer Software Maint and Licenses	208,291	183,829	(24,462)	257,708
3214 Consultants Other	93,650	125,524	31,874	198,996
3216 Contractors	96,052	126,556	30,504	236,905
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	57,830	75,000	17,170	150,000
3221 Electronic Notices / Reminders	0	1,150	1,150	2,025
3222 Electricity	71,170	103,020	31,851	209,659
3223 Emergency Management	0	1,000	1,000	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	115,514	84,053	(31,461)	201,728
3232 Internet, Telephone & Other Communication Charges	23,325	25,235	1,910	49,645
3234 Land Survey Costs	0	5,000	5,000	10,000
3236 Legal Fees (Advice etc)	47,650	48,500	850	97,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3237 Line Marking - Transport Infrastructure	19,477	16,000	(3,477)	32,000
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	19,724	49,000	29,276	105,500
3244 Plant & Motor Vehicle Repairs & Services	61,465	56,500	(4,965)	113,000
3246 Plant Hire - External	14,511	17,833	3,322	37,000
3248 Plant Hire - Internal Usage	17,751	11,609	(6,142)	23,219
3250 Plant Hire Recovered	(43,709)	(39,914)	3,795	(83,105)
3252 Plant Registration Fees	40,404	38,723	(1,681)	39,003
3254 Printing	19,863	26,397	6,534	35,808
3256 Recycling Centres	48,956	69,211	20,254	166,106
3257 Recycling Hub	598	0	(598)	2,000
3258 Registrations, Licenses and Permits	3,989	3,592	(397)	3,592
3259 CEMETERY Repairs and Maintenance	800	4,000	3,200	10,000
3260 Repairs and Maintenance	853,122	885,212	32,090	1,750,022
3261 Road Kill Collection Fees	1,289	1,102	(187)	2,645
3262 Kerbside Green Waste Collection	102,209	101,392	(818)	243,340
3263 Kerbside Green Waste Disposal	29,360	26,450	(2,910)	63,480
3264 Kerbside Hard Waste Collection	92,815	89,930	(2,885)	179,860
3265 Kerbside Hard Waste Disposal	12,219	21,160	8,941	42,320
3266 Kerbside Recycling Collection	110,047	149,330	39,283	298,660
3267 Kerbside Recycling Disposal	63,680	74,060	10,380	177,744
3268 Kerbside Garbage Collection	218,114	288,667	70,553	577,334
3269 Kerbside Garbage Disposal	92,049	97,865	5,816	195,730
3270 Security	8,801	11,620	2,819	26,496
3273 Signage & Guide Posts	27,339	71,100	43,761	94,600
3276 Settlement Costs ONLY	0	2,500	2,500	5,000
3278 Stationery & Office Consumables	14,800	20,934	6,133	41,951
3279 Street Bin Collection Contract	86,246	98,769	12,523	258,152
3280 Tools/Equipment Expensed (under \$1,000)	5,803	11,983	6,180	23,700
3282 Tyres	13,368	7,500	(5,868)	15,000
3284 Valuation Expenses	35,450	20,833	(14,617)	50,000
3290 Water Charges (Works Order)	47,867	69,915	22,048	131,987
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	2,862,946	3,222,940	359,994	6,418,061
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	2,629,170	2,766,347	137,177	5,487,591
3410 Amortisation Expense	9,324	61,257	51,932	121,514
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	2,638,495	2,827,604	189,109	5,617,137
3500 Finance Costs				
3505 Interest on Loans	25,851	24,126	(1,726)	60,727
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	25,851	24,126	(1,726)	61,299
3600 Other Expenses				
3604 Audit Fees	22,880	17,673	(5,208)	33,108
3606 Audit Panel Expenses	3,000	3,500	500	7,000
3608 Bad & Doubtful Debts	142	0	(142)	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3612 Bank Fees & Charges	17,478	20,060	2,582	40,119
3616 Bank Fees Recovered	(1,943)	(1,845)	98	(3,690)
3620 Cashiers Rounding Adjustments	2	12	10	25
3624 Commissions Paid	9,000	10,956	1,956	26,295
3636 Councillor Allowances	68,316	74,433	6,117	151,690
3640 Councillor Expenses	425	1,000	575	2,000
3644 Councillor Vehicle Allowance	1,460	2,800	1,340	5,600
3656 Deputy Mayors Allowance	7,781	7,856	75	16,010
3660 Dog Pound & Other Animal Management Expenses	3,358	3,500	142	5,000
3661 Dog Home & Vet Fees	738	500	(238)	1,000
3664 Donations and Section 77 Expenses	22,676	21,000	(1,676)	65,000
3668 Election Expenses	7,451	7,243	(209)	72,243
3672 Employee Sub, Licences and Memberships	66,340	88,492	22,152	92,344
3676 Functions & Programs	14,720	45,325	30,605	52,650
3680 Excess Payable on Insurance Claims	4,706	1,500	(3,206)	3,000
3688 Food & Beverages	1,316	2,042	727	4,084
3692 General Insurance	114,861	123,100	8,239	123,100
3704 Government Fire Contributions	301,236	150,618	(150,618)	602,473
3712 Immunisations	325	500	175	3,500
3720 Land Tax	85,715	61,778	(23,937)	61,778
3724 Mayor's Allowance	20,478	20,675	197	42,134
3731 NRM Expenses	4,332	10,000	5,668	20,000
3732 Motor Vehicle Insurance	31,724	36,490	4,766	36,490
3736 Other roundings	6	12	6	25
3740 Other Sundry Expenses	3,654	1,736	(1,919)	3,471
3744 Photocopier Leases & Operating Costs	9,029	9,502	473	12,140
3748 Postage	21,764	25,290	3,526	54,102
3752 Public Liability Insurance	120,662	154,728	34,066	154,728
3760 Reference Materials	99	500	401	1,500
3768 Sampling, Testing and Monitoring	1,505	1,000	(505)	6,000
3770 Storage Costs	504	625	121	1,500
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	11,526	11,449	(77)	11,449
3799 Other Expenses Total	977,266	914,050	(63,216)	1,707,868
3990 EXPENSES TOTAL	9,703,350	10,316,503	613,153	20,856,657
3995 (SURPLUS)/DEFICIT	(9,114,797)	(9,303,450)	(188,653)	(4,020,007)



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	ROADS					
1	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only		-	-
2	Marion Bay, Bay Road	C-23-T-002	Road works associated with SW upgrade		-	-
3	Dodges Ferry, Parnella Road	C-23-T-003	Road works associated with SW upgrade		6,000	-
4	Nugent, Nugent Road	C-23-T-004	Chip Seal + Lime Stabilisation		-	-
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage & 14/7 seal		-	-
6	Primrose Sands, Primrose Sands Road	C-23-T-006	Reconstruction with AC Surface		4,900	-
7	Primrose Sands, Grevillea Street	C-23-T-007	Reconstruction with Chip Seal Surface		-	-
8	Orielton, Allambie Road	C-23-T-008	Reconstruction with Chip Seal Surface		5,200	-
9	Primrose Sands, Oak Street	C-23-T-009	Reconstruction with Chip Seal Surface		3,600	-
10	Marion Bay, Bay Road	C-23-T-010	Reconstruction with Chip Seal Surface		5,200	-
				\$ 2,676,955		



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	RESHEETING					
11	Primrose Sands, Abelia Street	C-23-T-011	1 Segment resheet, 100mm new gravel		13,161	970
12	Forcett, Alomes Road	C-23-T-012	2 segments resheet, 100mm new gravel		37,538	970
13	Dunnalley, Annie Street	C-23-T-013	2 segments resheet, 100mm new gravel		12,350	970
14	Dodges Ferry, Church Street	C-23-T-014	1 Segment resheet, 100mm new gravel		18,289	970
15	Primrose Sands, Elm Street	C-23-T-015	1 Segment resheet, 100mm new gravel		13,127	970
16	Carlton, Eularminner Street	C-23-T-016	1 Segment resheet, 100mm new gravel		16,931	970
17	Forcett, Heatherbell Road	C-23-T-017	4 segments resheet, 100mm new gravel		76,481	970
18	Carlton, Josephs Road	C-23-T-018	7 segments resheet, 100mm new gravel		140,027	970
19	Bream Creek, Marchwiell Road	C-23-T-019	7 segments resheet, 100mm new gravel		172,657	970
20	Forcett, Matthews Road	C-23-T-020	1 Segment resheet, 100mm new gravel		24,158	970
21	Carlton River, McGinness Road	C-23-T-021	1 Segment resheet, 100mm new gravel		10,495	970
22	Nugent, Mill Road	C-23-T-022	6 Segment resheet, 100mm new gravel		110,836	970
23	Nugent, Nugent Road	C-23-T-023	16 segments of Nugent Road, 100mm new gravel		158	286,218
24	Orielton, Orielton Road	C-23-T-024	4 segments resheet, 100mm new gravel		-	54,924
25	Carlton, Parker Street	C-23-T-025	1 Segment resheet, 100mm new gravel		14,539	970
26	Dodges Ferry, Pengana Street	C-23-T-026	1 Segment resheet, 100mm new gravel		14,464	970
27	Carlton River, Reardons Road	C-23-T-027	4 segments resheet, 50mm new gravel		68,736	970
28	Carlton, River Street	C-23-T-028	1 Segment resheet, 100mm new gravel		20,826	970
29	Sorell, Rosendale Road	C-23-T-029	2 segments resheet, 100mm new gravel		-	37,929
30	Wattle Hill, Shrub End Road	C-23-T-030	2 segments resheet, 100mm new gravel		-	45,339
31	Kellevie, Stokes Road	C-23-T-031	2 segments resheet, 100mm new gravel		44,920	3,016
32	Forcett, Topley Drive	C-23-T-032	1 Segment resheet, 100mm new gravel		23,413	970
33	Wattle Hill, Wiggins Road	C-23-T-033	11 Segments resheet, 100mm new gravel		-	190,268
				\$ 1,324,701		



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	RESEALS					
34	Dunalley, Bay Street	C-23-T-034	Asphalt Reseal + Prep Work		21,018	13,764
35	Primrose Sands, Carlton Bluff Road	C-23-T-035	Asphalt Reseal + Prep Work		10,666	22,032
36	Dodges Ferry, Junction Street	C-23-T-036	Asphalt Reseal + Prep Work		5,220	9,546
37	Primrose Sands, Kruvale Court	C-23-T-037	Asphalt Reseal + Prep Work		6,689	46,137
38	Sorell, Montagu Street	C-23-T-038	Asphalt Reseal + Prep Work		448	113,400
39	Boomer Bay, Pelican Place	C-23-T-039	Asphalt Reseal + Prep Work		2,942	14,677
40	Sorell, Station Lane	C-23-T-040	Asphalt Reseal + Prep Work		15,256	45,476
41	Dodges Ferry, Tiger Head Road	C-23-T-041	Asphalt Reseal + Prep Work		13,534	14,961
42	Dodges Ferry, Jetty Road	C-23-T-042	Asphalt Reseal + Prep Work		253	17,430
43	Dodges Ferry, First Avenue	C-23-T-043	Asphalt Reseal + Prep Work		11,202	27,972
44	Dodges Ferry, Dodges Hill Road	C-23-T-044	Reseal with Chip Seal		2,008	120,350
45	Dodges Ferry, Elima Court	C-23-T-045	Chip Seal 7mm		975	23,096
				\$ 971,443		



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	STORMWATER			-		
46	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena road reserve to #7		-	-
47	Bay and Marion Road	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Rd culvert		-	-
48	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert		45,973	-
49	Sorell, Valley View Close to Gatehouse Drive	C-23-S-004	Detention basin for Tarbrook to Devenish system		1,400	-
50	Lewisham, 189 Lewisham Scenic Drive	C-23-S-005	Design extension of line (Repair of SW Line job 106)		-	-
51	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - Design		15,500	2,200
52	Dodges Ferry, First Ave	C-23-S-007	Pipe and pit direct to creek on DoE land		17,257	-
53	Primrose Sands, 17 Robinia St & 5 Rowan Ave	C-23-S-008	Kerb and channel, pit and pipe		-	-
54	Municipality	C-23-S-009	Reactive minor jobs that can be capitalised		-	-
55	Dodges Ferry, First Ave	C-23-S-009-A	LSD Sink hole & Drain works		16,811	-
56	Sorell, 37 Cole St	C-23-S-009-B	Pit lid replacement including traffic management		6,138	-
57	Dodges Ferry, Second Avenue	C-23-S-009-C	Pit and Pipe		4,356	-
58	Midway Point grate replacement	C-23-S-010	Grate replacement - various roads		1,872	-
				\$ 1,406,284		



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	FOOTPATHS & KERBS					
59	Junction Street Asphalt Footpath Renewal	C-23-T-046	Renewal of footpath from Carlton Beach Rd to Bingham St - 1.5m Asphalt		284	-
60	Lewisham Scenic Drive Footpath Renewal	C-23-T-047	Renewal of footpath between Hurst and Mary St - 1.5m Asphalt		-	-
61	Valley View Close Footpath Renewal	C-23-T-048	Renewal of footpath - 1.5m Asphalt		171	-
62	Carlton River Road Footpath Renewal	C-23-T-049	Renewal of footpath - 1.5m Asphalt		-	-
63	Penna Road Footpath Renewal	C-23-T-050	Renewal of footpath from Reynolds Rd to San Francisco Street - 1.4 - 1.8m Concrete		569	-
64	Sorell, Hub footpath replacement	C-23-T-051	PW102500 - replace bitumen footpath with concrete at existing width		-	-
				\$ 260,050		
	BRIDGE REPLACEMENTS					
				\$ 35,000		
	BUILDINGS					
				-		
65	Sorell, Pembroke Park Function Centre	C-23-B-001	Function Centre above club rooms		-	-
66	CAC - SE Jobs Hub	C-23-B-002	SE Jobs Hub - SERDA & training facility		27,078	-
				\$ 2,000,000		
	PLANT AND EQUIPMENT					
67	Light Fleet	C-23-P-001	Light fleet replacement - 6 MVs - 3x Mitsubishi Outlanders, 2x Ford Rangers, 1x Mitsubishi Trison (+ provision for required accessories)		45,643	132,120
68	Zero Turn Mower	C-23-P-002	Zero turn mower (to replace H87QT) - Parks		-	19,090
69	Truck to replace DAF	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads		-	162,232
70	Honda Power generator compressor	C-23-P-004	Honda Power generator compressor - Roads		-	-
				\$ 466,215		



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	IT					
71	CAC - Fibre connection & hardware to Emergency Hub	C-23-IT-001	For the purpose of CCTV footage direct to police		-	-
72	Switch Pembroke Park Stadium	C-23-IT-002	Switches to enable new hardware to connect to system		7,034	-
73	CAC - Server renewal Option 2 & Backups offline	C-23-IT-003			-	9
74	CAC - PC Renewal for Engineering	C-23-IT-006	x6 plus 2x QHD monitors		-	-
				\$ 150,792		
	LAND IMPROVEMENTS (PARKS & RESERVES)					
75	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps - requires long term PWS lease with road maintenance		-	-
76	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path @ 1.5m wide x 580m Nerine St to Carlton Bluff Rd		114	-
77	Sorell, Railway Line Reserve to Devenish	C-23-LI-003	Gravel path @ 2.0m wide - CAC concrete SW culvert to Devenish Drive - works tied in with SW upgrade & incl. fence along drain		-	-
78	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path @ 2.0m wide - CAC concrete SW culvert to Dubs & Co access road - works tied in with SW upgrade		-	-
79	Sorell, Pembroke Park BMX	C-23-LI-005	BMX facility - club to provide start gates/timing/light poles x 6		16,040	-
80	Midway Point, Hoffman Street	C-23-LI-006	Hoffman St - park upgrade		-	-
81	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall		-	-
82	Sorell, Streetscape upgrades	C-23-LI-008	Stage 3 - sig intersection and other sites - scope TBD and limited to LRCIP funds		-	-
83	Sorell Tennis Courts	C-23-LI-009	Council contribution to Tennis Club's Community Support & Recreation (CSR) Grant		-	-



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	LAND IMPROVEMENTS (PARKS & RESERVES) continued					
84	St George's Square	C-23-LI-010	Renewal of two Benches and Bike Rack		-	5,499
85	Dodges Court bollard half circle	C-23-LI-011	Bollard half circle		12,612	-
86	Lewisham Boat Ramp Playground	C-23-LI-013	Renewal of Softfall and Bench		115	3,269
87	Rubbish Bin surround replacement	C-23-LI-014	Renewal of Rubbish Bin Surrounds		21,700	-
88	Bench Replacement	C-23-LI-015			-	2,530
89	Sorell, Gravel access by Hub & 2 Gates	C-23-LI-016	Instal gravel access path between Western boundary of Hub and SO119415		1,200	-
				\$ 2,207,100		
	PRELIMINARY WORK IN 2022/23			-		
90	Dunalley, Franklin Street	C-23-PRELIM-Franklin St	Reconstruction with Chip Seal Surface - design for 23/24		-	-
91	Lewisham, 189 Lewisham Scenic Dve	C-23-PRELIM-189 Lewisham	Design for outlet extension over foreshore for 23/24		-	-
92	Lewisham, 223 Lewisham Scenic Dve	C-23-PRELIM-223 Lewisham	Investigation and design for sub road flow for 23/24		-	-
93	Dodges Ferry, Jacobs Court	C-23-PRELIM-Jacobs Ct	Investigation and design for connection across 14 SH Rd for 23/24		-	-
94	Sorell, Pembroke Park	C-23-PP-ChangeRooms	Scope and design for re-use of old changerooms		-	-
95	Dodges Ferry, Seventh Ave	C-23-PRELIM-7TH AVE	Eng design and estimate for SSMP SW project for 23/24		-	-
96	Sorell, Brinktop Road	C-23-PRELIM-Brinktop	Preliminary reseal between the highway and Penna Road for 2023/24		76,592	-
97	Carlton River, Erle Street	C-23-PRELIM-Erle St	Detailed engineering survey and design		-	15,100
98	Lewisham, Whitlam court	C-23-PRELIM-WHITLAM	Detailed engineering survey and design - Stormwater		-	3,650
				\$ 165,000		



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	CARRYOVERS FROM 2021/2022					
	CARRY OVERS - ROADS					
99	Bream Creek, Bream Creek Road	C-22-T-001			11,059	77,917
100	Kellevie, Kellevie Road & Bream Creek Road	C-22-T-003			118,277	65,500
101	Pawleena, Pawleena Road	C-22-T-007			20,725	-
102	Forcett, Delmore Road - W Beam	C-22-T-009			-	-
103	Forcett, 532 Wiggins Road	C-22-PRELIM-WIGGINS			-	5,000
104	Forcett, Delmore Road - Road Widening	C-22-PRELIM-DELRD			-	15,675
	CARRY OVERS - STORMWATER					
105	Sorell, 81- 83 Main Road	C-22-S-003			-	-
106	Primrose Sands, Kestrel Street	C-22-S-006			-	-
107	Sorell, Main Road & Stores Lane	C-22-S-007			-	-
108	Dodges Ferry, Lateena Street	C-22-S-010			45,234	5,150
109	Lewisham, 189 Lewisham Scenic Drive	C-22-S-012			18,976	-
110	Dodges Ferry, Blue Lagoon	C-21-S-009			6,831	130,104



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
CARRY OVERS - FOOTPATHS & KERBS						
111	Lewisham, Lewisham Scenic Drive	C-22-T-027			5,900	-
112	Dodges Ferry, Park Beach Road	C-22-T-029			106,016	-
113	Sorell Rotary Club Bus Shelters	C-22-T-036			0	-
114	Midway Point, outside 252 Penna Road	C-22-T-037			28,952	-
115	Sorell, Brinktop Road	C-21-T-056			254,086	-
116	Dodges Ferry to Carlton Beach	C-21-T-058			57,090	-
CARRY OVERS - BRIDGES & OTHER STRUCTURES						
117	Penna, Shark Point Road	C-22-BR-007			531,736	15,000
CARRY OVERS - BUILDINGS						
118	Lewisham - boat ramp toilet	C-22-B-001			30,285	-
119	Railway Carriage Shed	C-20-B-004			336,683	6,414
CARRY OVERS - PLANT & OTHER EQUIPMENT						
120	CAC & Depot	C-22-P-001			49,601	-
CARRY OVERS - IT						
121	Municipality - CCTV	C-20-IT-002			3,398	-
CARRY OVERS - LAND						
122	Pawleena, Pawleena Rd, Arthur Highway round	C-22-PRELIM-PAWRD			23,938	-



9/01/2023	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (Parks & Reserves)						
123	Dunalley Golf Club (Tennis Court construction)	C-20-LI-012			1,025	-
124	Penna, Penna Beach Foreshore	C-22-LI-002			13,258	-
125	Sorell, Pembroke Park Soccer field dugouts	C-22-LI-005			-	-
126	Midway Point, Flyway Park Car Park	C-22-PRELIM-FLYWAY			-	-
CARRY OVERS - PEMBROKE PARK STADIUM						
127	Access road	C-20-PemPark-Civil			435,371	124,249
128	Indoor court facility	C-20-PemPark-Stadium			183,437	160,654
129	Pembroke Park outdoor netball courts	C-20-PemPark-Stad B			77,551	-
130	Pembroke Park Stadium, equipment	C-20-PemPark-Stad C			31,535	-
131	Pembroke Park, street and car park lighting	C-21-PEMPARK-002			-	-
Total Carry Overs				\$ 3,335,025		
Total Capital Budget - Excluding Carry Overs				\$ 11,663,540		
Total Capital Budget - Including Carry Overs				\$ 14,998,565	\$ 3,588,423	\$ 2,054,389

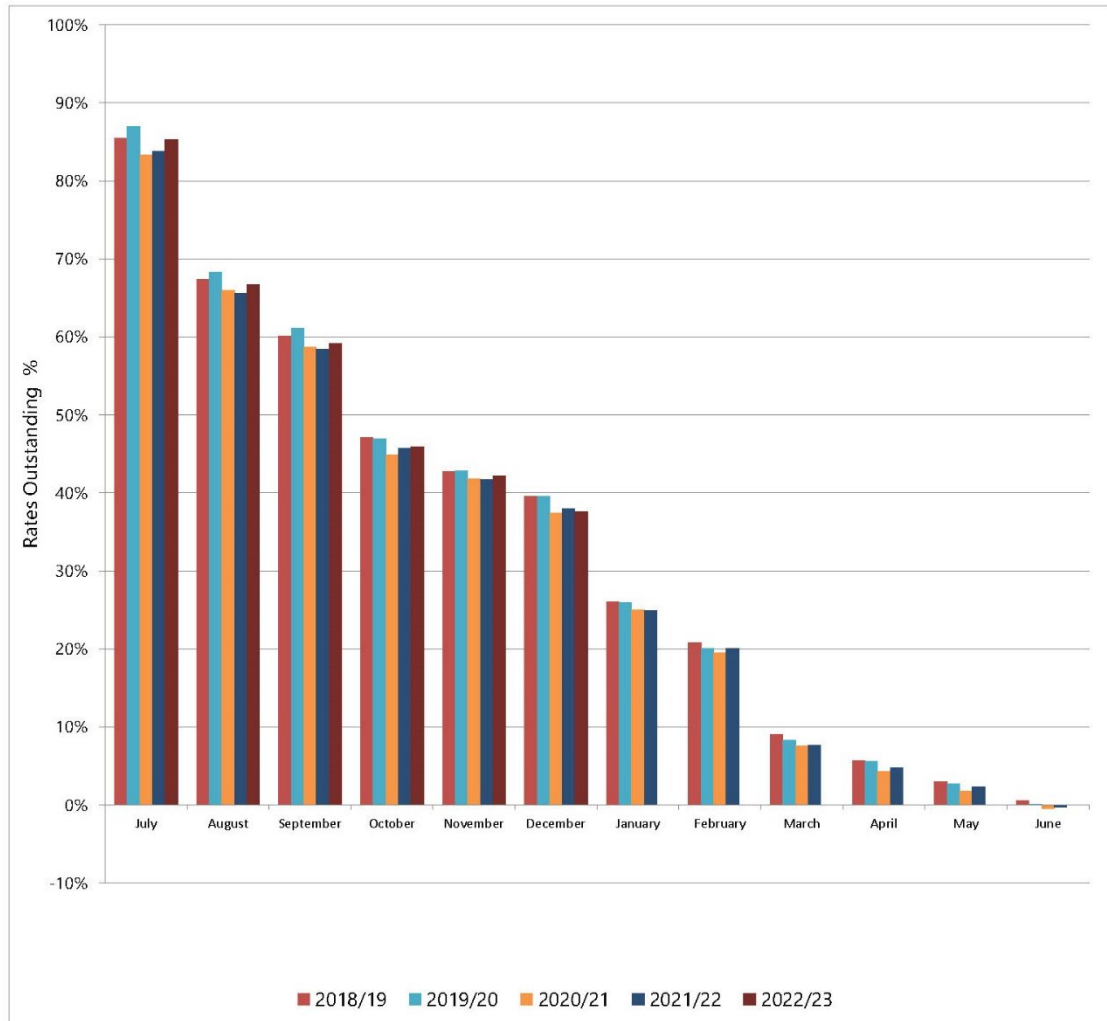


Sorell Council - Cash on Hand as at 31 December 2022					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2022	6/06/2023	\$ 1,522,647	2.00%
Bendigo Bank Term Deposit	12 Month Term Deposit	12/01/2022	12/01/2023	\$ 1,011,674	0.50%
MyState Term Deposit	12 Month Term Deposit	9/02/2022	9/02/2023	\$ 1,517,720	0.80%
MyState Term Deposit	12 Month Term Deposit	28/06/2022	28/06/2023	\$ 1,257,459	3.85%
MyState Term Deposit	12 Month Term Deposit	31/08/2022	25/08/2023	\$ 1,500,000	3.90%
CBA Term Deposit	12 Month Term Deposit	26/08/2022	21/08/2023	\$ 3,000,000	4.12%
CBA Investment Account	At Call			\$ 4,125,063	3.20%
CBA Special Purpose Account	At Call			\$ 1,938,713	3.20%
CBA Operating Account	Current			\$ 234,165	3.05%
Tascorp Investment	24 Hour Call			\$ 38,331	3.10%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 55,152	N/A
Total Funds Available				\$ 16,202,525	

The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



SORELL COUNCIL OUTSTANDING RATES BY MONTH



GRANT VARIANCE ANALYSIS - 31 December 2022

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Weed Control	\$ -	\$ 6,782	\$ 6,782	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This project is now complete.
Natural Hazard Risk Framework	\$ -	\$ 15,000	\$ 15,000	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This project is now complete.
School Based Immunisations Term 3 & 4 - 2022	\$ 1,000	\$ 673	\$ 327	
State Heavy Duty Vehicle Motor Tax to Local Government	\$ -	\$ -	\$ -	
	<u>\$ 1,000</u>	<u>\$ 22,455</u>	<u>\$ 21,455</u>	
GL 1420 Other Grants & Subsidies				
Australia Day Planning Activities Funding 2023	\$ -	\$ 1,998	\$ 1,998	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This project is now complete.
	<u>\$ -</u>	<u>\$ 1,998</u>	<u>\$ 1,998</u>	
GL 2110 Grants Capital - Commonwealth Grants				
C-20-B-004 Carriageway Shed	\$ 30,000	\$ 200,496	\$ 170,496	Project completed. This is predominantly unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This will be amended at Mid-Year Budget Review.
C-21-T-058 Dodges Ferry Loop Track	\$ -	\$ 56,127	\$ 56,127	Project completed. This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This will be amended at Mid-Year Budget Review.
C-23 -LI-008 Sorell Streetscape Upgrade	\$ 155,001	\$ -	-\$ 155,001	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-S-003 Devenish Drv Stormwater Upgrade	\$ 393,516	\$ -	-\$ 393,516	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 600,000	\$ -	-\$ 600,000	This is an ongoing project, income recognition under this grant is only paid on completion. The variance reported is due to delay in completion.
	<u>\$ 1,178,517</u>	<u>\$ 256,623</u>	<u>-\$ 921,894</u>	



GRANT VARIANCE ANALYSIS - 31 December 2022

Grant Details	Budget	Actual	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-21-T-056 Road works Brinktop Rd	\$ 40,000	\$ 140,099	\$ 100,099	Completed.
Safer Rural Roads Program 2021/2022 White Hills Rd Forcett and Pawleena Rd Pawleena	\$ -	-\$ 34,209	\$ -	Return of unspent funds from 2021/2022 Grant Funding.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-23-B-001 Pembroke Park Function Centre	\$ -	\$ 8,325	\$ 8,325	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to project timing.
C-23-T-001 Sorell, CAC Access Road	\$ -	\$ -	\$ -	
RSL Memorial Wall	\$ 1,750	\$ -	-\$ 1,750	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-PRELIM BMXTRACK BMX Track	\$ 83,333	\$ -	-\$ 83,333	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-22-B-001 Lewisham boat ramp car park toilets	\$ 61,853	\$ 30,285	-\$ 31,568	This is an ongoing project, income recognition under this grant is expected to be completed in December 2022. The variance reported is due to project timing.
	<u>\$ 186,936</u>	<u>\$ 144,501</u>	<u>-\$ 8,227</u>	
GL 2120 Grants Capital - Other Grants				
C-23-PRELIM BMXTRACK BMX Track	\$ 144,333	\$ -	-\$ 144,333	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-22-LI-002 Wildcare	\$ 22,238	\$ 21,737	-\$ 501	Completed.
	<u>\$ 166,571</u>	<u>\$ 21,737</u>	<u>-\$ 144,834</u>	



17.0 PLANNING

Nil

18.0 HEALTH AND COMPLIANCE

18.1 WASTE MANAGEMENT STRATEGY

RECOMMENDATION

“That Council resolve to adopt the Sorell Council Waste Management Strategy contained in attachment 1 of this report.”

Introduction

Council currently does not have a waste management strategy, the proposed strategy will provide guidance on waste management services and measures to transition to a circular economy.

Strategic plan

Consistent with objective 2 - Responsible Stewardship and a Sustainable Organisation to deliver services the community requires.

Annual plan

The 2022/23 annual plan includes allocation for waste management services.

Policy

Council has a waste management service delivery plan but does not have an overall strategy.

Environmental implications

The Strategy includes measures such as food and organic collection to Residential, Low Density and Rural Living planning scheme zones that will reduce our overall greenhouse gas emission from waste disposal. An indicative map of the proposed organics collection area is contained in attachment 2.

Replacing the existing green waste and hard waste services with wheelie bins for green waste/organics and providing limited free access to the waste transfer station for domestic quantities of bulk green waste and hard waste will reduce litter generated from waste ‘sitting out’ on the nature strip during windy weather.



Hard waste and green waste kerbside is aesthetically unpleasing, particularly in business areas and main roads.

Taking hard waste to a transfer station enables better sorting and higher rates of re-use and recycling will be achieved.

Initially, the removal of kerbside hard waste collection may result in additional rubbish dumping.

Asset management implications

The container refund scheme implementation will have implications for the existing Sorell and Dodges Ferry recycling centres. Both centres are problematic and are prone to vandalism, rubbish dumping and windblown litter. Sorell is 'run down' and is close to the Waterview Bird Sanctuary and should be closed, whereas Dodges Ferry may be utilized by the container refund scheme operator.

Risk management implications

Hard waste and green waste located on the nature strip and footpath may be a safety hazard and result in injuries to members of the public falling over waste, being exposed to hazardous substances and may be a fire risk.

Manual green waste and hard waste collection services have worker health and safety risks associated with manual handling, exposure to hazardous substances, cuts and abrasions and working around traffic. Many Councils and most waste management business are now reluctant to provide these services.

Community implications

The strategy outlines Councils vision for waste management and how we plan to transition to a circular economy, reduce greenhouse gas emissions from waste disposal and provide cost effective services that our community wants.

The existing green waste and hard waste services are popular, but Council also receives a number of complaints about litter, putting waste out too early, waste left on the footpath that obstructs pedestrians, windblown litter and rubbish dumping when hard waste is put out for collection.

The Tasmanian Government introduced a \$20/Tonne Levy on waste taken to landfill, this will increase to \$40 in two years' time and \$60 in a following two years. This phase in period provides Councils time to adjust their waste services to focus more on re-use and recycling and less on disposal.



Introducing kerbside organics collection for residential properties (88% of properties with a residence) will reduce the volume of waste in kerbside garbage collection and remove most of the putrescible waste. Savings made from changing to a fortnightly 240L garbage collection service will off-set the cost of introducing FOGO to residential, low density and rural living areas.

Residents living in rural areas will not be offered Greenwaste / FOGO but will receive fortnightly kerbside garbage and recycling collection.

Statutory implications

The Local Government Act 1993 – Service rates

Litter Act 2007

Environmental Management & Pollution Control Act 1994 and associated Waste Management Regulations 2020.

Report

Currently Council does not have a Waste Management Strategy to provide guidance on service delivery and measures to transition to a circular economy. The Strategy contains three goals, namely:

1. To promote the sustainable management of resources;
2. To provide convenient and affordable waste services that meet the needs of the community; and
3. To minimise negative impacts of waste on the natural and built environment.

Each goal includes a series of actions that Council will take. These broadly include working in collaboration with other Councils and levels of government to educate, share services/infrastructure and transition to a circular economy.

Currently, Council provides a range of waste management services such as:

- Weekly garbage kerbside collection
- Fortnightly kerbside recycling collection
- Monthly kerbside green waste collection
- Quarterly kerbside hard waste collection
- Recycling centres
- Recycling hub
- Public bin collection service and park, reserves and streets in town areas
- Subsidised access to the Mornington Park Waste Transfer Station



The Strategy proposes the following services to focus on the circular economy and reducing our community's greenhouse gas emissions. Services aim to divert organics from landfill, maximise recycling from hard waste and reduce worker and public safety risks. These services include:

- Fortnightly garbage collection (increase the bin size to 240L)
- Fortnightly recycling collection (ratepayers have the option to increase to 240 or 360L bin)
- Monthly green waste wheelie bins introduced for residential properties (Residential, Low density & Rural living) and transition to a fortnightly food and organics (FOGO) using the same wheelie bins
- Phase out existing kerbside hardwaste and green waste
- Integrate recycling services with the container refund scheme and close or re-purpose existing Centres
- Continue subsidised access to the Mornington Park Waste Transfer Station (MPTS)
- Annually provide up to four free visits to the MPTS for green waste and two for hard waste, load limits will apply as for existing subsidized access.
- Recycling hub
- Public bin collection service and park, reserves and streets in town areas

Waste management service rates will be adjusted to reflect the new service. Rural areas that do not receive kerbside organics collection will not be charged for this service. Where possible, new services will be introduced at the start of the financial year.



GREG ROBERTSON
MANAGER HEALTH and COMPLIANCE

Date: 9 January 2023

Attachments (10)

Attachment 1 – Sorell Council Waste Management Strategy 2023

Attachment 2 – Indicative organics / greenwaste collection area





WASTE MANAGEMENT STRATEGY

2023



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

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Goal 3	_____	06
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Foreword from the Mayor and General Manager

Waste continues to be a significant challenge for society. We all have a responsibility for the waste generated by our activities and purchasing decisions, which is both financially and environmentally costly. Progress is being made as new technologies, new attitudes and new ways of doing things help us to divert re-usable or recyclable resources from the waste stream. Continued improvement is essential. While Australians are producing less waste per person, we are still generating higher volumes of waste overall.

With the introduction of the Tasmanian Waste Levy there are compelling reasons to improve how we all manage our wastes. In particular, to divert organics from land fill to reduce our greenhouse gas emissions. A key action will be the implementation of a kerbside service for food organics and garden organics (FOGO). This service will provide multiple benefits to the municipality and is supported by the community.

Council has a strong commitment to working in partnership with other Southern Tasmanian Councils to provide better waste management services, including sharing of infrastructure and services. We remain committed to providing convenient, cost effective and equitable waste services and to leading by example. We will continue to listen to the community and seek your feedback on major decisions.

We sincerely thank the residents of Sorell for engaging in good waste reduction practices and particularly those who volunteer their time and efforts to improve the environment for all of us.

WASTE MANAGEMENT STRATEGY 2023



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

The Strategy

GOAL 1

To promote the sustainable management of resources.

- Support and educate the community in separation, recovery and reuse.
 - Collaborate with others regionally and nationally to improve effectiveness and sustainability.
 - Support the appropriate use of the Copping landfill and maximise its lifespan.
-

GOAL 2

To provide convenient and affordable waste services that meet the needs of the community.

- Provide high-quality, cost-effective and flexible kerbside collection services.
 - Provide long-term continuity of convenient waste disposal options.
 - Maintain effective and timely communication to keep the community engaged and informed.
 - Continue to share waste infrastructure with neighbouring Councils, including a waste transfer station.
-

GOAL 3

To minimise negative impacts of waste on the natural and built environments.

- Introduce green waste wheelie bins in residential areas and transition to a food and garden organic waste (FOGO) service.
 - Reduce litter and dumped rubbish in public places.
 - Ensure waste facilities and infrastructure are designed and maintained to reduce litter.
-

WASTE MANAGEMENT STRATEGY 2023



AGENDA
ORDINARY COUNCIL MEETING
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GOAL 1**TO PROMOTE THE SUSTAINABLE
MANAGEMENT OF RESOURCES**

Sustainability means that we live and act in a way that ensures future generations can enjoy a similar quality of life. Our choices and behaviors ensure they will have sufficient resources for healthy and fulfilling lives, including access to clean and healthy soil, air and water.

We can ensure quality of life for future generations by using resources carefully, not producing, buying or using resources unnecessarily, and by reusing items and recycling materials. Reducing our consumption of resources conserves them for the future.

Reusing and recycling materials allows them to provide extended benefits rather than being buried in the ground after a single use.

Supporting and educating the community in separation, recovery and reuse

Thinking about our day-to-day actions and decisions now can make a difference for future generations. Cumulatively, individual actions and decisions do matter and can have a significant impact. Recycling by individuals and households is a positive example of this. We live in a society increasingly crunched for time and often it's just easier to take shortcuts. The Council can help both businesses and households by providing support and education to increase awareness, encourage smart purchasing decisions and improve resource recovery and recycling. Some waste issues are outside the Council's direct influence. For instance, the Tasmanian and Australian governments have responsibility for some important areas which nonetheless affect our present and future community. In such situations, the Council can advocate for the needs of our community and promote its interests. The Council will not ask the community to do what it does not do itself. The Council is committed to ongoing improvement of its waste management practices and to demonstrating best practice in waste management.

The Council will:

- Provide education to residents, businesses, schools and community groups about the importance of waste reduction and how they can improve waste management.
- Promote local re-use and recycling businesses or initiatives to the wider community.
- Advocate for the interests of the Sorell community to the Tasmanian and Australian governments.
- Develop and implement an internal sustainable purchasing policy.
- Improve separation and recycling of Council works waste.

WASTE MANAGEMENT STRATEGY 2023

Collaborating with others regionally and nationally to improve effectiveness and sustainability

Working with others can help us achieve our objectives more efficiently and save time and money. By pooling resources, we can develop better long-term solutions.

Collaboration enables us to share knowledge and develop consistent approaches across municipalities. Pooling resources can create options for managing waste that are not possible for one municipality alone. This will be important for Sorell as the waste levy increases and the cost of waste to landfill. The Council participates in national initiatives and campaigns, including Keep Australia Beautiful, Garage Sale Trail and recycling of batteries. These not only provide efficiencies through access to shared resources and ideas, but also remind us that many people and organisations around Australia are all working to reduce waste.

Council is a part owner of Southern Waste Solutions that operates the Copping Landfill for residents of Sorell, Tasman, Clarence, Glamorgan Spring Bay and Kingborough and offers a commercial service for accepting Controlled Waste. Landfill gas is also extracted and is used to generate base-load renewable energy. Sufficient power is generated for up to 2500 homes.

The Council will:

- Explore opportunities for enhanced regional collaboration on an ongoing basis, including participating in the Southern Tasmanian Regional Waste Management Authority.
- Work with neighbouring Councils to share services and infrastructure where possible, including waste transfer stations and joint waste collection contracts.
- Continue to participate in national waste reduction initiatives.

WASTE MANAGEMENT STRATEGY 2023



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

GOAL 2**TO PROVIDE CONVENIENT AND AFFORDABLE WASTE SERVICES THAT MEET THE NEEDS OF THE COMMUNITY**

The Council considers waste management a core service for Sorell residents. This includes the ongoing provision of kerbside collections for standard household waste and a facility for disposal of other wastes. In line with Goal 1 we intend to introduce kerbside green waste wheelie bin collection for residential areas and transition to a FOGO service. Kerbside green waste and hardwaste will be phased out as Council transitions towards a more circular economy. Instead, residents will be provided with free access (token) to the transfer station where there is a greater opportunity for re-use and recycling of waste. This does not diminish the Council's commitment to reducing waste. In fact, the Council has used a number of mechanisms to incentivise better separation and disposal practices and will continue to do so. A key component of our service is ensuring that up-to-date information is available and that we maintain open, two-way communication with the community.

Providing a high-quality, cost-effective and flexible kerbside collection service

The Council provides a kerbside garbage and recycling collection service to all residences and some commercial properties – over 8,000 bins in total. Around 3200 tonnes of garbage and 1100 tonnes of recyclables and 500 tonnes of green waste are collected from the Sorell Municipal Area kerbsides annually.

The kerbside collection provides a convenient method of disposal for regular residential waste. At the same time, it is essential that household waste is sorted properly to reduce pressure on the landfill and conserve resources.

The standard 80/140L garbage bin collected weekly is more than adequate for the large majority of households in Sorell. In special circumstances, larger bins may be desired. A significant proportion of garbage contains organics which will be diverted to FOGO bins in the near future. Changing to a 240L fortnightly garbage collection will be adequate for most residents and savings made will be used to fund the FOGO service. This will ensure an affordable standard option is available to households that encourage proper sorting of waste, while providing some flexibility on a user pays basis in justifiable circumstances.

Currently, of the properties that have an existing waste collection service, 88% are zoned either residential, low density residential, village or rural living. Meaning that the vast majority of residents will receive the new kerbside green waste and FOGO services.

[WASTE MANAGEMENT STRATEGY 2023](#)



The Council will:

- Continue to deliver a fortnightly recycling service.
- Change the existing weekly garbage collection to a fortnightly garbage collection.
- Provide a recycling 'hub' for items not collected in the kerbside service.
- Introduce a monthly green waste wheelie bin collection service for primarily residential, low- density and rural living residential areas only and transition to a fortnightly 'opt out' FOGO service.
- Phase out the existing green waste collection service and provide free access for residents to 'drop off' green waste at the transfer station four times a year.
- Phase out hard waste collection and provide free access for residents to 'drop off' waste at the transfer station twice a year.
- Develop criteria and procedures to assess requests for bin size upgrades and 'opt out' criteria for FOGO.
- Introduce new services and changes to services at the start of the financial year.

WASTE MANAGEMENT STRATEGY 2023



AGENDA
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GOAL 3**TO MINIMISE NEGATIVE IMPACTS
OF WASTE ON THE NATURAL AND
BUILT ENVIRONMENTS**

The quality of our natural and built environments has a significant impact on the community's image and sense of pride.

Environments where waste is disposed of properly are attractive, healthy and safe. Poor waste management or disposal practices can lead to unpleasant and sometimes dangerous conditions, from making our streets and waterways look messy to posing significant health or safety risks to humans and wildlife. Waste products can pollute the environment, sometimes for many years or decades to come.

All of us have a responsibility to reduce wastes and dispose of them carefully. The Council plays a very active role by:

- Managing its facilities to a high standard and preventing escape of pollutants.
- Providing public litter bins and providing bins at some community events.
- Sweeping streets to keep them clean and tidy.
- Encouraging reporting of and investigating dumped rubbish and removing rubbish promptly.
- Integrate recycling centre operations with the Container Refund Scheme.
- Introducing a kerbside service to recover food and garden organic waste.

Almost half of the waste placed in kerbside bins comes from food and garden organics (FOGO). FOGO in landfills can produce unhealthy or unpleasant leachates, gases or odours and can encourage pest animals. Organics take up valuable space which is needed for other things and is a useful resource. FOGO waste can provide a substantial amount of compost for gardening and agriculture for the community.

The Council has consulted the community on the option to introduce a new kerbside collection for FOGO waste, and the responses indicate a high level of support within the community for this initiative.

WASTE MANAGEMENT STRATEGY 2023



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

The Council will:

- Work with Southern Waste Solutions to establish an Organics processing facility and support initiatives to re-use compost.
- Introduce a new kerbside collection for FOGO when the Copping facility is operational.

Reducing litter and dumped rubbish in public places

The Council provides over 190 rubbish and dog faeces bins in streets, parks, sportsgrounds, bus stops and beaches around the Sorell municipal area, including 80L and 140L bins in enclosures in business areas, larger 240L bins are mounted on poles and are used in some beach areas and boat ramps. 660L wheelie bins are used in high demand location such as the RV parking area. The Council also undertakes street sweeping activities to remove litter and natural detritus.

Not all members of the community dispose of their wastes responsibly or understand why they should. Dumped rubbish can create health and safety risks to the public, attract pests and pollute waterways, sometimes lingering in the environment for many years. The presence of rubbish in public areas can also lead to further rubbish dumping, as others begin to accept this as normal behaviour.

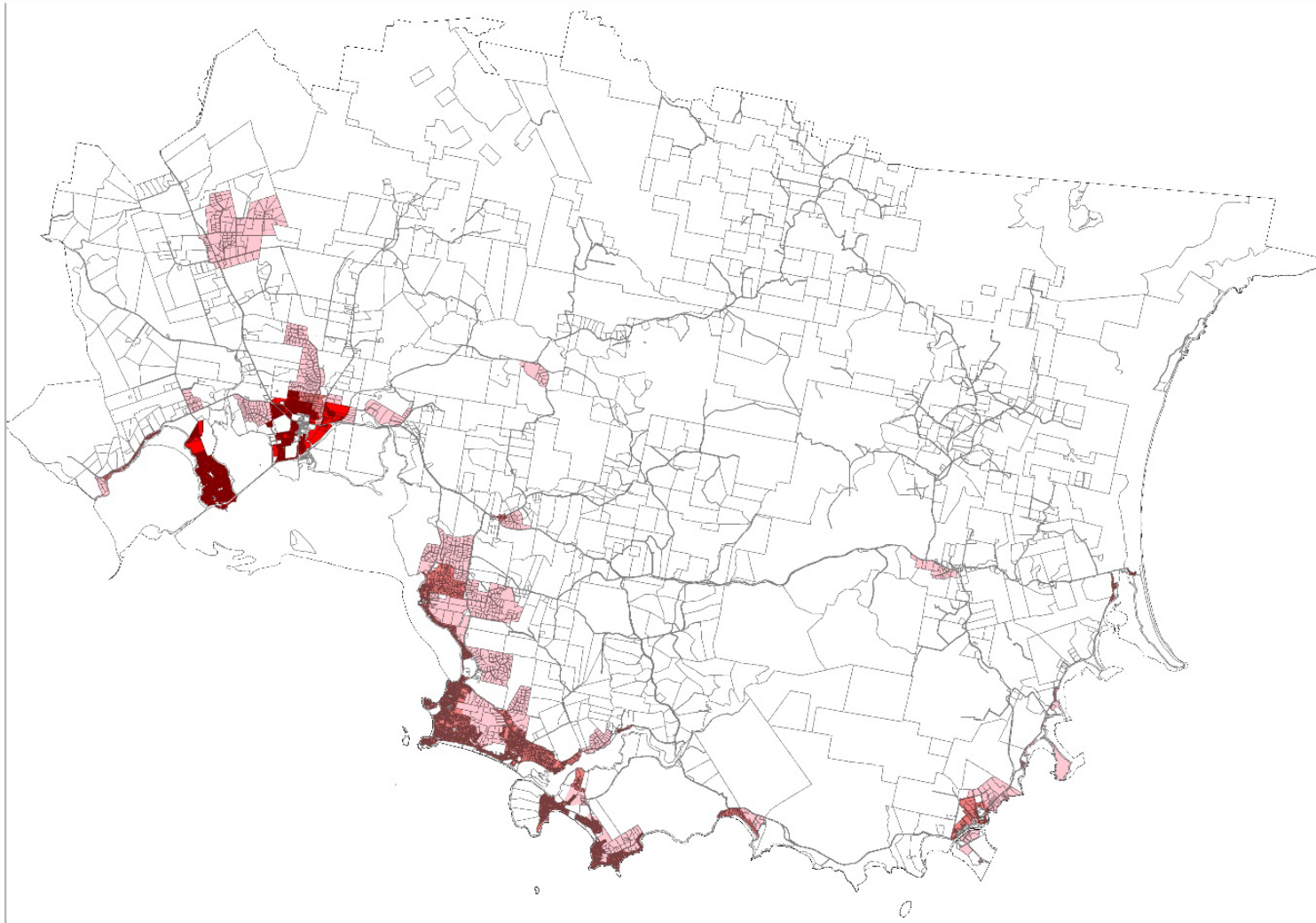
The Council supports community groups that undertake litter collection activities and we arrange for the litter to be removed. Prompt removal of rubbish and reporting by members of the public are key to managing the issue and keeping our community clean, safe and inviting. Targeted education and assistance for those who have difficulty knowing how to deal with their unwanted items can improve waste disposal practices and help reduce rubbish dumping.

The Council will:

- Continue to work with other agencies to prevent dumping and remove litter.
- Encourage reporting and remove rubbish in a timely manner.
- Where evidence exists, take enforcement action against litterers.
- Ensure adequate waste management arrangements for events on public land.

WASTE MANAGEMENT STRATEGY 2023





18.2 RECREATIONAL WATER QUALITY MONITORING REPORT 2021-2022

RECOMMENDATION

“That Council resolve to receive the Recreational Water Quality Monitoring Report 2021-2022 attached in Appendix 1 and note the recommendations adopted.”

Introduction

In accordance with the Public Health Act 1997 and recreational water quality Guidelines – August 2007 an annual report is prepared and statistical analysis of Sorell Council’s Southern Beaches is performed to classify primary contact beaches according to their water quality rating and sanitary surveys.

Strategic plan

Consistent with Objective 2 – Responsible Stewardship and a Sustainable Organisation.

Annual plan

Consistent with 2022-2023

Policy

- Public Health Act 1997
- Recreational Water Quality Guidelines

Environmental/health implications

Potential risks to recreational swimmers to be monitored and captured to minimise the risk of illness and injury for all residents and visitors to the Southern beaches and to ensure protection of ocean biodiversity and protection of threatened species.

Asset management implications

To keep suitable buffers and filtration systems between urban development and stormwater water sensitive urban design for filtration of rainfall run-off.



Risk management implications

Recreational water quality monitoring classifies swimming beaches and public swimming pools to determine if they are suitable for swimming or other recreational activities.

Community implications

To avoid swimming related illnesses such as diarrhoea, skin rashes, ear pain, cough or congestion and eye pain.

Statutory implications

Guidelines for managing risks in recreational water – NHMRC aim to protect Australians from threats posed by the recreational use of coastal, estuarine and fresh water environments. Tasmanian Recreational water Quality Guidelines 2007. Under the guidelines, controlling authorities are required to erect signs and conduct monitoring of popular recreational water areas where there are identified primary use.

Report

Recreational Water Quality Report Sorell Council 2021-2022

Conclusion

To be provided to the general public to help monitor and educate the public on how the land based activities directly affect southern beaches water quality. The importance of sustainable and good long term planning to promote healthy liveable environments.

Rachel Tenni

Environmental Health Officer

Date: 15December 2022

Attachments (27)





Recreational Water Quality Report Sorell Council. 2021-2022

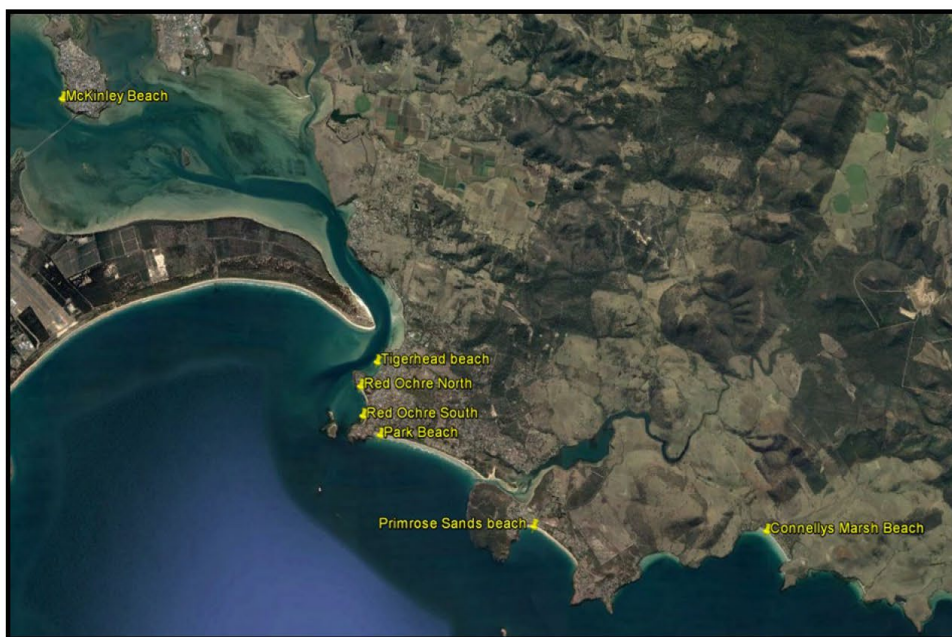


Figure 1 Overview of sampling locations in Sorell Council area. More detailed maps provided in Appendix 1

“Sorell Council would like to pay respect to the traditional and original owners of this land the Mumirimina people, to pay respect to those that have passed before us and to acknowledge today’s Tasmanian Aboriginal community who are custodians of this land”.

Report prepared by Rachel Tenni in accordance with the *Public Health Act 1997 and Recreational Water Quality Guidelines* - August 2007.

SORELL COUNCIL

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AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

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A NATURAL RECREATIONAL WATER BODIES

A-1 NAME AND LOCATION OF NATURAL WATER BODY AND PURPOSE.

Recreational water sampling undertaken by Sorell Council focuses on the broader Southern Beaches area between Connelly's Beach and Midway Point shown in Figure 1. Appendix 1 provides greater detail of all seven sampling locations. All Beaches are considered primary contact beaches with additional secondary contact such as fishing, boating and diving occurring at all sites. Primrose Beach is habitat for the Red Spotted Hand fish currently listed as critically endangered adding greater emphasis on monitoring the recreational water body for human induced pollutants. Red Ochre Beach North and South along with Tiger Head Beach are points where the ocean water is channeled and concentrated into Barilla Bay and Orielson Lagoon, both world renowned RAMSAR wetlands and home to oyster farming activities attached to a worldwide export industry. This highlights the importance of monitoring the recreational water bodies along this coastline due to the multi-faceted layers of public health safety and the unique world class environmental values.

Table 1 Sorell Council's Location and recreational purpose for water body use. All sites are primary contact sites.

Name and location of water body	Recreational Purpose for water body use
Connellys Marsh Knights Road	Swimming, Boating, Fishing, Snorkelling
Primrose Sands Beach: Petrel Street	Swimming, Boating, Fishing, Snorkelling
Park Beach: Park Beach Road Dodges Ferry	Swimming, Surfing, Fishing
Red Ochre South: Parnella Road Dodges Ferry	Swimming, Boating, Fishing
Red Ochre North: Tiger Head Rd Dodges Ferry	Swimming; Boating, Fishing, Environmental Values
Tigerhead Beach: Seventh Ave Dodges Ferry	Swimming, Boating, Fishing
McKinly St Beach Access Midway Point	Swimming, Boating, Fishing

A-2 DATE AND TYPE OF SAMPLING UNDERTAKEN AND RESULTS

Beaches and pools microbiological sampling was conducted in accordance with AS/NZS 5667, Water Quality -Sampling. Samples are collected in sterile containers provided by the Public Health Laboratory. Grab samples were used to collect water from a depth of approximately 300mm below the surface in water 600-1000mm deep. Aseptic techniques were used to avoid sample contamination.

Russell Kemp (AMO) and Rachel Tenni (EHO) collected water samples. Rachel Tenni conducted sanitary surveys at the start of the summer sampling period and noted any changes throughout the season shown in table 5.

Weekly samples were collected, in accordance with the *Public Health Act 1997 and Tasmanian Water Quality Guidelines*, during the period 29th November 2021 to 28th March 2022 as detailed. No sampling was undertaken over the Christmas-New Year period.

Samples are stored and transported under refrigeration (iced esky) to the Laboratory, arriving within three hours of collection.

A-3 BEACH SAMPLING -TESTS AND ANALYSES PERFORMED

A-3.i MICROBIOLOGICAL TESTING

Samples were tested for Enterococci (Faecal streptococci); results obtained were presumptive unless a presumptive result indicated an exceedance of the 140 organisms/100mL. One resample was required this season. Risk classifications are based on Table 5.10 of the NH&MRC Guidelines for Recreational Water.

A-3.ii SANITARY SURVEY

Sanitary surveys show the influences that each Beach has in relation to tidal influence, housing density, stormwater infrastructure, geomorphology and land use (i.e. agriculture, grazing, cropping, residential, land clearing). Table 2 refers to the sanitary surveys performed during December 2021. The Southern Beaches sanitary surveys are performed annually to determine any changes/influences/causative effects on the water quality of the recreational beach.

Table 2 Sanitary survey of all beaches

Location	Sanitary Survey Risk	Risk
Connellys Marsh Beach	Boatsheds, yachts moored ~400m from sample site, OSWMS on nearby properties, river at southern end of beach running through heavily grazed farms with livestock grazing within the riparian zone and river proper.	Moderate-high
Primrose Sands Beach	Failing OSWMS above beach, vehicle movement on beach (prohibited activity), and Stormwater minimal infrastructure.	*Moderate (fair)
Park Beach	High density OSWMS large dune system for protection against seepage, toilet block nearest to sample site. High energy beach	Low
Red Ochre South Beach	Stormwater outfalls; birdlife habitat protected area Spectacle Head, boatsheds, gravelly beach, higher density housing with OSWMS, greater threat of nutrient enrichment from OSWMS	High
Red Ochre North Beach	Bird life, OSWMS, medium density housing Spectacle Head a known rookery for shorebirds.	Moderate-high
Tiger Head Beach (Seventh Ave)	Large Stormwater outfalls, unsewered area, high density residential with Onsite waste management systems.	High
McKinly St Midway Point	Large stormwater outfalls onto beach, Orielson Lagoon RAMSAR wetland protected area. Higher density urbanisation with increased gross litter being washed into waterway. Hard surface land clearing. History of sewerage failure from pump station situated above the beach	High

*moderate is also known as fair

A-4 RESULTS AND DISCUSSION OF SAMPLING ANALYSIS

Rainfall data was collected from the Dodges Ferry rain gauge which is located closer to the Southern Beaches and is considered to be more accurately representative of the Southern Beaches rainfall data. The Tasmanian climate summary for summer recorded its fourth driest summer in 122 years of record.

(http://www.bom.gov.au/climate/current/statement_archives.shtml?region=tas&period=month
Accessed 12 October 2022 Bureau of Meteorology BOM)

However this can be attributed to the lower rainfall recorded in Western Tasmania and not necessarily reflective of the Tasmanian East Coast with the higher than usual easterly influences. Days and nights were warmer than average across the entire state.

The following table (table 3) shows the relationship between water quality results and rainfall during the 2021-2022 season using the Pearson's r correlation. The 2021-22 summer sampling period

showed negligible or no relationship correlations between rainfall and microbiological analysis results for all southern beaches. This is consistent with the similar weather patterns continuing throughout the La Nina period with higher intensity rainfall events meaning greater volume of rainfall in weather events and fewer rain events overall. Below is a summary of Southern Beaches weather data. The 2020-21 rainfall for the same period showed slightly less rain fell during this period however the pattern of rainfall between the two seasons showed 2020-21 with only three days recording no rainfall compared to seven days no rainfall in 2021-2022. Rainfall patterns have a greater statistical significance within a small data set and therefore the influence can vary greatly with rainfall variation. 2021-2022 showed a greater volume of rain fell in short durations compared to previous seasons when light rainfall was generally noted throughout the entire sampling season.

Table 3 Pearson's *r* correlation for 2021-22 summer sampling season

Name and location of water body	Pearson <i>r</i> Correlation result.
Connellys Marsh Knights Road	0.00
Primrose Sands Beach: Petrel Street	0.04
Park Beach: Park Beach Road Dodges Ferry	0.08
Red Ochre South: Parnella Road Dodges Ferry	-0.08
Red Ochre North: Tiger head Rd Dodges Ferry	-0.10
Tigerhead Beach: Seventh Ave Dodges Ferry	0.07
McKinly St Beach Access Midway Point	-0.04

Pearson's *r* Correlation

If $r = +.70$ or higher Very strong positive relationship

$+.40$ to $+.69$ Strong positive relationship

$+.30$ to $+.39$ Moderate positive relationship

$+.20$ to $+.29$ weak positive relationship

$+.01$ to $+.19$ No or negligible relationship

$-.01$ to $-.19$ No or negligible relationship

$-.20$ to $-.29$ weak negative relationship

$-.30$ to $-.39$ Moderate negative relationship

$-.40$ to $-.69$ Strong negative relationship

$-.70$ or higher Very strong negative relationship

Table four uses a rolling five-year dataset for determining the 95th Hazen percentile (table 4). As determined by NHMRC and Tasmanian Recreational Water Quality Guidelines, the analysis shows four out of the seven southern Beaches remaining stable while two beaches improved and one beach declined in water quality from the previous summer season. The results are used in conjunction with sanitary survey data to determine classification of the beaches.

The rainfall data becomes an important part of our management of Council's stormwater system to accommodate varying flows at Sorell's main recreational water sites. There are up to five unfiltered stormwater outfalls surrounding the sample sites. Microbiological sampling results showed higher than usual bacterial detection however the detection was generally below trigger value for all sites with the exception of McKinley Street Midway point due to sewer overflows after high intensity rainfall events. Red ochre South Beach also required resampling due to above trigger value results.

A multifaceted approach using sanitary surveys and other variables such as wind, tides, temperature, population, stormwater, concentration of onsite waste management systems, intensive land clearing and agriculture, inappropriate development, high density housing close to waterways/increase in hard surfaces and the severe fragmentation of native vegetation are all variables that may influence the water quality of the Southern Beaches. Rainfall event variables such as frequency, duration, volume and intensity influence the relationship of water quality and Southern Beaches as shown in previous reports.

Table 4 95th Hazen percentile figures from previous 5yrs

Site	Connellys Beach	Primrose Sands	Park Beach	Red Ochre South	Red Ochre North	Tiger Head Beach	McKinly Beach
Percentile	95	95	95	95	95	95	95
Minimum data points needed	10	10.0	10	10	10	10	10
Number data points you have	77	77	78	72	69	73	71
Data minimum	0	0	0	0	0	0	0
Data maximum	583	100	20	833	218	183	3448
Hazen result	52.00	58.80	20.00	72.40	124.4	133	298.65
*TRWQG category	A	A	A	A	A	A	B
**NHMRC category	B	B	A	B	B	B	C
*Tasmanian Recreational Water Quality Guidelines 2007							
**NHMRC 2006 to be used with classification matrix for faecal pollution of recreational water environments.							

Table 5 represents the variation from 2020-2021 season to 2021-2022 season. Most sites were stable with minor changes in water quality, however, the 2021-2022 summer sampling period was particularly dry. Red Ochre South, Tiger Head beach and Mc Kinley Beach showed an improvement in water quality. Connelly's Marsh, Primrose Sands and Park Beach remained relatively stable from last season.

Connellys Marsh and Tigerhead Beaches combined hazen percentile and sanitary survey category has returned a negligible change to their current rating. Connellys Marsh Beach is a low populated beach with a landscape dominated by land clearing and agriculture surrounding the 'shack' village. Both ends of the Beach have influences which may impact on water quality along with the naturally formed sand bars that may restrict the flow of water and therefore reduce flushing from tidal changes. The river running into the recreational water at the southern end of the beach is influenced tidally, while upstream the impacts of livestock grazing within the riparian zones allow for manure and urine to be deposited directly into or near surface waters that can then transport nutrients and pathogens into the recreational water. The southern end of Connellys Marsh is known to have potential dispersive soils which are easily washed into the river after rain events. All shacks continue to have septic systems mostly with primary treatment discharging into the nearby dune systems. Larger blocks allow for better onsite waste water treatment therefore reducing the incidence of effluent flowing into the ocean. Tiger Head Beach showed a slight improvement consistent with less rainfall event days.

Primrose and Park Beach remain consistent within their microbial count. Park Beach is a highly active beach with high wave action and tidal influence. Park Beach also has a dune system that has largely been kept as a reserve with a minimum width from house to high water mark being >75m. This allows for excellent microbial filtration through the dune system. Red Ochre South remains a beach with numerous unfiltered stormwater outfalls continuing to influence the water quality. The sanitary survey identified a lack of natural filtration and with the housing boom, many vacant small

blocks have been developed with natural vegetation once again being cleared at these sites. Red Ochre North Beach sits adjacent to Blue Lagoon. A wetland that holds a menagerie of amphibians and birds that reflect a healthy wetland. Blue Lagoon provides an excellent filtration system for the surrounding beaches by removing bad bacteria through natural processes. However in order to ensure filtration is occurring, sampling has begun intermittently.

2 Tigerhead Beach share the highest density unfiltered stormwater outfalls surrounding the sample points. It generally shows the relationship of rain and pollution most clearly with not only high microbial counts but also with a large proportion of rubbish flowing in to the sea. McKinly Beach results continue to have greater microbial readings compared with the less urbanised beaches and subsequently has maintained its Moderate (fair) rating. McKinly Beach is influenced by the TasWater sewerage infrastructure in the Midway Point area.

Table 5 Recreational Beaches monitored by Sorell Council. Red denotes Poor quality (>500MPN/100mL/1), amber Denotes moderate quality (200-500MPN 100mL-1) and green denotes good water quality (<200MPN 100mL-1).

	Beaches/River	Status 2019/20 based upon 5-year 95 th Hazen percentile for Enterococci	Trend based upon 5-year 95 th Hazen percentile for Enterococci
1	Connellys Marsh	Good B	water quality Stable no change 52 (2016-21) to 52 (2017-2022)
2	Primrose Sands	Good B	water quality slight decline from 41 (2016-2021) to 58 (2017-2022)
3	Park Beach	Good A	water quality stable no change 20 (2016-2021) to 20 (2017-2022)
4	Red Ochre South	Good B	Improved water quality 143.60 (2016-21) to 72.40 (2017-2022)
5	Red Ochre North	Good B	water quality slight decrease from 111.20 (2016-21) to 124.00 (2017-2022)
6	Tigerhead Beach	Good B	water quality slight improvement from 142.10 (2016-21) to 133.00 (2017-2022)
7	McKinly Beach	Moderate C (fair)	water quality improved from 313.50 (2016-21) to 298.65 (2017-2022)

A-5 SWIMMING BEACH CLASSIFICATION FOR START OF 2021-22 SWIMMING SEASON.

The water quality classification for each Beach based on Table 5.13 – Classification matrix for faecal pollution in recreational water environments taken from the NHMRC – Guidelines for Managing Risks in Recreational Water. The Sorell Environmental Health Officer will use the Tasmanian Recreational Water Guidelines (green column) classification for the 2021-22 summer season.

Table 6 Sorell Council Beach classifications based on 2021-2022 summer sampling season.

Location	Sanitary survey risk	Water quality category based on 95% hazen percentile - 5year indicator organisms results	Combined Category NHRMRC	Tasmanian Rec Water Guidelines classification
Connellys Beach	Moderate-high	B	Fair	Good
Primrose Beach	Moderate	B	Good	Good
Park Beach	Low	A	Very Good	Good
Red Ochre Beach (South)	High	B	Fair	Good
Red Ochre Beach (North) aka Blue Lagoon	Moderate-High	B	Good	Good
Tigerhead Beach (Seventh Ave)	High	B	Fair	Good
McKinly St, Midway Point	High	C	Poor	Moderate (Fair)

No changes to classification status this season.

A-6 NATURAL WATER BODY DISCUSSION ON POTENTIAL SOURCES OF POLLUTION

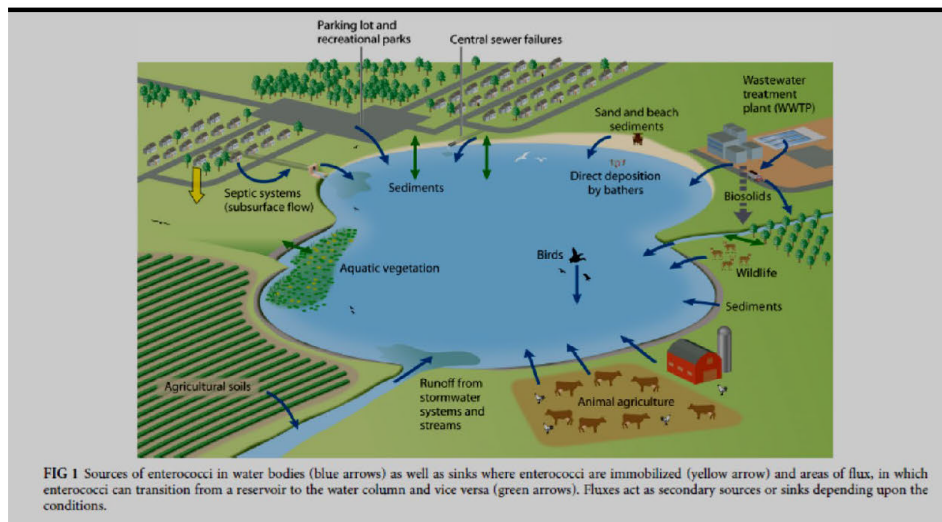


Figure 2 Sources of enterococci in water bodies

The catchment areas of each of the recreational sampling sites (excluding McKinly St, which is serviced by reticulated sewerage) contain significant numbers of septic tanks and other on-site wastewater management systems. Some of which suffer varying levels of malfunction during periods of wet weather. Stormwater systems or creeks may convey pollutants discharged from on-site wastewater management systems to beach areas. Stormwater outfalls discharge in the vicinity of each of the recreational sampling sites, with the exception of Park Beach.

The Lewisham Tavern septic tank system has discharged in Jones Bay since the late 1960's. It was upgraded to a secondary wastewater treatment system in 2014/15. Unfortunately, the treatment plant malfunctioned and consequently primary effluent has been discharging into the bay since late 2015. A sign has been erected advising residents not to swim in Jones Bay due to potential risk of illness. Currently an onsite waste water designer is working with the hotel owners to design a secondary treatment that will discharge tertiary treated water into the bay or provide tertiary treated water to the surrounding gardens. Environmental health is actively pursuing the owners to ensure it is repaired/replaced. The warning sign will remain while the treatment plant continues to discharge into the bay.

Dodges Ferry Lagoons. TasWater commissioned a Dodges Ferry Sewerage Technical Due Diligence Report in 2018. The report investigated the current status of the lagoons. This included the potential impacts from the 25yo sewage lagoon system to environment and public health. One finding concluded that a 'relatively high' risk of seepage within the underlying aquifers can potentially cause groundwater contamination and therefore increase the risk of pathogen contamination in nearby recreational waters. Increased nitrification has been recorded in nearby groundwater testing. TasWater, Environmental Health and Planning met onsite to discuss alternative options to upgrade the existing system by decommissioning the current lagoons and installing a secondary treatment package system. This will increase the treatment process to tertiary level and mitigate any contamination risk in the future. Sorell Council's environmental health and stormwater crew continue to monitor the condition and performance of the sewage lagoons.

10

Onsite Waste Management systems continue to play a significant role in recreational water quality due to the abundance and increased urbanisation of the Southern Beaches. Haphazard land clearing for residential dwellings has continued to increase dramatically with ribbon development occurring along the whole of the Southern Beaches from Dodges Ferry to Carlton Beach. This has seen vegetation cleared for hard surfaces, increased population, and higher visitation within the area.

A-7 NATURAL WATER BODY CONCLUSIONS/RECOMMENDATIONS

All sites are categorized as 'good' according to the Tasmanian Recreational Water Guidelines with the exception of McKinly Beach which is 'moderate' (Fair). The 2021/22 summer season recreational water quality of the Southern Beaches remained stable overall with little changes shown in the sanitary surveys conducted. The continued sub divisions and development on small blocks increasing urbanisation of the Southern Beaches means less natural vegetation and landforms; reducing natural beneficial stormwater filtration. A major factor for the McKinley St classification can be attributed to increasing high volume stormwater flow concentrations from sudden storm events due to climate change. Due to the sewer pump station requiring substantial upgrade to accommodate for the increased housing in Midway Point, McKinly Street will continue to decline in quality until TasWater upgrade their infrastructure. In general climate change and increased urbanisation may result in increased volumes of unfiltered runoff from hard surfaces, potentially resulting in lowering the recreational water quality, leading to poor health for humans and extinction of the already threatened handfish.

Sorell Council has currently identified issues specific to the Sorell LGA;

- Inconsistencies in rain water tank specifications in permits issued across various urban subdivisions;
- Inconsistencies in design and installation of stormwater outlets to roadside drains;
- Creation of easements for existing stormwater infrastructure;
- Development in flood-prone areas; and
- Administrative Processes.

These inconsistencies are being highlighted and potentially addressed in the draft 'Stormwater in New Developments Interim Policy'. The draft Stormwater asset management Plan has tasked regulatory and environmental teams to create a water quality monitoring schedule in accordance with Sorell Council's Planning Policy and statutory obligations. This will provide data to guide Council's future stormwater policy to 'hopefully' require all future developments to increase the percentage of pervious surfaces as part of Water Sensitive Urban Design within their applications to ensure the necessary balance between human habitation and natural landscapes.

The introduction of strategic planning in Water Sensitive Urban Design (WSUD) should remain a high priority. Sorell Council has identified future population growth and greater urban development in the Southern Beaches area. This will bring with it increased pollution, land clearing, greater hard surface areas resulting in increasing stormwater flows and faecal infiltration into the surrounding environment.

To future proof the Southern Beaches from declining water quality that can lead to gastrointestinal and respiratory infections causing illnesses such as diarrhea, skin rashes, ear pain, coughs, lung congestion and eye pain, it is important, where possible to create riparian zones from 10m to 40m in existing creeks, rivers and natural water catchment areas to provide natural filtration systems before

stormwater enters the primary recreational ocean beaches. Swales, infiltration systems and constructed wetlands are excellent at capturing gross pollutants, however treatment trains (a sequence of stormwater treatments, designed to meet the needs of a particular environment in order to maximise results. Treatment trains are important when a treatment measure needs pre-treatments to remove pollutants, such as nutrients and fine sediment, which would otherwise impact its performance), rainwater tanks and onsite waste water systems remain the key to treating microbial pollutants before entering the recreational beaches. Sorell Council should educate land owners of their responsibility to maintain native vegetation along streams and riverbanks; to reduce fertilizer run off and to encourage sustainable development. Adhoc sub divisions close to sensitive aquatic areas have been approved to the detriment of the surrounding landscapes. Iron Creek has been neglected of any riparian zoning. According to long term local land owners, Platypus were once abundant in this catchment and have not been seen upstream for many years. It is recommended to sample Iron Creek for baseline data and investigate ways to work towards reestablishing healthy water catchment areas.

No stormwater pipes should be channeled directly to oceans unless a series of treatment ponds, and filtering systems have been implemented upstream prior to discharge. Onsite waste water must be treated while remaining within property boundaries to allow Council to achieve an uncontaminated clean environment for a safer and healthier future for Sorell Council area residents, visitors and the unique fauna and flora.

Future recommendations for McKinly is to request TasWater to provide improved bunding/protection around their infrastructure to ensure the sewage overflows are significantly reduced in volume before entering Pittwater. It is Council's responsibility to ensure the area remains an intact ecosystem reducing the human impacts through incompatible development.

Sorell Council should adopt a proactive management plan for all protected coastal and inland waterways. One recommendation is to provide public tracks and trails alongside the main creeks and rivers to create a network of human connectivity while providing riparian zones and wildlife corridors. Waterways are an excellent way of improving the environmental health of the local area and public health of the communities who live within our area.

B POOLS AND SPAS

The following known public pool and public spa shown in Table 1 are located within Sorell Council.

B-1 NAME AND LOCATION OF PUBLIC POOLS AND SPAS

Table 7 Public swimming pools and spas located in Sorell Council

Swimming pool/Spa	Location
Flippers Swim Centre	99 Lewisham Scenic Drive Lewisham
Steele's Island	20 River Street Carlton

All pools are responsible for their own sampling. Pool owners/managers were provided with training and demonstration on how to take samples by Environmental Health Officers. Grab samples were used to collect water from a depth of approximately 300mm below the surface in water 600-1000mm deep. Aseptic techniques were used to avoid sample contamination.

Analysis reports are forwarded to Council. If a failed result is returned a resample will be required. Environmental Health inspect all recorded data and associated log books randomly to ensure the water body complies with 'The Guidelines' and the associated area and water body is of the highest standard.

B-2 DETAILS OF MICROBIOLOGICAL SAMPLING FOR POOL AND SPA

All pool and spa sites are sampled for Heterotrophic Plate Count, *E. coli* and *Pseudomonas aeruginosa*. In addition, pool temperature, residual chlorine level, and pH are recorded in log books kept onsite. As previously stated, it is a requirement of the Recreational Water Quality Guidelines that all failed samples are reported to DHHS and resampling is undertaken.

All pool and spa samples must be within the parameters shown in table 3 to operate without causing a potential public health risk. Further inspections by the EHO are conducted during the year.

Table 8: Microbiological Verification provisions and chemical parameters for public swimming pools and public spa pools

Type of Organism	Maximum Count Allowable
Heterotrophic Plate Count	100 Colony Forming Units (CFU) per ml.
Thermotolerant coliforms/ <i>E. coli</i>	< 1 per 100ml
<i>Pseudomonas aeruginosa</i>	<1 per 100ml
Residual Chlorine (ppm)	Min. 2mg/l

Source Public Health Act 1997 recreational water guidelines

Results of all bacteriological analysis data received from the recreational pool and spa within Sorell Council are shown in table 9. Steele's Island is only open in the summer months, therefore sampling is limited to the summer season when the spa is in use. A sample is taken prior to opening and then monthly for the period of summer. Flippers swim centre is open year round closing only in January.

Table 9 Swimming pool monthly sampling results from 01/07/2021-30/06/2022

Pool Name	Date Collected	Temp °C	Standard Plate Count	E. coli	Ps. Aeruginosa
Flippers Swim Centre					
	Wednesday, 28 July 2021	31.0	<1	<1	<1
	Monday, 30 August 2021	31.0	<1	<1	<1
	Wednesday, 22 September 2021	31.0	59	<1	<1
	Wednesday, 27 October 2021	31.0	<1	<1	<1
	Monday, 29 November 2021	31.0	<1	<1	<1
	Wednesday, 15 December 2021	31.0	<1	<1	<1
	January closed				
	Wednesday, 23 February 2022	31.0	<1	<1	<1
	Monday	31.0	<1	<1	<1

	28th March 2022				
	4/05/2022 (For April)	31.0	<1	<1	<1
	Monday 30th May 2022	31.0	<1	<1	<1
	Monday 27th June 2022	31.0	<1	<1	<1
Steele's Island Spa					
	Tuesday, 24 August 2021		<1	<1	<1
	Tuesday, 25 January 2022		<1	<1	NT
	Thursday, 17 February 2022		<1	<1	<1
	Thursday 3rd March 2022		<1	<1	<1
	Tuesday 5th April 2022		<1	<1	<1

B-3 DETAILS OF ANY POOL/SPA CLOSED AND SUBSEQUENT CORRECTIVE ACTIONS.

Table 9 shows all samples taken were in accordance with the Tasmanian Recreational Water Quality Guidelines 2007 under the *Public Health Act 1997*. Steele's Island and Flippers Swim Centre were well maintained with compliant results.

A-8 REFERENCES

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7. *Strategic Plan for Managing Southern Beaches Wastewater – Sorell Council (Jan 2006)*
8. *Bureau of Meteorology (BOM) 'Climate Data Online' website accessed September 2022*
9. *Assessing the effectiveness of water sensitive urban design in southeast Queensland. https://eprints.qut.edu.au/34119/1/Nathaniel_Parker_Thesis.pdf accessed August 6 2020*
10. *GHD, 2018. Dodges Ferry Sewerage Technical Due Diligence Report. A joint initiative by TasWater and Sorell Council*

GUIDELINES

The Tasmanian Recreational Water Quality Guidelines 2007

National Health and Medical Research Council (NHMRC) "Guidelines for Managing Risks in Recreational Waters 2006

Australian Guidelines for Urban Stormwater Management (historical guidelines)
<https://www.waterquality.gov.au/guidelines/urban-stormwater>.

Microbial Quality of Recreational Water Guidance Notes- Western Australia Department of Health and the University of Western Australia.

LEGISLATION

Public Health Act 1997



APPENDICES

APPENDIX 1 – COLOUR ATLAS RECREATIONAL WATER SAMPLING SITES

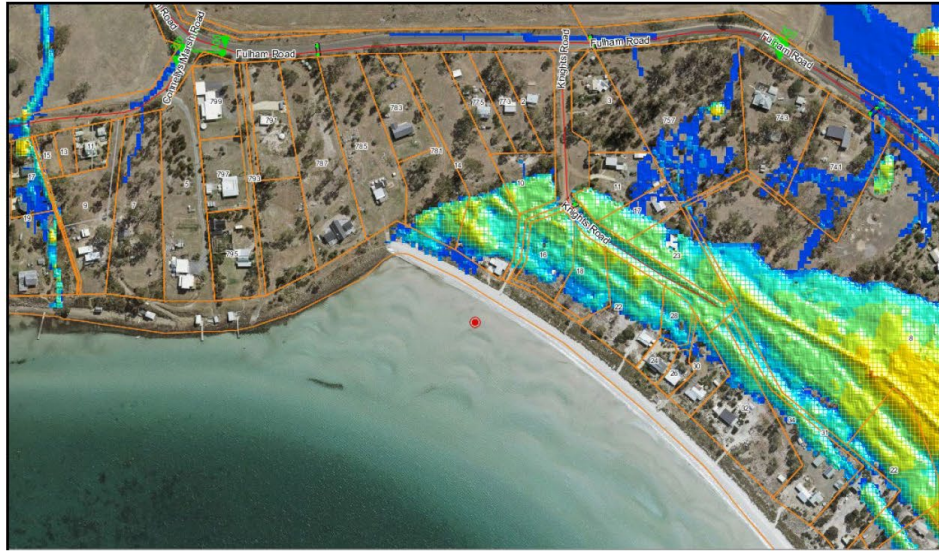


Figure 3 Connellys Marsh showing flood extent and stormwater infrastructure



Figure 4 Primrose Sands Beach showing flood extent and stormwater infrastructure



Figure 5 Park Beach Carlton showing flood extent and stormwater infrastructure

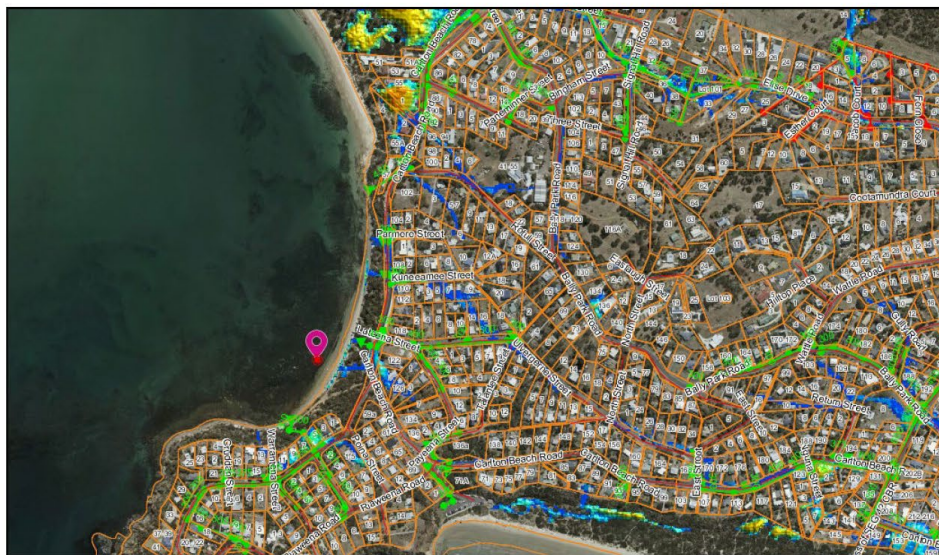


Figure 6 Red Ochre Beach South showing flood extent and stormwater infrastructure



Figure 7 Red Ochre Beach North showing flood extent and stormwater infrastructure



Figure 8 Tiger Head Beach @ 7th Ave showing flood extent and stormwater infrastructure



Figure 9 McKinly St Beach sewer in red; stormwater in green, flood risk and waterway shown

APPENDIX 2 – SUMMARY OF RECREATIONAL WATER BODY SAMPLING RESULTS 2021-2022

Table 10 data results from 2021-22 summer season red denoting poor sample result and amber denoting a fair sample result. Red denotes a failed water result

Enterococci testing from 100ml grab sample (blue 10 is quantified however denotes <10 CFU)							
Date	Connelly Beach	Primrose Beach	Park Beach	Red Ochre - South	Red Ochre - North	Tigerhead - Seventh Avenue	McKinley St Midway Point
Monday 06/12/2021	31	10	20	10	10	10	110
Monday 13/12/2021	10	51	10	10	10	10	10
Monday 20/12/2021	41	10	10	10	10	41	122
Tuesday 04/01/2022	10	10	10	10	10	10	10
Monday 10/01/2022	10	10	10	10	20	41	63
Monday 17/01/2022	10	10	10	10	41	10	384
Wednesday 19/01/2022	Not sampled						10
Monday 24/01/2022	10	10	10	10	10	10	10
Monday 31/01/2022	10	10	10	10	187	41	52
Monday 07/02/2022	10	10	10	10	10	10	10
Tuesday 15/02/2022	10	10	10	10	10	10	10
Monday 21/02/2022	10	63	20	10	10	10	10
Monday 28/02/2022	10	10	10	10	10	10	41
Monday 07/03/2022	10	10	10	10	10	10	41
Tuesday 15/03/2022	20	10	10	10	10	63	275
Monday 21/03/2022	10	10	10	833	41	97	10
Monday 28/03/2022	10	20	10	10	10	52	10

APPENDIX 3 RAINFALL DATA

Table 11 Rainfall data taken from Dodges Ferry rain gauge manually read by a volunteer Weather Observer and managed by Bureau of Meteorology. 72 hour cumulative Rainfall measurements preceding the sample day.

Date 2021-2022	Total Rainfall(mm) for preceding 3 days Taken from Dodges Ferry
Mon 29/11/2021	0
Mon 06/12/2021	8
Mon 13/12/2021	11
Mon 20/12/2021	0
Tue 04/01/2022	2
Mon 10/01/2022	29.4
Mon 17/01/2022	0
Wed 19/01/2022	0
Mon 24/01/2022	0
Mon 31/01/2022	0.6
Mon 07/02/2022	2
Tues 15/02/2022	3
Mon 21/02/2022	0
Mon 28/02/2022	2.4
Mon 07/03/2022	4
Tues 15/03/2022	3.4

The total rainfall for the four months Dec 2021-Mar 2022 was 3.8mm greater than the preceding year. Showing very similar rainfall average over the two La Nina seasons.

APPENDIX 4 - GUIDELINE VALUES FOR MICROBIAL QUALITY OF RECREATIONAL WATERS

For marine waters, only faecal streptococci (Enterococci) showed a dose-response relationship for both gastrointestinal illness and Acute Febrile Respiratory Infection (AFRI). A recent reanalysis of this data using a range of contemporary statistical tools has confirmed that the relationships originally reported are robust to alternative statistical approaches.

The cut-off or bounding values (40, 200, and 500) are expressed in terms of the 95th percentile of numbers of faecal streptococci per 100 mL, and represent readily understood levels of risk, based on the exposure conditions of the key studies.

For the purpose of water-quality monitoring, the terms 'faecal streptococci', 'intestinal Enterococci' and 'Enterococci' are considered to be synonymous. Exposure to recreational waters with these measured indicators refers to body contact that is likely to involve head immersion, such as swimming, surfing, white-water canoeing, scuba diving and dinghy-boat sailing.

95 th Percentile value of intestinal Enterococci / 100ml (rounded Values)	Basis of derivation	Estimated risk per exposure
≤ 40 A	This range is below the NOAEL in most epidemiological studies.	<p><1% GI illness risk</p> <p><0.3% AFRI risk</p> <p>The upper 95th percentile value of 40/100ml relates to an average probability of less than one case of gastroenteritis in every 100 exposures. The AFRI burden would be negligible.</p>
41-200 B	The 200/100 ml value is above the threshold of illness transmission reported in most epidemiological studies that have attempted to define a NOAEL or LOAEL for GI illness	<p>1-5% GI illness risk</p> <p>0.3-1.9% AFRI risk</p> <p>The upper 95th percentile value of 200/100 ml relates to an average probability of one case of gastroenteritis in 20 exposures. The AFRI illness rate at this upper value would be less than 19 per 1000 exposures, or less than approximately 1 in 50 exposures.</p>
201-500 C	This range represents a substantial elevation in the probability of all adverse health outcomes for which dose-response data are available.	<p>5-10% GI illness risk</p> <p>1.9-3.9% AFRI risk</p> <p>This range of 95th percentiles represents a probability of 1 in 10 to 1 in 20 of gastroenteritis for a single exposure. Exposures in this category also suggest a risk of AFRI in the range of 19-39 per 1000 exposures, or a range of approximately 1 in 50 to 1 in 25 exposures.</p>

>500 D	Above this level, there may be a significant risk of high levels of minor illness transmissions.	>10% GI illness risk >3.9% AFRI risk There is a greater than 10% chance of gastroenteritis per single exposure. The AFRI illness rate at the 95 th percentile point of >500/100ml would be greater than 39 per 1000 exposures, or greater than approximately 1 in 25 exposures.
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Notes:

1. Abbreviations used: A-D are the corresponding microbial water quality assessment categories used as part of the classification procedure; AFRI = acute febrile respiratory illness; GI = gastrointestinal; LOAEL = lowest-observed-adverse-effect level; NOAEL = no-observed-adverse-effect level.
2. The “exposure” in the key studies was a minimum of 10 minutes of swimming involving three head immersions. It is envisaged that this is equivalent to many immersion activities of similar duration, but it may underestimate risk for longer periods of water contact or for activities involving higher risks of water ingestion (see also note 8)
3. The “estimated risk” refers to the excess risk of illness (relative to a group of non-bathers) among a group of bathers who have been exposed to faecally contaminate recreational water under conditions similar to those in the key studies.
4. The functional form used in the dose-response curve assumes no further illness outside the range of data (i.e., at concentrations above 158 intestinal enterococci/100ml). Thus, the estimates of illness rate reported above this value are likely to be underestimates of the actual disease incidence attributable to recreational water exposure.
5. The estimated risks were derived from sewage-impacted marine waters. Different sources of pollution and more or less aggressive environments may modify the risks.
6. This table may not relate to children, the elderly or the immunocompromised, who could have lower immunity and might require a greater degree of protection. There are presently no adequate data with which to quantify this, and no correction factors are therefore applied.
7. Epidemiological data on fresh waters or exposures other than swimming (e.g., high-exposure activities such as surfing, dinghy boat sailing or white-water canoeing) are currently inadequate to present a parallel analysis for defined risks. Thus, a single series of microbial values is proposed, for all recreational uses of water, because insufficient evidence exists at present to do otherwise. However, it is recommended that the length and frequency of exposure encountered by special interest groups (such as bodysurfers, board riders, windsurfers, sub-aqua divers, canoeists and dinghy sailors) be taken into account.
8. Where disinfection is used to reduce the density of index organisms in effluent and discharges, the presumed relationship between intestinal Enterococci (as an index of faecal contamination) and pathogen presence may be altered. This alteration is, at present, poorly understood. In water receiving such effluents and discharges, intestinal Enterococci counts may not provide an accurate estimate of the risk of suffering from gastrointestinal symptoms or AFRI.
9. Risk attributable to exposure to recreational water is calculated after the method given by Wyer et al. (1999), in which a log₁₀ standard deviation of 0.8103 for faecal streptococci was assumed. If the true

standard deviation for a Beach is less than 0.8103, then reliance on this approach would tend to overestimate the health risk for people above the threshold level, and vice versa.

Note that the values presented in this table do not take account of health outcomes other than gastroenteritis and AFRI. Where other outcomes are of public health concern, then the risks should also be assessed and appropriate action taken.

10. Guideline values should be applied to water used recreationally and at the times of recreational use. This implies care in the design of monitoring programs to ensure that representative samples are obtained.

Page 70-71, Guidelines for Safe Recreational Water Environments – Vol 1 – Coastal and Fresh Waters – World Health Organisation, Geneva, 2003.



APPENDIX 5 CLASSIFICATION MATRIX FOR FAECAL POLLUTION OF RECREATIONAL WATER ENVIRONMENTS.

Table 5.13 Classification matrix for faecal pollution of recreational water environments*

		Microbial water quality assessment category (95 th percentiles — intestinal enterococci/100 mL)				Exceptional circumstances ^c
		A ≤ 40	B 41–200	C 201–500	D > 500	
Sanitary inspection category (Susceptibility to faecal influence)	Very low	Very good	Very good	Follow up ^b	Follow up ^b	ACTION
	Low	Very good	Good	Follow up ^b	Follow up ^b	
	Moderate	Good ^a	Good	Poor	Poor	
	High	Good ^a	Fair ^a	Poor	Very poor	
	Very high	Follow up ^a	Fair ^a	Poor	Very poor	
	Exceptional circumstances ^c	ACTION				

a Indicates possible discontinuous/sporadic contamination (often driven by results such as rainfall). This is most commonly associated with the presence of sewage – contaminated stormwater. These results should be investigated further, and initial follow-up should include verification of the sanitary inspection category and ensuring that samples recorded include 'event' periods. Confirm analytical results, review possible analytical errors.

b Implies nonsewage sources of faecal indicators (eg livestock), which need to be verified.

c Exceptional circumstances are known periods of higher risk such as during an outbreak involving a human or other pathogen that may be waterborne (eg avian botulism — where outbreaks of avian botulism occur, swimming or other aquatic recreational activities should not be permitted), or the rupture of a sewer in a recreational water catchment area etc. Under such circumstances the classification matrix may not fairly represent risk/safety.

* In certain circumstances there may be a risk of transmission of pathogens associated with more severe health effects through recreational water use. The human health risk depends greatly on specific (often local) circumstances. Public health authorities should be engaged in the identification and interpretation of such conditions.

Figure 10 NH&MRC Guidelines for Managing Risks in Recreational Water

APPENDIX 6—New signs erected for the 2021-2022 season in line with the six member councils of the Derwent Estuary Program

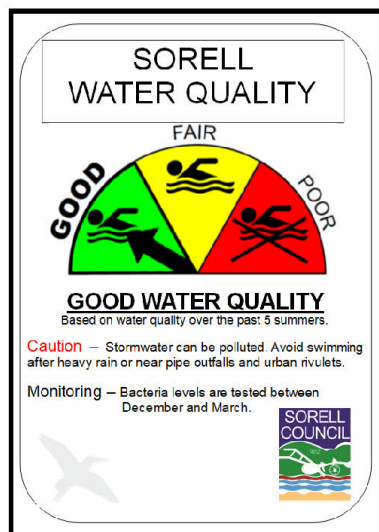


Figure 11 Current flip down signage 2021-2022

APPENDIX 7 TASMANIAN RECREATIONAL WATER QUALITY GUIDELINES

The Tasmanian Recreational Water Quality Guidelines, (the “Tasmanian Guidelines”) adopted, by reference, the National Health and Medical Research Council (NHMRC) “Guidelines for Managing Risks in Recreational Waters 2006”, (the “new NHMRC Guidelines”); provide a range of guideline values in respect of Enterococci sample statistics, which should be considered in combination with sanitary survey results, in assessing the suitability of recreational water bodies for primary contact recreation.

Whilst monitoring for Enterococci or Thermotolerant Coliforms is considered to provide evidence of faecal contamination in a water body; it does not provide anything more than an indication of the likely presence of viral contamination. Enteric viruses such as Hepatitis A, Norovirus, and Adenovirus may be present in wastewater and are all capable of causing illness in humans, often requiring very low infective doses to actually cause infection. These viruses represent the most likely risk to public health from primary contact recreation in water contaminated by wastewater effluents, even when the more easily detectable bacteria, such as Enterococci or Thermotolerant Coliforms are only detected at levels which are unlikely to result in direct bacterial infections.

This is especially significant where such recreational waters are known to be impacted by point sources of urban wastewater from unsewered areas and consequent high risk of human faecal contamination. To summarise, where otherwise low levels of faecal contamination are detected, there may well be a significant risk of transmission of viral infections, especially if the source of this faecal contamination is thought or known to be of human origin, rather than, for example, from native wildlife such as shore birds.

The NHMRC Guidelines are based in part upon a World Health Organisation publication (WHO, 2003, Guidelines for Safe Recreational Water Environments – Vol 1 – Coastal and Fresh Waters, Geneva) which provide an A to D risk management classification, based on 95th Percentile figures derived from monitoring program results. The classifications are based on the actual observed risk of developing illness such as Gastro Intestinal Illness (GI illness) and/or Acute Febrile Respiratory Infection (AFRI) after primary contact recreation in waters contaminated with a given range of Enterococcus bacteria of human faecal origin. This risk management classification is adopted by both the NHMRC and Tasmanian Guidelines. The NHMRC Guidelines provide in principle for a risk-based approach to recreational water quality classification, linking the decision making process to sanitary survey results combined with microbiological surveys, however neither the NHMRC Guidelines nor the Tasmanian Guidelines provide a clear and objective means of achieving this. The Tasmanian guidelines classify waters in the B category as “Good” despite studies elsewhere which demonstrate significant risks of infection in swimmers using waters in this category.

Cat. A – 95th Percentile <40 orgs/100mL equates to <1% GI illness risk & <0.3% AFRI risk

Cat. B – 95th Percentile 41-200 orgs/100mL, equates to 1-5% GI illness risk & 0.35-3.95% AFRI risk

Cat. C – 95th Percentile of 201-500 orgs/100mL, equates to 5-10% GI illness risk & 1.9-3.9% AFRI risk

Cat. D – 95th Percentile of >500 orgs/100mL equates to >10% GI illness risk & >3.9% AFRI risk.

The Tas Guidelines combine Categories A and B (i.e. 0-40 and 41-200) into a single “Good” Water Quality Indicator, with Category C described as “Moderate” and Category D as “Poor”. They also provide for a requirement to resample within 48 hours of a sample returning a result greater than 140 Enterococci per 100mL and to “close” Beaches where two consecutive water results exceed 280. The NHMRC Guidelines by contrast define waters in both the C and D Categories as “Poor”.

18.3 DRAFT TASMANIAN WASTE AND RESOURCE RECOVERY STRATEGY

RECOMMENDATION

1. “That Council resolve to make a submission on the Draft Tasmanian Waste And Resource Recovery Strategy and authorise the Manager of Health and Compliance to make a submission including:
 - a. General support for the strategy.
 - b. Priority investment areas should include support for organic processing facilities to ensure that waste resource recovery targets are achieved.
 - c. Provide support for regional Councils to participate in Organics diversion (FOGO), not just ‘identifying’ opportunities but delivering ‘on-ground’ action.
 - d. Support for regional waste groups to provide education, facilitate regional service delivery and infrastructure planning.
 - e. More details to be included on what support will be provided for Councils dealing with littering and rubbish dumping.
 - f. Measures that local and state government can take to create demand for locally manufacture recycled products, including organics.”

Introduction

The Tasmanian Government has released a Draft Waste and Resource Recovery Strategy 2022-2025 for public comment. The Strategy is attached in attachment A.

Strategic plan

Consistent with objective 2 - Responsible Stewardship and a Sustainable Organisation to deliver services the community requires.

Annual plan

No impact on 2022/23 annual plan for waste management services, however the strategy may impact on future service delivery.

Policy

Council waste management strategy.

Environmental implications

The Strategy includes measures to transition to a more circular economy and move away from linear economic model of take, make and discard.



Asset management implications

Nil

Risk management implications

Nil

Community implications

The strategy outlines a vision for waste management in Tasmania.

Statutory implications

Litter Act 2007

Environmental Management & Pollution Control Act 1994 and associated *Waste Management Regulations 2020*.

Report

The Tasmanian Government has released the Draft Tasmanian Waste and Resource Recovery Strategy for public comment. The comment period closes in February 2023 but may be extended. The strategy will guide where investment from the waste levy is directed and therefore has a direct impact on the funding of the Southern Tasmanian Regional Waste Authority.

The Draft strategy is generally a very good document but requires clear support from Local Government, particularly regional Councils to participate in projects such as food and organics collections (FOGO). Some Councils will likely be a substantial distance from organic processing facilities, resulting in high transport costs. This support must be included as a strategic priority investment area if targets to divert organics from landfill are to be achieved.

Once the Strategy is finalised more details on how objectives will be achieved is included in subsequent operational plans from the Tasmanian Waste and Resource Recovery Board.



GREG ROBERTSON
MANAGER HEALTH AND COMPLIANCE

Date: 6 January 2023

Attachments (16)



Draft Tasmanian Waste and Resource Recovery Strategy 2022-2025

Waste and Resource Recovery Board



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

Have your say

Feed back on this Draft Tasmanian Waste Strategy is welcomed by 31 January 2023.

Information on how to make a submission is provided at the end of this document.

Draft
Tasmanian Waste and Resource Recovery Strategy
2022-2025

Waste and Resource Recovery Board
November 2022

© Crown in Right of the State of Tasmania November 2022

*In recognition of the deep history and culture of this island, the Board acknowledges and pays its respects to all
Tasmanian Aboriginal people; the past and present custodians of the land.*



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023



OUR VISION

TASMANIA - A PLACE WHERE NOTHING IS WASTED

Message from the Chair

This Vision for our island state lies at the heart of the Draft Tasmanian Waste and Resource Recovery Strategy. It envisages a place where the value of materials and products is truly recognised. A place where we no longer take resources, make and use products, then discard the waste, but instead strive to maximise the value and use of materials and resources during - and after - the life of a product. The move away from a traditional linear economic model of take, make and discard, to a more circular economy, will be both challenging and innovative.

It can only happen if all levels of government, business and industry, and the community work together.

In our journey to this circular and low emissions future, there are already many success stories: individuals, communities, businesses and governments across Tasmania are working to capitalise on the inherent worth in waste, to view it as a resource, and to realise the social, economic and environmental benefits that come with repair, refurbishment, reuse and recycling. The Tasmanian Government has established a strong policy framework to help achieve this, by introducing a landfill levy that will be reinvested in the resource recovery sector, and by providing a significant investment over the past two years in the sector to boost the recycling of plastics, organic waste, and end-of-life tyres. It is rolling out a Container Refund Scheme in 2023 and will ban the use of a range of single-use plastics by 2025.

This will be the first statewide Waste and Resource Recovery Strategy under the *Waste and Resource Recovery Act 2022*. In developing this consultation draft the inaugural Tasmanian Waste and Resource Recovery Board has adopted the bold vision of Tasmania being a place where nothing is wasted. The Board believes that by improving the coordination and planning around waste management and resource recovery it will help to put Tasmania in a better position to take advantage of the global shift towards economic systems based on circular and sustainable approaches. We welcome your feedback on the draft Strategy and look forward to taking the next steps with you in this exciting journey.

The Hon. Pam Allan



AGENDA
ORDINARY COUNCIL MEETING
17 JANUARY 2023

Draft Inaugural Tasmanian Waste and Resource Recovery Strategy: Our journey to a circular low emissions future

Introduction

The past five years have seen major changes to international markets for recyclable materials. Many countries have stopped receiving recyclables from Australia and global conflict and the pandemic have seen supply chains disrupted around the world.

Local communities are looking for greater self-sufficiency, reuse and recycling of available resources and less reliance on overseas supply chains. There is increasing interest in developing local capability for the sustainable processing of our recyclables.

There has also been increasing concern about greenhouse gas emissions, particularly caused by landfilling organic material.

New strategies are needed based on circular economy principles (Figure 1), which seek to reuse products and materials, and reduce the generation and landfilling of waste and to increase resource recovery. There is a stronger focus on keeping products and materials in the productive economy and trying to avoid waste altogether.

The Tasmanian Government has responded by creating new laws to help achieve key waste and resource recovery outcomes (the *Waste and Resource Recovery Act 2022* - WRR Act and the *Container Refund Scheme Act 2022*) and is also providing a substantial investment in areas such as the recovery of organic waste, problematic single use plastics, and tyres.

The landfill levy provided for under the WRR Act provides an important economic instrument to help reduce waste generation and landfilling and to improve resource recovery in Tasmania.

Tasmania has been challenged for some time with a lack of clear and comprehensive statewide information on product supply chains, recyclable materials and waste flows, which has hampered the ability to identify priorities and strategic investment opportunities in the waste and resource recovery sectors. There have also been concerns that inadequate resource recovery infrastructure in the State will limit the capacity of

community and industry to repair and reuse products and recycle materials.

In a national context, it is important that Tasmania's smaller economies of scale and relative isolation are managed in a way that maintain the viability of commercial operations, as well as national product stewardship programs being implemented in Tasmania. Tasmania is strongly influenced by external economic factors, and this may sometimes constrain intended outcomes.

The move to a circular economy can only happen if governments, businesses and industry, and the wider community work together. Everyone can make a difference on this path to sustainability. There is already significant action occurring across the State, with a diversity of individuals and organisations working to shift the common mindset of "managing waste" to one of "realising opportunities" through the reuse and recovery of products, materials and resources. Greater coordination – through this strategy and other actions – will help bring us all together to capture the opportunities and wealth in the resources we have previously just thrown away.

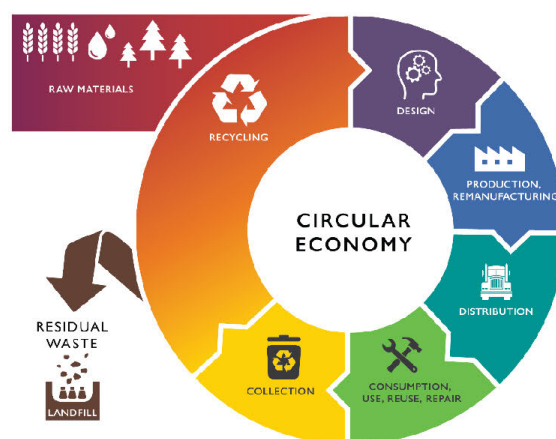


Figure 1 The Circular Economy

Tasmanian Waste and Resource Recovery Strategy

The Tasmanian Waste and Resource Recovery Strategy is a key requirement under the *Waste and Resource Recovery Act 2022*. Under the WRR Act, the Strategy is to identify long-term and short-term objectives to divert products and materials from disposal at landfill facilities, maximise resource recovery, and improve waste management practices.

There are significant opportunities for Tasmania to greatly improve its performance with products and materials to avoid waste and improve resource recovery outcomes in line with the waste hierarchy; where the most preferred option is avoiding waste and the least preferred option is disposal to landfill (Figure 2). This Strategy will drive change through coordinated and collaborative action. This will require all the leaders in communities, business, industries and government to work closely together in the most strategic manner.

The Board has a bold vision to guide waste management in Tasmania. This vision looks to the future and signals a new approach where materials and products are recognised with a value, rather than a 'waste material' to be sent to landfill.

The recent establishment of the Waste and Resource Recovery Board and compliance with the WRR Act requires the development of this inaugural draft Tasmanian Waste and Resource Recovery Strategy.

This Strategy builds on the Tasmanian Government's 2019 Waste Action Plan and is based on analyses of currently available data and information. It is however, recognised that historic data for Tasmania has its limitations, and a key priority is improving the quality and availability of accurate data.

The criteria and method for assessing the adequacy of the Strategy and its implementation will be based on providing accurate and timely data, regular reporting on the progress of actions, and the progress made towards the identified targets.



Figure 2 The Waste Hierarchy

The draft Strategy sets the tone for the future and aligns with the aspirations of the 2019 Tasmanian Government Waste Action Plan. The draft Strategy also recognises the necessity for the Board to work collaboratively with stakeholders to ensure consistency and optimise effort.

Implementation of this Strategy is underpinned by four pillars: each of the pillars have clear objectives and detailed actions. A key action is the future review of this Strategy which will be undertaken through a comprehensive engagement process to identify longer term objectives and actions to encourage all Tasmanians to avoid waste through the reuse of materials and products.

A more efficient and less wasteful waste management regime will result in significant economic and social benefits, together with a wide range of other improved environmental outcomes. It will also result in the reduction of greenhouse gas emissions and foster further renewable energy development. We have made some significant advances in recent years, but we now need to achieve much more.

**Together we will deliver, with and for,
the Tasmanian community.**

Vision

Tasmania ... a place where nothing is wasted.

This vision is one that is based on all products and materials having value for reuse, repair, refurbishment and recycling. Working together, we can embrace a circular economy that achieves zero waste outcomes. Transformational changes will design out waste, keep products and materials in circulation and build regenerative systems.

Purpose

- To create a stronger circular economy that will reduce environmental impacts and emissions, and improve the amenity, liveability and sustainability of Tasmania.
- To have a future where the value of products and materials is recognised, and waste is eliminated.

The approach

The implementation of this Strategy is to be based on an approach that will be:

- **Innovative** – facilitating innovation by investing in communities, new technologies and market development.
- **Responsible** – ensuring those who generate waste are responsible for its sustainable disposal.
- **Accountable** – ensuring accountability and transparency of waste management processes and decision making.
- **Collaborative** – facilitating coordinated action and harnessing existing capability to achieve desired outcomes.
- **Equitable** – applying principles of equity and accessibility of services to the community.
- **Well led** – providing leadership across all sectors and the State.
- **Smart and self-reliant** – building internal capacity within Tasmania.

The Strategy will be supported by an action plan that identifies the responsibilities of all the critical parties. Regular reports will track progress.

The waste hierarchy and circular economy principles are central to the approach adopted by the Tasmanian Waste and Resource Recovery Strategy.

Targets

The Australian and Tasmanian Governments have agreed on a number of targets for waste and resource recovery, on which this Strategy is based. These are:

- Reduce waste generated in Tasmania by 5% per person by 2025 and 10% by 2030;
- Achieve a 40% average recovery rate from all waste streams by 2025 and 80% by 2030;
- Reduce the volume of organic waste sent to landfill by 25% by 2025 and 50% by 2030;
- Reduce food waste by 50% by 2030;
- 100% of packaging is reusable, recyclable or compostable by 2025;
- Phase out of problematic and unnecessary plastics by 2025.

New targets will be added to this list as they are agreed. Industry developed targets will also be encouraged and supported to help deliver the overall vision of the Strategy.

Measuring progress towards these targets will be one of the methods for assessing the adequacy and effectiveness of the Strategy.

Key opportunities

The Strategy captures several valuable opportunities:

- There is strong goodwill across Tasmania to achieve positive outcomes for a more circular and low emissions future, and a great deal of positive action is already being taken.
- Stakeholders want coordinated leadership and greater investment certainty in transforming the management of products and materials, increasing the recovery of resources, and in avoiding waste in Tasmania.
- The legislation and Board provide a way of adopting a more integrated and coordinated approach to implementing effective measures across the State.

- Increased public and industry awareness of reuse and recycling opportunities should lead to behavioural change, investment, jobs, and a reduction of valuable resources being lost into landfill.
- The new funding sourced from the landfill levy will greatly accelerate progress in creating a more sustainable, circular and low emission future for Tasmania.
- The many organisations working on waste and resource recovery issues provides a level of synergy and innovation that is more likely to address the required priorities.
- The processes associated with the landfill levy implementation will provide much better information on waste and material flows.
- Implementation of the Strategy can benefit from past and current national and interstate waste management experience.

The Strategy

The Tasmanian Waste and Resource Recovery Strategy is based on four pillars, each of which have Objectives that are supported by Actions. Collectively, these will achieve a reduction in the amount of waste produced, increase the reuse of products and materials, increase the recovery of resources, and increase the processing and reuse of our valuable natural resources.



TASMANIA - A PLACE WHERE NOTHING IS WASTED

①

Integrated Planning and Action

Alignment of state, regional and local strategic planning

Effective landfill levy administration

Moving towards a circular economy

②

Strategic Investment

Understanding infrastructure capacity and priorities

Supporting infrastructure, new systems and skills

Improved regional and remote access to services

③

Prioritise Circularity

Understanding priorities

Reducing waste production

Increasing reuse and recovery (organic, plastic and C&D)

④

Engagement and Partnerships

Improved community and business education and engagement

Strong partnerships addressing priority issues

Promoting success and champions

Explaining the Objectives

Objective	Purpose
Pillar 1: Integrated Planning and Action	
Alignment of state, regional and local strategic planning	<i>To ensure there is coordination in our planning to ensure there are clear responsibilities and consistency in delivering priority services to the Tasmanian community and businesses.</i>
Effective landfill levy administration	<i>Working with all stakeholders to ensure effective systems to administer the levy – for both collection and expenditure of funds – together with transparency in reporting to the community.</i>
Moving towards a circular economy	<i>Promoting circular systems that encourage behavioural change and waste minimisation across the Tasmanian community and within all businesses.</i>
Pillar 2: Strategic Investment	
Understanding infrastructure capacity and priorities	<i>Ensuring we use existing information and data to understand our future requirements and enable new systems to improve the services to the Tasmanian community and businesses.</i>
Supporting infrastructure, new systems and skills	<i>The development and implementation of investment programs that deliver support for priority action to address infrastructure, skills and new systems for resource recovery and community needs.</i>
Improved regional and remote access to services	<i>Supporting all Tasmanians, wherever they are, to have access to systems that allow for improved reuse and recovery of products, materials and resources.</i>
Pillar 3: Prioritise circularity	
Understanding priorities	<i>Ensuring we understand what current and future issues we face, so that we can address problems and capture opportunities for the State.</i>
Reducing waste production	<i>Supporting systems that avoid waste being produced and that encourage circular and regenerative systems, including through procurement opportunities, as well as addressing material being dumped in our environment.</i>
Increasing reuse and recovery (organic, plastic and C&D)	<i>To move away from “waste disposal,” to valuing our resources through improved reuse and repair, recovery and sorting, reprocessing and using again. This will focus on the initial priorities of organic material, plastics and construction and demolition wastes that have been identified as Tasmania’s major waste streams.</i>
Pillar 4: Engagement and Partnerships	
Improved community and business education and engagement	<i>Supporting changes to current practices through education and engagement, together with programs to facilitate change towards a circular and low emission future.</i>
Strong partnerships addressing priority issues	<i>Ensuring that sectors, organisations and communities are involved in collaborative partnerships that share responsibilities and share the opportunities and rewards that recovering resources can achieve.</i>
Promoting success and champions	<i>Developing networks and supporting programs that recognise success to help promote further action and demonstrate the rewards from changes being made.</i>

Priority Investment Areas

The objectives will be achieved by the reinvestment of landfill levy funds into priority areas identified by the Tasmanian Government and the Board in this draft Waste and Resource Recovery Strategy, including relevant suggestions arising from consultation.

While levy funds will be dispersed to achieve these objectives, there are a number of key areas of investment that will be supported through the three-year lifetime of this Strategy. These priority areas broadly address the four pillars of the Strategy:

- Support for the development of waste and resource infrastructure to address priority material streams, and the deployment of new information systems and boosting of the relevant skills base (soft infrastructure).
- Improved resource recovery in Tasmania, through support and assistance programs for regional waste authorities, remote councils, resource recovery businesses, public authorities, and charitable recyclers.
- Increased reuse and recovery of priority resource streams, in particular organics, plastics, construction and demolition materials.
- Integrated and coordinated resource recovery planning across the state and regions and improved engagement through education, and supporting the development of circular economy/resource recovery networks and partnerships.



The Waste and Resource Recovery Strategy at a glance

The dot point Actions under each Objective have been drawn from the Appendix, which provides additional detail on the outcomes being sought through the development of the Strategy. Actions under four pillars can't be fully achieved without a collective effort from governments, industry and the community all working together.



OUR VISION

TASMANIA - A PLACE

WHERE NOTHING IS WASTED

1

Integrated Planning and Action

Alignment of state, regional and local strategic planning

- Review and finalise the draft Waste Strategy
- Development of long-term strategy, aligning state, regional and local planning

Effective landfill levy administration

- Support implementation
- Systems for prioritising expenditure
- Report on administration and expenditure of funds

Moving towards a circular economy

- Framework to encourage adoption of circular systems
- Identify skills development programs in circular systems
- Identifying how levy funds can leverage other funding for the adoption of circular systems

2

Strategic Investment

Understanding infrastructure, skill and system capacity and priorities

- Develop and communicate priorities in an investment plan
- Annually monitor priorities in the plan

Supporting infrastructure, skills and new systems

- Infrastructure review for capturing future opportunities
- Support implementation of Recycle Rewards container refund scheme
- Investment assistance program for infrastructure, skills and new systems

Improved regional and remote access to services

- Support implementation of regional and remote council plans
- Awareness program on recycling options
- Supporting remote communities access to circular services

3

Prioritise Circularity

Understanding priorities

- Effective data collection and reporting
- Ongoing analyses of information to support decision making
- Structured reporting program

Reducing waste production

- Agree with EPA on litter and dumping program
- Support improved design of products
- Consider EPR options in Tasmania
- Develop procurement guidelines based on circular economy principles
- Support phaseout of PSUPs

Increasing reuse and recovery

- Identify improved organic collection and processing opportunities
- Identify sorting improvement opportunities
- Identify opportunities for C&D product and material recovery and processing

4

Engagement and Partnerships

Improved community and business education and engagement

- Coordinate package of programs for community and business
- Identify program to support community clean up and reduce food waste
- Regularly report on progress

Strong partnerships addressing priority issues

- Program to support reduce/improve packaging
- Engagement with the Tasmanian Aboriginal community
- Engage on waste reduction with local government, C&D, C&I (incl. agricultural and food) sectors
- Support for charitable recyclers

Promoting success and champions

- Establish Circular Economy Innovation Network
- Support Award Programs

Appendix: Waste and Resource Recovery Board Priority Actions

Under the *Waste and Resource Recovery Act 2022* the Board is required to prepare an Operational Plan for each financial year that shows how the objectives of the Waste and Resource Recovery Strategy will be achieved for that year. During the development of the draft Strategy the Board identified a number of priority actions it will take and proposed timeframes over the 2022-23 and 2023-24 financial years. This will help inform the first Operational Plan and has been provided for additional context for community and stakeholder comment on the draft Strategy. The Board welcomes feedback on the proposed Actions in the table below, but believes that these are important areas in which it is committed to providing leadership and oversight. Once the Strategy is finalised, regular reporting on progress will be available. The Board also welcomes feedback on additional or related Actions that may be taken by governments, industry and the wider community.

1. Integrated Planning and Action			
	Alignment of state, regional and local strategic planning	<ul style="list-style-type: none"> • Prepare the draft Waste Strategy, review comments, and finalise this current version. • Review this current strategy and prepare a long-term waste (or circular economy) strategy for Tasmania that aligns with and provides direction to regional and local plans, including developing further criteria to assess the effectiveness of the Strategy. 	early 2023 late 2024
	Effective landfill levy administration	<ul style="list-style-type: none"> • Support resolving final issues faced by operators of landfills and resource recovery facilities for efficient introduction of the landfill levy. • Develop transparent and accountable systems for prioritising the optimum expenditure of levy funds. • Provide publicly available reports on the administration and expenditure of the waste levy. 	2022/23 mid 2023 mid 2023
	Moving towards a circular economy	<ul style="list-style-type: none"> • Develop a framework for the promotion and advocacy for the adoption of circular systems throughout Tasmania. • Identify appropriate skills development programs that embed circular systems within government, industry and community. • Identify where the use of the levy funds can best leverage other funding sources for maximum effect in delivering circular economy outcomes. 	mid 2023 late 2023 late 2023
2. Strategic Investment			
	Understanding infrastructure capacity and priorities	<ul style="list-style-type: none"> • Develop and communicate the investment priorities that are consistent with the Waste Strategy, and which consider all community infrastructure, industry, communication and governance needs. • Conduct an annual review of the priorities within this investment plan. 	mid 2023 mid 2024
	Supporting infrastructure, new systems and skills	<ul style="list-style-type: none"> • Review existing infrastructure across Tasmania and identify current shortcomings and future investment opportunities (supporting both existing and innovative improvement programs). • Support the introduction of the container deposit scheme and establishment of associated infrastructure. • Develop assistance programs for facilities, skills and new systems that support the increased diversion of products and materials. 	early 2023 2023/24 mid 2023

	Improved regional and remote access to services	<ul style="list-style-type: none"> Finalise the funding support packages to regional waste authorities based on the delivery of an agreed range of services. Develop, in conjunction with the regional waste authorities, a statewide public awareness program about locally available recycling options and the need for waste avoidance, reuse and litter prevention measures. Complete the initial engagement with the more remote Tasmanian communities to understand and to then assist in addressing their particular issues. 	<p>early 2023</p> <p>mid 2023</p> <p>mid 2023</p>
3.	Prioritise circularity		
	Understanding priorities	<ul style="list-style-type: none"> Establish and maintain efficient data collection and public reporting systems – including data for different product and material streams and for each stage of the waste hierarchy. Develop an ongoing process to analyse key product, material and waste flows, product chains and impact on reducing greenhouse gas emissions to inform future decision making and reviews of the Waste Strategy. Establish a structured reporting process that monitors the activities of all waste industry and stakeholder organisations where relevant to the functions of the WRR Board. 	<p>early 2023</p> <p>mid 2023</p> <p>mid 2023</p>
	Reducing waste production	<ul style="list-style-type: none"> Identify the agreed range of services provided by the EPA in addressing littering and rubbish dumping across the State. Identify the opportunities to support the circular and regenerative design of products within Tasmania that reduces the use of carbon intensive materials and increases recycling. Develop options for introducing an “extended producer responsibility” scheme within Tasmania (where producers pay for the waste they create). Develop best practice procurement guidelines (based on circular economy principles). Support the phaseout of problematic single use plastics throughout the State. 	<p>early 2023</p> <p>early 2024</p> <p>mid 2024</p> <p>late 2023</p> <p>2023/24</p>
	Increasing reuse and recovery (organic, plastic and C&D)	<ul style="list-style-type: none"> Identify opportunities to increase the range and capacity of organic collection services (eg FOGO) and the introduction of new processing technologies. Identify opportunities to improve the sorting of products and recyclable materials that enable increased downstream processing. Identify opportunities to support the most feasible recovery of C&D products and materials (eg on-site processing). 	<p>late 2023</p> <p>late 2023</p> <p>late 2023</p>
4.	Engagement and Partnerships		
	Improved community and business education and engagement	<ul style="list-style-type: none"> Develop a coordinated package of education and engagement support programs for both community and business. Identify how the Board may best provide ongoing support for community clean-up programs and measures to reduce food waste (eg food banks, home composting, community gardens). 	<p>mid 2023</p> <p>mid 2023</p>

		<ul style="list-style-type: none"> • Generate annual reports that report on the progress being made in implementing the Waste Strategy and maintain all corporate and public documentation (including website). 	mid 2023
	Strong partnerships addressing priority issues	<ul style="list-style-type: none"> • Develop a program to explore opportunities with businesses to reduce excess packaging (and make it recyclable) and to identify new products to be made from recovered materials. • Commence an engagement program with the Tasmanian Aboriginal community on their participation in the circular economy. • Develop an ongoing program of working closely with local government on the diversion and reuse of municipal waste. • Develop an ongoing program of working closely with the building industry to divert and reuse C&D products and materials. • Develop an ongoing program of working closely with business and industry to divert and reuse C&I products and materials. • Develop an ongoing program of working closely with the agricultural and food retail sectors to reduce food waste and develop regenerative systems of production. • Develop an ongoing program of working closely with charitable recyclers in selling products, recycling and reducing their waste disposal costs. 	late 2023 mid 2023 mid 2023 mid 2023 late 2023 mid 2023 early 2023
	Promoting success and champions	<ul style="list-style-type: none"> • Establish a Circular Economy Innovation Network to build a network of commercial and community innovators in circular process solutions. • Support award programs that encourage environmentally sustainable product and materials management (based on circular economy principles). 	early 2024 mid 2023

Have Your Say

The Tasmanian Government is committed to providing opportunities for community involvement in the development of Government policy and the Tasmanian Waste and Resource Recovery Board is seeking your input on this Draft Tasmanian Waste and Resource Recovery Strategy.

How to make a submission

All written submissions on the Draft Tasmanian Waste Strategy must be received by 31 January 2023.

Submissions can be sent to:

Email: enquiries@wmr.tas.gov.au

Mail: GPO Box 44, Hobart, Tasmania 7001

Other than indicated below, submissions will be treated as public information and will be published on our website at wmr.tas.gov.au

No personal information other than an individual's name or the organisation making a submission will be published.

For further information, please contact enquiries@wmr.tas.gov.au

Accessibility of submissions

The Government recognises that not all individuals or groups are equally placed to access and understand information. We are therefore committed to ensuring information is accessible and easily understood by people with diverse communication needs.

Where possible, please consider typing your submission in plain English and providing it in a format such as Microsoft Word or equivalent. The Government cannot however take responsibility for the accessibility of documents provided by third parties.

Important information to note

Your name (or the name of the organisation) will be published unless you request otherwise.

In the absence of a clear indication that a submission is intended to be treated as confidential (or parts of the submission), the submission will be treated as public.

If you would like your submission treated as confidential, whether in whole or in part, please indicate this in writing at the time of making your submission clearly identifying the parts of your submission you want to remain confidential and the reasons why. In this case, your submission will not be published to the extent of that request.

Copyright in submissions remains with the author(s), not with the Tasmanian Government.

Submissions containing defamatory or offensive material, in whole or in part, will not be published.

If your submission includes information that could enable the identification of other individuals then either all or parts of the submission will not be published.

The Right to Information Act 2009 and confidentiality

Information provided to the Government may be provided to an applicant under the provisions of the *Right to Information Act 2009* (RTI). If you have indicated that you wish all or part of your submission to be treated as confidential, your statement detailing the reasons may be taken into account in determining whether or not to release the information in the event of an RTI application for assessed disclosure. You may also be contacted to provide any further comment.

Further information

Waste and Resource Recovery Board
Email: enquiries@wrr.tas.gov.au
Web: wrr.tas.gov.au
Phone: 0476 878 509

The Board is supported by the Department of Natural Resources and Environment Tasmania



18.4 WASTE MANAGEMENT RATE REMISSION – BREAM CREEK FARMERS MARKET

RECOMMENDATION

“That in accordance with Section 129 of the *Local Government Act 1993* Council resolve to remit the Waste Management rate for the Bream Creek farmers market.”

Introduction

The Bream Creek farmers market is conducted at Bream Creek Show Grounds on the first Sunday of the month. The waste management business that has been providing the service has ceased operating in the area.

Strategic plan

Consistent with objective 2 - Responsible Stewardship and a Sustainable Organisation to deliver services the community requires.

Annual plan

The 2022/23 annual plan includes allocation for waste management services.

Policy

The *Fees Refund and Remission Policy* only applies to fees not rates.

Environmental implications

Nil

Asset management implications

Nil

Risk management implications

Nil

Community implications

The Bream Creek Farmer Market is a not-for-profit community organisation, remitting waste collection rates provides support for the event and reduces operating costs.



Statutory implications

Local Government Act 1993 – Section 129 remission of rates

Report

The Bream Creek farmers market is conducted at Bream Creek Show Grounds on the first Sunday of the Month. The waste management business that was providing the service has ceased operating in the area.

The market operator requested that Council collect waste and recycling from the market and provide a 240L garbage and 140L recycling bin. A grant to cover the collection costs was sought, however, it would be more logical to include the kerbside collection service and remit the waste management rate. The 22/23 rates for a 240L garbage and 140L recycling bin is $(\$291.48 + \$151.30) = \$442.78$.

The Bream Creek Show site in Marion Bay is located within the existing collection area and kerbside collection trucks already drive directly past the site each Monday.



GREG ROBERTSON
MANAGER HEALTH AND COMPLIANCE
Date: 10 January 2023

19.0 ROADS AND STORMWATER

Nil

20.0 FACILITIES AND RECREATION

Nil



21.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



22.0 CLOSED MEETING

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
22.1	Confirmation of the Closed Council Minutes of the Council Meeting of 13 December 2022 – <i>Regulation 34(3)</i>
22.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
22.3	Copping Refuse Disposal Site Joint Authority AGM Minutes – <i>Regulation 15(2)(c)</i>
23.4	Tender Devenish Drive Sorell – Stormwater Upgrade C-23-S-003 – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 22.1 - 22.4 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

22.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 13 DECEMBER 2022

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 13 December 2022 be confirmed.”

22.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^

RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



- 22.3 CIPPING REFUSE DISPOSAL SITE JOINT AUTHORITY AGM MINUTES
- 22.4 TENDER C-23-S-003 DEVENISH DRIVE SORELL – STORMWATER
UPGRADE



23.0 ACRONYMS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MERS	Manager Engineering & Regulatory Services
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Club of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League



RTI	Right to Information
SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmanian Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

