



COUNCIL AGENDA

13 DECEMBER 2022

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 13 December 2022, commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
8 December 2022



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
13 DECEMBER 2022

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1.0 ATTENDANCE

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Mayor K Vincent
 Deputy Mayor C Wooley
 Councillor M Brown
 Councillor S Campbell
 Councillor J Gatehouse
 Councillor M Miró Quesada Le Roux
 Councillor M Reed
 Councillor N Reynolds
 Councillor C Torenus

2.0 APOLOGIES**3.0 DECLARATIONS OF PECUNIARY INTEREST****4.0 CONFIRMATION OF THE MINUTES OF 15 NOVEMBER 2022**

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RECOMMENDATION

“That the Minutes of the Council Meeting held on 15 November 2022 be confirmed.”

5.0 MAYOR’S REPORT

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RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended Council, DASC and workshop meeting when required.
- Assisted with Men’s Breakfast.
- Joined staff and Brian Mitchell for press on grant received for Coastal and Estuarine Risk Mitigation.
- The GM and I met with the Local Government Reform Board.
- Attended the School Association meeting.
- Met with owners of Carlton Beach business re: development interests.
- Various (4) landowners regarding the LPS decision from the TPC.
- Attended Mayoral Southern Tas roundtable.



- Participated in STCA meeting.
- Met with Primrose Sands resident re: flooding.
- Attended Surf Club opening.
- Conducted Copping Authority AGM.
- Attended Indie School presentations.
- Participated in STRWA forum.
- Attended Mayors statewide discussion.
- Attended LGAT general meeting and conference Thursday and Friday.
- Met with Jobs Tasmania.
- Attended Jobs Tasmania meal for all hubs.
- Discussions with various issues re: Dodges Ferry School.
- Attended South East Stadium opening.
- Attended BEST board meeting and Christmas lunch.
- Met with Greg Robertson regarding STRWA structure and rules.
- Attended opening of Dunalley Tennis centre.
- The GM and I met with Dunalley Business owner regarding expansion of their business.



6.0 SUPPLEMENTARY ITEMS

[^] RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

[^]
The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
6 th Dec 2022	<ul style="list-style-type: none"> • LGAT Councillor information session feedback. • Discuss LGAT Dec General Meeting motions requiring decision. • Dunalley Hall management. • Pembroke Park Function Centre project update. • Tas Irrigation – opportunity for Council to apply to purchase additional 10Mgl entitlement in Greater South East Irrigation Scheme. • Hobart Airport Corp – flightpath review. • DASC – request to rename and review levels of delegation. • Councillor governance / meeting procedure clarification. • Dec AGM and Council meeting agendas update. • Councillor email address protocol. 	<ul style="list-style-type: none"> • Vincent, Wooley, Brown, Torenius, Miró Quesada Le Roux, Gatehouse, Campbell, Reed 	<ul style="list-style-type: none"> • Reynolds.



8.0 QUESTIONS ON NOTICE

8.1 QUESTION ON NOTICE SUBMITTED BY COUNCILLOR MIRÓ QUESADA LE ROUX

LOCAL REPRESENTATION AND GOOD GOVERNANCE

BACKGROUND

The *Future of Local Government Review* currently being undertaken by the DPAC has identified six priority reform areas for councils. One of them is **local representation and good governance**. “Communities need to trust and have confidence in their local council. There is significant room for improvement in the overall standard of local governance in Tasmania. This includes in community engagement, the representativeness, skills and professionalism of elected members, workplace culture, and performance.”

This review may result in changes to the *Local Government Act* when the final recommendations by the Minister are published on June 30th, 2023.

QUESTIONS

1. What actions has council taken to analyse the areas of local representation and good governance to identify ways in which they could be improved?

No specific actions undertaken to date in response to the Future of Local Government Review (“the Review”) draft options identified for this priority reform area, and which are to be considered as part of the Board’s Stage 2 report (to be released December 2022). Once published, Council may then consider in further detail if any improvements are required prior to or in anticipation of the final Review and subsequent implementation commitments by the Government.

If Councillors are to appropriately understand Governance, Finance, Risk and Strategy, attending a modified for local government Company Directors course would assist. This is not inconsistent with the Board’s Review findings to date.

2. What initiatives are Council actively working on or planning with regards to:
 - a. local representation and good governance;

There are no specific initiatives in progress triggered by the Review. However, they have been an ongoing operational focus of the



Communication and Engagement Strategy, Strategic Plan Objectives 2 & 4 and resulting Annual Plan initiatives more particularly since 2019.

Following the recent election, and in accordance with the statutory review of the Strategic Plan required this FY, Council will have the opportunity to consider this and related matters for the next four year period.

b. community engagement;

Ongoing development and implementation of actions across the organisation and involving elected members where appropriate of the Communications & Engagement Strategy, Community Conversations, Senior Advisory Group, Achieving a Community Cultural Precinct Reference Committee and community forums, Pembroke Park Users Group.

Change of role scope for Community Liaison Officer to Community Engagement Officer, with a shift to and greater focus on engagement.

c. the representativeness, skills and professionalism of elected members; and

LGAT ran a targeted campaign this election with the aim of increasing the number and diversity of candidates (age, gender, ability, culturally and linguistically diverse). Council shared these posts via our social media.

Council's induction process for elected members supported by consistently applied Objectives in the Strategic Plan and delivered through Annual Plan initiatives with regard to Responsible Stewardship, a Sustainable Organisation and Increased Community Confidence in Council.

The LGAT has put to the sector over a number of years the opportunity to engage in mandatory training for elected members but this has not received majority support.

There are a range of legislative changes that would be required if the outcome sought is a skills based Board of elected members.

d. workplace culture; and



For elected members, there are no current initiatives. Since at least 2013 the Council's elected members have demonstrated appropriate 'workplace culture' by remaining focused and working collaboratively and transparently to achieve the best outcomes for the SE region.

The current Strategic Plan adopted in 2019 identifies the organisation's Purpose, Vision and Values that remain valid and appropriate.

This would be addressed on an as needs basis.

- e. performance.

For elected members, there are no current initiatives.

At the organisational level, there are a range of methods adopted including Operational Plan development and review (informed by Annual Plan), annual employee performance reviews and KPI's with training and development plans. Through these processes, it would be identifiable if elected member performance (that is, decision making) was impacting the organisation from achieving our targets.

If elected member performance was to be pursued, it would likely require the setting of agreed KPI's or measures and commissioning an independent assessment & report.

REFERENCES

Future of Local Government Review (page 4)

https://www.futurelocal.tas.gov.au/wp-content/uploads/2022/07/FoLGR_Interim_Report_Community_Update.pdf

8.2 QUESTION ON NOTICE SUBMITTED BY COUNCILLOR MIRÓ QUESADA LE ROUX

SAFE PUBLIC SPACES AND STREETS FOR CHILDREN

BACKGROUND

In October 2022 a Pawleena resident, father of a 12-year-old boy talked to me about the need for safe public spaces and streets for children. His son and his



friends love biking and taking their scooters to the Sorell skate park but have stopped doing it because they fear for their safety.

His father has built a circuit in their garden so that he can be safe and continue to play. Because of similar issues at the Dodges Ferry skate park, he sometimes takes his son all the way to Dunalley's skate park. He commented that other parents have had to take matters into their own hands and wait at the skate parks to protect their children from bullying.

This boy, his friends, and countless others, can't play and have fun. They have lost opportunities for recreation, stopped building connections, and lost access to public spaces. Public space's role to create opportunities for people to connect to place and each other is lost.

Numerous studies have shown that the planning, design, and management of public spaces have an impact on security and on people's feelings of insecurity. How public spaces are designed and planned is a key element in managing behaviour. This is commonly called design for security and design for crime prevention.

QUESTIONS

1. What information does Council have about the occurrences of bullying and antisocial behaviour in public spaces used by children and young people?

Behaviour is generally a police issue and we are not aware of any CRM's that have been raised about either bullying or anti-social behaviour in the past few years.

Limited, occasional reports have been seen on Social Media.

Mayor may be advised through meetings with Sorell Police.

There has been a significant amount of vandalism/graffiti reported (these are reported in the monthly Council agenda report) with regular requests from Tas Police for CCTV footage, mostly related to damage to property rather than bullying/antisocial behaviour.

2. What initiatives on children and young people safety and security on public spaces and streets is Council actively working on or planning to?

Council has been progressively upgrading skate parks over the past five years with them generally located next to other facilities or public areas



rather than located in isolation. Council involved local communities (youth) in the planning for the skate park upgrades, it was hoped that their engagement in the project would assist in reducing antisocial behaviours.

We have had representations from surrounding properties about generic drug and other anti-social behaviour but other than some facility and furniture vandalism, we are unaware of any instances supporting these claims.

Improved lighting and more out of hours patrolling by the Police may be worth considering.

CCTV installation in public places has been improved with better quality replacement cameras and a limited amount of additional cameras. Capital and operational costs of CCTV is not insignificant. Recent capital cost estimate prepared for the 2023 Federal election to install an additional 13 cameras was in the order of >\$90k (detailed scope pending). Increasing the signage in parks etc where there are Council cameras is intended to act as a further deterrent for antisocial behaviour. Further CCTV may not be the solution with community awareness and peer group pressure likely to produce a better result.

Social media posts and Newsletter article encouraging the community to report vandalism, graffiti and anti-social behaviour to the Tasmania Police Assistance Line or Crime Stoppers.

Council has been supportive of and promoted the recently established Dodges Ferry Neighbourhood Watch group.

Council does not currently run any youth specific programs.

3. What guidelines is Council using to guide design and planning for security and crime prevention when developing and upgrading public spaces?

Open space provided through subdivision is a consideration of planning staff / planning authority and informed by Local Government Building and Miscellaneous Provisions Act, Planning Scheme provisions, Sorell Open Space Policy and referenced to CPTED principles (no formal assessment against the latter undertaken).

Upgrades to existing facilities is a combined approach from project management team, planning staff and Council (as appropriate) drawing on local community and locational knowledge, and prior facility development design / construction experience. Seek to co-locate facilities where possible. No formal assessment against CPTED principles undertaken.



Majority of these facilities were established pre-2012 so unsure what considerations were taken into account in assessing suitability of original location.

Need to be careful how much time and infrastructure is spent by Council to ensure measures are financially sustainable and the agencies with the responsibility for responding to out of hour behaviour complaints are committed to any strategy to deal with these community issues.

REFERENCES ON CPTED - CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

1. CPTED Southern Tasmania Reg Land Use Strategy 2011 - Page 30-32
https://stca.tas.gov.au/wp-content/uploads/2020/02/Background-Report-No.4_Social-Infrastructure.pdf
 “Crime Prevention through Environmental Design (CPTED) has been acknowledged and adopted nationally and internationally as a required aspect of urban design and planning due its capacity to reduce crime.”
 Part 2 of the Schedule 1 Objectives of the Land Use Planning and Approvals Act 1993 relating to the planning process established by the Act, requires the planning process: “(f) to secure a pleasant, efficient and safe working, living and recreational environment for all Tasmanians and visitors to Tasmania; “. There are two main management methods that local governments can use to implement Crime Prevention through Environmental Design- statutory and voluntary initiatives.”
2. CPTED Crime Prevention Through Environmental Design - Guidelines for Queensland 2021 v1
<https://www.police.qld.gov.au/sites/default/files/2021-07/Crime%20Prevention%20Through%20Environmental%20Design%20-%20Guidelines%20for%20Queensland%202021%20v1.pdf>
3. MANUALS CPTED ACT Urban Design Manual
https://www.planning.act.gov.au/_data/assets/pdf_file/0010/891397/crimemanual.pdf
4. CPTED City of Penrith - Penrith Development Control Plan 2014 - C1 Site Planning and Design Principles
https://www.penrithcity.nsw.gov.au/images/documents/building-development/planning-zoning/planning-controls/c1_site_planning_and_design_principles.pdf



9.0 QUESTIONS WITHOUT NOTICE

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10.0 DEPARTMENTAL REPORTS

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RECOMMENDATION

“That the Departmental reports as listed be received.”

10.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- Met with Local Government Board with Mayor – 16th Nov.
- Met with Lyons Member John Tucker with Mayor – 16th Nov.
- Met with DSG staff re: Midway Point and Sorell Bypass projects – signage, future maintenance, landscaping matters – 17th Nov.
- Met with DSG GM Transport Division re: Sorell Rivulet Bridge and related post bypass matters – 17th Nov.
- Annual leave – 21st to 28th Nov.
- Attended East Coast FMAC (Fire Management Council) – 30th Nov.
- Met with owner and development proponents with Senior Planner re: 67 Tasman Hwy – 30th Nov.
- Attended SWS AGM – 1st Dec.
- Met with Councillor Miro Quesada – 2nd Dec.
- Met with SWS CEO with Senior Planner re: leachate trial option – 6th Dec.
- Met with Dunalley Cannery operators with Mayor – 12th Dec.
- Staff meetings, SMT meetings, workshops and DASC meetings.

10.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER

Council traditionally receives increased development applications prior to the Christmas period. A number of other peri-urban Councils are seeing a recent decrease in development application numbers but currently at Sorell we are seeing increasing numbers. The final agreed maps depicting the Local Provisions Schedule for Sorell Council have been sent back to the Tasmanian Planning Commission (TPC) for signing prior to being made available to the public. All the amendments the TPC has instructed Sorell to make under the new State-wide scheme will then follow over the next few months.

The Engineering team is still organising surveys and land/easement acquisition processes associated with ongoing stormwater issues associated with both



Octobers and this year's unseasonal rainfall events. Detailed designs will be the next phase in these currently unbudgeted projects before implementation timeframes can be forecast. As a result of this work a number of projects in this year's capital program will carry forward into next year's capital program.

The Engineering team is also preparing budget estimates on several of the roads that have been severely affected by the rainfall events.

Negotiations have concluded with Veolia continue regarding a 12-month contract extension for kerbside rubbish and recycling services.

Meetings attended include:

- With GM, Project Manager, Manager Planning and architect to discuss potential Federal Government (Centrelink) facility EOI which was submitted by Council late November 2022.
- External valuer for Pembroke Park stadium to provide Council's insurer an independent replacement cost.
- Meeting with prospective job applicants.
- Review with unsuccessful re-sheeting contractor.
- Media event with Mayor, Senior Planner, NRM officer, Communications officer, Brian Mitchell and officer and ABC radio representative at Lewisham to discuss the recent Coastal & Estuarine Risk Mitigation grant that has recently been awarded to Sorell Council.
- Attended Workplace Behaviour Training.
- With GM, Project Engineer, Assets & GIS officer and preferred contractor to discuss the BMX project at Pembroke Park.

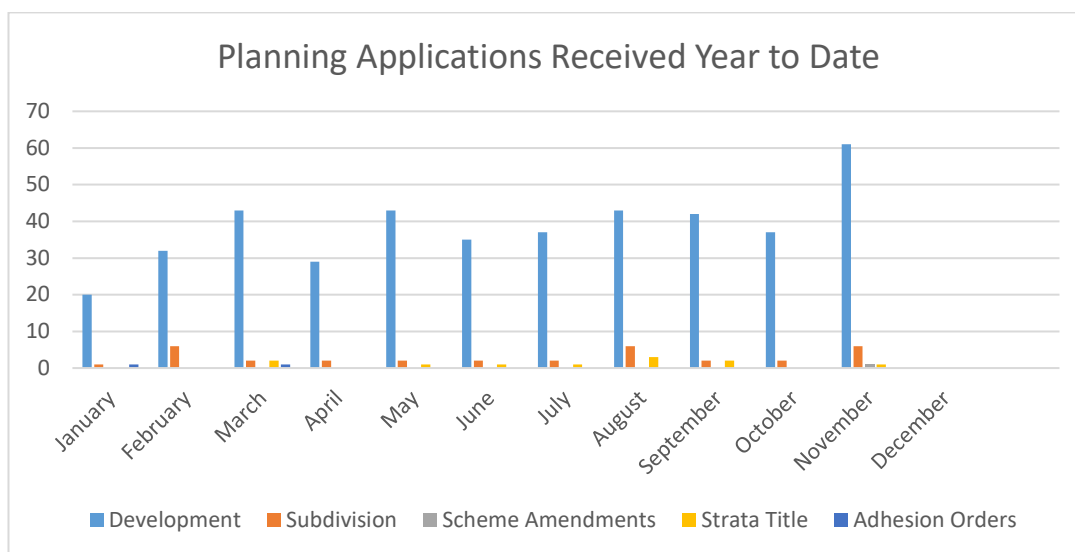
SHAYLA NOWAKOWSKI / EMMA SMITH

During the month of November 2022, no requests to waive fees were considered.



PLANNING – SHAYLA NOWAKOWSKI

Analysis of planning applications received year to date including November 2022.



DELEGATED AUTHORITY – JENNY RICHMOND

During the month of November 2022, a total of 36 Planning Approvals/Permits/Exemptions have been issued including:

3	Applications approved as Permitted Development; issued under delegated authority
0	Application presented as Section 56 Amendment for Council consideration at DASC/Council Meeting.
1	Application received which complied with Section 56 Minor Amendment, issued under delegated authority
6	Applications received which complied with requirements for No Permit Required (not requiring a Planning Permit)
1	Application with the requirements for General Exemptions/Not applicable
25	Applications approved as Discretionary Developments; issued under delegated authority
0	Applications presented as Discretionary Developments for Council consideration at DASC/Council Meeting.

The following is a summary of approvals/permits issued for November 2022.

Description	Application Type	Address	Value
Dwelling - Lot 200	Discretionary	21 Fishburn Way, Sorell (CT183294/200)	\$342,535.00
Dwelling	Discretionary	28 Heron Crescent, Midway Point	\$426,650.00
Additions to Dwelling	Discretionary	199 Carlton Beach Road, Carlton	\$180,000.00
Additions to Dwelling	Discretionary	13 Tenth Avenue, Dodges Ferry	\$200,000.00
Dwelling	Discretionary	22 Gangells Road, Forcett	\$150,000.00
Dwelling	Discretionary	50 Lewisham Scenic Drive, Lewisham with access from Gregory Street	\$600,000.00
Additions to Dwelling (decks, enclosed carport & new carport) as constructed	Discretionary	3 Paneminner Street, Dodges Ferry	\$20,000.00
Dwelling	Discretionary	44 Erle Street, Carlton River	\$300,000.00
Gym, Storage & Spa	Discretionary	9 Riaweena Road, Dodges Ferry	\$305,580.00
Change of Use (Outbuilding to Dwelling) - As Constructed	Discretionary	3 Edith Close, Forcett	\$50,000.00
Dwelling and Outbuilding	Discretionary	21 Parnella Road, Dodges Ferry	\$350,000.00
Outbuilding (Shed)	Discretionary	27 Goodford Lane, Orielton	\$110,000.00
Dwelling - Lot 207	Discretionary	7 Fishburn Way, Sorell (CT183294/207)	\$363,000.00
Addition & Alteration to Dwelling and new Outbuilding (Garage)	Discretionary	59 Reynolds Road, Midway Point	\$90,000.00
Dwelling	Discretionary	14 Eularminner Street, Carlton	\$391,560.00
Additions & Alterations Inc Change of Use (Outbuilding to Dwelling)	Discretionary	41 Imlay Street, Dunalley	\$600.00
Outbuilding (New & Demolition of Existing)	Discretionary	22 Vigar Court, Orielton	\$80,000.00
Outbuilding	Discretionary	58 Burnt Hill Road, Bream Creek	\$20,000.00
Residential - Multiple Dwellings x2	Discretionary	30 Brookborough Court, Sorell	\$400,000.00
Outbuilding (Storage Shed)	Discretionary	117 Marion Bay Road, Copping	\$45,000.00
Replacement of Signage	Discretionary	12 Cole Street, Sorell	\$50,000.00
Outbuilding (Shed)	Discretionary	6 Tarbook Court, Sorell	\$15,000.00



Dwelling	Discretionary	22 Richards Avenue, Dodges Ferry	\$300,000.00
Dwelling & Outbuilding	Discretionary	53 Delmore Road, Forcett	\$100,000.00
Reorganisation of boundaries	Discretionary	(Part Of) 55 Craigs Hill Road & Bay Road, Boomer Bay	\$0.00
Minor Amendment Section 56 - Drainage	Discretionary	12 Branders Road, Orielton	\$0.00
Stormwater System Upgrade - Devenish Drive	Exempt	47 Cole Street, Sorell	\$1,050,000.00
Residential - Dwelling - Lot 203	No Permit Required	15 Fishburn Way, Sorell - CT 183294/203	\$295,590.00
Residential - Dwelling (Lot 218)	No Permit Required	20 Fishburn Way, Sorell - Lot 218	\$273,905.00
Replacement of Existing Deck & Additions to Dwelling - As Constructed	No Permit Required	50 Brady Street, Midway Point	\$4,000.00
Residential - Addition to Dwelling (Awning)	No Permit Required	Unit 2/17 Stanford Court, Sorell	\$15,423.00
Residential - Addition (Verandah)	No Permit Required	6 Callum Close, Midway Point	\$13,000.00
Residential - Demolition of Existing Shed & New Outbuilding	No Permit Required	9 Pawleena Road, Sorell	\$30,000.00
Petition to Amend Sealed Plan (CT64508/1, 2, 3 &4)	Permitted	(Part Of) 30 Constance Street, Dunalley & Arthur Highway, Dunalley	\$0.00
Petition to Amend Sealed Plan - Removal of Right of Way	Permitted	(Part Of) 1 & 3 Malwood Place, Forcett	\$0.00
Change of Use - Visitor Accommodation	Permitted	3 Norfolk Crescent, Primrose Sands	\$0.00
			\$6,571,843.00



ANALYSIS OF PLANNING PERMITS ISSUED YEAR TO DATE INCLUDING NOVEMBER 2022 – SHAYLA NOWAKOWSKI

Planning Applications approved year to date including November 2022.



DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – SHANE WELLS

Council's Development Assessment Special Committee (DASC) did not meet during November 2022.

APPEALS – SHANE WELLS

An appeal has been lodged by one of the representors against the approval of a six lot subdivision at 16-42 Arthur Highway, Dunalley.

STRATEGIC PLANNING – CAROLINE LINDUS / SHANE WELLS, SENIOR PLANNER

The decision on the Local Provisions Schedule (LPS) has finally been received. A summary of the decision will be tabled at the January 2023 meeting.

The initial work on Outer Hobart Residential Supply and Demand Study funded by the State Planning Office continues. This project will review residential supply and demand for settlements that are within commuter distance of the Metroplan Councils. The project is scheduled for completion in Q2, 2023.

The State Planning Office (SPO) is seeking feedback by 9 February 2023 on a regional planning framework discussion paper and structure planning guidelines.

Work lead by Sorell and Brighton Council to develop a work plan and funding to update the regional land use strategy remains ongoing.



Work has been undertaken to revise the planning section of the website, update standard planning conditions and on a policy to manage stormwater in new development for the new planning scheme.

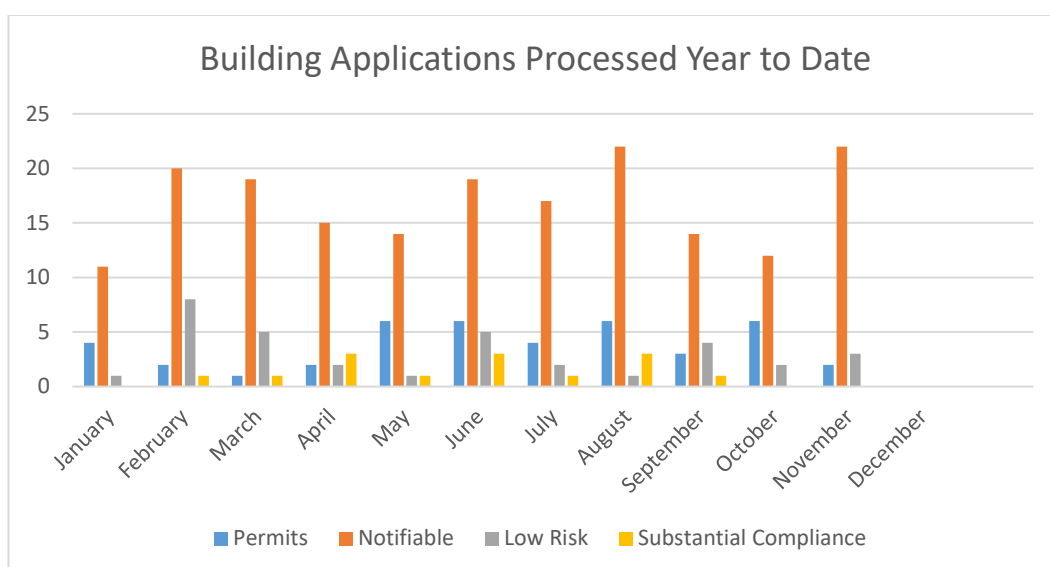
NATURAL RESOURCE MANAGEMENT – DIBAS PANTA

Following key activities were conducted:

- “Know your local weeds” event completed using the Okines Community House. Key speakers were Weeds Officer from DNRE highly invasive weed grasses project, Taxonomist from Herbarium Tasmania, and Mel Kelly with weed detector dog along with myself presenting key aspects of weed management from the Council's perspective.
- Discussion with TassieCat on prospective project implementation in Sorell LGA.
- Discussion on Copping oval weed management and community engagement.
- Community enquiry on weeds and engagement on participatory weed management underway.
- Various site inspection for weeds around municipality and liaison with Biosecurity Tasmania on control measures.
- Grant funding for stormwater management in Southern Beaches region received and participated in media event attended by Brian Mitchell.
- Few stormwater outlets along Lewisham, Dodges Ferry were inspected for incorporation of the recently announced grant.
- Liase with SBLC group on heath management in Dodges Ferry Rec Reserve.

BUILDING – EMMA SMITH

Analysis of applications approved year to date including November 2022. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in November 2022 (details below).

These include:

- 2 Permits
- 22 Notifiable
- 3 Low Risk
- 0 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
411 Kellevie Road, Kellevie	Shed	\$30,000.00
41 Allambie Road, Orielton	Outbuilding (Shed)	\$45,000.00
3 Church Street, Dunalley	Dwelling	\$120,000.00
11 Longs Road, Boomer Bay	Dwelling	\$346,000.00
382 Penna Road, Penna	Carport	\$10,000.00
29 Elise Drive, Dodges Ferry	Amendment - Dwelling & Shed	\$0.00
28 Heron Crescent, Midway Point	Dwelling	\$378,000.00
280 Old Forcett Road, Forcett	Dwelling	\$420,000.00
26 Brady Street, Midway Point	Outbuilding	\$40,000.00
427 Bay Road, Boomer Bay	Commercial Oyster Processing & Storage Shed	\$335,000.00
136 Carlton Beach Road, Dodges Ferry	Alterations	\$100,000.00
13 Kookaburra Street, Primrose Sands	Amendment - Dwelling	\$0.00
11 Fairmont Lane, Sorell	Garage	\$15,000.00
22 Fishburn Way, Sorell	Dwelling	\$280,410.00
2778 Tasman Highway, Orielton	Dwelling	\$436,437.00
15 Fitzroy Street, Sorell	Dwelling and Carport	\$180,000.00
2725 Arthur Highway, Dunalley	Outbuilding	\$40,000.00
17 Bayview Court, Sorell	Deck	\$22,000.00
9 Pawleena Road, Sorell	Shed	\$22,000.00
23 Downward Way, Sorell	Dwelling	\$312,273.00
20 Terry Street, Carlton	Solar panels	\$1,279.00
17 Linden Road, Primrose Sands	Dwelling with carport and decks	\$500,000.00
294 Arthur Highway, Sorell	Dwelling	\$382,870.00
11A Gordon Street, Sorell	Multiple Dwellings X8	\$2,600,000.00
9 Torquay Drive, Sorell	Shed	\$10,000.00
U3 5 Bluebell Close, Sorell	Awning Addition	\$8,831.00
26 Suncrest Street, Midway Point	Awning Addition	\$17,686.00

BUILDING COMPLIANCE / EXPIRED PERMIT PROJECT: – RHIANNON BAINES

Council compliance officers are continuing to investigate and inspect any incoming complaint or query in relation to potential illegal construction of works on a weekly basis is required.



During the month of November 2022, we received 3 complaints that required further investigation, and 6 complaints that were able to be resolved.

We attended 6 properties that required on-site inspections.

We often receive other incoming queries/complaints that do not require follow up and/or can be forwarded to a different department for action.

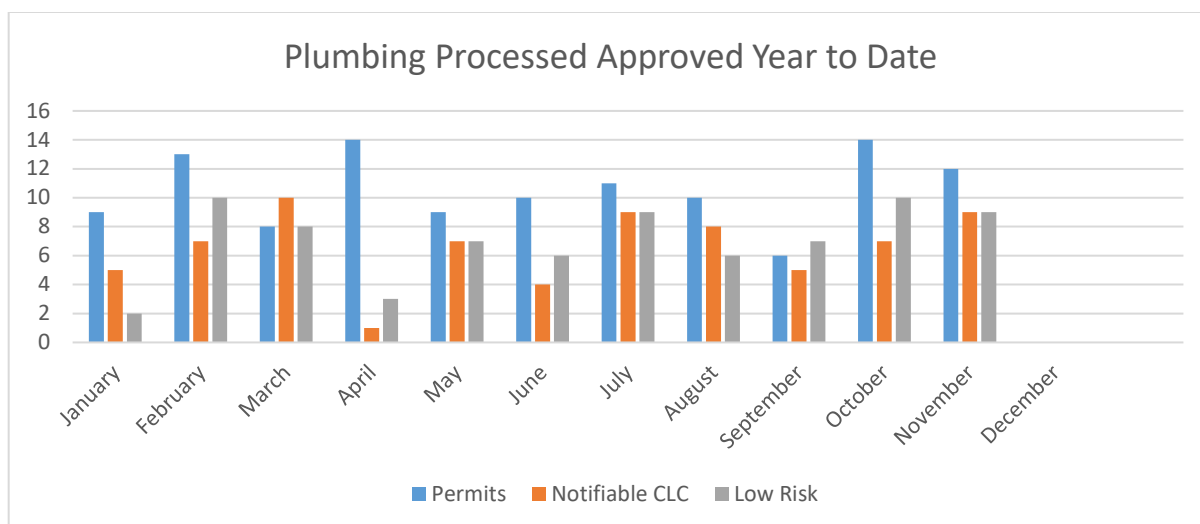
Below statistics reflective of Notices/Orders issued for November 2022:

Building Notices issued:	8
Building Notices revoked:	1
Building Order issued:	1
Building Order revoked:	0
Infringement Notices issued	0
Complaints in progress	11

Continuing to work through the years and updating Councils Property Wise system to reflect correct status. Years include 1994 – 2006. Remaining years to be completed are 1996 and 2005.

PLUMBING – JACOB FORD

Analysis of applications approved year to date including November 2022. These include (Permit/Notifiable/Low Risk).



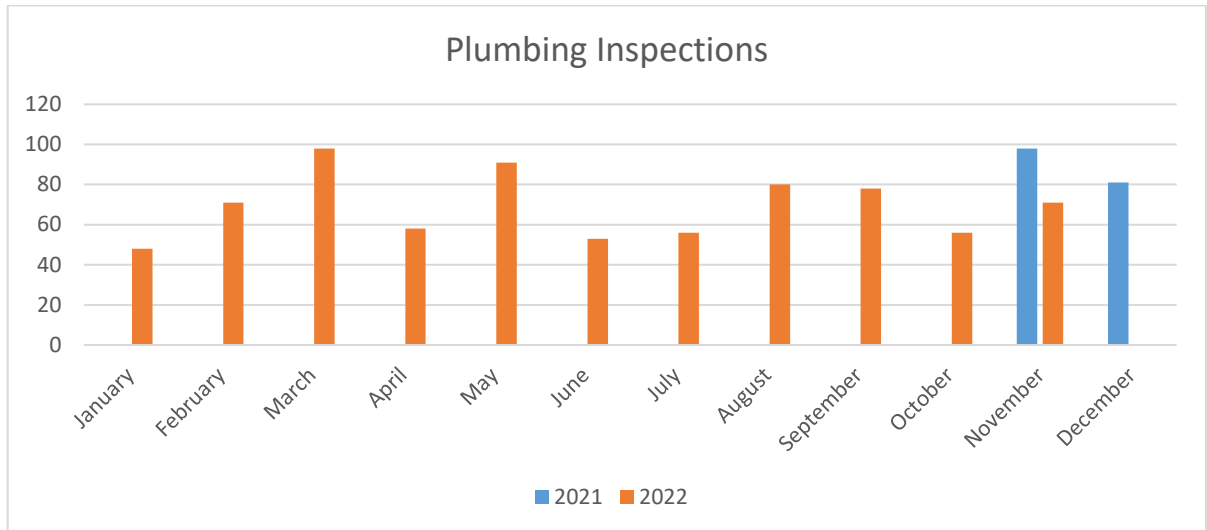
Details of applications that were processed in November 2022 (details below). These include:

- 12 Permits
- 9 Notifiable



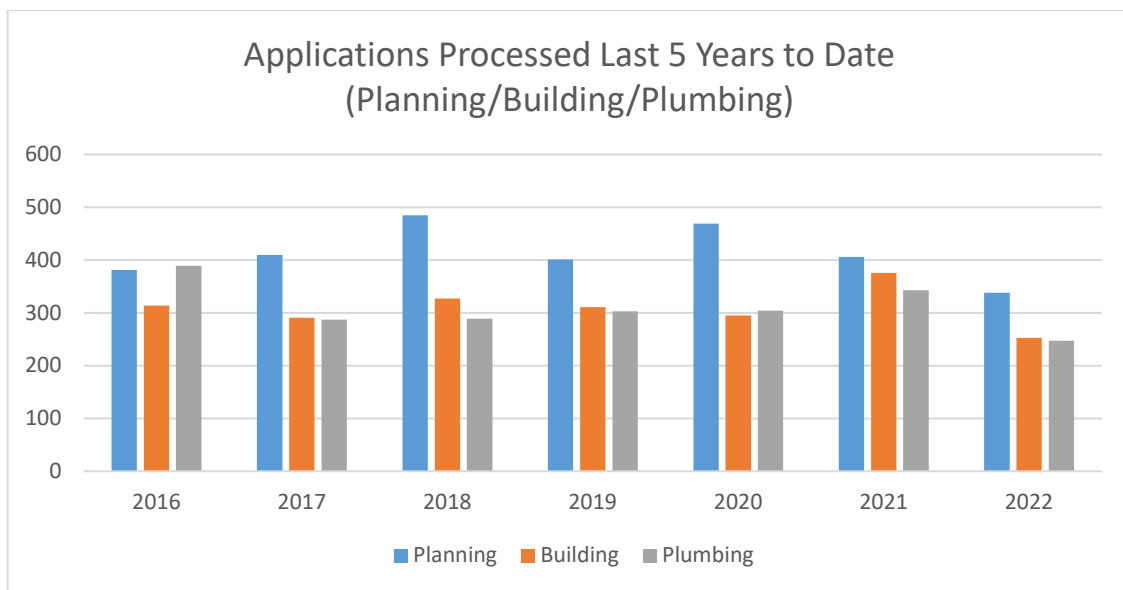
- 9 Low Risk

In November 71 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance. Some inspections conducted for the month of November was due to significant amounts of rain and flooding within private property boundaries some investigations are still on going.



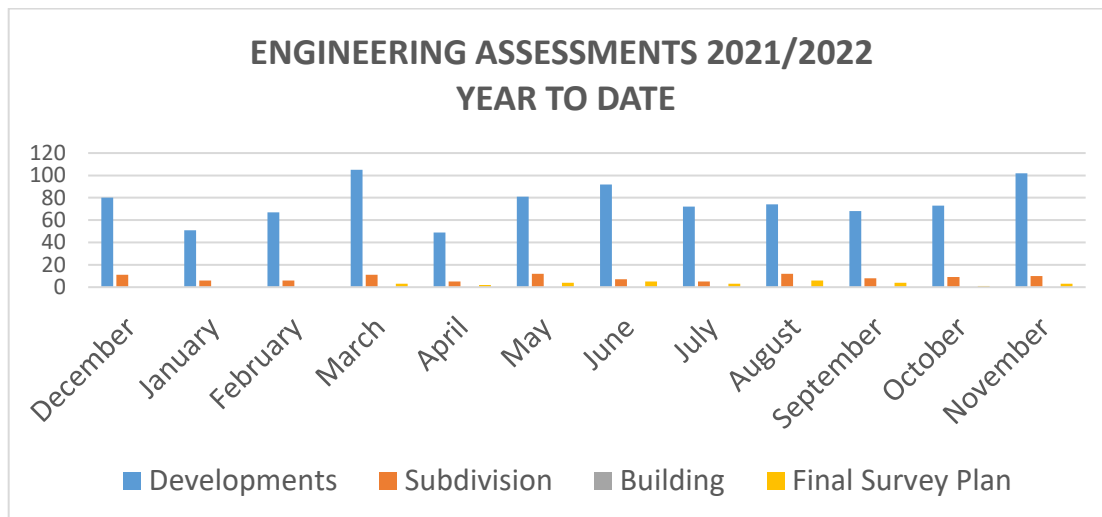
DEVELOPMENT ASSESSMENT – SHAYLA NOWAKOWSKI

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018, 2019, 2020 & 2021 together with current yearly figures up to and including November 2022.



DEVELOPMENT ENGINEERING – DENIS WALL

Development Engineering has examined 112 applications (Developments & Subdivisions) for the November period, which required engineering input as follows:



DEVELOPMENT ENGINEERING COMPLIANCE

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 20 Arthur Highway – 55 Lots on corner of Pawleena Road – commenced June 2021 – Stage 1 complete – Stage 2, 3, and 4 under construction
- Sorell – 37 Pawleena Road – Stage 2 and 3 completed – stage 4 and 5 nearing completion – works commenced on Pawleena Rd roundabout
- Midway Point – 252 Penna Road – Stage 1 (25 Lots) complete – construction commenced for stages 2, 3, 4, 5, and 6 – Stages 8 undergoing assessment
- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – approval given, works commencing shortly

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Approved developments likely to commence soon:

- Primrose Sands – 6a and 8 Correa Street 6 Lots including road extension – engineering drawings undergoing assessments
- Lot 1000 Old Forcett Road – undergoing stormwater assessment
- 16-42 Arthur Highway Dunalley – awaiting submission of engineering drawings



CAPITAL WORKS TRANSPORT AND STORMWATER – ADAM BUTLER

The engineering team continue to deal with an increased number of stormwater related issues with the continuation of regular rainfall events on already saturated ground. The subsequent site investigations and correspondence being prepared and exchanged with land owners has unfortunately resulted in departmental resources focusing their time away from progressing the current Capital Works projects.

There are a number of Capital Works projects that are about to commence, have commenced or achieved practical completion across our Municipality.

Capital Works commenced:

- Lateena Street, Dodges Ferry Stormwater Outlet Remediation Works – Works commenced on Monday 1 August 2022 - Weather permitting, the remediation works are expected to be completed in as soon as practicable.
- 2022-23 Gravel Re-sheet Program - commenced October 2022 and due for completion end of January 2023.
- 2022-23 Supply and delivery of Bitumen reseals – Works commencing December 2022 in Dodges Ferry - Weather permitting.
- Consultancy services for detailed engineering design surveys for Capital funded projects for 2022/23 has been awarded to PDA Surveyors – Surveys commenced October 2022.
- Lime stabilisation, widening and reshaping of Bream Creek Road from Dairy access to Burnt Hill Road – Recommended Nov 2022 and due for completion Dec (subject to weather conditions).

Capital Works complete since last report:

- Nil

Design Work brief summary:

- Commenced scoping and concept designs for a number of 2022/2023 capital projects – roads, footpaths, storm water, etc;
- Devenish Drive open channel and culvert – currently advertised for Tender;
- Preliminary/ concept designs imminently expected from Pitt & Sherry for potential future capital works projects; and
- Jacobs have been engaged to undertake detailed engineering survey and design for stormwater capital project (C-23-S-006) required on Nugent Road near Mill Road, Nugent.



ENVIRONMENTAL HEALTH - GREG ROBERTSON/RACHEL TENNI (NOVEMBER 2022)**Building Act 2016**

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. Council staff have scheduled a date in December to collect samples to be used as evidence in any future enforcement action should it be required.

Quarterly service reports for AWTS installations have been received; 52 assessed and follow up occurred for those AWTS reports deemed non-compliant with the *Building Act 2016* with letters to owners.

Reported failing onsite waste management systems in southern beaches were investigated. Most related to sub-surface seepage, one property in Lewisham is in the processes of engaging a plumber to undertake repair work. Pawleena Road abatement notice received and is being progressed.

By Laws

Environmental Health By-law, Regulatory Impact Statement has been finalised and submitted to the Director of Local Government for review. When the Director is satisfied the RIS and by-law will be advertised for public comment.

Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, multiple dwellings, commercial developments in Sorell, new dwellings and outbuildings.

Senior Compliance Officer is investigating several complaints about businesses being operated without a planning permit.

Food Act 2003

30 Food business safety assessments were conducted during November.

The Pembroke Stadium was assessed for Occupancy Certification.

Public Health Act 1997

Dodges Ferry and Dunalley Primary Schools Private water supplier and maintenance with DOE and TCM. Correspondence between DoE and Council to have all results sent to the EHO in accordance with the Drinking water guidelines.



Public Health risk activities and regulated system registration renewals sent out. Inspections and follow ups continuing.

Recreational Water Quality Analysis and reporting will be done in the coming months. The report required by the Director of Public Health was completed and sent to the Department of Health at the end of September.

Received a complaint of unhealthy housing, this is currently being progressed with the occupant of the residence.

Public health risk activities, water carriers and Private Water Supplier registrations renewed. Inspections conducted for most activities. Water carters are difficult to inspect due to a lack of working at heights ticket for the EHO. To inspect the truck a cherry picker is required to be use to see into the water tank.

Water from Blue Lagoon was released onto Red Ochre Beach in November to manage water levels in the lagoon. A warning sign was erected on the beach recommending against swimming while the water is being released.

Immunisations

School immunisations workshop conducted in Campbelltown in November for updates and briefs for the coming 2023 year.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, music, construction noise, concreting in residential areas early in the morning were received and investigated.

Back yard burning and waste dumping complaints were also received.

Several complaints about failing onsite wastewater management systems discharging to stormwater were investigated, most appeared to be natural seepage rather than wastewater.

Heavy rainfall recently resulted in a TasWater sewage pump stations overflowing, which was promptly rectified.

Waste Management

Held another meeting with Cleanaway regarding implementation of the public bin collection contract due to commence in December 2022.

The Manager of Regulatory Services is representing Council on the advisory group overseeing the establishment of the new Southern Tasmanian Regional Waste Management Authority (STRWA). The first meeting of the Council representatives is scheduled for 8 December 2022.



Finalising arrangements with Veolia to extend the kerbside garbage and recycling collection contract until December 2023. Currently, the number of collections occurring on a Tuesday has significantly increased in recent years resulting in additional resources being required. Residents in the Eastern part of Sorell, Pawleena, Wattle Hill and Forcett that are currently collected on a Tuesday will be changed to a Thursday on 8 December 2022.

Street Stall / Public place permits

One application was received in November for a food van in Dodges Ferry. Two other permits were renewed.

Recreational Leave

Manager of Regulatory Service was on annual leave mid-November.

COMPLIANCE – DARREN CARTER

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	9
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	3
Reported Dog attacks on people	1
Dogs impounded	8
Nuisance created by animals including dogs (Noise/Odour)	13
Fire Hazard Abatement notices issued	41
Litter Infringement notice issued	0
New Dog Registrations as a result of door knocks	9
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	0

DEPOT WORKS – GAVIN YOUNG, MATT JONES, KATHRYN KNIBBE, MANDY MCLEOD, REBECCA BUNYAN

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's will now be reported on Roads, Land Improvements, Stormwater and Facility with the intention of next month's report demonstrating a figure of received CRM's from phone and counter enquires.



Customer Requests by Category Sealed/Unsealed Roads	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	June 22	July 22	Aug 22	Sep 22	Oct 22	Nov 22
Roads\Abandoned Vehicles							1					
Roads\Bollards		1			1							
Roads\Footpath/Damage to Infrastructure Maintenance		1		2				4	3		1	
Roads\General Road Enquiry	2	3	3	4	5	1	3		1	2	1	3
Roads\Guideposts	2						2					
Roads\Guardrails												
Roads\Line marking			1					1				
Roads\Other Road Signage	2	4	3	3	3	2	2	2			2	
Roads\Pedestrian Crossing		1		1								
Roads\Road Defects incl. Potholes	12	1	17	8	5	10	9	8	11	14	10	20
Roads\Road Grading			2	1	1					5		
Roads\Street Name Signage	1	1	1						3	2		2
Roads\Street Lighting					1	4	1		2	1	1	
Roads \ Traffic Calming Devices						1						
Total	19	12	27	19	16	18	18	15	20	24	15	25

Customer Requests by Category Land Improvement	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	June 22	July 22	Aug 22	Sep 22	Oct 22	Nov 22
Parks and Reserves / Bees and Wasps				2	1	1						0
Parks and Reserves\Council Land & Reserves Maintenance	4	6	4	1	2		3	3	2	3	1	6
Parks and Reserves\General Litter & Bins								1	1			1
Parks and Reserves\Mowing Public Places	3	7	3			1					4	5
Parks and Reserves\Playground & Park Maintenance	2	5	2	3	2	1	1	2	2	1	1	2
Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Rural)	1	4	4	2	2	1	5				3	4



Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Urban Pink Map)	9	11	13	6	4	7	7	7	2	3	5	7
Parks and Reserves\Walkway and Beach Access	6	5	1	1		1	1			1	3	1
Parks and Reserves\Weed Managing & Spraying	2	1	5	1				1		4	4	4
Total	27	39	32	16	11	12	17	14	7	12	21	30

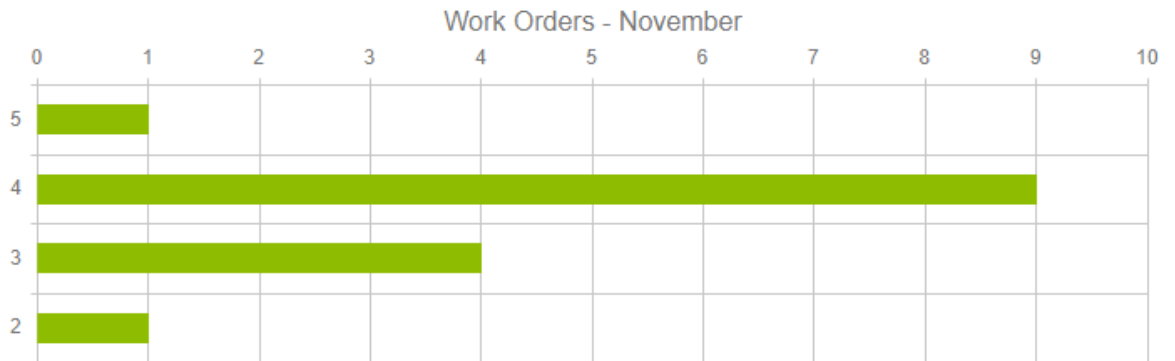
Customer Requests by Category Stormwater	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	Jun 22	July 22	Aug 22	Sep 22	Oct 22	Nov 22
Stormwater\Flooding Road (Rural)	2	2	4	3	2		0	1		0	0	3
Stormwater Enquiry/ Flooding Road (Urban)	9	2		3		5	0	2	3	0	0	12
Total	11	4	4	6	2	5	0	3	3	0	0	15

Customer Requests by Category Facilities	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	Jun 22	July 22	Aug 22	Sep 22	Oct 22	Nov 22
Facilities\Facility Maintenance Request	1	6	5	1	4	3	2	1	2	6	3	3
Total	1	6	5	1	4	3	2	1	2	6	3	3

Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks



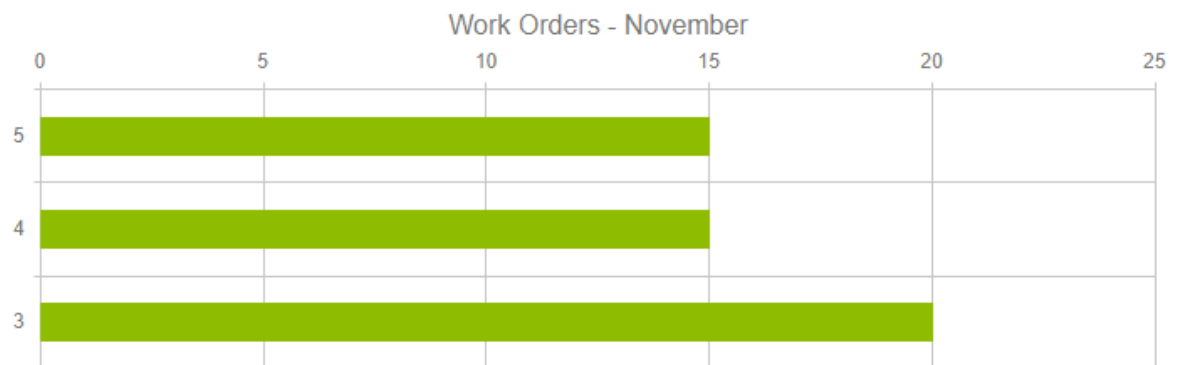


Unsealed Road Crew

- 15 Work Orders Completed for September. 0 at Priority 1, 1 at Priority 2, at Priority 3, 9 at Priority 4, and 1 at Priority 5.
- Maintenance Grading/Potholing on Esplanade West, East Orielson Road, Kannah Street, Kellevie Road, White Hill Road, and Gillingbrook Road.
- Drains/Culverts on Heatherbell Road.
- Rutting on Boomer Road.
- Washout on Prebbles Road.
- Storm damage on Mill Road.
- Resheeting Prep on McGinness Road and Mill Road.

ROADSIDE FURNITURE

- Signs/Guideposts on Nugent Road.
- Vegetation on Delmore Road.



Sealed Road Crew

- 50 Work Orders Completed for September. 0 at Priority 1, 0 at Priority 2, 20 at Priority 3, 15 at Priority 4, and 15 at Priority 5.
- Potholing on Bay Road, Wattle Road, Station Lane, Tiger Head Road, Carlton Beach Road, Pawleena Road, Gully Road, and Okines Road.
- Asphalt Overlay on Renmore Court and The Circle.
- Asphalt/Gravel Shoulders on Carlton Beach Road, Old Forcett Road, Riverdown Court, and Cherry Court.



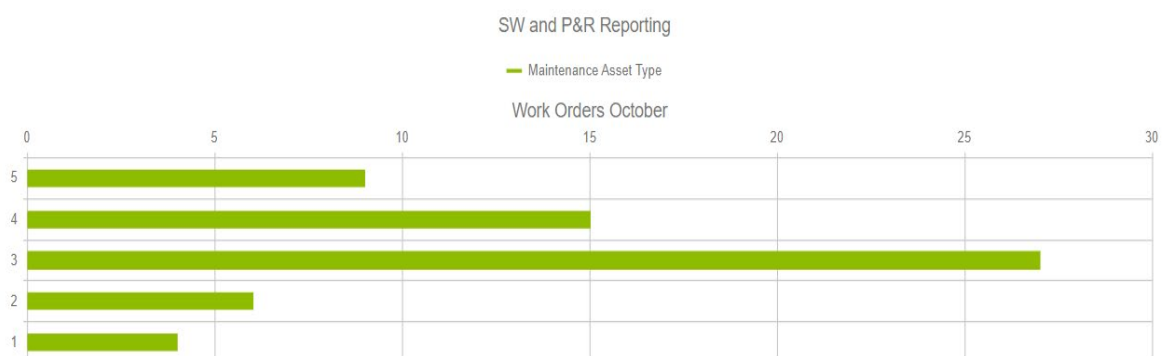
- Drains/Culverts on Uplands Crescent, Bay Road, and Greens Road.
- Edge break repairs on Delmore Road and Goodford Lane TC.
- Washouts on Pawleena Road, Vigar Court, and Tiger Head Road.
- Dug test holes on Marion Bay Road.
- Footpath maintenance on Trillick Court, Raven Court, Horizon Drive, and Church Street East.

ROADSIDE FURNITURE

- Linemarking on Fulham Road.
- Signs/Guideposts on Penna Beach Street, Bryant Street, Nugent Road, Malwood Place, Primrose Sands Road, Tamarix Road, Pennington Drive, Main Road, Kellevie Road, and Kellevie Road.
- Clean Graffiti on Miena Drive and Arthur Street.
- Vegetation on View Street, Fulham Road, Sugarloaf Road, Primrose Sands Road, and Carlton River Road.

Stormwater Crew:

- Clean drains/spray rockline drains and whipper snip of vegetation – Fulham Road and Vegetation Control Zone 2 and 3 areas.
- Clean gravel out of Pioneer Rivulet.
- Clean Stores Lane drain.
- Repair failed grated pit Pelham Street Sorell.
- Reshape drain and disperse into bush land Payeena St Dodges Ferry.
- Removal of rubbish/landscaping for Stadium.
- Repair failed pit Moomere St Carlton.
- CRM's

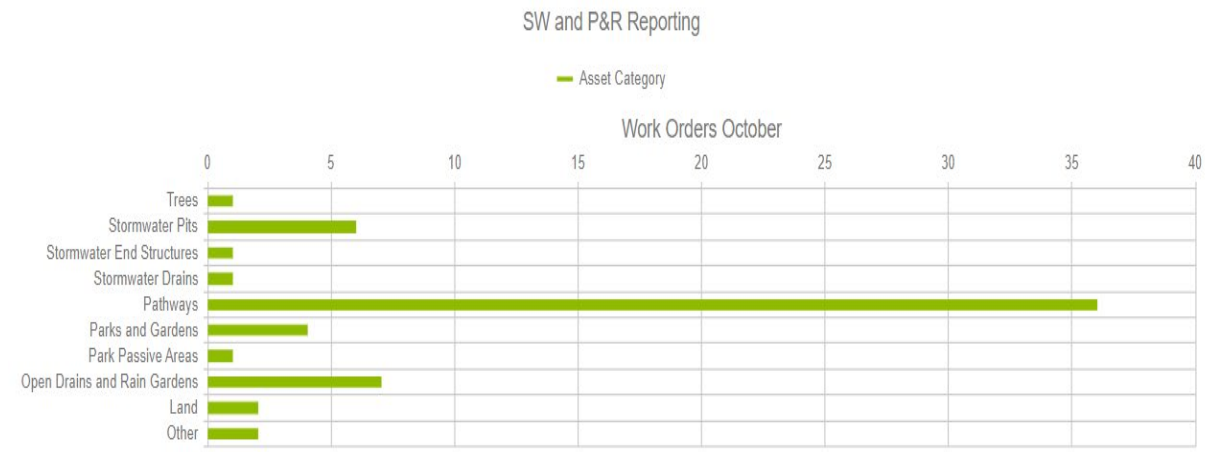


Land Improvements:

- Tree work – Pembroke Park, Mary Street, First Avenue MP and Fourth Avenue Dodges Ferry
- Ongoing mowing and maintenance for Parks, Reserves and Walkways
- Roadside mowing – Zone 1, 2 and 3
- Removal of rubbish/landscaping for Stadium



- Replace bin and bin stand – Gypsy Bay
- CRM's
- Updating/Finalising No Spray Register



FACILITY MAINTENANCE CO-ORDINATOR – JOSH PULLEN

All Buildings - general maintenance requirements as per form 46

Repairs and maintenance Summary of Buildings – by Work Order Type

- Midway Point Hall – Refit sign in garden
- Memorial Hall – Move microphone cords hanging from ceiling
- Stadium – Fix netball hoop on outdoor court
- Dodges Rec – Fit new defib pads
- Copping Hall – Refit septic lid and clean out IO
- CAC – Cleaning to exterior of building
- CAC – Tripped circuit/reset
- New Change rooms – Damage to wall and ceiling
- Stadium – Painting to floor
- Stadium – Fit new soap dispensers/ Paper towel dispensers in kitchen
- CAC – Fit new lighting / power point in reception
- Stadium – Fit new club signage on court walls
- Midway Point Hall- Graffiti

Repairs and maintenance to public toilet facilities:

- Dunalley Canal – Fit new door lock
- Boat Park – Remove graffiti from water tanks
- Carlton Beach – Blocked toilets
- Pioneer Park – Wash out due to fire and replace toilet roll holder
- Dunalley Canal – Unblock urinal



- Pioneer Park – New toilet roll holder
- Carlton Beach – Repaint to interior of all toilets
- Carlton Beach – Blocked toilets
- Carlton Beach – Fit new door lock
- Dunalley Canal – Septic pump out
- Boat Park – New toilet roll holder / New soap dispenser
- Park Beach – Blocked toilets
- Pioneer Park – Graffiti
- Park and Ride – Graffiti
- Fly way – New toilet roll holder
- Boat Park – Graffiti
- Primrose Sands – Graffiti
- Boat Park – Vandalism
- Pioneer Park – Vandalism/ Graffiti
- Fly Way – Vandalism
- Boat Park – Graffiti
- Pioneer Park – Graffiti

Attended a graffiti workshop (graffiti removal specialist) with other Southern Councils.

ASSETS / GIS / ICT – JULIE MANN

- Q1 capitalised
- Land Improvement condition survey underway
- Stormwater Asset Management Plan Draft ready for Council in December
- Preparation for an update on the published Municipal Road maps.

PROJECT ENGINEER – ANTHONY WALTERS

Road & Traffic

Footpaths:

- Red Ochre Beach Access – Still waiting on sign off and lease agreement from Parks and Wildlife – emails have been sent requesting an update.
- Sorell Streetscape – Preliminary design has commenced. Lack of project management resources is hindering project.



Pembroke Park – BMX Bike Track

- The tender has been delayed as the two parties (contractor and specialist consultant) involved are having a disagreement on scope of services. Council is currently arranging to meet with both and resolve the issue.

Buildings

Stadium Car Park:

- The area between the old change rooms and the stadium has been sealed with asphalt. Bollards, wheel stops and sandstone barriers have been installed.

Outdoor Netball Courts:

- The umpires scoring huts have been installed.

Stadium:

- The water damage to ceilings has been repaired and VOS have returned and checked all potential leak points/ penetrations.
- Kitchen:
 - Appliances have been installed – coffee machine, combi oven, deep fryer, grill plate and fridges.
 - Minor works for EHO complete.
- Access pathways to soccer and netball are complete.
- Landscaping is complete.
- All furniture has arrived and has been installed/ set out.
- Television has been installed in function room.

Train Shed:

- Barn doors are being constructed and installation is expected prior to Christmas.
- Flooring installation is complete, waiting on floor mounted vents.
- Quotes are being sought for minor site concreting and pathways

Lewisham Boat Ramp Toilet:

- Requests for quotes is complete and this will need to go to the midyear budget review for the additional funds required – the toilet has already been purchased, so it is for the plumbing system and installation of the building/ slab etc.



10.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCHEN, MANAGER

(Annual Leave 4/11 - 14/11)

Meetings Attended:

- Various meetings RE: Pembroke Park Stadium & Community Facilities.
- Various meetings regarding Canteen and Gym operators for the Stadium.
- Various meetings regarding recruitment.
- Various meetings regarding Stadium Opening and Carriage Shed Event - Arts Tas Project.
- Meeting with Canteen Operator, SENA, SEBA & SEUFC.
- Councillor Torenus RE: Carriage Shed Opening.
- Management Meetings.
- Various HR meetings.
- Council Workshop.
- Council Meeting.

HUMAN RESOURCES

Recruitment

Recruitment for the following positions is currently in progress –

- Manager – Roads & Stormwater – 3rd round of advertising closed, outcome will be advised in due course.
- Project Manager – 2nd round of advertising closed, outcome will be advised in due course.
- Internal EOI's for the positions of Manager Community Relations, Manager Infrastructure & Assets and Manager Facilities & Recreation - Interviews completed, outcomes will be advised in due course.

Appointment

- Accounts Payable (Fixed-Term, Parental Leave Coverage) – Michelle Milne was successful in this role and commenced employment 9 November 2022.
- Development Officer – Risk & Strategy – Oliver Strickland was successful in this role and commenced employment 5 December 2022.
- Accountant – Sally Fang was successful in this role and commenced employment 5 December 2022.



Performance Reviews

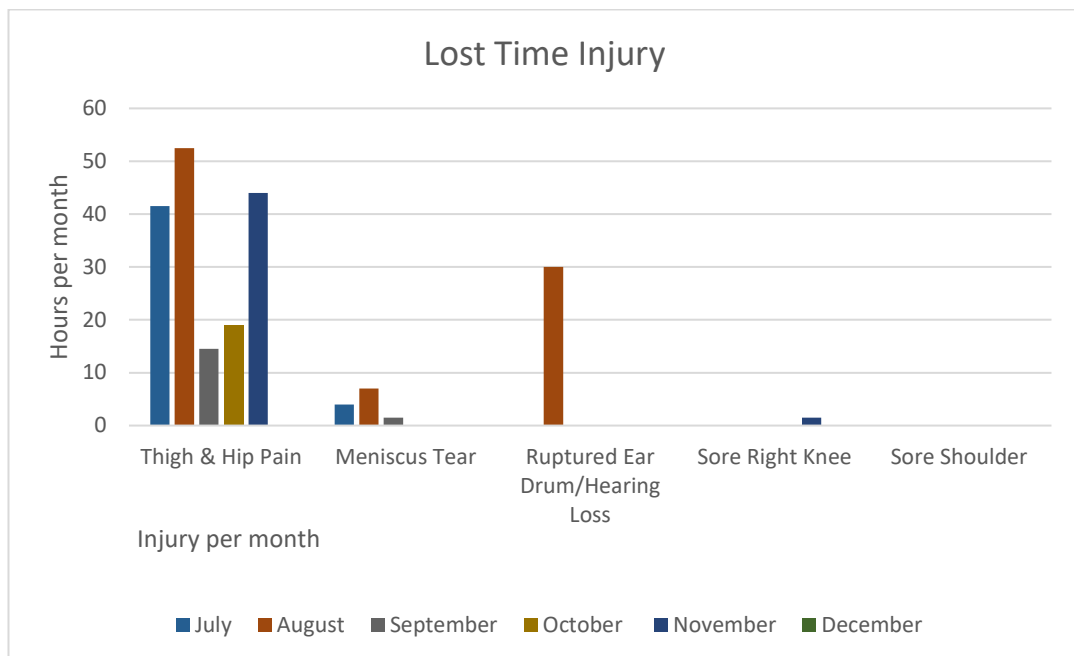
- Annual performance review process is completed. Training Plan is now in progress.

PAYROLL / EMPLOYEE SUPPORT

- Two pay runs and end of month processing completed.
- EOM complete.

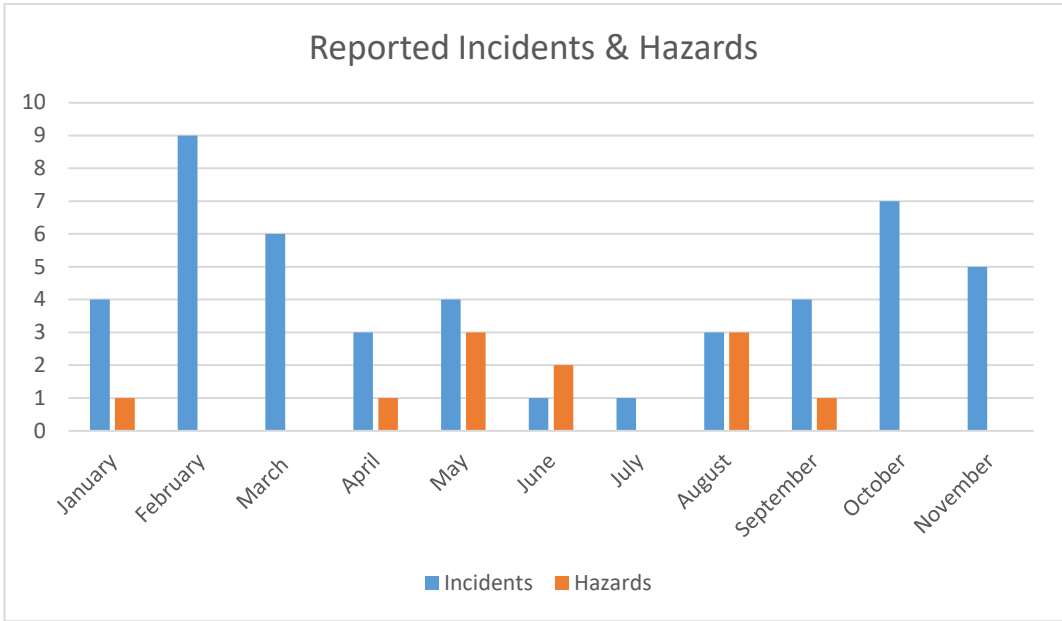
WORKERS COMPENSATION

- 1 Active claim with QBE.
- 3 Active claims with Allianz.
- 1 Claim closed with Allianz.



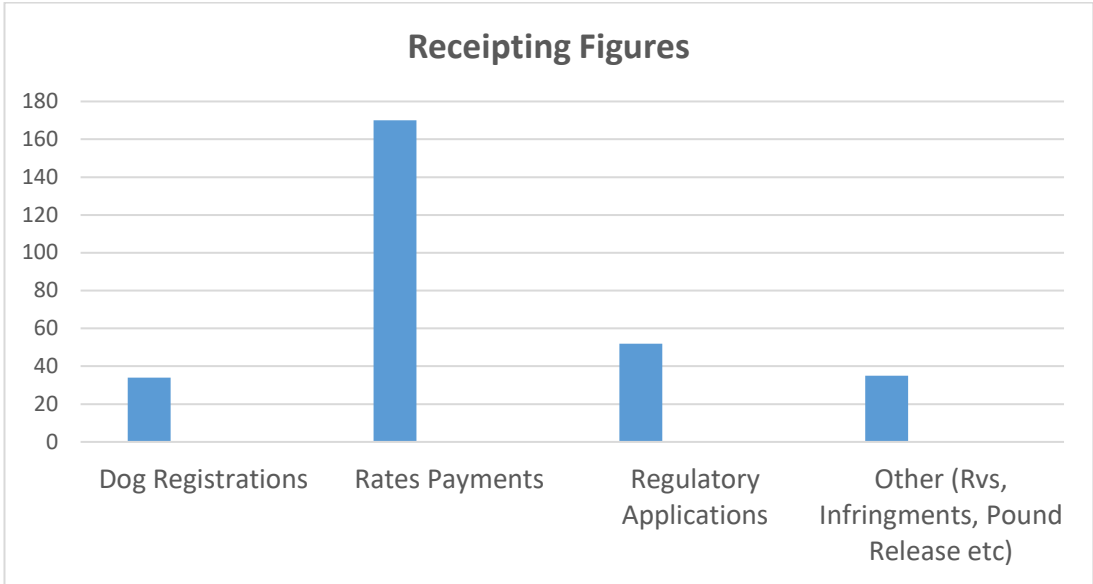
WHS

Reported Incidents & Hazards for the month of November.



CUSTOMER & BUSINESS SUPPORT

Receipting figures – November





Phone Call Reporting – November 2022

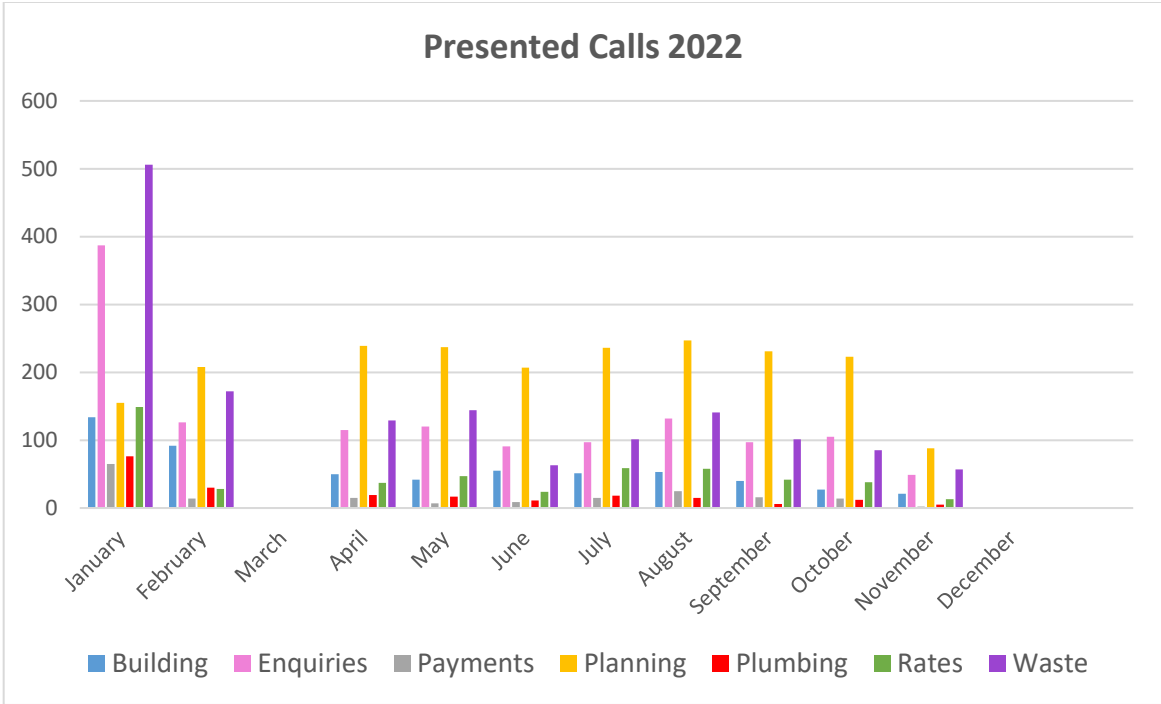
Enquiry	Answered Calls	Average Speed of Answer	% of Calls Answered
Building	21	22 seconds	90.5%
Enquiries	49	11 seconds	87.8%
Payments	2	13 seconds	100%
Planning	88	16 seconds	97.7%
Plumbing	5	11 seconds	100%
Rates	13	12 seconds	100%
Waste	57	16 seconds	86.0%

94.5% of calls are being answered within 14.4 seconds. Time includes welcome message and option menu for customers.

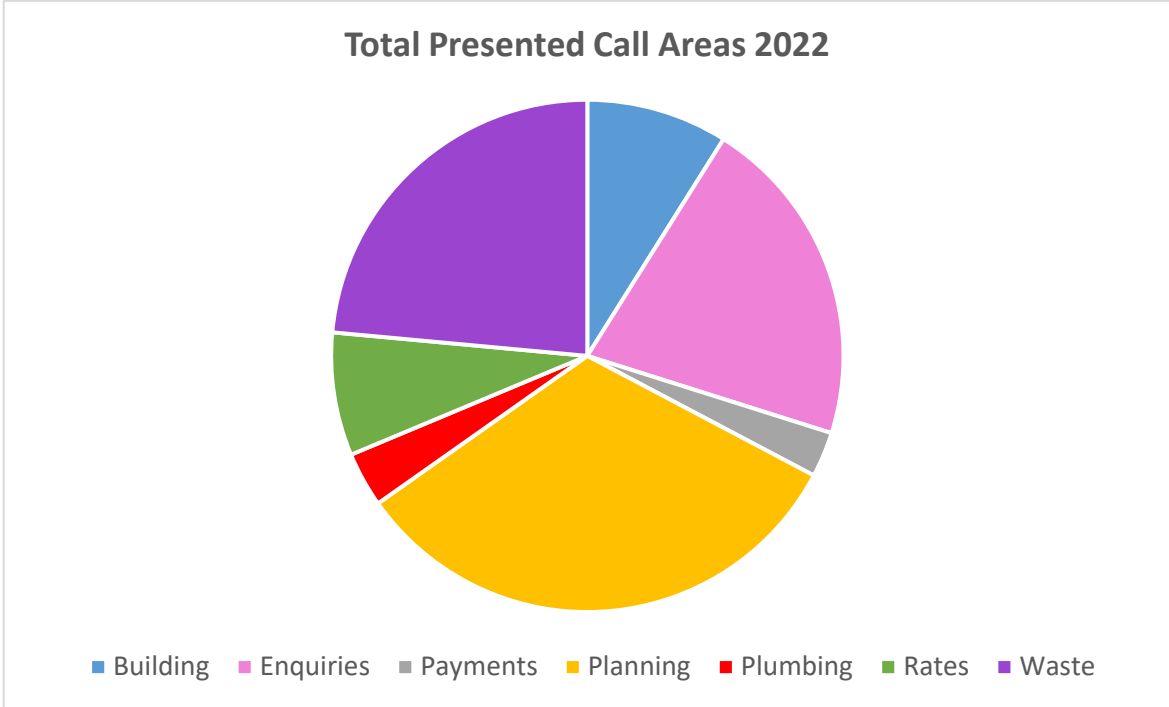
**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the phone system. (approx.)



Presented Calls by month for 2022

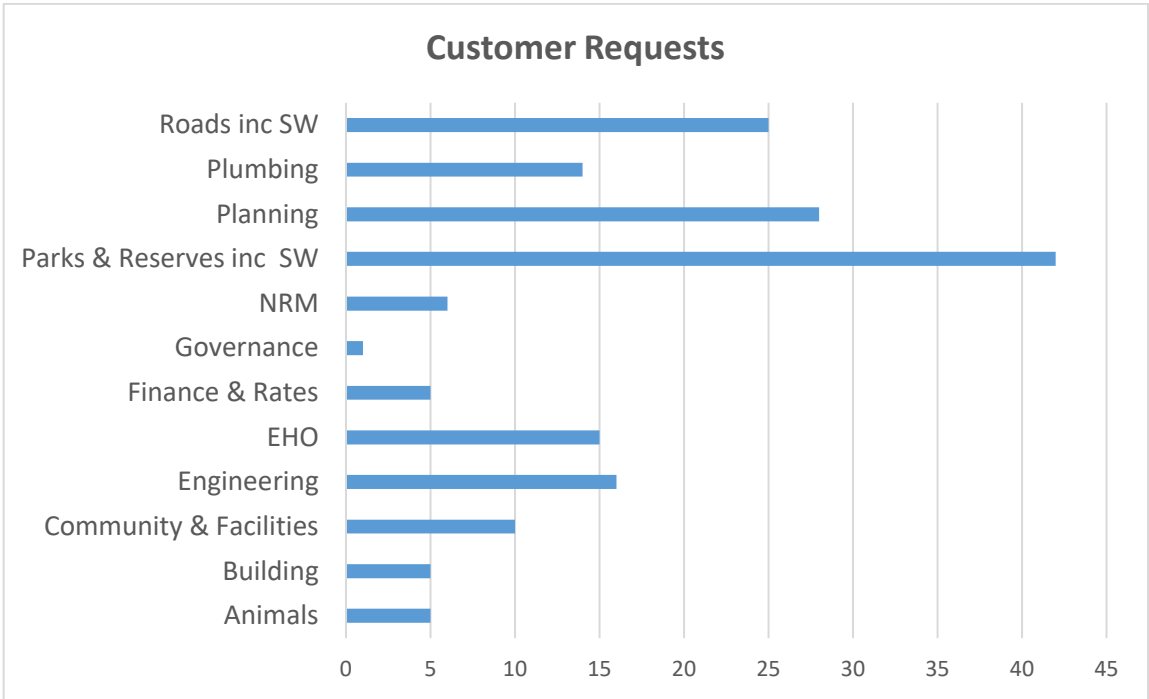


Total Presented Calls for 2022

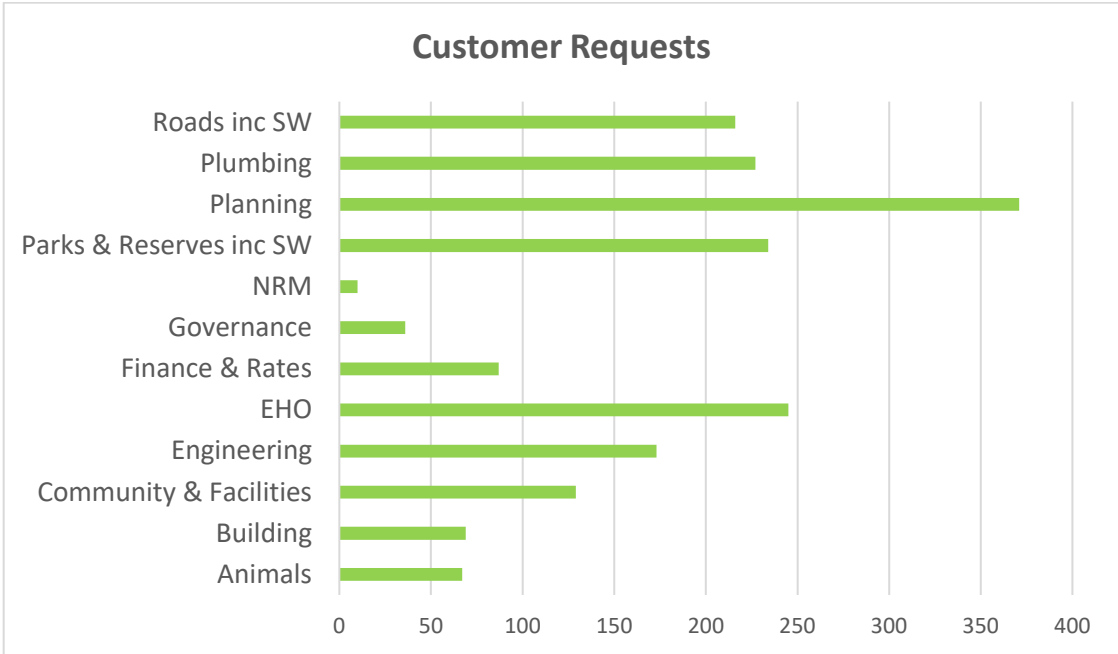


Customer Requests

CRMs created for the month of November

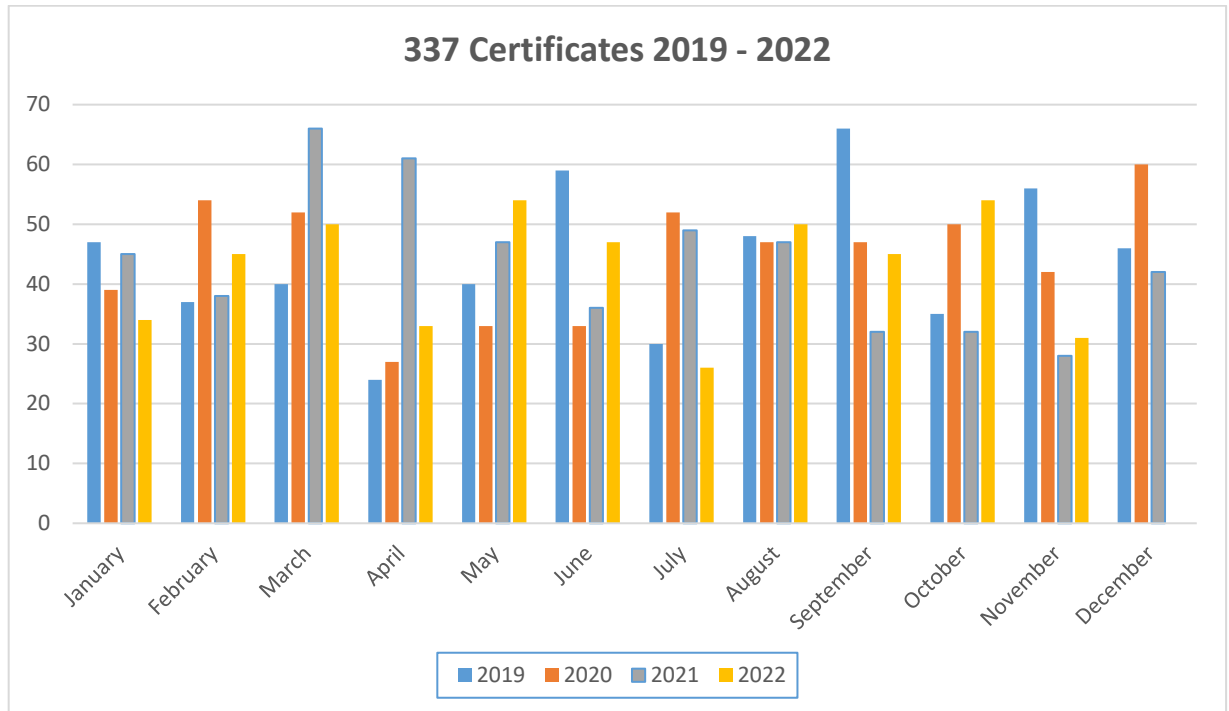


Total CRMs created 2022

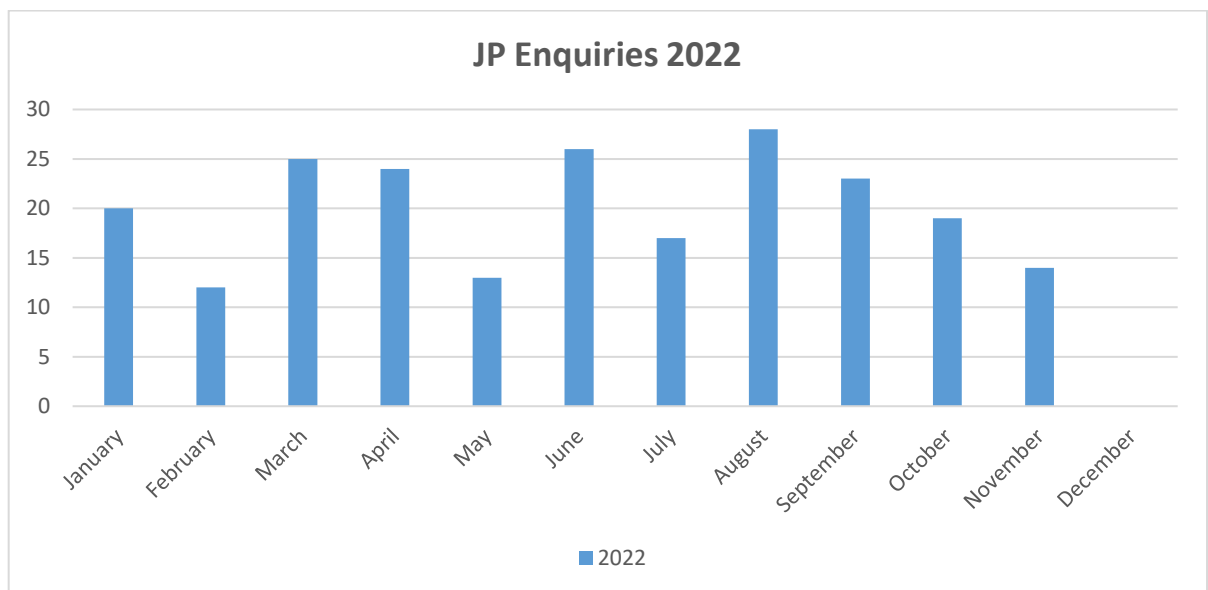


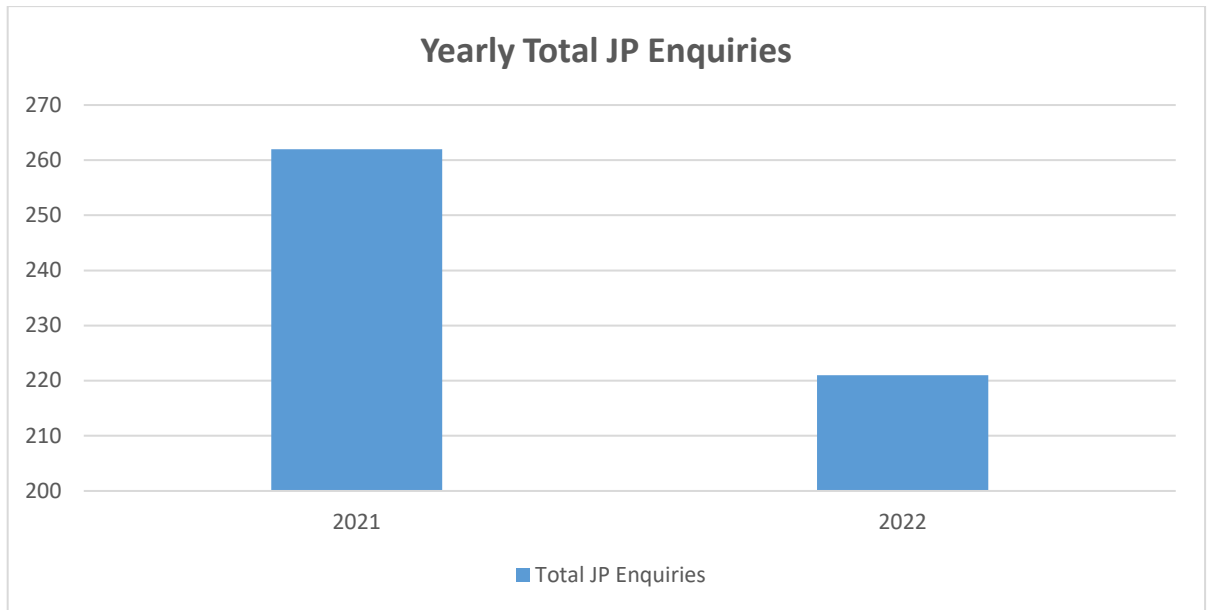
337 Certificates

Council processed 31 - 337 Certificates in November 2022, which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries





Customer Service Feedback



We received 8 completed customer service surveys for the month of October.

2 customer emails were received:

Thank you to Darren Carter for listening and providing advice for Carparking along Lewisham Scenic Drive.



Thank you to the Roads crew for fixing the pot holes on Esplanade and Clark Street, Dunalley.

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and documents including Council Works Updates and Review, AGM and Annual Report submissions and South East Stadium opening.
- NRM – NRM Thursday posts on social media ongoing re weeds and other NRM matters.
- Annual Report – Finalised the draft of 2021/2022 Annual Report and sent for printing and advertised it to the community.
- Community News Newsletter – Finalised the December 2022 edition which will be sent to rate payers with Waste Services Calendars and Rate Instalment Notices.
- South East Stadium – Finalising the formal opening of the stadium in line with our grant deed requirements.

Waste Education

- Social media posts ongoing. Christmas waste reduction tips posts scheduled for December.
- Plastic Free Places – promotion ongoing.

Community Consultation/Engagement

- Midway Point Playground – Community Consultation will be undertaken in the coming weeks regarding the relocation of a playground facility in Midway Point due to the Park and Ride development on the Fenton Street site. We will conduct surveys and/or community meetings to find out what type of play/recreational space Midway Point residents would like to see in the new location.
- Community Engagement Opportunities – Promoted Hobart Airspace and Tasmanian Irrigation community engagement meetings and opportunities.



- Weeds Workshop – Worked with NRM Officer and CEO to promote the Know Your Weeds Community Workshop at Okines.

Advocacy

- Regional Strengthening Projects - Commenced update of document with identified priorities and relevant information.

Area Promotion/Marketing

- South East Stadium – Liaison with Eye Spy regarding installation of signage at the stadium.
- Sorell 22: Country to Coast – Liaison with filmmaker re promotion of the video via street banners and newsletter article images.

Social Media

- Facebook 2 November – 4 December 2022

Facebook Page Followers – 4,582

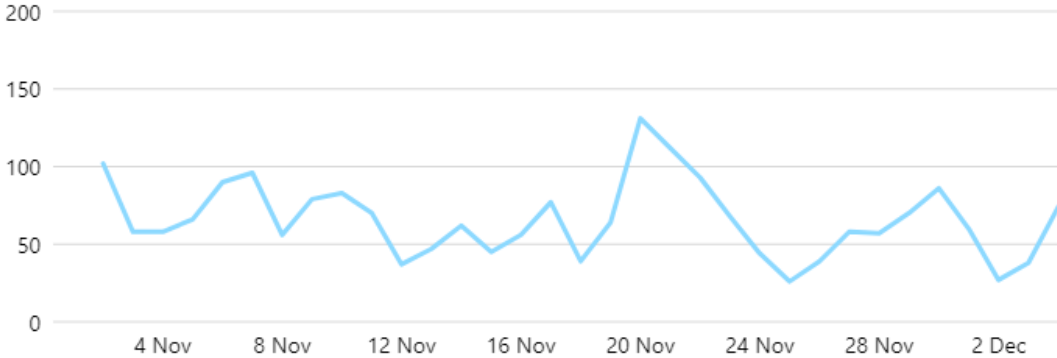
Facebook Page reach ⓘ

13,488 ↓ 41.9%



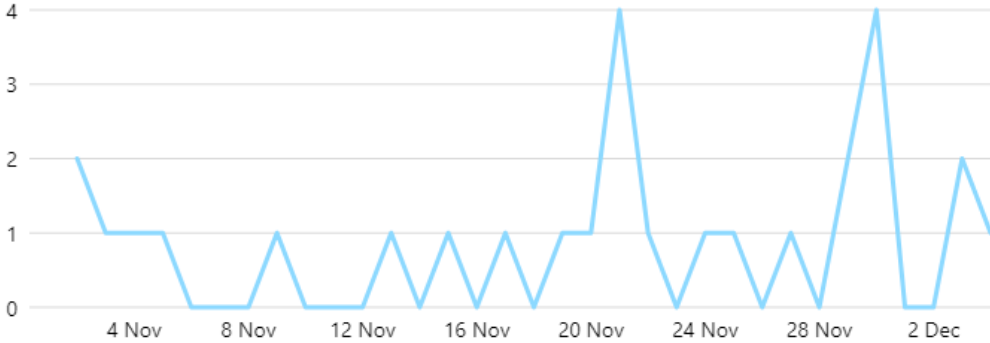
Facebook Page visits ⓘ

2,168 ↓ 55.4%



Facebook Page new likes ⓘ

28 ↓ 51.7%



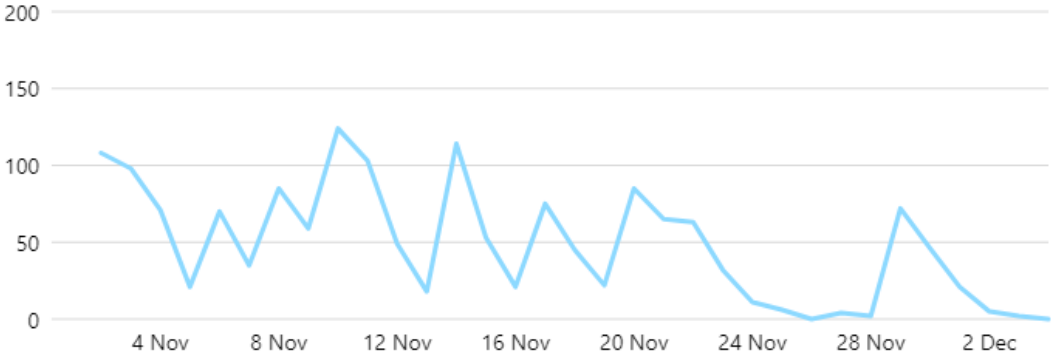
- Instagram 2 November – 4 December 2022

Total Followers – 557



Instagram reach ⓘ

330 ↓ 18.1%



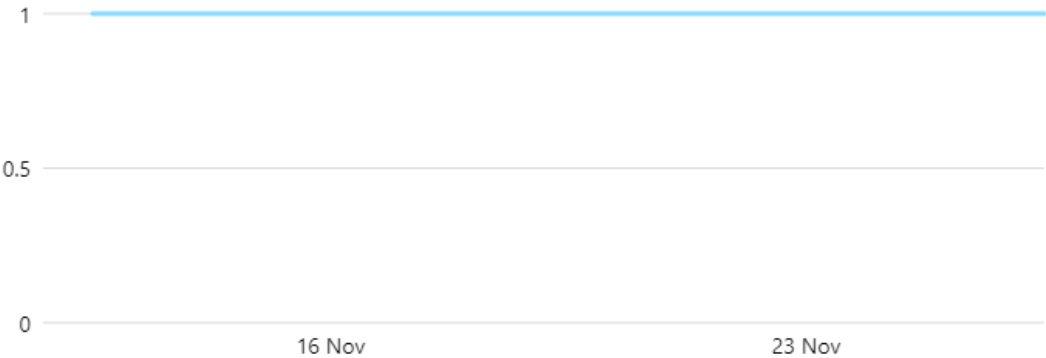
Instagram profile visits ⓘ

34 ↓ 43.3%



New Instagram followers ⓘ

5 ↓ 64.3%



MEDIA

- Sorell Times – Responded to requests re: Dog Management Plan and stair access to Red Ochre Beach, and a quote from Mayor Vincent re: South east Stadium opening.
- Mercury Newspaper – Responded to a query re: GM salary and Workers Compensation.
- Mercury Newspaper – Sent information as requested for The Mercury's Christmas Services Guide.
- Coastal Hazards Risk Reduction Grant – Organised Council's participation in a photo opportunity with Brian Mitchell re our successful grant application for the Southern beaches area.

CORPORATE ADMINISTRATION

Right to Information

- 1 Right to Information Request was received.

Policies under review

- Environmental Sustainability Policy
- Enforcement Policy
- Property Access Policy
- Code of Tendering
- Sorell Council Bond Policy
- Motor Vehicle Policy
- Disposal of Council Goods & Equipment
- Investment Policy
- Fees Refund and Remission
- Creation and Review of Council Policies
- Acknowledgement of Traditional Owners Policy
- Audio Recording of Council Meetings
- Related Party Disclosures Policy
- Credit Card Policy
- Asset Management Policy
- Personal Information Protection Policy

Leases & Licences

- Sorell Football Club Lease negotiations.
- Scout Association of Australia – Tasmanian Branch Lease renewal.
- Boat Shed Licence ongoing.



COMMUNITY SERVICES – Hours of Use

Facility	Hours for Month of August 2022	Hours for Month of September 2022	Hours for Month of October 2022	Hours for Month of November 2022
Midway Point Hall	69	52	37	64
Copping Community Hall	24	15	18	21
Dunalley Hall	32	74	34	25
Sorell Memorial Hall - including supper and meeting rooms	246	283	248.5	302.5
Dodges Ferry Rec Centre	96	94	36	49
Pembroke Park - TOTAL	141.5	19.5	161.5	310.25
Junior Oval	22	Oval Closed	23	66
Senior Oval	35	Oval Closed	68.5	90.5
Netball Courts	62.5	2	39	105.25
Stadium Courts			1.5	4
Soccer Pitch	22	11	6.5	24
Cricket Nets		7.5	15	20.5
Dodges Ferry Oval	16	1	0	35
PCYC	8	8	8	8

Community Grants

- Southern Tasmanian Country Music Muster

Quick Response

- Spirit of St Martins

South East Stadium

- Lease and license agreements signed with gym and canteen operators.
- Gym operator, Discovery Sports Performance, started operating from the Stadium facility as the health and fitness provider.
- Canteen operator, Cheese & Deli Kitchen, starts operations from the Stadium in Dec 2022 as a hospitality provider.



- Stadium emergency response manual developed and evacuation procedures induction provided to main key users of the facility.
- Tasmania Fire Service linked to the stadium fire alarm system.
- Basketball systems installed and induction provided to Council staff.
- Finalising stadium preparations for the official opening on Dec 9.
- Meetings with TFS, SENA, SEBA, SEUFC, STNA.
- Ongoing liaison with Project Engineer and suppliers on various matters regarding the construction project.
- Ongoing liaison with local clubs and other future users of the stadium.

Currently working with/supporting the following Community Groups/Organisations on Various Issues activities:

- Sorell Football Club Lease arrangements
- Sorell Girl Guides
- Midway Point Neighbourhood House
- Sorell Cricket Club

OTHER DEPARTMENT ACTIVITY

- Various hall and ground booking agreements
- Cemetery burial and columbarium wall bookings
- Pembroke Park Users
- Reviewing Community Liability Insurance
- Senior Advisory Group Meeting
- Dunalley Hall Group users
- Australia Day Planning
- South East Stadium Opening planning
- Arts Project launch planning
- Liaising with PSYCHE Mental Health Care, RE: Grant funding for Love Bites (Healthy Relationships) program for young people



10.4 FINANCE – SCOTT NICOL, ACTING MANAGER

Financial Management

During the month of November, the following key financial management tasks were completed:

- Finance staff commenced Mid-Year Budget Review (MYBR) for both the operating and capital budgets.
- Finance staff started work on Phase 2 of the 2021/2022 Consolidated Data Collection Survey. This is due back to KPMG in December 2022.
- Finance staff completed and submitted the Pembroke Park Stadium grant final report to the State Government.
- Finance staff completed and submitted the Natural Disaster Risk Reduction grant program final report to the State Government.
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.
- South East Region Development Association (SERDA) annual Audit was completed and SERDA were issued with an unqualified Audit report.

Rates

- At the end of November, 42.2% of rates had already been paid, compared to 41.7% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$27k in waste charges, \$116k in general rates and \$5k in fire levy income.

Audit

- Tasmanian Audit Office issued an Audit Close Report and we are still awaiting the Audit Management Letter to be issued.

Operational Plan

During the month of November, finance staff progressed on the following 2022/2023 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	Testing stage, including testing of the Subscribe-HR timesheet system and the Business Central job costing modification.



Policies & Procedures Review	Planning stage, including review of all current finance policies and procedures.
Internal Audit of Finance Policies	Planning stage, including review of all current finance policies and procedures.
Long Term Financial Plan (LTFP) Review & Financial Management Strategy	Not commenced.
Land Tax Review	Planning stage, including process development.
Register of Finance	In progress, including development of draft procedures and moving current procedures into the updated template.
Fuel Purchasing System Checks/Control Review	In progress, including investigation of available Ampol reports.
Rates Property #1 account	In progress, including process development and discussions with Council's CBA Relationship Manager.

Grants & Funding

During the month of November, the following grants were received and/or invoiced:

- The 2nd quarterly payment of the 2022/2023 Financial Assistance Grant was received from the Australian Government, Department of Infrastructure, Transport, Regional Development and Communications, totalling \$176,795.
- Department of Police, Fire and Emergency Management was invoiced \$15,000 for final instalment of the Natural Disaster Risk Reduction grant program.
- The first payment of the 2022/2023 Roads to Recovery Grant was received from the Australian Government, Department of Infrastructure, Transport, Regional Development and Communications, totalling \$8,845.



Insurance

- A number of possible insurance claims have been sustained by Council over recent months, through motor vehicle incidents and vandalism. Finance staff are working with Council's insurance broker to resolve these matters.

Fleet Management

- All new vehicle purchases per the fleet replacement were authorised and ordered during the month of September. Vehicles are expected to be delivered in early 2023.

Plant and Equipment Disposals

- Sale of two vehicles has been delayed.

Meetings

- Audit Panel Meeting - 8/11/2022
- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 15/11/2022
- Monthly team meeting with the Finance Department - 23/11/2022
- Monthly rates working group meeting – 16/11/2022
- Various meetings re resumption of finance system upgrade

11.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

12.0 LAND USE PLANNING

^

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.



12.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

^

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 6th December 2022 be noted.”





MINUTES

FOR THE DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
HELD AT THE COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET,
SORELL ON TUESDAY 6 DECEMBER 2022

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	CONFIRMATION OF THE MINUTES OF 18 OCTOBER 2022	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	2
4.0	LAND USE PLANNING	2
4.1	DEVELOPMENT APPLICATION NO. DA 2022 / 00337 - 1	2



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022

1.0 ATTENDANCE

Chairperson Mayor Vincent
Deputy Mayor C Wooley
Councillor M Brown
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miro Quesada Le Roux
Councillor M Reed
Councillor C Torenus
Robert Higgins, General Manager

APOLOGIES

Councillor N Reynolds

STAFF IN ATTENDANCE

Jenny Richmond, Planning Officer
Denis Wall, Development Engineer

2.0 CONFIRMATION OF THE MINUTES OF 18 OCTOBER 2022

RECOMMENDATION

“That the Minutes of the Development Assessment Special Committee (DASC) Meeting held on 18 October 2022 be confirmed.”

40/2022 TORENIUS / REED

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Wooley, Brown, Campbell, Gatehouse Miro Quesada Le Roux, Reed, and Torenus

Against: None



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
6 DECEMBER 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No committee member indicated that they had, or were likely to have, a pecuniary interest in any item on the agenda.

In considering the following land use planning matters the Development Assessment Special Committee intends to act as a planning authority under the *Land Use Planning and Approvals Act 1993*.

4.0 LAND USE PLANNING

4.1 DEVELOPMENT APPLICATION NO. DA 2022 / 00337 - 1

Applicant:	Rainbow Building Solutions
Proposal:	Dwelling & Outbuilding
Site Address:	5 Ollie Drive, Sorell (CT 35780/3)
Planning Scheme:	<i>Sorell Interim Planning Scheme 2015</i>
Application Status	Discretionary
Relevant Legislation:	Section 57 of the <i>Land Use Planning and Approvals Act 1993 (LUPAA)</i>
Reason for DASC meeting:	Owner is a staff member

Relevant Zone:	13.0 Rural Living
Proposed Use:	Single Residential
Applicable Overlay(s):	Bushfire-Prone Areas, Landslide Hazard Areas
Applicable Codes(s):	Parking and Access Code, Stormwater Management Code
Valid Application Date:	27/10/2022
Decision Due:	7 December 2022
Discretion(s):	1 Front setback
	2 Side setback
	3 Siting requiring clearing of native vegetation
	4 Depth of excavation
	5 Outbuilding floor area and siting
	6 Stormwater
Representation(s):	Nil

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application DA 2022 / 00337 - 1 for a Dwelling & Outbuilding at 5 Ollie Drive, Sorell be approved, subject to the following conditions:



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
6 DECEMBER 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022

1. Development shall generally be in accordance with the endorsed plans submitted on 5 September 2022 except as may be amended by the conditions of this permit.
2. Within six months of the construction of the outbuilding, landscaping by way of trees or shrubs with a minimum height at maturity of 2m must be planted between the outbuilding and Ollie Drive and between the outbuilding and the western side boundary.

Engineering Conditions:

3. A vehicular crossing application shall be submitted to Council and an associated permit must be granted prior to any works commencing within the road reservation.
4. The existing access shall be upgraded to Council's Standard Drawings TSD-R03-v3 and TSD-R04-v3 and sealed. The access shall have a 40mm thick asphalt seal (as a minimum standard) over a minimum 200mm compacted FCR base material (no clay content) or 150mm thick reinforced concrete over a minimum 100mm compacted base material.
5. The seal shall start at the edge of the existing bitumen in Ollie Drive, shall have a minimum width of 3.6 metres, and shall extend for 6 metres or to the property boundary, whichever is greater. The connection to the road seal shall have a clean straight edge.
6. Drainage from the sealed access must not cause ponding within the Council's road reserve.
7. A Council engineering officer must inspect the completed base prior to laying asphalt or pouring concrete. Please call Council on 6269 0000 to arrange a time giving at least 24 hours' notice.
8. The developer shall be responsible for the location of any existing services and Council infrastructure.
9. All works shall be undertaken by the developer at the developer's cost.
10. Any existing Council infrastructure that is damaged or modified in any way, as a consequence of these works, shall be repaired or reinstated by the developer to its original condition, as soon as reasonably practicable, at the developer's cost.
11. During the works period, the developer shall contain all materials within the property boundaries and maintain the site so as not to cause a hazard to pedestrian or vehicular traffic.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
6 DECEMBER 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- The permit does not take effect until 15 days after the date that this permit was served on you as the applicant and each representor provided that no appeal is lodged as provided by s53 of the *Land Use Planning and Approvals Act 1993*.
- This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: (03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

41/2022 CAMPBELL / WOOLEY

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Wooley, Brown, Campbell, Gatehouse Miro Quesada Le Roux, Reed, and Torenus

Against: None

Meeting closed at 4.42pm

**MAYOR VINCENT
CHAIRPERSON
6 DECEMBER 2022**



**AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
6 DECEMBER 2022**



**AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022**

13.0 GOVERNANCE

^

13.1 AMENDMENT TO 2022 – 2023 FEES AND CHARGES

RECOMMENDATION

“In accordance with Section 205 of the Local Government Act 1993, Council resolve to make the following amendment to the 2022 – 2023 fees and charges to include:

Type of Fee / Charge	Unit	2022/2023 Fees and Charges	GST Applied
Lease or Licence over Council owned Land	Per lease or licence	\$1,500	No

Introduction

Council at their ordinary meeting held on 21 June 2022 resolved to adopt the 2022-2023 fees and charges. The purpose of this report is to seek Council endorsement to include a further fee in the fees and charges schedule for a lease or licence over Council land.

Background

There are numerous parcels/segments of land owned by Council that include road casements/reserves, walkways and footways that are no longer used, constructed or provide any connectivity and for which Council nor by extension the public has any immediate or longer term strategic use.

Council has received a range of requests from neighbouring property owners to buy or lease these parcels from Council. Prior leasing / licensing practices from Council were not applied consistently with regard to the type of formal instrument used nor charging calculations.

Many of the requested parcels/segments of land to be purchased would require the lengthy statutory disposal process to be undertaken under the Local Government Act 1993 (as the land is Public Land) with associated impost on staff resources for little financial benefit to Council.

To provide a manageable, transparent option, we have in consultation with our legal consultants adopted a lease or licence approach to formalise arrangements which will incur a once off fee per licence or lease, per parcel of land.



Licences will run in conjunction with the current owners of the land for a period of time prescribed in the agreement or; until the current owners sell the property or; either party give written notice to cease the agreement as per conditions of the licence.

Strategic plan

No Strategic Plan implications.

Annual plan

No Annual Plan implications.

Policy

No policies applicable.

Environmental implications

No environmental implications.

Asset management implications

No asset management implications other than occasional and limited reduction in Council maintenance costs as part of the land improvements asset class.

Risk management implications

Licences have been prepared by Council's lawyers and risks associated with this process are considered low and manageable. The proposed approach has been considered in the context of the Public Land disposal and leasing implications contained in the Local Government Act 1993 and Local Government (Building and Miscellaneous Provisions) Act 1993 respectively. Further, the manner in which HCC deal with the same issue was taken into consideration.

Community implications

Each request is assessed on its merits taking into particular account what community impacts may result with regard to short and longer term public access and use including consideration of the strategic context of the Sorell Open Space Strategy 2020.



Statutory implications

Adoption of fees and charges as per Section 105 of the Local Government Act 1993.

Report

The relevant Council owned walkways, footways or road casements/reserves are generally zoned a combination of General Residential and Low Density Residential under the Sorell Local Provisions Schedule 2022.

These areas of land are either no longer in use, have no immediate or strategic use to Council, unconstructed, unmaintained or are already being used by adjoining land owners with the proposed licence intended to formalise the Use of that land by the adjoining land owner or other party as stated in the licence.

Council have been triaging these requests from land owners whilst a uniform, transparent, legislative and risk appropriate process was formalised with a licence and associated fee.

The fee amount (indexed p/a) was settled upon after consideration of legal costs incurred in setting the licence proforma, equivalent rate charges and land value and establishing one consistent charge per licence.

Conclusion

Resolution from Council is sought to include the lease and licence fee over Council Land at \$1,500 per licence (indexed p/a).

Robert Higgins
GENERAL MANAGER



14.0 ENGINEERING & REGULATORY SERVICES

14.1 [^]STORMWATER ASSET MANAGEMENT PLAN

RECOMMENDATION

“That Council resolve to approve the attached Stormwater Asset Management Plan 2022.”

Introduction

Council has committed to carry out revaluations and updating of asset management plans (AMPs) on a five-year cyclical basis as part of Council’s overarching asset strategy and annual plans. The stormwater asset category was independently revalued in the 2021/2022 financial year. The attached stormwater Asset Management Plan is based on a new template that is more data driven and meaningful for both staff and Councillors. It is similar to the second generation Land Improvement, Transport and Building AMP’s and for all future asset class management plan reviews.

Strategic plan

Objective 2 - Responsible Stewardship and a Sustainable Organisation

2.3 – Strategically manage our assets, facilities, services and structure, with a focus on continuous improvement.

2.5 - Invest capital to minimise maintenance and maximise lifecycle value.

Annual plan

Objective 2 - Responsible Stewardship and a Sustainable Organisation

2.3 - Commit to asset revaluation cycles, provision of sustainable new/upgrade capital allocations and managing operational and financial risk profiles.

The stormwater asset management plan, following the revaluation in 2021/22, to be revised and adopted by Council in 2022/23.

Policy

Asset Management Policy

Asset Management Strategy



Environmental implications

No direct environmental implications but are otherwise considered in the AMP at 5.5 and 5.7.

Asset management implications

Ten-year strategic view on the stormwater asset category. Ability to industry benchmark pricing due to actual activity cost recording as a result of system integration. CCTV condition survey to be implemented on 1% of the network each year and has been completed for the 2022/2023 year as of November 28th 2022. These surveys over time will validate the inferred condition rating of the pipe and pit network.

Risk management implications

As identified in the plan.

Community implications

Contains maintenance strategy and practises that support the community level of service for these classes of assets. Identifies that there is no strategic community feedback process in place specifically for stormwater asset class. This has been addressed in the improvements section in the plan.

Along with the stormwater management plan (which largely addresses capacity constraints and flooding) the public can obtain a good understanding of the extent and function of council's stormwater system and corresponding investments proposed over the next ten years.

Statutory implications

Section 70F part (b) of the Local Government Act 1993 – requirement to have a long-term strategic asset management plan. The attached plan provides information and support for Council's Long Term Financial Plan. The plan is also subject to review by the Tasmanian Audit Office/agents on request.

Report

The Stormwater asset category recognises all infrastructure relating to stormwater, such as drains, open drains, road culverts, pits, gross pollutant traps (GPTs), outfall structures and end walls.

The stormwater asset class is next scheduled to be valued in the 2027/28 financial year. The asset management plan should be reviewed following a revaluation.



The attached Stormwater Asset Management Plan was finished and reviewed by the Audit Panel at its meeting on the 8th of November 2022. The panel's comments were to adjust the renewal ratio to be calculated on the 20 year forecast. This has now been amended in this draft attached.

JULIE MANN

MANAGER – ASSETS, GIS & ICT

Date: 30/11/2022

Attachments - DRAFT Stormwater AM Plan_Nov22.pdf

14.2 DOG MANAGEMENT PLAN

RECOMMENDATION

“That pursuant to Section 7 of the Dog Control Act 2000 Council resolve to approve the Dog Management Plan 2022 as attached.”

Introduction

The Dog Management Plan 2017 (“the Plan”) was reviewed and approved by Council in 2017.

The Dog Control Act 2000 (“the Act”) requires that the plan be reviewed at least every 5 years.

Strategic plan

Not applicable.

Annual plan

Not applicable.

Policy

Dog Management Plan 2017

Environmental implications

The proposed changes have no identified environment impacts.



Asset management implications

Minimal infrastructure required, such as signage and dog faeces bins.

Risk management implications

The objective is to reduce the incidence of dog attacks and complaints in relation to nuisance dogs, and exposure to dog faeces in public areas.

Community implications

To ensure that dog control is effectively managed.

Ensure that owner's activities and those of their dogs do not adversely affect the rest of the community or the environment.

The plan details how dog complaints will be investigated.

Statutory implications

Report

The notice that Council was reviewing the Dog Management Plan was advertised for Public Comment in Saturdays Mercury on 15th October 2022.

The notice was also placed on Councils Facebook page and Council newsletters.

Summary of submissions received.

Council received only 9 submissions as opposed to the previous review in 2017 where 95 submissions were received due to the changes proposed at that time to Dog Exercise Areas.

Only one submission addressed the draft dog management plan and although some reasonable points to consider were raised, it was determined that the current rules were already in place to deal with these issues and it was a lack of compliance that was the problem.

The lack of compliance of the current rules appeared to be an issue and it was clear that people wanted more Council presence on the beaches to help with this.



Below is a summary of the issues raised in submissions:

Issue	Response
Dog not under effective control in exercise area.	Agree that it is an issue, not specifically a matter for the plan as this is already a requirement of the Act.
Lack of Animal Management Control on beaches	Animal Management Officers visit beaches regularly throughout summer to conduct patrols and while undertaking other duties such as fire hazard abatement inspections and water sampling.
Changing restrictions at Blue Lagoon Beach	<p>There was previously extensive consultation undertaken when the exercise areas were last reviewed in 2017. This included input from dog owners, Parks and Wildlife Service (land owner), residents that regularly use the beach, Birdlife Tasmania and community groups. The restrictions that now exist were based on the best possible compromise to address public safety, environmental impact and access for dog walkers.</p> <p>Blue Lagoon beach is a very popular swimming area for families with young children which assisted in the decision.</p> <p>Although dogs are prohibited on Blue Lagoon for 3 months of the year as a result of the 2017 review, Dog owners benefited from the reduction of restricted times and dates from the 31st of March to the 1st of March and a reduction of times from 7pm to 6pm.</p>

Darren Carter

Senior Compliance Officer

Submitted through MANAGER REGULATORY SERVICE

Date: 7/12/2022

Attachments: Dog Management Plan 2022 final draft.pdf



14.3 SORELL COUNCIL MUNICIPAL ROAD MAP

RECOMMENDATION

“That in accordance with Section 208 of the Local Government Act 1993, Council resolves to approve and endorse an updated Sorell Council Municipal Road Map.”

INTRODUCTION

As required under the Local Government Act 1993 (“the Act”) the attached maps represent the Sorell Council Municipal Road Map. There is a requirement to make this map available to residents and interested parties of the municipality.

Strategic Plan

Not applicable.

Annual Plan

Not applicable.

Legislative Requirements

Pursuant to Section 208 of the Act, the General Manager is to keep an up to date map of its municipal area showing, amongst other matters, all local highways maintainable by the Council and all other highways (other than State highways) not maintainable by it.

Further to this, Section 21 of the Local Government (Highways) Act 1982 states that the Council:

“...is charged with the duty of maintaining the local highways in the municipality that are maintainable by the corporation as shown on its municipal map, and, in any particular case, it shall discharge that duty in such manner as, having regard to all the circumstances of the case, it considers practicable and appropriate.”

Section 209 of the Act provides a formal mechanism for an owner who is aggrieved by any matter included in the map to request the Council (General Manager) to correct the map. If Council does not correct the map as requested within 120 days the owner may apply to the Magistrates Court (Administrative Appeals Division) for a review.



Asset Management Implications

Clarity provided to customers on the extent of the road network which is Council's responsibility to maintain.

Risk Management Implications

Maintaining a current map reduces operational risks to Council by accurately depicting the surface type and maintenance obligations of a road particularly with regard to the 337 certificate process, however, there is a risk an owner may be aggrieved as a result of adjustments to the map as discussed above.

Community Implications

Making a map available to the public either as a hard or electronic copy.

REPORT

An outcome made possible by the recent Transport Network Condition Survey and Revaluation, the Sorell Council Municipal Road Map appropriately satisfies Councils legislated requirements with regard to maintaining and displaying such information.

The map is based largely upon base data supplied by the Department of Primary Industries, Parks, Water and Environment with data collected by the Condition Survey utilised to display road surface type.

A review exercise has been carried out to further improve the currency of the map data involving Council's Roads Supervisor confirming maintained boundaries. An annual review/update process has also been implemented which will be undertaken internally by Councils Assets Department, Manager – Asset, GIS and ICT.

Any changes in authority will be emailed to the Department of Primary Industries, Parks, Water and Environment to be corrected in the LIST Transport data upon Council endorsement.

Council is required by statute to maintain a map of its municipal area showing amongst other matters, all local highways maintainable by the Council.

The last time the map was formally reviewed was August 2018. Since that time it has become apparent that amendments were necessary to improve the accuracy of road maintenance obligations. In addition, the revised data is crucial to the continued development of an asset management system necessary for Councils long term financial management and compliance with the Tasmanian Audit Office.



Summary of Road Changes:

The list of roads names in which there is some amendment made to 1 or more segments.

- Hacks Road, Nugent
- Tecoma Road, Primrose Sands (unsealed section)
- Russell Street West / Bay Street, Dunalley
- Bryans Road (last segment to end at shed)
- Hilltop Place, Dodges Ferry (unsealed access to 3 & 5 Hilltop Place)
- Primrose Sands at the Shop
- River Street, Carlton (last segment before Steele's Island)
- Reardons Road, Carlton River (last segment to end at gate)
- Raprinner street, Dodges Ferry (just the end / car park as this is already represented in Council's carpark assets and is a duplication of assets)
- Bally Park Rd Dodges Ferry (section that looks like a walking track)
- Perces Road (last segment to stop at property boundary)
- Hoffman street, Midway Point (is a garden bed for neighbourhood house)
- Bankston Road, Forcett, last segment to gate.
- Pawleena Road, Pawleena (to property boundary)
- Kidbrook Road, Sorell (to property boundary)

CONCLUSION

That Council adopts the updated Sorell Council Municipal Road Map.

Julie Mann

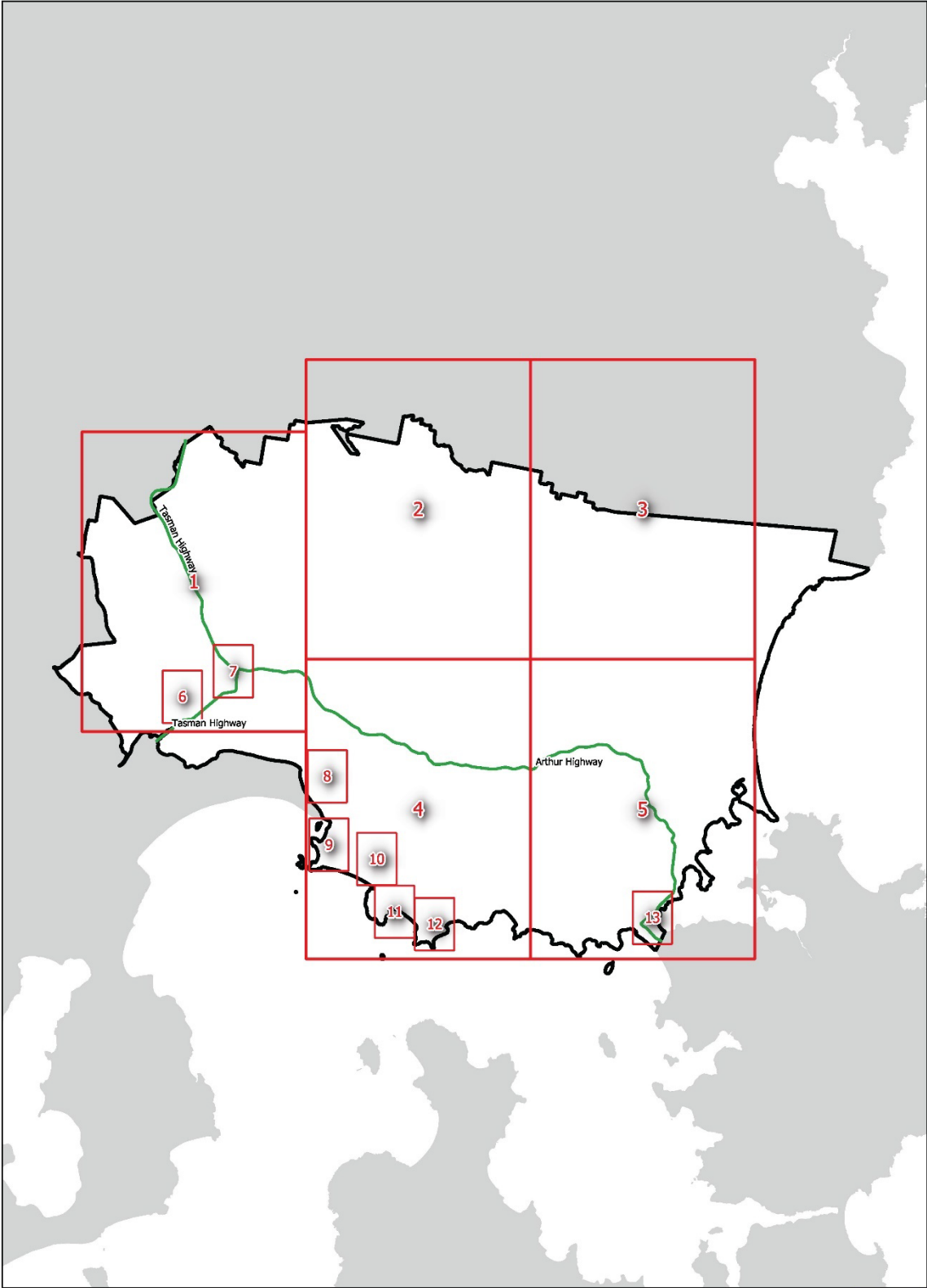
MANAGER ASSET, GIS & ICT

6 December 2022

Attachments: (14)

Sorell Municipal Road Map 2022





Sorell Council - Maintained Roads

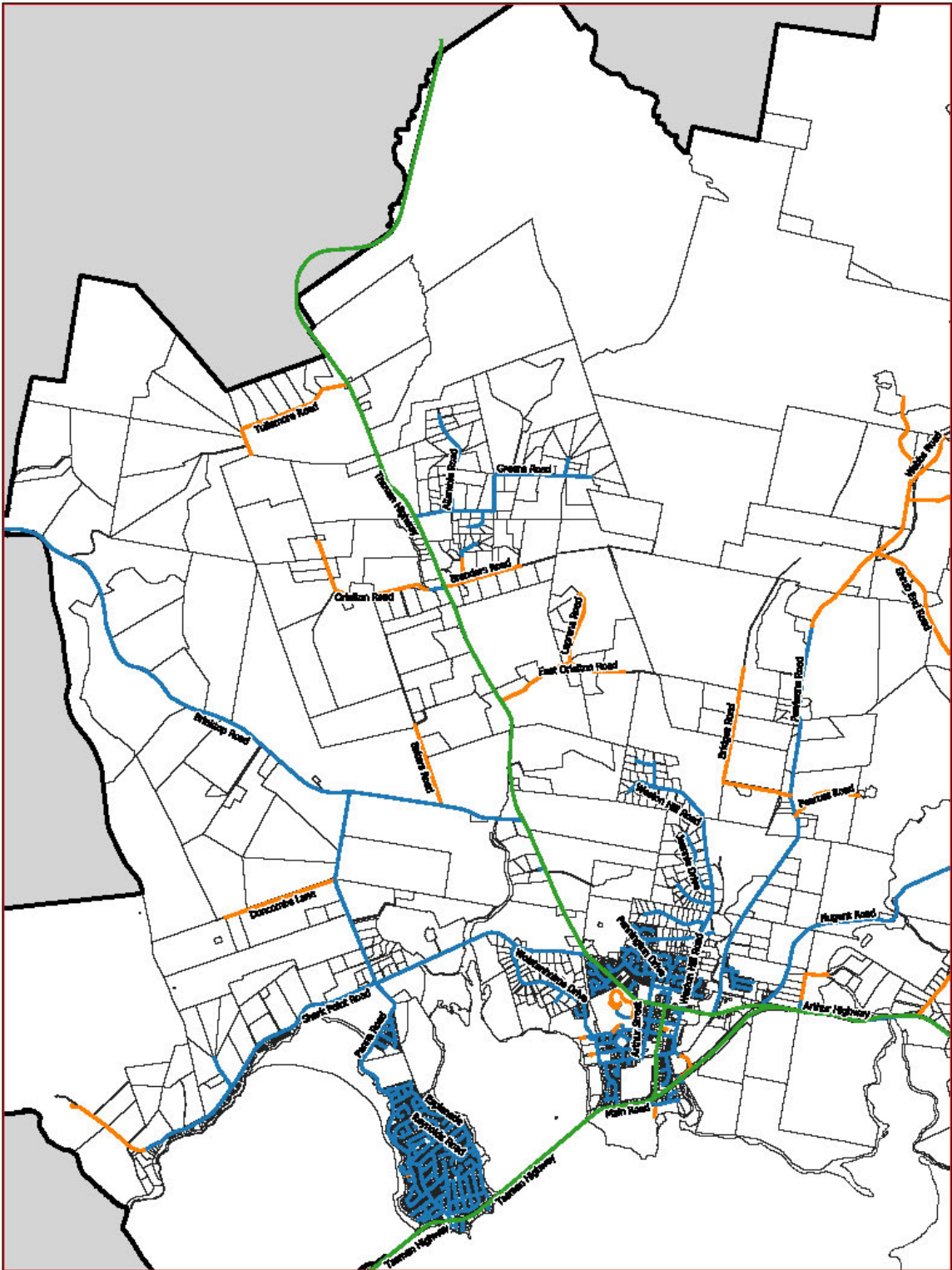
Index

Basic data from theLST, 10 State of Tasmania
Road data © Sorell Council - Dec 2022

Legend
Major Roads
□ Municipality Boundary



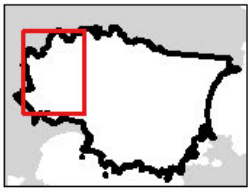
AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022



Sorell Council -
Maintained Roads

1 of 13

0 750 1,500 m



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

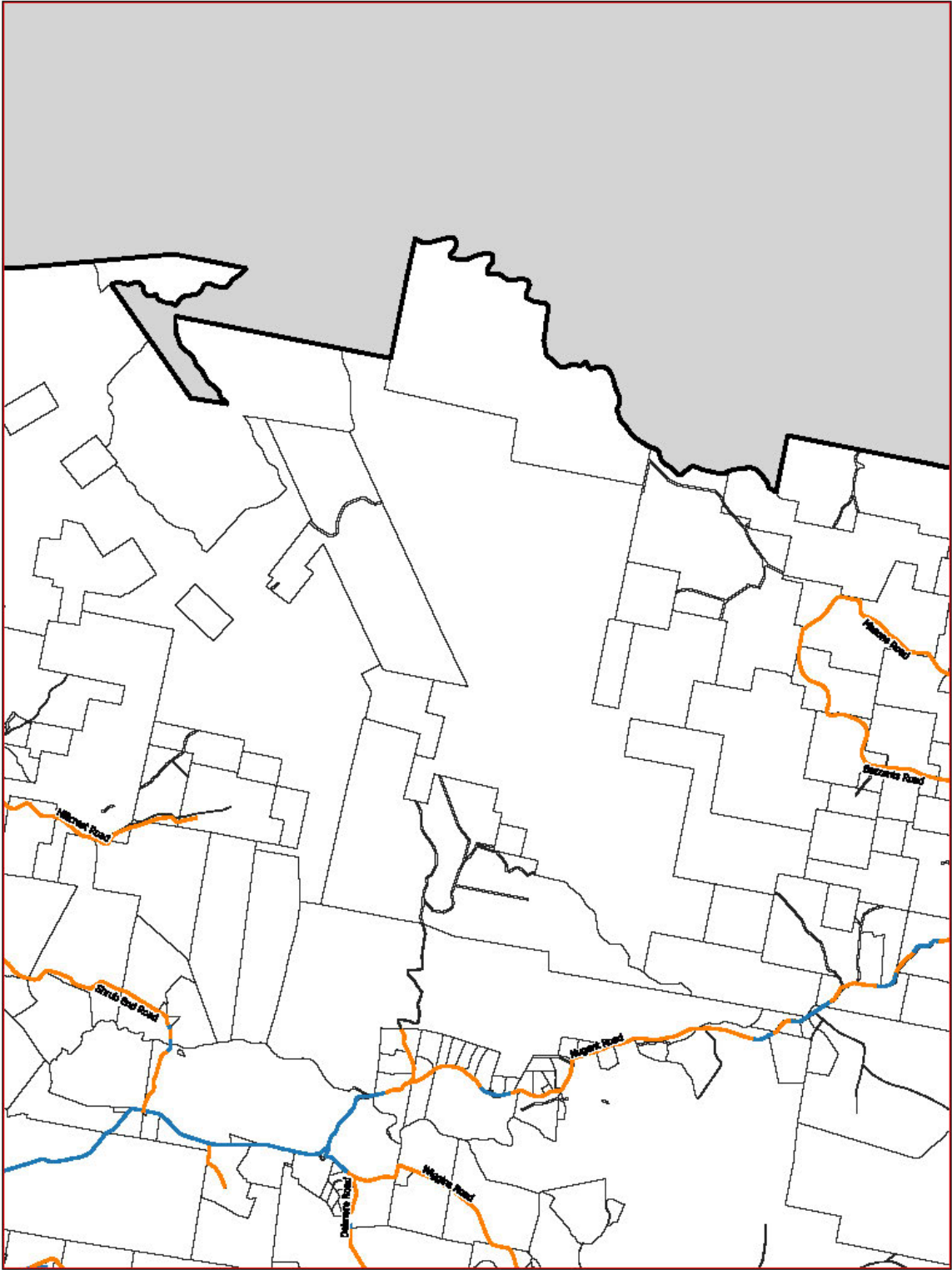
Other

- Municipality Boundary

Map data from the State of Tasmania
Local Government Councils 2022



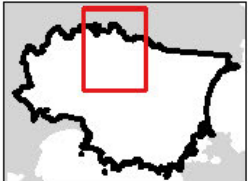
AGENDA
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13 DECEMBER 2022



Sorell Council -
Maintained Roads

2 of 13

0 750 1,500 m



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

Other

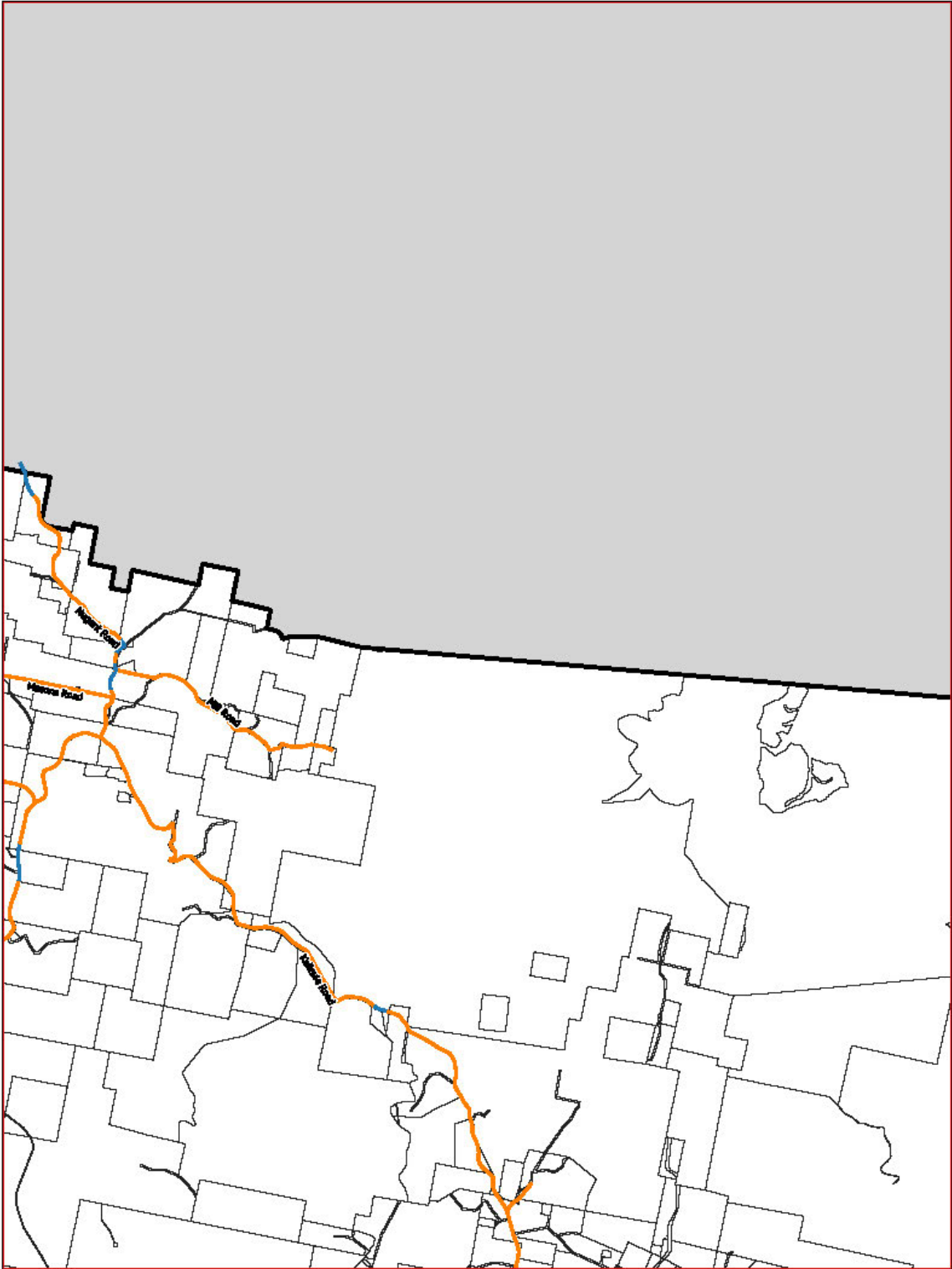
- Municipality Boundary



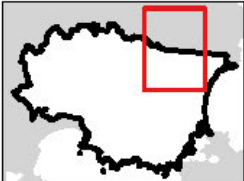
Source: Data from the State of Tasmania
Local Government Councils, Dec. 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022



Sorell Council -
Maintained Roads
3 of 13



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

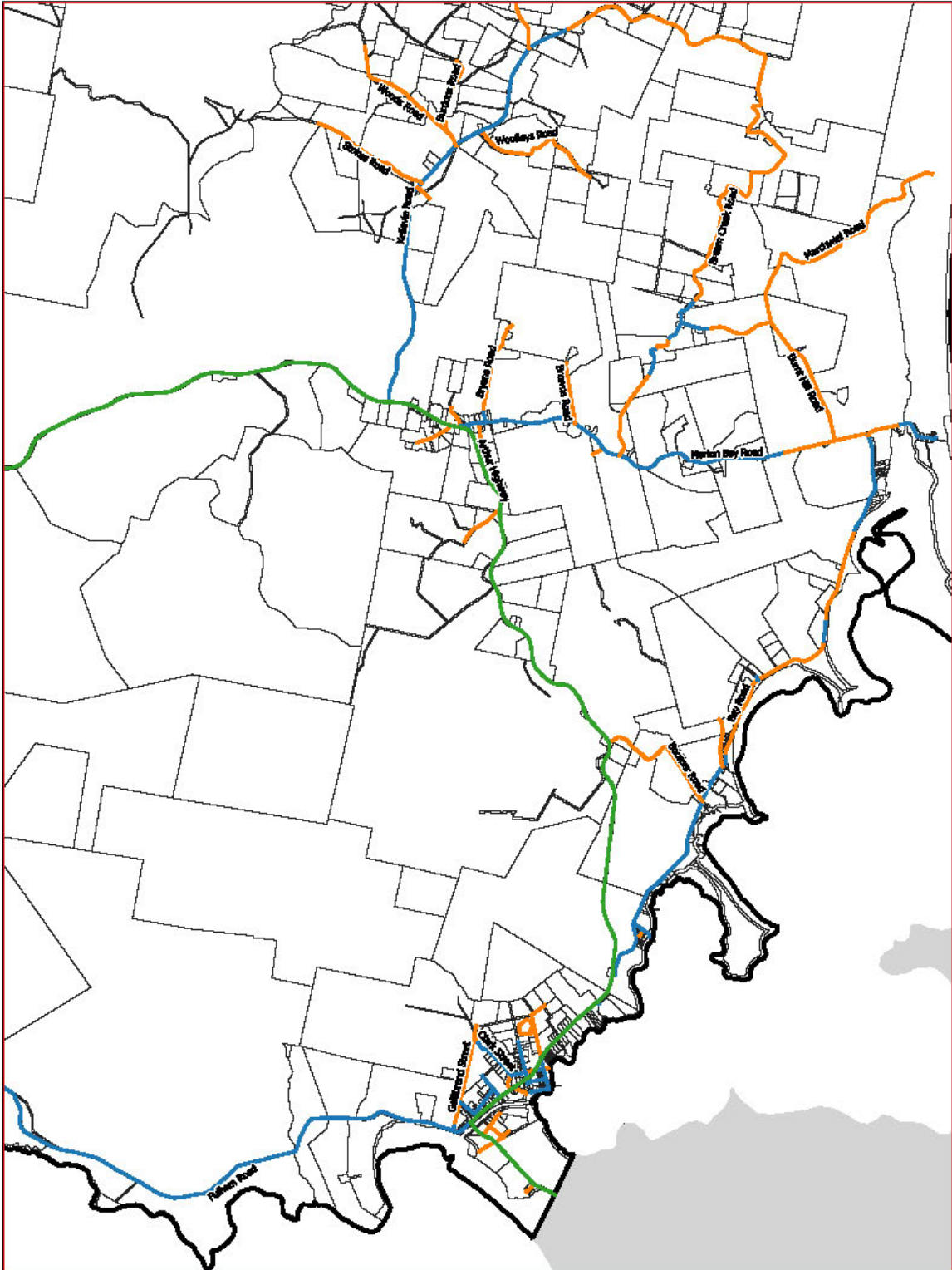
Other

- Municipality Boundary

Base data from Dept. of State of Tasmania
Road data: Council Owned - Dec. 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022



Sorell Council -
Maintained Roads
5 of 13
0 750 1,500 m



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

Other

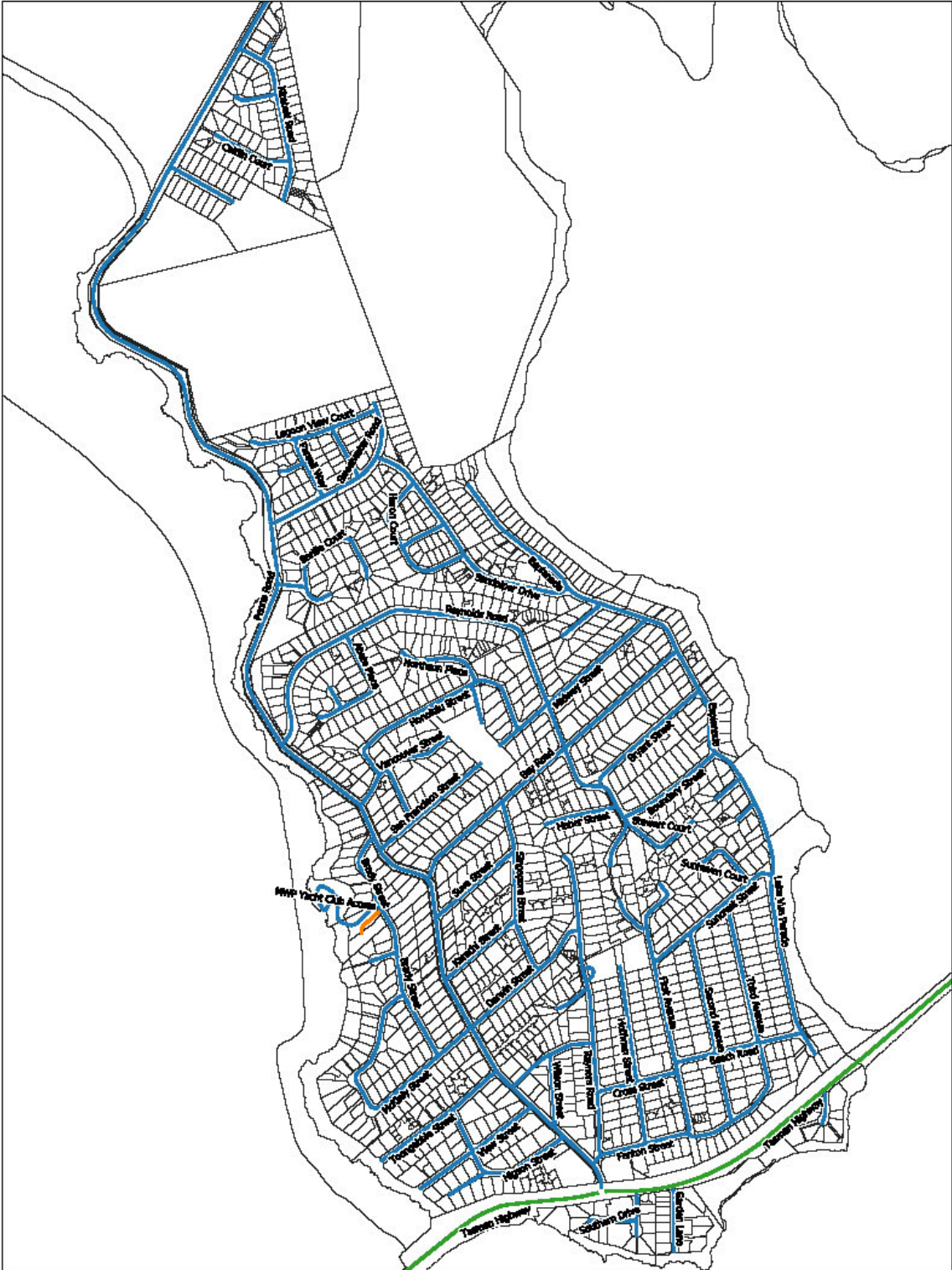
- Municipality Boundary



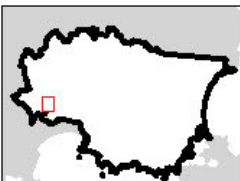
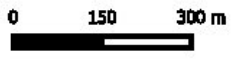
Map data from the Department of State Growth, Tasmania
Council Area, Sorell Council, Dec 2022



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ORDINARY COUNCIL MEETING
13 DECEMBER 2022



Sorell Council -
Maintained Roads
6 of 13 - Midway Point



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

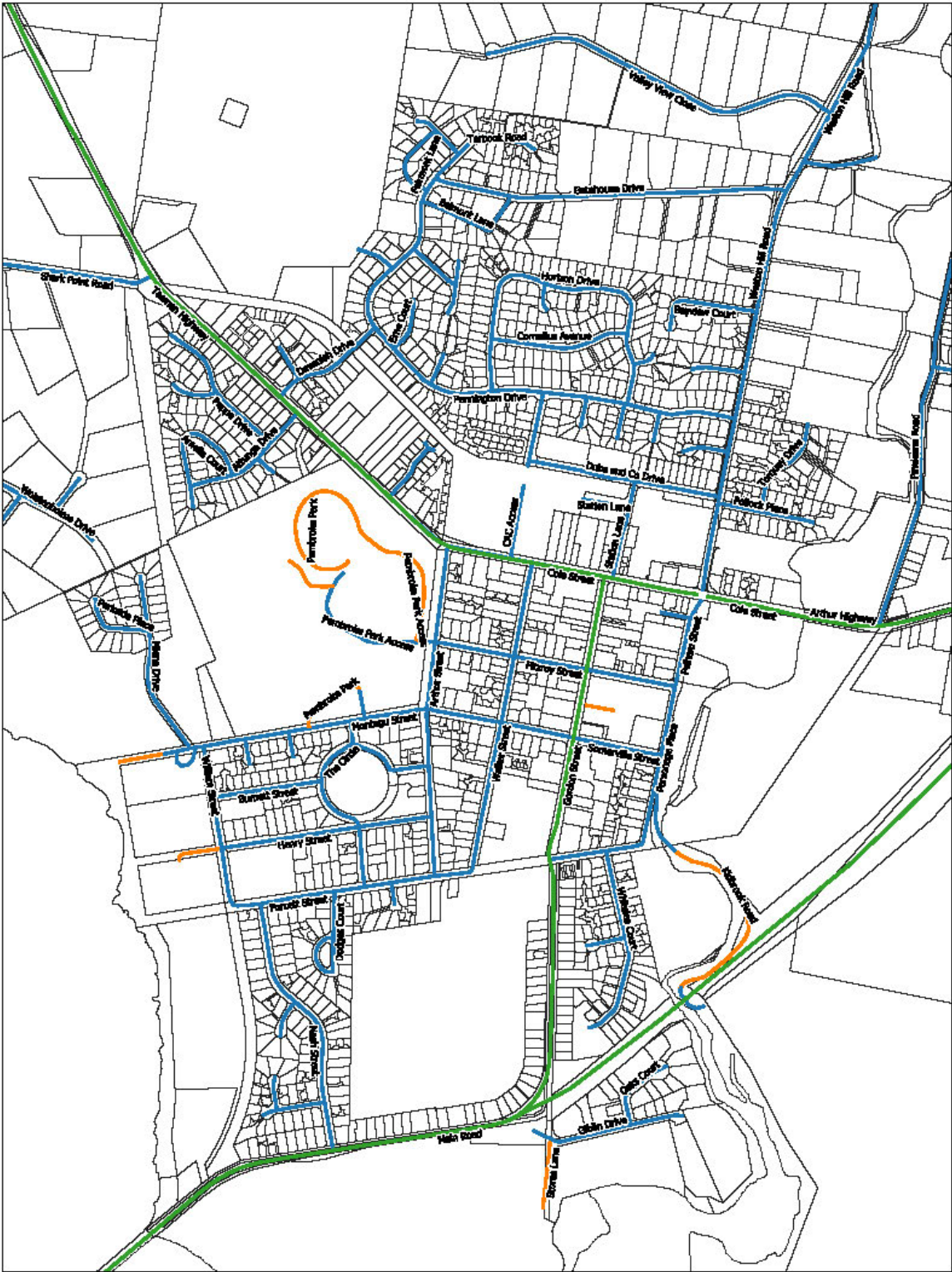
Other

- Municipality Boundary

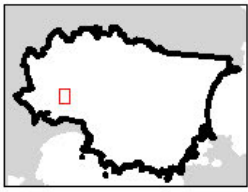
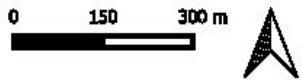
Based on data from the State of Tasmania Road Network, 2022



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13 DECEMBER 2022



Sorell Council -
Maintained Roads
7 of 13 - Sorell

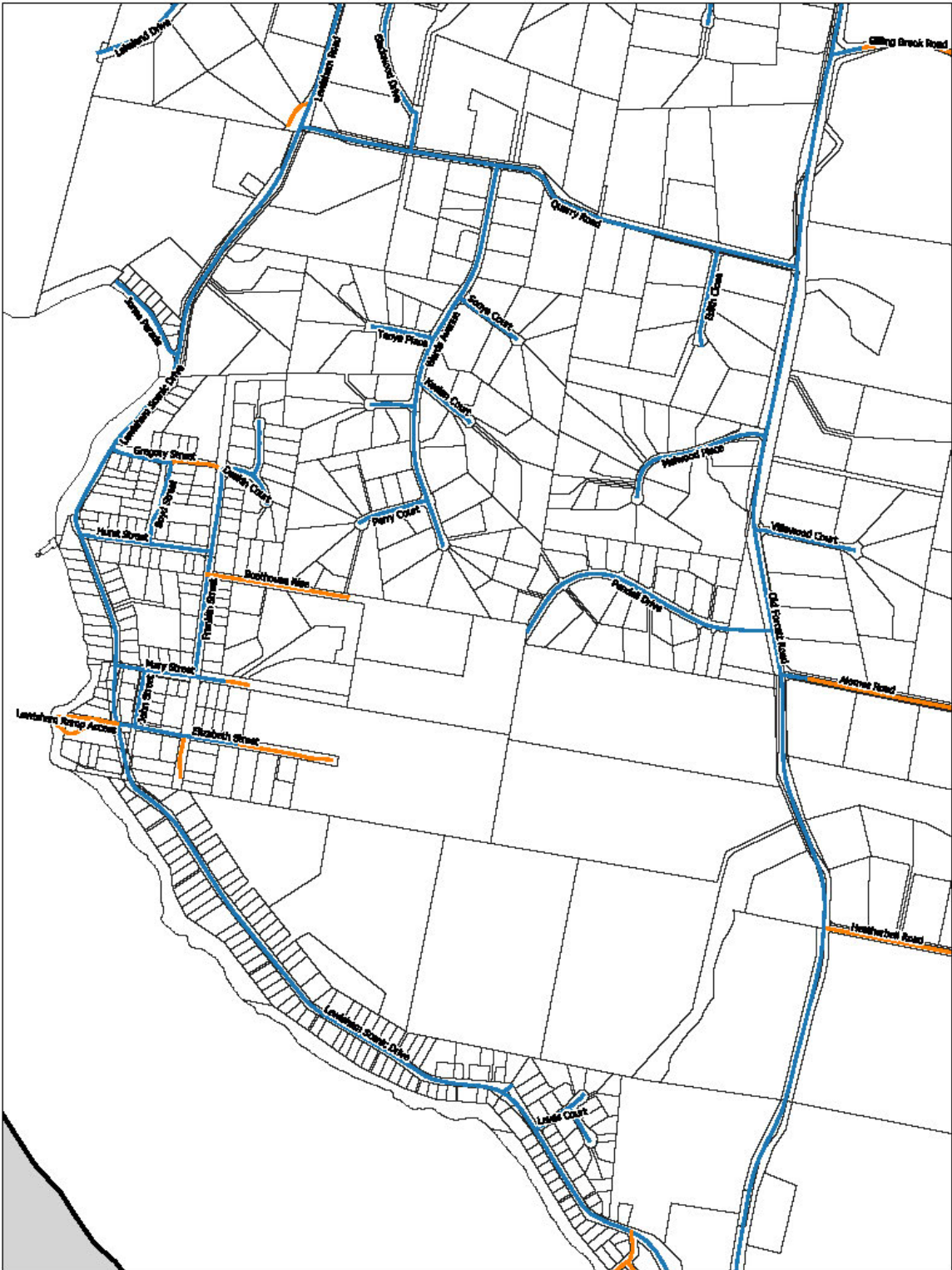


- Legend**
- Roads**
 - Dept. State Growth
 - Council - Sealed
 - Council - Unsealed
 - Other**
 - Municipality Boundary

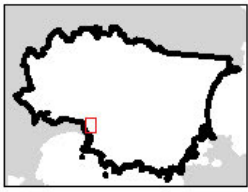
Base data from the SA, State of Tasmania
road data: Sorell Council - 2022



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13 DECEMBER 2022



Sorell Council -
Maintained Roads
8 of 13 - Lewisham



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

Other

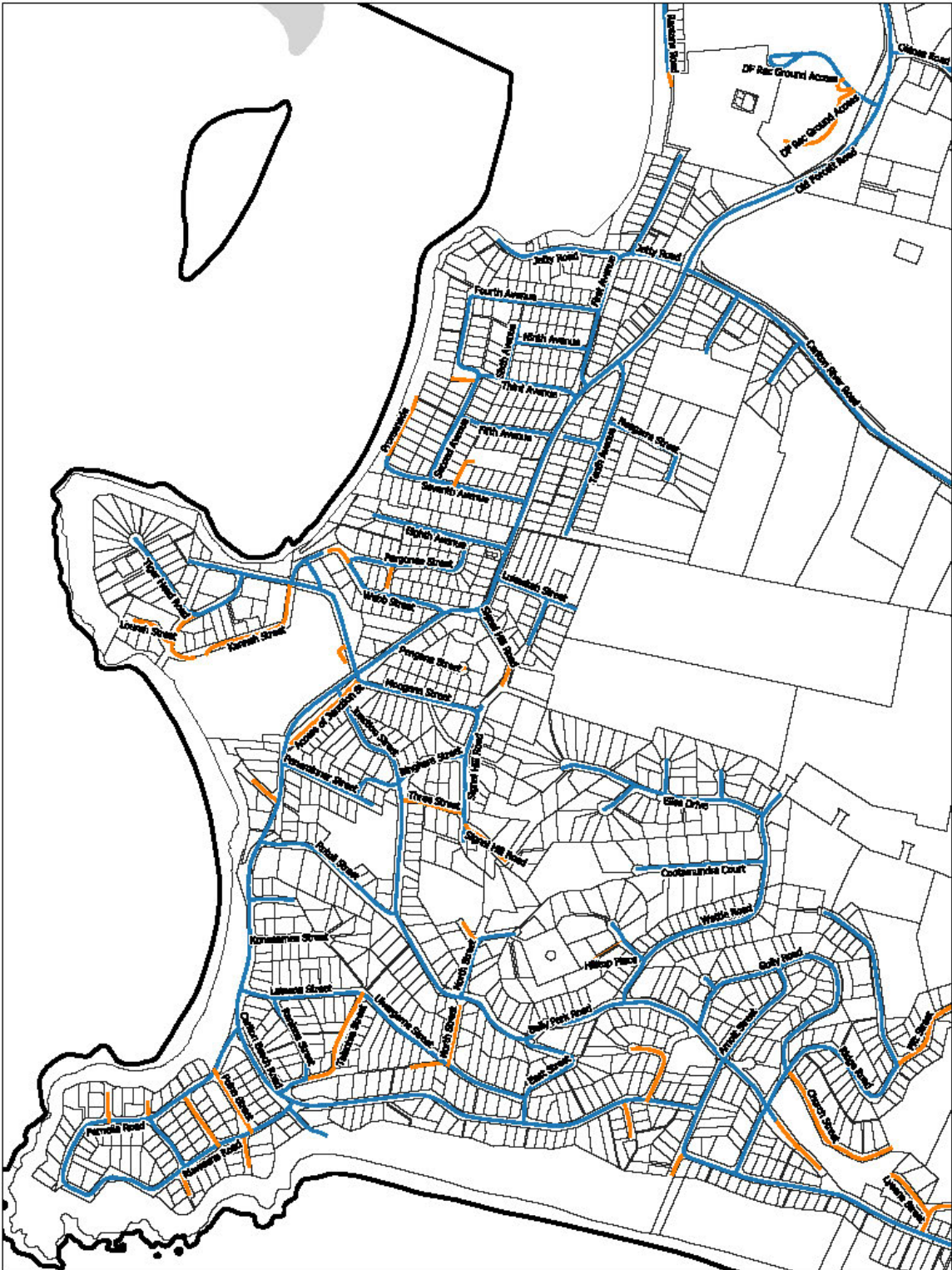
- Municipality Boundary



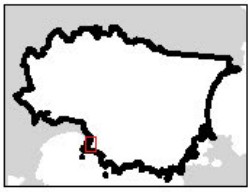
Map data from the State of Tasmania
Local Government Councils 2022



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13 DECEMBER 2022



Sorell Council -
 Maintained Roads
 9 of 13 - Dodges Ferry



Legend

- Roads**
- Dept. State Growth
 - Council - Sealed
 - Council - Unsealed

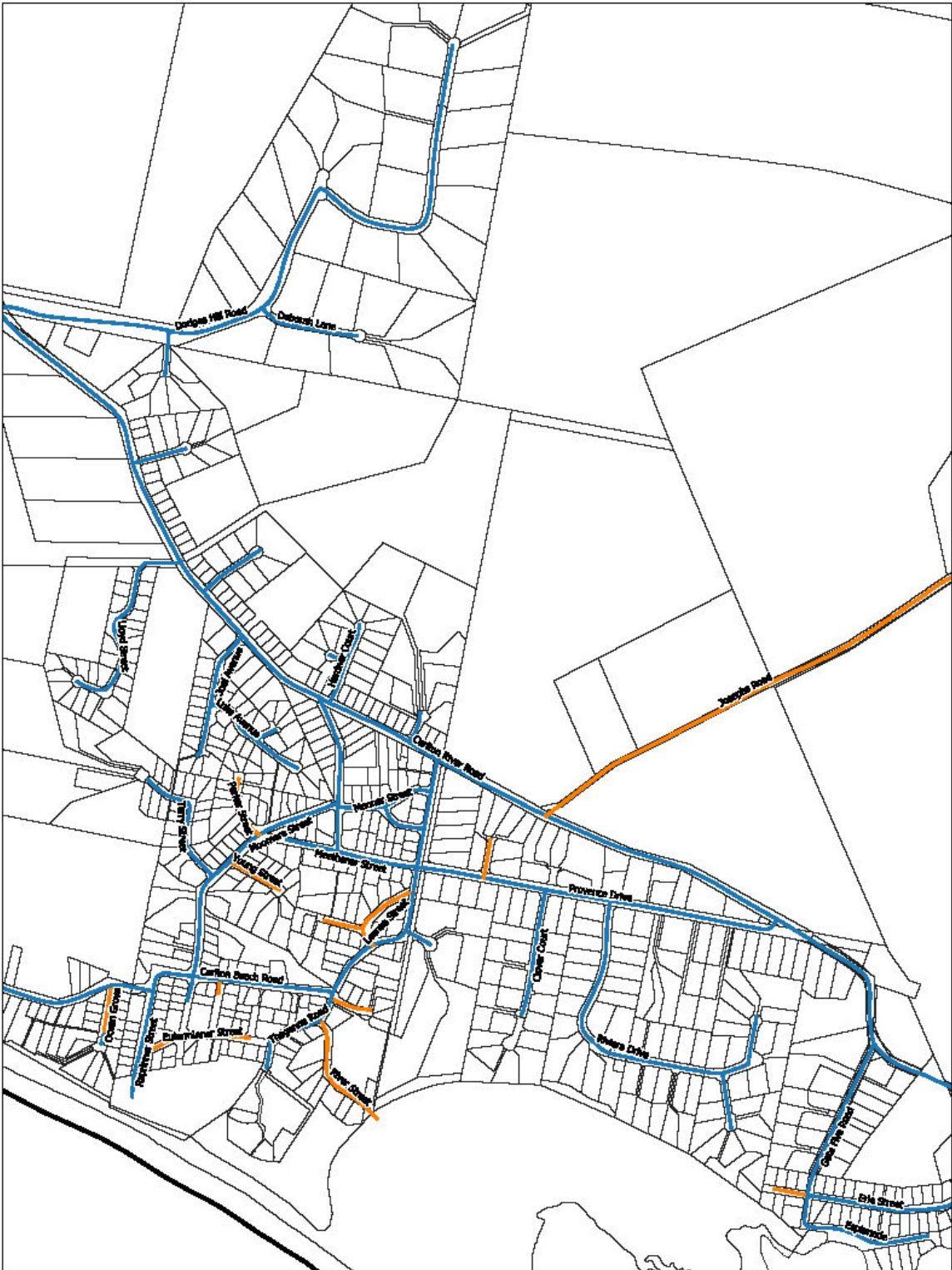
- Other**
- Municipality Boundary



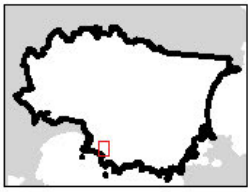
Map data from the State of Tasmania
 Local Government Councils 2022



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Sorell Council -
Maintained Roads
10 of 13 - Carlton



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

Other

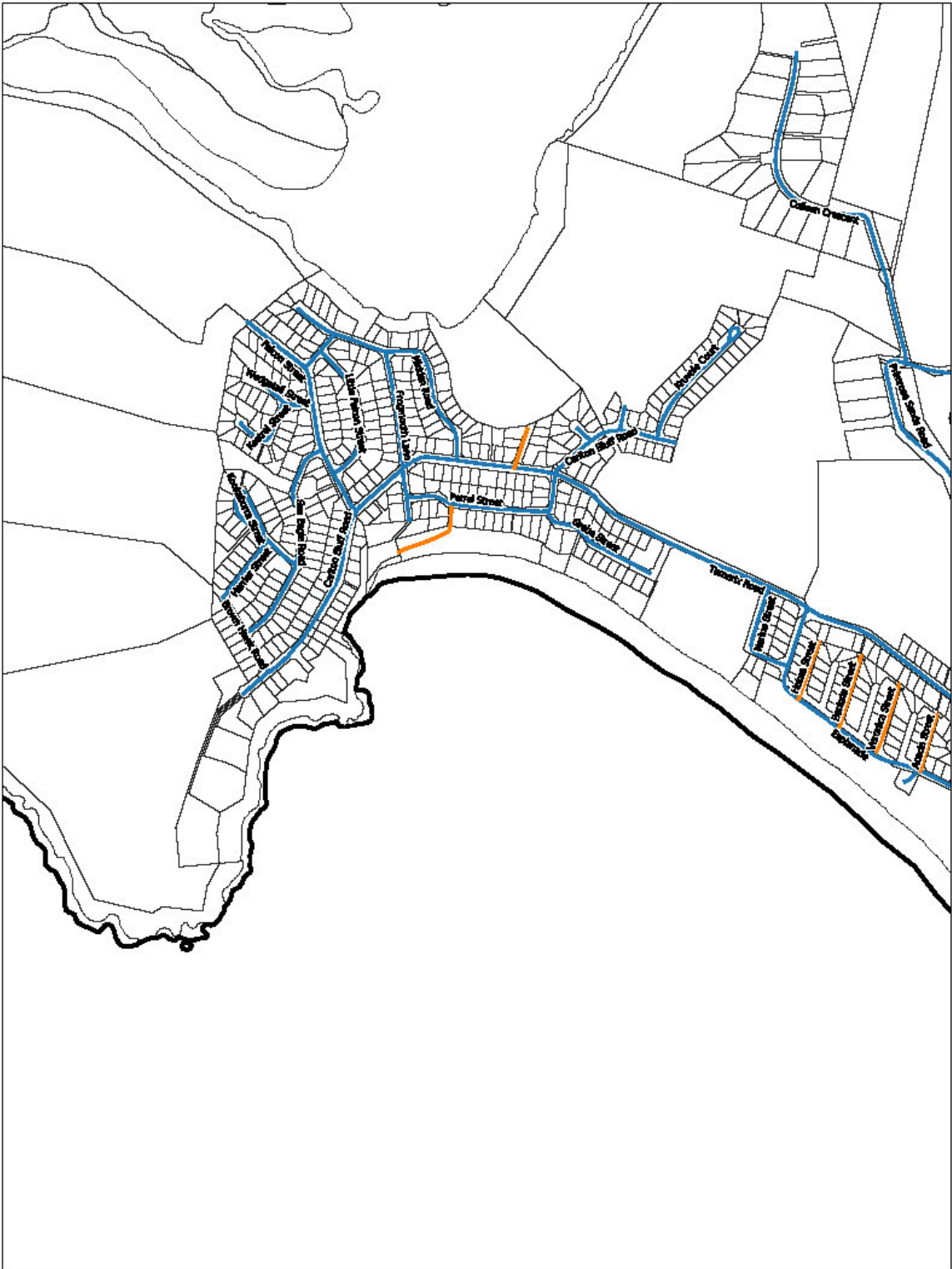
- Municipality Boundary



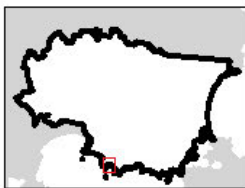
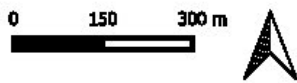
Map data from the State of Tasmania
Local Government Councils 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022



Sorell Council -
Maintained Roads
11 of 13 - Primrose Sands



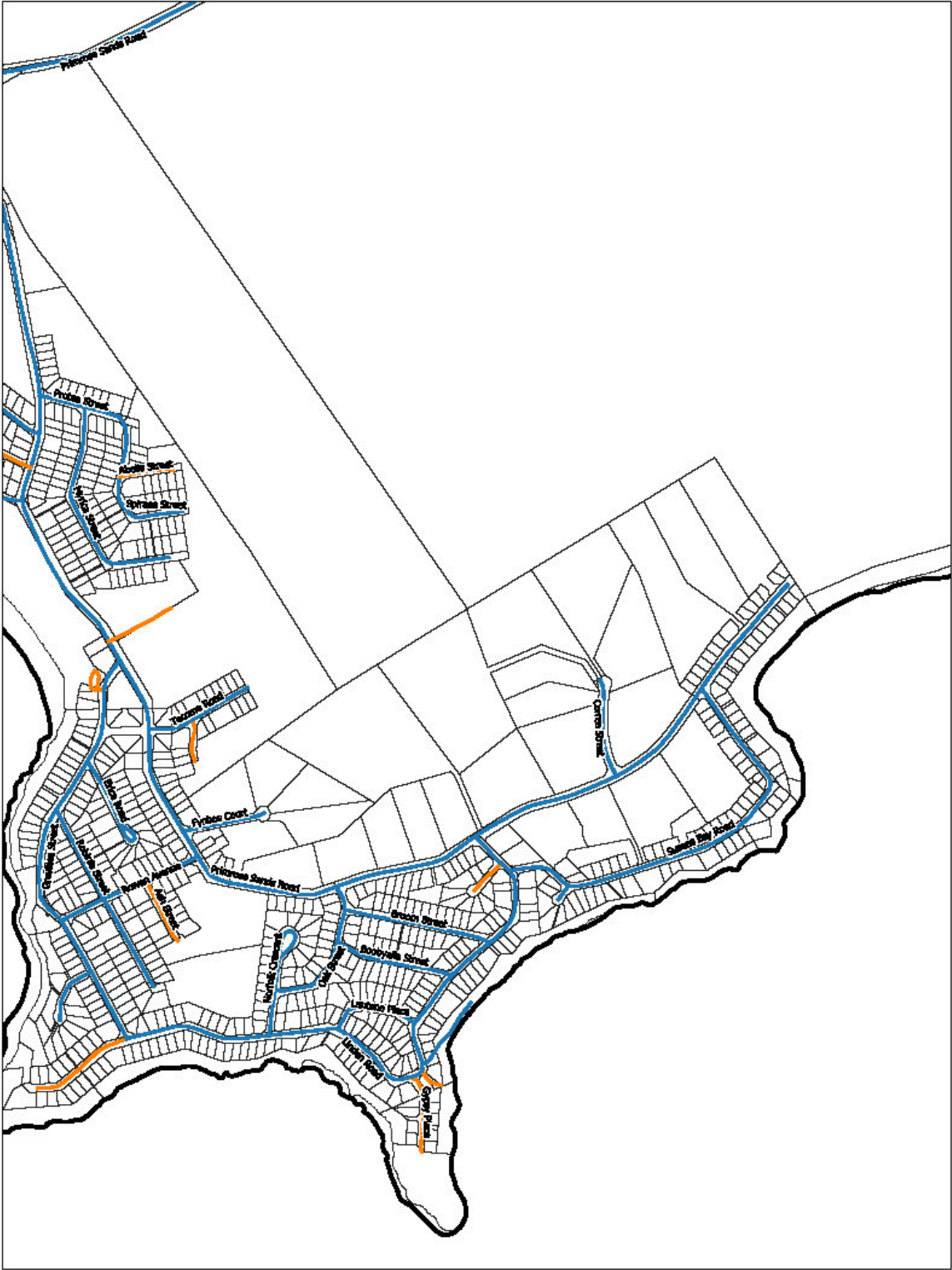
- Legend**
- Roads**
- Dept. State Growth
 - Council - Sealed
 - Council - Unsealed

Other

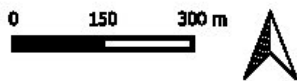
- Municipality Boundary

Map data from Met. St. © State of Tasmania
Local Gov. Council 2022. Dec. 2022





Sorell Council -
Maintained Roads
12 of 13 - Primrose Sands



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

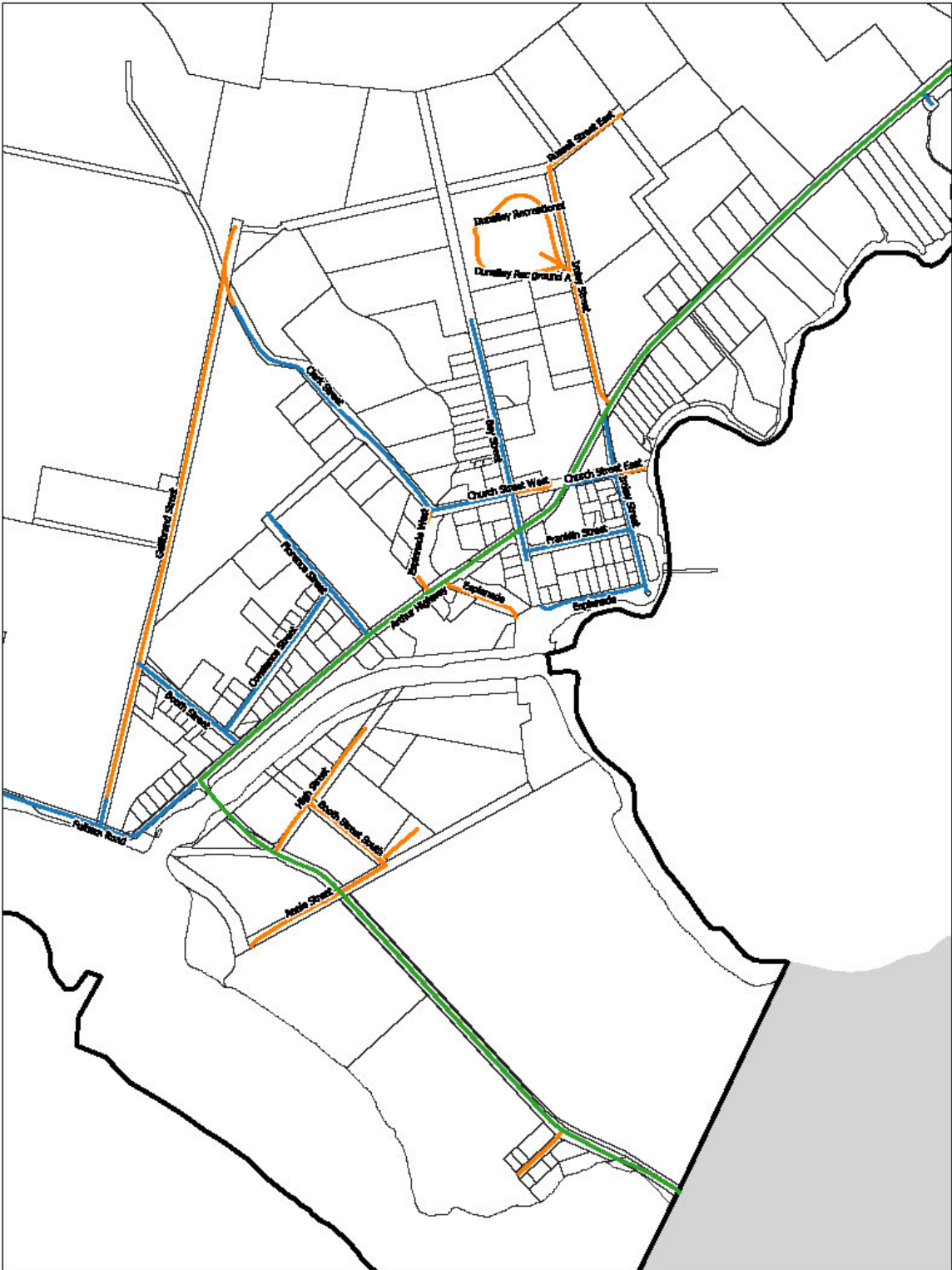
Other

- Municipality Boundary

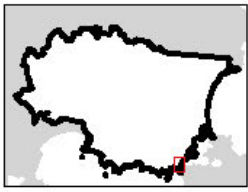
Map data from Met. St. of State of Tasmania
Local Gov. Councils 2022. Dec. 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022



Sorell Council -
Maintained Roads
13 of 13 - Dunalley



Legend

Roads

- Dept. State Growth
- Council - Sealed
- Council - Unsealed

Other

- Municipality Boundary

Map data from the State of Tasmania
Local Government Councils, Dec 2022



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022

15.0 HR & COMMUNITY SERVICES

15.1 [^] COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council approve the Southern Tasmanian Country Music Muster to receive a grant of \$2000.00 under the 2022-2023 Community Grants Program.”

Introduction

Through the Community Grants Program 2022-2023, funds are available for support toward a project, event or activity with Council providing financial support to eligible community groups and organisations within the Municipality.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Annual Plan

Sufficient funds exist within the Operational Plan.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

REPORT

In the month of November, Council received one Community Grant Application for \$2000.00 from -

- Southern Tasmanian Country Music Muster

The application was assessed by Council at the monthly workshop held on 6th December 2022. The following Councillors were present at the meeting:



- Mayor Vincent
- Clr Wooley
- Clr Brown
- Clr Torenus
- Clr Campbell
- Clr Reed
- Clr Gatehouse
- Clr Miro Quesada Le Roux

The Councillors present agreed to fund the full amount.

This application is now presented to Council for approval.

SONIA PULLEN
COMMUNITY ENGAGEMENT OFFICER

Date 6 November 2022

16.0 FINANCE

16.1 [^] EXECUTIVE SUMMARY – FINANCIAL REPORT NOVEMBER 2022 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT NOVEMBER 2022 YEAR-TO-DATE be received and noted by Council.”

Note: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT NOVEMBER 2022 YEAR-TO-DATE

The operating surplus for the period ended 30 November 2022 of \$10.098 above the budget of \$9.041m by \$1.057m. The main drivers of this position are:

- Recurrent income year to date is \$18.018m, which is above budget by \$388k.



- Operating expenses year to date are \$7.920m, which is below budget by \$670k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges are above budget by \$101k to the end of November. The following significant variances are noted:

- Other remissions is below budget by \$32k, as a result of Council receiving less charitable remission requests than anticipated year to date.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$6k to the end of November, this is predominantly a result of town planning activity being less than expected year to date.

3. USER FEES

This category is above budget by \$48k to the end of November. The following significant variances are noted:

- Building assessment fees is below budget by \$11k, as a result of activity being less than expected year to date.
- Dog registrations and renewal is above budget by \$25k, as a result of a delay in raising Dog registration renewals. A percentage of the above amount would normally have been received last financial year.
- Engineering inspections & 1% approval fee is above budget by \$15k, as a result of activity being more than expected year to date.
- Plumbing inspection is below budget by \$11k, as a result of activity being less than expected year to date.

4. GRANTS OPERATING

This category is above budget by \$48k to the end of November, this is largely a result of unbudgeted grant income received to date.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$125k to the end of November, this is largely a result of the following variance:



- Public open space contributions is \$127k above budget, predominantly as a result of sub divisions at Arthur Highway and Nugent Road, Sorell and Clark Street, Dunalley.

6. INTEREST

This category is above budget by \$62k to the end of November. The following significant variance is noted:

- Interest received is above budget by \$59k, as a result of significant improvements in interest investment rates.

7. OTHER INCOME

This category is above budget by \$16k to the end of November. The following significant variances are noted:

- SERDA external labour hire recoveries is above budget by \$25k, no income was budgeted due to wind up. The wind up did not totally complete as at 30 June 2022.
- Other facility hire is below budget by \$29k, this income is in relation to the Pembroke Stadium. Due to the delay in completion of the stadium no income has been received.

8. INVESTMENT IN TASWATER

This category is below budget by \$10k to the end of November, this is predominantly a result of TasWater interim dividend being less than expected year to date.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$200k to the end of November. The following significant variances are noted:

- Annual Leave above budget by \$11k, due to a number of staff leaving employment with Council.
- LSL is below budget by \$11k, due to a number of staff leaving employment with Council as accumulated balances were cleared.
- Payroll Tax is below budget by \$22k, this is a result of Payroll tax for the month of November not being processed until December.
- Staff training is below budget by \$21k, this is a result of planned training not occurring as scheduled.
- Superannuation is below budget by \$31k, this is a result of current vacancies.



- Workers compensation insurance is below budget by \$26k. An increase from 2021/2022 was budgeted for, however for the 2022/2023 financial year MAV Insurance pricing model saw Council's actual premium decrease.

10. MATERIALS AND SERVICES

Materials and services are \$246k below budget to the end of November.

The following significant variances are noted:

- Consultants other is below budget by \$13k, predominantly as a result of underspends to date in Assets/GIS \$7k, Engineering \$9k and Town Planning \$9K. These planned works will occur later in the year.
- Contractors is below budget by \$24k, predominantly as a result of underspends to date in Roads Sealed (\$20k). This planned works will occur later in the year.
- Mornington Park transfer station disposal costs is below budget by \$32k, as a result of timing of invoices.
- Electricity is below budget by \$15k, as the budget was setup to recognise amounts monthly when it should have been setup to recognise amounts in arrears.
- Fuel is above budget by \$21k, predominantly as a result of increased fuel pump prices since the budget was prepared. Additionally, higher use than expected as occurred in Heavy Fleet vehicles (\$12k).
- Operating Capital is below budget by \$29k, predominantly as a result of underspends to date in both Community Facilities (\$14k) and Community Facilities – Pembroke Park Stadium (\$16k). Both these planned works will occur later in the year.
- Plant & motor vehicle repairs & services is above budget by \$16k as a result of a number of heavy fleet having services in October and November, with a budget allocated in December for the quarter.
- Recycling centres is below budget by \$15k, as a result of timing of invoices. Invoice expected in November were not posted until December.
- Kerbside recycling collection is below budget by \$14k, as a result of timing of invoices. Invoice expected in November were not posted until December.
- Kerbside recycling disposal is below budget by \$13k, as a result of timing of invoices. Invoice expected in November were not posted until December.
- Kerbside garbage collection is below budget by \$22k, as a result of increased budgeted costs due to a new contract. This contract is yet to be finalised.



- Kerbside garbage disposal is below budget by \$13k, as a result of timing of invoices. Invoices expected in November were not posted until December.
- Signage & Guide Posts is below budget by \$44k, predominantly as a result of underspends to date in both Roads Unsealed (\$25k) and Roads Sealed (\$23k). This expenditure will occur later in the year.
- Valuation expenses is above budget by \$19k, predominantly as a result of an increase in supplementary valuations year to date.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$156k to the end of November, the following significant variance was noted:

- Amortisation expense is below budget by \$43k, predominantly as a result of a change in treatment of the system upgrade expenses from capital to operational expenditure.

12. FINANCE COSTS

This category is above budget by \$2k to the end of November, with no significant variances noted.

13. OTHER EXPENSES

This category is below budget by \$68k to the end of November. The following significant variances are noted:

- Employee sub, licences and memberships is below budget by \$20k, predominantly as a result of not incurring any Southern Tasmania Regional Waste Authority fees to date. These fees are expected to be incurred later in the year.
- Functions and programs expense is below budget by \$30k, predominantly as a result of delayed expenditure. This expenditure is expected to be incurred later in the financial year.
- Land tax is above budget by \$24k, predominantly as a result of a significant increase in land tax across the board.
- Public liability insurance is below budget by \$34k. An increase from 2021/2022 was budgeted for, however for the 2022/2023 financial year MAV Insurance pricing model saw Council's actual premium decrease.

14. GRANTS CAPITAL

This category is below budget by \$1.167m to the end of November.



Roads to Recovery funding was budgeted to receive \$124k year to date, however we have only received an instalment in July, due to a delay in works commencing.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No non-monetary asset contribution revenue was received as at the end of November.

16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of November.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of November.

CAPITAL EXPENDITURE

Capital expenditure to the end of November 2022 is \$2,405,130 (as per Capital Works report run on 30 November 2022).

The following capital jobs do not have an approved budget but have expected expenditure in the 2022/2023 financial year. These will be included in the Mid-Year Budget Review:

- C-23-PRELIM - Erle St – Detailed engineering survey and design. This job is estimated to cost \$16,000.

Job Name and #	Month reported to Council	Current Expected Budget <i>Variance</i>
C-23-S-010 – Midway Point - Grate Replacements	July 2022	\$10,000
C-22-S-012 – 189 Lewisham Scenic Drive - Stormwater	July 2022	\$18,976
C-22-T-037 – Midway Point, outside 252 Penna Road - Footpath replacement	July 2022	\$28,452
C-23-PRELIM-Brinktop – Preliminary reseal between the highway and Penna Road for 2023/24	October 2022	\$76,592
C-23-T-051 – Sorell Hub footpath replacement	November 2022	\$11,000
C-23-LI-016 – Sorell, gravel access by Hub	November 2022	\$7,700



The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2022/23 financial year:

- C-23-T-045 – Elima Court, Dodges Ferry – Chip reseal. This job has a budget of \$14,598 and commitments of \$22,913. This will be reviewed as part of the Mid-Year Budget Review.
- C-23-S-006 – Nugent Rd, Nugent – extension to twin Stormwater culverts - Design. This capital jobs has a budget of \$15,000 with commitments of \$17,000. This will be reviewed as part of the Mid-Year Budget Review.
- C-23-LI-011 – Dodges Court bollard half circle. This capital job has a budget of \$7,000 and actual costs of \$9,702. This will be reviewed as part of the Mid-Year Budget review.
- C-23-LI-014 – rubbish bin surround replacement. This capital job has a budget of \$1,000 and actual costs of \$21,700. The job was updated from 1 rubbish bin surround to multiple bins. The over spend will be reviewed as part of the Mid-Year Budget review.

Job Name and #	Month reported to Council	Current Expected Budget <i>Variance</i>
Roads Re-sheeting Program 2022/23 – Tender	Agenda item 12.1 September 2022	\$140,050
C-22-BR-007 – Shark Point Road, Penna – Orielton bridge refurbishment	September 2022	\$54,170
C-20-PemPark-Civil – Pembroke Park Stadium - access road, carpark, kerb, channel, footpaths Supplier cost since the 2019 estimate have increased considerably e.g. steel by 30%.	September 2022	\$210,653
C-22-T-007 – Pawleena Road – Reconstruct road and 2 coat seal	November 2022	\$2,440

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position decreased during November, predominantly due to the payment of payroll and invoices, including capital works invoices. Sorell Council continues to hold \$977k in grant income received in advance as reported in the



Balance Sheet. In comparison with the 2021/2022 financial year, the current cash balance (\$17.9m) is \$1.8m greater than the balance at the same time last year.

CASH RESERVES

As at 30 November 2022, cash reserves being held by Council are as follows;

Land Sales	\$1,133,594
Public Open Space Contributions	<u>\$ 798,016</u>
	\$1,934,130

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 42.2% of rates already paid by the end of November. At the same time last year, Council had received 41.7% of rates.

ATTACHMENTS

- a) Statement of Income and Expenditure for the period ending 30 Nov. 2022 (Pages 1)
- b) Statement of Financial Position as at 30 November 2022 (Pages 1)
- c) Statement of Cash Position as at 30 November 2022 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 30 Nov. 2022 (Pages 5)
- e) Capital Works report for the period ending 30 November 2022 (Pages 10)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 2)

SCOTT NICOL
MANAGER FINANCE

CHRISTINE FRASER
FINANCE OFFICER

Date: 6 December 2022

Attachments (24 pages)



AGENDA
ORDINARY COUNCIL MEETING
13 DECEMBER 2022

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period November 2022

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	16,475,332	16,374,038	101,294	16,334,283
Statutory fees and fines	2	289,882	295,633	(5,751)	634,541
User Fees	3	328,686	280,424	48,262	676,735
Grants Operating	4	375,372	326,847	48,525	666,694
Contributions received	5	139,270	13,750	125,520	102,500
Interest	6	112,070	49,109	62,960	142,370
Other income	7	216,051	199,624	16,427	467,223
Investment income from TasWater	8	81,000	90,600	(9,600)	362,400
		18,017,663	17,630,026	387,637	19,386,747
EXPENSES					
Employee benefits	9	2,634,878	2,835,353	200,475	7,052,292
Materials and services	10	2,280,848	2,526,850	246,002	6,418,061
Depreciation and amortisation	11	2,194,529	2,351,214	156,685	5,617,137
Finance costs	12	12,564	10,838	(1,726)	61,299
Other expenses	13	797,028	865,164	68,136	1,707,868
TOTAL EXPENSES		7,919,846	8,589,419	669,573	20,856,657
OPERATING SURPLUS/(DEFICIT)		10,097,817	9,040,607	1,057,210	(1,469,910)
CAPITAL INCOME					
Grants Capital	14	278,712	1,445,742	(1,167,030)	5,489,917
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	0	0	0	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		278,712	1,445,742	(1,167,030)	5,489,917
SURPLUS/(DEFICIT)		10,376,528	10,486,349	(109,820)	4,020,007



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At November 2022

	Actual 2022/2023	Actual 30 June 2022	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	10,832,462	11,359,292	(526,830)
Investments	7,052,042	4,052,042	3,000,000
Trade and Other Receivables	7,233,641	812,136	6,421,505
Inventories	58,307	58,307	-
Other Assets	263,808	557,558	(293,750)
Total Current Assets	25,440,258	16,839,335	8,600,925
Non-Current Assets			
Trade and Other Receivables	33,157	33,437	(280)
Assets Held for Sale	1	1	-
Intangible Assets	269,585	277,375	(7,790)
Property, Infrastructure, Plant and Equipment	272,289,289	274,578,469	(2,289,180)
Work in Progress	13,772,020	11,257,421	2,514,599
Investments	29,226,730	29,226,730	-
Other Non-Current Assets	26,103	26,103	-
Total Non-Current Assets	315,616,885	315,399,537	217,348
TOTAL ASSETS	341,057,144	332,238,872	8,818,273
LIABILITIES			
Current Liabilities			
Trade and Other Payables	746,769	1,584,885	(838,116)
Trust Funds and Deposits	1,064,356	1,007,744	56,612
Interest Bearing Loans & Borrowings	302,556	425,045	(122,489)
Provisions	1,382,276	1,416,472	(34,197)
Contract Liabilities	976,557	1,596,624	(620,067)
Other Current Liabilities	8,593	8,593	-
Total Current Liabilities	4,481,108	6,039,364	(1,558,256)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,329,946	2,329,946	-
Provisions	119,154	119,154	-
Contract Liabilities	-	-	-
Other Current Liabilities	18,194	18,194	-
Total Non-Current Liabilities	2,467,294	2,467,294	-
TOTAL LIABILITIES	6,948,402	8,506,658	(1,558,256)
Net Assets	334,108,742	323,732,213	10,376,529
EQUITY			
Accumulated Surplus	131,385,370	121,008,841	10,376,528
Reserves	202,723,372	202,723,372	-
Total Equity	334,108,742	323,732,214	10,376,528



SORELL COUNCIL
STATEMENT OF CASH POSITION
As At November 2022

	\$
Opening Balance Cash at Bank & Investments	15,411,334
Closing Balance Cash at Bank & Investments	17,884,504
Cash Movement Year to Date	<u>2,473,170</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	10,376,528
Add: Depreciation	2,194,529
Net Cash Surplus / (Deficit)	<u>12,571,058</u>
Loan Repayments	(122,489)
Capital Expenditure (per capital report)	(2,514,599)
Capital Expenditure - Asset (Purchases) / Disposals	94,651
Balance Sheet Movements	(7,555,452)
Cash Movement Year to Date	<u>2,473,170</u>



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(13,195,011)	(13,008,824)	186,187	(13,008,824)
1110 Rates General Written Off	564	1,250	686	5,000
1115 State Grant Rates Remission	(751,438)	(817,295)	(65,857)	(825,550)
1120 Rates Pensioner Concession	816,729	809,039	(7,690)	825,550
1125 Domestic Waste Annual Charge	(2,733,357)	(2,782,133)	(48,777)	(2,782,133)
1130 Fire Rates Levy Income	(632,823)	(627,576)	5,247	(627,576)
1150 Other Remissions	20,247	52,250	32,003	82,250
1160 AWTS Maintenance Fee Received	(243)	(750)	(508)	(3,000)
1199 Rates and Charges Total	(16,475,332)	(16,374,038)	101,294	(16,334,283)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(67,321)	(62,500)	4,821	(150,000)
1220 Town Planning Fees	(207,976)	(227,700)	(19,724)	(470,925)
1225 Animal Infringements & Fines	(4,345)	(1,667)	2,678	(4,000)
1230 Other Infringements Fines & Penalties	(6,895)	(2,083)	4,812	(5,000)
1235 Licences & Permits	(2,167)	(1,058)	1,109	(2,116)
1240 Street Stall Permit Fee	(1,177)	(625)	552	(2,500)
1299 Statutory Fees and Charges Total	(289,882)	(295,633)	(5,751)	(634,541)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(34,404)	(45,000)	(10,597)	(108,000)
1318 Caravan Licences	(16,956)	(13,754)	3,202	(13,754)
1327 Dog Impounding & Release Fees	(319)	(500)	(181)	(1,200)
1330 Dog Registration & Renewal	(93,985)	(69,319)	24,666	(96,255)
1331 Kennel Licences	367	(1,500)	(1,867)	(1,500)
1333 Driveway Approval and Inspection Fees	(6,900)	(1,000)	5,900	(4,000)
1335 Engineering Inspections & 1% Approval Fee	(34,033)	(18,750)	15,283	(75,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	1,083	0	(1,083)	(44,436)
1351 Photocopy Charges	(32)	0	32	0
1354 Plumbing Application Fees	(60,995)	(60,375)	620	(144,900)
1357 Plumbing Inspection	(54,754)	(65,550)	(10,796)	(157,320)
1360 Amended Plan Fees	(3,213)	(2,083)	1,129	(5,000)
1363 Recreational Vehicle Income	(4,699)	(2,593)	2,106	(10,370)
1369 Building Administration Fee (0.1%)	(7,138)	0	7,138	0
1372 TBCITB Training Levy (0.2%)	(12,710)	0	12,710	0
1399 User Fees Total	(328,686)	(280,424)	48,262	(676,735)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(353,590)	(325,847)	27,743	(651,694)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(21,782)	(1,000)	20,782	(15,000)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(375,372)	(326,847)	48,525	(666,694)
1500 Contributions Received				
1505 Public Open Space Contributions	(139,270)	(12,500)	126,770	(50,000)
1506 Car Parking Cash in Lieu Contributions	0	(1,250)	(1,250)	(27,500)
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	(25,000)
1510 Contributions Received Other	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1549 Contributions Received Total	(139,270)	(13,750)	125,520	(102,500)
1550 Interest				
1560 Rates Interest Penalty	(57,214)	(53,000)	4,214	(110,000)
1565 Rates Interest Written Off	60	150	90	500
1570 Rates Legal Costs Recovered	295	(313)	(608)	(750)
1575 Interest Received Banks & Other	(55,189)	4,083	59,272	(32,000)
1577 Interest - MPIA	(22)	(30)	(8)	(120)
1599 Interest Total	(112,070)	(49,109)	62,960	(142,370)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(3,912)	(8,052)	(4,140)	(24,155)
1615 Donations Received	1,000	0	(1,000)	0
1620 Hall Hire	(36,390)	(29,325)	7,065	(87,975)
1625 Lease/Rent Fees Received	(25,797)	(24,707)	1,090	(55,362)
1627 Lease Fees - Copping Tip	(61,774)	(63,860)	(2,086)	(107,085)
1630 Other Facility Hire	(18,601)	(47,867)	(29,265)	(129,370)
1632 SERDA - External Labour Hire Recoveries	(24,940)	0	24,940	0
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(7,720)	(833)	6,887	(2,000)
1637 Insurance Recoveries	(8,188)	0	8,188	0
1645 Vehicle FBT Recoveries	(18,064)	(23,619)	(5,555)	(55,827)
1655 Workers Compensation - Reimbursement	(4,259)	0	4,259	0
1656 Copping Public Cemetery Trust Net Income	(4,900)	(825)	4,075	(3,300)
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	(1,305)	(538)	768	(2,150)
1662 Wheelie Bin Stabiliser Income	(1,201)	0	1,201	0
1689 Other Income Total	(216,051)	(199,624)	16,427	(467,223)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(81,000)	(90,600)	(9,600)	(362,400)
1699 Investment Income from TasWater Total	(81,000)	(90,600)	(9,600)	(362,400)
1999 Recurrent Income Total	(18,017,663)	(17,630,026)	387,637	(19,386,747)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(69,421)	(193,648)	(124,227)	(387,296)
2110 Comm'th Grants new or upgraded assets	(51,378)	(995,677)	(944,299)	(2,567,031)
2115 State Grants for new or upgraded assets	(136,176)	(137,957)	(1,782)	(2,080,353)
2120 Other Grants for new or upgraded assets	(21,737)	(118,459)	(96,722)	(455,237)
2199 Grants Capital Total	(278,712)	(1,445,742)	(1,167,030)	(5,489,917)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	0	0	0	0
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2899 CAPITAL INCOME TOTAL	(278,712)	(1,445,742)	(1,167,030)	(5,489,917)
2999 TOTAL INCOME	(18,296,375)	(19,075,768)	(779,393)	(24,876,663)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	25,616	23,912	(1,704)	61,646
3103 Annual Leave	213,310	202,577	(10,734)	496,763
3109 Conferences	413	500	87	3,000
3111 Drug and Alcohol Testing	570	938	368	3,750
3112 FBT Expenses - Gift Cards / Gifts	1,058	500	(558)	3,000
3114 FBT Expenses - Entertainment (FBT)	1,083	825	(258)	4,500
3115 Fringe Benefit Taxes	16,756	16,661	(96)	33,321
3118 Health and Well Being	179	2,500	2,321	4,000
3124 Long Service Leave	74,970	85,837	10,868	169,234
3127 Medicals	0	1,300	1,300	2,600
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	119	0	(119)	0
3139 Overheads Recovered	(20,781)	(20,790)	(9)	(63,881)
3145 Payroll Tax	98,090	120,217	22,127	305,397
3148 Protective Clothing & Accessories	17,082	16,313	(770)	28,250
3151 Recruitment Costs	1,045	0	(1,045)	0
3154 Salaries	1,877,201	1,978,726	101,525	5,074,787
3156 Salaries transferred to WIP	(58,684)	(61,740)	(3,056)	(198,183)
3163 Staff Training	11,872	33,250	21,378	66,500
3166 Superannuation - Council Contribution	280,481	311,138	30,657	793,645
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	125	125	500
3175 Uniforms / Clothes Purchased	2,642	4,400	1,758	14,000
3181 Workers Compensation Expense Claims	257	0	(257)	0
3184 Workers Compensation Insurance	91,599	118,166	26,567	249,463
3199 Employee Benefits Total	2,634,878	2,835,353	200,475	7,052,292
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	3,466	2,083	(1,383)	5,000
3202 Advertising	33,664	31,710	(1,954)	96,156
3204 AWTS Maintenance Charge	150	563	413	2,250
3206 Cleaning	68,140	71,165	3,025	213,496
3208 Computer Hardware / Hardware Maintenance	2,516	5,450	2,934	14,350
3212 Computer Software Maint and Licenses	162,480	170,818	8,338	257,708
3214 Consultants Other	84,960	98,024	13,064	198,996
3216 Contractors	65,164	89,711	24,547	236,905
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	30,504	62,500	31,996	150,000
3221 Electronic Notices / Reminders	0	1,075	1,075	2,025
3222 Electricity	69,464	84,142	14,678	209,659
3223 Emergency Management	0	0	0	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	87,944	67,243	(20,701)	201,728
3232 Internet, Telephone & Other Communication Charges	20,367	19,712	(655)	49,645
3234 Land Survey Costs	0	2,500	2,500	10,000
3236 Legal Fees (Advice etc)	33,749	24,250	(9,499)	97,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3237 Line Marking - Transport Infrastructure	14,457	10,667	(3,790)	32,000
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	16,739	46,100	29,361	105,500
3244 Plant & Motor Vehicle Repairs & Services	47,171	31,000	(16,171)	113,000
3246 Plant Hire - External	15,666	9,833	(5,833)	37,000
3248 Plant Hire - Internal Usage	10,340	9,674	(665)	23,219
3250 Plant Hire Recovered	(27,137)	(29,090)	(1,953)	(83,105)
3252 Plant Registration Fees	40,404	38,676	(1,728)	39,003
3254 Printing	12,187	18,612	6,426	35,808
3256 Recycling Centres	39,829	55,369	15,539	166,106
3257 Recycling Hub	598	0	(598)	2,000
3258 Registrations, Licenses and Permits	2,043	3,592	1,549	3,592
3259 CEMETERY Repairs and Maintenance	800	2,000	1,200	10,000
3260 Repairs and Maintenance	656,125	685,487	29,362	1,750,022
3261 Road Kill Collection Fees	1,022	882	(140)	2,645
3262 Kerbside Green Waste Collection	71,883	81,113	9,230	243,340
3263 Kerbside Green Waste Disposal	20,340	21,160	820	63,480
3264 Kerbside Hard Waste Collection	39,418	44,965	5,547	179,860
3265 Kerbside Hard Waste Disposal	5,469	10,580	5,111	42,320
3266 Kerbside Recycling Collection	110,044	124,442	14,398	298,660
3267 Kerbside Recycling Disposal	46,064	59,248	13,184	177,744
3268 Kerbside Garbage Collection	218,114	240,556	22,442	577,334
3269 Kerbside Garbage Disposal	68,181	81,554	13,373	195,730
3270 Security	7,511	7,931	420	26,496
3273 Signage & Guide Posts	20,757	64,850	44,093	94,600
3276 Settlement Costs ONLY	0	1,250	1,250	5,000
3278 Stationery & Office Consumables	12,982	17,542	4,560	41,951
3279 Street Bin Collection Contract	66,914	76,000	9,086	258,152
3280 Tools/Equipment Expensed (under \$1,000)	4,943	8,650	3,707	23,700
3282 Tyres	13,101	3,750	(9,351)	15,000
3284 Valuation Expenses	35,450	16,667	(18,783)	50,000
3290 Water Charges (Works Order)	46,866	52,845	5,979	131,987
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	2,280,848	2,526,850	246,002	6,418,061
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	2,186,739	2,300,278	113,539	5,487,591
3410 Amortisation Expense	7,790	50,936	43,146	121,514
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	2,194,529	2,351,214	156,685	5,617,137
3500 Finance Costs				
3505 Interest on Loans	12,564	10,838	(1,726)	60,727
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	12,564	10,838	(1,726)	61,299
3600 Other Expenses				
3604 Audit Fees	22,880	15,673	(7,208)	33,108
3606 Audit Panel Expenses	2,000	1,750	(250)	7,000
3608 Bad & Doubtful Debts	142	0	(142)	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3612 Bank Fees & Charges	15,254	16,716	1,463	40,119
3616 Bank Fees Recovered	(1,724)	(1,538)	187	(3,690)
3620 Cashiers Rounding Adjustments	2	10	8	25
3624 Commissions Paid	8,621	8,765	144	26,295
3636 Councillor Allowances	53,011	61,557	8,546	151,690
3640 Councillor Expenses	125	500	375	2,000
3644 Councillor Vehicle Allowance	1,149	2,000	851	5,600
3656 Deputy Mayors Allowance	6,460	6,497	37	16,010
3660 Dog Pound & Other Animal Management Expenses	3,358	2,250	(1,108)	5,000
3661 Dog Home & Vet Fees	738	417	(321)	1,000
3664 Donations and Section 77 Expenses	19,676	20,500	824	65,000
3668 Election Expenses	7,451	7,243	(209)	72,243
3672 Employee Sub, Licences and Memberships	67,353	87,692	20,339	92,344
3676 Functions & Programs	13,399	43,633	30,235	52,650
3680 Excess Payable on Insurance Claims	4,706	750	(3,956)	3,000
3688 Food & Beverages	1,144	1,702	558	4,084
3692 General Insurance	114,861	123,100	8,239	123,100
3704 Government Fire Contributions	150,618	150,618	0	602,473
3712 Immunisations	175	500	325	3,500
3720 Land Tax	85,715	61,778	(23,937)	61,778
3724 Mayor's Allowance	17,000	17,098	98	42,134
3731 NRM Expenses	4,066	5,000	934	20,000
3732 Motor Vehicle Insurance	31,724	36,490	4,766	36,490
3736 Other roundings	5	10	5	25
3740 Other Sundry Expenses	3,105	928	(2,177)	3,471
3744 Photocopier Leases & Operating Costs	8,351	6,048	(2,303)	12,140
3748 Postage	21,764	20,548	(1,216)	54,102
3752 Public Liability Insurance	120,662	154,728	34,066	154,728
3760 Reference Materials	99	250	151	1,500
3768 Sampling, Testing and Monitoring	1,209	0	(1,209)	6,000
3770 Storage Costs	403	500	97	1,500
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Contributions (SES)	11,526	11,449	(77)	11,449
3799 Other Expenses Total	797,028	865,164	68,136	1,707,868
3990 EXPENSES TOTAL	7,919,846	8,589,419	669,573	20,856,657
3995 (SURPLUS)/DEFICIT	(10,376,528)	(10,486,349)	(109,820)	(4,020,007)



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	ROADS					
1	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only		-	-
2	Marion Bay, Bay Road	C-23-T-002	Road works associated with SW upgrade		-	-
3	Dodges Ferry, Parnella Road	C-23-T-003	Road works associated with SW upgrade		-	-
4	Nugent, Nugent Road	C-23-T-004	Chip Seal + Lime Stabilisation		-	-
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage & 14/7 seal		47,588	-
6	Primrose Sands, Primrose Sands Road	C-23-T-006	Reconstruction with AC Surface		-	-
7	Primrose Sands, Grevillea Street	C-23-T-007	Reconstruction with Chip Seal Surface		-	-
8	Orielton, Allambie Road	C-23-T-008	Reconstruction with Chip Seal Surface		-	-
9	Primrose Sands, Oak Street	C-23-T-009	Reconstruction with Chip Seal Surface		-	-
10	Marion Bay, Bay Road	C-23-T-010	Reconstruction with Chip Seal Surface		-	-
				\$ 2,676,955		



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	RESHEETING					
11	Primrose Sands, Abelia Street	C-23-T-011	1 Segment resheet, 100mm new gravel		-	-
12	Forcett, Alomes Road	C-23-T-012	2 segments resheet, 100mm new gravel		-	-
13	Dunnalley, Annie Street	C-23-T-013	2 segments resheet, 100mm new gravel		9,915	-
14	Dodges Ferry, Church Street	C-23-T-014	1 Segment resheet, 100mm new gravel		20	-
15	Primrose Sands, Elm Street	C-23-T-015	1 Segment resheet, 100mm new gravel		-	-
16	Carlton, Eularminner Street	C-23-T-016	1 Segment resheet, 100mm new gravel		39	-
17	Forcett, Heatherbell Road	C-23-T-017	4 segments resheet, 100mm new gravel		-	-
18	Carlton, Josephs Road	C-23-T-018	7 segments resheet, 100mm new gravel		39	132,392
19	Bream Creek, Marchwiel Road	C-23-T-019	7 segments resheet, 100mm new gravel		172,657	-
20	Forcett, Matthews Road	C-23-T-020	1 Segment resheet, 100mm new gravel		-	-
21	Carlton River, McGinness Road	C-23-T-021	1 Segment resheet, 100mm new gravel		-	-
22	Nugent, Mill Road	C-23-T-022	6 Segment resheet, 100mm new gravel		-	-
23	Nugent, Nugent Road	C-23-T-023	16 segments of Nugent Road, 100mm new gravel		-	-
24	Orielton, Orielton Road	C-23-T-024	4 segments resheet, 100mm new gravel		-	-
25	Carlton, Parker Street	C-23-T-025	1 Segment resheet, 100mm new gravel		20	-
26	Dodges Ferry, Pengana Street	C-23-T-026	1 Segment resheet, 100mm new gravel		-	-
27	Carlton River, Reardons Road	C-23-T-027	4 segments resheet, 50mm new gravel		-	-
28	Carlton, River Street	C-23-T-028	1 Segment resheet, 100mm new gravel		20	-
29	Sorell, Rosendale Road	C-23-T-029	2 segments resheet, 100mm new gravel		-	-
30	Wattle Hill, Shrub End Road	C-23-T-030	2 segments resheet, 100mm new gravel		-	-
31	Kellevie, Stokes Road	C-23-T-031	2 segments resheet, 100mm new gravel		99	-
32	Forcett, Topley Drive	C-23-T-032	1 Segment resheet, 100mm new gravel		-	-
33	Wattle Hill, Wiggins Road	C-23-T-033	11 Segments resheet, 100mm new gravel		-	-
				\$ 1,324,701		



30/11/2022	SORELL COUNCIL					
CAPITAL WORKS BUDGET FOR 2022/23						
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
RESEALS						
34	Dunnalley, Bay Street	C-23-T-034	Asphalt Reseal + Prep Work		-	12,619
35	Primrose Sands, Carlton Bluff Road	C-23-T-035	Asphalt Reseal + Prep Work		-	22,032
36	Dodges Ferry, Junction Street	C-23-T-036	Asphalt Reseal + Prep Work		-	10,826
37	Primrose Sands, Kruvale Court	C-23-T-037	Asphalt Reseal + Prep Work		-	46,137
38	Sorell, Montagu Street	C-23-T-038	Asphalt Reseal + Prep Work		448	113,400
39	Boomer Bay, Pelican Place	C-23-T-039	Asphalt Reseal + Prep Work		651	14,677
40	Sorell, Station Lane	C-23-T-040	Asphalt Reseal + Prep Work		3,204	49,711
41	Dodges Ferry, Tiger Head Road	C-23-T-041	Asphalt Reseal + Prep Work		-	17,521
42	Dodges Ferry, Jetty Road	C-23-T-042	Asphalt Reseal + Prep Work		-	17,430
43	Dodges Ferry, First Avenue	C-23-T-043	Asphalt Reseal + Prep Work		-	30,517
44	Dodges Ferry, Dodges Hill Road	C-23-T-044	Reseal with Chip Seal		651	120,350
45	Dodges Ferry, Elima Court	C-23-T-045	Chip Seal 7mm		-	22,913
				\$	971,443	



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	STORMWATER			-		
46	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena road reserve to #7		-	-
47	Bay and Marion Road	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Rd culvert		-	-
48	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert		43,874	1,200
49	Sorell, Valley View Close to Gatehouse Drive	C-23-S-004	Detention basin for Tarbrook to Devenish system		1,400	-
50	Lewisham, 189 Lewisham Scenic Drive	C-23-S-005	Design extension of line (Repair of SW Line job 106)		-	-
51	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - Design		-	17,700
52	Dodges Ferry, First Ave	C-23-S-007	Pipe and pit direct to creek on DoE land		17,257	-
53	Primrose Sands, 17 Robinia St & 5 Rowan Ave	C-23-S-008	Kerb and channel, pit and pipe		-	-
54	Municipality - Various	C-23-S-009	Reactive minor jobs that can be capitalised		-	-
55	Dodges Ferry, First Ave	C-23-S-009-A	LSD Sink hole & Drain works		16,811	-
56	Sorell, 37 Cole St	C-23-S-009-B	Pit lid replacement including traffic management		5,638	-
57	Dodges Ferry, Second Avenue	C-23-S-009-C	Pit and Pipe		-	3,794
58	Midway Point grate replacement	C-23-S-010	Grate replacement - various roads		1,872	-
				\$ 1,406,284		



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	FOOTPATHS & KERBS					
59	Junction Street Asphalt Footpath Renewal	C-23-T-046	Renewal of footpath from Carlton Beach Rd to Bingham St - 1.5m Asphalt		284	-
60	Lewisham Scenic Drive Footpath Renewal	C-23-T-047	Renewal of footpath between Hurst and Mary St - 1.5m Asphalt		-	-
61	Valley View Close Footpath Renewal	C-23-T-048	Renewal of footpath - 1.5m Asphalt		171	-
62	Carlton River Road Footpath Renewal	C-23-T-049	Renewal of footpath - 1.5m Asphalt		-	-
63	Penna Road Footpath Renewal	C-23-T-050	Renewal of footpath from Reynolds Rd to San Francisco Street - 1.4 - 1.8m Concrete		569	-
64	Sorell, Hub footpath replacement	C-23-T-051	PW102500 - replace bitumen footpath with concrete at existing width		-	-
				\$ 260,050		
	BRIDGE REPLACEMENTS					
				\$ 35,000		
	BUILDINGS					
				-		
65	Sorell, Pembroke Park Function Centre	C-23-B-001	Function Centre above club rooms		625	-
66	CAC - SE Jobs Hub	C-23-B-002	SE Jobs Hub - SERDA & training facility		11,328	-
				\$ 2,000,000		
	PLANT AND EQUIPMENT					
67	Light Fleet	C-23-P-001	Light fleet replacement - 6 MVs - 3x Mitsubishi Outlanders, 2x Ford Rangers, 1x Mitsubishi Trison (+ provision for required accessories)		-	175,319
68	Zero Turn Mower	C-23-P-002	Zero turn mower (to replace H87QT) - Parks		-	-
69	Truck to replace DAF	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007)		-	162,232
70	Honda Power generator compressor	C-23-P-004	Honda Power generator compressor - Roads		-	-
				\$ 466,215		



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	IT					
71	CAC - Fibre connection & hardware to Emergency Hub	C-23-IT-001	For the purpose of CCTV footage direct to police		-	-
72	Switch Pembroke Park Stadium	C-23-IT-002	Switches to enable new hardware to connect to system		7,034	-
73	CAC - Server renewal Option 2 & Backups offline	C-23-IT-003			-	9
74	CAC - PC Renewal for Engineering	C-23-IT-006	x6 plus 2x QHD monitors		-	-
				\$ 150,792		
	LAND IMPROVEMENTS (PARKS & RESERVES)					
75	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps - requires long term PWS lease with road maintenance		-	-
76	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path @ 1.5m wide x 580m Nerine St to Carlton Bluff Rd		114	-
77	Sorell, Railway Line Reserve to Devenish	C-23-LI-003	Gravel path @ 2.0m wide - CAC concrete SW culvert to Devenish Drive - works tied in with SW upgrade & incl. fence along drain		-	-
78	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path @ 2.0m wide - CAC concrete SW culvert to Dubs & Co access road - works tied in with SW upgrade		-	-
79	Sorell, Pembroke Park BMX	C-23-LI-005	BMX facility. Club to provide start gates/timing/light poles x6		15,664	-
80	Midway Point, Hoffman Street	C-23-LI-006	Hoffman St - park upgrade		-	-
81	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall		-	-
82	Sorell, Streetscape upgrades	C-23-LI-008	Stage 3 - sig intersection and other sites - scope TBD and limited to LRCIP funds		-	-
83	Sorell Tennis Courts	C-23-LI-009	Council contribution to Tennis Club's Community Support & Recreation (CSR) Grant		-	-



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	LAND IMPROVEMENTS (PARKS & RESERVES) continued...					
84	St George's Square	C-23-LI-010	Renewal of two Benches and Bike Rack		-	5,499
85	Dodges Court bollard half circle	C-23-LI-011	Bollard half circle		9,702	-
86	Lewisham Boat Ramp Playground	C-23-LI-013	Renewal of Softfall and Bench		115	3,269
87	Rubbish Bin surround replacement	C-23-LI-014	Renewal of Rubbish Bin Surrounds		21,700	-
88	Bench Replacement	C-23-LI-015	(Renewal of Bench at DF Rec Centre and Fenton St Park) replaced by Pembroke Park		-	2,530
89	Sorell, Gravel access by Hub & 2 Gates	C-23-LI-016	Instal gravel access path between Western boundary of Hub and SO119415		1,200	-
				\$ 2,207,100		
	PRELIMINARY WORK IN 2022/23					
90	Dunalley, Franklin Street	C-23-PRELIM-Franklin St	Reconstruction with Chip Seal Surface - design for 23/24		-	
91	Lewisham, 189 Lewisham Scenic Dve	C-23-PRELIM-189 Lewisham	Design for outlet extension over foreshore for 23/24		-	
92	Lewisham, 223 Lewisham Scenic Dve	C-23-PRELIM-223 Lewisham	Investigation and design for sub road flow for 23/24		-	
93	Dodges Ferry, Jacobs Court	C-23-PRELIM-Jacobs Ct	Investigation and design for connection across 14 SH Rd for 23/24		-	
94	Sorell, Pembroke Park	C-23-PP-ChangeRooms	Scope and design for re-use of old changerooms		-	-
95	Dodges Ferry, Seventh Ave	C-23-PRELIM-Seventh Ave	Eng design and estimate for SSMP SW project for 23/24		-	
96	Sorell, Brinktop Road	C-23-PRELIM-Brinktop	Preliminary reseal between the highway and Penna Road for 2023/24		76,592	-
97	Carlton River, Erle Street	C-23-PRELIM-Erle St	Detailed engineering survey and design		-	-
				\$ 165,000		



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
CARRYOVERS FROM 2021/2022						
CARRY OVERS - ROADS						
98	Bream Creek, Bream Creek Road	C-22-T-001			9,665	77,917
99	Kellevie, Kellevie Road & Bream Creek Road	C-22-T-003			118,277	65,500
100	Pawleena, Pawleena Road	C-22-T-007			8,998	-
101	Forcett, Delmore Road - W Beam	C-22-T-009			-	-
102	Forcett, 532 Wiggins Road	C-22-PRELIM-WIGGINS			-	5,000
103	Forcett, Delmore Road - Road Widening	C-22-PRELIM-DELRD			-	15,675
CARRY OVERS - STORMWATER						
104	Sorell, 81- 83 Main Road	C-22-S-003			0	-
105	Primrose Sands, Kestrel Street	C-22-S-006			-	-
106	Sorell, Main Road & Stores Lane	C-22-S-007			-	-
107	Dodges Ferry, Lateena Street	C-22-S-010			45,177	5,150
108	Lewisham, 189 Lewisham Scenic Drive	C-22-S-012			18,976	-
109	Dodges Ferry, Blue Lagoon	C-21-S-009			5,067	58,770



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
CARRY OVERS - FOOTPATHS & KERBS						
110	Lewisham, Lewisham Scenic Drive	C-22-T-027			3,050	-
111	Dodges Ferry, Park Beach Road	C-22-T-029			85,131	20,385
112	Sorell Rotary Club Bus Shelters	C-22-T-036			0	-
113	Midway Point, outside 252 Penna Road	C-22-T-037			28,452	-
114	Sorell, Brinktop Road	C-21-T-056			254,086	-
115	Dodges Ferry to Carlton Beach	C-21-T-058			26,642	28,955
CARRY OVERS - BRIDGES & OTHER STRUCTURES						
116	Penna, Shark Point Road	C-22-BR-007			531,736	15,000
CARRY OVERS - BUILDINGS						
117	Lewisham - boat ramp toilet	C-22-B-001			30,285	-
118	Railway Carriage Shed	C-20-B-004			135,041	104,700
CARRY OVERS - PLANT & OTHER EQUIPMENT						
119	CAC & Depot	C-22-P-001			49,601	-
CARRY OVERS - IT						
120	Municipality - CCTV	C-20-IT-002			3,398	-
CARRY OVERS - LAND						
122	Pawleena, Pawleena Rd, Arthur Highway roundabout	C-22-PRELIM-PAWRD			19,351	-



30/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
CARRY OVERS - LAND IMPROVEMENTS (Parks & Reserves)						
121	Dunalley Golf Club (Tennis Court construction)	C-20-LI-012			1,025	-
123	Penna, Penna Beach Foreshore	C-22-LI-002			13,258	-
124	Sorell, Pembroke Park Soccer field dugouts	C-22-LI-005			-	-
125	Midway Point, Flyway Park Car Park	C-22-PRELIM-FLYWAY			-	-
CARRY OVERS - PEMBROKE PARK STADIUM						
126	Access road	C-20-PemPark-Civil			348,582	153,422
127	Indoor court facility	C-20-PemPark-Stadium			162,161	227,795
128	Pembroke Park outdoor netball courts	C-20-PemPark-Stad B			77,551	-
129	Pembroke Park Stadium, equipment	C-20-PemPark-Stad C			31,535	-
130	Pembroke Park, street and car park lighting	C-21-PEMPARK-002			-	-
			Total Carry Overs	\$ 3,335,025		
			Total Capital Budget - Excluding carry Overs	\$ 11,663,540		
			Total Capital Budget - Including Carry Overs	\$ 14,998,565	\$ 2,405,130	\$ 1,760,345

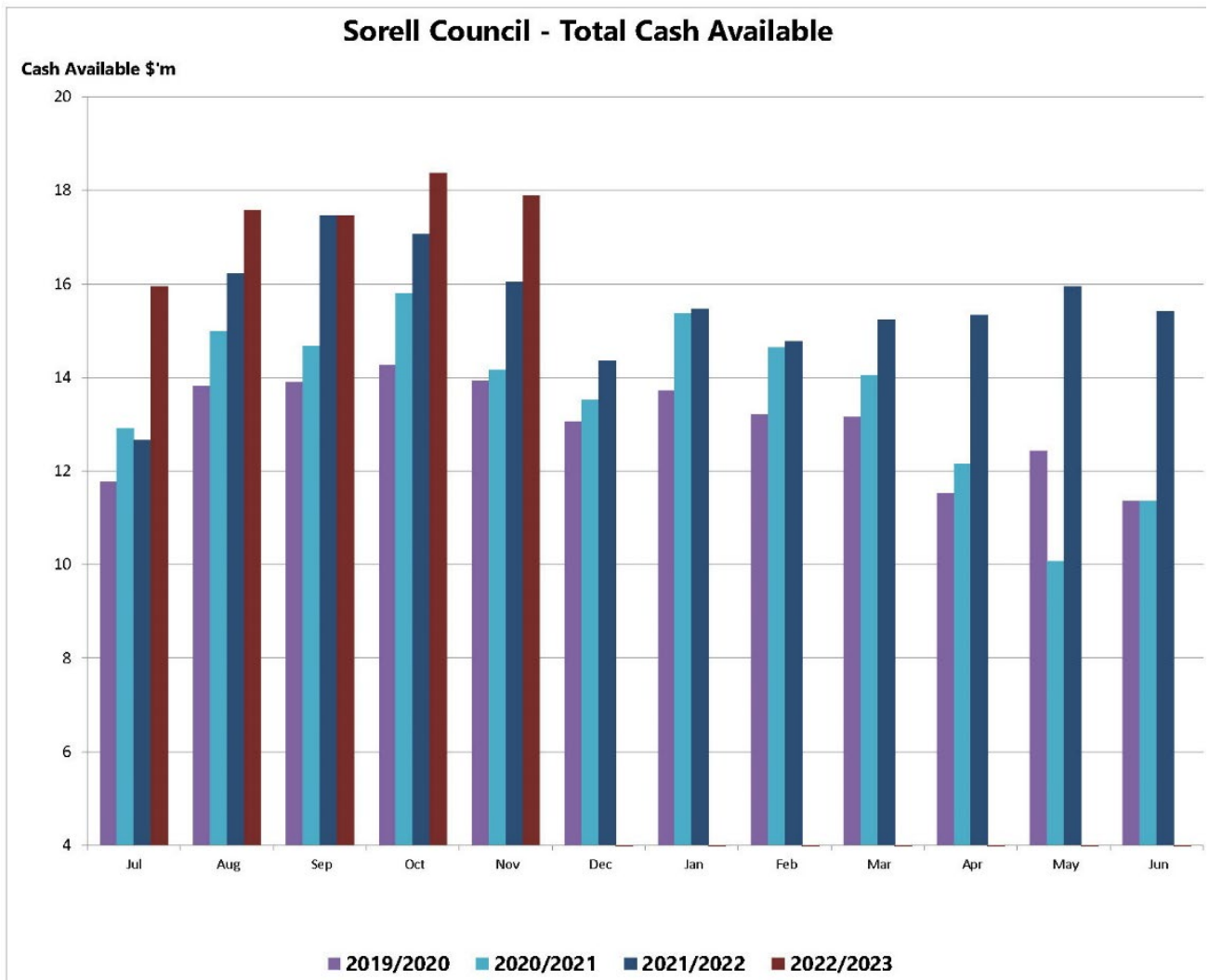


Sorell Council - Cash on Hand as at 30 November 2022					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2022	6/06/2023	\$ 1,522,647	2.00%
Bendigo Bank Term Deposit	12 Month Term Deposit	12/01/2022	12/01/2023	\$ 1,011,674	0.50%
MyState Term Deposit	12 Month Term Deposit	9/02/2022	9/02/2023	\$ 1,517,720	0.80%
MyState Term Deposit	12 Month Term Deposit	28/06/2022	28/06/2023	\$ 1,257,459	3.85%
MyState Term Deposit	12 Month Term Deposit	31/08/2022	25/08/2023	\$ 1,500,000	3.90%
CBA Term Deposit	12 Month Term Deposit	26/08/2022	21/08/2023	\$ 3,000,000	4.12%
CBA Investment Account	At Call			\$ 4,613,908	2.95%
CBA Special Purpose Account	At Call			\$ 1,931,610	2.95%
CBA Operating Account	Current			\$ 1,434,492	2.80%
Tascorp Investment	24 Hour Call			\$ 38,241	2.60%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 55,152	N/A
Total Funds Available				\$ 17,884,504	

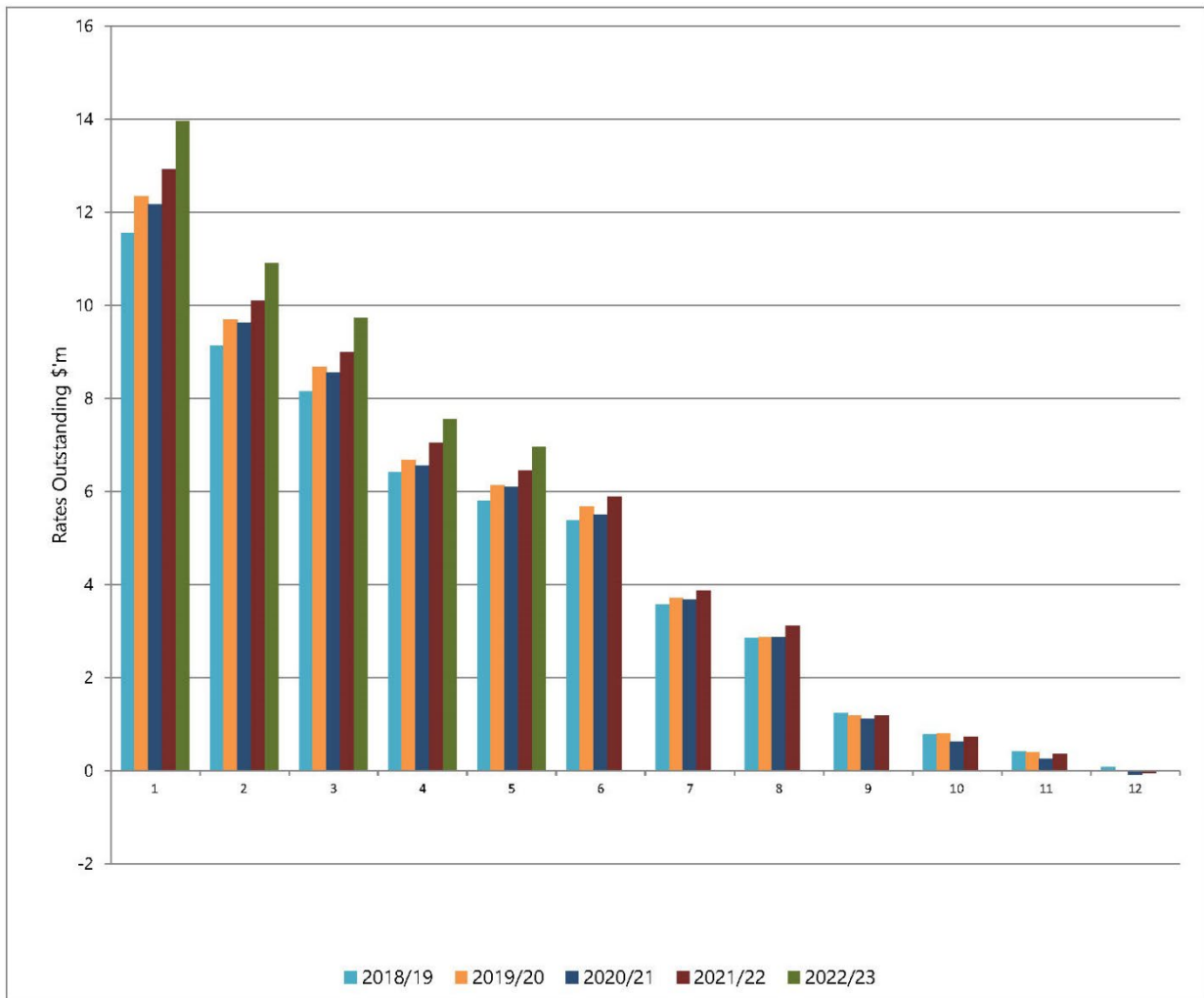
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



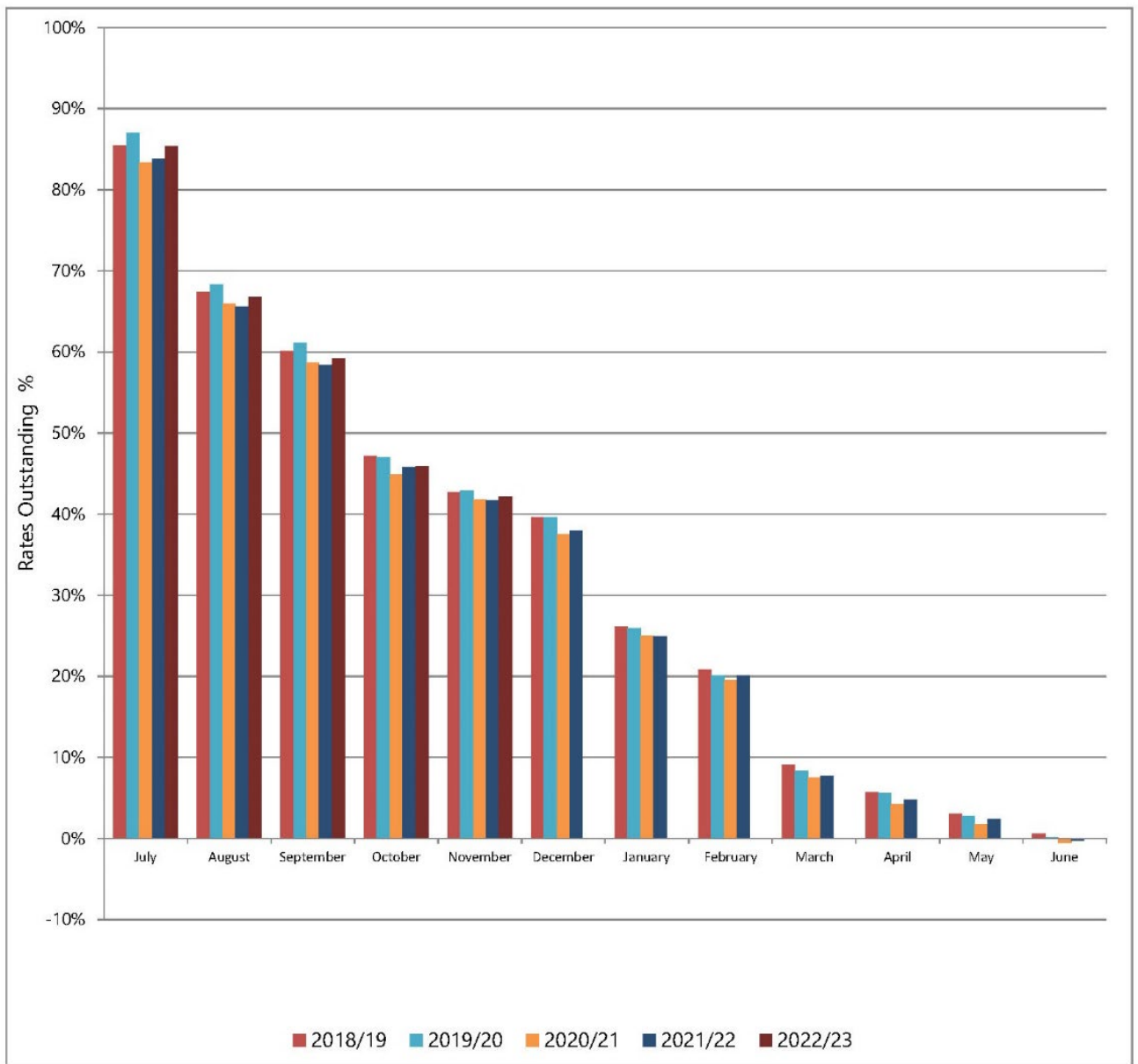
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



SORELL COUNCIL OUTSTANDING RATES BY MONTH



SORELL COUNCIL OUTSTANDING RATES BY MONTH



GRANT VARIANCE ANALYSIS - 30 November 2022

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Weed Control	\$ -	\$ 6,782	\$ 6,782	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This project is now complete.
Natural Hazard Risk Framework	\$ -	\$ 15,000	\$ 15,000	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This project is now complete.
School Based Immunisations Term 3 & 4 - 2022	\$ 1,000	\$ -	-\$ 1,000	This budgeted amount will be received at a later date than first estimated.
State Heavy Duty Vehicle Motor Tax to Local Government	\$ -	\$ -	\$ -	
	\$ 1,000	\$ 21,782	\$ 20,782	
GL 2110 Grants Capital - Commonwealth Grants				
C-20-B-004 Carriageway Shed	\$ 30,000	\$ 25,699	-\$ 4,301	This is an ongoing project, income recognition under this grant is expected to be completed in December 2022. The variance reported is due to project timing.
C-21-T-058 Dodges Ferry Loop Track	\$ -	\$ 25,679	\$ 25,679	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. A remaining amount of \$47k will be invoiced. This will be amended at Mid-Year Budget Review.
C-23 -LI-008 Sorell Streetscape Upgrade	\$ 103,334	\$ -	-\$ 103,334	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-S-003 Devenish Drv Stormwater Upgrade	\$ 262,344	\$ -	-\$ 262,344	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 600,000	\$ -	-\$ 600,000	This is an ongoing project, income recognition under this grant is only paid on completion. The variance reported is due to delay in completion.
	\$ 995,678	\$ 51,378	-\$ 944,300	
GL 2115 Grants Capital - State Grants				
C-21-T-056 Road works Brinktop Rd	\$ 40,000	\$ 140,099	\$ 100,099	Completed.
Safer Rural Roads Program 2021/2022 White Hills Rd Forcett and Pawleena Rd Pawleena	\$ -	-\$ 34,209	\$ -	Return of unspent funds from 2021/2022 Grant Funding.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	



GRANT VARIANCE ANALYSIS - 30 November 2022

Grant Details	Budget	Actual	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-23-B-001 Pembroke Park Function Centre	\$ -	\$ -	\$ -	
C-23-T-001 Sorell, CAC Access Road	\$ -	\$ -	\$ -	
RSL Memorial Wall	\$ 1,167	\$ -	-\$ 1,167	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-PRELIM BMXTRACK BMX Track	\$ 55,556	\$ -	-\$ 55,556	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-22-B-001 Lewisham boat ramp car park toilets	\$ 41,235	\$ 30,285	-\$ 10,950	This is an ongoing project, income recognition under this grant is expected to be completed in December 2022. The variance reported is due to project timing.
	<u>\$ 137,958</u>	<u>\$ 136,176</u>	<u>\$ 32,427</u>	
GL 2120 Grants Capital - Other Grants				
C-23-PRELIM BMXTRACK BMX Track	\$ 96,222	\$ -	-\$ 96,222	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-22-LI-002 Wildcare	\$ 22,238	\$ 21,737	-\$ 501	Completed.
	<u>\$ 118,460</u>	<u>\$ 21,737</u>	<u>-\$ 96,723</u>	



17.0 QUESTIONS FROM THE PUBLIC

^

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



18.0 CLOSED MEETING

^

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
18.1	Confirmation of the Closed Council Minutes of the Council Meeting of 15 November 2022– <i>Regulation 34(3)</i>
18.2	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 18.1 - 18.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

18.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 15 NOVEMBER 2022**RECOMMENDATION**

“That the Closed Minutes of the Council Meeting held on 15 November 2022 be confirmed.”

18.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^

RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



19.0 ACRONYMNS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MERS	Manager Engineering & Regulatory Services
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Clube of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information



SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STCA	Southern Tasmanian Councils Association
STRWA	Southern Tasmania Regional Waste Authority
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

