



COUNCIL AGENDA

15 NOVEMBER 2022

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 15 November 2022 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
10 November 2022



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
15 NOVEMBER 2022

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	APOLOGIES	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	1
4.0	CONFIRMATION OF THE MINUTES OF 18 OCTOBER 2022	1
5.0	MAYOR'S REPORT	1
6.0	SUPPLEMENTARY ITEMS	2
7.0	COUNCIL WORKSHOPS REPORT	2
8.0	DEPARTMENTAL REPORTS	3
8.1	GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER	3
8.2	ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER	3
8.3	HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCHEN, MANAGER	25
8.4	FINANCE – SCOTT NICOL, ACTING MANAGER	37
9.0	PETITIONS	40
10.0	LAND USE PLANNING	40
10.1	DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES	40
11.0	GOVERNANCE	57
11.1	COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY REPORT SEPTEMBER 2022 QUARTER	57
11.2	CERTIFICATE OF ELECTION FOR THE 2022 LOCAL GOVERNMENT ELECTIONS	60
11.3	COUNCIL MEETING TIMES	72
11.4	COUNCILLOR REPRESENTATIVES ON COMMITTEES	73
12.0	ENGINEERING & REGULATORY SERVICES	76
13.0	HR & COMMUNITY SERVICES	76
14.0	FINANCE	76
14.1	EXECUTIVE SUMMARY – FINANCIAL REPORT OCTOBER 2022 YTD	76
15.0	QUESTIONS FROM THE PUBLIC	107
16.0	CLOSED MEETING	109
16.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 18 OCTOBER 2022	109
16.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	109
16.3	COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY QUARTERLY REPORT	110
16.4	AUDIT PANEL MINUTES FROM 31 AUGUST 2022	110
16.5	CENTRELINK EOI	110
17.0	ACRONYMNS	111

1.0 ATTENDANCE

^

Mayor K Vincent
Deputy Mayor C Wooley
Councillor M Brown
Councillor S Campbell
Councillor J Gatehouse
Councillor M Miro Quesada Le Roux
Councillor M Reed
Councillor N Reynolds
Councillor C Torenus

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 18 OCTOBER 2022

^

RECOMMENDATION

“That the Minutes of the Council Meeting held on 18th October 2022 be confirmed.”

5.0 MAYOR’S REPORT

^

RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Council, DASC and workshops as required.
- Weekly discussions with the General Manager.
- Met with Andrew Dunbabin re: Dunalley Hall.
- Attended several Seniors week functions
- Attended Men’s Breakfast and assisted in cooking for Seniors week.
- Met with Burnie Works Employment Hub Chair and Andrew Hyatt.
- Weekly discussions with Oliver Strickland and Andrew Hyatt re: BEST.
- The General Manager and I met with Luke Doerner re: pool.
- Had discussions with CEO and Chair of SWS.
- Dealt with several water and road issues.



- Chaired Copping Authority meeting.
- Attended Remembrance Day service Sorell.
- Chaired BEST board meeting.
- Conducted Australian Citizenship ceremony.

6.0 SUPPLEMENTARY ITEMS

^

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- The reason it was not possible to include the matter on the agenda; and
- That the matter is urgent; and
- That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

^

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
8 th Nov 2022	Councillor inductions and declaration of office.	Vincent, Wooley, Brown, Torenus, Miro Quesada, Reynolds, Gatehouse, Campbell, Reed	Nil.



8.0 DEPARTMENTAL REPORTS

^

RECOMMENDATION

“That the Departmental reports as listed be received.”

8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- Meeting with Dodges Ferry School Principal and Mayor – 19th Oct.
- Meeting with TasWater staff, R Fox and G Robertson re: Dunalley SPS performance and upgrade status – 19th Oct.
- Development Officer – Risk & Strategy interviews – 24th and 25th Oct.
- Meeting with Dodges Ferry pool proponent and Mayor – 25th Oct.
- Attended Copping Joint Authority meeting – 25th Oct.
- Meeting with Abetz Curtis re: Dunalley Marina – 26th Oct & 9th Nov.
- Attended LGAT GM’s workshop – 27th & 28th Oct.
- Meeting with Planning Minister Ferguson and Advisor with Brighton GM re: STCA offer to coordinate and prepare STRLUS review- 3rd Nov.
- Meeting with Greater Hobart Plan DSG project team with Brighton GM re: STCA offer to coordinate and prepare STRLUS review – 4th Nov.
- Attended Audit Panel meeting – 8th Nov.
- Meeting with Abetz Curtis re: Centrelink EOI – 9th Nov.
- Meeting with Southern City BMX club re: Pembroke Park BMX project – 10th Nov.
- Staff meetings, SMT meetings, workshops and DASC meetings.

8.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER

The Sorell municipality had over 100mm of rainfall during the month of October with Nugent experiencing 46mm in a 24-hour period. As a result, customer service received a number of additional road and stormwater issues which required engineering inspections and discussions with affected property owners.

Several roads were closed but the most severe damage was in and around Nugent. This included Mill and Masons Roads and the culvert bridge at Twilight Valley at the north-east end of Nugent Road. Both Hurst St and Marion Bay Road between Copping and Bream Creek Road now need complete resurfacing as the repair work is far too extensive (not currently part of this year’s works program). This will require several other capital road reconstruction projects to be postponed until next financial year which will be accounted for in the mid-year budget review.





Road flooding - Nugent Road



Road Flooding - Nugent Road



Road damage - Nugent Road

The re-sheeting program to be undertaken by State Wide Earthworks has commenced. A meeting with this year's resealing contractor Roadways is scheduled for early November.

Negotiations with Veolia continue regarding a 12-month contract extension for kerbside rubbish and recycling services.

Meetings attended include:

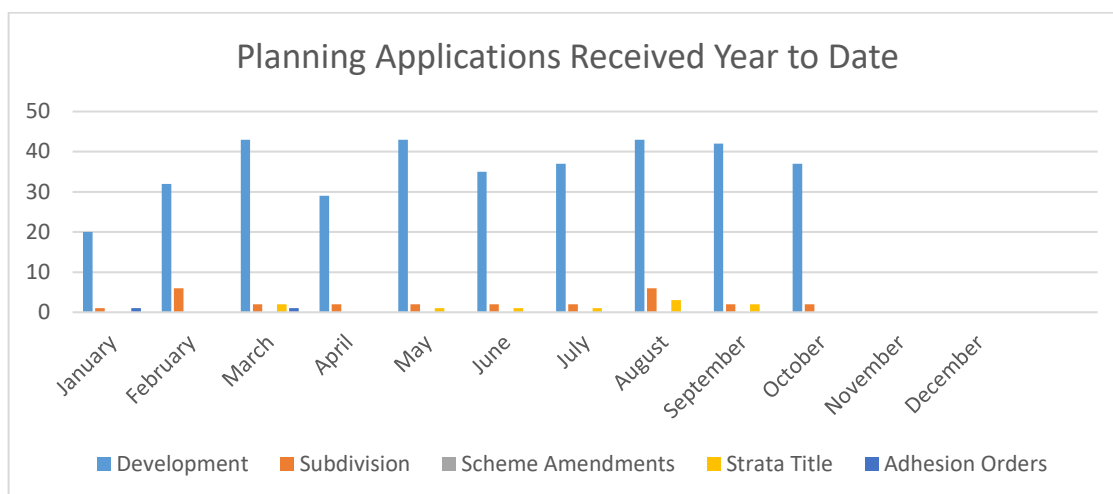
- With GM, TasWater and Manager Reg Services to discuss wet weather storage at sewerage pump stations that are close to shellfish leases and other projects previously planned for the municipality.
- Meeting with Clarence Council Manager and Manager Reg Services to discuss future proposed waste contracts.
- Interviews for the Manager Roads and Stormwater Operations.
- Meeting with Fulton Hogan and Parks Programmer about the condition of the land surrounding the Fenton Street playground.
- Meeting on site with several landowners in Southern Beaches regarding localised flooding issues.

SHAYLA NOWAKOWSKI / EMMA SMITH

During the month of October 2022, no requests to waive fees were considered.

PLANNING – SHAYLA NOWAKOWSKI

Analysis of planning applications received year to date including October 2022.



DELEGATED AUTHORITY – JENNY RICHMOND

During the month of October 2022, a total of 31 Planning Approvals/Permits/Exemptions have been issued including:

2	Applications approved as Permitted Development; issued under delegated authority
1	Application presented as Section 56 Amendment for Council consideration at DASC Meeting held on 4th October 2022.



2	Application received which complied with Section 56 Minor Amendment; issued under delegated authority
5	Applications received which complied with requirements for No Permit Required (exempt from requiring a Planning Permit)
0	Applications with the requirements for General Exemptions/Not applicable
18	Applications approved as Discretionary Developments; issued under delegated authority
3	Applications presented as Discretionary Developments for Council consideration at DASC Meetings 4 th & 18 th October 2022.

The following is a summary of approvals/permits issued for October 2022.

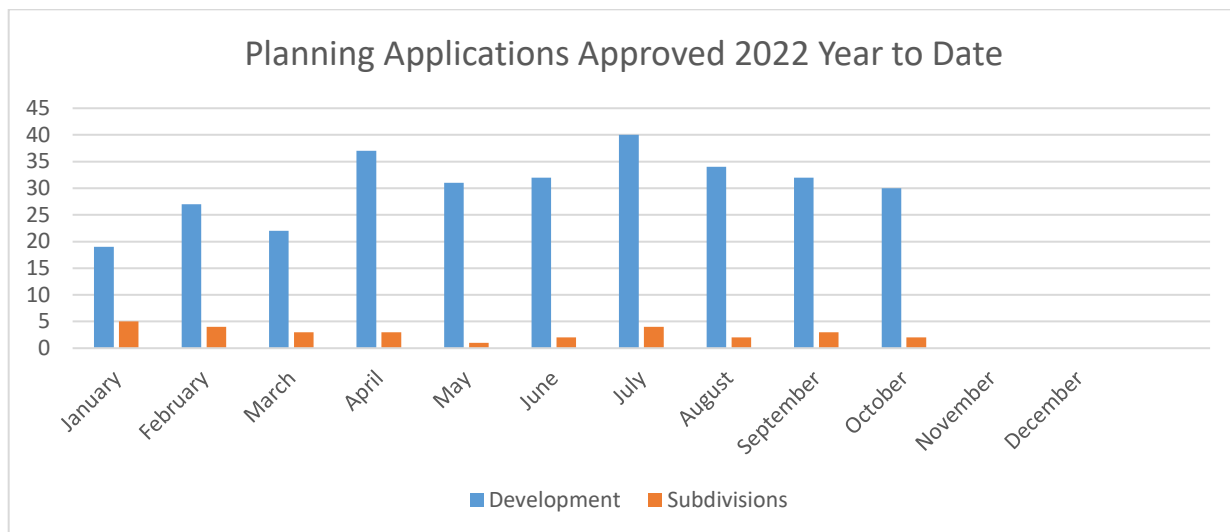
Description	Application Type	Address	Value
Residential - Dwelling	Discretionary	14 Pendell Drive, Forcett	\$80,000.00
Demolition of Existing Buildings & New Outbuilding	Discretionary	26 Brady Street, Midway Point	\$40,000.00
Partial Change of Use from General Retail & Hire to Cafe/Restaurant	Discretionary-DASC 4/10	394 Arthur Highway, Sorell	\$0.00
Residential Dwelling	Discretionary	280 Old Forcett Road, Forcett	\$350,000.00
Resource Development (Aquaculture Shed)	Discretionary	427 Bay Road, Boomer Bay	\$600,000.00
Dwelling & Outbuildings	Discretionary	CT 54271/1, land to the north of 162 Sugarloaf Road, Forcett	\$700,000.00
Residential - Multiple Dwellings x 2 (One Existing)	Discretionary	125 Main Road, Sorell	\$465,000.00
Residential - Dwelling & (Outbuilding) Shed	Discretionary	235 Carlton River Road, Carlton	\$400,000.00
Residential Dwelling (CT183294/177)	Discretionary	23 Downward Way, Sorell (CT183294/177)	\$312,273.00
Residential Dwelling	Discretionary	793 Fulham Road, Connellys Marsh	\$250,000.00
New Dwelling & Outbuilding (Shed)	Discretionary	25 Fourth Avenue, Dodges Ferry	\$450,000.00
Maintenance Dredging	Discretionary	Denison Canal, Dunalley	\$60,000.00
Residential Dwelling	Discretionary	11 Myrica Street, Primrose Sands	\$320,000.00
Residential - Outbuilding (Carport)	Discretionary	382 Penna Road, Penna	\$10,000.00
Residential - Additions to existing Dwelling	Discretionary	39 Delmore Road, Forcett	\$300,000.00
Residential Dwelling	Discretionary	2778 Tasman Highway, Orielson	\$436,000.00



Commercial Building (Multiple Uses) Including works within Dubs & Co road reserve	Discretionary-DASC 18/10	33 Dubs & Co Drive, Sorell	\$10,000,000.00
Addition to Dwelling (Outdoor Patio)	Discretionary	1 Cootamundra Court, Dodges Ferry	\$15,800.00
Minor Amendment - Removal x2 Outbuilding & Replace With 1 Outbuilding	Discretionary	294 Arthur Highway, Sorell	\$0.00
Residential Outbuilding (Garage)	Discretionary	2725 Arthur Highway, Dunalley	\$40,000.00
Additions to Dwelling (Awning)	Discretionary	24 Ulvergerne Street, Dodges Ferry	\$19,811.00
Subdivision - 6 Lot & Balance	Discretionary-DASC 18/10	16-42 Arthur Highway, Dunalley	\$0.00
Residential - Dwelling - (CT183294/216)	No Permit Required	16 Fishburn Way, Sorell - (CT183294/216)	\$308,265.00
Residential - Dwelling - (CT183294/187)	No Permit Required	3 Downward Way, Sorell (CT183294/187)	\$324,095.00
Residential - Dwelling - (CT183294/185)	No Permit Required	7 Downward Way, Sorell (CT183294/185)	\$301,930.00
Residential - Dwelling (CT183294/215)	No Permit Required	14 Fishburn Way, Sorell (CT183294/215)	\$360,450.00
Outbuilding (Shed)	No Permit Required	67 Reynolds Road, Midway Point	\$9,000.00
Minor Amendment Section 56 - Floor Plan & Elevations of Dwelling	Permitted-DASC 4/10	394 Arthur Highway, Sorell	\$0.00
Strata Title - Stage 3 Units 6 & 7 including Amendment to Stage 2	Permitted	59-61 Tasman Highway, Sorell	\$0.00
Minor Amendment Section 56 - Alteration to Floor Plan, Elevations & Orientation	Permitted	19 Okines Road, Dodges Ferry	\$0.00
Boundary Adjustment (CT55081/8, CT55081/7, CT84783/1)	Permitted	29 Moomere Street, Carlton (CT 55081/8) & 31 Moomere Street, Carlton (CT 55081/7)	\$0.00
			\$16,152,624.00



ANALYSIS OF PLANNING PERMITS ISSUED YEAR TO DATE INCLUDING OCTOBER 2022 – SHAYLA NOWAKOWSKI



DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – SHANE WELLS

Council's Development Assessment Special Committee (DASC) met on the 4th and 18th October 2022. The following items were determined:

- 5.2022.237 - part change of use to cafe at 394 Arthur Highway, Sorell;
- 5.2019.386.2 - minor amendment to the design of a dwelling at 394 Arthur Highway, Sorell;
- 7.2022.5.1 - subdivision at 16-42 Arthur Highway, Dunalley; and
- 5.2022.166 - multi-use commercial building at 33 Dubs and Co Drive, Sorell.

APPEALS – SHANE WELLS

The appeal against the granting of a minor amendment at 394 Arthur Highway (Iron Creek Farm Stay) has been resolved through mediation with an amended permit now issued.

STRATEGIC PLANNING – CAROLINE LINDUS / SHANE WELLS, SENIOR PLANNER

The decision on the Local Provisions Schedule (LPS) has finally been received. A summary of the decision will be tabled at the November 2022 meeting.

All applications validly made before 3 November 2022 will be assessed against the Sorell Interim Scheme. All applications lodged from 3 November 2022 onwards are assessed against the Tasmanian Planning Scheme – Sorell, of which the LPS is a part of.



A rezoning proposal has been received for 2 Pawleena Road, Sorell to rezone the land from Low Density Residential to General Business.

The initial work on the Outer Hobart Residential Supply and Demand Study funded by the State Planning Office (SPO) continues. This project will review residential supply and demand for settlements that are within commuter distance of the Metro Plan Councils. The project is scheduled for completion in Q3 this FY.

On 19 September 2022, the SPO released a consultation draft set of Tasmanian Planning Policies (TPPs), with consultation scheduled to end on 1 November 2022. Council staff have provided a response via LGAT and direct to the SPO. Given the timing of the election (a concern raised by LGAT to the SPO), the TPPs were not referred to a Council meeting for consideration. Further consultation is planned by the SPO.

Work lead by Sorell and Brighton Council to develop a work plan and funding to update the regional land use strategy remains ongoing.

Work has been undertaken to revise the planning section of the website, update standard planning conditions and on a policy to manage stormwater in new development for the new planning scheme.

NATURAL RESOURCE MANAGEMENT – DIBAS PANTA

Following key activities were conducted:

- Discussion and feedback for reserve management plans for Casaurina Reserve, Samuel Thorne Reserve, Parnella Reserve and Blue Lagoon continues.
- Participated in Cat Management Act 2009 Authorized Person Training organized by NRE Tas in Hobart.
- Boneseed infestation has been removed from newly identified threatened species *Acacia ulicifolia* (Juniper wattle - picture below). The species is listed as Rare under Tasmanian Threatened Species Protection Act 1995.



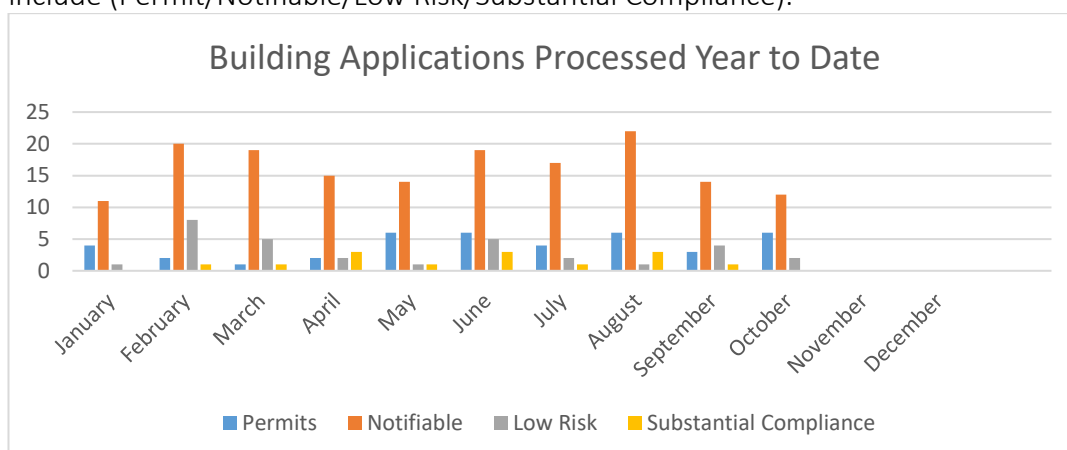
- Various site inspection for weeds around municipality and liaison with Biosecurity Tasmania on control measures.



- RCCI quarterly meeting attended and updated Council's activities in relation to climate change.
- Participation on Working bees held to tackle Boneseed in Blue Lagoon organized by SBLC.

BUILDING – EMMA SMITH

Analysis of applications approved year to date including October 2022. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in October 2022 (details below). These include:

- 6 Permits
- 12 Notifiable
- 2 Low Risk
- 0 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
67 Reynolds Road, Midway Point	Outbuilding (Shed)	\$9,000.00
23 Abate Place, Midway Point	Awning	\$25,032.00
29 Elise Drive, Dodges Ferry	Dwelling	\$350,000.00
56 Pennington Drive, Sorell	Dwelling	\$399,185.00
30 Elise Drive, Dodges Ferry	Awning	\$24,000.00
52 Linden Road, Primrose Sands	Dwelling & Garage	\$300,000.00
29 Goodford Lane, Orielton	Dwelling & Outbuilding	\$700,000.00
39 Delmore Road, Forcett	Outbuilding	\$91,800.00
79 Arthur Highway, Dunalley	Outbuilding	\$57,000.00
32-34 Cole Street, Sorell	Electoral Office	\$70,000.00
162 Bay Road, Boomer Bay	Solar Panels	\$3,538.00
28 Goodford Lane, Orielton (CT182209/7)	Dwelling	\$300,000.00
6 Kookaburra Street, Primrose Sands	Dwelling	\$302,297.00
231 Carlton Beach Road, Carlton	Demolition of existing dwelling and shed	\$15,000.00



159 Greens Road, Orielton	Amendment - Additions & Alterations to Dwelling & New Outbuilding (change to floor plan only no change to value of work)	\$0.00
12 Cole Street, Sorell	Shop	\$150,000.00
694 Bay Road, Marion Bay	Amendment Dwelling	\$0.00
93 Carlton Beach Road, Dodges Ferry	Dwelling with decks, pergola, garage and retaining wall	\$600,000.00
Lot 4 Primrose Sands Road, Primrose Sands (370 Primrose Sands Road Primrose Sands)	Dwelling & Garage Deck and Carport	\$255,000.00
3 Shasta Drive, Primrose Sands	Outbuilding	\$24,000.00

BUILDING COMPLIANCE / EXPIRED PERMIT PROJECT – RHIANNON BAINES

Continuing to work through the years and updating Councils Property Wise system to reflect correct status. Years include 1994 – 2006. Remaining years to be completed are 1996 and 2005.

Below statistics reflective of Compliance work for October 2022:

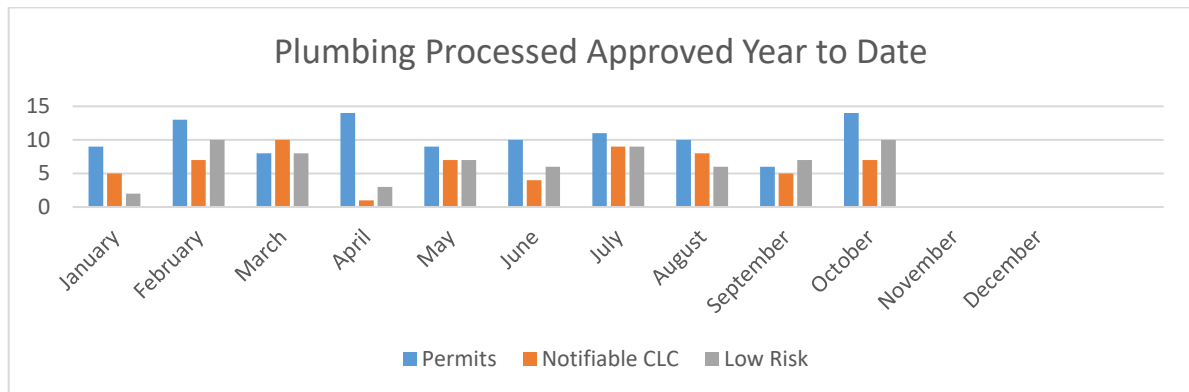
Building Notices issued:	3
Building Notices revoked:	3
Building Order issued:	0
Building Order revoked:	2
Complaints received:	3
Complaints resolved:	4
Inspections undertaken:	5
Complaints in progress	13
Infringement Notices issued	1

Council staff are continuing on-site inspections to view potential illegal works on site and identify structures to determine outcomes.



PLUMBING – JACOB FORD

Analysis of applications approved year to date including October 2022. These include (Permit/Notifiable/Low Risk).

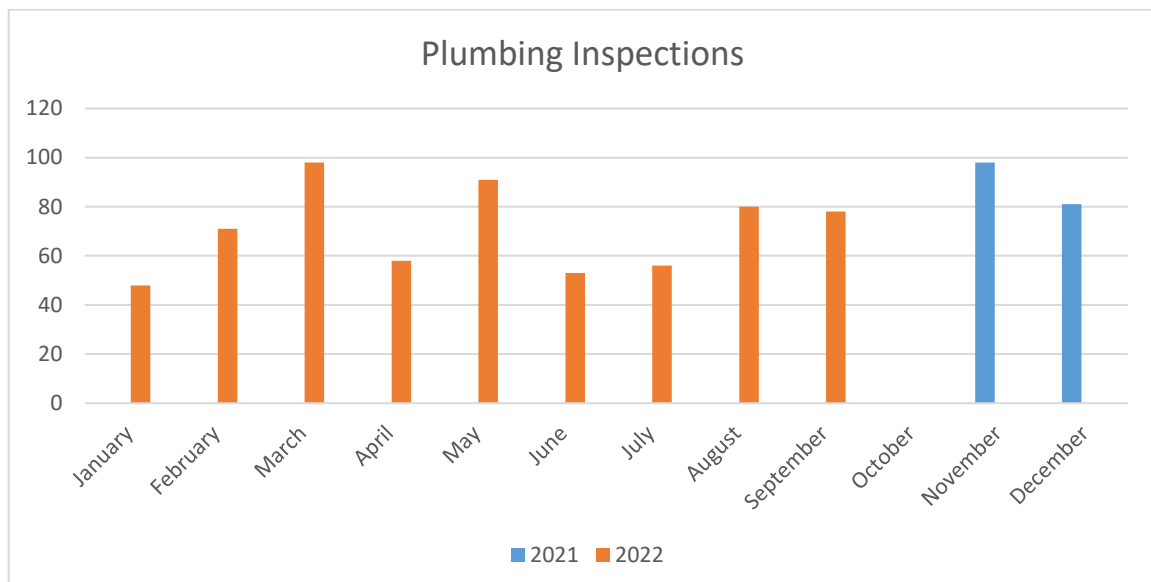


Details of applications that were processed in October 2022 (details below).

These include:

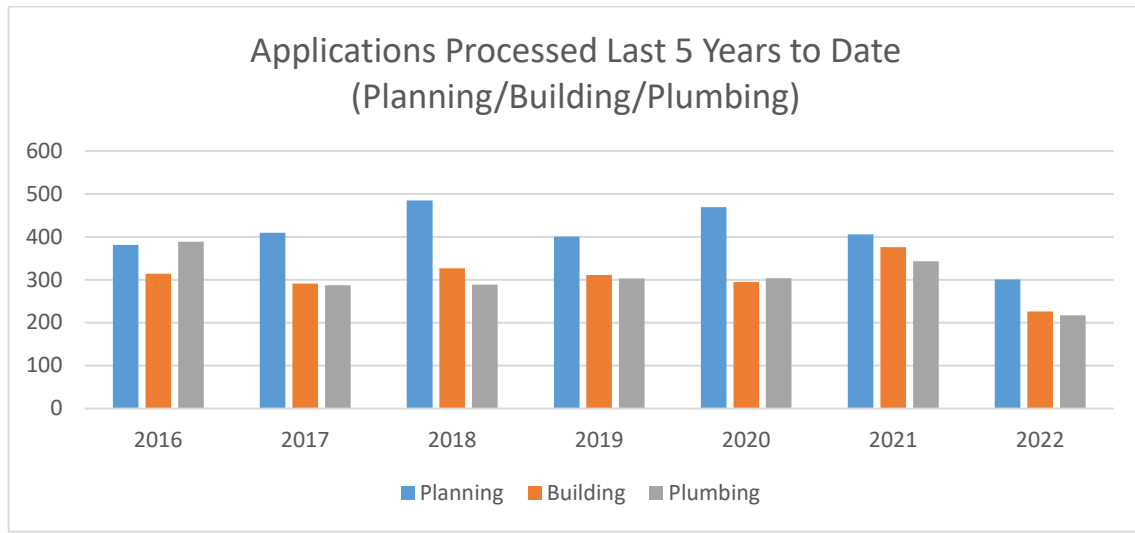
- 14 Permits
- 7 Notifiable
- 10 Low Risk

In October, 56 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits and Certificates of Likely Compliance. Some inspections conducted for the month of October was due to significant amounts of rain and flooding within private property boundaries some investigations are still on going.



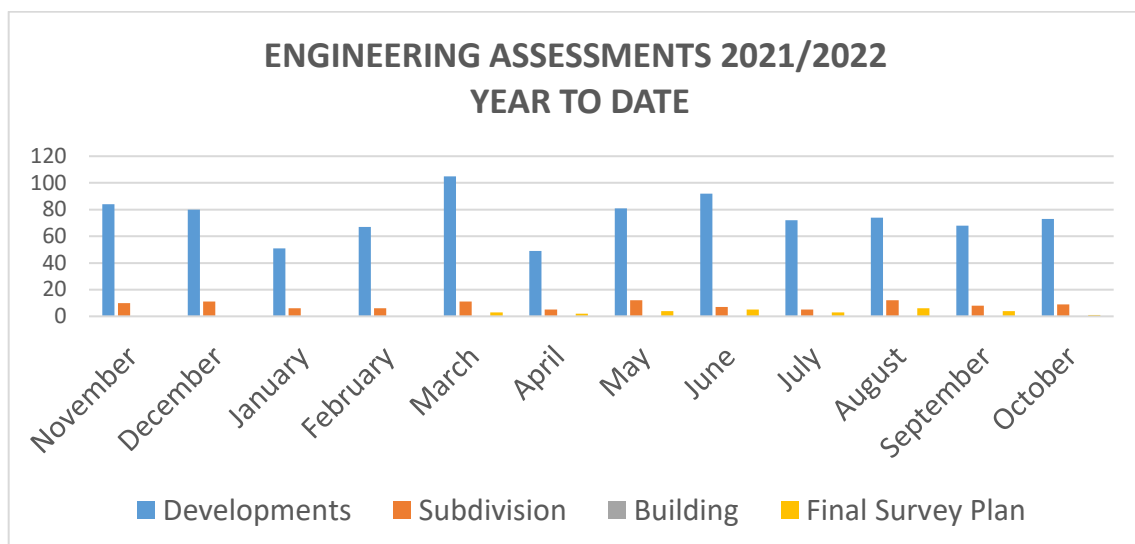
DEVELOPMENT ASSESSMENT – SHAYLA NOWAKOWSKI

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018, 2019, 2020 & 2021 together with current yearly figures up to and including October 2022.



DEVELOPMENT ENGINEERING – DENIS WALL

Development Engineering has examined 82 applications (Developments & Subdivisions) for the October period, which required engineering input as follows:



Development Engineering Compliance

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 20 Arthur Highway – 55 Lots on corner of Pawleena Road – commenced June 2021 – Stage 1 complete
- Sorell – 37 Pawleena Road – Stage 2 and 3 completed – stage 4 and 5 nearing completion – works commenced on Pawleena Rd roundabout
- Midway Point – 252 Penna Road – Stage 1 (25 Lots) nearing completion – construction commenced for stages 2, 3, 4, and 5 – Stages 6 and 8 undergoing assessments
- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – approval given, works commencing shortly

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Approved developments likely to commence soon:

- Primrose Sands – 6a and 8 Correa Street 6 Lots including road extension – engineering drawings undergoing assessments
- Lot 1000 Old Forcett Road – undergoing stormwater assessment
- 16-42 Arthur Highway Dunalley – awaiting submission of engineering drawings

CAPITAL WORKS TRANSPORT AND STORMWATER – ADAM BUTLER

The engineering team continue to deal with an increased number of stormwater related issues with the continuation of regular rainfall events on already saturated ground. The subsequent site investigations and correspondence being prepared and exchanged with landowners has unfortunately resulted in departmental resources focusing their time away from progressing the current Capital Works projects.

There are a number of Capital Works projects that are about to commence, have commenced or achieved practical completion across our Municipality. Due to unfavourable weather conditions, the following commenced transport projects remain on hold:

- Lime stabilisation, widening and reshaping of Bream Creek Road from Dairy access to Burnt Hill Road – Recommencing Nov 2022 (subject to weather conditions).

Capital Works commenced:



- Latena Street, Dodges Ferry Stormwater Outlet Remediation Works – Works commenced on Monday 1 August 2022 - Weather permitting, the remediation works are expected to be completed in as soon as practicable.
- 2022-23 Gravel Re-sheet Program - commenced October 2022 and due for completion end of January 2023.
- Consultancy services for detailed engineering design surveys for Capital funded projects for 2022/23 has been awarded to PDA Surveyors – Surveys commenced October 2022.

Capital Works complete since last report:

- Nil

Design Work brief summary:

- Commenced scoping and concept designs for a number of 2022/2023 capital projects – roads, footpaths, storm water, etc;
- Devenish Drive open channel and culvert design under revision for co-ordination of new box culvert with existing services (TasNetworks, NBN and TasWater) - Discussions continue;
- Preliminary/ concept designs imminently expected from Pitt & Sherry for potential future capital works projects; and
- Jacobs have been engaged to undertake detailed engineering survey and design for stormwater capital project (C-23-S-006) required on Nugent Road near Mill Road, Nugent.

ENVIRONMENTAL HEALTH - GREG ROBERTSON/RACHEL TENNI (OCTOBER 2022)

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater has not yet been resolved. The operator has been given a timeline to complete the works.

Quarterly service reports for AWTs installations have been received; 9 assessed and follow up occurred for those AWTs reports deemed non-compliant with *The Building Act 2016* with letters to owners.

Reported failing onsite waste management systems in southern beaches were investigated.

By Laws

Environmental Health By-law, Regulatory Impact Statement being prepared.



Land Use Planning & Approval Act 1993

Development and subdivision application assessments completed including, multiple dwellings, commercial developments in Sorell, new dwellings and outbuildings.

Senior Compliance Officer is investigating several complaints about businesses being operated without a planning permit.

Food Act 2003

Four Food business safety assessments were conducted during October. Follow up for those unpaid food businesses is continuing.

Two new food business were assessed for Occupancy Certification.

Public Health Act 1997

Dodges Ferry and Dunalley Primary Schools Private water supplier and maintenance with DOE and TCM. Correspondence between DoE and Council to have all results sent as soon as reasonably possible.

Public Health risk activities and regulated system registration renewals sent out. Inspections and follow ups continuing.

Recreational Water Quality Analysis and reporting will be done in the coming months. The report required by the Director of Public Health was completed and sent to the Department of Health at the end of September.

Received a complaint of unhealthy housing, this is currently being progressed with the occupant of the residence.

Public health risk activities, water carriers and Private Water Supplier registrations expired. Renewals sent out to all existing registered operators.

Water from Blue Lagoon was released onto Red Ochre Beach to manage water levels in the lagoon. The release occurred during a 'wet period' in October, previous water samples collected from the lagoon revealed elevated levels of indicator bacteria after rainfall but the levels were considerably lower than the levels typically found in urban stormwater.

Immunisations

School immunisations were completed in September. All vaccinations were recorded and uploaded into AIR in October.

Environmental Management & Pollution Control Act 1994 (EMPCA)

Noise complaints including, construction noise in residential areas and roosters were received and investigated.

Back yard burning and waste dumping complaints were also received.

Several complaints about failing onsite wastewater management systems discharging to stormwater were investigated in the Lewisham area. Samples were also collected from a water bore in Pawleena to assess if a nearby septic tank system was contaminating the groundwater.

EHO and Manager Regulatory Services investigated a pollution incident in Carlton, where oil was dumped into an open drain that discharges into Snake Hollow. EPA Tasmania provided absorbent booms that were installed below the oil spill and Council staff cleaned up the majority of oil and prevented it entering the wetland.

Heavy rainfall recently resulted in a number of TasWater sewage pump stations overflowing, none of these incidents were located nearby to swimming beaches.

Waste Management

Held a meeting with Cleanaway regarding implementation of the public bin collection contract due to commence in December 2022.

The Manager of Regulatory Services is representing Council on the advisory group overseeing the establishment of the new Southern Tasmanian Regional Waste Management Authority (STRWA). The next meeting is scheduled for Mid-November 2022. All Southern Councils will need to nominate a representative, observer and proxy for the STRWA.

Finalising arrangements with Veolia to extend the kerbside garbage and recycling collection contract until December 2023. Currently, the number of collection occurring on a Tuesday has significantly increased in recent years resulting in additional resources being required. Residents in the Eastern part of Sorell, Pawleena, Wattle Hill and Forcett that are currently collected on a Tuesday will be changed to a Thursday where there is greater capacity. All affected property owners will be sent a letter in Mid-November 2022 advising when the changes will occur.

Street Stall / Public place permits

No applications were received in October.

COMPLIANCE – DARREN CARTER

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	9
Infringement issued for Taking a Dog into a restricted area	0



Reported Dog attacks on livestock or other Dogs	1
Reported Dog attacks on people	1
Dogs impounded	9
Nuisance created by animals including dogs (Noise/Odour)	11
Fire Hazard Abatement notices issued	0
Litter Infringement notice issued	0
New Dog Registrations as a result of door knocks	7
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	0

Council Senior Compliance Officer is currently dealing with a large number of dumped rubbish complaints.

Councils' contractor recently removed 60 tyres that were dumped in Carlton River Road. The cost to Council to remove the tyres was approx. \$200 and a further \$800 to dispose of them.

Councils Senior Compliance Officer is currently reviewing the Dog Management Plan which has been advertised for public comment.

DEPOT WORKS – GAVIN YOUNG, MATT JONES, KATHRYN KNIBBE, MANDY MCLEOD, REBECCA BUNYAN

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's will now be reported on Roads, Land Improvements, Stormwater and Facility with the intention of next month's report demonstrating a figure of received CRM's from phone and counter enquires.

Customer Requests by Category Sealed/Unsealed Roads	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	June 22	July 22	Aug 22	Sep 22	Oct 22
Roads\Abandoned Vehicles							1				
Roads\Bollards		1			1						
Roads\Footpath/Damage to Infrastructure Maintenance		1		2				4	3		1
Roads\General Road Enquiry	2	3	3	4	5	1	3		1	2	1
Roads\Guideposts	2						2				
Roads\Guardrails											
Roads\Line marking			1					1			



Roads\Other Road Signage	2	4	3	3	3	2	2	2			2
Roads\Pedestrian Crossing		1		1							
Roads\Road Defects incl. Potholes	12	1	17	8	5	10	9	8	11	14	10
Roads\Road Grading			2	1	1					5	
Roads\Street Name Signage	1	1	1						3	2	
Roads\Street Lighting					1	4	1		2	1	1
Roads \ Traffic Calming Devices						1					
Total	19	12	27	19	16	18	18	15	20	24	15

Customer Requests by Category Land Improvement	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	June 22	July 22	Aug 22	Sep 22	Oct 22
Parks and Reserves / Bees and Wasps				2	1	1					
Parks and Reserves\Council Land & Reserves Maintenance	4	6	4	1	2		3	3	2	3	1
Parks and Reserves\General Litter & Bins								1			
Parks and Reserves\Mowing Public Places	3	7	3			1					4
Parks and Reserves\Playground & Park Maintenance	2	5	2	3	2	1	1	2	2	1	1
Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Rural)	1	4	4	2	2	1	5				3
Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Urban Pink Map)	9	11	13	6	4	7	7	7	2	3	5
Parks and Reserves\Walkway and Beach Access	6	5	1	1		1	1			1	3
Parks and Reserves\Weed Managing & Spraying	2	1	5	1				1		4	4
Total	27	39	32	16	11	12	17	14	7	12	21

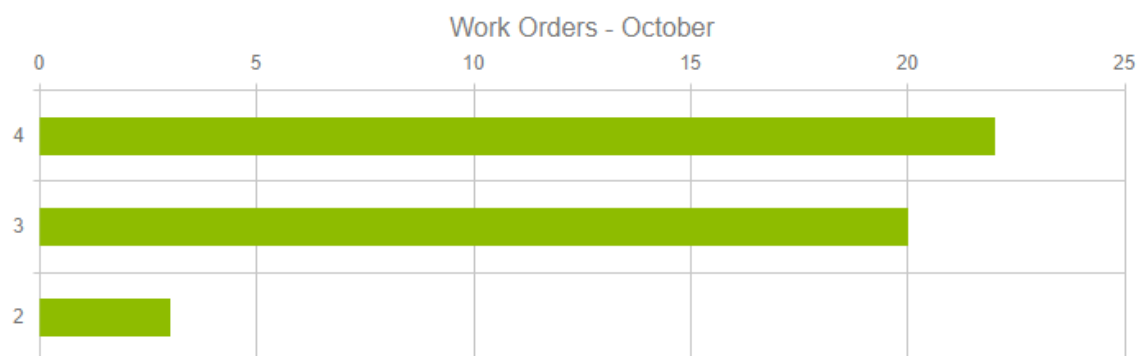


Customer Requests by Category Stormwater	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	Jun 22	July 22	Aug 22	Sep 22	Oct 22
Stormwater\Flooding Road (Rural)	2	2	4	3	2		0	1		0	0
Stormwater Enquiry/ Flooding Road (Urban)	9	2		3		5	0	2	3	0	0
Total	11	4	4	6	2	5	0	3	3	0	0

Customer Requests by Category Facilities	Dec-21	Jan 22	Feb 22	Mar 22	April 22	May 22	Jun 22	July 22	Aug 22	Sep 22	Oct 22
Facilities\Facility Maintenance Request	1	6	5	1	4	3	2	1	2	6	3
Total	1	6	5	1	4	3	2	1	2	6	3

Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks



Unsealed Road Crew

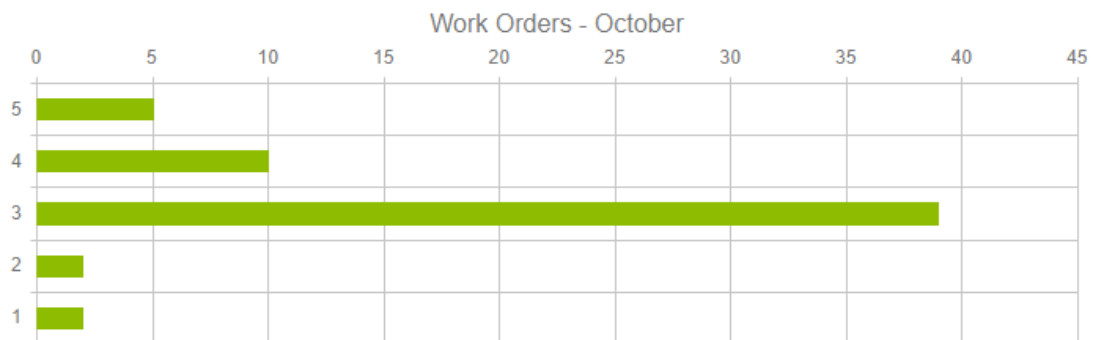
- 45 Work Orders Completed for September. 0 at Priority 1, 3 at Priority 2, 20 at Priority 3, 22 at Priority 4, and 0 at Priority 5.
- Maintenance Grading/Potholing on Inala Road, Woods Road, Inala Road, Bream Creek Road, Nugent Road, Bay Road, Marion Bay Road and Tullamore Road.
- Drains/Culverts on Knights Road, Josephs Road, Tullamore Road, Woods Road, Masons Road, Branders Road, Bream Creek Road, Delmore Road, Wiggins Road, Alomes Road, Burnt Hill Road and Stokes Road.



- Rutting on Woods Road and Bream Creek Road.
- Re-sheeting Prep on Annie Street and Marchwiell Road.

Roadside Furniture

- Signs/Guideposts on Bream Creek Road, Delmore Road, and River Street.



Sealed Road Crew

- 58 Work Orders Completed for September. 2 at Priority 1, 2 at Priority 2, 39 at Priority 3, 10 at Priority 4, and 5 at Priority 5.
- Potholing on Delmore Road, Centenary Drive, Lewisham Scenic Drive, Bay Road, Nugent Road, Forcett Street, and Jeannie Drive.
- Asphalt Overlay on Pawleena Road and Dunalley Canal Visitor Information Car Park.
- Asphalt/Gravel Shoulders on Mary Street and Kelleve Road.
- Drains/Culverts on Lewisham Scenic Drive, Pawleena Road, Fulham Road, Bream Creek Road, and Greens Road.
- Edge break repairs on Nugent Road.
- Heaving on Nugent Road.
- Street Sweeping on Walker Street.
- Clean out Pit on Marion Bay Road.
- Boxed out Bus Stop on Singapore Street.
- Footpath maintenance on Gatehouse Drive and Bay Street.

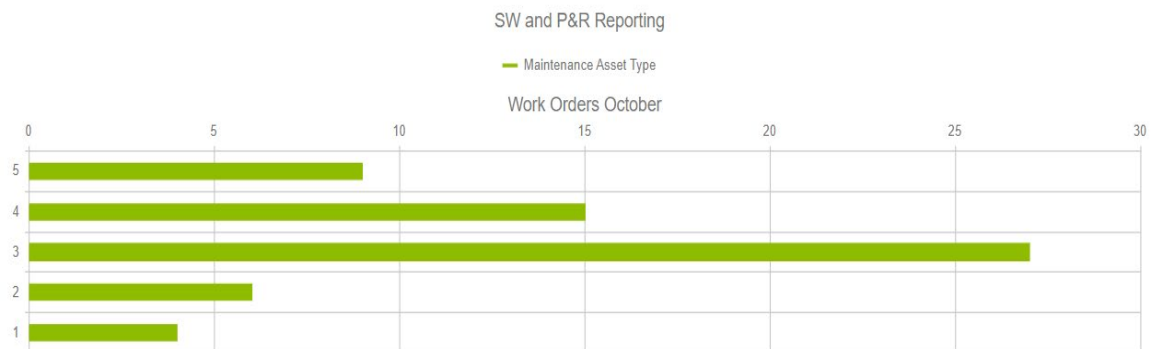
Roadside Furniture

- Linemarking on Primrose Sands Road.
- Signs/Guideposts on Nugent Road, Fenton Street, Okines Road, Tenth Avenue, Susans Bay Road, View Street, Shark Point Road, Beach Road, Quarry Road, Gordon Street, Brinktop Road, Old Forcett Road, Parsonage Place, Bay Road, Penna Road, Beach Road, and Moomere Street.
- Clean Graffiti on Wellington Parade and Walker Street.
- Vegetation on Webb Street, Shark Point Road, and Bream Creek Road.
- Fix Fencing on Station Lane.

Stormwater Crew

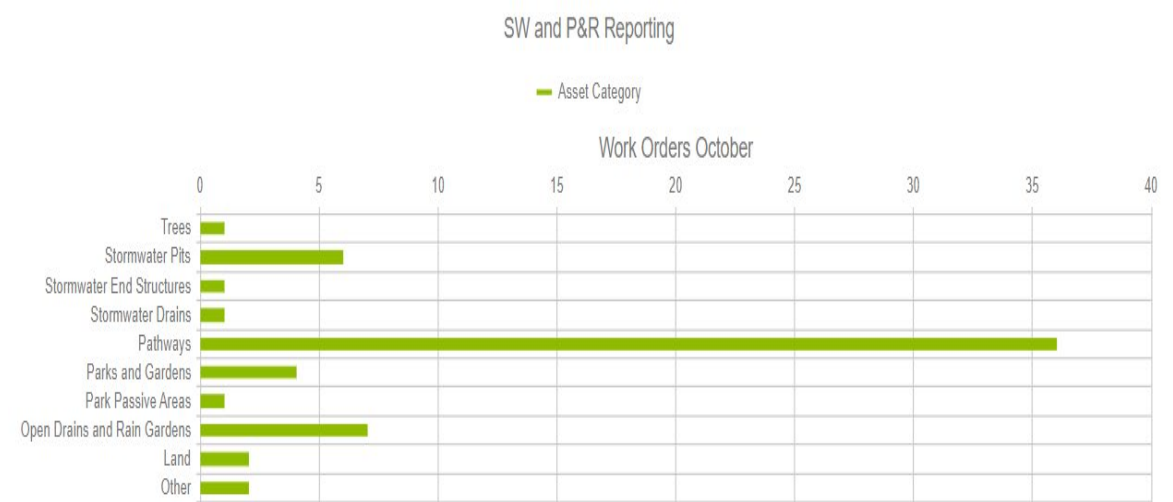


- Clean drains/spray rockline drains and whipper snip of vegetation – Fulham Road and Vegetation Control Zone 2 and 3 areas.
- Clean gravel out of Pioneer Rivulet.
- Clean Stores Lane drain.
- Repair failed grated pit Pelham Street Sorell.
- Reshape drain and disperse into bush land Payeena St Dodges Ferry.
- Removal of rubbish/landscaping for Stadium.
- Repair failed pit Moomere St Carlton.
- CRM's



Land Improvements

- Tree work – Pembroke Park, Mary Street, First Avenue Midway Point and Fourth Avenue Dodges Ferry.
- Ongoing mowing and maintenance for Parks, Reserves and Walkways.
- Roadside mowing – Zone 1, 2 and 3.
- Removal of rubbish/landscaping for Stadium.
- Replace bin and bin stand – Gypsy Bay.
- CRM's
- Updating/Finalising No Spray Register.



FACILITY MAINTENANCE CO-ORDINATOR – JOSH PULLEN

All Buildings - general maintenance requirements as per form 46.

Repairs and maintenance Summary of Buildings – by Work Order Type.

- Malunna - Gutter cleaning.
- Dunalley Hall – New defib pads, fix interior barn doors.
- Dog Pound – New power point, new septic pump.
- New Stadium – Remove exterior fire hydrant box, refit hoops on outdoor courts, make secure stadium window.
- Depot – Security work on main shed.
- CAC – Exterior siren.
- RV Park – Pump out.
- Memorial Hall – Fix door lock on exterior toilet, fix blocked toilets.
- Rotunda – touch ups due to graffiti
- Midway Point Hall – Blocked toilets

Repairs and maintenance to public toilet facilities:

- Pioneer Park – Blocked toilets x2.
- Boat Park – 4 new toilet roll holders.
- Fly Away – New toilet roll holder.
- Primrose Sands – 2 New soap dispensers, new toilet roll holder x 2, refit 4 old holders, wash out due to fire.
- Park and Ride – Refit toilet roll holder and fit new toilet roll holder.
- Park Beach – All toilets blocked, refit lock, replace soap dispenser.
- VIC Park – New toilet roll holder.
- Primrose – fit 1 new toilet roll holder / refit 4 old holders / wash out due to fire.
- VIC Park – Graffiti removal.
- Dodges Ferry Football Club – Graffiti removal x 2.
- Imlay Street – Graffiti removal.
- Pioneer Park – Graffiti removal x 2.
- Park Beach – Graffiti removal

ASSETS / GIS / ICT – JULIE MANN

- ICT team still involved heavily in CCTV surveillance and video recovery for Tas Police (graffiti, toilet fires, vandalism and major vandalism at Stadium).
- Land Improvement condition survey prepared for completion before Christmas in order to inform the upcoming valuation later in the year and to make more informed decisions when it comes to the capital program.
- Stormwater Asset Management Plan Draft ready for Audit panel to review.



- Attended some of the SGS Focus groups for 'Future of Local Government'.
- Submitted extra data to upon the request of the Office of the State Grants Commission in order to assist the Local government Roads Hierarchy analysis that they are doing. Extra data included lifecycle costing per road hierarchy in order to calculate and analyse an indicative cost per Km of road for each of our road hierarchy categories.

PROJECT ENGINEER – ANTHONY WALTERS

Road & Traffic

Footpaths:

- Lewisham Scenic Drive – Design is complete.
- Red Ochre Beach Access – Still waiting on sign off and lease agreement from Parks and Wildlife.
- Sorell Streetscape – Preliminary assessment only. Lack of project management resources is hindering project.

Pembroke Park – BMX Bike Track:

- The tender has been awarded and a meeting is to be held with the BMX club and the winning tenderer.

Buildings

Stadium Car Park:

- Minor works such as tidying of the batters behind kerb and footpath are ongoing. Landscaping planning has commenced, as well as bollards, wheel stops and barriers are being installed.

Outdoor Netball Courts:

- The courts have been surfaced and are now complete.
- The light towers have been installed.

Stadium:

- There has been water damage due to poorly connected sumps by the roofing plumber, this has caused a ceiling collapse in the umpires change room and relatively minor damage in other areas. All has been inspected and according to the roofing plumber, this has now been resolved – we will monitor.
- Issues with kitchen:
 - Contractor has replaced the benchtop to the correct width.
 - Central stainless steel benches have been installed above the bar fridges.
- Access pathway required from western footpath to soccer pitch and north east doors to the old netball/ soccer change rooms has been priced and works will commence shortly.
- Landscaping has commenced, plants and small trees have been selected and layout confirmed with Parks & Reserves.



- The basketball hoop installers have completed the installation.
- The bulk of the furniture has arrived.

Train Shed:

- Barn doors are being constructed – there are now delays due to the recent flooding events in the north of the state.
- Flooring installation has commenced and floor mounted vents and power points will be installed.

Lewisham Boat Ramp Toilet:

- Requests for quotes is complete and this will need to go to the midyear budget review for the additional funds required – the toilet has already been purchased, so it is for the plumbing system and installation of the building/slab etc.

8.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCEN, MANAGER

(Annual Leave 4/11 - 14/11)

Meetings Attended:

- Various meetings RE: Pembroke Park Stadium & Community Facilities.
- Various meetings regarding Canteen and Gym operators for the Stadium.
- Various meetings regarding recruitment.
- Various meetings regarding Stadium Opening and Carriage Shed Event - Arts Tas Project.
- Meeting with Canteen Operator, SENA, SEBA & SEUFC.
- Marsha Batchelor – President South East Suns Netball Association.
- Sorell Football Club - RE: Agreements relating to Function Centre Project.
- PSYCHE Mental Health Care, RE: Youth engagement programs.
- Spirit of St Martin's representatives RE Dunalley Hall.
- Management Meetings.
- Various HR meetings.
- Council Workshop.
- Council Meeting.

HUMAN RESOURCES

Recruitment

Recruitment for the following positions is currently in progress –

- Operations Manager – Roads & Stormwater – 2nd round of advertising.
- Civil Design/Project Manager - Interviews completed, outcome will be advised in due course.
- Development Officer – Risk & Strategy - Interviews completed, outcome will be advised in due course.



- Accounts Payable (Fixed-Term, Paternity Leave Coverage) - Interviews completed, outcome will be advised in due course.
- Accountant - Interviews completed, outcome will be advised in due course.
- Internal EOI's for the positions of Manager Community Relations, Manager Infrastructure & Assets and Manager Facilities & Recreation currently advertised.

Performance Reviews

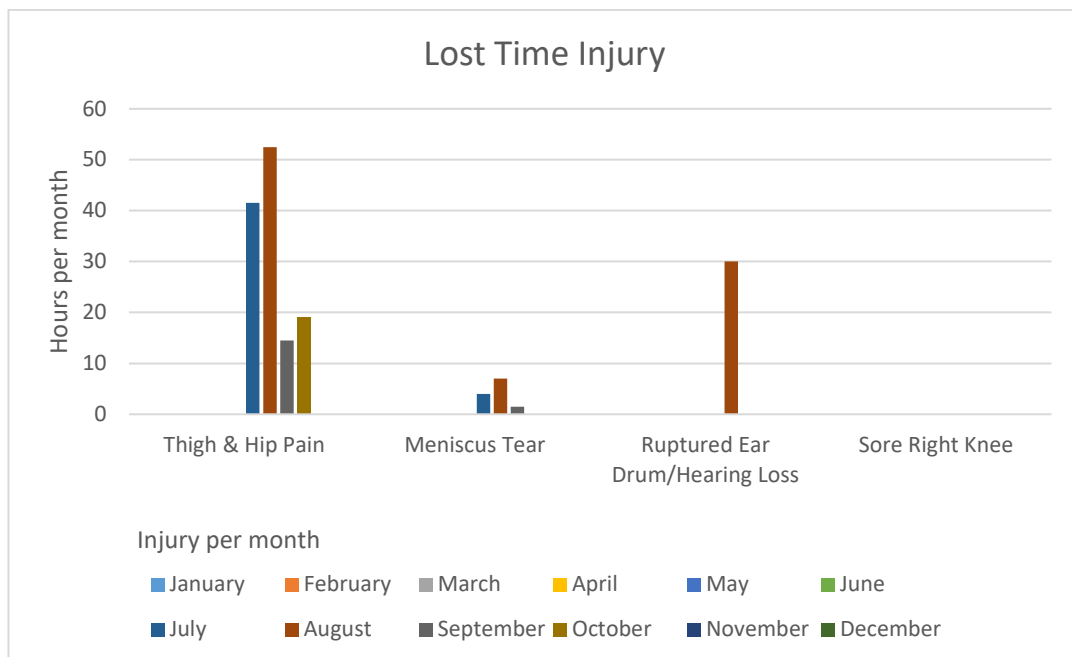
- Annual performance review process in progress for all employees, majority now completed.

PAYROLL / EMPLOYEE SUPPORT

- Two pay runs and end of month processing completed.
- EOM complete.

WORKERS COMPENSATION

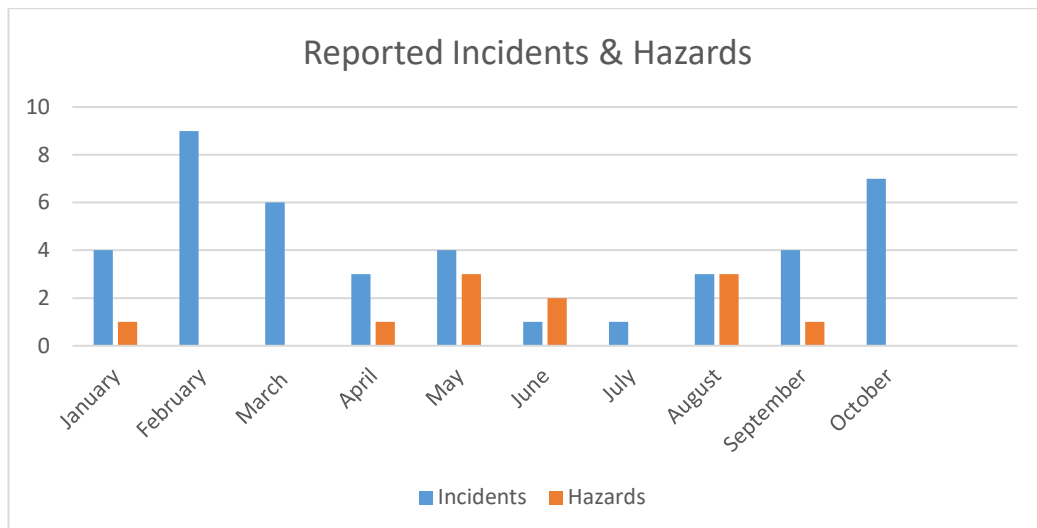
- 1 Active claim with QBE.
- 2 Active claims with Allianz.
- 1 Claim closed with Allianz.



WHS

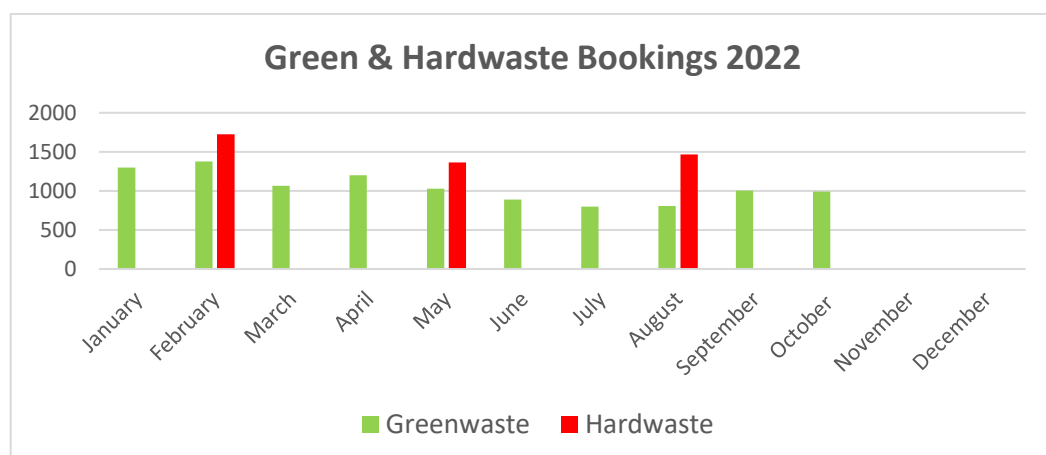
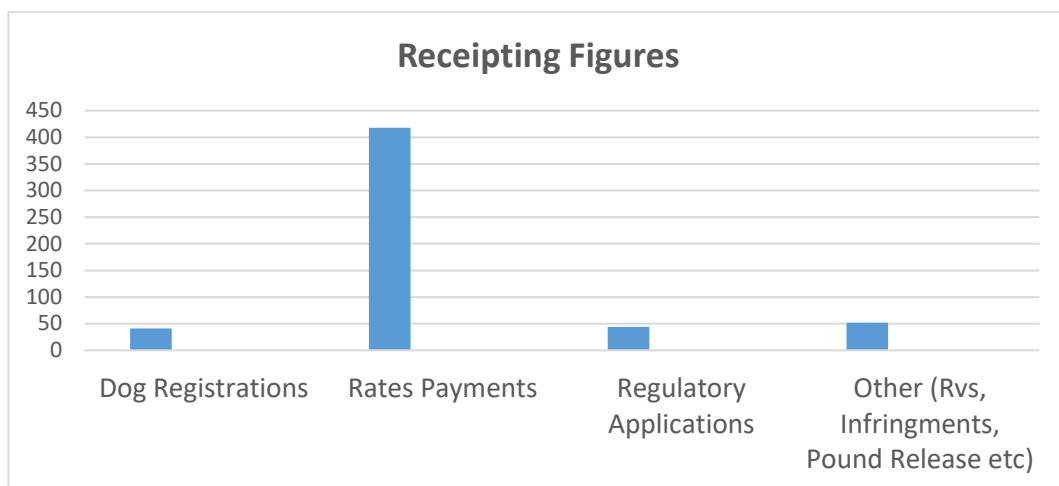
Reported Incidents & Hazards for the month of October.





CUSTOMER & BUSINESS SUPPORT

Receiving figures – October



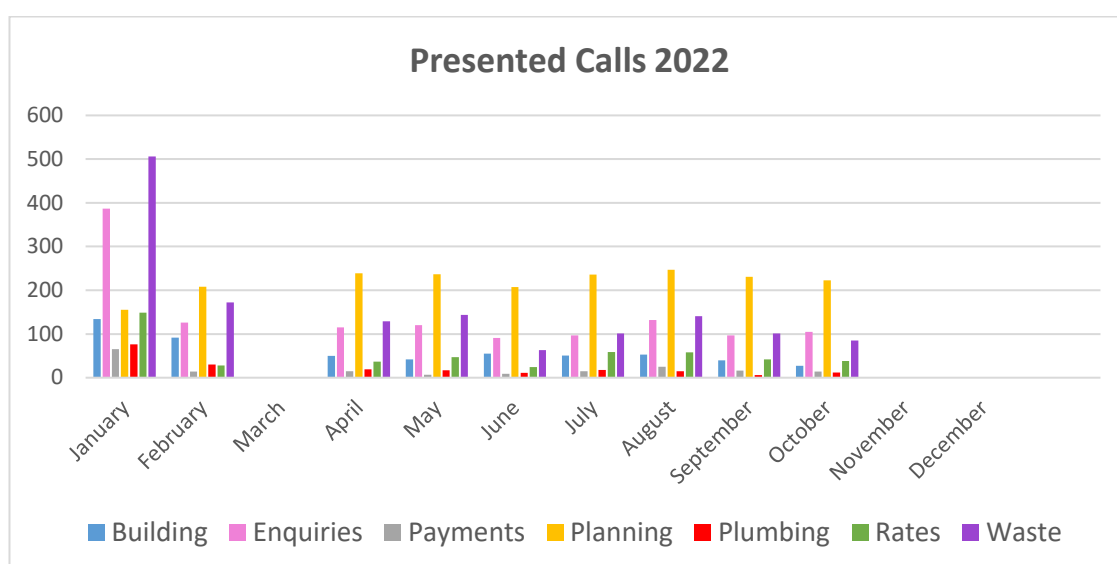
Phone Call Reporting – October 2022

Enquiry	Answered Calls	Average Speed of Answer	% of Calls Answered
Building	24	19 Seconds	88.9%
Enquiries	78	12 Seconds	73.6%
Payments	11	5 Seconds	78.6%
Planning	212	15 Seconds	95.1%
Plumbing	11	12 Seconds	91.7%
Rates	34	10 Seconds	89.5%
Waste	73	10 Seconds	85.9%

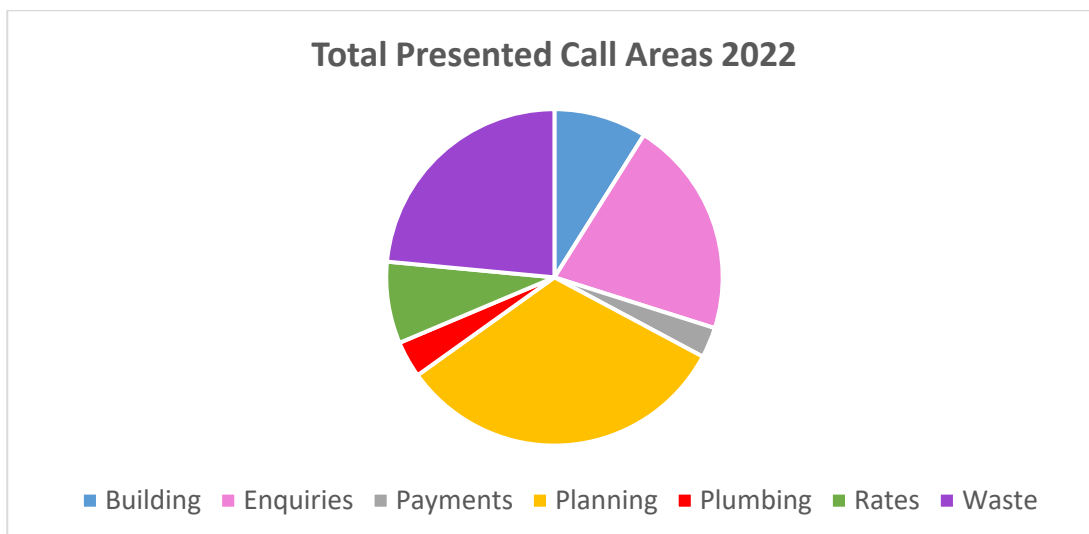
86.1% of calls are being answered within **11.8 seconds**. Time includes welcome message and option menu for customers.

**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the phone system. (approx.)

Presented Calls by month for 2022

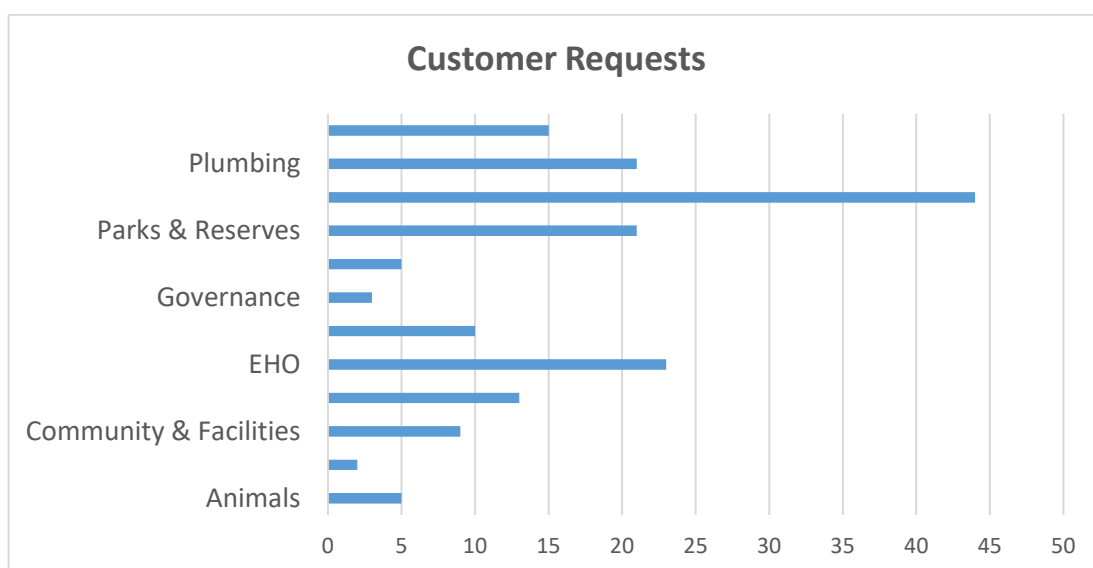


Total Presented Calls for 2022

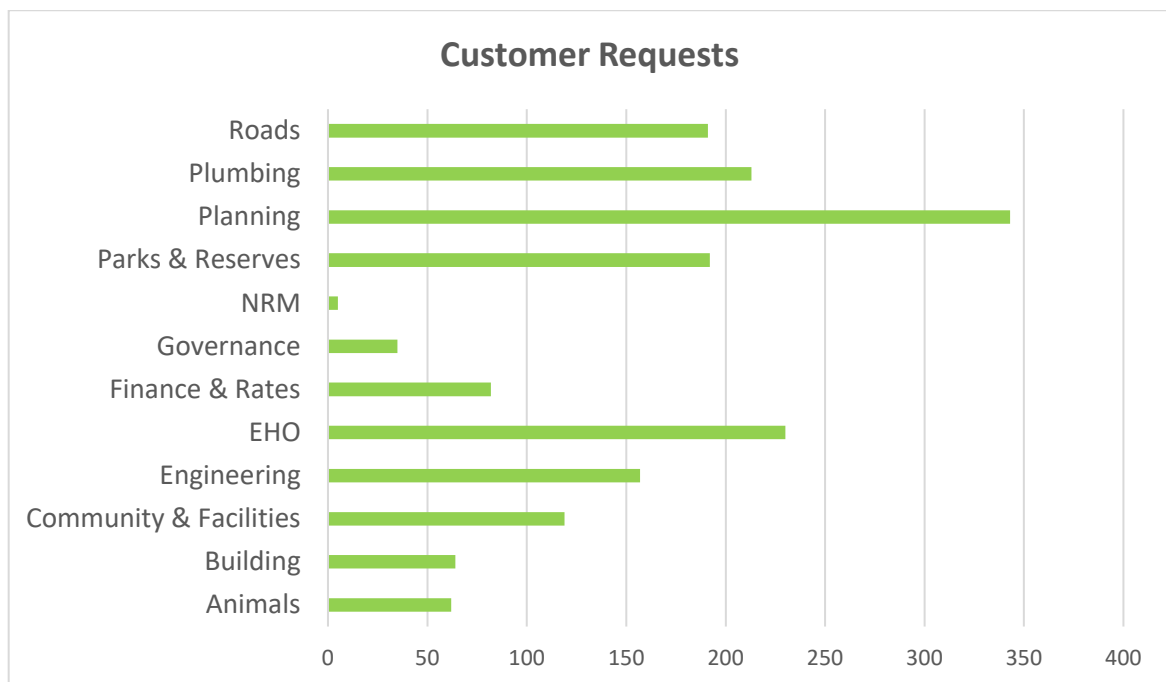


Customer Requests

CRMs created for the month of October.

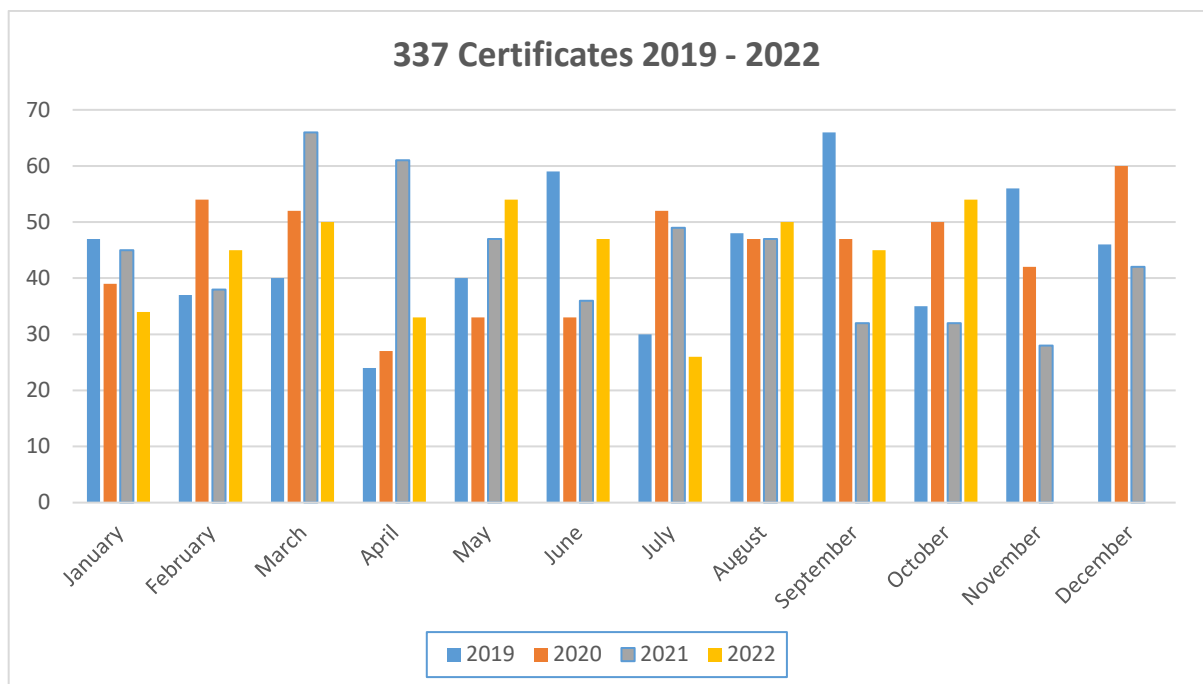


Total CRMs created 2022

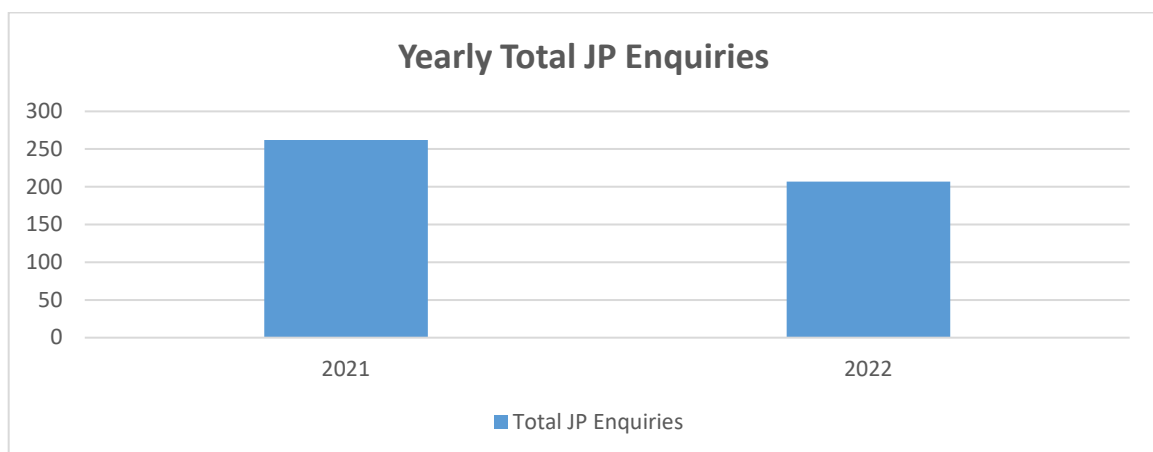
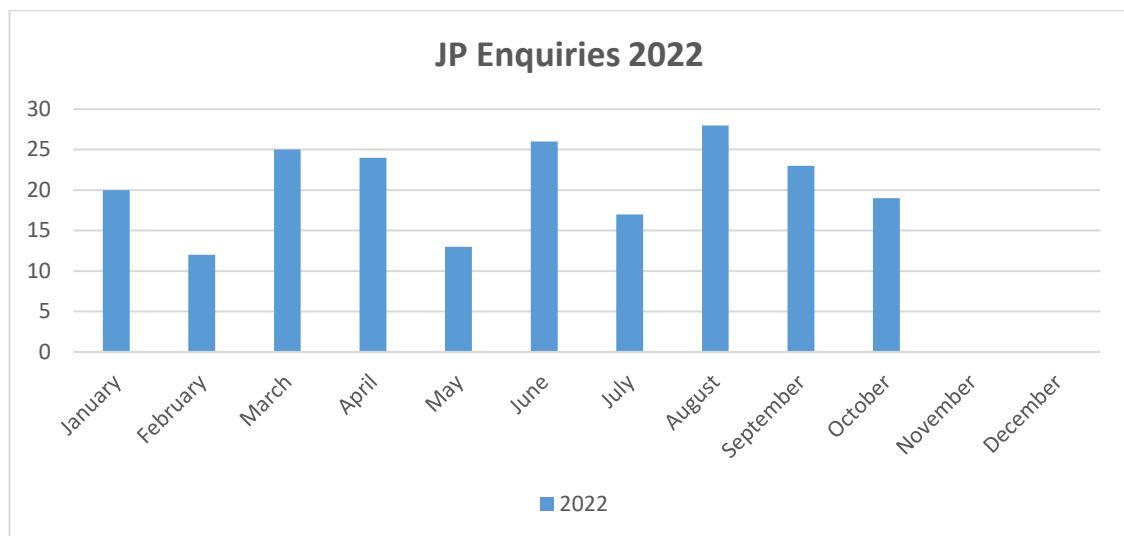


337 Certificates

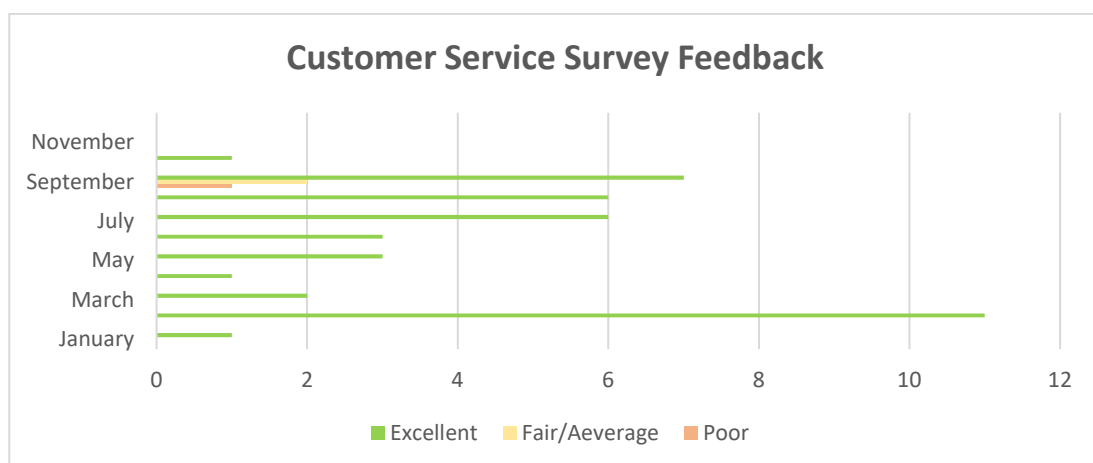
Council processed 54 - 337 Certificates in October 2022, which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



Customer Service Feedback



We received 1 completed customer service survey for the month of October.

2 customer emails received thanking Council for financial assistance/grant for netball Nationals competitors.

Customer and Business Support team assisted with LG Elections dealing with a high volume of enquiries and issuing supplementary packs to customers for the election period. Thank you email received from Peter Moore, Tasmanian electoral Commission thanking staff for their assistance.

COMMUNICATIONS

General

- Sorell Times – Regular monthly advert.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works, published on our website, Facebook and Instagram pages.
- Website – Updated with news and documents including Council Works Updates and Review of Dog Management Plan.
- NRM – NRM Thursday posts on social media ongoing re weeds and other NRM matters.
- Annual Report – Finalised the draft of 2021/2022 Annual Report.
- Community News Newsletter – Commenced drafting of December 2022 edition going
- South East Stadium – Commenced organisation of the formal opening of the stadium in line with our grant deed requirements.

Waste Education

- Social media posts ongoing.
- Plastic Free Places – promotion ongoing.

Community Consultation/Engagement

- Midway Point Playground – Community Consultation will be undertaken in the coming weeks regarding the relocation of a playground facility in Midway Point due to the Park and Ride development on the Fenton Street site. We will conduct surveys and/or community meetings to find out what type of play/recreational space Midway Point residents would like to see in the new location.
- Copping Hall AGM – Promoted the meeting via Sorell Times advert, website, social media advert and poster.
- Council Elections – Promotion of the election, compulsory voting and results.
- Seniors Week – Survey created and commenced to gain feedback on our Seniors Week events and activities. Promoted via Sorell Times advert, Social Media, Website and email.



Advocacy

- Regional Strengthening Projects - Commenced update of document with identified priorities and relevant information.

Area Promotion/Marketing

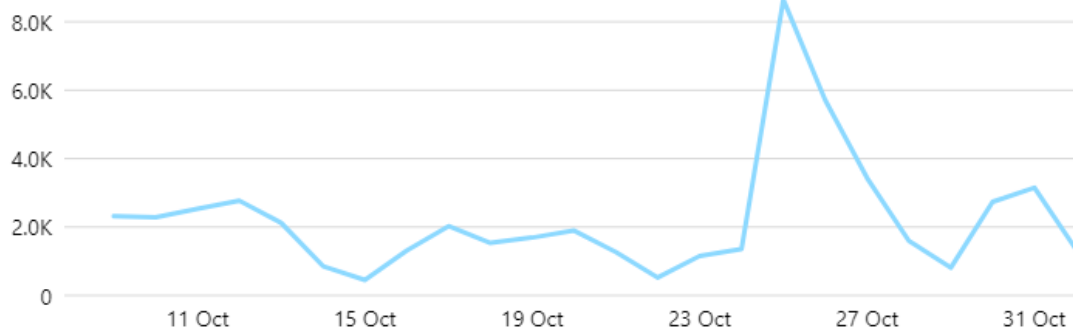
- South East Stadium – Liaison with Eye Spy regarding installation of signage at the stadium.

Social Media

- Facebook 9 October 2022 - 1 November 2022
Facebook Page Followers – 4,560

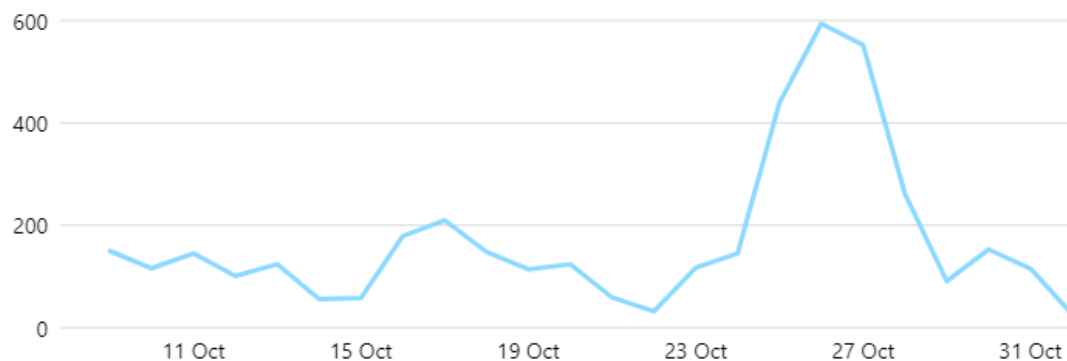
Facebook Page reach ⓘ

22,282 ↑ 31.7%



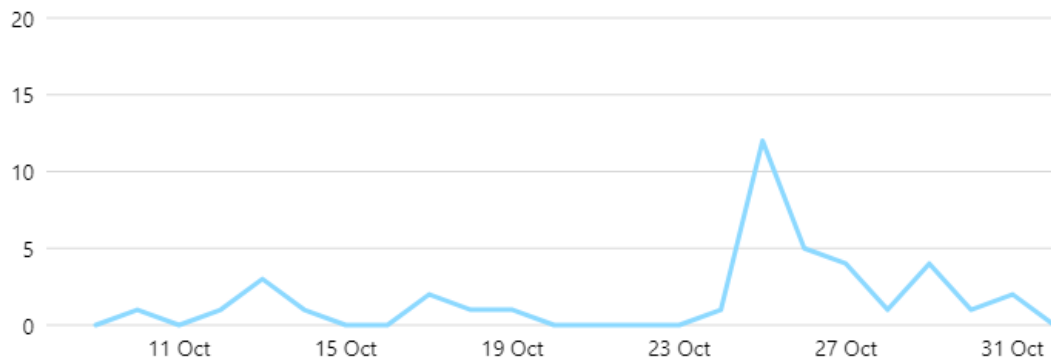
Facebook Page visits ⓘ

4,109 ↑ 97.6%



Facebook Page new likes ⓘ

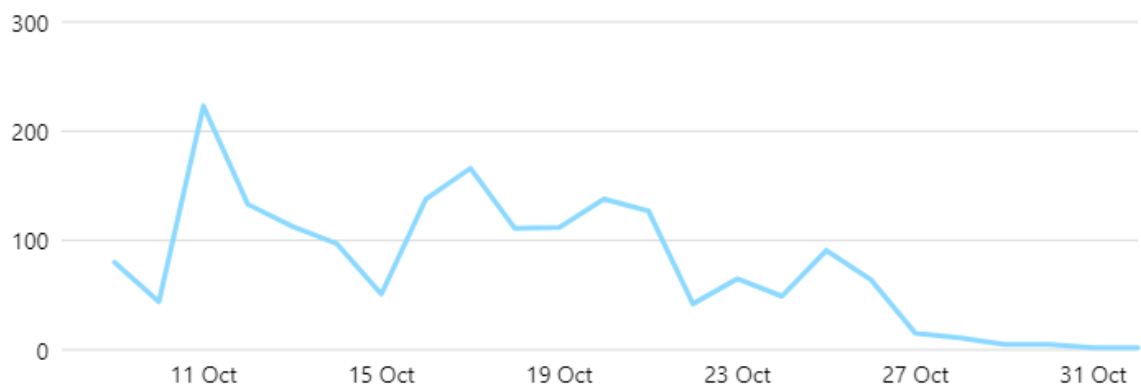
40 ↓ 7%



- Instagram 9 October 2022 - 1 November 2022
Total Followers – 558

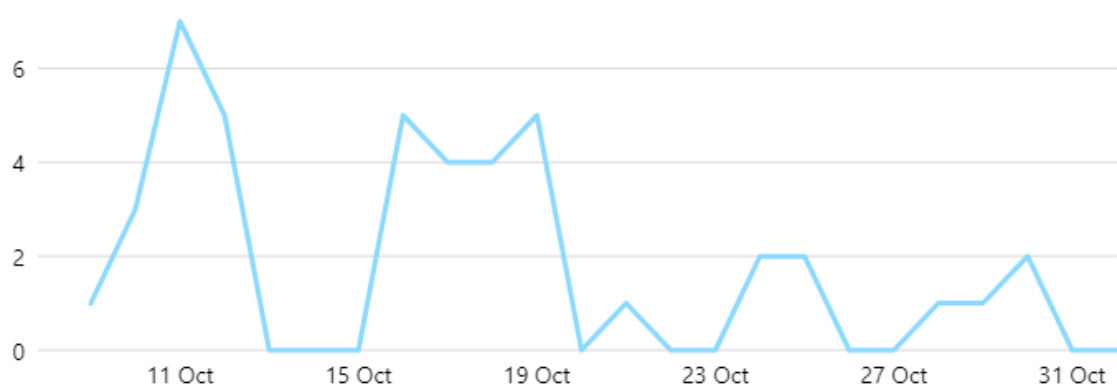
Instagram reach ⓘ

390 ↑ 25.8%



Instagram profile visits ⓘ

43 ↑ 65.4%



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

Instagram new followers ⓘ

13 ↑ 116.7%

**MEDIA**

- Nil this month.

CORPORATE ADMINISTRATION

Right to Information

- No Right to Information Request was received.

Policies under review

- Environmental Sustainability Policy
- Enforcement Policy
- Property Access Policy
- Code of Tendering
- Sorell Council Bond Policy
- Motor Vehicle Policy
- Disposal of Council Goods & Equipment
- Investment Policy
- Fees Refund and Remission
- Creation and Review of Council Policies
- Acknowledgement of Traditional Owners Policy
- Audio Recording of Council Meetings
- Related Party Disclosures Policy
- Credit Card Policy
- Asset Management Policy
- Personal Information Protection Policy



Leases & Licences

- Sorell Football Club Lease negotiations.
- Scout Association of Australia – Tasmanian Branch Lease renewal.
- Boat Shed Licence ongoing.

COMMUNITY SERVICES – Hours of Use

Facility	Hours for Month of July 2022	Hours for Month of August 2022	Hours for Month of September 2022	Hours for Month of October 2022
Midway Point Hall	50.5	69	52	37
Copping Community Hall	18	24	15	18
Dunalley Hall	34	32	74	34
Sorell Memorial Hall	179.5	246	283	248.5
Dodges Ferry Rec Centre	71	96	94	36
Pembroke Park - TOTAL	139	141.5	19.5	161.5
Junior Oval	31	22	Oval Closed	23
Senior Oval	51.5	35	Oval Closed	68.5
Netball Courts	30.5	62.5	2	39
Stadium Courts				1.5
Soccer Pitch	26	22	11	6.5
Cricket Nets	2.5		7.5	15
Dodges Ferry Oval	30	16	1	0
PCYC	5	8	8	8

Community Grants

- Sorell Mens Shed - \$1500.00
- Okines Community House, Jazz by the Sea - \$800.00
- South East Tasmanian Salvos - \$2000.00

Individual Achievement Program

- Axl Lobban
- Liam Barnett
- Mitchell Barnett

South East Stadium

- Finalising lease arrangements with the gym and canteen operators.
- Meetings with canteen and gym operators.
- Temporary occupancy permit received for the court area. Special permit granted to SENA to host team trials for the upcoming TNL season.



- Ongoing liaison with Project Engineer and suppliers on various matters regarding the construction project.
- Ongoing liaison with local clubs and other future users of the stadium.

Currently working with/supporting the following Community Groups/Organisations on Various Issues activities:

- Sorell Football Club Lease arrangements
- Nugent Cricket Club - Finalised
- Sorell Girl Guides
- Midway Point Neighbourhood House
- Sorell Cricket Club

OTHER DEPARTMENT ACTIVITY

- Various hall and ground booking agreements
- Cemetery burial and columbarium wall bookings
- Pembroke Park Users
- Reviewing Community Liability Insurance
- Senior Advisory Group Meeting
- Seniors Week Activities
- Dunalley Hall Group users
- Australia Day Planning
- South East Stadium Opening planning
- Arts Project launch planning

8.4 FINANCE – SCOTT NICOL, ACTING MANAGER

Financial Management

During the month of October, the following key financial management tasks were completed:

- Finance staff received Phase 2 of the 2021/2022 Consolidated Data Collection Survey. This is due back to KPMG in December 2022.
- Finance staff worked with the auditors to complete the Roads to Recovery Annual Report. The audited Annual Report was lodged with the Federal Government by the Monday 31 October 2022 deadline.
- Finance staff worked with the auditors to complete the Local Roads and Community Infrastructure (LRCI) Program Annual Report. The audited Annual Report was lodged with the Federal Government by the Monday 31 October 2022 deadline.
- Finance staff completed the Quarter 1 2022/2023 LRCI Program Report and lodged it with the Australian Government by the Monday 31 October 2022 deadline.



- Finance staff completed the Quarter 1 2022/2023 Roads to Recovery Report and lodged it with the Australian Government by the Monday 31 October 2022 deadline.
- South East Region Development Association (SERDA) ad-hoc and monthly financial tasks were completed.

Rates

- At the end of October, 54.1% of rates had already been paid, compared to 54.2% at the same time last year.
- Supplementary valuations were received from the Office of the Valuer-General, year to date totalling \$23k in waste charges, \$83k in general rates and \$4k in fire levy income.

Audit

- Finance staff worked with the auditors to finalise the audit.
- Tasmanian Audit Office issued an Independent Auditors Report Opinion.
- Sorell Council expect Tasmanian Audit Office to issue an Audit Close Report and Audit Management Letter in early November.

Operational Plan

During the month of October, finance staff progressed on the following 2022/2023 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	Testing stage, including testing of the Subscribe-HR timesheet system and the Business Central job costing modification.
Policies & Procedures Review	Planning stage, including review of all current finance policies and procedures.
Internal Audit of Finance Policies	Planning stage, including review of all current finance policies and procedures.
Long Term Financial Plan (LTFP) Review & Financial Management Strategy	Not commenced.



Land Tax Review	Planning stage, including process development.
Register of Finance	In progress, including development of draft procedures and moving current procedures into the updated template.
Fuel Purchasing System Checks/Control Review	In progress, including investigation of available Ampol reports.
Rates Property #1 account	In progress, including process development and discussions with Council's CBA Relationship Manager.

Grants & Funding

No other grants were received or invoiced during the month of October.

Insurance

- Nil.

Fleet Management

- All new vehicle purchases per the fleet replacement were authorised and ordered during the month of September. Vehicles are expected to be delivered in early 2023.

Plant and Equipment Disposals

- Sale of two vehicles has been delayed.

Meetings

- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 11/10/2022.
- Monthly team meeting with the Finance Department - 26/10/2022.
- Monthly rates working group meeting – 19/10/2022.
- Various meetings re resumption of finance system upgrade.



9.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

10.0 LAND USE PLANNING

^

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

^

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 18 October 2022 be noted.”





AGENDA

FOR THE DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
HELD AT THE COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET,
SORELL ON TUESDAY 18 OCTOBER 2022

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	CONFIRMATION OF THE MINUTES OF 4 OCTOBER 2022	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	2
4.0	LAND USE PLANNING	2
4.1	DEVELOPMENT APPLICATION NO. 7.2022.5.1	2
4.2	DEVELOPMENT APPLICATION NO. 5.2022.166.1	11



AGENDA

ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

1.0 ATTENDANCE

Chairperson Mayor Vincent
Deputy Mayor N Reynolds
Councillor K Degrassi
Councillor V Gala
Councillor C Torenus
Councillor M Reed
Councillor B Nichols
Robert Higgins, General Manager

APOLOGIES

Councillor G Jackson

STAFF IN ATTENDANCE

Shane Wells, Senior Planner
Denis Wall, Development Engineer
Greg Robertson, Manager Regulatory Services

2.0 CONFIRMATION OF THE MINUTES OF 4 OCTOBER 2022

RECOMMENDATION

"That the Minutes of the Development Assessment Special Committee (DASC) Meeting held on 4 October 2022 be confirmed."

37/2022 GALA / NICHOLS

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Degrassi, Gala, Torenus, Reed & Nichols

Against: None



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No committee member indicated that they had, or were likely to have, a pecuniary interest in any item on the agenda.

In considering the following land use planning matters the Development Assessment Special Committee intends to act as a planning authority under the *Land Use Planning and Approvals Act 1993*.

4.0 LAND USE PLANNING

4.1 DEVELOPMENT APPLICATION NO. 7.2022.5.1

PLANNING SCHEME:	<i>Sorell Interim Planning Scheme 2015</i>
APPLICATION STATUS	Discretionary
RELEVANT LEGISLATION:	Section 57 of the <i>Land Use Planning and Approvals Act 1993</i>
REASON FOR DASC MEETING	Subdivision creates more than one lot and more than one representation received

APPLICANT:	PDA Surveyors, Engineers and Planners
PROPOSAL:	Subdivision (6 lot and balance)
SITE ADDRESS:	16-42 Arthur Highway, Dunalley

RELEVANT ZONE:	Rural Living Zone
PROPOSED USE:	NA
APPLICABLE OVERLAY(S):	Bushfire-Prone Areas; Waterway and Coastal Protection
APPLICABLE CODE(S):	Road and Rail Assets, Stormwater Management
VALID APPLICATION DATE:	1 March 2022
DECISION DUE:	20 October 2022
DISCRETION(S):	1 Lot design
	2 Frontage
	3 Internal lots
	4 Roads
	5 Open Space
	6 Open Space
	7 Wastewater
	8 Stormwater
	9 Traffic increase
REPRESENTATION(S):	Two



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

RECOMMENDATION

That pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* Council resolve that Planning Application 7.2022.5.1 for a six lot subdivision plus balance at 16-42 Arthur Highway, Dunalley be approved, subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans submitted on 5 September 2022 except as may be amended by the conditions of this permit.
2. As no provision has been made for Public Open Space or improvements thereto, and having formed the opinion that such a provision should be made, Council invokes the provisions of Section 117 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and requires security equivalent of 3% of the improved value of the area of lots 1, 2, 3, 4, 5 and 6. This should be in the form of a direct payment made before the sealing of the final plan, or alternatively in the form of security provided under Section 117 of the Act. The subdivider is to obtain a report from an independent Registered Valuer, at the subdividers cost, and provided to Council for the purposes of determining the improve value of the area being subdivided. The assessment of the value must have been completed no longer than 3 months prior to the final plan being submitted to Council for approval.
3. A 18m wide right of way is to be created over lot 5 for the benefit of CT 231238/1 to facilitate future subdivision and to satisfy clause 15.5.2 P1(c). The right of way is to allow for an extension of the public road only and not provide for access strips that service multiple lots.

Design and Construction

4. Prior to the commencement of works, engineering design drawings showing all work required by this planning permit, and any additional work proposed, must be prepared in accordance with the current:
 - (a) Tasmanian Subdivision Guidelines
 - (b) Tasmanian Municipal Standard - Specifications
 - (c) Tasmanian Municipal Standard - Drawings
 - (d) Any relevant council policy

The design drawings must be prepared by a suitably qualified and experienced engineer or engineering consultancy with an appropriate level of professional indemnity insurance.

Advice:

- i. The Tasmanian Subdivision Guidelines, Specification, and Drawings are available at www.lgat.tas.gov.au.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

- ii. *Variations from the Tasmanian Subdivision Guidelines, Specifications, or Drawings may be approved at the discretion of Council's General Manager or their delegate where a clear justification exists and the alternative solution is to a no lesser quality in terms of infrastructure performance or maintenance costs over the life of the asset.*
 - iii. *Where there exists any conflict(s) between the Tasmanian Subdivision Guidelines, Specifications, or Drawings and this permit, any requirements of this permit shall take precedence.*
 - iv. *Engineering design drawings will expire two years after their approval and will be endorsed as such.*
5. Prior to works commencing, the following fees must be paid for each stage of construction:
 - (a) Engineering design drawing assessment fee;
 - (b) Inspection fees for minimum estimated number of inspections.

Where reassessment of engineering drawings or subsequent inspections are required, additional fees may be required.

Advice: Where appropriate, Council fees are updated each financial year and can be found in the Sorell Council Fees and Charges schedule, available from Council.
6. Works must not commence on site prior to the approval of engineering design drawings by the General Manager.
7. A Construction Management Plan (CMP) must be provided including, but not limited to, the following:
 - (a) Traffic Management Plan;
 - (b) Soil and Stormwater Management Plan.

All requirements of the CMP must be implemented prior to any works commencing on site.
8. Prior to works commencing, the developer must submit a Notice of Intention to Carry Out Work (available from Council) inclusive a certificate of currency for public liability insurance for the contractor and any sub-contractor.
9. Prior to sealing the final plan the following works must be completed in accordance with the endorsed engineering design drawings:
 - (a) Lot connections for each lot:
 - I. Connection to the electricity network;
 - II. Connection to the telecommunication network (if available).



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

- (b) Vehicle access for each lot:
 - I. 40mm thick DG10 asphalt vehicle crossover to front boundary (6.0m minimum);
 - II. Sealed vehicle driveway over the access strip for lot 5;
 - III. Minimum width of 3.6m, or 4.0m where bushfire prone;
 - IV. Each property access must be located to minimise potential conflicts with other vehicles.
 - (c) Fencing and gates:
 - I. Any existing frontage fencing not located on the correct boundary must be removed with new rural type fence installed in the correct location;
 - II. Gates must be installed at each new property access and set back to allow vehicles to stop clear of traffic lanes, minimum of 6.0m from edge of seal.
 - (d) Road construction:
 - I. Sealed and drained road carriageway with a 7m wide seal width (including shoulders) and 18m road reservation;
 - II. Cul-de-sac heads must be finished with 40mm thick DG10 asphalt with 9m radius and 25m road reservation. Where bushfire prone, radius to be increased to 12m with 31m road reservation;
 - III. Street lighting with LED lamps. Developer to reimburse Council at a rate of \$625 (indexed with CPI) per LED lamp required;
 - IV. Street signage and standard line marking to each intersection.
 - (e) Stormwater network:
 - I. Unimpeded major stormwater network for a 1% AEP event;
 - II. Minor stormwater network for a 5% AEP event, including provision of any required detention to prevent downstream flooding.
 - (f) Natural values:
 - I. Construction soil and water management plan.
 - (g) Rehabilitation
 - I. Provision of top soil and grass or vegetation on all disturbed surfaces along with weed management measures.
10. Mandatory audit inspections are required in accordance with the Tasmanian Subdivision Guidelines. The developer must provide a minimum 48 hours' notice.
 11. Works must be completed to a standard that is to the satisfaction of the Council General Manager.
 12. A qualified and experienced civil engineer must supervise and certify all works in accordance with clause 21, 22, 23 and 24 of the Tasmanian Subdivision Guidelines.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

13. The developer must engage Council to organise a Practical Completion inspection when practical completion of works for each stage has been reached. Upon successful completion of the inspection in accordance with clause 21 and Appendix 6 of the Tasmanian Subdivision Guidelines, Council will issue a Certificate of practical Completion, listing any minor defects identified.
14. Works are subject to a twelve (12) month Defect Liability Period commencing from the day the final plan of survey was sealed (for the applicable stage, if any) during which time all maintenance and repair of work required by this permit is the responsibility of the developer.
15. A Defect Liability Bond equal to 5% of the total construction value, and no less than \$10,000.00, must be submitted for the duration of the defect liability period.
16. Upon completion of the Defect Liability Period, the developer must engage Council to organise a Final Completion inspection in accordance with clause 24 of the Tasmanian Subdivision Guidelines. When all outstanding items listed in the Certificate of Practical Completion and subsequent defects are satisfactorily completed, Council will issue a Certificate of Final Completion. Any remaining financial security in relation to the works will be returned and Council will assume maintenance of the works.
17. Prior to sealing the final plan of survey, accurate as constructed drawings of all works undertaken must be submitted in .pdf and .dwg formats and:
 - (a) Be completed, and certified, by a land surveyor or civil engineer;
 - (b) Include the data spreadsheet available from Council completed in accordance with the 'Guidelines for As Constructed Drawings and Asset Data Collection' available from Council;
 - (c) photos of all new assets;
 - (d) be accurate to AHD and GDA94;
 - (e) be drawn to scale and dimensioned;
 - (f) include top, inlet, and outlet invert levels;
 - (g) include compaction and soil test results; and
 - (h) include an engineer's certificate stating that each component of the works complies with the approved engineering plans and Council standards.

Advice: The minimum standard is demonstrated through the As Constructed Example Drawing, available from Council.

State Road Indemnity

18. Prior to the commencement of any works associated with this permit the developer must obtain the consent of the Minister administering the *Roads and Jetties Act 1935* in accordance with Section 84 (1) (c) of the *Local*



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

Government (Building and Miscellaneous Provisions) Act 1993. This must include an indemnity for the Crown against any claim which may arise from an increase in the water flowing away from or under the State Road, or its rate of flow, by reason of the works approved by this permit.

Advice: Please contact Transport Services within the Department of State Growth.

General

19. Staging must be in accordance with the endorsed plans and documents unless otherwise agreed to in writing by Council's General Manager.
20. Prior to sealing any final plan, all recommendations of the bushfire hazard management plan must be complete and be certified by a suitably qualified person.
21. All land noted as roadway, footway, open space, or similar must be transferred to Council. Complete transfer documents that have been assessed for stamp duty, must be submitted with the final plan of survey.
22. To the satisfaction of Council's General Manager, the final plan of survey must include easements over all drains, pipelines, wayleaves and services. The minimum easement width for stormwater is in accordance with the Tasmanian Subdivision Guidelines.
23. Covenants or other restrictions must not conflict with, or seek to override, provisions of the planning scheme.
24. Prior to practical completion, survey pegs are to be certified correct post construction.

Roads

25. All roads in the subdivision must be conveyed to the Council upon the issue of the Certificate under Section 10 (7) of the Local Government (Highways) Act 1982. All costs involved in this procedure must be met by the person responsible.
26. The new intersection of Arthur Highway and the proposed road must be constructed in accordance with any Department of State Growth requirements.
27. Unless for a local road, service installation across an existing sealed road carriageway must be bored with a minimum cover of 1.2m. Bores for services greater than 100mm must have a pumped backfill.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

Stormwater

28. The minor and major stormwater system must be designed and constructed to not exceed the conveyance or treatment capacity of the downstream network.

Sight distance

29. The development must undertake vegetation clearance and/or earthworks to achieve the minimum sight distance specified in the planning scheme for all existing and proposed vehicle accesses.

Existing Services

30. Prior to sealing the final plan of survey, all existing lot connections must be relocated to be wholly contained within the balance lot or contained within new or existing service easements to the satisfaction of Council's General Manager.

Advice: this condition covers any existing stormwater, water, sewer, electrical, access or telecommunications infrastructure.

31. Existing crossover(s) or lot connections, if retained, must comply with current standards

Telecommunications & Power

32. Prior to sealing the final plan of survey, the developer must submit to Council either:
 - (a) Demonstration that the exemption from the installation of fibre ready pit and pipe notice has been completed, or
 - (b) An Exemption from the installation of fibre ready pit and pipe, a "Provisioning of Telecommunications Infrastructure – Confirmation of final payment" or "Certificate of Practical Completion of Developer's Activities" from Telstra or NBN Co.

Advice: Please refer to Notice under Telecommunications (Fibre-ready Facilities – Exempt Real Estate Development Projects) Instrument 2021" at <https://www.communications.gov.au/policy/policy-listing/exemption-pit-and-pipe-requirements/development-form>

33. Prior to sealing the final plan of survey, the developer must submit written advice from TasNetworks confirming that all conditions of the Agreement between the Owner and authority have been complied with and that future lot owners will not be liable for network extension or upgrade costs, other than individual property connections at the time each lot is further developed.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

34. Street lights must include LED lamps at the developers cost.

Road Widening

35. The final plan or survey must show the corners of each road intersection must be splayed or rounded by chords of a circle with a radius of not less than 6m.

Natural Environment & Hazards

36. No top soil is to be removed from the site.

Advice: this condition is to minimise the spread of weeds from the site.

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- Requirements for works or other outcomes to the satisfaction of the General Manager will be delegated to the appropriate officer for determination.
- All engineering related queries should be directed to the Development Engineer. The Council General Manager has delegated functions relevant to the permit to the Development Engineer.
- Sealing of a final plan of survey is subject to a prescribed Council fee at the date of lodgement of the final plan or survey.
- Land Title Office fees must be paid directly to the Recorder of Titles.
- The final plan of survey will not be sealed until all works required by this permit are complete.
- The final plan of survey is inclusive of any schedule of easement and Part 5 Agreement.
- The developer may suggest street names. Suggestions should be received three months prior to sealing the final plan of survey and be made in writing to the General Manager. Street names must be consistent with Tasmanian Place Naming Guidelines, May 2021. Please refer to <https://nre.tas.gov.au/land-tasmania/place-naming-in-tasmania>
- The permit does not take effect until 15 days after the date that this permit was served on you as the applicant and each representor provided that no appeal is lodged as provided by s53 of the *Land Use Planning and Approvals Act 1993*.
- This permit does not imply that any other approval required under any other legislation or by-law has been granted.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

- This planning approval shall lapse at the expiration of two (2) years from the date on which this permit became valid, if the permit is not substantially commenced. At the discretion of the Planning Authority, the expiration date may be extended for a further two (2) years on two separate occasions for a total of six (6) years. Once lapsed, a new application will be required.
- Any changes to the use or development approved, may be deemed as substantially in accordance with the permit or may first require either a formal amendment to this permit or a new permit.

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: (03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

38/2022 REED / REYNOLDS

"That the recommendation be accepted."

The motion was put.

For: Vincent, Reynolds, Degrassi, Gala, Torenus, Reed & Nichols

Against: None



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

4.2 DEVELOPMENT APPLICATION NO. 5.2022.166.1

PLANNING SCHEME:	Sorell Interim Planning Scheme 2015
APPLICATION STATUS	Discretionary
RELEVANT LEGISLATION:	Section 57 of the Land Use Planning and Approvals Act 1993
REASON FOR DASC MEETING	While staff have delegation the proposal is large in scale with Councillors requesting it be considered by DASC

APPLICANT:	Young Group Pty Ltd
PROPOSAL:	Commercial Building (Multiple Uses)
SITE ADDRESS:	33 Dubs and Co Drive, Sorell

RELEVANT ZONE:	General Business Zone
PROPOSED USE:	Office, Restaurant, Retail, Storage
APPLICABLE OVERLAY(S):	Nil
APPLICABLE CODES(S):	Road and Rail Assets, Parking and Access, Stormwater Management, Inundation Prone Areas
VALID APPLICATION DATE:	15 September 2022
DECISION DUE:	26 October 2022
DISCRETION(S):	1 Height
	2 Front setback
	3 Traffic increase
	4 Car parking numbers
	5 Number of vehicle accesses
	6 Flood prone area
REPRESENTATION(S):	One

RECOMMENDATION

That pursuant to Section 57 of the Land Use Planning and Approvals Act 1993, Council resolve that Planning Application 5.2022.237.1 for a Commercial Building (Mixed Use) at 33 Dubs and Co Drive, Sorell for Young Group Pty Ltd be approved, subject to the following conditions:

1. Development shall generally be in accordance with the endorsed plans and document unless amended by the conditions of this permit. The endorsed plans and documents consist of:
 - Noise assessment from NVC dated 10 August 2022 (Council ref: P4);
 - Traffic impact assessment from Howarth Fisher and Associates dated August 2022 (Council ref: P4);
 - Flood hazard report from Flussig dated 5 May 2022 (Council ref: P1);
 - Stormwater report from Aldanmark dated 13 July 2022 (Council ref: P2);
 - Lighting illumination plan received 25 August 2022 (Council ref: P5);



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

- Landscaping plan from Inspiring Place dated 6 May 2022 (Council ref: P1); and
 - Architectural drawings from 1+2 Architecture (Council ref: P4); and
2. Two motor cycles spaces are to be included in the completed development. The design of each space must comply with Provision for Motorcycles” of AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-street car parking

Environmental Health Conditions

3. The hours of operation of the development must comply with the following:
 - (a) 6.00. a.m. to 10.00. p.m. from Monday to Saturday;
 - (b) 7.00 a.m. to 9.00 p.m. on Sundays and Public Holidays.
4. Commercial vehicle movements delivering or collecting goods or waste are only permitted between 7am and 7pm.
5. All civil and building construction work associated with the development must be within the following hours:
 - (a) 7.00. a.m. to 7.00. p.m. from Monday to Friday;
 - (b) 8.00 a.m. to 6.00 p.m. on Saturdays; and
 - (c) No works are permitted on Sundays or public holidays.

Approval must be obtained from the Manager Regulatory Services for any works outside of these hours.

6. The Manager Regulatory Services may require the building owner to undertake noise or light measurements to demonstrate compliance with permit conditions. Measurements must be undertaken by a suitably qualified person to the satisfaction of the Manager Regulatory Services.
7. Airborne dust from construction works, roads, disturbed areas, storage heaps, or machinery operating on the land must not create an environmental nuisance. Areas must be dampened, covered, compacted or otherwise treated to reduce dust emissions.
8. Before commencing works on the site the applicant must provide a construction environmental management plan details proposed measures to prevent pollutants leaving the site. The plan shall include but not be limited to:
 - (a) Soil and water management;
 - (b) Dust suppression;
 - (c) Noise management;
 - (d) Air pollution control;
 - (e) Washing down of construction vehicles to; and
 - (f) Light spillage from construction or security lighting.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

9. A solid 2.1m high fence must be erected and maintained along the northern boundary of the site. The fence must not have any gaps and be constructed with a material with a minimum surface mass of 15kg/m².
10. All external lighting on the building and car park shall be located to minimize light spillage onto neighbouring properties and comply with AS/NZS 4282:2019 Control of the obtrusive effects of lighting.

Engineering Conditions

11. Prior to any works commencing, revised detailed plans and specifications, clearly showing all proposed works within the road reservation, must be submitted to Council for approval. These shall include, but not be limited to:
 - (a) Any landscaping or pedestrian facilities proposed in the road reserve;
 - (b) All proposed driveway entrance or exit points from the site;
 - (c) All traffic facilities and line marking required for the on-street parking.
12. A vehicular crossing application must be submitted to Council and an associated permit must be granted prior to any access or egress works commencing within the road reservation.
13. On-street car parking for the development must generally be in accordance with AS 2890.5:2020 and the traffic impact assessment completed by Howarth Fisher and Associates, dated August 2022.
14. Off-street car parking shall comply with the following requirements:
 - (a) Off street parking requirements (including layout, line marking, signage and the installation of wheel stops) shall comply with AS 2890.1:2004;
 - (b) Off street driveway, car parking and turning areas shall be constructed of reinforced concrete or asphalt;
 - (c) Lighting and landscaping must be implemented for the car parking and vehicular circulation areas generally in accordance with the approved plans.
15. Stormwater shall be discharged to the existing piped Council stormwater system in accordance with the following:
 - (a) All stormwater pipes collecting runoff from driveways, car parking, turning areas and other hard surfaces shall be designed to suit the calculated stormwater runoff from the property;
 - (b) A concrete kerb shall be installed along the entire length of the internal driveway, car parking and turning areas to direct



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

- stormwater into the stormwater system. Grated pits shall be installed at suitable locations, as per the drainage plan;
- (c) All grated pits, grated drains and stormwater lot connections must be constructed to a trafficable standard;
 - (d) No ground stormwater runoff generated from the development shall be directed onto neighbouring properties;
 - (e) A stormwater filtration and detention system must be implemented as specified in the civil drawings by Aldanmark and dated 5/04/2022;
 - (f) Council must be notified and all stormwater works within the road reserve must be inspected by Council prior to any backfilling. Please call Council on 6269 0000 to arrange a time giving at least 24 hours' notice.
16. The developer shall be responsible for the location of any existing services and Council infrastructure.
 17. All works shall be undertaken by the developer at the developer's cost.
 18. Any existing Council infrastructure that is damaged or modified in any way, as a consequence of these works, shall be repaired or reinstated by the developer to its original condition, as soon as reasonably practicable, at the developer's cost.
 19. During the works period, the developer shall contain all materials within the property boundaries and maintain the site so as not to cause a hazard to pedestrian or vehicular traffic.

TasWater Conditions

- | | |
|----------------------------|---------------------|
| 20. Refer to TasWater form | 04 (attached) |
| Reference number | TWDA 2022/00894-SOR |
| Dated | 29 June 2022 |

NOTE: THE FOLLOWING ADVICE APPLIES TO THIS PERMIT

- A separate registration under the Food Act 2003 is required for any food business before commencing operations.
- This permit shall lapse at the expiration of two (2) years from the date on which it is granted if the development and use is not substantially commenced within that period.
- This permit does not imply that any other approval required under any other by-law or legislation has been granted.
- Separate Building Approval may be required prior to commencement of the development.



AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

You may appeal against the above conditions, any such appeal must be lodged within fourteen (14) days of service of this notice to TASCAT, 38 Barrack Street Hobart 7000 Ph: ☎(03) 6165 6790 or email resourceplanning@tascat.tas.gov.au

39/2022 REYNOLDS / REED

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Degrassi, Gala, Torenus, Reed & Nichols

Against: None

Meeting closed at 4.41pm

**MAYOR VINCENT
CHAIRPERSON
18 OCTOBER 2022**



**AGENDA
DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE (DASC) MEETING
18 OCTOBER 2022**



**AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022**

11.0 GOVERNANCE

11.1 [^]
COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY REPORT
SEPTEMBER 2022 QUARTER

RECOMMENDATION

“That the attached Copping Refuse Disposal Site Joint Authority (CRDSJA) Report be received and noted.”

ROBERT HIGGINS
GENERAL MANAGER

3 November 2022

Attachments (2)





Copping Refuse Disposal Site Joint Authority

31 October 2022

Mr Ian Nelson
General Manager
Clarence City Council
PO Box 96
ROSNY PARK 7018

Mr Robert Higgins
General Manager
Sorell Council
P O Box 126
SORELL 7072

Mr Gary Arnold
General Manager
Kingborough Council
Locked Bag 1
KINGSTON 7050

Ms Jess Dallas
A/General Manager
Tasman Council
1713 Main Road
NUBEENA 7184

Dear General Manager

COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY REPORT: September 2022 Quarter

Participating Councils and the Director, Local Government agreed to establish consistent reporting arrangements for the Authority. The following advice regarding matters discussed at recent Authority and Board meetings is now provided for inclusion in your routine report to your Council.

Authority meeting held on 25 October 2022

Material matters addressed in the open meeting:

- Endorsed the September 2022 Quarterly Report (attached) for distribution to Participating Councils
- Approved repayment of Clarence City Council's overpaid Gate Fee for \$118,084.48 for the September 2022 quarter
- Received the 2022 financial statements of C Cell Unit Trust. These will be forwarded to other unit holders separately.
- Received Southern Waste Solutions' submission to the Australian Carbon Credit Unit Review
- Agreed the meeting schedule for calendar year 2023
- Amended the date of the Authority's Annual General Meeting to Tuesday 6 December 2022 at 2.00pm at Clarence City Council to allow Participating Councils sufficient time to appoint Representatives.
- Received an update on activities of the Boards of Southern Waste Solutions and C Cell Pty Ltd provided by Board Chair, Dr Christine Mucha and CEO, Mr Chris Adekunle.

Material matters addressed in the closed meeting:

- Received the annual report on the performance of the Authority Secretary and authorised the Secretary's contract of appointment to be extended to November 2025.

Other matters of note:

- The Authority acknowledged and thanked retiring Representatives who either did not re-stand for election to their respective Participating Council or who may not be reappointed as Representatives in the future.

Copping Refuse Disposal Site Joint Authority trading as **SOUTHERN WASTE SOLUTIONS**
PO Box 216, New Town, Tasmania 7008
Phone: 03 6273 9712 Email: finance@swstas.com.au
ABN: 87 928 486 460



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

Matters considered by the Boards of Southern Waste Solutions and C Cell Pty Ltd as Trustee

- Summaries of the material matters considered by both Boards are attached.

Note: As minutes of meetings of the Southern Waste Solutions Board and C Cell Pty Ltd Board are commercial in confidence, it is requested that these be held on file for perusal by Aldermen/Councillors but not tabled at Council meetings.

Yours sincerely



Carolyn Pillans
Secretary

Attachment 1: Quarterly Report to the Authority September 2022

Attachment 2: Summary of SWS Board meetings

Attachment 3: Summary of C Cell Board meetings

Copping Refuse Disposal Site Joint Authority trading as **SOUTHERN WASTE SOLUTIONS**
PO Box 216, New Town, Tasmania 7008
Phone: 03 6273 9712 Email: finance@swstas.com.au
ABN: 87 928 486 460



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

11.2 CERTIFICATE OF ELECTION FOR THE 2022 LOCAL GOVERNMENT ELECTIONS

RECOMMENDATION

1. "That the Certificate of Election for the 2022 Tasmanian Local Government Elections issued by Peter Moore, Returning Officer, Tasmanian Electoral Commission on Monday, 31 October 2022 be received; and
2. That the Declaration of Office, signed by each of the candidates elected to Council in the 2022 Tasmanian Local Government Elections, be acknowledged in accordance with the requirements of Section 321 of the Local Government Act 1993."

Introduction

The provisions of the Local Government Act 1993 ("the Act") require that the Certificate of Election be tabled at the first meeting of Council held after the Certificate is issued by the Returning Officer.

The Act also requires the Declaration of Office signed by each newly elected Councillor be acknowledged by Council and recorded in the Minutes accordingly. Copies of the Certificate and Declarations are attached.

Annual plan

Not applicable.

Policy

As prescribed by the Act and Local Government Regulations.

Community implications

Statutory obligation to enable newly elected members to participate in the first Council meeting.

Statutory implications

Report

The 2022 Local Government Elections were conducted by postal ballot with the poll closing at 2 pm on Tuesday, 25 October 2022.



Counting was conducted by the Tasmanian Electoral Commission with the Certificate of Election being issued on 31 October 2022 and published in the Mercury Newspaper on Saturday 5 November 2022.

Section 321 of the Act requires Council to acknowledge the making of a declaration by the newly elected candidates and for this to be recorded in the Minutes of the meeting.

The Act also provides that any elector or candidate may dispute the result of an election in the Supreme Court within 90 days of the day of publication of the Certificate.

ROBERT HIGGINS

GENERAL MANAGER

Date: 8 November 2022

Attachments (10)



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022



2022 LOCAL GOVERNMENT ELECTIONS

Certificate of Election

Sorell Council

In accordance with the Local Government Act 1993 I have declared the following candidates elected to the positions shown below.

9 Councillors

Elected for a period of 4 years

Kerry VINCENT

Charles WOOLEY

Natham REYNOLDS

Marisol MIRO QUESADA LE ROUX

Carmel TORENIUS

Melinda REED

Meg BROWN

Janet GATEHOUSE

Shannon CAMPBELL

Mayor

Elected for a period of 4 years

Kerry VINCENT

Deputy Mayor

Elected for a period of 4 years

Charles WOOLEY



Peter Moore RETURNING OFFICER

31 October 2022



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

Local Government Act 1993
DECLARATION OF OFFICE- S. 321

I, Nathan Reynolds, having been elected as Councillor
[full name] [councillor]

to the Sorell Council, do solemnly declare that I will
[name of council]

- (a) faithfully carry out the functions and exercise the powers vested in me by virtue of that office to the best of my ability and in accordance with the law;
- (b) comply with the Council's code of conduct;
- (c) engage in ongoing professional development; and
- (d) abide by the principles of good governance.

[Signature]
[signature of councillor]

Made before me at Sorell in Tasmania on the 8th day
of Nov 20 22

[Signature]
[general manager]



[general manager]

DECLARATION OF OFFICE- S. 321

[general manager]

DECLARATION OF OFFICE- S. 321


[general manager]

DECLARATION OF OFFICE- §. 321

to the Swell Council Council, do solemnly declare that I will
[name of council]

- (a) faithfully carry out the functions and exercise the powers vested in me by virtue of that office to the best of my ability and in accordance with the law;
- (b) comply with the Council's code of conduct;
- (c) engage in ongoing professional development; and
- (d) abide by the principles of good governance.

[signature of councillor]

Made before me at Sorell in Tasmania on the 8th day
of November 20 22.

[Signature]
[general manager]

DECLARATION OF OFFICE- S. 321

.....
[general manager]

DECLARATION OF OFFICE- S. 321

to the Seel Council, do solemnly declare that I will
[name of council]

- (a) faithfully carry out the functions and exercise the powers vested in me by virtue of that office to the best of my ability and in accordance with the law;
- (b) comply with the Council's code of conduct;
- (c) engage in ongoing professional development; and
- (d) abide by the principles of good governance.

Made before me at SORELL..... in Tasmania on the 8 day
of November 20 22.

[Signature]
[general manager]

DECLARATION OF OFFICE- S. 321

to the Sorell Council, do solemnly declare that I will
[name of council]

- (a) faithfully carry out the functions and exercise the powers vested in me by virtue of that office to the best of my ability and in accordance with the law;
- (b) comply with the Council's code of conduct;
- (c) engage in ongoing professional development; and
- (d) abide by the principles of good governance.

[signature of councillor]

Made before me at SORELL..... in Tasmania on the 8th day
of NOV..... 20 22..

[Signature]
[general manager]



DECLARATION OF OFFICE- S. 321

to theSorell..... Council, do solemnly declare that I will
[name of council]

- (a) faithfully carry out the functions and exercise the powers vested in me by virtue of that office to the best of my ability and in accordance with the law;
- (b) comply with the Council's code of conduct;
- (c) engage in ongoing professional development; and
- (d) abide by the principles of good governance.

Made before me at Sorell..... in Tasmania on the 9th day
of November 2022.

best 
[general manager]

11.3 COUNCIL MEETING TIMES

RECOMMENDATION

“That pursuant to Regulation 6(2) of the Local Government (Meeting Procedures) Regulations 2015, Council resolve to continue the Ordinary Council meetings at 6.00pm on the third Tuesday of each month and the Development Assessment Special Committee meetings at 4.30pm on Tuesdays (as required) for the duration of the four year elected member term.”

Introduction

Council conducts its Ordinary meetings on the third Tuesday of each month at 6:00pm and has publicised this at the commencement of each year in accordance with Regulation 7(2)(a) of the Local Government (Meeting Procedure) Regulations 2015 (“the Regulations”).

The Development Assessment Special Committee (planning authority) meetings are conducted at 4.30pm Tuesdays on an as needed basis. Public notification for each of these meetings is carried out in accordance with Regulation 7(2)(b) of the Regulations.

No changes are proposed to these arrangements for either meeting.

Annual plan

Not applicable.

Policy

No specific policy.

Community implications

None foreseen.

Statutory implications

Report

The Regulations stipulate the requirement for convening and publicising/notifying Council meetings. Regulation 6(2) requires a Council (and Council Committee) after each ordinary election to review the times of commencement of meetings.



The Local Government Act 1993 stipulates the requirement for all Councils to hold an Annual General Meeting prior to the 15th December each year.

ROBERT HIGGINS
GENERAL MANAGER

Date: 10 November 2022

11.4 COUNCILLOR REPRESENTATIVES ON COMMITTEES

RECOMMENDATION

“That Council resolves to appoint Councillor Representatives on various committees as nominated in the accompanying report.”

Introduction

The Council is represented on various committees and other authorities by elected members appointed by Council from time to time. Representation on these committees provides an opportunity for Sorell Council to contribute to local government activities both within the municipal area, regionally and on a statewide basis.

Only those positions that are time critical for November 2022 have been specified below with the remainder to be determined in December 2022.

Strategic plan

Consistent with the Strategic Plan.

Annual plan

Not applicable.

Policy

No specific policy.



Environmental implications

Not applicable.

Asset management implications

Not applicable.

Risk management implications

No obvious risk management implications.

Community implications

None foreseen.

Statutory implications**Report**

The following vacancies for external committees and agencies are as indicated with the previous representative described. Some positions default to the Mayor.

Committee/Organisation	2018-2022	2022-2026
	Councillor Representative and Role	
Section 24 Arts & Cultural Committee	Councillor Torenus Councillor Reed	TBC post November 2022
Section 24 Copping Hall and Reserves Committee	Principal: D/Mayor Reynolds Proxy: Councillor Jackson	TBC post November 2022
Section 24 Dunalley Hall and Reserves Committee	Principal: Councillor Torenus Proxy: Councillor Gala	N/A – committee no longer functioning.
Section 24 Pembroke Park Advisory Committee	Mayor Vincent – default Chair D/Mayor Reynolds Councillor De Williams	TBC post November 2022
Streetscape / St George's Square Committee	Streetscape committee required only. Councillor Nichols Councillor Torenus D/Mayor Reynolds	TBC post November 2022



Sorell and School 200 Year Celebration (2021)	Council to call for nominations for a working group. Group not to be a Council committee. Council to request to have a representative - Councillor Degrassi.	N/A – committee no longer required.
Municipal Emergency Management Committee	Mayor Vincent (Chairperson) – <i>default position under Municipal Emergency Management Plan.</i>	Mayor Vincent (Chairperson) – <i>default position under Municipal Emergency Management Plan.</i>
South East Region Development Association (“SERDA”)	Mayor Vincent (Chairperson) – <i>default position under constitution.</i>	Mayor Vincent (Chairperson) – <i>default position under constitution.</i>
Copping Refuse Disposal Site Joint Authority (“CRDSJA”)	Principal: Mayor Vincent Proxy: Councillor De Williams	Principal: Mayor Vincent Proxy: Councillor Gatehouse
Local Government Association of Tasmania (“LGAT”)	Mayor Vincent D/Mayor Reynolds (proxy) <i>Default positions</i>	Principal: Mayor Vincent Proxy: D/Mayor Wooley <i>Default positions</i>
Southern Waste Strategy Authority (now referred to as “Waste Strategy South”)	Principal: Councillor Reed Proxy: Councillor Degrassi	Principal: Mayor Vincent Proxy: Manager Regulatory Services - Greg Robertson
Development Assessment Special Committee (“DASC”)	Mayor Vincent (Chairperson) D/Mayor Reynolds Councillor Degrassi Councillor De Williams Councillor Gala Councillor Jackson Councillor Nichols Councillor Reed Councillor Torenus	Mayor Vincent (Chairperson) D/Mayor Wooley Councillor Brown Councillor Campbell Councillor Gatehouse Councillor Miro Quesada Councillor Reed Councillor Reynolds Councillor Torenus
Sorell Tasman Affected Area Recovery Committee	Mayor Vincent General Manager <i>Default positions</i>	N/A – committee no longer required.



TasWater	Principal: Mayor Vincent Proxy: Councillor Jackson	Principal: Mayor Vincent Proxy: Councillor Reed
Southern Tasmanian Councils Authority (STCA)	Mayor Vincent General Manager <i>Default positions</i>	TBC post November 2022
Sorell Audit Panel	Councillor De Williams Councillor Reed	TBC post November 2022

ROBERT HIGGINS

GENERAL MANAGER

Date: 10 November 2022

12.0 ENGINEERING & REGULATORY SERVICES

^

Nil Reports

13.0 HR & COMMUNITY SERVICES

^

Nil Reports

14.0 FINANCE

^

14.1 EXECUTIVE SUMMARY – FINANCIAL REPORT OCTOBER 2022 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT OCTOBER 2022 YEAR-TO-DATE be received and noted by Council.”

Note: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.

FINANCIAL REPORT OCTOBER 2022 YEAR-TO-DATE

The operating surplus for the period ended 31 October 2022 of \$11.163m above the budget of \$10.155m by \$1.008m. The main drivers of this position are:

- Recurrent income year to date is \$17.595m, which is above budget by \$346k.



- Operating expenses year to date are \$6.432m, which is below budget by \$661k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges are above budget by \$136k to the end of October. The following significant variances are noted:

- Other remissions is below budget by \$32k, as a result of Council receiving less charitable remission requests than anticipated year to date.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$14k to the end of October, this is predominantly a result of town planning activity being less than expected year to date.

3. USER FEES

This category is above budget by \$21k to the end of October. The following significant variances are noted:

- Building assessment fees is below budget by \$11k, as a result of activity being less than expected year to date.
- Dog registrations and renewal is above budget by \$23k, as a result of a delay in raising Dog registration renewals. A percentage of the above amount would normally have been received last financial year.

4. GRANTS OPERATING

This category is above budget by \$21k to the end of October, with no significant variances noted.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$123k to the end of October, this is largely a result of the following variance:

- Public open space contributions is \$124k above budget, predominantly as a result of a sub-division at Arthur Highway and Nugent Road, Sorell.

6. INTEREST

This category is above budget by \$44k to the end of October. The following significant variance is noted:

- Interest received is above budget by \$40k, as a result of significant improvements in interest investment rates.



7. OTHER INCOME

This category is above budget by \$26k to the end of October. The following significant variances are noted:

- Lease Fees – Copping Tip is above budget by \$12k, due to timing of receipt of income received in October budgeted in November.
- SERDA external labour hire recoveries is above budget by \$24k, no income was budgeted due to wind up. The wind up did not totally complete as at 30 June 2022.
- Other facility hire is below budget by \$25k, this income is in relation to the Pembroke Stadium. Due to the delay in completion of the stadium no income has been received.

8. INVESTMENT IN TASWATER

This category is below budget by \$10k to the end of October, this is predominantly a result of TasWater interim dividend being less than expected year to date.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$138k to the end of October.

The following significant variances are noted:

- Staff training is below budget by \$16k, this is a result of planned training not occurring as scheduled.
- Superannuation is below budget by \$24k, this is a result of current vacancies.
- Workers compensation insurance is below budget by \$26k. An increase from 2021/2022 was budgeted for, however for the 2022/2023 financial year MAV Insurance pricing model saw Council's actual premium decrease.

10. MATERIALS AND SERVICES

Materials and services are \$299k below budget to the end of October.

The following significant variances are noted:

- Consultants other is below budget by \$29k, predominantly as a result of underspends to date in both Engineering \$23k and Town Planning \$9K. Both these planned works will occur later in the year.
- Contractors is below budget by \$18k, predominantly as a result of underspends to date in Roads Sealed (\$20k). This planned works will occur later in the year.
- Mornington Park transfer station disposal costs is below budget by \$12k, as a result of timing of invoices. Invoice expected in October were not posted until November.



- Electricity is below budget by \$16k, as the budget was setup to recognise amounts monthly when it should have been setup to recognise amounts in arrears.
- Fuel is above budget by \$13k, predominantly as a result of increased fuel pump prices since the budget was prepared.
- Operating Capital is below budget by \$25k, predominantly as a result of underspends to date in both Community Facilities (\$14k) and Community Facilities – Pembroke Park Stadium (\$14k). Both these planned works will occur later in the year.
- Plant & motor vehicle repairs & services is above budget by \$14k as a result of a number of heavy fleet having services in October and with a budget allocated in December for the quarter.
- Recycling centres is below budget by \$13k, as a result of savings against budget year to date. These savings may be absorbed during the remaining part of the year.
- Kerbside green waste collection is below budget by \$10k, as a result of savings against budget year to date. These savings may be absorbed during the remaining part of the year.
- Kerbside recycling collection is below budget by \$32k, as a result of timing of invoices. Invoice expected in October were not posted until November.
- Kerbside recycling disposal is below budget by \$12k, as a result of savings against budget year to date. These savings may be absorbed during the remaining part of the year.
- Kerbside garbage collection is below budget by \$59k, as a result of timing of invoices. Invoice expected in October were not posted until November.
- Kerbside garbage disposal is below budget by \$35k, as a result of timing of invoices. Invoices expected in September and October were not posted until November.
- Signage & Guide Posts is below budget by \$43k, predominantly as a result of underspends to date in both Roads Unsealed (\$25k) and Roads Sealed (\$10k). Both these planned works will occur later in the year.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$159k to the end of October, with no significant variance noted.

- Amortisation expense is below budget by \$35k, predominantly as a result of a change in treatment of the system upgrade expenses from capital to operational expenditure.



12. FINANCE COSTS

This category is below budget by \$2k to the end of October, with no significant variances noted.

13. OTHER EXPENSES

This category is below budget by \$66k to the end of October. The following significant variances are noted:

- Employee sub, licences and memberships is below budget by \$20k, predominantly as a result of not incurring any Southern Tasmania Regional Waste Authority fees to date. These fees are expected to be incurred later in the year.
- Functions and programs expense is below budget by \$35k, predominantly as a result of delayed expenditure. This expenditure is expected to be incurred later in the financial year.
- Land tax is above budget by \$24k, predominantly as a result of a significant increase in land tax across the board.
- Public liability insurance is below budget by \$34k. An increase from 2021/2022 was budgeted for, however for the 2022/2023 financial year MAV Insurance pricing model saw Council's actual premium decrease.

14. GRANTS CAPITAL

This category is below budget by \$724k to the end of October.

Roads to Recovery funding was budgeted to be received later in the year, however an instalment was received in July.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No non-monetary asset contribution revenue was received as at the end of October.

16. NET GAIN / (LOSS) ON DISPOSAL

No net gain / loss on disposal revenue was received as at the end of October.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received as at the end of October.



CAPITAL EXPENDITURE

Capital expenditure to the end of October 2022 is \$1,930,632 (as per Capital Works report run on 1 November 2022).

The following capital jobs do not have an approved budget but have expected expenditure in the 2022/2023 financial year:

- C-23-T-051 – Sorell, Cole Street Emergency Hub footpath replacement – This job, estimated to cost \$11,000 is a result of the Emergency Services Hub works creating a new crossover and replacing damaged footpath. The General Manager, after consulting with the Asset team to determine remaining useful life and current market rates, authorised the replacement of the remaining Council asphalt footpath segment with concrete to tie in with the existing concrete path, to improve serviceability and amenity and to engage the Hub contractors accordingly.
- C-23-LI-016 – Sorell, Gravel access strip between by Emergency Hub & concrete SW drain – This job, estimated to cost \$7,700 is a result of the Emergency Services Hub build to treat a narrow maintenance access strip running the length of the concrete drain. Works included placement of weed mat, compacted gravel and 2 x gates.

Job Name and #	Month reported to Council	Current Expected Budget <i>Variance</i>
C-23-S-010 – Midway Point - Grate Replacements	July 2022	\$10,000
C-22-S-012 – 189 Lewisham Scenic Drive - Stormwater	July 2022	\$18,976
C-22-T-037 – Midway Point, outside 252 Penna Road - Footpath replacement	July 2022	\$28,452
C-23-PRELIM-Brinktop – Preliminary reseal between the highway and Penna Road for 2023/24	November 2022	\$40,000

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2022/23 financial year:

- C-22-T-007 Pawleena Road – Reconstruct road and 2 coat seal – This capital job has a carried forward budget of \$6,558. The actual spend to date is \$8,998. The \$2,440 overspend is due to legal costs. An adjustment to budget will be proposed at Mid-Year Budget Review as total job cost from 21/22 was \$1.0m.



The following capital jobs reported in prior reports have variances of greater than 10% or are expected to have variances of greater than 10% in the 2022/23 financial year.

Job Name and #	Month reported to Council	Current Expected Budget <u>Variance</u>
Roads Re-sheeting Program 2022/23 – Tender	Agenda item 12.1 September 2022	\$140,050
C-22-BR-007 – Shark Point Road, Penna – Orielton bridge refurbishment	September 2022	\$54,170
C-20-PemPark-Civil – Pembroke Park Stadium - access road, carpark, kerb, channel, footpaths Supplier cost since the 2019 estimate have increased considerably e.g. steel by 30%.	September 2022	\$145,095

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position increased during October, predominantly due to the receipt of rates instalment. Sorell Council continues to hold \$999k in grant income received in advance as reported in the Balance Sheet. In comparison with the 2021/2022 financial year, the current cash balance is \$1.308m greater than the balance at the same time last year.

CASH RESERVES

As at 31 October 2022, cash reserves being held by Council are as follows;

Land Sales	\$1,129,669
Public Open Space Contributions	<u>\$ 798,016</u>
	\$1,927,685

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.



Collections have remained positive this financial year, with 54.1% of rates already paid by the end of October. At the same time last year, Council had received 54.2% of rates.

ATTACHMENTS

- a) Statement of Income and Expenditure for the period ending 31 Oct. 2022 (Pages 1)
- b) Statement of Financial Position as at 31 October 2022 (Pages 1)
- c) Statement of Cash Position as at 31 October 2022 (Pages 1)
- d) Detailed Statement of Income & Exp. for the period ending 31 Oct. 2022 (Pages 5)
- e) Capital Works report for the period ending 31 October 2022 (Pages 10)
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 2)

SCOTT NICOL
MANAGER FINANCE

CHRISTINE FRASER
FINANCE OFFICER

Date: 7 November 2022
Attachments (23 pages)



AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period October 2022

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	16,435,997	16,299,739	136,258	16,334,283
Statutory fees and fines	2	216,002	230,104	(14,102)	634,541
User Fees	3	265,572	244,993	20,579	676,735
Grants Operating	4	183,577	162,924	20,654	666,694
Contributions received	5	136,750	13,750	123,000	102,500
Interest	6	92,629	48,513	44,116	142,370
Other income	7	183,042	157,471	25,571	467,223
Investment income from TasWater	8	81,000	90,600	(9,600)	362,400
		17,594,569	17,248,093	346,476	19,386,747
EXPENSES					
Employee benefits	9	2,180,027	2,317,586	137,559	7,052,292
Materials and services	10	1,783,202	2,082,466	299,265	6,418,061
Depreciation and amortisation	11	1,730,735	1,890,192	159,457	5,617,137
Finance costs	12	(22,123)	(23,849)	(1,726)	61,299
Other expenses	13	760,069	826,627	66,558	1,707,868
TOTAL EXPENSES		6,431,909	7,093,022	661,113	20,856,657
OPERATING SURPLUS/(DEFICIT)		11,162,660	10,155,071	1,007,589	(1,469,910)
CAPITAL INCOME					
Grants Capital	14	247,544	972,165	(724,622)	5,489,917
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	0	0	0	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		247,544	972,165	(724,622)	5,489,917
SURPLUS/(DEFICIT)		11,410,203	11,127,236	282,967	4,020,007



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At October 2022

	Actual 2022/2023	Actual 30 June 2022	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	11,315,345	11,359,292	(43,947)
Investments	7,052,042	4,052,042	3,000,000
Trade and Other Receivables	7,851,905	812,136	7,039,769
Inventories	58,307	58,307	-
Other Assets	263,808	557,558	(293,750)
Total Current Assets	26,541,406	16,839,335	9,702,072
Non-Current Assets			
Trade and Other Receivables	33,207	33,437	(230)
Assets Held for Sale	1	1	-
Intangible Assets	271,119	277,375	(6,256)
Property, Infrastructure, Plant and Equipment	272,751,548	274,578,469	(1,826,921)
Work in Progress	13,105,465	11,257,421	1,848,044
Investments	29,226,730	29,226,730	-
Other Non-Current Assets	26,103	26,103	-
Total Non-Current Assets	315,414,174	315,399,537	14,637
TOTAL ASSETS	341,955,580	332,238,872	9,716,709
LIABILITIES			
Current Liabilities			
Trade and Other Payables	453,963	1,584,885	(1,130,922)
Trust Funds and Deposits	1,055,393	1,007,744	47,649
Interest Bearing Loans & Borrowings	425,045	425,045	-
Provisions	1,403,995	1,416,472	(12,477)
Contract Liabilities	998,880	1,596,624	(597,744)
Other Current Liabilities	8,593	8,593	-
Total Current Liabilities	4,345,870	6,039,364	(1,693,495)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	2,329,946	2,329,946	-
Provisions	119,154	119,154	-
Contract Liabilities	-	-	-
Other Current Liabilities	18,194	18,194	-
Total Non-Current Liabilities	2,467,294	2,467,294	-
TOTAL LIABILITIES	6,813,164	8,506,658	(1,693,495)
Net Assets	335,142,416	323,732,213	11,410,203
EQUITY			
Accumulated Surplus	132,419,044	121,008,840	11,410,203
Reserves	202,723,372	202,723,372	-
Total Equity	335,142,416	323,732,213	11,410,203



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At October 2022**

	\$
Opening Balance Cash at Bank & Investments	15,411,334
Closing Balance Cash at Bank & Investments	18,367,387
Cash Movement Year to Date	<u>2,956,053</u>
<i>Represented by:</i>	
Net Surplus / (Deficit)	11,410,203
Add: Depreciation	1,730,735
Net Cash Surplus / (Deficit)	<u>13,140,939</u>
Loan Repayments	0
Capital Expenditure (per capital report)	(1,848,044)
Capital Expenditure - Asset (Purchases) / Disposals	96,186
Balance Sheet Movements	(8,433,027)
Cash Movement Year to Date	<u>2,956,053</u>



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(13,162,502)	(13,008,824)	153,678	(13,008,824)
1110 Rates General Written Off	564	1,250	686	5,000
1115 State Grant Rates Remission	(749,593)	(742,995)	6,598	(825,550)
1120 Rates Pensioner Concession	815,852	809,039	(6,813)	825,550
1125 Domestic Waste Annual Charge	(2,728,964)	(2,782,133)	(53,169)	(2,782,133)
1130 Fire Rates Levy Income	(631,358)	(627,576)	3,782	(627,576)
1150 Other Remissions	20,247	52,250	32,003	82,250
1160 AWTs Maintenance Fee Received	(243)	(750)	(508)	(3,000)
1199 Rates and Charges Total	(16,435,997)	(16,299,739)	136,258	(16,334,283)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(51,898)	(50,000)	1,898	(150,000)
1220 Town Planning Fees	(150,804)	(175,950)	(25,146)	(470,925)
1225 Animal Infringements & Fines	(3,672)	(1,333)	2,338	(4,000)
1230 Other Infringements Fines & Penalties	(6,189)	(1,667)	4,522	(5,000)
1235 Licences & Permits	(2,263)	(529)	1,734	(2,116)
1240 Street Stall Permit Fee	(1,177)	(625)	552	(2,500)
1299 Statutory Fees and Charges Total	(216,002)	(230,104)	(14,102)	(634,541)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(25,284)	(36,000)	(10,716)	(108,000)
1318 Caravan Licences	(15,386)	(13,754)	1,632	(13,754)
1327 Dog Impounding & Release Fees	(290)	(400)	(110)	(1,200)
1330 Dog Registration & Renewal	(92,113)	(68,589)	23,523	(96,255)
1331 Kennel Licences	367	(1,500)	(1,867)	(1,500)
1333 Driveway Approval and Inspection Fees	(5,700)	(1,000)	4,700	(4,000)
1335 Engineering Inspections & 1% Approval Fee	(24,478)	(18,750)	5,728	(75,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	1,454	0	(1,454)	(44,436)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(45,392)	(48,300)	(2,908)	(144,900)
1357 Plumbing Inspection	(42,557)	(52,440)	(9,883)	(157,320)
1360 Amended Plan Fees	(2,849)	(1,667)	1,182	(5,000)
1363 Recreational Vehicle Income	(3,038)	(2,593)	445	(10,370)
1369 Building Administration Fee (0.1%)	(4,257)	0	4,257	0
1372 TBCITB Training Levy (0.2%)	(6,049)	0	6,049	0
1399 User Fees Total	(265,572)	(244,993)	20,579	(676,735)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(176,795)	(162,924)	13,871	(651,694)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(6,782)	0	6,782	(15,000)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(183,577)	(162,924)	20,654	(666,694)
1500 Contributions Received				
1505 Public Open Space Contributions	(136,750)	(12,500)	124,250	(50,000)
1506 Car Parking Cash in Lieu Contributions	0	(1,250)	(1,250)	(27,500)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1507 Subdiv Traffic Management Treatment Contributions	0	0	0	(25,000)
1510 Contributions Received Other	0	0	0	0
1549 Contributions Received Total	(136,750)	(13,750)	123,000	(102,500)
1550 Interest				
1560 Rates Interest Penalty	(57,060)	(53,000)	4,060	(110,000)
1565 Rates Interest Written Off	47	100	53	500
1570 Rates Legal Costs Recovered	295	(250)	(545)	(750)
1575 Interest Received Banks & Other	(35,889)	4,667	40,556	(32,000)
1577 Interest - MPIA	(22)	(30)	(8)	(120)
1599 Interest Total	(92,629)	(48,513)	44,116	(142,370)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(2,079)	(6,039)	(3,960)	(24,155)
1615 Donations Received	1,000	0	(1,000)	0
1620 Hall Hire	(30,727)	(23,288)	7,440	(87,975)
1625 Lease/Rent Fees Received	(24,277)	(23,427)	850	(55,362)
1627 Lease Fees - Copping Tip	(55,599)	(43,518)	12,080	(107,085)
1630 Other Facility Hire	(14,447)	(39,846)	(25,398)	(129,370)
1632 SERDA - External Labour Hire Recoveries	(24,940)	0	24,940	0
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(7,183)	(667)	6,516	(2,000)
1637 Insurance Recoveries	0	0	0	0
1645 Vehicle FBT Recoveries	(14,824)	(19,325)	(4,501)	(55,827)
1655 Workers Compensation - Reimbursement	(4,259)	0	4,259	0
1656 Copping Public Cemetery Trust Net Income	(3,200)	(825)	2,375	(3,300)
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	(1,305)	(538)	768	(2,150)
1662 Wheelie Bin Stabiliser Income	(1,201)	0	1,201	0
1689 Other Income Total	(183,042)	(157,471)	25,571	(467,223)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(81,000)	(90,600)	(9,600)	(362,400)
1699 Investment Income from TasWater Total	(81,000)	(90,600)	(9,600)	(362,400)
1999 Recurrent Income Total	(17,594,569)	(17,248,093)	346,476	(19,386,747)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(60,576)	0	60,576	(387,296)
2110 Comm'th Grants new or upgraded assets	(29,093)	(812,839)	(783,746)	(2,567,031)
2115 State Grants for new or upgraded assets	(136,138)	(88,979)	47,159	(2,080,353)
2120 Other Grants for new or upgraded assets	(21,737)	(70,348)	(48,611)	(455,237)
2199 Grants Capital Total	(247,544)	(972,165)	(724,622)	(5,489,917)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	0	0	0	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	0	0	0	0



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(247,544)	(972,165)	(724,622)	(5,489,917)
2999 TOTAL INCOME	(17,842,112)	(18,220,259)	(378,146)	(24,876,663)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	21,359	19,044	(2,315)	61,646
3103 Annual Leave	178,660	165,042	(13,618)	496,763
3109 Conferences	413	500	87	3,000
3111 Drug and Alcohol Testing	570	938	368	3,750
3112 FBT Expenses - Gift Cards / Gifts	815	500	(315)	3,000
3114 FBT Expenses - Entertainment (FBT)	1,005	825	(180)	4,500
3115 Fringe Benefit Taxes	16,756	16,661	(96)	33,321
3118 Health and Well Being	179	500	321	4,000
3124 Long Service Leave	65,360	74,772	9,412	169,234
3127 Medicals	0	1,040	1,040	2,600
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	119	0	(119)	0
3139 Overheads Recovered	(16,175)	(14,033)	2,142	(63,881)
3145 Payroll Tax	98,090	96,186	(1,904)	305,397
3148 Protective Clothing & Accessories	15,447	16,313	866	28,250
3151 Recruitment Costs	4,740	0	(4,740)	0
3154 Salaries	1,508,668	1,580,433	71,765	5,074,787
3156 Salaries transferred to WIP	(45,566)	(39,454)	6,112	(198,183)
3163 Staff Training	10,232	26,600	16,368	66,500
3166 Superannuation - Council Contribution	225,518	249,430	23,912	793,645
3169 Temp Staff Employed Through Agency	0	0	0	0
3172 Travel and Accommodation	0	125	125	500
3175 Uniforms / Clothes Purchased	1,980	4,000	2,020	14,000
3181 Workers Compensation Expense Claims	257	0	(257)	0
3184 Workers Compensation Insurance	91,599	118,166	26,567	249,463
3199 Employee Benefits Total	2,180,027	2,317,586	137,559	7,052,292
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	2,340	1,667	(673)	5,000
3202 Advertising	21,666	24,104	2,437	96,156
3204 AWTS Maintenance Charge	150	563	413	2,250
3206 Cleaning	50,380	53,374	2,994	213,496
3208 Computer Hardware / Hardware Maintenance	2,410	4,950	2,540	14,350
3212 Computer Software Maint and Licenses	151,605	141,186	(10,419)	257,708
3214 Consultants Other	64,486	93,424	28,938	198,996
3216 Contractors	61,765	79,416	17,651	236,905
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	0	0	0
3220 Mornington Park transfer station disposal costs	38,312	50,000	11,688	150,000
3221 Electronic Notices / Reminders	0	1,000	1,000	2,025
3222 Electricity	50,638	66,484	15,846	209,659



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3223 Emergency Management	0	0	0	2,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	63,580	50,432	(13,148)	201,728
3232 Internet, Telephone & Other Communication Charges	15,048	15,882	834	49,645
3234 Land Survey Costs	0	2,500	2,500	10,000
3236 Legal Fees (Advice etc)	22,066	24,250	2,184	97,000
3237 Line Marking - Transport Infrastructure	14,457	5,333	(9,124)	32,000
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	17,366	42,100	24,734	105,500
3244 Plant & Motor Vehicle Repairs & Services	42,533	29,000	(13,533)	113,000
3246 Plant Hire - External	7,929	9,333	1,404	37,000
3248 Plant Hire - Internal Usage	10,664	7,740	(2,924)	23,219
3250 Plant Hire Recovered	(20,938)	(19,086)	1,852	(83,105)
3252 Plant Registration Fees	40,404	38,629	(1,774)	39,003
3254 Printing	11,219	12,727	1,508	35,808
3256 Recycling Centres	28,618	41,527	12,909	166,106
3257 Recycling Hub	598	0	(598)	2,000
3258 Registrations, Licenses and Permits	2,043	3,592	1,549	3,592
3259 CEMETERY Repairs and Maintenance	0	2,000	2,000	10,000
3260 Repairs and Maintenance	545,927	551,066	5,139	1,750,022
3261 Road Kill Collection Fees	754	661	(93)	2,645
3262 Kerbside Green Waste Collection	50,434	60,835	10,401	243,340
3263 Kerbside Green Waste Disposal	13,743	15,870	2,127	63,480
3264 Kerbside Hard Waste Collection	39,418	44,965	5,547	179,860
3265 Kerbside Hard Waste Disposal	5,469	10,580	5,111	42,320
3266 Kerbside Recycling Collection	67,269	99,553	32,284	298,660
3267 Kerbside Recycling Disposal	32,865	44,436	11,571	177,744
3268 Kerbside Garbage Collection	133,785	192,445	58,660	577,334
3269 Kerbside Garbage Disposal	30,159	65,243	35,084	195,730
3270 Security	6,333	6,666	333	26,496
3273 Signage & Guide Posts	18,594	61,350	42,756	94,600
3276 Settlement Costs ONLY	0	1,250	1,250	5,000
3278 Stationery & Office Consumables	10,630	14,150	3,521	41,951
3279 Street Bin Collection Contract	50,862	57,000	6,138	258,152
3280 Tools/Equipment Expensed (under \$1,000)	4,231	8,650	4,419	23,700
3282 Tyres	9,709	3,750	(5,959)	15,000
3284 Valuation Expenses	20,100	12,500	(7,600)	50,000
3290 Water Charges (Works Order)	43,582	49,371	5,789	131,987
3292 Wheelie Bin Stabiliser Expenses	0	0	0	0
3299 Materials and Services Total	1,783,202	2,082,466	299,265	6,418,061
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	1,724,479	1,849,243	124,764	5,487,591
3410 Amortisation Expense	6,256	40,949	34,693	121,514
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,032
3499 Depreciation and Amortisation Total	1,730,735	1,890,192	159,457	5,617,137
3500 Finance Costs				



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3505 Interest on Loans	(22,123)	(23,849)	(1,726)	60,727
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	572
3599 Finance Costs Total	(22,123)	(23,849)	(1,726)	61,299
3600 Other Expenses				
3604 Audit Fees	22,880	15,173	(7,708)	33,108
3606 Audit Panel Expenses	1,750	1,750	0	7,000
3608 Bad & Doubtful Debts	142	0	(142)	0
3612 Bank Fees & Charges	13,897	13,373	(524)	40,119
3616 Bank Fees Recovered	(1,492)	(1,230)	262	(3,690)
3620 Cashiers Rounding Adjustments	2	8	6	25
3624 Commissions Paid	7,246	6,574	(672)	26,295
3636 Councillor Allowances	43,272	48,681	5,409	151,690
3640 Councillor Expenses	125	500	375	2,000
3644 Councillor Vehicle Allowance	934	1,700	766	5,600
3656 Deputy Mayors Allowance	5,138	5,138	0	16,010
3660 Dog Pound & Other Animal Management Expenses	521	2,000	1,479	5,000
3661 Dog Home & Vet Fees	335	333	(1)	1,000
3664 Donations and Section 77 Expenses	19,426	13,500	(5,926)	65,000
3668 Election Expenses	7,451	7,243	(209)	72,243
3672 Employee Sub, Licences and Memberships	67,353	87,692	20,339	92,344
3676 Functions & Programs	5,718	40,717	34,999	52,650
3680 Excess Payable on Insurance Claims	4,706	750	(3,956)	3,000
3688 Food & Beverages	959	1,361	402	4,084
3692 General Insurance	114,861	123,100	8,239	123,100
3704 Government Contribution (Voluntary)	150,618	150,618	0	602,473
3712 Immunisations	175	500	325	3,500
3720 Land Tax	85,715	61,778	(23,937)	61,778
3724 Mayor's Allowance	13,522	13,522	0	42,134
3731 NRM Expenses	2,500	5,000	2,500	20,000
3732 Motor Vehicle Insurance	31,724	36,490	4,766	36,490
3736 Other roundings	(197)	8	205	25
3740 Other Sundry Expenses	2,668	898	(1,770)	3,471
3744 Photocopier Leases & Operating Costs	5,619	5,183	(436)	12,140
3748 Postage	19,268	17,465	(1,803)	54,102
3752 Public Liability Insurance	120,662	154,728	34,066	154,728
3760 Reference Materials	99	250	151	1,500
3768 Sampling, Testing and Monitoring	543	0	(543)	6,000
3770 Storage Costs	403	375	(28)	1,500
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Voluntary Contributions	11,526	11,449	(77)	11,449
3799 Other Expenses Total	760,069	826,627	66,558	1,707,868
3990 EXPENSES TOTAL	6,431,909	7,093,022	661,113	20,856,657
3995 (SURPLUS)/DEFICIT	(11,410,203)	(11,127,236)	282,967	(4,020,007)



1/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	ROADS					
1	Sorell, CAC Access Road	C-23-T-001	Emergency vehicle egress and pedestrian access only		-	-
2	Marion Bay, Bay Road	C-23-T-002	Road works associated with SW upgrade		-	-
3	Dodges Ferry, Parnella Road	C-23-T-003	Road works associated with SW upgrade		-	-
4	Nugent, Nugent Road	C-23-T-004	Chip Seal + Lime Stabilisation		-	-
5	Wattle Hill, Nugent Road	C-23-T-005	Lime stabilise, 100mm base, drainage & 14/7 seal -		-	-
6	Primrose Sands, Primrose Sands Road	C-23-T-006	Reconstruction with AC Surface		-	-
7	Primrose Sands, Grevillea Street	C-23-T-007	Reconstruction with Chip Seal Surface		-	-
8	Orielton, Allambie Road	C-23-T-008	Reconstruction with Chip Seal Surface		-	-
9	Primrose Sands, Oak Street	C-23-T-009	Reconstruction with Chip Seal Surface		-	-
10	Marion Bay, Bay Road	C-23-T-010	Reconstruction with Chip Seal Surface		-	-
				\$ 2,676,955		



1/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	RESHEETING					
11	Primrose Sands, Abelia Street	C-23-T-011	1 Segment resheet, 100mm new gravel		-	14,092
12	Forcett, Alomes Road	C-23-T-012	2 segments resheet, 100mm new gravel		-	38,489
13	Dunnalley, Annie Street	C-23-T-013	2 segments resheet, 100mm new gravel		158	13,142
14	Dodges Ferry, Church Street	C-23-T-014	1 Segment resheet, 100mm new gravel		-	19,239
15	Primrose Sands, Elm Street	C-23-T-015	1 Segment resheet, 100mm new gravel		-	14,058
16	Carlton, Eularminner Street	C-23-T-016	1 Segment resheet, 100mm new gravel		-	17,862
17	Forcett, Heatherbell Road	C-23-T-017	4 segments resheet, 100mm new gravel		-	77,431
18	Carlton, Josephs Road	C-23-T-018	7 segments resheet, 100mm new gravel		-	135,365
19	Bream Creek, Marchwiell Road	C-23-T-019	7 segments resheet, 100mm new gravel		79	173,153
20	Forcett, Matthews Road	C-23-T-020	1 Segment resheet, 100mm new gravel		-	25,108
21	Carlton River, McGinness Road	C-23-T-021	1 Segment resheet, 100mm new gravel		-	11,426
22	Nugent, Mill Road	C-23-T-022	6 Segment resheet, 100mm new gravel		-	111,747
23	Nugent, Nugent Road	C-23-T-023	16 segments of Nugent Road, 100mm new gravel		-	286,218
24	Orielton, Orielton Road	C-23-T-024	4 segments resheet, 100mm new gravel		-	54,924
25	Carlton, Parker Street	C-23-T-025	1 Segment resheet, 100mm new gravel		-	15,489
26	Dodges Ferry, Pengana Street	C-23-T-026	1 Segment resheet, 100mm new gravel		-	15,414
27	Carlton River, Reardons Road	C-23-T-027	4 segments resheet, 50mm new gravel		-	69,667
28	Carlton, River Street	C-23-T-028	1 Segment resheet, 100mm new gravel		-	21,777
29	Sorell, Rosendale Road	C-23-T-029	2 segments resheet, 100mm new gravel		-	37,929
30	Wattle Hill, Shrub End Road	C-23-T-030	2 segments resheet, 100mm new gravel		-	45,339
31	Kellevie, Stokes Road	C-23-T-031	2 segments resheet, 100mm new gravel		-	46,748
32	Forcett, Topley Drive	C-23-T-032	1 Segment resheet, 100mm new gravel		-	24,363
33	Wattle Hill, Wiggins Road	C-23-T-033	11 Segments resheet, 100mm new gravel		-	190,268
				\$ 1,324,701		



1/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	RESEALS					
34	Dunnalley, Bay Street	C-23-T-034	Asphalt Reseal + Prep Work		-	-
35	Primrose Sands, Carlton Bluff Road	C-23-T-035	Asphalt Reseal + Prep Work		-	-
36	Dodges Ferry, Junction Street	C-23-T-036	Asphalt Reseal + Prep Work		-	-
37	Primrose Sands, Kruvale Court	C-23-T-037	Asphalt Reseal + Prep Work		-	-
38	Sorell, Montagu Street	C-23-T-038	Asphalt Reseal + Prep Work		448	-
39	Boomer Bay, Pelican Place	C-23-T-039	Asphalt Reseal + Prep Work		-	-
40	Sorell, Station Lane	C-23-T-040	Asphalt Reseal + Prep Work		-	-
41	Dodges Ferry, Tiger Head Road	C-23-T-041	Asphalt Reseal + Prep Work		-	-
42	Dodges Ferry, Jetty Road	C-23-T-042	Asphalt Reseal + Prep Work		-	-
43	Dodges Ferry, First Avenue	C-23-T-043	Asphalt Reseal + Prep Work		-	-
44	Dodges Ferry, Dodges Hill Road	C-23-T-044	Reseal with Chip Seal		-	-
45	Dodges Ferry, Elima Court	C-23-T-045	Chip Seal 7mm		-	-
				\$ 971,443		



1/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	STORMWATER			-		
46	Dodges Ferry, Parnella Road	C-23-S-001	Road sheet flow control - Part 1 - #37/39 to #21 and Part 2 - Warrentena road reserve to #7		-	-
47	Bay and Marion Road	C-23-S-002	Upgrade road culvert capacities with 1050 and 375, wingwalls and re-direct Bay Rd culvert		-	-
48	Sorell, Devenish Drive to CAC	C-23-S-003	SSMP stage 2, open channel and road culvert		41,874	3,200
49	Sorell, Valley View Close to Gatehouse Drive	C-23-S-004	Detention basin for Tarbrook to Devenish system		1,400	-
50	Lewisham, 189 Lewisham Scenic Drive	C-23-S-005	Design extension of line (Repair of SW Line job 106)		-	-
51	Nugent, Nugent Road	C-23-S-006	Extension to twin 600 culverts - Design		-	-
52	Dodges Ferry, First Ave	C-23-S-007	Pipe and pit direct to creek on DoE land		17,257	-
53	Primrose Sands, 17 Robinia St & 5 Rowan Ave	C-23-S-008	verge treatment to control sheet flow from #21/23 Robinia to Rowan and connect to existing pipe		-	-
54	LSD sink hole and drain works	C-23-S-009-A	Drain works - solution to the sink hole		16,811	-
55	Sorell, 37 Cole St	C-23-S-009-B	Pit lid replacement including traffic management		-	-
56	Municipality - Various	C-23-S-009	Reactive minor jobs that can be capitalised		-	-
57	Midway Point grate replacement	C-23-S-010	Grate replacement - various roads		1,872	-
				\$ 1,406,284		



1/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	FOOTPATHS & KERBS					
58	Junction Street Asphalt Footpath Renewal	C-23-T-046	Renewal of footpath from Carlton Beach Rd to Bingham St - 1.5m Asphalt		284	-
59	Lewisham Scenic Drive Footpath Renewal	C-23-T-047	Renewal of footpath between Hurst and Mary St - 1.5m Asphalt		-	-
60	Valley View Close Footpath Renewal	C-23-T-048	Renewal of footpath - 1.5m Asphalt		171	-
61	Carlton River Road Footpath Renewal	C-23-T-049	Renewal of footpath - 1.5m Asphalt		-	-
62	Penna Road Footpath Renewal	C-23-T-050	Renewal of footpath from Reynolds Rd to San Francisco Street - 1.4 - 1.8m Concrete		569	-
				\$ 260,050		
	BUILDINGS			-		
63	Sorell, Pembroke Park Function Centre	C-23-B-001	Function Centre above club rooms		-	-
64	CAC - SE Jobs Hub	C-23-B-002	SE Jobs Hub - SERDA & training facility		10,615	-
				\$ 2,000,000		
	PLANT AND EQUIPMENT					
65	Light Fleet	C-23-P-001	Light fleet replacement - 6 MVs - 3x Mitsubishi Outlanders, 2x Ford Rangers, 1x Mitsubishi Trison (+ provision for required accessories)		-	175,319
66	Zero Turn Mower	C-23-P-002	Zero turn mower (to replace H87QT) - Parks		-	-
67	Truck to replace DAF	C-23-P-003	Truck to replace DAF (C16LE) (HF-XX-007) - Roads Delivery expected second half of 2023		-	162,232
68	Honda Power generator compressor	C-23-P-004	Honda Power generator compressor - Roads		-	-
				\$ 466,215		



1/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	IT					
69	CAC - Fibre connection & hardware to Emergency Hub	C-23-IT-001	For the purpose of CCTV footage direct to police		-	-
70	Switch Pembroke Park Stadium	C-23-IT-002	Switches to enable new hardware to connect to system		7,034	-
71	CAC - Server renewal Option 2	C-23-IT-003			-	-
72	CAC - Backups offline	C-23-IT-004			-	-
73	CAC - Magiq Docs - Renewal/Upgrade	C-23-IT-005			-	-
74	CAC - PC Renewal for Engineering	C-23-IT-006	x6 plus 2x QHD monitors		-	-
				\$ 150,792		
	LAND IMPROVEMENTS (PARKS & RESERVES)					
75	Dodges Ferry, Red Ochre Beach	C-23-LI-001	Foreshore access steps - requires long term PWS lease with road maintenance		-	-
76	Primrose Sands, Tamarix Road	C-23-LI-002	Gravel path @ 1.5m wide x 580m Nerine St to Carlton Bluff Rd		114	-
77	Sorell, Railway Line Reserve to Devenish	C-23-LI-003	Gravel path @ 2.0m wide - CAC concrete SW culvert to Devenish Drive - works tied in with SW upgrade & incl. fence along drain		-	-
78	Sorell, Railway Line Reserve to Dubs & Co	C-23-LI-004	Gravel path @ 2.0m wide - CAC concrete SW culvert to Dubs & Co access road - works tied in with SW upgrade		-	-
79	Sorell, Pembroke Park BMX	C-23-LI-005	BMX facility - club to provide start gates/timing/light poles x 6		15,514	-
80	Midway Point, Hoffman Street	C-23-LI-006	Hoffman St - park upgrade		-	-
81	Sorell, Sorell Memorial Hall	C-23-LI-007	RSL memorial wall		-	-
82	Sorell, Streetscape upgrades	C-23-LI-008	Stage 3 - sig intersection and other sites - scope TBD and limited to LRCIP funds		-	-



1/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	LAND IMPROVEMENTS (PARKS & RESERVES) continued					
83	Sorell Tennis Courts	C-23-LI-009	Council contribution to Tennis Club's Community Support & Recreation (CSR) Grant		-	-
84	St George's Square	C-23-LI-010	Renewal of two Benches and Bike Rack		-	-
85	Dodges Court bollard half circle	C-23-LI-011	Bollard half circle		5,419	-
86	Dunalley Canal Visitor Information Shelter	C-23-LI-012	No Longer Required Renewal of Visitor Information Shelter		-	-
87	Lewisham Boat Ramp Playground	C-23-LI-013	Renewal of Softfall and Bench		115	-
88	Boat Park Rubbish Bin	C-23-LI-014	Renewal of Rubbish Bin Surrounds		-	-
89	Bench Replacement	C-23-LI-015	(Renewal of Bench at DF Rec Centre and Fenton St Park) replaced by Pembroke Park		-	-
				\$ 2,207,100		
	PRELIMINARY WORK IN 2022/23					
90	Dunalley, Franklin Street	C-23-PRELIM-Franklin St	Reconstruction with Chip Seal Surface - design for 23/24		-	
91	Lewisham, 189 Lewisham Scenic Dve	C-23-PRELIM-189 Lewisham	Design for outlet extension over foreshore for 23/24		-	
92	Lewisham, 223 Lewisham Scenic Dve	C-23-PRELIM-223 Lewisham	Investigation and design for sub road flow for 23/24		-	
93	Dodges Ferry, Jacobs Court	C-23-PRELIM-Jacobs Ct	Investigation and design for connection across 14 SH Rd for 23/24		-	
94	Sorell, Pembroke Park	C-23-PP-ChangeRooms	Scope and design for re-use of old changerooms - potential job for MYBR 22/23 TBC		-	-
95	Dodges Ferry, Seventh Ave	C-23-PRELIM-7th Ave	Eng design and estimate for SSMP SW project for 23/24		-	-
96	Sorell, Brinktop Road	C-23-PRELIM-Brinktop	Preliminary reseal between the highway and Penna Road for 2023/24		8,674	-
				\$ 165,000		



15/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
CARRYOVERS FROM 2021/2022						
CARRY OVERS - ROADS						
97	Bream Creek, Bream Creek Road	C-22-T-001			9,665	77,917
98	Kellevie, Kellevie Road & Bream Creek Road	C-22-T-003			118,277	65,500
99	Pawleena, Pawleena Road	C-22-T-007			8,998	-
100	Forcett, Delmore Road - W Beam	C-22-T-009			-	-
101	Forcett, 532 Wiggins Road	C-22-PRELIM-WIGGINS			-	5,000
102	Forcett, Delmore Road - Road Widening	C-22-PRELIM-DELRD			-	15,675
CARRY OVERS - STORMWATER						
103	Sorell, 81- 83 Main Road	C-22-S-003			0	-
104	Primrose Sands, Kestrel Street	C-22-S-006			-	-
105	Sorell, Main Road & Stores Lane	C-22-S-007			-	-
106	Dodges Ferry, Lateena Street	C-22-S-010			39,819	10,192
107	Lewisham, 189 Lewisham Scenic Drive	C-22-S-012			18,976	-
108	Dodges Ferry, Blue Lagoon	C-21-S-009			4,969	58,770



15/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	CARRY OVERS - FOOTPATHS & KERBS					
109	Lewisham, Lewisham Scenic Drive	C-22-T-027			3,050	-
110	Dodges Ferry, Park Beach Road	C-22-T-029			85,131	3,031
111	Sorell Rotary Club Bus Shelters	C-22-T-036			0	-
112	Midway Point, outside 252 Penna Road	C-22-T-037			28,452	-
113	Sorell, Brinktop Road	C-21-T-056			253,586	14,013
114	Dodges Ferry to Carlton Beach	C-21-T-058			24,930	28,810
	CARRY OVERS - BRIDGES & OTHER STRUCTURES					
115	Penna, Shark Point Road	C-22-BR-007			531,736	15,000
	CARRY OVERS - BUILDINGS					
116	Lewisham - boat ramp toilet	C-22-B-001			30,247	-
117	Railway Carriage Shed	C-20-B-004			113,505	44,318
	CARRY OVERS - PLANT & OTHER EQUIPMENT					
118	CAC & Depot	C-22-P-001			49,642	-
	CARRY OVERS - IT					
119	Municipality - CCTV	C-20-IT-002			3,398	-
	CARRY OVERS - LAND					
121	Pawleena, Pawleena Rd, Arthur Highway roundabout	C-22-PRELIM-PAWRD			19,351	-



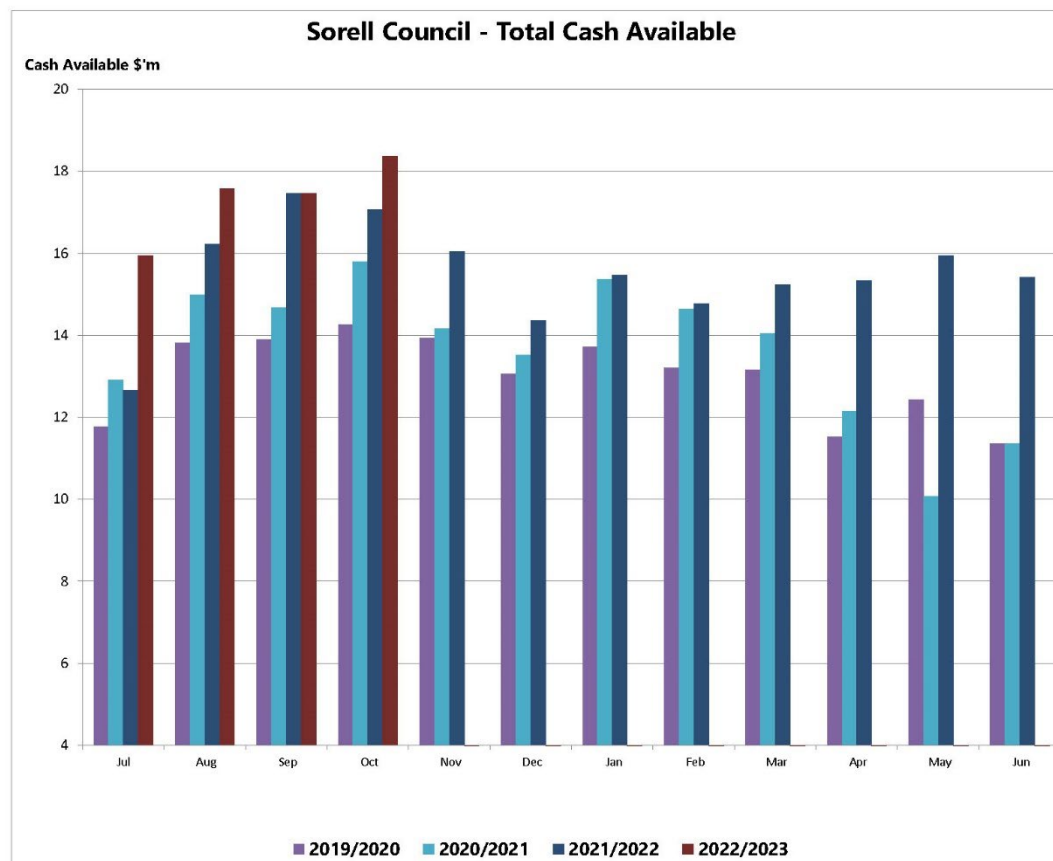
15/11/2022	SORELL COUNCIL					
	CAPITAL WORKS BUDGET FOR 2022/23					
Number	Location	Job No.	Detailed Description	Original Approved Budget 2022/2023	This Financial year	Commitments
	CARRY OVERS - LAND IMPROVEMENTS (Parks & Reserves)					
120	Dunalley Golf Club (Tennis Court construction)	C-20-LI-012			- 0	-
122	Penna, Penna Beach Foreshore	C-22-LI-002			21,021	-
123	Sorell, Pembroke Park Soccer field dugouts	C-22-LI-005			-	-
124	Midway Point, Flyway Park Car Park	C-22-PRELIM-FLYWAY			-	-
	CARRY OVERS - PEMBROKE PARK STADIUM					
125	Access road	C-20-PemPark-Civil			312,179	124,249
126	Indoor court facility	C-20-PemPark-Stadium			104,488	232,495
127	Pembroke Park outdoor netball courts	C-20-PemPark-Stad B			81,072	45,315
128	Pembroke Park Stadium, equipment	C-20-PemPark-Stad C			-	38,985
129	Pembroke Park, street and car park lighting	C-21-PEMPARK-002			- 0	-
130	Pembroke Park function room	C-22-PRELIM-PPFUNRM			625	-
			Total Carry Overs	\$ 3,335,025		
			Total Capital Budget - Excluding Carry Overs	\$ 11,663,540		
			Total Capital Budget - Excluding Carry Overs	\$ 14,998,565	\$ 1,930,632	\$ 2,579,268



Sorell Council - Cash on Hand as at 31 October 2022					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2022	6/06/2023	\$ 1,522,647	2.00%
Bendigo Bank Term Deposit	12 Month Term Deposit	12/01/2022	12/01/2023	\$ 1,011,674	0.50%
MyState Term Deposit	12 Month Term Deposit	9/02/2022	9/02/2023	\$ 1,517,720	0.80%
MyState Term Deposit	12 Month Term Deposit	28/06/2022	28/06/2023	\$ 1,257,459	3.85%
MyState Term Deposit	12 Month Term Deposit	31/08/2022	25/08/2023	\$ 1,500,000	3.90%
CBA Term Deposit	12 Month Term Deposit	26/08/2022	21/08/2023	\$ 3,000,000	4.12%
CBA Investment Account	At Call			\$ 4,603,477	2.70%
CBA Special Purpose Account	At Call			\$ 1,790,935	2.70%
CBA Operating Account	Current			\$ 2,068,563	2.55%
Tascorp Investment	24 Hour Call			\$ 38,158	2.60%
Various Petty Cash and Floats	In house			\$ 1,601	N/A
Various Halls Bank Balances				\$ 55,152	N/A
Total Funds Available				\$ 18,367,387	

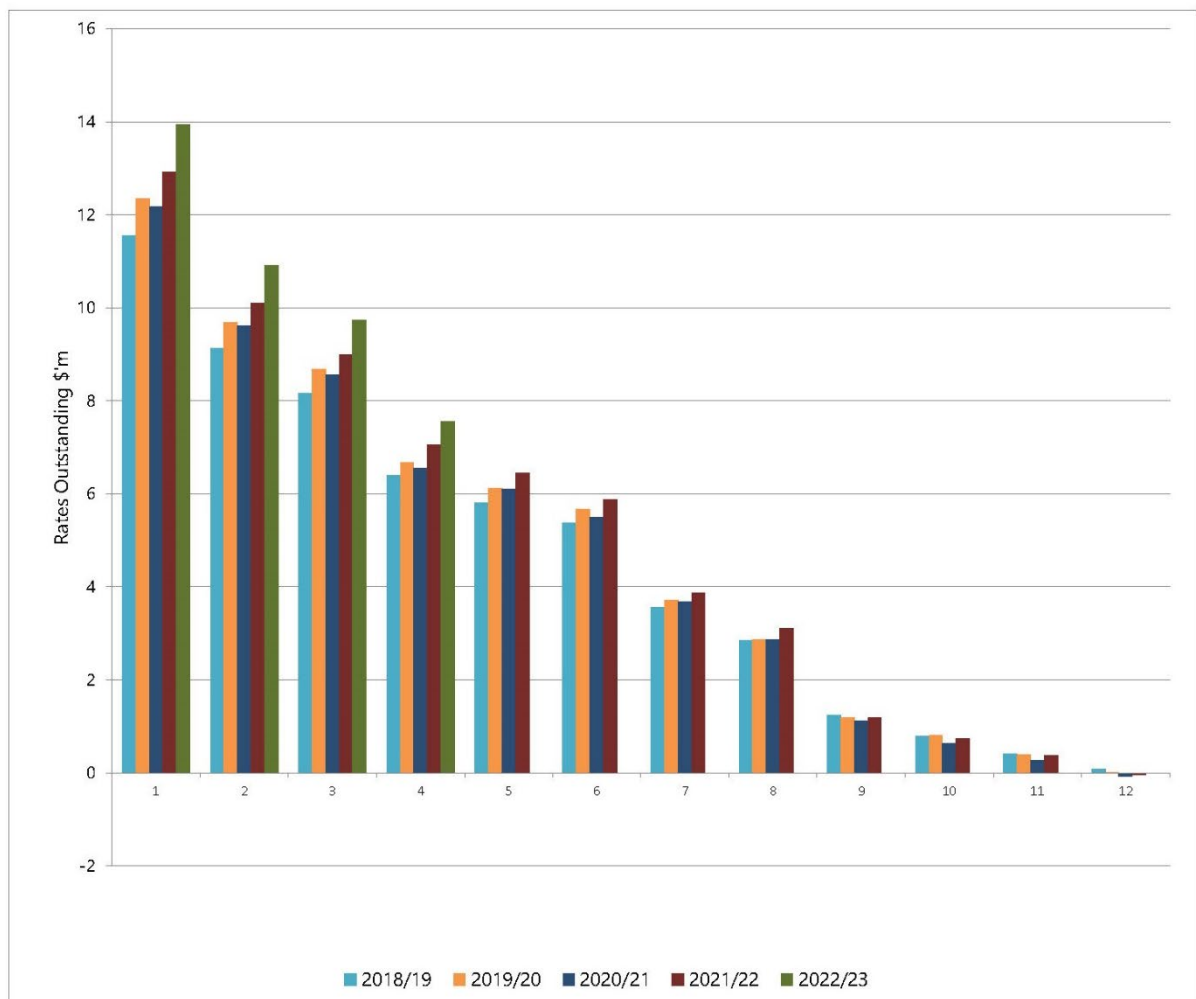
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).

SORELL COUNCIL TOTAL CASH AVAILABLE



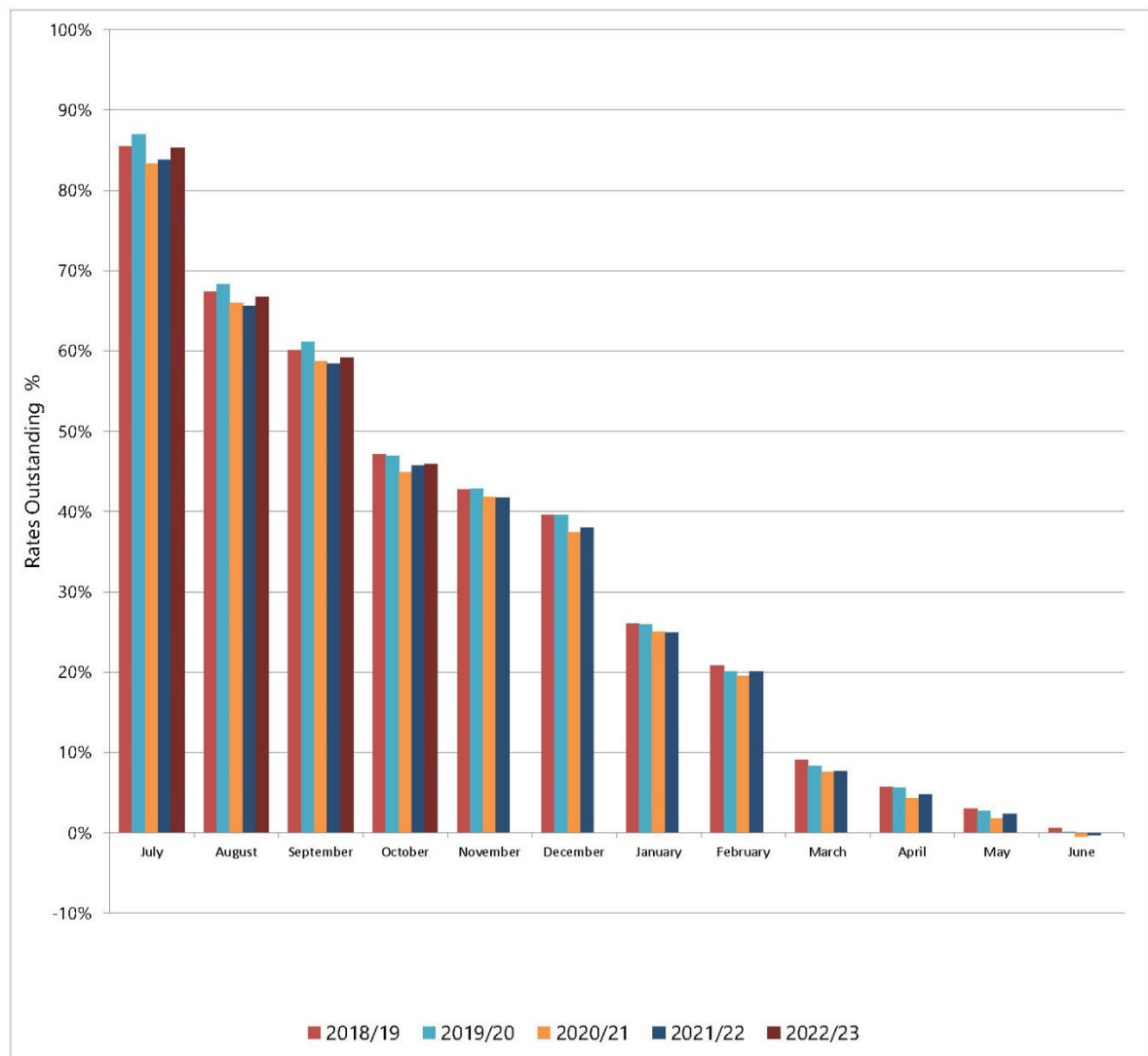
AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022

SORELL COUNCIL OUTSTANDING RATES BY MONTH



**AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022**

SORELL COUNCIL OUTSTANDING RATES BY MONTH



**AGENDA
ORDINARY COUNCIL MEETING
15 NOVEMBER 2022**

GRANT VARIANCE ANALYSIS - 31 October 2022

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Weed Control	\$ -	\$ 6,782	\$ 6,782	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. This project is now complete.
School Based Immunisations Term 3 & 4 - 2022	\$ -	\$ -	\$ -	
State Heavy Duty Vehicle Motor Tax to Local Government	\$ -	\$ -	\$ -	
	\$ -	\$ 6,782	\$ 6,782	
GL 2110 Grants Capital - Commonwealth Grants				
C-20-B-004 Carriageway Shed	\$ 30,000	\$ 4,162	-\$ 25,838	This is an ongoing project, income recognition under this grant is expected to be completed in December 2022. The variance reported is due to project timing.
C-21-T-058 Dodges Ferry Loop Track	\$ -	\$ 24,930	\$ 24,930	This is unbudgeted grant income in the 2022/2023 financial year. At the time the budget was set the specific details relating to this grant were unknown. A remaining amount of \$47k will be invoiced. This will be amended at Mid-Year Budget Review.
C-23 -LI-008 Sorell Streetscape Upgrade	\$ 51,667	\$ -	-\$ 51,667	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-S-003 Devenish Drv Stormwater Upgrade	\$ 131,172	\$ -	-\$ 131,172	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 600,000	\$ -	-\$ 600,000	This is an ongoing project, income recognition under this grant is only paid on completion. The variance reported is due to delay in completion.
	\$ 812,839	\$ 29,093	-\$ 783,746	
GL 2115 Grants Capital - State Grants				
C-21-T-056 Road works Brinktop Rd	\$ 40,000	\$ 140,099	\$ 100,099	Completed.
Safer Rural Roads Program 2021/2022 White Hills Rd Forcett and Pawleena Rd Pawleena	\$ -	-\$ 34,209	\$ -	Return of unspent funds from 2021/2022 Grant Funding.
C-23-B-002 SE Jobs Hub Building	\$ -	\$ -	\$ -	
C-23-B-001 Pembroke Park Function Centre	\$ -	\$ -	\$ -	
C-23-T-001 Sorell, CAC Access Road	\$ -	\$ -	\$ -	



GRANT VARIANCE ANALYSIS - 31 October 2022

Grant Details	Budget	Actual	Variance	Comments
GL 2115 Grants Capital - State Grants				
RSL Memorial Wall	\$ 583	\$ -	-\$ 583	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-23-PRELIM BMXTRACK BMX Track	\$ 27,778	\$ -	-\$ 27,778	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-22-B-001 Lewisham boat ramp car park toilets	\$ 20,618	\$ 30,248	\$ 9,630	This is an ongoing project, income recognition under this grant is expected to be completed in December 2022. The variance reported is due to project timing.
	<u>\$ 88,978</u>	<u>\$ 136,138</u>	<u>\$ 81,368</u>	
GL 2120 Grants Capital - Other Grants				
C-23-PRELIM BMXTRACK BMX Track	\$ 48,111	\$ -	-\$ 48,111	This is an ongoing project, income recognition under this grant is expected to be completed in the later part of 2022/23. The variance reported is due to delay in commencement.
C-22-LI-002 Wildcare	\$ 22,238	\$ 21,737	-\$ 501	Completed.
	<u>\$ 70,349</u>	<u>\$ 21,737</u>	<u>-\$ 48,612</u>	



15.0 QUESTIONS FROM THE PUBLIC

^

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



16.0 CLOSED MEETING

^
—

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
16.1	Confirmation of the Closed Council Minutes of the Council Meeting of 18 October 2022– <i>Regulation 34(3)</i>
16.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
16.3	Copping Refuse Disposal Site Joint Authority Quarterly Report – <i>Regulation 15(2)(c)</i>
16.4	Audit Panel Meeting Minutes 31 August 2022 – <i>Regulation 15(2)(c)</i>
16.5	Centrelink EOI - <i>Regulation 15(2)(b)(f)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

“That the meeting be closed to the public to enable Council to consider agenda items 16.1 - 16.5 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

16.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 18 OCTOBER 2022

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 18th October 2022 be confirmed.”

16.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^
—

RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



- 16.3 CIPPING REFUSE DISPOSAL SITE JOINT AUTHORITY QUARTERLY REPORT
- 16.4 AUDIT PANEL MINUTES FROM 31 AUGUST 2022
- 16.5 CENTRELINK EOI



17.0 ACRONYMNS

AGM	Annual General Meeting
AFL	Australian Football League
AIR	Australian Immunisation Register
ASU	Australian Services Union
ATO	Australian Taxation Office
AWTS	Aerated Wastewater Treatment Systems
BEST	Business and Employment Southeast Tasmania
CAC	Community Administration Centre
CEO	Chief Executive Officer
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRM	Customer Request Management
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DOE	Department of Education
DPAC	Department of Premier & Cabinet
DPFEM	Department of Police, Fire and Emergency Management
DSG	Department of State Growth
DST	Destination Southern Tasmania
EBA	Enterprise Bargaining Agreement
EOI	Expressions of Interest
EOFY	End of Financial Year
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MERS	Manager Engineering & Regulatory Services
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRE	Department of Natural Resources and Environment Tasmania
NRM	Natural Resource Management
PWS	Parks and Wildlife Service
RACT	Royal Automobile Clube of Tasmania
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information



SBIP	School Based Immunisation Program
SEI	South East Irrigation
SEBA	South East Basketball Association
SENA	South East Netball Association
SERDA	South East Region Development Association
SEUFC	South East United Football Club
SES	State Emergency Service
SFC	Sorell Football Club
SFL	Southern Football League
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TasCAT	Tasmanian Civil and Administrative Tribunal
TAO	Tasmanian Audit Office
TCF	Tasmanian Community Fund
TOR	Terms of Reference
UTAS	University of Tasmania

