



# COUNCIL AGENDA

17 MAY 2022

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

# NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 17 May 2022, commencing at 6.00 pm.

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## C E R T I F I C A T I O N

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
  - (i) that such advice was obtained; and
  - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS  
GENERAL MANAGER  
12 MAY 2022



AGENDA  
ORDINARY COUNCIL MEETING  
17 MAY 2022



## AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON  
17 MAY 2022

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## AGENDA

ORDINARY COUNCIL MEETING  
17 MAY 2022

## 1.0 ATTENDANCE

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Mayor K Vincent  
Deputy Mayor N Reynolds  
Councillor K Degrassi  
Councillor V Gala  
Councillor G Jackson  
Councillor C Torenus  
Councillor M Reed  
Councillor B Nichols

## 2.0 APOLOGIES

Councillor D De Williams – Approved Leave of Absence

## 3.0 DECLARATIONS OF PECUNIARY INTEREST

## 4.0 CONFIRMATION OF THE MINUTES OF 12 APRIL 2022

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### RECOMMENDATION

“That the Minutes of the Council Meeting held on 12<sup>th</sup> April 2022 be confirmed.”

## 4.1 CONFIRMATION OF THE MINUTES OF SPECIAL COUNCIL MEETING OF 03 MAY 2022

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### RECOMMENDATION

“That the Minutes of the Special Council Meeting held on 3<sup>rd</sup> May 2022 be confirmed.”

## 5.0 MAYOR’S REPORT

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### RECOMMENDATION

“That the Mayor’s communication report as listed be received”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.





- Council, DASC and workshops as required.
- Weekly discussions with the General Manager.
- Delivered Mayors Easter message.
- GM and I met with Tom Gray re Dunalley marina.
- Opened the Sorell Indie School.
- Met with Employment Hub team and the State evaluation team.
- Joined senior Council staff in meeting with Architect Jonathan Blood.
- Several Discussions with Councillor Degrassi.
- Attended the Community Consultation at the Hobart Airport.
- Attended meeting of Interim board for South East Business and Employment.
- Attended Local Government Board reform discussions with Clr Reynolds, Reed and Jackson.
- Participated in STCA Governance and Audit meeting.
- GM and I met with Josh Musket and Craig Swan.
- Attended SWS Christine Bells farewell.
- Met with Matt Kenny Dodges Primary School.
- Andrew Hyatt and I met with Matt Pollock, Master Builders Association re apprenticeships in the building industry.
- Worked with Graphic designer re new logo etc for SEBE.
- Conducted Copping Authority board meeting.
- Attended SWS tour of Copping Landfill site.
- Attended Ministerial Forum on regional training.
- Attended Salvation Army red shield appeal launch breakfast.
- Met with new developers of Primrose estate.
- Conduct Australian citizenships.



## 6.0 SUPPLEMENTARY ITEMS

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### RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

## 7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

| Date                      | Purpose   | Councillor Attendance  | Councillor Apologies  |
|---------------------------|---|--|---|
| 10 <sup>th</sup> May 2022 | <ul style="list-style-type: none"> <li>22/23 Capital budget – final discussion on priorities for new / upgrade candidates – required for LTFP, rate levels and Financial Management Strategy.</li> <li>Operating budget situation and EBA negotiations.</li> <li>Lewisham Scenic Drive footpath.</li> <li>Livestream of Council meeting – position on continuing / ceasing after 3 month trial.</li> <li>RSL Memorial Hall redevelopment option and election position.</li> <li>Dodges Ferry Reserve / School entrance vegetation clearing works.</li> <li>Richards Ave – groundwater preliminary investigation report</li> <li>Sorell LPS hearing – latest directions from TPC of 14<sup>th</sup> April 2022.</li> <li>LG Review – feedback from 3<sup>rd</sup> May LGAT session.</li> </ul> | <ul style="list-style-type: none"> <li>Vincent, Reed, Jackson, Gala, Torenus, Nichols</li> </ul> | <ul style="list-style-type: none"> <li>DeWilliams (leave of absence), Reynolds, DeGrassi</li> </ul> |



## 8.0 DEPARTMENTAL REPORTS

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### RECOMMENDATION

“That the Departmental reports as listed be received.”

## 8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- Annual Leave 21<sup>st</sup> March – 8<sup>th</sup> April.
- Meeting with outgoing and incoming Southern Waste Solutions CEO’s – 12<sup>th</sup> April.
- Meeting with relevant staff, Mayor an architect re: various Council / community projects – 20<sup>th</sup> April.
- New SERDA Jobs Hub establishment meetings – 22<sup>nd</sup> and 26<sup>th</sup> April, 3<sup>rd</sup> and 12<sup>th</sup> May.
- Meeting with Jess Hinchin and Sorell Football Club reps re: interim lease arrangements for function centre development – 27<sup>th</sup> April.
- Meeting with Jess Hinchin and Sorell RSL reps re: development options of RSL facility in Memorial Hall – 27<sup>th</sup> April.
- Meeting with staff and Mayor and development proponents re: 59-61 Arthur Hwy – 10<sup>th</sup> May.
- Staff meetings, EBA meetings, SMT meetings, workshops, budget meetings and DASC meetings.

## 8.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER

Following the rainfall events on Thursday the 5th May through to Saturday the 7th May there were a number of localised flooding issues. Some of those locations included Orielson Road, Pawleena Road, Lewisham Scenic Drive and Tarbock Court.

Some of these problems can be mitigated by new proposed future capital works projects but these type of events (which are predicted to occur more frequently into the future) will continue to be resource intensive in terms of responding, clean up and restoration and in some cases will continue to reoccur.

Meetings attended include:

- Meeting with architect, GM and Mayor about next year’s building projects.
- Pembroke Park stadium site meetings.
- Various budget meetings including a meeting about Council’s proposed financial strategy.



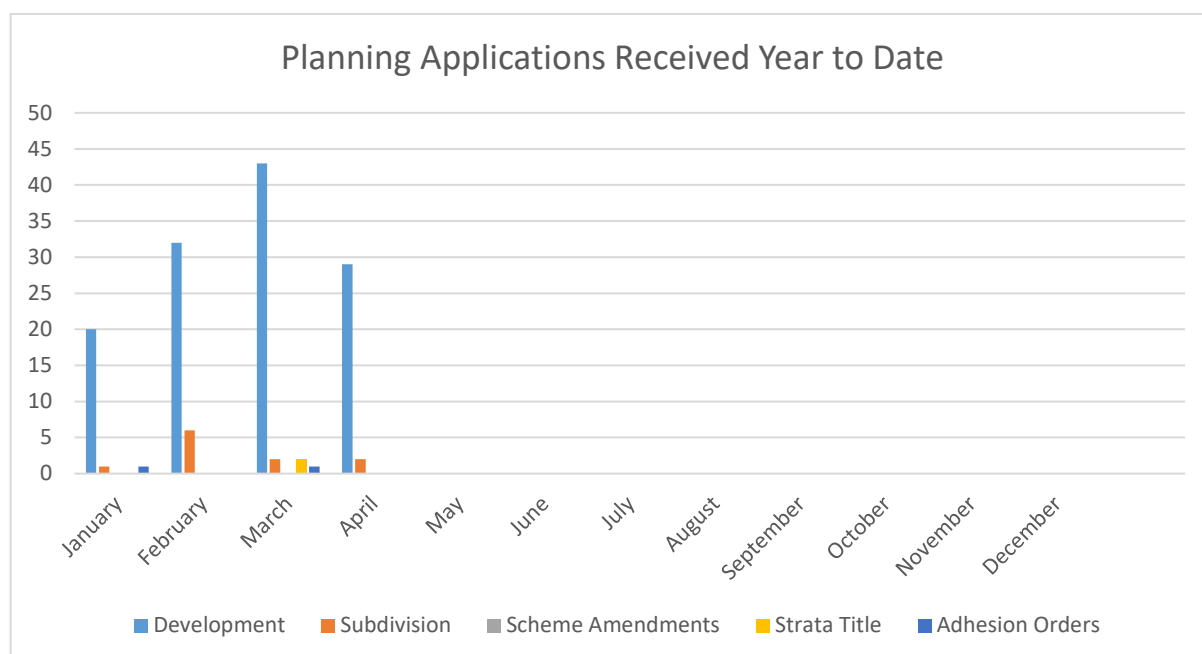
**Shayla Nowakowski / Rhiannon Bullock**

During the month of April 2022, Development Services received 2 requests to waive the application fee due to being a Council owned property or Community Not-for-Profit Organisation. Building and Plumbing received no requests.

| Project:  | Name & Address:                 | Fees Waived: |
|---|---------------------------------|--------------|
| <b>Planning:</b><br>Extension of Operating hours at existing sports stadium | 11 Arthur Street, Sorell        | \$1,469.50   |
| Stormwater Outlet   | 2 Tiger Head Road, Dodges Ferry | \$1,469.50   |

**PLANNING – Shayla Nowakowski**

Analysis of planning applications received year to date including April 2022.

**DELEGATED AUTHORITY – Jenny Richmond**

During the month of April 2022 a total of 41 Planning Approvals/Permits/Exemptions have been issued including:

|   |  |
|---|--|
| 3 | Applications approved as Permitted Development; issued under delegated authority |
| 0 | Application approved as Permitted Development – Council Meetings                 |



|    |   |
|----|---|
| 2  | Applications received which complied with Section 56 Minor Amendment  |
| 1  | Applications received which complied with requirements for No Permit Required (exempt from requiring a Planning Permit) |
| 0  | Applications with the requirements for General Exemptions/ Not applicable   |
| 32 | Applications approved as Discretionary Developments; issued under delegated authority                                   |
| 3  | Applications presented as Discretionary Developments for Council DASC Meeting held on 12 April 2022.                    |

The following is a summary of approvals/permits issued for April 2022.

| Description  | Application Type | Address                             | Value        |
|--|------------------|-------------------------------------|--------------|
| Petition to Amend Sealed Plan  | Permitted        | Lot 1 Pawleena Road, Sorell         | \$0.00       |
| Residential - Outbuilding (Shed)   | Discretionary    | 55 Sandpiper Drive, Midway Point    | \$10,000.00  |
| Residential - Outbuilding x2 (Garage and Carport)  | Discretionary    | 34 Heron Crescent, Midway Point     | \$30,000.00  |
| Residential - Dwelling & Outbuilding   | Discretionary    | 11 Drovers Rise, Carlton River      | \$80,000.00  |
| Residential - Renovation of Existing Dwelling  | Discretionary    | 149 Lewisham Scenic Drive, Lewisham | \$245,000.00 |
| Visitor Accommodation  | Discretionary    | 14 Linden Road, Primrose Sands      | \$0.00       |
| Residential - Additions & Alterations to Dwelling & New Outbuilding (Shed)                                   | Discretionary    | 159 Marion Bay Road, Copping        | \$400,000.00 |
| Residential - Multiple Dwellings x 2   | Discretionary    | 1 Fairmont Lane, Sorell             | \$450,000.00 |
| Adhesion Order - CT52070/14 & 15   | Permitted        | 3 - 5 Hardner Court, Carlton        | \$0.00       |
| Residential - Outbuilding  | Discretionary    | 167 White Hills Road, Forcett       | \$50,000.00  |
| Outbuilding (Garage & Carport)   | Discretionary    | 14 Tarbook Court, Sorell            | \$22,000.00  |
| Residential - Dwelling/Shed  | Discretionary    | 4 Edith Close, Forcett              | \$170,000.00 |
| Minor Amendment Section 56 - Dwelling (Changes to Floorplan)   | Discretionary    | 215 Greens Road, Orielton           | \$0.00       |
| Residential - Outbuilding  | Discretionary    | 6 Bridges Road, Pawleena            | \$17,000.00  |
| Farm Shed  | Discretionary    | 1 Oakview Court, Sorell             | \$157,320.00 |
| Residential - Dwelling   | Discretionary    | 27 Goodford Lane, Orielton          | \$301,600.00 |
| Alterations, Change of Use to include Additional Retail, New Carparking Area, Signage & New Ablutions Blocks | Discretionary    | 38 Gordon Street, Sorell            | \$20,000.00  |
| Residential - Dwelling   | Discretionary    | 77 Quarry Road, Forcett             | \$435,000.00 |

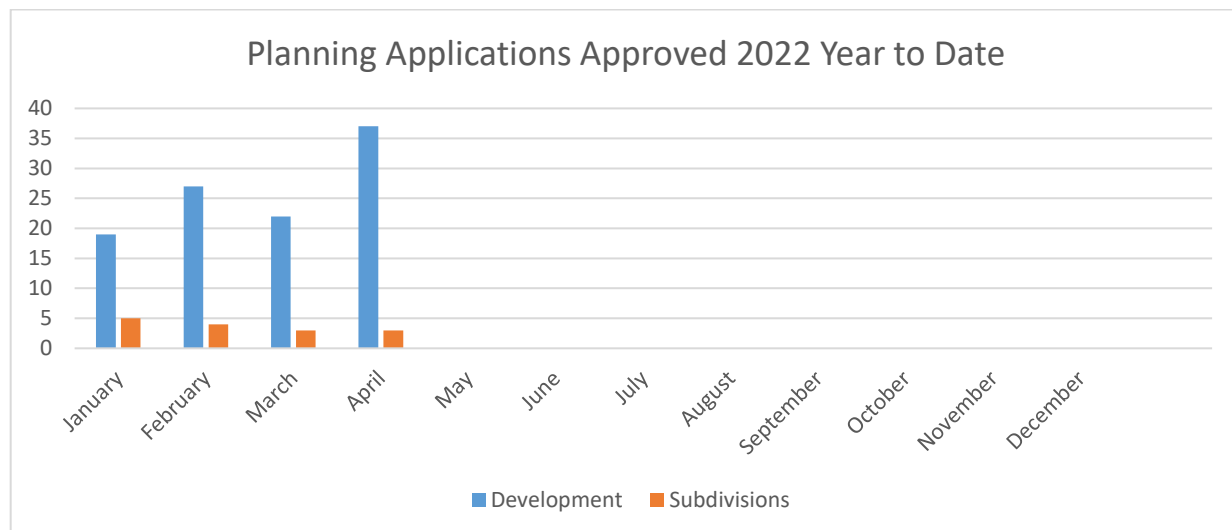


|  |                          |   |                       |
|--|--------------------------|---|-----------------------|
| Residential - Dwelling & Outbuilding (Carport)                                 | Discretionary            | 18 Valley View Close, Sorell  | \$600,000.00          |
| Residential - Outbuilding (Carport)  | Discretionary            | 19 Nash Street, Sorell  | \$5,000.00            |
| Dwelling & Outbuilding (Including Use of Outbuilding for Temporary Habitation) | Discretionary(DASC 12/4) | Kellevie Road, Kellevie (CT132276/1)  | \$350,000.00          |
| Residential - Additions to Dwelling and New Outbuilding                        | Discretionary(DASC 12/4) | 5 Grierson Drive, Forcett   | \$15,000.00           |
| Residential - Pool & Timber Deck   | Discretionary            | 16 Horizon Drive, Sorell  | \$80,000.00           |
| Residential - Outbuilding (Garage)   | Discretionary            | 126 Pennington Drive, Sorell  | \$15,000.00           |
| Residential - Proposed Timber Deck   | No Permit Required       | 50 Kirabati Road, Midway Point  | \$8,000.00            |
| General Retail & Hire - Additions to existing building (Cool Room)             | Discretionary            | 10 Rosendale Road, Sorell   | \$0.00                |
| Residential - Dwelling   | Discretionary            | 11 Longs Road, Boomer Bay   | \$300,000.00          |
| Residential - Dwelling (CT66098/3)   | Discretionary            | 208 Lewisham Scenic Drive, Lewisham (CT66098/3)   | \$500,000.00          |
| Strata Title x 2 Units   | Permitted                | 43 Sandpiper Drive, Midway Point  | \$0.00                |
| Minor Amendment Section 56 - Removal of Blue Gum Tree                          | Discretionary            | 15 Connellys Marsh Road, Connellys Marsh  | \$0.00                |
| Outbuilding (Garage) Including Demolition of Existing Outbuilding              | Discretionary            | 104 Pennington Drive, Sorell  | \$30,000.00           |
| Outbuilding (Shed)   | Discretionary            | 97 Allambie Road, Orielton  | \$10,000.00           |
| Dwelling   | Discretionary            | 119 Weston Hill Road, Sorell  | \$377,100.00          |
| Additions to existing Outbuilding (Shed)                                       | Discretionary            | 193 Gillingbrook Road, Forcett  | \$12,800.00           |
| Outbuilding Including Demolition of Existing Outbuilding                       | Discretionary            | 989 Arthur Highway, Forcett   | \$0.00                |
| Dwelling   | Discretionary            | 132 Drovers Rise, Carlton River   | \$275,000.00          |
| Additions & Alterations to Dwelling  | Discretionary            | 14 Provence Drive, Carlton  | \$120,000.00          |
| Outbuilding (Garage)   | Discretionary            | 3 - 5 Hardner Court, Carlton  | \$50,000.00           |
| 1 Lot Subdivision  | Discretionary(DASC 12/4) | Lot 1000 Old Forcett Road, Dodges Ferry   | \$0.00                |
| 1 lot Subdivision & balance including Reorganisation of Boundaries             | Discretionary            | 1056 Nugent Road, Wattle Hill Including access from Wiggins Road (CT178042/11, CT123957/1 & CT244644/1) | \$10,000.00           |
| 1 Lot Subdivision & Balance  | Discretionary            | 3 Correa Street, Primrose Sands   | \$0.00                |
|  |                          |   | <b>\$5,145,820.00</b> |



## Analysis of planning permits issued year to date including April 2022 – Shayla Nowakowski

Planning Applications approved year to date including April 2022.



### DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – Shane Wells, Senior Planner

Council's Development Assessment Special Committee (DASC) met once during the month of April 2022 on the 12<sup>th</sup> April.

On 12<sup>th</sup> April, three applications were presented to DASC being;

- Additions to Dwelling and New Outbuilding at 5 Grierson Drive, Forcett.
- Dwelling and Outbuilding Including Temporary Occupancy at Kelleve Road, Kelleve (CT 132276/1), and
- 1 Lot Subdivision at Lot 1000 Old Forcett Road, Dodges Ferry (CT 40340/1000).

The subdivision involves the creation of a lot for the previously approved swim centre. The applications in Forcett and Kelleve were for Council staff or Councillors.

### APPEALS – Shane Wells, Senior Planner

TasCAT notified Council of an appeal lodged by a neighbour to 394 Arthur Highway concerning an application for a minor amendment to;

- Modify and increase the floor area of 12 of the 15 units by 20m<sup>2</sup>, providing two additional bedrooms per unit and



- Provide for an additional 18 car parking spaces and 6 motorcycle spaces.

An onsite meeting was completed in early January to explore the possibility of mediation prior to any hearing in the matter. A mediated agreement could not be achieved and a final hearing is scheduled for early April. The final hearing has been deferred to allow for a fresh attempt at a mediated agreement.

TasCAT notified Council of an appeal lodged by the applicant against the conditions of a planning permit issued for a change of use from a dwelling to café at 136 Carlton Beach Road, Dodges Ferry. The conditions related to operating hours and the requirements for cash in lieu of car parking contribution. No onsite car parking was proposed by the applicant. A mediated agreement has been reached which provides for extended operating hours and the staged payment of the car parking contribution. Staff will consider options for car parking and other improvements in the area for consideration in the 2023/2024 or 2024/2025 financial year.

### **STRATEGIC PLANNING – Caroline Lindus**

A rezoning on the Tasman Highway at Midway Point has been submitted to Council with further information requested of the applicant. The information was not provided. The applicant has requested that Council move the amendment of their own motion. This requires Council to undertake the necessary strategic work, and is unable to rely upon the documentation previously submitted as Council would be requiring a different zoning. Further discussion is being held with the applicant in relation to this. At this stage the approach from Council is to address the change in zoning through the LPS process, by way of a representation. This representation has been endorsed through a Council workshop on 10 August 2021.

A s43A amendment and subdivision application has been lodged to Council for Josephs Road, Carlton and McGinness Road, Carlton River. The amendment would see the zoning change from Rural Resource to Rural Living of varying densities, and a 12-lot subdivision. Council certified this amendment at a meeting on 3 August 2021 and approved the associated 12 lot subdivision application. The amendment application was advertised in mid-August, with advertising finishing on 13 September. Six representations were received to the amendment. The applicant has recently updated their submission, particularly around Bushfire safety. The updated bushfire plan was considered, as were the other representations with a section 39 report provided to Council at its last meeting in December. The reporting was endorsed and all documents were provided to the Tasmanian Planning Commission on 23 December 2021. The hearing was held on the 30 March 2022.

We have received written notification from the Minister regarding both the transitional provisions of the LPS and also the modifications under section 35(5)(b) and Schedule 6, clauses 8C(5)(a) and 8D(9)(a) of the Act. A number of changes are required to the LPS to meet the LPS criteria and transitional provisions. Many of

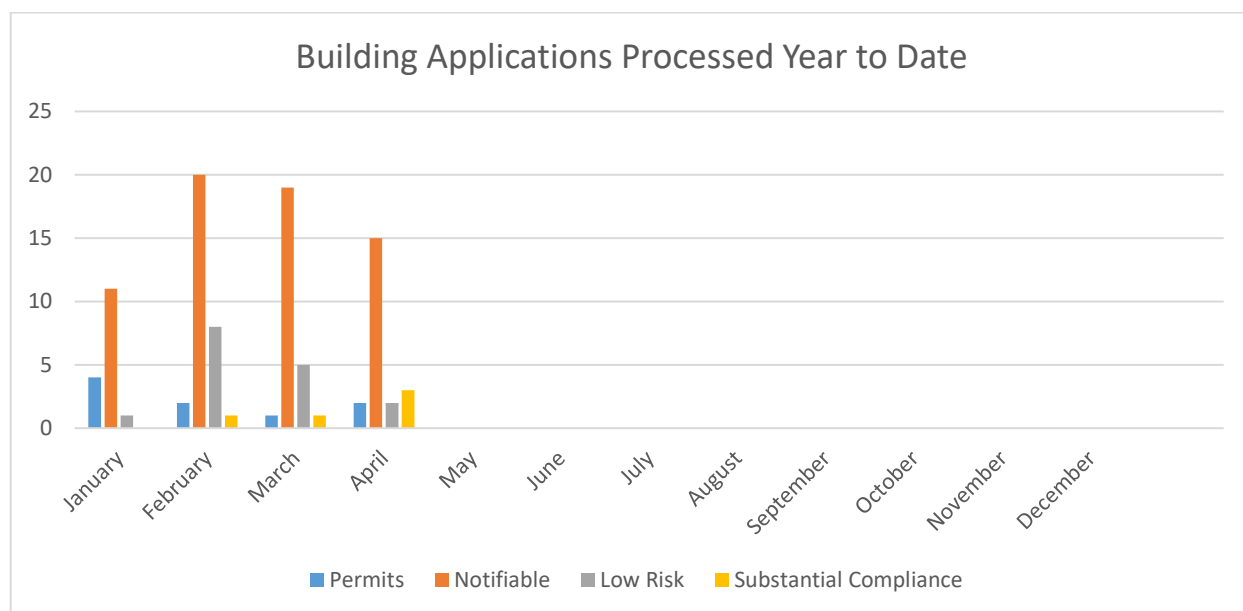




these are minor however some are more substantial. These were considered by Council at a workshop on Tuesday 13 April. A response to the Tasmanian Planning Commission (the Commission) was required by 16 April 2021. This timeframe was met and there was further correspondence thereafter. On Monday 31 May, Council received notification from the Commission that the Scheme was acceptable to go on exhibition. Council proceeded to exhibit the Scheme from 15 June until 16 August 2021. At the completion of the exhibition period 75 representations were received which Council understands is a fairly high number for the exhibition of a Scheme. The report covering all submissions was considered at a special Council meeting on the 26 October 2021 and approved following receiving an extension of time from the Planning Commission. Further correspondence was received from the TPC regarding making modifications to our S35F report. These modifications have been made and were considered by Council at its meeting in December 2021. All these documents were provided to the Planning Commission on 23 December 2021. Hearings have commenced and the final date of hearings is set down for 28 March 2022. Further submissions have been received by the Commission that requires a response from Council which were completed by 15 March 2022. It is anticipated that additional directions will be received that may require further work, particularly around the application of the Rural and Agriculture zone in small settlements. It is plausible that the LPS will not be in place until later in 2022.

### **BUILDING – Rhiannon Baines**

Analysis of applications approved year to date including April 2022.  
These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in April 2022 (details below). These include:



**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**17 MAY 2022**

- 2 Permits
- 15 Notifiable
- 2 Low Risk
- 3 Substantial Compliance

| Property Address                    | Propose Use Of Building        | Value Of Work |
|-------------------------------------|--------------------------------|---------------|
| 25 Horizon Drive, Sorell            | Awning                         | \$24,277.00   |
| 31 Gatehouse Drive, Sorell          | Deck                           | \$20,578.00   |
| 124 Bally Park Road, Dodges Ferry   | Dwelling & Ancillary Dwelling  | \$500,000.00  |
| 385 Penna Road, Penna               | Solar Installation             | \$29,000.00   |
| 32 Elise Drive, Dodges Ferry        | Dwelling                       | \$330,000.00  |
| 55 Sandpiper Drive, Midway Point    | Outbuilding                    | \$20,000.00   |
| 6 Midway Street, Midway Point       | Dwelling                       | \$385,128.00  |
| 70 Ridge Road, Dodges Ferry         | Dwelling                       | \$500,000.00  |
| 1 Downward Way, Sorell              | Dwelling                       | \$387,890.00  |
| 60 Carlton Beach Road, Dodges Ferry | Supermarket                    | \$250,000.00  |
| 17 Vigar Court, Orielton            | Dwelling                       | \$400,000.00  |
| 13 Ollie Drive, Sorell              | Shed & Relocation of Exis Shed | \$80,000.00   |
| 1 Oakview Court, Sorell             | Farm Shed                      | \$75,000.00   |
| 34 Heron Crescent, Midway Point     | Shed                           | \$10,000.00   |
| 12 Cole Street, Sorell              | Solar Panels                   | \$4,375.00    |
| 20 Vigar Court, Orielton            | Dwelling                       | \$356,210.00  |
| 33 Linden Road, Primrose Sands      | Dwelling                       | \$445,338.00  |
| 193 Greens Road, Orielton           | Garage                         | \$150,000.00  |
| 3 Petrel Street, Primrose Sands     | Garage                         | \$150,000.00  |
| 18 Boobyalla Street, Primrose Sands | Dwelling                       | \$60,000.00   |
| 8 Casuarina Close, Primrose Sands   | Dwelling/Shed                  | \$144,000.00  |
| 13 Mary Street, Lewisham            | Additions to Dwelling & Shed   | \$59,400.00   |

### **BUILDING COMPLIANCE / EXPIRED PERMIT PROJECT: – Rhiannon Baines**

During the month of April there have been 3 Building Notices issued, 2 Building Notice Revoked and 1 Building Order Revoked.

1 complaint received that requires follow up in relation to potential illegal building works/structures on site. This has been added to the enforcement register for follow up and site inspection required.

Below identifies the 'Expired Permit Project' with assistance from Holdfast Building Surveying for the month April 2022:



| Type Issued:                              | Status |
|---|--------|
| Occupancy Permit Issued                   | 6      |
| Certificate of Final Inspection Issued    | 15     |
| Certificate of Completion (Building Work) | 7      |
| Building Inspection Directions issued     | 1      |
| Building Inspection Directions Resolved   | 8      |

| Update as follow:  | Status |
|--|--------|
| Not Inspected  | 8      |
| Awaiting Plumbing  | 21     |
| Building Inspection Directions issued requiring outcomes | 33     |
| Waiting on response from Holdfast for outcomes           | 2      |
| Inspections booked                                       | 11     |
| Completed  | 143    |
| Resigned   | 6      |

During April 2022, there were no inspections scheduled due to no available Building Inspector and the Easter break. We expect this number to pick back up to finalise the remaining few over the next few weeks prior to 1<sup>st</sup> June 2022.

| Inspection Type                           | Status |
|---|--------|
| Inspection - Statutory Building Surveyor: | 0      |

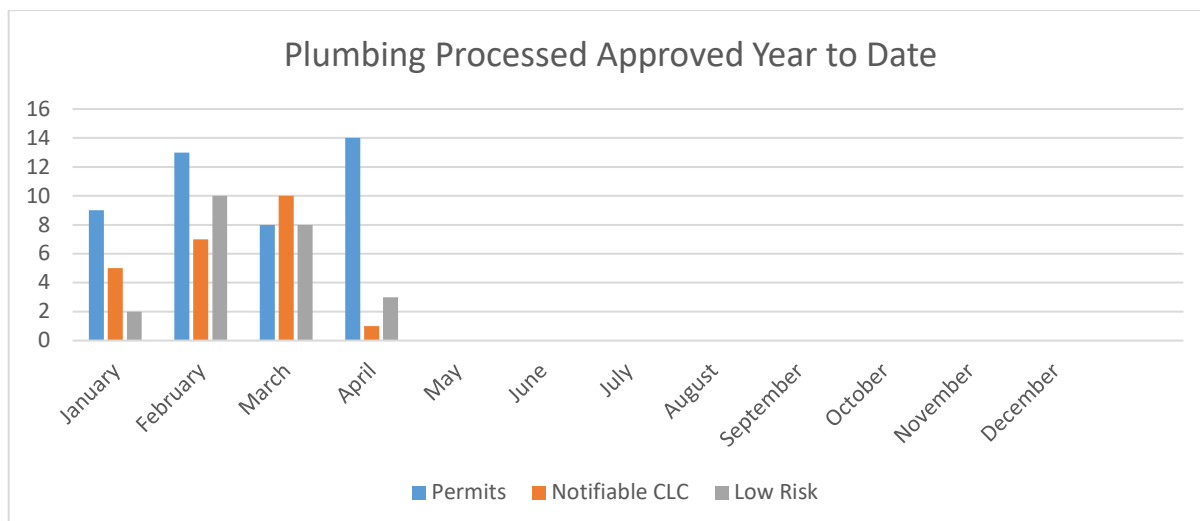
Below statistics, show Certificates of Completions (Plumbing Work) issued, along with Plumbing Inspections conducted for the month of April 2022 for the Expired Permit Project. Also including Plumbing Inspection Directions issued/revoked. The number has decreased for inspections during April due to no Building Inspector available for Expired Permits and the Easter break.

|  |   |
|--|---|
| Plumbing Inspections                       | 1 |
| Certificates of Completion (Plumbing Work) | 2 |
| Plumbing Inspection Directions             | 0 |
| Plumbing Inspection Directions Revoked     | 0 |

### **PLUMBING – Simon Butler**

Analysis of applications approved year to date including April 2022. These include (Permit/Notifiable/Low Risk).

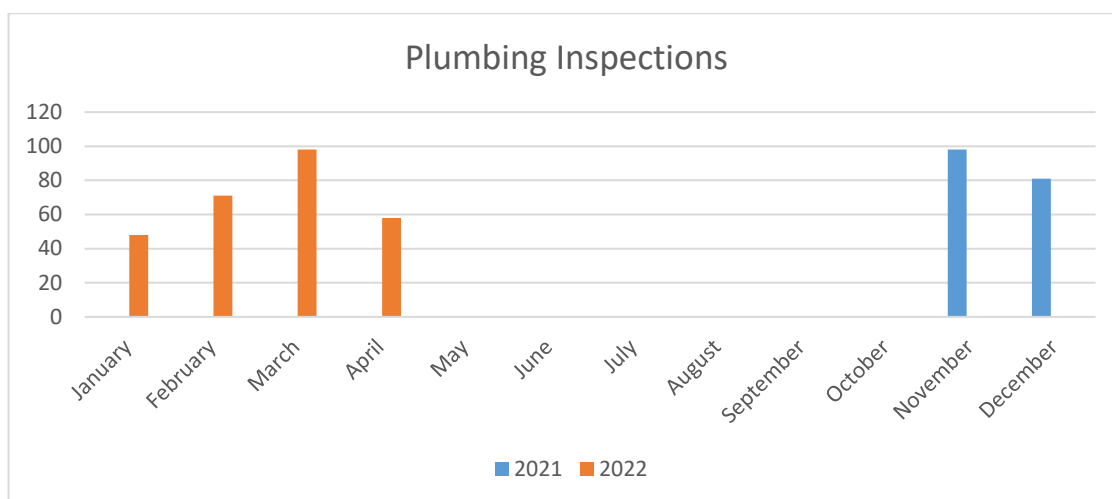




Details of applications that were processed in April 2022 (details below). These include:

- 14 Permits
- 1 Notifiable
- 3 Low Risk

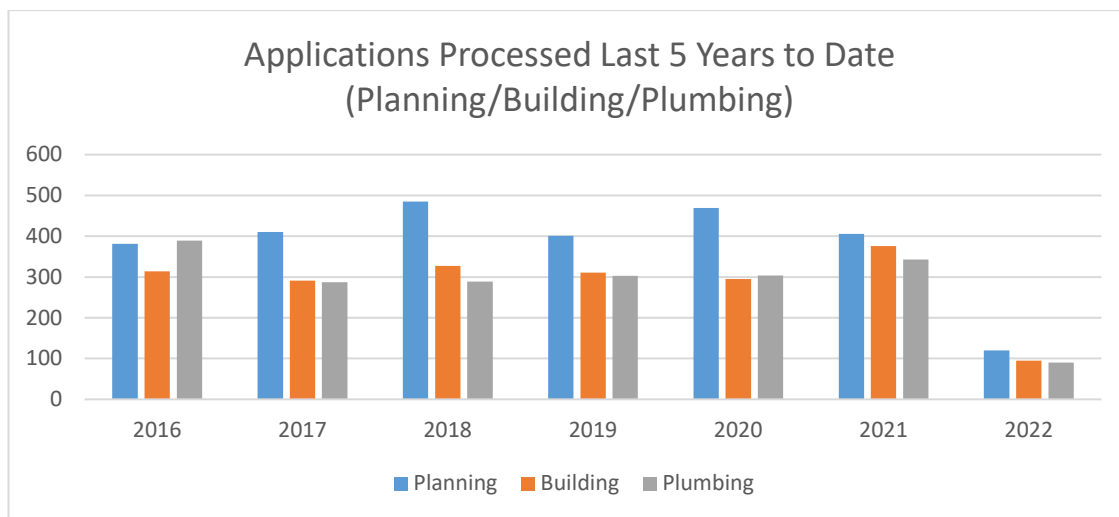
In April 58 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits/Certificate of Likely Compliance and also a number of expired Permits.



### **DEVELOPMENT ASSESSMENT – Shayla Nowakowski**

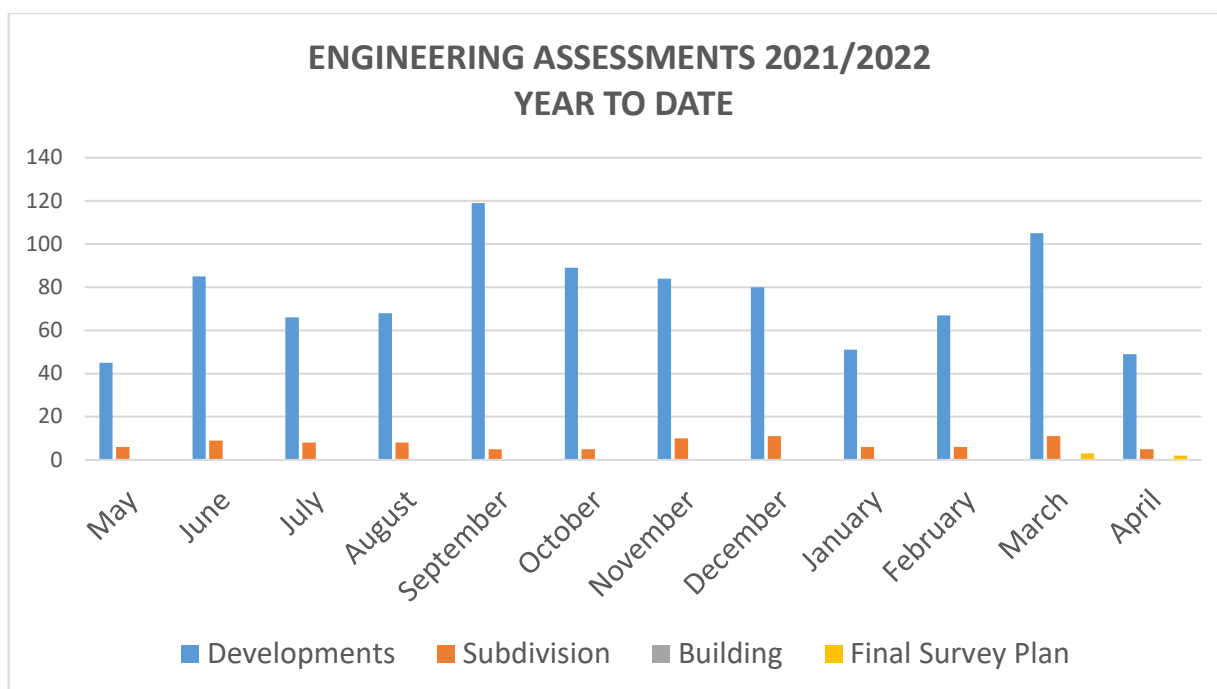
The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018, 2019, 2020 & 2021 together with current yearly figures up to and including April 2022.





### DEVELOPMENT ENGINEERING – Denis Wall

Development Engineering has examined 54 applications (Developments & Subdivisions) for the April period, which required engineering input as follows:



### DEVELOPMENT ENGINEERING COMPLIANCE – Denis Wall

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:



- 20 Arthur Highway – 55 Lots on corner of Pawleena Road – commenced June 2021.
- Sorell – 37 Pawleena Road – Stage 2 and 3 nearing completion – work for stage 4, 5, 6, and 7 commenced.
- Midway Point – 252 Penna Road – Stage 1 (25 Lots) commenced Jan 2022 – Stages 2, 3 approvals granted – construction commenced – Stages 4, 5, & 6 undergoing assessments.

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Approved developments likely to commence soon:

- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – engineering drawings undergoing assessments.
- Primrose Sands – 6a and 8 Correa Street 6 Lots including road extension – engineering drawings undergoing assessments.

### **CAPITAL WORKS TRANSPORT AND STORMWATER – Adam Butler**

There are a number of road works projects that have commenced, or about to commence, across our Municipality:

Capital Works:

- Main Road kerb ramp and pedestrian refuge – commenced September 2021.
- Lewisham Road realignment of ‘fools corner’ - Nearing completion - commenced November 2021.
- Reconstruction of Shark Point Road (West) Stage 1 – Nearing completion - commenced January 2022.
- Lime stabilisation and reshaping of Bryans Road – Works complete - commenced February 2022.
- Lime stabilisation, widening and reshaping of Bream Creek Road from Dairy access to Burnt Hill Road – Construction continues - commenced March 2022.
- Road reconstruction of approximately 200 metres of Orielson Road from the Tasman Highway and includes tying into an existing concrete bridge – Works complete - commenced March 2022.
- Orielson Rivulet Bridge Shark Point Rd – Works onsite commence in June 2022.

Design Work:

- Starting on 2022/2023 capital projects – roads, footpaths, storm water, etc.
- Detail Surveys complete for larger Capital projects for 2021/22.



- Preliminary/ concept designs imminently expected from Pitt & Sherry for potential future capital works projects.

## **ENVIRONMENTAL HEALTH - Greg Robertson/Rachel Tenni (April 2022)**

### **Staff Leave**

Greg Robertson was on leave or in isolation most of April 2022. EHO contracted Covid and was required to isolate.

### **Building Act 2016**

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater had previously advised that the works were scheduled to occur in January 2022, works have been further delayed while waiting for a new plumber to be engaged, a quotation for the works was provided by a new plumber.

Quarterly service reports for AWTS installations have been received; 21 assessed and follow up occurred for those AWTS reports deemed non-compliant with *The Building Act 2016* with letters to owners.

Several complaints were received about failing septic tank systems. One relates to possible contamination of a water bore, this is currently being investigated and geological advice is being obtained. Two complaints about wastewater seeping onto beaches were investigated and no evidence of failing systems was obtained.

### **Land Use Planning & Approval Act 1993**

Development and subdivision applications assessments completed including, visitor accommodation, multiple dwellings, commercial developments in Sorell, new dwellings and outbuildings.

The owner of a rural property in Wattle Hill has completed the required works on the dam overflow and diversion to address the ongoing erosion of the watercourse.

### **Food Act 2003**

Three assessments for new food businesses were completed.

20 Food business assessments were conducted during April.

Inspection of a new food business for occupancy was completed and EHO completed an assessment and notified the relevant building surveyors. Included Orani Vineyard.



### **Public Health Act 1997**

Dodges Ferry and Dunalley Primary Schools Private water supplier and maintenance with DOE and TCM. Samples received and compliant with Drinking water Guidelines.

Recreational Water Quality Analysis and reporting will be done in the coming months. New signage to be installed at all water quality monitoring sites throughout the Sorell area.

### **Communicable diseases**

One communicable disease notification was received during April, an investigation completed and sent to the Director of Public Health.

### **Immunisations**

Staff Flu vaccination session concluded 28 April.

### **Environmental Management & Pollution Control Act 1994 (EMPCA)**

Noise complaints including music noise and light pollution, building works, offensive behaviour, construction, roosters and motor vehicles were received and investigated.

Back yard burning and waste dumping complaints were also received.

An Environment Protection Notice was issued authorising re-use of mussel shellfish on a rural property in White hills.

### **Waste Management**

Manager Regulatory Services attended a presentation on from the Department of Natural Resources and Environment Tasmania (NRE) on the Waste Levy. A \$20/tonne levy for all waste taken to landfill will commence on 1 July 2022. This will result in a significant increase in Councils' kerbside garbage and hardwaste disposal costs.

Money generated from the Levy will be paid to the NRE and administered by the Waste and Resource Recovery Board. The Board will use this revenue to fund projects in the waste and resource recovery sector.

Mornington Park Waste transfer station will apply the levy when residents take waste to the transfer station.

There were several complaints about dumped rubbish and build-up of cardboard at the recycling centres, Veolia have increased the frequency of clean-ups. Access to the Sorell Recycling Centre has been restricted during the week because of roadworks associated with the Sorell by-pass.





### Street Stall / Public place permits

One new application was approved in April 2022 for a food van to operate in Old Forcett Road.

### COMPLIANCE – Darren Carter

|  |    |
|--|----|
| Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)        | 4  |
| Infringement issued for Taking a Dog into a restricted area                                  | 0  |
| Reported Dog attacks on livestock or other Dogs  | 3  |
| Reported Dog attacks on people   | 2  |
| Dogs impounded   | 8  |
| Nuisance created by animals including dogs (Noise/Odour)                                     | 11 |
| Fire Hazard Abatement notices issued   | 0  |
| Litter Infringement notice issued  | 0  |
| New Dog Registrations as a result of door knocks   | 0  |
| Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court) | 0  |
| Infringement issued By-Laws  | 0  |

### DEPOT WORKS – Amy Neubauer, Ken Grierson, Kathryn Knibbe, Mandy McLeod, Rebecca Bunyan

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.

CRM's will now be reported on Roads, Land Improvements, Stormwater and Facility with the intention of next month's report demonstrating a figure of received CRM's against completed CRMS.

| Customer Requests by Category<br>Sealed/Unsealed Roads | Oct-21 | Nov-21 | Dec-21 | Jan 22 | Feb 22 | Mar 22 | April 22 |
|--|--------|--------|--------|--------|--------|--------|----------|
| Roads\Abandoned Vehicles                               |        |        |        |        |        |        |          |
| Roads\Bollards   |        |        |        | 1      |        |        | 1        |
| Roads\Footpath Maintenance                             | 1      | 3      |        | 1      |        | 2      |          |
| Roads\General Road Enquiry                             | 2      | 2      | 2      | 3      | 3      | 4      | 5        |
| Roads\Guideposts                                       | 1      | 1      | 2      |        |        |        |          |
| Roads\Guardrails                                       |        |        |        |        |        |        |          |
| Roads\Line marking                                     | 1      |        |        |        | 1      |        |          |
| Roads\Other Road Signage                               | 2      |        | 2      | 4      | 3      | 3      | 3        |
| Roads\Pedestrian Crossing                              | 1      |        |        | 1      |        | 1      |          |



|                                   |           |           |           |           |           |           |           |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Roads\Road Defects incl. Potholes | 11        | 20        | 12        | 1         | 17        | 8         | 5         |
| Roads\Road Grading                | 1         | 2         |           |           | 2         | 1         | 1         |
| Roads\Street Name Signage         | 1         | 1         | 1         | 1         | 1         |           |           |
| Roads\Street Lighting             |           | 1         |           |           |           |           | 1         |
| Roads \ Traffic Calming Devices   |           |           |           |           |           |           |           |
| <b>Total</b>                      | <b>21</b> | <b>30</b> | <b>19</b> | <b>12</b> | <b>27</b> | <b>19</b> | <b>16</b> |

| <b>Customer Requests by Category<br/>Land Improvement</b>                          | Oct-21    | Nov-21    | Dec-21    | Jan 22    | Feb 22    | Mar 22    | April 22  |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Parks and Reserves / Bees and Wasps  |           |           |           |           |           | 2         | 1         |
| Parks and Reserves\Council Land & Reserves Maintenance                             | 3         | 12        | 4         | 6         | 4         | 1         | 2         |
| Parks and Reserves\General Litter & Bins   |           | 1         |           |           |           |           |           |
| Parks and Reserves\Mowing Public Places  | 8         | 6         | 3         | 7         | 3         |           |           |
| Parks and Reserves\Playground & Park Maintenance                                   | 2         | 1         | 2         | 5         | 2         | 3         | 2         |
| Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Rural)          | 2         | 3         | 1         | 4         | 4         | 2         | 2         |
| Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Urban Pink Map) | 10        | 12        | 9         | 11        | 13        | 6         | 4         |
| Parks and Reserves\Walkway and Beach Access  |           | 4         | 6         | 5         | 1         | 1         |           |
| Parks and Reserves\Weed Managing & Spraying  | 2         | 1         | 2         | 1         | 5         | 1         |           |
| <b>Total</b>   | <b>27</b> | <b>40</b> | <b>27</b> | <b>39</b> | <b>32</b> | <b>16</b> | <b>11</b> |

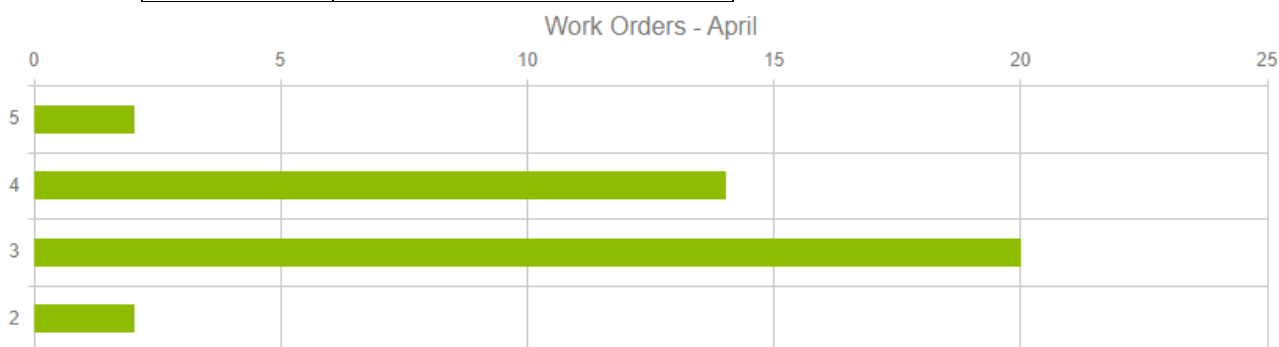
| <b>Customer Requests by Category<br/>Stormwater</b> | Oct-21   | Nov-21    | Dec-21    | Jan 22   | Feb 22   | Mar 22   | April 22 |
|---|----------|-----------|-----------|----------|----------|----------|----------|
| Stormwater\Blocked Drains                           | 2        | 10        | 2         | 2        | 4        | 3        | 2        |
| Stormwater\Flooding (Road Drainage)                 | 6        | 17        | 9         | 2        |          | 3        |          |
| <b>Total</b>  | <b>8</b> | <b>27</b> | <b>11</b> | <b>4</b> | <b>4</b> | <b>6</b> | <b>2</b> |

| <b>Customer Requests by Category<br/>Facilities</b> | Oct-21   | Nov-21   | Dec-21   | Jan 22   | Feb 22   | Mar 22   | April 22 |
|---|----------|----------|----------|----------|----------|----------|----------|
| Facilities\Facility Maintenance Request             | 2        | 4        | 1        | 6        | 5        | 1        | 4        |
| <b>Total</b>  | <b>2</b> | <b>4</b> | <b>1</b> | <b>6</b> | <b>5</b> | <b>1</b> | <b>4</b> |



## Road Maintenance and Repairs

|            |   |
|------------|---|
| Priority 1 | Urgent - 1 Day                            |
| Priority 2 | Important- 6 Weeks                        |
| Priority 3 | Required - 16 Weeks                       |
| Priority 4 | Maintenance - 26 Weeks                    |
| Priority 5 | Monitor - 52 Weeks White Hill Road (Road) |

**UNSEALED ROAD CREW**

- 38 Work Orders were completed for April. 0 at Priority 1, 0 at Priority 2, 37 at Priority 3, 11 at Priority 4, and 2 at Priority 5.
- Maintenance Grading on Bay Road, Marion Bay Road, off Ulvergerne Street, Longs Road, Nugent Road, Gillingbrook Road, and Bridges Road.
- Signs/Guideposts on Shark Point Road, Masons Road, Branders Road and Goodford Lane.

**SEALED ROAD CREW**

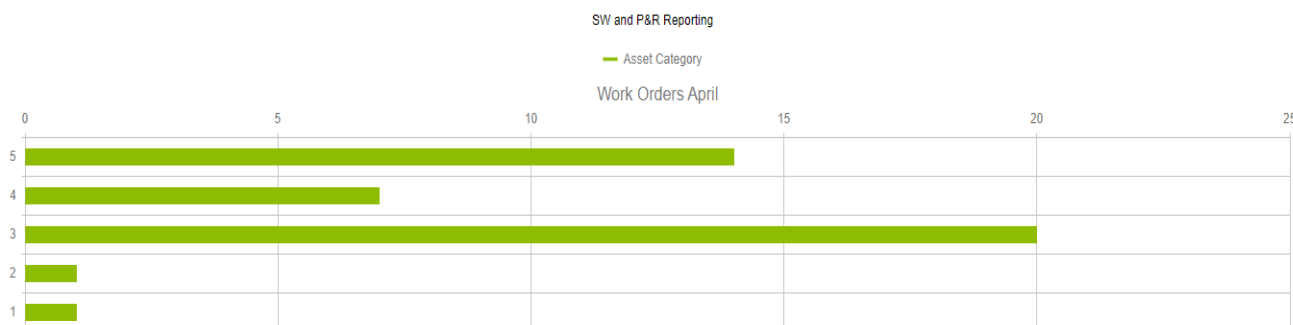
- 100 Work Orders were completed for April. 11 at Priority 1, 4 at Priority 2, 10 at Priority 3, 71 at Priority 4, and 4 at Priority 5.
- Footpath critical defects throughout Sorell, Midway Point, Primrose Sands, Lewisham, and Dunalley.
- Signs/Guideposts on Robinia Street, Pendell Drive, Brady Street, and Nash Street.
- Line Marking throughout Sorell and Midway Point.
- Asphaltting on Lewisham Scenic Drive, Carlton River Road, and Penna Road.
- Potholing on Frederick Street.
- Bridge Maintenance on Brinktop Road.

**STORMWATER CREW**

- Clean drains and whipper snip of vegetation – Midden Road, Tanya Place, Little Falcon, Williams Street.
- Kerb adaptor repairs from footpath inspections.
- Install pit and pipe under footpath Dunalley Esplanade.
- 150 Bally Park Minor Capital – install drainage pipe and repair path.
- Fill sink hole Lewisham Scenic Drive with asphalt.

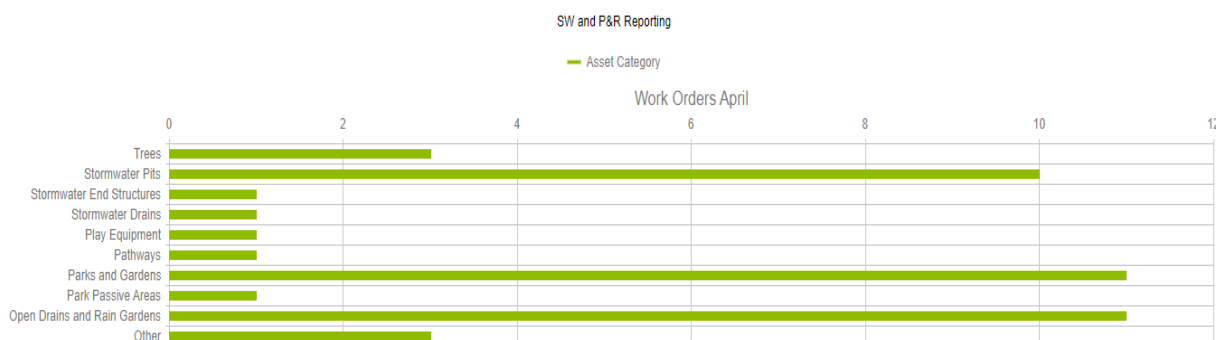


- Completion of Wolstenholme Drain cleanout.
- CRM's.



## LAND IMPROVEMENTS

- Tree work – Meethenar Street Carlton and Dodges Ferry Reserve
- Ongoing maintenance for Parks, Reserves and Walkways
- Whipper snip Old Forcett Road
- Irrigation repair – Pembroke Park
- Staining of bench seats Zone 1 and 2
- Mulching of Boat Park
- CRM's



## FACILITY MAINTENANCE CO-ORDINATOR– Josh Pullen

All Buildings - general maintenance requirements as per form 46

Repairs and maintenance Summary of Buildings – by Work Order Type

Repairs and maintenance Summary of Buildings;

- CAC - replace isolators and minor works on solar panels.
- Memorial Hall - replace isolators and minor works on solar panels.
- Depot - Pump station septic smell.
- Dunalley Hall - pest control.



- Netball Amenities - Origin Gas.
- Depot - new pan collar in female toilets.
- Boat sheds - damage due to fire/ make safe.
- CAC - new light globes.
- Memorial Hall CWA room - open windows from being painted shut.
- Memorial Hall CWA room - repair power point.
- Dodges Ferry Rec Centre - new door seals.
- Pembroke Park - new fuse main oval.
- Dodges Ferry Rec Centre - new light switch.
- Pembroke Park - fuse main oval lights.
- Depot - rodent control.
- CAC - new hand sanitiser unit.

Repairs and maintenance to public toilet facilities:

- Dunalley Canal - septic pump out.
- Dunalley Canal - new septic pump.
- Dunalley Canal - Bore pump not working.
- Dunalley Canal - new door lock.
- Park and Ride - Door lock.
- Park and Ride - graffiti removal.
- Park and Ride -- new soap dispenser.
- DFFC - new soap dispenser.
- DFFC - new toilet seat.
- Boat Park - new soap dispenser.
- Visitor Info Centre - female toilets not working.
- Park and Ride - graffiti removal.

### ASSETS / GIS / ICT – Julie Mann

- Prepared Capital renewal candidates via predictor based on latest condition data available. The latest modelling will also help inform the LTFP and Financial Strategy.
- LPS map changes.
- Q3 Capital works processed.
- Stormwater revaluation preparation and review.
- Gravel foot path inspection via Assetic mobile app implemented for Parks crew.



## PROJECT ENGINEER – Anthony Walters

### ROAD & TRAFFIC

Vulnerable Road User Program 21/22:

- Department of State Growth have announced the new grant round will be opening in early 2023, which is based on the large number of projects still not completed – 56 projects state-wide.

Footpaths:

- Park Beach Rd to Park Beach Car Park – This redesign is complete.
- Lewisham Scenic Drive – Design is continuing.
- Red Ochre Beach Access – Concept plans are still being developed, with emphasis on the use of natural materials where possible and minimal disturbance during construction.
- Sorell Streetscape – Options are being considered for the first stage.

Safer Rural Roads Program:

- Brinktop Rd Road Widening - Works are continuing with stage 1, based on contractor staff shortages due to illness, works are now expected to be complete by mid-June.

### BUILDINGS

Stadium Car Park:

- Final layer of FCR has been installed and compacted in preparation for the installation of 40mm asphalt. Additional kerb will be poured on the access road shortly.

Netball Courts:

- Sleeves and posts are still in transit due to delays with shipping.

Stadium:

- Installation of the office area flooring is complete.
- Main court flooring installation has commenced, and works are approximately 50% complete.
- Modifications to the roof steelwork complete ready for basketball hoops and attachments.
- External window surrounds are complete.
- VOS has basically left site, waiting on decision regarding structural issues and proposed remedies.
- Designs for surrounding footpaths and landscaping have been sent to preferred contractors.
- Water and sewer connection is complete.



#### Train Shed:

- The sandstone wall on the south side of the shed has been cleaned.
- Window frames have been built and repaired (3 of old existing). Paint colour to be selected and potential issue with base replacements to columns, due to splitting timber.
- Glass to windows has been ordered.
- Drainage modifications to downpipes has been approved and will commence once the cladding is complete.

#### Lewisham Boat Ramp Toilet:

- DA has been lodged with additional information requested from planning.
- Design drawings have commenced.

### 8.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCEN, MANAGER

#### Meetings Attended:

- Meetings with Sorell RSL Members RE: Expansion of RSL.
- Various meetings RE: Pembroke Park Stadium & Community Facilities.
- Meeting with Dunalley Hall Committee Representatives & Spirit of St Martin's.
- Various meetings & site visits with potential Canteen and Gym operators for the Stadium.
- Meeting with LOCI Architecture, staff and Mayor RE: Council Projects.
- Management Meeting.
- Budget Meetings.
- Meeting Sorell Football Club representatives.
- Various HR meetings.
- Various meetings RE: Enterprise Agreement Bargaining
- Council Workshop.
- Council Meeting.

### HUMAN RESOURCES

#### Recruitment

Recruitment for the following positions is currently in progress –

- WHS & Risk Coordinator – Part-Time. Closes 23<sup>rd</sup> May 2022.
- Financial Accountant – Recruitment for this position has been unsuccessful. A recruitment agency is being consulted.



### Appointment

- Gill Anderton has been appointed to the position of Financial Accountant (casual).
- Monique Bujora has been re-appointed as trainee to undertake a Cert III in Horticulture.

### Policy Review

- Training & Development Policy currently under review.

### Employee Training

- Depot Training Plan complete and currently being implemented.
- Bobcat, Roller and Excavator Training by 5 x employees completed.
- Monique Bujora has completed a Cert II in Horticulture.
- Contact Officer Training complete by 2 x employees.

### Enterprise Agreement Negotiations

- Preparation for commencement of Enterprise Bargaining.
  - NERR issued on 21 February 2022.
  - X3 bargaining meetings held.

## PAYROLL / EMPLOYEE SUPPORT

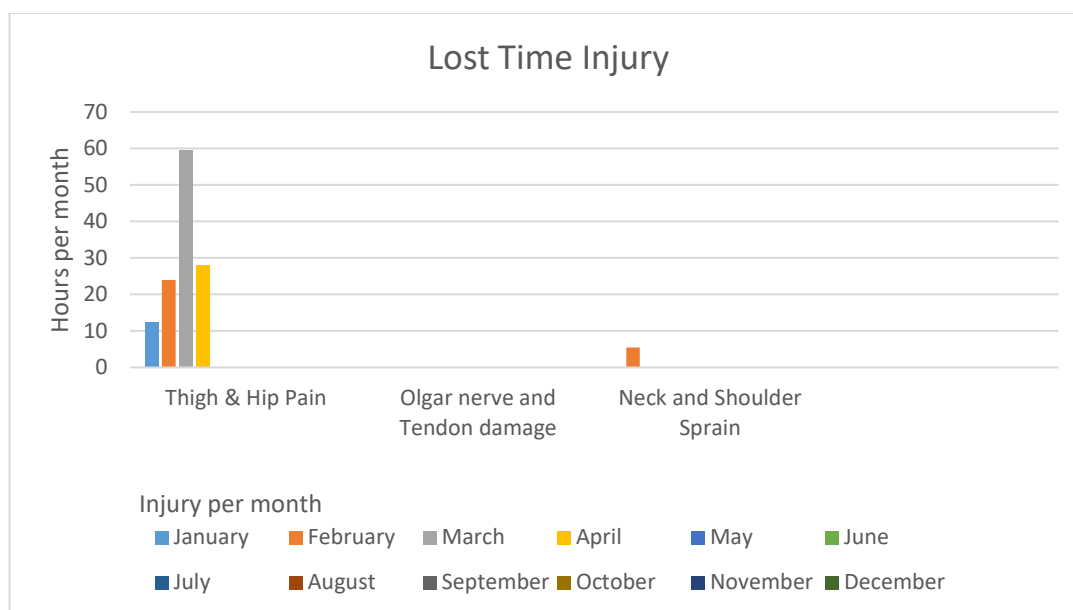
- Two pay runs and end of month processing completed.

### WORKERS COMPENSATION

1 - Active claim with QBE

1 - Payout with QBE

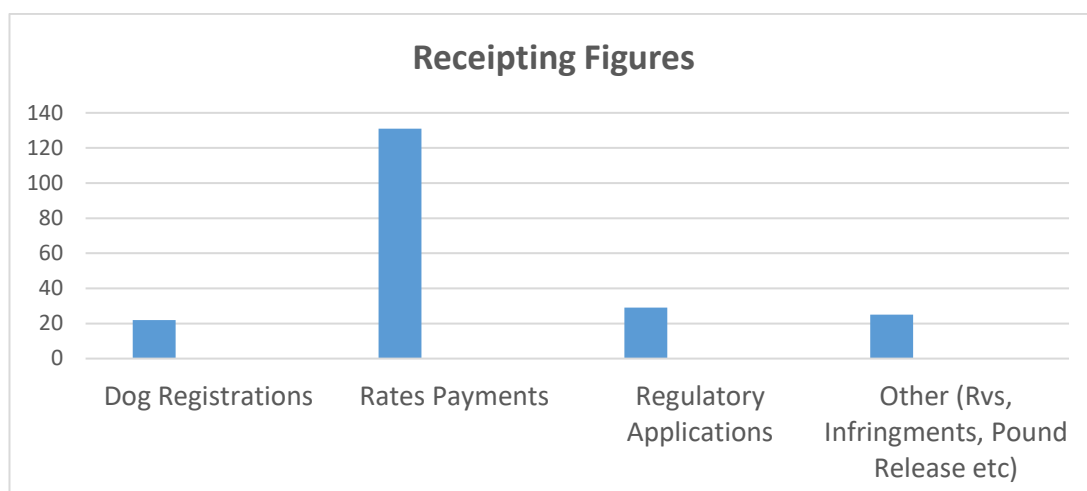
No claims with Allianz





## CUSTOMER & BUSINESS SUPPORT

### Receipting figures – April



### Phone Call Reporting – April 2022

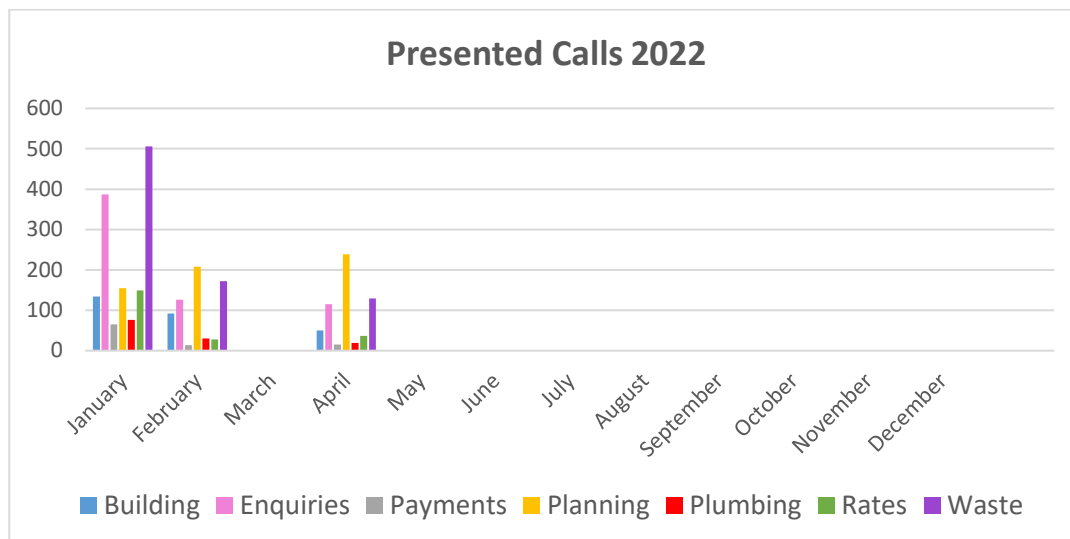
| Enquiry   | Answered Calls | Average Speed of Answer | % of Calls Answered |
|-----------|----------------|-------------------------|---------------------|
| Building  | 48             | 22 seconds              | 96.0%               |
| Enquiries | 105            | 11 seconds              | 91.3%               |
| Payments  | 13             | 13 seconds              | 86.7%               |
| Planning  | 234            | 15 seconds              | 97.9%               |
| Plumbing  | 19             | 18 seconds              | 100%                |
| Rates     | 36             | 12 seconds              | 97.3%               |
| Waste     | 114            | 14 seconds              | 88.4%               |

93.9% of calls are being answered within 15 seconds. Time includes welcome message and option menu for customers.

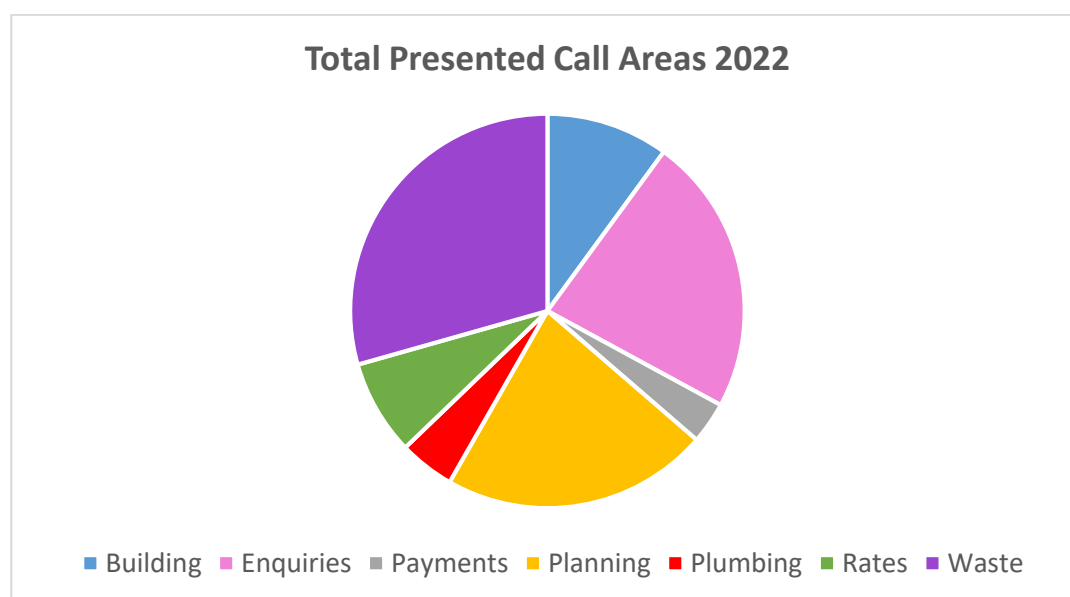


\*\*Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the phone system.

#### Presented Calls by month for 2022

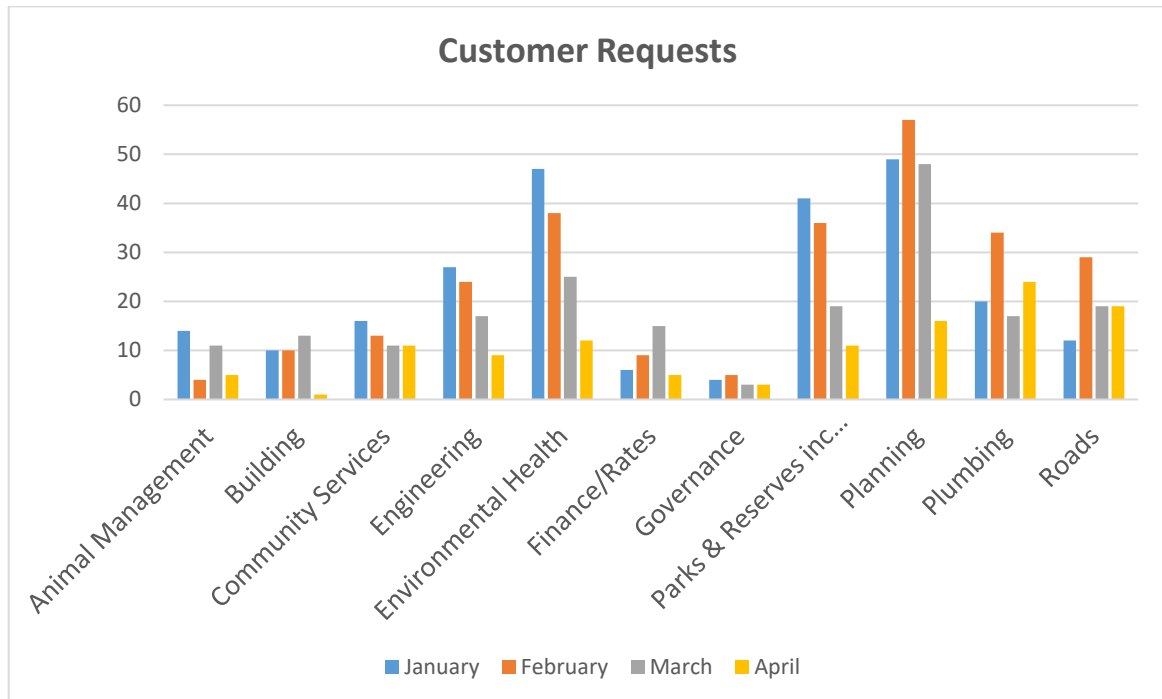


#### Total Presented Calls for 2022



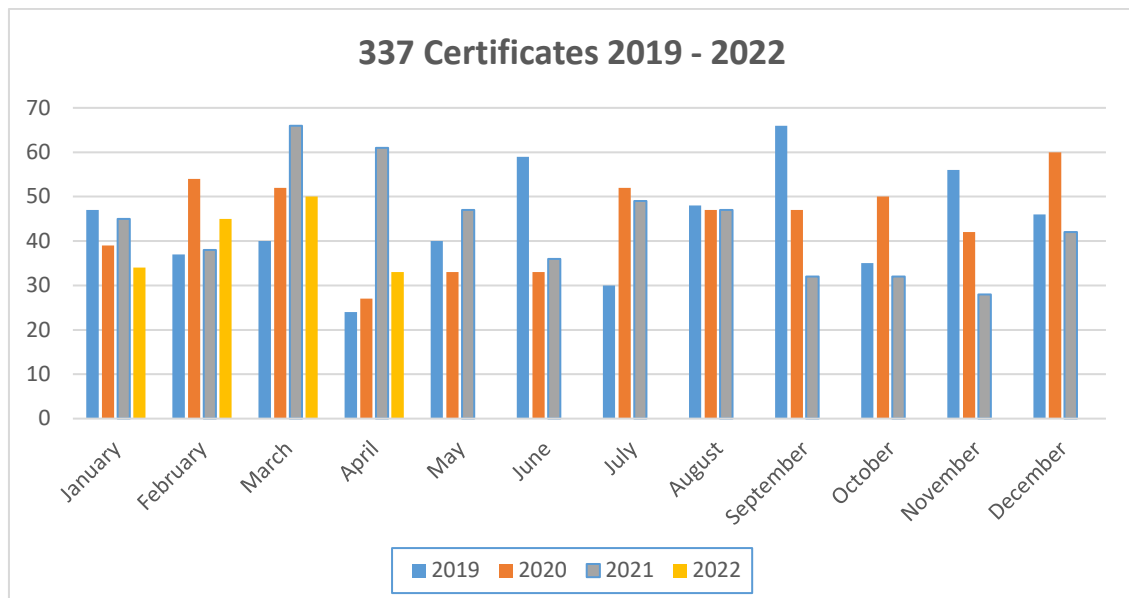
### Customer Requests

CRMs created for the month of April

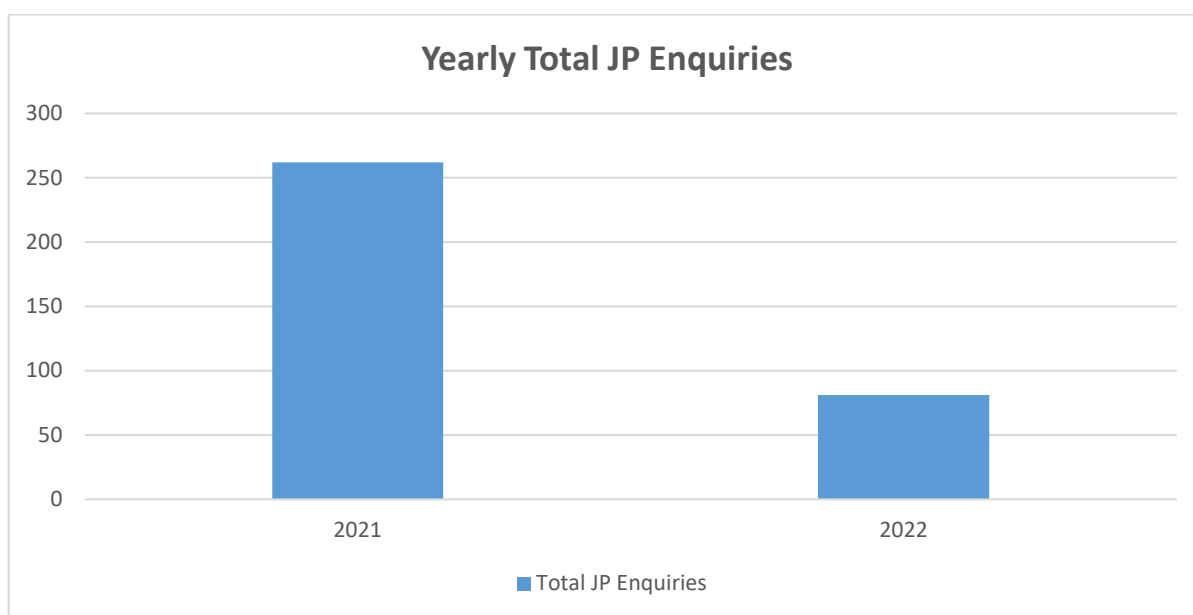
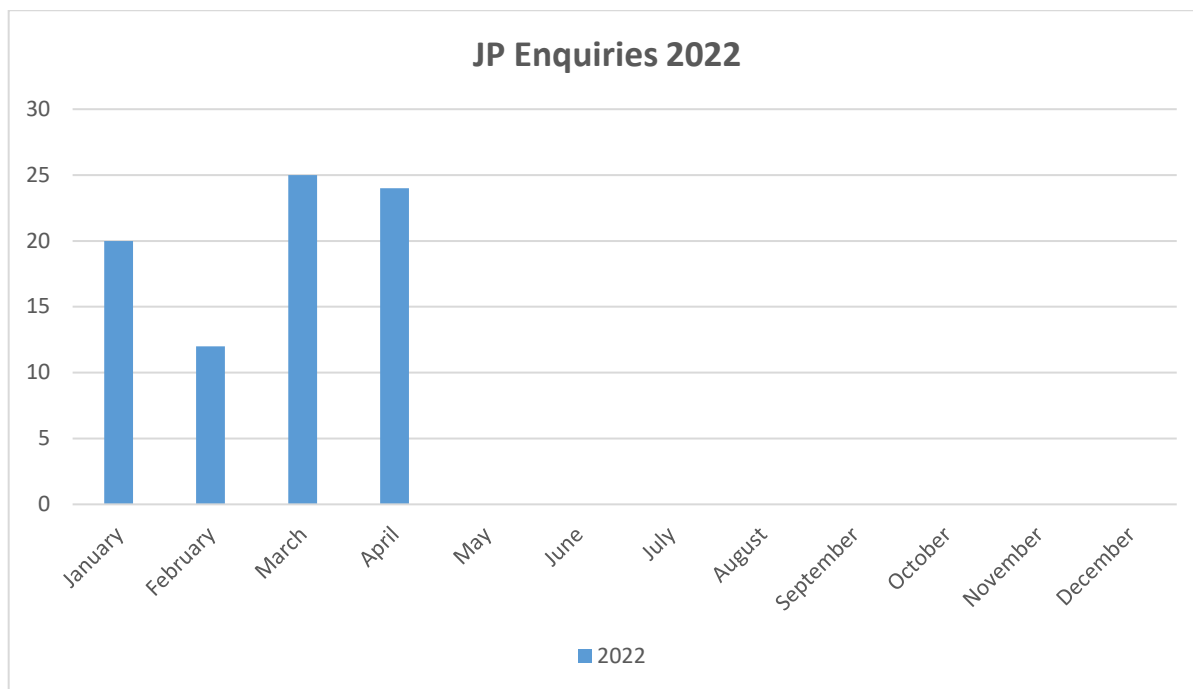


### 337 Certificates

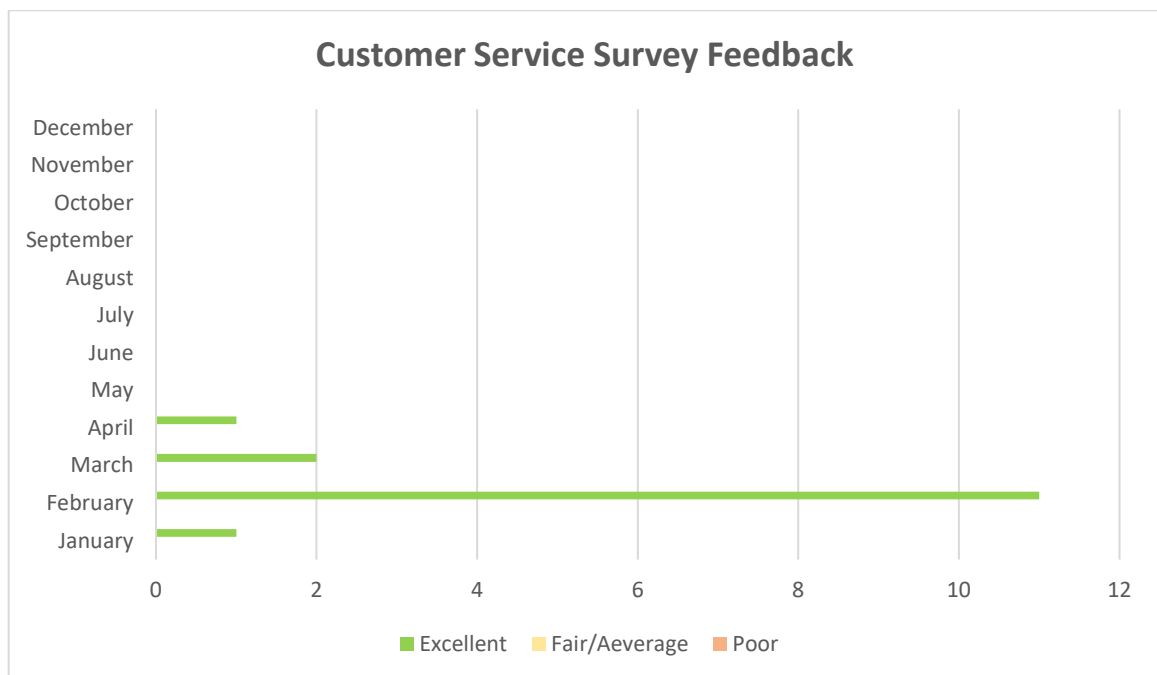
Council processed 33 - 337 Certificates in April 2022, which relate to the sale of properties as detailed in the graph below.



## Justice of the Peace Enquiries



## Customer Service Survey Feedback



We received 1 completed customer service survey for the month of April.

2 customer emails were received thanking Council staff for a great service.

- Customer & Business support team.
- Dodges Ferry footpath network.

## COMMUNICATIONS

### General

- Sorell Times – Regular monthly advert, media release re Plastic Free Places.
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works and published on our website, Facebook and Instagram pages.
- Website – Updated with news and documents including Council Works Updates and Plastic Free Places program information.
- Brochures – all public brochures currently being updated for printing.
- Social Media Policy – Policy updated and sent to all staff for familiarisation.

### Waste Education

- Social media posts ongoing.
- Plastic Free Places – social media posts ongoing, website updated with program information and letters prepared to send to food businesses with registration renewals.



### Community Consultation

- Sorell Streetscape – began planning for consultation for the updated Sorell Streetscape Plan.

### Advocacy

- Article re Council's advocacy priorities being finalised for posting to our social media accounts week of 10 May 2022.

### Area Promotion/Marketing

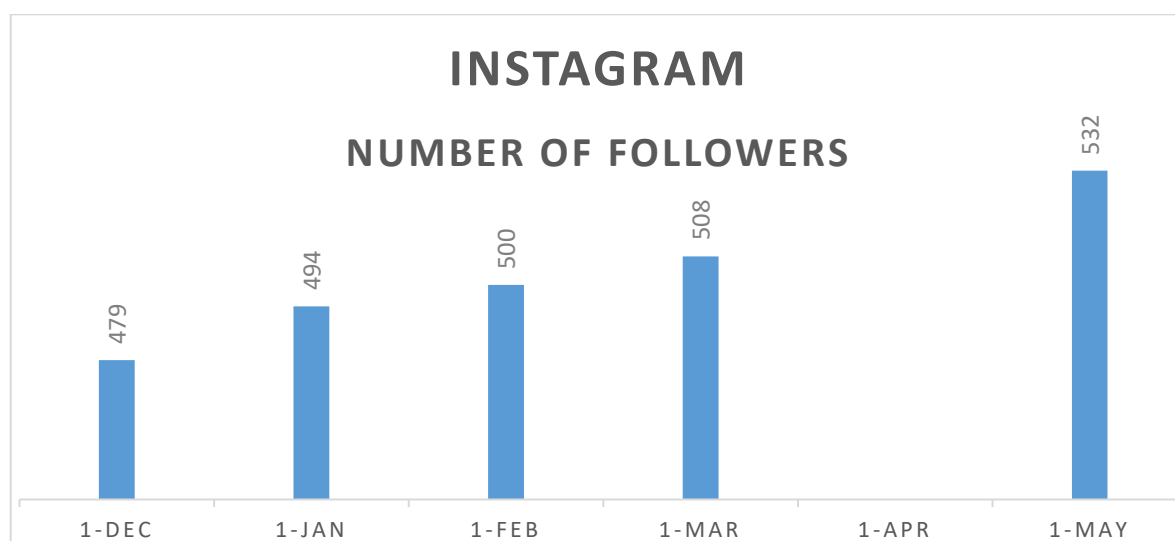
- Midway Point Hall signs – New signage installed at the Hall by Eye Spy.
- Information Folder – Council Information Folder received and in usage.

### Social Media

| FACEBOOK 3 April - 9 May   |            |       |           |         |        |
|--|------------|-------|-----------|---------|--------|
| Post   | Post Date  | Reach | Reactions | Comment | Shares |
| South East Tasmania Salvos, Optus and Netflix free movie night at PP   | 3/04/2022  | 2545  | 19        | 21      | 9      |
| Acces Road to CAC Closed due to SE Emergency Services Hub works  | 5/04/2022  | 1601  | 5         | 0       | 4      |
| The Mayor and Staff of Sorell Council wishes everyone a safe and happy Easter                                    | 7/04/2022  | 1251  | 5         | 3       | 6      |
| The RV dump point is closed for repair works   | 10/04/2022 | 2753  | 7         | 2       | 8      |
| The Live stream of the ordinary Council meeting for April (Tuesday 12 April 2022) will be on our YouTube channel | 10/04/2022 | 750   | 1         | 2       | 2      |
| Arthur Highway road works traffic changes  | 11/04/2022 | 2504  | 21        | 0       | 16     |
| RFP South East Stadium Gym and Canteen Operations  | 11/04/2022 | 9703  | 18        | 7       | 12     |
| SERDA Joba Hub funding success   | 11/04/2022 | 1737  | 56        | 3       | 0      |
| Happy Easter from Mayor Kerry Vincent  | 12/04/2022 | 1211  | 82        | 12      | 5      |
|  | 13/04/2022 | 471   | 0         | 0       | 1      |
| Waste Wednesday - Recycling Display  | 19/04/2022 | 1136  | 12        | 3       | 4      |
| Woodruff Court Road Works<br>We appreciate your support!   | 19/04/2022 | 1051  | 3         | 0       | 1      |
| LG review - Have Your Say  | 20/04/2022 | 858   | 3         | 2       | 3      |
| Marion Bay Coastcare Promo Post  | 21/04/2022 | 1182  | 11        | 0       | 1      |
| ANZAC Day Lest we forget.  | 24/04/2022 | 769   | 15        | 0       | 0      |
| UPDATE - The dump point is repaired and operational now.   | 26/04/2022 | 1196  | 3         | 0       | 1      |



|   |            |      |    |    |    |
|---|------------|------|----|----|----|
| LG Review - Survey and community workshop details     | 26/04/2022 | 443  | 5  | 0  | 2  |
| COVID-19 Update re close contact rules                | 28/04/2022 | 1256 | 2  | 0  | 1  |
| Hobart Airport Interchange Road Works traffic chnages | 29/04/2022 | 2811 | 15 | 8  | 8  |
| Plastic Free Places Business sign ups update          | 1/05/2022  | 1376 | 31 | 2  | 0  |
| BOM Severe weather warning                            | 4/05/2022  | 2477 | 17 | 2  | 6  |
| Road Closure Info                                     | 5/05/2022  | 4616 | 36 | 17 | 30 |
| Weather and Road Closure Info                         | 5/05/2022  | 1709 | 5  | 1  | 2  |
| WHS & Risk job post                                   | 9/05/2022  | 1632 | 3  | 3  | 0  |



### MEDIA

- Mercury Newspaper – Sent information from Senior Compliance Officer Darren Carter re request for comment on ongoing barking dog complaints.
- Adverts placed for SE Jobs Hub Inc Board Directors EOI in Sorell Times, Tasman Gazette and East Coast View May and June editions and the Eastern Shore Sun May edition.

### CORPORATE ADMINISTRATION

#### Right to Information

- One Right to Information Request was received.

#### Policy Review

- Social Media Policy – Finalised and distributed to staff for familiarisation.

#### Leases & Licences

- Sorell Football Club Leases negotiations
- Sorell Tennis Club Renewal



- Dodges Ferry Horse Riding Club Renewal

## EVENTS

### National Volunteers Week

Planning is underway for a Volunteer recognition event to be held on 19<sup>th</sup> May 2022.

## COMMUNITY SERVICES – Hours of Use

| Facility                | Hours for Month of January 2022 | Hours for Month of February 2022 | Hours for Month of March 2022 | Hours for Month of April 2022 |
|-------------------------|---------------------------------|----------------------------------|-------------------------------|-------------------------------|
| Midway Point Hall       | 10                              | 33.5                             | 43                            | 27.5                          |
| Copping Community Hall  | 0                               | 36                               | 21                            | 27                            |
| Dunalley Hall           | 26                              | 25                               | 37                            | 44                            |
| Sorell Memorial Hall    | 65.5                            | 130.5                            | 168                           | 134.75                        |
| Dodges Ferry Rec Centre | 3                               | 24.5                             | 45                            | 33                            |
| Pembroke Park - TOTAL   | 129                             | 189                              | 230.5                         | 151                           |
| Junior Oval             | 29                              | 50.5                             | 66                            | 34                            |
| Senior Oval             | 52.5                            | 71                               | 58.5                          | 43                            |
| Netball Courts          | 6.5                             | 44.5                             | 64.5                          | 35                            |
| Soccer Pitch            | 20                              | 23                               | 41.5                          | 39                            |
| Dodges Ferry Oval       | 21                              | 18                               | 31                            | 29                            |
| PCYC                    | 0                               | 14                               | 23.5                          | 15.25                         |

## PEMBROKE PARK STADIUM

- Request for Proposal for gym and fitness operator, published on 4 April and closing on 20 May. Various potential operators visited the stadium.
- Request for Proposal for canteen and bar operator, published on 11 April and closing on 27 May. Various potential operators visited the stadium.
- New planning application submitted to extend hours of operation for Sundays and P/H, and to use the stadium canteen commercially.
- JackJumpers CEO and Hobart Chargers coach visited the stadium.
- Confirmed new booking system for the stadium and community facilities. Planning to go live in June. Ongoing set up and data configuration.
- Ongoing liaison with Swisher in relation to basketball activities at Pembroke Park.
- Ongoing liaison with Hobart Showgrounds team to host events at Pembroke Park.
- Ongoing liaison with Project Engineer and suppliers on various matters in regard to the construction project.





- Ongoing liaison with SENA, SEBA & SEUFC and other future users of the stadium.

Currently working with/supporting the following Community Groups/Organisations on Various Issues activities:

- Dunalley Hall Committee
- Sorell Football Club Lease arrangements
- Nugent Cricket Club
- Showtime Soccer
- Sorell Girl Guides
- Midway Point Neighbourhood House

#### **OTHER DEPARTMENT ACTIVITY**

- Various hall and ground booking agreements
- Cemetery burial and columbarium wall bookings
- Senior Advisory Group Meeting
- Pembroke Park Users
- Reviewing Community Liability Insurance

## **8.4 FINANCE – STEPH PERRY, MANAGER**

### **Financial Management**

During the month of April, the following key financial management tasks were completed:

- Finance staff continued work on the 2022/2023 operating and capital budgets, including holding budget meetings with all Departmental Managers.
- Finance staff continued work on the 2022/2023 fees and charges schedule.
- Finance staff completed the Quarter 3 2021/2022 Roads to Recovery Report and lodged it with the Australian Government Department of Infrastructure, Transport, Cities and Regional Development. The Quarter 2 Report was due for lodgement by 30 April 2022.
- Quarter 3 asset capitalisations were processed in Assetic and then capitalised in the NAV finance system by finance staff.
- Finance staff completed the South East Region Development Association (SERDA) ad-hoc and monthly financial tasks.

### **Rates**

- At the end of April 95.3% of rates had been paid, compared to 95.7% at the same time last year.



- Supplementary valuations have been received from the Office of the Valuer-General, year-to-date totalling \$91k in general rates, \$30k in waste charges and \$4k in fire levy income.

#### Audit

- The Tasmanian Audit Office (TAO) booked in their first 2021/2022 audit visit at Council for the first week in May 2022.

#### Operational Plan

During the month of April, finance staff progressed on the following 2021/2022 Operational Plan items:

| Operational Plan Item  | Status  |
|--|---|
| Finance System Upgrade   | Testing stage continued, with only a small number of issues remaining.<br><br>Go Live date moved to 27 June 2022. |
| Policies & Procedures Review   | In progress.  |
| Internal Audit of Finance Policies                                     | In progress.  |
| Long Term Financial Plan (LTFP) Review & Financial Management Strategy | Financial Management Strategy ready for Manager Finance review.   |
| Land Tax Review  | In progress. Waiting on review and finalisation by Financial Accountant.  |
| Finance Capital Job Input Review                                       | Completed.  |
| Register of Finance & Rates Procedures                                 | In progress.  |
| Fuel Purchasing System Checks/Control Review                           | In progress.  |
| Rates Property #1 account  | In progress.  |



## Grants & Funding

During the month of April, the following grants were received and or/invoiced:

- Financial Assistance Grant funding of \$1.955m was received by Council in mid-April, which was an advance payment of 2022/2023 grant. This will be recognised as income in the 2021/2022 financial year.
- \$14k was received by Council from the Department of State Growth in relation to the Heavy Vehicle Motor Tax.

No other grants were received or invoiced during the month of April.

## Insurance

- All 2022/2023 insurance renewal documentation was submitted by Council to JLT and MAV during March and April 2022.

## Fleet Management

- All six vehicles have been ordered. Two vehicles were received during February and two were received during April. Two vehicles are yet to be received due to delays in manufacturing, these vehicles are expected to be received in either June or July 2022.

## Plant and Equipment Disposals

- Nil

## Operating Budget Variances

The following operating unbudgeted expenditure was reported to Finance and is expected to occur in the 2021/2022 financial year:





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## MEMO

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**TO: FINANCE**

**FROM: MANAGER ENGINEERING & REGULATORY SERVICES**

**DATE: 13 APRIL 2022**

**SUBJECT: UNBUDGETED STORMWATER EXPENDITURE FOR WOLSTENHOLME DRAIN**

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The western end of the Wolstenholme drain needs to be cleaned out of weeds, vegetation and silt accumulation. The work can only be carried out using an excavator and truck and was not budgeted for by the Stormwater team in their FY21/22 maintenance budget.

The Programmer and Supervisor of Stormwater have sought three quotes to carry out the work on a daily rate basis. Dibas Panta is supervising the environmental risks associated with the work. Luke Moore submitted the cheapest daily rate for the removal of the material at a cost of \$4,500/day.

The estimated time to carry out the works is 4-5 days and hence the additional unbudgeted maintenance cost is likely to be approximately \$20,000.

**RUSSELL FOX**  
**MANAGER ENGINEERING AND REGULATORY SERVICES**

### Capital Budget Variances

The following capital unbudgeted expenditure was reported to Finance and is expected to occur in the 2021/2022 financial year:





## MEMO

**TO:** FINANCE

**FROM:** OPERATIONS MANAGER, PEMBROKE PARK AND COMMUNITY FACILITIES

**DATE:** MAY 9, 2022

**SUBJECT:** UNBUDGETED DUGOUTS INSTALLATION IN SOCCER FIELD

The soccer clubs utilizing the soccer field at Pembroke Park require an additional set of dugouts to be installed on this season's playing field (Closer to the horse riding area).

The existing set of dugouts serves matches played on the other end of the field. The fields are alternated on an annual basis in order for Council to maintain the standard of the ground condition.

As the winter season approaches and the weather conditions worsen, it is advisable to install the additional set of dugouts as soon as possible. From a safety perspective this will protect players and coaches from the weather, as well as ensuring that a professional and appropriate standard of Council owned facilities is provided.

Based on previous installation quotes for dugouts and bus shelters, Council's Project Engineer Anthony Walters advised that an estimated figure of \$10,000 will be required for this installation, including the purchase of materials and pouring of two concrete slabs. Labor is expected to be provided by the Rotary Club of Sorell.

Approval is sought for additional capital expenditure of \$10,000 to complete this project. If approved, works are expected to commence on 30 May 2022 and be completed by 3 June 2022.

Prepared by:

**Antoni Costa**  
OPERATIONS MANAGER, PEMBROKE PARK & COMMUNITY FACILITIES

Approved by:

**Jess Hinchin**  
MANAGER OF HR, CUSTOMER AND COMMUNITY SERVICES

The following capital jobs have variances of greater than 10% or are expected to have variances of greater than 10% in the 2021/2022 financial year:



AGENDA  
ORDINARY COUNCIL MEETING  
17 MAY 2022

- C-22-T-032 – Sorell Main Road – This job has an approved budget of \$36,760, a total actual spend of \$35,680 with an expected total cost of \$45,000. The overspend is due to changes to comply with the Department of State Growth requirements.
- C-21-PEMPARK-002 – Install Street (access road) and car park lighting – This job has an approved budget of \$98,458, a total actual spend of \$86,388 and commitments of \$24,785. The over spend is due to additional car park works and conduit for fibre optic and connections.

### Meetings

- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 12/4/2022.
- Monthly team meeting with the Finance Department – 27/4/2022.
- Monthly catch up with the Rates Team – 20/04/2022.
- Regular meetings with Dialog to discuss the finance system upgrade from NAV to Dynamics 365 Business Central – 1/4/2022, 29/4/2022.
- 2022/2023 Departmental Budget Meetings – 20/04/2022 to 28/04/2022.
- Interviews for the fixed-term Financial Accountant position – 14/4/2022.
- Enterprise Bargaining Negotiation meetings – 5/4/2022.



## 9.0 PETITIONS

### 9.1 PETITION – REPLACEMENT OF STEPS AT RED OCHRE BEACH

#### RECOMMENDATION

“That in accordance with Section 60(2) of the Local Government Act 1993, Council includes the construction of a southern Red Ochre pedestrian beach access as part of the 2022/23 capital budget candidate assessment process inclusive of ongoing maintenance obligations of the infrastructure and access road and lease/licence arrangements with Parks and Wildlife Service.”

#### INTRODUCTION

On Tuesday 15<sup>th</sup> March 2022, a petition was delivered to Council and subsequently the General Manager to be registered and presented to Council. This occurred at the 12<sup>th</sup> April ordinary Council meeting with the petition containing the pre-requisite information as per Section 58(2) of the Local Government Act 1993 (“the Act”).

The petition was lodged by Felicity Hargraves of 17 Gully Road, Dodges Ferry, Angela Panaretos of 4 Parmere Street, Dodges Ferry and Mara Lovrin of 144 Carlton Beach Road, Dodges Ferry and contained 118 signatories requesting the following action:

*“In 2021, the wooden steps at the end of Red Ochre Beach perished. We request that the Sorell Council replace those steps for public use and to prevent further erosion for the bank.”*

#### STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Act.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. Once tabled by Council (done at the April 2022 ordinary meeting), Council must then determine any action in respect of the petition within 42 days.

In addition, the General Manager is to advise the Council whether the petition complies with Section 59 (petition seeking a public meeting). This is not relevant for this petition.

#### REPORT

Red Ochre Beach is Crown land administered by PWS. Council currently has no lease, licence or maintenance obligations.



Staff have been investigating two options for the installation of a ramp or stairs at the southern end of the beach and liaising with PWS staff and a representative of the Indigenous community.

A detailed engineering design and costing has not been prepared, however, the two options are estimated to cost in the order of \$100k (ramp) and \$20k (stairs).

The ramp option would propose to re-use bridge timbers (from Sunnyside Bridge) to support the bank and ramp deck. This option would facilitate more convenient access and help stabilise the culturally significant embankment.

Council would need to assume ongoing maintenance obligations of the infrastructure through a licence arrangement with PWS which would also need to include maintenance of the access road from Parnella Road. The specific area has not been confirmed with PWS.

If the recommendation is adopted, Council will determine the preferred treatment option as part of the 22/23 capital and operational budget assessment process.

**ROBERT HIGGINS**  
**General Manager**  
12 May 2022



**AGENDA**  
**ORDINARY COUNCIL MEETING**  
**17 MAY 2022**



## 10.0 LAND USE PLANNING

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The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

## 10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

^

### RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 12<sup>th</sup> April 2022 be noted.”



## 11.0 GOVERNANCE

11.1 <sup>^</sup>  
CLOSURE AND ACQUISITION OF A 298SQM PORTION OF STORES LANE**RECOMMENDATION**

“That Council resolve to authorise the General Manager to:

- i) close the identified 298sqm portion of Stores Lane, Sorell pursuant to Section 14 of the Local Government (Highways) Act 1982; and
- ii) subsequent to the completion of the above process, acquire the identified 298sqm portion of Stores Lane, Sorell pursuant to Section 15 of the Local Government (Highways) Act 1982.”

**Introduction**

Council at their Ordinary meetings of May and July 2021 resolved to undertake the statutory process to dispose of segments of the Giblin Drive and Stores Lane road reserves described in Certificate of Title Volume 133032 Folio 101 and Stores Lane Road Reserves x 2 (no title identifiers) – *Figures 1 & 2*.

The land portions were to be transferred to DSG and then to the owner of 5 Giblin Drive in exchange for land acquired by DSG to accommodate the new connection to Giblin Drive.

The Crown Solicitor (“CS”) assisting DSG subsequently discovered late 2021 complications with the ownership of a 298sqm segment of the the Stores Lane user road and determined that it was neither Crown nor Council owned.

The CS believe the land is privately owned and that determining current ownership is not possible as it was originally part of an 1848 land grant.

The CS further provided an opinion and options to Council as to how to progress the matter principally on the basis that the Crown does not possess the relevant acquisition powers in these circumstances. This was considered by Council’s solicitor who concurred that the pathway proposed is correct.

It fundamentally requires Council, pursuant to the Local Government Highways Act 1982 (“the Act”), to first close the road and then to acquire the road before disposing of it.





Figure 1 – Subject Site

### Background

Stores Lane has since been made redundant since the above aerial photo was taken as part of the Sorell bypass road works with the replacement Giblin Drive turning head formation constructed in its place.

DSG have maintained their offer to pay Council's costs and are preparing a tripartite agreement between Council, the Department and the Curtains to ensure Council will be fairly compensated following the final sale process. Council's solicitors have recommended the agreement secures all parties' obligations and specifies what is to occur if an obligation cannot be met and to include covering Council's costs associated with the acquisition and sale/transfer.

### Strategic plan

The revised matter before Council does not conflict with nor contravene the Strategic Plan.

### Annual plan

Initiative 1.1 addressing Objective 1 relevantly provides for:



*Support the timely delivery of the South East Transport Plan through an ongoing commitment to engage and critically review the remaining projects with the Department of State Growth.*

### **Policy**

No policies applicable

### **Environmental implications**

No environmental implications

### **Asset management implications**

No asset management implications

### **Risk management implications**

The Act provides the statutory framework for a Council to close a local highway (Section 14) and to acquire any of the land (Section 15) where a highway has been closed in accordance with Section 14.

Risks associated with this process are considered low in the circumstances and further, with regard to the role and function of the tripartite agreement.

### **Community implications**

The land once acquired, would then be considered Public Land as per Section 177A of the Local Government Act 1993. The statutory process with respect to this status is likely to need to be repeated as per Council's actions following the May 2021 ordinary meeting as the land at that time was in fact private land, not Public Land.

### **Statutory implications**

The process for Council to close a highway pursuant to Section 14 involves:

- Serving written notice on each of the owners and occupiers affected;
- Serving written notice on the Transport Commission;
- Displaying notice in a prominent position at each end of the highway; and
- Publishing the notice twice (in separate issues) of a local newspaper.

Council is required to wait 28 days after giving written notice of its intention to close the highway before doing so. If within that timeframe, an interested party gives notice to Council of an objection to the closure of Stores Lane, that



objection must be referred to the Magistrates Court (Administrative Appeals Division).

If no objection is received, Council can close the portion of Stores Lane.

The subsequent acquisition process would be carried out pursuant to Section 15 of the Act which requires compliance with the Land Acquisition Act 1993.

### **Report**

The relevant road reserve portions are zoned a combination of Industry, Rural Resource and Utilities under the Sorell Interim Planning Scheme 2015.

By virtue of the Sorell Bypass project and that Stores Lane and part of Giblin Drive were to be made redundant (as is now the case with the former), it is not expected that there is any detriment to occur to any party with a proper statutory interest in the closure process.

The combined closure, acquisition and disposal of Public Land processes are likely to take approximately 6 months to resolve should no objections or legal challenge occur.

### **Conclusion**

Consent is sought from Council to authorise the General Manager to progress with the closure and subsequent acquisition process of the 298sqm portion of Stores Road.

**Robert Higgins**  
**GENERAL MANAGER**  
12<sup>th</sup> May 2022



## 12.0 ENGINEERING & REGULATORY SERVICES

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Nil reports

## 13.0 HR & COMMUNITY SERVICES

^

### 13.1 PEMBROKE PARK SPORTS COMPLEX AND STADIUM NAME

#### RECOMMENDATION

"That Council resolve to:

- i Name the newly developed Stadium at Pembroke Park to South East Stadium and;
- ii. Approve the change of name for the Pembroke Park Sports Complex to the South East Sports Complex, at Pembroke Park."

#### Introduction

Pembroke Park reserve has been known to the community as a sports hub in Sorell since the 1980s. Aligned with the steady growth of the municipality and local clubs, and the strategic direction to become a sports hub for the greater South East region, it is recommended to officially name the new stadium South East Stadium, and to rename the Pembroke Park Sports Complex to the South East Sports Complex.

#### Strategic plan

Council's strategic Plan 2019-2029 Objective 3 - To ensure a liveable and inclusive community.

#### Annual plan

Council's Annual Plan 2021-2022 Objective 3.7 - Advocate for further capital funding that will facilitate ongoing staged re-development and upgrading of Pembroke Park as the regional recreational facility to accommodate forecast growth in the south-east.

#### Community implications

Increased Community Connection to the complex and further funding opportunities as a regional sporting complex for the South East Region.

#### Report

Pembroke Park reserve has been known to the community as a sports hub in Sorell since the 1980s. The historical Society of Sorell records detail that the name Pembroke Park came about as Edward Lord, who was granted huge tracts of land in early colonial times, was born in Pembrokeshire in Wales and he used these names for his various properties in Tasmania. His family estate in Wales was called Orielson. The land today's Pembroke Park stands on was part of, or



adjacent to, the Tasmanian Orielson estate grants and was used as a racecourse very early on.

Significant infrastructure developments at the complex has provided for an increased number of sporting and community activities, the opportunity this provides has led to growth in participation rates within our local sporting clubs, catering for people throughout the South East Region.

Throughout the past decade, Pembroke Park has developed from a facility catering namely for football and cricket into a multisport complex, catering for numerous sports and has become a facility accessed by a wider demographic across the region.

With the completion of the Stadium bringing additional activity and opportunities to the complex it is timely that the name of both the stadium and complex be considered to reflect regional facility it has become.

The intention with this change is to implement official nomenclature that is inclusive of the wider South East Region and creates a stronger sense of broader community connection the complex. The use of South East in the name is reflective of the local South East Clubs & Associations who call the complex home, creating an additional connection to their home ground.

In order to honour the existing historical name of the reserve, the location of the sports complex shall still be known as Pembroke Park reserve.

### **Conclusion**

It is recommended that the Council name the newly developed Stadium at Pembroke Park, South East Stadium and approve the change of name for the Pembroke Park Sports Complex to the South East Sports Complex, at Pembroke Park.

**ANTONI COSTA**

**OPERATIONS MANAGER – PEMBROKE PARK & COMMUNITY FACILITIES**

Date: 9<sup>th</sup> May 2022



14.0 FINANCE

14.1 <sup>^</sup>  
FINANCIAL REPORTS APRIL 2022 YEAR TO DATE

**RECOMMENDATION**

“That the Financial Reports listed for April 2022 YEAR-TO-DATE be received and noted by Council.”

STEPHANIE PERRY  
MANAGER FINANCE

Date: 11 May 2022  
Attachments (22 pages)





**SORELL COUNCIL**  
**STATEMENT OF INCOME AND EXPENDITURE**  
**For the period April 2022**

|                                     | NOTES | ACTUAL<br>YTD     | BUDGET<br>YTD     | VAR              | FULL YEAR<br>BUDGET |
|-------------------------------------|-------|-------------------|-------------------|------------------|---------------------|
| <b>INCOME</b>                       |       |                   |                   |                  |                     |
| <b>RECURRENT INCOME</b>             |       |                   |                   |                  |                     |
| Rates and Charges                   | 1     | 15,536,169        | 15,477,097        | 59,072           | 15,459,274          |
| Statutory fees and fines            | 2     | 494,067           | 581,701           | (87,634)         | 691,400             |
| User Fees                           | 3     | 633,449           | 514,587           | 118,862          | 654,487             |
| Grants Operating                    | 4     | 2,976,734         | 1,184,475         | 1,792,260        | 1,501,431           |
| Contributions received              | 5     | 223,440           | 72,667            | 150,773          | 86,000              |
| Interest                            | 6     | 138,474           | 133,533           | 4,941            | 154,751             |
| Other income                        | 7     | 579,138           | 614,498           | (35,360)         | 873,756             |
| Investment income from TasWater     | 8     | 243,000           | 162,000           | 81,000           | 162,000             |
|                                     |       | <b>20,824,471</b> | <b>18,740,557</b> | <b>2,083,914</b> | <b>19,583,098</b>   |
| <b>EXPENSES</b>                     |       |                   |                   |                  |                     |
| Employee benefits                   | 9     | 5,474,316         | 5,626,988         | 152,672          | 6,924,298           |
| Materials and services              | 10    | 4,360,864         | 4,839,444         | 478,580          | 6,183,724           |
| Depreciation and amortisation       | 11    | 4,227,963         | 4,230,439         | 2,477            | 5,139,074           |
| Finance costs                       | 12    | 34,926            | 36,870            | 1,944            | 90,465              |
| Other expenses                      | 13    | 1,234,243         | 1,363,693         | 129,450          | 1,595,527           |
| <b>TOTAL EXPENSES</b>               |       | <b>15,332,312</b> | <b>16,097,434</b> | <b>765,123</b>   | <b>19,933,089</b>   |
| <b>OPERATING SURPLUS/(DEFICIT)</b>  |       | <b>5,492,160</b>  | <b>2,643,123</b>  | <b>2,849,037</b> | <b>(349,991)</b>    |
| <b>CAPITAL INCOME</b>               |       |                   |                   |                  |                     |
| Grants Capital                      | 14    | 7,373,231         | 7,732,302         | (359,070)        | 8,516,513           |
| Contributions - non-monetary assets | 15    | 2,403,793         | 1,183,190         | 1,220,603        | 1,183,190           |
| Net gain/(loss) on disposal         | 16    | 153,601           | (21,655)          | 175,257          | (21,655)            |
| Share of Interests in JVs           | 17    | 0                 | 0                 | 0                | 0                   |
| <b>TOTAL CAPITAL INCOME</b>         |       | <b>9,930,626</b>  | <b>8,893,837</b>  | <b>1,036,789</b> | <b>9,678,048</b>    |
| <b>SURPLUS/(DEFICIT)</b>            |       | <b>15,422,786</b> | <b>11,536,959</b> | <b>3,885,826</b> | <b>9,328,057</b>    |



**SORELL COUNCIL**  
**STATEMENT OF FINANCIAL POSITION**  
**As At April 2022**

|   | Actual<br>2021/2022 | Actual<br>30 June 2021 | Movement           |
|---|---------------------|------------------------|--------------------|
| <b>ASSETS</b>                                 |                     |                        |                    |
| <b>Current Assets</b>                         |                     |                        |                    |
| Cash and Cash Equivalents                     | 10,033,727          | 6,072,338              | 3,961,389          |
| Investments                                   | 5,296,731           | 5,282,145              | 14,586             |
| Trade and Other Receivables                   | 2,925,822           | 3,916,894              | (991,072)          |
| Inventories                                   | 52,052              | 52,052                 | -                  |
| Other Assets                                  | -                   | 388,589                | (388,589)          |
| <b>Total Current Assets</b>                   | <b>18,308,331</b>   | <b>15,712,018</b>      | <b>2,596,314</b>   |
| <b>Non-Current Assets</b>                     |                     |                        |                    |
| Trade and Other Receivables                   | 33,518              | 34,059                 | (541)              |
| Assets Held for Sale                          | 1                   | 1                      | -                  |
| Intangible Assets                             | 268,787             | 276,182                | (7,395)            |
| Property, Infrastructure, Plant and Equipment | 264,460,987         | 264,374,399            | 86,587             |
| Work in Progress                              | 13,950,480          | 4,871,908              | 9,078,572          |
| Investments                                   | 27,937,704          | 27,937,704             | -                  |
| Other Non-Current Assets                      | 34,135              | 34,135                 | -                  |
| <b>Total Non-Current Assets</b>               | <b>306,685,610</b>  | <b>297,528,388</b>     | <b>9,157,223</b>   |
| <b>TOTAL ASSETS</b>                           | <b>324,993,941</b>  | <b>313,240,406</b>     | <b>11,753,538</b>  |
| <b>LIABILITIES</b>                            |                     |                        |                    |
| <b>Current Liabilities</b>                    |                     |                        |                    |
| Trade and Other Payables                      | 376,428             | 960,596                | (584,169)          |
| Trust Funds and Deposits                      | 939,583             | 791,896                | 147,686            |
| Interest Bearing Loans & Borrowings           | 1,429,602           | 1,628,344              | (198,742)          |
| Provisions                                    | 1,246,696           | 1,321,171              | (74,475)           |
| Contract Liabilities                          | 676,285             | 3,635,833              | (2,959,549)        |
| Other Current Liabilities                     | 7,831               | 7,831                  | -                  |
| <b>Total Current Liabilities</b>              | <b>4,676,424</b>    | <b>8,345,673</b>       | <b>(3,669,248)</b> |
| <b>Non-Current Liabilities</b>                |                     |                        |                    |
| Interest Bearing Loans & Borrowings           | 1,528,868           | 1,528,868              | -                  |
| Provisions                                    | 288,298             | 288,298                | -                  |
| Contract Liabilities                          | -                   | -                      | -                  |
| Other Current Liabilities                     | 26,787              | 26,787                 | -                  |
| <b>Total Non-Current Liabilities</b>          | <b>1,843,954</b>    | <b>1,843,954</b>       | <b>-</b>           |
| <b>TOTAL LIABILITIES</b>                      | <b>6,520,377</b>    | <b>10,189,627</b>      | <b>(3,669,248)</b> |
| <b>Net Assets</b>                             | <b>318,473,564</b>  | <b>303,050,779</b>     | <b>15,422,786</b>  |
| <b>EQUITY</b>                                 |                     |                        |                    |
| Accumulated Surplus                           | 123,134,767         | 107,711,982            | 15,422,786         |
| Reserves                                      | 195,338,797         | 195,338,797            | -                  |
| <b>Total Equity</b>                           | <b>318,473,564</b>  | <b>303,050,779</b>     | <b>15,422,786</b>  |



**SORELL COUNCIL  
STATEMENT OF CASH POSITION  
As At April 2022**

|   |                  |
|---|------------------|
|   | \$               |
| Opening Balance Cash at Bank & Investments          | 11,354,483       |
| Closing Balance Cash at Bank & Investments          | 15,330,458       |
| <b>Cash Movement Year to Date</b>                   | <b>3,975,975</b> |
| <i>Represented by:</i>                              |                  |
| Net Surplus / (Deficit)                             | 15,422,786       |
| Add: Depreciation                                   | 4,227,963        |
| Net Cash Surplus / (Deficit)                        | 19,650,748       |
| Loan Repayments                                     | (198,742)        |
| Capital Expenditure (per capital report)            | (9,078,572)      |
| Capital Expenditure - Asset (Purchases) / Disposals | (4,314,550)      |
| Balance Sheet Movements                             | (2,082,910)      |
| <b>Cash Movement Year to Date</b>                   | <b>3,975,975</b> |



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED April 2022**  
**FOR COST CENTRE - All Cost Centres**

|   | ACTUAL              | BUDGET              | VAR             | FULL YEAR<br>BUDGET |
|---|---------------------|---------------------|-----------------|---------------------|
| <b>1000 RECURRENT INCOME</b>                            |                     |                     |                 |                     |
| <b>1100 Rates and Charges</b>                           |                     |                     |                 |                     |
| 1105 Rates - General/Ordinary/Residential               | (12,465,215)        | (12,432,496)        | 32,719          | (12,432,496)        |
| 1110 Rates General Written Off                          | 1,343               | 5,625               | 4,282           | 7,500               |
| 1115 State Grant Rates Remission                        | (789,076)           | (811,493)           | (22,416)        | (811,493)           |
| 1120 Rates Pensioner Concession                         | 790,370             | 811,493             | 21,123          | 811,493             |
| 1125 Domestic Waste Annual Charge                       | (2,520,466)         | (2,508,842)         | 11,624          | (2,508,842)         |
| 1130 Fire Rates Levy Income                             | (597,799)           | (595,993)           | 1,806           | (595,993)           |
| 1150 Other Remissions                                   | 48,752              | 59,323              | 10,570          | 76,375              |
| 1160 AWTs Maintenance Fee Received                      | (4,077)             | (4,713)             | (636)           | (5,818)             |
| <b>1199 Rates and Charges Total</b>                     | <b>(15,536,169)</b> | <b>(15,477,097)</b> | <b>59,072</b>   | <b>(15,459,274)</b> |
| <b>1200 Statutory Fees and Charges</b>                  |                     |                     |                 |                     |
| 1210 132 & 337 Certificate Fees                         | (124,041)           | (134,061)           | (10,020)        | (165,000)           |
| 1220 Town Planning Fees                                 | (356,766)           | (432,140)           | (75,374)        | (508,400)           |
| 1225 Animal Infringements & Fines                       | (2,518)             | (5,000)             | (2,482)         | (6,000)             |
| 1230 Other Infringements Fines & Penalties              | (6,515)             | (5,750)             | 765             | (7,000)             |
| 1235 Licences & Permits                                 | (1,368)             | (2,000)             | (632)           | (2,000)             |
| 1240 Street Stall Permit Fee                            | (2,858)             | (2,750)             | 108             | (3,000)             |
| <b>1299 Statutory Fees and Charges Total</b>            | <b>(494,067)</b>    | <b>(581,701)</b>    | <b>(87,634)</b> | <b>(691,400)</b>    |
| <b>1300 User Fees</b>                                   |                     |                     |                 |                     |
| 1303 Animal Management Sundry Income -collars,signs etc | 0                   | 0                   | 0               | 0                   |
| 1306 Building Assessment Fees                           | (107,127)           | (120,833)           | (13,706)        | (140,000)           |
| 1318 Caravan Licences                                   | (6,031)             | (13,063)            | (7,032)         | (13,063)            |
| 1327 Dog Impounding & Release Fees                      | (873)               | (833)               | 40              | (1,000)             |
| 1330 Dog Registration & Renewal                         | (70,444)            | (71,900)            | (1,456)         | (100,000)           |
| 1331 Kennel Licences                                    | (1,490)             | (1,500)             | (11)            | (1,500)             |
| 1333 Driveway Approval and Inspection Fees              | (3,871)             | (750)               | 3,121           | (1,000)             |
| 1335 Engineering Inspections & 1% Approval Fee          | (156,527)           | (36,000)            | 120,527         | (38,500)            |
| 1336 Fire Abatement Charges                             | (9,927)             | (15,000)            | (5,073)         | (15,000)            |
| 1342 Food Licences                                      | (3,168)             | 0                   | 3,168           | (41,000)            |
| 1351 Photocopy Charges                                  | 0                   | 0                   | 0               | 0                   |
| 1354 Plumbing Application Fees                          | (120,020)           | (116,667)           | 3,353           | (140,000)           |
| 1357 Plumbing Inspection                                | (125,494)           | (128,667)           | (3,173)         | (152,000)           |
| 1360 Amended Plan Fees                                  | (4,159)             | (4,000)             | 159             | (4,800)             |
| 1363 Recreational Vehicle Income                        | (10,934)            | (5,374)             | 5,560           | (6,624)             |
| 1369 Building Administration Fee (0.1%)                 | (6,602)             | 0                   | 6,602           | 0                   |
| 1372 TBCITB Training Levy (0.2%)                        | (6,784)             | 0                   | 6,784           | 0                   |
| <b>1399 User Fees Total</b>                             | <b>(633,449)</b>    | <b>(514,587)</b>    | <b>118,862</b>  | <b>(654,487)</b>    |
| <b>1400 Grants Operating</b>                            |                     |                     |                 |                     |
| 1405 Commonwealth Financial Assistance Grant            | (2,906,170)         | (950,869)           | 1,955,301       | (1,267,825)         |
| 1410 Comm'th Grants & Subsidies                         | 0                   | 0                   | 0               | 0                   |
| 1415 State Grants & Subsidies                           | (60,145)            | (227,606)           | (167,461)       | (227,606)           |
| 1420 Other Grants & Subsidies                           | 0                   | 0                   | 0               | 0                   |
| 1430 Training Incentive Payment                         | (10,419)            | (6,000)             | 4,419           | (6,000)             |





**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED April 2022**  
**FOR COST CENTRE - All Cost Centres**

|  | ACTUAL              | BUDGET              | VAR              | FULL YEAR<br>BUDGET |
|--|---------------------|---------------------|------------------|---------------------|
| 1499 <b>Grants Operating Total</b>                     | <b>(2,976,734)</b>  | <b>(1,184,475)</b>  | <b>1,792,260</b> | <b>(1,501,431)</b>  |
| 1500 <b>Contributions Received</b>                     |                     |                     |                  |                     |
| 1505 Public Open Space Contributions                   | (169,440)           | (49,500)            | 119,940          | (52,000)            |
| 1506 Car Parking Cash in Leui Contributions            | 0                   | (2,500)             | (2,500)          | (5,000)             |
| 1507 Subdiv Traffic Management Treatment Contributions | 0                   | (16,667)            | (16,667)         | (25,000)            |
| 1510 Contributions Received Other                      | (54,000)            | (4,000)             | 50,000           | (4,000)             |
| 1549 <b>Contributions Received Total</b>               | <b>(223,440)</b>    | <b>(72,667)</b>     | <b>150,773</b>   | <b>(86,000)</b>     |
| 1550 <b>Interest</b>                                   |                     |                     |                  |                     |
| 1560 Rates Interest Penalty                            | (114,903)           | (110,000)           | 4,903            | (110,000)           |
| 1565 Rates Interest Written Off                        | 28                  | 1,500               | 1,472            | 1,600               |
| 1570 Rates Legal Costs Recovered                       | (765)               | (1,250)             | (485)            | (1,500)             |
| 1575 Interest Received Banks & Other                   | (22,745)            | (23,678)            | (933)            | (44,711)            |
| 1577 Interest - MPIA                                   | (88)                | (105)               | (17)             | (140)               |
| 1599 <b>Interest Total</b>                             | <b>(138,474)</b>    | <b>(133,533)</b>    | <b>4,941</b>     | <b>(154,751)</b>    |
| 1600 <b>Other Income</b>                               |                     |                     |                  |                     |
| 1605 Bad Debts Recovered                               | 0                   | 0                   | 0                | 0                   |
| 1610 Diesel Fuel Rebate                                | (17,503)            | (19,034)            | (1,531)          | (22,841)            |
| 1615 Donations Received                                | (1,000)             | 0                   | 1,000            | 0                   |
| 1620 Hall Hire   | (53,364)            | (56,127)            | (2,763)          | (87,627)            |
| 1625 Lease/Rent Fees Received                          | (32,414)            | (32,253)            | 162              | (34,685)            |
| 1627 Lease Fees - Copping Tip                          | (90,214)            | (92,029)            | (1,815)          | (104,482)           |
| 1630 Other Facility Hire                               | (43,797)            | (31,115)            | 12,682           | (51,095)            |
| 1632 SERDA - External Labour Hire Recoveries           | (272,756)           | (314,844)           | (42,088)         | (428,074)           |
| 1633 External Labour Hire Recoveries                   | 0                   | 0                   | 0                | 0                   |
| 1634 NRM Recoveries                                    | 0                   | 0                   | 0                | 0                   |
| 1635 Other Sundry Income                               | (16,857)            | (10,805)            | 6,052            | (71,255)            |
| 1637 Insurance Recoveries                              | 0                   | 0                   | 0                | 0                   |
| 1645 Vehicle FBT Recoveries                            | (40,983)            | (47,012)            | (6,029)          | (56,096)            |
| 1655 Workers Compensation - Reimbursement              | (6,018)             | (1,000)             | 5,018            | (1,000)             |
| 1656 Copping Public Cemetery Trust Net Income          | (1,890)             | (6,640)             | (4,750)          | (8,300)             |
| 1659 Information Board Revenue - Dunalley Hall         | 0                   | 0                   | 0                | 0                   |
| 1660 Grave Site Sales - Dunalley Hall                  | (1,224)             | (3,640)             | (2,416)          | (8,300)             |
| 1662 Wheelie Bin Stabiliser Income                     | (1,118)             | 0                   | 1,118            | 0                   |
| 1689 <b>Other Income Total</b>                         | <b>(579,138)</b>    | <b>(614,498)</b>    | <b>(35,360)</b>  | <b>(873,756)</b>    |
| 1690 <b>Investment Income from TasWater</b>            |                     |                     |                  |                     |
| 1694 TasWater Interim Dividend                         | (243,000)           | (162,000)           | 81,000           | (162,000)           |
| 1699 <b>Investment Income from TasWater Total</b>      | <b>(243,000)</b>    | <b>(162,000)</b>    | <b>81,000</b>    | <b>(162,000)</b>    |
| 1999 <b>Recurrent Income Total</b>                     | <b>(20,824,471)</b> | <b>(18,740,557)</b> | <b>2,083,914</b> | <b>(19,583,098)</b> |
| 2000 <b>Capital Income</b>                             |                     |                     |                  |                     |
| 2100 <b>Grants Capital</b>                             |                     |                     |                  |                     |
| 2105 Roads to Recovery Funding                         | (267,576)           | (267,576)           | 0                | (387,296)           |
| 2110 Comm'th Grants new or upgraded assets             | (4,028,339)         | (4,372,986)         | (344,646)        | (4,551,742)         |
| 2115 State Grants for new or upgraded assets           | (3,042,553)         | (3,034,740)         | 7,813            | (3,520,475)         |
| 2120 Other Grants for new or upgraded assets           | (34,763)            | (57,000)            | (22,237)         | (57,000)            |



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED April 2022**  
**FOR COST CENTRE - All Cost Centres**

|  | ACTUAL              | BUDGET              | VAR              | FULL YEAR<br>BUDGET |
|--|---------------------|---------------------|------------------|---------------------|
| 2199 <b>Grants Capital Total</b>                       | <b>(7,373,231)</b>  | <b>(7,732,302)</b>  | <b>(359,070)</b> | <b>(8,516,513)</b>  |
| 2200 <b>Contributions - Non-monetary Assets</b>        |                     |                     |                  |                     |
| 2205 Developer Contributions for assets                | (2,403,793)         | (1,183,190)         | 1,220,603        | (1,183,190)         |
| 2299 <b>Contributions - Non-monetary Assets Total</b>  | <b>(2,403,793)</b>  | <b>(1,183,190)</b>  | <b>1,220,603</b> | <b>(1,183,190)</b>  |
| 2300 <b>Net Gain/(Loss) on Disposal</b>                |                     |                     |                  |                     |
| 2305 (Profit) / Loss on Disposal of Assets             | (120,708)           | 30,869              | 151,577          | 30,869              |
| 2320 Recognition / De-recognition of Assets            | (32,893)            | (9,213)             | 23,680           | (9,213)             |
| 2399 <b>Net (Gain) / Loss on Disposal Total</b>        | <b>(153,601)</b>    | <b>21,655</b>       | <b>175,257</b>   | <b>21,655</b>       |
| 2400 <b>Share of Interests in Joint Ventures</b>       |                     |                     |                  |                     |
| 2410 Fair value adjustment - Investment in Associate   | 0                   | 0                   | 0                | 0                   |
| 2420 Revenue from Investment in Associates             | 0                   | 0                   | 0                | 0                   |
| 2499 <b>Share of Interests in Joint Ventures Total</b> | <b>0</b>            | <b>0</b>            | <b>0</b>         | <b>0</b>            |
| 2899 <b>CAPITAL INCOME TOTAL</b>                       | <b>(9,930,626)</b>  | <b>(8,893,837)</b>  | <b>1,036,789</b> | <b>(9,678,048)</b>  |
| 2999 <b>TOTAL INCOME</b>                               | <b>(30,755,097)</b> | <b>(27,634,393)</b> | <b>3,120,704</b> | <b>(29,261,146)</b> |
| 3000 <b>Expenses</b>                                   |                     |                     |                  |                     |
| 3100 <b>Employee Benefits</b>                          |                     |                     |                  |                     |
| 3102 ADO Expense                                       | 50,891              | 49,736              | (1,155)          | 60,912              |
| 3103 Annual Leave                                      | 362,120             | 368,951             | 6,830            | 460,034             |
| 3109 Conferences                                       | 2,532               | 2,500               | (32)             | 3,000               |
| 3111 Drug and Alcohol Testing                          | 1,140               | 2,625               | 1,485            | 3,500               |
| 3112 FBT Expenses - Gift Cards / Gifts                 | 1,470               | 1,300               | (170)            | 1,550               |
| 3114 FBT Expenses - Entertainment (FBT)                | 3,414               | 3,967               | 552              | 4,867               |
| 3115 Fringe Benefit Taxes                              | 33,320              | 33,321              | 1                | 37,821              |
| 3118 Health and Well Being                             | 2,119               | 3,000               | 881              | 3,500               |
| 3124 Long Service Leave                                | 95,431              | 177,074             | 81,643           | 202,591             |
| 3127 Medicals  | 2,070               | 1,540               | (530)            | 1,760               |
| 3130 Occupational Health and Safety                    | 0                   | 0                   | 0                | 0                   |
| 3136 Other Employee Costs                              | 0                   | 0                   | 0                | 0                   |
| 3139 Overheads Recovered                               | (67,452)            | (69,599)            | (2,147)          | (73,073)            |
| 3145 Payroll Tax                                       | 252,874             | 252,164             | (711)            | 309,341             |
| 3148 Protective Clothing & Accessories                 | 23,285              | 27,250              | 3,965            | 27,500              |
| 3151 Recruitment Costs                                 | 850                 | 0                   | (850)            | 0                   |
| 3154 Salaries  | 4,047,225           | 4,060,240           | 13,015           | 5,016,290           |
| 3156 Salaries transferred to WIP                       | (195,504)           | (203,156)           | (7,652)          | (222,297)           |
| 3163 Staff Training                                    | 18,701              | 33,726              | 15,024           | 56,700              |
| 3166 Superannuation - Council Contribution             | 596,012             | 606,467             | 10,455           | 751,698             |
| 3169 Temp Staff Employed Through Agency                | 0                   | 12,800              | 12,800           | 12,800              |
| 3172 Travel and Accommodation                          | 0                   | 375                 | 375              | 500                 |
| 3175 Uniforms / Clothes Purchased                      | 5,557               | 10,900              | 5,343            | 14,000              |
| 3181 Workers Compensation Expense Claims               | 227                 | 0                   | (227)            | 0                   |
| 3184 Workers Compensation Insurance                    | 238,032             | 251,808             | 13,776           | 251,306             |
| 3199 <b>Employee Benefits Total</b>                    | <b>5,474,316</b>    | <b>5,626,988</b>    | <b>152,672</b>   | <b>6,924,298</b>    |
| 3200 <b>Materials and Services</b>                     |                     |                     |                  |                     |
| 3201 Abandoned Cars & Dumped Rubbish Disposal Costs    | 6,873               | 4,167               | (2,706)          | 5,000               |



**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED April 2022**  
**FOR COST CENTRE - All Cost Centres**

|  | ACTUAL    | BUDGET    | VAR      | FULL YEAR<br>BUDGET |
|--|-----------|-----------|----------|---------------------|
| 3202 Advertising                                       | 68,540    | 76,880    | 8,340    | 113,385             |
| 3204 AWTs Maintenance Charge                           | 1,829     | 3,272     | 1,444    | 4,363               |
| 3206 Cleaning  | 132,386   | 137,736   | 5,351    | 188,648             |
| 3208 Computer Hardware / Hardware Maintenance          | 13,496    | 21,903    | 8,407    | 29,040              |
| 3212 Computer Software Maint and Licenses              | 223,183   | 243,753   | 20,570   | 257,594             |
| 3214 Consultants Other                                 | 217,365   | 243,051   | 25,686   | 299,625             |
| 3216 Contractors                                       | 184,450   | 205,128   | 20,678   | 301,466             |
| 3217 Contractors - Common Services                     | 0         | 0         | 0        | 0                   |
| 3218 Copping Tip Disposal Costs                        | 0         | 1,500     | 1,500    | 2,000               |
| 3220 Mornington Park transfer station disposal costs   | 85,573    | 93,750    | 8,177    | 125,000             |
| 3221 Electronic Notices / Reminders                    | 613       | 850       | 237      | 1,475               |
| 3222 Electricity                                       | 138,832   | 165,005   | 26,173   | 223,139             |
| 3223 Emergency Management                              | 0         | 1,000     | 1,000    | 2,000               |
| 3224 Fire Hazard Reduction (Private Land)              | 6,760     | 9,000     | 2,240    | 9,000               |
| 3226 Fuel  | 149,933   | 140,617   | (9,316)  | 184,561             |
| 3232 Internet, Telephone & Other Communication Charges | 38,558    | 36,219    | (2,339)  | 44,641              |
| 3234 Land Survey Costs                                 | 0         | 10,000    | 10,000   | 15,000              |
| 3236 Legal Fees (Advice etc)                           | 84,516    | 95,948    | 11,432   | 124,500             |
| 3237 Line Marking - Transport Infrastructure           | 24,344    | 21,267    | (3,077)  | 29,000              |
| 3240 Municipal Waste (Reserves)                        | 0         | 0         | 0        | 0                   |
| 3241 Operating Capital                                 | 10,750    | 53,200    | 42,450   | 58,700              |
| 3244 Plant & Motor Vehicle Repairs & Services          | 97,069    | 85,750    | (11,319) | 110,000             |
| 3246 Plant Hire - External                             | 24,937    | 27,133    | 2,196    | 35,000              |
| 3248 Plant Hire - Internal Usage                       | 27,077    | 25,404    | (1,672)  | 30,445              |
| 3250 Plant Hire Recovered                              | (71,100)  | (87,130)  | (16,030) | (91,271)            |
| 3252 Plant Registration Fees                           | 37,766    | 36,484    | (1,283)  | 36,484              |
| 3254 Printing  | 23,421    | 26,500    | 3,079    | 32,400              |
| 3256 Recycling Centres                                 | 80,839    | 90,000    | 9,161    | 120,000             |
| 3257 Recycling Hub                                     | 1,245     | 1,000     | (245)    | 2,000               |
| 3258 Registrations, Licenses and Permits               | 3,395     | 2,280     | (1,115)  | 2,280               |
| 3259 CEMETERY Repairs and Maintenance                  | 1,299     | 6,500     | 5,201    | 8,200               |
| 3260 Repairs and Maintenance                           | 1,206,052 | 1,367,447 | 161,396  | 1,754,281           |
| 3261 Road Kill Collection Fees                         | 1,636     | 1,125     | (511)    | 1,500               |
| 3262 Kerbside Green Waste Collection                   | 179,489   | 163,500   | (15,989) | 218,000             |
| 3263 Kerbside Green Waste Disposal                     | 44,055    | 41,250    | (2,805)  | 55,000              |
| 3264 Kerbside Hard Waste Collection                    | 118,947   | 117,000   | (1,947)  | 156,000             |
| 3265 Kerbside Hard Waste Disposal                      | 7,458     | 18,500    | 11,042   | 25,500              |
| 3266 Kerbside Recycling Collection                     | 194,913   | 221,667   | 26,754   | 266,000             |
| 3267 Kerbside Recycling Disposal                       | 121,236   | 126,000   | 4,764    | 168,000             |
| 3268 Kerbside Garbage Collection                       | 382,096   | 381,667   | (429)    | 458,000             |
| 3269 Kerbside Garbage Disposal                         | 69,411    | 82,429    | 13,017   | 105,857             |
| 3270 Security  | 14,415    | 17,807    | 3,393    | 22,336              |
| 3273 Signage & Guide Posts                             | 80,851    | 129,668   | 48,817   | 144,450             |
| 3276 Settlement Costs ONLY                             | 3,614     | 5,750     | 2,136    | 7,000               |





**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED April 2022**  
**FOR COST CENTRE - All Cost Centres**

|   | ACTUAL           | BUDGET           | VAR            | FULL YEAR<br>BUDGET |
|---|------------------|------------------|----------------|---------------------|
| 3278 Stationery & Office Consumables              | 21,186           | 26,954           | 5,768          | 34,974              |
| 3279 Street Bin Collection Contract               | 154,572          | 181,000          | 26,428         | 244,000             |
| 3280 Tools/Equipment Expensed (under \$1,000)     | 8,869            | 32,661           | 23,792         | 41,040              |
| 3282 Tyres  | 11,655           | 11,963           | 307            | 15,296              |
| 3284 Valuation Expenses                           | 34,750           | 32,878           | (1,872)        | 50,000              |
| 3290 Water Charges (Works Order)                  | 91,531           | 102,012          | 10,481         | 112,814             |
| 3292 Wheelie Bin Stabiliser Expenses              | 182              | 0                | (182)          | 0                   |
| 3299 <b>Materials and Services Total</b>          | <b>4,360,864</b> | <b>4,839,444</b> | <b>478,580</b> | <b>6,183,724</b>    |
| 3390 <b>Impairment of Debts</b>                   |                  |                  |                |                     |
| 3399 <b>Impairment of Debts Total</b>             | <b>0</b>         | <b>0</b>         | <b>0</b>       | <b>0</b>            |
| 3400 <b>Depreciation and Amortisation</b>         |                  |                  |                |                     |
| 3405 Depreciation Expense                         | 4,218,306        | 4,213,699        | (4,607)        | 5,097,495           |
| 3410 Amortisation Expense                         | 9,657            | 16,740           | 7,083          | 33,505              |
| 3415 Amortisation Expense (Right of Use Asset)    | 0                | 0                | 0              | 8,074               |
| 3499 <b>Depreciation and Amortisation Total</b>   | <b>4,227,963</b> | <b>4,230,439</b> | <b>2,477</b>   | <b>5,139,074</b>    |
| 3500 <b>Finance Costs</b>                         |                  |                  |                |                     |
| 3505 Interest on Loans                            | 34,926           | 36,870           | 1,944          | 89,708              |
| 3515 Interest on Overdue Accounts                 | 0                | 0                | 0              | 0                   |
| 3521 Interest Expense (Lease Liability)           | 0                | 0                | 0              | 758                 |
| 3599 <b>Finance Costs Total</b>                   | <b>34,926</b>    | <b>36,870</b>    | <b>1,944</b>   | <b>90,465</b>       |
| 3600 <b>Other Expenses</b>                        |                  |                  |                |                     |
| 3604 Audit Fees                                   | 20,074           | 29,175           | 9,102          | 36,350              |
| 3606 Audit Panel Expenses                         | 5,375            | 5,250            | (125)          | 7,000               |
| 3608 Bad & Doubtful Debts                         | 368              | 0                | (368)          | 0                   |
| 3612 Bank Fees & Charges                          | 32,427           | 36,640           | 4,213          | 43,968              |
| 3616 Bank Fees Recovered                          | (2,055)          | (1,250)          | 805            | (1,500)             |
| 3620 Cashiers Rounding Adjustments                | 29               | 63               | 34             | 75                  |
| 3624 Commissions Paid                             | 18,485           | 17,813           | (672)          | 23,750              |
| 3636 Councillor Allowances                        | 120,650          | 120,856          | 207            | 145,265             |
| 3640 Councillor Expenses                          | 5,281            | 8,500            | 3,219          | 9,000               |
| 3644 Councillor Vehicle Allowance                 | 3,240            | 4,500            | 1,260          | 5,600               |
| 3656 Deputy Mayors Allowance                      | 12,734           | 12,755           | 22             | 15,331              |
| 3660 Dog Pound & Other Animal Management Expenses | 5,500            | 4,500            | (1,000)        | 5,000               |
| 3661 Dog Home & Vet Fees                          | 150              | 1,667            | 1,517          | 2,000               |
| 3664 Donations and Section 77 Expenses            | 24,052           | 50,556           | 26,503         | 65,000              |
| 3668 Election Expenses                            | 6,846            | 7,500            | 654            | 7,500               |
| 3672 Employee Sub, Licences and Memberships       | 73,482           | 92,238           | 18,756         | 94,688              |
| 3676 Functions & Programs                         | 24,343           | 71,265           | 46,922         | 73,440              |
| 3680 Excess Payable on Insurance Claims           | 8,572            | 2,250            | (6,322)        | 3,000               |
| 3688 Food & Beverages                             | 2,006            | 5,119            | 3,112          | 5,715               |
| 3692 General Insurance                            | 103,520          | 103,520          | (1)            | 103,520             |
| 3704 Government Contribution (Voluntary)          | 421,758          | 429,115          | 7,357          | 572,153             |
| 3712 Immunisations                                | 713              | 875              | 162            | 3,000               |
| 3720 Land Tax                                     | 58,392           | 60,100           | 1,708          | 60,100              |





**SORELL COUNCIL**  
**DEPARTMENTAL PROFIT & LOSS**  
**FOR THE PERIOD ENDED April 2022**  
**FOR COST CENTRE - All Cost Centres**

|  | ACTUAL              | BUDGET              | VAR              | FULL YEAR<br>BUDGET |
|--|---------------------|---------------------|------------------|---------------------|
| 3724 Mayor's Allowance                     | 33,511              | 33,568              | 57               | 40,347              |
| 3731 NRM Expenses                          | 12,627              | 11,375              | (1,252)          | 11,375              |
| 3732 Motor Vehicle Insurance               | 33,944              | 34,513              | 569              | 34,513              |
| 3736 Other roundings                       | (153)               | 17                  | 170              | 20                  |
| 3740 Other Sundry Expenses                 | 2,801               | 2,253               | (549)            | 2,926               |
| 3744 Photocopier Leases & Operating Costs  | 12,412              | 14,766              | 2,354            | 10,857              |
| 3748 Postage                               | 36,914              | 43,179              | 6,264            | 53,966              |
| 3752 Public Liability Insurance            | 140,662             | 140,662             | 1                | 140,662             |
| 3760 Reference Materials                   | 0                   | 750                 | 750              | 1,000               |
| 3768 Sampling, Testing and Monitoring      | 3,884               | 8,000               | 4,117            | 8,000               |
| 3770 Storage Costs                         | 879                 | 900                 | 21               | 1,200               |
| 3771 SERDA Internal Organisational Support | 0                   | 2                   | 2                | 2                   |
| 3784 Voluntary Contributions               | 10,822              | 10,704              | (118)            | 10,704              |
| 3799 <b>Other Expenses Total</b>           | <b>1,234,243</b>    | <b>1,363,693</b>    | <b>129,450</b>   | <b>1,595,527</b>    |
| 3990 <b>EXPENSES TOTAL</b>                 | <b>15,332,312</b>   | <b>16,097,434</b>   | <b>765,123</b>   | <b>19,933,089</b>   |
| 3995 <b>(SURPLUS)/DEFICIT</b>              | <b>(15,422,786)</b> | <b>(11,536,959)</b> | <b>3,885,826</b> | <b>(9,328,057)</b>  |



| 2/05/2022 | <b>SORELL COUNCIL</b>                            |            |   |                                |                     |             |
|-----------|--|------------|---|--------------------------------|---------------------|-------------|
|           | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b> |            |   |                                |                     |             |
| Number    | Location   | Job No.    | Detailed Description  | MYBR Approved Budget 2021/2022 | This Financial year | Commitments |
|           | <b>ROADS</b>                                     |            |   |                                |                     |             |
| 1         | Bream Creek, Bream Creek Road                    | C-22-T-001 | Lime stabilise and 2 coat seal  |                                | 20,740              | -           |
| 2         | Copping, Bryans Road                             | C-22-T-002 | Lime stabilise and 2 coat seal  |                                | 188,735             | 5,550       |
| 3         | Kellevie, Kellevie Road & Bream Creek Road       | C-22-T-003 | FCR & seal to Kellevie / Bream Creek Road Intersection & 1 segment @ 6.2m                       |                                | 79,369              | 449,875     |
| 4         | Nugent Road                                      | C-22-T-004 | Lime stabilise and seal from segment before Nelsons Tier Road to segment after NW corner @ 6.2m |                                | 43,114              | -           |
| 5         | Lewisham, Lewisham Road                          | C-22-T-005 | North of Stage 2 - 500m reconstruction + bridge replacement                                     |                                | 1,176,719           | 350,309     |
| 6         | Orielton, Orielton Road                          | C-22-T-006 | Reconstruct and 2 coat seal 14/7  |                                | 8,300               | 128,040     |
| 7         | Pawleena, Pawleena Road                          | C-22-T-007 | Reconstruct and 2 coat seal 14/7  |                                | 37,110              | -           |
| 8         | Penna, Shark Point Road                          | C-22-T-008 | Lime stabilise and 2 coat seal  |                                | 687,464             | 82,766      |
| 9         | Forcett, Delmore Road                            | C-22-T-009 | W Beam new  |                                | 2,500               | -           |
| 10        | Boomer Bay, Bay Road                             | C-22-T-010 | W Beam (Bridge approach)  |                                | 34,003              | -           |
| 11        | Forcett, White Hill Road                         | C-22-T-011 | W Beam new  |                                | 43,676              | -           |
| 12        | Pawleena, Pawleena Road                          | C-22-T-012 | W Beam replacement  |                                | -                   | -           |
| 13        | Primrose Sands Road                              | C-22-T-013 | Reconstruction with chip seal surface   |                                | 95,410              | 11,820      |
|           |  |            |   | <b>\$ 3,815,995</b>            |                     |             |



| 2/05/2022     | <b>SORELL COUNCIL</b>                            |                |  |                                       |                            |                    |
|---------------|--|----------------|--|---------------------------------------|----------------------------|--------------------|
|               | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b> |                |  |                                       |                            |                    |
| <b>Number</b> | <b>Location</b>                                  | <b>Job No.</b> | <b>Detailed Description</b>  | <b>MYBR Approved Budget 2021/2022</b> | <b>This Financial year</b> | <b>Commitments</b> |
|               | <b>RESHEETING</b>                                |                |  |                                       |                            |                    |
| <b>14</b>     | Bezzants Road                                    | C-22-T-014     | 100mm new gravel - after #63 to FT junction                        |                                       | 90,771                     | -                  |
| <b>15</b>     | Bream Creek Road                                 | C-22-T-015     | 100mm new gravel - 2nd RHC after #499 to LHC after #641            |                                       | 54,658                     | -                  |
| <b>16</b>     | Craigs Hill Road                                 | C-22-T-016     | 100mm new gravel - junction to Daly's                              |                                       | 33,920                     | -                  |
| <b>17</b>     | Hillcrest Road                                   | C-22-T-017     | 100mm new gravel - junction to after first LHC                     |                                       | 28,621                     | -                  |
| <b>18</b>     | Masons Road                                      | C-22-T-018     | 100mm new gravel - entire road                                     |                                       | 95,164                     | -                  |
| <b>19</b>     | Nonesuch Road                                    | C-22-T-019     | 100mm new gravel - junction to after first LHC                     |                                       | 16,312                     | -                  |
| <b>20</b>     | Pawleena Road                                    | C-22-T-020     | 100mm new gravel - Webbs Road to end                               |                                       | 49,603                     | -                  |
| <b>21</b>     | Reardons Road                                    | C-22-T-021     | 100mm new gravel - junction to after first LHC                     |                                       | 43,325                     | -                  |
| <b>22</b>     | Shark Point Road                                 | C-22-T-022     | 100mm new gravel - end segments                                    |                                       | 45,345                     | -                  |
| <b>23</b>     | White Hill Road                                  | C-22-T-023     | 100mm new gravel - starts after #319 seal to end - last 2 segments |                                       | 69,503                     | -                  |
| <b>24</b>     | Woodside Road                                    | C-22-T-024     | 100mm new gravel   |                                       | 25,283                     | -                  |
|               |  |                |  | <b>\$ 561,068</b>                     |                            |                    |
|               | <b>RESEALS</b>                                   |                |  |                                       |                            |                    |
| <b>25</b>     | Midway Point, Bryant Street                      | C-22-T-025     | Asphalt reseal & prep work   |                                       | 69,745                     | -                  |
|               |  |                |  |                                       |                            |                    |



| 2/05/2022 | <b>SORELL COUNCIL</b>                                 |              |  |                                |                     |             |
|-----------|---|--------------|--|--------------------------------|---------------------|-------------|
|           | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b>      |              |  |                                |                     |             |
| Number    | Location  | Job No.      | Detailed Description   | MYBR Approved Budget 2021/2022 | This Financial year | Commitments |
|           | <b>STORMWATER</b>                                     |              |  |                                |                     |             |
| 26        | 250 Lewisham Scenic Drive                             | C-22-S-001   | Pit & Pipe 34 metres to existing pit   |                                | 10,225              | -           |
| 27        | Southern Beaches                                      | C-22-S-002   | Grate replacements - various roads   |                                | 9,594               | -           |
| 28        | Sorell, 81- 83 Main Road                              | C-22-S-003   | Replace & upgrade 300dia to 1050dia with bypass works  |                                | 3,594               | 38,795      |
| 29        | Municipality - Carlton, Moomere Street                | C-22-S-004-A | Reactive minor jobs that can be capitalised  |                                | 21,454              | -           |
| 30        | Municipality - Primrose Sands, Hakea St               | C-22-S-004-B | Reactive minor jobs that can be capitalised  |                                | 13,860              | -           |
| 31        | Municipality - Primrose Sands, 5-7 Nerine Street      | C-22-S-004-C | Reactive minor jobs that can be capitalised  |                                | 12,330              | -           |
| 32        | Municipality - Dodges Ferry, 150 Bally Park Road      | C-22-S-004-D | Reactive minor jobs that can be capitalised  |                                | 1,612               | 575         |
| 33        | Municipality - Dodges Ferry, Seventh Ave soccer field | C-22-S-004-E | Reactive minor jobs that can be capitalised  |                                | 7,912               | -           |
| 34        | Municipality  |              |  |                                | -                   |             |
| 35        | Shark Point Road                                      | C-22-S-005   | Stormwater outfall - #585 - install pipe from road culvert and extend to foreshore           |                                | 42,089              | -           |
| 36        | Primrose Sands, Kestrel Street                        | C-22-S-006   | K&C, SEP's x 4 & connection to table drain   |                                | -                   | -           |
| 37        | Sorell, Main Road & Stores Lane                       | C-22-S-007   | Council's contribution to DSG bypass stormwater works under Main Road                        |                                | -                   | -           |
| 38        | Carlton, 31 Lloyd Street                              | C-22-S-008   | K&C and connection to SD106763   |                                | 39,309              | -           |
| 39        | Carlton, Riviera/Shamrock                             | C-22-S-009   | Connection from SC111895 to SC112203 then drain & outfall from end of cul-de-sac into SC POS |                                | 21,345              | -           |
| 40        | Dodges Ferry, Lateena Street                          | C-22-S-010   | Outfall upgrade on PWS foreshore at SE115409   |                                | 512                 | -           |
| 41        | Pembroke Park (Pit at Cricket Nets)                   | C-22-S-011   | Pit @ Cricket Nets   |                                | 3,499               | -           |
|           |   |              |  | <b>\$ 413,276</b>              |                     |             |



| 2/05/2022     | <b>SORELL COUNCIL</b>                            |                |   |                                       |                            |                    |
|---------------|--|----------------|---|---------------------------------------|----------------------------|--------------------|
|               | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b> |                |   |                                       |                            |                    |
| <b>Number</b> | <b>Location</b>                                  | <b>Job No.</b> | <b>Detailed Description</b>                               | <b>MYBR Approved Budget 2021/2022</b> | <b>This Financial year</b> | <b>Commitments</b> |
|               | <b>FOOTPATHS &amp; KERB</b>                      |                |   |                                       |                            |                    |
| <b>42</b>     | Sorell, Attunga Drive                            | C-22-T-026     | Footpath between Attunga Drive and Pembroke Park          |                                       | 17,571                     | -                  |
| <b>43</b>     | Lewisham, Lewisham Scenic Drive                  | C-22-T-027     | Asphalt footpath renewal between Gregory and Hurst Street |                                       | 1,245                      | -                  |
| <b>44</b>     | Carlton, Moomere Street                          | C-22-T-028     | Asphalt footpath renewal, Moonar to Carlton River         |                                       | 65,741                     | -                  |
| <b>45</b>     | Dodges Ferry, Park Beach Road                    | C-22-T-029     | Footpath and kerb to beach car park                       |                                       | 9,310                      | -                  |
| <b>46</b>     | Dodges Ferry, Carlton River Road                 | C-22-T-030     | Asphalt footpath renewal - junction to Chaffeys Drive     |                                       | 32,157                     | -                  |
| <b>47</b>     | Sorell, Pennington Drive                         | C-22-T-031     | VRU - Pennington Drive / Weston Hill Road                 |                                       | 91,550                     | -                  |
| <b>48</b>     | Sorell, Main Road                                | C-22-T-032     | VRU - Main Road   |                                       | 35,680                     | 5,956              |
| <b>49</b>     | Dodges Ferry, First Avenue                       | C-22-T-033     | VRU - First Avenue  |                                       | 240,723                    | -                  |
| <b>50</b>     | Sorell, The Circle & Taylor Drive                | C-22-T-034     | VRU - Circle to Taylor Drive                              |                                       | 100,108                    | -                  |
| <b>51</b>     | Dodges Ferry, Carlton River Road                 | C-22-T-035     | Continuing east from Chaffeys Drive                       |                                       | 53,224                     | -                  |
| <b>52</b>     | Sorell Rotary Club Bus Shelters                  | C-22-T-036     | 2 Bus Shelters 2021/22                                    |                                       | 3,550                      | 1,483              |
|               |  |                |   | <b>\$ 959,242</b>                     |                            |                    |



| 2/05/2022 | <b>SORELL COUNCIL</b>                            |             |   |                                |                     |             |
|-----------|--|-------------|---|--------------------------------|---------------------|-------------|
|           | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b> |             |   |                                |                     |             |
| Number    | Location   | Job No.     | Detailed Description  | MYBR Approved Budget 2021/2022 | This Financial year | Commitments |
|           | <b>BRIDGE REPLACEMENTS</b>                       |             |   |                                |                     |             |
| 53        | Nugent Road - Badger Box Gully Creek             | C-22-BR-001 | Bridge approach renewal   |                                | 26,828              | -           |
| 54        | Nugent Road - Wells Creek                        | C-22-BR-002 | Bridge approach renewal   |                                | 30,997              | -           |
| 55        | Dunalley, Fulham Road                            | C-22-BR-003 | Bridge approach renewal   |                                | 11,186              | -           |
| 56        | Carlton, Fulham Road                             | C-22-BR-004 | Bridge approach renewal   |                                | 9,261               | -           |
| 57        | Marion Bay Road                                  | C-22-BR-005 | Install guard rail and widen approach   |                                | 25,344              | -           |
| 58        | Carlton River Road                               | C-22-BR-006 | Bridge approach renewal   |                                | 22,148              | -           |
| 59        | Penna, Shark Point Road                          | C-22-BR-007 | Bridge refurbishment  |                                | 9,432               | 4,000       |
|           |  |             |   | <b>\$ 123,780</b>              |                     |             |
|           | <b>BUILDINGS</b>                                 |             |   |                                |                     |             |
| 60        | Lewisham - boat ramp toilet                      | C-22-B-001  | Single berth toilet & AWTS (or equivalent)  |                                | 10,775              | 26,736      |
|           |  |             |   |                                |                     |             |
|           | <b>PLANT AND EQUIPMENT</b>                       |             |   |                                |                     |             |
| 61        | CAC & Depot                                      | C-22-P-001  | Light fleet replacement - 7 MVs - 5x Ford Rangers & 2x Mitsubishi Outlanders (+ provision for required accessories) |                                | 162,748             | 133,481     |
| 62        | Depot  | C-22-P-002  | JCB Backhoe. Replacement of backhoe HF-XX-031 due to age (Q3)   |                                | 179,612             | -           |
| 63        | Depot  | C-22-P-003  | Med Tipper (Reserves). Replacement of Mitsubishi Fuso Canter HF-XX-005 - B10RC (Q3)                                 |                                | -                   | -           |
|           |  |             |   | <b>\$ 530,000</b>              |                     |             |
|           | <b>IT</b>  |             |   |                                |                     |             |
| 64        | CAC  | C-22-IT-001 | Mobile DGPS unit - equipment for Engineering Department   |                                | 12,860              | -           |
| 65        | CAC  | C-22-IT-002 | 2 Laptops, including docking station, monitor and bag   |                                | -                   | -           |
|           |  |             |   | <b>\$ 19,560</b>               |                     |             |



| 2/05/2022     | <b>SORELL COUNCIL</b>                            |                      |   |                                       |                            |                    |
|---------------|--|----------------------|---|---------------------------------------|----------------------------|--------------------|
|               | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b> |                      |   |                                       |                            |                    |
| <b>Number</b> | <b>Location</b>                                  | <b>Job No.</b>       | <b>Detailed Description</b>   | <b>MYBR Approved Budget 2021/2022</b> | <b>This Financial year</b> | <b>Commitments</b> |
|               | <b>LAND IMPROVEMENT (PARKS &amp; RESERVES )</b>  |                      |   |                                       |                            |                    |
| <b>66</b>     | Pembroke Park                                    | C-22-LI-001          | Extend height of rear cricket net FN114166 and length of roofs FN114163 |                                       | 80,313                     | -                  |
| <b>67</b>     | Penna, Penna Beach Foreshore                     | C-22-LI-002          | Walkway and Fencing   |                                       | 7,763                      | -                  |
| <b>68</b>     | Miena/Wolstenholme subdivision fence             | C-22-LI-003          | Subdivision fence (Walkway)   |                                       | 21,390                     | -                  |
| <b>69</b>     | RV Park Pump                                     | C-22-LI-004          | RV Park Dump Pump Replacement   |                                       | -                          | 5,300              |
|               |  |                      |   | <b>\$ 120,940</b>                     |                            |                    |
|               | <b>PRELIMINARY WORK IN 2021/22</b>               |                      |   |                                       |                            |                    |
| <b>70</b>     | Forcett, 532 Wiggins Road                        | C-22-PRELIM-WIGGINS  | Potential road widening job (Designers, Surveyors)                      |                                       | 6,500                      | -                  |
| <b>71</b>     | Midway Point, Flyway Park Car Park               | C-22-PRELIM-FLYWAY   | Preliminary Costs for Flyway Park Car Park                              |                                       | 2,655                      | -                  |
| <b>72</b>     | Sorell, BMX Track                                | C-22-PRELIM-BMXTrack | Preliminary Costs for BMX Track   |                                       | 6,129                      | -                  |
| <b>73</b>     | Pawleena, Pawleena Rd, Arthur Highway roundabout | C-22-PRELIM-PAWRD    | Preliminary acquisition costs   |                                       | -                          | -                  |
| <b>74</b>     | Forcett, Delmore Road                            | C-22-PRELIM-DELRD    | Preliminary Costs for road widening and widen box culvert               |                                       | -                          | -                  |
|               |  |                      |   | <b>\$ 228,000</b>                     |                            |                    |
|               | <b>CARRYOVERS FROM 2020/2021</b>                 |                      |   |                                       |                            |                    |
|               | <b>CARRY OVERS - STORMWATER</b>                  |                      |   |                                       |                            |                    |
| <b>75</b>     | Dodges Ferry, Blue Lagoon                        | C-21-S-009           |   |                                       | 16,409                     | 58,770             |
| <b>76</b>     | Lewis Court & #229 Lewisham Scenic Drive         | C-21-S-014           |   |                                       | 88,433                     | -                  |



| 2/05/2022     | <b>SORELL COUNCIL</b>                               |                |                             |                                       |                            |                    |
|---------------|---|----------------|-----------------------------|---------------------------------------|----------------------------|--------------------|
|               | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b>    |                |                             |                                       |                            |                    |
| <b>Number</b> | <b>Location</b>                                     | <b>Job No.</b> | <b>Detailed Description</b> | <b>MYBR Approved Budget 2021/2022</b> | <b>This Financial year</b> | <b>Commitments</b> |
|               | <b>CARRY OVERS - FOOTPATHS &amp; KERB</b>           |                |                             |                                       |                            |                    |
| <b>77</b>     | Sugarloaf Road reconstruction                       | C-21-T-003     |                             |                                       | 7,157                      | -                  |
| <b>78</b>     | Dodges Ferry, Tiger Head Road                       | C-21-T-052     |                             |                                       | 82,045                     | -                  |
| <b>79</b>     | Dodges Ferry to Carlton Beach                       | C-21-T-055     |                             |                                       | 99,075                     | -                  |
| <b>80</b>     | Dodges Ferry to Carlton Beach                       | C-21-T-057     |                             |                                       | 125,958                    | 3,850              |
| <b>81</b>     | Sorell, Brinktop Road                               | C-21-T-056     |                             |                                       | 148,497                    | 432,963            |
|               | <b>CARRY OVERS - BRIDGES &amp; OTHER STRUCTURES</b> |                |                             |                                       |                            |                    |
| <b>82</b>     | Municipality  | C-21-BR-004    |                             |                                       | -                          | -                  |
|               | <b>CARRY OVERS - PLANT &amp; EQUIPMENT</b>          |                |                             |                                       |                            |                    |
| <b>83</b>     | Depot   | C-21-P-002     |                             |                                       | 36,138                     | -                  |
| <b>84</b>     | Depot   | C-21-P-004     |                             |                                       | -                          | -                  |
| <b>85</b>     | Depot   | C-21-P-010     |                             |                                       | 41,015                     | -                  |
|               | <b>CARRY OVERS - IT</b>                             |                |                             |                                       |                            |                    |
| <b>86</b>     | CAC   | C-21-IT-002    |                             |                                       | 24,074                     | -                  |
| <b>87</b>     | CAC   | C-20-IT-005    |                             |                                       | 116,270                    | -                  |
| <b>88</b>     | Municipality  | C-20-IT-002    |                             |                                       | -                          | -                  |





| 2/05/2022 | <b>SORELL COUNCIL</b>                            |                         |                      |                                |                     |             |
|-----------|--|-------------------------|----------------------|--------------------------------|---------------------|-------------|
|           | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b> |                         |                      |                                |                     |             |
| Number    | Location   | Job No.                 | Detailed Description | MYBR Approved Budget 2021/2022 | This Financial year | Commitments |
|           | <b>CARRY OVERS - PARKS &amp; RESERVES</b>        |                         |                      |                                |                     |             |
| 89        | Copping Cemetery                                 | C-21-LI-009             |                      |                                | 9,348               | -           |
| 90        | Carlton, Snake Hollow Park                       | C-21-LI-010             |                      |                                | 11,907              | -           |
| 91        | Carlton, Snake Hollow Park                       | C-20-LI-010             |                      |                                | 44,144              | -           |
| 92        | Sorell, Sorell Skate Park                        | C-21-LI-011             |                      |                                | 193,596             | 3,920       |
| 93        | Dunalley Golf Club (Tennis Court construction)   | C-20-LI-012             |                      |                                | 6,487               | -           |
|           | <b>CARRY OVERS - BUILDINGS</b>                   |                         |                      |                                |                     |             |
| 94        | CAC  | C-20-B-004              |                      |                                | 28,736              | 156,402     |
|           | <b>CARRY OVERS - PEMBROKE PARK STADIUM</b>       |                         |                      |                                |                     |             |
| 95        | Pembroke Park                                    | C-20-PemPark-Civil      |                      |                                | 128,832             | 381,520     |
| 96        | Pembroke Park                                    | C-20-PemPark-Stadium    |                      |                                | 5,072,458           | 80,895      |
| 97        | Pembroke Park Outdoor Netball Courts             | C-20-PemPark-Stad B     |                      |                                | 190,118             | 56,188      |
| 98        | Pembroke Park Stadium                            | C-20-PemPark-Stad C     |                      |                                | -                   | 38,985      |
| 99        | Pembroke Park Stadium                            | Possible Job in 2022/23 |                      |                                | -                   |             |
| 100       | Pembroke Park                                    | C-21-PEMPARK-002        |                      |                                | 86,388              | 24,785      |



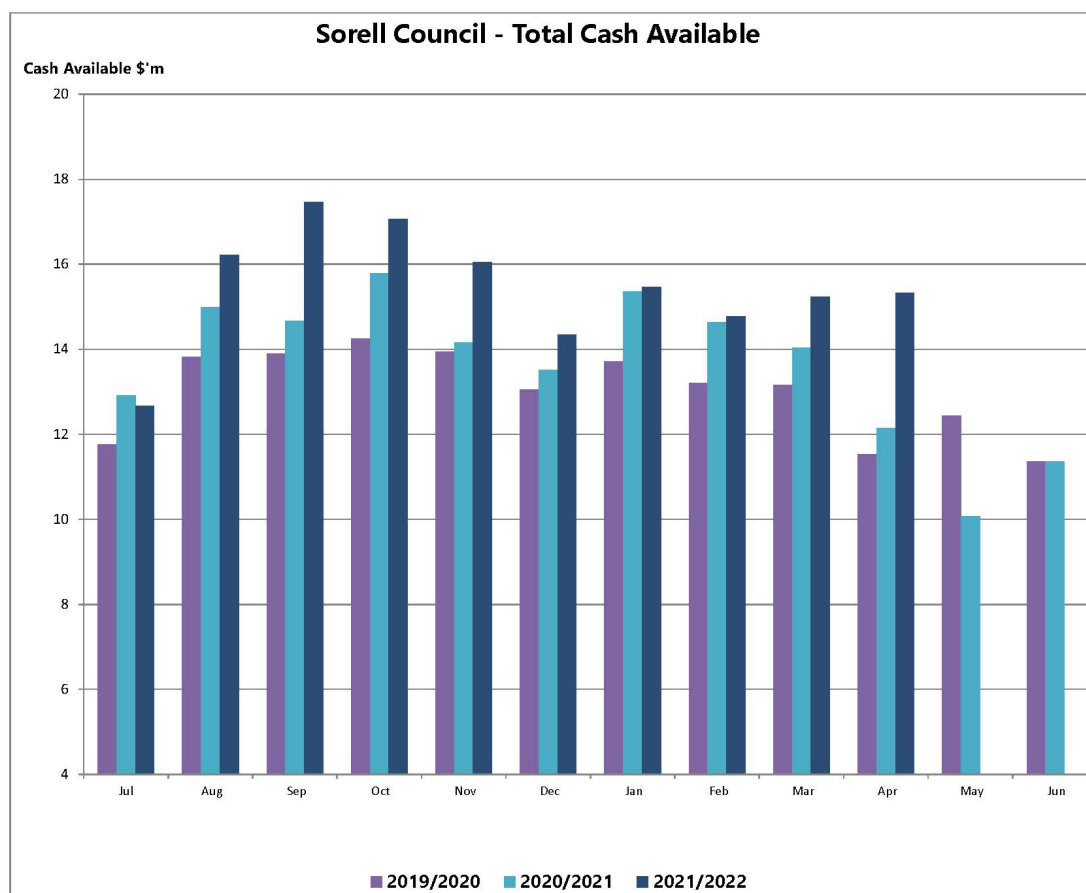
| 2/05/2022     | <b>SORELL COUNCIL</b>                            |                      |  |                                       |                            |                    |
|---------------|--|----------------------|--|---------------------------------------|----------------------------|--------------------|
|               | <b>MYBR - CAPITAL WORKS BUDGET FOR 2021/2022</b> |                      |  |                                       |                            |                    |
| <b>Number</b> | <b>Location</b>                                  | <b>Job No.</b>       | <b>Detailed Description</b>                  | <b>MYBR Approved Budget 2021/2022</b> | <b>This Financial year</b> | <b>Commitments</b> |
|               | <b>CARRY OVERS - PRELIM JOBS</b>                 |                      |  |                                       |                            |                    |
| <b>101</b>    | Municipality                                     | C-22-PRELIM-SWPROGRA |  |                                       | 7,152                      | -                  |
| <b>102</b>    | Pembroke Park                                    | C-22-PRELIM-PPFUNRM  |  |                                       | -                          | -                  |
|               |  |                      |  |                                       |                            |                    |
|               |  |                      |  | \$ 8,913,340                          |                            |                    |
|               |  |                      |  |                                       |                            |                    |
|               |  |                      | Capital candidates approved by GM            |                                       |                            |                    |
|               |  |                      |  |                                       |                            |                    |
|               |  |                      | Total Capital Budget - Excluding Carry Overs | \$ 6,912,861                          |                            |                    |
|               |  |                      |  |                                       |                            |                    |
|               |  |                      | Tot Capital Budget - Including Carry Overs   | \$ 15,826,201                         | 11,067,759                 | 2,482,963          |
|               |  |                      |  | \$ -                                  |                            |                    |



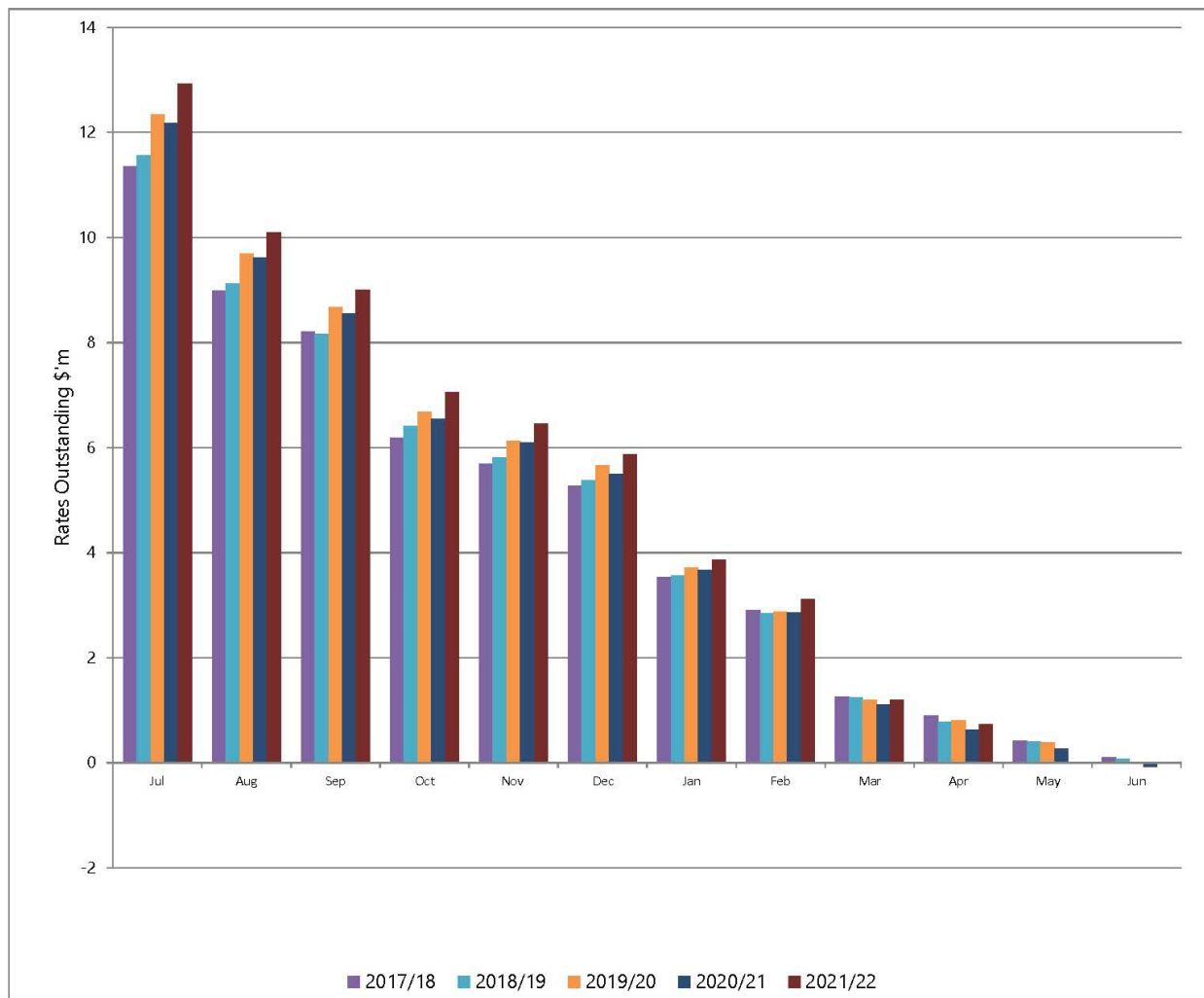
| Sorell Council - Cash on Hand as at 30 April 2022 |                       |              |               |                      |               |
|---|-----------------------|--------------|---------------|----------------------|---------------|
| Financial Institution                             | Product               | Deposit Date | Maturity Date | Face Value           | Interest rate |
| Bendigo Bank Term Deposit                         | 12 Month Term Deposit | 6/06/2021    | 6/06/2022     | \$ 1,517,337         | 0.35%         |
| Bendigo Bank Term Deposit                         | 12 Month Term Deposit | 12/01/2022   | 12/01/2023    | \$ 1,011,674         | 0.50%         |
| MyState Term Deposit                              | 12 Month Term Deposit | 9/02/2022    | 9/02/2023     | \$ 1,517,720         | 0.80%         |
| MyState Term Deposit                              | 12 Month Term Deposit | 30/06/2021   | 28/06/2022    | \$ 1,250,000         | 0.60%         |
| CBA Investment Account                            | At Call               |              |               | \$ 8,562,412         | 0.20%         |
| CBA Special Purpose Account                       | At Call               |              |               | \$ 1,122,990         | 0.20%         |
| CBA Operating Account                             | Current               |              |               | \$ 246,911           | 0.00%         |
| Tascorp Investment                                | 24 Hour Call          |              |               | \$ 37,952            | 0.10%         |
| Various Petty Cash and Floats                     | In house              |              |               | \$ 1,712             | N/A           |
| Various Halls Bank Balances                       |                       |              |               | \$ 61,750            | N/A           |
| <b>Total Funds Available</b>                      |                       |              |               | <b>\$ 15,330,458</b> |               |

The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).

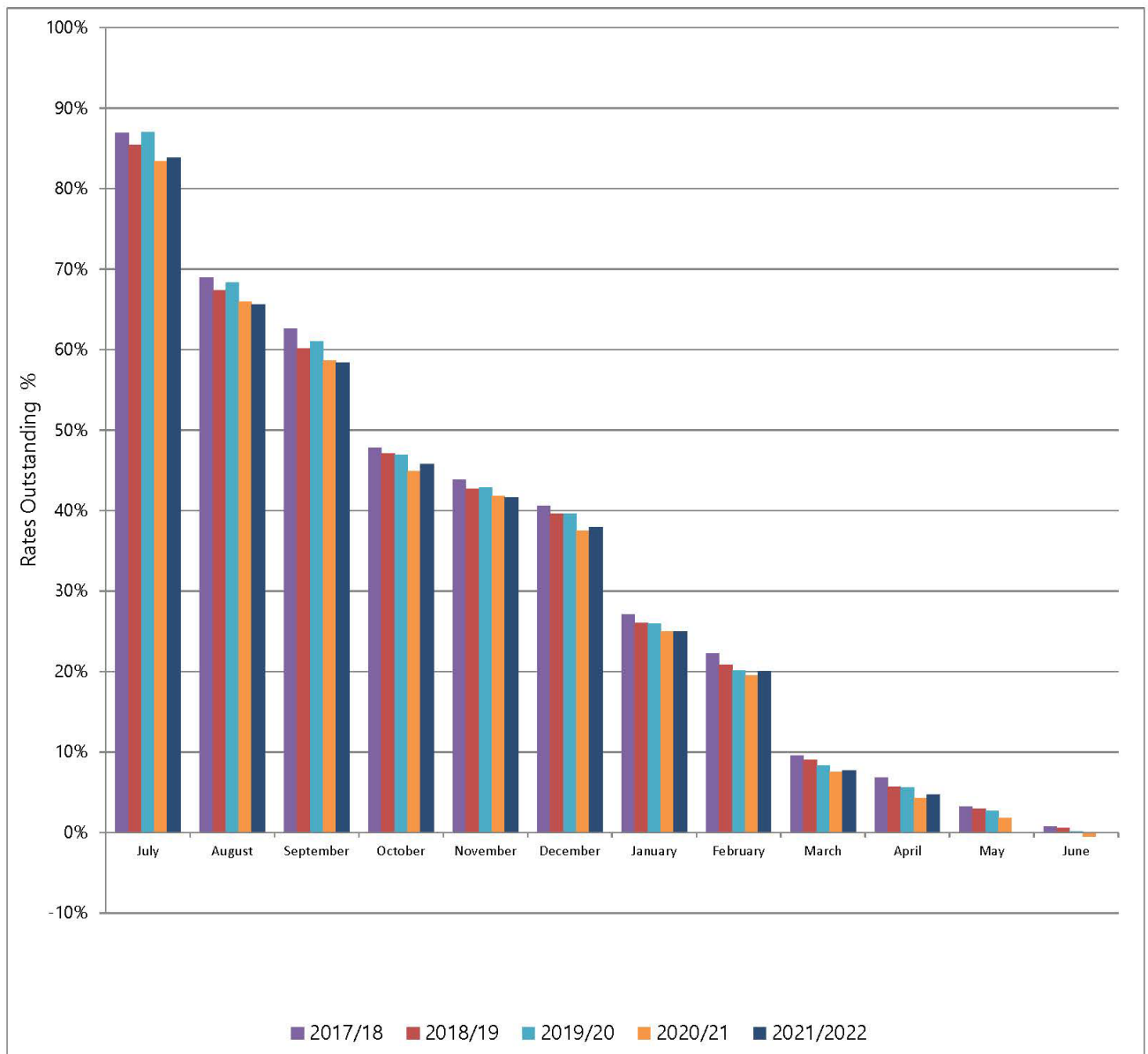
#### SORELL COUNCIL TOTAL CASH AVAILABLE



### SORELL COUNCIL OUTSTANDING RATES BY MONTH



### SORELL COUNCIL OUTSTANDING RATES BY MONTH



## 14.2 2022-2023 FEES AND CHARGES – ANIMAL MANAGEMENT & FOOD BUSINESS

### RECOMMENDATION

“In accordance with Section 205 of the *Local Government Act 1993* (Tas), the Council hereby makes the following Animal Management and Health (Food Business Operations Licenses and Mobile Food Business Registration) fees and charges for the period commencing on 1 July 2022 and ending on 30 June 2023.”

**STEPHANIE PERRY**  
**MANAGER, FINANCE**

Date: 12 May 2022

Attachments (3 pages)



## Sorell Council Fees and Charges

Effective from 1 July 2022

GST is included where applicable

| Type of Fee / Charge     | Unit | 2022/2023<br>Fees and Charges | GST<br>Applied |
|--------------------------|------|-------------------------------|----------------|
| <b>ANIMAL MANAGEMENT</b> |      |                               |                |

### Dog Registrations

*All dogs over 6 months must be registered and micro chipped*

#### Early Discount Rate (paid before 31 July 2022)

|   |           |           |           |
|---|-----------|-----------|-----------|
| Guide Dog   | per annum | No charge | No charge |
| Desexed Dog   | per annum | \$ 29.50  | N         |
| Non-Desexed Dog   | per annum | \$ 93.00  | N         |
| Concession Rate (one dog only) - Desexed                          | per annum | \$ 15.50  | N         |
| Concession Rate (one dog only) - Non-Desexed                      | per annum | \$ 47.00  | N         |
| Working Dog (which is kept for the purpose of working farm stock) | per annum | \$ 32.00  | N         |
| Purebred Dog (must be KCC registered)                             | per annum | \$ 47.50  | N         |
| TGRB Registered Greyhound   | per annum | \$ 47.50  | N         |
| Dangerous Dog - Desexed   | per annum | \$ 93.00  | N         |
| Restricted Breed - Desexed  | per annum | \$ 29.50  | N         |

#### Full Rate (paid after 31 July 2022)

|   |           |           |           |
|---|-----------|-----------|-----------|
| Guide Dog   | per annum | No charge | No charge |
| Desexed Dog   | per annum | \$ 46.00  | N         |
| Non-Desexed Dog   | per annum | \$ 109.00 | N         |
| Concession Rate (one dog only) - Desexed                          | per annum | \$ 31.50  | N         |
| Concession Rate (one dog only) - Not Desexed                      | per annum | \$ 62.50  | N         |
| Working Dog (which is kept for the purpose of working farm stock) | per annum | \$ 48.00  | N         |
| Purebred Dog (must be KCC registered)                             | per annum | \$ 63.00  | N         |
| TGRB Registered Greyhound   | per annum | \$ 63.00  | N         |
| Dangerous Dog - Desexed   | per annum | \$ 109.00 | N         |
| Restricted Breed - Desexed  | per annum | \$ 46.00  | N         |

#### Registration Refund Amount for Deceased Dogs

|   |         |           |   |
|---|---------|-----------|---|
| Deceased within 3 months of registration                            | per dog | 75%       | N |
| Deceased after 3 months and within 6 months of date of registration | per dog | 50%       | N |
| Deceased after 6 months and within 9 months of date of registration | per dog | 25%       | N |
| Deceased after 9 months of date of registration                     | per dog | No refund | N |

#### Registration Discount for Attendance at Obedience Course

|  |                               |     |   |
|--|-------------------------------|-----|---|
| Tasmanian Canine Defence Association accredited certificate to be provided, as evidence that dog has satisfactorily completed the obedience course | one discount per dog per year | 50% | N |
|--|-------------------------------|-----|---|



## Sorell Council Fees and Charges

Effective from 1 July 2022

GST is included where applicable

| Type of Fee / Charge | Unit | 2022/2023<br>Fees and Charges | GST<br>Applied |
|----------------------|------|-------------------------------|----------------|
|----------------------|------|-------------------------------|----------------|

### Kennel License

|                                    |                 |           |   |
|------------------------------------|-----------------|-----------|---|
| Application Fee (3 - 5 Dogs)       | per application | \$ 134.50 | N |
| Application Fee (more than 5 Dogs) | per application | \$ 223.50 | N |
| Renewal Fee                        | per annum       | \$ 48.50  | N |

### Pound Fees

|                          |                        |          |   |
|--------------------------|------------------------|----------|---|
| Impoundment of Dog       | per night              | \$ 29.00 | N |
| Release Fee from Impound | per impound<br>release | \$ 29.00 | N |

### Other Animal Management Fees

|   |                        |                              |           |
|---|------------------------|------------------------------|-----------|
| Dangerous/ Restricted Dog Collar  | per collar             | \$ 61.50                     | Y         |
| Dangerous/ Restricted Dog Sign  | per sign               | \$ 71.50                     | Y         |
| Replacement of Lost Dog Tag   | per tag                | No charge                    | No charge |
| Dog Complaint (formal complaint under the <i>Dog Control Act 2000</i> ) | per complaint          | \$ 110.00                    | N         |
| New dog registration after 1 January 2023 - pro rata fees until 30 June | per month<br>remaining | Fee linked to licence period | N         |





## Sorell Council Fees and Charges

Effective from 1 July 2022

GST is included where applicable

| Type of Fee / Charge | Unit | 2022/2023<br>Fees and Charges | GST<br>Applied |
|----------------------|------|-------------------------------|----------------|
|----------------------|------|-------------------------------|----------------|

### HEALTH

#### Food Business Operations Licences

The fee payable to the Council to accompany an application for registration of a food business under the *Food Act 2003*:

|                  |           |    |        |   |
|------------------|-----------|----|--------|---|
| High Risk - P1   | per annum | \$ | 478.00 | N |
| Medium Risk - P2 | per annum | \$ | 339.50 | N |
| Low Risk - P3    | per annum | \$ | 212.50 | N |

Fee payable for initial application (no annual registration):

|                          |                 |    |        |   |
|--------------------------|-----------------|----|--------|---|
| Low Risk - P3 Notifiable | per application | \$ | 159.50 | N |
| Notifiable - P4          | per application | \$ | 106.50 | N |

|   |                 |  |        |   |
|---|-----------------|--|--------|---|
| Food Business Inspection (follow-up of non-compliance)                              | per inspection  | \$   | 160.50 | N |
| Late fee if registration is not paid before 31 January 2023                         | per application | \$   | 53.00  | N |
| Large Food Business (> 15 food handlers)  | per application | Applicable Food Business Operations Risk<br>Classification Fee x 2 |        | N |
| Environmental Health Officer Occupancy Permit Inspection - Food<br>Premises Form 50 | per application | \$   | 147.50 | N |
| Environmental Health Officer New Food Business Plan<br>Assessment - Form 49         | per application | \$   | 147.50 | N |

#### Mobile Food Business (Vans & Stalls) Registration

|                    |                            |    |       |   |
|--------------------|----------------------------|----|-------|---|
| Daily Registration | per day or part<br>thereof | \$ | 51.50 | N |
|--------------------|----------------------------|----|-------|---|

Annual Registration Renewals (state-wide):

|                  |           |    |        |   |
|------------------|-----------|----|--------|---|
| High Risk - P1   | per annum | \$ | 478.00 | N |
| Medium Risk - P2 | per annum | \$ | 339.50 | N |
| Low Risk - P3    | per annum | \$ | 212.50 | N |

|                                 |           |    |       |   |
|---------------------------------|-----------|----|-------|---|
| New Applications Assessment Fee | per annum | \$ | 81.00 | N |
|---------------------------------|-----------|----|-------|---|

50% fee reduction will apply for applications received after 31 December 2022



## 15.0 QUESTIONS FROM THE PUBLIC

^

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

## 15.1 QUESTION ON NOTICE

At the Council meeting on 15<sup>th</sup> March 2022, Sharon Fotheringham of Forcett asked the following question which was taken on notice.

*“What the total payments made to the Councillors while on approved leave of absence are, and the total time that has been granted.”*

| Councillor          | Approved Leave of Absence Periods   | Total Payments made during leave of absence |
|---------------------|-------------------------------------|---|
| Deborah De Williams | 13 November 2018* – 1 February 2019 | \$30,109.45*                                |
|                     | 20 February 2019 – 18 March 2019*   |   |
|                     | 19 August 2019* – 19 October 2019   |   |
|                     | 29 June 2020 – 29 September 2020    |   |
|                     | 5 April 2021 – 26 July 2021         |   |
|                     | 27 July 2021 – 20 October 2021      |   |
|                     | 21 October 2021 – 22 February 2022  |   |
|                     | 25 February 2021 – 25 May 2022      |   |
| Kerry Degrassi      | 7 May 2019 – 19 June 2019*          | \$7,865.01*                                 |
|                     | 16 August 2019* – 20 August 2019    |   |
|                     | 15 February 2022 – 11 April 2022    |   |

\*part attendance occurred during the month of paid allowance.



## CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
  - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
  - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



## 16.0 CLOSED MEETING

^  
—

The General Manager advised that in his opinion the listing of agenda item/s:

| Reference | Item   |
|-----------|--|
| 16.1      | Confirmation of the Closed Council Minutes of the Council Meeting of 12 <sup>th</sup> April 2022 – <i>Regulation 34(3)</i> |
| 16.2      | Disclosure of confidential information – <i>Regulation 15(8)</i>   |

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

“That the meeting be closed to the public to enable Council to consider agenda items 16.1 - 16.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

## 16.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 12 APRIL 2022

### RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 12<sup>th</sup> April 2022 be confirmed.”

## 16.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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### RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



## 17.0 ACRONYMS

|        |   |
|--------|---|
| ACWC   | Arts & Cultural Working Committee                   |
| AGM    | Annual General Meeting                              |
| ASU    | Australian Services Union                           |
| CAC    | Community Administration Centre                     |
| CLRS   | Councillors   |
| CPR    | Cardiopulmonary Resuscitation                       |
| CRDSJA | Copping Refuse Disposal Site Joint Authority        |
| DASC   | Development Assessment Special Committee            |
| DEDTA  | Department Economic Development, Tourism & The Arts |
| DPAC   | Department of Premier & Cabinet                     |
| DSG    | Department of State Growth                          |
| DST    | Destination Southern Tasmania                       |
| EOI    | Expressions of Interest                             |
| EPA    | Environment Permit Authority                        |
| EWaste | Electronic Waste                                    |
| FMAC   | Fire Management Assessment Committee                |
| GM     | General Manager                                     |
| ICT    | Information Communication Technology                |
| LGAT   | Local Government Association of Tasmania            |
| LPS    | Local Provisions Schedule                           |
| LTFP   | Long Term Financial Plan                            |
| LTI    | Lost Time Injury                                    |
| MAST   | Marine & Safety Tasmania                            |
| MERS   | Manager Engineering & Regulatory Services           |
| MEMC   | Municipal Emergency Management Committee            |
| NBN    | National Broadband Network                          |
| NRM    | Natural Resource Management                         |
| RDA    | Regional Development Australia                      |
| RSL    | Returned Services League                            |
| RTI    | Right to Information                                |
| SEI    | South East Irrigation                               |
| SERDA  | South East Region Development Association           |
| SEBE   | South East Business and Employment                  |
| SES    | State Emergency Service                             |
| SMH    | Sorell Memorial Hall                                |
| SMT    | Senior Management Team                              |
| STCA   | Southern Tasmanian Councils Association             |
| SWSA   | Southern Waste Strategy Association                 |
| SWS    | Southern Waste Solutions                            |
| TCF    | Tasmanian Community Fund                            |
| TOR    | Terms of Reference                                  |

