



COUNCIL AGENDA

12 APRIL 2022

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 12 April 2022 commencing at 6.00 pm.

C E R T I F I C A T I O N

I, Russell Fox, Acting General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

RUSSELL FOX
ACTING GENERAL MANAGER
07 April 2022



AGENDA

FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
12 APRIL 2022

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1.0 ATTENDANCE

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Mayor K Vincent
Deputy Mayor N Reynolds
Councillor V Gala
Councillor G Jackson
Councillor C Torenus
Councillor M Reed
Councillor B Nichols

2.0 APOLOGIES

Councillor D De Williams – Approved leave of Absence
Councillor K Degrassi– Approved leave of Absence

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 15 MARCH 2022

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RECOMMENDATION

“That the Minutes of the Council Meeting held on 15 March 2022 be confirmed.”

5.0 MAYOR’S REPORT

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RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended Mens Breakfast.
- Andrew Hyatt, Oliver Strickland and myself met with Jobs Tas Stu and Bill.
- Attended Business Association of Sorell tour of Iron Creek.
- Participated in Mayor Development day.
- Attended LGAT general meeting in Launceston.
- Visited Bream Creek Show.
- Participated in Southern Waste Solutions strategic day
- Attended Sorell School AGM.
- Met with Jonathan Blood re Jobs Hub building.



- Met with Liberal candidate Suzi Bower.
- Spoke to the Masonic Lodge meeting.
- Teams meeting with Regional Jobs Hub network.
- SERDA staff and I met with Jane Howlett.
- Assisted Clean up crew.
- Attended Primrose RSL AGM.
- Met with Mark Shelton re Planning Scheme.
- Radio interview with ABC Ryk Goddard.
- Chaired teams meeting of Covid Southern region.
- Attended promotion of Makkas leather.
- Met with Girl Guides and Rebecca White.
- Several meetings regarding SWS organics potential.
- Media with Jacqui Petrusma, Mark Shelton and John Tucker re SES, Fire and Police centre.
- Media interview with Leon Compton.
- Held media interview with Brian Mitchell re commitment to the extension of the Memorial Hall.
- Met with Jane Howlett re local catch up.
- Attended Tony Abbott breakfast.
- Met with Loci Architecture re extensions to Primrose RSL.
- Attended East Coast Tourism discussion re Jobs growth in the region.
- Met with Sorell School Principal.
- Visited new Indie School site.
- Meeting with CEO and chair of SWS.
- Met with Minister Jaensch re waste issues.

6.0 SUPPLEMENTARY ITEMS

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RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.



7.0 COUNCIL WORKSHOPS REPORT

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The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
5 th April 2022	<ul style="list-style-type: none"> Natural Resource Management Current staffing relating to Covid issues Next financial years capital program Community groups and their use of Council facilities Community grant application Local Government reform workshops 	Vincent, Reynolds, Reed, Jackson, Torenus, Nichols,	Gala, DeWilliams (leave of absence), DeGrassi (leave of absence)

8.0 DEPARTMENTAL REPORTS

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RECOMMENDATION

“That the Departmental reports as listed be received.”

8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

The General Manager was on Annual Leave 16th March 2022 – 11th April 2022.

8.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER

Weekly recreational water quality testing concluded, for this year's summer period, at the end of March. The environmental health officer will now prepare the report for Council's consideration.

Most of the remaining approved road reconstruction projects are scheduled to be completed on site by the end of May. As previously reported the Pawleena Road project won't commence until September this year.

The hearings for Sorell's new planning scheme concluded on the 30 March 2022. We now have to wait for the Planning Commission to give Council their written findings. It is expected that some areas/localities may have to be re-advertised depending on the Commission's findings.

Meetings attended include:

- Pembroke Park Stadium site meetings (x2).
- TasNetworks with Project Manager Roads and Stormwater to discuss property acquisition issues for the Pawleena Road renewal project.
- Vintage Machinery club at Penna over stormwater disposal options.



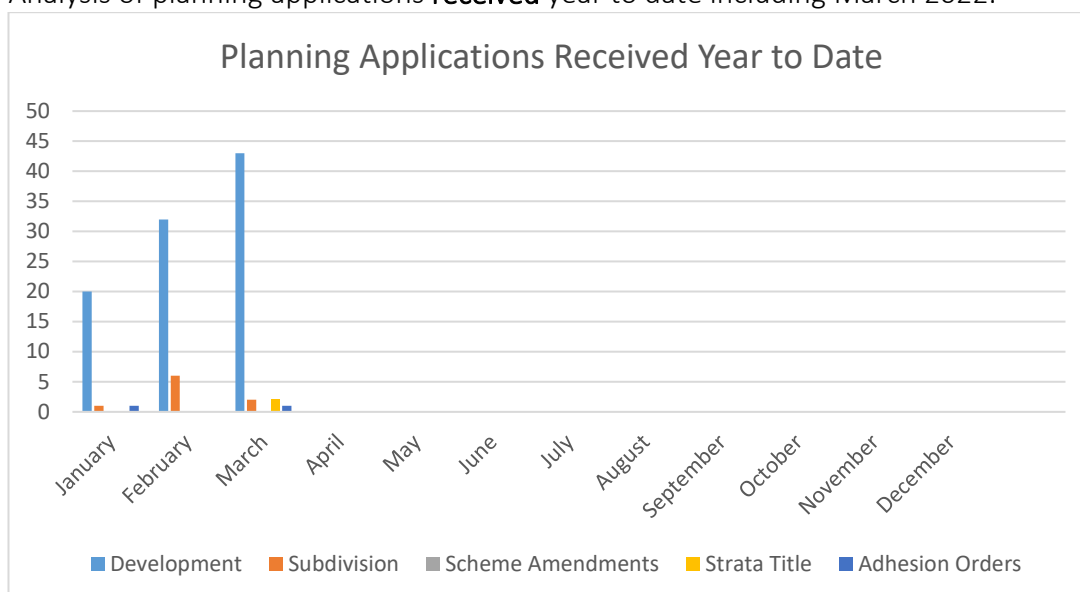
- Planning Commission hearing with Councils senior consultant planner regarding a rezoning/development application at Carlton.
- Meeting resident about a building compliance issue

Shayla Nowakowski / Emma Smith

During the month of March 2022, Development, Building and Plumbing Services received no requests to waiver of application fee due to being a Council owned property or Community Not-for-Profit Organisation.

PLANNING – Shayla Nowakowski

Analysis of planning applications **received** year to date including March 2022.



DELEGATED AUTHORITY – Jenny Richmond

During the month of March 2022, a total of 25 Planning Approvals / Permits /Exemptions have been issued including:

4	Applications approved as Permitted Development; issued under delegated authority
0	Application approved as Permitted Development – Council Meetings
6	Applications received which complied with Section 56 Minor Amendment
2	Applications received which complied with requirements for No Permit Required (exempt from requiring a Planning Permit)
0	Applications with the requirements for General Exemptions/ Not applicable
12	Applications approved as Discretionary Developments; issued under delegated authority



1	Applications presented as Discretionary Developments for Council DASC Meeting held on 28 March 2022.
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The following is a summary of approvals/permits issued for March 2022.

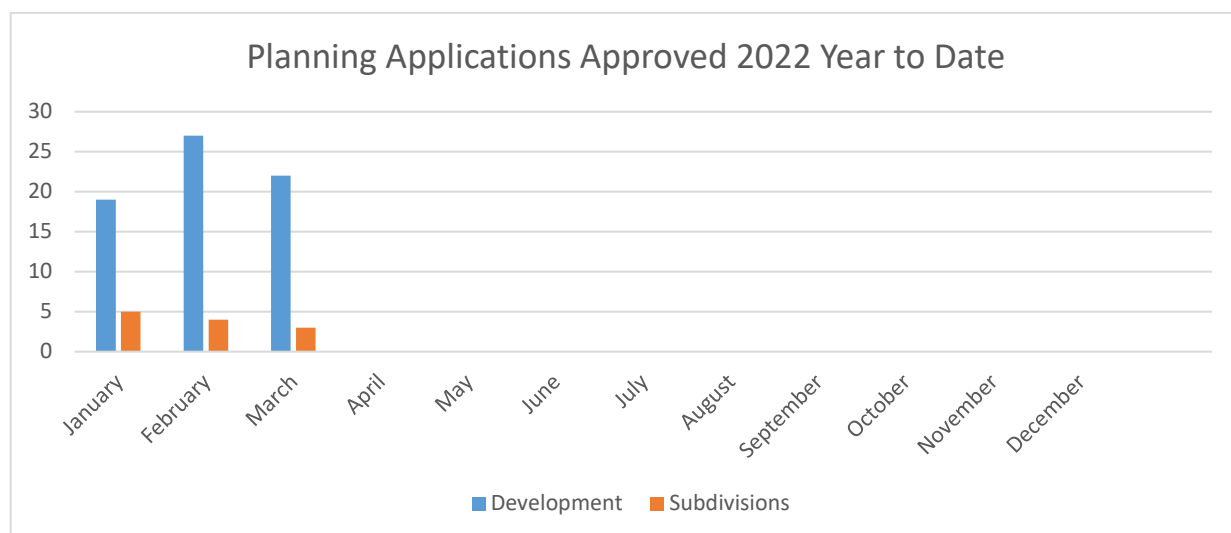
Description	Application Type	Address	Value
Visitor Accommodation - Change of Use	Permitted	40 Brady Street, Midway Point	\$0.00
Residential - Demolish Existing Outbuilding & Construction of New Outbuildings	Discretionary	7 Richards Avenue, Dodges Ferry	\$0.00
Residential - Outbuilding (Shed)	Discretionary	3 Shasta Drive, Primrose Sands	\$0.00
Demolition of Existing Dwelling	Permitted	38 Gordon Street, Sorell	\$8,000.00
Residential - Outbuilding (Shed)	No Permit Required	10 Dubs & Co Drive, Sorell	\$14,800.00
Residential - Outbuilding	No Permit Required	41 Sandpiper Drive, Midway Point	\$10,000.00
Minor Amendment Section 56 - Alterations to Existing building	Minor Amendments	9 Bay Street, Dunalley	\$7,500.00
Residential - Additions & Alterations to Dwelling	Discretionary	18 Parker Street, Carlton	\$50,000.00
Petition to Amend Sealed Plan	Permitted	6 Dubbs & Co Drive Sorell	\$0.00
Visitor Accommodation	Permitted	121 Linden Road, Primrose Sands	\$0.00
Residential - Dwelling	Discretionary	70 Ridge Road, Dodges Ferry	\$350,000.00
Residential - Dwelling and Outbuilding	Discretionary	29 Goodford Lane, Orielton	\$650,000.00
Residential - Additions & Alterations to Dwelling & Outbuilding (Carport) Inc Demolition of Existing Outbuilding	Discretionary	15 Erle Street, Carlton River	\$150,000.00
Minor Amendment Section 56 - Increased Footprint & Location of Dwelling	Minor Amendments	12 Clark Street, Dunalley	\$0.00
Residential - Outbuilding (Shed)	Discretionary	7 Malwood Place, Forcett	\$30,000.00
Additions to Dwelling Including Change of Use of Existing Building to Visitor Accommodation	Discretionary	551 Shark Point Road, Penna	\$175,000.00
Minor Amendment Section 56 - Deck Addition to Unit 4	Discretionary	17 Bryant Street, Midway Point	\$0.00
Residential - Dwelling	Discretionary	7 Wedgetail Street, Primrose Sands	\$245,000.00
Residential - Dwelling	Discretionary	3 Church Street, Dunalley	\$95,000.00
Residential - Dwelling & modifications to existing Garage	Discretionary	31 First Avenue, Midway Point	\$350,000.00



Minor Amendment Section 56 - Changes to Operating hours	Minor Amendments	11 Arthur Street, Sorell	\$0.00
Minor Amendment Section 56 - Changes to Wastewater, Location of Dwelling & Outbuilding, Fence at Rear & Sub-floor	Minor Amendment	147 Lewisham Scenic Drive, Lewisham	\$0.00
Minor Amendment Section 56 - Changes to Staging	Minor Amendments	(Part Of) 195-227 & 252 Penna Road, Midway Point	\$0.00
Minor Boundary Adjustment under Clause 9.3	Minor Amendments	(Part Of) 12 Cootamundra Court & 18 Wattle Road, Dodges Ferry	\$0.00
2 Lot plus balance Subdivision	Discretionary(DASC)	179 Greens Road, Orielton	\$0.00
			\$2,135,300.00

ANALYSIS OF PLANNING PERMITS ISSUED YEAR TO DATE INCLUDING MARCH 2022

Planning Applications **approved** year to date including March 2022.



DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – Shane Wells, Senior Planner

Council's Development Assessment Special Committee (DASC) met once during the month of March 2022 on the 28th March.

On 28th March, one application was presented to DASC being;

- 2 Lot & balance Subdivision at 179 Greens Road, Orielton.

The subdivision involves the creation of 2 internal lots of 1.0ha in size to the rear of an existing dwelling which is retained on a balance lot.



APPEALS – Shane Wells, Senior Planner

TasCAT notified Council of an appeal lodged by a neighbour to 394 Arthur Highway concerning an application for a minor amendment to;

- Modify and increase the floor area of 12 of the 15 units by 20m², providing two additional bedrooms per unit and
- Provide for an additional 18 car parking spaces and 6 motorcycle spaces.

An onsite meeting was completed in early January to explore the possibility of mediation prior to any hearing in the matter. A mediated agreement could not be achieved and a final hearing is scheduled for early April. It is however noted that the parties are continuing to negotiate outside of the formal mediation process which may resolve some of the issues.

TasCAT notified Council of an appeal lodged by the applicant against the conditions of a planning permit issued for a change of use from a dwelling to café at 136 Carlton Beach Road, Dodges Ferry. The conditions related to operating hours and the requirements for cash in lieu of car parking contribution. No onsite car parking was proposed by the applicant. Mediation is scheduled for April.

STRATEGIC PLANNING – Caroline Lindus

A rezoning on the Tasman Highway at Midway Point has been submitted to Council with further information requested of the applicant. The information was not provided. The applicant has requested that Council move the amendment of their own motion. This requires Council to undertake the necessary strategic work, and is unable to rely upon the documentation previously submitted as Council would be requiring a different zoning. Further discussion is being held with the applicant in relation to this. At this stage the approach from Council is to address the change in zoning through the LPS process, by way of a representation. This representation has been endorsed through a Council workshop on 10 August 2021.

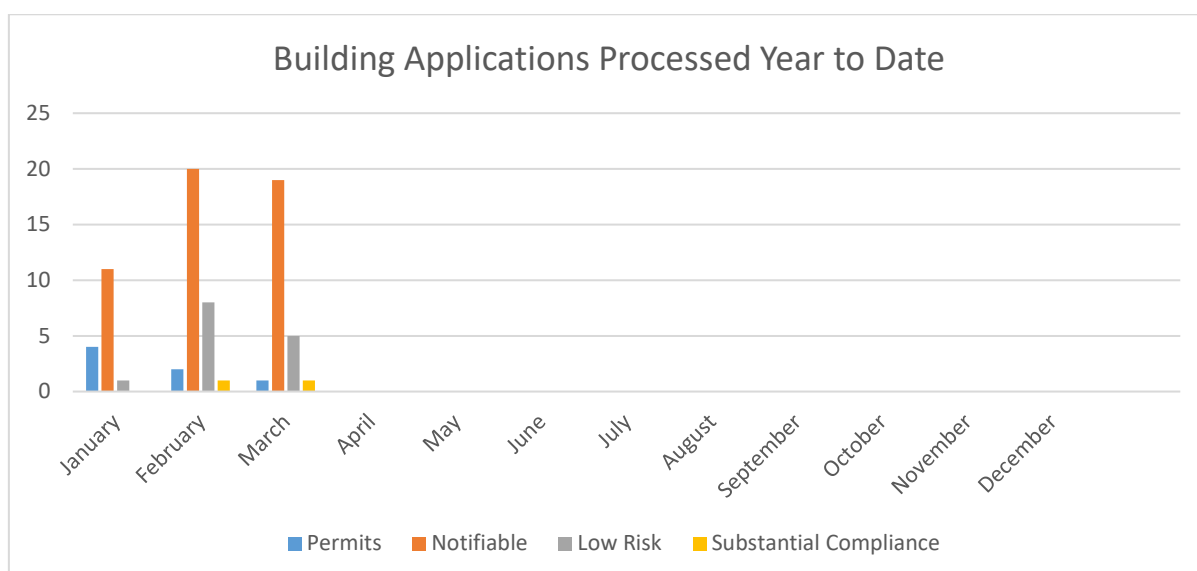
A s43A amendment and subdivision application has been lodged to Council for Josephs Road, Carlton and McGinness Road, Carlton River. The amendment would see the zoning change from Rural Resource to Rural Living of varying densities, and a 12-lot subdivision. Council certified this amendment at a meeting on 3 August 2021 and approved the associated 12 lot subdivision application. The amendment application was advertised in mid-August, with advertising finishing on 13 September. Six representations were received to the amendment. The applicant has recently updated their submission, particularly around Bushfire safety. The updated bushfire plan was considered, as were the other representations with a section 39 report provided to Council at its last meeting in December. The reporting was endorsed and all documents were provided to the Tasmanian Planning Commission on 23 December 2021. The hearing was held on the 30 March 2022.



We have received written notification from the Minister regarding both the transitional provisions of the LPS and also the modifications under section 35(5)(b) and Schedule 6, clauses 8C(5)(a) and 8D(9)(a) of the Act. A number of changes are required to the LPS to meet the LPS criteria and transitional provisions. Many of these are minor however some are more substantial. These were considered by Council at a workshop on Tuesday 13 April. A response to the Tasmanian Planning Commission (the Commission) was required by 16 April 2021. This timeframe was met and there was further correspondence thereafter. On Monday 31 May, Council received notification from the Commission that the Scheme was acceptable to go on exhibition. Council proceeded to exhibit the Scheme from 15 June until 16 August 2021. At the completion of the exhibition period 75 representations were received which Council understands is a fairly high number for the exhibition of a Scheme. The report covering all submissions was considered at a special Council meeting on the 26 October 2021 and approved following receiving an extension of time from the Planning Commission. Further correspondence was received from the TPC regarding making modifications to our S35F report. These modifications have been made and were considered by Council at its meeting in December 2021. All these documents were provided to the Planning Commission on 23 December 2021. Hearings have commenced and the final date of hearings is set down for 28 March 2022. Further submissions have been received by the Commission that requires a response from Council which were completed by 15 March 2022. It is anticipated that additional directions will be received that may require further work, particularly around the application of the Rural and Agriculture zone in small settlements. It is probable that the LPS will not be in place until later in 2022.

BUILDING – Emma Smith

Analysis of applications approved year to date including March 2022.
These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were approved in March (details below).

These include:

- 1 Permits
- 19 Notifiable
- 5 Low Risk
- 1 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
6 Woodruff Court, Sorell	Garage	\$21,000.00
644 Primrose Sands Road, Primrose Sands	Dwelling & Outbuilding	\$0.00
15 Elise Drive, Dodges Ferry	Outbuilding	\$22,000.00
6 Boomer Jetty Road, Boomer Bay	Temporary Dwelling	\$55,000.00
201 Bream Creek Road, Bream Creek	Dwelling & Carport	\$0.00
11 Friendship Drive, Sorell	Dwelling	\$319,480.00
2 Vancouver Street, Midway Point	Outbuilding	\$25,000.00
66 Pennington Drive, Sorell	Dwelling	\$306,702.00
15 Tamarix Road, Primrose Sands	Dwelling	\$50,000.00
48 Pawleena Road, Sorell	Dwelling	\$382,653.00
174 Fulham Road, Dunalley	Dwelling & X2 Outbuilding	\$1,400,000.00
5 Tecoma Road, Primrose Sands	Dwelling & Deck	\$120,000.00
12 Moorpark Court, Forcett	Outbuilding (Garage)	\$28,000.00
234 Carlton River Road, Carlton	Dwelling	\$310,000.00
42 Baudin Road, Carlton River	Deck	\$10,000.00
233 Carlton River Road, Carlton	Dwelling	\$483,696.00
24 Pendell Drive, Forcett	Outbuilding	\$20,000.00
31 Gordon Street, Sorell	Pharmacy Store	\$40,000.00
5 Broom Street, Primrose Sands	Dwelling	\$350,000.00
38 Gordon Street, Sorell	Demolition of Dwelling	\$18,000.00
38 Brooklyn Drive, Penna	Carport	\$4,000.00
25 Horizon Drive, Sorell	Awning Addition	\$24,277
40 Schofield Drive, Sorell	Awning Addition	\$18,628
15 Grebe Street, Primrose Sands	Awning Addition	\$18,916
2 Jeanie Drive, Sorell	Garden Shed	\$3,674
38 Gatehouse Drive, Sorell	Shade Sail Addition	\$7,814

BUILDING COMPLIANCE / EXPIRED PERMIT PROJECT – Rhiannon Baines

During the month of March there has been no Building Notices/Orders issued, however there are 5 on the Compliance spreadsheet that have been previously issued that will be followed up.



One complaint was received that requires follow up in relation to potential illegal building works/structures on site. This has been added to the enforcement register for follow up.

Below identifies the 'Expired Permit Project' with assistance from Holdfast Building Surveying for the month March 2022:

Type Issued:	Status
Occupancy Permit Issued	8
Certificate of Final Inspection Issued	15
Certificate of Completion (Building Work)	13
Building Inspection Directions issued	8
Building Inspection Directions Revoked	10

17 files are currently being communicated with Holdfast to determine an outcome and some are awaiting correspondence back to be finalised.

Update as follow:	Status
Yet to be inspected	6
Awaiting Plumbing	20
Building Inspection Directions issued requiring outcomes	39
Waiting on response from Holdfast for outcomes	17
Inspections booked	5
Completed	129

During March 2022, the following Building inspections were undertaken by Holdfast: This number has decreased significantly due to the inspectors taking leave and being in isolation. We expect this number to pick back up to finalise the remaining few over the next few months prior to 1st June 2022.

Inspection Type	Status
Inspection - Statutory Building Surveyor:	2

Below statistics, show Certificates of Completions (Plumbing Work) issued, along with Plumbing Inspections conducted for the month of March 2022 for the Expired Permit Project. Also including Plumbing Inspection Directions issued/revoked.

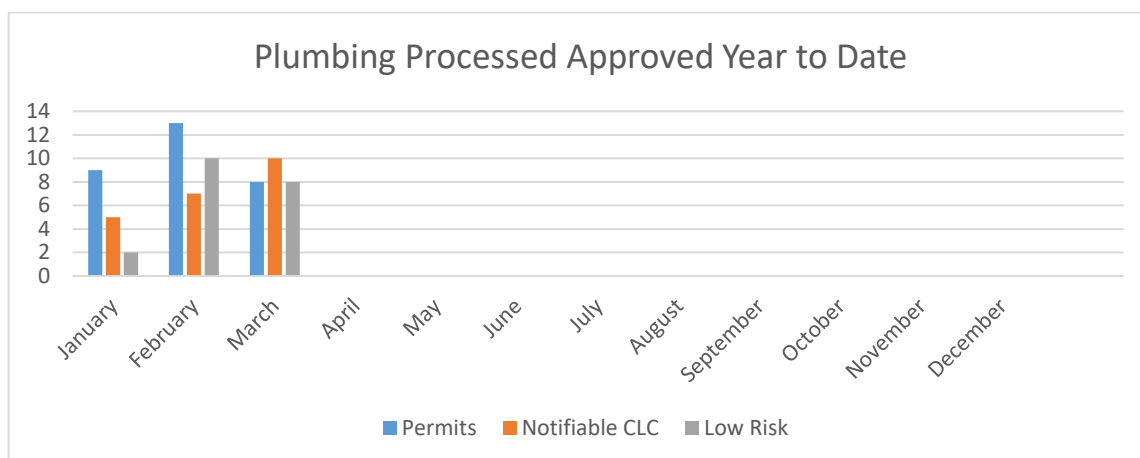
Plumbing Inspections	2
Certificates of Completion (Plumbing Work)	4
Plumbing Inspection Directions	0
Plumbing Inspection Directions Revoked	1



PLUMBING – Simon Butler

Analysis of applications approved year to date including March 2022.

These include (Permit/Notifiable/Low Risk)

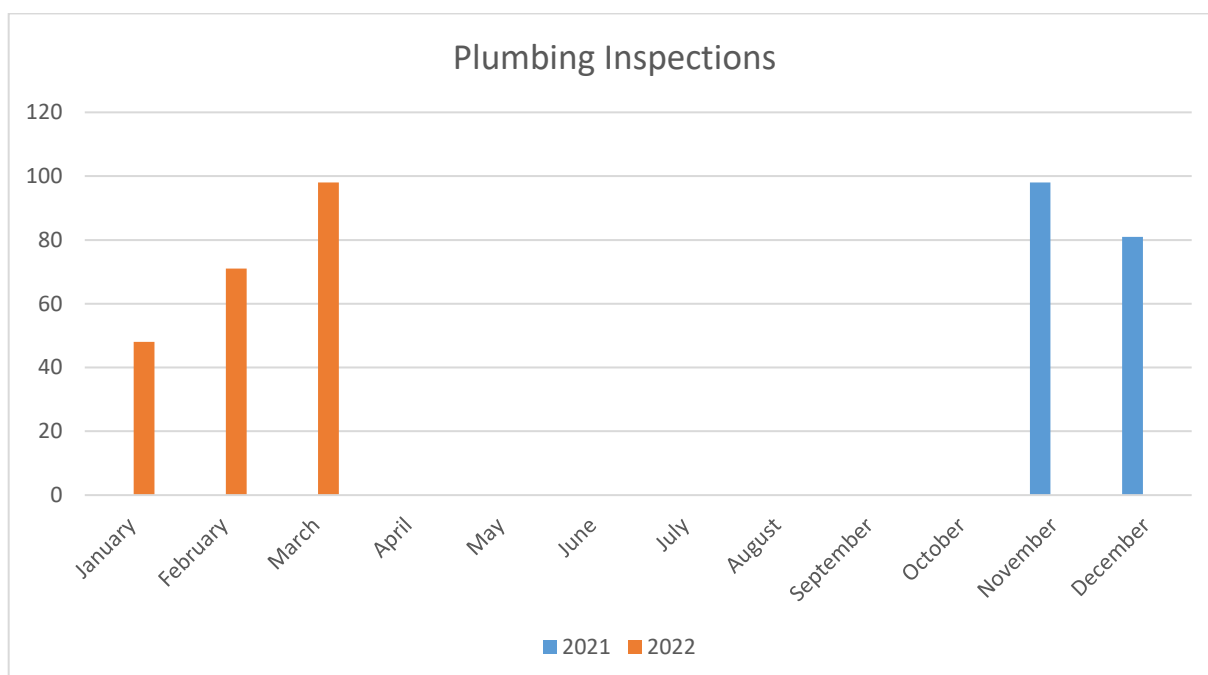


Details of applications that were processed in March 2022 (details below).

These include:

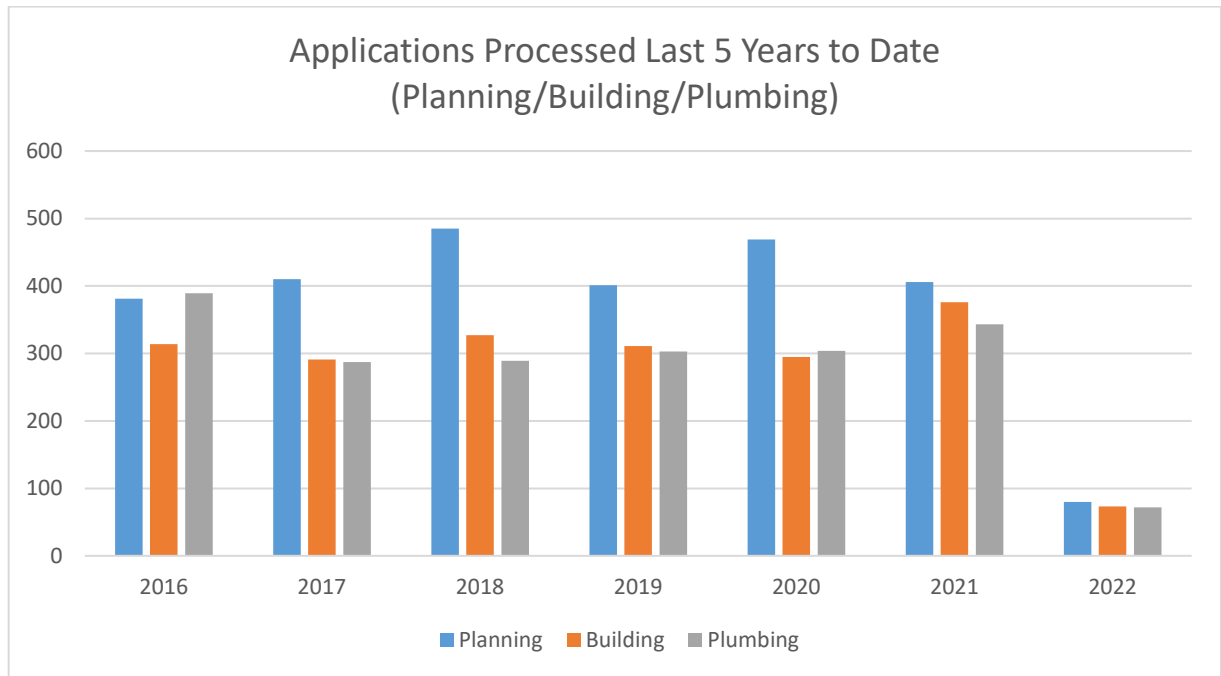
- 8 Permits
- 10 Notifiable
- 8 Low Risk

In March, 98 plumbing inspections were conducted for new and existing plumbing works. These works are current Plumbing Permits/Certificate of Likely Compliance and also a number of expired Permits.



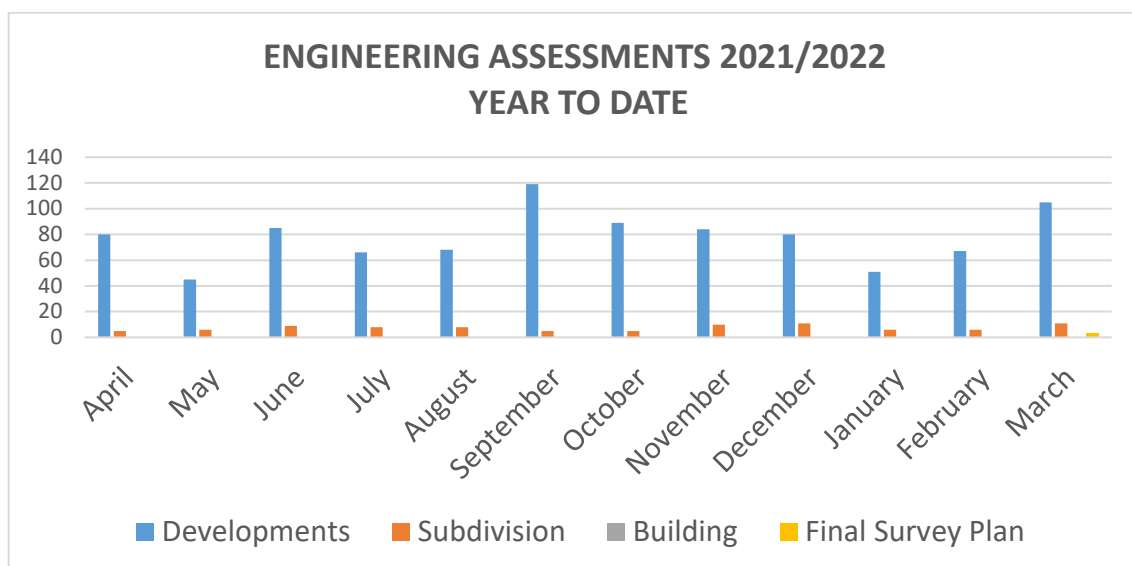
DEVELOPMENT ASSESSMENT – Shayla Nowakowski

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018, 2019, 2020 & 2021 together with current yearly figures up to and including March 2022.



DEVELOPMENT ENGINEERING – Denis Wall

Development Engineering has examined **116** applications (Developments & Subdivisions) for the **March** period, which required engineering input as follows:



DEVELOPMENT ENGINEERING COMPLIANCE

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 20 Arthur Highway – 55 Lots on corner of Pawleena Road – commenced June 2021
- 30 Montagu Street – commencement in March 2021 – some changes required to SW and Sewer designs – reapproved 31 May 2021 – completed, awaiting Final Plan of Survey
- Sorell – 37 Pawleena Road – Stage 2 and 3 nearing completion – approval given for Stages 4, 5, 6, and 7 – commencing shortly
- Midway Point – 252 Penna Road – Stage 1 (25 Lots) commenced Jan 2022 – Stages 2, 3 approvals granted – construction commenced – Stages 4 & 5 undergoing assessment

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

APPROVED DEVELOPMENTS LIKELY TO COMMENCE SOON:

- Sorell – 56-62 Forcett Street – 65 Lots by JAC Group – engineering drawings undergoing assessments
- Primrose Sands – 6a and 8 Correa Street 6 Lots including road extension – engineering drawings undergoing assessments

CAPITAL WORKS TRANSPORT AND STORMWATER – Adam Butler

There are a number of road works projects that have commenced, or about to commence, across our Municipality:

CAPITAL WORKS:

- Main Road kerb ramp and pedestrian refuge – commenced September 2021
- Lewisham Road realignment of ‘fools corner’ - commenced November 2021
- Reconstruction of Shark Point Road (West) Stage 1 – commenced January 2022
- Lime stabilisation and reshaping of Bryans Road – commenced February 2022
- Lime stabilisation, widening and reshaping of Bream Creek Road from Dairy access to Burnt Hill Road – commenced March 2022
- Road reconstruction of approximately 100 metres of Primrose Sands Road immediately south of the Carlton River Bridge - commenced March 2022.
- Road reconstruction of approximately 200 metres of Orielson Road from the Tasman Highway and includes tying into an existing concrete bridge - commenced March 2022.



DESIGN WORK:

- Starting on 2022/2023 capital projects – roads, footpaths, storm water, etc.
- Detail Surveys complete for larger Capital projects for 2021/22
- Preliminary/ concept designs imminently expected from Pitt & Sherry.

ENVIRONMENTAL HEALTH - Greg Robertson/Rachel Tenni (March 2022)

BUILDING ACT 2016

Onsite wastewater management assessments completed for Plumbing Permit applications.

The operator of a commercial property in the Southern Beaches which discharges wastewater into Pittwater had previously advised that the works were scheduled to occur in January 2022, works have been further delayed while waiting for a new plumber to be engaged. We have been in contact with the owner during March but no further progress has been made.

One property with an ongoing failing septic tank system near Red Ochre Beach has now been repaired.

Quarterly service reports for AWTs installations have been received; 390 assessed and follow up occurred for those AWTs reports deemed non-compliant with *The Building Act 2016* with letters to owners.

LAND USE PLANNING & APPROVAL ACT 1993

Development and subdivision applications assessments completed including, visitor accommodation, commercial developments in Sorell, new dwellings and outbuildings.

The owner of a rural property in Wattle Hill has commenced the required works on the dam overflow and diversion to address the ongoing erosion of the watercourse.

FOOD ACT 2003

Two assessments for new food businesses were completed.

Bream creek Show was held on March 19th with 19 food stalls inspected for compliance with food safety regulations. The standard was generally very good with only one formal warning issued.

4 Food business assessments were conducted including Ningana Aged Care following a gastroenteritis outbreak however not related to the kitchen staff/food.

Inspection of a new food business for occupancy was completed and EHO completed an assessment and notified the relevant building surveyors.



PUBLIC HEALTH ACT 1997

Dodges Ferry and Dunalley Primary Schools Private water supplier and maintenance with DOE and TCM. Samples received and compliant with Drinking water Guidelines.

Recreational Water Quality sampling concluded at end of March. Varying water quality results were recorded. Analysis will be done in the coming months.

COMMUNICABLE DISEASES

One communicable disease notification was received during March, an investigation completed and sent to the Director of Public Health.

IMMUNISATIONS

EHO managed Sorell school immunisations Program providing Boostrix and Gardasil to year 7 students. Department of Education provided class lists after the session therefore over half students were not included in school-based program. All students who missed their immunisation were contacted via email/sms/post and referred to Sorell Family Practice.

ENVIRONMENTAL MANAGEMENT & POLLUTION CONTROL ACT 1994 (EMPCA)

Noise complaints including music noise and light pollution, building works, offensive behaviour, construction, roosters and motor vehicles were received and investigated.

Back yard burning and waste dumping complaints were also received.

WASTE MANAGEMENT

Manager Regulatory Services attended another meeting of the Tender Evaluation Committee assessing the tenders received for the Southern Tasmanian Materials Recycling Facility. The successfully tenderer is expected to be announced in April.

Waste management services continue to be impacted by Covid related staff shortages, our contractor has worked hard to maintain services levels by sharing drivers across multiple Councils and using office-based staff (supervisors) to drive trucks.

There continues to be a number of complaints about dumped rubbish at the recycling centres, Veolia have done clean-ups. Litter blowing from the centre is becoming a source of pollution.

Delayed greenwaste and hardwaste collections (due to Covid) were completed.



Draft Waste and Resource Recovery Regulations have been received for comment. This legislation includes details on how the new waste levy will operate and what action landfills and waste transfer station will be required to take.

STREET STALL / PUBLIC PLACE PERMITS

One new application was received in March.

STAFF LEAVE

Several staff were in Covid isolation during March and an AMO was on annual leave. Service provided during this period had to be prioritised.

COMPLIANCE – Darren Carter

Infringements issued for Nuisance Dogs (including Dog at large and unregistered dogs)	5
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	2
Reported Dog attacks on people	3
Dogs impounded	7
Nuisance created by animals including dogs (Noise/Odour)	9
Fire Hazard Abatement notices issued	0
Litter Infringement notice issued	0
New Dog Registrations as a result of door knocks	0
Dog Abatement Notice/infringement Notice (currently being appealed to the Magistrates court)	0
Infringement issued By-Laws	0

Staff shortage due to annual leave and covid quarantine resulted in a reduction in dogs impounded and infringements issued.

Fortunately, dog attacks were down from last month which is common for this time of year with the cooler weather affecting numbers of people on the beaches and outdoors.

Difficult ongoing barking complaints are continuing to take up a lot of Councils resources with currently 12 unresolved complaints been investigated.

DEPOT WORKS – Amy Neubauer, Ken Grierson, Kathryn Knibbe, Mandy McLeod, Rebecca Bunyan

All Supervisors and Programmers have implemented project plans on all maintenance work that falls outside business-as-usual practices.



CRM's will now be reported on Roads, Land Improvements, Stormwater and Facility with the intention of next month's report demonstrating a figure of received CRM's against completed CRMS.

Customer Requests by Category Sealed/Unsealed Roads	Oct-21	Nov-21	Dec-21	Jan 22	Feb 22	Mar 22
Roads\Abandoned Vehicles						
Roads\Bollards				1		
Roads\Footpath Maintenance	1	3		1		2
Roads\General Road Enquiry	2	2	2	3	3	4
Roads\Guideposts	1	1	2			
Roads\Guardrails						
Roads\Line marking	1				1	
Roads\Other Road Signage	2		2	4	3	3
Roads\Pedestrian Crossing	1			1		1
Roads\Road Defects incl. Potholes	11	20	12	1	17	8
Roads\Road Grading	1	2			2	1
Roads\Street Name Signage	1	1	1	1	1	
Roads\Street Lighting		1				
Roads \ Traffic Calming Devices						
Total	21	30	19	12	27	19

Customer Requests by Category Land Improvement	Oct-21	Nov-21	Dec-21	Jan 22	Feb 22	Mar 22
Parks and Reserves / Bees and Wasps						2
Parks and Reserves\Council Land & Reserves Maintenance	3	12	4	6	4	1
Parks and Reserves\General Litter & Bins		1				
Parks and Reserves\Mowing Public Places	8	6	3	7	3	
Parks and Reserves\Playground & Park Maintenance	2	1	2	5	2	3
Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Rural)	2	3	1	4	4	2
Parks and Reserves\Tree Request, Removal and Roadside Maintenance (Urban Pink Map)	10	12	9	11	13	6
Parks and Reserves\Walkway and Beach Access		4	6	5	1	1
Parks and Reserves\Weed Managing & Spraying	2	1	2	1	5	1
Total	27	40	27	39	32	16



Customer Requests by Category Stormwater	Oct-21	Nov-21	Dec-21	Jan 22	Feb 22	Mar 22
Stormwater\Blocked Drains	2	10	2	2	4	3
Stormwater\Flooding (Road Drainage)	6	17	9	2		3
Total	8	27	11	4	4	6
Customer Requests by Category Facilities	Oct-21	Nov-21	Dec-21	Jan 22	Feb 22	Mar 22
Facilities\Facility Maintenance Request	2	4	1	6	5	1
Total	2	4	1	6	5	1

ROAD MAINTENANCE AND REPAIRS

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks White Hill Road (Road)

UNSEALED ROAD CREW

- 53 Work Orders Complete for March. 0 at Priority 1, 1 at Priority 2, 38 at Priority 3, 12 at Priority 4, and 2 at Priority 5.
- Maintenance Grading on Kellevie Road, Orielton Road, Pawleena Road, Parker Street, and Shark Point Road.
- Potholing on Church Street.
- Signs/Guideposts on Burnt Hill Road, Eularminner Street, Clark Street, Delmore Road, Alomes Road and Marion Bay Road.
- Drains/Culverts on Topley Drive and Orielton Road.
- Tree Trimming on Stokes Road.

SEALED ROAD CREW

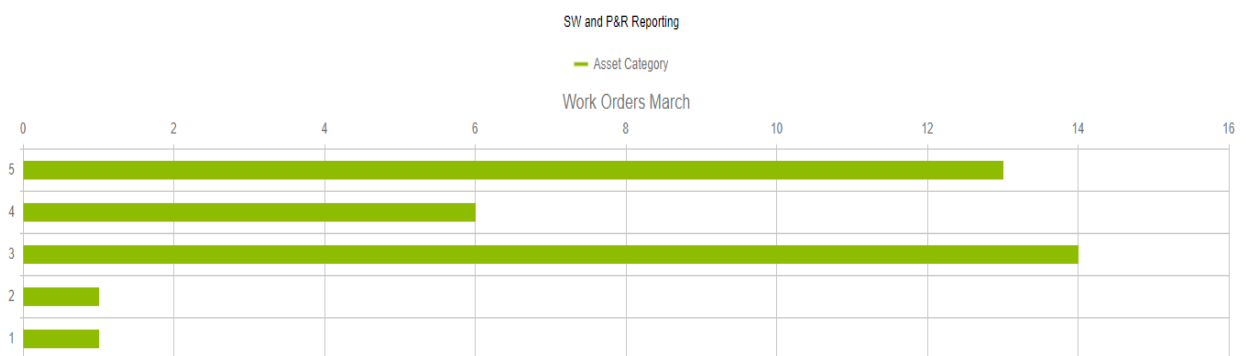
- 183 Work Orders Complete for March. 16 at Priority 1, 4 at Priority 2, 57 at Priority 3, 103 at Priority 4, and 3 at Priority 5.
- Drains/Culverts along Fulham Road, Nugent Road, and Orielton Road.
- Signs/Guideposts on Jetty Road, Marion Bay Road, Whitefoord Parade, Primrose Sands Road, Hardner Court, Deborah Lane, Walker Street, Delmore Road, Rotuli Street, Carlton Beach Road, Forcett Street, Old Forcett Road, Bay Road (Midway Point) and Brinktop Road.
- Line Marking on Reynolds Road, Bay Road (Midway Point) and Midway Street.
- Asphaltting on Pendell Drive, Ollie Drive, Peregrine Street, Riviera Drive, Pawleena Road and Bally Park Road.



- Vegetation/Tree trimming on Primrose Sands Road, Bay Road (Marion Bay) and Carlton River Road.

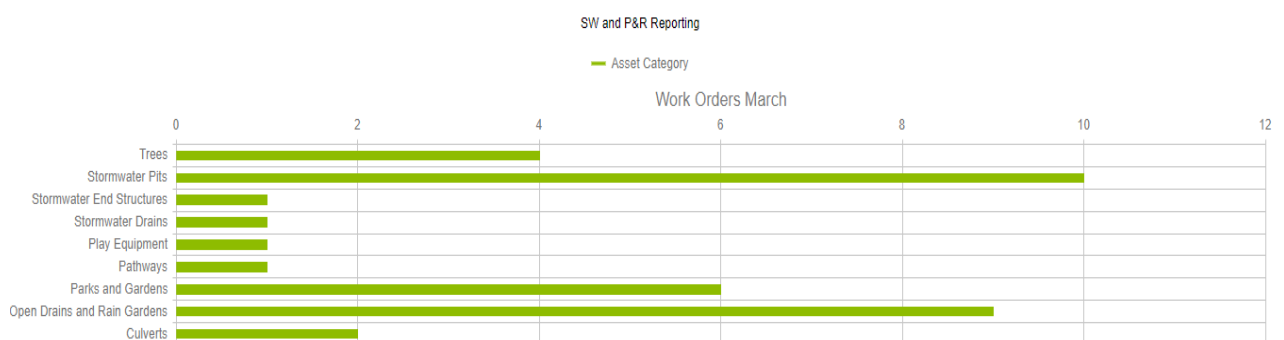
STORMWATER CREW

- Clean drains and whipper snip of vegetation – Grevillea St, Grebe St Riviera Dr, Erle St, Hilltop Place.
- Fit grate to pit and form drain 10 Linden Road.
- Install ag drain from road reserve/path to pit Richards Avenue.
- Install headwall to 300mm culvert pipe Pembroke Park cricket nets.
- Seventh Avenue Capital Job.
- CRM's.



LAND IMPROVEMENTS

- Tree work – Lewisham Scenic Dr, Carlton Beach Road, Return St, Samuel Thorne Reserve and Sandy Point Avenue.
- Ongoing maintenance for Parks, Reserves and Walkways.
- Replacement of vandalised plants.
- Pressure wash Skate Park.
- Plant mound with pig face – Snake Hollow Park.
- CRM's.
- Mulch Dunalley Skate Park, Lewis Court Park and Boat Park.



FACILITY MAINTENANCE CO-ORDINATOR– Amy Neubauer / Josh Pullen

All Buildings- general maintenance requirements as per form 46

Repairs and maintenance Summary of Buildings;

CAC

- Pest control for ants.
- Replace lights in office x 2.
- Light covers in main entry.
- Fit new calendar board in office.
- Blocked toilets and sink.

MIDWAY POINT HALL AND OP SHOP

- Fix toilet.
- Remove Graffiti

PEMBROKE PARK

- LTPF change rooms - fix lock on roller door.
- Netball courts - washing all courts.
- LTPF change rooms- refit sliding door roller on 1 and 3.
- Old change rooms - refit door in female toilets.
- Skate park - remove cladding.
- LTPF - fix power point in change room 1.
- Pembroke Park - junior oval lights.
- Soccer ground; replace lights
- RV Park - damaged lock box.

MEMORIAL HALL

- New flick mixers in kitchen.
- Light in Supper room

DEPOT

- Depot - fix door in store room

Repairs and maintenance to public toilet facilities:

BOAT PARK

- Remove graffiti from tanks.
- Replace water tank.
- Refit soap dispenser

PARK AND RIDE



- Blocked toilet.
- Remove graffiti x 2.
- New soap dispenser x 2.

DODGES FERRY FOOTBALL CLUB

- New soap dispenser female toilets.
- New soap dispenser male toilets.
- Fit new toilet roll holders x2.

CARLTON BEACH

- New toilet roll dispenser.

FLYAWAY PARK

- New soap dispenser.

ASSETS / GIS / ICT – Julie Mann

- Beach access portion from of the Dodges Ferry Loop Capital job has been reorganised due to lack of tenders. This will be sent out for quotes separately.
- Stormwater revaluation underway, expected to be complete by next month.
- Stormwater contributions model / proposal done by Entura is currently being reviewed by GHD.
- Pen testing report received and a plan to implement recommendations underway
- JM presented a demonstration and explanation of Assetic and predictor to Council's internal audit panel meeting

PROJECT ENGINEER – Anthony Walters

ROAD & TRAFFIC

VULNERABLE ROAD USER PROGRAM 21/22:

- Department of State Growth have announced the new grant round will be announced in the coming months. Current options are a footpath from Gate Five Rd to the bus stop in Carlton River Road, also some calming measures in Lewisham Scenic Drive.

FOOTPATHS:

- Park Beach Rd to Park Beach Car Park – This project is being redesigned.
- Lewisham Scenic Drive – Design is continuing.
- Red Ochre Beach Access – Concept plans are being developed, with emphasis on the use of natural materials where possible and minimal disturbance during construction.
- Sorell Streetscape – Options are being considered for the first stage.



SAFER RURAL ROADS PROGRAM:

- Brinktop Rd Road Widening - Works are continuing with stage 1 expected to be complete by late April.

BUILDINGS

STADIUM CAR PARK:

- Footpath sub-grade improvements have commenced from Montagu St. Lighting towers have been installed, rear car park will have kerb poured shortly.

NETBALL COURTS:

- Both netball courts have been poured, sleeves to be installed shortly, the surface coating to be applied.
- Two reversible basketball/ netball posts and two adjustable netball posts are in transit.

STADIUM:

- Installation of the office area flooring is complete.
- Main court flooring installation to commence 26th April.
- The painters are complete.
- Modifications to the roof steelwork is needed before the sports equipment is delivered.
- External window surrounds are nearing completion.
- VOS have now stated they will be leaving site by late April 2022.
- Design for surrounding footpaths and landscaping has commenced and will be sent for quotes once the main car park is nearing completion and VOS have left site completely – including shipping containers from soccer being relocated.
- Water and sewer connection has commenced.

TRAIN SHED:

- The sandstone wall on the south side of the shed has been cleaned.
- The base plate replacement and the improvements to existing columns are complete.
- Some old roofing iron was sourced from Primrose Sands, we are still searching for more to be donated.

LEWISHAM BOAT RAMP TOILET:

- All relevant paper work has been received from the supplier.
- DA has been lodged.
- Design drawings have commenced.



8.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCEN, MANAGER

Meetings Attended:

- Meetings with Sorell RSL Members RE: Expansion of RSL
- Various meetings RE: Pembroke Park Stadium
- Meeting with Dunalley Hall Committee Representatives
- Management Meeting
- Various HR meetings
- Various meetings RE: Enterprise Agreement Bargaining
- Council Workshop
- Council Meeting

HUMAN RESOURCES

RECRUITMENT

Recruitment for the following positions is currently in progress –

- Financial Accountant – Fixed Term. Closes 6th April 2022.

POLICY REVIEW

- Training & Development Policy currently under review.

EMPLOYEE TRAINING

- Depot Training Plan complete and currently being implemented.
- Confined Space and Awareness Training – 3 x employee completed

ENTERPRISE AGREEMENT NEGOTIATIONS

- Preparation for commencement of Enterprise Bargaining.
 - NERR issued on 21 February 2022.
 - First bargaining meeting held on 9 March 2022.

OTHER ACTIVITY

- Quarterly random Drug and Alcohol testing of employees undertaken by Relevant Drug Testers.
- Employee survey undertaken in relation to working from home arrangements.

PAYROLL / EMPLOYEE SUPPORT

- Three pay runs and end of month processing completed.
- Dialog Meetings Attended
- Payroll Testing

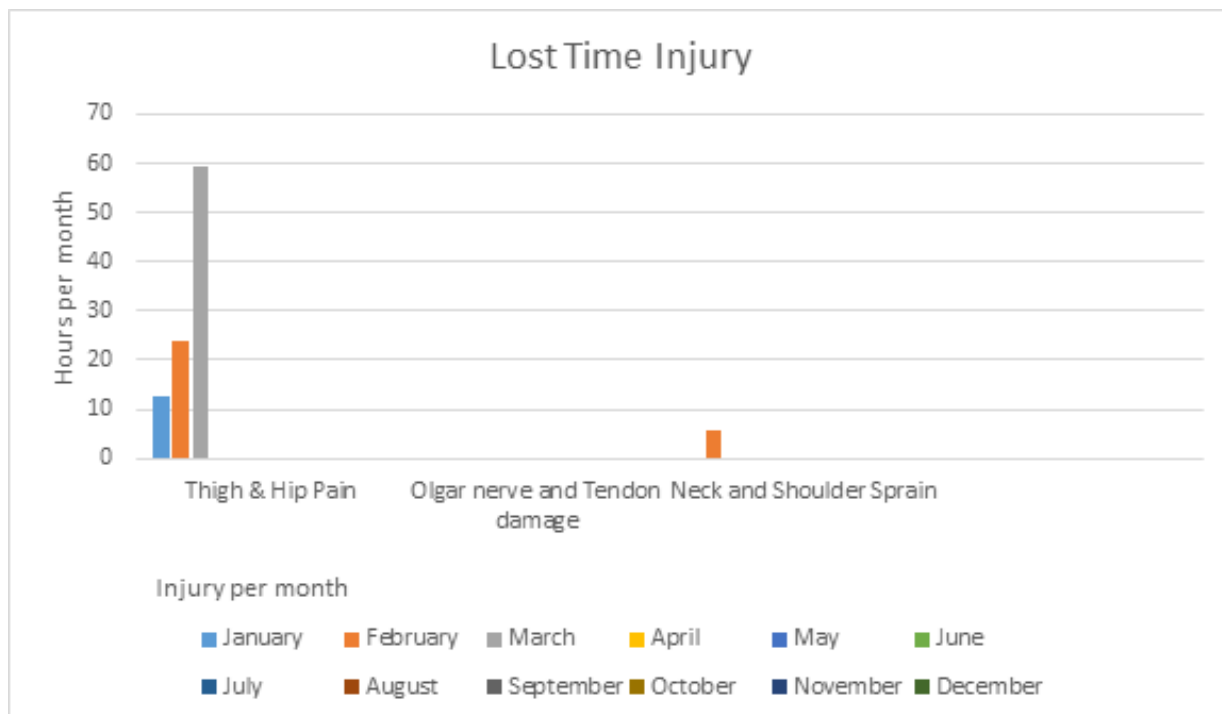


WORKERS COMPENSATION

1 x Active claims with QBE

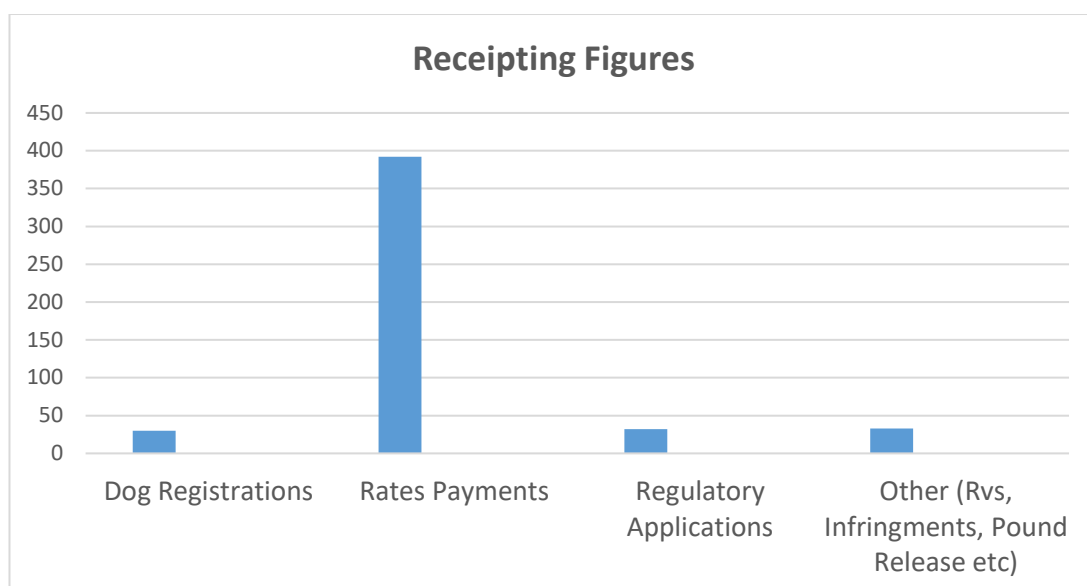
1 x Payout with QBE

No claims with Allianz



CUSTOMER & BUSINESS SUPPORT

RECEIPTING FIGURES – MARCH

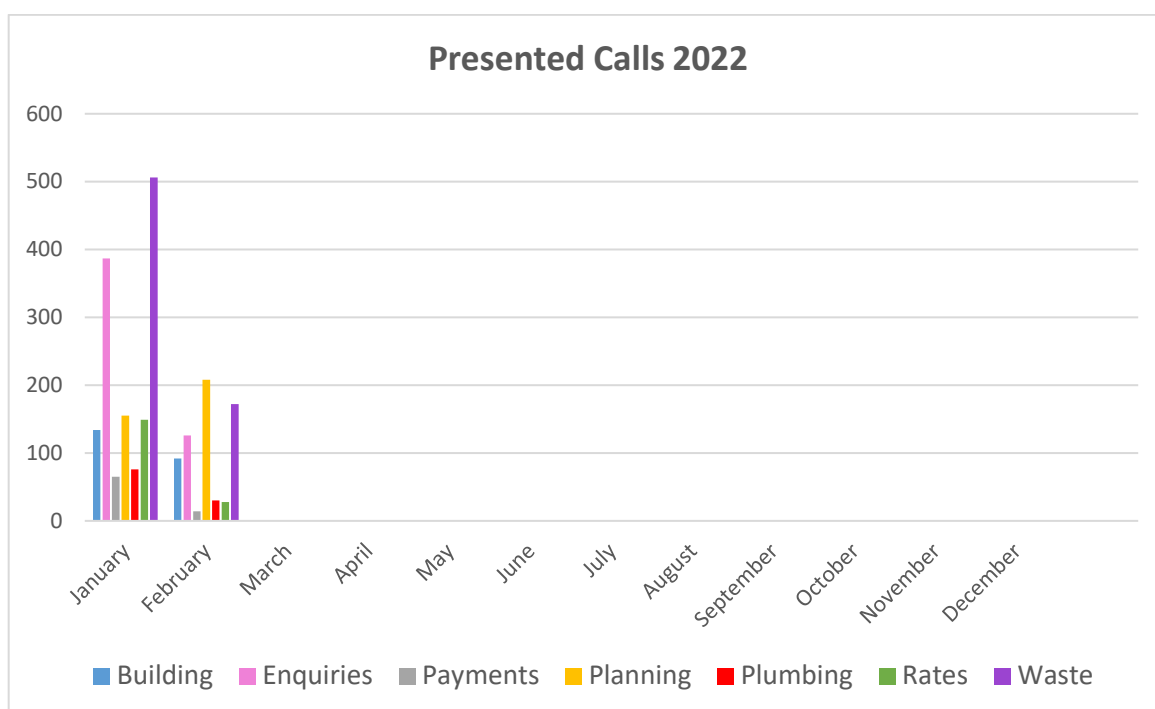




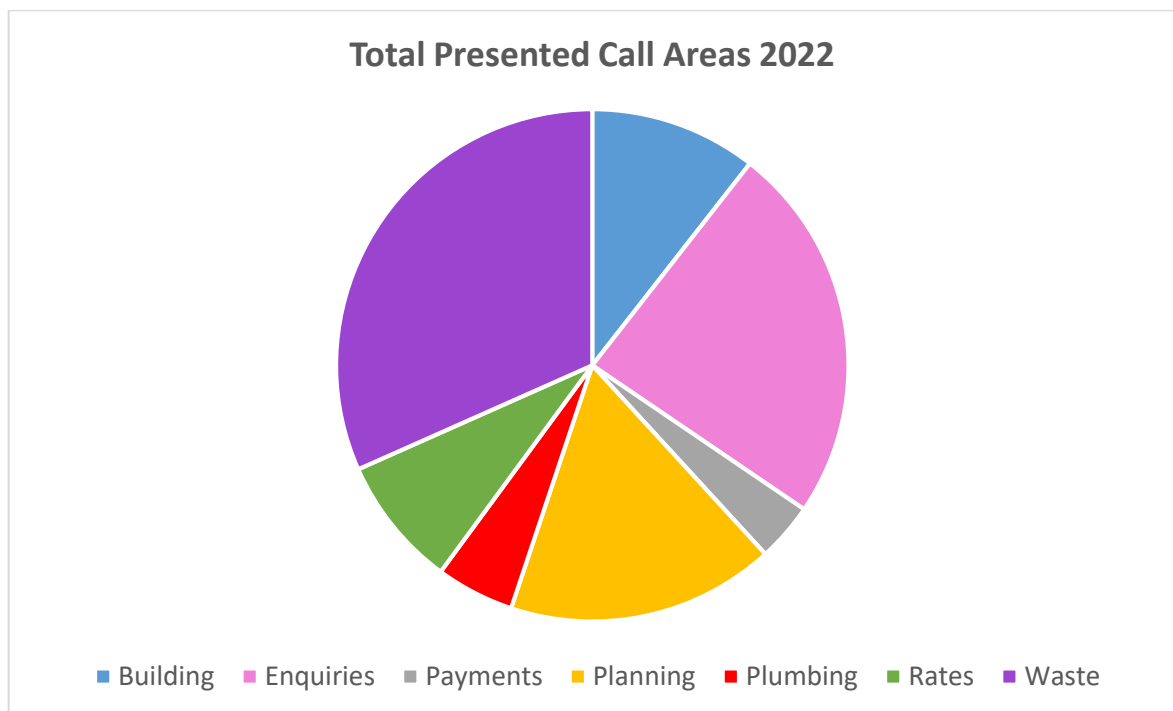
PHONE CALL REPORTING – MARCH 2022

No call reporting available for the month of March due to the system being switched off.

PRESENTED CALLS BY MONTH FOR 2022

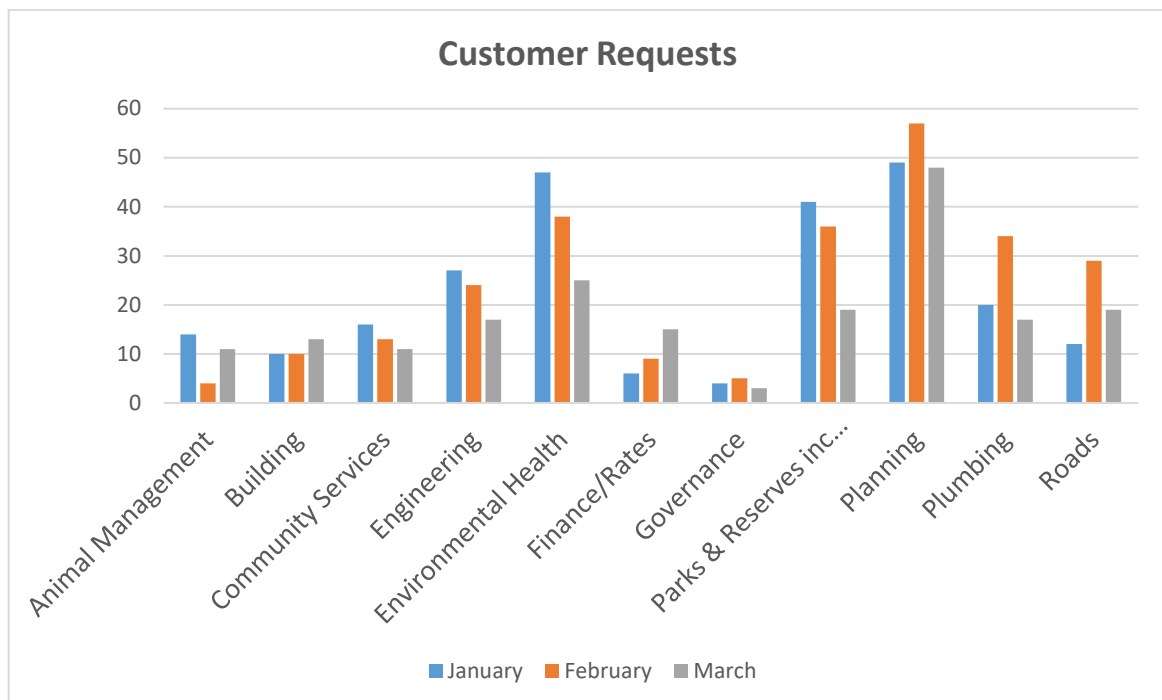


TOTAL PRESENTED CALLS FOR 2022



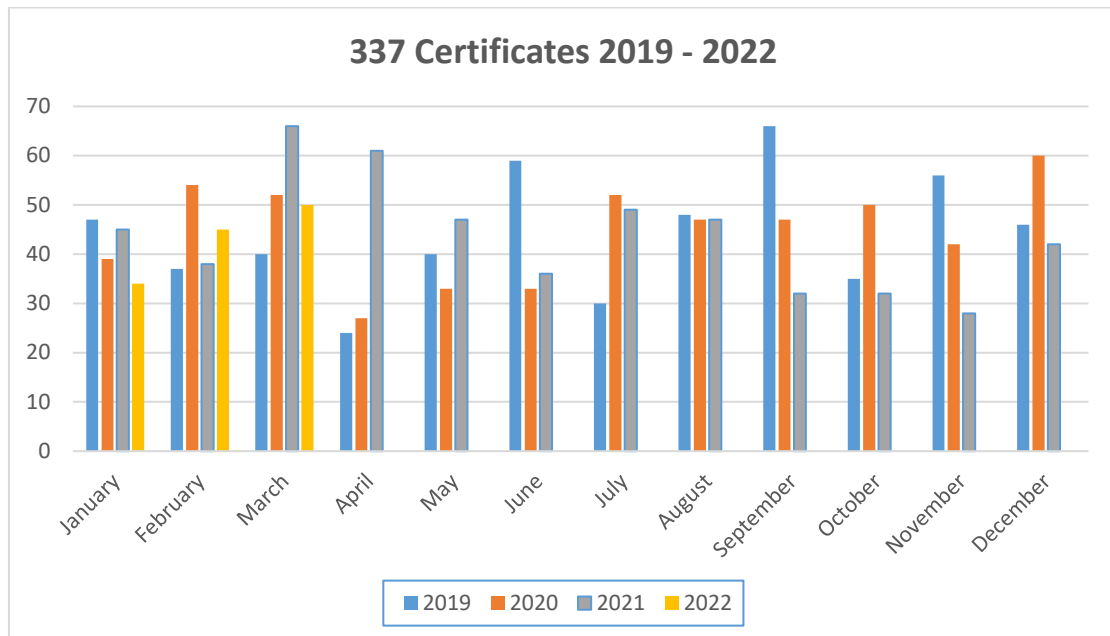
CUSTOMER REQUESTS

CRMs created for the month of March

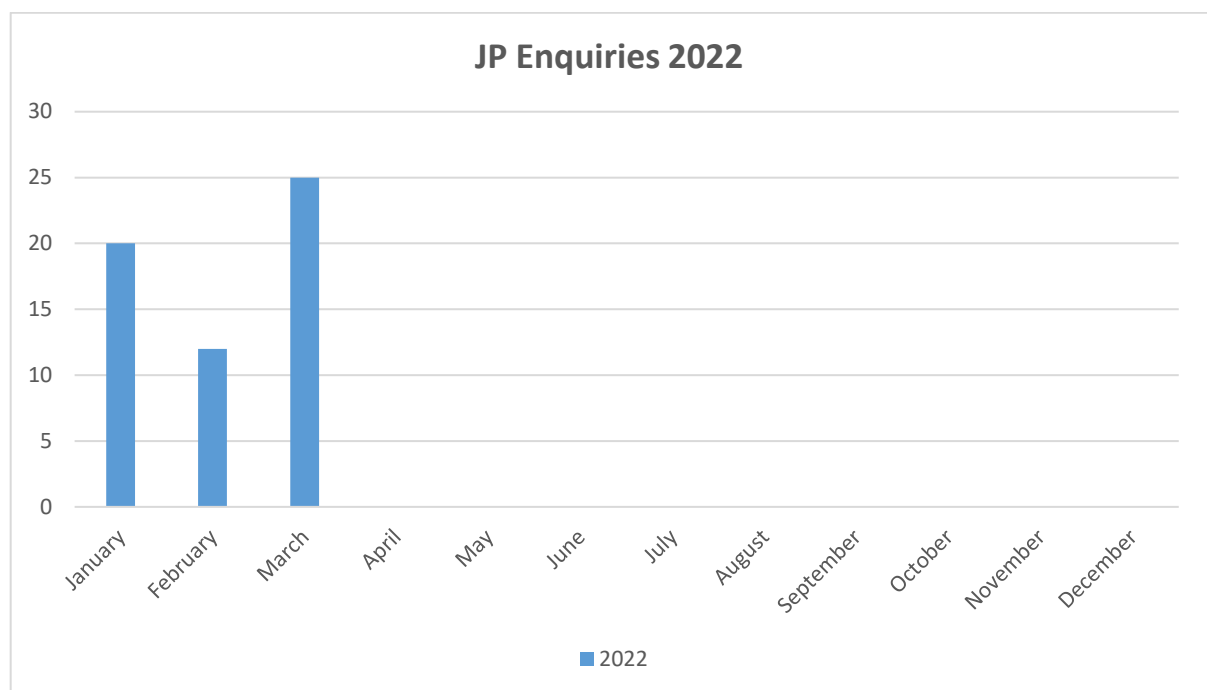


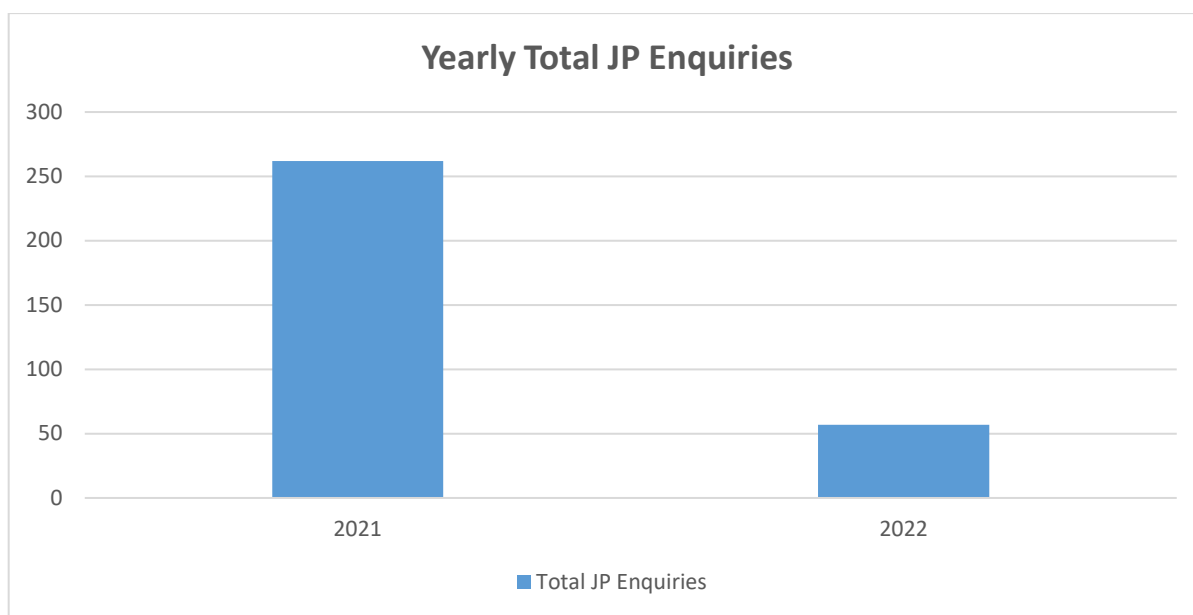
337 CERTIFICATES

Council processed 50 - 337 Certificates in March 2022, which relate to the sale of properties as detailed in the graph below.

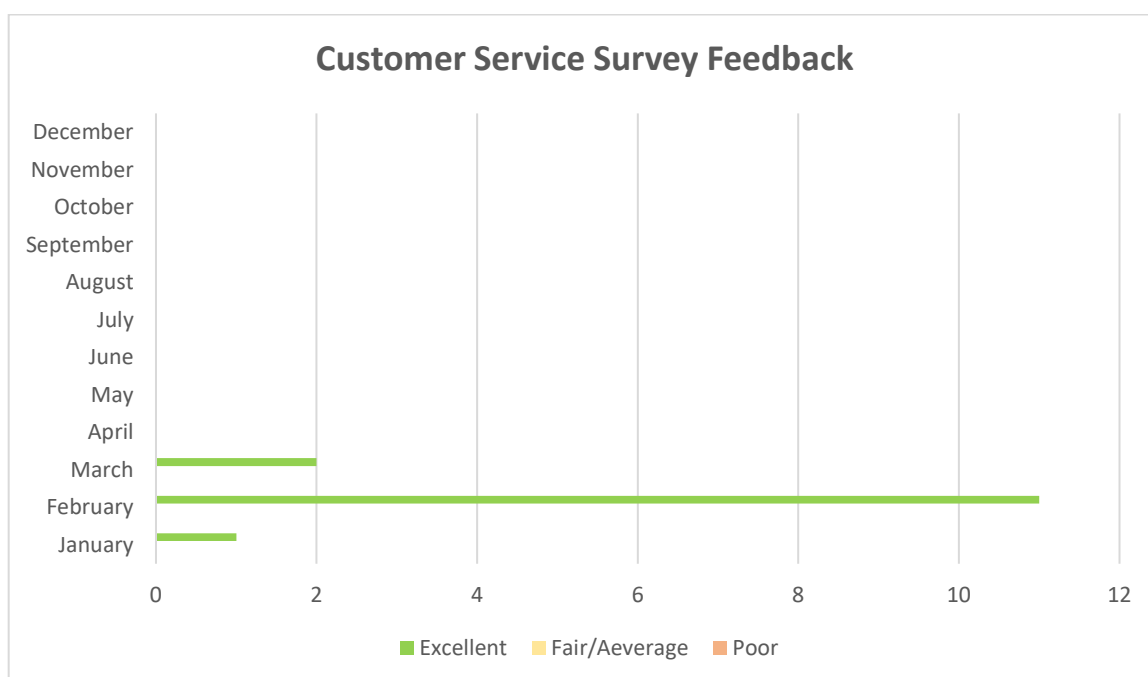


JUSTICE OF THE PEACE ENQUIRIES





CUSTOMER SERVICE SURVEY FEEDBACK



We received 2 completed customer service surveys for the month of March.

3 customer emails were received thanking Council staff for a great service.

Shayla – CBS

Haylee – CBS

Parks and Reserves Team



COMMUNICATIONS

GENERAL

- Sorell Times – Regular monthly advert, media release re Plastic Free Places
- Council Works Update – Monthly update compiled re current and soon to be commenced Council works and published on our website, Facebook and Instagram pages.
- Website – Updated with news and documents including Council Works Updates, Council Services over Easter, Live Stream of Council Meetings.
- Brochures – all public brochures currently being updated for printing.
- Social Media Policy – This policy is currently being updated.

WASTE EDUCATION

- Social media posts ongoing.
- Plastic Free Places – Plastic Free Places is a hands-on behaviour change program that works directly with food retailers, events, markets and other organisations to assist them to switch from single-use plastics to better alternatives, such as reusable(preferred) or certified compostable items. The program was promoted via our social media accounts, website, SERDA, Business Council of Sorell, email to food businesses and media release to Sorell Times.

COMMUNITY CONSULTATION

- Sorell Streetscape – began planning for consultation for the updated Sorell Streetscape Plan.
- Livestream of Council Meetings – promotion for the three-month trial of live streaming Council Meetings is ongoing.

ADVOCACY

- Update of Council's Regional Strengthening Projects document is finalised.
- Article re Councils advocacy priorities being written for social media.

AREA PROMOTION/MARKETING

- Midway Point Hall signs – Working with Eye Spy to renew the signage at Midway Point Hall.
- Information Folder – Council Information Folder sent to PML for printers.

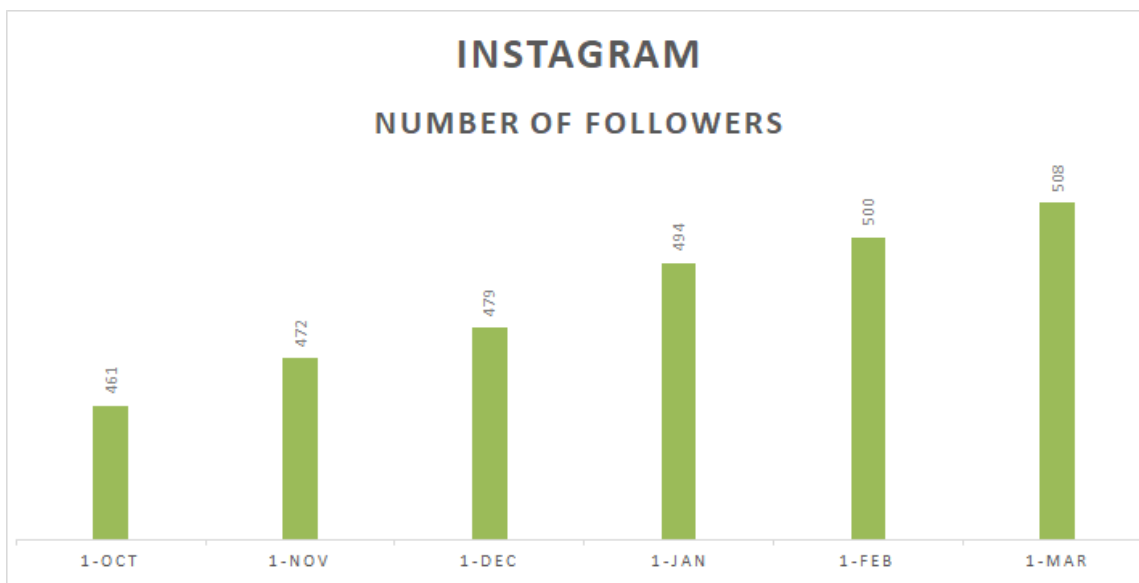
SOCIAL MEDIA

FACEBOOK 6 March - 2 April					
Post	Post Date	Reach	Reactions	Comment	Shares
Road Works Update	6/03/2022	3136	13	2	8
Shark Point Road - Bridge Closure	6/03/2022	28165	95	211	97



Lions Club of Sorell - garage sale and book fair	7/03/2022	2616	20	1	7
Clean Up Australia Day in Sorell	7/03/2022	1420	27	1	1
SAG Meeting	8/03/2022	727	0	0	0
Island Seeds - seed propagation workshop	9/03/2022	2900	22	7	4
South East Tasmania Salvos free community movie night	9/03/2022	1203	5	6	0
Live Stream Council Meeting	10/03/2022	2424	25	4	3
She Shreds Australia is coming to Sorell!!	10/03/2022	1707	26	11	0
Updates to Face Mask usage	14/03/2022	1615	7	17	6
WW - Plastic Free Places	15/03/2022	1337	34	4	4
Drought Resilience Leaders Development Program	17/03/2022	526	0	0	0
Hearing Lived Experiences Survey 2022	17/03/2022	308	0	0	0
Night works starting on the Sorell Bypass project from tonight	20/03/2022	1412	7	1	9
DFRR Fire Hazard Reduction Burn	20/03/2022	3397	23	4	19
SES and TFS Recruitment Session	22/03/2022	438	2	0	0
WW -Recycling Centre Contamination	22/03/2022	1044	14	7	3
Come and work with us - Accountant Position	23/03/2022	977	3	0	2
Shark Point Road bridge Closure Update	24/03/2022	4957	54	35	26
Free Bus Travel	28/03/2022	873	2	0	1
The Future of Local Government review	28/03/2022	391	3	0	1
Barking Dogs	29/03/2022	5181	33	20	10
Traffic Changes in Sorell due to Sorell Bypass Works	31/03/2022	2170	11	10	8
Council Works Update	31/03/2022	2338	12	18	2
Sorell Bypass Works Update	31/03/2022	993	4	0	3
Kerbside Collection Delay	31/03/2022	1642	13	1	4
SES and TFS Recruitment Session	1/04/2022	1528	20	1	5
Free Movie Night at Pembroke Park thanks to Optus	3/04/2022	750	8	7	5





MEDIA

- Guesswork Television – liaised with the production company regarding filming of their television series 'Deadloch' in Sorell.
- Sorell Times – Media Release sent re Plastic Free Places.
- ABC Television – liaised with a journalist re Council comment on the Dunalley class action insurance claim case result.
- Mercury Newspaper – Sent a comment from Mayor Vincent re rubbish dumping at the Recycling Centres.

CORPORATE ADMINISTRATION

RIGHT TO INFORMATION

- Two Right to Information Requests were received.

POLICY REVIEW

- Social Media Policy - Currently under review.

LEASES & LICENCES

- Sorell Football Club Leases negotiations
- Sorell Tennis Club Renewal
- Dodges Ferry Horse Riding Club Renewal

FINANCIAL ASSISTANCE

- INDIVIDUAL ACHIEVEMENT
 - Lachlan Krelle, National Athletics Competition



- QUICK RESPONSE GRANT
 - Primrose Sands Community Centre
- COMMUNITY GRANT
 - Dodges Ferry Women's Football Team, a grant was presented to Council at a workshop on 5th April 2022. Council declined to support the application.

COMMUNITY SERVICES– Hours of Use

Facility	Hours for Month of December 2021	Hours for Month of January 2022	Hours for Month of February 2022	Hours for Month of March 2022
Midway Point Hall	46	10	33.5	43
Copping Community Hall	48	0	36	21
Dunalley Hall	26	26	25	37
Sorell Memorial Hall	89	65.5	130.5	168
Dodges Ferry Rec Centre	37	3	24.5	45
Pembroke Park - TOTAL	137	129	189	230.5
Junior Oval	47.5	29	50.5	66
Senior Oval	69	52.5	71	58.5
Netball Courts	11	6.5	44.5	64.5
Soccer Pitch	9.5	20	23	41.5
Dodges Ferry Oval	4	21	18	31
PCYC	14	0	14	23.5

PEMBROKE PARK STADIUM

- Request for Proposal (EOI Stage 2) for gym and fitness operator, published on 4 April 2022.
- Request for Proposal (EOI) for canteen and bar operator, to be published on 11 April 2022
- Minor amendment approved to extend the stadium hours of operation from Monday to Saturday
- Working on new planning application to extend hours of operation for Sundays and PH, and to use the stadium canteen commercially.
- Meeting with Hobart Showgrounds team to scope potential venues and tour Pembroke Park facilities
- Confirmed new booking system for the stadium and community facilities. Ongoing behind the scenes data configurations.
- Ongoing liaison with Swisher in relation to basketball activity at Pembroke Park
- Ongoing liaison with Project Engineer and suppliers on various matters/aspects of the construction project
- Ongoing liaison with SENA, SEBA & SEUFC



Currently working with/supporting the following Community Groups/Organisations on Various Issues activities:

- Dunalley Hall Committee
- Sorell Football Club Lease arrangements
- Nugent Cricket Club
- Showtime Soccer
- Sorell Girl Guides

OTHER DEPARTMENT ACTIVITY

- Various hall and ground booking agreements
- Cemetery burial and columbarium wall bookings
- Senior Advisory Group Meeting
- Pembroke Park Users
- Reviewing Community Liability Insurance

8.4 FINANCE – STEPH PERRY, MANAGER

FINANCIAL MANAGEMENT

During the month of March, the following key financial management tasks were completed:

- Finance staff commenced work on the 2022/2023 operating and capital budgets; budget packs were sent to all Departmental Managers; budget work papers were rolled over; and budget meetings with all Departmental Managers were set-up for mid-April.
- Finance staff commenced work on the 2022/2023 fees and charges schedule, including sending the schedule to relevant staff for action.
- Finance staff completed variance reporting on actual to budget income and expenditure for all departments.
- Finance staff completed the South East Region Development Association (SERDA) ad-hoc and monthly financial tasks.

RATES

- At the end of March 92.3% of rates had been paid, compared to 92.5% at the same time last year.
- Supplementary valuations have been received from the Office of the Valuer-General, year-to-date totalling \$74k in general rates, \$29k in waste charges and \$3k in fire levy income.
- Council received the 2022 Rates Adjustment Factor Report from the Office of the Valuer-General. An initial high level rates analysis was completed using



the 2022 adjustment factors and was sent to the Acting General-Manager and the Mayor for consideration.

AUDIT

- An Audit Entry Meeting was held with the Tasmanian Audit Office (TAO) and key Council staff, to assist with the initial planning stages of the 2021/2022 audit.

OPERATIONAL PLAN

During the month of March, finance staff progressed on the following 2021/2022 Operational Plan items:

Operational Plan Item	Status
Finance System Upgrade	Testing stage continued, with only a small number of issues remaining. Go Live date moved to 16 May 2022.
Policies & Procedures Review	In progress.
Internal Audit of Finance Policies	In progress.
Long Term Financial Plan (LTFP) Review & Financial Management Strategy	Not commenced.
Land Tax Review	In progress. Waiting on review and finalisation by Financial Accountant.
Finance Capital Job Input Review	In progress (at final stage).
Register of Finance & Rates Procedures	In progress.
Fuel Purchasing System Checks/Control Review	In progress.
Rates Property #1 account	In progress.

GRANTS & FUNDING

During the month of March, the following grants were received and or/invoiced:

- The third quarter payment of \$147,972 for the Roads to Recovery Grant was received by Council.



- \$2,926 was received by Council from the Commonwealth Government Department of Education, Skills and Employment in relation to an incentive payment for a Depot trainee.

No other grants were received or invoiced during the month of March.

INSURANCE

- The 2022/2023 insurance renewal documentation was received from JLT and MAV in February. Finance staff continued managing the insurance renewal process during March. The MAV LMI Liability renewal questionnaire and JLT Cyber insurance renewal questionnaire were submitted in March. The remaining insurance questionnaires will be submitted in April, in line with the JLT timeframes.

FLEET MANAGEMENT

- Five out of the six vehicles were ordered in November and December 2021. The sixth vehicle was ordered in February 2022. Two vehicles were received during February.

PLANT AND EQUIPMENT DISPOSALS

- Nil

MEETINGS

- Monthly capital works meeting with Finance, Asset Management, Engineering and Depot staff – 8/3/2022
- Monthly team meeting with the Finance Department – 23/3/2022
- Regular meetings with Dialog to discuss the finance system upgrade from NAV to Dynamics 365 Business Central – 3/3/2022, 7/3/2022, 15/3/2022, 17/3/2022 & 23/3/2022
- Regular meetings with internal staff to discuss the finance system upgrade from NAV to Dynamics 365 Business Central – 2/3/2022, 8/3/2022, 11/3/2022, 17/3/2022, 24/3/2022
- Tasmanian Audit Office (TAO) audit entry meeting – 2/3/2022
- Sorell Council Audit Panel Meeting – 4/3/2022
- Excel training session held by Lexicon Training and attended by three Finance Department staff - 9/3/2022
- MAV & JLT insurance renewal forums – 1/3/2022 – 3/3/2022
- Enterprise Bargaining Negotiation meetings – 9/3/2022 & 24/3/2022
- Dodges Ferry Recreation Centre meeting with Department of Education – 29/3/2022



9.0 PETITIONS

9.1 PETITION – REPLACEMENT OF STEPS AT RED OCHRE BEACH

RECOMMENDATION

“That in accordance with Section 58(2) of the Local Government Act 1993, Council receives the attached petition signed by 118 signatories requesting Council take action to replace the previously removed steps at Red Ochre Beach.”

INTRODUCTION

On Tuesday 15th March 2022, the (attached) petition was delivered to Council and subsequently the General Manager to be registered and presented to Council. The petition contains all the pre-requisite information as per the Local Government Act 1993 (“the Act”), Section 58(2).

The petition has been lodged by Felicity Hargraves of 17 Gully Road, Dodges Ferry, Angela Panaretos of 4 Parmere Street, Dodges Ferry and Mara Lovrin of 144 Carlton Beach Road, Dodges Ferry.

STATUTORY MATTERS

Relevant controls on the preparation, submission and consideration of petitions is contained in Part 6 – Petitions, polls and public meetings, Division 1 of the Act.

Sections 58 and 60 specify how a Council is to accept and act on a valid petition with associated timeframes. A petition must be tabled by Council at the next ordinary meeting of the council. Council must then determine any action in respect of the petition within 42 days.

REPORT

The petition containing 118 signatories requests the following action:

“In 2021, the wooden steps at the end of Red Ochre Beach perished. We request that the Sorell Council replace those steps for public use and to prevent further erosion for the bank.”

The request requires investigation and consideration by relevant staff in order for an informed response to be provided to a Council Meeting.

RUSSELL FOX

Acting General Manager

4 April 2022

Attachment: (10)





PO Box 126
47 Cole Street
SORELL TAS 7172
ABN 12 690 767 695

Telephone 03 6269 0000
Fax 03 6269 0014
sorell.council@sorell.tas.gov.au
www.sorell.tas.gov.au

FORM 1 – PETITIONS

SORELL COUNCIL

NEW STEPS AT RED OCHRE BEACH
(Name and Subject of Petition)

15 MAR 2022

RECEIVED

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors in accordance with the local Government Act 1993 to (State Purpose of Petition):

In 2021, the wooden steps at the end of Red Ochre Beach, perished.
We request that the Sorell Council replace those steps for
public use and to prevent further erosion of the bank.

Name of Elector	Address	Signature
Felicity Hargraves	17 Gully Rd Dodges Ferry	
Angela Pararetos	4 Parmere St. Dodges Ferry	
MARA LOUREN	144 Canton Sorell RD	

Declaration

We, the proposers of the petition, being electors of the Sorell municipal area, declare:

- there are 118 Signatories to the petition;
- to the knowledge of the proposers, the signatories are electors of the municipal area;
- the petition was signed between Feb 21st 2022 (Commencement date)
and March 11th 2022 (Completion date).
- The petition is proposed by - *

- (1) Felicity Hargraves 17 Gully Rd Dodges Ferry
(Name of Proposer) (Address) (Signature)
- (2) Angela Pararetos 4 Parmere St. Dodges Ferry
(Name of Proposer) (Address) (Signature)
- (3) MARA LOUREN 144 Canton Sorell RD
(Name of Proposer) (Address) (Signature)



- A petition must be signed by at least three proposers.

Name and address of person to whom notices concerning the Petition shall be addressed

Angela Panaretos 4 Parmere St. Nodges Ferry.
[Signature]

To the Councillors of the Sorell Council;

We, the electors of the Sorell municipality area petition the Councillors to (State Purpose of Petition):

To replace steps at end of Red Ochre Beach,
ASAP.

NAME OF ELECTOR	ADDRESS	SIGNATURE



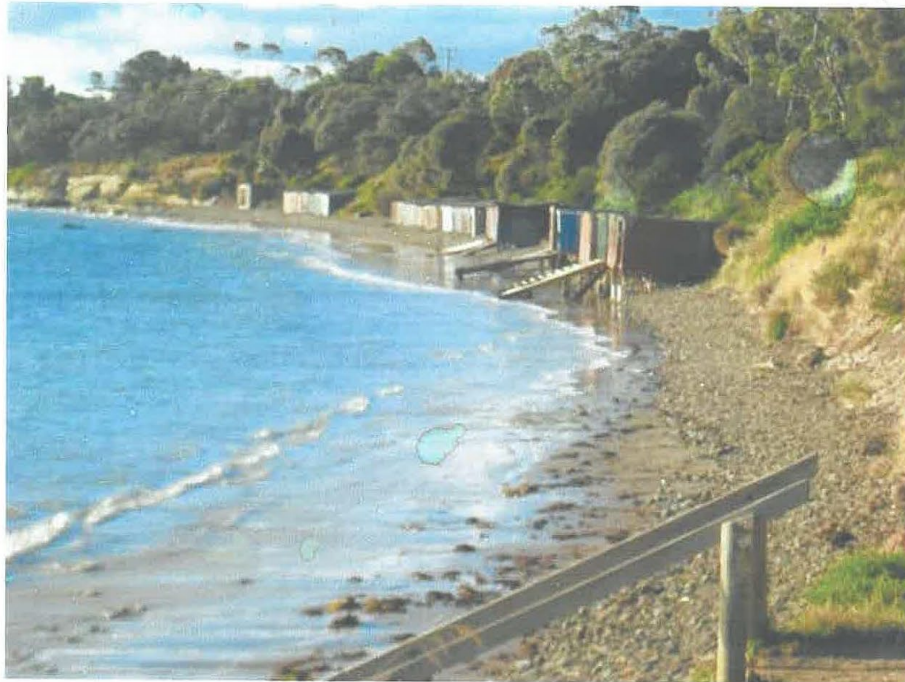
47.

RED OCHRE STEPS

(Proposers: Angela Panaretos, Mara Lovrin, Felicity Hargraves)

In 2021, the wooden steps at the end of Red ochre Beach, perished and were removed for public safety.

The Sorell Council has promised new steps but not done so. People must now climb down the bank to access the beach at that end. This is both unsafe and destroying the bank. Please sign the petition form below, if you want Sorell Council to act on building new steps at the end of Red Ochre Beach.



SIGN THE PETITION!!!


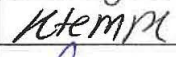
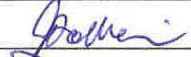
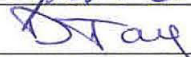
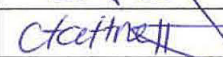
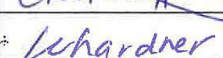
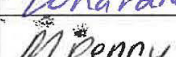






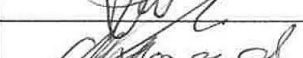






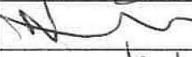
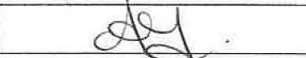
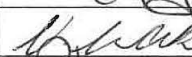
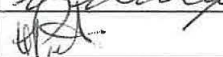
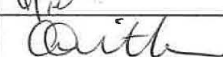
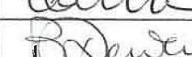





AGENDA
ORDINARY COUNCIL MEETING
12 APRIL 2022

removed for public safety.

The Sorell Council has promised new steps but not done so. People must now climb down the bank to access the beach at that end. This is both unsafe and destroying the bank.

Please sign the petition form below, if you want Sorell Council to act on building new steps at the end of Red Ochre Beach.

NAME OF ELECTOR	ADDRESS	SIGNATURE
Rosella mansz	18 Lateena St, DF	
Khania temple x100	Post office	
Jessie Doherty	Post office	
DAVE TAYLOR	Post office	
Crystal tatnell	Post office	
Lucy hardner	Post office	
Maya Penny	Post office	
Bri Adams	Post office	
Tamara Belbin	Post office	
Nicole Jamies	Post office	
Sue Vard	Bully Park Rd DF	
Viv Gattrell	Plener St Gtton	
Rinbrook	Park Beach	
MIKHALA AOWARD	Post Office DF	
BECK LAWLER	Post office	
Rob Scott	Post Office	
NOAMANS	P. Office	
J. GARDIN	Dodges Ferry	
Kate Stark	4 Warrankena St	
BILL THOMAS	138 CARLTON BAY RD	
A. Forwood	Dodges Ferry	
V. HAREFIELD	206 SCENIC DR	
H. West	Post Office Dodges	
Amber Aitken	Post office	
Bron Dewey	4 Talantee St	
Frank Dewey	L TAZANUS 50	
TOBY JARVIS	210 GBR DODGES	
WARMON CCG	CANTON BEACH RD	
GEIZASGT CCG	✓ ✓	

[illegible]

Angela Paravetos
4 Parmere St.
Dodge's Ferry



removed for public safety.

The Sorell Council has promised new steps but not done so. People must now climb down the bank to access the beach at that end. This is both unsafe and destroying the bank.

Please sign the petition form below, if you want Sorell Council to act on building new steps at the end of Red Ochre Beach.

NAME OF ELECTOR	ADDRESS	SIGNATURE
M. Lockley	47 Riviera Drive	M. Lockley
C. Jackson	6 Seventh Ave	C. Jackson
Gwen Egan	61 Moormere St.	Gwen Egan
B. Blazely	14 Malwood Pl	B. Blazely
Khania temple	Post office	Khania temple
Nikki Crawford	Richmond 7025	Nikki Crawford
Steve Burrows	22 Terry St Ctn.	Steve Burrows
Sam Smets	18 Latona St Dodge	Sam Smets
Barbara M. Full	60 Tiger Head St	B. M. Full
Joe Pinnington	7 Third Ave	Joe Pinnington
Raimy Parsell	18 Jetty Rd	R. Parsell
Hugh Smith	2 Lewis Crt	Hugh Smith
Keren Ruck	63 Ballyway Rd	K. Ruck
X. Dierzan	406 CR. RD	X. Dierzan
R. Siem	406 Cursons Riv Rd	R. Siem
BRENDAN FULLER	15 MANGANA ST	B. Fuller
Jessica Valentine	20 Webb St.	Jessica Valentine
M. O'D.	2 Seventh ave	M. O'D.
A. Taylor	18 Erle St	A. Taylor
P. Bradford	21 Ridge Rd	P. Bradford
S. Johnson	Bally Park Rd	S. Johnson
Matthew Ward	5 Elise Drive	M. Ward
Jenny Dodgson	12 Arnott St	Jenny Dodgson
Steve Edwards	5 Lenington St	Steve Edwards
Sandy Charlton	2 Terry Rd	Sandy Charlton
Teagan McLeod	Dodges Ferry	Teagan McLeod
Kate Slick	" "	Kate Slick
GRACY RAPPEL	" "	Gracy Rappel
TO KING	P. ARTHUR	TO KING

removed for public safety.

The Sorell Council has promised new steps but not done so. People must now climb down the bank to access the beach at that end. This is both unsafe and destroying the bank.

Please sign the petition form below, if you want Sorell Council to act on building new steps at the end of Red Ochre Beach.

[illegible]

Angela Panareles
4 Farmere St.
Dodges Ferry

removed for public safety.

The Sorell Council has promised new steps but not done so. People must now climb down the bank to access the beach at that end. This is both unsafe and destroying the bank.

Please sign the petition form below, if you want Sorell Council to act on building new steps at the end of Red Ochre Beach.

NAME OF ELECTOR	ADDRESS	SIGNATURE
KEITH WILKINSON	34 CARLTON BEACH ROAD	[Signature]
J MURRELL	25 Elise Dr. D.F.	[Signature]
KANT TAYLOR	23 Carlton Beach	[Signature]
	CARLTON	0437820909
Mike Piesse	13 Penguin St.	0421 428 857
Peter Trotter	2 Poina St	0417540981
Roger Lovell	2 Poina St. D/Ferry	0419 202348
Andy Reid	Dodges Ferry	0408 127047
Billy Walker	30 Tott Rd	0408 369497
Peter McIlwaine	59 Bally Park Rd	0406 306 545
Penny Gray	Dunally	0418357609
P. Smith	22 Aquilla St	0454383642
P. Edwards	19 Parnelle Rd	[Signature]
J. Miller	21 PRINCE DUE	62658432
CARLTON	1245	0437820909
J. Reid	1245	0408 127047
J. Carmine		47 0456 199 000
CARLTON		0437820909
R. Saxall	Dodges Ferry	[Signature]
J. Reid	1175m	[Signature] 0408 127047
	CARLTON	0437820909
K. Rothwell	Lewisham	[Signature]
[Signature]	Dodges	
J. Reid	1230 St	0408 127047
J. Vantoff	1 Elizabeth St	[Signature]

Angela Panaretos
4 Parnelle St.
Dodges Ferry



The Sorell Council has promised new steps but not done so. People must now climb down the bank to access the beach at that end. This is both unsafe and destroying the bank.

Please sign the petition form below, if you want Sorell Council to act on building new steps at the end of Red Ochre Beach.

[illegible]

Angela Panaretos
4 Parmere St.
Dodge Ferry

In addition to the petition, this email was sent prior to canvassing the said petition, to 4 councillors.

Steps at Red Ochre Beach

Inbox

Angela Panaretos

Feb 17,
2022, 8:58
PM

to kerry.vincent, natham.reynolds, melinda.reed, beth.nichols

Dear Councillors,

I'm writing, as a concerned ratepayer in Dodges Ferry, about the current lack of access to Red Ochre Beach, since the perished steps were removed, in 2021.

I understand these steps were under the jurisdiction of Parks and Wildlife Service (PWS) Property Services? and that they are not wanting to replace them?

This end of the beach is much used by all members of the community for walking dogs, swimming, getting kayaks into the water or simply walking on the beach. Presently, the only option is to clamber down the bank, which is obviously causing 'undue damaging erosion' and is unsafe.

When the steps opposite Parmere St (further down the beach) were built by a member of the public, I remember the Sorell Council door knocking to discover 'the culprit' responsible.

Were these steps also under the jurisdiction of PWS or Council? What was Council's level of responsibility there?

Now, the public rely on those steps. They are in constant use and highly serviceable to our community and visitors.

In practical terms, that 'member of the public' can now be lauded for his 'community service', especially since the steps at Red Ochre no longer exist.

I am hoping the Sorell Council can now be equally pro-active to fill the gap, one way or another?

Would you please be able to inform me;

- a) If the Council has any serious commitment to leasing this land [if that is necessary?] and building a new option?
- b) If so, within what time frame?
- c) Would Council consider building a small ramp instead of steps? This would allow disability access, kayaks and foot/ animal traffic much more easily?
- d) Would a community petition be of assistance to prompt Council more quickly? I have downloaded the forms and have two other proposers signed up but am wanting to clarify facts first since it may be unnecessary, if Council is already planning a replacement.

Thank you

I look forward to your responses.

Angela Panaretos



10.0 LAND USE PLANNING

^

The Mayor advises in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

^

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 29th March 2022 be noted.”

11.0 GOVERNANCE

^

Nil Reports

12.0 ENGINEERING & REGULATORY SERVICES

^

Nil Reports

13.0 HR & COMMUNITY SERVICES

^

Nil Reports

14.0 FINANCE

^

14.1 EXECUTIVE SUMMARY – FINANCIAL REPORT MARCH 2022 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT MARCH 2022 YEAR-TO-DATE be received and noted by Council.”

Note: Variances are only reported and discussed below if they are greater than \$10k and have a variance percentage of greater than 10%.



FINANCIAL REPORT MARCH 2022 YEAR-TO-DATE

The operating surplus for the period ended 31 March 2022 of \$4.931m is above the budget of \$4.067m by \$864k. The main drivers of this position are:

- Recurrent income year to date is \$18.674m, which is above budget by \$103k.
- Operating expenses year to date are \$13.743m, which is below budget by \$761k.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

This category is above budget by \$38k to the end of March, with no significant variances noted.

2. STATUTORY FEES AND CHARGES

This category is below budget by \$66k to the end of March, this is predominantly a result of town planning activity being less than expected year to date.

3. USER FEES

This category is above budget by \$116k to the end of March. This is largely a result of the following variance:

- Engineering inspection and approval fees are \$108k above budget, predominantly as a result of unbudgeted fees recognised in December, January and March. The most significant of which was an invoice for \$52k raised in March for stages 4 – 7 of the Sorell Estate subdivision at 37 Pawleena Road.

This variance is slightly offset by:

- Fire abatement charges of \$15k, which were budgeted to have invoices raised in March, however these invoices will now be raised in April. This due to a delay in the fire abatement contractor issuing invoices to Council.

4. GRANTS OPERATING

This category is below budget by \$177k to the end of March, this is largely as a result of State Government grants and subsidies.



Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the State Government grants and subsidies variance.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$123k to the end of March, this is largely a result of the following variances:

- Public open space contributions is \$89k above budget, predominantly as a result of a sub division at Goodford Lane and Greens Road, Orielton.
- Contributions received other is \$50k above budget, predominantly as a result of contributions made to the completed Pembroke Park unisex change rooms by AFL Tasmania. This unbudgeted income was not accounted for at Mid-Year Budget Review.

These variances are slightly offset by:

- Subdivision traffic management treatment contributions, which is \$12.5k under budget, as year-to-date there have not been any contributions of this nature received by Council.

6. INTEREST

This category is above budget by \$5k to the end of March, with no significant variances noted.

7. OTHER INCOME

This category is below budget by \$19k to the end of March, with no significant variances noted.

8. INVESTMENT IN TASWATER

This category is above budget by \$81k to the end of March, this is as a result of unbudgeted dividend income received in March.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$166k to the end of March.



The following significant variances are noted:

- Long Service Leave is below budget by \$81k, as a result of a number of employee terminations processed in the payroll system during March. These terminations included a number of long standing employees with significant long service leave balances.
- Payroll tax is \$35k below budget due to a delay in the preparation and posting of the March monthly payroll tax, which will now be prepared and posted in April.
- Temp staff employed through agency is \$13k below budget, as a result of budgeted casual staff no longer required.

10. MATERIALS AND SERVICES

Materials and services are \$475k below budget to the end of March.

The following significant variances are noted:

- Consultants is below budget by \$24k, as a result of variances across a number of departments. This is largely a result of delays in a number of projects, most notably the SERDA training hub project.
- Electricity is below budget by \$24k, which is largely a result of consistent savings across a number of facilities throughout the year. This should result in actuals coming in under budget at the end of financial year.
- Line marking is below budget by \$17k, predominantly as a result of a delay in commencing works. Works did not commence until March and will be completed by the end of the financial year.
- Operating capital is below budget by \$45k, largely as a result of expected expenditure in relation to the Pembroke Park stadium that will now occur in later months.
- Plant hire recovered is below budget by \$15k, as a result of less than expected plant hours being allocated to capital jobs year to date.
- Repairs and maintenance is below budget by \$133k, as a result of variances across a number of depot departments. Overall, these variances are a result of the unpredictable and reactive nature of a number of repairs and maintenance activities, making the timing difficult to estimate.
- Kerbside hard waste collection and kerbside hard waste disposal are below budget by \$43k and \$11k respectively, as a result of a delay in receiving the third quarter invoice. This was expected to be received and processed by Council in March, however it is yet to be received from the contractor.



- Kerbside recycling collection is below budget by \$29k, this is a result of a delay in receiving the monthly invoice. This was expected to be received and processed by Council in March, however it is yet to be received from the contractor.
- Signage and guide posts is below budget by \$52k, largely as a result of signage and guide posts for roads unsealed not purchased as per budget expectations. This expenditure is expected to increase as we approach the end of the financial year and match the full year budget.
- Tools/equipment expensed (under \$1,000) is below budget by \$23k, largely as a result of expected expenditure in relation to the Pembroke Park stadium that will now occur in later months.
- Water charges is below budget by \$11k, predominantly as a result of a \$9k Taswater refund received earlier in the year in relation to an overcharged account.

These variances are slightly offset by:

- Plant and motor vehicle repairs and services is above budget by \$14k, as a result of a number of heavy fleet having significant services in the third quarter of the financial year, including the flocon truck, the grader and a number of trucks.

11. DEPRECIATION AND AMORTISATION

This category is in line with budget to the end of March.

12. FINANCE COSTS

This category is below budget by \$2k to the end of March, with no significant variances noted.

13. OTHER EXPENSES

This category is below budget by \$118k to the end of March. The following significant variances are noted:

- Donations and section 77 expenses are below budget by \$19k, as a result of less applications year to date than anticipated.
- Employee subscriptions, licences and memberships are below budget by \$19k, as a result of a number of fees yet to be incurred that were budgeted for in the month of February and March. The most notable being \$10k



budgeted to be incurred in February relating to Council's contribution for establishment a Southern Waste Management Joint Authority.

- Functions and programs are below budget by \$46k, predominantly as a result of delayed expenditure in relation to the Arts Tasmania grant works. This expenditure is expected to be incurred prior to the end of financial year.

14. GRANTS CAPITAL

This category is below budget by \$264k to the end of March.

Other grants for new or upgraded assets is below budget by \$15k, as a result of land improvements grant works not commencing as expected. These works will be completed before the end of the financial year.

Refer to attachment (h) Grants Variance Analysis for a detailed explanation of the Commonwealth and State Government grant variances.

15. CONTRIBUTIONS – NON-MONETARY ASSETS

This category is in line with budget to the end of March.

16. NET GAIN / (LOSS) ON DISPOSAL

This category is above budget by \$154k to the end of March, this is largely as a result of vehicle disposals.

Council disposed of seven (7) replaced vehicles that resulted in a gain on disposal of \$160k. These vehicles were disposed of during July and August 2021, but not processed until March 2022 in our finance system. The delay was due to the internal move of vehicles to the Assetic asset management system. The details of these disposals were reported to Council at the September 2021 Council meeting.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue was received to the end of March.



CAPITAL EXPENDITURE

Capital expenditure to the end of March is \$10.057m (as per Capital Works report run on 4 April 2022).

The following capital job does not have an approved budget but has expected expenditure in the 2021/2022 financial year:

- C-22-BR-007 – Penna, Shark Point Rd Bridge – Refurbishment. This job, with an estimated cost of \$550,000, was set up after the Mid-Year Budget Review, due to unforeseen emergency circumstances.

The following capital job has a variance of greater than 10% or is expected to have a variance of greater than 10% in the 2021/2022 financial year:

- C-20-PemPark-Stad C – Sports Equipment – indoor court dividing curtain - This job has an approved budget of \$30,000 and total commitments of \$38,985. The job is expected to be overspent due to a change in the job parameters advised after Mid-Year Budget Review.

The following capital jobs reported in prior reports have variances of greater than 10% or are expected to have variances of greater than 10% in the 2021/2022 financial year:

Job Name and #	Month reported to Council	Current Expected Budget <u>Variance</u>
C-22-T-002 – Bryans Rd, Copping (per below revised memo dated 6 April 2022)	March 2021 (original memo)	\$43,605
C-22-T-025 – Bryant St, Midway Point	March 2021	\$8,745
C-22-S-004-C – Stormwater, 5-7 Nerine St, Primrose Sands	March 2021	\$2,330
C-22-LI-001 – Pembroke Park, extend height of rear cricket net and length of roofs	March 2021	10,313
C-21-T-056 - Brinktop Rd, Sorell	March 2021	\$1,918

See below for C-22-T-002 Bryans Road Project – Over Expenditure Memo (REV 1)





MEMO

**TO: GENERAL MANAGER THROUGH MANAGER
ENGINEERING AND REGULATORY SERVICES**

FROM: PROJECT ENGINEER – TRANSPORT AND STORMWATER

DATE: 25 FEB. 2022 (UPDATED ON 6 APRIL 2022 – REV 1))

**SUBJECT: C-22-T-002 BRYANS ROAD PROJECT – OVER
EXPENDITURE MEMO (REV 1)**

Stabilised Pavements of Australia Pty Ltd (SPA) have commenced works required under Contract C-22-T-002 (Separable portion B) Lime stabilisation & reshaping of Bryans Road.

Unfortunately a number of additional tasks have arisen which are outside of the original tendered scope of works (Contract sum \$134,373.33 excl. GST). The following report justifies an over expenditure of greater than 10% (estimated 30.3%).

The following list is a detailed description of each variation (+ or -) required to complete the works:

Variation 1 – Credit for profiling

Credit for the removal of the profiling line item from the scope. Alternative works are described below in Variation 2.

Variation 2 - Pulverisation of the existing road

Instead of profiling the surface from the existing road and disposing offsite, SPA recommended pulverising the seal of the road and grading off the top 40mm into the widened road formation, providing additional sub-base material prior to stabilisation i.e. less imported material required.



Variation 3 – Construct property access at 35 Marion Bay Road

The design plans from Pitt & Sherry did not identify the second gated access into property 35 Marion Bay Road which is accessed from Bryans Road. This variation allows for the supply and placement of 300mm RCP culvert pipes, driveable endwalls and construction of the second access including sealing. The property owner advised that these works were previously agreed to by my predecessor.

Variation 4 – Embankment construction

Around chainage 100 the drain levels on site are quite a bit deeper than the cross section suggests and for water to flow correctly some changes are required. The red line on picture below shows the approximate slope the batter will be if the drain is constructed as per design and the blue line shows the approximate slope if the drain slope is eased about 1m. Ken Grierson attended a site visit and was in agreeance onsite confirming the drain should be moved over 1m.

SPA further advised “Whether or not we move the drain over we are going to need to build the embankment up prior to stabilising as we won’t be able to get our reclaimer right up to the edge otherwise. Ken has recommended building this up with 400mm of rock spalls prior to a subbase layer as it gets quite swampy in winter here, I estimate we are going to need to bring in 12m³ of Rock spalls and 9m³ of subbase and build an embankment up prior to the pulverising. As there is no embankment line item in the schedule or quantity for use under the stabilised layer I would propose that this is treated as a variation. All variation pricing for Bryans will be sent this afternoon for your review.”



Variation 5 – Sub-grade replacement ‘Dig outs’

I undertook a sub-base Proof roll with SPA (after lime stabilisation) on 21 February 2022 and a significant section of road (75m x 5m and 12m x 2m) failed the proof roll.

SPA have provided the following three options to proceed:

- *Option 1 – subgrade stabilisation:*
Given how small the area to be treated is it is not really cost effective to stabilise the subgrade. By the time we remove the surface with an excavator, stabilise the subgrade and place the top back on it ends up being cheaper to do the dig outs. However if this option is selected I have allowed to stabilise the subgrade to a depth of 350mm at 6% lime which would end up giving a total pavement thickness of 600mm prior to the base layer placement.

Subgrade Stabilisation price = \$37,600.00

- *Option 2 – increasing the overlay thickness*
This is a very low use road so the Council may wish to just try and bridge the movement with an increased overlay thickness in this area. The issue with doing this is if we want to keep the 3 in 1 batter then the road width will decrease slightly as we raise the road. Note we will still need to do dig outs for the 24sqm on the north side of the bridge which aren't included in the below rates. Cost to increase the pavement in this area.

By 100mm = 11,300.00

By 200mm = \$16,200.00

- *Option 3 – Dig Outs*
This would just be completed at the tendered rate for dig outs and Geo Fabric. If this was completed then we would also recommend using rock spalls in the bottom of the dig out to try and bridge the clay. Assuming a 600mm depth dig out we would be looking at:

600mm dig out = \$175 x 199.5m³ = \$34,912.50 + Geo Fab

The above Variation 5 options were presented to Manager Engineering and Regulatory Services, I recommended Council proceed with Option 3 as the treatment is expected to provide the best long term solution for the road segment and closely aligns with sub-grade replacement specifications previously advised by Pitt & Sherry.

UPDATE 6 April 2022 - *the Contractor undertook 45m³ of Sub-grade replacement 'Dig outs' in accordance with Option 3. The Contractor found that this option did not achieve the desirable outcome due to the discovery of a redundant timber drainage structure within the sub-grade and sub-grade replacement works ceased. Therefore a revised variation has been submitted for part of the original variation scope of works that were performed. The cost is \$7875.00.*



Variation 6 – Pavement Improvements

Due to the discovery of a redundant timber drainage structure within the sub-grade and poor sub-grade soil conditions (wet clay) an alternative pavement design was sort from a local supplier of engineered Geogrid and geotextile materials. The solution has allowed Council to construct a full depth road pavement over the poor sub-grade with acceptable results including the installation of rock lined drains.

Variation 7 – Credit for un-used guideposts

It was identified that the original scope of works included 80 more guide posts than practically required. A credit has been received.

Financial Summary of Variations

The following table lists the variation and costs to date:

Variation No.	Description	Amount
VO-01	VQ-01 Credit for removal line 1.3	-\$5,337.85
VO-02	VQ-02 Pulverising and shaping for subbase widening	\$1,610.00
VO-03	VQ-03 Construct access at CH20 Bryans Road	\$6,723.50
VO-04	VQ-04 Embankment construction RHS CH90-110	\$2,772.00
VO-05	VQ-05 Option 3 Dig Outs (PRELIM EST)	\$35,000.00
VO-05-Rev 1	Additional box out area above the scheduled quantity	\$7875.00
VO-06	Pavement Improvements	\$43,632.00
VO-07	Un-used guide posts	-\$4,800.00
TOTAL VARIATIONS		\$52,374.65

Therefore the amended Contract Sum is ~~\$175,140.98 (Contract sum \$134,373.33 + \$40,767.65 excl. GST)~~ and the percentage over expenditure is ~~30.3%~~.

UPDATE 6 April 2022

Therefore the amended Contract Sum is \$186,747.98 (Contract sum \$134,373.33 + \$52,374.65 excl. GST) and the percentage over expenditure is 38.9%.

NB. I can confirm all of the above additional works items (variations) are priced fairly and necessary for the project to be proceed and be completed.



ADAM BUTLER

PROJECT ENGINEER – TRANSPORT AND STORMWATER



CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position increased during March, predominantly due to the receipt of grants. Sorell Council continues to hold \$810k in grant income received in advance as reported in the balance sheet. In comparison with the 2020/2021 financial year, the current cash balance is \$1.196m greater than the balance at the same time last year.

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous four years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with four comparative financial years' data as well.

Collections have remained positive this financial year, with 92.3% of rates already paid by the end of March. At the same time last year, Council had 92.5% of rates paid as well.

ATTACHMENTS

- a) Statement of Income and Expenditure for the period ending 31 March 2022
- b) Statement of Financial Position as at 31 March 2022
- c) Statement of Cash Position as at 31 March 2022
- d) Detailed Statement of Income & Expenditure for the period ending 31 March 2022
- e) Capital Works report for the period ending 31 March 2022
- f) Graph 1 – Total Cash Available (Pages 2)
- g) Graph 2 – Rates Outstanding (Pages 2)
- h) Grants Variance Analysis (Pages 3)

CHRISTINE FRASER
FINANCE OFFICER

SCOTT NICOL
FINANCIAL ACCOUNTANT

STEPHANIE PERRY
MANAGER FINANCE

Date: 6 April 2022

Attachments (23 pages)



AGENDA
ORDINARY COUNCIL MEETING
12 APRIL 2022

SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period March 2022

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	15,509,639	15,471,484	38,155	15,459,274
Statutory fees and fines	2	461,561	527,102	(65,541)	691,400
User Fees	3	596,559	480,187	116,372	654,487
Grants Operating	4	1,007,923	1,184,475	(176,551)	1,501,431
Contributions received	5	192,440	68,500	123,940	86,000
Interest	6	136,194	131,645	4,549	154,751
Other income	7	526,489	545,087	(18,598)	873,756
Investment income from TasWater	8	243,000	162,000	81,000	162,000
		18,673,805	18,570,478	103,327	19,583,098
EXPENSES					
Employee benefits	9	4,922,556	5,088,801	166,245	6,924,298
Materials and services	10	3,913,799	4,388,331	474,532	6,183,724
Depreciation and amortisation	11	3,812,064	3,811,899	(165)	5,139,074
Finance costs	12	34,926	36,870	1,944	90,465
Other expenses	13	1,059,734	1,177,879	118,145	1,595,527
TOTAL EXPENSES		13,743,080	14,503,780	760,700	19,933,089
OPERATING SURPLUS/(DEFICIT)		4,930,725	4,066,698	864,027	(349,991)
CAPITAL INCOME					
Grants Capital	14	7,239,283	7,502,925	(263,642)	8,516,513
Contributions - non-monetary assets	15	1,183,190	1,183,190	0	1,183,190
Net gain/(loss) on disposal	16	131,937	(21,655)	153,592	(21,655)
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		8,554,411	8,664,461	(110,050)	9,678,048
SURPLUS/(DEFICIT)		13,485,136	12,731,159	753,977	9,328,057



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At March 2022

	Actual 2021/2022	Actual 30 June 2021	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	11,193,301	7,322,338	3,870,963
Investments	4,046,731	4,032,145	14,586
Trade and Other Receivables	3,454,065	3,916,894	(462,829)
Inventories	52,052	52,052	-
Other Assets	-	388,589	(388,589)
Total Current Assets	18,746,148	15,712,018	3,034,131
Non-Current Assets			
Trade and Other Receivables	33,568	34,059	(491)
Assets Held for Sale	1	1	-
Intangible Assets	269,753	276,182	(6,429)
Property, Infrastructure, Plant and Equipment	263,113,294	264,374,399	(1,261,105)
Work in Progress	13,459,976	4,871,908	8,588,069
Investments	27,937,704	27,937,704	-
Other Non-Current Assets	34,135	34,135	-
Total Non-Current Assets	304,848,430	297,528,388	7,320,043
TOTAL ASSETS	323,594,578	313,240,406	10,354,174
LIABILITIES			
Current Liabilities			
Trade and Other Payables	782,568	960,596	(178,028)
Trust Funds and Deposits	956,539	791,896	164,643
Interest Bearing Loans & Borrowings	1,429,602	1,628,344	(198,742)
Provisions	1,227,938	1,321,171	(93,233)
Contract Liabilities	810,233	3,635,833	(2,825,601)
Other Current Liabilities	7,831	7,831	-
Total Current Liabilities	5,214,710	8,345,673	(3,130,962)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	1,528,868	1,528,868	-
Provisions	288,298	288,298	-
Contract Liabilities	-	-	-
Other Current Liabilities	26,787	26,787	-
Total Non-Current Liabilities	1,843,954	1,843,954	-
TOTAL LIABILITIES	7,058,663	10,189,627	(3,130,962)
Net Assets	316,535,914	303,050,779	13,485,136
EQUITY			
Accumulated Surplus	121,197,118	107,711,982	13,485,136
Reserves	195,338,797	195,338,797	-
Total Equity	316,535,914	303,050,779	13,485,136



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At March 2022**

	\$
Opening Balance Cash at Bank & Investments	11,354,483
Closing Balance Cash at Bank & Investments	15,240,031
Cash Movement Year to Date	3,885,548
<i>Represented by:</i>	
Net Surplus / (Deficit)	13,485,136
Add: Depreciation	3,812,064
Net Cash Surplus / (Deficit)	17,297,200
Loan Repayments	(198,742)
Capital Expenditure (per capital report)	(8,588,069)
Capital Expenditure - Asset (Purchases) / Disposals	(2,550,959)
Balance Sheet Movements	(2,073,882)
Cash Movement Year to Date	3,885,548



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(12,448,634)	(12,432,496)	16,138	(12,432,496)
1110 Rates General Written Off	1,259	5,625	4,366	7,500
1115 State Grant Rates Remission	(782,010)	(781,581)	430	(811,493)
1120 Rates Pensioner Concession	790,370	786,090	(4,280)	811,493
1125 Domestic Waste Annual Charge	(2,518,653)	(2,508,842)	9,811	(2,508,842)
1130 Fire Rates Levy Income	(596,645)	(595,993)	652	(595,993)
1150 Other Remissions	48,752	59,323	10,570	76,375
1160 AWTS Maintenance Fee Received	(4,077)	(3,609)	468	(5,818)
1199 Rates and Charges Total	(15,509,639)	(15,471,484)	38,155	(15,459,274)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(110,792)	(118,592)	(7,799)	(165,000)
1220 Town Planning Fees	(337,833)	(394,010)	(56,177)	(508,400)
1225 Animal Infringements & Fines	(2,608)	(4,500)	(1,892)	(6,000)
1230 Other Infringements Fines & Penalties	(6,196)	(5,250)	946	(7,000)
1235 Licences & Permits	(1,368)	(2,000)	(632)	(2,000)
1240 Street Stall Permit Fee	(2,763)	(2,750)	13	(3,000)
1299 Statutory Fees and Charges Total	(461,561)	(527,102)	(65,541)	(691,400)
1300 User Fees				
1303 Animal Management Sundry Income -collars,signs etc	0	0	0	0
1306 Building Assessment Fees	(101,986)	(111,250)	(9,264)	(140,000)
1318 Caravan Licences	(5,788)	(13,063)	(7,275)	(13,063)
1327 Dog Impounding & Release Fees	(761)	(750)	11	(1,000)
1330 Dog Registration & Renewal	(70,061)	(70,900)	(839)	(100,000)
1331 Kennel Licences	(1,490)	(1,500)	(11)	(1,500)
1333 Driveway Approval and Inspection Fees	(2,871)	(750)	2,121	(1,000)
1335 Engineering Inspections & 1% Approval Fee	(144,372)	(36,000)	108,372	(38,500)
1336 Fire Abatement Charges	429	(15,000)	(15,429)	(15,000)
1342 Food Licences	(2,841)	0	2,841	(41,000)
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(114,923)	(105,000)	9,923	(140,000)
1357 Plumbing Inspection	(120,878)	(117,000)	3,878	(152,000)
1360 Amended Plan Fees	(4,019)	(3,600)	419	(4,800)
1363 Recreational Vehicle Income	(9,643)	(5,374)	4,269	(6,624)
1369 Building Administration Fee (0.1%)	(7,119)	0	7,119	0
1372 TBCITB Training Levy (0.2%)	(10,237)	0	10,237	0
1399 User Fees Total	(596,559)	(480,187)	116,372	(654,487)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(951,087)	(950,869)	218	(1,267,825)
1410 Comm'th Grants & Subsidies	0	0	0	0
1415 State Grants & Subsidies	(46,417)	(227,606)	(181,189)	(227,606)
1420 Other Grants & Subsidies	0	0	0	0
1430 Training Incentive Payment	(10,419)	(6,000)	4,419	(6,000)
1499 Grants Operating Total	(1,007,923)	(1,184,475)	(176,551)	(1,501,431)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1500 Contributions Received				
1505 Public Open Space Contributions	(138,440)	(49,500)	88,940	(52,000)
1506 Car Parking Cash in Leui Contributions	0	(2,500)	(2,500)	(5,000)
1507 Subdiv Traffic Management Treatment Contributions	0	(12,500)	(12,500)	(25,000)
1510 Contributions Received Other	(54,000)	(4,000)	50,000	(4,000)
1549 Contributions Received Total	(192,440)	(68,500)	123,940	(86,000)
1550 Interest				
1560 Rates Interest Penalty	(114,200)	(110,000)	4,200	(110,000)
1565 Rates Interest Written Off	26	1,450	1,424	1,600
1570 Rates Legal Costs Recovered	(815)	(1,125)	(310)	(1,500)
1575 Interest Received Banks & Other	(21,116)	(21,865)	(749)	(44,711)
1577 Interest - MPIA	(88)	(105)	(17)	(140)
1599 Interest Total	(136,194)	(131,645)	4,549	(154,751)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(15,640)	(17,131)	(1,491)	(22,841)
1615 Donations Received	(1,000)	0	1,000	0
1620 Hall Hire	(48,818)	(48,357)	461	(87,627)
1625 Lease/Rent Fees Received	(31,189)	(31,036)	152	(34,685)
1627 Lease Fees - Copping Tip	(84,072)	(85,802)	(1,730)	(104,482)
1630 Other Facility Hire	(35,852)	(27,655)	8,197	(51,095)
1632 SERDA - External Labour Hire Recoveries	(246,770)	(270,701)	(23,931)	(428,074)
1633 External Labour Hire Recoveries	0	0	0	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(16,123)	(10,655)	5,468	(71,255)
1637 Insurance Recoveries	0	0	0	0
1645 Vehicle FBT Recoveries	(37,267)	(42,470)	(5,203)	(56,096)
1655 Workers Compensation - Reimbursement	(6,018)	(1,000)	5,018	(1,000)
1656 Copping Public Cemetery Trust Net Income	(1,398)	(6,640)	(5,242)	(8,300)
1659 Information Board Revenue - Dunalley Hall	0	0	0	0
1660 Grave Site Sales - Dunalley Hall	(1,224)	(3,640)	(2,416)	(8,300)
1662 Wheelie Bin Stabiliser Income	(1,118)	0	1,118	0
1689 Other Income Total	(526,489)	(545,087)	(18,598)	(873,756)
1690 Investment Income from TasWater				
1694 TasWater Interim Dividend	(243,000)	(162,000)	81,000	(162,000)
1699 Investment Income from TasWater Total	(243,000)	(162,000)	81,000	(162,000)
1999 Recurrent Income Total	(18,673,805)	(18,570,478)	103,327	(19,583,098)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(267,576)	(267,576)	0	(387,296)
2110 Comm'th Grants new or upgraded assets	(4,027,228)	(4,230,056)	(202,828)	(4,551,742)
2115 State Grants for new or upgraded assets	(2,917,479)	(2,963,293)	(45,814)	(3,520,475)
2120 Other Grants for new or upgraded assets	(27,000)	(42,000)	(15,000)	(57,000)
2199 Grants Capital Total	(7,239,283)	(7,502,925)	(263,642)	(8,516,513)
2200 Contributions - Non-monetary Assets				



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2205 Developer Contributions for assets	(1,183,190)	(1,183,190)	0	(1,183,190)
2299 Contributions - Non-monetary Assets Total	(1,183,190)	(1,183,190)	0	(1,183,190)
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	(122,724)	30,869	153,592	30,869
2320 Recognition / De-recognition of Assets	(9,213)	(9,213)	0	(9,213)
2399 Net (Gain) / Loss on Disposal Total	(131,937)	21,655	153,592	21,655
2400 Share of Interests in Joint Ventures				
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(8,554,411)	(8,664,461)	(110,050)	(9,678,048)
2999 TOTAL INCOME	(27,228,216)	(27,234,939)	(6,723)	(29,261,146)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	46,434	45,124	(1,310)	60,912
3103 Annual Leave	326,183	331,385	5,202	460,034
3109 Conferences	2,532	2,500	(32)	3,000
3111 Drug and Alcohol Testing	1,140	2,625	1,485	3,500
3112 FBT Expenses - Gift Cards / Gifts	1,470	1,300	(170)	1,550
3114 FBT Expenses - Entertainment (FBT)	3,112	3,967	855	4,867
3115 Fringe Benefit Taxes	24,990	24,991	1	37,821
3118 Health and Well Being	2,119	1,500	(619)	3,500
3124 Long Service Leave	85,235	166,367	81,132	202,591
3127 Medicals	2,070	1,320	(750)	1,760
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	0	0	0	0
3139 Overheads Recovered	(63,659)	(66,580)	(2,921)	(73,073)
3145 Payroll Tax	193,870	228,483	34,613	309,341
3148 Protective Clothing & Accessories	21,892	27,250	5,358	27,500
3151 Recruitment Costs	0	0	0	0
3154 Salaries	3,662,115	3,668,201	6,086	5,016,290
3156 Salaries transferred to WIP	(185,523)	(192,710)	(7,188)	(222,297)
3163 Staff Training	15,283	22,226	6,942	56,700
3166 Superannuation - Council Contribution	539,476	546,519	7,043	751,698
3169 Temp Staff Employed Through Agency	0	12,800	12,800	12,800
3172 Travel and Accommodation	0	375	375	500
3175 Uniforms / Clothes Purchased	5,557	9,350	3,793	14,000
3181 Workers Compensation Expense Claims	227	0	(227)	0
3184 Workers Compensation Insurance	238,032	251,808	13,776	251,306
3199 Employee Benefits Total	4,922,556	5,088,801	166,245	6,924,298
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	4,893	3,750	(1,143)	5,000
3202 Advertising	62,566	69,192	6,626	113,385
3204 AWTS Maintenance Charge	1,829	3,272	1,444	4,363
3206 Cleaning	117,081	119,765	2,684	188,648



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3208 Computer Hardware / Hardware Maintenance	12,510	17,858	5,349	29,040
3212 Computer Software Maint and Licenses	220,317	240,229	19,912	257,594
3214 Consultants Other	182,663	207,133	24,470	299,625
3216 Contractors	169,439	180,491	11,052	301,466
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	1,500	1,500	2,000
3220 Mornington Park transfer station disposal costs	72,608	83,333	10,726	125,000
3221 Electronic Notices / Reminders	613	850	237	1,475
3222 Electricity	123,172	147,630	24,458	223,139
3223 Emergency Management	0	1,000	1,000	2,000
3224 Fire Hazard Reduction (Private Land)	7,080	9,000	1,920	9,000
3226 Fuel	128,134	125,969	(2,165)	184,561
3232 Internet, Telephone & Other Communication Charges	34,998	32,624	(2,373)	44,641
3234 Land Survey Costs	0	5,000	5,000	15,000
3236 Legal Fees (Advice etc)	84,516	87,360	2,844	124,500
3237 Line Marking - Transport Infrastructure	700	17,400	16,700	29,000
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	6,671	51,700	45,029	58,700
3244 Plant & Motor Vehicle Repairs & Services	92,123	78,250	(13,873)	110,000
3246 Plant Hire - External	21,238	26,633	5,395	35,000
3248 Plant Hire - Internal Usage	25,136	22,550	(2,586)	30,445
3250 Plant Hire Recovered	(69,098)	(84,276)	(15,178)	(91,271)
3252 Plant Registration Fees	37,766	36,484	(1,283)	36,484
3254 Printing	22,748	26,000	3,252	32,400
3256 Recycling Centres	80,115	80,000	(115)	120,000
3257 Recycling Hub	1,006	1,000	(6)	2,000
3258 Registrations, Licenses and Permits	3,395	1,030	(2,365)	2,280
3259 CEMETERY Repairs and Maintenance	1,299	5,700	4,401	8,200
3260 Repairs and Maintenance	1,121,572	1,254,941	133,369	1,754,281
3261 Road Kill Collection Fees	1,636	1,000	(636)	1,500
3262 Kerbside Green Waste Collection	158,241	145,333	(12,908)	218,000
3263 Kerbside Green Waste Disposal	39,373	36,667	(2,706)	55,000
3264 Kerbside Hard Waste Collection	74,160	117,000	42,840	156,000
3265 Kerbside Hard Waste Disposal	7,183	18,500	11,317	25,500
3266 Kerbside Recycling Collection	170,460	199,500	29,040	266,000
3267 Kerbside Recycling Disposal	108,367	112,000	3,633	168,000
3268 Kerbside Garbage Collection	333,586	343,500	9,914	458,000
3269 Kerbside Garbage Disposal	69,143	73,429	4,286	105,857
3270 Security	13,954	15,416	1,462	22,336
3273 Signage & Guide Posts	77,614	129,168	51,554	144,450
3276 Settlement Costs ONLY	3,614	5,750	2,136	7,000
3278 Stationery & Office Consumables	18,645	23,548	4,904	34,974
3279 Street Bin Collection Contract	155,094	160,000	4,906	244,000
3280 Tools/Equipment Expensed (under \$1,000)	8,290	31,494	23,204	41,040
3282 Tyres	11,256	11,963	706	15,296



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2022
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3284 Valuation Expenses	23,450	27,171	3,721	50,000
3290 Water Charges (Works Order)	72,461	83,524	11,063	112,814
3292 Wheelie Bin Stabiliser Expenses	182	0	(182)	0
3299 Materials and Services Total	3,913,799	4,388,331	474,532	6,183,724
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	3,803,373	3,800,208	(3,165)	5,097,495
3410 Amortisation Expense	8,691	11,691	3,000	33,505
3415 Amortisation Expense (Right of Use Asset)	0	0	0	8,074
3499 Depreciation and Amortisation Total	3,812,064	3,811,899	(165)	5,139,074
3500 Finance Costs				
3505 Interest on Loans	34,926	36,870	1,944	89,708
3515 Interest on Overdue Accounts	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	758
3599 Finance Costs Total	34,926	36,870	1,944	90,465
3600 Other Expenses				
3604 Audit Fees	20,074	22,000	1,927	36,350
3606 Audit Panel Expenses	5,375	5,250	(125)	7,000
3608 Bad & Doubtful Debts	368	0	(368)	0
3612 Bank Fees & Charges	28,440	32,976	4,536	43,968
3616 Bank Fees Recovered	(1,823)	(1,125)	698	(1,500)
3620 Cashiers Rounding Adjustments	28	56	28	75
3624 Commissions Paid	16,759	15,833	(925)	23,750
3636 Councillor Allowances	108,479	108,651	172	145,265
3640 Councillor Expenses	5,281	8,500	3,219	9,000
3644 Councillor Vehicle Allowance	3,090	4,200	1,110	5,600
3656 Deputy Mayors Allowance	11,449	11,467	18	15,331
3660 Dog Pound & Other Animal Management Expenses	4,854	4,250	(604)	5,000
3661 Dog Home & Vet Fees	150	1,500	1,350	2,000
3664 Donations and Section 77 Expenses	23,552	43,333	19,781	65,000
3668 Election Expenses	6,846	7,500	654	7,500
3672 Employee Sub, Licences and Memberships	72,878	92,238	19,360	94,688
3676 Functions & Programs	23,987	70,615	46,628	73,440
3680 Excess Payable on Insurance Claims	4,204	2,250	(1,954)	3,000
3688 Food & Beverages	1,620	4,821	3,201	5,715
3692 General Insurance	103,520	103,520	(1)	103,520
3704 Government Contribution (Voluntary)	281,172	286,077	4,905	572,153
3712 Immunisations	713	875	162	3,000
3720 Land Tax	58,392	60,100	1,708	60,100
3724 Mayor's Allowance	30,131	30,178	47	40,347
3731 NRM Expenses	12,627	11,375	(1,252)	11,375
3732 Motor Vehicle Insurance	33,944	34,513	569	34,513
3736 Other roundings	(153)	15	169	20
3740 Other Sundry Expenses	2,125	1,916	(209)	2,926



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED March 2022
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3744 Photocopier Leases & Operating Costs	11,702	13,981	2,279	10,857
3748 Postage	34,932	41,095	6,163	53,966
3752 Public Liability Insurance	140,662	140,662	1	140,662
3760 Reference Materials	0	750	750	1,000
3768 Sampling, Testing and Monitoring	2,756	7,000	4,244	8,000
3770 Storage Costs	778	800	22	1,200
3771 SERDA Internal Organisational Support	0	2	2	2
3784 Voluntary Contributions	10,822	10,704	(118)	10,704
3799 Other Expenses Total	1,059,734	1,177,879	118,145	1,595,527
3990 EXPENSES TOTAL	13,743,080	14,503,780	760,700	19,933,089
3995 (SURPLUS)/DEFICIT	(13,485,136)	(12,731,159)	753,977	(9,328,057)



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	ROADS					
1	Bream Creek, Bream Creek Road	C-22-T-001	Lime stabilise and 2 coat seal		20,195	-
2	Copping, Bryans Road	C-22-T-002	Lime stabilise and 2 coat seal		85,028	70,425
3	Kellevie, Kellevie Road & Bream Creek Road	C-22-T-003	FCR & seal to Kellevie / Bream Creek Road Intersection & 1 segment @ 6.2m		21,054	-
4	Nugent Road	C-22-T-004	Lime stabilise and seal from segment before Nelsons Tier Road to segment after NW corner @ 6.2m		43,114	-
5	Lewisham, Lewisham Road	C-22-T-005	North of Stage 2 - 500m reconstruction + bridge replacement		820,343	535,756
6	Orielton, Orielton Road	C-22-T-006	Reconstruct and 2 coat seal 14/7		7,917	128,040
7	Pawleena, Pawleena Road	C-22-T-007	Reconstruct and 2 coat seal 14/7		37,034	-
8	Penna, Shark Point Road	C-22-T-008	Lime stabilise and 2 coat seal		671,818	98,412
9	Forcett, Delmore Road	C-22-T-009	W Beam new		2,500	-
10	Boomer Bay, Bay Road	C-22-T-010	W Beam (Bridge approach)		34,003	-
11	Forcett, White Hill Road	C-22-T-011	W Beam new		43,676	-
12	Pawleena, Pawleena Road	C-22-T-012	W Beam replacement		-	-
13	Primrose Sands Road	C-22-T-013	Reconstruction with chip seal surface		7,521	92,282
				\$ 3,815,995		



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	RESHEETING					
14	Bezzants Road	C-22-T-014	100mm new gravel - after #63 to FT junction		90,771	-
15	Bream Creek Road	C-22-T-015	100mm new gravel - 2nd RHC after #499 to LHC after #641		54,658	-
16	Craigs Hill Road	C-22-T-016	100mm new gravel - junction to Daly's		33,920	-
17	Hillcrest Road	C-22-T-017	100mm new gravel - junction to after first LHC		28,621	-
18	Masons Road	C-22-T-018	100mm new gravel - entire road		95,164	-
19	Nonesuch Road	C-22-T-019	100mm new gravel - junction to after first LHC		16,312	-
20	Pawleena Road	C-22-T-020	100mm new gravel - Webbs Road to end		49,603	-
21	Reardons Road	C-22-T-021	100mm new gravel - junction to after first LHC		43,325	-
22	Shark Point Road	C-22-T-022	100mm new gravel - end segments		45,345	-
23	White Hill Road	C-22-T-023	100mm new gravel - starts after #319 seal to end - last 2 segments		69,503	-
24	Woodside Road	C-22-T-024	100mm new gravel		25,283	-
				\$ 561,068		
	RESEALS					
25	Midway Point, Bryant Street	C-22-T-025	Asphalt reseal & prep work		69,745	-
				\$ 61,000		



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	STORMWATER					
26	250 Lewisham Scenic Drive	C-22-S-001	Pit & Pipe 34 metres to existing pit		10,225	-
27	Southern Beaches	C-22-S-002	Grate replacements - various roads		9,594	-
28	Sorell, 81- 83 Main Road	C-22-S-003	Replace & upgrade 300dia to 1050dia with bypass works		3,594	38,795
29	Municipality - Carlton, Moomere Street	C-22-S-004-A	Reactive minor jobs that can be capitalised		21,454	-
30	Municipality - Primrose Sands, Hakea St	C-22-S-004-B	Reactive minor jobs that can be capitalised		13,860	-
31	Municipality - Primrose Sands, 5-7 Nerine Street	C-22-S-004-C	Reactive minor jobs that can be capitalised		12,330	-
32	Municipality - Dodges Ferry, 150 Bally Park Road	C-22-S-004-D	Reactive minor jobs that can be capitalised		-	
33	Municipality - Dodges Ferry, Seventh Ave soccer field	C-22-S-004-E	Reactive minor jobs that can be capitalised		7,412	
34	Municipality		Reactive minor jobs that can be capitalised		-	
35	Shark Point Road	C-22-S-005	Stormwater outfall - #585 - install pipe from road culvert and extend to foreshore		42,089	-
36	Primrose Sands, Kestrel Street	C-22-S-006	K&C, SEP's x 4 & connection to table drain		-	-
37	Sorell, Main Road & Stores Lane	C-22-S-007	Council's contribution to DSG bypass stormwater works under Main Road		-	-
38	Carlton, 31 Lloyd Street	C-22-S-008	K&C and connection to SD106763		39,309	-
39	Carlton, Riviera/Shamrock	C-22-S-009	Connection from SC111895 to SC112203 then drain & outfall from end of cul-de-sac into SC POS		21,345	-
40	Dodges Ferry, Lateena Street	C-22-S-010	Outfall upgrade on PWS foreshore at SE115409		485	-
41	Pembroke Park (Pit at Cricket Nets)	C-22-S-011	Pit @ Cricket Nets		3,499	-
				\$ 413,276		



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	FOOTPATHS & KERB					
42	Sorell, Attunga Drive	C-22-T-026	Footpath between Attunga Drive and Pembroke Park		17,571	-
43	Lewisham, Lewisham Scenic Drive	C-22-T-027	Asphalt footpath renewal between Gregory and Hurst Street		1,217	-
44	Carlton, Moomere Street	C-22-T-028	Asphalt footpath renewal, Moonar to Carlton River		65,741	-
45	Dodges Ferry, Park Beach Road	C-22-T-029	Footpath and kerb to beach car park		8,376	-
46	Dodges Ferry, Carlton River Road	C-22-T-030	Asphalt footpath renewal - junction to Chaffeys Drive		32,157	-
47	Sorell, Pennington Drive	C-22-T-031	VRU - Pennington Drive / Weston Hill Road		91,550	-
48	Sorell, Main Road	C-22-T-032	VRU - Main Road		- 4,320	37,856
49	Dodges Ferry, First Avenue	C-22-T-033	VRU - First Avenue		240,723	-
50	Sorell, The Circle & Taylor Drive	C-22-T-034	VRU - Circle to Taylor Drive		100,108	-
51	Dodges Ferry, Carlton River Road	C-22-T-035	Continuing east from Chaffeys Drive		53,224	-
52	Sorell Rotary Club Bus Shelters	C-22-T-036	2 Bus Shelters 2021/22		1,176	-
				\$ 959,242		



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	BRIDGE REPLACEMENTS					
53	Nugent Road - Badger Box Gully Creek	C-22-BR-001	Bridge approach renewal		26,828	-
54	Nugent Road - Wells Creek	C-22-BR-002	Bridge approach renewal		30,997	-
55	Dunalley, Fulham Road	C-22-BR-003	Bridge approach renewal		11,186	-
56	Carlton, Fulham Road	C-22-BR-004	Bridge approach renewal		9,261	-
57	Marion Bay Road	C-22-BR-005	Install guard rail and widen approach		-	25,344
58	Carlton River Road	C-22-BR-006	Bridge approach renewal		22,148	-
59	Penna, Shark Point Road	C-22-BR-007	Bridge refurbishment		152	-
				\$ 123,780		
	BUILDINGS					
60	Lewisham - boat ramp toilet	C-22-B-001	Single berth toilet & AWTS (or equivalent)		10,667	26,736
				\$ 80,000		
	PLANT AND EQUIPMENT					
61	CAC & Depot	C-22-P-001	Light fleet replacement - 7 MVs – 5x Ford Rangers & 2x Mitsubishi Outlanders (+ provision for required accessories)		72,864	178,645
62	Depot	C-22-P-002	JCB Backhoe. Replacement of backhoe HF-XX-031 due to age		179,612	-
63	Depot	C-22-P-003	Med Tipper (Reserves). Replacement of Mitsubishi Fuso Canter HF-XX-005 - B10RC (Q3)		-	-
				\$ 530,000		
	IT					
64	CAC	C-22-IT-001	Mobile DGPS unit - equipment for Engineering Department		12,860	-
65	CAC	C-22-IT-002	2 Laptops, including docking station, monitor and bag		-	-
				\$ 19,560		



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	LAND IMPROVEMENT (PARKS & RESERVES)					
66	Pembroke Park	C-22-LI-001	Extend height of rear cricket net FN114166 and length of roofs FN114163		80,313	-
67	Penna, Penna Beach Foreshore	C-22-LI-002	Walkway and Fencing		-	-
68	Miena/Wolstenholme subdivision fence	C-22-LI-003	Subdivision fence		-	-
				\$ 120,940		
	PRELIMINARY WORK IN 2021/22					
69	Forcett, 532 Wiggins Road	C-22-PRELIM-WIGGINS	Potential road widening job (Designers, Surveyors)		6,500	-
70	Midway Point, Flyway Park Car Park	C-22-PRELIM-FLYWAY	Preliminary Costs for Flyway Park Car Park		2,655	-
71	Sorell, BMX Track	C-22-PRELIM-BMXTrack	Preliminary Costs for BMX Track		6,129	-
72	Pawleena, Pawleena Rd, Arthur Highway roundabout	C-22-PRELIM-PAWRD	Preliminary acquisition costs		-	-
73	Forcett, Delmore Road	C-22-PRELIM-DELRD	Preliminary Costs for road widening and widen box culvert		-	-
				\$ 228,000		
	CARRYOVERS FROM 2020/2021					
	CARRY OVERS - STORMWATER					
74	Dodges Ferry, Blue Lagoon	C-21-S-009			16,409	58,770
75	Lewis Court & #229 Lewisham Scenic Drive	C-21-S-014			88,433	-



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	CARRY OVERS - FOOTPATHS & KERB					
76	Sugarloaf Road reconstruction	C-21-T-003			7,157	-
77	Dodges Ferry, Tiger Head Road	C-21-T-052			82,045	-
78	Dodges Ferry to Carlton Beach	C-21-T-055			99,075	-
79	Dodges Ferry to Carlton Beach	C-21-T-057			81,999	1,934
80	Sorell, Brinktop Road	C-21-T-056			148,208	432,963
	CARRY OVERS - BRIDGES & OTHER STRUCTURES					
81	Municipality	C-21-BR-004			-	-
	CARRY OVERS - PLANT & EQUIPMENT					
82	Depot	C-21-P-002			36,138	-
83	Depot	C-21-P-004			-	-
84	Depot	C-21-P-010			41,015	-
	CARRY OVERS - IT					
85	CAC	C-21-IT-002			24,074	-
86	CAC	C-20-IT-005			99,399	-
87	Municipality	C-20-IT-002			-	-



4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	CARRY OVERS - PARKS & RESERVES					
88	Copping Cemetery	C-21-LI-009			9,348	-
89	Carlton, Snake Hollow Park	C-21-LI-010			15,107	-
90	Carlton, Snake Hollow Park	C-20-LI-010			44,144	-
91	Sorell, Sorell Skate Park	C-21-LI-011			193,596	3,920
92	Dunalley Golf Club (Tennis Court construction)	C-20-LI-012			6,487	-
	CARRY OVERS - BUILDINGS					
93	CAC	C-20-B-004			27,625	156,402
	CARRY OVERS - PEMBROKE PARK STADIUM					
94	Pembroke Park	C-20-PemPark-Civil			118,942	-
95	Pembroke Park	C-20-PemPark-Stadium			5,045,251	307,130
96	Pembroke Park Outdoor Netball Courts	C-20-PemPark-Stad B			105,959	125,046
97	Pembroke Park Stadium	C-20-PemPark-Stad C			-	38,985
98	Pembroke Park Stadium	Possible Job in 2022/23			-	-
99	Pembroke Park	C-21-PEMPARK-002			77,993	24,785



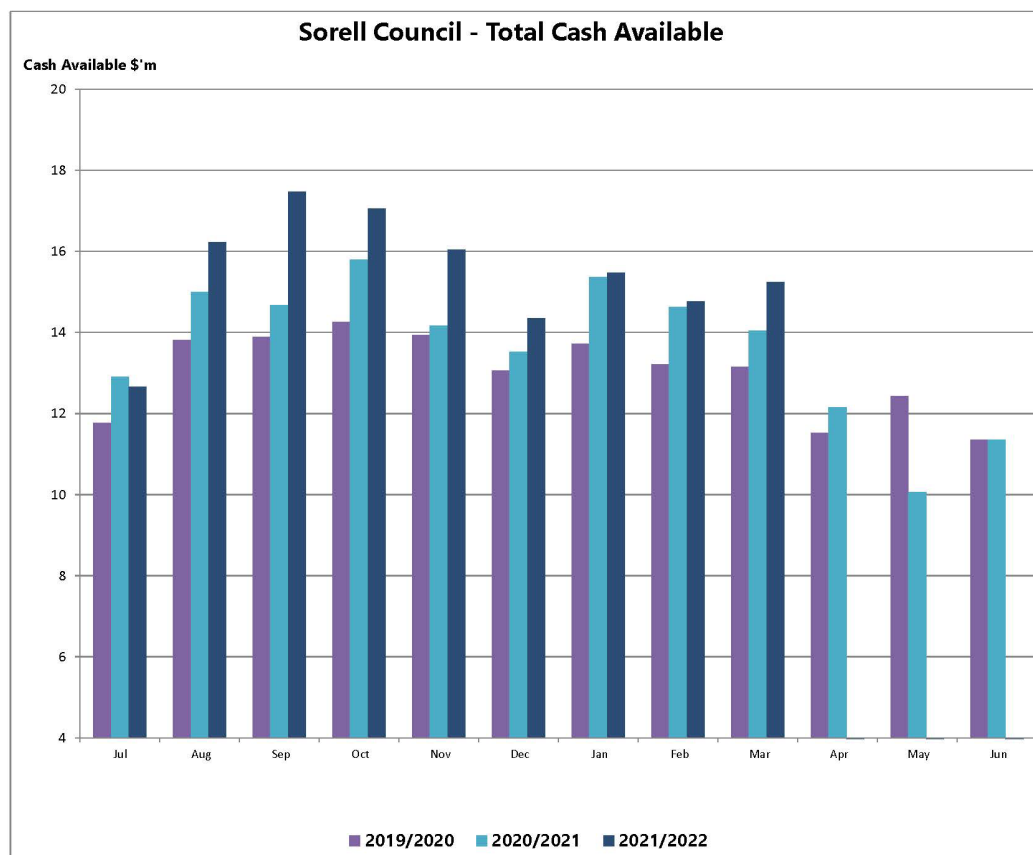
4/04/2022	SORELL COUNCIL					
	MYBR - CAPITAL WORKS BUDGET FOR 2021/2022					
Number	Location	Job No.	Detailed Description	MYBR Approved Budget 2021/2022	This Financial year	Commitments
	CARRY OVERS - PRELIM JOBS					
100	Municipality	C-22-PRELIM-SWPROGRA			7,152	-
101	Pembroke Park	C-22-PRELIM-PPFUNRM			-	-
				\$ 8,913,340		
			Capital candidates approved by GM			
			Total Capital Budget - Excluding Carry Overs	\$ 6,912,861		
			Tot Capital Budget - Including Carry Overs	\$ 15,826,201	10,056,898	2,382,224



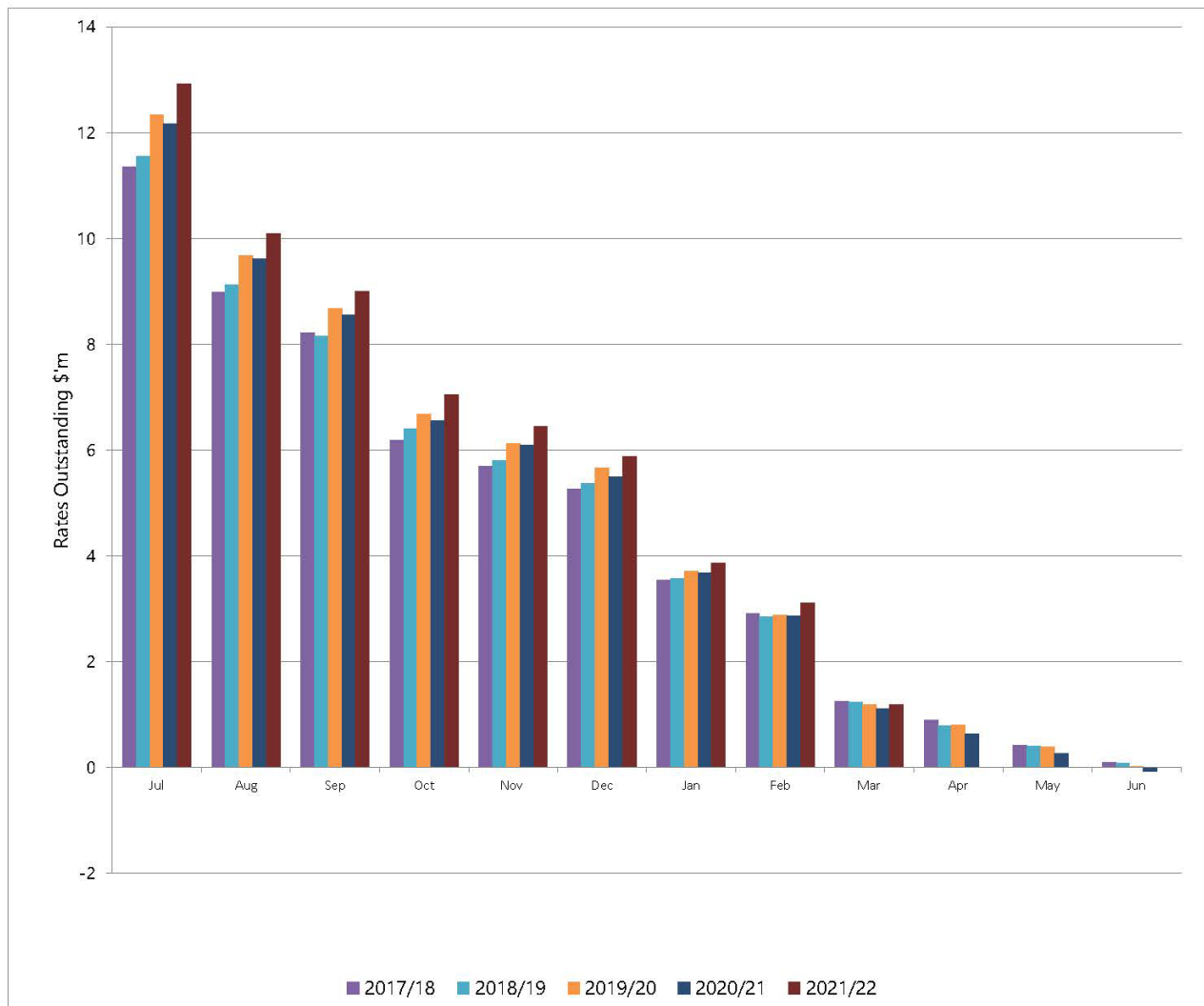
Sorell Council - Cash on Hand as at 31 March 2022					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2021	6/06/2022	\$ 1,517,337	0.35%
Bendigo Bank Term Deposit	12 Month Term Deposit	12/01/2022	12/01/2023	\$ 1,011,674	0.50%
MyState Term Deposit	12 Month Term Deposit	9/02/2022	9/02/2023	\$ 1,517,720	0.80%
MyState Term Deposit	12 Month Term Deposit	30/06/2021	28/06/2022	\$ 1,250,000	0.60%
CBA Investment Account	At Call			\$ 8,561,015	0.20%
CBA Special Purpose Account	At Call			\$ 1,122,799	0.20%
CBA Operating Account	Current			\$ 148,468	0.00%
Tascorp Investment	24 Hour Call			\$ 37,948	0.10%
Various Petty Cash and Floats	In house			\$ 1,712	N/A
Various Halls Bank Balances				\$ 71,357	N/A
Total Funds Available				\$ 15,240,031	

The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).

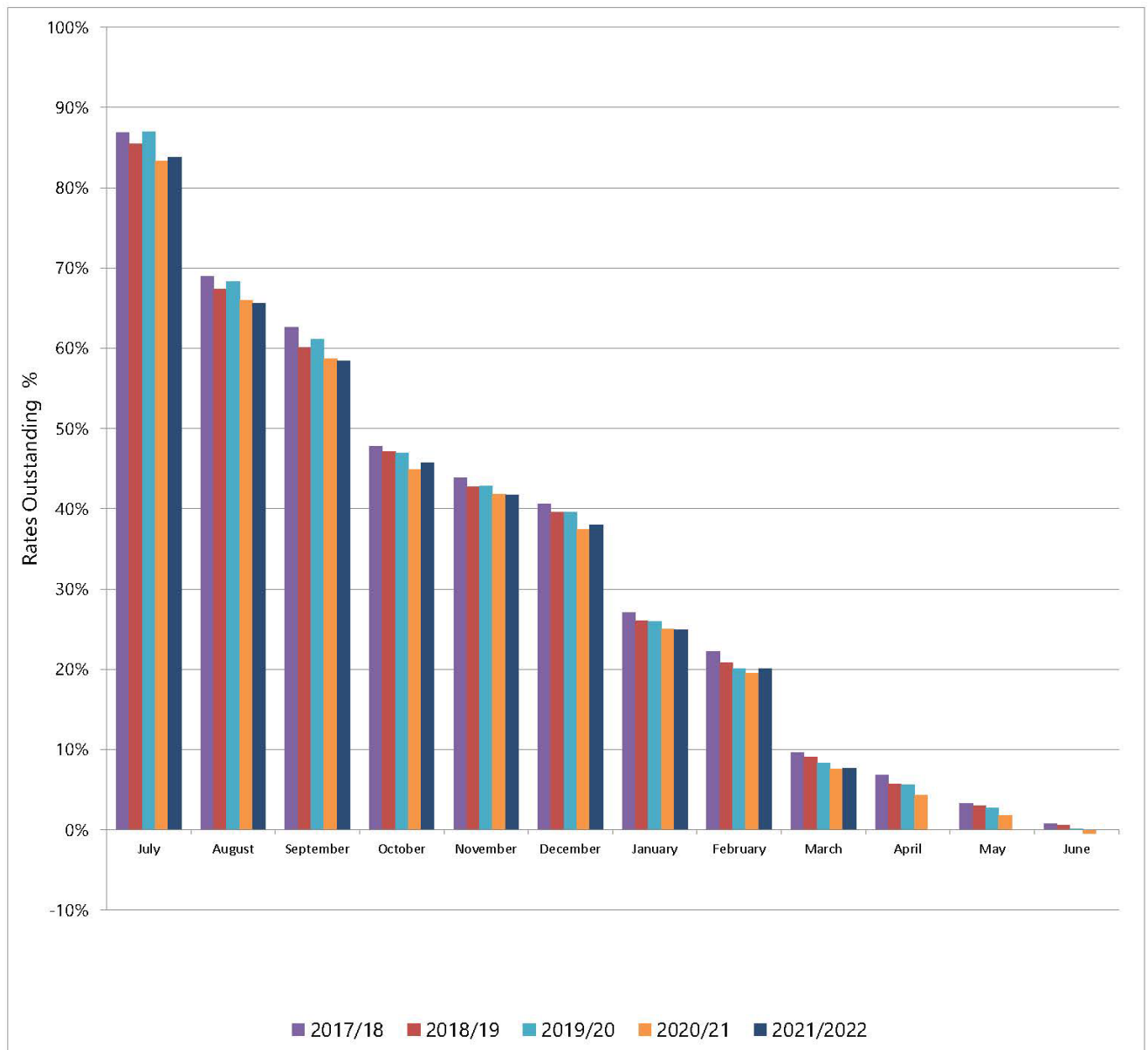
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



SORELL COUNCIL OUTSTANDING RATES BY MONTH



SORELL COUNCIL OUTSTANDING RATES BY MONTH



GRANT VARIANCE ANALYSIS - 28 February 2022

Grant Details	Budget	Actual	Variance	Comments
GL 1415 Grants Operating - State Grants & Subsidies				
Weed Control	\$ 18,776	\$ 12,627	-\$ 6,149	This is an ongoing project, income recognition under this grant was expected to be completed in December, however that has now changed to April as staff resources are now on board. The variance reported is due to project timing.
School Based Immunisations Term 1 & 2 - 2021	\$ 1,290	\$ 1,290	\$ 0	Nil variance
Arts Tasmania	\$ 23,290	\$ 20,000	-\$ 3,290	This is an ongoing project, income recognition under this grant is expected to be completed in April. The variance reported is due to project timing.
Safer Rural Roads Program C-22-T-011 White Hill Rd Forcett, C-22-T-012 Pawleena Rd Pawleena and C-22-T-009 Delmore Rd Forcett	\$ 145,250	\$ 2,500	-\$ 142,750	This is an ongoing project, income recognition under this grant is expected to be completed in April. The variance reported is due to project timing.
State Heavy Duty Vehicle Motor Tax to Local Government	\$ 14,000	\$ -	-\$ 14,000	This income was budgeted to be received in December. To date it has not been received, however we did experience a delay last financial year of a couple of months.
Natural Hazard Risk Framework	\$ 25,000	\$ 10,000	-\$ 15,000	This is an ongoing project, income recognition under this grant is expected to be completed in April. The variance reported is due to project timing.
	<u>\$ 227,606</u>	<u>\$ 46,417</u>	<u>-\$ 181,189</u>	
GL 2110 Grants Capital - Commonwealth Grants				
C-20-B-004 Carriageway Shed	\$ 221,583	\$ 27,625	-\$ 193,958	This is an ongoing project, income recognition under this grant is expected to be completed in June. The variance reported is due to project timing.
C-21-T-055 Dodges Ferry Loop Track	\$ 176,125	\$ 121,872	-\$ 54,253	This is an ongoing project, income recognition under this grant is expected to be completed in April. The variance reported is due to project timing.
C-21-LI-011 Pembroke Park Skate Park Upgrade	\$ 200,000	\$ 193,596	-\$ 6,404	This is an ongoing project, income recognition under this grant is expected to be completed in May. The variance reported is due to project timing.
C-20-LI-010 & C-21-LI-010 Snake Hollow Park works	\$ 28,603	\$ 26,840	-\$ 1,763	This is an ongoing project, income recognition under this grant is expected to be completed in May. The variance reported is due to project timing.
C-21-PEMPARK-002 Street Access and Car Park Lighting Pembroke Park Stadium	\$ 3,745	\$ 57,296	\$ 53,551	This is an ongoing project, income recognition under this grant is expected to be completed in May. The variance reported is due to project timing.
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 3,600,000	\$ 3,600,000	\$ -	This is an ongoing project, income recognition under this grant is expected to be completed in May. The variance reported is due to project timing.
	<u>\$ 4,230,056</u>	<u>\$ 4,027,228</u>	<u>-\$ 202,828</u>	



GRANT VARIANCE ANALYSIS - 28 February 2022

Grant Details	Budget	Actual	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-20-PEMPARK-STADIUM Pembroke Park Stadium	\$ 1,341,457	\$ 1,158,543	-\$ 182,914	This is an ongoing project, income recognition under this grant is expected to be completed in May 2022. The variance reported is due to project timing.
C-21-T-056 & C-22-T-005 Road works Brinktop Rd and Lewisham Rd	\$ 862,265	\$ 1,042,899	\$ 180,634	This is an ongoing project, income recognition under this grant is expected to be completed in June 2022. The variance reported is due to project timing.
C-22-T-010 Bay Rd Boomer Bay W Beam replacement	\$ 29,200	\$ 26,800	-\$ 2,400	This is an ongoing project, income recognition under this grant is expected to be completed in April 2022. The variance reported is due to project timing.
C-22-T-011 White Hill Rd W Beam replacement	\$ 135,550	\$ 135,550	\$ -	Completed Project
C-22-T-009 Delmore Rd Forcett Bay W Beam replacement	\$ -	\$ -	\$ -	Nil variance
C-22-T-012 Pawleena Rd Pawleena W Beam replacement	\$ -	\$ -	\$ -	Nil variance
C-22-T-034 Footpath & Kerb The Circle	\$ 70,000	\$ 70,000	\$ -	Completed Project
C-22-T-032 Footpath & Kerb Main Rd Sorell	\$ 32,760	\$ 6,141	-\$ 26,619	This is an ongoing project, income recognition under this grant is expected to be completed in April 2022. The variance reported is due to project timing.
C-22-T-033 Footpath & Kerb First Avenue and Jetty Rd	\$ 201,380	\$ 201,380	\$ -	Completed Project
C-22-T-031 Footpath & Kerb Pennington Drive	\$ 70,700	\$ 70,700	\$ -	Completed project.



GRANT VARIANCE ANALYSIS - 28 February 2022

Grant Details	Budget	Actual	Variance	Comments
GL 2115 Grants Capital - State Grants				
C-22-B-001 Lewisham boat ramp car park toilets	\$ 1,181	\$ 10,667	\$ 9,486	This is an ongoing project, income recognition under this grant is expected to be completed in June 2022. The variance reported is due to project timing.
C-22-BR-005 Marion Bay Bridge Approach	\$ 24,000	\$ -	-\$ 24,000	This is an ongoing project, income recognition under this grant is expected to be completed in April 2022. The variance reported is due to project timing.
C-21-T-052 Road works Carlton Beach/Tigerhead Rd	\$ 194,800	\$ 194,800	\$ -	Completed project.
	<u>\$ 2,963,293</u>	<u>\$ 2,917,479</u>	<u>-\$ 45,814</u>	



15.0 QUESTIONS FROM THE PUBLIC

^

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councilor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councilor must not disclose information:

- (a) seen or heard by the Councilor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councilor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



16.0 CLOSED MEETING

^

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
16.1	Confirmation of the Closed Council Minutes of the Council Meeting of 11 December 2018 – <i>Regulation 34(3)</i>
16.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
16.3	Quotation Orielton Rivulet Bridge – Emergency Repairs – <i>Regulation 15(2)(d)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

“That the meeting be closed to the public to enable Council to consider agenda items 16.1 - 16.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

16.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 15 MARCH 2022

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 15th March 2022 be confirmed.”

16.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”

16.3 QUOTATION ORIELTON RIVULET BRIDGE – EMERGENCY REPAIRS



17.0 ACRONYMS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
ASU	Australian Services Union
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DPAC	Department of Premier & Cabinet
DSG	Department of State Growth
DST	Destination Southern Tasmania
EOI	Expressions of Interest
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MERS	Manager Engineering & Regulatory Services
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NRM	Natural Resource Management
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SES	State Emergency Service
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TCF	Tasmanian Community Fund
TOR	Terms of Reference

