



COUNCIL MINUTES

15 MARCH 2022

COUNCIL CHAMBERS

COMMUNITY ADMINISTRATION CENTRE (CAC)



MINUTES

FOR THE COUNCIL MEETING HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
15 MARCH 2022

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	APOLOGIES	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	1
4.0	CONFIRMATION OF THE MINUTES OF 15 FEBRUARY 2022	1
5.0	MAYOR'S REPORT	2
6.0	SUPPLEMENTARY ITEMS	2
7.0	COUNCIL WORKSHOPS REPORT	3
8.0	DEPARTMENTAL REPORTS	3
9.0	PETITIONS	4
10.0	LAND USE PLANNING	4
11.0	GOVERNANCE	4
11.1	SOUTH EAST REGION JOBS HUB – DRAFT INCORPORATED ASSOCIATION RULES	4
11.2	SOUTHERN TAS BMX FACILITY – PEMBROKE PARK	5
12.0	ENGINEERING & REGULATORY SERVICES	5
12.1	ICT STRATEGY	5
13.0	HR & COMMUNITY SERVICES	6
13.1	COMMUNITY GRANTS PROGRAM	6
14.0	FINANCE	6
14.1	EXECUTIVE SUMMARY – FINANCIAL REPORT FEBRUARY 2022 YTD	6
15.0	QUESTIONS FROM THE PUBLIC	7
16.0	CLOSED MEETING	10
16.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 15 FEBRUARY 2022	10
16.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	11
16.3	WASTE MANAGEMENT CONTRACT EXTENSION	11
16.4	COPPING REFUSE SITE JOINT AUTHORITY MINUTES– FEBRUARY 2022	12
16.5	AUDIT PANEL MEETING MINUTES	12
17.0	ACRONYMNS	14

The meeting commenced at 6.00 pm.

1.0 ATTENDANCE

^

Mayor K Vincent
Deputy Mayor N Reynolds
Councillor V Gala
Councillor G Jackson
Councillor C Torenus
Councillor M Reed
Councillor B Nichols

STAFF IN ATTENDANCE

Robert Higgins – General Manager
Jess Hinchin – Manager, HR Customer and Community Services
Russell Fox – Manager, Engineering and Regulatory Services
Greg Robertson – Manager, Regulatory Services

2.0 APOLOGIES

Councillor K Degrassi – Approved Leave of Absence
Councillor D De Williams – Approved Leave of Absence

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any Councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

Councillor Jackson advised pursuant to Section 48 of the Local Government Act 1993 of an interest in Item 13.1 – Community Grants Program. Councillor Jackson was absent from the room during discussions held at the Council workshop of 8th March 2022.

4.0 CONFIRMATION OF THE MINUTES OF 15 FEBRUARY 2022

^

RECOMMENDATION

“That the Minutes of the Council Meeting held on 15th February 2022 be confirmed.”

32/2022 NICHOLS/REED

“That the recommendation be accepted.”



The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**

5.0 MAYOR'S REPORT

^

RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

With the addition of the following meetings.

- Sorell Football Club
- Inghams National meeting with the General Manager.

33/2022 REED/JACKSON

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**

6.0 SUPPLEMENTARY ITEMS

^

RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:



- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

7.0 COUNCIL WORKSHOPS REPORT

^

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
8 th March 2022	<ul style="list-style-type: none"> • New staff appointment introductions. • Shark Point Rd – failed culvert and road closure. • Pembroke Park naming and operational updates. • Community grant applications x 4. • 22/23 and Financial Management Strategy capital project candidate discussion. 	<ul style="list-style-type: none"> • Vincent, Reynolds, Reed, Jackson, Gala, Nicols 	<ul style="list-style-type: none"> • DeGrassi, De Williams (Leave of Absence). • Torenus

8.0 DEPARTMENTAL REPORTS

^

RECOMMENDATION

“That the Departmental reports as listed be received.”

34/2022 JACKSON/TORENIUS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**



9.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

10.0 LAND USE PLANNING

^

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

11.0 GOVERNANCE

^

11.1 SOUTH EAST REGION JOBS HUB – DRAFT INCORPORATED ASSOCIATION RULES

RECOMMENDATION

“That Council resolve to:

- (i) endorse the establishment of the South East Region Jobs Hub Association;
- (ii) adopt the draft Rules (as amended) and draft Strategic Plan; and
- (iii) authorise the General Manager (or SERDA delegate) to execute as necessary.”

35/2022 REED/JACKSON

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**



11.2 SOUTHERN TAS BMX FACILITY – PEMBROKE PARK

RECOMMENDATION

“That Council resolve to:

- (i) authorise the General Manager to notify Glenorchy City Council confirming Sorell Council’s in principle support to facilitate the southern Tasmanian BMX facility project at Pembroke Park; and
- (ii) authorise the General Manager to execute the necessary agreements with Glenorchy City Council and the Department of Communities, Sport and Recreation to transfer funding of \$433,597 and \$250,000 respectively.”

36/2022 REYNOLDS/GALA

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**

12.0 ENGINEERING & REGULATORY SERVICES

^

12.1 ICT STRATEGY

RECOMMENDATION

“That Council resolve to approve the attached ICT Strategy.”

37/2022 NICHOLS/REED

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**



13.0 HR & COMMUNITY SERVICES

13.1 [^]
COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council approve the following community groups to receive grants under the 2021-2022 Community Grants Program.”

38/2022 REED/NICHOLS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**

14.0 FINANCE

14.1 [^]
EXECUTIVE SUMMARY – FINANCIAL REPORT FEBRUARY 2022 YTD

RECOMMENDATION

“That the Executive Summary – Financial Report February 2022 Year to Date be received and noted by Council.”

39/2022 NICHOLS/REED

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**



15.0 QUESTIONS FROM THE PUBLIC

^

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

Wayne Davidson questioned the timeframe to respond to letters from ratepayers and lawyers and made a number of statements regarding a Council road reconstruction project on Pawleena Rd.

The General Manager advised that owing to the nature of the matters, the letters in question are forwarded to Councils Lawyers and are responded to as necessary through them. The General Manager further advised he would confirm if responses had been sent to the correspondence tabled by Mr Davidson during public question time.

Sharon Fotheringham of Forcett questioned the time frame for which the current leave of absence have been granted for Councillor De Williams and Councillor Degrassi.

The General Manager advised that leave for Councillor De Williams has been granted until 25th May 2022 and Councillor Degrassi until 11th April 2022.

Sharon further questioned what the total payments made to the Councillors on leave of absence are and the total time that has been granted.

Mayor Vincent advised that this further question would be taken on notice.

Matthew Duncombe of Glenorchy, President of the Southern City BMX Club commented on the surface of the proposed BMX track that the gravel contains a polymer/glue which hardens the surface and allows the track to be maintenance



free for 10 years. He also commented that a new track would enable opportunity for the growth of the club and greater participation.

The open meeting closed at 7.10 pm.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



The Closed meeting commenced at 7.11 pm.

16.0 CLOSED MEETING

^

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
16.1	Confirmation of the Closed Council Minutes of the Council Meeting of 15 February 2022 – <i>Regulation 34(3)</i>
16.2	Disclosure of confidential information – <i>Regulation 15(8)</i>
16.3	Waste Management Contract Extension – <i>Regulation 15 (2)(d)</i>
16.4	Copping Refuse Site Joint Authority Minutes – <i>Regulation 15 (2)(c)</i>
16.5	Audit Panel Meeting Minutes – <i>Regulation 15(2)(c)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

“That the meeting be closed to the public to enable Council to consider agenda items 16.1 - 16.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

40/2022 REYNOLDS/JACKSON

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**

16.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 15 FEBRUARY 2022

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 15th February 2022 be confirmed.”



41/2022 JACKSON/GALA

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was CARRIED

16.2 AUTHORITY TO DISCLOSE CONFIDENTIAL INFORMATION
^
RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”

42/2022 REED/NICHOLS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was CARRIED

16.3 WASTE MANAGEMENT CONTRACT EXTENSION
^

43/2022 NICHOLS/JACKSON

“That the recommendation be accepted.”

An amended motion was put.



44/2022 REED/TORENIUS

“That item 2 of the recommendation be extended for 12 months in line with item 1.”

The amendment was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The amendment was **CARRIED**

The motion as amended was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**

16.4 COPPING REFUSE SITE JOINT AUTHORITY MINUTES– FEBRUARY 2022

45/2022 JACKSON/NICHOLS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala

Against: None

The Motion was **CARRIED**

16.5 AUDIT PANEL MEETING MINUTES

46/2022 GALA/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Vincent, Reynolds, Torenus, Reed, Nichols, Jackson, Gala



Against: None

The Motion was **CARRIED**

The Closed meeting concluded at 7.45 pm.



17.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
ASU	Australian Services Union
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DPAC	Department of Premier & Cabinet
DSG	Department of State Growth
DST	Destination Southern Tasmania
EOI	Expressions of Interest
EPA	Environment Permit Authority
EWaste	Electronic Waste
FMAC	Fire Management Assessment Committee
GM	General Manager
ICT	Information Communication Technology
LGAT	Local Government Association of Tasmania
LPS	Local Provisions Schedule
LTFP	Long Term Financial Plan
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MERS	Manager Engineering & Regulatory Services
MEMC	Municipal Emergency Management Committee
NBN	National Broadband Network
NERR	Notice of employee representational rights
NRM	Natural Resource Management
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SEBA	South East Basketball Association
SERDA	South East Region Development Association
SES	State Emergency Service
SENA	South East Netball Association
SEUFC	South East United Football Club
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
SWS	Southern Waste Solutions
TCF	Tasmanian Community Fund
TOR	Terms of Reference

