



COUNCIL AGENDA

COUNCIL CHAMBERS
COMMUNITY
ADMINISTRATION
CENTRE (CAC)

17 November 2020

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 17 November 2020, commencing at 6.00 pm.

CERTIFICATION

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
12 November 2020



AGENDA
FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
17 November 2020

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	APOLOGIES	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	1
4.0	CONFIRMATION OF THE MINUTES OF 20 OCTOBER 2020	1
5.0	MAYOR'S REPORT	1
6.0	SUPPLEMENTARY ITEMS	2
7.0	COUNCIL WORKSHOPS REPORT	3
8.0	DEPARTMENTAL REPORTS	3
8.1	GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER	3
8.2	ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER	3
8.3	HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCHEN, MANAGER	22
8.4	FINANCE AND INFORMATION – SCOTT NICOL, A/MANAGER	30
9.0	PETITIONS	33
10.0	LAND USE PLANNING	33
10.1	DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES	33
10.2	SECTION 34 – PLANNING SCHEME AMENDMENT AT 5 ARTHUR HIGHWAY, (CT 16027/1) AND LOT 1 ARTHUR HIGHWAY (CT 8740/1), SORELL – AMENDMENT NO.3/2019	33
11.0	ENGINEERING & REGULATORY SERVICES	42
11.1	NOTICE OF INTENTION TO MAKE MINOR AMENDMENTS TO THE LOCAL HIGHWAYS BY-LAW NO 2 OF 2015	42
12.0	HR & COMMUNITY SERVICES	62
12.1	COMMUNITY GRANTS PROGRAM	62
13.0	FINANCE & INFORMATION	64
13.1	EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE OCTOBER 2020 YTD	64
14.0	QUESTIONS FROM THE PUBLIC	100
15.0	CLOSED MEETING	102
15.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 20 OCTOBER 2020	102
15.2	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	102
16.0	ACRONYMNS	103

1.0 ATTENDANCE

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Mayor K Vincent
Deputy Mayor N Reynolds
Councillor K Degrassi
Councillor V Gala
Councillor G Jackson
Councillor C Torenus
Councillor M Reed
Councillor B Nichols
Councillor D De Williams

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 20 OCTOBER 2020

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RECOMMENDATION

“That the Minutes of the Council Meeting held on 20 October 2020 be confirmed.”

5.0 MAYOR’S REPORT

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RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Council meeting, workshops and DASC as required.
- School rebuild committee.
- Conducted SERDA AGM.
- Zoom meeting with LGAT pre Taswater meeting.
- Met with Nial Quinn regarding developing basketball in Sorell.
- Met with local resident regarding Community Garden.



- Participated in Arts and Culture forum. Deputy Mayor Reynolds and Councillor Torenus, De Williams and Nichols also attended.
- Met with John Tucker regarding various issues.
- Attended 100 years of May Shaw book launch in Swansea.
- Attended Dodges Ferry School learning trail opening conducted by Councillor Reed.
- Attended Taswater quarterly meeting in Launceston.
- Met with potential SWS board chair.
- Attended Remembrance Day Service at Sorell.
- Had discussions regarding roads with Minister Ferguson.
- Meeting to work through replacement for Greg Bowers SERDA and discussions with Business Tas.
- Participated in media interviews regarding Blue Lagoon ABC, and Emergency Hub TTFM.

6.0 SUPPLEMENTARY ITEMS

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RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.



7.0 COUNCIL WORKSHOPS REPORT

The following Council Workshop was held:

Date	Purpose	Attendance	Apologies
3 rd Nov 2020	<ul style="list-style-type: none"> Southern Beaches Trail Loop concept Primrose Sands RV position Organisation resourcing paper Reconciliation, Arts & Culture Strategy, climate action planning, community engagement, planning reform and Council Strategic Plan 	Mayor Vincent Deputy Mayor Reynolds Councillor Nichols Councillor Torenus Councillor Gala Councillor Jackson Councillor Reed Councillor De Williams	Councillor Degrassi

8.0 DEPARTMENTAL REPORTS

RECOMMENDATION

“That the Departmental reports as listed be received.”

8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- Attended STCA Regional Climate Change Initiative Council workshop – 20th Oct.
- SERDA AGM – 26th Oct.
- Meeting with Jack Jumpers CEO Simon Brookhouse – 29th Oct.
- Arts & Culture Forum – 30th Oct.
- Meeting with process/environmental consultant and MERS – 3rd Nov.
- Met with proponents of cleanfill development proposal and Engineering Manager Projects – 4th Nov.
- Attended DPFEM Parliamentary Budget Committee site meeting and hearing on Emergency Services Hub project – 4th Nov.
- Attended General Managers workshop – 5th & 6th Nov.
- Attended RSL service – 11th Nov
- Attended Audit Panel meeting – 11th Nov.
- Council workshops, meetings, SMT and DASC meetings.

8.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER



ENGINEERING AND REGULATORY SERVICES – Russell Fox

There are a number of pipeline easement issues to resolve with respective property owners before the approved Council capital stormwater rectification projects can commence. The 900mm extension to the stormwater pipe at the back of Gatehouse Drive is expected to be finalised early in November.

Following the workplace assessment in Regulatory Services and Planning, we have implemented one of the planning recommendations to separate the statutory and strategic planning functions. The Regulatory Services and Planning divisions now have documented work processes for all of their main functions or workflows which includes the tasks carried out by Customer and Business Support as part of the overall process.

Meetings attended include:

- Meeting with environment/process consultant and GM about future potential work in the Sorell municipality.
- First official site meeting regarding the stadium contract with VOS constructions and Anthony (Council’s project manager). Subject to Council issuing the relevant permits work on site is scheduled to commence on the 16 November.
- Meeting with two of the Pembroke Park user representatives about a proposed scoring shelter for the second oval.
- Meeting with Council development officers with the architects responsible for the Sorell school redevelopment.

Shayla Nowakowski/ Emma Smith

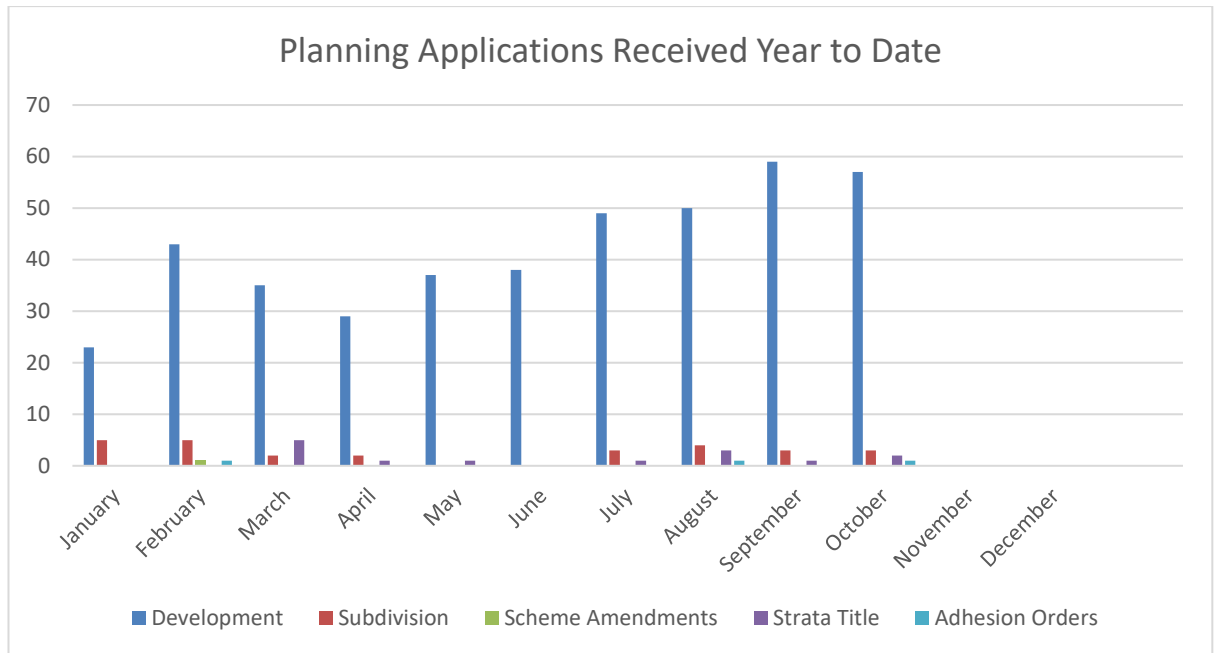
During the month of October, Development services received the following requests to waive application fees due to it being a Council owned property, approved under the delegation of General Manager

Project:	Name & Address:	Fees Waived:
Planning:		
4 x Lot Subdivision	R Higgins obo Sorell Council @ 47 Cole Street, Sorell	\$450.00.00 + \$720.00 + \$300.00
Building/Plumbing:		
None Received	N/A	N/A

PLANNING – Shayla Nowakowski

Analysis of planning applications received year to date including October 2020. The data from September is now included.





DELEGATED AUTHORITY – Jenny Richmond

During the month of October total of 46 Planning Approvals / Permits / Exemptions have been issued including:

- 2 Applications approved as Permitted Development - issued under delegated authority
- 0 Application approved as Permitted Development –at Council Meetings
- 5 Applications received which complied with requirements for No Permit Required (exempt from requiring a Planning Permit)
- 0 Applications with the requirements for General Exemptions
- 36 Applications approved as Discretionary Developments - issued under delegated authority
- 3 Applications approved as Discretionary Development – at Council Meetings

The following is a summary of approvals/permits issued for October 2020.

Description	Application Type	Property Address	Value Of Work
Residential - Additions to existing dwelling	Discretionary	8 Protea Street, Primrose Sands	\$150,000.00
Section 56 Minor Amendment - Location of Dwelling, Floor Plan and Wastewater Location	Discretionary	730 Bay Road, Marion Bay	\$0.00
Residential - Additions to dwelling - Deck	Discretionary	15 Nugent Road, Sorell	\$5,000.00
Residential - Additions to Dwelling - Deck	Discretionary	13 Nugent Road, Sorell	\$5,000.00
Residential - Dwelling & Outbuilding	Discretionary	72 Branders Road, Orielton	\$200,000.00
Residential - Dwelling	Discretionary	4 Renmore Court, Carlton (CT179009/4)	\$250,000.00
Residential - Additions & Alterations to Dwelling	Discretionary	718 Bay Road, Marion Bay	\$100,000.00
Emergency Services - Storage Shed & Shipping Container(TasFire)	Discretionary	460 Old Forcett Road, Dodges Ferry	\$10,000.00
Residential - Ancillary Dwelling & Outbuilding (Garage)	Discretionary	19 Parnella Road, Dodges Ferry (access off Cruddah Street)	\$200,000.00
Residential - New Dwelling, existing dwelling converted to shed. As Constructed caport converted to shed/garage & carport to enclosed swimming pool	Discretionary	2A Dodges Hill Road, Dodges Ferry	\$15,000.00
Section 56 Minor Amendment - Change to Setback to Southern Boundary	Discretionary	4 Riaweena Street, Dodges Ferry	\$0.00
Residential - Additions to Dwelling	Discretionary	195 Lewisham Scenic Drive, Lewisham	\$40,000.00
Residential - Dwelling and Outbuilding	Discretionary	32 Abruzzi Court, Orielton	\$350,000.00
Residential - Dwelling	Discretionary	14 Bracken Court, Dodges Ferry	\$300,000.00
Residential - Dwelling	Discretionary	46 Riviera Drive, Carlton	\$300,000.00



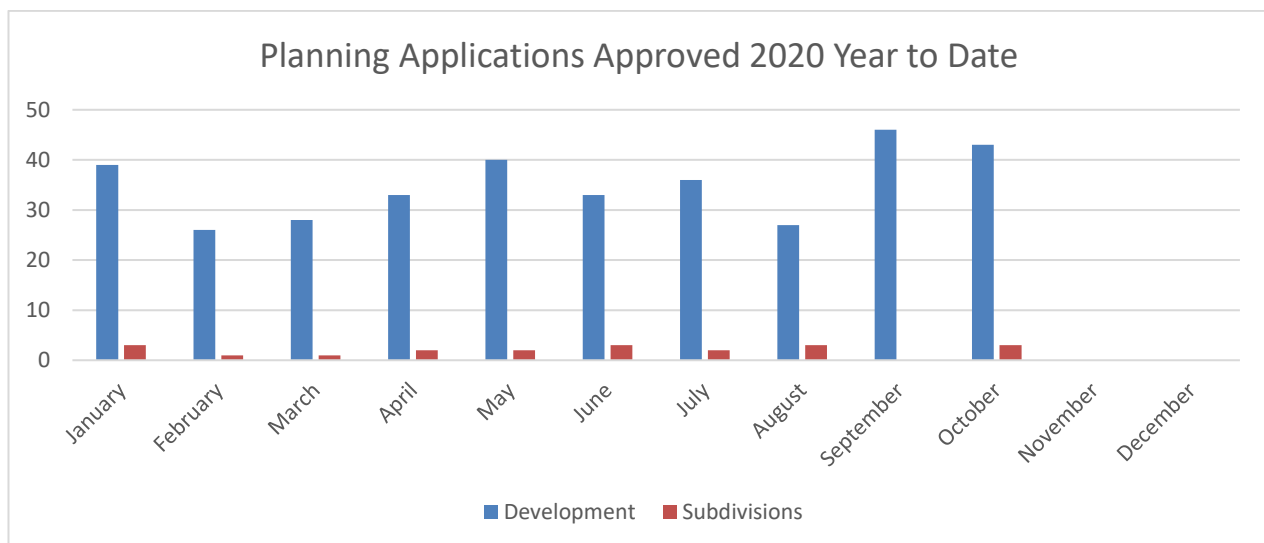
Section 56 Minor Amendment - roof & floor plan changes, remove garage and replaced with extended verandah	Discretionary	1 Arthur Highway, Dunalley	\$0.00
Residential - Dwelling & Outbuilding	Discretionary	404 Carlton River Road, Carlton River	\$568,596.00
Residential - Outbuilding	Discretionary	29 Raynors Road, Midway Point	\$11,000.00
Residential - Dwelling	Discretionary	8 Lynmore Way, Midway Point	\$210,000.00
Residential - Dwelling	Discretionary	12 Stanford Court, Sorell	\$230,000.00
Residential - Dwelling	Discretionary	23 Whitelea Court, Sorell(CT179047/26)	\$307,450.00
Residential - Dwelling	Discretionary	10B Lagoon View Court, Midway Point	\$326,000.00
Residential - Outbuilding	Discretionary	12 Sandy Point Avenue, Dodges Ferry	\$25,000.00
Residential - Outbuilding (Garage)	Discretionary	149 Lewisham Scenic Drive, Lewisham	\$25,000.00
Section 56 Minor amendment - Extension to outbuilding	Discretionary	6 Wattle Road, Dodges Ferry	\$0.00
Residential - Dwelling incl detached building carport/shed & ancillary dwelling incl temporary habitation prior to occupying main dwelling & home occupation	Discretionary	400 Carlton River Road, Carlton River	\$500,000.00
Residential - Dwelling & Outbuilding	Discretionary	1 Woodruff Court, Sorell	\$350,000.00
Residential - Multiple Dwellings x 2	Discretionary	45 Sandpiper Drive, Midway Point	\$500,000.00
Residential - Dwelling	Discretionary	51 Sandpiper Drive, Midway Point	\$246,125.00
Residential - Dwelling & Outbuilding	Discretionary	11 Third Avenue, Dodges Ferry	\$65,000.00
Residential - Outbuilding	Discretionary	314 Marion Bay Road, Bream Creek	\$15,000.00
Residential - Outbuilding	Discretionary	14 Okines Road, Dodges Ferry	\$10,000.00
Residential - Dwelling	Discretionary	18 Sweetwater Road, Midway Point	\$220,000.00
Residential - Change of Use existing shed/carport to dwelling, additions & Outbuilding	Discretionary	4 Bracken Court, Dodges Ferry	\$180,000.00
Residential - Outbuilding	Discretionary	43 Dubs & Co Drive, Sorell	\$20,000.00



1 Lot Subdivision & Boundary Adjustment	Discretionary	(Part Of) 1 Fitzroy Street, Sorell & 13 Pelham Street, Sorell	\$0.00
4 Lot Subdivision	Discretionary(Council)20/10	47 Cole Street, Sorell	\$0.00
Residential - Dwelling and Outbuilding	Discretionary(DASC)27/10	12 Clark Street, Dunalley	\$220,000.00
198 Lot Subdivision	Discretionary(DASC)27/10	195 - 227 Penna Road, 252 Penna Road and 312 Penna Road, Midway Point.	\$0.00
Home Based Business - Online Store	No Permit Required	8 Timber Mill Court, Midway Point	\$0.00
Residential - Change of Use Outbuilding to Ancillary Dwelling	No Permit Required	14 Clover Court, Carlton	\$50,000.00
Residential - Extension to Existing Dwelling	No Permit Required	27 Raynors Road, Midway Point	\$150,000.00
Residential - Additions to dwelling (Retrospective)	No Permit Required	11 Attunga Drive, Sorell	\$0.00
Residential - Outbuilding (Shipping Container)	No Permit Required	488 Carlton River Road, Carlton River	\$2,000.00
Strata Title x 2	Permitted	(Part Of) U1 75 Penna Road, Midway Point U2 75 Penna Road, Midway Point	\$0.00
Section 56 Minor Amendment - Increase size of outbuilding	Permitted	20 Wolstenholme Drive, Sorell	\$0.00
			\$6,156,171.00

Analysis of planning permits issued year to date including September & October 2020 – Shayla Nowakowski

Planning Applications approved year to date including October 2020.



APPEALS – John Molnar

There are no appeals currently before the Planning Tribunal.

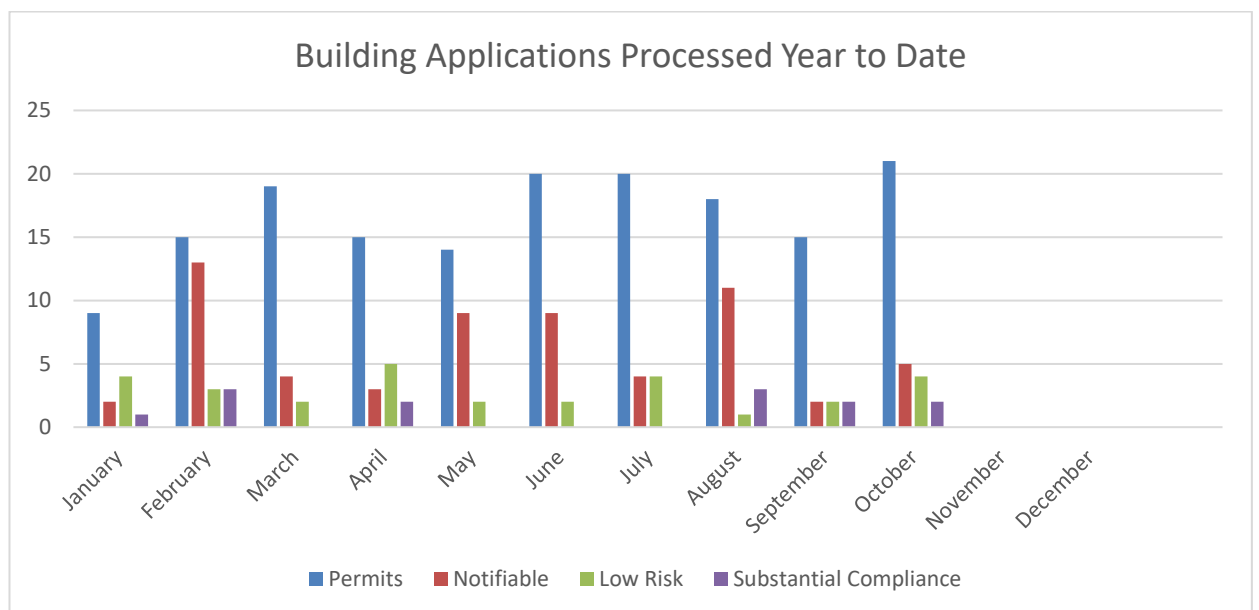
STRATEGIC PLANNING – Caroline Lindus

A Section 39 report following the advertising of a draft planning amendment for the rezoning of Lot 1, 5 Arthur Highway is submitted to the November Council meeting. Two further rezoning amendments have also been lodged with Council. Consideration of these rezoning applications will commence in November.

Following public consultation on the Open Space Strategy a draft report is being compiled for consideration at Council's December workshop. It is intended to submit the formal approval of this strategy to the December Council meeting.

BUILDING – Emma Smith

Analysis of applications approved year to date including October 2020. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were 21 approved in October (details below). These include:

- 21 Permits
- 5 Notifiable
- 4 Low Risk
- 2 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
64 Tiger Head Road, Dodges Ferry	Dwelling	\$ 38,537.00
4 View Street, Midway Point	Outbuilding	\$ 17,000.00
43 Provence Drive, Carlton	Decking	\$ 20,000.00
15 Nugent Road, Sorell	Dwelling	\$ -
13 Nugent Road, Sorell	Dwelling	\$ -
12 Sandy Point Avenue, Dodges Ferry	Shed	\$ 25,000.00
1D Okines Road, Dodges Ferry	Boat Storage Shed	\$ 140,000.00
28 Franklin Street, Lewisham	Dwelling and deck	\$ 200,000.00
9 Lagoon View Court, Midway Point	Dwelling	\$ 330,000.00
37 Riviera Drive, Carlton	Dwelling & Ancillary Dwelling	\$ 275,000.00
7 Kruvale Court, Primrose Sands	Dwelling	\$ 150,000.00
20 Whitelea Court, Sorell	Dwelling	\$ 150,000.00
108 Weston Hill Road, Sorell	Dwelling	\$ 448,799.00
38 Sandpiper Drive, Midway Point	Dwelling & Shed	\$ 250,000.00
44 Branders Road, Orierton	Dwelling	\$ 200,000.00
178 Gillingbrook Road, Forcett	Dwelling	\$ 125,000.00
11 Abruzzi Court, Orierton	Dwelling	\$ 250,000.00
5 Valley View Close, Sorell	Dwelling & Shed	\$ 450,000.00
12 Tarbook Court, Sorell	Dwellings	\$ 800,000.00
245 Carlton Beach Road, Carlton	Alterations, Additions to Dwelling & New Outbuilding	\$ 300,000.00
17 Tarbook Court, Sorell	Footings	\$ 410,000.00
4 Deakin Court, Lewisham	Dwelling & Outbuilding	\$ 500,000.00
196 Lewisham Scenic Drive, Lewisham	Dwelling & Outbuilding	\$ 350,000.00
36 Sandpiper Drive, Midway Point	Dwelling & Garage	\$ 290,000.00
123 Weston Hill Road, Sorell	Dwelling	\$ 250,000.00
31 Abruzzi Court, Orierton	Dwelling	\$ 330,000.00
340 Carlton Beach Road, Carlton	Dwelling	\$ 200,000.00
711 Primrose Sands Road, Primrose Sands	Dwelling	\$ 80,000.00
66 Tiger Head Road, Dodges Ferry	Dwelling (Amendment)	\$ -
64 Tiger Head Road, Dodges Ferry	Insurance Repairs - Re-Insulate, Re-Plaster and Paint	\$ 38,537.00
9 Torquay Drive, Sorell	Porch/Roof Verandah	\$ 1,000.00
58 Burnt Hill Road, Bream Creek	Shed	\$ 17,500.00

BUILDING COMPLIANCE AND INSPECTIONS – Sally Hill

Type Issued	September	October	Total	Year to Date 2020
BN PA	0	2	2	13
BO PA	1	0	1	13
BID	2	4	6	17
BN BS	0	0	0	0
BO BS	0	0	0	0
EO GM	0	0	0	1
INFRINGEMENT	0	0	0	1
Total	3	6	9	45

Type Resolved	September	October	Total	Year to Date 2020
BN GM	0	0	0	1
BN PA	2	0	2	8
BO GM	0	0	0	1
BO PA	2	0	2	5
BID	1	1	2	14
BN BS	0	0	0	0
BO BS	0	0	0	0
EO GM	1	0	1	2
INFRINGEMENT	1	0	1	2
Total	7	1	8	33

In addition to the above, 1 Building Notice – Building Surveyor was re-issued during October by a Private Building Surveyor and received by Council.

Legend:

BN GM – Building Notice General Manager, BN PA – Building Notice Permit Authority.

BO GM – Building Order General Manager, BO PA – Building Order Permit Authority.

BID – Building Inspection Direction

BN BS – Building Notice Building Surveyor

BO BS – Building Order Building Surveyor

EO GM – Emergency Order General Manager

INFRINGEMENT – Infringement Notice

Other Statutory and Enforcement Activities	September	October
Occupancy Permit Issued	1	3
Form 46 (Schedule of Maintenance) Issued	0	0
Certificate of Final Inspection Issued	2	5
Complaints Received	5	9
Complaints – Follow up actions	Not recorded	1
Complaints Resolved without requiring further action	1	5



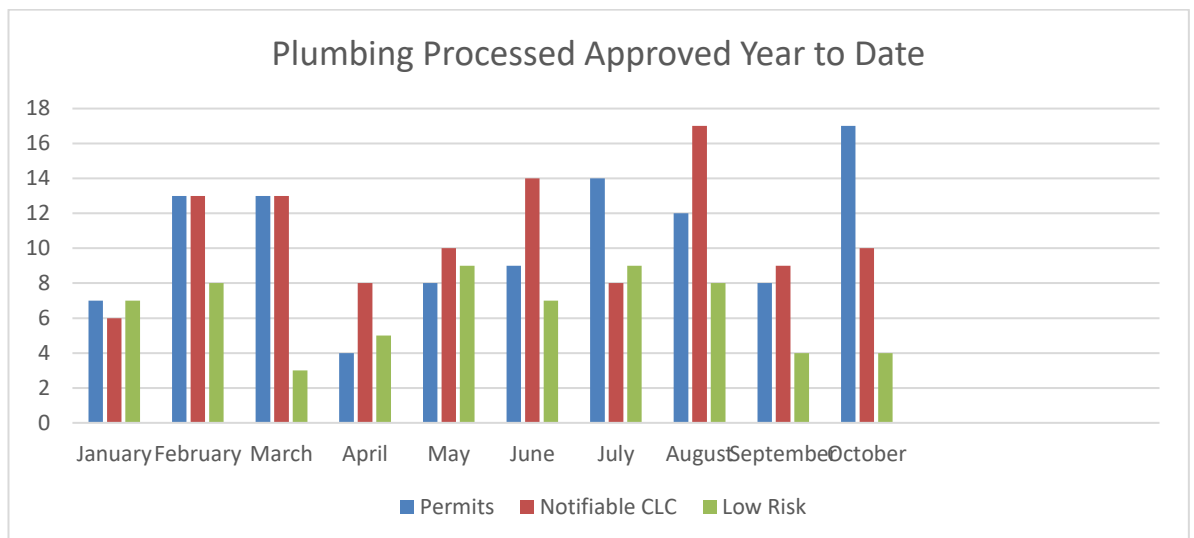
I have received a further 7 applications to extend the duration of building permits where Council is the Building Surveyor to bring the total to 276 so far.

During September 2020 and October 2020, the following inspections were undertaken:

Inspection Type	September	October	Year to Date 2020
Inspection - Statutory Building Surveyor	5	10	91
Inspection – Other (Building Certificate, etc.)	0	0	0
Inspection – Enforcement	7	7	40
Inspection – Fire Damaged Property	1	0	2
Inspection – Building Audit	0	0	0
Inspection – Occupancy Checks	0	0	1
Total	13	17	134

PLUMBING – Simon Butler

Analysis of applications approved year to date including October 2020. These include (Permit/Notifiable/Low Risk).



Details of applications that were processed in October 2020 (details below). These include:

- 17 Permits
- 10 Notifiable
- 4 Low Risk



In October 2020, 31 Plumbing applications were assessed and 61 plumbing inspections were conducted. These inspections are for Notifiable and Permit plumbing works as Low Risk plumbing no longer requires an inspection.

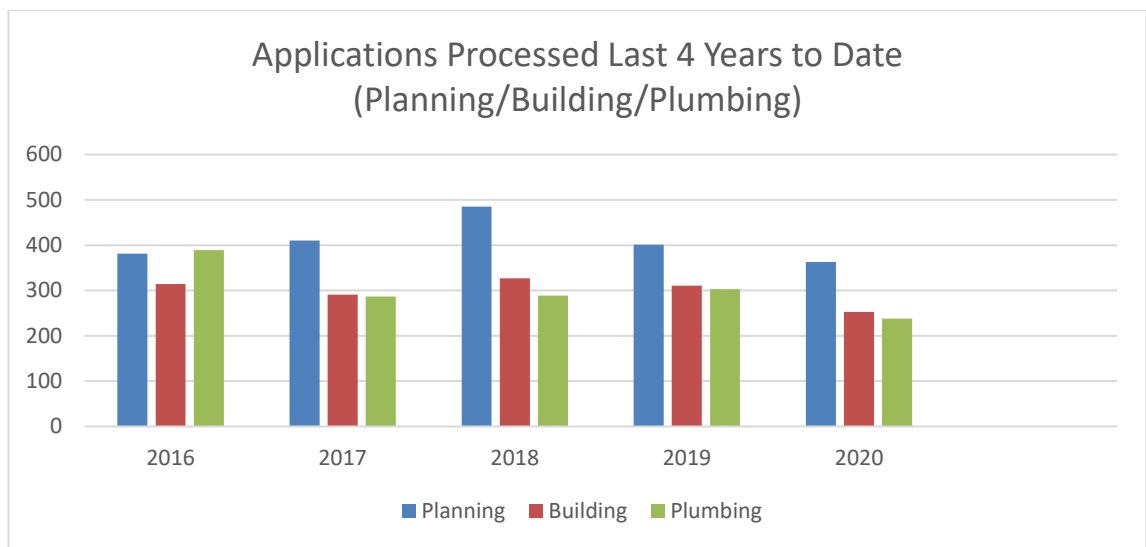
The month of October has been very focused on new applications and current plumbing permits. As the rainfall has started to ease it has allowed more time to assess applications and concentrate on the current applications. October was a very busy month and one of the highest monthly totals for new applications.

After the heavy rainfall a number of the general inquires in regards to stormwater issues have since been repaired and Plumbing Orders have been revoked.

Neil Jeffery will continue to assist in the plumbing department but now on day to day basis when required.

DEVELOPMENT ASSESSMENT – Shayla Nowakowski

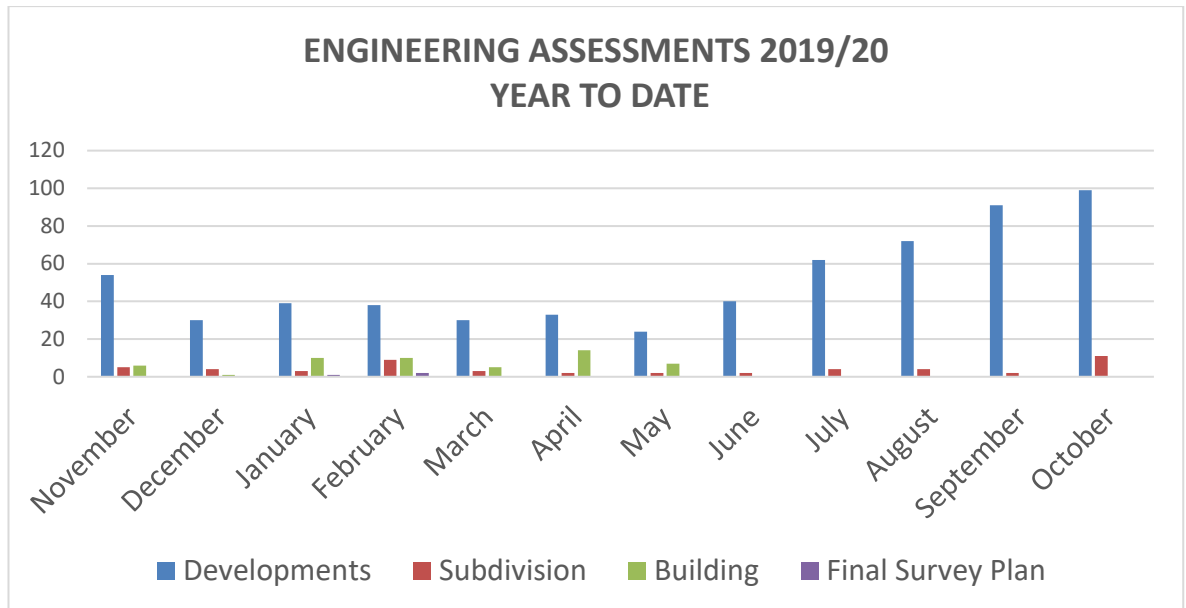
The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018 & 2019 together with current yearly figures up to and including October 2020.



DEVELOPMENT ENGINEERING – Leon Ashlin (Oct 2020)

Development Engineering has examined 110 applications (Developments & Subdivisions) for the October period, which required engineering input as follows:





Development Engineering Compliance – Leon Ashlin

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 642 Primrose Sands Road – 5 lots – recommencement in October
- Extension of Colleen Cres, Primrose Sands - commencement in May
- 19 Nugent Road – still under construction (Stormwater)
- Pawleena Road Stage 1 – commencement in August

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Approved developments likely to commence soon:

- Engineering fees paid for 30 Montagu Street – subdivision opposite Council Depot
- Subdivision Application received for remainder of Pawleena Road (R Lynch)

Contract Construction/Design:

- Sugarloaf Road for 2020/2021 – Advertised for tender – Close 25 Nov 2020
- 47 Cole Street – SW Upgrade – Advertised for tender – Close 20 Nov 2020
- Lewisham Road for 2020/2021 - Awarded to Moore Civil Contracting
- Fulham Road (Black Spot) - design by Pitt & Sherry
- Greens Road – in-house design



Capital Works:

- Woods Rd and Burdons Rd bridge replacements – VEC completed works in October
- Gatehouse Drive/Tarbook Court SW upgrade – Moore Civil undertaking works
- Served notice on 14 and 16 Clover Court for SW upgrade – WIS to undertake works once 28 days has elapsed as per Urban Drainage Act requirements
- Continue with footpath upgrade works – Tim Watson

ENVIRONMENTAL HEALTH - Greg Robertson & Rachel Tenni (October 2020)

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications. Most applications were satisfactory but several requests for additional information were required to modify designs to comply with the relevant Australian Standard. Recent changes in the Tasmanian accreditation status of a common type of on-site wastewater management system has resulted in those systems now needing to be assessed as performance solutions. The documentation was updated and the permits issued.

Complaints about failing septic tank systems have continued during October. Many were natural seepage not waste water, however, several properties had wastewater discharging into stormwater drains. One abatement notice has been issued.

Land Use Planning & Approval Act 1993

Development applications including, subdivisions new dwellings, outbuildings, ancillary dwellings have been assessed and referrals completed.

Assessing the environmental health impacts of the proposed Sorell by-pass road, which include noise, dust and water quality.

Communicable disease

No communicable disease notifications were received during October.

Food safety

Several food business inspections were completed and the EHO has dealt with a number of enquiries about establishing a new food business in Sorell.



Enquiries have been received about setting up new food vans to operate in the Southern Beaches, these are currently being assessed.

Recreational Water Quality

Manager of Regulatory Services and the General Manager attended a public meeting in Dodges Ferry to answer questions on residents' concerns about discharging stormwater from Blue Lagoon onto Red Ochre Beach. Residents also expressed concerns about impacts on water quality and Seagrass beds if a new stormwater outfall was constructed at Tigerhead Beach.

EMPCA

A number of community complaints were reported including; backyard burning, trail bike riding, dumping of waste and music noise. The complaints are being investigated.

Waste Management

The Council has signed a 2-year contract with Cleanaway for processing of kerbside collected recycling. The Southern Tasmanian Waste Management (STWMG) group has negotiated a 'standard' contract for all Southern Tasmanian Contracts.

The STWMG has also been successful in obtaining funding of \$60K for a strategic assessment of options for recycling in southern Tasmania. A stakeholder workshop will be held on 13 November 2020 to with the consultant preparing the report.

Public Health

EHO has been dealing with the Department of Education regarding drinking water quality at the Dodges Ferry School. DoE has been investigating and is continuing to test the water and implement a disinfection and cleaning of the tank. A 'do not consume' order has been in place to ensure that patrons of the school and Dodges Ferry Recreation Centre are not drinking the water.

Management

Manager of Regulatory Services has prepared a template for recording Regulatory Services work tasks which will provide information on the time that is being allocated to various regulatory functions.

Manager Regulatory Services attended a webinar from Prof Sparrow of the Harvard School of Governance on "Defining Success and Measuring Regulatory Performance". It was very practical and included advice on qualitative and quantitative measurement.



COMPLIANCE Darren Carter

Infringements issued for Nuisance Dogs (including Dog at large)	7
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	4
Reported Dog attacks on people	2
Dogs impounded	6
Nuisance created by animals including dogs (Noise/Odour)	13
Fire Hazard Abatement notices issued	0
Litter Infringement notice issued	1
New Dog Registrations as a result of door knocks	6
Dog Abatement Notice (being appealed to the Magistrates court)	2
Noise – Nuisance animal (roosters)	3

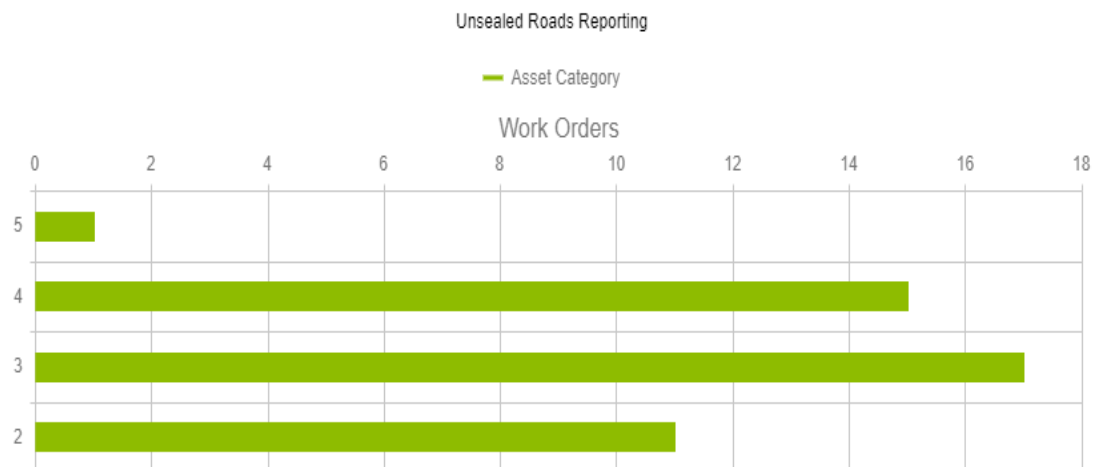
DEPOT WORKS – Ken Smith, Ken Grierson, Paul Gray

Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

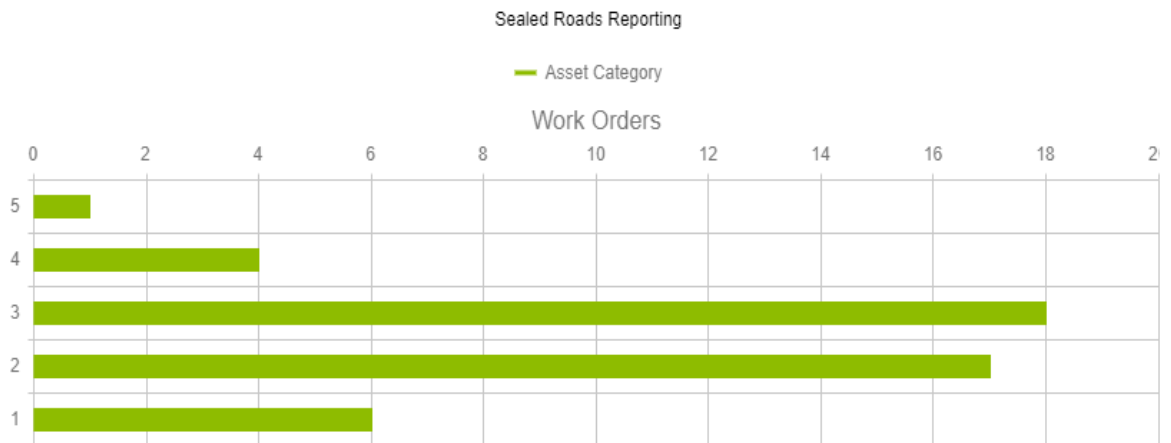
Unsealed Road Crew

- Capital works are now underway. Unsealed road crew have been undertaking re-sheeting preparation.
- 34 Work Orders Complete for September. 9 at Priority 2, 9 at Priority 3, 15 at Priority 4 and 1 at Priority 5.
- Work undertaken was maintenance grade and drainage at Bay Road, Nugent Road, Bream Creek Road, Kellevie Road, Heatherbell Road and Alomes Road.



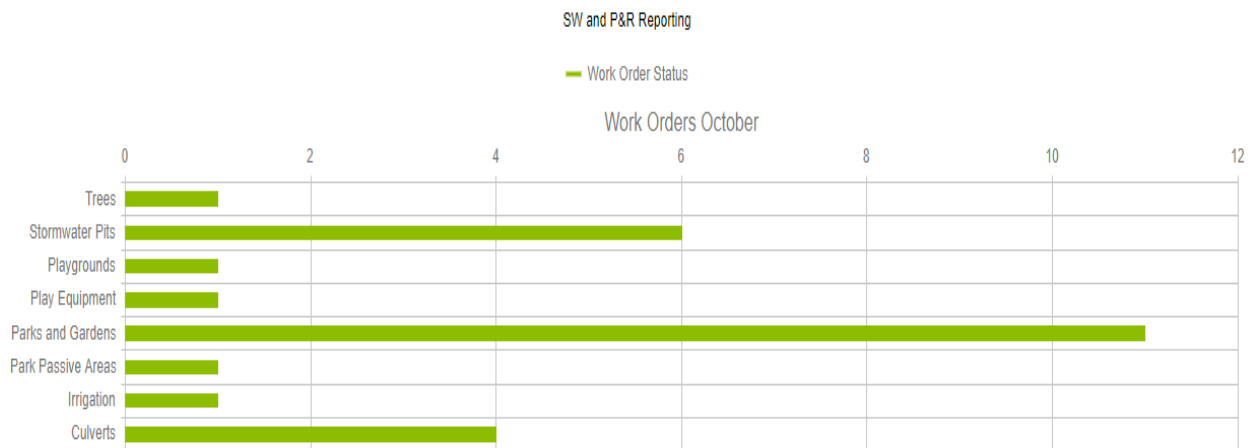
Sealed Road Crew

- Capital works are now underway. Sealed road crew have been undertaking reseal preparation.
- 14 Work Orders Complete for October. 2 at Priority 1, 1 at Priority 2, 5 at Priority 3 and 6 at Priority 4.
- Work undertaken was maintenance on Brinktop Road, Penna Road, Primrose Sands Road, Quarry Road, Carlton River Road, Elizabeth Street and Lakeland Drive.



Stormwater Crew:

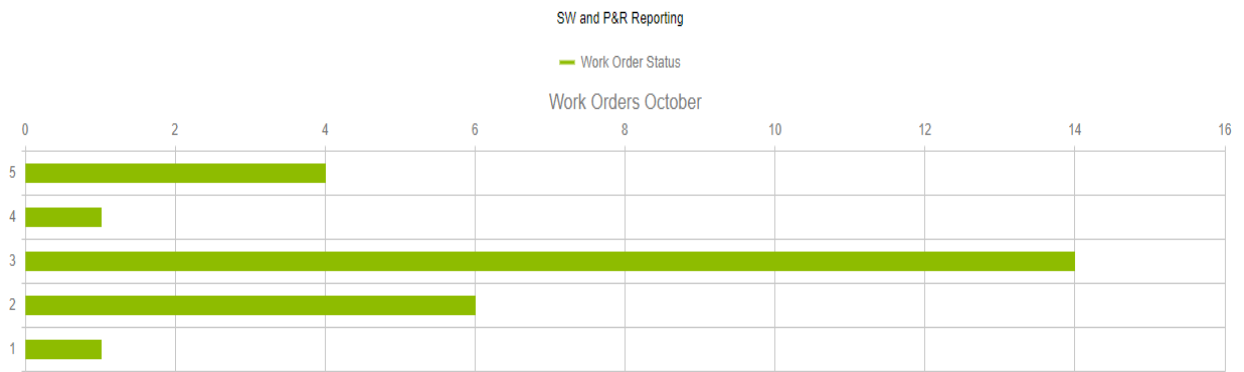
- Scheduled Inspections.
- Ongoing repair work from Storm Damage.
- Monitoring Nerine Street & Blue lagoon.
- Ongoing Vegetation removal from drainage systems.



Land Improvements:

- Received ATV and Spray equipment, completed operator training x 2.
- Vegetation control.
- Continued inspections & maintenance of all parks, walkways and streetscapes.





FACILITY MAINTENANCE CO-ORDINATOR – Amy Neubauer & Ken Smith

All Buildings - general maintenance requirements as per form 46

Repairs and maintenance to:

- Dodges Ferry Recreation Centre external entry lights
- Repair Depot vehicle shelter LED
- Vandalism repairs to Pembroke Park skate park shelter x 2
- Repair broken vertical board on office at Pittwater Community Centre
- Repair leak at bottom of pan in toilets at Dodges Ferry Rec Centre
- Reattach light covers in customer service area CAC
- Reattach coat hooks Dunalley Hall
- Repair broken external window sill Malunna Child Care Centre
- Fix leaking seals on toilets at Sorell Football Club Change rooms
- Unblock visitor's urinal Sorell Football Club Change rooms
- Paint projector wall Depot Crib Room
- Replace Defibrillator Battery Dunalley Hall
- Test and Tag: Primrose Sands Hall, Midway Point Hall, Dunalley Recreation Ground, Copping Hall
- Repair broken water pipe in driveway at Pittwater Community Centre

Projects:

- Dodges Ferry Skate Park Shelters – Slab completed
- Pembroke Park Skate Bowl Shelter – Commenced – Awaiting Solar Lights.
- External SMH paint job – Completed
- Mast Grant Solar Lights on Boat Ramps & Jetties - Poles received- lights on order - adaption fitting being manufactured
- Snake Hollow Safety fencing installed around ponds
- ATV side by side – Received & registered
- Gypsy Bay Dredging – Delayed to mid-January due to UTAS releasing captive bred Hand Fish in December



Repairs and maintenance to public toilet facilities:

- Weekly Inspections of toilet facilities
- Repair / replace toilet paper dispenser Carlton SLSC
- Pump out Boomer Bay Septic Tank
- Refurbish doors at Pioneer Park
- Remove graffiti at Boat Park (twice)
- Remove graffiti at Flyaway Park

ASSETS – Julie Mann

- Still awaiting sign off from Tas Audit Office before the financial year in Assetic can be closed and new Capital jobs be processed in the accounting module.
- Footpath condition assessment project / form in the Konnect App is ready to be undertaken and will commence in November.
- A new footpath / shared pathway proposal has been drafted and mapped for the Dodges Ferry and Carlton areas.
- Asset team (Paul and myself) presented at the TAS Assetic user group this month as Assetic's successful case study, showcasing the maintenance practices and the reporting ability we now have for actual activity-based costings.

PROJECT ENGINEER - Anthony Walters

Road & Traffic

Footpath Renewal Program 20/21

- San Francisco St – Construction is 50% complete.
- Nash St – Construction has commenced.
- Carlton Beach Rd (Parnella Rd to Payeena St) – Construction for contract complete, minor additions pending.

Vulnerable Road User Program 19/20

- Weston Hill Rd (Adjacent to Woolworths car park) – Waiting on reseal before doing the installation of traffic islands.

Reseal Program 20/21

- Contract sign and works to commence early November.

Resheeting Program 20/21

- Works have commenced.



Parks & Reserves

- Snake Hollow
 - Developing scope and budget.

Buildings

Pembroke Park Stadium

- Tender has been awarded, construction to commence early / mid-November after negotiations on cost saving methods caused minor delays.
- Fencing, gates and boulders have been relocated / removed as required to suit construction site.
- The stadium access road from Montagu St:
 - Construction of stage 1 is complete and will be used as construction site car park and site offices.
 - Once all major heavy vehicles (cranes), the site sheds will be relocated to the existing car park and then Stage 2 of the car park will commence - Stage 2 will go out to tender early 2021.

Levelling the Playing Field Change rooms:

- Electrical installation nearing completion.
- Plumbing complete
- Concrete footpath surrounds nearing completion.
- Adjacent car parking area – design is complete and has been sent out for quotes.

Sorell Memorial Hall – Supper Room Upgrade

- Quotes for renovations sought and included as part of the TCF grant application.

Administration

- Capitalisation of the 2020/21 footpath renewal program continuing.

8.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCHEN, MANAGER

Meetings Attended by Manager

- Arts & Cultural Forum
- ASU
- Representatives from Junior & Women's Football
- Department Meeting
- Council Workshop
- Various Payroll meetings
- Various WHS Meetings
- Council Meeting
- Various HR meetings
- Leadership Group meeting

HUMAN RESOURCES

Resignations

- **Marc Sinclair** has resigned from his position of Animal Management Officer, effective 20 November.
- **Greg Bowers** has resigned from his role of Business Advisor SERDA, effective 25 November.
- **Pip Jones** has resigned as Supervisor Parks & Reserves, effective 12 November.

Recruitment information for these positions will be communicated in due course.

Recruitment

Finance – TEMP

Lenny Newton has commenced in the Finance Team and will be assisting the team on a temporary basis for a period of leave coverage.

Training

HSR Training undertaken by six employees.

PAYROLL

Two pay runs and end of month processing completed.

Various meetings, completion of payroll data input and training in preparation for system implementation.



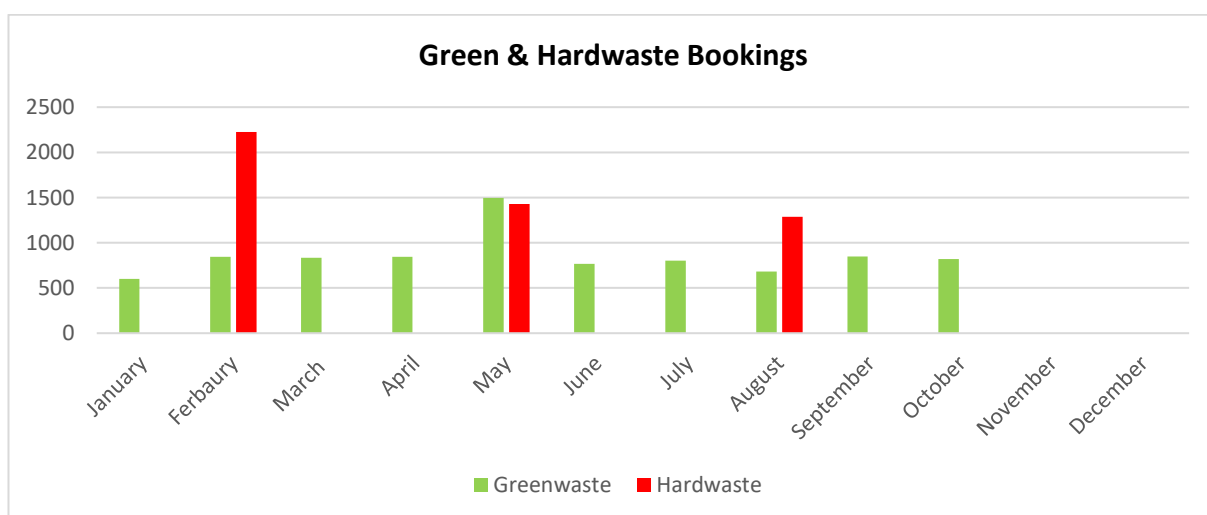
WORKERS COMPENSATION

Department	Date of injury	Injury Details	LTI or MTI	Hours Off	Notes
Depot	18.08.2015	Olgar nerve and tendon damage	LTI	1127.5	Ongoing
Depot	23.07.2019	Left thigh and hip pain	LTI	1574.98	Ongoing
Depot	03.10.2019	Patellar Tendinosis	LTO	101.5	Re-aggravation

CUSTOMER & BUSINESS SUPPORT

Receipting figures – October

Dog Registrations Payments	40
Rates Payments	448
Regulatory Applications Received	92
Other (RV's, Infringements, Pound Release, Fees etc)	57



Phone Call Reporting – October 2020

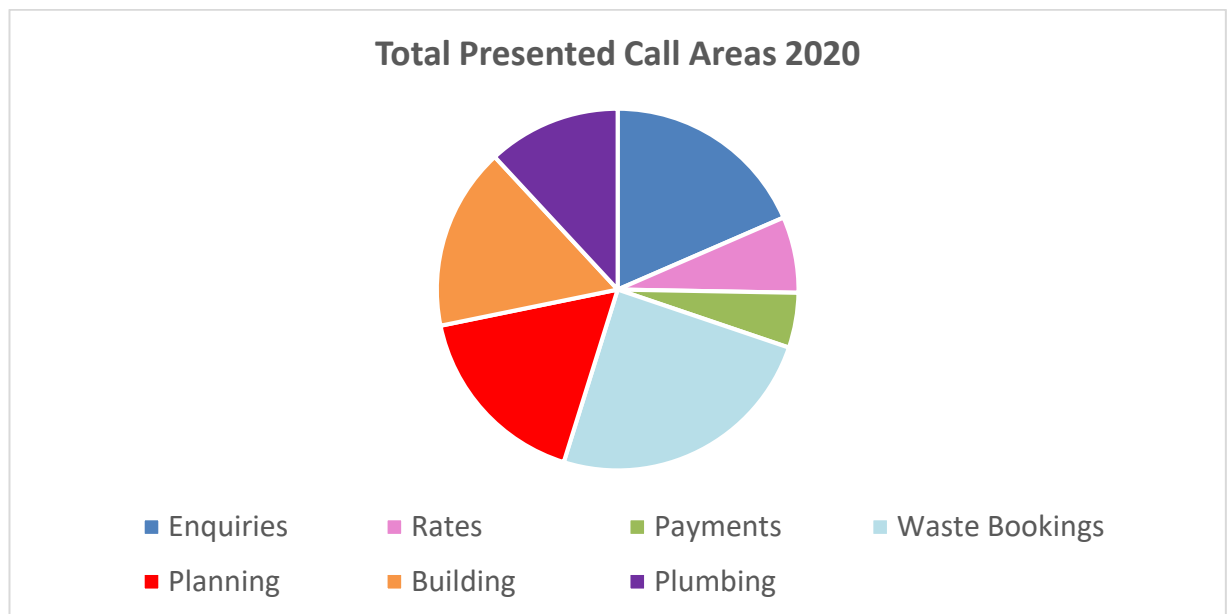
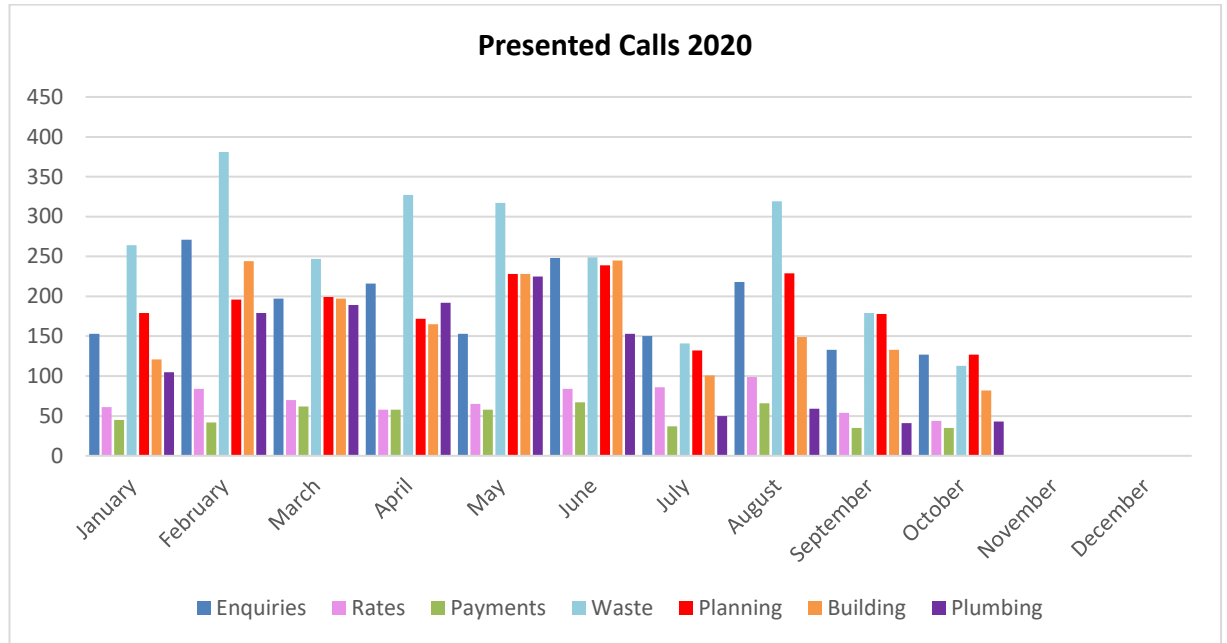
Enquiry	Number of Answered Calls	Average Speed of Answer	Percentage of Calls Answered
Building	71	27	85.5%
Enquiries	121	12	95.3%
Payments	32	14	91.4%
Planning	103	18	81.1%
Plumbing	39	14	90.7%
Rates	43	12	97.7%
Waste/Bins	104	12	92.0%



90.5% of calls are being answered within 15.5 seconds.

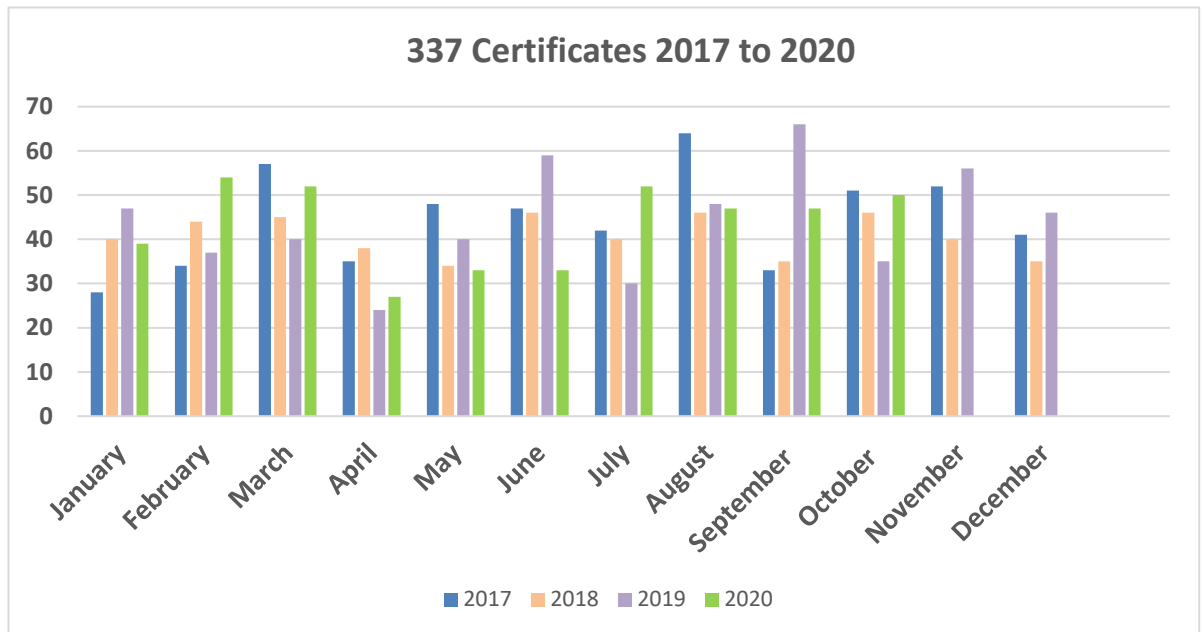
**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the switch line.

Presented Calls year to date 2020

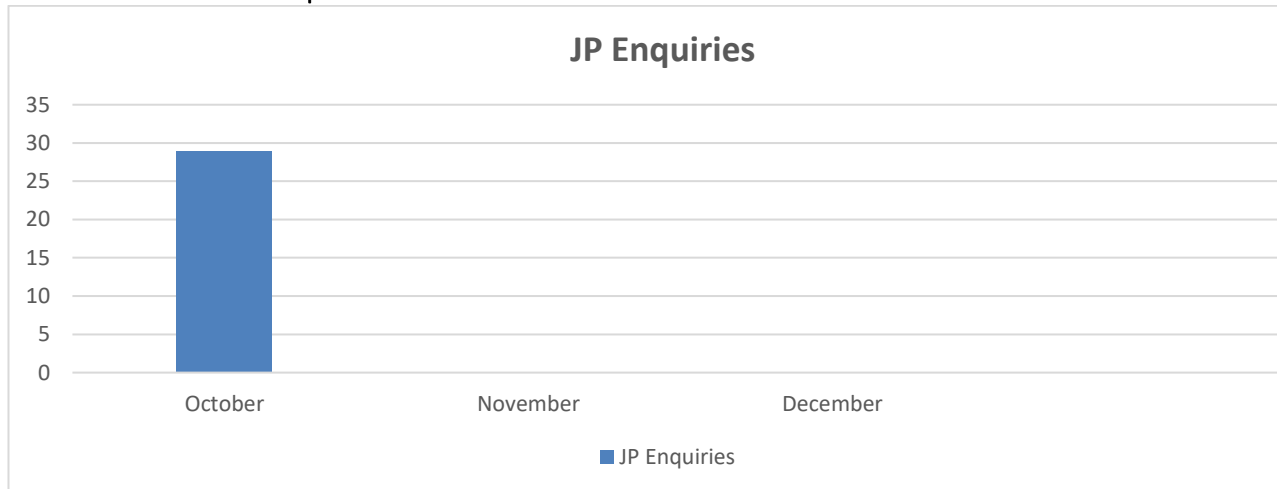


337 Certificates

Council processed 50 - 337 Certificates in October 2020, which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries

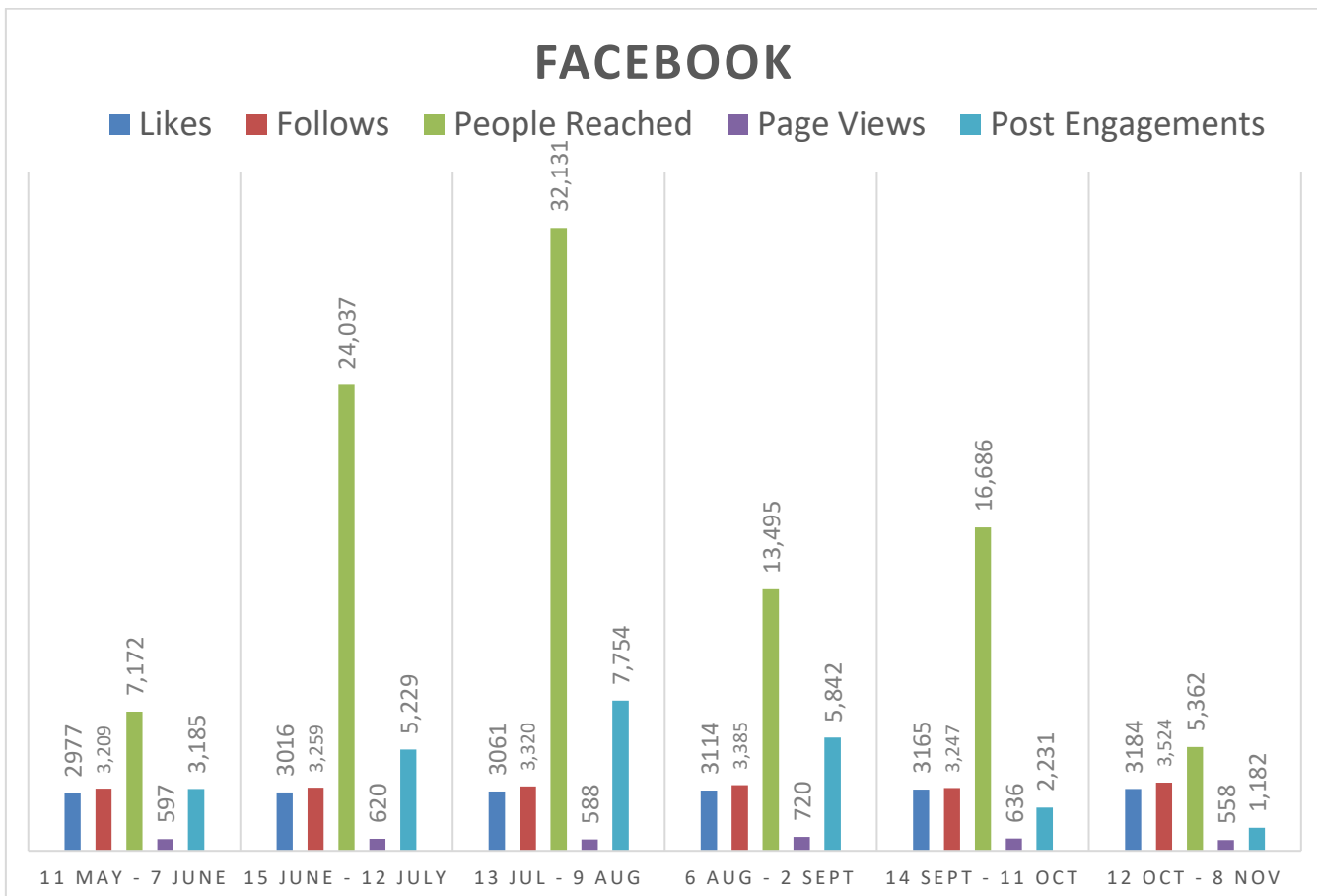


COMMUNICATIONS

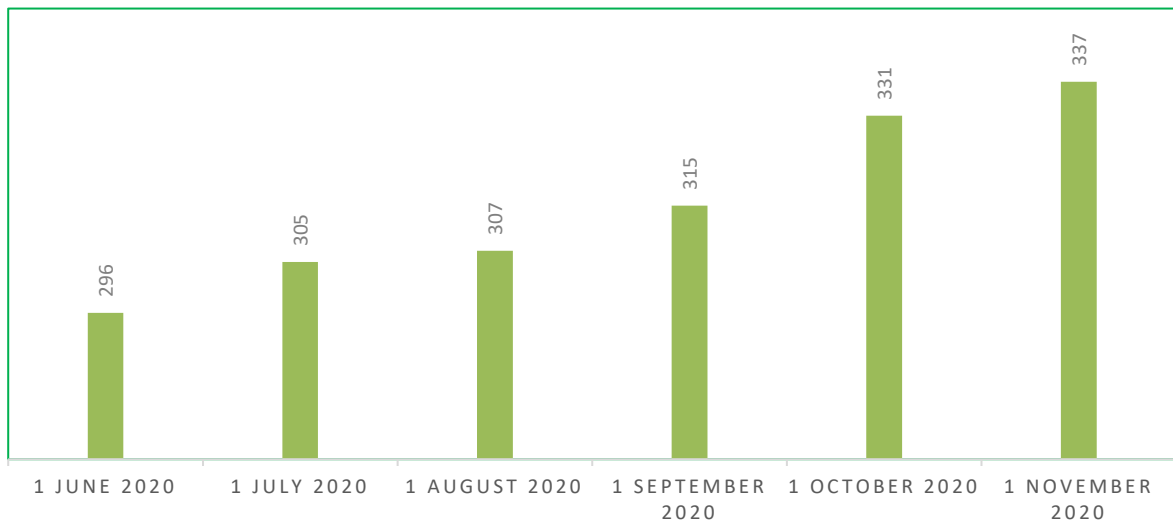
- Sorell Times – Regular monthly advert and special advert for Australia Day Awards.
- The Mercury – Submitted an advert for part of The Mercury's Fire Awareness Feature on Sunday 8 November.
- Annual Report – Drafting of the 2019/2020 Annual Report is ongoing.
- Council Works Update – monthly update compiled re current and soon to be commenced Council works published on our website and Facebook and Instagram pages.



- Website – Updated with news and documents including Council Works Updates and Australia Day Awards.
- Gypsy Bay Boat Ramp – Organised signage from Eye Spy for the boat ramp advising location of new public toilets.
- Open Space Strategy – Contacted people who made a submission and advised we had received their feedback and what the next steps in the Strategy development process.
- Brochures – all public brochures currently being updated for printing and website.
- Community Services Directory – Update of the Directory ongoing.
- Website redevelopment – Commenced planning for website redevelopment.
- Waste Education – Facebook posts ongoing and planning for a recycling display is ongoing.
- Australia Day Awards – Awards opened for nominations and promoted via Facebook, Instagram, website, Sorell Times, Customer Service, roadside signage and emailed out to community groups and general contacts.
- Sorell 2021 – Planning for Street Banner design and logo development ongoing.
- Social Media –

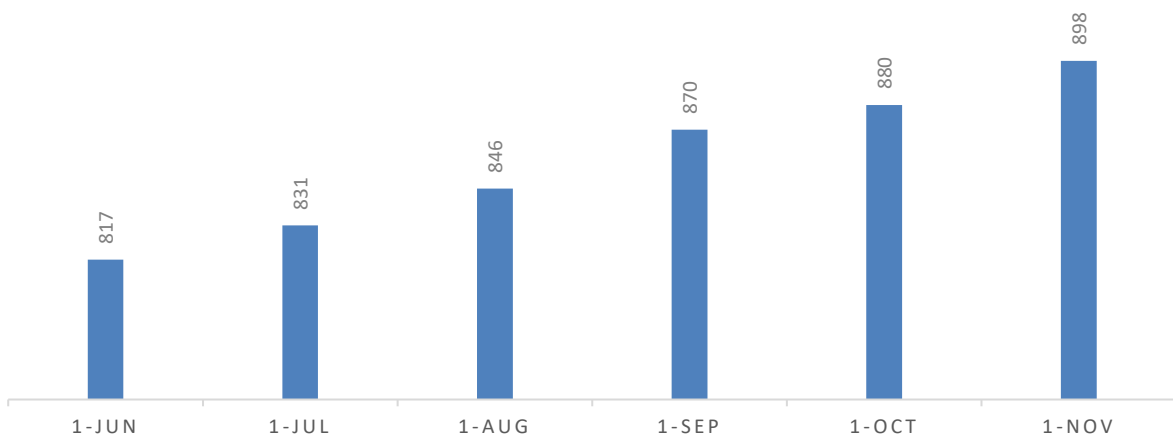


INSTAGRAM FOLLOWERS



MY LOCAL SERVICES APP

DOWNLOADS IN TOTAL



MEDIA

- Fremantle Media – Granted filming permission for them to film in Dunalley as part of a Restoration Australia episode.
- The Mercury – Responded to a media request from The Mercury re stormwater issues at Blue Lagoon.
- www.farmbuy.com – Provided an article on the Sorell Municipality for the websites regional spotlight: <https://farmbuy.com/post/sorell-farms-for-sale-region-spotlight>



GRANTS

Community Grants

- Jazz by the Sea - \$700.00

Grants applications made by Council

- Improving the Playing Field – Small Grant – Application submitted for seating around the Senior Oval at Pembroke Park. Notification of outcome advised November 2020.
- Tasmanian Community Fund – Medium Grant – Application submitted for the Supper Room upgrade. Notification of outcome advised mid-December 2020.
- Improving the Playing Field – Large Grant – Currently working on application for multiple infrastructure needs at Pembroke Park. Notification of outcome advised January 2021.
- Healthy Tasmania Fund Round 2 – Currently working on application for the installation of fitness equipment stations along the loop at Miena Park. Notification of outcome advised March/April 2021.

RIGHT TO INFORMATION

- No Right to Information Request were received

COMMUNITY SERVICES – Hours of Use

Facility	Hours for Month of July 2020	Hours for Month of August 2020	Hours for Month of September 2020	Hours for Month of October 2020
Midway Point Hall	22	59	52.5	58.5
Copping Community Hall	6	11	6	-
Dunalley Hall	12	12	30	-
Sorell Memorial Hall	16	36	72.5	91
Dodges Ferry Rec Centre	32.5	57	47	45
Pembroke Park	173.5	158	228	198
Dodges Ferry Oval	27.5	37	19	4
PCYC	0	4	10	11



OTHER DEPARTMENT ACTIVITY

- Arts and Cultural Forum
- Various lease and licence agreements
- Risk Register Review
- Senior's Week
- Preparations for Australia Day
- Cemetery bookings

Currently working with/supporting the following Community Groups/Organisations on Various Issues

- Liaising with various community groups within the Municipality regarding the current COVID-19 situation
- Ten Days on the Island Project
- Sorell 2021 Workshop
- Sorell Football Club
- Repaint of Sorell Memorial Hall meeting
- Bicycle Network – Michael Haynes
- South East Netball Association
- Sorell on Stage
- Pembroke Park Users Meeting
- Sing Australia
- Causeway Club
- Copping Hall Committee
- Dunalley Hall Committee



8.4 FINANCE AND INFORMATION – SCOTT NICOL, A/MANAGER

- The 2020/2021 financial year variance reporting schedule has been developed and agreed upon by departmental managers. Departmental managers will complete comprehensive variance reporting on actual to budget income and expenditure four times during the financial year. Variance reporting was completed by all departmental managers in September. Variance reporting will be completed again in November, in preparation for the Mid-Year Budget Review.
- Finance staff collated and reviewed Phase 1 of the 2019/2020 Consolidated Data Collection Survey and submitted it to KPMG prior to the 2 October 2020 deadline. Finance staff received queries in relation to the submission and will provide responses in early November.
- Finance staff received Phase 2 of the 2019/2020 Consolidated Data Collection Survey. This is due back to KPMG on 12 January 2021.
- Finance staff completed the 2019/2020 Roads to Recovery Annual Report and submitted to the Tasmanian Audit Office and WLF Accounting & Advisory (WLF). The completed audited Annual Report was lodged with the Australian Government Department of Infrastructure, Transport, Regional Development and Communications by the 30 October 2020 deadline.
- The 2020/2021 Roads to Recovery Quarterly Report was completed and lodged to the Australian Government Department of Infrastructure, Transport, Regional Development and Communications by the 31 October 2020 deadline.
- The 2020/2021 Local Roads and Community Infrastructure Program Quarterly Report was completed and lodged to the Australian Government Department of Infrastructure, Transport, Regional Development and Communications by the 31 October 2020 deadline.
- Finance staff continued to work on the Council's statutory accounts and required audit adjustments during the month of October.

Rates Revenue

- At the end of October, 55.1% of rates had already been paid, compared to 53.0% at the same time last year.
- Supplementary valuations were received from the Officer of the Valuer General in July, August, September and October, totalling \$64k.
- In the 2019/2020 financial year the rates re-structure project was put on hold due to the COVID19. The project will be revisited in the 2020/2021 financial year.



Audit

- Sorell Council's audited Annual Financial Report for the year ended 30 June 2020 was signed by management and submitted to the auditors on 28 September 2020. Council received finalisation confirmation and the signed Independent Auditors Report from the Tasmanian Audit Office in late October.
- WLF issued the Audit Close Report in late September. No major issues were identified in the Close Report. WLF issued their Audit Management Letter in late October. Sorell Council will provide a response to the Audit Management Letter in November.

Grants & Funding

- In line with the Federal Government announcement, Council received \$1.256m in advance payments for 2020/2021 Financial Assistance Grants in late May 2020. This was recognised as income in the 2019/2020 financial year.
- Council received the first quarter 2020/2021 Financial Assistance Grant of \$263k in August.
- Council received \$20k in August in relation to the Roads to Recovery funding for the Sugarloaf Road reconstruction.
- Council invoiced MAST in September for \$21k in relation to the grant for installation of solar lighting at Council's marine facilities. This grant funding was received in early October.
- Council received \$193k in September, which is 50% of the Local Roads and Community Infrastructure (LRCI) Program grant. This grant funding will be used for a number of capital projects within the Sorell municipality. The remaining 50% will be received throughout the year, as the projects are completed.
- Council invoiced Biosecurity Tasmania in October for \$55k in relation to the grant for drought and weed management program. This grant funding was received in late October.
- Council received \$1k in October in relation to the National Australia Day Council Branding Grant.

Information Technology and Communications

- IT staff are planning for capital works projects approved by Council for the 2020/2021 financial year:
 - C-20-IT-002 – The CCTV camera capital project is currently in the planning stage.



- C-20-IT-005 - The Navision finance system upgrade is currently underway and IT, Finance, Depot and Payroll staff have been involved in system demonstrations, documentation, training and testing. Intensive testing of the system took place during June. The system Go Live date was expected to be 1 July 2020, however due to a number of unexpected factors, the Go Live has been delayed until later in the 2020/2021 financial year.
- C-21-IT-001 – The projector and screen capital project for the Sorell Memorial Hall is currently in the planning stage.
- C-21-IT-001 – The website upgrade is currently in the planning stage.
- Council have engaged with Techquity, a Hobart based IT Company, to provide IT services and support on an as-needs basis. Techquity are currently completing a comprehensive review of Council’s IT environment. This review will include the development of IT documentation, procedures and system flow diagrams.

Insurance

- Insurance renewal documentation for the 2020/2021 financial year has been completed and provided to the insurance brokers, with all insurance policies in place by 30 June 2020.

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2020/2021 financial year and has been approved. It is anticipated this will be actioned in the second half of the financial year.

Meetings

- Council meetings and workshops as required.
- Staff meetings with Finance & Information Department staff as required.
- Senior Management Team (SMT) and Leadership Team meetings as required.
- Capital works monthly meeting with Finance, Asset Management, Engineering and Depot staff.
- Weekly meetings with Subscribe HR regarding the upgrade of the employee self-service system.
- Various internal meetings and meetings with Dialog regarding the finance system upgrade.
- Weekly catch-up meetings with Techquity regarding IT support.
- MAV Insurance webinar – Measurements and Photos / Preventing Claims, Specific to Roads & Footpaths 6th October.



9.0 PETITIONS

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At the time of preparation of this agenda no petitions had been received.

10.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

^

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 27 October 2020, 3 November 2020 and 10 November 2020 be noted.”

10.2 SECTION 34 – PLANNING SCHEME AMENDMENT AT 5 ARTHUR HIGHWAY, (CT 16027/1) AND LOT 1 ARTHUR HIGHWAY (CT 8740/1), SORELL – AMENDMENT NO.3/2019

PROPOSAL: SECTION 34 – REZONING OF LAND FROM PARTICULAR PURPOSE ZONE FUTURE URBAN TO GENERAL RESIDENTIAL

ADDRESS: 5 ARTHUR HIGHWAY, AND LOT 1 ARTHUR HIGHWAY SORELL

RECOMMENDATION

“That Council resolve in accordance with the provisions of Section 39(2) of the Land Use Planning and Approvals Act 1993, in response to the public exhibition period for draft amendment 43.2019.3 of the Sorell Interim Planning Scheme 2015, notification be made to the Tasmanian Planning Commission that one (1) representation was received.

That there are no other matters intended to be raised by Council with respect to this scheme amendment and Council continues to support scheme amendment No. 3/2019.”



INTRODUCTION

Council proposes to amend the *Sorell Interim Planning Scheme 2015* (SIPS 2015) pursuant to Section 34 of the former provisions of the *Land Use Planning and Approvals Act 1993* (LUPAA).

The proposal is to rezone the portion of the property from its current zoning of Particular Purpose Zone 1 – Urban Growth Zone, to General Residential. The application would involve rezoning an area of 16.89ha to General Residential.

Whilst not necessary, the owner of the properties has provided consent for the rezoning and has also provided supporting documentation to assist Council in their approach to the rezoning.

The rezoning was initiated and certified at its meeting on 1 September 2020 as meeting the requirements of Section 32 of LUPAA. Thereafter the application was placed on public exhibition from the 9th September until 7th October 2020. This report considers the issues raised in the single representation received during this exhibition period.

REPRESENTATIONS

One submission was received from TasWater which can be found within a SPAN dated 15 September 2020.

One representation was received to the proposed amendment.

REFERRALS

The application was referred to Council's Engineering, Plumbing and Environmental Health Departments.

Environmental Health had no comments or conditions in relation to the representation received.

Engineering provided comments and conditions:

At the time that the representation was written, the author may not have been aware of the infrastructure investment recently announced in relation to the duplication of both causeways and the bridge, with a completion date of 2025.

Plumbing provided had no comments or conditions.

The application was referred to TasWater on 9 September 2020 and a response was received on 15 September 2020 with reference number TWDA 2020/01413-SOR.



The application was referred to the Department of State Growth on 18 of March 2020 and a response was received on 18 March 2020 which advised that a new access road to join onto the Arthur Highway directly opposite the Pawleena Road junction will be required. However, it was confirmed that it remains the intention of DSG to progress with the development of a Sorell Bypass (Noting that this has since been lodged with Council and is currently being advertised).

The application was subsequently referred to the Department but no further comments were received.

REPORT

The application proposes the amendment of the zoning of the site from Particular Purpose Zone 1 – Urban Growth Zone to General Residential. There is a section of the subject titles that are zoned Open Space and Particular Purpose Zone 2 – Future Road Corridor. These will not be amended as part of this proposal. The concerns raised in the representation are summarised as follows:

Issue	Response
Concerned about compliance with the Regional Land Use Strategy	This is a broad statement which is responded to in greater detail below. It is Council’s position that it is compliant with the Regional Land Use Strategy. Of particular note is Sorell’s classification as a major satellite of the Metropolitan Area of Greater Hobart. A precinct structure plan is required (Master planning has been undertaken by Echelon which addresses this requirement). Clause SRD 2.3 specifies that greenfield land for residential purposes be provided and identifies Sorell Township East. SRD 2.4 goes on to state that this land is identified for residential rezoning as well as land suitable for other urban purposes including commercial, industrial, public parks, sporting and recreational facilities, hospitals, schools, major infrastructure etc. It is of note that there has been considerable interest from an educational institution to establish on this site. Clause SRD 2.5 specifies that there are 5 steps for the release of residential land including 1. Strategy (completed and provided for), 2. Conceptual sequencing plan, which is in effect allowed for given that this remains the last parcel to be released in the Sorell municipality, and then 3. Precinct Structure plan which has been provided for through the Echelon plans. Subsequent steps are addressed at the subdivision stage.
Supportive of the rezoning in the right circumstance but	Noted.



concerned that these aren't the right circumstances.	
Concern that factoring in the shack/holiday home numbers into calculations is unclear and there isn't an appropriate methodology. The RLUS provides no clarity on this.	Noted that the RLUS does not provide clarity on the inclusion of holiday homes. However 2016 Census data highlighted that 18.8% of dwellings were unoccupied, and therefore could be considered to be holiday homes. A conservative estimate was considered, recognising the increasing numbers of permanent residents, and determining that arguably 10% of dwellings could be used for holiday homes. This is considered an appropriate methodology, based on data from a Census in the first instance.
How do you calculate demand when considering infill targets and whether they've been achieved?	Infill targets at a regional level are based more broadly on inner urban areas of Hobart. In fact SRD 2.7 which refers to the relevant areas for residential infill growth, does not identify Sorell municipality as being an area to provide this infill. To that end the Sorell area does not attempt to fulfil this demand nor is it required to by the strategy.
How does supply in Sorell relate to other areas in the region like Clarence and Brighton? There needs to be a clearer methodology for these calculations.	The RLUS attempts to consider the broader Southern region as a whole and identify areas for infill development, and greenfill development, as an example, across the region as a whole. To that end, tracts of land in the Clarence municipality have been zoned General Residential, although they remain undeveloped. In the instance of this parcel, at a regional level it was identified for future urban use, ie. It was identified to be zoned for General Residential
The regional strategy does not anticipate how residential supply and demand should be determined.	Residential supply and demand is calculated based on data from development levels as existing (ie. Building approvals), population growth (Based on ABS Census data and where appropriate Treasury data), and attempts to project these numbers into the future. The analysis completed highlight a high growth scenario (3%, which is the current growth rate) and a more conservative growth rate of 1.5%. In considering the amount of residential land available, and considering what yield can be achieved from this land, this provides an indication of the supply available.
How was the demand calculated? If the 3% high demand forecast comes to fruition, introducing that number of residents into Sorell may not make practical sense.	The demand is calculated on the growth rates currently evidenced within the Sorell municipality. These rates currently exist irrelevant of future rezonings or otherwise.



<p>How can a decision be made on the rezoning when there is a level of uncertainty regarding whether the correct circumstances are present for the rezoning to take place. Highlights the “unexplored realm” between the regional strategy and the practical application of the Planning Schemes. More work should be done by the State Government regarding where provision for additional dwellings/lots should occur.</p>	<p>The RLUS attempts to identify areas for future residential development and areas for expansion. The RLUS did not however anticipate a level of growth that is currently experienced within the Southern region, and particularly within Sorell. Any updates of the RLUS is the responsibility of State Government and is not something that can be responded to at this time.</p>
<p>Affordable housing is referenced within various reports. It is defined within the regional strategy as <i>“housing that is affordable for households on low to moderate incomes, when housing costs are low enough to enable the households to meet other basic long-term living costs. For example household costs should be less than 30 percent of household income for occupants in the bottom 40 percent of household incomes”</i>. The documents do not provide justification as to why the lots could be utilised or considered as affordable housing. Although the strategy is inadequate, the assessment must still have regard to this.</p>	<p>It is acknowledged that affordable housing has a definition, and that there isn’t any supporting data to indicate whether a percentage of housing within this subdivision would be classified as affordable or otherwise. The low – middle income rate is \$37,000 - \$126,000 per annum¹. Residential land within Sorell varies in price from \$160,000 to \$200,000. Within Midway Point residential land is generally between \$200,000 and \$260,000. In an area such as Glebe Hill residential land can vary from \$250,000 to over \$300,000. For low income earners it is likely that the land in Sorell would not be considered affordable, however, for middle income earners Sorell remains an affordable way of entering the housing market. Having said this, it is acknowledged that any form of data analysis in relation to affordability has not been provided and to that end, this does not require further consideration. In any event, whether the land is affordable or otherwise does not necessitate a change in the recommendation regarding the amendment.</p>
<p>The following social infrastructure policies have not been addressed: <i>SI 1.2 – Match location and delivery of social</i></p>	<p>The Sorell municipality is rapidly growing and whilst there have been deficiencies in social infrastructure, this is changing. Currently the municipality provides:</p> <ul style="list-style-type: none"> • A K-12 school, which is underutilised and which is the recipient of a \$27 million upgrade;



<p><i>infrastructure with the needs of the community and, where relevant, in sequence with residential land release.</i></p> <p><i>SI 2 – Provide for the broad distribution and variety of social housing in areas with good public transport accessibility or in proximity to employment, education and other community services.</i></p> <p>Concerned that social infrastructure is currently inadequate therefore the rezoning should not occur and perpetuate this further.</p>	<ul style="list-style-type: none"> • A government commitment for the construction of an emergency services hub for the Sorell area, but more importantly the broader south east region. • Pathology clinics • Employment hubs • Doctors clinics • Dental clinics • Optometrists • Physiotherapists • Service Tasmania • Australia Post • Banks • Libraries • Shops including gift shops, supermarkets, newsagents, butchers, bakeries, • Restaurants and cafes • Sporting facilities including tennis courts, bowls greens, soccer and football facilities, and netball facilities including a recently approved stadium at Pembroke Park. • Childcare centres including a large centre approved in 2020 for location within the business district of Sorell. <p>In addition, Council is in discussion with other education providers regarding the provision of a second school in the area, and other business offerings. To that end, the social infrastructure of the community is adequate for the increasing population, but furthermore is growing on a yearly basis.</p>
<p>Concerns about compliance with the Physical Infrastructure requirement being:</p> <p><i>PI 2 – Plan, coordinate and deliver physical infrastructure and servicing in a timely manner to support the regional settlement pattern and specific growth management strategies.</i></p> <p>Is the road network capable of managing the increase in population and are the plans for duplication of the</p>	<p>The provision of physical infrastructure in the area relates to reticulated infrastructure as well as roads. As recently as 6 October 2020 funding has been announced for the duplication of the causeways (over \$180 million), as the final section of the South East Traffic Solution. This SETS project will see the duplication of the highway from the Airport roundabout, to Sorell, as well as the provision of a Bypass to the south east of Sorell. At this time all elements of this project have been funded. This is a substantial investment, recognising not only the existing development pressures but also future growth. In addition, previous developments in the surrounding area have required financial contributions towards the construction of roundabouts on Arthur Highway (which after the Bypass is constructed will not form the same sort of arterial road)</p>



<p>causeways at a stage where the Council and TPC can be confident of their implementation.</p>	<p>near Pawleena Road. Again this infrastructure investment recognises the extent of development pressure and responds to it. In relation to reticulated services, at this time TasWater have not raised any objections to the rezoning and their capacity to manage the necessary reticulation. Similarly it is Councils view that adequate stormwater services can be provided in this area.</p>
<p>Concerned that this amendment does not represent sound strategic planning as required by the objectives of the RMPS. This is particularly the case due to the void of State level strategic planning work connecting the regional strategy policies with actual planning scheme controls.</p>	<p>Council is required to considered amendments irrelevant of any deficiencies in State level strategic planning. This cannot be addressed through this amendment process.</p>
<p>What is the purpose of public involvement in the planning system if calculations around demand and supply are so complex that they can't be understood and therefore it is an issue of natural justice.</p>	<p>Public involvement in the planning system occurs at the amendment stage, and then in future at any subdivision application stage. It is acknowledged that members of the community may not be proficient in the analysis of supply and demand calculations however the reporting provided on exhibition was clear in the number of lots provided, in the growth rates and where those rates were taken from, and in general terms how those calculations were undertaken. To that end, no information has been withheld and there are not concerns regarding natural justice.</p>
<p>Does the strategy that Council puts forward have merit, there is no way of testing local strategies and no agreed format for how local strategies should be undertaken.</p>	<p>The process of assessing the amendment against both the regional land use strategy and the local strategies, through the TPC, tests their appropriateness at this time.</p>
<p>Concerned that with the lack of coordination between State and Local Government, a decision on the amendment will be the best guess possible.</p>	<p>Any decision must be made based on Strategies available at the time, both regionally and locally, data such as supply and demand, best practice proposals, and objective considerations of provision of social and physical infrastructure. While this may not be a perfect process, it is a considered approach and most certainly not a "best guess" decision.</p>
<p>Concerns about the operation of local government planning</p>	<p>This is not a relevant consideration for this amendment.</p>

systems and the fact that the high number of Local Councils makes making property strategic planning decisions impossible.	
Concerns that planners do not have the skills to explain to councillors and State level politicians about the critical strategic issues as they're too focussed on development assessments. This should be resolved through amalgamations or development assessment occurring at a state level.	This is not a relevant consideration for this development.
Broadly supportive of the proposal however it raises many questions and it is unclear whether these can be adequately satisfied to determine that the proposal is acceptable.	Noted.

CONCLUSION

Council is required to consider submissions made during the public exhibition period and make a further decision with respect to the merits of the application, which is the intent of the s39 report.

During the public exhibition period, one representation was submitted which raised a number of high level issues regarding the relationship to state and local government planning and strategy moving forward, as well as questions around infrastructure and the impact of the rezoning on infrastructure provision in the area.

On consideration of the issues raised, it is not recommended that any further changes be made to the original document certified by Council and that the Tasmanian Planning Commissions undertake their appropriate assessment.

The accompanying document, Appendix A "A Report to the Tasmanian Planning Commission Submission" if endorsed by Council, will form Council's submission to the Commission.

Caroline Lindus

Consultant Senior Planner

Date 10 November 2020

Attachments: (1)



APPENDIX A

REPORT TO THE TASMANIAN PLANNING COMMISSION SUBMISSIONS – AMENDMENT NO.
43/2019/3

In accordance with s39 (2) (a) of the Act and the prescribed statutory requirements it is confirmed that three responses was received during the public advertising period.

REPORT

The proposal was advertised in accordance with statutory requirements under s38 for a total of 28 days, which resulted in receipt of one response, and one response from TasWater, see attachments.

The issues raised have been itemised, summarised and responses provided.

With due respect to the submissions provided and the issues put forward it is recommended that no changes be made to the original document certified by Council and that the Tasmanian Planning Commission undertake their appropriate assessment.

Furthermore, that there are no other matters intended to be raised by Council with respect to this scheme amendment and that Council continues to support scheme amendment No. 43/2019/3.



11.0 ENGINEERING & REGULATORY SERVICES

^

11.1 NOTICE OF INTENTION TO MAKE MINOR AMENDMENTS TO THE LOCAL HIGHWAYS BY-LAW NO 2 OF 2015

^

RECOMMENDATION

“That in accordance with section 156(1A)(b)(ii) of the Local Government Act 1993 Council resolves to make minor amendments to the existing Sorell Local Highways By-law (copy attached – Appendix 1)”

INTRODUCTION

Sorell Council previously approved Local Highways Standard Requirements By-Law. By-Law No 2 of 2015, which will automatically lapse after 10 years, in 2025.

STRATEGIC PLAN

Objective 2 – Responsible Stewardship and a Sustainable Organisation.

Action 3 - Strategically manage our assets, facilities, services and structure, with a focus on continuous improvement.

Action 7 – Commitment to transparent and accountable governance and well informed decision making.

ANNUAL PLAN

Risk management – Council will continue to keep risk exposure to a minimum by helping to reduce potential loss. Management practises will involve identifying risks, analysing and treating by taking appropriate action.

POLICY

Local Governmental Act 1993 Part 11 – By-Laws

ASSET MANAGEMENT IMPLICATIONS

The by-law will provide the legislative power to better manage Council assets.

RISK MANAGEMENT IMPLICATIONS

Regulating activities on Council highways will enable Council to better manage a wide range of public safety issues associated with the use of Council highways.



COMMUNITY IMPLICATIONS

As stated under risk management the by-law provides controls for activities on Council highways that may impact on safety, amenity and the environment.

REPORT

Proposed minor amendments as follows:

- Clause 4 – broadening the definition of vehicle
- Clause 18 – addition of the words “Footpath or Nature Strip”
- Clause 15 – new clause on Storage or Sale of Vehicles
- Clause 17 – new clause Signs on Highways

Council referred the proposed clauses to its legal advisors Abetz Curtis Lawyers who have provided an opinion that the amendments do not require a regulatory impact statement as the changes do not significantly alter the purpose or effect of the existing by-law.

The draft amended Local Highways By-law is attached in Appendix 1 of this report.

RUSSELL FOX

MANAGER ENGINEERING & REGULATORY SERVICES

6 November 2020

Attachments (18 Pages)

Appendix 1: Proposed amended Local Highways By-Law No. 2 of 2015





SORELL COUNCIL

LOCAL HIGHWAYS BY-LAW

BY-LAW No.1 OF 2020

BY-LAW MADE UNDER SECTION 145
OF THE *LOCAL GOVERNMENT ACT 1993*
FOR THE PURPOSE OF
REGULATING AND CONTROLLING CONDUCT ON HIGHWAYS IN
THE MUNICIPAL AREA OF THE SORELL COUNCIL.

PART 1

PRELIMINARY

Short Title

1. This By-law may be cited as the *Sorell Local Highways By-law 2020*.

Repeal

2. By-law No. 2 (2015) published in the *Tasmanian Government Gazette* on **12 May 1993** at page **486** is repealed. (need to find date and page number)

Application

3. This By-law applies to the Municipal Area.

Interpretation

4. In this By-law, the following terms have the following meanings:

“**Act**” means the *Local Government Act 1993* (Tas);

“**Authorised Officer**” means an employee of the Council authorised by the General Manager for the purposes of this By-law and includes the Engineer and the General Manager;

“**Council**” means the Sorell Council (ABN 12 690 767 695);

“**Engineer**” means the Council’s Municipal Engineer as appointed by Council or the General Manager from time to time;

“Footpath” means that part of a highway reservation so constructed as to facilitate the movement of pedestrians;

“General Manager” means the person holding the position of general manager of the Council as appointed by the Council from time to time pursuant to section 61 of the Act;

“Highway” means a *local highway* as that term is defined in s.4(1) of the Highways Act;

“Highways Act” means the *Local Government (Highways) Act 1982 (Tas)*;

“Municipal Area” means the area of land under the control of the Sorell Council and defined in accordance with section 16 of the *Local Government Act 1993 (Tas)*;

“Nature Strip” means all of that part of a Highway not constructed for the movement of Vehicles or pedestrians;

“Penalty Unit” – means a sum prescribed under the provisions of the *Penalty and Other Penalties Act 1987*;

“Permit” means a statement in writing, with or without conditions, issued by an Authorised Officer which permits the carrying out of an activity regulated by this By-law, applications for which are made in accordance with Part 3 of this By-law;

“Permit Holder” means a person, incorporated body or other entity to which a Permit has been granted;

“Schedule” means the schedule to this By-law;

“Vehicle” includes any description of a vehicle designed to move or to be moved on one or more wheels or revolving runners, and any caravan, trailers, camper evans, boat, truck, barrow, or similar vehicle, but does not include a vehicle constructed or adapted for propulsion on rails only; and

“Vehicle Crossing” includes any authorised structure that is used to support the passage of Vehicles.

Interpretation

5. In this By-law, unless the contrary intention is expressed:
 - (a) reference to a ‘clause’ or a ‘Part’ is a reference to a clause of or a Part of this By-law;
 - (b) references to legislation includes any such legislation as may be amended or replaced from time to time; and
 - (c) references to a ‘person’ include reference to companies, associations (both incorporated and unincorporated) and any other like entities.



PART 2

CROSSINGS, KERB AND GUTTER, FOOTPATHS AND NATURE STRIPS

General Responsibility

6. The owner of land is responsible for the costs associated with the construction, repair, maintenance and renewal of any Vehicle Crossing servicing that land. All Vehicle Crossings are to be constructed, repaired, maintained or renewed in a manner, and to the standard required by the Engineer.

7. The owner of land is responsible for any damage occasioned to any:
 - (a) Footpath;
 - (b) Vehicle Crossing;
 - (c) Council infrastructure or services located within any Vehicle Crossing; and
 - (d) Council infrastructure or services located within or above a Nature Strip,

caused by any works carried out on the owner's land.

8. Where activities involving Vehicles are conducted on land with the consent or permission of the owner of that land, that land owner is responsible for any damage occasioned to any:
 - (a) Footpath;
 - (b) Vehicle Crossing;
 - (c) Council infrastructure or services located within any Vehicle Crossing; and
 - (d) Council infrastructure or services located within or above a Nature Strip,

caused by such Vehicles.

Permit required for Vehicle Crossing

9. A person must not construct or alter a Vehicle Crossing without first obtaining a Permit to do so.

PENALTY: a fine not exceeding five (5) penalty units

10. In addition to the requirements of Part 3 of this By-law, an application for a Permit to construct or alter a Vehicle Crossing must include the following information:

Page 3 of [4817](#)



- (a) the location or proposed location (as applicable) of the Vehicle Crossing in relation to title boundaries and adjacent Highways; and
 - (b) the type, dimensions and specifications proposed for the Vehicle Crossing.
11. Unless otherwise agreed by the Engineer, an application for a Permit to construct or alter a Vehicle Crossing must be made before, or contemporaneously with, the making of an application for a building permit under the *Building Act 2000* (Tas).

Crossing at an unauthorised place

12. Unless authorised to do so by the Engineer, a person must not drive any Vehicle over or on any Footpath, gutter or kerb.

PENALTY: a fine not exceeding five (5) penalty units

13. Where a Vehicle Crossing exists, unless authorised to do so by the Engineer, a person must not drive any Vehicle between a Highway and any privately owned land except by using such Vehicle Crossing.

PENALTY: a fine not exceeding five (5) penalty units

Deposit Materials on Highway

14. (a) A person must not deposit any mud, gravel, soil or other like material on or in a Highway, whether as a result of the use of any Vehicle or not.

PENALTY: a fine not exceeding five (5) penalty units

14. (b) Other than for the purpose of a scheduled refuse or recycling collection by Council or its Contractor (**'Scheduled Collection'**), a person must not place rubbish, white goods, building materials or waste, commercial garbage bins, green waste, car wrecks, shipping containers or other disused items on a Highway, Footpath or Nature Strip unless that person has a permit to do so.

PENALTY: a fine not exceeding five (5) penalty units

14. (c) A person must not place on or in a Highway, Footpath or Nature Strip for collection by Council any green waste or hard waste for a period exceeding 7 days prior to the next Scheduled Collection.

PENALTY: a fine not exceeding five (5) penalty units

Storage or Sale of Vehicles, ~~(Including Caravans, Trailers, Camper Vans, Boats, etc.)~~ on the Nature Strip or Road/Highway

15. (a) An Authorised Officer may issue a notice prohibiting a person from parking or leaving a Vehicle on a Highway, Nature Strip or Footpath for the purpose of offering that Vehicle for sale or for the storage of that Vehicle.

15. (b) A notice given under clause 15.(a):

- i. is to be in writing, signed by an Authorised Officer;
- ii. is to be affixed on the Vehicle contravening this By-law;
- iii. is to identify the relevant contravention of this By-law; and
- iv. is to state the date and time (not less than 48 hours from the issuing of the notice) by which the Vehicle must be removed.

15. (ca) A person must not use park or leave a Vehicle on the nature strip or road a Highway, Nature Strip or Footpath for the purpose of offering that Vehicle for sale or for the storage of that Vehicle purpose of offering a vehicle "for sale" or for the storage of any type of vehicle contrary to a notice issued under clause 15. (a).

PENALTY: a fine not exceeding five (5) penalty units

Please note, the Tasmanian Road Rules allow a registered car to park on the nature strip in front of your own property, unless there is space or an approved parking area on the road at this location, or you breach any other clause of this By-Law in doing so.

(b) This clause does not apply unless an authorised officer has previously placed a notice on the vehicle giving a minimum of 48 hours' warning of this offence.

PENALTY: a fine not exceeding five (5) penalty units**Damage to Flora**

16. A person must not wilfully, intentionally or recklessly destroy, cut, pluck, trim, remove or injure any tree, shrub, flower or other vegetation growing on or in a Highway nor instruct nor direct any other person to do same.

PENALTY: a fine not exceeding five (5) penalty units**Signs on RoadsHighways**

17. A person must not place, erect, construct or display or cause to be placed, erected, constructed or displayed a sign (including electoral signs) on a road Highway without a permit.

PENALTY: a fine not exceeding five (5) penalty units**Directions**

18. An Authorised Officer may direct, either orally or in writing, any person acting in breach of clauses 12, 13, 14, 15, 16 and/or 17 of this By-law to;

- (a) cease the offensive activity; and

- (b) in the case of clause 14 & 17, remove the relevant material from the relevant Highway, Footpath or Nature Strip ~~or clause 15 (a), remove the vehicle from the relevant Highway.~~

Failure to Comply

19. A person must not fail to comply with a direction given by an Authorised Officer pursuant to clause 18.

PENALTY: a fine not exceeding five (5) penalty units



PART 3

PERMITS

Applications for Permits

20. All applications for Permits to conduct activities regulated by this By-law must be lodged with an Authorised Officer and be accompanied by the following information:
- (a) a statement in writing of the type and nature of the activity proposed to be undertaken by the applicant;
 - (b) a scaled drawing showing the location and extent of the proposed activity; and
 - (c) a safety management plan or a description of any necessary safety measures that are appropriate for the proposed activity.

Additional information

21. Upon receipt of an application for a Permit, an Authorised Officer may request such further or additional information as that Authorised Officer or Council deems to be necessary in order to conduct a full and proper assessment of the application.

Matters taken into account

22. In deciding whether or not to grant a Permit, regard ~~will-must~~ be ~~made~~ had to the following matters (as applicable):
- (a) the potential for damage to Council infrastructure or land;
 - (b) public nuisance, amenity and safety;
 - (c) public access in the area;
 - (d) the maintenance of peace and good order;
 - (e) the movement of traffic in an area;
 - (f) the nature, size, shape extent and location of any proposed road furniture;
 - (g) the availability of suitable parking for motor vehicles in the area;
 - (h) representations made by any police officer;
 - (i) disturbance of existing business or commercial activities; and
 - (j) any other matters that are relevant to the application.

Conditions of a Permit

23. A Permit issued under this By-law may be subject to such terms and conditions as an Authorised Officer or Council considers appropriate in all of the circumstances.

Compliance with terms and conditions

24. A Permit Holder must comply with the terms and conditions of their Permit.

PENALTY: a fine not exceeding ten (10) penalty units

Form of Permit

25. Every Permit issued under this By-law is to:
- (a) be in writing;
 - (b) bear the date on which it was granted;
 - (c) bear the name of the person or entity to which it is issued; and
 - (d) include all terms and conditions imposed by an Authorised Officer or Council.

Duration of Permit

26. All Permits will, unless otherwise specified in the Permit:
- (a) commence on the date of issue; and
 - (b) expire automatically at the conclusion of a specified period, or earlier if cancelled or suspended pursuant to clause 267.

Cancellation and suspension of Permits

27. The General Manager may suspend or cancel any Permit in the event that any term or condition of the relevant Permit is not complied with. In the event that the General Manager suspends or cancels a Permit, the General Manager must notify the Permit holder of the cancellation or suspension and provide written reasons for taking such action.
28. The cancellation or suspension of a Permit takes effect from the date of receipt of notice (oral or written) of suspension or termination (respectively) by the Permit Holder.
29. When a Permit is suspended in accordance with clause 276:
- (a) the activity authorised by the Permit cannot be carried out during the period of suspension; and

- (b) the period of suspension will end upon the General Manager being satisfied that the suspension is no longer required and notifying the Permit Holder (orally or in writing) of same.
- 30. The General Manager may cancel a suspended Permit at any time during the period of suspension. In the event that the General Manager cancels a suspended Permit, the General Manager must notify the Permit holder of the cancellation and provide written reasons for taking such action.

Assignment of Permits

- 31. A Permit must not be assigned, novated or in any other way transferred to any other person except with the written consent of an Authorised Officer or Council.



PART 4

SECURITY

Requirement for bonds and deposits

32. The Engineer may require any person seeking to conduct any works regulated by this By-law to:
- (a) deposit a monetary bond with the Council;
 - (b) supply Council with a bank guarantee; or
 - (c) enter into a written bond with Council.
- (here referred to as the “**Security**”)
33. The Engineer may require Security with respect to:
- (a) the cost of any works to be carried out pursuant to a Permit;
 - (b) to remedy any damage that may occur to any:
 - i. Footpath;
 - ii. Vehicle Crossing;
 - iii. Council infrastructure or services located within any Vehicle Crossing; and
 - iv. Council infrastructure or services located within or above a Nature Strip,as a result of any works regulated by this By-law; or
 - (c) securing against any reasonable costs which the Council may incur as a result of any works regulated by this By-law.
34. The requirement to provide Security may be included as a condition of any Permit.
35. Without limitation, the following terms and conditions apply to Security required under this Part 4:
- (a) the Council may require the amount of any Security to be increased if in the reasonable opinion of the Council, the Council considers the amount of Security to be inadequate;
 - (b) where Security is given in the form of a bank guarantee, such guarantee must:



- i. be expressed as being payable unconditionally on demand by Council without the permission of the grantor or any other person; and
- ii. be provided by a bank approved by the Council or an Authorised Officer; and
- iii. the Security must be capable of being drawn against or utilised by the Council for such amounts the Council requires with respect to:
 - A. the reimbursement to the Council of any cost, expense, liability, damage or loss incurred by the Council arising out of or in relation to any failure or refusal by a person to whom this By-law applies to carry out, perform and fulfil any of that person's obligations under this By-law or a Permit to the satisfaction of the Council or an Authorised Officer or in accordance with the requirements of a Permit; and/or
 - B. payment to the Council of any amount due and owing to the Council that arises out of any condition of a Permit.

Release of Bonds and Deposits

- 36. Security (or the balance of same) will be released following final inspection and approval by the Engineer of the works to which the Security relates.



PART 5

MISCELLANEOUS

Commission of offence

37. Any person who contravenes or fails to comply with any provision of this By-law is guilty of an offence and liable on conviction to the penalty set out in the relevant part of this By-law.

Powers of Authorised Officers

38. For the purposes of this By-law, an Authorised Officer is authorised to:
- (a) remove any person from land owned by, or under the control of the Council whom they reasonably believe is offending against this By-law; and
 - (b) remove any thing which is on land owned by, or under the control of the Council without the approval of the Council.

Powers of Police Officers

39. For the purposes of this By-law, police officers are authorised to:
- (a) assist an Authorised Officer to carry out an action specified in clause ~~38~~;
 - (b) remove any person from land owned by, or under the control of the Council whom they reasonably believe is offending against this By-law;
 - (c) remove anything which is on land owned by, or under the control of the Council without the approval of the Council; and
 - (d) arrest a person who is on land owned by, or under the control of, the Council and whom the police officer reasonably believes is offending against a By-law.

Supply of name and address

40. If an Authorised Officer reasonably believes that a person is offending or has offended against a provision of this By-law, the Authorised Officer may request that the relevant person give the Authorised Officer the person's name and address. A person must not:
- (a) fail to comply with a request made by an Authorised Officer pursuant to this clause ~~40~~39; or
 - (b) knowingly provide false information to an Authorised Officer in response to a request made pursuant to this clause ~~40~~39.

PENALTY: a fine not exceeding five (5) penalty units

Page 12 of ~~17~~17



PART 6

RECTIFICATION NOTICE & COSTS RECOVERY

Rectification notices

41. An Authorised Officer may give notice to any person who has done anything in contravention of this By-law which is capable of being rectified by any work or thing, requiring that person to do the work or thing that the authorised officer considers is reasonably required to rectify the consequences of that contravention.
42. A notice given under clause 41~~0~~:
- (a) is to be in writing, signed by an Authorised Officer;
 - (b) is to be given to the person who contravened this By-law;
 - (c) is to identify the relevant contravention of this By-law;
 - (d) is to state the work or thing to be done that is required to rectify the contravention;
 - (e) is to state the time by which the work or thing is to be completed;
 - (f) may state the time by which the work or thing is to be commenced or any timetable for the commencement or completion of any part of the work or thing to be done; and
 - (g) may require that the work or thing be done only by a person who has appropriate qualifications that are so required.

A person must not fail to comply with a notice given under clause 41~~0~~.

PENALTY: a fine not exceeding ten (10) penalty units

43. The Council may perform, or arrange for the performance of, any work or other matter required by a notice given under clause 38 if such notice is not complied with within any timeframe stipulated in the notice, and where no timeframe is stipulated upon the expiration of a reasonable period of time.

Recovery of Council's expenses

44. All expenses reasonably incurred by the Council as a consequence of any failure to comply with, or any contravention of, this By-law are recoverable by the Council as a debt payable by the person whose act or omission constituted failure or contravention.
45. A debt accrued pursuant to clause 44~~3~~ is recoverable by Council in a court of competent jurisdiction in addition to any penalty imposed in relation to a failure to comply with, or any contravention of, this By-law.

Removed articles

46. Council may retain any article removed from land by Council pursuant to a power contained in this By-law until such time as all fees, costs and charges pertaining to the removal, maintenance and storage of the article have been paid in full.

Dealing with removed articles

47. If a removed article is not claimed by the owner (or a person acting on the owner's behalf) within forty eight (48) hours following its removal pursuant to this By-law, the General Manger is to give notice in writing to the owner (if ascertainable) of the article containing the following particulars:
- (a) a description of the article;
 - (b) the location from which the article was removed;
 - (c) the date of removal;
 - (d) the location from which the article can be claimed;
 - (e) the fees, costs and charges payable in respect of the removal, maintenance and storage of the article; and
 - (f) that if the article is not claimed within fourteen (14) days of the issue of the notice that the article may be disposed of by Council.
48. If the owner of a removed article cannot be ascertained or found after making reasonable enquiries, and the General Manager is of the opinion that the value of the article is such that it warrants the costs of advertising, the General Manager is to publish on at least one (1) occasion a notice containing the particulars specified in clause 47~~6~~ in a local newspaper circulating within the Municipal Area.

Disposal of unclaimed articles

49. Council may dispose of any removed article if:
- (a) the article is not claimed within fourteen (14) days of the issue of the notice referred to in clause 48~~7~~; or
 - (b) the fees, costs and charges payable in respect of the removal and storage of the article have not been paid within fourteen (14) days of the issue of the notice referred to in clause 48~~7~~; or
 - (c) where the owner is not ascertainable and has not come forward in response to the public advertisement, fourteen (14) have elapsed from the date of the publication of the public advertisement in accordance with clause 48~~7~~.

- | 50. A removed article may be disposed of under clause 498:
 - (a) by tender or public auction following notification in a local newspaper circulating within the Municipal Area; or
 - (b) in such manner as the General Manager sees fit if:
 - (i) no tender is received or no bids are made at a public auction; or
 - (ii) the General Manager is of the opinion (reasonably held) that the article is of such low value that it does not warrant the costs of a tender or public auction.

- | 51. If a removed article is disposed of under clause 498, the General Manager must notify the owner of the article as soon as practicable if the owner can be ascertained or found after making reasonable enquiries. If the owner of the article so requests, then the proceeds obtained from the disposal of the article must be paid to the owner, less any fees that are due to Council, advertising costs, and any other costs incurred by the Council in the removal, storage, maintenance and disposal of the article.



PART 7
PART 7

INFRINGEMENT NOTICES

52. In this Part 7, the term “**Specified Offence**” means an offence against the clause of this By-law specified in Column 1 of the Schedule.
53. An Authorised Officer may:
- (a) issue an infringement notice to any person that the Authorised Officer has reason to believe is guilty of a Specified Offence;
 - (b) issue one (1) infringement notice in respect of more than one Specified Offence; and
 - (c) impose a monetary penalty for the Specified Offence in respect of which the infringement notice is issued.
54. The penalties specified in Column 3 of the Schedule opposite each Specified Offence are the penalties payable under an infringement notice issued in respect of Specified Offences.
55. Payment of an infringement notice issued must be made to the General Manager within twenty eight (28) days of the issue of the infringement notice to avoid the infringement notice being referred to the Director, Monetary Penalties Enforcement Service.
56. In addition to any other method of service, an infringement notice alleging that a Vehicle has been used in relation to a Specified Offence may be duly served by securely affixing the infringement notice to that Vehicle.
57. The *Monetary Penalties Enforcement Act 2005* (Tas) applies to all infringement notices issued pursuant to this By-law.
58. All monies payable to the Council under this By-law are a debt due to the Council and recoverable at law in a court of competent jurisdiction.



SCHEDULE**INFRINGEMENT NOTICE OFFENCES**

Column 1	Column 2	Column 3
CLAUSE	GENERAL DESCRIPTION OF OFFENCE	PENALTY UNITS
9	Constructing Vehicle Crossing without Permit	1.5
12	Crossing at unauthorised place	1.5
13	Requirement to use Vehicle Crossing	1.5
14	Depositing material on Highways	0.5
165	Damage to flora within Highways	0.5
198	Failure to comply with direction	0.5
243	Failure to comply with Permit	0.5
4039	Failure to give name/providing false information	0.5
42	Failure to comply with rectification notice	0.5

Certified as being in accordance with the law by:

.....
Australian Legal Practitioner

Dated this day of , 2020 at Hobart in Tasmania.

Certified as being made in accordance with the *Local Government Act 1993*:

.....
General Manager

Dated this day of , 2020 at Hobart in Tasmania

The Common Seal of the Sorell Council was hereunto affixed in the presence of:

.....) Mayor.

.....) Deputy Mayor.

.....) General Manager

Confirmed by me this day of , 2020 at Hobart.

The Honourable Mark Shelton
Minister for Local Government



12.0 HR & COMMUNITY SERVICES**12.1 [^]
COMMUNITY GRANTS PROGRAM****RECOMMENDATION**

“That Council approve the following community group to receive a grant under the Community Grants Program.”

INTRODUCTION

Through the Community Grants Program, available year-round, Council provides financial support to eligible community groups and organisations within the Municipality. The program is governed by a set of specific guidelines and allocations are approved by Council. Eligible community groups are able to apply for up to \$2,000.00.

STRATEGIC PLAN

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

ANNUAL PLAN

Sufficient funds exist within the budget.

POLICY

Community Grants Policy.

ASSET MANAGEMENT IMPLICATIONS

NIL

RISK MANAGEMENT IMPLICATIONS

NIL

COMMUNITY IMPLICATIONS

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.



REPORT

For the month of October, Council received three Community Grant Program applications from the following community groups:

- Tasman Landcare
- The Historical Society of Sorell
- Sorell Cricket Club

The applications were assessed by Council at the Council Workshop held on 3 November 2020. The following Councillors were present at the workshop:

- Mayor Vincent
- Clr Reynolds
- Clr Nichols
- Clr De Williams
- Clr Torenus
- Clr Jackson
- Clr Reed
- Clr Gala

The Councillors present agreed to the fund one application to the amount of \$2000.00.

- The Historical Society of Sorell \$2000.00

This application is now presented to Council for approval.

JESS HINCHEN

MANAGER HR, CUSTOMER & COMMUNITY SERVICES

Date: 4th November 2020



13.0 FINANCE & INFORMATION

13.1 EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE OCTOBER 2020 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT OCTOBER 2020 YEAR-TO-DATE be received and noted by Council.”

FINANCIAL REPORT OCTOBER 2020 YEAR-TO-DATE

The operating surplus for the period ended 31 October 2020 of \$10.256m is \$1.090m above the budget of \$9.165m. The main drivers of this position are:

- Recurrent income year to date is \$15.686m, which is above budget by \$320k.
- Operating expenses year to date are \$5.946m, which is \$275k below budget.

NOTES TO THE ACCOUNTS

1. RATES AND CHARGES

Rates and charges is above budget by \$160k to the end of October. This is largely a result of increased revenue from supplementary rates notifications received from the Office of the Valuer-General. In the four months year to date of the financial year, \$64k has been received as a result of supplementary valuations. The remainder of the variance is a result of less rates remissions applied for and processed year to date than expected.

2. STATUTORY FEES AND CHARGES

This category is above budget by \$85k to the end of October, which is a result of town planning activity being greater than expected.

3. USER FEES

This category is above budget by \$59k to the end of October. This is largely a result of greater than expected plumbing application fee and inspection activity.

4. GRANTS OPERATING

This category is below budget by \$65k to the end of October. This is largely a result of first quarter payment of the Financial Assistance Grant (FA Grant) coming in at \$263k, which is \$52k below budget. The 2020/2021 FA Grant budget was based on



the advanced FA Grant payment for the 2020/2021 financial year received by Council in late May and recognised as income in the 2019/2020 financial year. Since this advanced payment was received the Australian Government approved the Tasmanian Government State Grants Commission's 2020/2021 recommendations for the distribution of the FA Grant funding to Tasmanian councils. This recommendation has resulted in a change in Sorell Council's 2020/2021 FA Grant allocation.

The Commission noted the following factors as major influences on the FA Base Grant allocation for 2020-2021:

- The very modest rate of indexation applied to the National FA Grant funding pools, resulting in Tasmania's funding allocation increasing by only 0.82 per cent.
- The uneven nature of the population growth that is occurring across Tasmania.
- The uneven distribution of increases in property values across Tasmanian regions and suburbs, as well as the municipal property revaluation cycle and biennial indexation factors.
- Changes arising from the mirroring of the allocation of the Road Grant allocation with the Base Grant modelling.

The Commission noted the following factors across a number of Councils as major influences on the FA Road Grant allocation for 2020-2021:

- Corrections in the gradient of 75 per cent of one Council's road lengths as a result of improvements to Geographic Information System (GIS) data provided by DPIPWE.
- Significant road length changes to another Council as a result of the transfer of a number of roads to the State Government.
- The construction of a number of significant road and bridges.
- The sealing of a significant number of unsealed roads.
- The completion of a number of significant bridge upgrades from timber to concrete structures.
- Corrections to previously reported road lengths and bridge data by a number of Councils.

Additionally, another reason for the operating grant category coming in below budget is due to the State Government Heavy Vehicle Motor Tax. The State Government Heavy Vehicle Motor Tax was expected to be received in September, however it is yet to be received by Council. The Finance team have contacted Department of State Growth and have been advised that it has been delayed by the State Budget 2020-21 rescheduling. It is more than likely that we will not receive a payment until January 2021.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$44k to the end of October. This is a result of a number of public open space contributions received for subdivision applications in July and August. Only a small number of contributions are budgeted for, as development activity of this nature is unpredictable in nature and therefore difficult to estimate.

6. INTEREST

This category is in line with budget to the end of October.

7. OTHER INCOME

This category is above budget by \$36k to the end of October. This is as a result of unbudgeted workers compensation reimbursements received and an incurred land tax assessment reimbursement in relation to Copping Tip. The land tax reimbursement was budgeted to be received in March 2021.

8. INVESTMENT IN TASWATER

This category is in line with budget to the end of October.

9. EMPLOYEE BENEFITS

Total employee benefits is below budget by \$41k to the end of October. The following were major variances at the end of October:

- Salaries was above budget by \$32k or 2.2%. This variance is not significant to the overall salaries budget, however, it is likely due to the timing of annual leave taken. Annual leave is budgeted to be taken evenly throughout the year, therefore it's likely less annual leave has been taken than budgeted for year to date.
- Salaries transferred to WIP is above budget by \$31k, as a result of more staff time spent on capital jobs year to date than anticipated.
- Workers compensation insurance is below budget by \$27k, as a result of a budget overestimation. Workers Compensation was budgeted at



5.53%, based on the 2019/2020 percentage (5.37%) and advice from Council's insurance brokers that the percentage was likely to increase. However, during the 2020/2021 insurance renewal process Council's insurance brokers recommended changing workers compensation insurers from QBE to Allianz, which resulted in a decrease in the percentage to 4.25%.

10. MATERIALS AND SERVICES

Materials and services is \$91k below budget to the end of October. The major materials and services variances at the end of October were:

- Advertising is below budget by \$10k, as a result of advertising not required year to date across a number of Departments, including HR, SERDA, Community Facilities, Community Events and Parks & Reserves. Additionally, the October invoice for advertising was expected to be received and processed in October, however it was not and instead it is expected to be received in November.
- Computer Hardware/Hardware Maintenance is below budget by \$9k, as a result of \$3k budgeted to spend on equipment for SERDA which actually happened in June 2020. Additionally, due to the rescheduling of planned purchases within the ICT department a further reduction in expenditure to date has occurred.
- Computer software maintenance and licenses is below budget by \$12k, as a result of the timing of receiving a number of annual renewal invoices and a number of invoices received coming in less than budgeted.
- Consultants Other are above budget by \$14k, this is largely as a result of Town Planning requiring additional services, General Manager in relation to Dunalley Marina project and Engineering incurring expenditure ahead of scheduled.
- Contractors is below budget by \$35k, this is largely a result of Techquity, the contractors engaged to provide IT services and support, required less than expected year to date.
- Legal fees are above budget by \$31k, as a result of legal requirements being difficult to predict and thus more legal advice has been sought year to date than estimated.
- Recycling centres is above budget by \$12k, as a result of a number of factors. Recycling centres monthly costs have been coming in over budget by approximately \$2k each month, as a result of increased



activity. Furthermore, the October invoice was budgeted to be received and processed in November, however it was instead received and processed in late October.

- Repairs and Maintenance is below budget by \$62k, this is a result of variances across a number of Depot Departments. The following Departments came in under budget at the end of the first four months; Storm water (\$8k), Parks & Reserves (\$40k), Sealed Roads (\$17k) and the CAC building (\$3k). Whereas, Community Facilities, Engineering and Unsealed Roads came in slightly above budget. Overall, these variance are a result of the unpredictable and reactive nature of a number of repairs and maintenance activities, making the timing difficult to estimate. In relation to the Parks & Reserves variance of \$40k, this is a result of a number of invoices not received at the end of the month and due to delays in starting a number of minor repairs and maintenance jobs.
- Kerbside hard waste collection is above budget by \$13k, as a result of the invoice for August collections received and processed in September but not budgeted to be received and processed until November. This appears to be a budgeting error and will amend itself in future months.
- Signage and Guide Posts is above budget by \$22k, due to a bulk signage requirement purchase earlier than expected.
- Water Charges is below budget by \$15k, this is largely a result of expenditure not being processed during the month of October in relation to Community Facilities. These services invoices will be processed during November.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$107k at the end of October. This is largely because the 2020/2021 budget factored in an increase to depreciation as a result of the 2019/2020 transport revaluation. The transport revaluation is yet to be imported into the Assetic Asset Management System and therefore the corresponding depreciation is yet to be accounted for. The transport revaluation will be imported into Assetic Asset Management System during November. The depreciation adjustment will be accounted for in November, resulting in a decrease of \$100k to the net result year to date.

12. FINANCE COSTS

This category is in line with budget to the end of October.



13. OTHER EXPENSES

This category is below budget by \$36k to the end of October. This is largely a result of Donations and section 77 expenses. Donations and section 77 expenses is below budget by \$23k, as a result of the implementation of the new Community Grants Program, which is available all year round and will result in grant expenditure being spread across the financial year, rather than the majority paid at the start of the year. No other significant variances were noted.

14. GRANTS CAPITAL

This category is above budget by \$416k to the end of October. This variance is a result of the following:

- \$20k relating to the Roads to Recovery funding for the Sugarloaf Road reconstruction was budgeted to be received in March 2021. However, the projects predicted spend for the first quarter of the financial year was \$20k and as a result this amount was received in September.
- \$21k relating to the MAST solar light grant was expected to be received in August, however there was a delay in signing the grant deed. The grant deed is now signed and the money was invoiced and received in September. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been recognised as a grants received in advance liability. It will be recognised as grant income when the project is complete.
- \$407k relating to the Levelling the Playing Field grant has been recognised year to date. This grant was originally recognised as income in the 2018/2019 financial year. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been adjusted for through retained earnings and recognised as a grants received in advance liability. The grant income will now be recognised on a monthly basis as the project is completed, in line with the project expenditure. This accounting standard change was not budgeted for.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No contributions were received to the end of October.

16. NET GAIN / (LOSS) ON DISPOSAL

The following motor vehicles were disposed of in August, resulting in a net gain on disposal of \$78k year to date.



Plant and Equipment Details	Date of Disposal	Reason for Disposal	Method of Disposal	Proceeds of Sale	Disposal Costs	Profit/(Loss) on Disposal
Ford Ranger 3.2L Rego: F82LM	4/08/2020	Age Wear and Tear Replacement	Pickles Auction	\$25,150	\$305	\$13,320
Ford Ranger 3.2L Rego: F57JA	4/08/2020	Age Wear and Tear Replacement	Pickles Auction	\$26,331	\$305	\$16,330
Mitsubishi Outlander Rego: F18RL	4/08/2020	Age Wear and Tear Replacement	Pickles Auction	\$16,513	\$305	\$16,513
Ford Ranger 2.2L Rego: F72AD	4/08/2020	Age Wear and Tear Replacement	Pickles Auction	\$22,422	\$305	\$17,229
Ford Ranger 3.2L Rego: F40NZ	4/08/2020	Age Wear and Tear Replacement	Pickles Auction	\$26,513	\$305	\$14,921

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue has been received to the end of October.

CAPITAL EXPENDITURE

Capital expenditure to the end of October was \$2.466m (per Capital Works report ran on 9 November 2020).

At the end of October, the following capital jobs were above budget by greater than 10%:

- C-21-S-001 Stormwater Grate replacement
At the end of October C-21-S-001 was above budget by \$2k (10%), with a budget of \$20k and an actual spend of \$22k.
- C-21-S-005 - Minor Stormwater works to be capitalised
At the end of October C-21-S-005 was above budget by \$20k (100%), with a budget of \$20k and an actual spend of \$40k. The stormwater capitalisation rules have recently changed, resulting in minor stormwater works requiring capitalisation (whereas previously minor works would have been recognised as repairs and maintenance



expenditure). As this is a new practice, the capital budget and repairs and maintenance budget were difficult to predict and will be re-assessed at Mid-Year Budget Review (MYBR).

- C-21-S-008 and C-21-T-048 – Weston Hill Road
At the end of October C-21-S-008 and C-21-T-048 combined were above budget by \$25k, with a combined budget of \$46k and an actual spend of \$72k. These capital works at Weston Hill Road, include the re-seal and replacement of footpath associated with the reseal. This variance is a result of a budgeting error and as a result the quoted prices came in significantly above budget.
- C-21-T-035 - Penna Road
At the end of October C-21-T-035 was above budget by \$2.5k (21%), with a budget of \$11.5k and an actual spend of \$14k. The reason for this variance is due to more prep work required than expected.

The following capital jobs are expected to be above budget by greater than 10% once the projects are complete:

- C-21-T-017 Franklins Road
This capital re-sheeting job has a budget of \$12k but is expected to have actual expenditure of \$20k. This variance is a result of a budgeting underestimation and as a result the quoted prices came in above budget. However, the overall re-sheeting budget is not expected to be above budget.
- C-21-T-020 Gellibrand Road
This capital re-sheeting job has a budget of \$38k but it expected to have actual expenditure of \$53k. This variance is a result of a budgeting underestimation and as a result the quoted prices came in above budget. However, the overall re-sheeting budget is not expected to be above budget.
- C-21-P-008 ATV, trailer and spraying equipment
This capital job has a budget of \$18k but it is expected to go over budget by \$2k. The reason for this expected variance is due to WHS concerns resulting in the original plan to purchase a 4WD single operator machine now changing to the purchase of a side-by-side vehicle. This equipment purchase should be finalised in November.

The following capital jobs do not have a budget, but are expected to have actual expenditure in the 2020/2021 financial year. These capital jobs will be adjusted for at MYBR:



- C-21-PRELIM-47COLEST – Costs associated with the future subdivision at 47 Cole Street
At the end of September C-21-PRELIM-47COLEST was above budget by \$4k, with a budget of \$0. This project was not budgeted for because at the time of setting the budget the expenditure relating to the installation of a conduit at Dubs & Co Drive was not predicted to be completed.
- C-21-T-049 – Bus Stops Works (Department of State Growth), including location and installation of a plinth, footing and concreting at Station Lane and Main Road Sorell.
At the end of October C-21-T-049 was above budget by \$4k, with a budget of \$0. A grant of \$6k was received.
- C-21-BR-004 Solar Lighting at Jetties
A grant was received from MAST in September 2020 for installation of solar lighting at jetties in the municipality. This expenditure was not budgeted for, as the grant deed had not been signed when the budget was prepared. At the end of October C-21-BR-004 was above budget by \$9k, with a budget of \$0.
- C-21-LI-009 Snake Hollow Stage 2
A grant was received from Department of Infrastructure (LRCI) in October 2020 for works on Snake Hollow including further expansion of play areas. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.
- C-21-LI-009 Sorell Skate Park
A grant was received from Department of Infrastructure (LRCI) in October 2020 for works on Sorell Skate Park upgrade. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.
- C-21-PEMPARK-001 Pembroke Park
A grant was received from Department of Infrastructure (LRCI) in October 2020 for construction of car parking and landscaping. These works are in relation to the newly constructed unisex change rooms at Pembroke Park sporting precinct. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.
- C-21-PEMPARK-002 Pembroke Park
A grant was received from Department of Infrastructure (LRCI) in October 2020 for installation of street and carpark lighting. These works are in relation to the new stadium facility to be constructed at Pembroke Park sporting precinct. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.

- C-21-S-014 Primrose Sands Stormwater
Stormwater capital works at Primrose Sands will be presented at the next Council Meeting and are as a result of unpredictable weather events.

The following capital jobs did not have an original budget approved in June 2020, however, Council approved the budget for these capital jobs in the September 2020 Council Meeting:

- C-21-S-009, C-21-S-010, C-21-S-011 & C-21-S-012 Dodges Ferry Stormwater
Stormwater capital works at Dodges Ferry have been approved as a result of unpredictable weather events.

Further, Council approved the budget for these capital jobs in the October 2020 Council Meeting:

- C-21-S-013 Primrose Sands Stormwater capital works at Primrose Sands have been approved as a result of unpredictable weather events.

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position increased during October, predominantly due to the collection of rates instalments. In comparison with the 2019/2020 financial year, the cash balance is above the balance at the same time last year. This is reflective of a number of factors, including; solid debt collection, the timing of payments of major capital works; and the receipt of grants received in advance in the 2018/2019 and 2019/2020 financial years, which have not yet been expended. As capital work projects are completed there will be an expected decline in cash deposits continuing up to the end of financial year.

Note - reinvested term deposit during the month of October is highlighted in pale orange (Prior interest rate was 1.15%).

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous five years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the



percentage of rates debt outstanding at the end of each month, with five comparative financial years' data as well.

Collections have commenced positively this financial year, with 55.1% of rates already paid by the end of October. At the same time last year 53.0% of rates had been paid.

ATTACHMENTS

- a) Statement of Income and Expenditure for the period ending 31 October 2020
- b) Statement of Financial Position as at 31 October 2020
- c) Statement of Cash Position as at 31 October 2020
- d) Detailed Statement of Income & Expenditure for the period ending 31 October 2020
- e) Capital Works report for the period ending 31 October 2020
- f) Graph 1 – Total Cash Available
- g) Graph 2 – Rates Outstanding

SCOTT NICOL
ACTING MANAGER, FINANCE & INFORMATION

Date: 10 November 2020
Attachments (25 pages)



SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
ROADS						
1	Fulham Road	C-21-T-001	seal final 473m gravel section		232,454	-
2	Lewissham Road reconstruction	C-21-T-002	North of Stage 1 from 2019/20 - 449m		12,517	-
3	Sugarloaf Road reconstruction	C-21-T-003	North of Carlton River Rd - next segment only		18,448	-
4	Fulham Road	C-21-T-004	Black Spot project - corner realignment. BS funding of \$229k.		14,248	-
5	Greens Road	C-21-T-005	Reconstruct and 2 coat seal 14/7 - from Vigar Crt		5,985	-
	RESHEETING			\$ 1,804,226		
6	Kellevie Road	C-21-T-006	100mm new gravel		1,561	159,489
7	Shrub End Road	C-21-T-007	100mm new gravel		-	82,965
8	Hillcrest Road	C-21-T-008	100mm new gravel		-	-
9	Branders Road	C-21-T-009	100mm new gravel		-	-
10	Laprena Road	C-21-T-010	100mm new gravel		-	-
11	Nugent Road	C-21-T-011	100mm new gravel		-	34,529
12	Bezzants Road	C-21-T-012	100mm new gravel		-	28,105

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
13	Bridges Road	C-21-T-013	100mm new gravel		-	54,523
14	Marion Bay Road	C-21-T-014	100mm new gravel		-	-
15	Connellys Marsh Road	C-21-T-015	100mm new gravel		-	-
16	Bakers Road	C-21-T-016	100mm new gravel		-	-
17	Franklins Road	C-21-T-017	100mm new gravel		-	20,265
18	Webbs Road	C-21-T-018	100mm new gravel		-	-
19	East Orielton Road	C-21-T-019	100mm new gravel		-	-
20	Gellibrand Road	C-21-T-020	100mm new gravel		-	53,049
21	Gillingbrook Road	C-21-T-021	100mm new gravel		-	103,341
URBAN STREET SEALING PROGRAM (USSP)				\$ 920,800		
0				\$ -	-	



SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments	
RESEALS							
22	Moomere St Dodges Ferry	C-21-T-022	asphalt overlay		-	347	
23	Carlton Beach Rd Dodges Ferry	C-21-T-023	asphalt overlay		-	2,081	
24	Barclay Crt, Sorell	C-21-T-024	asphalt overlay		-	-	
25	Dodges Crt, Sorell	C-21-T-025	asphalt overlay - was previously seg 2 & 3		-	-	
26	Mercer Crt, Sorell	C-21-T-026	asphalt overlay		-	-	
27	Nash St, Sorell	C-21-T-027	asphalt overlay		-	-	
28	Weston Hill Rd, Sorell	C-21-T-028	asphalt overlay		14,997	-	
29	Weston Hill Rd, Sorell	C-21-T-029	asphalt overlay		5,774	-	
30	Carlton Beach Rd, Dodges	C-21-T-030	asphalt overlay		4,239	1,690	
31	Sugarloaf Rd, Forcett	C-21-T-031	7mm reseal		42,779	4,056	
32	Oakview Crt, Sorell	C-21-T-032	10mm reseal		-	387	
33	Sugarloaf Rd, Carlton River	C-21-T-033	7mm reseal		6,123	2,178	
34	Sugarloaf Rd, Forcett	C-21-T-034	7mm reseal		30,553	473	

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
35	Penna Road, Midway Pt	C-21-T-035	7mm reseal		14,079	1,981
36	Penna Road, Midway Pt	C-21-T-036	asphalt overlay		26,607	-
37	Weston Hill Rd, Sorell	C-21-T-037	asphalt overlay		-	-
	STORMWATER			\$ 708,349		
38	Municipality	C-21-S-001	Grate replacement		21,981	-
39	Midden Rd	C-21-S-003	Pipe x 2 & headwalls renewal		-	-
40	Municipality	C-21-S-004	Pit renewal		-	-
41	Municipality	C-21-S-005	Minor works to be capitalised		40,503	2,902
42	Fifth Ave - D/Ferry	C-21-S-006	K&G and SW drainage		529	76,584
43	Eighth Ave - D/Ferry	C-21-S-007	K&G and SW drainage		567	-
44	Weston Hill Rd	C-21-S-008	K&G associated with reseal job #28		30,884	-
45	Blue Lagoon - Dodges Ferry	C-21-S-009	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		5,482	4,200
46	Gatehouse Drive/Tarbook Court - Sorell	C-21-S-010	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		24,847	20,232
47	Clover Court - Carlton River	C-21-S-011	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		-	13,216

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
48	Bingham Street - Dod	C-21-S-012	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		-	-
49	Nerine Street - Primrose Sands	C-21-S-013	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		-	182
50	Lewis Court - Lewissham	C-21-S-014	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)	\$ 590,922	-	-

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
FOOTPATHS & KERB						
51	Carlton Beach Rd	C-21-T-038	Replace asphalt footpath with concrete		8,313	75,428
52	Main Rd (Banjos)	C-21-T-039	Replace pavers with Concrete footpath		21,017	-
53	Cole St (Opposite CAC Entrance)	C-21-T-040	Replace pavers with Concrete footpath		47,783	-
54	Raynors Rd Turning Circle	C-21-T-041	Concrete Footpath Replacement		-	-
55	San Francisco St	C-21-T-042	Replace asphalt footpath with concrete		400	149,243
56	Nash Street (Forcett end)	C-21-T-043	Replace pavers with Concrete footpath		187	59,388
57	Penna Rd	C-21-T-044	Replace asphalt footpath with concrete		41,940	-
58	Fitzroy St (Adj Post Office)	C-21-T-045	Replace asphalt footpath with concrete		32,063	-
59	First Ave to Hoffman St	C-21-T-046	Replace 50m asphalt footpath with concrete		27,353	-
60	Penna Foreshore	C-21-T-047	Pedestrian culvert / path - grant funded - \$ received 19/20 - will require licence over Crown Land to be		-	-
61	Weston Hill Rd	C-21-T-048	Replace footpath associated with resal job #28		40,691	-
62	Bus Stop Works (DSG)	C-21-T-049	Location and installation of a plinth, footing and concreting (Station Lane/Main Road Sorrell)		3,758	200
BRIDGE REPLACEMENTS					\$ 631,808	

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
63	Woods Road	C-21-BR-001	Replace culverts with bridge		175,967	6,204
64	Burdons Road	C-21-BR-002	Replace culverts with bridge		169,937	5,603
65	Tigerhead Rd Jetty	C-21-BR-003	Nth side steps to beach		8,921	-
66	Solar lighting at Jetties	C-21-BR-004	MAST Grant solar lighting at Jetties Sorell Municipality	\$ 382,000	8,501	-
BUILDINGS						
67	Sorell Memorial Hall	C-21-B-001	sand & renew floor protection		-	-
68	Sorell Memorial Hall	C-21-B-002	Painting exterior - brought forward	\$ 44,000	31,475	-

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
PLANT AND EQUIPMENT						
69	10 yard truck & tray	C-21-P-001	Replacement for Kenworth (Rego B82QT) HF-XX-006 - 10yrs old		222	229,445
70	Slide on Water Tank	C-21-P-002	Replacement - 12 + yr old plastic		-	-
71	Small tipper (Reserves)	C-21-P-003	Replacement for small Isuzu tipper (Rego A96FC) HF-XX-003 (KI)		-	51,594
72	Hercules 8m tipper trailer	C-21-P-004	Rebuild (Reg UT0917) HF-XX-023 (FA13043)		-	-
73	Zero turn	C-21-P-005	New (trade in small ride on)		15,332	-
74	Zero turn Trailer	C-21-P-006	For new zero turn above		6,208	-
75	Stormwater crew cab	C-21-P-007	ML 180-2ERS Maxi lift crane - >10yr old		-	13,800
76	ATV & Spraying equipment/trailer	C-21-P-008	Spraying walking tracks		19,909	-
77	Sorell Memorial Hall	C-21-P-009	50 x chairs @ \$150		-	-
78	Light Plant	C-21-P-010	3 x utes (KF, MJ, GC) & 5 x cars (2 x pool, SB, JR, SG)		-	-
	IT			\$ 823,207		
79	Sorell Memorial Hall	C-21-IT-001	projector and screen		-	-
80	Website	C-21-IT-002	TBC dependent on project scope and business improvements/efficiencies	\$ 44,000	-	-
	PARKS & RESERVES					
81	Municipality	C-21-LI-001	Seat replacement		7,574	-

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
82	Pembroke Park Skate	C-21-LI-002	Demolish concrete shelters and install 5m x 5m carport and seating		25,398	1,000
83	Imlay St	C-21-LI-003	Replacement rusted exercise equipment		3,840	5,760
84	Primrose Play ground	C-21-LI-004	Shade sail		-	20,616
85	Vancouver Park	C-21-LI-005	Replace Scale see-saw		-	-
86	Pembroke Junior Oval	C-21-LI-006	Infill fencing wire		10,250	-
87	Dodges Skate Park	C-21-LI-007	Shelter & seats		5,725	-
88	St George's Square	C-21-LI-008	Gordon St frontage fence replacement		12,148	-
89	Copping Cemetery	C-21-LI-009	Cemetery Columbarium Wall		-	-
90	Snake Hollow Stage 2 Expand play area	C-21-LI-010	Works in Stage 2 include further expansion of play areas including installation of play equipment, such as swing sets and nature based exercise		-	-
91	Sorell Skate Park	C-21-LI-011	Upgrade of the Sorell Skate Park		-	-
				\$	358,000	

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments	
OTHER							
92	Municipality	C-21-LAND-001	Various Land Improvement minor jobs to be capitalised		-	0	
93	47 Cole Street	C-21-PRELIM-47COLES	Costs associated with future subdivision at 47 Cole Street		4,460	0	
94	Pembroke Park	C-21-PEMPARK-001	Construction of car parking and landscaping for the newly constructed unisex change rooms at Pembroke Park Sporting Precinct. To install street (access road) and car park lighting to comply with AS/NZS1158.3.1:2020 standards for a new stadium facility at Pembroke Park		-	-	
95	Pembroke Park	C-21-PEMPARK-002			-	-	
CARRYOVERS				\$ 177,296			
96	Pembroke Park - C-20-B-003	C-20-B-003			724,887	323,472	
97	Pembroke Park - C-20-PemPark-Civil	C-20-PemPark-Civil			157,746	267,886	
98	CAC western boundary & Hwy - C-20-S-007	C-20-S-007			7,253	545,749	
99	Marchweil Road - C-20-BR-001	C-20-BR-001			911	-	

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
100	Pembroke Stadium - C-20-PemPark-Stadium	C-20-PemPark-Stadium			305,341	7,259,889
101	CCTV camera replacement & network	C-20-IT-002			327	4,182
102	Railway Carriage Shed - C-20-B-004	C-20-B-004			7,088	-
103	Dunalley Golf Club - C-20-LI-012	C-20-LI-012			1,455	-
104	Midway Point - C-20-S-008	C-20-S-008			21,398	-
105	Weston Hill Rd - C-20-VRU-001	C-20-VRU-001			-	6,742
106	Memorial Hall Supper Room	C-20-B-002			3,815	-
107	Navision Upgrade - C-20-IT-005	C-20-IT-005			6,182	15,000
108	Snake Canyon Stage 1 - C-20-LI-010	C-20-LI-010			3,466	-
109	Tarbook Court C-20-S-006	C-20-S-006			-	-

SORELL COUNCIL CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget	This Financial year	Commitments
110	LED streetlights	C-18-P-005			-	-
109	Hot Site Backup Server Replacement	C-20-IT-004			-	-
110	C-22-PRELIM-SWPROGRAM	C-22-PRELIM-SWPROG			-	-
110	C-21-PRELIM	C-21-PRELIM		\$ 8,029,684	15,829	-
			Budget less Carry Forwards	\$ 6,317,312		
			TOTAL BUDGET	\$ 14,346,996	2,465,770	9,707,975



SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period October 2020

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	14,590,605	14,429,927	160,678	14,492,116
Statutory fees and fines	2	293,078	208,347	84,731	539,636
User Fees	3	263,628	204,637	58,991	599,747
Grants Operating	4	264,078	328,757	(64,679)	1,271,829
Contributions received	5	48,233	3,750	44,483	20,000
Interest	6	53,130	53,062	68	159,314
Other income	7	173,118	137,075	36,043	518,100
Investment income from TasWater	8	0	0	0	0
		15,685,871	15,365,556	320,315	17,600,741
EXPENSES					
Employee benefits	9	2,123,597	2,165,141	41,543	6,625,802
Materials and services	10	1,393,737	1,484,758	91,020	4,926,386
Depreciation and amortisation	11	1,757,583	1,864,286	106,703	5,540,714
Finance costs	12	(12,321)	(12,373)	(52)	106,615
Other expenses	13	683,838	719,820	35,982	1,476,600
TOTAL EXPENSES		5,946,435	6,221,632	275,197	18,676,116
OPERATING SURPLUS/(DEFICIT)		9,739,436	9,143,924	595,512	(1,075,375)
CAPITAL INCOME					
Grants Capital	14	437,753	21,450	416,303	5,653,746
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	78,313	0	78,313	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		516,066	21,450	494,616	5,653,746
SURPLUS/(DEFICIT)		10,255,501	9,165,374	1,090,127	4,578,371



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At October 2020

	Actual 2020/2021	Actual 30 June 2020	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	4,395,867	4,468,175	(72,308)
Investments	11,397,096	6,891,472	4,505,624
Trade and Other Receivables	6,868,927	840,416	6,028,511
Inventories	50,699	49,460	1,240
Other Assets	-	204,214	(204,214)
Total Current Assets	22,712,590	12,453,737	10,258,853
Non-Current Assets			
Trade and Other Receivables	41,039	41,170	(130)
Assets Held for Sale	100,001	100,001	-
Intangible Assets	311,529	314,677	(3,148)
Property, Infrastructure, Plant and Equipment	262,106,230	263,877,741	(1,771,511)
Work in Progress	3,242,350	828,123	2,414,227
Investments	25,571,446	25,571,446	-
Other Non-Current Assets	1,452	1,452	-
Total Non-Current Assets	291,374,048	290,734,611	639,437
TOTAL ASSETS	314,086,638	303,188,348	10,898,290
LIABILITIES			
Current Liabilities			
Trade and Other Payables	1,643,623	646,240	997,382
Trust Funds and Deposits	754,641	775,671	(21,030)
Interest Bearing Loans & Borrowings	272,731	272,731	-
Provisions	1,405,858	1,258,671	147,187
Contract Liabilities	357,571	838,321	(480,750)
Other Current Liabilities	1,459	1,459	-
Total Current Liabilities	4,435,882	3,793,093	642,789
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	1,907,212	1,907,212	-
Provisions	356,451	356,451	-
Contract Liabilities	-	-	-
Other Current Liabilities	-	-	-
Total Non-Current Liabilities	2,263,663	2,263,663	-
TOTAL LIABILITIES	6,699,545	6,056,756.08	642,789
Net Assets	307,387,093	297,131,592	10,255,501
EQUITY			
Accumulated Surplus	111,589,934	101,334,433	10,255,501
Reserves	195,797,158	195,797,158	-
Total Equity	307,387,093	297,131,591	10,255,501



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At October 2020**

	\$
Opening Balance Cash at Bank & Investments	11,359,647
Closing Balance Cash at Bank & Investments	15,792,963
Cash Movement Year to Date	<u>4,433,316</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	10,255,501
Add: Depreciation	1,757,583
Net Cash Surplus / (Deficit)	<u>12,013,084</u>
Loan Repayments	0
Capital Expenditure (per capital report)	(2,414,227)
Capital Expenditure - Asset (Purchases) / Disposals	13,928
Balance Sheet Movements	(5,179,470)
Cash Movement Year to Date	<u>4,433,316</u>

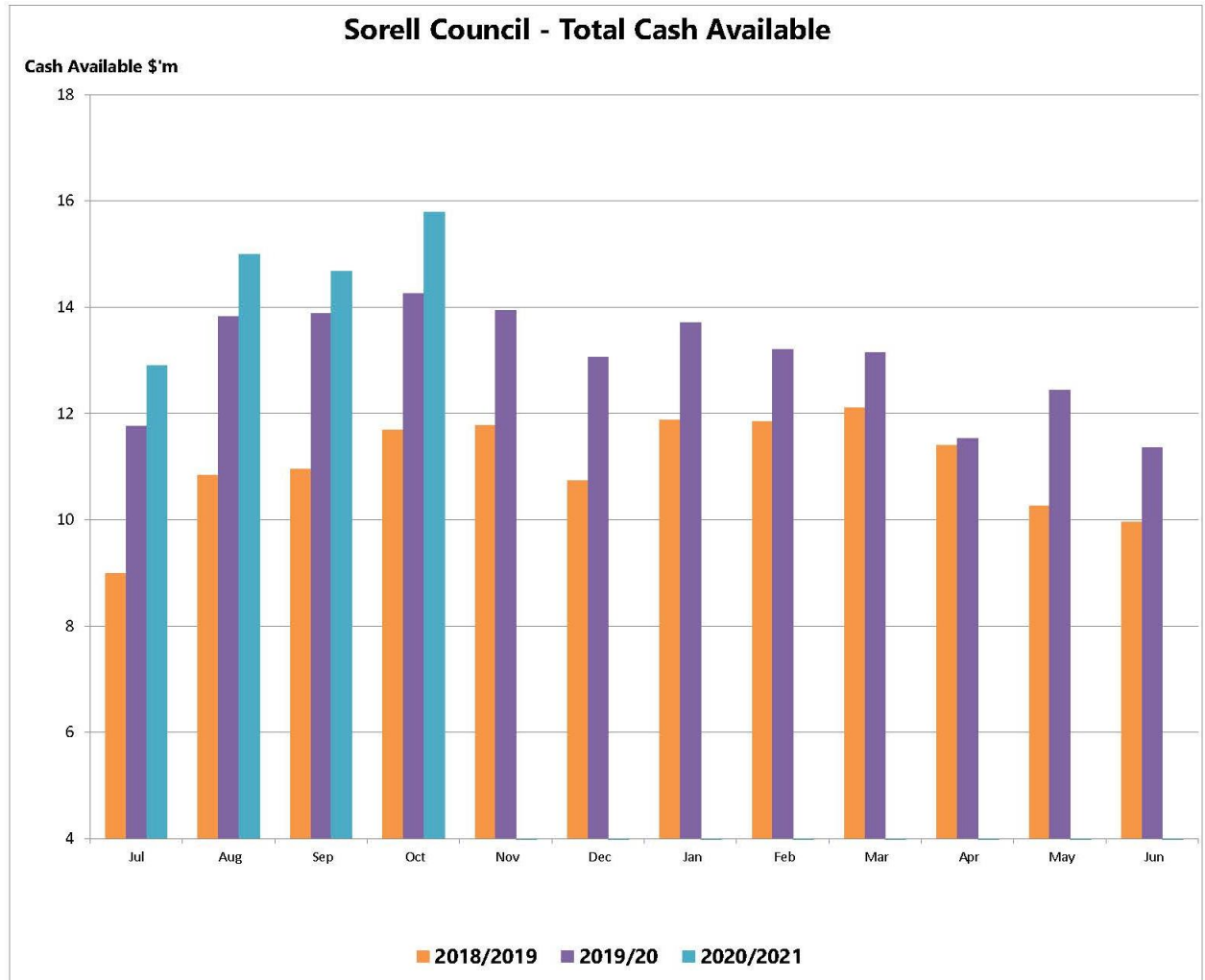


Sorell Council - Cash on Hand as at 31 October 2020					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
ANZ Term Deposit	7 Month Term Deposit	17/04/2020	17/11/2020	\$ 1,149,111	0.90%
ANZ Term Deposit	9 Month Term Deposit	9/06/2020	9/03/2021	\$ 1,742,361	0.85%
CBA Term Deposit	6 Month Term Deposit	29/07/2020	29/01/2021	\$ 3,000,000	0.68%
CBA Term Deposit	3 Month Term Deposit	18/08/2020	18/11/2020	\$ 1,500,000	0.52%
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2020	6/06/2021	\$ 1,500,000	1.15%
Bendigo Bank Term Deposit	7 Month Term Deposit	12/06/2020	12/01/2021	\$ 1,000,000	1.05%
MyState Term Deposit	4 Month Term Deposit	9/10/2020	9/02/2021	\$ 1,505,624	0.60%
CBA Investment Account	At Call			\$ 2,812,951	0.50%
CBA Special Purpose Account	At Call			\$ 867,741	0.50%
CBA Operating Account	Current			\$ 607,006	0.00%
Tascorp Investment	24 Hour Call			\$ 37,889	0.25%
Various Petty Cash and Floats	In house			\$ 1,600	N/A
Various Halls Bank Balances				\$ 68,680	N/A
Total Funds Available				\$ 15,792,963	

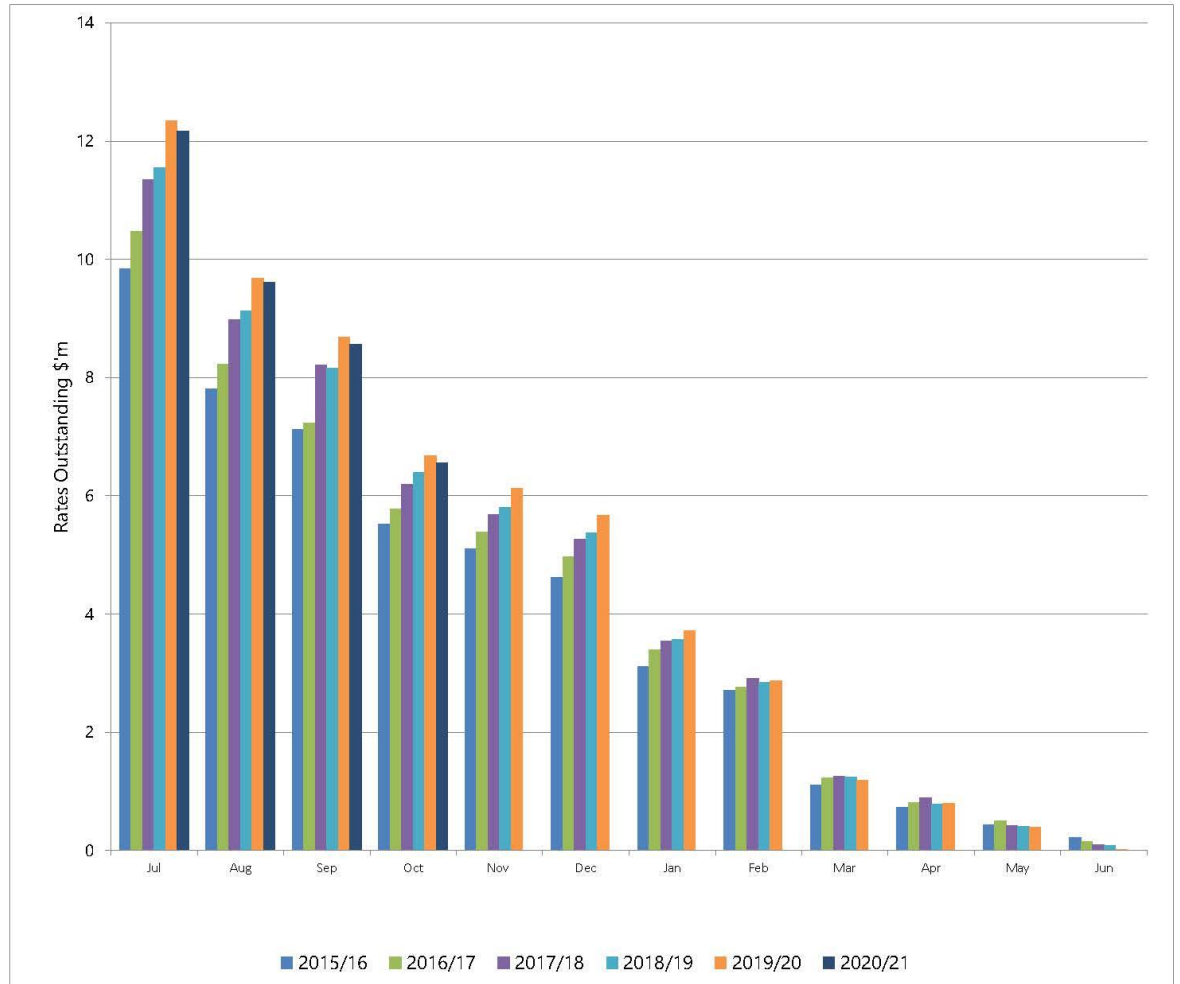
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



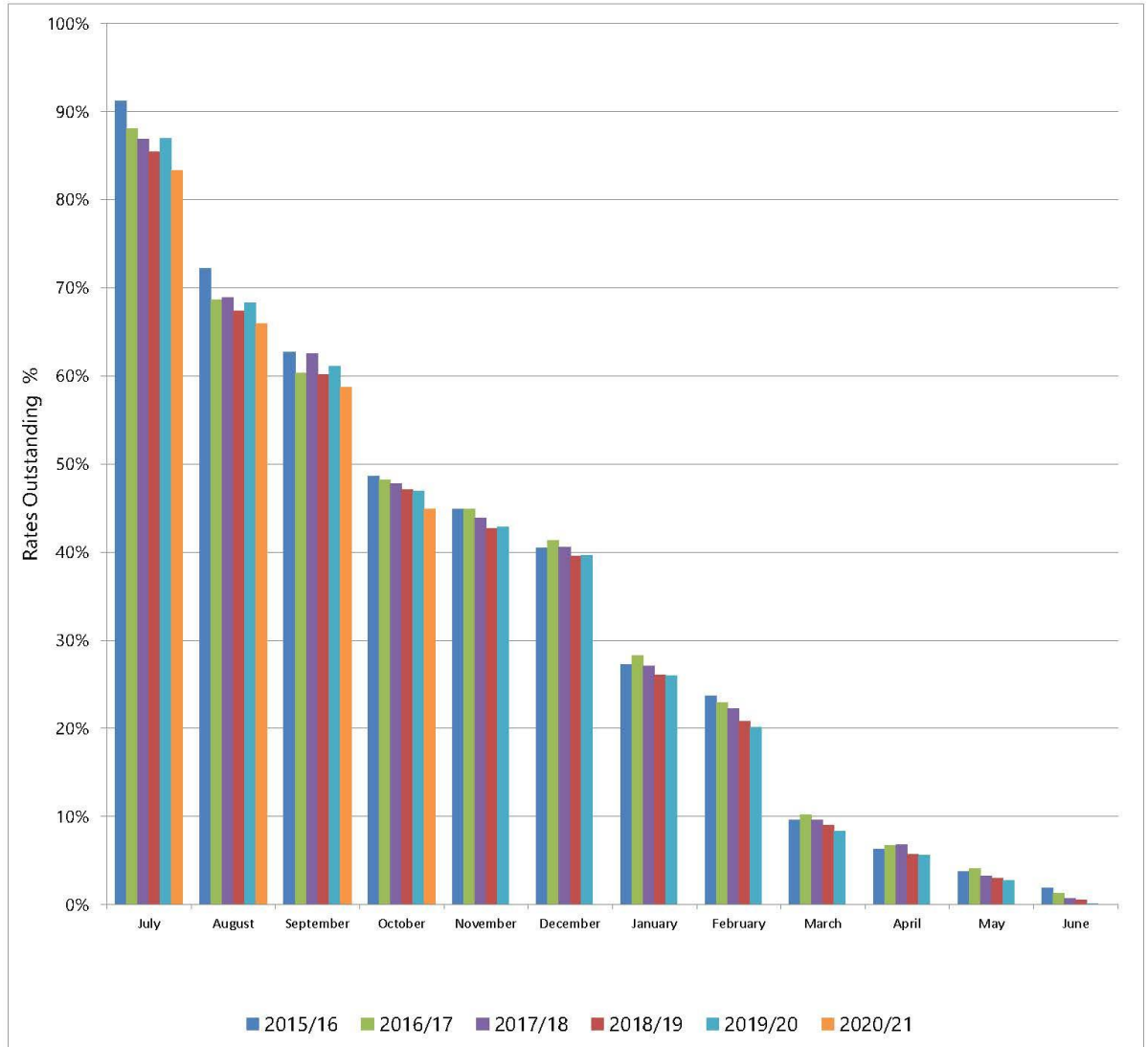
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH**



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(11,861,052)	(11,794,807)	66,245	(11,794,807)
1110 Rates General Written Off	1,546	1,875	329	7,500
1115 State Grant Rates Remission	(682,629)	(651,563)	31,065	(724,063)
1120 Rates Pensioner Concession	774,323	724,063	(50,260)	724,063
1125 Domestic Waste Annual Charge	(2,367,366)	(2,338,424)	28,942	(2,338,424)
1130 Fire Rates Levy Income	(553,968)	(551,967)	2,001	(551,967)
1140 Boat Shed Remissions	20,576	20,000	(576)	20,000
1150 Other Remissions	79,069	162,000	82,931	170,000
1160 AWTS Maintenance Fee Received	(1,104)	(1,104)	(0)	(4,418)
1199 Rates and Charges Total	(14,590,605)	(14,429,927)	160,678	(14,492,116)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(54,404)	(49,300)	5,104	(147,900)
1215 Development Act Fees	0	0	0	0
1220 Town Planning Fees	(230,962)	(151,797)	79,166	(370,236)
1225 Animal Infringements & Fines	(3,023)	(2,000)	1,023	(6,000)
1230 Other Infringements Fines & Penalties	(2,987)	(2,750)	237	(9,000)
1235 Licences & Permits	(1,148)	0	1,148	(4,000)
1240 Street Stall Permit Fee	(555)	(2,500)	(1,946)	(2,500)
1299 Statutory Fees and Charges Total	(293,078)	(208,347)	84,731	(539,636)
1300 User Fees				
1303 Anti Barking Collars	0	0	0	0
1306 Building Assessment Fees	(42,565)	(34,560)	8,005	(115,200)
1318 Caravan Licences	(21,665)	(18,000)	3,665	(18,000)
1324 Dangerous Dog Collar & Signs	0	0	0	0
1327 Dog Impounding & Release Fees	(108)	(480)	(372)	(1,440)
1330 Dog Registration & Renewal	(57,047)	(56,000)	1,047	(89,000)
1331 Kennel Licences	(1,486)	(1,307)	179	(1,307)
1333 Driveway Approval and Inspection Fees	(522)	(250)	272	(1,000)
1335 Engineering Inspections & 1% Approval Fee	(2,054)	(7,500)	(5,446)	(30,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(2,040)	0	2,040	(45,000)
1348 Other User Charges (Sundry)	0	0	0	0
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(57,288)	(43,400)	13,888	(140,000)
1357 Plumbing Inspection	(57,129)	(41,540)	15,589	(134,000)
1360 Amended Plan Fees	(2,004)	(1,600)	404	(4,800)
1363 Recreational Vehicle Income	(1,201)	0	1,201	(5,000)
1369 Building Administration Fee (0.1%)	(9,369)	0	9,369	0
1372 TBCITB Training Levy (0.2%)	(9,151)	0	9,151	0
1399 User Fees Total	(263,628)	(204,637)	58,991	(599,747)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(263,078)	(314,157)	(51,079)	(1,256,629)
1410 Comm'th Grants & Subsidies	0	(600)	(600)	(1,200)
1415 State Grants & Subsidies	0	(14,000)	(14,000)	(14,000)
1420 Other Grants & Subsidies	(1,000)	0	1,000	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(264,078)	(328,757)	(64,679)	(1,271,829)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1500 Contributions Received				
1505 Public Open Space Contributions	(48,233)	(3,750)	44,483	(15,000)
1506 Car Parking Cash in Leui Contributions	0	0	0	(5,000)
1507 Traffic Management Treatment Contributions	0	0	0	0
1510 Contributions Received Other	0	0	0	0
1549 Contributions Received Total	(48,233)	(3,750)	44,483	(20,000)
1550 Interest				
1560 Rates Interest Penalty	(49,344)	(48,000)	1,344	(100,000)
1565 Rates Interest Written Off	14	4,800	4,786	14,400
1570 Rates Legal Costs Recovered	546	(1,000)	(1,546)	(3,000)
1575 Interest Received Banks & Other	(4,309)	(8,827)	(4,518)	(70,574)
1577 Interest - MPIA	(37)	(35)	2	(140)
1585 ATO Interest Received	0	0	0	0
1599 Interest Total	(53,130)	(53,062)	68	(159,314)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(5,671)	(5,840)	(169)	(17,520)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(3,680)	(4,955)	(1,275)	(40,110)
1621 Midway Point Op Shop Income	0	0	0	0
1625 Lease/Rent Fees Received	(2,712)	(2,712)	0	(29,827)
1627 Lease Fees - Copping Tip	(38,301)	(24,299)	14,002	(101,077)
1630 Other Facility Hire	(12,048)	(4,153)	7,896	(30,740)
1632 SERDA - External Labour Hire Recoveries	(69,237)	(75,794)	(6,556)	(240,264)
1633 External Labour Hire Recoveries	(1,773)	0	1,773	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(6,057)	(850)	5,207	(3,000)
1637 Insurance Recoveries	0	0	0	0
1640 Sale of Books & Publications	0	0	0	0
1645 Vehicle FBT Recoveries	(16,724)	(16,723)	0	(48,312)
1655 Workers Compensation - Reimbursement	(15,340)	0	15,340	0
1656 Copping Public Cemetery Trust Net Income	(229)	(1,250)	(1,021)	(5,000)
1657 Catering	0	0	0	0
1658 Functions	0	0	0	0
1659 Information Board Revenue - Dunalley Hall	0	0	0	(250)
1660 Grave Site Sales - Dunalley Hall	(546)	(250)	296	(1,000)
1661 Camping and Amenities Fees	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(800)	(250)	550	(1,000)
1689 Other Income Total	(173,118)	(137,075)	36,043	(518,100)
1690 Investment Income from TasWater				
1692 TasWater ITE	0	0	0	0
1694 TasWater Interim Dividend	0	0	0	0
1696 TasWater Guarantee Fee	0	0	0	0
1699 Investment Income from TasWater Total	0	0	0	0
1999 Recurrent Income Total	(15,685,871)	(15,365,556)	320,315	(17,600,741)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(20,000)	0	20,000	(387,296)
2110 Comm'th Grants new or upgraded assets	(3,466)	0	3,466	(3,987,000)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2115 State Grants for new or upgraded assets	(414,287)	(21,450)	392,837	(1,279,450)
2120 Other Grants for new or upgraded assets	0	0	0	0
2199 Grants Capital Total	(437,753)	(21,450)	416,303	(5,653,746)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	(78,313)	0	78,313	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	(78,313)	0	78,313	0
2400 Share of Interests in Joint Ventures				
2405 TasWater Equity Movement	0	0	0	0
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(516,066)	(21,450)	494,616	(5,653,746)
2999 TOTAL INCOME	(16,201,936)	(15,387,006)	814,931	(23,254,487)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	19,636	17,834	(1,802)	56,367
3103 Annual Leave	167,863	162,256	(5,607)	472,340
3109 Conferences	0	1,500	1,500	3,000
3111 Drug and Alcohol Testing	0	775	775	4,600
3112 FBT Expenses - Gift Cards / Gifts	240	0	(240)	1,750
3114 FBT Expenses - Entertainment (FBT)	1,803	763	(1,041)	4,250
3115 Fringe Benefit Taxes	22,855	22,856	1	78,000
3118 Health and Well Being	1,192	3,655	2,463	5,155
3124 Long Service Leave	76,430	69,170	(7,260)	156,069
3127 Medicals	680	540	(140)	1,440
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	0	0	0	0
3139 Overheads Recovered	(33,105)	(22,539)	10,566	(46,880)
3145 Payroll Tax	83,239	85,018	1,778	265,366
3148 Protective Clothing & Accessories	14,349	11,000	(3,349)	28,500
3151 Recruitment Costs	0	0	0	0
3154 Salaries	1,499,560	1,467,531	(32,029)	4,625,566
3156 Salaries transferred to WIP	(92,120)	(61,313)	30,807	(148,369)
3163 Staff Training	4,877	14,276	9,399	52,684
3166 Superannuation - Council Contribution	222,131	229,477	7,346	725,111
3169 Temp Staff Employed Through Agency	23,786	23,170	(615)	40,196
3172 Travel and Accommodation	0	125	125	500
3175 Uniforms / Clothes Purchased	2,647	4,800	2,153	15,200
3181 Workers Compensation Expense Claims	32	0	(32)	0
3184 Workers Compensation Insurance	107,501	134,246	26,745	284,958
3199 Employee Benefits Total	2,123,597	2,165,141	41,543	6,625,802
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	150	1,600	1,450	4,800
3202 Advertising	24,548	34,411	9,863	104,445
3204 AWTS Maintenance Charge	922	828	(94)	3,313



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3206 Cleaning	42,162	42,078	(84)	171,312
3208 Computer Hardware / Hardware Maintenance	3,642	12,767	9,124	20,500
3212 Computer Software Maint and Licenses	129,484	141,617	12,133	227,257
3214 Consultants Other	95,218	80,874	(14,344)	312,136
3216 Contractors	14,399	49,605	35,206	154,360
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	500	500	2,000
3220 Morningside Park transfer station disposal costs	23,614	30,000	6,386	120,000
3222 Electricity	61,048	69,268	8,220	277,072
3223 Emergency Management	0	250	250	1,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	39,337	45,064	5,727	180,255
3232 Internet, Telephone & Other Communication Charges	9,671	12,061	2,390	34,158
3234 Land Survey Costs	0	10,000	10,000	10,000
3236 Legal Fees (Advice etc)	53,304	21,875	(31,429)	78,500
3237 Line Marking	950	4,583	3,633	27,500
3238 Materials	87	0	(87)	0
3240 Municipal Waste (Reserves)	0	0	0	0
3241 Operating Capital	11,623	24,650	13,027	52,400
3244 Plant & Motor Vehicle Repairs & Services	39,791	26,250	(13,541)	100,000
3246 Plant Hire - External	13,020	6,600	(6,420)	25,700
3248 Plant Hire - Internal Usage	8,272	6,143	(2,129)	18,430
3250 Plant Hire Recovered	(48,052)	(52,096)	(4,045)	(108,212)
3252 Plant Registration Fees	40,192	36,966	(3,226)	36,966
3254 Printing	7,445	12,650	5,205	35,873
3256 Recycling Centres	36,637	23,750	(12,887)	95,000
3258 Registrations, Licenses and Permits	2,205	2,250	45	2,300
3259 CEMETERY Repairs and Maintenance	0	3,000	3,000	12,000
3260 Repairs and Maintenance	304,237	366,075	61,838	1,282,705
3261 Road Kill Collection Fees	265	259	(7)	1,034
3262 Kerbside Green Waste Collection	19,386	31,250	11,864	125,000
3263 Kerbside Green Waste Disposal	11,167	10,000	(1,167)	40,000
3264 Kerbside Hard Waste Collection	13,476	0	(13,476)	60,000
3265 Kerbside Hard Waste Disposal	2,980	0	(2,980)	18,000
3266 Kerbside Recycling Collection	73,205	82,984	9,779	258,677
3267 Kerbside Recycling Disposal	42,516	38,750	(3,766)	162,013
3268 Kerbside Garbage Collection	151,485	148,379	(3,106)	445,137
3269 Kerbside Garbage Disposal	24,418	23,265	(1,153)	93,060
3270 Security	6,327	9,295	2,968	29,150
3273 Signage & Guide Posts	38,444	15,825	(22,619)	41,500
3276 Settlement Costs ONLY	673	1,250	577	5,000
3278 Stationery & Office Consumables	8,916	9,807	891	33,327
3279 Street Bin Collection Contract	34,071	31,250	(2,821)	125,000
3280 Tools/Equipment Expensed (under \$1,000)	3,083	11,438	8,355	25,500
3282 Tyres	5,719	1,250	(4,469)	6,000
3284 Valuation Expenses	16,300	13,636	(2,664)	50,000
3290 Water Charges (Works Order)	27,400	42,000	14,600	115,216
3292 Wheelie Bin Stabiliser Expenses	0	500	500	2,000
3299 Materials and Services Total	1,393,737	1,484,758	91,020	4,926,386



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	1,754,434	1,844,730	90,296	5,482,047
3410 Amortisation Expense	3,148	19,556	16,407	58,667
3415 Amortisation Expense (Right of Use Asset)	0	0	0	0
3499 Depreciation and Amortisation Total	1,757,583	1,864,286	106,703	5,540,714
3500 Finance Costs				
3505 Interest on Loans	(12,373)	(12,373)	(0)	106,615
3515 Interest on Overdue Accounts	52	0	(52)	0
3520 Interest Expense (ATO)	0	0	0	0
3521 Interest Expense (Lease Liability)	0	0	0	0
3599 Finance Costs Total	(12,321)	(12,373)	(52)	106,615
3600 Other Expenses				
3604 Audit Fees	13,620	15,255	1,635	31,380
3606 Audit Panel Expenses	1,750	1,750	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	15,655	14,373	(1,282)	43,523
3616 Bank Fees Recovered	(517)	(800)	(283)	(2,400)
3620 Cashiers Rounding Adjustments	(17)	25	42	75
3624 Commissions Paid	3,668	6,700	3,032	26,800
3636 Councillor Allowances	46,500	46,500	0	139,500
3640 Councillor Expenses	0	1,250	1,250	4,500
3644 Councillor Vehicle Allowance	1,973	1,750	(223)	6,000
3656 Deputy Mayors Allowance	4,908	4,908	0	14,723
3660 Dog Pound & Other Animal Management Expenses	1,378	1,800	422	5,400
3661 Dog Home & Vet Fees	650	1,000	350	3,000
3664 Donations and Section 77 Expenses	20,295	43,920	23,625	78,591
3668 Election Expenses	6,234	0	(6,234)	7,592
3672 Employee Sub, Licences and Memberships	66,068	69,226	3,158	76,881
3676 Functions & Programs	990	2,069	1,079	16,350
3680 Excess Payable on Insurance Claims	703	750	47	3,000
3685 Flowers	0	125	125	500
3688 Food & Beverages	1,198	1,133	(65)	3,400
3692 General Insurance	92,087	88,313	(3,775)	88,313
3704 Government Contribution (Voluntary)	128,862	128,862	0	515,450
3712 Immunisations	380	125	(255)	5,000
3720 Land Tax	58,634	54,353	(4,281)	54,353
3724 Mayor's Allowance	12,916	12,916	0	38,748
3731 NRM Expenses	0	0	0	15,000
3732 Motor Vehicle Insurance	27,071	32,813	5,742	32,813
3736 Other roundings	(1)	7	7	20
3740 Other Sundry Expenses	2,968	680	(2,288)	2,040
3744 Photocopier Leases & Operating Costs	4,337	8,200	3,863	24,200
3748 Postage	14,566	16,300	1,734	55,500
3752 Public Liability Insurance	146,161	152,251	6,090	152,251
3760 Reference Materials	0	250	250	1,000
3764 Rental of Premises	0	0	0	0
3768 Sampling, Testing and Monitoring	68	2,000	1,932	14,000



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED October 2020
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3770 Storage Costs	291	360	69	1,440
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Voluntary Contributions	10,443	10,658	215	10,658
3799 Other Expenses Total	683,838	719,820	35,982	1,476,600
3990 EXPENSES TOTAL	5,946,435	6,221,632	275,197	18,676,116
3995 (SURPLUS)/DEFICIT	(10,255,501)	(9,165,374)	1,090,127	(4,578,371)



14.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
 - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
 - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*



15.0 CLOSED MEETING

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The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
15.1	Confirmation of the Closed Council Minutes of the Council Meeting of 20 October 2020 – <i>Regulation 34(3)</i>
15.2	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

“That the meeting be closed to the public to enable Council to consider agenda items 16.1 - 16.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

15.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 20 OCTOBER 2020

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RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 20 October 2020 be confirmed.”

15.2 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



16.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
ASU	Australian Services Union
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DPAC	Department of Premier & Cabinet
DSG	Department of State Growth
DST	Destination Southern Tasmania
EOI	Expressions of Interest
EPA	Environment Permit Authority
EWaste	Electronic Waste
GM	General Manager
ICT	Information Communication Technology
KAB	Keep Australia Beautiful
LGAT	Local Government Association of Tasmania
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MGR E&R	Manager Engineering & Regulatory Services
MGR F&I	Manager Finance & Information
NBN	National Broadband Network
NRM	Natural Resource Management
PCYC	Police & Citizens Youth Club
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STAARC	Sorell/Tasman Affected Area Recovery Committee
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
TCF	Tasmanian Community Fund
TOR	Terms of Reference

