



COUNCIL AGENDA

COUNCIL CHAMBERS
COMMUNITY
ADMINISTRATION
CENTRE (CAC)

15 DECEMBER 2020

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 15 December 2020 commencing at 6.00 pm.

CERTIFICATION

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
10 December 2020



AGENDA
FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
15 DECEMBER 2020

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1.0 ATTENDANCE

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Mayor K Vincent
Deputy Mayor N Reynolds
Councillor K Degrassi
Councillor V Gala
Councillor G Jackson
Councillor C Torenus
Councillor M Reed
Councillor B Nichols
Councillor D De Williams

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF 17 NOVEMBER 2020

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RECOMMENDATION

“That the Minutes of the Council Meeting held on 17 November 2020 be confirmed.”

5.0 MAYOR’S REPORT

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RECOMMENDATION

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended DASC, Workshop and Council Meetings as required.
- Attended opening of Bangor wine tasting shed expansion.
- Met with representatives of Friends of Blue Lagoon.
- Attended Southern Beaches Neighbourhood Watch meeting chaired by Cllr Reed.
- Met with Basketball community members regarding the new stadium development.
- Had discussions with Council Staff regarding Pembroke storage facilities.
- Met with Chris Cowles.



- The GM and I met with Lions Club representatives regarding clubrooms lease.
- Conducted the Copping Authority AGM and quarterly meetings.
- Selected Art acquisition prize.
- Attended Art exhibition prize giving along with Councillor Torenus and Councillor Reed.
- Zoom meeting with Australian Air Services regarding noise monitoring.
- Attended School rebuild meeting along with Deputy Mayor Reynolds.
- Met with Suns President Steve Davis regarding storage and Pembroke use.
- Attended LGAT conference along with Councillor Reed and the General Manager.
- Attended South East United annual dinner.
- Attended Bignells dairy expansion tour.
- The General Manager and I met with Martin from the Lewisham foreshore group.
- Attended Sorell School Senior presentation along with Deputy Mayor Reynolds.
- Held executive meeting of BCoS.
- Participated in Zoom meeting for board selection Southern Waste Solutions.
- Met with Cricket Club and Football club regarding Pembroke storage.
- Conducted Senior Advisory group meeting.
- Attended Dunalley Distillery opening.
- Conducted Australian Citizenship Ceremony.
- Attended Judy Pearsons book launch.

6.0 SUPPLEMENTARY ITEMS

[^] RECOMMENDATION

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.



7.0 COUNCIL WORKSHOPS REPORT

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
1 December 2020	<ul style="list-style-type: none"> Draft Open Space Strategy Rate structure review LGAT General Meeting 3rd Dec discussion of motions Community Grant applications PESRAC regional area impacts 	Mayor Vincent Deputy Mayor Reynolds Councillor Nichols Councillor Torenius Councillor Gala Councillor Jackson Councillor Reed Councillor De Williams Councillor Degrassi	NIL

8.0 DEPARTMENTAL REPORTS

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RECOMMENDATION

“That the Departmental reports as listed be received.”

8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- Meeting with Clover Court owner and MERS re: stormwater capital job – 18th Nov.
- Attended WHS Committee meeting – 18th Nov.
- Attended STCA meeting with Mayor – 23rd Nov.
- Met with Engineering Consultant re: Blue Lagoon project – 24th Nov.
- Met with Lions executive and Mayor re: future relocation – 24th Nov.
- Attended and presented at Sorell Business Council – 25th Nov.
- Attended Copping Joint Authority AGM and General Meeting with Mayor – 26th Nov.
- Attended PESRAC workshop to represent regional areas – 27th Nov.
- Met with Clive Attwater from EVT re: electric vehicle charge station at Dunalley – 30th Nov.
- Met with Sorell Bypass representative from SG / Pitt and Sherry and MERS – 2nd Dec.
- Met with external Building Surveyor and MERS, MRS to discuss future options for Council – 2nd Dec.



- Attended LGAT General Meeting with Mayor – 3rd Dec.
- Met with MAST CEO and Senior Manager re: marine facility options at Dodges Ferry – 3rd Dec.
- Met with representative from Lewisham Foreshore Association and Mayor – 7th Dec.
- Met with Jacobs Crt resident and their solicitor with MERS re: inundation problems associated with adjoining private property dam – 7th Dec.
- Preliminary meeting with architect, Project Engineer and MHRC&CS to prepare scope for Community Arts and Cultural Precinct – 8th Dec.
- Works Manager interviews with MERS and Emma Churchill (SE Employment Hub) – 10th Dec.
- Council workshops, meetings, SMT and DASC meetings.

8.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER

ENGINEERING AND REGULATORY SERVICES – Russell Fox

The majority of this year's resealing and re-sheeting programs are complete. There are a number of road reconstruction projects in this year's approved capital works program that are scheduled to commence early in January 2021 and should be finished by the end of March. Works on the Clover Court stormwater project have commenced.

ERA consulting have been undertaking a significant number of the planning assessments and permit approvals due to one of Council's planning officers have a period of unscheduled leave. With the extension of the first home buyers grant scheme application numbers for planning and building are expected to remain high well into next calendar year.

The engineering team has been successful in winning two project grants under the Vulnerable Road Users grant program.

Meetings attended include:

- Meeting with GM and residents of two areas with stormwater issues at Jacobs Court and Clover Court.
- Senior Advisory meeting.
- Meeting with AusSpan, GM and Paul Markey about six monthly audit of Council's bridges, major culverts and marine structures.
- Pitt & Sherry and GM about land issues around the Stores Lane end of the Sorell bypass project.
- Regular WHS committee meeting.



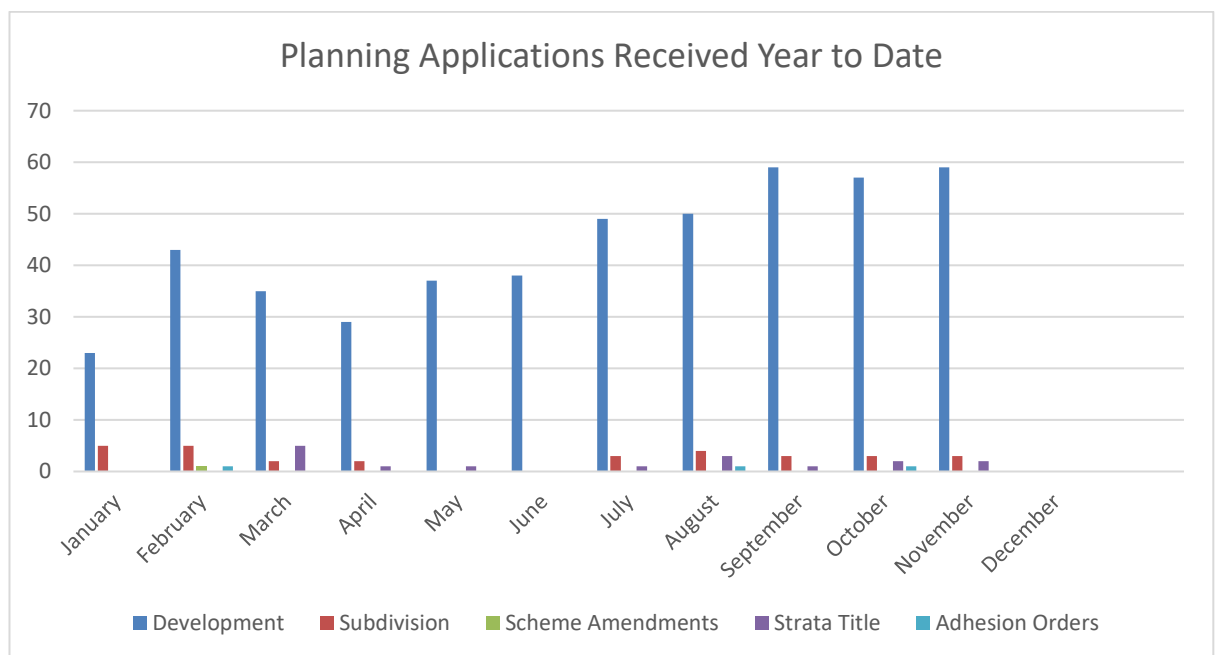
Shayla Nowakowski / Emma Smith

During the month of November, Development Services received the following requests to waive application fees due to the site, approved under the delegation of General Manager.

Project:	Name & Address:	Fees Waived:
Planning:		
Signage (Okines Community House)	N Siggins – 540 Old Forcett Road, Dodges Ferry	\$530.00 + \$300.00 = \$830.00
Building/Plumbing:		
Plumbing	41-55 Bally Park Road, Dodges Ferry	\$1,237.00 – Not for profit organisation
Plumbing	675 Primrose Sands Road, Primrose Sands	50% of fees waived total: \$618.50
Building / Plumbing	11 Arthur Street, Sorell – Sports Stadium	Plumbing: \$919.50 Building: \$535.00

PLANNING – Shayla Nowakowski

Analysis of planning applications received year to date including November 2020.



DELEGATED AUTHORITY – Shayla Nowakowski

During the month of November total of 46 Planning Approvals / Permits / Exemptions have been issued including:

- 2 Applications approved as Permitted Development; issued under delegated authority
- 0 Application approved as Permitted Development; at Council Meetings
- 5 Applications received which complied with requirements for No Permit Required (exempt from requiring a Planning Permit)
- 0 Applications with the requirements for General Exemptions
- 36 Applications approved as Discretionary Developments; issued under delegated authority
- 3 Applications approved as Discretionary Development; at Council Meetings

The following is a summary of approvals/permits issued for November 2020.

Description	Application Type	Property Address	Value Of Work
Residential - Dwelling & Carport	Discretionary	48 Riviera Drive, Carlton	\$260,000.00
Additions to existing supermarket for storage	Discretionary	(Part Of) 60 & 58a Carlton Beach Road, Dodges Ferry	\$40,000.00
Residential - Outbuilding	Permitted	6 Edith Close, Forcett	\$18,000.00
New Roof over Existing Deck	Discretionary	19 Lakeland Drive, Forcett	\$10,000.00
Dwelling	Discretionary	5 Deakin Court, Lewisham	\$350,000.00
Dwelling	Discretionary	33 Brady Street, Midway Point	\$250,000.00
Additions & Alterations to Dwelling	Discretionary	93 Linden Road, Primrose Sands (CT55004/39)	\$140,000.00
Residential - Dwelling	Discretionary	9 Heron Crescent, Midway Point	\$328,420.00
Residential - Dwelling	Discretionary	429 Shark Point Road, Penna	\$500,000.00
Minor Amendment - Addition of Barrel structure to the north-eastern corner & Changes to ground level	Discretionary	445 Brinktop Road, Penna	\$0.00
Carport	Discretionary	548 Old Forcett Road, Dodges Ferry	\$10,000.00
Additions to Existing Dwelling	Discretionary	8 Jayville Rise, Forcett	\$90,000.00
Dwelling	Discretionary	4 Shoalwater Way, Midway Point	\$209,000.00
Staged Strata Title - Units 1 & 2 (Stage 1)	Permitted	51 Raynors Road, Midway Point	\$0.00



Residential - Dwelling & Outbuilding	Permitted	202B Carlton Beach Road, Dodges Ferry	\$300,000.00
Home Based Business - Beauty Salon	No Permit Required	171 Carlton Beach Road, Dodges Ferry	\$0.00
Residential - Multiple Dwellings x 2	Discretionary	2 Fenton Street, Midway Point	\$440,000.00
Residential - Dwelling & Outbuilding (Shed)	Discretionary	1 Deakin Court, Lewisham	\$300,000.00
Residential - Dwelling	Discretionary	32 Whitelea Court, Sorell	\$0.00
Dwelling	Discretionary	50 Greens Road, Orielton	\$281,788.00
Residential - Dwelling & Outbuilding including Demolition of existing Structures	Discretionary	2240 Arthur Highway, Copping	\$250,000.00
Farm Shed	Discretionary	88 Lewisham Road, Forcett	\$20,000.00
Residential - Dwelling & Outbuilding	Discretionary	11 Elise Drive, Dodges Ferry	\$280,000.00
Residential - Dwelling & Outbuilding (Shed)	Discretionary	561 Shark Point Road, Penna	\$350,000.00
Additions to Existing Dwelling	Discretionary	22 Vigar Court, Orielton	\$100,000.00
Residential - Additions to Dwelling & Change of Use	Discretionary	5 Riaweena Street, Dodges Ferry	\$60,000.00
Dwelling	Discretionary	11 Heron Crescent, Midway Point	\$0.00
Dwelling	Discretionary	607 Primrose Sands Road, Primrose Sands	\$200,000.00
Convert carport to shed (Part demolition of existing shed & carport)	Discretionary	5 Pitt Street, Dodges Ferry	\$10,000.00
Dwelling	Discretionary	769 Primrose Sands Road, Primrose Sands	\$300,000.00
Residential - Dwelling	Discretionary	14 Tarbook Court, Sorell	\$269,110.00
Road Works / Upgrades for the Sorell Southern Bypass (including associated highway works & bridge)	Discretionary	(Part Of) Various including - Main Road/Tasman Highway (5 road lots), Stores Lane (2 road lots inc CT 133032/101), Lots 201 & 204 Whitelea Court, Sorell (CT 164399/201 & CT 175491/204), 82 Main Road, Sorell, 5 Giblin Drive, Sorell, 5 Oaks Court, Sorell, Giblin Drive (road lot), Sorell Rivulet (western lot & eastern lot CT 8740/5), 21 Oaks Court, Sorell (CT 174734/2 & 3), 23 Oaks Court, Sorell (CT 174734/4 & 5), 18 Parsonage Place, Sorell, Lot 1 Arthur Highway, Sorell	\$16,000,000.00

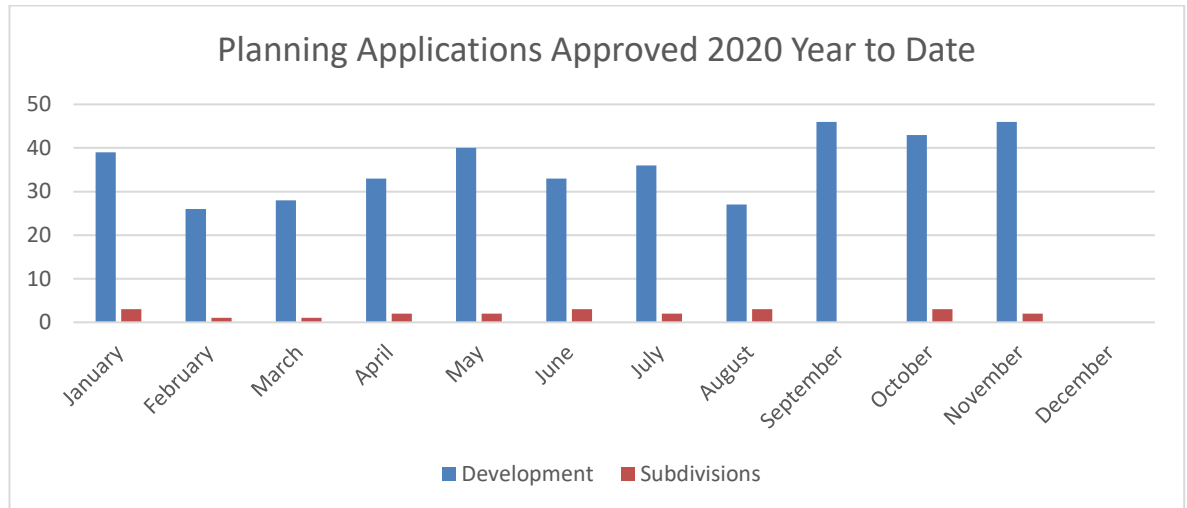


		(CT 8740/1), 3 Kidbrook Road, Sorell, Lot 2 Arthur Highway, Sorell (CT 114604/2), 27, 46 & 136 Arthur Highway, Sorell, Arthur Highway, Sorell (road lot), Nugent Road, Sorell (road lot)	
Small Dam (As Constructed)	Discretionary	270 Wiggins Road, Wattle Hill	\$5,000.00
Residential - Outbuilding (Shed)	Discretionary	6 Perry Court, Lewisham	\$20,000.00
Alterations and Additions to Existing Dwelling	No Permit Required	2 Midway Point Esplanade, Midway Point	\$100,000.00
Residential - Additions to existing Dwelling	No Permit Required	24 Sandy Point Avenue, Dodges Ferry	\$50,000.00
Carport	No Permit Required	4 Sandpiper Drive, Midway Point	\$19,201,000.00
Residential - Additions to Dwelling & New Deck incl removal of carport	No Permit Required	5 Darwin Street, Midway Point	\$75,000.00
Residential – Outbuilding (Shed)	Discretionary	45 Colleen Crescent, Primrose Sands	\$10,000.00
Residential - Dwelling	Discretionary	293-295 Carlton Beach Road, Carlton	\$300,000.00
Dwelling & Outbuilding (Shed)	Discretionary	406 Gillingbrook Road, Forcett	\$500,000.00
Residential - Dwelling	Discretionary	38 Whitelea Court, Sorell (CT179047/10)	\$255,690.00
Residential - Dwelling	Discretionary	40 Whitelea Court, Sorell (CT179047/11)	\$200,000.00
Residential - Outbuilding (Garage)	Discretionary	178 Carlton Beach Road, Dodges Ferry	\$11,500.00
Residential - Outbuilding (Shed)	Discretionary	17 Sweetwater Road, Midway Point	\$8,000.00
Residential - Additions & Alteration to Dwelling	Discretionary	481 Shark Point Road, Penna	\$150,000.00
			\$23,655,709.00



Analysis of planning permits issued year to date including September & October 2020 – Shayla Nowakowski

Planning Applications approved year to date including November 2020.



APPEALS – John Molnar

There are no appeals currently before the Planning Tribunal.

STRATEGIC PLANNING – Caroline Lindus

A Section 39 report following the advertising of planning amendment for the rezoning of Lot 1, 5 Arthur Highway was submitted to the November Council meeting where it was endorsed as recommended. It has since been referred to the Tasmanian Planning Commission to progress to the hearing stage.

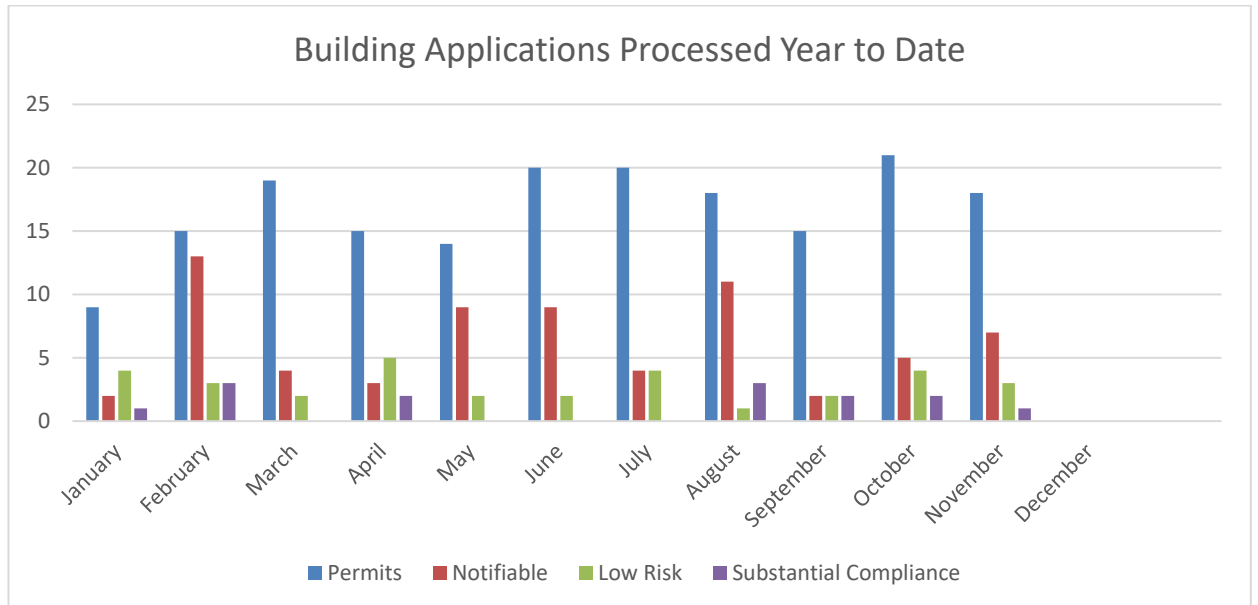
A rezoning on the Tasman Highway at Midway Point has been submitted to Council with further information requested of the applicant.

Following public consultation on the Open Space Strategy a draft report was compiled and considered at a workshop in early December. Minor modifications have been made to the report and it is now to be considered at this Council meeting for endorsement.

We have not received confirmation from the TPC on the progression of the Local Provision Schedule (LPS), however expect that before the end of the calendar year, we may receive a written direction to modify elements of the LPS prior to exhibition in early 2021.

BUILDING – Emma Smith

Analysis of applications approved year to date including November 2020. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were 21 approved in November (details below). These include:

- 18 Permits
- 7 Notifiable
- 3 Low Risk
- 1 Substantial Compliance

Property Address	Propose Use Of Building	Value Of Work
11 Third Avenue, Dodges Ferry	Shed	\$10,000.00
178 Carlton Beach Road, Dodges Ferry	Dwelling	\$40,000.00
9 Valley View Close, Sorell	Dwelling & Outbuilding	\$500,000.00
10 Terry Street, Carlton	Dwelling	\$301,680.00
123-125 Arthur Highway, Dunalley	Solar Panels	\$12,000.00
97 Carlton Bluff Road, Primrose Sands	Dwelling	\$271,410.00
2A Dodges Hill Road, Dodges Ferry	Dwelling, Garage & Swimming Pool	\$475,000.00
76 Reynolds Road, Midway Point	Dwelling	\$25,000.00
14 Bracken Court, Dodges Ferry	Dwelling	\$310,000.00
12 Lagoon View Court, Midway Point	Dwelling	\$300,000.00



1176 Nugent Road, Wattle Hill	Shed	\$20,000.00
48 Riviera Drive, Carlton	Dwelling	\$260,000.00
184 Gillingbrook Road, Forcett	Dwelling & Outbuilding	\$300,000.00
8 Lynmore Way, Midway Point	Dwelling	\$210,000.00
31 Whitelea Court, Sorell (CT 179047/23)	Dwelling	\$160,000.00
6 Edith Close, Forcett	Shed	\$20,000.00
2 Carlton Bluff Road, Primrose Sands	Alterations & Additions (Carport and Deck)	\$15,000.00
11 Arthur Street, Sorell	Sports Stadium, Function & Meeting Rooms with Associated Amenities	\$6,999,859.00
3 Lagoon View Court, Midway Point	Dwelling, decks, attached garage & retaining walls	\$510,000.00
78A Lewisham Scenic Drive, Lewisham	Dwelling	\$200,000.00
32 Whitelea Court, Sorell	Dwelling	\$350,000.00
271 Penna Road, Penna	Church of Christ - Assembly Building [Abandoned]	\$15,000.00
8 Southern Drive, Midway Point	Dwelling	\$8,000.00
7 Tasman Highway, Sorell	Dwellings x 3	\$950,000.00
48 Drovers Rise, Carlton River	Dwelling	\$280,000.00
10B Lagoon View Court, Midway Point	Dwelling	\$326,000.00
10 Mercer Court, Sorell	Rear Porch	\$ 10,000.00
14 Tenth Avenue, Dodges Ferry	Dwelling Alterations	\$ 5,000.00
10 Montagu Street, Sorell	Outbuilding	\$ 10,000.00

BUILDING COMPLIANCE AND INSPECTIONS – Sally Hill

Type Issued	October	November	Total	Year to Date 2020
BN PA	2	7	9	20
BO PA	0	6	6	19
BID	4	5	9	22
BN BS	0	0	0	0
BO BS	0	0	0	0
EO GM	0	0	0	1
INFRINGEMENT	0	0	0	1
Total	6	18	24	63



Type Resolved	October	November	Total	Year to Date 2020
BN GM	0	0	0	1
BN PA	0	4	4	12
BO GM	0	0	0	1
BO PA	0	3	3	8
BID	1	1	2	15
BN BS	0	0	0	0
BO BS	0	0	0	0
EO GM	0	0	0	2
INFRINGEMENT	0	0	0	2
Total	1	8	9	41

In addition to the above, 1 Building Order – Building Surveyor was issued during November by a Private Building Surveyor and received by Council. Confirmation was received from Private Building Surveyors during November for 1 Building Notice and 1 Building Order which had been resolved and revoked by the private Building Surveyors.

Legend:

BN GM – Building Notice General Manager, BN PA – Building Notice Permit Authority.

BO GM – Building Order General Manager, BO PA – Building Order Permit Authority.

BID – Building Inspection Direction

BN BS – Building Notice Building Surveyor

BO BS – Building Order Building Surveyor

EO GM – Emergency Order General Manager

INFRINGEMENT – Infringement Notice

Other Statutory and Enforcement Activities	October	November
Occupancy Permit Issued	3	1
Form 46 (Schedule of Maintenance) Issued	0	0
Certificate of Final Inspection Issued	5	2
Complaints Received	9	11
Complaints/Enforcements – Follow up actions	1	8
Complaints Resolved without requiring further action	5	3

I have received a further 1 application to extend the duration of building permits where Council is the Building Surveyor to bring the total to 277 so far.

A review of the Draft Version of Director’s Determination – Categories of Building and Demolition Work has commenced with comments being prepared for response to LGAT.

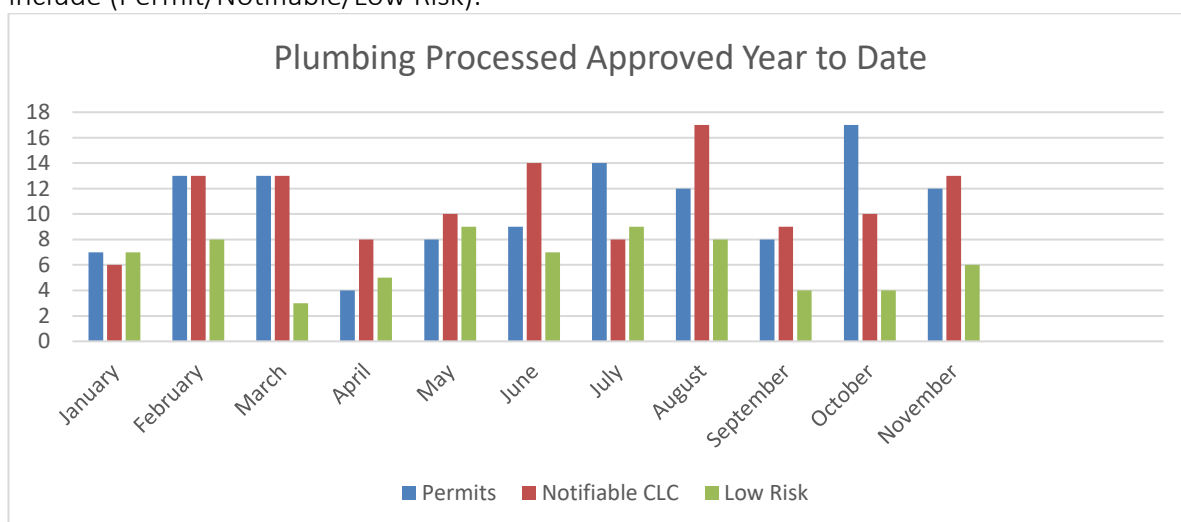


During October 2020 and November 2020, the following inspections were undertaken:

Inspection Type	October	November	Year to Date 2020
Inspection - Statutory Building Surveyor	10	4	95
Inspection – Other (Building Certificate, etc.)	0	0	0
Inspection – Enforcement	7	6	46
Inspection – Fire Damaged Property	0	0	2
Inspection – Building Audit	0	0	0
Inspection – Occupancy Checks	0	0	1
Total	17	10	144

PLUMBING – Simon Butler

Analysis of applications approved year to date including November 2020. These include (Permit/Notifiable/Low Risk).



Details of applications that were processed in November 2020 (details below). These include:

- 12 Permits
- 13 Notifiable
- 6 Low Risk

In November 2020, 31 Plumbing applications were assessed and 61 plumbing inspections were conducted. These inspections are for Notifiable and Permit plumbing works as Low Risk plumbing no longer requires an inspection.

The month of November is generally busy for building and plumbing, beginning the lead up to the Christmas break. The annual deadline creates a larger volume of enquires and inspections around this time of the year.

As the rainfall has eased over the past couple of months, this has allowed more time to be spent on new applications and inspection of the active Plumbing Permits.

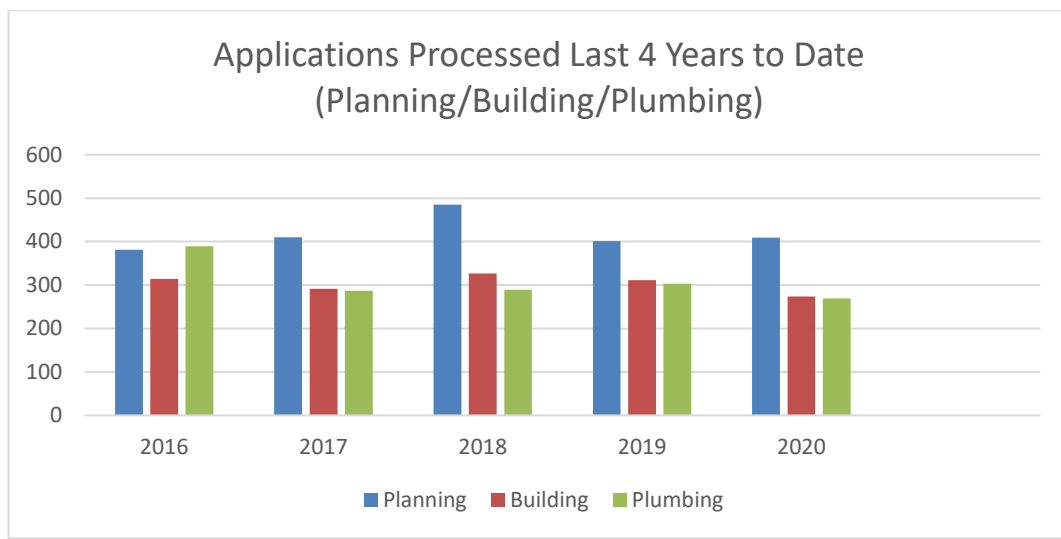


The expired permit project is still ongoing and the number of enquires continues to reduce as a result of home owners having most plumbing matters resolved.

Neil Jeffery will continue to assist in the plumbing department but now on day to day basis when required.

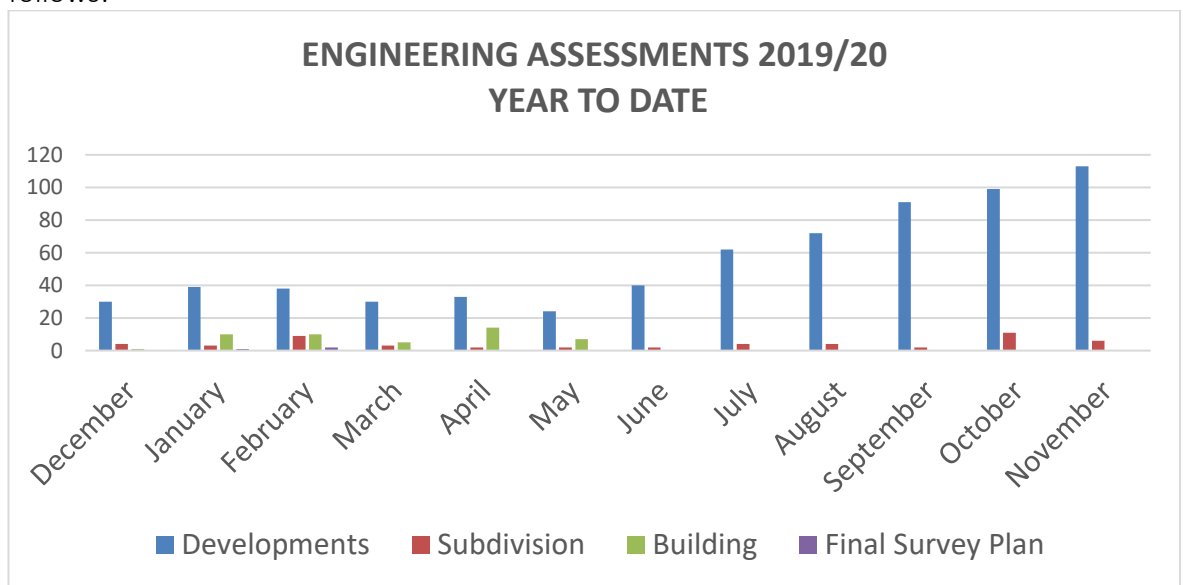
DEVELOPMENT ASSESSMENT – Shayla Nowakowski

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018 & 2019 together with current yearly figures up to and including November 2020.



DEVELOPMENT ENGINEERING – Leon Ashlin

Development Engineering has examined 113 applications (Developments & Subdivisions) for the November period, which required engineering input as follows:



Development Engineering Compliance – Leon Ashlin

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 642 Primrose Sands Road – 5 lots – recommencement in October
- 19 Nugent Road – still under construction (Stormwater)
- Pawleena Road Stage 1 – commencement in August

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Approved developments likely to commence soon:

- Engineering fees paid for 30 Montagu Street – subdivision opposite Council Depot
- Subdivision Application received for remainder of Pawleena Road (R Lynch)

Contract Construction/Design:

- Sugarloaf Road for 2020/2021 – Closed 25 Nov 2020
- 47 Cole Street – SW Upgrade – Closed 20 Nov 2020
- Lewisham Road for 2020/2021 - Awarded to Moore Civil Contracting
- Fulham Road (Black Spot) – Closes 10 Dec 2020
- Greens Road – in-house design – to get quotes

Capital Works:

- Gatehouse Drive/Tarbook Court SW upgrade – Moore Civil completed in Nov
- Clover Court SW upgrade – WIS to undertake works in Dec 2020
- Continue with footpath upgrade works – Tim Watson

ENVIRONMENTAL HEALTH - Greg Robertson Rachel Tenni

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications. Most applications were satisfactory, requests for additional information were required to modify designs to comply with the relevant Australian Standard and ensure consistency with development application permit conditions. Wastewater designer have been notified to ensure onsite wastewater management systems (OWMS) designed as performance solutions are consistent with the CBOS fact sheet for land application system design.



Complaints about failing septic tank systems reduced slightly in November, mostly like because the soils are drying out. Several properties with failing OWMS have lodged applications for new systems and are in the process of repairing.

Land Use Planning & Approval Act 1993

Development applications including, subdivisions new dwellings, outbuildings and road works have been assessed and referrals completed.

Applications numbers continue to be much higher than previous years, which is stretching resources. An additional four hours a week for the EHO has been approved and is being worked.

Communicable disease

One communicable disease notification was received during November and has been investigated by our EHO and sent to the Director of Public Health.

Food safety

Several food business inspections were completed and the EHO has dealt with a number of enquiries about establishing new food business in Sorell.

EHO has completed two 'form 42' new food business inspections and one occupancy inspection, reports have been sent to the relevant building surveyor.

One improvement notice was issued requiring an upgrade of the food preparation area.

Enquiries have been received about setting up new food vans to operate in the Southern Beaches, one new permit was issued.

Recreational Water Quality

The Environmental Health Officer has been preparing plans for sampling and sanitary surveys, water sampling will commence on 7 December 2020.

Environmental Management & Pollution Control Act 1994 (EMPCA)

A number of community complaints were reported including; backyard burning, loud music, offensive odour and dumping of waste. The complaints have/are being investigated.

Waste Management

Manager of Regulatory Services attended the Southern Tasmanian Waste Management (STWVG) group workshop with the consultant (Urban EP) who are preparing the *strategic analysis of recycling* in Tasmania. LGAT have provided a briefing note for Councillors.



The first hardwaste collection under the new collection contract commenced, 15 Tonnes was sent to Mornington Park Transfer Station for resource recovery, of that >20% was diverted for recycling reuse.

Public Health

EHO has been dealing with the Department of Education regarding on-going drinking water quality issues at the Dodges Ferry School. DoE has been investigating and is continuing to test the water and implement a disinfection and cleaning of the tank. A 'do not consume' order remained in place until 2 consecutive samples complied with the Drinking Water Quality Guidelines.

Unhealthy housing complaint received regarding insanitary living conditions.

The Manager of Regulatory Services attended the Environmental Health (Tas Division) conference in Launceston. Speakers included; the Director of Public Health providing an update on coronavirus, a presentation of incorporating public health and environmental management into Planning Scheme local area plans in Brisbane City Council, recreational water quality case study of pollution investigation at Blackmans Bay Beach, pandemic planning, update on the new Plan Building portal, LCC use of 'Lean' Management approach to streamline DA assessments, food safety outbreak investigation and faecal source tracking for helping to identify the origin of faecal contamination.

Environmental Health Australia (Tas Div.) made the Manager of Regulatory Services a Fellow of the EHA for contributions to the EH profession over the last 30 years.

Management

Regulatory Services and Customer Services staff commenced using a template for recording work tasks which will provide information on the time that is being allocated to various regulatory and customer service functions.

COMPLIANCE - Darren Carter

Infringements issued for Nuisance Dogs (including Dog at large)	9
Infringement issued for Taking a Dog into a restricted area	0
Reported Dog attacks on livestock or other Dogs	5
Reported Dog attacks on people	3
Dogs impounded	8
Nuisance created by animals including dogs (Noise/Odour)	11
Fire Hazard Abatement notices issued	0
Litter Infringement notice issued	1
New Dog Registrations as a result of door knocks	0
Dog Abatement Notice (currently being appealed to the Magistrates court)	1
Noise – Nuisance animal (roosters)	1



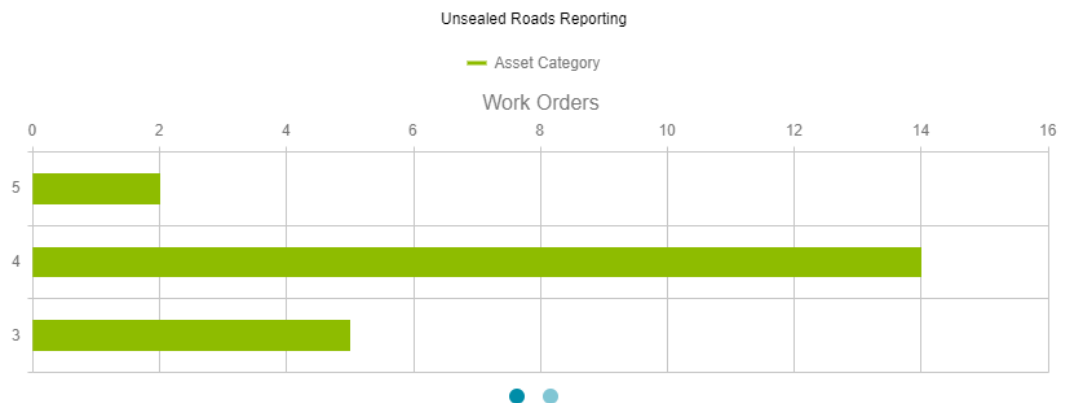
DEPOT WORKS – Ken Smith, Ken Grierson, Paul Gray

Road Maintenance and Repairs

Priority 1	Urgent - 1 Day
Priority 2	Important- 6 Weeks
Priority 3	Required - 16 Weeks
Priority 4	Maintenance - 26 Weeks
Priority 5	Monitor - 52 Weeks

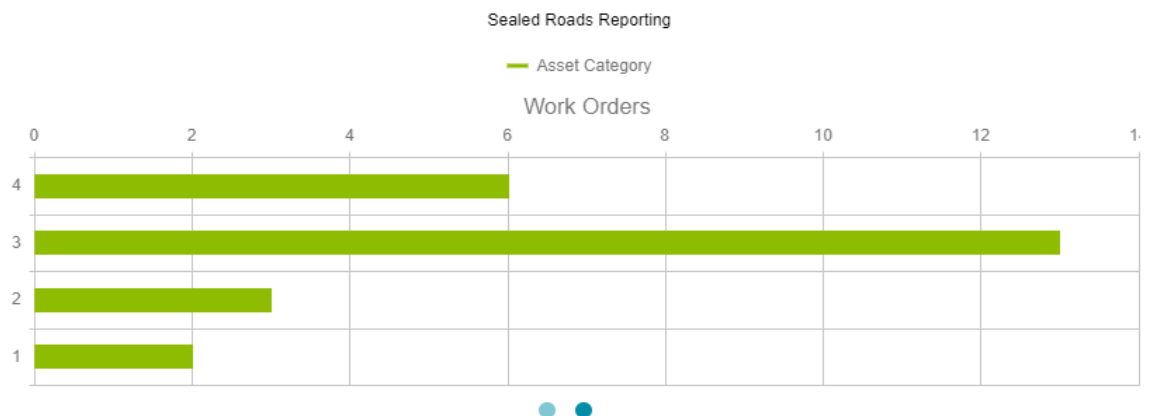
Unsealed Road Crew

- Unsealed road crew have been undertaking Capital resheeting on Marion Bay Road and Connellys Marsh Road.
- 21 Work Orders Complete for November. 5 at Priority 3, 14 at Priority 4 and 2 at Priority 5.
- Works undertaken were maintenance grade and drainage at Shrub End Road, Bridges Road, Marchwiel Road and East Orielton Road.



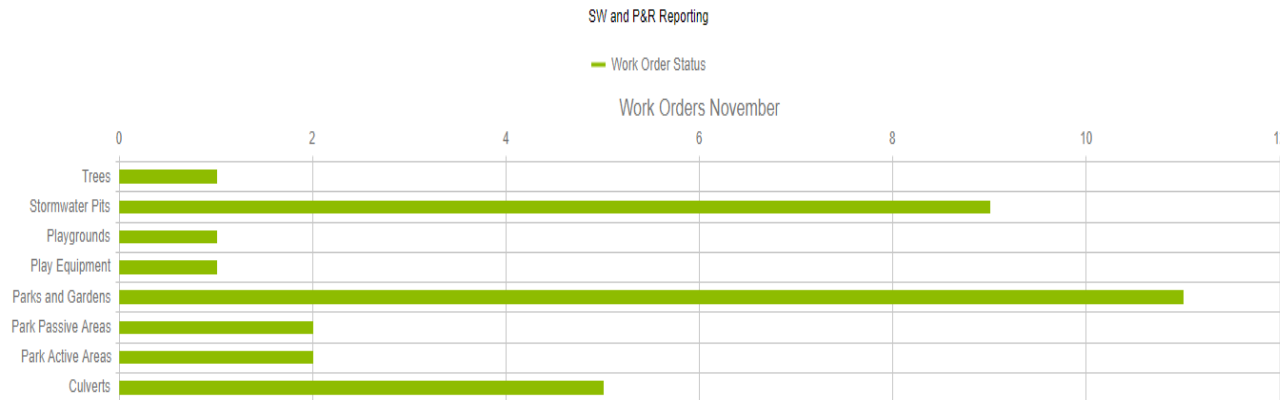
Sealed Road Crew

- Sealed road crew have been undertaking Capital reseal preparation.
- 27 Work Orders Complete for November. 2 at Priority 2, 12 at Priority 3, 7 at Priority 4 and 6 at Priority 5.
- Works undertaken were maintenance on Carlton Beach Road, Colleen Crescent, Fulham Road, Linden Road, Penna Road, Shark Point Road.



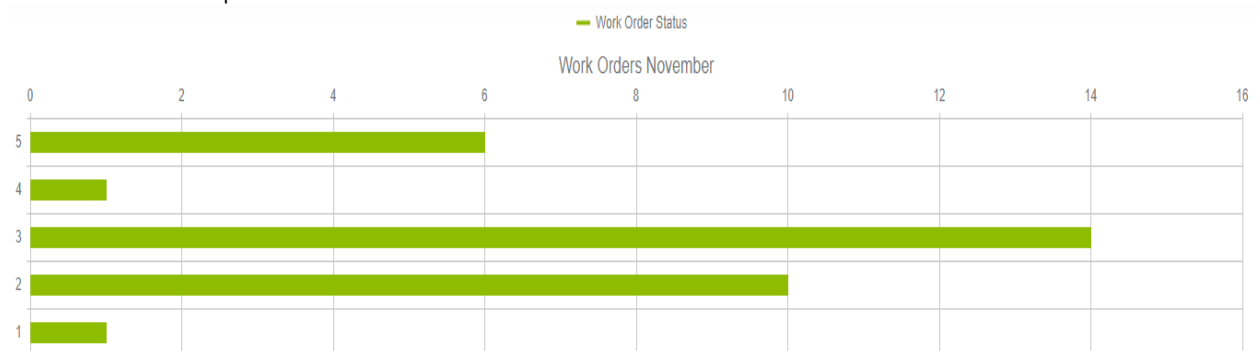
Stormwater Crew:

- Scheduled Inspections.
- Capital installation of pump system Nerine St (still awaiting power connection from TasNetworks).
- Preparation for Pembroke junior oval drainage works.
- Ongoing Vegetation removal from drainage System.



Land Improvements:

- Trial spraying using Polaris ATV.
- Management of higher than usual grass growth rates.
- Continued Inspections & maintenance of all Parks, walkways and streetscapes.



FACILITY MAINTENANCE CO-ORDINATOR – Amy Neubauer & Ken Smith

All Buildings - general maintenance requirements as per form 46.

Repairs and maintenance to:

- Repair Dunalley cricket nets
- Boat ramps cleaned
- Replaced cladding on office Pittwater Community Centre
- Patched holes in wall of Council Chamber
- Repaired power points Pittwater Community Centre
- Investigate leaking ceiling RSL



- Investigate 3 phase install and water supply for Breast Screening Tasmania bus at Dunalley Hall
- Service CAC entry doors

Projects:

- Dodges Ferry Skate Park Shelters – Completed
- Pembroke Park Skate bowl shelter – Shelter & slab complete – Light posts being manufactured delivery 4th Dec
- External SMH paint job – Completed
- Mast Grant Solar Lights on Boat Ramps & Jetties - Poles received - lights received - adaption fittings manufactured, awaiting installation contractor
- Gypsy Bay Dredging – Back to square one, reapplying for development application from Crown Land Services

Repairs and maintenance to public toilet facilities:

- Weekly Inspections of toilet facilities
- Septic pump out Dunalley Canal – High level alarm
- Septic Pump out RV dump point
- Fill tanks Park Beach
- Isolate foot tap at park beach due to excessive water usage
- Clean vandalism Park and Ride toilets
- Clean vandalism Pioneer Park toilets
- Replace broken water level indicator park beach
- Repair tap at Pioneer Park

ASSETS – Julie Mann

- Building data collection for the purposes of revaluation and predictive financial modelling and 10-year capital program is nearing completion and will be handed over to Assetic in December for the start of the revaluation process.
- Asset team underwent Assetic Predictor Platform training for the purposes of achieving smarter capital / renewal programs based on condition data that Council has been obtaining.
- A draft building AMP has now been written based on IPWEA NAMS+ template. The draft will be updated to reflect revaluation data later this financial year.

PROJECT ENGINEER - Anthony Walters

Road & Traffic

Footpath Renewal Program 20/21

- San Francisco St – Construction is 75% complete.
- Nash St – Construction complete.



Vulnerable Road User Program 19/20

- Weston Hill Rd (Adjacent to Woolworths car park) – Reseal complete, installation of traffic islands to commence shortly.

Reseal Program 20/21

- Works have commenced, due for completion late December/ early January.

Resheeting Program 20/21

- Works nearing completion.

Vulnerable Road User Program 20/21 - Successful applications for projects:

- From Ningana (The Circle) to Arthur St – Kerb and Gutter and Concrete Footpath
- From Junction St (Bally Park Rd) to the Boat Park – Kerb and gutter with concrete footpath and pedestrian crossings.

The next round opens in March 2021 and concept plans are being developed.

Parks & Reserves

- Snake Hollow
 - Developing scope and budget.

Buildings

- Pembroke Park Stadium
 - Construction has commenced.
 - The stadium access road from Montagu St:
 - The second stage of the car park and access road will go to tender in the New Year.
- Levelling the Playing Field Change rooms:
 - Electrical installation complete.
 - Plumbing complete.
 - Concrete footpath surrounds complete.
 - Adjacent car parking area – works have commenced and expected to be complete before Christmas.
- Sorell Memorial Hall – Supper Room Upgrade
 - Waiting on the results of the TCF grant application – advised 9th Dec Council was unsuccessful.

Administration

- Capitalisation of the 2020/21 footpath renewal program continuing.



8.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCHEN, MANAGER

Meetings Attended by Manager

- South East Basketball Meetings x3
- WHS Committee Meeting
- Department Meeting
- Council Workshop
- Various Payroll meetings
- Various WHS Meetings
- Council Meeting
- Various HR meetings

HUMAN RESOURCES

Resignations

- **Ken Smith** has resigned from his position of Works Manager, effective 4 December.
- **Mark Pyke** has resigned from his position of Advanced Municipal Worker Stormwater, effective 20 November.
- **Paul Gray** has resigned from his position of Works Programmer – Park, Reserves & Stormwater, effective 1 January 2021.
- **William Netherton** successfully completed his traineeship in Certificate II in Horticulture and finished employment on 26th November.

New Starters

- **Animal Management Officer - Casual**
Greg Turnbull commenced on 30th November to fill the position while recruitment takes place.
- **Advanced Municipal Worker - Stormwater**
Jarrold Tame commenced on 7th December for a fixed term period of 10 months.

Recruitment

- **Works Manager**, applications have closed and the recruitment process is in progress.
- **Supervisor – Parks & Reserves**, applications have closed and the recruitment process is in progress.

Training

- Taxation & Payroll Training attended by Employee Support Officer
- Stop & Go Training attended by Depot Employees

PAYROLL



Two pay runs and end of month processing completed.

Various meetings, completion of payroll data input and training in preparation for system implementation.

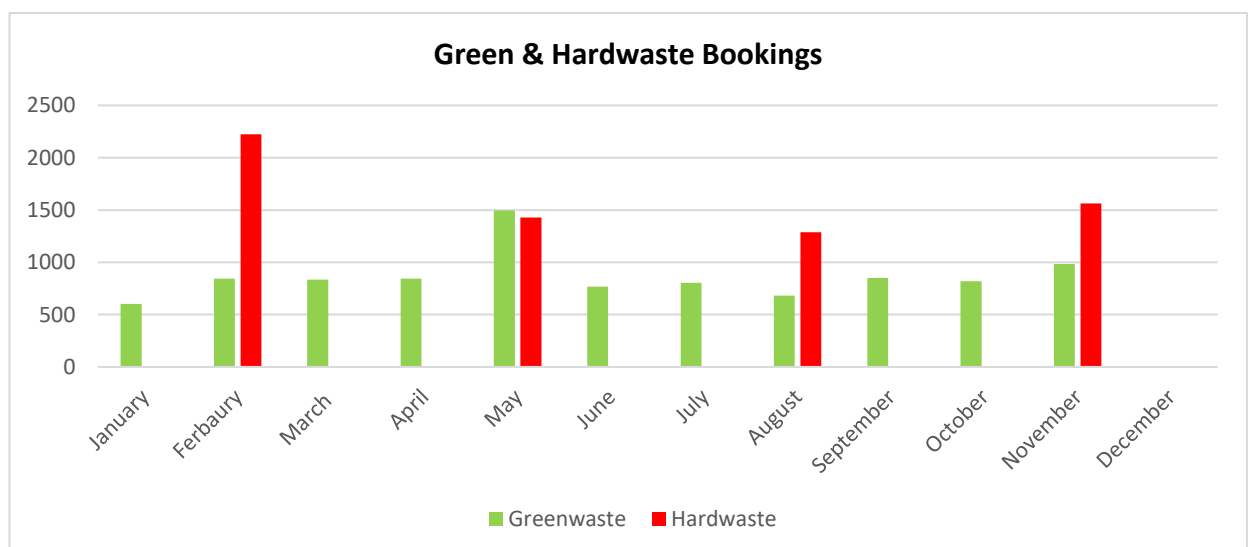
WORKERS COMPENSATION

Department	Date of injury	Injury Details	LTI or MTI	Hours Off	Notes
Depot	18.08.2015	Olgar nerve and tendon damage	LTI	1132	Ongoing
Depot	23.07.2019	Left thigh and hip pain	LTI	1622.98	Ongoing
Depot	03.10.2019	Patellar Tendinosis	LTO	105.5	FINAL

CUSTOMER & BUSINESS SUPPORT

Receipting figures – November

Dog Registrations Payments	41
Rates Payments	152
Regulatory Applications Receipted	145
Other (RV's, Infringements, Pound Release, Fees etc	38



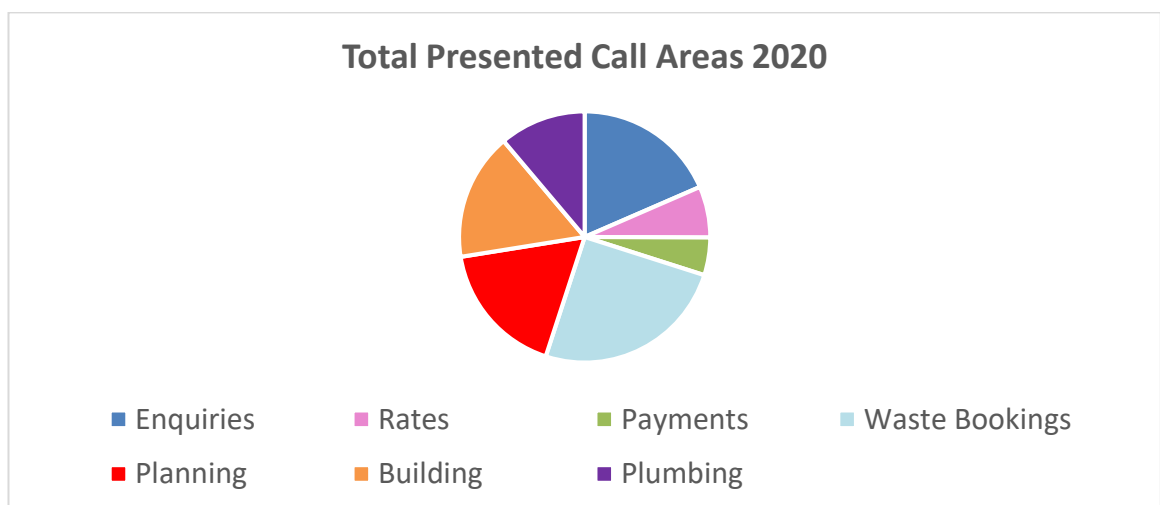
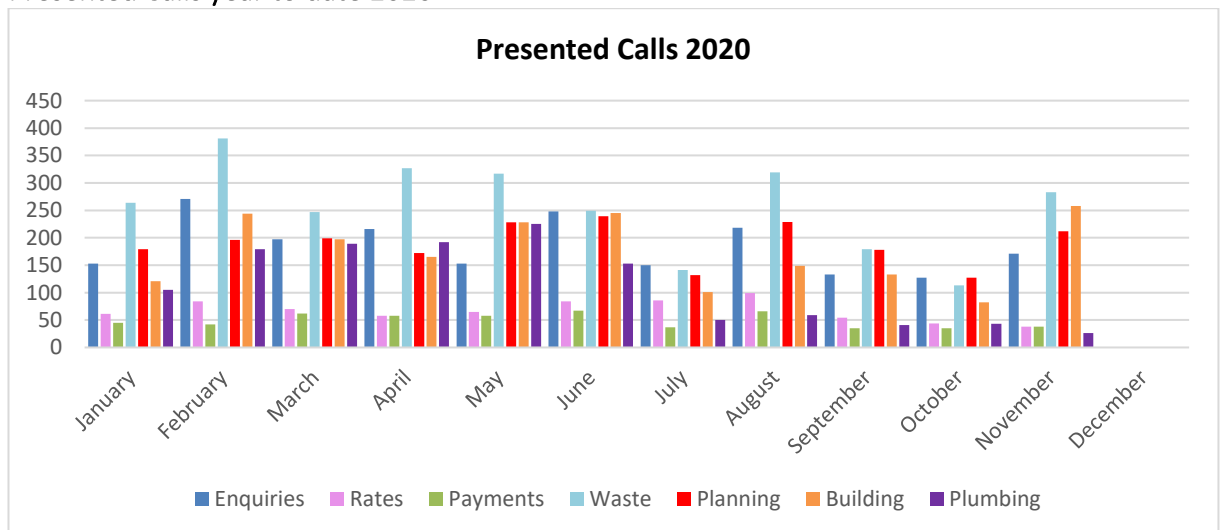
Phone Call Reporting – November 2020

Enquiry	Number of Answered Calls	Average Speed of Answer	Percentage of Calls Answered
Building	153	21 Seconds	96.8%
Enquiries	154	11 Seconds	90.1%
Payments	34	14 Seconds	89.5%
Planning	193	16 Seconds	91.0%
Plumbing	26	12 Seconds	100%
Rates	37	10 Seconds	94.9%
Waste/Bins	263	12 Seconds	92.6%

93.5% of calls are being answered within 13.7 seconds.

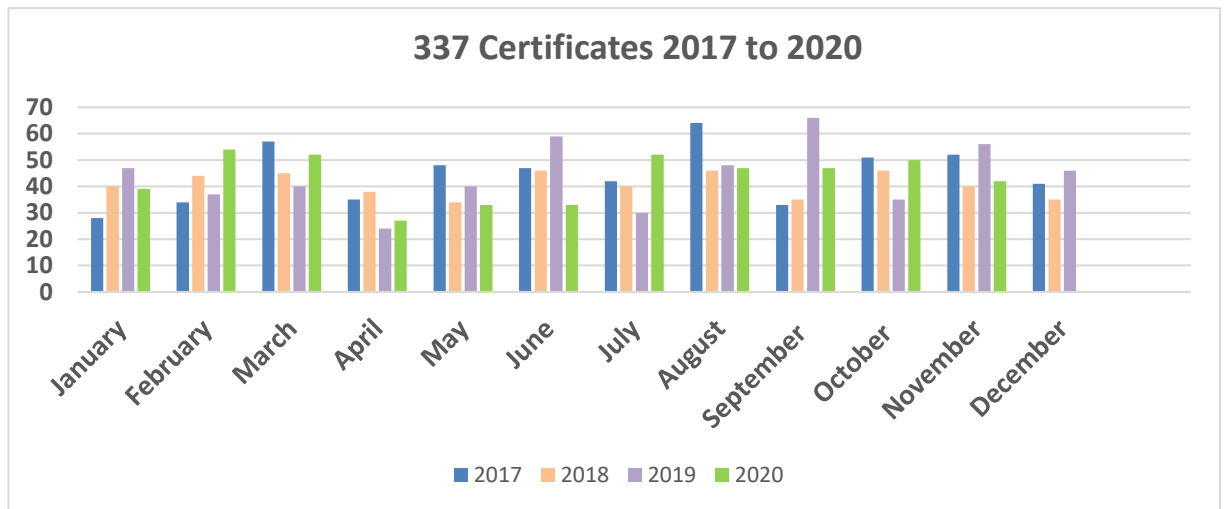
**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the switch line.

Presented Calls year to date 2020

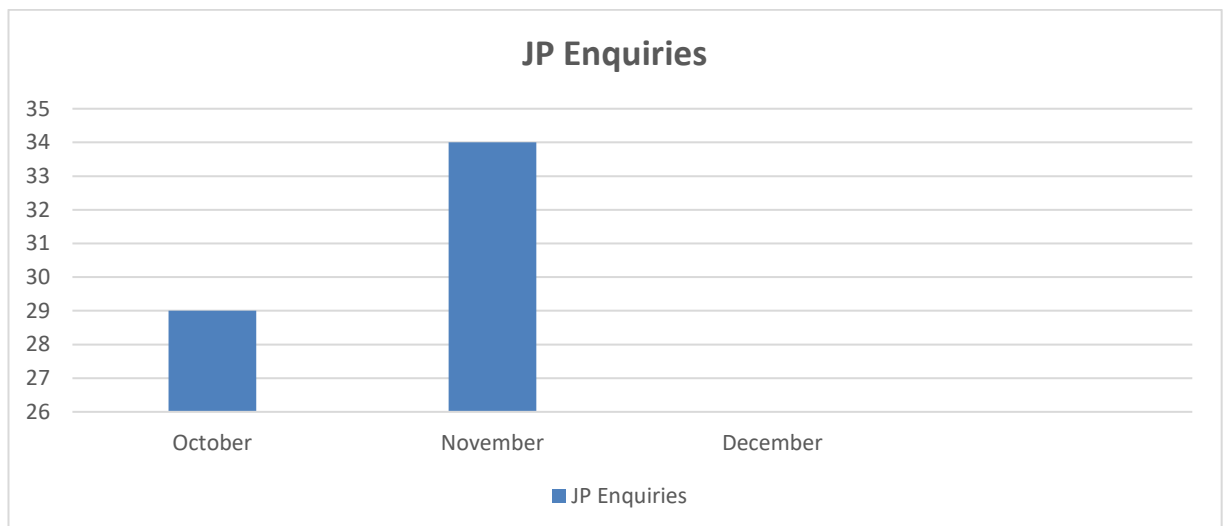


337 Certificates

Council processed 42 - 337 Certificates in November 2020, which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries



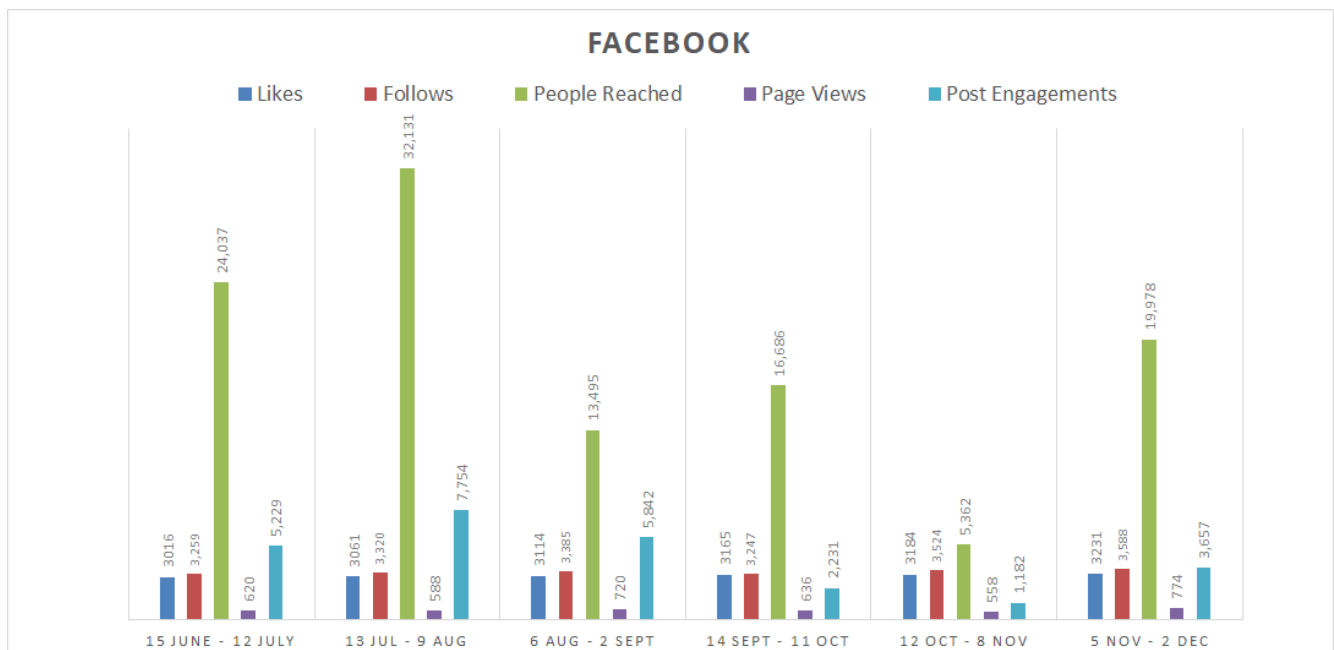
COMMUNICATIONS

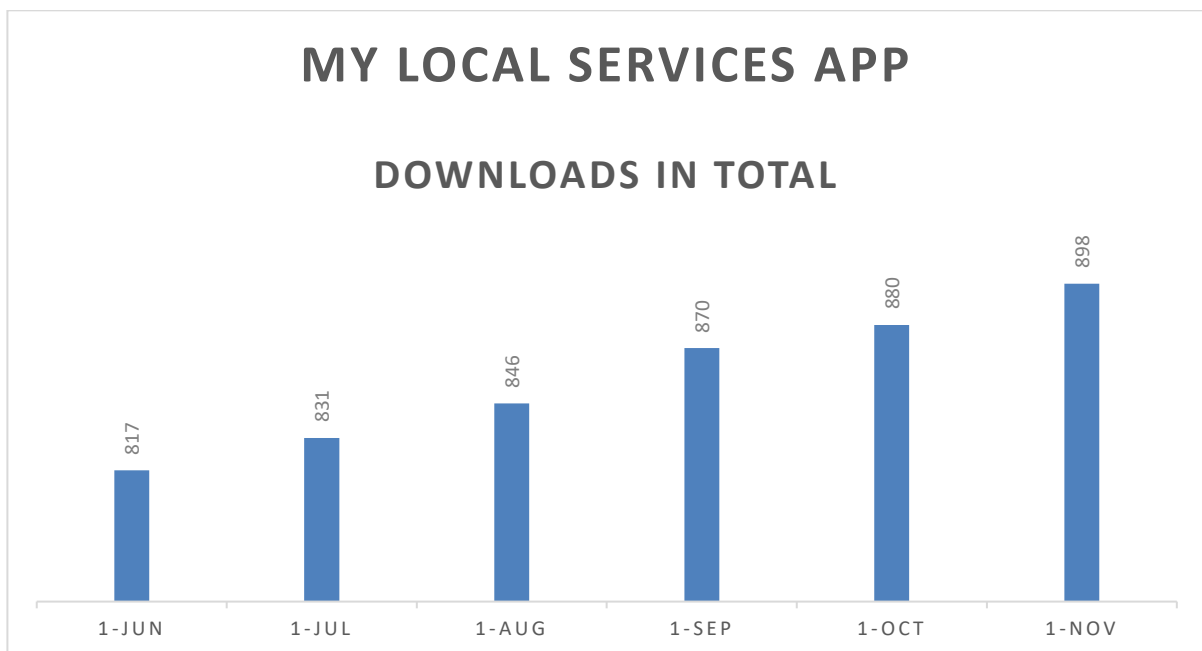
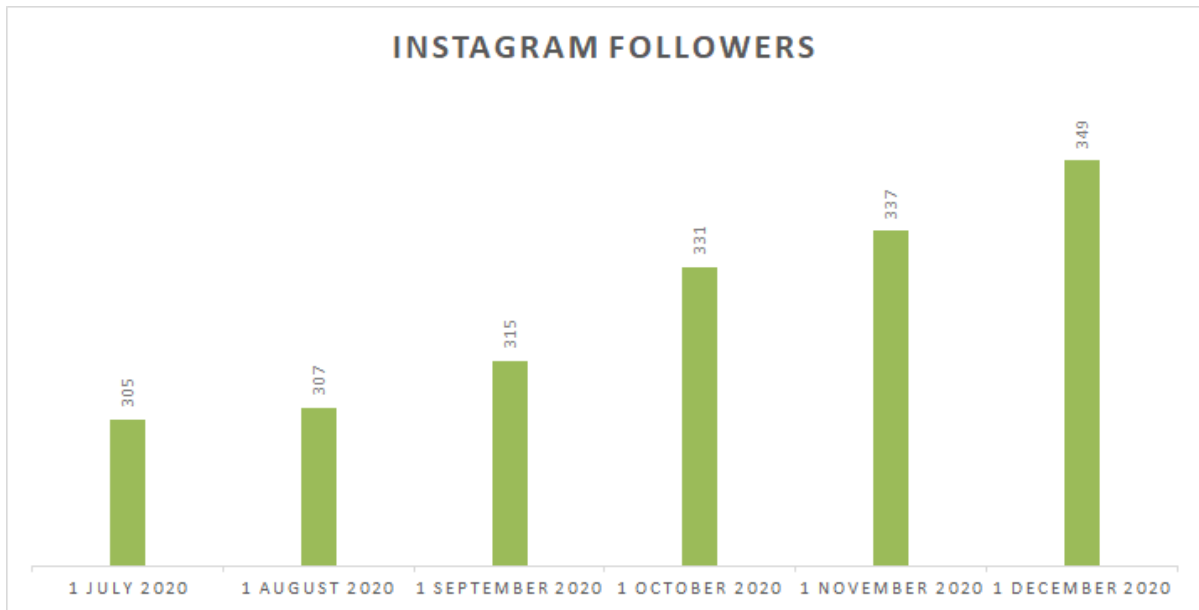
- Sorell Times – Regular monthly advert.
- Annual Report – The 2019/2020 Annual Report was completed and advertised along with the AGM.
- Council Works Update – monthly update compiled re current and soon to be commenced Council works published on our website and Facebook and Instagram pages.
- Website – Updated with news and documents including Council Works Updates, Weston Hill Road Closure and Drought Weeds Grant Program.



- Drought Weeds Grant Program – Information and documentation uploaded to the website and promoted via Mercury newspaper ad (Saturday 5 December), Facebook, Instagram and MLS App.
- Community News newsletter – December 2020 edition finalised and sent to PML for printing and distribution with the rate instalment notice and separate mail out.
- Brochures – All public brochures currently being updated for printing and website.
- Community Services Directory – Update of the Directory ongoing.
- Website redevelopment – Commenced planning for website redevelopment.
- Waste Education – Facebook posts ongoing and planning for a recycling display is ongoing.
- Budget – Variance reporting and mid-year budget review completed.
- Corporate Calendar – Mid-year review and update commenced.
- Sorell 2021 – Planning for Street Banner design and logo development ongoing.

Social Media –





*No MLS data received for December to date.

MEDIA

- The Sorell Times – Provided information and mayoral quotes for articles on Sorell Bypass and South East Residents Survey.

GRANTS

Community Grants

- Forcett Community Hall - \$1300
- Carlton Park Surf Life Saving Club - \$2000

Annual Contribution

- Sorell Regional Art Exhibition - \$1500



Grants applications made by Council

- Improving the Playing Field – Small Grant – Application submitted for seating around the Senior Oval at Pembroke Park. Advised and outcome unsuccessful.
- Tasmanian Community Fund – Medium Grant – Application submitted for the Supper Room upgrade. Advised and outcome unsuccessful.
- Improving the Playing Field – Large Grant – Currently working on application for multiple infrastructure needs at Pembroke Park. Notification of outcome advised January 2021.
- Healthy Tasmania Fund Round 2 – Currently working on application for the installation of fitness equipment stations along the loop at Miena Park. Notification of outcome advised March/April 2021.

RIGHT TO INFORMATION

- One Right to Information Request received.

COMMUNITY SERVICES – Hours of Use

Facility	Hours for Month of August 2020	Hours for Month of September 2020	Hours for Month of October 2020	Hours for Month of November 2020
Midway Point Hall	59	52.5	58.5	95
Copping Community Hall	11	6	6	12
Dunalley Hall	12	30	22	16
Sorell Memorial Hall	36	72.5	91	112.5
Dodges Ferry Rec Centre	57	77	45	49.5
Pembroke Park	158	228	198	251
Dodges Ferry Oval	37	19	4	4
PCYC	4	10	11	32

OTHER DEPARTMENT ACTIVITY

- Collating Art and Cultural Forum feedback.
- Various lease and licence agreements.
- Preparations for Australia Day.
- Cemetery bookings and mapping.
- 200th anniversary of Sorell township preparations.
- School Bursaries.

Currently working with/supporting the following Community Groups/Organisations on Various Issues

- Liaising with various community groups within the Municipality regarding the launch of the Tasmanian Government's 'A Framework for COVID-19 Safe Events and Activities in Tasmania.'



- Ten Days on the Island Project.
- Dodges Ferry Cricket Club.
- Sorell Football Club.
- Sorell Cricket Club.
- Sorell Community Market.
- South East Sun's Womens Football Club.
- Sorell School Action Crew.
- Rotary Club of Sorell.
- Sorell Lions Club.
- Copping Hall Committee – columbarium wall.
- Sorel RSL.
- Sorell Regional Art Exhibition.
- Dodges Ferry Primary School.
- Senior Advisory Group Meeting.

8.4 FINANCE AND INFORMATION – SCOTT NICOL, A/MANAGER

- The 2020/2021 financial year variance reporting schedule has been developed and agreed upon by departmental managers. Departmental managers will complete comprehensive variance reporting on actual to budget income and expenditure four times during the financial year. Variance reporting was completed by all departmental managers in September. Variance reporting was completed by all departmental managers in November and this has allowed work to commence on the Mid-Year Budget Review.
- Finance staff collated and reviewed Phase 1 of the 2019/2020 Consolidated Data Collection Survey and submitted it to KPMG prior to the 2 October 2020 deadline. Finance staff received queries in relation to the submission and have now provided responses to all queries.
- Finance staff received Phase 2 of the 2019/2020 Consolidated Data Collection Survey in October. Finance staff have now commenced collating and reviewing Phase 2 to ensure they meet the due back date to KPMG of 12 January 2021.
- The Community Development Grants Programme (Sorell Pembroke Park Sub Regional Recreation Facility Upgrade) progress report was completed and lodged to the Australian Government Department of Infrastructure, Transport, Regional Development and Communications in early November. The submission and acceptance of the progress report allows Council to invoice a milestone amount.



Rates Revenue

- At the end of November, 58.2% of rates had already been paid, compared to 57.1% at the same time last year.
- In the 2019/2020 financial year the rates re-structure project was put on hold due to the COVID19. The project will be revisited in the 2020/2021 financial year. This project was raised by the General Manager at a Council workshop during November.

Audit

- WLF issued the Audit Close Report in late September. No major issues were identified in the Close Report. WLF issued their Audit Management Letter in late October. Sorell Council has provided a response to the Audit Management Letter and no further issues were raised by either party. No high risk audit issues were identified. A medium risk issue was raised in relation to calculation and reporting of the leave loading accrual and an asset management accounting implication in relation to leased assets. A low risk issue was raised in relation to an immaterial fixed asset capitalisation understatement and resultant incorrect general ledger allocation.

Grants & Funding

- Council received the second quarter 2020/2021 Financial Assistance Grant of \$263k in November.
- Council received \$78k in November in relation to the Roads to Recovery funding for the Sugarloaf Road reconstruction.
- Council invoiced Australian Government Department of Infrastructure, Transport, Regional Development and Communications in November for \$600k in relation to the Pembroke Park Gym. This grant funding was received in early December.

Information Technology and Communications

- IT staff are planning for capital works projects approved by Council for the 2020/2021 financial year:
 - C-20-IT-002 – The CCTV camera capital project is currently in the planning stage.
 - C-20-IT-005 - The Navision finance system upgrade is currently underway and IT, Finance, Depot and Payroll staff have been involved in system demonstrations, documentation, training and testing. Intensive testing of the system took place during June. The system Go



Live date was expected to be 1 July 2020, however due to a number of factors, the Go Live has been delayed until later in the 2020/2021 financial year.

- C-21-IT-001 – The projector and screen capital project for the Sorell Memorial Hall is currently in the planning stage.
- C-21-IT-001 – The website upgrade is currently in the planning stage.
- Council have engaged with Techquity, a Hobart based IT Company, to provide IT services and support on an as-needs basis. Techquity are currently completing a comprehensive review of Council’s IT environment. This review will include the development of IT documentation, procedures and system flow diagrams.

Insurance

- N/A

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2020/2021 financial year and has been approved. It is anticipated this will be actioned in the second half of the financial year. Preparation work was commenced during November in relation to the fleet management.

Meetings

- Council meetings and workshops as required.
- Staff meetings with Finance & Information Department staff as required.
- Senior Management Team (SMT) and Leadership Team meetings as required.
- Capital works monthly meeting with Finance, Asset Management, Engineering and Depot staff.
- Weekly meetings with Subscribe HR regarding the upgrade of the employee self-service system.
- Various internal meetings and meetings with Dialog regarding the finance system upgrade.
- Weekly catch-up meetings with Techquity regarding IT support.
- Finance met with Mr Frank Barta (ex CFO CCC) in relation to providing some assistance with policy renewals.

9.0 PETITIONS

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At the time of preparation of this agenda no petitions had been received.



10.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

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RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 24 November 2020 and 8 December 2020 be noted.”

11.0 ENGINEERING & REGULATORY SERVICES

^

11.1 SORELL OPEN SPACE STRATEGY

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RECOMMENDATION

“That Council resolve to:

- i) Update the Draft Open Space Strategy to reflect the feedback received during the public advertising period;
- ii) Locate the approved updated strategy on Council’s website; and
- iii) Notify all people who commented on the strategy about how to access the updated strategy.”

Introduction

Sorell Council at its meeting on 18 August 2020, resolved to release their Draft Open Space Strategy to the community for comment. The advertising period for the strategy was from 24 August until the 5 October 2020.

Following the advertising period, 26 representations were received from 22 individuals. These representations have been considered and commented on in terms of the strategy and whether the concerns raised warrant any changes to the strategy approach or recommendations.

Strategic Plan

The Open Space strategy aims to respond to the following objectives within the Strategic Plan.



Objective 3 – A Liveable and Inclusive Community

- *Create and integrated network of shared pathways, within and between townships, and to recreational facilities and services*
- *Secure funding to develop Pembroke Park as a regional recreational facility*
- *Support the development of appropriate public access to coastal assets and the natural environment.*

Objective 4 – Increase community Confidence in Council

- *Engage effectively with the community and other stakeholders, ensuring communication is timely, involving and consistent*
- *Encourage the building of community capacity to deliver local solutions to local issues.*

Annual Plan

The Open Space Strategy aims to respond to the following objectives within the Annual Plan.

Objective 3 – A Liveable and Inclusive Community

Develop a sustainable implementation plan for the Open Space and Trail Strategy that includes strategies that protect, as well as promote, public access to coastal assets.

Policy

There are a number of policies that may be influenced by the Open Space Strategy. These include:

- Asset Management Policy;
- Dog Management Policy;
- Public Open Space Policy.

Environmental Implications

Depending on the recommendations of the strategy, there may be environmental implications in so far as the maintenance of natural areas and rehabilitation of part of the coast or native vegetation communities.

Asset Management Implications

Any future investment in open space, or acquiring of open space through land contributions will need to be considered by Council as part of its future financial and budgetary processes and an allowance made for ongoing operations and maintenance expenditure in Council's long term financial management plan.



Risk Management Implications

Any future investment in open space needs to be discussed with the affected community prior to making changes and must comply with the relevant Australian Standards with regard to play equipment or similar.

Community Implications

Ongoing engagement and consultation with the community on a project by project basis will be required. Fundamentally this stage of the works represents community engagement on the strategy as a whole and a recognition that the strategy will result in impacts upon the community, which need to be considered.

REPORT

Background

In late 2019, Council engaged ERA Planning and Environment to undertake an Open Space Strategy for the municipality of Sorell. This strategy commenced with five community workshops in Primrose Sands, Copping, Dodges Ferry, Sorell and Midway Point, as well as an online survey, and surveys provided to local schools in the area.

Feedback received in addition to background analysis and work, informed the strategy which was drafted and considered by Council in August 2020.

Responses Received

The Strategy was advertised for public comment from the 24 August until the 5 October. Twenty-six representations were provided to the strategy. These are summarised in the table below, including comments about where the representation sits in relation to the strategy, and whether there should be changes to the strategy to address concerns raised.

Representation Raised	Council Response
<p>Representor 1</p> <p>Needs to be more direction regarding the use of infrastructure including open space from and around the skate park and the need for mountain bike trails. Improvements could include better lighting, outdoor exercise equipment and upgraded skate park. There are a lot of teenagers in the Southern Beaches area and a lack of public transport is provided, a link between Sorell and Dodges Ferry including return bike path and walkway would be highly used.</p>	<p>The Strategy within the suburb specific Priority Projects and Recommendations, identifies a master plan approach to be undertaken for 530 Old Forcett Road (also known as Shark Park). This would explore the detail of upgrades to this open space, including addressing requirements for teenagers, safety and improved equipment. A cycle way between Sorell and Southern Beaches is identified as a Long term project.</p>
<p>Representor 2</p> <p>Would like to see the land near Petrel Street retained for public use and developed as a playground with BBQ facilities, picnic tables etc</p>	<p>Within the suburb specific Priority Projects and recommendations it is recommended that this land be developed further including parking,</p>



<p>as there is nothing like this at Primrose Beach. It would be very popular year round.</p>	<p>picnic tables and seating. This would require ongoing engagement with the Crown.</p>
<p>Representor 3 There is no mention of the Dunalley/Tasman Neighbourhood house which has a community education garden and a native interactive garden space in Dunalley. This should be included.</p>	<p>Dunalley community house can be referenced in section 7.1.6 of the report.</p>
<p>Representator 4 Generally the strategy is good but questions the recommendation to close some of the access tracks that lead to Carlton Beach. Would also like to see many of the walkways around Dodges Ferry reclaimed (some are blocked by fences). All tracks should be upgraded to fine compacted gravel, they are a great asset that should be maintained. Pleased to see the suggestion for a cycling path between Sorell and Dodges Ferry, a track along the coastline would be a tourist attraction and encourage cyclists to commute. A track adjacent to the Arthur highway would be the second best option but it seems most of the opportunities for this have been missed. Tracks linking beaches around the seasonal no dog zones would be good, but more waste disposal bins and bag dispensers are needed. An arts path would also be a good idea.</p>	<p>The rationale behind closing some of the beach accesses is to minimise the environmental degradation caused by ad-hoc and poorly constructed accesses, and the edge effects of these. If tracks are to be upgraded then the number of accesses must be reduced from a maintenance and value for money perspective, which would also reduce the expansion of the environmental impact. The cycleway is identified as a long term strategy. For either option, this would require working closely with the Crown to achieve a resolution. The identified tracks and trails strategy should ensure consideration of tracks linking between beaches can occur. It is noted that more waste disposal bins and bag dispensers are needed and this can be noted in the strategy.</p>
<p>Representor 5 – The foreshore tracks need attention, particularly the one linking Seventh Avenue to the jetty in Dodges Ferry. It currently has dangerous star pickets along it and the path is uneven and eroded. If this track isn't usable, to access the jetty residents from this area have to cross the main Carlton Beach Road twice.</p>	<p>As part of the Tracks and Trails strategy as well as the identified formal audit of pedestrian access points, individual tracks can be considered and maintenance implemented or closed where necessary.</p>
<p>Representor 6 The report captures community views and expectations well and serves as a beginning point for Sorell Council to identify and manage its varied public open space assets. We support the need to audit Crown Land leases and the underlying objectives broadly. Suggest there needs to be an additional objective to be added such as: Engage with the community, where possible, in the design of the use of public open space in line with the public open space principles. The report attempts to identify all public open space but it doesn't mention Blue Lagoon in</p>	<p>A recommendation was to employ a part-time community engagement officer to facilitate further engagement with the community as subsequent strategies and projects progress. Blue Lagoon is identified in section 7.1.3 of the Strategy in relation to its colocation with the Dodges Ferry Boat Park. The projects identified have not been costed in a detailed manner however as part of prioritising them, attempts have been made to estimate likely costs to implement them. Cost can refer to financial requirements to obtain funding, or even financial requirements in</p>

<p>Dodges Ferry. This area must be given a high priority status as a project.</p> <p>Cost is highlighted in the table, is future cost (ie. The cost of taking no action) considered. What qualifications are provided around the word cost.</p> <p>Has Sorell Council consulted with the community in regard to what cost they are willing or might access for public open space development. This requires clarification.</p>	<p>relation to resourcing a staff member to work on a project.</p> <p>As part of this strategy, the project has attempted to highlight the anticipated costs of implementing the works as a way of informing the community. General information regarding costs imposed on the Council for different facilities and services can be found within Councils annual plan, which are broken down in relation to separate sections (Parks and Reserves, Roads, stormwater etc) but also on a monthly basis Finance reports are provided indicating capital expenditure as well as an overall maintenance cost for the full variety of Council assets and infrastructure. This could be broken down further to provide more specific information to the community if it was considered beneficial.</p>
<p>Representation 7</p> <p>Concerns about selling property to international residents. Concerns about the development of this property and will take it further as required. (Unclear on which property is being referred to or whether it is all open space areas).</p>	<p>The sale of land to international residents cannot be addressed through this strategy. Any sale of public land has a legislated process to go through under the Local Government Act.</p>
<p>Representation 8</p> <p>Public open space provision is land that is reserved for public open space in developing communities, either purchased from funds that were levied from the sales of land or that has been donated through a subdivision application. To sell the land is a money grab by Council. It is owned by the Sorell community and therefore should be retained. Recreation and exercise areas are an integral part of any community and is very important to community health. Oppose the sale of any public open space land. If the land is to be sold, then those contributions should be returned to the developers/subdividers.</p>	<p>Any sale of public land has a legislated process to go through the Local Government Act 1993. As part of this process Council is required to publicly notify the intention to sell the land and the public's right to object. Following this there are appeal rights through the Resource Management Planning Appeals Tribunal. It is anticipated that any sale of public land would provide funds to reinvest into other areas of open space. This ensures that open space is able to be maintained and upgraded as expected by the community, without substantial costs to a Council's operating budget.</p>
<p>Representation 9</p> <p>Their interest is in the Carlton area. They support the Snake Hollow site being developed as a community open space area. Need to see improved connectivity and pleased to see this identified in the strategy. A route that goes from Carlton Beach down Raprinner Street, onto Carlton Beach Rd, past Snake Hollow park and then up Carlton Beach Rd to Carlton River</p>	<p>Noted. Snake Hollow site and the walking tracks that link it have been identified within the Strategy and in addition to that, a Tracks and Trails strategy has been specifically identified to ensure trails take logical routes.</p>

<p>Rd should be developed as it experiences high pedestrian traffic. Concerns about safety on Raprinner Street as there is no footpath and the carpark is very busy. Also need to see the development of raised walkways around the wetlands along River Street. This could work well in developing the carpark at the river mouth to accommodate the launching of kayaks. The reserve area there is very much unloved but should be valued highly. Concerns that is currently used as a rubbish dump.</p>	
<p>Representor 10 Pleased to see recommendation regarding the formalisation of the process for land transfers at subdivision stage, particularly around open space and road assets. Concerned that the Council has allowed developers open slather and is reactive rather than proactive. Shouldn't developers always be required to provide land, not money? Inadequate facilities in Lewisham particularly pathways. This was raised by the author with Council in 2005, with suggestions about a number of linked trails – this has not been implemented. Some links have been closed due to erosion concerns. The little pedestrian bridge beside Lewisham Scenic Drive at China Creek is however welcome. Mapping the missing links at a municipal wide level is well supported and should have occurred some time ago. IT should go further to protect prominent ridgelines in the area as open space. A walking trail from Sorell to Southern Beaches and beyond to Dunalley should be supported and should occur around the coast. The Boathouse Rise parcel of Crown land needs to be twice its size but is well located and could be developed further. This parcel of land was not identified in the report. Support the concept of a NRM office employed by Council. Developing the three parcels of land adjacent to Orielson Lagoon at the entrance to Sorell was supported. Ensuring that new subdivisions have walkways through them and shared pathways was supported and considered critical. Natural Values must also be protected and more proactively protected through individual planning applications. Concerned that open space doesn't include areas with natural values. Supportive of the recommendations regarding local parks, and</p>	<p>Developers will not always be required to provide land, as land in some areas is not useable for Council and becomes an asset that is not of value to the community. Furthermore the subdivision may be occurring in an area well serviced for parcels of open space therefore taking further land is of little benefit. Obtaining funds through the subdivision process enables further investment in existing areas of public open space which is critical in a rapidly growing community. Providing linked trails will be considered in greater detail in a Tracks and Trails strategy but it is agreed that it is necessary. Not all parcels of Crown land have been identified if they do not link closely with Council land. This is in part due to limitations of Council in terms of influencing use or outcomes on that site. Open space can include areas with natural values and such areas are identified within the strategy as part of the types of open space.</p>

<p>walking distance requirements and the need for quality infrastructure. Concerned that developers will be left to call the shots and Council will not act on these. Also concerned about conflicts of interest.</p>	
<p>Representation 11 Concerns that Council puts more money into large sporting facilities when lots of people value the natural environment to which Council contributes very little in public funds. Fortunately in the Southern Beaches the accessibility to open space is met due to land set aside historically, the same cannot be said for new subdivisions. Connections and open space must be provided at the subdivision stage. Open space is highly valued in Southern Beaches and therefore provides an opportunity for local involvement in caring for pockets of remnant vegetation and habitat on public land. A modest investment in Council staff time can result in many hours of volunteer time, including access to grants. The activities of these groups builds connections within community and creates priceless social capital which contribute to the strength and resilience of a community. Concerned that Council has little understanding of the value of public open space assets. As an example many open space areas are in fact stormwater retention bases and natural stormwater treatment locations. Blue Lagoon is not identified and should be, with consultation with the community occurring prior to any works happening at that site. Council promotes their beaches but invests little in the natural systems which maintain water quality. Council could create swales/lagoons etc to manage stormwater before they are entering the waterways. Concerned that Parnella Reserve, Payeena Reserve, Warrantena Reserve and Casuarina Reserve are not identified in the strategy. Southern Beaches Landcare/Coastcare Inc have agreements with Council in relation to each of these reserve and community volunteers have cared for these assets. The pockets of public land are important in the maintenance of biodiversity. Council are charged with making decisions based on long term benefits to the community, therefore short term cash grabs shouldn't be</p>	<p>Council is required to fund different types of open space as the community has different needs. That includes funding natural areas. Connections and open space are being taken at the subdivision stage. An NRM Officer has been identified as being appropriate to assist in working with the community around the maintenance of open space. Council does value areas of open space and agrees that some areas have multiple purposes, such as for stormwater retention. Blue Lagoon has been identified in section 7.1.3. Council are currently working towards stormwater strategies in various locations across the municipality as a response to ensuring there are minimal impacts to the environment, as well as Council's legislative requirements under the Urban Drainage Act. Some reserves have not been individually identified not because they are not of importance, but due to limitations to on resourcing around the strategy. It is acknowledged that Council has agreements with various community groups around Parnella Reserve, Payeena Reserve, Warrantena Reserve and Casuarina Reserve. As explained, the sale of public land must go through a process legislated under the Local Government Act. Revisiting the Foreshore Access Management Strategy has been identified as a long term priority project.</p>

<p>considered. Any sale should be thoroughly canvassed and considered with the community. Further consideration should be given to the Foreshore Access Management Strategy.</p>	
<p>Representation 12 Good presentation within the report, but concerned they didn't get an opportunity to complete the survey. Concerned about the ability to accept cash rather than the provision of open space. Need better connections, green canopy and play and exercise infrastructure. Important for public health outcomes and social inclusion. The Council has set a high bar for quality of life and better social and economic outcomes for residents and businesses.</p>	<p>There are circumstances where accepting cash, as opposed to land, is appropriate. This includes scenarios where adequate parcels of open space are provided, or where the open space land offered will not positively contribute to the network. The cash in lieu contribution provides funds towards upgrades of existing open space areas. Council continues to work with developers particularly in relation to connections to ensure new subdivisions are connected to existing open space areas.</p>
<p>Representation 13 Concerned about how the broader public and council treat the southern beaches. There is major dune erosion and native vegetation being destroyed by the community. There is a lack of enforcement. There are very few if any designated and constructed pathways to the beach, this results in people building their own access points which has environmental impacts. Need to construct suitable pathways and steps along the length of the beach so the community is not trampling ad hoc through the dunes.</p>	<p>Some of the recommendations included closing beach access tracks and formalising others. This is to limit the environmental degradation on site and reduce the edge effects of a multitude of tracks in different places.</p>
<p>Representation 14 This representation included a video on how to increase Council revenue, how to engage with the right people to become champions of Councils and a framework to implement. The representation had concerns about the framework used to develop the open space strategy is not articulated and therefore it is unlikely to be successful. In reviewing the video it focusses on investing in your own staff and community and not on big business. It also focusses on trying to encourage people to stay in your Council area. The representor believes that it is important for the Council to establish their purpose and vision to encourage engagement from the Community. The representor goes on to draft questions that they believe are appropriate around doing an open space strategy.</p>	<p>While this input is interesting in so far as establishing frameworks, drafting strategies, and engaging with the local community, the representation does not provide tangible feedback in response to the Open Space Strategy. The strategy approach promoted in this representation suggests that the engagement was inappropriate, and not detailed enough. The representation promoted an extensive and resource intensive engagement and likewise resource intensive implementation of facilities and infrastructure, as well as establishing various community groups to assist and implement responses to community goals. This is not practical for this particular project in part due to limitations of Council resources and does not meet the objectives of being an affordable outcome. Furthermore it remains</p>

	<p>unclear on whether a framework/strategy of this nature would result in different outcomes.</p>
<p>Representation 15 (this representation is linked to representation 14) Concerned that the definition of Public Open Space is inaccurate and inappropriate (Representor 14 redefined the Strategy to include Public space – not Public Open Space which was the purpose of the Strategy we have done). The author appears to wish to include public space (such as roads, and government buildings) within the definition. No impact that public space or open space has on the environment, the way parks are managed can have good or bad environmental impacts. Concerned that the economic benefits of open space are not articulated. Concerned that the community engagement was not representative of the community as a whole, that the attendees were focused on a specific demographic. This is inadequate. The demographics of the reason were not adequately analysed or detailed and they grouped together age groups that have disparate open space needs. There is inadequate consideration of the expected growth of the population and in what demographics. What is the purpose of the ongoing funds that are collected through subdivision contributions? This needs to be clarified. The objectives read more like checklists of things to do. One of the main objectives should be providing public space and this hasn't been highlighted therefore the strategy isn't fit for purpose. The strategy doesn't articulate a vision or purpose for how Council wants to deliver public space. The vision of the strategy needs to be much better than mediocre. Public space generates revenue by higher rates through increased growth and higher property values and this needs to be included in the affordability equation. Public space has the ability to transform communities and the reasons why people live in communities. The Character statements are superficial and do not describe the variety of residents and open space users in these communities. The statements do not provide a vision to guide</p>	<p>Public open space includes the variety of spaces that are readily and freely accessible to the wider community for recreation and enjoyment. Roads and in some instances government buildings do not fall within this category. Whilst the authors of the strategy understood the economic benefits of open space, this could be better articulated within section 1.2. The community engagement approach included five engagement sessions, held in different locations and at different times of the day. In addition, school communities were approached to be involved, as well as surveys provided for broader distribution. One-on-one sessions were also held with key stakeholders. With the benefit of substantial budgets, engagement approaches can be further expanded and more detailed, however for this particular project, the engagement was considered adequate. The purpose of the inclusion of demographics was not to provide a demographic analysis of the community, but a general view of the community makeup. This is considered adequate. The purpose of ongoing funds collected through subdivisions is for this money to be reinvested in existing open space infrastructure. This can be further articulated in section 1.4. The strategy does articulate a purpose including to assist in the provision of open space and recreation areas and to help promote health and wellbeing and improved liveability for its residents. The character statements were not intended to describe the variety of residents or open space users in the communities. They were intended to be a broad brush identification of the characters of these locations. They were developed out of the engagement process with the community. In any of the open space areas that are identified for upgrade, further master planning and detail is required to ensure they adequately respond to community requirements.</p>



the strategic long term decisions being made regarding open space. They need to be developed with extensive consultation with residents to fully explore the desired direction of development in these areas.

The classification of open space presents an overly simplistic view of the users groups and lacks the understanding of specific groups to provide a proper foundation for a nuanced strategy that will increase the value and satisfaction of communities. Referencing hierarchy in the open space types suggests some space is more important than others and this is entirely dependent upon perspective. Concerns that consideration has not been given to conflicts between users in various types of public open space (example given being family parks and areas dogs can use). In addition there are limited spaces for teenagers to go after school before family members come home. There is an excessive focus on outdoor recreation spaces which doesn't cater for adverse weather conditions or for less athletically minded individuals. The consideration of family recreation spaces doesn't recognise the diversity of families. The needs of children across the age group of 0-18 vary widely and the children between 11 and 18 aren't adequately catered for. The strategy needs to be separated out dependent upon the age of children they serve. Dog parks are classified as open space but dog users have access to a range of natural public spaces. The reference to water activities does not represent the wide range of activities available (kite surfing, surfing, swimming, kayaking, paddle boarding etc). Different activities attract different user groups. The existing open space areas should include significant non-council owned public and open spaces in any inventory developed.

The Dodges Ferry Boat park does not serve children outside the ages of 3-12 and it does not account for the natural flooding pattern of Blue Lagoon. The presence of only one bathroom is problematic. There needs to be an additional bathroom at the boat ramp.

Park Beach should be considered Park Beach and Carlton Beach to be accurate.

Conflicts between users has not been raised as a significant concern during the engagement other than to say areas need to be safe, well lit, highly visible for passive surveillance. Concerns regarding dogs other than around ensuring adequate facilities for cleaning up after dogs, has not been raised as a significant issue.

There are spaces for teenagers to go after school in various locations around the municipality. Furthermore the focus on outdoor spaces is due to the strategy being an Open Space Strategy. The strategy does identify other recreational uses such as community gardens, and an art trail. It is not considered necessary to delve into the diversity of families in a community in terms of how they relate to an open space area. Relationship to an open space area is not influenced by whether you are in a same-sex family, whether you are looked after by a single parent, or grandparents, whether you do or do not have children. The interaction with the open space is more critical than the family make up.

The strategy does discuss the different types of facilities across the municipality and the age of children that they support. Furthermore dog parks are classified as open space, but whether they have access to other natural areas does not influence this.

It was not considered necessary to identify all water activities, and the suggestion that a different water activity attracts a different user group that should each individually be catered for is not practical or necessary. Facilities can be provided for water activities (including toilets, carparking for vehicles, boat/kayak/windsurfer launching facilities). As identified in the strategy, non-Council owned public land is to be identified and Council is to work with Crown land in relation to this.

Regarding Dodges Ferry Boat park. It is acknowledged that the playground is focussed on a certain age group, although there are other facilities within the Dodges Ferry area for teenagers and it is a recommendation that this be considered further within a Masterplan for the 530 Old Forcett Road. A public toilet strategy is identified to not just consider the



<p>Blue Lagoon, Blue Lagoon beach and Red Ochre Beach are not mentioned. The beach in this area is important for young children but is also a dog beach which often results in conflicts between users. This beach should be dog free. Concerned that climate change and bushfire resilience isn't explicitly discussed, particularly that the role open space plays in a communities resilience. There is no framework for how decisions should be made and more guidance is needed on characterising user groups and understanding their true needs; methodology for community consultation and engagement; how the cost/benefit analysis is to be conducted.</p>	<p>Boat Park, but the municipality more broadly in terms of the facilities provided for. Concerns regarding dogs at the beaches are noted but haven't been previously raised to any great extent. Community resilience and responsiveness to climate change is discussed within section 8.</p>
<p>Representation 16 This does not highlight what the municipality should have. Sorell should have destination playgrounds/splash playground. Could be built upon Pembroke Park serving families for local sports and recreation clubs and bring people to the area. Needs to have better facilities and parks in its own right and change the attitude that it is a commute through township only. Would like to see culdersac streets so families can access areas without having to travel main roads. The signage improvements are good and should continue. Need to continue to improve connectivity. Need to prioritise this open space to encourage people to stay in the area. Community wants BBQs they can book and more seating in parks and shelter/shade sails.</p>	<p>The Priority Projects and recommendations highlights what the community should work towards and includes a recommendation regarding the Pembroke Park Masterplan. Culdersac streets are not recommended as a response to best practice planning or urban design. The reason being that they are inefficient use of land, and do not promote connectivity between urban areas. They discourage communities from walking/cycling between areas. Signage has been identified as a high priority recommendation. Noted regarding community facilities and these have been identified within the priority recommendations.</p>
<p>Representation 17 The Council should provide low maintenance gravel walking tracks along sections of the foreshore (eg. Dodges Ferry to Lewisham). It would need to be in partnership with the Crown but other Councils have got this cooperation (eg. Clarence Council with the walkway from Lauderdale to Seven Mile Beach) so therefore Sorell should be able to. The existing tracks are starting to erode and will only continue to do so if proper maintenance isn't done.</p>	<p>The recommendation to provide for walkways and trails between areas has been identified and would be supported by the recommended Tracks and Trails strategy.</p>
<p>Representation 18 Need more family friendly playgrounds like legacy park at the Glebe or the park that's planned at Kingston. With the houses going in</p>	<p>In recently approved subdivisions, it has been a requirement that developed open space areas are provided for. This should address this</p>

some of the subdivisions could be utilised for nice outdoor spaces.	suggestion, as well as the recommendation regarding upgrades to Pembroke Park.
<p>Representation 19</p> <p>Parklands should be developed between suburbs as Sorell expands; enables access and facilities which results in improved health outcomes and a community rich in natural assets. Southern Beaches retains and include open spaces adjacent to and around the beaches; provides space for biodiversity and areas for people to use. Provide good access, egress and clear sight lines to beaches, wetlands, pastoral lands and areas of beauty. Minimise large scale builds. Consider the requirements of future generations. Saving our natural world must be a priority.</p>	<p>Agreed that access to open space is important, and that retention of critical environmental values is important.</p>
<p>Representation 20</p> <p>Concerns about the process of development that occurred in relation to Snake Hollow park. Would like to recommend that the community engagement process start early for any development of open space, and properly consulted before a plan is developed. The community area of council should also engage with the planning area of council earlier so that all processes are considered. Snake Hollow park should not be classified as a local park, but should be classified as a nature trail, nature area or flora and fauna conservation area due to frog ponds and vegetation works previously undertaken by Landcare.</p>	<p>Concerns are noted however the strategy cannot resolve previous development application processes. The desire to engage with the community early is acknowledged and the proposed strategy is attempting to do this through the previous engagement as well as this current round of engagement. Snake Hollow has been classified as a local park but its characteristics have been identified as including a nature trail with minimal facilities. It is our opinion that this remains accurate.</p>

Response To Feedback Received

Some of the feedback received supported the strategy and its broad outcomes. Some feedback highlighted that some of the objectives or statements may not have been understood or were perhaps missed out in the reading as there were issues and themes within the report, that weren't acknowledged.

However some suggestions could be incorporated within the report to benefit the Strategy as a whole. In particular these include:

- Referencing the Dunalley Community House within section 7.1.6.
- Consideration of the location and prevalence of dog poo bags and waste disposal bins in the areas most frequented by dogs. Likewise consideration of the location of dog parks and dog access areas in relation to other uses.
- Consider providing more detailed information regarding the expenditure of Council funds both in terms of capital expenditure and



maintenance costs. It could also be beneficial for this to be listed by area (Parks, roads etc) so that it can be clearly articulated what costs are dependent on the infrastructure.

- Consider including an additional section within 7.1.3 to individually identify Blue Lagoon as an open space site. Whilst it was identified in the section referred to as Dodges Ferry Boat Park, concerns were raised by a number of responses that it wasn't included.
- Articulate the benefits of open space within section 1.2 including increasing property values from provision of high quality open space, and making it a more attractive area to visit.
- Articulate within section 1.4 that for Council obtaining public funds through either the sale of public land, or through cash in lieu contributions, that these funds are to be set aside for ongoing investment within public open space areas specifically.

Conclusion

It is recommended that a number of changes to the strategy be made that intend to better articulate Council process and expectations.

CAROLINE LINDUS

CONSULTANT SENIOR PLANNER

26 November 2020

Attachments available on Councillor 'f' drive and on Council website

11.2 DODGES FERRY – CARLTON BEACH LOOP SHARED PATHWAY

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RECOMMENDATION

"That Council resolve to acknowledge and support the Concept and Strategy Report dated October 2020 as reported at the Council Workshop on Tuesday 24 November 2020 with staging of future works to be assessed dependent on availability of funding."

Strategic Plan

Consistent with Objective 3 – To ensure a liveable and inclusive community - Key Direction 4 – Create an integrated network of shared pathways, within and between townships, and to recreational facilities and services.

Annual Plan

Consistent with Item 3.4 – Develop a sustainable implementation plan for the Open Space and Trail Strategy that includes strategies that protect, as well as promote, public access to coastal assets.



Policy

The Dodges Ferry – Carlton Beach Loop Shared Pathway takes into consideration the following policies:

- Open Space Strategy
- Land Improvement Asset Management Plan
- Dog Management Policy

Asset Management Implications

Where possible existing footpath assets have been used to create the loop shared pathway. New path segments will be constructed as gravel paths where possible to align with feedback from the Open Space Strategy Consultation. Several sealed segments will require renewal to ensure a condition of 3 or higher. The loop footpath assets will be assigned a high criticality resulting in increased inspection frequency and maintenance response time. The benefits of the loop shared pathway are discussed in the attached Concept and Strategy Report.

Risk Management Implications

Not applicable.

Community Implications

Improving community health and wellbeing by improving fitness and disease prevention (obesity, heart disease, etc.). Increased safety associated with quality trail networks due to increased user presence and activity. Provide a safe and controlled environment for the aged, children and inexperienced to be physically active.

Report

Refer to attached Concept and Strategy Report

Background

The Orielton Lagoon Shared Pathway was completed in 2019 providing a shared trail loop connecting Sorell, Midway Point and Penna. The popularity and success of this initial shared pathway network has prompted the concept of similar shared use trails in Sorell’s Southern Beaches communities.

The demand for quality shared trails for both pedestrians and cyclists continues to grow locally, nationally and globally. Recreational walking and cycling are consistently among the most popular physical activities at the national and state level. These trends should also reflect local participation data. Health and wellbeing concerns, including high rates of childhood and adult obesity, heart disease, and the incidence of diabetes are also factors in the growing demand for shared trails.

Quality recreational networks are associated with a range of benefits, including important values such as health and wellbeing, social and community, environmental, transport, and tourism and economic.



Conclusion

A shared trails network will provide diverse and sustainable recreational opportunities for residents and visitors, showcasing and connecting urban environments and recreational facilities within the municipality.

PAUL MARKEY

GIS & ASSET INFORMATION OFFICER

7 December 2020

Attachments (6)





DODGES FERRY – CARLTON BEACH LOOP SHARED PATHWAY

CONCEPT & STRATEGY

OCTOBER 2020



SUMMARY

The Orielton Lagoon Shared Pathway was completed in 2019 providing a shared trail loop connecting Sorell, Midway Point and Penna. The popularity and success of this initial shared pathway network has prompted the concept of similar shared use trails in Sorell's Southern Beaches communities.

The demand for quality shared trails for both pedestrians and cyclists continues to grow locally, nationally and globally. Recreational walking and cycling are consistently among the most popular physical activities at the national and state level. These trends should also reflect local participation data. Health and wellbeing concerns, including high rates of childhood and adult obesity, heart disease, and the incidence of diabetes are also factors in the growing demand for shared trails.

Quality recreational networks are associated with a range of benefits, including important values such as health and wellbeing, social and community, environmental, transport, and tourism and economic.

Consultation

The Shared Pathway Concept and Strategy has taken into consideration outcomes from the recent Southern Beaches Open Space Strategy. One outcome is that gravel paths will be used in sections where sealed paths do not already exist in order to preserve a rural beachside feel which is valued by the community.

In addition to ensuring the Dodges Ferry – Carlton Beach Loop Shared Pathway aligns with the Southern Beaches Open Space Strategy and Southern Beaches Walkway Strategy, further community consultation will be sought to provide feedback and recommendations on the new loop shared pathway.

A shared trails network will provide diverse and sustainable recreational opportunities for residents and visitors, showcasing and connecting urban environments and recreational facilities within the municipality.

Quality recreational networks provide equitable opportunities for active lifestyle for all ages and skill levels, and are associated with other benefits such as non-motorised transport, and a safe environment for social interaction.

Benefits

Health and Wellbeing

Improved fitness, health and wellbeing and contributing to disease prevention (e.g. associated with obesity).

Trail users tend to be healthier and place reduced burden on the health care system.



Social & Community

Increased safety associated with quality trail networks due to increased user presence.

Creation of opportunities for community interaction, and fostering a sense of community pride/ownership.

Can help to protect open spaces and create more pleasing environments to live in.

Provide a safe and controlled environment for the aged, children and inexperienced to be physically active.

Walking or riding is a cheap and sustainable form of transport.

To enables pet owners to walk their dogs and/or with family members.

Environmental

Walking and cycling are energy efficient forms of transport in comparison to cars, and reducing dependency on non-renewable fuel sources.

Lower vehicle use results in reduced air and noise pollution.

Appropriate interpretive signage can facilitate greater awareness and appreciation of the natural environment and surrounding landscape features.

Conservation of the natural environment can be enhanced through better management practices on and around trails.

Transport

Reduced traffic and parking congestion, and reduced overall expenditure on vehicle maintenance, fuel and parking.

More efficient use of land than other forms of transport.

Existing infrastructure can be retrofitted for non-motorised transport routes.

Walking and cycling decreases wear on roads and overall maintenance and repairs.

Tourism & Economic

Can be an important component of a visitor experience – attracting visitors to the area.

Can encourage visitors to stay longer and spend more in the area.

Active people, who regularly use trails are more productive at work, and have less sick days.

A quality trail network may increase property values adjacent to well-developed and maintained trail networks.

The use of public open space allocations and other planning tools can create or retain trails as part of subdivisions and other development processes. The shared trails can also increase connectivity to other Council infrastructure such as:

- Community parks and playgrounds
- Community sporting facilities
- Interpretive sites
- Fauna and flora sites of significance
- Central Business District
- Outlying urban and rural locations and/or businesses
- RV camper areas
- Dog exercising areas
- Local beaches or walking tracks

These can be used to further encourage residents to use the trails.

Track Grading

Adopt a Track Grading system. In 2010, the Victorian Department of Sustainability (DSE) completed the *User's Guide to the Australian Walking Track Grading System*. This document presents a consistent approach to the interpretation and communication of the Australian Walking Track Grading System, aimed at public users. The guide describes technical and public descriptors for each track category, including:

- Symbols;
- Distance;
- Gradient;
- Quality of path;
- Quality of markings;
- Experience required;
- Time required to complete; and
- Presence of steps.

Adoption of the public descriptors outlined in the Guide will enhance public information and understanding about trail experiences, and clarify personal decision making about whether a particular trail is within the ability of an individual.

Track Maintenance

Ensure that tracks are constructed or upgraded to the appropriate standard using suitable materials and design to minimise future maintenance costs.

Carry out annual inspections and document maintenance regimes in an annual works program, Reserve activity plans or other documents.

Track Promotion

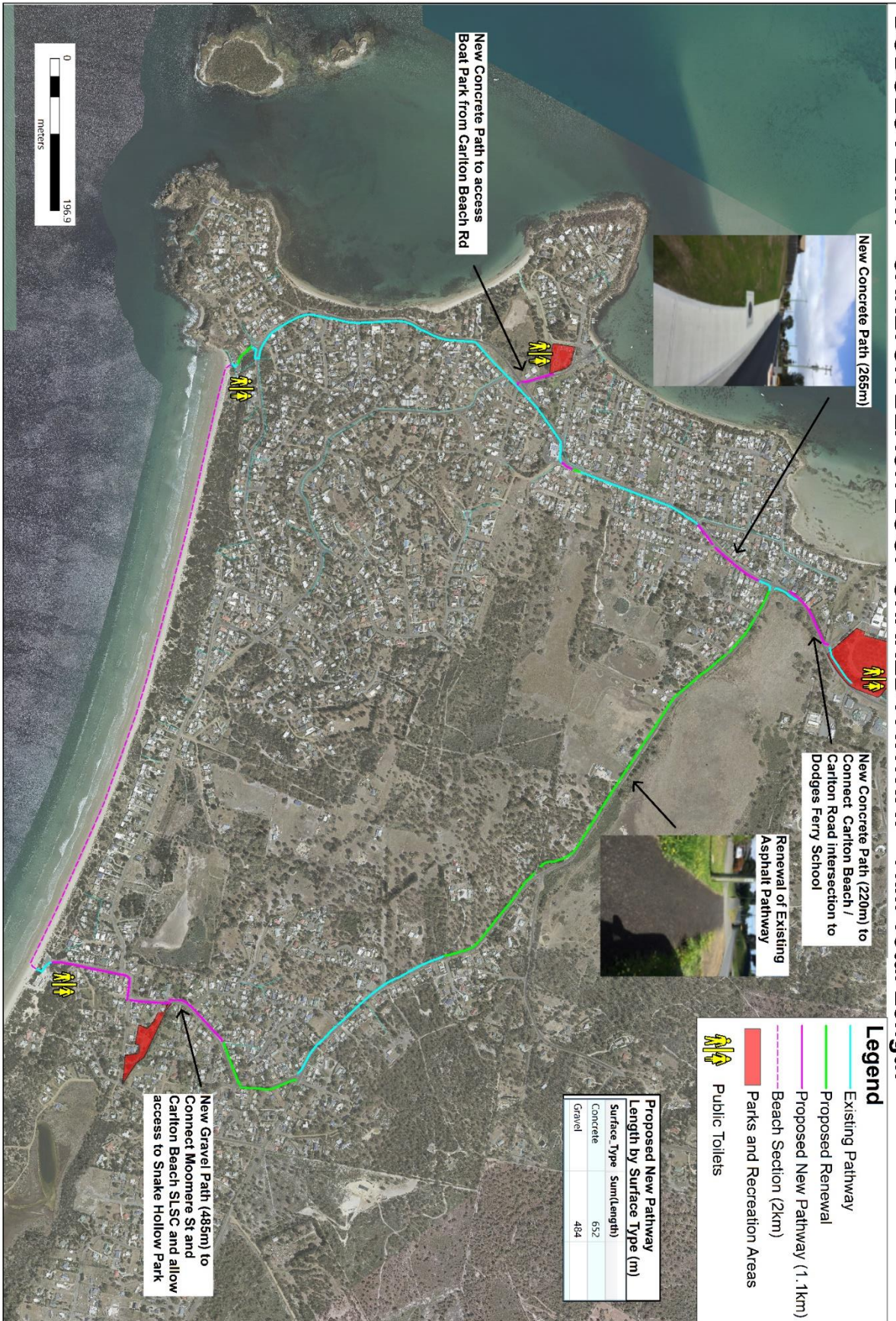
This identifies and stresses the importance of easily accessible information about trails within the municipality. This information could be accessible online and in a printed booklet format.

Signage should comprise the main form of information provision on-ground. In addition to clear provision of information, quality signage can act as a promotional tool to entice visitors on to particular trail experiences. The signage should be clear with consistency of trail signage across the municipality.

Opportunities for trail linkages with adjoining Municipalities should be investigated. To enable signage consistency across council boundaries the Department of State Growth (formally DIER) developed the *Cycleway Directional Signage Resource Manual* in 2012, which should be referenced for use.



DODGES FERRY - CARLTON BEACH LOOP SHARED PATHWAY - 7km Total Length



12.0 HR & COMMUNITY SERVICES

12.1 [^] COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council resolves to approve the following community groups to receive a grant under the Community Grants Program.”

Introduction

Through the Community Grants Program (available year-round) Council provides financial support to eligible community groups and organisations within the Municipality. The program is governed by a set of specific guidelines and allocations are approved by Council. Eligible community groups are able to apply for up to \$2,000.00.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Annual Plan

Sufficient funds exist within the Operational Plan.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.

REPORT

For the month of November, Council received two Community Grant Program applications from the following community groups:

- Carlton Park Surf Life Saving Club
- Forcett Community Hall Committee



The applications were assessed by Council at the Council Workshop held on 1 December 2020. The following Councillors were present at the workshop:

- Mayor Vincent
- Clr Reynolds
- Clr Nichols
- Clr De Williams
- Clr Torenus
- Clr Jackson
- Clr Reed
- Clr Gala
- Clr Degrassi

The Councillors present agreed to fund both applications to the amount of \$3300.00.

- | | |
|--------------------------------------|-----------|
| • Carlton Park Surf Life Saving Club | \$2000.00 |
| • Forcett Community Hall Committee | \$1300.00 |

This application is now presented to Council for approval.

JESS HINCHEN
MANAGER HR, CUSTOMER
& COMMUNITY SERVICES
Date: 4 December 2020



12.2 NOMINATED MEMBERS OF COUNCIL'S SPECIAL HALL COMMITTEES 2020-2022

RECOMMENDATION

"That Council endorse the nominated members of Council's Special Hall Committees for the period 2020 – 2022."

Introduction

The Committees appointed to manage Council-owned halls do so in accordance with the following requirements of Section 24 of the Local Government Act 1993:

- (1) *Council may establish, on such terms and for such purposes as it thinks fit, special committees.*
- (2) *A special committee consists of such persons appointed by the council as the council thinks appropriate.*
- (3) *The council is to determine the procedures relating to meetings of a special committee.*

The Terms of Reference govern the operations of the Special Committees of Council that oversee the management of Council's Community Halls.

Community Strategic Plan

Key Focus Area 4

Increased Community Confidence in Council.

Annual Plan

4.8

Work with community groups and committees to support effective management of community facilities.

4.7

A community engagement approach that facilitates interaction, involvement, and conversation.

Policy

No relevant policy

Report

The Terms of Reference for Special Hall Committees of Council outlines the following in relation to the Committee Structure:

- The Committee shall consist of a minimum of five and a maximum of eleven members who represent the principal activities conducted at the facility. Where a Committee is responsible for multiple facilities, Council may approve additional committee members.



- The Committee shall elect or appoint a Chairperson, Secretary, Treasurer and Bookings Officer or a Chairperson, Secretary/Treasurer and a Bookings Officer.
- A Councillor Representative will be appointed to the committee by Council on a bi-annual basis. The Councillor Representative is not permitted to vote.
- Membership on the Committee will become vacant every two years, or when Council appoints a new Committee.

Committee members were last appointed by Council in 2018.

Throughout August 2020, Expressions of Interest were sought from community members interested in becoming members of the Council's Special Hall Committees. At each of the Annual General Meetings held by the committees, all Expressions of Interest were accepted. Nominations were also made and accepted by each committee for the positions of Chairperson, Secretary, Treasurer and Booking Officer.

It is the recommendation that Council endorse the members of each committee, as outlined below:

Dunalley Hall & Reserves Committee

Geoffrey Martin – Chairperson
Judy Young - Secretary/Bookings Officer
Jaybena Bryant-Rose – Treasurer
Sue Kelly
Barry Wiggins
Hilary Slavin
Peter King
Jane Spaulding

Copping & Reserves Hall Committee

John Featherstone – Chairperson
Peter Featherstone – Vice Chairperson
Kylie Walker – Secretary
Christine Featherstone - Treasurer
Julie Featherstone – Bookings Officer
Darren Walker
Graeme Evans

The Terms of Reference also outline that a Councillor Representative will be appointed to the committee by Council on a bi-annual basis. The Councillor Representative is not permitted to vote. It is recommended that the existing Councillor Representatives continue for the next two year period:



Dunalley Hall & Reserves Committee

Clr Carmel Torenus

Clr Vlad Gala (proxy)

Copping & Reserves Hall Committee

Clr Natham Reynolds

Clr Geoffrey Jackson (proxy)

JESS HINCHEN

MANAGER HR, CUSTOMER

& COMMUNITY SERVICES

4 December 2020



13.0 FINANCE & INFORMATION**13.1 EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE NOVEMBER 2020 YTD****RECOMMENDATION**

“That the Executive Summary – FINANCIAL REPORT NOVEMBER 2020 YEAR-TO-DATE be received and noted by Council.”

FINANCIAL REPORT NOVEMBER 2020 YEAR-TO-DATE

The operating surplus for the period ended 30 November 2020 of \$10m is \$1.762m above the budget of \$8.238m. The main drivers of this position are:

- Recurrent income year to date is \$16.194m, which is above budget by \$318k.
- Operating expenses year to date are \$7.214m, which is \$445k below budget.

NOTES TO THE ACCOUNTS**1. RATES AND CHARGES**

Rates and charges is above budget by \$104k to the end of November. This is largely a result of increased revenue from supplementary rates notifications received from the Office of the Valuer-General. In the five months' year to date of the financial year, \$79k has been received as a result of supplementary valuations. The remainder of the variance is a result of less rates remissions applied for and processed year to date than expected.

2. STATUTORY FEES AND CHARGES

This category is above budget by \$111k to the end of November, which is a result of town planning activity being greater than expected.

3. USER FEES

This category is above budget by \$114k to the end of November. This is largely a result of greater than expected plumbing application fee and inspection activity. Additionally, food licences were issued this month and were unbudgeted for the month of November. Food licences were budgeted in December 2020.



4. GRANTS OPERATING

This category is below budget by \$116k to the end of November. This is largely a result of first and second quarter payment of the Financial Assistance Grant (FA Grant) coming in at \$263k, which is \$52k below budget per quarter.

Additionally, another reason for the operating grant category coming in below budget is due to the State Government Heavy Vehicle Motor Tax. The State Government Heavy Vehicle Motor Tax was expected to be received in September, however it is yet to be received by Council. The Finance team have contacted Department of State Growth and have been advised that it has been delayed by the State Budget 2020-21 rescheduling. It is more than likely that we will not receive a payment until January 2021.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$62k to the end of November. This is a result of a number of public open space contributions received for subdivision applications in July and August. Only a small number of contributions are budgeted for, as development activity of this nature is unpredictable in nature and therefore difficult to estimate. During November an unbudgeted contribution was invoiced to Bendigo Bank of \$20k for a commitment toward the Levelling the Playing Field project Pembroke Park.

6. INTEREST

This category is in line with budget to the end of November.

7. OTHER INCOME

This category is above budget by \$39k to the end of November. This is as a result of unbudgeted workers compensation reimbursements received and an incurred land tax assessment reimbursement in relation to Copping Tip. The land tax reimbursement was budgeted to be received in March 2021.

8. INVESTMENT IN TASWATER

This category is in line with budget to the end of November.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$40k to the end of November. The following were major variances at the end of November:

- Salaries was above budget by \$35k or 1.9%. This variance is not significant to the overall salaries budget, however it is likely due to the timing of annual leave taken. Annual leave is budgeted to be taken



evenly throughout the year, therefore it's likely less annual leave has been taken than budgeted for year to date.

- Salaries transferred to WIP is above budget by \$33k, as a result of more staff time spent on capital jobs year to date than anticipated. Likewise Overheads recovered is above budget by \$12k.
- Workers compensation insurance is below budget by \$27k, as a result of a budget overestimation. Workers Compensation was budgeted at 5.53%, based on the 2019/2020 percentage (5.37%) and advice from Council's insurance brokers that the percentage was likely to increase. However, during the 2020/2021 insurance renewal process Council's insurance brokers recommended changing workers compensation insurers from QBE to Allianz, which resulted in a decrease in the percentage to 4.25%.

10. MATERIALS AND SERVICES

Materials and services is \$218k below budget to the end of November. The major materials and services variances at the end of November were:

- Advertising is below budget by \$7k, as a result of advertising not required year to date across a number of Departments, including HR, SERDA, Community Facilities, Community Events and Parks & Reserves. Additionally, the November invoice for advertising was expected to be received and processed in November, however it was not and instead it is expected to be received in December.
- Computer Hardware/Hardware Maintenance is below budget by \$8k, as a result of \$3k budgeted to spend on equipment for SERDA which actually happened in June 2020. Additionally, due to the rescheduling of planned purchases within the ICT department a further reduction in expenditure to date has occurred.
- Computer software maintenance and licenses is below budget by \$4k, as a result of the timing of receiving a number of annual renewal invoices and a number of invoices received coming in less than budgeted.
- Consultants Other are above budget by \$18k, this is largely as a result of Town Planning requiring additional services, General Manager in relation to Dunalley Marina project and Engineering incurring expenditure ahead of scheduled.

- Contractors is below budget by \$39k, this is largely a result of Techquity, the contractors engaged to provide IT services and support, required less than expected year to date.
- Electricity is below budget by \$29k, as a result of November invoices expected to be received and processed in November not occurring. These will be processed in December. Additionally, some savings are being seen in relation to upgraded street lighting.
- Plant & Motor Vehicle Repairs & Services is below budget by \$21k, this is largely as a result of expenditure being incurred ahead of budget timing.
- Legal fees are above budget by \$39k, as a result of legal requirements being difficult to predict and thus more legal advice has been sought year to date than estimated.
- Repairs and Maintenance is below budget by \$140k, this is a result of variances across a number of Depot Departments. The following Departments came in under budget at the end of the first five months; Community Facilities (\$3k), Storm water (\$4k), Parks & Reserves (\$62k), Bridges (\$55k), Works Depot (\$2k), Sealed Roads (\$44k) and the CAC building (\$5k). Whereas Unsealed Roads came in above budget \$34k. Overall, these variances are a result of the unpredictable and reactive nature of a number of repairs and maintenance activities, making the timing difficult to estimate. In relation to the Bridges variance of \$55k, this is a result of budgeted expenditure in October and November that will not occur until later in the financial year.
- Kerbside Recycling Collection is below budget by \$30k, this is largely a result of expenditure not being processed during the month of November. These collections invoice will be processed in December.
- Kerbside Garbage Collection is below budget by \$34k, this is largely a result of expenditure not being processed during the month of November. These collections invoice will be processed in December.
- Signage and Guide Posts is above budget by \$27k, due to a bulk signage requirement purchase earlier than expected.
- Water Charges is below budget by \$14k, this is largely a result of expenditure not being processed during the month of November in relation to Community Facilities. These services invoices will be processed during December.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$130k at the end of November. This is largely because the 2020/2021 budget factored in an increase to depreciation as a result of the 2019/2020 transport revaluation. The transport revaluation was imported into the Assetic Asset Management System during November. The budgeted depreciation movement per month due to the transport revaluation appears to be overstated by some \$100k year to date. This amount is also inclusive of some budgeted new/upgrade assets per LTFP for the 2020/2021 financial year.

12. FINANCE COSTS

This category is below budget by \$12k at the end of November. This is a budget anomaly and should correct itself by the end of the financial year.

13. OTHER EXPENSES

This category is below budget by \$45k to the end of November. This is largely a result of Donations and section 77 expenses. Donations and section 77 expenses is below budget by \$23k, as a result of the implementation of the new Community Grants Program, which is available all year round and will result in grant expenditure being spread across the financial year, rather than the majority paid at the start of the year. No other significant variances were noted.

14. GRANTS CAPITAL

This category is above budget by \$847k to the end of November. This variance is a result of the following:

- \$98k relating to the Roads to Recovery funding for the Sugarloaf Road reconstruction was budgeted to be received in March 2021. However, the projects predicted spend for the first quarter of the financial year was \$20k and as a result this amount was received in September. The projects predicted spend for the second quarter of the financial year was \$78k and as a result this amount was received in November
- \$21k relating to the MAST solar light grant was expected to be received in August, however there was a delay in signing the grant deed. The grant deed is now signed and the money was invoiced and received in September. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been recognised as a grants received in advance liability. It will be recognised as grant income when the project is complete.

- \$407k relating to the Levelling the Playing Field grant has been recognised year to date. This grant was originally recognised as income in the 2018/2019 financial year. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been adjusted for through retained earnings and recognised as a grants received in advance liability. The grant income will now be recognised on a monthly basis as the project is completed, in line with the project expenditure. This accounting standard change was not budgeted for.
- \$330k relating to the Community Development Grants Programme (Sorell Pembroke Park Sub Regional Recreation Facility Upgrade) has been recognised year to date. An amount of \$600k has been received however, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been recognised as a grants received in advance liability. The grant income will now be recognised on a monthly basis as the project is completed, in line with the project expenditure. This accounting standard change was not budgeted for.
- \$16k relating to the Wildcare Gift Fund (Penna Beach) has been recognised year to date. This grant was originally recognised as income in the 2019/2020 financial year. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been recognised as a grants received in advance liability. The grant income will now be recognised on a monthly basis as the project is completed, in line with the project expenditure. This accounting standard change was not budgeted for.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No contributions were received to the end of November.

16. NET GAIN / (LOSS) ON DISPOSAL

The sale of the Pawleena Dam was completed during the month of November. A net gain on disposal of \$73k was accounted for.

As reported previously, motor vehicles were disposed of in August, resulting in a net gain on disposal of \$78k year to date.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue has been received to the end of November.



CAPITAL EXPENDITURE

Capital expenditure to the end of November was \$3.159m (per Capital Works report ran on 3 December 2020).

At the end of November, the following capital jobs were above budget by greater than 10%:

- C-21-S-001 Stormwater Grate replacement
At the end of November C-21-S-001 was above budget by \$2k (10%), with a budget of \$20k and an actual spend of \$22k.
- C-21-S-005 - Minor Stormwater works to be capitalised
At the end of November C-21-S-005 was above budget by \$24k (121%), with a budget of \$20k and an actual spend of \$44k. The stormwater capitalisation rules have recently changed, resulting in minor stormwater works requiring capitalisation (whereas previously minor works would have been recognised as repairs and maintenance expenditure). As this is a new practice, the capital budget and repairs and maintenance budget were difficult to predict and will be re-assessed at Mid-Year Budget Review (MYBR).
- C-21-S-008 and C-21-T-048 – Weston Hill Road
At the end of November C-21-S-008 and C-21-T-048 combined were above budget by \$25k (54%), with a combined budget of \$46k and an actual spend of \$72k. These capital works at Weston Hill Road, include the re-seal and replacement of footpath associated with the reseal. This variance is a result of a budgeting error and as a result the quoted prices came in significantly above budget.
- C-21-T-035 - Penna Road
At the end of November C-21-T-035 was above budget by \$2.5k (21%), with a budget of \$11.5k and an actual spend of \$14k. The reason for this variance is due to more prep work required than expected.
- C-21-P-008 ATV, trailer and spraying equipment
At the end of November C-21-P-008 was above budget by \$2k (11%), with a budget of \$20k and an actual spend of \$22k. The reason for this variance is due to WHS concerns resulting in the original plan to purchase a 4WD single operator machine now changing to the purchase of a side-by-side vehicle. This equipment purchase was finalised in November.

The following capital jobs are expected to be above budget by greater than 10% once the projects are complete:



- C-21-T-017 Franklins Road
This capital re-sheeting job has a budget of \$12k but is expected to have actual expenditure of \$20k. This variance is a result of a budgeting underestimation and as a result the quoted prices came in above budget. However, the overall re-sheeting budget is not expected to be above budget.
- C-21-T-020 Gellibrand Road
This capital re-sheeting job has a budget of \$38k but it expected to have actual expenditure of \$53k. This variance is a result of a budgeting underestimation and as a result the quoted prices came in above budget. However, the overall re-sheeting budget is not expected to be above budget.
- C-21-T-036 Penna Road
This capital re-sheeting job has a budget of \$48k but it expected to have actual expenditure of \$73k. This variance is a result of a budgeting underestimation and as a result the quoted prices came in above budget. However, the overall re-sheeting budget is not expected to be above budget.

The following capital jobs do not have a budget, but are expected to have actual expenditure in the 2020/2021 financial year. These capital jobs will be adjusted for at MYBR:

- C-21-PRELIM-47COLEST – Costs associated with the future subdivision at 47 Cole Street.
At the end of November C-21-PRELIM-47COLEST was above budget by \$4k, with a budget of \$0. This project was not budgeted for because at the time of setting the budget the expenditure relating to the installation of a conduit at Dubs & Co Drive was not predicted to be completed.
- C-21-T-049 – Bus Stops Works (Department of State Growth), including location and installation of a plinth, footing and concreting at Station Lane and Main Road Sorell.
At the end of November C-21-T-049 was above budget by \$4k, with a budget of \$0. A grant of \$6k was received.
- C-21-BR-004 Solar Lighting at Jetties
A grant was received from MAST in September 2020 for installation of solar lighting at jetties in the municipality. This expenditure was not budgeted for, as the grant deed had not been signed when the budget



was prepared. At the end of November C-21-BR-004 was above budget by \$13k, with a budget of \$0. A grant of \$21k was received.

- C-21-LI-010 Snake Hollow Stage 2
A grant was received from Department of Infrastructure (LRCI) in November 2020 for works on Snake Hollow including further expansion of play areas. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.
- C-21-LI-011 Sorell Skate Park
A grant was received from Department of Infrastructure (LRCI) in November 2020 for works on Sorell Skate Park upgrade. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.
- C-21-PEMPARK-001 Pembroke Park
A grant was received from Department of Infrastructure (LRCI) in November 2020 for construction of car parking and landscaping. These works are in relation to the newly constructed unisex change rooms at Pembroke Park sporting precinct. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.
- C-21-PEMPARK-002 Pembroke Park
A grant was received from Department of Infrastructure (LRCI) in October 2020 for installation of street and carpark lighting. These works are in relation to the new stadium facility to be constructed at Pembroke Park sporting precinct. This expenditure was not budgeted for, as the grant deed was only approved and signed in recent months.
- C-21-S-014 Primrose Sands Stormwater.
Stormwater capital works at Primrose Sands will be presented at the next Council Meeting and are as a result of unpredictable weather events.

The following capital jobs did not have an original budget approved in June 2020, however Council approved the budget for these capital jobs in the September 2020 Council Meeting:

- C-21-S-009, C-21-S-010, C-21-S-011 & C-21-S-012 Dodges Ferry Stormwater
Stormwater capital works at Dodges Ferry have been approved as a result of unpredictable weather events.



Further, Council approved the budget for these capital jobs in the October 2020 Council Meeting:

- C-21-S-013 Primrose Sands Stormwater capital works at Primrose Sands have been approved as a result of unpredictable weather events.

CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position decreased during November, predominantly due to the payment of payroll and invoices, including capital works invoices. In comparison with the 2019/2020 financial year, the cash balance is above the balance at the same time last year. This is reflective of a number of factors, including; solid debt collection, the timing of payments of major capital works; and the receipt of grants received in advance in the 2018/2019 and 2019/2020 financial years, which have not yet been expended. As capital work projects are completed there will be an expected decline in cash deposits continuing up to the end of financial year.

Note - reinvested term deposit during the month of November is highlighted in pale orange (Prior interest rate was 0.90%).

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous five years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with five comparative financial years' data as well.

Collections have remained positive this financial year, with 58.2% of rates already paid by the end of November. At the same time last year 57.1% of rates had been paid.



ATTACHMENTS

- a) Statement of Income and Expenditure for the period ending 30 November 2020
- b) Statement of Financial Position as at 30 November 2020
- c) Statement of Cash Position as at 30 November 2020
- d) Detailed Statement of Income & Expenditure for the period ending 30 November 2020
- e) Capital Works report for the period ending 30 November 2020
- f) Graph 1 – Total Cash Available
- g) Graph 2 – Rates Outstanding

SCOTT NICOL

ACTING MANAGER, FINANCE & INFORMATION

8 December 2020

Attachments (33 pages)



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
ROADS						
1	Fulham Road	C-21-T-001	seal final 473m gravel section		232,454	-
2	Lewisham Road reconstruction	C-21-T-002	North of Stage 1 from 2019/20 - 449m		12,517	-
3	Sugarloaf Road reconstruction	C-21-T-003	North of Carlton River Rd - next segment only		18,818	-
4	Fulham Road	C-21-T-004	Black Spot project - corner realignment. BS funding of \$229k. Material supplied from #3 recon job		14,248	-
5	Greens Road	C-21-T-005	Reconstruct and 2 coat seal 14/7 - from Vigor Crt		6,982	-
RESHEETING				\$ 1,804,226		
6	Kellevie Road	C-21-T-006	100mm new gravel		2,878	159,489



3/1/2020		SORELL COUNCIL					
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
7	Shrub End Road	C-21-T-007	100mm new gravel		-	82,965	
8	Hillcrest Road	C-21-T-008	100mm new gravel		-	-	
9	Branders Road	C-21-T-009	100mm new gravel		-	-	
10	Laprena Road	C-21-T-010	100mm new gravel		-	-	
11	Nugent Road	C-21-T-011	100mm new gravel		121	34,529	
12	Bezzants Road	C-21-T-012	100mm new gravel		88	28,105	



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
13	Bridges Road	C-21-T-013	100mm new gravel		-	54,523
14	Marion Bay Road	C-21-T-014	100mm new gravel		2,233	35,291
15	Connellys Marsh Road	C-21-T-015	100mm new gravel		638	8,164
16	Bakers Road	C-21-T-016	100mm new gravel		-	-
17	Franklins Road	C-21-T-017	100mm new gravel		150	20,265
18	Webbs Road	C-21-T-018	100mm new gravel		-	-
19	East Orietton Road	C-21-T-019	100mm new gravel		-	-
20	Gellibrand Road	C-21-T-020	100mm new gravel		994	53,049
21	Gillingbrook Road	C-21-T-021	100mm new gravel		1,561	103,341
URBAN STREET SEALING PROGRAM (USSP)					\$ 920,800	



3/1/2020/20							
SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
0				\$ -	-		
				\$ -	-		



3/12/2020						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial Year	Commitments
	RESEALS					
22	Moomere St Dodges Ferry	C-21-T-022	asphalt overlay		6,329	31,956
23	Carlton Beach Rd Dodges Ferry	C-21-T-023	asphalt overlay		5,354	16,968
24	Barclay Crt, Sorell	C-21-T-024	asphalt overlay		-	15,171
25	Dodges Crt, Sorell	C-21-T-025	asphalt overlay - was previously seg 2 & 3		-	16,789
26	Mercer Crt, Sorell	C-21-T-026	asphalt overlay		-	22,094
27	Nash St, Sorell	C-21-T-027	asphalt overlay		-	22,119
28	Weston Hill Rd, Sorell	C-21-T-028	asphalt overlay		14,997	44,729



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
29	Weston Hill Rd, Sorrell	C-21-T-029	asphalt overlay		5,774	34,283
30	Carlton Beach Rd, Dodges	C-21-T-030	asphalt overlay		15,230	76,025
31	Sugarloaf Rd, Forcett	C-21-T-031	7mm reseal		46,371	32,531
32	Oakview Crt, Sorrell	C-21-T-032	10mm reseal		2,070	7,761
33	Sugarloaf Rd, Carlton River	C-21-T-033	7mm reseal		6,123	12,098
34	Sugarloaf Rd, Forcett	C-21-T-034	7mm reseal		30,553	31,089

3/12/2020							
SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial Year	Commitments	
35	Penna Road, Midway Pt	C-21-T-035	7mm reseal		14,079	3,575	
36	Penna Road, Midway Pt	C-21-T-036	asphalt overlay		31,813	113,953	
37	Weston Hill Rd, Sorell	C-21-T-037	asphalt overlay		-	7,809	
				\$	708,349		
	STORMWATER						
38	Municipality	C-21-S-001	Grate replacement		21,981	-	
39	Midden Rd	C-21-S-003	Pipe x 2 & headwalls renewal		-	-	
40	Municipality	C-21-S-004	Pit renewal		-	-	
41	Municipality	C-21-S-005	Minor works to be capitalised		44,286	200	



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
42	Fifth Ave - D/Ferry	C-21-S-006	K&G and SW drainage		583	76,584
43	Eighth Ave - D/Ferry	C-21-S-007	K&G and SW drainage		567	-
44	Weston Hill Rd	C-21-S-008	K&G associated with resal job #28		30,884	-
45	Blue Lagoon - Dodges Ferry	C-21-S-009	Storm Water upgrade projects (Improved Infrastructure and reduced risk of flooding)		5,482	4,200
46	Gatehouse Drive/Tarbock Court - Sorell	C-21-S-010	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		79,694	-
47	Clover Court - Carlton River	C-21-S-011	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		1,186	13,216
48	Bingham Street - Dodges Ferry	C-21-S-012	Storm Water upgrade projects (Improved Infrastructure and reduced risk of flooding)		1,864	-
49	Nerine Street - Primrose Sands	C-21-S-013	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		-	4,475

3/12/2020						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
50	Lewis Court - Lewisham	C-21-S-014	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)	\$ 590,922	-	-



3/12/2020						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	FOOTPATHS & KERB					
51	Carlton Beach Rd	C-21-T-038	Replace asphalt footpath with concrete		107,226	-
52	Main Rd (Banjos)	C-21-T-039	Replace pavers with Concrete footpath		21,017	-
53	Cole St (Opposite CAC Entrance)	C-21-T-040	Replace pavers with Concrete footpath		47,783	-
54	Raynors Rd Turning Circle	C-21-T-041	Concrete Footpath Replacement		-	-
55	San Francisco St	C-21-T-042	Replace asphalt footpath with concrete		694	149,243
56	Nash Street (Forcett end)	C-21-T-043	Replace pavers with Concrete footpath		374	59,388
57	Penna Rd	C-21-T-044	Replace asphalt footpath with concrete		41,940	-



3/12/2020							
SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
58	Fitzroy St (Adj Post Office)	C-21-T-045	Replace asphalt footpath with concrete		32,063	-	
59	First Ave to Hoffman St	C-21-T-046	Replace 50m asphalt footpath with concrete		27,353	-	
60	Penna Foreshore	C-21-T-047	Pedestrian culvert / path - grant funded - \$ received 19/20 - will require licence over Crown Land to be capitalised and creation of asset ID		16,493	-	
61	Weston Hill Rd	C-21-T-048	Replace footpath associated with resal job #28		40,691	-	
62	Bus Stop Works (DSG)	C-21-T-049	Location and installation of a plinth, footing and concreting (Station Lane/Main Road Sorell)		3,758	200	
63	Carlton River Road	C-21-T-050	Carlton River Road Asphalt Footpath WO6040 & WO6041		22,638	-	
BRIDGE REPLACEMENTS					\$ 631,808		

3/12/2020						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
64	Woods Road	C-21-BR-001	Replace culverts with bridge		175,967	-
65	Burdons Road	C-21-BR-002	Replace culverts with bridge		170,159	-
66	Tigerhead Rd Jetty	C-21-BR-003	Nth side steps to beach		8,921	-
67	Solar lighting at Jetties	C-21-BR-004	MAST Grant solar lighting at Jetties Sorell Municipality		12,795	-
				\$	382,000	
BUILDINGS						
68	Sorell Memorial Hall	C-21-B-001	sand & renew floor protection		74	-
69	Sorell Memorial Hall	C-21-B-002	Painting exterior - brought forward from 21/22		31,475	-
				\$	44,000	



3/12/2020						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
PLANT AND EQUIPMENT						
70	10 yard truck & tray	C-21-P-001	Replacement for Kenworth (Rego 882QT) HF-XX-006 - 10yrs old (FA13009)		222	229,445
71	Slide on Water Tank	C-21-P-002	Replacement - 12+ yr old plastic		-	-
72	Small tipper (Reserves)	C-21-P-003	Replacement for small Isuzu tipper (Rego A96FC) HF-XX-003 (K) (FA13099, 13100, 13101)		-	51,594
73	Hercules 8m tipper trailer	C-21-P-004	Rebuild (Reg UT0917) HF-XX-023 (FA13043)		-	-
74	Zero turn	C-21-P-005	New (trade in small ride on)		15,332	-
75	Zero turn Trailer	C-21-P-006	For new zero turn above		6,208	-
76	Stormwater crew cab	C-21-P-007	ML 180-2ERS Maxi lift crane - >10yr old		-	13,800

3/12/2020						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
77	ATV & Spraying equipment/trailer	C-21-P-008	Spraying walking tracks		20,039	-
78	Sorell Memorial Hall	C-21-P-009	50 x chairs @ \$150		-	-
79	Light Plant	C-21-P-010	3 x utes (KF, MJ, GC) & 5 x cars (2 x pool, SB, JR, SG)	\$ 823,207	-	-
	IT					
80	Sorell Memorial Hall	C-21-IT-001	projector and screen		-	-
81	Website	C-21-IT-002	TBC dependent on project scope and business improvements/efficiencies	\$ 44,000	-	-
	PARKS & RESERVES					
82	Municipality	C-21-LI-001	Seat replacement		7,574	-



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
83	Pembroke Park Skate Park	C-21-LI-002	Demolish concrete shelters and install 5m x 5m carpet and seating		26,106	2,060
84	Inlay St	C-21-LI-003	Replacement rusted exercise equipment		3,840	5,760
85	Primrose Play ground	C-21-LI-004	Shade sail		-	20,616
86	Vancouver Park	C-21-LI-005	Replace Scale see-saw		-	-
87	Pembroke Junior Oval	C-21-LI-006	Infill fencing wire		10,250	-
88	Dodges Skate Park	C-21-LI-007	Shelter & seats		17,183	-
89	St George's Square	C-21-LI-008	Gordon St frontage fence replacement		12,148	-

3/1/2020						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
90	Copping Cemetery	C-21-U-009	Cemetery Columbarium Wall		-	-
91	Snake Hollow Stage 2 Expand play area	C-21-U-010	Works in Stage 2 include further expansion of play areas including installation of play equipment, such as swing sets and nature based exercise facilities. (see C-20-U-010)		-	-
92	Sorell Skate Park	C-21-U-011	Upgrade of the Sorell Skate Park	\$ 358,000	-	-

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	OTHER					
93	Municipality	C-21-LAND-001	Various Land Improvement minor jobs to be capitalised		-	0
94	47 Cole Street	C-21-PRELIM-47COLEST	Costs associated with future subdivision at 47 Cole Street		4,460	0
95	Pembroke Park	C-21-PEMPARK-001	Construction of car parking and landscaping for the newly constructed unisex change rooms at Pembroke Park Sporting Precinct.		-	108,610
96	Pembroke Park	C-21-PEMPARK-002	To install street (access road) and car park lighting to comply with AS/NZS1158.3:1:2020 standards for a new stadium facility at Pembroke Park Sporting Precinct.	\$ 177,296	-	-
CARRYOVERS FROM 2019/2020						
97	Pembroke Park - C-20-B-003	C-20-B-003	LTPF unisex change rooms - was \$950k now \$1,322,862 based on 19/20 & 20/21 spend incl. tender and prep costs - \$630k grant - 19/20 spend est at \$196,024		725,859	323,472



3/1/2020
SORELL COUNCIL
CAPITAL WORKS BUDGET FOR 2020/2021

Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
98	Pembroke Park - C-20-PemPark-Civil	C-20-PemPark-Civil	Stadium access road, carpark, K&C, footpath (RHS), line marking, stormwater (no lighting) & assuming \$392k asphalt seal in 21/22 - partial grant funded subject to #87 remaining \$ - YTD \$860		445,973	10,673
99	CAC western boundary & Hwy - C-20-S-007	C-20-S-007	New open channel and hwy culvert - 3 year interest free loan - DepRC of existing main and pits.		110,823	-
100	Marchweil Road - C-20-BR-001	C-20-BR-001	Replace bridge with culverts - could be less subject to re-use of materials from #56/57		911	-
101	Pembroke Stadium - C-20-PemPark-Stadium	C-20-PemPark-Stadium	2 Court indoor facility - Y1 50% construction spend across 2 years - rem \$ to go to #84 - \$41,220 YTD		340,950	7,235,859
102	CCTV camera replacement & network infrastructure C-20-IT-002	C-20-IT-002	CCTV cameras. Not commenced in 19/20		327	4,182
103	Railway Carriage Shed - C-20-B-004	C-20-B-004	Restoration/renewal works - TBD AN to advise in interim - (slab option \$16,363,00) - \$17k of 19/20 \$30k budget expended on heritage consultancy		7,088	-
104	Dunalley Golf Club - C-20-LI-012	C-20-LI-012	Tennis Courts 19/20 budget \$80k, \$14,755 expended YTD April		1,455	-



SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
105	Midway Point - C-20-S-008	C-20-S-008	GPT - \$16,625 19/20 budget, \$10,981 YTD on GPT purchase	-	21,398	-
106	Weston Hill Rd - C-20-VRU-001	C-20-VRU-001	VRU - \$31.9k total budget, \$20,202 remain	-	-	6,742
107	Memorial Hall Supper Room - C-20-B-002	C-20-B-002	Renewal / upgrade	-	3,815	-
108	Navision Upgrade - C-20-IT-005	C-20-IT-005	Total 19/20 budget was \$250k incl. staff time @ \$15k, with further nodes and likely staff time @ \$37k.	-	6,313	15,000
109	Snake Canyon Stage 1 - C-20-LI-010	C-20-LI-010	Was \$40k total - assume 10k spend 19/20 (due to DA requirements) with \$20k grant fund to be used 20/21	-	3,466	-
110	Tarbock Court C-20-S-006	C-20-S-006	Extend SW through Lot 16 to collect runoff in case of flood event. Was expected to be completed at 30 June 2020, therefore no 2020/2021 budget.	-	5,500	-
111	LED streetlights	C-18-P-005	Replacement of Street Lights with LED Fixtures and Globes. C-18-P-005. Original 17/18 & 18/19 total new/upgrade budget \$521,217. 18/19 MYBR reduced this to \$155k. Revised estimates range from \$385k - \$491k. Funded through interest free loan. Was expected to be completed at 30 June 2020, therefore no 2020/2021 budget	-	-	-



3/12/2020		SORELL COUNCIL		CAPITAL WORKS BUDGET FOR 2020/2021			
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
110	Hot Site Backup Server Replacement	C-20-IT-004	Install 2 new servers at CAC and move 2 current CAC servers to Depot. 2020/2021 Budget Request to be \$25,000. Project On Hold		-	-	
111	C-22-PRELIM-SWPROGRAM	C-22-PRELIM-SWPROGRA	Preliminary Costs For 2021-22 Jobs - Stormwater		-	22,192	
111	C-21-PRELIM	C-21-PRELIM	Preliminary Costs For 2020-21 Jobs	\$ 8,029,684	15,829	-	
			Budget less Carry Forwards	\$ 6,484,608			
			TOTAL BUDGET	\$ 14,514,292	3,158,935	9,426,182	



SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period November 2020

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	14,599,250	14,494,927	104,322	14,492,116
Statutory fees and fines	2	367,767	256,993	110,774	539,636
User Fees	3	360,450	246,229	114,221	599,747
Grants Operating	4	527,163	642,915	(115,752)	1,271,829
Contributions received	5	68,233	6,250	61,983	20,000
Interest	6	63,376	59,052	4,325	159,314
Other income	7	207,849	169,166	38,683	518,100
Investment income from TasWater	8	0	0	0	0
		16,194,088	15,875,532	318,557	17,600,741
EXPENSES					
Employee benefits	9	2,594,379	2,634,176	39,797	6,625,802
Materials and services	10	1,670,158	1,887,979	217,821	4,926,386
Depreciation and amortisation	11	2,190,603	2,320,580	129,978	5,540,714
Finance costs	12	42,868	55,145	12,277	106,615
Other expenses	13	716,106	761,131	45,025	1,476,600
TOTAL EXPENSES		7,214,113	7,659,012	444,899	18,676,116
OPERATING SURPLUS/(DEFICIT)		8,979,975	8,216,520	763,455	(1,075,375)
CAPITAL INCOME					
Grants Capital	14	869,405	21,450	847,955	5,653,746
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	150,984	0	150,984	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		1,020,389	21,450	998,939	5,653,746
SURPLUS/(DEFICIT)		10,000,364	8,237,970	1,762,395	4,578,371



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At November 2020

	Actual 2020/2021	Actual 30 June 2020	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	4,261,581	4,468,175	(206,594)
Investments	9,903,160	6,891,472	3,011,688
Trade and Other Receivables	6,931,040	840,416	6,090,624
Inventories	50,699	49,460	1,240
Other Assets	-	204,214	(204,214)
Total Current Assets	21,146,480	12,453,737	8,692,743
Non-Current Assets			
Trade and Other Receivables	41,039	41,170	(130)
Assets Held for Sale	1	100,001	(100,000)
Intangible Assets	310,742	314,677	(3,936)
Property, Infrastructure, Plant and Equipment	261,742,011	263,877,741	(2,135,729)
Work in Progress	3,848,160	828,123	3,020,037
Investments	25,571,446	25,571,446	-
Other Non-Current Assets	-	1,452	(1,452)
Total Non-Current Assets	291,513,400	290,734,610	778,789
TOTAL ASSETS	312,659,881	303,188,347	9,471,533
LIABILITIES			
Current Liabilities			
Trade and Other Payables	401,688	646,240	(244,553)
Trust Funds and Deposits	753,074	775,671	(22,597)
Interest Bearing Loans & Borrowings	167,395	272,731	(105,336)
Provisions	1,337,961	1,258,671	79,290
Contract Liabilities	604,144	838,321	(234,177)
Other Current Liabilities	-	1,459	(1,459)
Total Current Liabilities	3,264,262	3,793,093	(528,832)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	1,907,212	1,907,212	-
Provisions	356,451	356,451	-
Contract Liabilities	-	-	-
Other Current Liabilities	-	-	-
Total Non-Current Liabilities	2,263,663	2,263,663	-
TOTAL LIABILITIES	5,527,924	6,056,756	(528,832)
Net Assets	307,131,956	297,131,591	10,000,364
EQUITY			
Accumulated Surplus	111,334,797	101,334,433	10,000,364
Reserves	195,797,158	195,797,158	-
Total Equity	307,131,956	297,131,591	10,000,364



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At November 2020**

	\$
Opening Balance Cash at Bank & Investments	11,359,647
Closing Balance Cash at Bank & Investments	14,164,741
Cash Movement Year to Date	<u>2,805,093</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	10,000,364
Add: Depreciation	2,190,603
Net Cash Surplus / (Deficit)	<u>12,190,967</u>
Loan Repayments	(105,336)
Capital Expenditure (per capital report)	(3,020,037)
Capital Expenditure - Asset (Purchases) / Disposals	(54,873)
Balance Sheet Movements	(6,205,628)
Cash Movement Year to Date	<u>2,805,093</u>



Sorell Council - Cash on Hand as at 30 November 2020					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
ANZ Term Deposit	6 Month Term Deposit	17/11/2020	17/05/2021	\$ 1,155,175	0.31%
ANZ Term Deposit	9 Month Term Deposit	9/06/2020	9/03/2021	\$ 1,742,361	0.85%
CBA Term Deposit	6 Month Term Deposit	29/07/2020	29/01/2021	\$ 3,000,000	0.68%
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2020	6/06/2021	\$ 1,500,000	1.15%
Bendigo Bank Term Deposit	7 Month Term Deposit	12/06/2020	12/01/2021	\$ 1,000,000	1.05%
MyState Term Deposit	4 Month Term Deposit	9/10/2020	9/02/2021	\$ 1,505,624	0.60%
CBA Investment Account	At Call			\$ 3,188,953	0.20%
CBA Special Purpose Account	At Call			\$ 868,110	0.20%
CBA Operating Account	Current			\$ 96,341	0.00%
Tascorp Investment	24 Hour Call			\$ 37,897	0.10%
Various Petty Cash and Floats	In house			\$ 1,600	N/A
Various Halls Bank Balances				\$ 68,680	N/A
Total Funds Available				\$ 14,164,740	

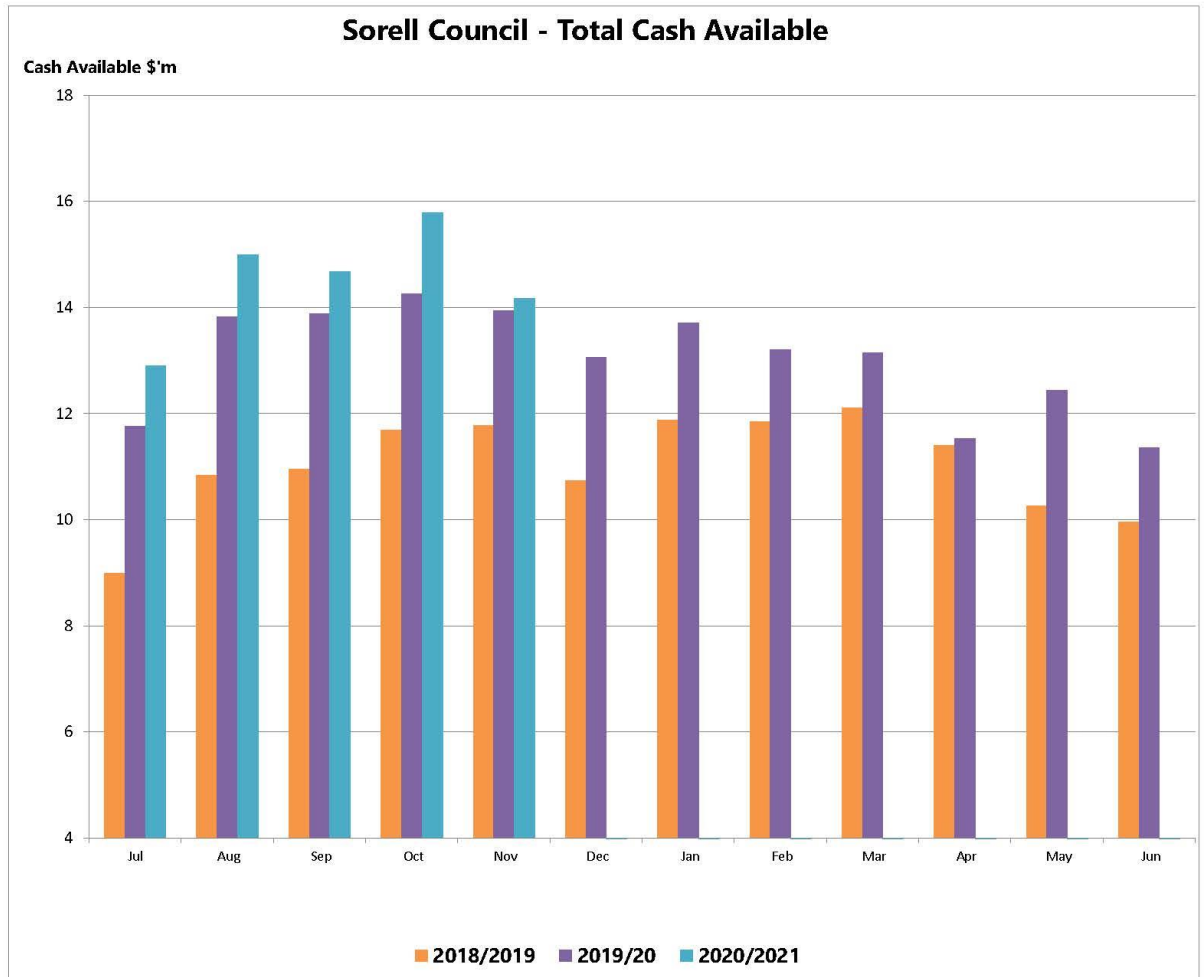
Investments which matured during the month and were not reinvested:

CBA Term Deposit	3 Month Term Deposit	18/08/2020	18/11/2020	\$ 1,501,966	0.52%
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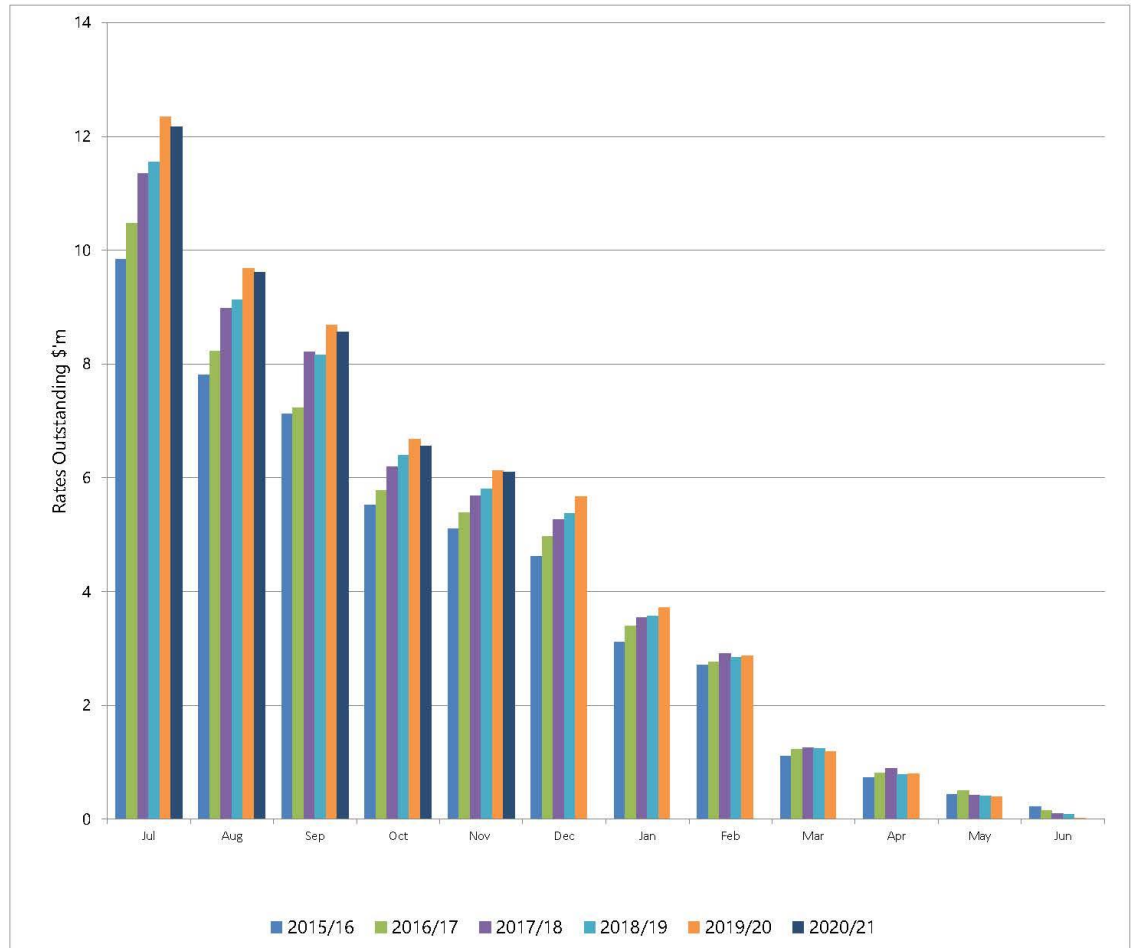
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



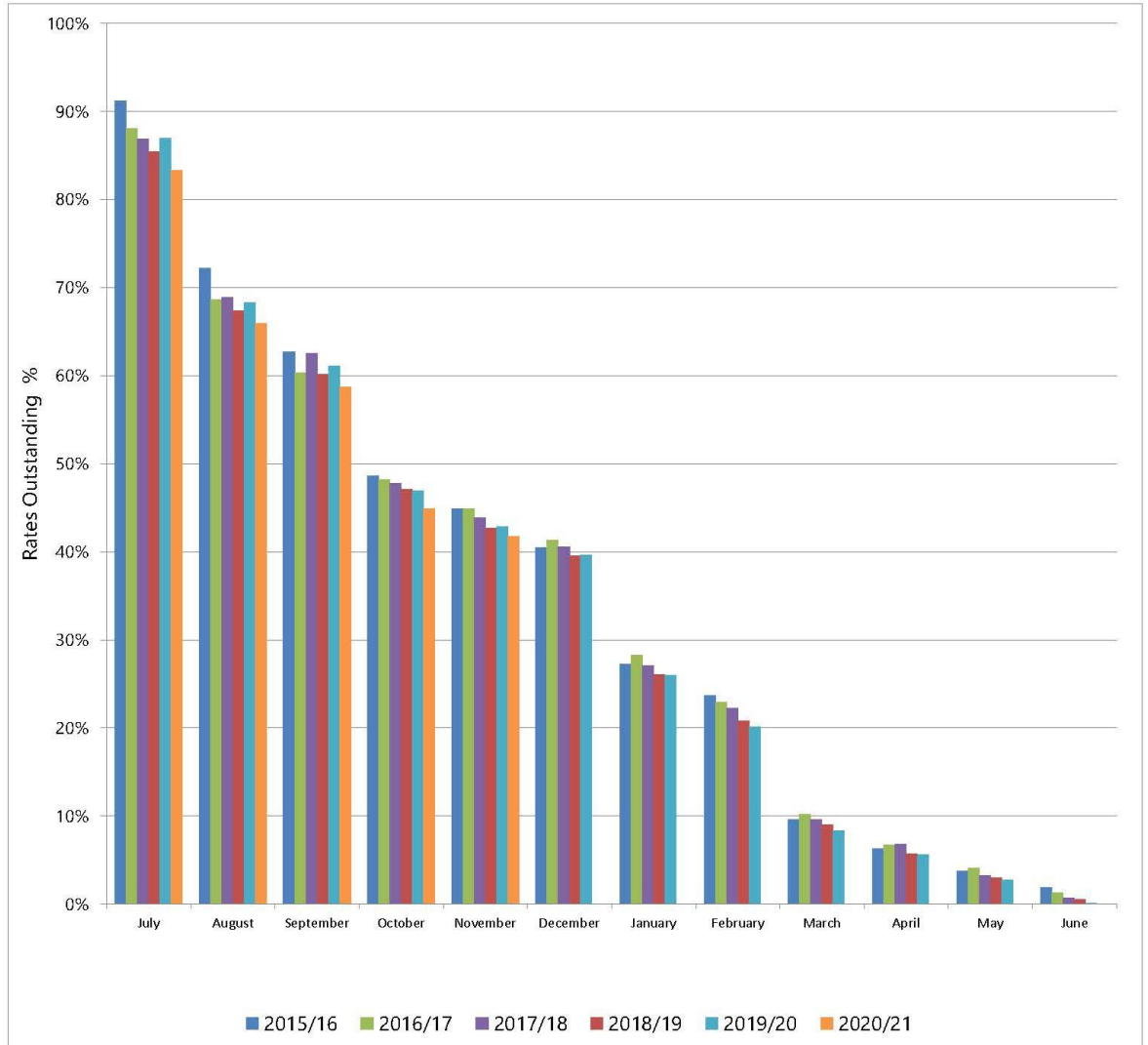
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH**



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(11,868,053)	(11,794,807)	73,246	(11,794,807)
1110 Rates General Written Off	4,204	1,875	(2,329)	7,500
1115 State Grant Rates Remission	(685,221)	(716,563)	(31,342)	(724,063)
1120 Rates Pensioner Concession	774,778	724,063	(50,714)	724,063
1125 Domestic Waste Annual Charge	(2,369,869)	(2,338,424)	31,445	(2,338,424)
1130 Fire Rates Levy Income	(554,343)	(551,967)	2,376	(551,967)
1140 Boat Shed Remissions	20,576	20,000	(576)	20,000
1150 Other Remissions	79,783	162,000	82,217	170,000
1160 AWTS Maintenance Fee Received	(1,104)	(1,104)	(0)	(4,418)
1199 Rates and Charges Total	(14,599,250)	(14,494,927)	104,322	(14,492,116)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(70,320)	(61,625)	8,695	(147,900)
1215 Development Act Fees	0	0	0	0
1220 Town Planning Fees	(288,162)	(185,118)	103,044	(370,236)
1225 Animal Infringements & Fines	(3,535)	(2,500)	1,035	(6,000)
1230 Other Infringements Fines & Penalties	(3,358)	(3,250)	108	(9,000)
1235 Licences & Permits	(1,516)	(2,000)	(484)	(4,000)
1240 Street Stall Permit Fee	(877)	(2,500)	(1,623)	(2,500)
1299 Statutory Fees and Charges Total	(367,767)	(256,993)	110,774	(539,636)
1300 User Fees				
1303 Anti Barking Collars	0	0	0	0
1306 Building Assessment Fees	(53,859)	(47,232)	6,627	(115,200)
1318 Caravan Licences	(22,616)	(18,000)	4,616	(18,000)
1324 Dangerous Dog Collar & Signs	0	0	0	0
1327 Dog Impounding & Release Fees	(162)	(600)	(438)	(1,440)
1330 Dog Registration & Renewal	(59,330)	(57,000)	2,330	(89,000)
1331 Kennel Licences	(1,486)	(1,307)	179	(1,307)
1333 Driveway Approval and Inspection Fees	(522)	(250)	272	(1,000)
1335 Engineering Inspections & 1% Approval Fee	(2,054)	(7,500)	(5,446)	(30,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(19,865)	0	19,865	(45,000)
1348 Other User Charges (Sundry)	0	0	0	0
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(74,694)	(57,400)	17,294	(140,000)
1357 Plumbing Inspection	(75,773)	(54,940)	20,833	(134,000)
1360 Amended Plan Fees	(2,494)	(2,000)	494	(4,800)
1363 Recreational Vehicle Income	(1,478)	0	1,478	(5,000)
1369 Building Administration Fee (0.1%)	(17,357)	0	17,357	0
1372 TBCITB Training Levy (0.2%)	(28,760)	0	28,760	0
1399 User Fees Total	(360,450)	(246,229)	114,221	(599,747)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(526,157)	(628,315)	(102,158)	(1,256,629)
1410 Comm'th Grants & Subsidies	(6)	(600)	(594)	(1,200)
1415 State Grants & Subsidies	0	(14,000)	(14,000)	(14,000)
1420 Other Grants & Subsidies	(1,000)	0	1,000	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(527,163)	(642,915)	(115,752)	(1,271,829)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1500 Contributions Received				
1505 Public Open Space Contributions	(48,233)	(3,750)	44,483	(15,000)
1506 Car Parking Cash in Leui Contributions	0	(2,500)	(2,500)	(5,000)
1507 Traffic Management Treatment Contributions	0	0	0	0
1510 Contributions Received Other	(20,000)	0	20,000	0
1549 Contributions Received Total	(68,233)	(6,250)	61,983	(20,000)
1550 Interest				
1560 Rates Interest Penalty	(50,189)	(48,000)	2,189	(100,000)
1565 Rates Interest Written Off	21	9,600	9,579	14,400
1570 Rates Legal Costs Recovered	546	(1,250)	(1,796)	(3,000)
1575 Interest Received Banks & Other	(13,718)	(19,367)	(5,649)	(70,574)
1577 Interest - MPIA	(37)	(35)	2	(140)
1585 ATO Interest Received	0	0	0	0
1599 Interest Total	(63,376)	(59,052)	4,325	(159,314)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(7,493)	(7,300)	193	(17,520)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(4,509)	(8,143)	(3,634)	(40,110)
1621 Midway Point Op Shop Income	0	0	0	0
1625 Lease/Rent Fees Received	(2,712)	(3,413)	(701)	(29,827)
1627 Lease Fees - Copping Tip	(44,376)	(30,374)	14,002	(101,077)
1630 Other Facility Hire	(18,266)	(6,103)	12,163	(30,740)
1632 SERDA - External Labour Hire Recoveries	(84,504)	(90,544)	(6,040)	(240,264)
1633 External Labour Hire Recoveries	(2,651)	0	2,651	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(6,284)	(1,100)	5,184	(3,000)
1637 Insurance Recoveries	0	0	0	0
1640 Sale of Books & Publications	0	0	0	0
1645 Vehicle FBT Recoveries	(20,440)	(20,440)	0	(48,312)
1655 Workers Compensation - Reimbursement	(15,340)	0	15,340	0
1656 Copping Public Cemetery Trust Net Income	71	(1,250)	(1,321)	(5,000)
1657 Catering	0	0	0	0
1658 Functions	0	0	0	0
1659 Information Board Revenue - Dunalley Hall	0	0	0	(250)
1660 Grave Site Sales - Dunalley Hall	(546)	(250)	296	(1,000)
1661 Camping and Amenities Fees	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(800)	(250)	550	(1,000)
1689 Other Income Total	(207,849)	(169,166)	38,683	(518,100)
1690 Investment Income from TasWater				
1692 TasWater ITE	0	0	0	0
1694 TasWater Interim Dividend	0	0	0	0
1696 TasWater Guarantee Fee	0	0	0	0
1699 Investment Income from TasWater Total	0	0	0	0
1999 Recurrent Income Total	(16,194,088)	(15,875,532)	318,557	(17,600,741)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(98,225)	0	98,225	(387,296)
2110 Comm'th Grants new or upgraded assets	(334,106)	0	334,106	(3,987,000)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
2115 State Grants for new or upgraded assets	(420,580)	(21,450)	399,130	(1,279,450)
2120 Other Grants for new or upgraded assets	(16,493)	0	16,493	0
2199 Grants Capital Total	(869,405)	(21,450)	847,955	(5,653,746)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	(150,984)	0	150,984	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	(150,984)	0	150,984	0
2400 Share of Interests in Joint Ventures				
2405 TasWater Equity Movement	0	0	0	0
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(1,020,389)	(21,450)	998,939	(5,653,746)
2999 TOTAL INCOME	(17,214,478)	(15,896,982)	1,317,496	(23,254,487)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	23,833	22,178	(1,655)	56,367
3103 Annual Leave	201,793	197,200	(4,592)	472,340
3109 Conferences	0	1,500	1,500	3,000
3111 Drug and Alcohol Testing	0	1,550	1,550	4,600
3112 FBT Expenses - Gift Cards / Gifts	240	0	(240)	1,750
3114 FBT Expenses - Entertainment (FBT)	1,827	763	(1,065)	4,250
3115 Fringe Benefit Taxes	22,855	22,856	1	78,000
3118 Health and Well Being	1,301	3,655	2,354	5,155
3124 Long Service Leave	86,048	78,966	(7,082)	156,069
3127 Medicals	3,597	540	(3,057)	1,440
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	0	0	0	0
3139 Overheads Recovered	(43,624)	(31,737)	11,887	(46,880)
3145 Payroll Tax	108,882	105,487	(3,396)	265,366
3148 Protective Clothing & Accessories	16,085	11,000	(5,085)	28,500
3151 Recruitment Costs	0	0	0	0
3154 Salaries	1,863,168	1,828,255	(34,913)	4,625,566
3156 Salaries transferred to WIP	(120,802)	(87,520)	33,282	(148,369)
3163 Staff Training	10,270	24,132	13,862	52,684
3166 Superannuation - Council Contribution	276,369	285,335	8,966	725,111
3169 Temp Staff Employed Through Agency	29,880	28,845	(1,034)	40,196
3172 Travel and Accommodation	0	125	125	500
3175 Uniforms / Clothes Purchased	5,123	6,800	1,677	15,200
3181 Workers Compensation Expense Claims	32	0	(32)	0
3184 Workers Compensation Insurance	107,501	134,246	26,745	284,958
3199 Employee Benefits Total	2,594,379	2,634,176	39,797	6,625,802
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	150	2,000	1,850	4,800
3202 Advertising	33,902	41,077	7,175	104,445
3204 AWTS Maintenance Charge	922	828	(94)	3,313



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3206 Cleaning	56,601	55,421	(1,180)	171,312
3208 Computer Hardware / Hardware Maintenance	4,731	13,183	8,452	20,500
3212 Computer Software Maint and Licenses	140,700	144,440	3,740	227,257
3214 Consultants Other	111,137	92,488	(18,648)	312,136
3216 Contractors	18,024	57,285	39,261	154,360
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	500	500	2,000
3220 Mornington Park transfer station disposal costs	31,124	40,000	8,876	120,000
3222 Electricity	63,527	92,366	28,839	277,072
3223 Emergency Management	0	250	250	1,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	51,295	60,085	8,790	180,255
3232 Internet, Telephone & Other Communication Charges	11,419	14,807	3,389	34,158
3234 Land Survey Costs	0	10,000	10,000	10,000
3236 Legal Fees (Advice etc)	60,970	21,875	(39,095)	78,500
3237 Line Marking	950	9,167	8,217	27,500
3238 Materials	124	0	(124)	0
3240 Municipal Waste (Reserves)	260	0	(260)	0
3241 Operating Capital	16,751	24,650	7,899	52,400
3244 Plant & Motor Vehicle Repairs & Services	49,933	28,750	(21,183)	100,000
3246 Plant Hire - External	14,096	6,600	(7,496)	25,700
3248 Plant Hire - Internal Usage	9,996	7,679	(2,317)	18,430
3250 Plant Hire Recovered	(63,300)	(75,547)	(12,246)	(108,212)
3252 Plant Registration Fees	40,192	36,966	(3,226)	36,966
3254 Printing	8,616	17,900	9,284	35,873
3256 Recycling Centres	36,637	31,667	(4,971)	95,000
3258 Registrations, Licenses and Permits	2,205	2,300	95	2,300
3259 CEMETERY Repairs and Maintenance	0	4,500	4,500	12,000
3260 Repairs and Maintenance	385,401	526,342	140,941	1,282,705
3261 Road Kill Collection Fees	366	345	(21)	1,034
3262 Kerbside Green Waste Collection	50,656	41,667	(8,990)	125,000
3263 Kerbside Green Waste Disposal	15,509	13,333	(2,175)	40,000
3264 Kerbside Hard Waste Collection	13,476	15,000	1,524	60,000
3265 Kerbside Hard Waste Disposal	2,980	4,500	1,520	18,000
3266 Kerbside Recycling Collection	73,217	103,730	30,514	258,677
3267 Kerbside Recycling Disposal	55,324	51,667	(3,657)	162,013
3268 Kerbside Garbage Collection	151,485	185,474	33,989	445,137
3269 Kerbside Garbage Disposal	32,356	31,020	(1,336)	93,060
3270 Security	8,203	10,853	2,650	29,150
3273 Signage & Guide Posts	41,467	15,825	(25,642)	41,500
3276 Settlement Costs ONLY	673	1,250	577	5,000
3278 Stationery & Office Consumables	9,829	12,585	2,756	33,327
3279 Street Bin Collection Contract	49,076	41,667	(7,409)	125,000
3280 Tools/Equipment Expensed (under \$1,000)	3,651	11,438	7,787	25,500
3282 Tyres	7,207	1,250	(5,957)	6,000
3284 Valuation Expenses	21,850	18,182	(3,668)	50,000
3290 Water Charges (Works Order)	46,474	60,114	13,641	115,216
3292 Wheelie Bin Stabiliser Expenses	0	500	500	2,000
3299 Materials and Services Total	1,670,158	1,887,979	217,821	4,926,386



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	2,185,215	2,296,136	110,921	5,482,047
3410 Amortisation Expense	3,936	24,444	20,509	58,667
3415 Amortisation Expense (Right of Use Asset)	1,452	0	(1,452)	0
3499 Depreciation and Amortisation Total	2,190,603	2,320,580	129,978	5,540,714
3500 Finance Costs				
3505 Interest on Loans	42,772	55,145	12,373	106,615
3515 Interest on Overdue Accounts	52	0	(52)	0
3520 Interest Expense (ATO)	0	0	0	0
3521 Interest Expense (Lease Liability)	44	0	(44)	0
3599 Finance Costs Total	42,868	55,145	12,277	106,615
3600 Other Expenses				
3604 Audit Fees	13,750	15,255	1,506	31,380
3606 Audit Panel Expenses	1,750	1,750	0	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	20,380	17,966	(2,414)	43,523
3616 Bank Fees Recovered	(654)	(1,000)	(346)	(2,400)
3620 Cashiers Rounding Adjustments	(15)	31	47	75
3624 Commissions Paid	4,903	8,933	4,030	26,800
3636 Councillor Allowances	58,407	58,125	(282)	139,500
3640 Councillor Expenses	0	1,250	1,250	4,500
3644 Councillor Vehicle Allowance	2,360	2,000	(360)	6,000
3656 Deputy Mayors Allowance	6,164	6,135	(30)	14,723
3660 Dog Pound & Other Animal Management Expenses	1,727	2,250	523	5,400
3661 Dog Home & Vet Fees	650	1,250	600	3,000
3664 Donations and Section 77 Expenses	23,795	47,170	23,375	78,591
3668 Election Expenses	6,234	0	(6,234)	7,592
3672 Employee Sub, Licences and Memberships	67,221	70,826	3,605	76,881
3676 Functions & Programs	1,148	8,041	6,893	16,350
3680 Excess Payable on Insurance Claims	1,703	750	(953)	3,000
3685 Flowers	0	125	125	500
3688 Food & Beverages	1,644	1,417	(227)	3,400
3692 General Insurance	92,087	88,313	(3,775)	88,313
3704 Government Contribution (Voluntary)	128,862	128,862	0	515,450
3712 Immunisations	380	125	(255)	5,000
3720 Land Tax	58,634	54,353	(4,281)	54,353
3724 Mayor's Allowance	16,223	16,145	(78)	38,748
3731 NRM Expenses	0	0	0	15,000
3732 Motor Vehicle Insurance	27,071	32,813	5,742	32,813
3736 Other roundings	1	8	8	20
3740 Other Sundry Expenses	2,995	850	(2,145)	2,040
3744 Photocopier Leases & Operating Costs	4,968	11,450	6,482	24,200
3748 Postage	16,503	19,800	3,297	55,500
3752 Public Liability Insurance	146,161	152,251	6,090	152,251
3760 Reference Materials	0	250	250	1,000
3764 Rental of Premises	0	0	0	0
3768 Sampling, Testing and Monitoring	222	2,500	2,278	14,000



**SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED November 2020
FOR COST CENTRE - All Cost Centres**

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3770 Storage Costs	387	480	93	1,440
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Voluntary Contributions	10,443	10,658	215	10,658
3799 Other Expenses Total	716,106	761,131	45,025	1,476,600
3990 EXPENSES TOTAL	7,214,113	7,659,012	444,899	18,676,116
3995 (SURPLUS)/DEFICIT	(10,000,364)	(8,237,970)	1,762,395	(4,578,371)



14.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



15.0 CLOSED MEETING

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The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
15.1	Confirmation of the Closed Council Minutes of the Council Meeting of 17 November 2020 – <i>Regulation 34(3)</i>
15.2	Copping Refuse Disposal Site Joint Authority – <i>Regulation 15(2)(c)</i>
15.3	Copping Refuse Disposal Site Joint Authority AGM & General Meeting – <i>Regulation 15(2)(c)</i>
15.4	Stormwater Upgrade at 47 Cole Street Sorell – <i>Regulation 15(2)(d)</i>
15.5	Sugarloaf Road Reconstruction Stage 3 – <i>Regulation 15(2)(d)</i>
15.6	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

“That the meeting be closed to the public to enable Council to consider agenda items 15.1 – 15.6 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

15.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 17 NOVEMBER 2020

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 17 November 2020 be confirmed.”

15.2 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY

15.3 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY AGM & GENERAL MEETING

15.4 STORMWATER UPGRADE AT 47 COLE STREET SORELL

15.5 SUGARLOAF ROAD RECONSTRUCTION STAGE 3



15.6 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

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RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



16.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
ASU	Australian Services Union
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DPAC	Department of Premier & Cabinet
DSG	Department of State Growth
DST	Destination Southern Tasmania
EOI	Expressions of Interest
EPA	Environment Permit Authority
EWaste	Electronic Waste
GM	General Manager
ICT	Information Communication Technology
KAB	Keep Australia Beautiful
LGAT	Local Government Association of Tasmania
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MGR E&R	Manager Engineering & Regulatory Services
MGR F&I	Manager Finance & Information
NBN	National Broadband Network
NRM	Natural Resource Management
PCYC	Police & Citizens Youth Club
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STAARC	Sorell/Tasman Affected Area Recovery Committee
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
TCF	Tasmanian Community Fund
TOR	Terms of Reference

