



ADDITIONAL INFORMATION FOR NON-RESIDENTIAL USE

Note: This form must be completed for all applications for non-residential uses, home occupations and domestic/residential businesses or other managed/commercial residential uses (eg.hostel/motel etc)

HOURS OF BUSINESS

What days and hours of operation are proposed for the business?

	From	To
Monday to Friday		
Saturday		
Sunday		

NUMBER OF EMPLOYEES

List the total number of people who will be working on the site.

	TOTAL EMPLOYEES	
	Part Time	Full Time
Existing (previous) use		
Proposed use		

GOODS DELIVERIES

Will there be any goods deliveries to and from the site? Yes No

If yes, estimate the number and type of vehicles and how often they will make trips.

Type/size of vehicle		
Number of vehicles		
Trips per day/week/month		

PLANT / MACHINERY

Is there any large plant or machinery that would need to be installed or used on site such as refrigeration units and generators? Yes No

If yes, please list the type of machinery and ensure location, dimensions etc are clearly marked on your plans submitted.

OUTDOOR STORAGE / SEATING / NUMBER OF BEDS

Is outdoor storage proposed? Yes No

If yes, please ensure your plans show where the outdoor storage areas are and what type of goods are stored. This information will help us assess the impact of the proposal on amenity.

If you are proposing a night club, café, restaurant or the like, what is the number of seats proposed including the capacity at any bar area? Number:

If you are proposing a hotel, motel, visitor accommodation, hostel or the like, what is the number of beds proposed? Number:

CONTINUED OVER/-

CAR PARKING

	TOTAL
Number currently provided on-site	
Number proposed on-site	

SITE CONTAMINATION

Have any potentially contaminating uses been undertaken on the site? If yes, please tick box (s) shown below)	<input type="checkbox"/> Yes <input type="checkbox"/> No
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POTENTIALLY CONTAMINATING ACTIVITIES

<input type="checkbox"/> Agricultural fertilizer manufacture	<input type="checkbox"/> Galvanisers	<input type="checkbox"/> Pest Controllers
<input type="checkbox"/> Asbestos Production & manufacture	<input type="checkbox"/> Gas works	<input type="checkbox"/> Petroleum & petrochemical industries
<input type="checkbox"/> Battery manufacture & recycling	<input type="checkbox"/> Gun, pistol & rifle clubs	<input type="checkbox"/> Pharmaceutical manufacture & formulation
<input type="checkbox"/> Chemical manufacture & formation	<input type="checkbox"/> Hazardous waste landfills	<input type="checkbox"/> Printers
<input type="checkbox"/> Commercial waste storage or treatment	<input type="checkbox"/> Industrial cleaners	<input type="checkbox"/> Railway yards
<input type="checkbox"/> Defence establishments & training areas	<input type="checkbox"/> Lime burners	<input type="checkbox"/> Sanitary landfill sites
<input type="checkbox"/> Drum reconditioning wastes	<input type="checkbox"/> Metal founders	<input type="checkbox"/> Scrap yards
<input type="checkbox"/> Dry cleaning establishments	<input type="checkbox"/> Metal sprayers	<input type="checkbox"/> Service stations
<input type="checkbox"/> Electroplating	<input type="checkbox"/> Metal treatments and picklers	<input type="checkbox"/> Smelting & refining
<input type="checkbox"/> Explosives production & storage	<input type="checkbox"/> Mining and extractive industries	<input type="checkbox"/> Sheep dips
<input type="checkbox"/> Fuel depots & storage areas	<input type="checkbox"/> Paint manufacture & formulation	<input type="checkbox"/> Tannery or fellmongery or hide curing works
		<input type="checkbox"/> Wood treatment and preservation sites



Declaration:	<ul style="list-style-type: none"> • In relation to this application, I have read the Certificate of Title and Schedule of Easements for the land and I am satisfied that this application is not prevented by any restrictions, easements or covenants. I also give my permission to Council's representatives to enter the property to assess this application. • I authorize the provision of a copy of any documents relating to this application to any person for the purposes of assessment or public consultation. I agree to arrange for the permission of the copyright owner of any part of this application to be obtained. • I declare that, in accordance with Section 52(1) of the Land Use Planning and Approvals Act 1993, that I have notified the owner of the intention to make this application. Where in the case that Section 52(1B) of the Act applies, the required consent is attached.
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Applicant's Signature:	I declare that the information in this application is true and correct. Signature:.....Date.....
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PLEASE ALSO COMPLETE THE ATTACHED ENVIRONMENTAL EFFECTS REPORT FORM ANSWER WHERE APPROPRIATE /.....

ENVIRONMENTAL EFFECTS REPORT – PRO-FORMA

Department of Environment and Land Management

This form is designed to provide the Planning Authority with information about the potential environmental effects of the proposed development/use/activity, so that an environmental assessment and subsequent decision about the permit application can be made. This form should be completed where an activity may cause environmental harm (including environmental nuisance).

Environmental harm (including environmental nuisance) includes adverse effects upon people, property and ecological systems. This is discussed in more detail in section 3 and 5 of the *Environmental Management and Pollution Control Act 1994*.

If you have any queries about the level or type of information required to complete this form, please contact the Planning Officer and/or Environmental Health Officer for assistance.

PLEASE NOTE THAT FAILURE TO PROVIDE ALL THE DETAILS REQUESTED ON THIS FORM MAY RESULT IN DELAYS IN THE PROCESSING OF YOUR APPLICATION.

If there is insufficient space on the form to provide the information requested, please attach an additional sheet of paper with the information required.

In many cases, completion of this form is likely to supply most of the information that will be required by a Planning Authority to make a decision regarding a permit application. However, in some cases (for example for an activity which has the potential to cause significant environmental harm), the Planning Authority may require information additional to this completed form if necessary (S.54 of the *Land Use Planning and Approvals Act 1993*). You will be advised if more information is required once this completed form has been reviewed.

Details of proposed mine and quarry developments should be provided on the Environmental Impact Information - Mining form which is available from Division of Mines, Tasmania Development and Resources (Hobart, Launceston and Burnie). There is no need to complete both an Environmental Impact Mining Form, and this Environmental Effects Report Form.

1. APPLICANT DETAILS

NAME
ADDRESS
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TELEPHONE NUMBER

2. PERSON TO WHOM ENQUIRIES ABOUT THE INFORMATION ON THIS FORM SHOULD BE DIRECTED

NAME
ADDRESS
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TELEPHONE NUMBER

3. OWNER(S) OF LAND ON WHICH THE ACTIVITY WILL BE CARRIED OUT

NAME
ADDRESS
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TELEPHONE NUMBER.....

4. LANDOWNER AGREEMENT (COMPLETE A, OR B AND C)

- A. I/We the applicant(s), **own** all the land on which the activity will be carried out.
Signature of applicants
Date.....
- B. I/We the applicant(s), declare that **I/we have notified the owner** of the land regarding the details of this application.
Signature of applicants
Date.....
- C. I/We, **the owners** of this land have seen this application and agree/disagree (*) with the proposal.
Signature of Landowners
Date.....

* delete as appropriate

5. LIST OF OTHER COMMONWEALTH, STATE OR LOCAL GOVERNMENT APPROVALS REQUIRED BEFORE THE ACTIVITY CAN COMMENCE

For each indicate if the approval has been obtained or applied for - if it has been obtained a photocopy of the approval should be attached. Advice can be obtained from the Planning Authority and the Business Licensing Information Centre at Tasmania Development and Resources.

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6. LOCALITY MAP

A locality map MUST be attached. The map should be at a scale of 1:25000; use the Tasmap series where available. Alternatively, if available, orthophoto maps at a scale of 1:5000 may be used. If neither of the above are available, then the Tasmap 1:100000 series may be used.

The following details MUST be shown on the locality map:

- The site of the proposed development
- The boundaries of the property over which the applicant has legal right of use i.e. By ownership, leasing etc.
- Access/cartage routes to be used by operator or transport contractors
- Planning zones within 1 km of the site (see your local Planning Authority for this information)
- The location of any existing or planned residences, schools, hospitals, caravan parks or similar sensitive uses (see the Planning Authority for this information) within 0.5km of the site
- Water courses within the property, or within 500m of the boundary should be highlighted.

7. SITE PLAN

A large scale site plan at a scale of about 1:1000 MUST be attached. This may be of good quality sketch map provided that a scale is indicated and the locations of the following features as shown:

- Existing and proposed structures/buildings
- Proposed modifications to topography (cuts/fills, construction of banks etc.)
- Internal roading, hard standing and loading/unloading areas
- Storage of topsoil, overburden, products, materials, liquid or solid wastes etc.
- Equipment which may give rise to smoke, odour or other air pollution or noise
- Any system external to building(s) for containing, treating and disposing of liquid wastes, stormwater, contaminated fire-water (i.e. Water contaminated during fire fighting) etc.
- Existing vegetation which will be cleared for the development
- Points of liquid emissions external to the site (for example to Storm-water drains/water courses).

8. DESCRIPTION OF PROPOSED DEVELOPMENT

(a) Clearly describe the nature of, and expected daily and annual quantities of raw materials to be used, how and from where these will be sourced, and the nature of and expected daily and annual quantities of finished product.

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(b) State when it is intended that the development will begin and when it is expected that it will be completed. If the development is to be conducted in stages please describe the stages and the timing of each. The boundaries of each stage and the maximum extent of operations should be included on the site plan.

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(c) Briefly describe any site preparation that will be necessary. If clearing of existing vegetation is required, describe the vegetation to be cleared. State whether there are any known ecological, historical or archaeological features which will be affected.

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(d) Briefly describe the nature of the activity to be carried out, (major processes etc.) And the main items of equipment to be used, referring to their location on the site plan.

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(e) State the days of the week on which the activity will be carried out, and the hours of activity on each day. If the activity will only take place at certain times of the year, please indicate when these will be.

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(f) Estimate the peak and average number of truck and other heavy machinery movements to and from the site each day (if applicable). Identify the routes to be taken from the nearest arterial road.

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(g) List the types and quantities of any and all hazardous (flammable, explosive, toxic, radioactive, carcinogenic or mutagenic) materials to be held on site and transported to and from the site. This should include materials to be used as part of the operation, or wastes or products produced.

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(h) Identify any process likely to be carried out which may give rise to an explosion or the release of hazardous materials.

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(i) Describe the nature and quantity of any solid wastes to be produced and indicate how and where these will be disposed of. Indicate the method of transport of the wastes (i.e. In sealed containers, open trucks etc.) And if they will be transported by the applicant, or a contractor.

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(j) Identify any liquid wastes that will be produced, the approximate daily volume, and the pollutants that it may contain. Describe how the liquid wastes will be disposed of (to sewer, a watercourse, land irrigation etc.) And if and how it will be treated before disposal.

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(k) Identify any sources of air pollution - including dust, odours, gases from the combustion of fuels and describe any measures proposed to reduce or control these emissions.

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(l) Identify any noisy (or vibration producing) equipment or processes and describe any measures that are proposed to reduce the level of noise (or vibration).

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(m) Indicate whether the development will be visible from any important vantage points (main roads, scenic viewpoints, houses, walking tracks etc.) And describe any measures that will be taken to reduce its visual impact.

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(n) Describe the intended course of action upon completion of the activity (if applicable) and any plans for rehabilitation of the site.

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(o) List any materials stored or used on site which may contaminate the soil or groundwater and describe what measures would be undertaken to prevent contamination of the site.

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(p) Outline a brief history of the site, describing previous uses.

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(q) Describe any routine or potential accidental emissions which may cause injury or affect the health of people, and outline any measures that will be taken to reduce this risk.

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(r) Describe any areas and uses in the vicinity of the site which may be vulnerable to routine or accidental emissions and their foreseeable consequences.

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(s) Describe any contingency plans you have prepared for accidental emissions, breakdowns and malfunctions.

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(t) Describe any methods used on the site for minimising waste production (reduce, re-use, recycle).

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(u) Describe any measures to trap and treat contaminated storm-water and fire-water prior to emission to external storm-drains and water-courses.

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(v) Describe any external natural or human-made hazards existing in the vicinity for example high bushfire risk, flood plain.

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(w) Describe any programs you propose for monitoring the effects of your proposal, or to check that your activity complies with regulations/performance objectives.

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(y) Include any other information which you consider should be taken into account when assessing your application.

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9. ASSOCIATED DEVELOPMENTS

Will there be any new development (quarry, warehouse etc.) Or increase in activity at another site (for example Truck depot) which will occur as a direct result of the development described in this document? If so, give a brief description.

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Declaration:

I/WE DECLARE THAT, TO THE BEST OF MY/OUR KNOWLEDGE, THE INFORMATION PROVIDED IN THIS DOCUMENT IS TRUE AND ACCURATE.

Signature of applicant /s

Date