



COUNCIL AGENDA

COUNCIL CHAMBERS
COMMUNITY
ADMINISTRATION
CENTRE (CAC)

19 January 2021

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Sorell Council will be held at the Community Administration Centre (CAC), 47 Cole Street, Sorell on Tuesday, 19 January 2021, commencing at 6.00 pm.

CERTIFICATION

I, Robert Higgins, General Manager of the Sorell Council, hereby certify that in accordance with Section 65 of the Local Government Act 1993, the reports in this Agenda have been prepared by persons who have the qualifications and experience necessary to give such information, recommendation or advice.

Council or a Council Committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

- (a) the General Manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the General Manager took the advice into account in providing general advice to the Council or Council Committee; and
- (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the Council or Council Committee with the General Manager's certificate.

Notices of Motion and supporting documentation from Councillors are exempted from this certification.

ROBERT HIGGINS
GENERAL MANAGER
14 January 2021



AGENDA
FOR THE COUNCIL MEETING TO BE HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL ON
19 January 2021

TABLE OF CONTENTS

1.0	ATTENDANCE	1
2.0	APOLOGIES	1
3.0	DECLARATIONS OF PECUNIARY INTEREST	1
4.0	CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING AND THE COUNCIL MEETING OF 15 DECEMBER 2020	1
4.1	CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING OF 15 DECEMBER 2020	1
4.2	CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING OF 15 DECEMBER 2020	1
5.0	MAYOR'S REPORT	2
6.0	SUPPLEMENTARY ITEMS	2
7.0	COUNCIL WORKSHOPS REPORT	3
8.0	DEPARTMENTAL REPORTS	3
8.1	GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER	3
8.2	ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER	4
8.3	HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCHEN, MANAGER	20
8.4	FINANCE AND INFORMATION – STEPH GUNN, MANAGER	27
9.0	PETITIONS	29
10.0	LAND USE PLANNING	30
10.1	DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES	30
11.0	GOVERNANCE	30
11.1	MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE	30
12.0	HR & COMMUNITY SERVICES	31
12.1	COMMUNITY GRANTS PROGRAM	31
13.0	FINANCE & INFORMATION	32
13.1	EXECUTIVE SUMMARY – FINANCIAL REPORT DECEMBER 2020 YTD	32
14.0	QUESTIONS FROM THE PUBLIC	78
15.0	CLOSED MEETING	80
15.1	CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 15 DECEMBER 2020	80
15.2	GENERAL MANAGER PERFORMANCE REVIEW	80
15.3	AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	80
16.0	ACRONYMNS	81

1.0 ATTENDANCE

^

Mayor K Vincent
Deputy Mayor N Reynolds
Councillor K Degrassi
Councillor V Gala
Councillor G Jackson
Councillor C Torenus
Councillor M Reed
Councillor B Nichols
Councillor D De Williams

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST

4.0 CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING AND THE COUNCIL MEETING OF 15 DECEMBER 2020

^

4.1 CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING OF 15 DECEMBER 2020

RECOMMENDATION

“That the Minutes of the Annual General Meeting held on 15 December 2020 be confirmed.”

4.2 CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING OF 15 DECEMBER 2020

RECOMMENDATION

“That the Minutes of the Council Meeting held on 15 December 2020 be confirmed.”



5.0 MAYOR'S REPORT

^

RECOMMENDATION

"That the Mayor's communication report as listed be received."

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended Council Meeting, Workshop, AGM, DASC as required.
- Attended Men's Breakfast.
- Participated in Stadium media for Senator Chandler and Sports Minister Jane Howlett. Engineering staff also involved.
- Met with Rick Birch and Andrew Hyatt regarding Trade Training Centre changes for 2021.
- Visited Iron Bay Farm Stay development and zoom meeting with Mr Tao regarding marketing and progress of site.
- Worked with Mark Bowles regarding PESRAC possible thoughts and direction.
- Met with Simon Bookhouse from the Jack Jumpers regarding Basketball in the district.
- The General Manager, Andrew Hyatt and I met with the new SERDA Enterprise Centre Business Advisor Oliver Strickland.
- Worked on the selection Committee for SWS new board member.
- The General Manager and I met with the Tas Audit office.
- Attended information session on composting for Southern Tas.

6.0 SUPPLEMENTARY ITEMS

^

RECOMMENDATION

"That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*."

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.



7.0 COUNCIL WORKSHOPS REPORT

The following Council Workshops were held:

Date	Purpose	Councillor Attendance	Councillor Apologies
12 January 2021	<ul style="list-style-type: none"> Community and 200th Anniversary Grant applications Rates restructure Sorell Rail Line / Shed 	All Councillors present	
19 January 2021	<ul style="list-style-type: none"> Mid-year budget review Rates restructure 	All Councillors present	

8.0 DEPARTMENTAL REPORTS

RECOMMENDATION

“That the Departmental reports as listed be received.”

8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- SERDA structure discussion – 15th Dec.
- Leadership Team meeting – 17th Dec.
- Pembroke Park Stadium media announcement with Mayor et al – 17th Dec.
- Meeting with designer to discuss initial concepts re: Pembroke Park function centre and Arts & Culture Community Centre – 22nd Dec.
- Met with Kannah St residents re: Blue Lagoon – 8th Jan.
- Meeting with Pawleena Rd subdivision proponent Rob Lynch – 8th Jan.
- Met with TAO and Mayor – 12th Jan.
- Separately met with Iron Creek Farm Stay and GSB Council GM to discuss MTB project – 14th and 15th Jan.
- Council workshops, meetings, SMT and DASC meetings.



8.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER

The majority of this year's resealing and re-sheeting programs is complete. There are a number of 20/21 road reconstruction projects scheduled to commence in January/February 2021 and should be finished by the end of April. Works on the Clover Court stormwater project have commenced. The contractors have encountered very hard rock that has slowed progress.

ERA consulting has continued assisting Council planning resources by undertaking a significant number of the planning assessments and permit approvals. With the extension of the first home buyers grant scheme application numbers for planning and building are expected to remain high well into the 2021 calendar year.

The engineering team has been successful in winning two project grants under the Vulnerable Road Users grant program.

Meetings attended include:

- Regular WHS committee meeting

The Manager is on leave for the first two weeks of new-year so the following items were up to date as at end of December 2020.

Shayla Nowakowski/ Emma Smith

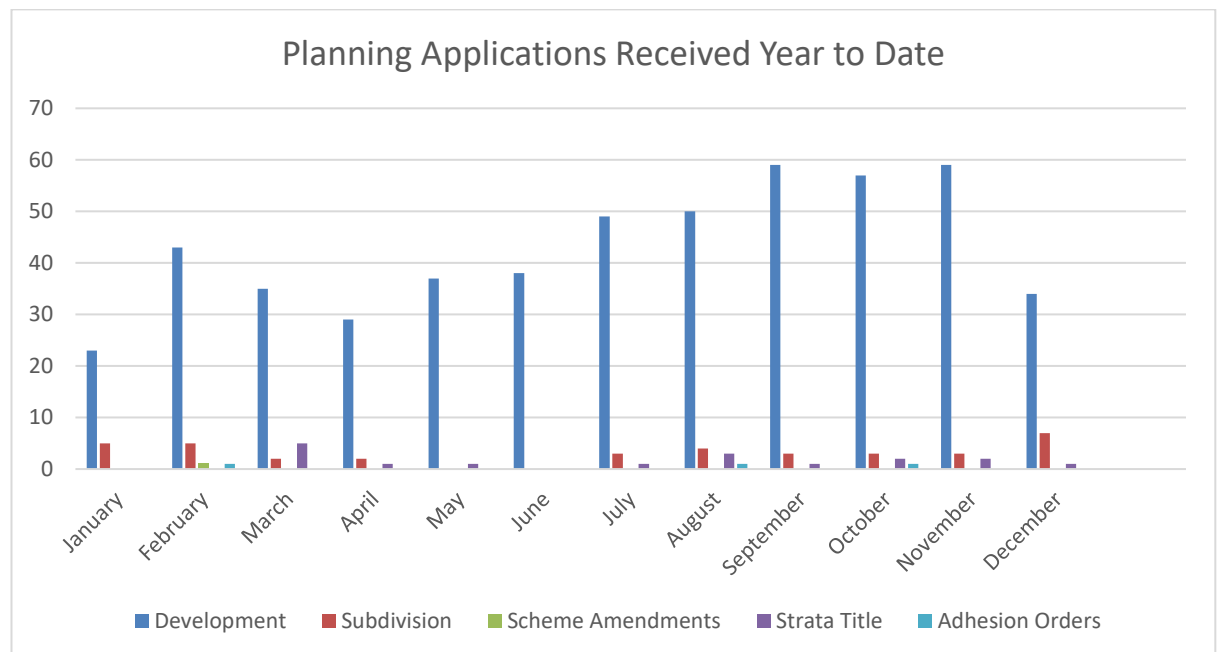
During the month of December, Development Services received the following requests to waive application fees due to it being a Council owned property, approved under the delegation of General Manager.

Project:	Name & Address:	Fees Waived:
Planning:		
Playground & Pathways	Snake Hollow Park – Carlton Beach Road, Carlton	\$530.00 + \$300.00 = \$830.00
Building/Plumbing:		
NIL		



PLANNING – Shayla Nowakowski

Analysis of planning applications received year to date including December 2020.

**DELEGATED AUTHORITY – Shayla Nowakowski**

During the month of December total of 58 Planning Approvals / Permits / Exemptions have been issued including:

- 3 Applications approved as Permitted Development; issued under delegated authority
- 1 Application received which complied with requirements for No Permit Required (exempt from requiring a Planning Permit)
- 55 Applications approved as Discretionary Developments; issued under delegated authority
- 1 Application approved as Discretionary Development – at Council Meeting

The following is a summary of approvals/permits issued for December 2020.

Description	Application Type	Property Address	Value of Work
Sport & Recreation (Gymnasium)	Discretionary	20 Cole Street, Sorell	\$0.00
Food Services (Cafe/ Take away Shop)	Permitted	15 Gordon Street, Sorell	\$60,000.00
Residential - Dwelling	Discretionary	25 Whitelea Court, Sorell (179047-25)	\$246,000.00



Residential - Dwelling	Discretionary	35 Sandpiper Drive, Midway Point	\$232,000.00
Minor Amendment Section 56 - Addition to Dwelling (Bathroom)	Discretionary	14 Falcon Street, Primrose Sands	\$3,100.00
Dwelling	Discretionary	4 Manning Place, Sorell	\$346,000.00
Dwelling	Discretionary	16 Lantana Place, Primrose Sands	\$200,000.00
Residential - Dwelling - CT179047/12	Discretionary	42 Whitelea Court, Sorell (Lot 12)	\$200,000.00
Residential - Dwelling	Discretionary	9 Cornelius Avenue, Sorell	\$480,000.00
Residential - Dwelling & Outbuilding	Discretionary	19 Allambie Road, Orierton	\$363,000.00
Residential - Additions to Dwelling (Awning)	Discretionary	31 Arthur Highway, Dunalley	\$11,874.00
Minor Amendment - Carport Added to Shed & Increase in height	Discretionary	17 Allambie Road, Orierton	\$0.00
Residential - Outbuilding (Garage)	Discretionary	27 Elise Drive, Dodges Ferry	\$15,000.00
Residential - Change of Use to existing shed to dwelling including extension & Alterations, Ancillary dwelling & Outbuilding	Discretionary	1 High Street, Dunalley	\$170,000.00
Residential - New Dwelling including infrastructure over 7 Gregory Street Lewisham	Discretionary	(Part Of) 3 Boyd Street, Lewisham	\$350,000.00
Residential - Dwelling	Discretionary	41 Sandpiper Drive, Midway Point	\$266,700.00
Residential - Dwelling	Discretionary	29 Whitelea Court, Sorell	\$226,845.00
Food Services (Cafe / Take away Shop)	Permitted	4 Gordon Street, Sorell	\$10,000.00
Awning Addition	No Permit Required	75 Pennington Drive, Sorell	\$15,523.00
Signage (Okines Community House)	Discretionary	540 Old Forcett Road, Dodges Ferry	\$0.00
Residential - Dwelling	Discretionary	639 Shark Point Road, Penna	\$200,000.00
Residential - Dwelling	Discretionary	21 Abruzzi Court, Orierton	\$323,000.00
Residential - Additions & Alterations to Dwelling	Discretionary	1A Whiteford Parade, Dodges Ferry	\$20,000.00
Residential - Additions & Alterations to Dwelling & removal of outbuilding (Shed)	Discretionary	19 Second Avenue, Dodges Ferry	\$180,000.00

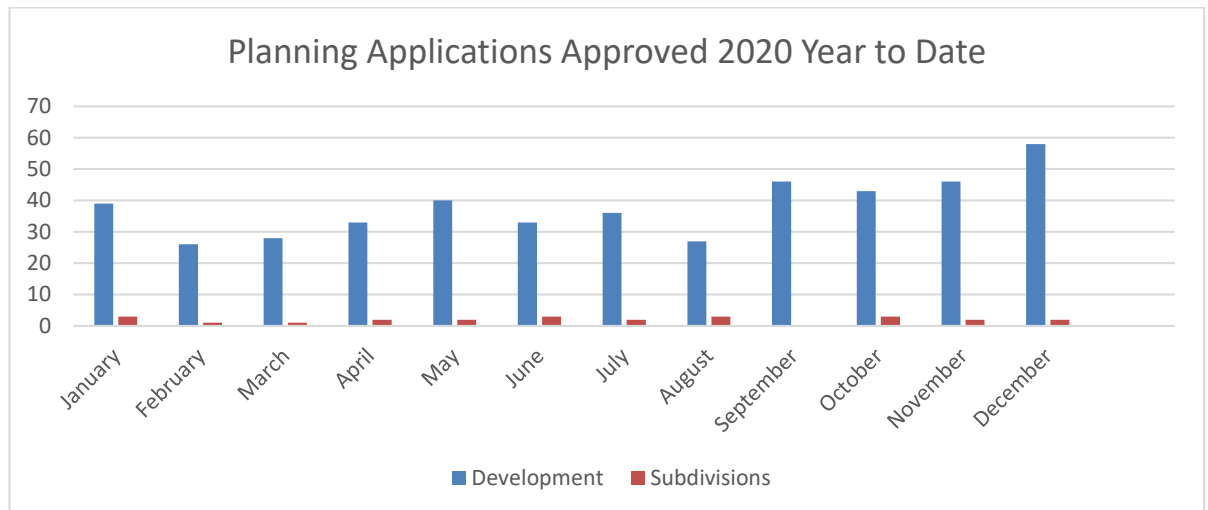


Residential - Outbuilding (Shed)	Discretionary	110 Woolleys Road, Kellevie	\$30,000.00
Residential - Dwelling & use of existing shed for temporary habitation	Discretionary	169 Mill Road, Nugent	\$300,000.00
Residential - Dwelling & Outbuilding (shed)	Discretionary	17 Clover Court, Carlton	\$260,000.00
Residential - Dwelling, Outbuildings (Shed/Carport)	Discretionary	145 Carlton Beach Road, Dodges Ferry	\$300,000.00
Alterations and Additions to Dwelling	Discretionary	198 Carlton Beach Road, Dodges Ferry	\$450,000.00
Residential - Dwelling & Outbuilding	Discretionary	644 Primrose Sands Road, Primrose Sands	\$300,000.00
Residential - Dwelling	Discretionary	53 Sandpiper Drive, Midway Point	\$310,000.00
Minor Amendment - Change to location of dwelling	Discretionary	4 Shoalwater Way, Midway Point	\$0.00
Residential - Multiple Dwellings x 2	Discretionary	43 Sandpiper Drive, Midway Point	\$630,000.00
Residential - Dwelling	Discretionary	33 Ridge Road, Dodges Ferry	\$350,000.00
Dwelling and Outbuilding (Shed)	Discretionary	121 Weston Hill Road, Sorell	\$300,000.00
Residential - Dwelling	Discretionary	17 Abruzzi Court, Orielson	\$395,000.00
Residential - Dwelling	Discretionary	35 Sweetwater Road, Midway Point	\$438,000.00
Residential - Alterations and Additions to Dwelling	Discretionary	5 Southern Drive, Midway Point	\$152,000.00
Residential - Dwelling and Carport	Discretionary	120 Bally Park Road, Dodges Ferry	\$250,950.00
Residential - Dwelling	Discretionary	5 Abruzzi Court, Orielson	\$490,000.00
Minor Amendment - Removal of Condition 9	Discretionary	2 Fenton Street, Midway Point	\$0.00
Residential - Dwelling	Discretionary	4A Tanya Place, Lewisham (CT178755/2)	\$325,000.00
Residential - Dwelling	Discretionary	1C Alexander Court, Lewisham (CT178755/3)	\$325,000.00
Residential - Dwelling	Discretionary	67 Grevillea Street, Primrose Sands	\$200,000.00
Residential - Dwelling & Outbuilding (Shed)	Discretionary	23 Sweetwater Road, Midway Point	\$267,855.00
Minor amendment - Changes to Access	Discretionary	2 Capital Court, Sorell	\$0.00
Residential - Dwelling	Discretionary	4B Tanya Place, Lewisham (CT178755/1)	\$325,000.00
Total			\$12,482,447.00



Analysis of planning permits issued year to date including December 2020 – Shayla Nowakowski

Planning Applications approved year to date including December 2020.



DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – John Molnar

Council's Development Assessment Special Committee (DASC) met on the 8th December to consider the following applications;

- Alterations and additions to a dwelling at 198 Carlton Beach Road, Dodges Ferry; and
- A one lot subdivision at 25 Florence Street, Dunalley.

All the above mentioned DASC items were approved by the Planning Authority.

APPEALS – John Molnar

There are no appeals currently before the Planning Tribunal.

STRATEGIC PLANNING – Caroline Lindus

A Section 39 report following the advertising of planning amendment for the rezoning of Lot 1, 5 Arthur Highway was submitted to the November Council meeting where it was endorsed as recommended. It has since been referred to the Tasmanian Planning Commission (TPC) to progress to the hearing stage. A hearing date has not yet been set.

A rezoning on the Tasman Highway at Midway Point has been submitted to Council with further information requested of the applicant. The information is yet to be provided.

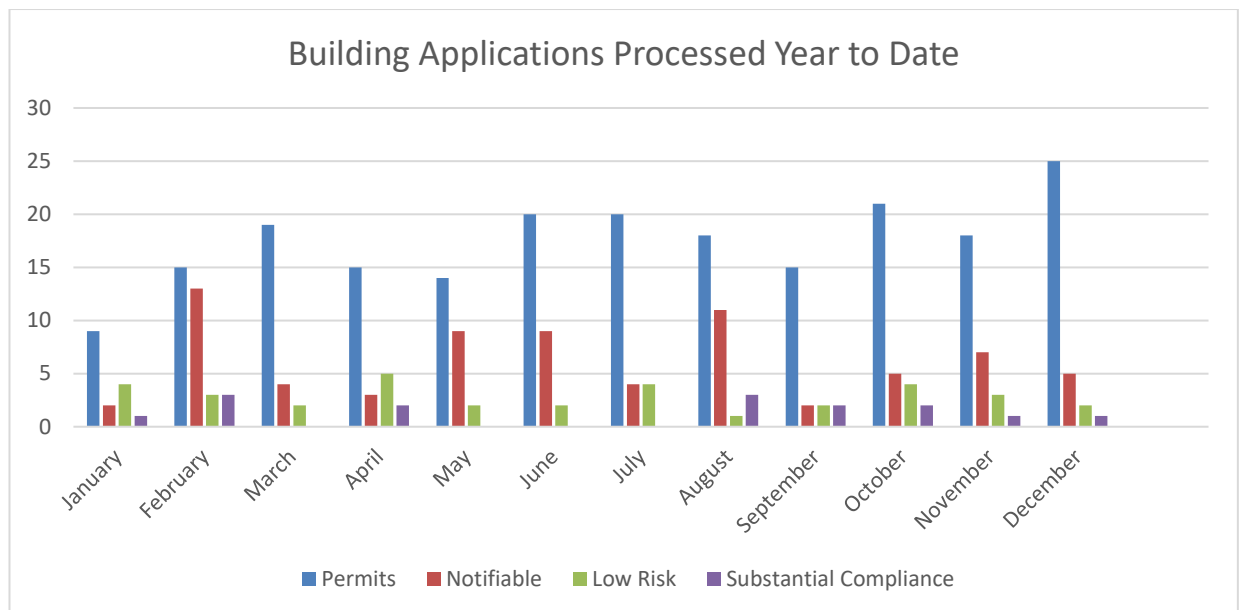


Following public consultation on the Open Space Strategy a draft report was compiled and considered at a workshop in early December. The Strategy was approved at the December Council meeting.

We have not as yet received confirmation from the TPC on the progression of the Local Provision Schedule (LPS), which will most likely include written direction from them to modify elements of the LPS prior to public exhibition.

BUILDING – Emma Smith

Analysis of applications approved year to date including December 2020. These include (Permit/Notifiable/Low Risk/Substantial Compliance).



Details of applications that were 21 approved in December (details below).

These include:

- 25 Permits
- 5 Notifiable
- 2 Low Risk
- 1 Substantial Compliance

Property Address	Propose Use of Building	Value of Work
149 Lewisham Scenic Drive, Lewisham	Outbuilding & Retaining Wall	\$25,000.00
24 Sandy Point Avenue, Dodges Ferry	Dwelling	\$40,000.00
45 Colleen Crescent, Primrose Sands	Shed	\$20,000.00
27 Raynors Road, Midway Point	Dwelling	\$100,000.00
1 High Street, Dunalley	Shed	\$15,000.00
55 Burdons Road, Kellevie	Dwelling	\$120,000.00

193 Orielson Road, Orielson	Enclosure of existing verandah area to create sunroom	\$30,000.00
13 Poina Street, Dodges Ferry	Dwelling	\$385,000.00
8 Bingham Street, Dodges Ferry	Deck	\$6,000.00
11 Elise Drive, Dodges Ferry	Dwelling, Carport & Shed	\$470,000.00
238 Marion Bay Road, Bream Creek	Dwelling & Farm Shed	\$75,000.00
5 Riaweena Street, Dodges Ferry	Dwelling	\$60,000.00
51 Sandpiper Drive, Midway Point	Dwelling	\$246,125.00
17 Riviera Drive, Carlton	Dwelling - Amendment	\$0.00
4 Bracken Court, Dodges Ferry	Dwelling & Outbuilding	\$200,000.00
10 Linden Road, Primrose Sands	Dwelling	\$275,000.00
Arthur Highway, Dunalley (77A Arthur Highway CT 224776/1)	Dwelling & Outbuilding	\$450,000.00
5 Lakeland Drive, Forcett	Dwelling & Shed	\$100,000.00
561 Shark Point Road, Penna	Dwelling & Outbuilding	\$370,000.00
56 Alomes Road, Forcett	Deck - Amendment	\$0.00
14 Clover Court, Carlton	ancillary dwelling	\$80,000.00
16 Franklin Street, Dunalley	Dwelling	\$300,000.00
59-61 Tasman Highway, Sorell	Dwelling	\$200,000.00
59-61 Tasman Highway, Sorell	Dwelling	\$200,000.00
59-61 Tasman Highway, Sorell	Dwelling	\$200,000.00
59-61 Tasman Highway, Sorell	Dwelling	\$200,000.00
607 Primrose Sands Road, Primrose Sands	Dwelling	\$180,000.00
33 Sandpiper Drive, Midway Point	Dwelling	\$180,000.00
12 Stanford Court, Sorell	Dwelling	\$290,000.00
45 Sandpiper Drive, Midway Point	Dwellings	\$50,000.00
39 Colleen Crescent, Primrose Sands	Shed	\$20,000.00
29 Raynors Road, Midway Point	Outbuilding	\$ 11,000.00
4 Esther Court, Dodges Ferry	Outbuilding	\$ 17,000.00

BUILDING COMPLIANCE AND INSPECTIONS – Sally Hill

Type Issued	November	December	Total	Year to Date 2020
BN PA	7	2	9	22
BO PA	6	0	6	19
BID	5	5	10	27
BN BS	0	0	0	0
BO BS	0	0	0	0
EO GM	0	0	0	1
INFRINGEMENT	0	0	0	1
Total	18	7	25	70



Note – BN GM & BO GM removed from Issued table above as no longer applicable due to new Building Act.

Type Resolved	November	December	Total	Year to Date 2020
BN GM	0	1	1	2
BN PA	4	0	4	12
BO GM	0	0	0	1
BO PA	3	0	3	8
BID	1	1	2	16
BN BS	0	0	0	0
BO BS	0	0	0	0
EO GM	0	0	0	2
INFRINGEMENT	0	0	0	2
Total	8	2	10	43

Enforcements – Yearly Summary	Year to Date 2018	Year to Date 2019	Year to Date 2020
Issued	36	53	70
Resolved	38	51	43
Total	74	104	113

Legend:

BN GM – Building Notice General Manager, BN PA – Building Notice Permit Authority.

BO GM – Building Order General Manager, BO PA – Building Order Permit Authority.

BID – Building Inspection Direction

BN BS – Building Notice Building Surveyor

BO BS – Building Order Building Surveyor

EO GM – Emergency Order General Manager

INFRINGEMENT – Infringement Notice

Other Statutory and Enforcement Activities	November	December
Occupancy Permit Issued	1	1
Form 46 (Schedule of Maintenance) Issued	0	0
Certificate of Final Inspection Issued	2	5
Complaints Received	11	7
Complaints/Enforcements – Follow up actions	8	2
Complaints Resolved without requiring further action	3	0

I have received a further 11 applications to extend the duration of building permits where Council is the Building Surveyor to bring the total to 288 so far.

During December I attended a training seminar on Energy Efficiency vs Condensation, Bushfire and Code of Practice – Occupational Licensing.

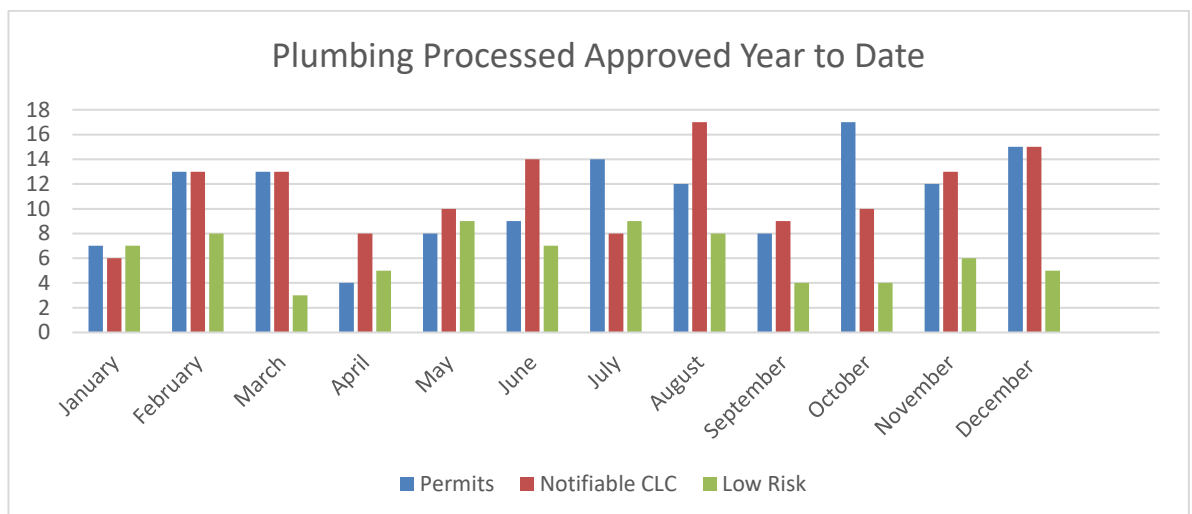
During November 2020 and December 2020, the following inspections were undertaken:



Inspection Type	November	December	Year to Date 2020
Inspection - Statutory Building Surveyor	4	12	107
Inspection – Other (Building Certificate, etc.)	0	0	0
Inspection – Enforcement	6	4	50
Inspection – Fire Damaged Property	0	0	2
Inspection – Building Audit	0	0	0
Inspection – Occupancy Checks	0	0	1
Total	10	16	160
Inspections – Yearly Summary	Year to Date 2018	Year to Date 2019	Year to Date 2020
Inspection - Statutory Building Surveyor	24	35	107
Inspection – Other (Building Certificate, etc.)	4	2	0
Inspection – Enforcement	34	54	50
Inspection – Fire Damaged Property	0	0	2
Inspection – Building Audit	0	0	0
Inspection – Occupancy Checks	0	0	1
Total	62	91	160

PLUMBING – Simon Butler

Analysis of applications approved year to date including December 2020. These include (Permit/Notifiable/Low Risk).



Details of applications that were processed in December 2020 (details below). These include:

- 15 Permits
- 15 Notifiable
- 5 Low Risk

Simon Butler is currently on annual leave and is returning to work on 18 January 2021 the report has been completed by the Manager of Regulatory Services.



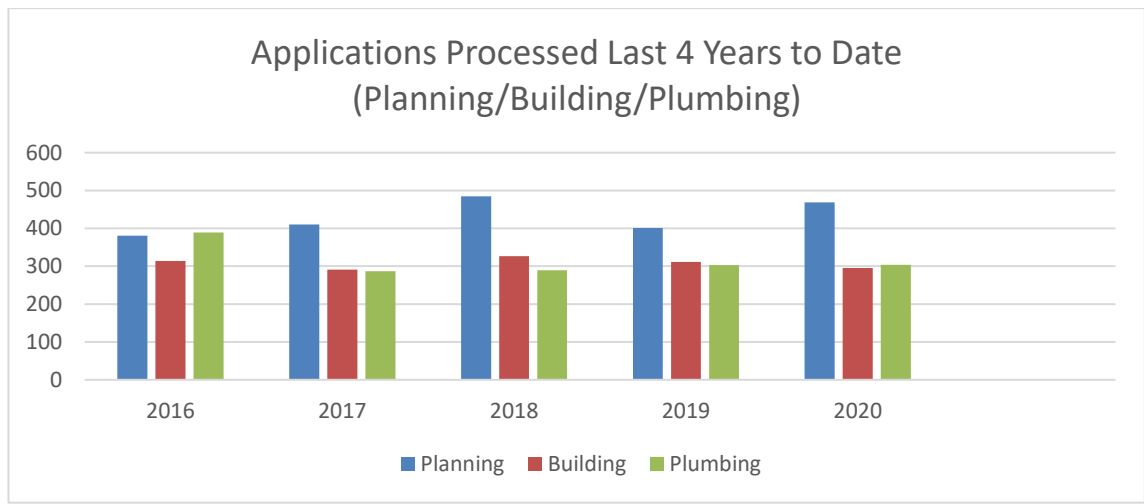
The month of December continued to be very busy with an increased number of enquiries, development application assessments, plumbing inspections and CLC completed leading up to the Christmas break.

Plumbing stormwater complaints have reduced with a reduction in rainfall during November and December.

The expired permit project is still ongoing and the number of enquires continues to reduce as a result of home owners having most plumbing matters resolved.

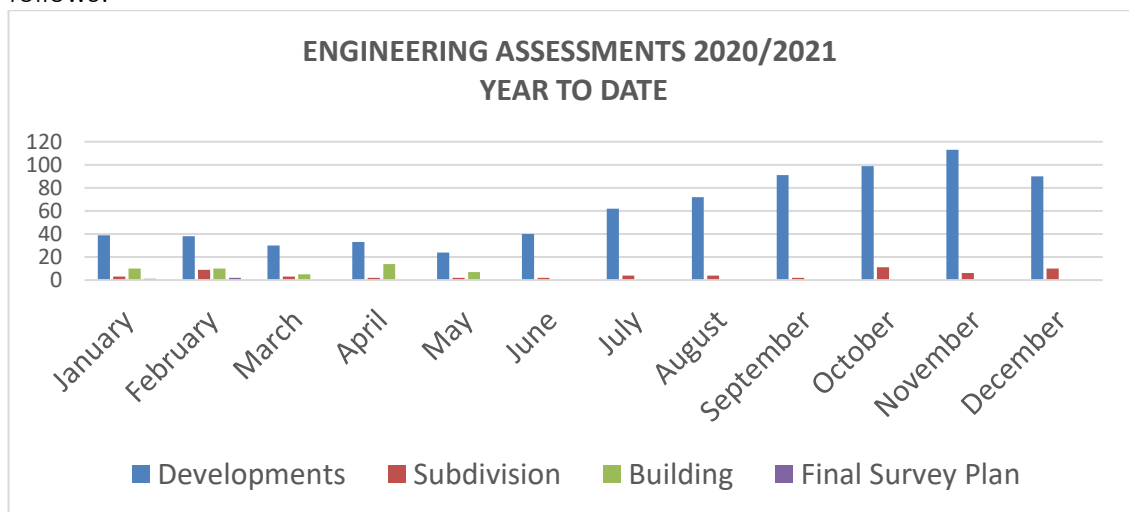
DEVELOPMENT ASSESSMENT – Shayla Nowakowski

The following table provides details of the overall Planning, Plumbing and Building Applications processed for the years 2016, 2017, 2018 & 2019 together with current yearly figures up to and including December 2020.



DEVELOPMENT ENGINEERING – Leon Ashlin

Development Engineering has examined 90 applications (Developments & Subdivisions) for the December period, which required engineering input as follows:



Development Engineering Compliance – Leon Ashlin

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 642 Primrose Sands Road – 5 lots – PC reached in Dec 2020
- 19 Nugent Road – Stormwater - final inspection required in Jan 2021
- Pawleena Road Stage 1 – commencement in August

Audit inspections for new road, kerb & gutter, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Approved developments likely to commence soon:

- Engineering fees paid for 30 Montagu Street – subdivision opposite Council Depot
- Subdivision Application received for remainder of Pawleena Road (R Lynch)

Contract Construction/Design:

- Lewisham Road for 2020/2021 - Awarded to Moore Civil Contracting - Commence 4 Jan 2021
- Sugarloaf Road reconstruction awarded to Black Cap
- Fulham Road realignment awarded to Black Cap
- Cole Street SW Upgrade awarded to Black Cap – Commence Jan 2021
- Greens Road – in-house design – to get quotes

Capital Works:

- Clover Court SW upgrade – WIS to undertake works in Dec 2020/Jan 2021
- Continue with footpath upgrade works – Tim Watson

ENVIRONMENTAL HEALTH - Greg Robertson Rachel Tenni

Building Act 2016

Onsite wastewater management assessments completed for Plumbing Permit applications. Most applications were satisfactory. However, several required modify designs to comply with the relevant Australian Standard and ensure consistency with development application permit conditions.

Complaints about failing septic tank systems reduced slightly in December, mostly likely because the soils are drying out. Several properties with failing OWMS have lodged applications for new systems and are in the process of repairing.



Land Use Planning & Approval Act 1993

Development applications including, subdivisions new dwellings and outbuildings have been assessed and referrals completed.

Applications numbers continue to be much higher than previous years, which is stretching resources.

The Senior Compliance Officer investigated a complaint about land filling to see if the works were being undertaken in accordance with the planning permit conditions.

Food Act 2003

In May 2020, all food businesses were provided with a six (6) month extension on food licences through the state government *Covid-19 Disease Emergency Act 2020 Notice Under Section 16*. This resulted in all Food business annual registrations expiring in December 2020. The EHO was charged with reviewing and renewing all registered food businesses licences before December 31st 2020. Most Food businesses renewed their registrations within the time frame with council charging 50% of the fee for 2020. Registrations will expire June 30th 2021 and renewals will be required to pay full fee for 2021-2022 Financial year. A late fee was charged at \$50 for those who did not submit their renewal application by 15th December 2020.

Communicable disease

One communicable disease notification was received during December, it was investigated by our EHO and sent to the Director of Public Health.

Food safety

Several food business inspections were completed and the EHO has dealt with a number of enquiries about establishing new food vehicles in Sorell.

3 complaints about food business were received and two related to poor food hygiene practices and the other was referred to Department of Health as it related to Covidsafe occupancy limits being exceeded.

Several new mobile food businesses have been approved and are currently operating in Sorell and neighbouring Council areas.

EHO has completed two 'Form 42' new food business inspections and one occupancy inspection, reports have been sent to the relevant building surveyor.

Enquiries have been received about setting up new food vans to operate in the Southern Beaches, one new permit was issued.



Recreational Water Quality

The Environmental Health Officer undertook sanitary surveys at each sampling location. Water sampling commenced on 7 December 2020. All results for samples collected in December complied with the Tasmanian Recreational Water Quality Guidelines.

One high result was reported in Midway Point in early January which was associated with overflowing sewage from a TasWater sewerage pump station. The beach was closed and further details will be included in the January 2021 report.

Environmental Management & Pollution Control Act 1994 (EMPCA)

A number of community complaints were reported including; backyard burning, noise from a commercial business, light spillage, loud music, and dumping of waste. The complaints have/are being investigated.

Waste Management

Manager of Engineering and Regulatory Services attended the second Southern Tasmanian Waste Management (STWMG) group workshop with the consultant (Urban EP) who are preparing the *strategic analysis of recycling* in Tasmania.

Green waste bookings in December continued to be very high with a record of 52 tonnes collected. Some residents are 'putting out' very high volumes which exceed the 2m3 limit.

Our contractor completed additional collections at recycling centres over the Christmas / New year period due to the high volumes of materials left at recycling centres.

There was a problem with the green waste on-line booking system over the Christmas/New year break which resulted in many residents not being able to book the January collection. Residents who contacted Council explaining that they were unable to book were manually added to the January list and our contractor delayed collection until the new bookings were entered.

Public Health

EHO continued discussions with the Department of Education regarding on-going drinking water quality issues at the Dodges Ferry School. DoE has been investigating and continue testing the water and obtain advice from the Department of Health.

Unhealthy housing complaint investigated after receiving a report from Tasmania police regarding insanitary living conditions.

Registration of a new Water Carrier under the Tasmanian Drinking Water Quality Guidelines bringing the total number of active Sorell registered water carriers to 12.



Regulated system inspection conducted by EHO.

All public swimming pools/spas within Sorell must provide monthly micro-bacteriological water samples under the Recreational Water Quality Guidelines. A non-complaint sample result was returned in December. Investigation and rectification along with resampling showed the issue was resolved.

Management

Regulatory Services and Customer Services staff are gathering data on the time that is being allocated to various regulatory and customer service functions. Data collection will continue for several more months.

COMPLIANCE - Darren Carter

Infringements issued for Nuisance Dogs (including Dog at large)	5
Infringement issued for Taking a Dog into a restricted area	2
Reported Dog attacks on livestock or other Dogs	3
Reported Dog attacks on people	2
Dogs impounded	7
Nuisance created by animals including dogs (Noise/Odour)	9
Fire Hazard Abatement notices issued	397
Litter Infringement notice issued	1
New Dog Registrations as a result of door knocks	0
Dog Abatement Notice (currently being appealed to the Magistrates court)	1
Noise – Nuisance animal (roosters)	2

Restrictions on beaches commenced on the 1st of December.

Compliance on Blue Lagoon appears to be good with positive feedback from members of the public on the dog free beach.

Many people are remaining at the beach later of a night and parents are taking their children to this beach due to the restrictions in place.

Some issues with compliance remain on Primrose Sands beach and the Southern end of Carlton beach near the River mouth with people disobeying the restrictions which has resulted in officers focusing on this area.

DEPOT WORKS – Ken Smith, Ken Grierson, Mandy McLeod

Unsealed Road Crew:

- Maintenance on Nugent Road, River Street and Bream Creek Road.
- Re-sheet prep East Orielson Road, Bakers Road and Leprena Road.
(no graphs as Works Support Officer on leave).

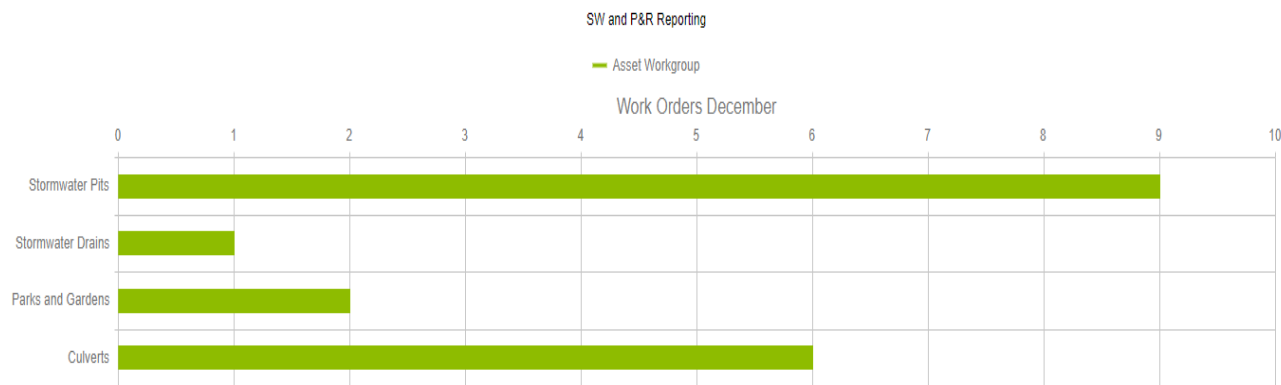


Sealed Road Crew:

- Carlton Beach Road, Wattle Road, Nugent Road and Brinktop Road.
(no graphs as Works Support Officer on leave).

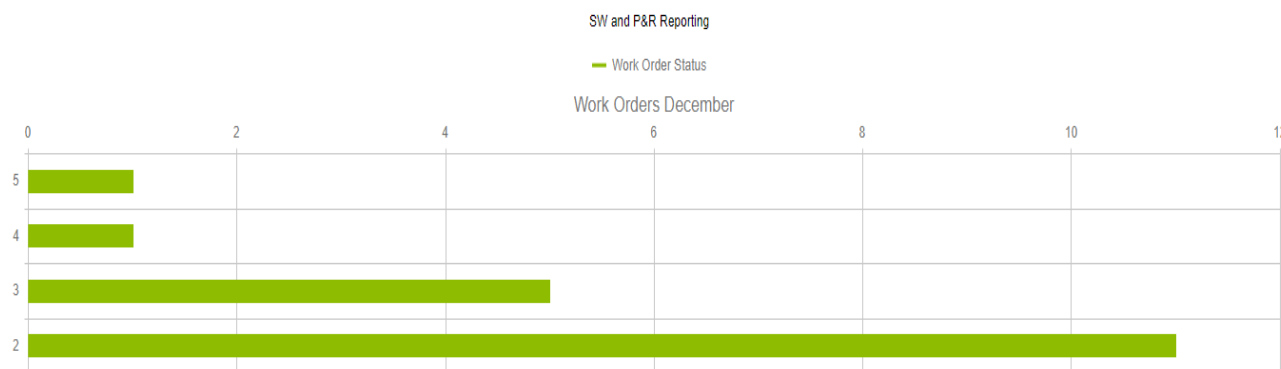
Stormwater Crew:

- Scheduled Inspections.
- Installation of pump system Nerine St – capital works - power hopefully connected around 7/1.
- Completion of Pembroke junior oval drainage works – minor capital.
- Drainage works Valley View Close and Alomes Road.
- Ongoing Vegetation removal from drainage System.



Land Improvements:

- Management of higher than usual grass growth rates.
- Continued Inspections & Maintenance of all Parks, walkways and streetscapes.



FACILITY MAINTENANCE CO-ORDINATOR – Amy Neubauer

All Buildings - general maintenance requirements as per form 46.

Repairs and maintenance to:

- Annual gutter cleaning.
- Plaster repair to Sorell Hall ceiling from water damage.



Projects:

- Pembroke Park Skate bowl shelter – Light posts received, meeting with contractor 15 January to go over installation.
- MAST Grant Solar Lights on Boat Ramps & Jetties - Poles received- lights received - adaption fittings manufactured. Meeting with Contractor Monday 18th Jan.
- Gypsy Bay Dredging – Back to square one, reapplying for development application from Crown Land Services.
- Sorell Memorial Hall timer floor refurb – New contractor required; the engaged contractor can't do the work.

Repairs and maintenance to public toilet facilities:

- Weekly Inspections of toilet facilities.
- Annual clean out of septic tanks and grease traps.
- Remove hydraulic closer from Gypsy Bay toilet door due to wind issue.
- Replace toilet roll holder Boat Park.

ASSETS – Julie Mann

- Q2 Capitalisation imports ready for review by finance.
- Conference / meeting (zoom) was had with Assetic's key stakeholders for mobile app and user interface development and Council users provided user feedback and requested more clarity on update / release information and impacts on users, particularly with field officers using the mobile app.

PROJECT ENGINEER - Anthony Walters

Road & Traffic

Footpath Renewal Program 20/21

- San Francisco St – Construction is 75% complete.
- Nash St – Construction complete.

Vulnerable Road User Program 19/20

- Weston Hill Rd (Adjacent to Woolworths car park) – Reseal complete, installation of traffic islands to commence shortly.

Vulnerable Road User Program 20/21 - Successful applications for projects:

- From Ningana (The Circle) to Arthur St – Kerb and Gutter and Concrete Footpath.
- From Junction St (Bally Park Rd) to the Boat Park – Kerb and gutter with concrete footpath and pedestrian crossings.

The next round opens in March 2021 and concept plans are being developed.



Parks & Reserves

- Snake Hollow
 - Developing scope and budget.

Buildings

- Pembroke Park Stadium
 - Construction has commenced.
 - The stadium access road from Montagu St:
 - The second stage of the car park and access road will go to tender in the New Year.
- Levelling the Playing Field Change rooms:
 - Electrical installation complete.
 - Plumbing complete.
 - Concrete footpath surrounds complete.
 - Adjacent car parking area – works have commenced and expected to be complete before Christmas.
- Sorell Memorial Hall – Supper Room Upgrade
 - Waiting on the results of the TCF grant application.

Administration

- Capitalisation of the 2020/21 footpath renewal program continuing.

Anthony is currently on leave but it is not expected there will be substantial changes to the information provided above.

8.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – JESS HINCHEN, MANAGER

Meetings Attended by Manager

- Niall Quinn – Basketball development
- Council Workshop
- Council Meeting & AGM
- Payroll review meeting
- Various HR meetings

HUMAN RESOURCES

New Starters

- **Amy Neubauer** – Commenced her role of Works Manager on 4 January 2021. Recruitment for her positions of Facility Maintenance Coordinator and WHS Officer is now underway.

Recruitment

Recruitment for the following positions are currently open.



- **Finance Officer:** Closes Tuesday 19 January 2021
- **Information Management Officer:** Closes Tuesday 19 January 2021
- **Works Programmer Stormwater, Parks & Reserves:** Closes Tuesday 19 January 2021
- **Facility Maintenance Coordinator:** Closes Friday 29 January 2021
- **WHS Officer:** Closes Friday 29 January 2021
- **Works Supervisor Stormwater, Parks & Reserves:** On hold

Training

The training plan has been updated. Employees were sent their approvals for training in December 2020.

PAYROLL

Two pay runs and end of month processing completed.

Various meetings and completion of payroll data input.

WORKERS COMPENSATION

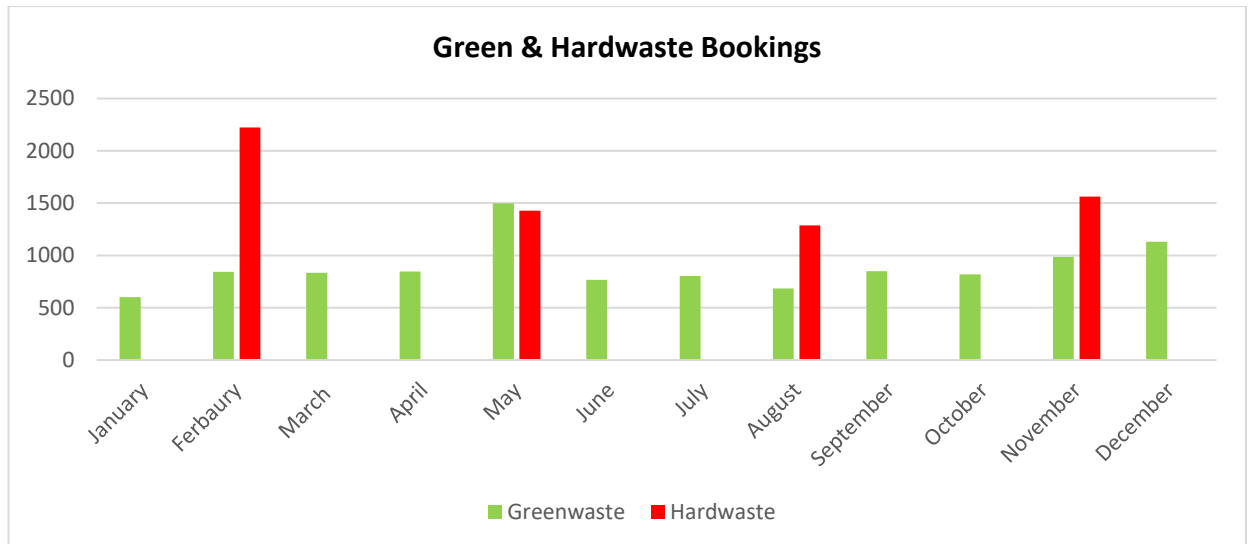
Department	Date of injury	Injury Details	LTI or MTI	Hours Off	Notes
Depot	18.08.2015	Olgar nerve and tendon damage	LTI	1133	Ongoing
Depot	23.07.2019	Left thigh and hip pain	LTI	1683.48	Ongoing
Depot	03.10.2019	Patellar Tendinosis	LTI	101.5	Closed
Depot	06.11.2020	Stress and Anxiety	LTI	236	Claim disputed

CUSTOMER & BUSINESS SUPPORT

Receipting figures – December

Dog Registrations Payments	23
Rates Payments	183
Regulatory Applications Receipted	116
Other (RV's, Infringements, Pound Release, Fees etc)	48





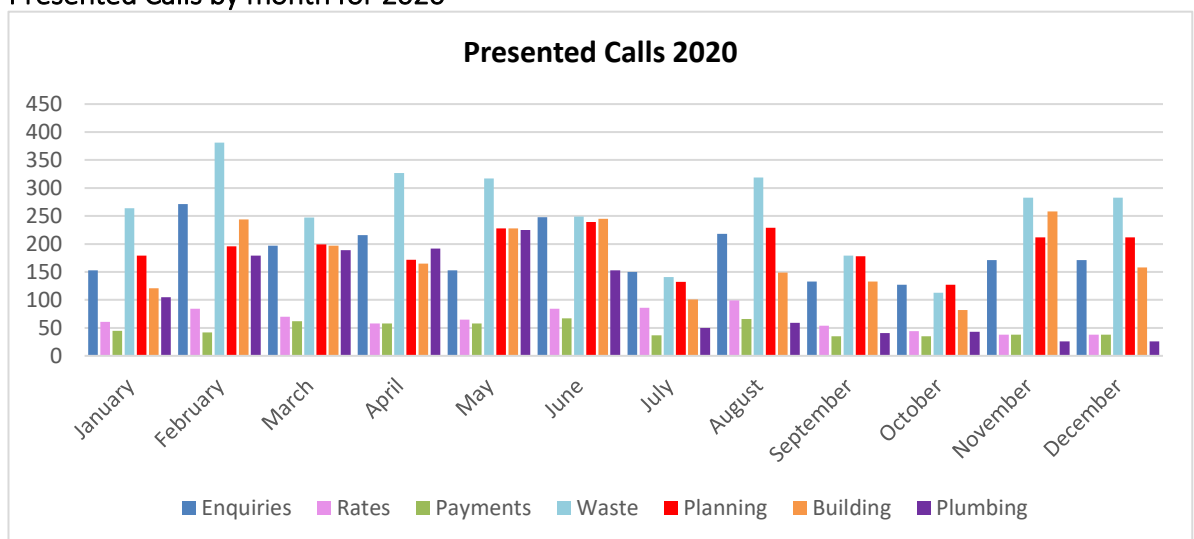
Phone Call Reporting – December 2020

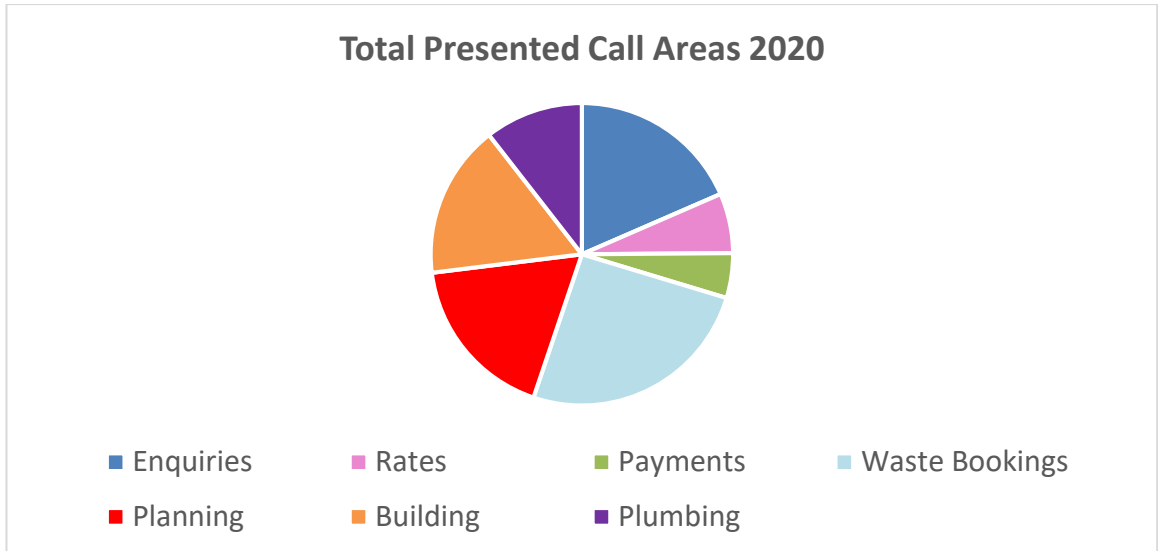
Enquiry	Number of Answered Calls	Average Speed of Answer	Percentage of Calls Answered
Building	153	21 Seconds	96.8%
Enquiries	154	11 Seconds	90.1%
Payments	34	14 Seconds	89.5%
Planning	193	16 Seconds	91.0%
Plumbing	26	12 Seconds	100%
Rates	37	10 Seconds	94.9%
Waste/Bins	263	12 Seconds	92.6%

93.1% of calls are being answered within 13.7 seconds.

**Planning & Building calls will show a longer answer time as they are the last options for customers to choose when calling in via the phone system.

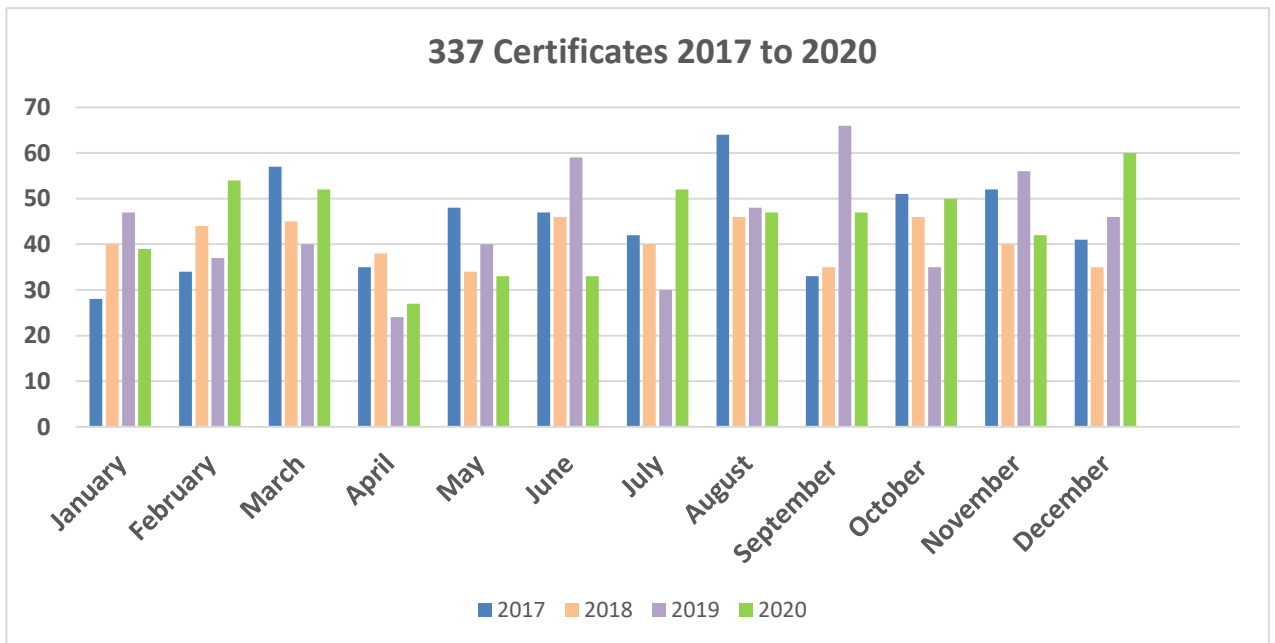
Presented Calls by month for 2020



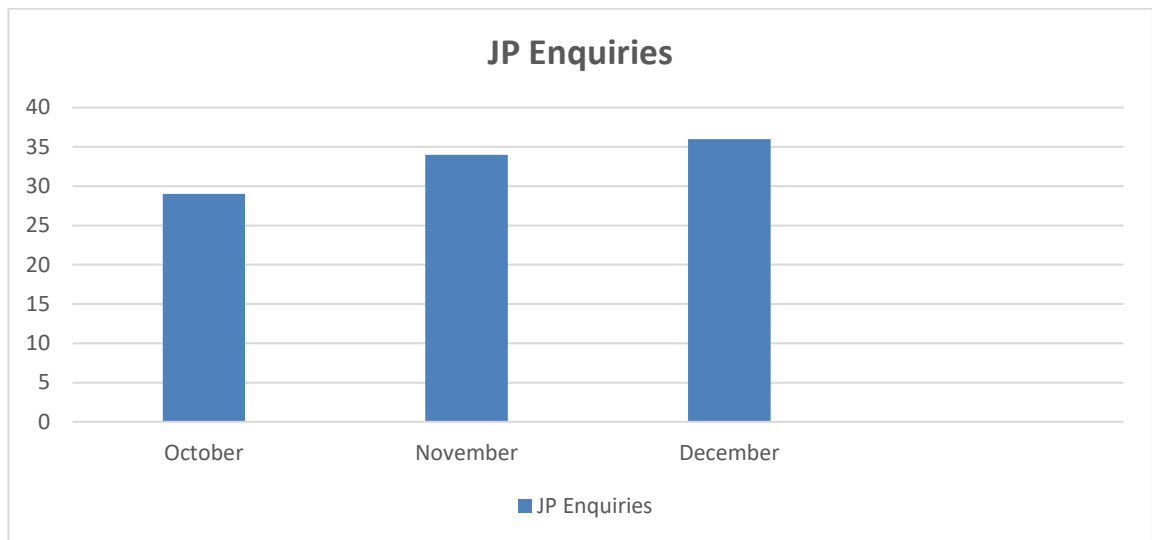


337 Certificates

Council processed 60 - 337 Certificates in December 2020, which relate to the sale of properties as detailed in the graph below.



Justice of the Peace Enquiries

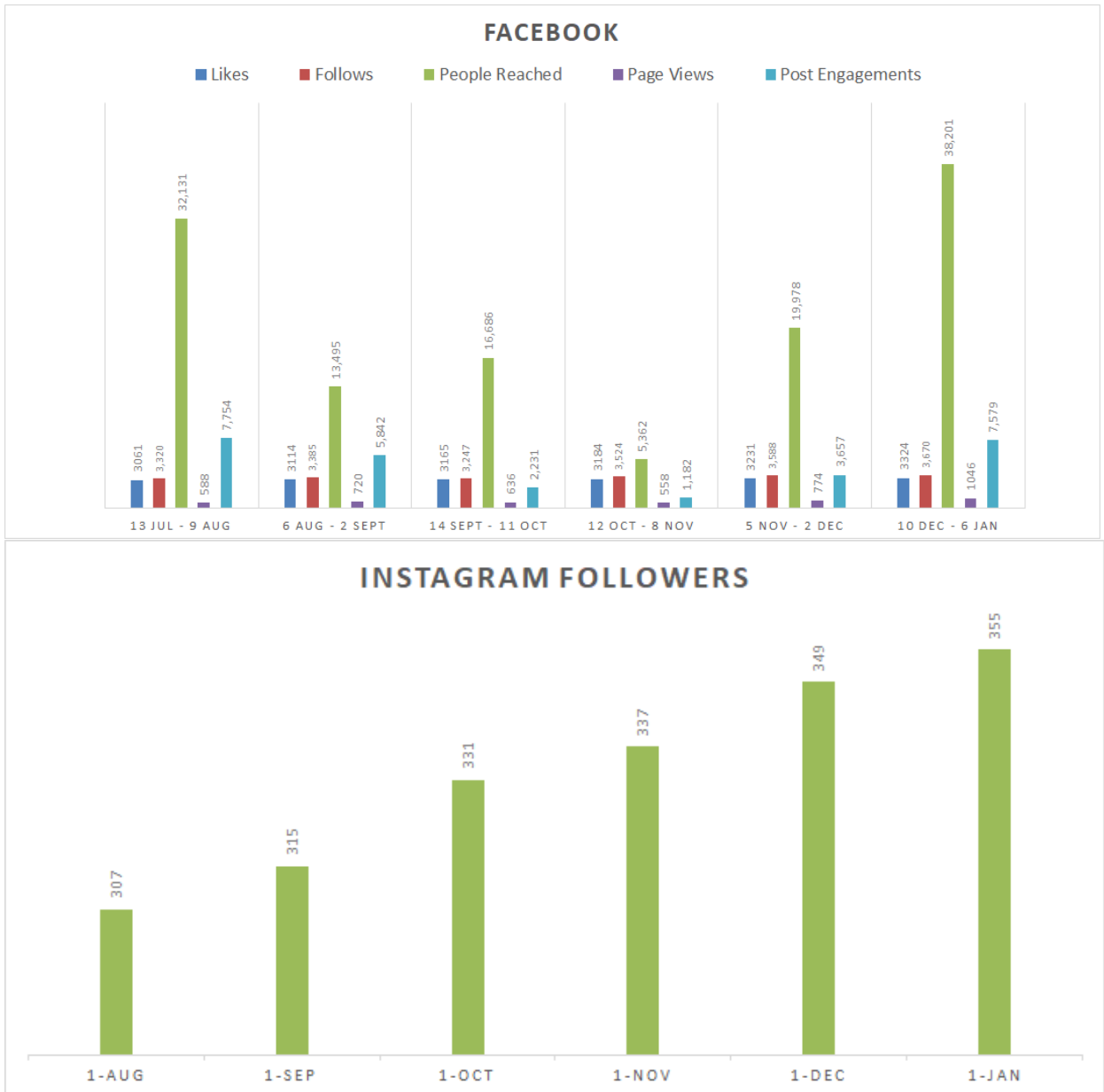


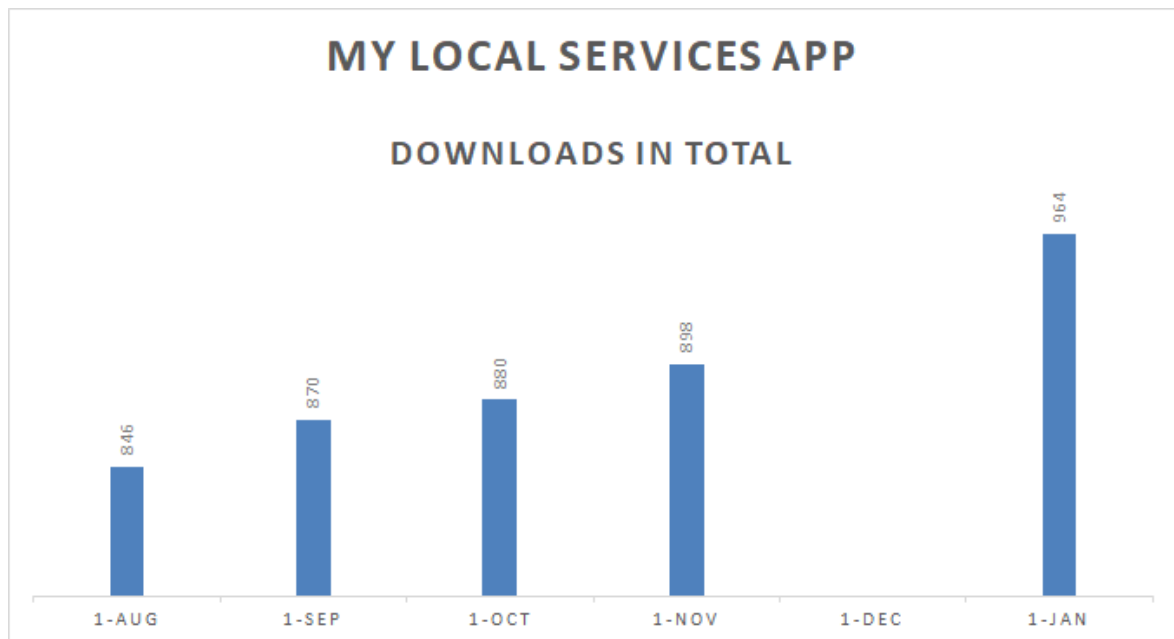
COMMUNICATIONS

- Sorell Times – Regular monthly advert.
- The Mercury – Submitted information for The Mercury's Christmas Services Guide and an advert for the Drought Weeds Grant Program.
- Drought Weeds Grant Program – Advertised the program through social media, My Local Services App, Mercury newspaper and Sorell Times newspaper.
- Annual Report – 2019/2020 Annual Report finalised and distributed.
- Council Works Update – monthly update compiled re: current and soon to be commenced Council works published on our website and Facebook and Instagram pages.
- Website – Updated with news and documents including Council Works Updates, Achieving a Community Cultural Precinct for Sorell, Availability of Waste Management Calendars and Drought Weeds Grant Program.
- Open Space Strategy – Website updated with final copy and emailed people who made a submission to notify them how their feedback informed the final copy approved by Council.
- Brochures – all public brochures currently being updated for printing and website.
- Community Services Directory – Update of the Directory ongoing.
- Mayors Christmas Message – Filmed a special Christmas Message from Mayor Vincent for social media.
- Community News Newsletter – December 2020 edition finalised and mailed to rate payers with 2021 waste calendar.
- Website redevelopment – Commenced planning for website redevelopment.
- Waste Education – Facebook posts ongoing and planning for a recycling display is ongoing.

- Australia Day Awards – Awards opened for nominations and promoted via Facebook, Instagram, website, Sorell Times, Customer Service, roadside signage and emailed out to community groups and general contacts.
- Sorell 2021 – Planning for Street Banner design and logo development ongoing.

Social Media –





MEDIA

- ABC – Responded to requests for information regarding the Taswater sewage spill at Midway Point.
- Pembroke Park Stadium – Organised a photo opportunity with Senator Claire Chandler and Minister Jane Howlett for the commencement of the stadium for social media.

GRANTS

Community Grants

- Country Women's Association Sorell - \$931.50

Grants applications made by Council

- Tasmanian Community Fund – Medium Grant – Application submitted for the Supper Room upgrade. Advised and outcome unsuccessful.
- Improving the Playing Field – Large Grant – Application submitted for multiple infrastructure needs at Pembroke Park. Notification of outcome advised January 2021.
- Healthy Tasmania Fund Round 2 – Application submitted for the installation of fitness and playground equipment at Pembroke Park. Notification of outcome advised March/April 2021.

RIGHT TO INFORMATION

- No Right to Information Requests were received

COMMUNITY SERVICES – Hours of Use

Facility	Hours for Month of September 2020	Hours for Month of October 2020	Hours for Month of November 2020	Hours for Month of December 2020
Midway Point Hall	59	52.5	58.5	32.5
Copping Community Hall	11	6	12	15
Dunalley Hall	12	30	16	12
Sorell Memorial Hall	36	72.5	91	80
Dodges Ferry Rec Centre	57	47	45	23
Pembroke Park	158	228	198	155
Dodges Ferry Oval	37	19	4	12
PCYC	4	10	11	3

OTHER DEPARTMENT ACTIVITY

- Art and Cultural Forum – feedback
- Various lease and licence agreements
- Preparations for Australia Day
- Cemetery bookings
- Citizenship Ceremony

Currently working with/supporting the following Community Groups/Organisations on Various Issues

- Distribution of supporting COVID-19 documentation regarding contact tracing to permanent hirers of Council facilities/grounds.
- Ten Days on the Island Project
- Public Health Briefing – Teams Meeting
- Copping Hall Committee - Columbarium Wall
- Dunalley Hall Committee
- Jacksons Locksmith
- Pembroke Park Users – Storage in new change rooms
- SE Basketball Forum
- Senior Advisory Group

8.4 FINANCE AND INFORMATION – STEPH GUNN, MANAGER

During the month of December the following key financial management tasks were completed:

- The 2020/2021 financial year variance reporting schedule has been developed and agreed upon by departmental managers. Departmental managers will complete comprehensive variance reporting on actual to budget income and expenditure four times during the financial year. Variance



reporting was completed by all departmental managers in November and then reviewed by finance staff.

- Finance staff worked on the operating and capital Mid-Year Budget Review.
- Finance staff worked on Phase 2 of the 2019/2020 Consolidated Data Collection Survey. This is due back date to KPMG on 12 January 2021.
- Finance staff reviewed the second quarter capital works capitalisation prior to being sent to Assetic for processing.
- Finance staff completed and lodged the South East Region Development Association (SERDA) audited annual report.

Rates Revenue

- At the end of December, 62.5% of rates had already been paid, compared to 60.4% at the same time last year.
- Supplementary valuations were received from the Officer of the Valuer General in the first half of the financial year, totalling \$66k.

Audit

- N/A

Grants & Funding

During the month of December the following grants were invoiced:

- Council invoiced the State Government Department of Communities for \$600k in relation to the Pembroke Park Gym. This grant funding was received in early January.

Information Technology and Communications

- IT staff are planning for capital works projects approved by Council for the 2020/2021 financial year:
 - C-20-IT-002 – The CCTV camera capital project is currently in the planning stage.
 - C-20-IT-005 - The Navision finance system upgrade is currently underway and IT, Finance, Depot and Payroll staff have been involved in system demonstrations, documentation, training and testing. Intensive testing of the system took place during June. The system Go Live date was expected to be 1 July 2020, however due to a number of unexpected factors, the Go Live has been delayed until later in the 2020/2021 financial year.



- C-21-IT-001 – The projector and screen capital project for the Sorell Memorial Hall is currently in the planning stage.
- C-21-IT-001 – The website upgrade is currently in the planning stage.
- Council have engaged with Techquity, a Hobart based IT Company, to provide IT services and support on an as-needs basis. Techquity are currently completing a comprehensive review of Council’s IT environment. This review will include the development of IT documentation, procedures and system flow diagrams.

Insurance

- N/A

Fleet Management

- A capital budget allocation was made for fleet replacements during the 2020/2021 financial year and has been approved. Fleeting replacement planning has commenced and it is expected motor vehicles will be ordered by the end of March 2021.

Meetings

- Council meetings and workshops as required.
- Staff meetings with Finance & Information Department staff as required.
- Senior Management Team (SMT) and Leadership Team meetings as required.
- Capital works monthly meeting with Finance, Asset Management, Engineering and Depot staff.
- Various internal meetings regarding the finance system upgrade.
- Meeting with consultant David Doyle regarding payroll system review – 16 December 2020
- Quarterly meeting with the Commonwealth Bank – 16 December 2020
- Meeting with Council Wise regarding system integration issues – 17 December 2020
- Meetings with Dialog and Subscribe HR regarding the finance system upgrade – 22 December 2020 & 8 January 2021

9.0 PETITIONS

At the time of preparation of this agenda no petitions had been received.

^
—



10.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

^

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meeting of 12 January 2021 be noted.”

11.0 GOVERNANCE

^

11.1 MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE

RECOMMENDATION

“That Council resolve to nominate the following employees for the appointment by the Minister for Police, Fire and Emergency Management to the roles of:

- Municipal Coordinator – Amy Neubauer (Works Manager;
- Deputy Municipal Coordinator – Robert Higgins (General Manager); and
- Deputy Municipal Recovery Coordinator – Robert Higgins (General Manager).”

Introduction

The prior Municipal Coordinator role resigned with the Works Manager resignation in December 2020.

The prior Deputy Municipal Coordinator and Municipal Recovery Coordinator (Community Liaison Officer) has requested to step down from the roles after a number of years of service.

REPORT

The Works Manager Position Description was amended with the recent recruitment of Amy Neubauer, to include the statutory Municipal Coordinator role as a core responsibility.



To assist the Works Manager (and Municipal Recovery Coordinator – Jess Hinchin), the General Manager will seek appointment as Deputy to both.

ROBERT HIGGINS
GENERAL MANAGER
Date 13 January 2021

12.0 HR & COMMUNITY SERVICES

12.1 [^]
COMMUNITY GRANTS PROGRAM

RECOMMENDATION

“That Council approve the following community group to receive a grant under the Community Grants Program.”

Introduction

Through the Community Grants Program, available year-round, Council provides financial support to eligible community groups and organisations within the Municipality. The program is governed by a set of specific guidelines and allocations are approved by Council. Eligible community groups are able to apply for up to \$2,000.00.

Strategic Plan

Objective 3.8 – To Ensure a Liveable and Inclusive Community – *Encourage and support the local arts, cultural activities, programs and events.*

Annual Plan

Sufficient funds exist within the Operating Budget.

Policy

Community Grants Policy.

Asset Management Implications

NIL

Risk Management Implications

NIL

Community Implications

There will be positive implications for the community through the provision of funds for activities and projects within the Sorell Municipality.



REPORT

For the month of December, Council received three Community Grant Program applications from the following community groups:

- Anglican Parish of Sorell, Richmond and Tasman
- Dunalley Primary School Association
- Country Women’s Association Sorell

The applications were assessed by Council at a workshop held on 12 January 2021. All Councillors were present at the meeting and agreed to fund one application, the Country Women’s Association Sorell, to the amount of \$931.50.

SONIA PULLEN
COMMUNITY LIAISON OFFICER
 Date 13 January 2021

13.0 FINANCE & INFORMATION**13.1 EXECUTIVE SUMMARY – FINANCIAL REPORT DECEMBER 2020 YTD****RECOMMENDATION**

“That the Executive Summary – FINANCIAL REPORT DECEMBER 2020 YEAR-TO-DATE be received and noted by Council.”

FINANCIAL REPORT DECEMBER 2020 YEAR-TO-DATE

The operating surplus for the period ended 31 December 2020 of \$7.827m is \$1.077m above the budget of \$6.750m. The main drivers of this position are:

- Recurrent income year to date is \$16.526m, which is above budget by \$506k.
- Operating expenses year to date are \$8.699m, which is \$571k below budget.

NOTES TO THE ACCOUNTS**1. RATES AND CHARGES**

Rates and charges are above budget by \$196k to the end of December. This is a result of increased revenue from supplementary rates notifications received from the Office of the Valuer-General. In the six months’ year to date of the financial year \$66k in general rates has been received as a result of supplementary valuations.



The remainder of the variance is a result of less rates remissions applied for and processed year to date than expected. Other remissions was under budget by \$82k to the end of December, which included a budget for COVID19 financial hardship remissions. However, year to date no COVID19 rate remissions have been applied.

2. STATUTORY FEES AND CHARGES

This category is above budget by \$137k to the end of December, which is a result of town planning activity being greater than expected.

3. USER FEES

This category is above budget by \$96k to the end of December. This is largely a result of the following variances:

- Plumbing activity was greater than expected with plumbing application fees \$21k and plumbing inspection fees \$25k above budget.
- Building assessment activity was greater than expected with these fees coming in \$12k above budget.
- Engineering inspection and approval fees were \$12k under budget. This income stream is difficult to predict due to the unknown timing of subdivision developments.
- Food licenses income was \$20k above budget, as the invoices were expected to be raised in January 2021 but were instead raised in November 2020.

4. GRANTS OPERATING

This category is below budget by \$116k to the end of December. This is largely a result of first and second quarter payment of the Financial Assistance Grant (FA Grant) coming in at \$263k, which is \$52k below budget per quarter.

Additionally, another reason for the operating grant category coming in below budget is due to the State Government Heavy Vehicle Motor Tax. The State Government Heavy Vehicle Motor Tax was budgeted to be received in September, however it is now expected to be paid in early 2021.

5. CONTRIBUTIONS RECEIVED

This category is above budget by \$73k to the end of December. This is largely due to public open space contributions received for subdivision applications. Only a small number of contributions are budgeted for, as development activity of this nature is unpredictable and therefore difficult to estimate.



In December Council also invoiced Bendigo Sorell & District Community Bank for \$20k for their contribution towards the Levelling the Playing Field change room development at Pembroke Park.

6. INTEREST

This category is consistent with budget to the end of December.

Rates interest written off is under budget by \$14k, as a result of less COVID19 financial hardship interest remissions applied for than expected.

Interest received from banks is \$15k under budget as a result of the timing of term deposits maturing and the low interest rates currently available.

7. OTHER INCOME

This category is above budget by \$121k to the end of December. This is largely as a result of the following variances:

- The profit share of Copping Tip for the year ended June 2020 of \$85k, came in \$50k greater than expected.
- The Copping Tip land tax assessment reimbursement of \$14k was expected to be received in March, but was actually received in October.
- Income from other facility hire is above budget by \$14k, as the impact of COVID19 on community facility usage has been less than expected.
- SERDA external labour hire recoveries is under budget \$14k, due to less expenditure incurred in relation to the Work Force Development Grant and Enterprise Training Centre Grant year to date and thus less reimbursements to Council.
- Unbudgeted workers compensation reimbursements of \$33k have been received.

8. INVESTMENT IN TASWATER

This category is in line with budget to the end of December.

9. EMPLOYEE BENEFITS

Total employee benefits are below budget by \$27k to the end of December. The following were major variances at the end of December:

- Salaries was above budget by \$92k or 4.3%. This variance is not significant to the overall salaries budget, and is likely due to the timing of annual leave taken. Annual leave is budgeted to be taken evenly throughout the year, therefore it's likely less annual leave has been taken than budgeted for year



to date. Leave taken at end December / early January was processed in January and will provide a clearer picture.

- Salaries transferred to WIP is above budget by \$43k, as a result of more staff time spent on capital jobs year to date than anticipated. Likewise Overheads recovered is above budget by \$16k.
- Staff training is below budget by \$17k, as a result of less training applied for and completed year to date than expected.
- Workers compensation insurance is below budget by \$41k, as a result of a budget overestimation. Workers Compensation was budgeted at 5.53%, based on the 2019/2020 percentage (5.37%) and advice from Council's insurance brokers that the percentage was likely to increase. However, during the 2020/2021 insurance renewal process Council's insurance brokers recommended changing workers compensation insurers from QBE to Allianz, which resulted in a decrease in the percentage to 4.25%.

10. MATERIALS AND SERVICES

Materials and services is \$319k below budget to the end of December. The major materials and services variances at the end of December were:

- Advertising is below budget by \$14k, mainly as a result of a reduction of paid advertising, in particular, HR and SERDA. Additionally, the December invoice for advertising was received late and will be processed in January.
- Computer Hardware/Hardware Maintenance is below budget by \$12k, as a result of \$3k budgeted to spend on equipment for SERDA which actually happened in June 2020. Additionally, due to the rescheduling of planned purchases within the ICT department a further reduction in expenditure to date has occurred.
- Computer software maintenance and licenses is above budget by \$46k, largely as a result of the payment to Assetic (\$54K) for the six months ending June 2021 which was budgeted to be paid in January.
- Consultants are below budget by \$49k, this is due to a number of consulting projects not taking place in the first half of the financial year, as originally expected. This includes Pembroke Park Function Centre Business Case, Sorell Streetscape Plan, Techquity IT Review and Old Forcett Rd quarry work. Additionally, the need for ad-hoc consulting work in the first half of the financial year was less than expected across a number of departments. These under spends are partly offset by additional Town Planning consulting services required year to date.
- Contractors are below budget by \$55k, as a result of reduced usage of Techquity, the contractors engaged to provide IT services and support.



- Mornington Park transfer station disposal costs are below budget by \$14k. These monthly costs have consistently come in less than expected due to disposal cost savings at the Copping Tip.
- Electricity is below budget by \$29k, mainly due to a delay in receiving invoices. Additionally, some savings are being seen in relation to LED street lighting.
- Legal fees are above budget by \$22k, as a result of legal requirements being difficult to predict and thus more legal advice has been sought year to date than estimated.
- Line marking is below budget by \$13k. Line marking work was expected to commence in October, however this work was not started in the first half of the financial year.
- Operating capital is below budget by \$22k. A number of departments had budgeted purchases of minor office equipment and furniture in the first half of the year, however these purchases are yet to be made.
- Printing is below budget by \$11k, which is largely a result of community newsletter cost savings and a delay in the printing of the community services directory.
- Repairs and Maintenance is below budget by \$223k, this is a result of variances across a number of depot departments. The following departments came in under budget at the end of the first half of the financial year; Community Facilities (\$12k), Stormwater (\$16k), Parks & Reserves (\$35k), Bridges (\$100k), Works Depot (\$2k), Sealed Roads (\$75k) and the CAC building (\$8k). Unsealed Roads came in above budget by \$25k. Overall, these variances are a result of the unpredictable and reactive nature of a number of repairs and maintenance activities, making the timing difficult to estimate. In relation to the Bridges variance of \$100k, this is a result of budgeted expenditure between October and December that is now forecast to occur later in the financial year.
- Kerbside Green Waste Collection, Hard Waste Collection and Street Bin Collection are all above budget by \$17k, \$37k and \$19k respectively. These monthly invoices are consistently coming in greater than budget due to an increase in quantity of bins collected but also most notably due to a significant increase in collection costs.
- Kerbside Recycling Collection and Kerbside Garbage collection are both below budget, by \$33k and \$35k respectively. This is largely as a result of expenditure not being processed during the month of December. These collections invoice will be processed in January.

- Signage and Guide Posts is above budget by \$18k, due to a bulk signage requirement purchased earlier than expected.
- Settlement Costs is above budget by \$20k. Settlement costs are not budgeted for, as they are unpredictable in nature.
- Tyres is above budget by \$12k, largely as a result of unexpected tyre replacement for a number of the depot's heavy fleet.

11. DEPRECIATION AND AMORTISATION

This category is below budget by \$147k at the end of December. Depreciation is \$123k under budget, which is largely because the 2020/2021 budget factored in an increase to depreciation as a result of the 2019/2020 transport revaluation. The transport revaluation was imported into the Assetic Asset Management System during November. The budgeted depreciation movement per month due to the transport revaluation appears to be overstated by some \$100k year to date. This amount is also inclusive of some budgeted new/upgrade assets per LTFP for the 2020/2021 financial year. This will be adjusted at Mid-Year Budget Review (MYBR).

Amortisation is \$25k under budget. The finance system upgrade project was expected to be completed and capitalised in July 2020. However, due to unexpected factors this project is yet to be capitalised and thus amortisation is yet to be applied.

12. FINANCE COSTS

This category is below budget by \$10k at the end of December. This is a budget anomaly and should correct itself by the end of the financial year.

13. OTHER EXPENSES

This category is below budget by \$68k to the end of December. This is largely a result of Donations and section 77 expenses. Donations and section 77 expenses are below budget by \$23k, as a result of the implementation of the new Community Grants Program, which is available all year round and will result in grant expenditure being spread across the financial year, rather than the majority being paid at the start of the year. Additionally, the annual insurance renewal program generated savings of \$8K compared to budget. No other significant variances were noted.



14. GRANTS CAPITAL

This category is above budget by \$688k to the end of December. This variance is a result of the following:

- Roads to Recovery funding for the Sugarloaf Road reconstruction was budgeted to be received in March 2021. However, the projects predicted spend for the first half of the financial year was 98k and as a result this amount has been received.
- \$21k relating to the MAST solar light grant was expected to be received in August, however there was a delay in signing the grant deed. The grant deed is now signed and the money was invoiced and received in September. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been recognised as a grants received in advance liability. It will be recognised as grant income when the project is complete.
- \$407k relating to the Levelling the Playing Field grant has been recognised year to date. This grant was originally recognised as income in the 2018/2019 financial year. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been adjusted for through retained earnings and recognised as a grants received in advance liability. The grant income will now be recognised on a monthly basis as the project is completed, in line with the project expenditure. This accounting standard change was not budgeted for.
- \$767k relating to the Community Development Grants Programme (Sorell Pembroke Park Sub Regional Recreation Facility Upgrade) has been recognised year to date. An amount of \$1.2M has been received, however due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been recognised as a grants received in advance liability. The grant income will now be recognised on a monthly basis as the project is completed, in line with the project expenditure. This accounting standard change was not budgeted for.
- \$16k relating to the Wildcare Gift Fund (Penna Beach) has been recognised year to date. This grant was originally recognised as income in the 2019/2020 financial year. However, due to a change in the accounting standard *AASB 15 Revenue from Contracts with Customers*, which was effective in the 2019/2020 financial year, this has been recognised as a grants received in advance liability. The grant income will now be recognised on a monthly basis as the project is completed, in line with the



project expenditure. This accounting standard change was not budgeted for.

15. CONTRIBUTIONS – NON MONETARY ASSETS

No contributions were received to the end of December.

16. NET GAIN / (LOSS) ON DISPOSAL

The sale of the Pawleena Dam was completed during the month of November. A net gain on disposal of \$73k was accounted for.

As reported previously, motor vehicles were disposed of in August, resulting in a net gain on disposal of \$78k year to date.

17. SHARE OF INTEREST IN JOINT VENTURES

No joint venture revenue has been received to the end of December.

CAPITAL EXPENDITURE

Capital expenditure to the end of December was \$4.173m (per Capital Works report run on 8 January 2021).

At the end of December, the following capital jobs were above budget by greater than 10%:

- C-21-T-014 – Marion Bay Road Re-sheeting
At the end of December C-21-T-014 was \$13k (42%) over budget, with a budget of \$31.5k and an actual spend of \$45k. This over spend is because three additional segments, which were expected to be re-sheeted in 2021/2022 were brought forward and completed. This will be adjusted at MYBR.
- C-21-LI-002 Pembroke Park Skate Park - Shelter
At the end of December C-21-LI-002 was \$5k (21%) over budget, with a budget of \$25k and an actual spend of \$30k.

The following capital jobs also had a variance of greater than 10% and have been previously reported to Council:

- C-21-S-001 Stormwater grate replacement
- C-21-S-005 - Minor stormwater works to be capitalised
- C-21-S-008 and C-21-T-048 – Weston Hill Road
- C-21-T-035 - Penna Road
- C-21-T-036 - Penna Road
- C-21-P-008 - ATV, trailer and spraying equipment



The following capital jobs do not have a budget, but have had actual expenditure in the 2020/2021 financial year. These capital jobs will be reviewed and adjusted at MYBR:

- C-21-T-050 Carlton River Road Asphalt Footpath
At the end of December C-21-T-014 had an actual spend of \$23k and a budget of \$0. This was an unplanned job and the footpath was sealed due to a number of community complaints/requests.
- C-20-S-006 Tarbook Court Stormwater
At the end of December C-20-S-006 had an actual spend of \$6k and a budget of \$0. The reason this job was not budgeted for was because it was expected to be completed by 30 June 2020.
- C-22-PRELIM-LEWISHAM
At the end of December C-22-PRELIM-LEWISHAM had an actual spend of \$6k and a budget of \$0. The reason this job was not budgeted for was because it relates to preliminary costs for 2021-2022 storm water jobs at Lewisham Rd, which were unknown at the time the budget was prepared.

The following capital jobs do not have an approved budget and have had or are expected to have actual expenditure in the 2020/2021 financial year. The following capital jobs have previously been reported to Council and will be adjusted for at MYBR:

- C-21-S-014 Lewis Court, Lewisham - stormwater
- C-21-T-049 Bus Stops Works (Department of State Growth)
- C-21-BR-004 Solar lighting at jetties
- C-21-PRELIM-47COLEST – 47 Cole Street subdivision
- C-21-LI-010 Snake Hollow stage 2
- C-21-LI-011 Sorell skate park
- C-21-PEMPARK-001 Pembroke Park stadium
- C-21-PEMPARK-002 Pembroke Park stadium

The following capital jobs did not have an original budget approved in June 2020, however Council approved the budget for these capital jobs in the September and October 2020 Council Meetings:

- C-21-S-009, C-21-S-010, C-21-S-011 & C-21-S-012 Dodges Ferry Stormwater at Dodges Ferry have been approved as a result of unpredictable weather events.
- C-21-S-013 Primrose Sands Stormwater capital works at Primrose Sands have been approved as a result of unpredictable weather events.



CASH & INVESTMENTS

The Council maintains deposits with four major banks (Commonwealth, ANZ, Bendigo Bank and MyState) and with the State owned Tasmanian Public Finance Corporation (TasCorp).

Council's cash position decreased during December, predominantly due to the payment of payroll and invoices, including capital works invoices. In comparison with the 2019/2020 financial year, the current cash balance is marginally greater than the balance at the same time last year.

RATES OUTSTANDING

Attached is a graph showing unpaid rates by month for both the current and previous five years. The graph declines each month as rates are progressively paid throughout the financial year. The second graph has been included to reflect the percentage of rates debt outstanding at the end of each month, with five comparative financial years' data as well.

Collections have remained positive this financial year, with 62.5% of rates already paid by the end of December. At the same time last year 60.4% of rates had been paid.

ATTACHMENTS

- a) Statement of Income and Expenditure for the period ending 31 December 2020
- b) Statement of Financial Position as at 31 December 2020
- c) Statement of Cash Position as at 31 December 2020
- d) Detailed Statement of Income & Expenditure for the period ending 31 December 2020
- e) Capital Works report for the period ending 31 December 2020
- f) Graph 1 – Total Cash Available
- g) Graph 2 – Rates Outstanding

STEPHANIE GUNN

MANAGER, FINANCE & INFORMATION

Date: 12 January 2021

Attachments (36 pages)



12/01/2021		SORELL COUNCIL					
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
ROADS							
1	Fullham Road	C-21-T-001	seal final 473m gravel section		232,454	-	
2	Lewisham Road reconstruction	C-21-T-002	North of Stage 1 from 2019/20 - 449m		12,517	323,293	
3	Sugarloaf Road reconstruction	C-21-T-003	North of Carlton River Rd - next segment only		22,243	548,698	
4	Fullham Road	C-21-T-004	Black Spot project - corner realignment. BS funding of \$229k. Material supplied from #3 recon job		15,395	409,811	
5	Greens Road	C-21-T-005	Reconstruct and 2 coat seal 14/7 - from Vigar Crt		8,414	-	
				\$ 1,804,226			

SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	RESHEETING					
6	Kellevie Road	C-21-T-006	100mm new gravel		2,878	159,489
7	Shrub End Road	C-21-T-007	100mm new gravel		669	82,965
8	Hillcrest Road	C-21-T-008	100mm new gravel		548	-
9	Branders Road	C-21-T-009	100mm new gravel		-	-
10	Laprena Road	C-21-T-010	100mm new gravel		-	-
11	Nugent Road	C-21-T-011	100mm new gravel		1,283	34,529
12	Bezzants Road	C-21-T-012	100mm new gravel		635	28,105
13	Bridges Road	C-21-T-013	100mm new gravel		548	54,523
14	Marion Bay Road	C-21-T-014	100mm new gravel		44,749	-

12/01/2021		SORELL COUNCIL					
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
15	Connellys Marsh Road	C-21-T-015	100mm new gravel		13,839	-	
16	Bakers Road	C-21-T-016	100mm new gravel		-	-	
17	Franklins Road	C-21-T-017	100mm new gravel		150	20,265	
18	Webbs Road	C-21-T-018	100mm new gravel		548	-	
19	East Orieton Road	C-21-T-019	100mm new gravel		67	-	
20	Gellibrand Road	C-21-T-020	100mm new gravel		994	53,049	
21	Gillingbrook Road	C-21-T-021	100mm new gravel		1,561	103,341	
				\$ 920,800			

12/01/2021 SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	RESEALS					
22	Moomere St Dodges Ferry	C-21-T-022	asphalt overlay		49,543	2,001
23	Carlton Beach Rd Dodges Ferry	C-21-T-023	asphalt overlay		5,354	16,968
24	Barclay Crt, Sorell	C-21-T-024	asphalt overlay		421	15,171
25	Dodges Crt, Sorell	C-21-T-025	asphalt overlay - was previously seg 2 & 3		300	23,584
26	Mercer Crt, Sorell	C-21-T-026	asphalt overlay		300	22,913
27	Nash St, Sorell	C-21-T-027	asphalt overlay		300	15,218
28	Weston Hill Rd, Sorell	C-21-T-028	asphalt overlay		15,118	52,145
29	Weston Hill Rd, Sorell	C-21-T-029	asphalt overlay		7,524	38,701
30	Carlton Beach Rd, Dodges	C-21-T-030	asphalt overlay		16,315	93,540

1/20/2021 SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
31	Sugarloaf Rd, Forcett	C-21-T-031	7mm reseal		46,801	32,101
32	Oakview Crt, Sorell	C-21-T-032	10mm reseal		2,070	7,761
33	Sugarloaf Rd, Carlton River	C-21-T-033	7mm reseal		8,045	9,920
34	Sugarloaf Rd, Forcett	C-21-T-034	7mm reseal		32,911	30,616
35	Penna Road, Midway Pt	C-21-T-035	7mm reseal		14,079	4,565
36	Penna Road, Midway Pt	C-21-T-036	asphalt overlay		123,116	27,533
37	Weston Hill Rd, Sorell	C-21-T-037	asphalt overlay		-	8,590
				\$ 708,349		



2020/2021		SORELL COUNCIL		CAPITAL WORKS BUDGET FOR 2020/2021			
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
	STORMWATER						
38	Municipality	C-21-S-001	Grate replacement		21,981	-	
39	Midden Rd	C-21-S-003	Pipe x 2 & headwalls renewal		-	-	
40	Municipality	C-21-S-004	Pit renewal		-	-	
41	Municipality	C-21-S-005	Minor works to be capitalised		49,999	477	
42	Fifth Ave - D/Ferry	C-21-S-006	K&G and SW drainage		583	76,584	
43	Eighth Ave - D/Ferry	C-21-S-007	K&G and SW drainage		874	-	
44	Weston Hill Rd	C-21-S-008	K&G associated with reseal job #28		30,884	-	
45	Blue Lagoon - Dodges Ferry	C-21-S-009	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		5,482	4,200	

12/01/2021						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
46	Gatehouse Drive/Tarbook Court - Sorell	C-21-S-010	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		79,769	-
47	Clover Court - Carlton River	C-21-S-011	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		26,039	13,216
48	Bingham Street - Dodges Ferry	C-21-S-012	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		-	-
49	Nerine Street - Primrose Sands	C-21-S-013	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)		17,967	-
50	Lewis Court - Lewisham	C-21-S-014	Storm Water upgrade projects (Improved infrastructure and reduced risk of flooding)	\$ 590,922	-	-

12/01/2021 SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	FOOTPATHS & KERB					
51	Carlton Beach Rd	C-21-T-038	Replace asphalt footpath with concrete		107,726	-
52	Main Rd (Banjos)	C-21-T-039	Replace pavers with Concrete footpath		21,017	-
53	Cole St (Opposite CAC Entrance)	C-21-T-040	Replace pavers with Concrete footpath		47,783	-
54	Raynors Rd Turning Circle	C-21-T-041	Concrete Footpath Replacement		-	-
55	San Francisco St	C-21-T-042	Replace asphalt footpath with concrete		907	149,243

2020/2021 SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
56	Nash Street (Forcett end)	C-21-T-043	Replace pavers with Concrete footpath		62,341	-
57	Penna Rd	C-21-T-044	Replace asphalt footpath with concrete		41,940	-
58	Fitzroy St (Adj Post Office)	C-21-T-045	Replace asphalt footpath with concrete		32,063	-
59	First Ave to Hoffman St	C-21-T-046	Replace 50m asphalt footpath with concrete		27,353	-
60	Penna Foreshore	C-21-T-047	Pedestrian culvert / path - grant funded - \$ received 19/20 - will require licence over Crown Land to be capitalised and creation of asset ID		16,493	5,600

12/01/2021		SORELL COUNCIL		CAPITAL WORKS BUDGET FOR 2020/2021		
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
61	Weston Hill Rd	C-21-T-048	Replace footpath associated with reseal job #28		40,691	-
62	Bus Stop Works (DSG)	C-21-T-049	Location and installation of a plinth, footing and concreting (Station Lane/Main Road Sorell)		3,758	200
63	Carlton River Road	C-21-T-050	Carlton River Road Asphalt Footpath WO6040 & WO6041		22,638	-
				\$ 631,808		

12/01/2021 SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial Year	Commitments
BRIDGE REPLACEMENTS						
64	Woods Road	C-21-BR-001	Replace culverts with bridge		176,467	-
65	Burdons Road	C-21-BR-002	Replace culverts with bridge		170,659	-
66	Tigerhead Rd Jetty	C-21-BR-003	Nth side steps to beach		8,921	-
67	Solar lighting at Jetties	C-21-BR-004	MAST Grant solar lighting at Jetties Sorell Municipality		12,943	-
				\$ 382,000		



12/01/2021 SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	BUILDINGS					
68	Sorell Memorial Hall	C-21-B-001	sand & renew floor protection		74	-
69	Sorell Memorial Hall	C-21-B-002	Painting exterior - brought forward from 21/22		31,475	-
				\$ 44,000		



12/01/2021		SORELL COUNCIL					
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
PLANT AND EQUIPMENT							
70	10 yard truck & tray	C-21-P-001	Replacement for Kenworth (Rego B82QT) HF-XX-006 - 10yrs old (FA13009)		222	229,445	
71	Slide on Water Tank	C-21-P-002	Replacement - 12+ yr old plastic		-	-	
72	Small tipper (Reserves)	C-21-P-003	Replacement for small Isuzu tipper (Rego A96FC) HF-XX-003 (KI) (FA13099, 13100, 13101)		-	-	
73	Hercules 8m tipper trailer	C-21-P-004	Rebuild (Reg UT0917) HF-XX-023 (FA13043)		-	-	
74	Zero turn	C-21-P-005	New (trade in small ride on)		15,332	-	

12/01/2021						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial Year	Commitments
75	Zero turn Trailer	C-21-P-006	For new zero turn above		6,208	-
76	Stormwater crew cab	C-21-P-007	ML 180-2ERS Maxi lift crane - > 10yr old		-	-
77	ATV & Spraying equipment/trailer	C-21-P-008	Spraying walking tracks		20,039	-
78	Sorell Memorial Hall	C-21-P-009	50 x chairs @ \$150		-	-
79	Light Plant	C-21-P-010	3 x utes (KF, MJ, GC) & 5 x cars (2 x pool, SB, JR, SG)		-	49,430
				\$ 823,207		



12/01/2021		SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2020/2021									
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial Year	Commitments			
	IT								
80	Sorell Memorial Hall	C-21-IT-001	projector and screen		-	-			
81	Website	C-21-IT-002	TBC dependent on project scope and business improvements/efficiencies	\$ 44,000	-	-			



12/01/2021						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	PARKS & RESERVES					
82	Municipality	C-21-LI-001	Seat replacement		7,574	-
83	Pembroke Park Skate Park	C-21-LI-002	Demolish concrete shelters and install 5m x 5m carport and seating		30,285	-
84	Imlay St	C-21-LI-003	Replacement rusted exercise equipment		3,840	5,760
85	Primrose Play ground	C-21-LI-004	Shade sail		-	20,616
86	Vancouver Park	C-21-LI-005	Replace Scale see-saw		-	-
87	Pembroke Junior Oval	C-21-LI-006	Infill fencing wire		10,250	-
88	Dodges Skate Park	C-21-LI-007	Shelter & seats		17,183	-

14/01/2021 SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
89	St George's Square	C-21-LI-008	Gordon St frontage fence replacement		12,148	-
90	Copping Cemetery	C-21-LI-009	Cemetery Columbarium Wall		-	-
91	Snake Hollow Stage 2 Expand play area	C-21-LI-010	Works in Stage 2 include further expansion of play areas including installation of play equipment, such as swing sets and nature based exercise facilities. (see C-20-LI-010)		-	-
92	Sorell Skate Park	C-21-LI-011	Upgrade of the Sorell Skate Park	\$ 358,000	-	-

12/01/2021						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
	OTHER					
93	Municipality	C-21-LAND-001	Various Land Improvement minor jobs to be capitalised		-	9854.54
94	47 Cole Street	C-21-PRELIM-47COLEST	Costs associated with future subdivision at 47 Cole Street		4,460	0
95	Pembroke Park	C-21-PEMPARK-001	Construction of car parking and landscaping for the newly constructed unisex change rooms at Pembroke Park Sporting Precinct.		107	108,610
96	Pembroke Park	C-21-PEMPARK-002	To install street (access road) and car park lighting to comply with AS/NZS1158.3.1:2020 standards for a new stadium facility at Pembroke Park Sporting Precinct.		-	-
				\$ 177,296		

12/01/2021		SORELL COUNCIL					
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
CARRYOVERS FROM 2019/2020							
97	Pembroke Park - C-20-B-003	C-20-B-003			897,568	152,749	
98	Pembroke Park - C-20-PemPark-Civil	C-20-PemPark-Civil			445,973	10,550	
99	CAC western boundary & Hwy - C-20-S-007	C-20-S-007			204,279	1,004,150	



12/01/2021						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
100	Marchwell Road - C-20-BR-001	C-20-BR-001			911	-
101	Pembroke Stadium - C-20-PemPark-Stadium	C-20-PemPark-Stadium			757,334	6,842,559
102	CCTV camera replacement & network infrastructure C-20-IT-002	C-20-IT-002			327	-
103	Railway Carriage Shed - C-20-B-004	C-20-B-004			7,088	-
104	Dunalley Golf Club - C-20-LI-012	C-20-LI-012			1,455	-

12/01/2021							
SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2020/2021							
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments	
105	Midway Point - C-20-S-008	C-20-S-008			-	21,398	-
106	Weston Hill Rd - C-20-VRU-001	C-20-VRU-001			-	-	6,742
107	Memorial Hall Supper Room - C-20-B-002	C-20-B-002				3,815	-
108	Navision Upgrade - C-20-IT-005	C-20-IT-005				7,935	15,000
109	Snake Canyon Stage 1 - C-20-LI-010	C-20-LI-010				3,669	-



12/01/2021		SORELL COUNCIL							
CAPITAL WORKS BUDGET FOR 2020/2021									
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments			
110	Tarbook Court C-20-S-006	C-20-S-006			6,000	-			
111	LED streetlights	C-18-P-005			-	-			
112	Hot Site Backup Server Replacement	C-20-IT-004			-	-			



12/01/2021						
SORELL COUNCIL						
CAPITAL WORKS BUDGET FOR 2020/2021						
Number	Location	Job No.	Detailed Description	Original Budget Approved Budget 2020/2021	This Financial year	Commitments
113	C-22-PRELIM-LEWISHAM	C-22-PRELIM-LEWISHAM			5,600	-
114	C-22-PRELIM-SWPROGRAM	C-22-PRELIM-SWPROGRA			-	22,192
115	C-21-PRELIM	C-21-PRELIM		\$ 8,029,684	15,829	-
			Budget less Carry Forwards	\$ 6,484,608		
			TOTAL BUDGET	\$ 14,514,292	4,172,888	10,946,574



SORELL COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
For the period December 2020

	NOTES	ACTUAL YTD	BUDGET YTD	VAR	FULL YEAR BUDGET
INCOME					
RECURRENT INCOME					
Rates and Charges	1	14,688,616	14,493,052	195,564	14,492,116
Statutory fees and fines	2	430,466	293,282	137,184	539,636
User Fees	3	386,045	289,811	96,234	599,747
Grants Operating	4	527,163	642,915	(115,752)	1,271,829
Contributions received	5	82,693	10,000	72,693	20,000
Interest	6	64,668	65,138	(470)	159,314
Other income	7	346,638	225,900	120,738	518,100
Investment income from TasWater	8	0	0	0	0
		16,526,288	16,020,098	506,190	17,600,741
EXPENSES					
Employee benefits	9	3,102,767	3,129,781	27,015	6,625,802
Materials and services	10	2,163,939	2,483,095	319,156	4,926,386
Depreciation and amortisation	11	2,643,397	2,789,911	146,514	5,540,714
Finance costs	12	44,939	55,145	10,206	106,615
Other expenses	13	743,749	811,785	68,036	1,476,600
TOTAL EXPENSES		8,698,791	9,269,717	570,927	18,676,116
OPERATING SURPLUS/(DEFICIT)		7,827,497	6,750,380	1,077,117	(1,075,375)
CAPITAL INCOME					
Grants Capital	14	1,309,309	621,450	687,859	5,653,746
Contributions - non-monetary assets	15	0	0	0	0
Net gain/(loss) on disposal	16	150,984	0	150,984	0
Share of Interests in JVs	17	0	0	0	0
TOTAL CAPITAL INCOME		1,460,293	621,450	838,843	5,653,746
SURPLUS/(DEFICIT)		9,287,790	7,371,830	1,915,959	4,578,371



SORELL COUNCIL
STATEMENT OF FINANCIAL POSITION
As At December 2020

	Actual 2020/2021	Actual 30 June 2020	Movement
ASSETS			
Current Assets			
Cash and Cash Equivalents	3,616,068	4,468,175	(852,108)
Investments	9,903,160	6,891,472	3,011,688
Trade and Other Receivables	6,364,345	840,416	5,523,929
Inventories	50,699	49,460	1,240
Other Assets	-	204,214	(204,214)
Total Current Assets	19,934,272	12,453,737	7,480,535
Non-Current Assets			
Trade and Other Receivables	34,320	41,170	(6,850)
Assets Held for Sale	1	100,001	(100,000)
Intangible Assets	309,955	314,677	(4,723)
Property, Infrastructure, Plant and Equipment	261,290,004	263,877,741	(2,587,737)
Work in Progress	4,932,133	828,123	4,104,010
Investments	25,571,446	25,571,446	-
Other Non-Current Assets	-	1,452	(1,452)
Total Non-Current Assets	292,137,859	290,734,611	1,403,248
TOTAL ASSETS	312,072,130	303,188,348	8,883,782
LIABILITIES			
Current Liabilities			
Trade and Other Payables	397,308	646,240	(248,933)
Trust Funds and Deposits	737,562	775,671	(38,109)
Interest Bearing Loans & Borrowings	138,301	272,731	(134,430)
Provisions	1,351,674	1,258,671	93,003
Contract Liabilities	764,240	838,321	(74,081)
Other Current Liabilities	-	1,459	(1,459)
Total Current Liabilities	3,389,086	3,793,093	(404,007)
Non-Current Liabilities			
Interest Bearing Loans & Borrowings	1,907,212	1,907,212	-
Provisions	356,451	356,451	-
Contract Liabilities	-	-	-
Other Current Liabilities	-	-	-
Total Non-Current Liabilities	2,263,663	2,263,663	-
TOTAL LIABILITIES	5,652,749	6,056,756	(404,007)
Net Assets	306,419,382	297,131,592	9,287,790
EQUITY			
Accumulated Surplus	110,622,223	101,334,433	9,287,790
Reserves	195,797,158	195,797,158	-
Total Equity	306,419,381	297,131,591	9,287,790



**SORELL COUNCIL
STATEMENT OF CASH POSITION
As At December 2020**

	\$
Opening Balance Cash at Bank & Investments	11,359,647
Closing Balance Cash at Bank & Investments	13,519,227
Cash Movement Year to Date	<u>2,159,580</u>
 <i>Represented by:</i>	
Net Surplus / (Deficit)	9,287,790
Add: Depreciation	2,643,397
Net Cash Surplus / (Deficit)	<u>11,931,187</u>
Loan Repayments	(134,430)
Capital Expenditure (per capital report)	(4,104,010)
Capital Expenditure - Asset (Purchases) / Disposals	(55,660)
Balance Sheet Movements	(5,477,508)
Cash Movement Year to Date	<u>2,159,580</u>



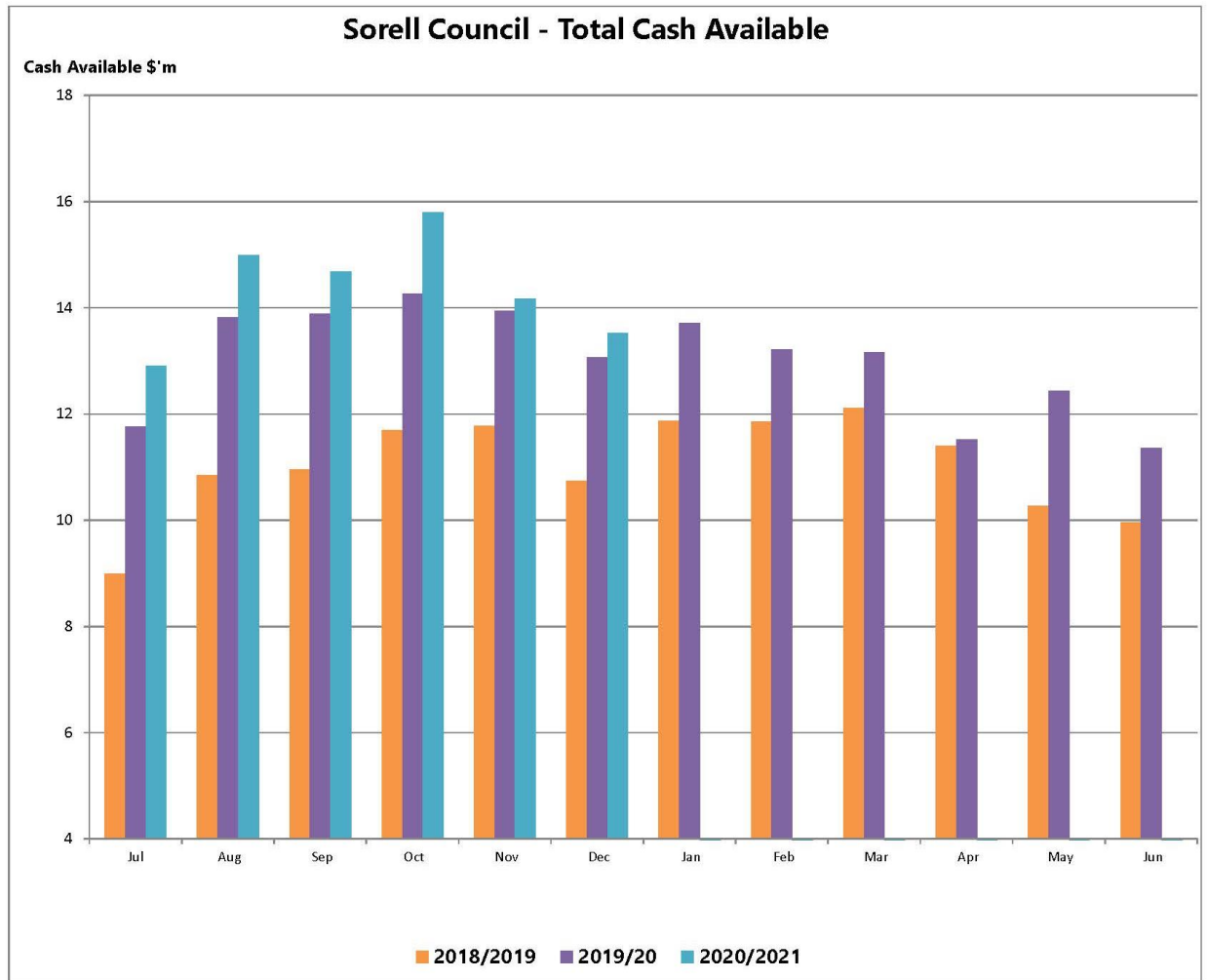
Sorell Council - Cash on Hand as at 31 December 2020					
Financial Institution	Product	Deposit Date	Maturity Date	Face Value	Interest rate
ANZ Term Deposit	6 Month Term Deposit	17/11/2020	17/05/2021	\$ 1,155,175	0.31%
ANZ Term Deposit	9 Month Term Deposit	9/06/2020	9/03/2021	\$ 1,742,361	0.85%
CBA Term Deposit	6 Month Term Deposit	29/07/2020	29/01/2021	\$ 3,000,000	0.68%
Bendigo Bank Term Deposit	12 Month Term Deposit	6/06/2020	6/06/2021	\$ 1,500,000	1.15%
Bendigo Bank Term Deposit	7 Month Term Deposit	12/06/2020	12/01/2021	\$ 1,000,000	1.05%
MyState Term Deposit	4 Month Term Deposit	9/10/2020	9/02/2021	\$ 1,505,624	0.60%
CBA Investment Account	At Call			\$ 2,439,733	0.20%
CBA Special Purpose Account	At Call			\$ 868,370	0.20%
CBA Operating Account	Current			\$ 199,783	0.00%
Tascorp Investment	24 Hour Call			\$ 37,901	0.10%
Various Petty Cash and Floats	In house			\$ 1,600	N/A
Various Halls Bank Balances				\$ 68,680	N/A
Total Funds Available				\$ 13,519,227	

Investments which matured during the month and were not reinvested: Nil

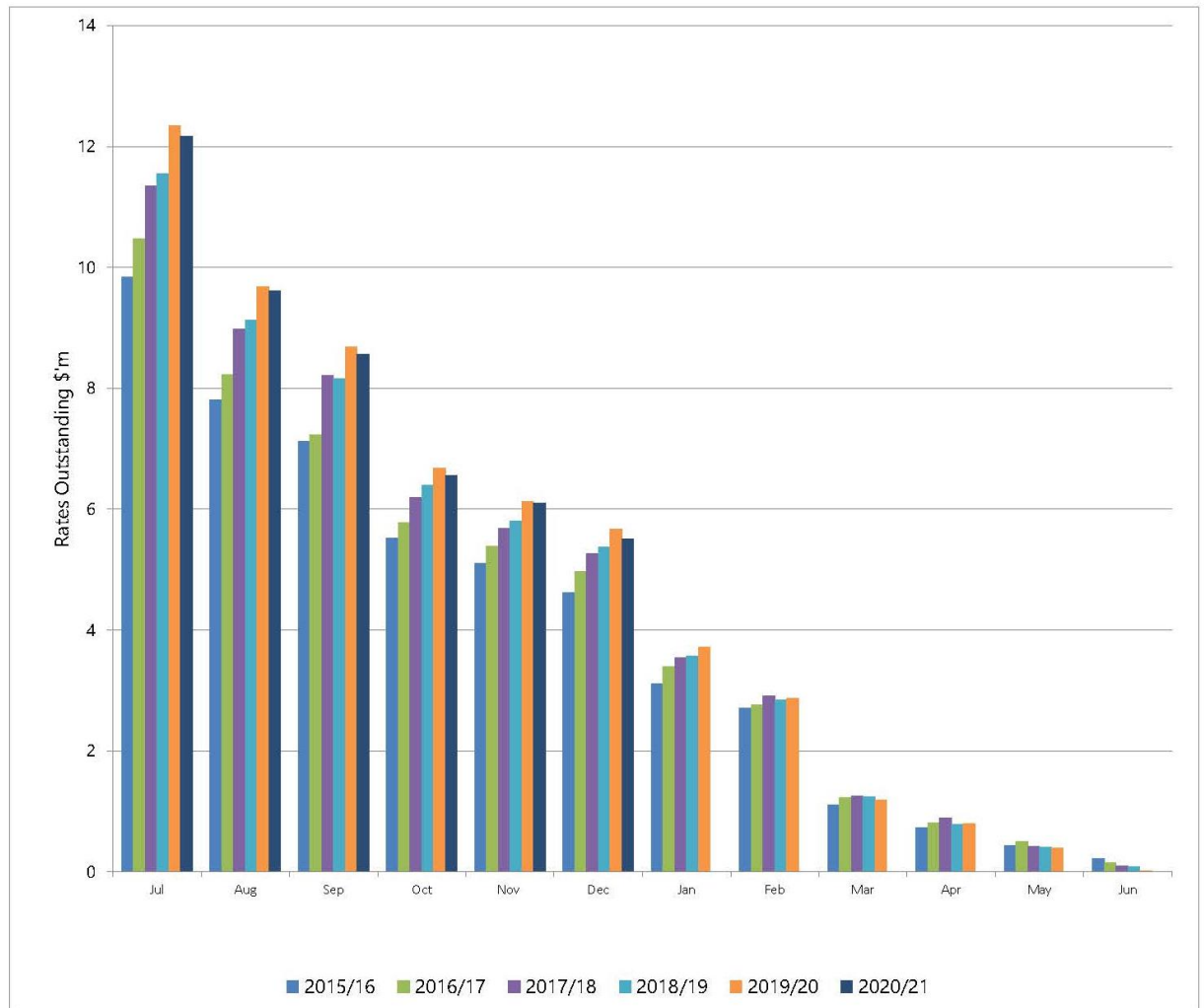
The above investments have been made in accordance with Sorell Council's Investment Policy (Resolution Number 84/2019).



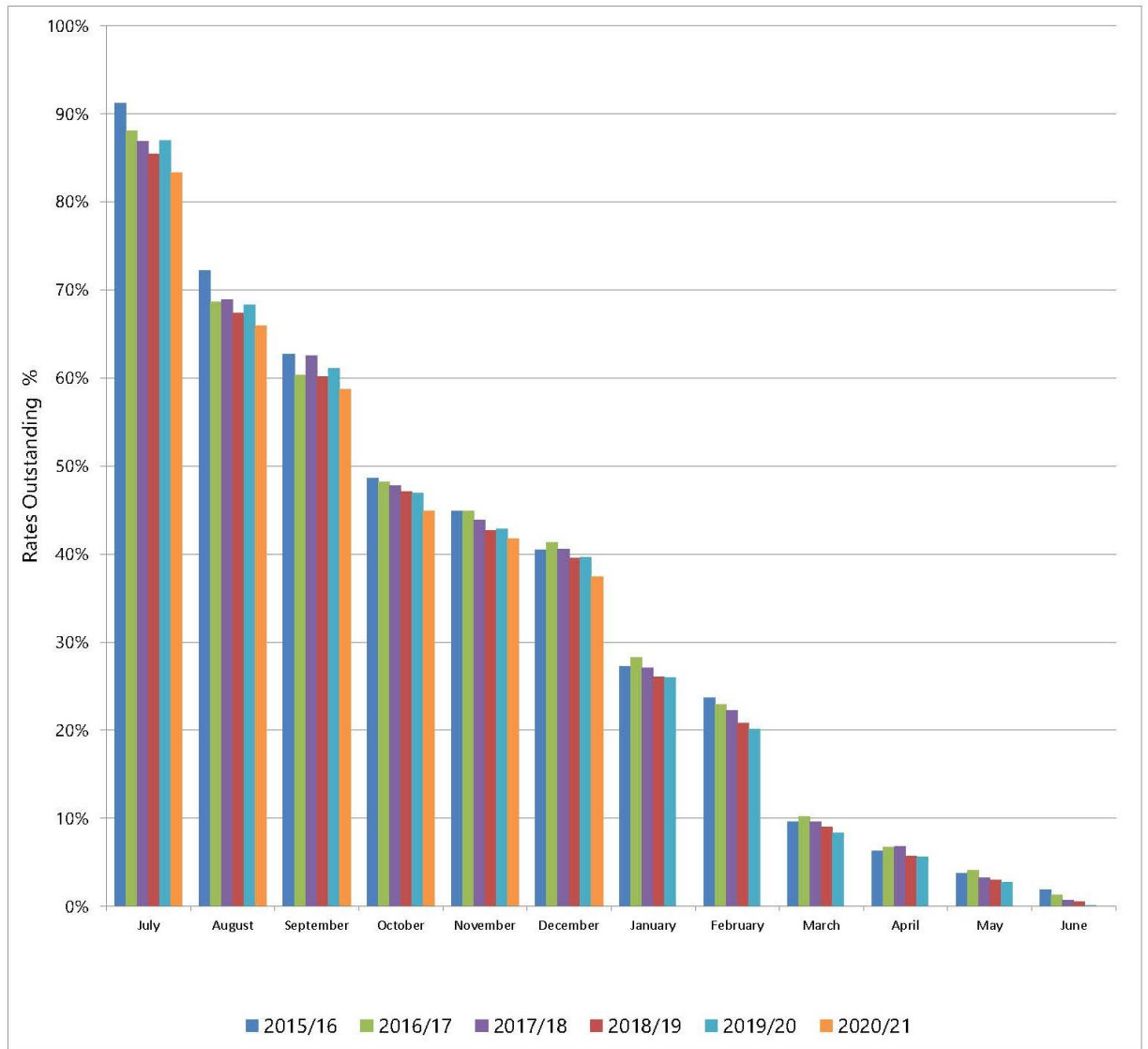
**SORELL COUNCIL
TOTAL CASH AVAILABLE**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH**



**SORELL COUNCIL
OUTSTANDING RATES BY MONTH**



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1000 RECURRENT INCOME				
1100 Rates and Charges				
1105 Rates - General/Ordinary/Residential	(11,867,762)	(11,794,807)	72,955	(11,794,807)
1110 Rates General Written Off	4,493	3,750	(743)	7,500
1115 State Grant Rates Remission	(771,997)	(716,563)	55,433	(724,063)
1120 Rates Pensioner Concession	776,518	724,063	(52,455)	724,063
1125 Domestic Waste Annual Charge	(2,373,455)	(2,338,424)	35,031	(2,338,424)
1130 Fire Rates Levy Income	(554,343)	(551,967)	2,376	(551,967)
1140 Boat Shed Remissions	20,576	20,000	(576)	20,000
1150 Other Remissions	79,783	162,000	82,217	170,000
1160 AWTS Maintenance Fee Received	(2,430)	(1,104)	1,325	(4,418)
1199 Rates and Charges Total	(14,688,616)	(14,493,052)	195,564	(14,492,116)
1200 Statutory Fees and Charges				
1210 132 & 337 Certificate Fees	(84,645)	(73,950)	10,695	(147,900)
1215 Development Act Fees	0	0	0	0
1220 Town Planning Fees	(335,740)	(207,332)	128,408	(370,236)
1225 Animal Infringements & Fines	(3,807)	(3,000)	807	(6,000)
1230 Other Infringements Fines & Penalties	(3,717)	(4,500)	(783)	(9,000)
1235 Licences & Permits	(1,680)	(2,000)	(320)	(4,000)
1240 Street Stall Permit Fee	(877)	(2,500)	(1,623)	(2,500)
1299 Statutory Fees and Charges Total	(430,466)	(293,282)	137,184	(539,636)
1300 User Fees				
1303 Anti Barking Collars	0	0	0	0
1306 Building Assessment Fees	(65,853)	(54,144)	11,709	(115,200)
1318 Caravan Licences	(22,616)	(18,000)	4,616	(18,000)
1324 Dangerous Dog Collar & Signs	0	0	0	0
1327 Dog Impounding & Release Fees	(216)	(720)	(504)	(1,440)
1330 Dog Registration & Renewal	(60,119)	(58,000)	2,119	(89,000)
1331 Kennel Licences	(1,486)	(1,307)	179	(1,307)
1333 Driveway Approval and Inspection Fees	(609)	(500)	109	(1,000)
1335 Engineering Inspections & 1% Approval Fee	(3,215)	(15,000)	(11,785)	(30,000)
1336 Fire Abatement Charges	0	0	0	(15,000)
1342 Food Licences	(20,565)	0	20,565	(45,000)
1348 Other User Charges (Sundry)	0	0	0	0
1351 Photocopy Charges	0	0	0	0
1354 Plumbing Application Fees	(92,875)	(71,400)	21,475	(140,000)
1357 Plumbing Inspection	(93,406)	(68,340)	25,066	(134,000)
1360 Amended Plan Fees	(2,768)	(2,400)	368	(4,800)
1363 Recreational Vehicle Income	(1,811)	0	1,811	(5,000)
1369 Building Administration Fee (0.1%)	(9,894)	0	9,894	0
1372 TBCITB Training Levy (0.2%)	(10,612)	0	10,612	0
1399 User Fees Total	(386,045)	(289,811)	96,234	(599,747)
1400 Grants Operating				
1405 Commonwealth Financial Assistance Grant	(526,157)	(628,315)	(102,158)	(1,256,629)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1410 Comm'th Grants & Subsidies	(6)	(600)	(594)	(1,200)
1415 State Grants & Subsidies	0	(14,000)	(14,000)	(14,000)
1420 Other Grants & Subsidies	(1,000)	0	1,000	0
1430 Training Incentive Payment	0	0	0	0
1499 Grants Operating Total	(527,163)	(642,915)	(115,752)	(1,271,829)
1500 Contributions Received				
1505 Public Open Space Contributions	(62,693)	(7,500)	55,193	(15,000)
1506 Car Parking Cash in Leui Contributions	0	(2,500)	(2,500)	(5,000)
1507 Traffic Management Treatment Contributions	0	0	0	0
1510 Contributions Received Other	(20,000)	0	20,000	0
1549 Contributions Received Total	(82,693)	(10,000)	72,693	(20,000)
1550 Interest				
1560 Rates Interest Penalty	(50,936)	(48,000)	2,936	(100,000)
1565 Rates Interest Written Off	23	14,400	14,377	14,400
1570 Rates Legal Costs Recovered	1,095	(1,500)	(2,595)	(3,000)
1575 Interest Received Banks & Other	(14,778)	(29,968)	(15,190)	(70,574)
1577 Interest - MPIA	(72)	(70)	2	(140)
1585 ATO Interest Received	0	0	0	0
1599 Interest Total	(64,668)	(65,138)	(470)	(159,314)
1600 Other Income				
1605 Bad Debts Recovered	0	0	0	0
1610 Diesel Fuel Rebate	(9,747)	(8,760)	987	(17,520)
1615 Donations Received	0	0	0	0
1620 Hall Hire	(7,972)	(11,460)	(3,488)	(40,110)
1621 Midway Point Op Shop Income	0	0	0	0
1625 Lease/Rent Fees Received	(4,423)	(4,114)	308	(29,827)
1627 Lease Fees - Copping Tip	(135,623)	(51,883)	83,741	(101,077)
1630 Other Facility Hire	(22,430)	(8,658)	13,772	(30,740)
1632 SERDA - External Labour Hire Recoveries	(98,212)	(112,020)	(13,808)	(240,264)
1633 External Labour Hire Recoveries	(3,353)	0	3,353	0
1634 NRM Recoveries	0	0	0	0
1635 Other Sundry Income	(6,548)	(1,350)	5,198	(3,000)
1637 Insurance Recoveries	0	0	0	0
1640 Sale of Books & Publications	0	0	0	0
1645 Vehicle FBT Recoveries	(23,950)	(24,156)	(206)	(48,312)
1655 Workers Compensation - Reimbursement	(32,808)	0	32,808	0
1656 Copping Public Cemetery Trust Net Income	71	(2,500)	(2,571)	(5,000)
1657 Catering	0	0	0	0
1658 Functions	0	0	0	0
1659 Information Board Revenue - Dunalley Hall	0	0	0	(250)
1660 Grave Site Sales - Dunalley Hall	(844)	(500)	344	(1,000)
1661 Camping and Amenities Fees	0	0	0	0
1662 Wheelie Bin Stabiliser Income	(800)	(500)	300	(1,000)
1689 Other Income Total	(346,638)	(225,900)	120,738	(518,100)



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
1690 Investment Income from TasWater				
1692 TasWater ITE	0	0	0	0
1694 TasWater Interim Dividend	0	0	0	0
1696 TasWater Guarantee Fee	0	0	0	0
1699 Investment Income from TasWater Total	0	0	0	0
1999 Recurrent Income Total	(16,526,288)	(16,020,098)	506,190	(17,600,741)
2000 Capital Income				
2100 Grants Capital				
2105 Roads to Recovery Funding	(98,225)	0	98,225	(387,296)
2110 Comm'th Grants new or upgraded assets	(603,776)	(600,000)	3,776	(3,987,000)
2115 State Grants for new or upgraded assets	(590,815)	(21,450)	569,365	(1,279,450)
2120 Other Grants for new or upgraded assets	(16,493)	0	16,493	0
2199 Grants Capital Total	(1,309,309)	(621,450)	687,859	(5,653,746)
2200 Contributions - Non-monetary Assets				
2205 Developer Contributions for assets	0	0	0	0
2299 Contributions - Non-monetary Assets Total	0	0	0	0
2300 Net Gain/(Loss) on Disposal				
2305 (Profit) / Loss on Disposal of Assets	(150,984)	0	150,984	0
2320 Recognition / De-recognition of Assets	0	0	0	0
2399 Net (Gain) / Loss on Disposal Total	(150,984)	0	150,984	0
2400 Share of Interests in Joint Ventures				
2405 TasWater Equity Movement	0	0	0	0
2410 Fair value adjustment - Investment in Associate	0	0	0	0
2420 Revenue from Investment in Associates	0	0	0	0
2499 Share of Interests in Joint Ventures Total	0	0	0	0
2899 CAPITAL INCOME TOTAL	(1,460,293)	(621,450)	838,843	(5,653,746)
2999 TOTAL INCOME	(17,986,580)	(16,641,548)	1,345,033	(23,254,487)
3000 Expenses				
3100 Employee Benefits				
3102 ADO Expense	27,843	26,521	(1,322)	56,367
3103 Annual Leave	234,907	232,151	(2,756)	472,340
3109 Conferences	682	1,500	818	3,000
3111 Drug and Alcohol Testing	570	1,550	980	4,600
3112 FBT Expenses - Gift Cards / Gifts	240	0	(240)	1,750
3114 FBT Expenses - Entertainment (FBT)	2,220	1,375	(845)	4,250
3115 Fringe Benefit Taxes	22,855	22,856	1	78,000
3118 Health and Well Being	2,525	4,155	1,630	5,155
3124 Long Service Leave	95,647	88,763	(6,884)	156,069
3127 Medicals	3,597	720	(2,877)	1,440
3130 Occupational Health and Safety	0	0	0	0
3136 Other Employee Costs	0	0	0	0
3139 Overheads Recovered	(53,001)	(36,796)	16,205	(46,880)
3145 Payroll Tax	129,394	125,960	(3,435)	265,366
3148 Protective Clothing & Accessories	17,002	16,500	(502)	28,500



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3151 Recruitment Costs	595	0	(595)	0
3154 Salaries	2,221,727	2,129,553	(92,173)	4,625,566
3156 Salaries transferred to WIP	(147,977)	(104,832)	43,144	(148,369)
3163 Staff Training	12,770	29,842	17,072	52,684
3166 Superannuation - Council Contribution	328,817	341,202	12,385	725,111
3169 Temp Staff Employed Through Agency	32,823	34,521	1,698	40,196
3172 Travel and Accommodation	0	250	250	500
3175 Uniforms / Clothes Purchased	5,634	8,800	3,166	15,200
3181 Workers Compensation Expense Claims	32	0	(32)	0
3184 Workers Compensation Insurance	163,864	205,192	41,328	284,958
3199 Employee Benefits Total	3,102,767	3,129,781	27,015	6,625,802
3200 Materials and Services				
3201 Abandoned Cars & Dumped Rubbish Disposal Costs	150	2,400	2,250	4,800
3202 Advertising	40,722	54,466	13,744	104,445
3204 AWTs Maintenance Charge	1,844	1,657	(187)	3,313
3206 Cleaning	70,692	71,763	1,071	171,312
3208 Computer Hardware / Hardware Maintenance	4,588	16,400	11,812	20,500
3212 Computer Software Maint and Licenses	200,957	154,989	(45,969)	227,257
3214 Consultants Other	125,911	174,547	48,636	312,136
3216 Contractors	19,903	74,805	54,902	154,360
3217 Contractors - Common Services	0	0	0	0
3218 Copping Tip Disposal Costs	0	1,000	1,000	2,000
3220 Mornington Park transfer station disposal costs	36,029	50,000	13,971	120,000
3222 Electricity	83,305	112,556	29,251	277,072
3223 Emergency Management	0	500	500	1,000
3224 Fire Hazard Reduction (Private Land)	0	0	0	9,000
3226 Fuel	64,554	75,106	10,553	180,255
3232 Internet, Telephone & Other Communication Charges	14,827	17,554	2,726	34,158
3234 Land Survey Costs	0	10,000	10,000	10,000
3236 Legal Fees (Advice etc)	62,949	40,750	(22,199)	78,500
3237 Line Marking	950	13,750	12,800	27,500
3238 Materials	257	0	(257)	0
3240 Municipal Waste (Reserves)	260	0	(260)	0
3241 Operating Capital	22,318	43,400	21,082	52,400
3244 Plant & Motor Vehicle Repairs & Services	56,947	50,000	(6,947)	100,000
3246 Plant Hire - External	14,211	12,850	(1,361)	25,700
3248 Plant Hire - Internal Usage	14,032	9,215	(4,817)	18,430
3250 Plant Hire Recovered	(77,083)	(84,520)	(7,437)	(108,212)
3252 Plant Registration Fees	40,192	36,966	(3,226)	36,966
3254 Printing	11,087	22,450	11,363	35,873
3256 Recycling Centres	45,448	39,583	(5,865)	95,000
3258 Registrations, Licenses and Permits	2,205	2,300	95	2,300
3259 CEMETERY Repairs and Maintenance	0	6,000	6,000	12,000
3260 Repairs and Maintenance	499,472	721,986	222,513	1,282,705



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3261 Road Kill Collection Fees	472	431	(41)	1,034
3262 Kerbside Green Waste Collection	68,960	52,083	(16,877)	125,000
3263 Kerbside Green Waste Disposal	20,431	16,667	(3,764)	40,000
3264 Kerbside Hard Waste Collection	51,938	15,000	(36,938)	60,000
3265 Kerbside Hard Waste Disposal	8,314	4,500	(3,814)	18,000
3266 Kerbside Recycling Collection	91,497	124,477	32,980	258,677
3267 Kerbside Recycling Disposal	68,710	64,583	(4,126)	162,013
3268 Kerbside Garbage Collection	187,368	222,569	35,201	445,137
3269 Kerbside Garbage Disposal	40,377	38,775	(1,602)	93,060
3270 Security	10,119	13,492	3,373	29,150
3273 Signage & Guide Posts	42,048	24,300	(17,748)	41,500
3276 Settlement Costs ONLY	22,188	2,500	(19,688)	5,000
3278 Stationery & Office Consumables	12,785	15,362	2,577	33,327
3279 Street Bin Collection Contract	70,875	52,083	(18,791)	125,000
3280 Tools/Equipment Expensed (under \$1,000)	6,715	16,625	9,910	25,500
3282 Tyres	14,654	2,500	(12,154)	6,000
3284 Valuation Expenses	28,050	22,727	(5,323)	50,000
3290 Water Charges (Works Order)	61,712	60,948	(765)	115,216
3292 Wheelie Bin Stabiliser Expenses	0	1,000	1,000	2,000
3299 Materials and Services Total	2,163,939	2,483,095	319,156	4,926,386
3390 Impairment of Debts				
3399 Impairment of Debts Total	0	0	0	0
3400 Depreciation and Amortisation				
3405 Depreciation Expense	2,637,223	2,760,578	123,355	5,482,047
3410 Amortisation Expense	4,723	29,333	24,611	58,667
3415 Amortisation Expense (Right of Use Asset)	1,452	0	(1,452)	0
3499 Depreciation and Amortisation Total	2,643,397	2,789,911	146,514	5,540,714
3500 Finance Costs				
3505 Interest on Loans	44,812	55,145	10,333	106,615
3515 Interest on Overdue Accounts	84	0	(84)	0
3520 Interest Expense (ATO)	0	0	0	0
3521 Interest Expense (Lease Liability)	44	0	(44)	0
3599 Finance Costs Total	44,939	55,145	10,206	106,615
3600 Other Expenses				
3604 Audit Fees	13,750	16,855	3,106	31,380
3606 Audit Panel Expenses	3,000	3,500	500	7,000
3608 Bad & Doubtful Debts	0	0	0	0
3612 Bank Fees & Charges	22,549	21,559	(990)	43,523
3616 Bank Fees Recovered	(744)	(1,200)	(456)	(2,400)
3620 Cashiers Rounding Adjustments	(15)	38	53	75
3624 Commissions Paid	5,351	11,167	5,816	26,800
3636 Councillor Allowances	70,314	69,750	(564)	139,500
3640 Councillor Expenses	0	2,250	2,250	4,500
3644 Councillor Vehicle Allowance	2,696	3,000	304	6,000



SORELL COUNCIL
DEPARTMENTAL PROFIT & LOSS
FOR THE PERIOD ENDED December 2020
FOR COST CENTRE - All Cost Centres

	ACTUAL	BUDGET	VAR	FULL YEAR BUDGET
3656 Deputy Mayors Allowance	7,421	7,362	(60)	14,723
3660 Dog Pound & Other Animal Management Expenses	1,727	2,700	973	5,400
3661 Dog Home & Vet Fees	650	1,500	850	3,000
3664 Donations and Section 77 Expenses	26,695	49,920	23,225	78,591
3668 Election Expenses	6,234	7,592	1,358	7,592
3672 Employee Sub, Licences and Memberships	67,809	72,213	4,404	76,881
3676 Functions & Programs	1,816	10,177	8,361	16,350
3680 Excess Payable on Insurance Claims	1,703	1,500	(203)	3,000
3685 Flowers	127	250	123	500
3688 Food & Beverages	1,820	1,700	(120)	3,400
3692 General Insurance	92,087	88,313	(3,775)	88,313
3704 Government Contribution (Voluntary)	128,862	128,862	0	515,450
3712 Immunisations	380	1,500	1,120	5,000
3720 Land Tax	58,634	54,353	(4,281)	54,353
3724 Mayor's Allowance	19,530	19,374	(156)	38,748
3731 NRM Expenses	0	0	0	15,000
3732 Motor Vehicle Insurance	27,071	32,813	5,742	32,813
3736 Other roundings	2	10	8	20
3740 Other Sundry Expenses	3,009	1,020	(1,989)	2,040
3744 Photocopier Leases & Operating Costs	4,968	12,700	7,732	24,200
3748 Postage	18,946	23,000	4,054	55,500
3752 Public Liability Insurance	146,161	152,251	6,090	152,251
3760 Reference Materials	0	500	500	1,000
3764 Rental of Premises	0	0	0	0
3768 Sampling, Testing and Monitoring	268	4,000	3,732	14,000
3770 Storage Costs	484	600	116	1,440
3771 SERDA Internal Organisational Support	0	0	0	0
3784 Voluntary Contributions	10,443	10,658	215	10,658
3799 Other Expenses Total	743,749	811,785	68,036	1,476,600
3990 EXPENSES TOTAL	8,698,791	9,269,717	570,927	18,676,116
3995 (SURPLUS)/DEFICIT	(9,287,790)	(7,371,830)	1,915,959	(4,578,371)



14.0 QUESTIONS FROM THE PUBLIC

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.



CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

(a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or

(b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

(1) A councillor or a member must not make improper use of any information acquired as a councillor or member.

(3) Improper use of information includes using the information –

(a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or

(b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.



15.0 CLOSED MEETING

^

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
15.1	Confirmation of the Closed Council Minutes of the Council Meeting of 15 December 2020 – <i>Regulation 34(3)</i>
15.2	General Managers Performance Review – <i>Regulation 15(2)(a)</i>
15.3	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That the meeting be closed to the public to enable Council to consider agenda items 15.1 - 15.2 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.

15.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 15 DECEMBER 2020

RECOMMENDATION

“That the Closed Minutes of the Council Meeting held on 15 December 2020 be confirmed.”

15.2 GENERAL MANAGER PERFORMANCE REVIEW

^

15.3 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION

^

RECOMMENDATION

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”



16.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
ASU	Australian Services Union
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DPAC	Department of Premier & Cabinet
DSG	Department of State Growth
DST	Destination Southern Tasmania
EOI	Expressions of Interest
EPA	Environment Permit Authority
EWaste	Electronic Waste
GM	General Manager
ICT	Information Communication Technology
KAB	Keep Australia Beautiful
LGAT	Local Government Association of Tasmania
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MGR E&R	Manager Engineering & Regulatory Services
MGR F&I	Manager Finance & Information
NBN	National Broadband Network
NRM	Natural Resource Management
PCYC	Police & Citizens Youth Club
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STAARC	Sorell/Tasman Affected Area Recovery Committee
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
TCF	Tasmanian Community Fund
TOR	Terms of Reference

