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Food Act 2003  
Section 84

## **NOTIFICATION OF A FOOD BUSINESS**

<b>Food Business Proprietor's Details</b>	
Name of applicant	
ACN (if a Company)	
Address	
Postcode	
Telephone	Mobile
Email	
<b>Business Details</b>	
Location of business	
Name of business	
Contact person	
Telephone	Mobile
Email	
Emergency Contact	Telephone
Type of business (eg. Cafe, Bakehouse, Restaurant etc)	
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Types of food – please tick the box:	
<input type="checkbox"/> Prepared, ready-to-eat table meals <input type="checkbox"/> Frozen meals <input type="checkbox"/> Raw meat, poultry or seafood <input type="checkbox"/> Processed meat, poultry or seafood <input type="checkbox"/> Fermented meat products <input type="checkbox"/> Meat pies, sausage rolls or hot dogs <input type="checkbox"/> Sandwiches or rolls <input type="checkbox"/> Soft drinks/juices	<input type="checkbox"/> Confectionery <input type="checkbox"/> Processed fruit and vegetables <input type="checkbox"/> Raw fruit and vegetables <input type="checkbox"/> Infant or baby foods <input type="checkbox"/> Bread, pastries or cakes <input type="checkbox"/> Egg or egg products <input type="checkbox"/> Dairy products <input type="checkbox"/> Prepared salads <input type="checkbox"/> Other _____ _____
<ul style="list-style-type: none"> <li>• Are you a small business (employs less than 50 persons for manufacturing or 10 persons for food service/retail)? <b>Yes / no</b></li> <li>• Is the food that you provide, produce or manufacture considered to be ready-to-eat when sold to the customer? <b>Yes / no</b></li> <li>• Do you process (chop, cook, dry, ferment, heat, and/or pasteurise) the food that you produce or provide before sale or distribution? <b>Yes / no</b></li> </ul>	

<ul style="list-style-type: none"> <li>Do you directly supply or manufacture food for organisations that cater to the sick, elderly, children under 5 years of age or pregnant women (such as hospitals, nursing homes or childcare centres)? <b>Yes / no</b></li> </ul>
<p><b>To be answered by manufacturing/processing businesses only:</b></p> <ul style="list-style-type: none"> <li>Do you manufacture or produce products that are not shelf stable? <b>Yes / no</b></li> <li>Do you manufacture or produce fermented meat products such as salami? <b>Yes / no</b></li> <li></li> </ul>
<p><b>To be answered by food service and retail businesses only (includes charitable and community organisations, market stalls and temporary food premises):</b></p> <ul style="list-style-type: none"> <li>Do you sell ready-to-eat food at a different location from where it is prepared? <b>Yes / no</b></li> </ul>

**Note:** In accordance with Clause (4)(3) of Food Safety Standard 3.2.2, a food business must notify the council of any proposed change to the information specified on this form, as this may alter the classification of the business.

Fee and Signature:

Application fee: **N/A**

Signature of applicant for notification .....  
 Date.....

*Please lodge your completed form and application fee with the General Manager of the Council*

OFFICE USE ONLY	
Receipt No# <b>N/A</b>	Date
EHO Signature	