



**Sorell Council**  
**Community Grant Programs**  
**Guidelines**

## POLICY

Council's Grant Programs provide financial assistance for projects and activities that involve, engage and provide benefit to community groups and individuals within the Sorell Municipality. The Grant Programs are open throughout the whole year and will be awarded in line with the annual budget allocation as approved by Council.

Applications will be assessed for eligibility and merit against the criteria under the program for which they are applying.

Funds **must** be expended on the project as described in the successful application. Any significant changes to the project must be approved by Council.

## THE PROGRAMS

### Community Grants Program

This grant program aims to support groups and organisations for one off activities or projects that benefit the Sorell Municipality. These may include, but are not limited to:

- Community events and programs;
- Asset Purchase, which will enhance the functions of the group/organisation within the Sorell community;  
or
- Projects in the local community.

*Eligible community groups are able to apply for up to \$2000.00*

### Quick Response Community Assistance Program

The Quick Response Community Assistance Program supports local community development and health and wellbeing activities, through arts and culture, community participation, heritage and history, sports and recreation. This program aims to provide assistance to organisations with the costs associated with running their activities.

*Eligible community groups are able to apply for up to \$500.00 and multiple grant applications will be considered provided that combined applications do not exceed the total of \$500.00 for the financial year.*

### Individual Achievement Program

Sorell Council through its Individual Achievement Program aims to encourage and celebrate individuals who have achieved outstanding results in their chosen field by providing funds to residents of the Sorell Municipality who have qualified or been selected by a peak body to represent their state or nation.

These may include, but are not limited to:

- Environment
- Arts and Culture
- Academic excellence
- Heritage and History
- Self-funded Elite Sport Representation
- Recreation

*Eligible individuals are able to apply for up to \$250.00 per activity representation.*

## PROCEDURE

1. *Community Grants Program* - Council Officers will collate applications and provide this information to Councillors for evaluation on a monthly basis. Successful grant recipients will be notified once the report has been formally endorsed by Council. All successful applicants are required to submit an acquittal report to Council within 12 months from the grant being awarded. Notification of the outcome will be advised within 4-6 weeks.
2. *Quick Response Community Assistance Program* – Each application will be considered by the Manager HR, Customer & Community Services or their delegate. Notification of the outcome will be advised within 2-4 weeks.
3. *Individual Achievement Program* - Each application will be considered by the Manager HR, Customer & Community Services or their delegate. Notification of the outcome will be advised within 3-4 weeks.

## COMMUNITY GRANT PROGRAM GUIDELINES

1. To be eligible for Council's Community Grants Program and Quick Response Community Assistance Program, community organisations and groups applying must be located in and/or directly benefit residents within the Sorell Municipality.

These groups may include:

- Education, arts and cultural bodies.
  - Sporting and recreation clubs.
  - Community development, environmental and health organisations.
  - Volunteer networks and self-help groups.
2. Community groups and organisations:
    - Must be incorporated or Auspiced by an incorporated organisation.
    - Must be not-for-profit organisations/groups.
    - Must demonstrate financial viability.
    - Must be able to demonstrate sound financial management.
    - Must have fully acquitted any previous Council grants.
    - Agree to Council promoting their support on Council's website and other promotional materials.
  3. The project for which grant funds are intended must clearly demonstrate a benefit to residents within the community.
  4. Community Assistance grants can be used for:
    - Community events.
    - Asset Purchase, which will enhance the functions of the group/organisation within the community.
    - Projects in the local community.
    - Encouraging wider use of/improving access to community facilities.
  5. Community Grants cannot be used to pay wages.

6. To be eligible for the Individual Achievement Program, individuals applying must reside in the Sorell Municipality.

Activity representation may include, but are not limited to:

- Environment
- Arts and Culture
- Academic excellence
- Heritage and History
- Self-funded Elite Sport Representation
- Recreation