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## SORELL COUNCIL REQUEST FOR PLANS

Date of Request:.....

Name/s:.....

Phone ..... Mobile: .....

Requested Address: .....

***Please note: Plans will not be available immediately; Please allow 4 Business days, a Council Officer will contact you when they are ready for collection. Plan request fee payable of \$33.00.***

What are you Requesting?

Building Plans  Plumbing Plans  Other: Please Specify

Other: .....

Are you the Owner/s of this Property? YES  NO

*If No, please attach written consent from the Owner/s.*

Signed ..... Date: .....

***Please Note:*** *There is a possibility that Council may not have any records due to the year of construction. However, if plans are located and are copyright, Council are unable to release them until written authorisation has been provided from the architect/draftsman who prepared them.*

### OFFICE USE ONLY

- Form Registered
- Owners consent attached if required
- Plans Printed (Applications) .....
- Phoned Agent / Owner/s for Collection of Plans Date: .....
- Fee Paid (Receipt Number) .....
- Form Signed upon Collection of Plans / Permits and Certificates

Acknowledgement of Collection: ..... Date: .....