

Subject to Confirmation



**MINUTES
OF THE COUNCIL MEETING HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE
STREET, SORELL ON 20 JANUARY 2015**

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The meeting commenced at 7.00 pm with Mayor Vincent in the Chair.

Mayor Vincent welcomed those present to the Council Meeting.

1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor B McDonald
Councillor K Degrassi
Councillor V Gala
Councillor G Evans
Councillor C Torenius
Councillor N Reynolds
Councillor L White
Councillor D De Williams

2.0 APOLOGIES

STAFF IN ATTENDANCE

R Higgins General Manager
R Fox Manager Engineering & Regulatory Services
J Radford Manager HR, Customer & Community Services
B Spaulding Personal Assistant to the General Manager

APOLOGIES

Tim Jones A/Manager Finance & Information

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No Councillor indicated they had, or were likely to have, a pecuniary interest in any items on the agenda.

4.0 CONFIRMATION OF THE ANNUAL GENERAL MEETING MINUTES AND COUNCIL MEETING MINUTES OF 9 DECEMBER 2014

4.1 CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING OF 9 DECEMBER 2014

RECOMMENDATION

“That the Minutes of the Council Annual General Meeting held on 9 December 2014 be confirmed.”



1/2015 DEGRASSI/EVANS

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

4.2 CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING OF 9 DECEMBER 2014

RECOMMENDATION

“That the Minutes of the Council Meeting held on 9 December 2014 be confirmed.”

2/2015 DeWILLIAMS/McDONALD

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

5.0 MAYOR’S REPORT

RECOMMENDATION

“That the Mayor’s communication report as listed be received”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Attended DASC and Council Meetings/Workshops as required.
- Dodges Ferry new classroom opening.
- Dunalley Marina Feasibility Study meeting.
- Attended AGM and General meeting for SERDA.



- Attended Police Graduation Ceremony.
- Attended Dunalley School Presentation, Clr Torenus also attended.
- Attended Dodges Ferry School presentation.
- Attended Sorell Primary School presentation.
- Attended Sorell High School presentation.
- Conducted Australian Citizenship Ceremony.
- Met with Pony Club representative.
- Toured Dunalley Hall.
- Attended STCA Governance Committee.
- Attended Opening of Bangor Wine and Oyster Shed. Clr Torenus also attended.
- Met with Chinese developers.
- Met with interstate investor looking at potential around Sorell.
- GM and myself met with Rod Parry CEO Hobart Airport.

3/2015 REYNOLDS/WHITE

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

6.0 SUPPLEMENTARY ITEMS

There were no supplementary items.

7.0 COUNCIL WORKSHOPS REPORT

The following Council Workshop was held:

Date	Purpose	Councillor Attendance	Councillor Apologies
13 January 2015	Council Workshop	Degrassi, Gala, Evans, Torenus, DeWilliams, Reynolds, White, McDonald and Vincent	



8.0 DEPARTMENTAL REPORTS

RECOMMENDATION

“That the Departmental reports as listed be received.”

8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- Dodges Ferry Rec Centre Meeting with School and Department of Education – 12th Dec
- Meeting with property developer/investor – 12th Dec
- Meeting with Carlton Park SLSC – 15th Dec
- STCA Board meeting and Dunaaley Marina meeting – 15th Dec
- SERDA AGM and GM – 16th Dec
- Local Government Common Service implementation strategic workshop with other GM's and consultants – 16th Dec
- Meeting with ASU regarding next EBA, State Growth with international investors and additional meeting with property developers/investors – 18th Dec
- Meeting with Asset Management software providers (Assetic), Dunalley Hall Committee reps and property developer – 8th Jan
- Meeting with property developer/investor – 12th Jan
- Presentation to Sorell Lions – 14th Jan
- Meeting with Airport CEO and Tasmanian Planning Commission Executive Commissioner – 15th Jan
- SMT meetings, DASC and Council workshops – as scheduled.
- Council ordinary meeting & meeting with Dunalley Tasman Neighbourhood House - 20th Jan.

8.2 ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER

PURPOSE: To inform Council of the activities of the Engineering and Regulatory Services Department during the period 1 December 2014 to 31 December 2014. Regulatory Services include the following, Planning, Building, Engineering, Plumbing, Environmental Health, Works Depot, Asset Management, Natural Resource Management etc.

ENGINEERING AND REGULATORY SERVICES – Russell Fox

Tender for the construction of the Neil Davis Car park will be advertised on the 10 January 2015. Dunalley Hall reached a milestone during December in that Practical Completion was granted to the Contractor, Wyatt Constructions, on the 18th of December.



MINUTES

SORELL COUNCIL MEETING
20 JANUARY 2015

Meetings attended included:

- Discussions with potential developers.
- Assetic to discuss implementation of the Asset Management system.
- ASU to discuss the forthcoming EBA.

DEVELOPMENT ASSESSMENT – (Jenny Richmond)

The following table provides details of the overall planning, plumbing and building applications received for the year 1 Jan to 31 December 2014:

Application Type	Year 2014
Planning including Subdivisions	354
Plumbing including Special Plumbing	329
Building	329

PLANNING – (Jenny Richmond)

Details of applications received during the period Nov/Dec 2014.

Type	November	December	Year to Date 2014
DA's	35	36	334
SA's	2	1	20
PSA's			
STR			
ADH			
Total	37	37	354

Legend:

DA's – Development Applications
 SA's – Subdivision Applications includes Boundary Adjustments
 PSA's – Planning Scheme Amendments
 STR – Strata Applications
 ADH – Adhesion Orders

DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – (John Molnar/Jenny Richmond)

The Development Assessment Special Committee met twice during the month on the 9th & 16th December. An application was presented for a 254 lot subdivision on land between Pawleena and Nugent Roads, (CT 147762/1 & CT 146152/1 and approved. A caravan and camping ground was approved at 179 Josephs Road, Carlton. Council refused a 28 lot subdivision at Lot 30 Montagu Street, Sorell.



A minor amendment was approved relating to a 12 Lot Subdivision approved in 2011 at Lot 1 Esplanade, Midway Point. A dwelling and outbuilding at Lot 36 Penna Road, Midway Point was approved by Council relating to a request for a variation to side and rear building setbacks.

DELEGATED AUTHORITY – (John Molnar / Jenny Richmond)

During the month of December a total of 39 Development Applications and 1 Subdivision Application approvals were issued.

10 Proposals were received which complied with Planning Directive 4 ie: no Planning Permit required.

17 Applications were approved as Permitted Developments (including PD4)

23 Applications were approved as Discretionary Developments.

As a change of software for application processes occurred on 1 December 2014, at the time of preparing this report figures for delegated authority were not available.

APPEALS – (John Molnar)

This has been one appeal lodged with the Resource Management and Planning Appeals Tribunal relating to Council's refusal of a 28 lot subdivision relating to Lot 30 Montagu Street, Sorell.

STRATEGIC PLANNING – (John Molnar)

A Council officer's report has been sent to the Tasmanian Planning Commission responding to the draft exposure draft concerning the Sorell Draft Interim Planning Scheme.

Council planning staff are progressing the review of the Sorell Township Master Plan 2009 with Consultants Aurecon.

BUILDING – (Rhiannon Drew)

A Total of 27 Building Applications were approved in December 2014.

Briefing Notes for Councillors have been provided on 06/01/2015 including the number of Building Applications approved for December 2014 and value of works for each proposal.



DECEMBER 2014

PROPOSAL:	TOTAL:
New Dwellings	16
Extensions & Alterations	2
Garages & Outbuildings	6
Other	3
TOTAL:	27

BUILDING COMPLIANCE – (Sally Hill)

Details of building enforcements Issued and Resolved during Nov/Dec 2014:

Type Issued	November	December	Total	Year to Date 2014
BN GM	3	1	4	21
BO GM	3	0	3	24
BID	1	4	5	19
BN BS	0	0	0	1
BO BS	0	0	0	1
EO GM	0	0	0	1
Total	7	5	12	67

Type Resolved	November	December	Total	Year to Date 2014
BN GM	0	1	1	6
BO GM	1	1	2	7
BID	1	1	2	13
BN BS	0	0	0	2
EO GM	1	0	1	2
Total	3	3	6	30

Legend:

BN GM – Building Notice General Manager
 BO GM – Building Order General Manager
 BID – Building Inspection Direction
 BN BS – Building Notice Building Surveyor
 BO BS – Building Order Building Surveyor
 EO GM – Emergency Order General Manager

During this reporting period, Council's Building Surveyor received 2 new enquiries requiring investigation to determine whether enforcement action under the *Building Act 2000* was required.

PLUMBING – (Brian Dorman)

There were 17 Plumbing Applications assessed for December 2014.

There were no Plumbing Orders issued in December 2014.

Plumbing Officers attend each Development Assessment Meeting weekly to view incoming Development Applications received.

DEVELOPMENT ENGINEERING – (Leon Ashlin)

Development Engineering has examined 36 applications for the December period which required engineering input as follows:

Category	November	December
Developments	38	31
Subdivision	1	2
Building		
Final Plan of Survey	2	3
Total	41	36

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Examples of current developments are as follows:

- 136 Penna Road, Midway Point – Stage 2 (JR & ME Investments)
- 166 Penna Road, Midway Point – Stage 1A (Lynmore Holdings)
- Gatehouse Drive, Sorell – Stage 2 (D Black)
- Cul-De-Sac off Pennington Drive (N Rusher)

Audit inspections for new road, K&G, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Subdivisions Under Construction

- 75 Grevillea Street, Primrose Sands - 11 lots (all lots) - On hold by Developer
- Hoffman Street, Midway Point – Stage 1 - 13 lots - On hold by Developer
- Gatehouse Drive, Sorell – Stage 2 - 14 lots
- Sugarloaf Road, Carlton River - 24 lots - On hold by Developer
- Riviera Drive, Carlton - 23 lots - Bonded Early Title
- 136 Penna Road – Stage 2 – 29 Lots
- 166 Penna Road – Stage 1A – 12 Lots
- Cul-De-Sac off Pennington Drive – 12 Lots

**MINUTES**

SORELL COUNCIL MEETING
20 JANUARY 2015

Subdivision Design Plans Received for Approval – (Future Construction)

- Nash Street, Sorell – Final Stage - 20 lots (Commencement in New Year)

ENVIRONMENTAL HEALTH – (Greg Robertson)

- Preparation of Waste Management Service Delivery Plan
- Fire hazard notices issued and commencing re-inspections
- Inspection of Falls Festival 29/12/14 to 31/12/2014 (Food businesses, Place of Assembly Licence, Special Plumbing Permit and Planning Permit compliance)
- Failing on-site systems investigations
- Commenced recreational water quality monitoring – one high result at Tiger Head Beach (Seventh Ave Dodges Ferry) – follow up sample complied with guidelines; therefore the beach did not need to be ‘closed’.
- Investigation of illegal slaughter of animals and meat processing with DPIPWE
- Noise complaint investigations for a range of issues including loud music
- Investigation of several food business complaints
- Assessment of SPP, DA & Subdivision applications
- Working with Brighton Council implementing and developing the RegApps & RegEnts modules of propertywise

COMPLIANCE – (Darren Carter)

Compliance officers attended to the following requests during November:

Animals	November
Dog on beach/reserve	6 cautions
Dog at large	18
Dog attack – person	1
Dog attack – animal	3
Dog’s found	24
Nuisance created by dog’s	8
General request for action	8
Infringements issued for dogs	14

Enforcement	November
Fire Hazards	300
Open air burning	0
General request for action Fire Hazards	47

DEPOT WORKS – (Sam Fenney)

This report is provided to brief Councillors of the current works program and the intended upcoming activities. While exact commencement timeframes for projects may vary and be subject to other reactive maintenance demands on resources, the report is intended as an indicative guide that may be of assistance in answering requests from the community.

Road Construction Crew

- Construction of Greens Road Orierton to a sealed standard.
- Renewal of pavement Marion Bay Road from end of existing renewal east.
- Renewal of Pavement Brinktop Road east of Richmond Stables.

Road Maintenance Crew

- Renewal of Primrose Sands footpath around shopping as per resident survey towards RSL.
- Renewal of footpath from pavers to concrete Attunga Drive, Sorell.
- Renewal of footpath Arthur Street Sorell between Somerville and Fitzroy St.
- Finalise installation of gravel footpath on Penna Road, Penna from existing preschool north for approx.1000m.
- Finalise irrigation outlet and hard stand area on Woodside Road, Forcett.

Stormwater Crew

- Continue Sugarloaf Quarry rehabilitation in accordance with the DPMP, DA submitted.
- Finalise redesign on Fulham Road above Connelly's Marsh to reduce severity and recurrence of stormwater inundation.
- Ongoing general maintenance of stormwater infrastructure throughout the municipality including pit maintenance, table drain washout, blocked culverts and headwalls.



MINUTES

SORELL COUNCIL MEETING
20 JANUARY 2015

Parks and Reserves Crew

- Flyway Island on-going as per concept design.
- Fitzroy Street, Sorell – as per concept design.
- Horticulture works on Fitzroy Street streetscape at pedestrian crossings.
- Maintenance – Continue with mowing and slashing of passive and active reserves with the continued high growth period.

ASSET ENGINEER – (Brenton Oakley)**Assetic (Asset Register) Software Implementation**

Assetic representatives came to Council in early January to report on the progress of our upcoming software implementation.

Having now received the data from our completed network condition survey, work has begun on verification and data audits, with data upload and training scheduled for early March 2015.

The new asset software will initially house data for transport, buildings and marine structure assets.

Transport Network Re-Valuation - Update

A brief has been distributed to suitably qualified and experienced consultants to undertake our transport network revaluation. Fee proposals have been requested for late January, with an expected appointment in early February and completion of valuation by early March.

Council last valued its transport network in 2009. Upon acceptance of the newly collected transport network data, a suitably qualified contractor will be engaged to provide a new valuation of this, the largest asset class. The re-valuation process is undertaken in order to provide a more accurate depreciation value of the asset.

Buildings and marine structures are being re-valued as part of the Assetic Implementation for the Buildings and Marine Structures modules.

PROJECT ENGINEER - (Anthony Walters)**The Dunalley Hall Rebuild**

Practical Completion was granted to the contractor by the architect on 18 December 2014. First round of defects has been issued to contractor and is currently being addressed.

Final inspection from building surveyor complete. Granting of certificate of occupancy is dependent on receiving final sign off for stage lift – completed as at 14th January.

**MINUTES**

SORELL COUNCIL MEETING
20 JANUARY 2015

The Committee has started preparing a list of contents.
Landscaping concept plans are being developed with the committee.
Clean up of surrounding area to be arranged at committee's request.

Dunalley Path & Streetscaping

Tender recommendation to be submitted in closed section of January's Council meeting.

Dunalley Skatepark

Designer currently finalising final design plans and associated costing.

Connellys Marsh Beach Access Improvements

Contractor completed works prior to Christmas and Southern Beaches Landcare/Coastcare group have inspected and are happy with works undertaken. Council will apply for Crown license for this structure in due course.

Kellevie Recreation Ground

Shed and concrete slab constructed prior to Christmas. Progress Association are happy with the works. Plumbing and certificate of completion are to be arranged.

Boomer Bay Toilet

Construction complete and power connected. Telemetry alarm has been fitted in accordance with permit.

Pelham Street (Coles Plaza) Pedestrian Crossing

Plan submitted to State Growth and "in principal" approval received. Streetscape committee also visited site of proposed crossing.

NRM FACILITATOR – (Paul Gray)

Monday 19th of January boxthorn removal begins in a partnership project between Inghams, CVA, Council and NRM South. This involves the removal of boxthorn on a section of Inghams land and revegetation with native species in autumn this year.

Jen Milne will continue Bushfire weed control works over 2015/16.



8.3 HR, CUSTOMER & COMMUNITY SERVICES – JESS RADFORD, MANAGER

COMMUNITY SERVICES

Manager met with/attended:

- Sorell RSL Reps RE: RSL Summer Festival Event x2
- MEGT – RE: Council Trainee Progress
- Customer Service Team Meeting
- CRM Training Sessions x3
- EA Planning Meeting
- Dept. Education RE: Dodges Ferry Rec Centre Deed
- ASU Meeting
- DHHS RE: Capital Works funding for Pittwater Community Centre
- Dunalley Hall Reps RE: Various Issues
- Uniting Care
- Liaising with Claire Burnett RE: Destination Dunalley Event
- Australia Day Awards Selection Meeting
- Council Workshop
- SMT x3
- Various other internal meetings

HUMAN RESOURCES

Recruitment

- Appointment – Acting Leading Hand Stormwater Crew – Matt Jones
- Advertised – Trainee Finance & Information – Sourcing through MEGT.
- Advertised – Manager Finance & Information

Ceased Employment with Council

- Dean Taylor – Manager Finance & Information – 17 December 2014
- Mike Percey – Management Accountant – 9 January 2015

Consultants

- Environmental Health Officer, Karen Loone – 2 days per week
- Youth Development Officer, Curtis Knox – 2 days per week (Resource Sharing from Tasman Community Health Centre)

Common Services Provision – Work provided to other councils 12/12 – 9/1

- Senior ICT Officer – 2 hours Tasman Council



MINUTES

SORELL COUNCIL MEETING
20 JANUARY 2015

Common Services Provision – Work provided to Sorell

- Finance Officer, Brighton Council – 3 days per week

Employee Changes

- Stacey King – return from Maternity Leave – 3 days per week
- Crystal Pheonix – completed Traineeship and appointed as Customer Service Officer (fixed term contract)

Workers Compensation Claims

Depot

Back injuries, x 2, Total LTI – 3105.5 Hours (388.18 days)

Indoor

Back Injury, x 1, Total LTI NIL

Children Services

Back Injury, x1, Total LTI – 27.5 hours (3.4 days)

Training

- First Aid Refreshers, x19 attendees

Other

- Payroll – Implementation of Navision
- EA call for nominations of representatives
- Service Recognition Awards

COMMUNITY SERVICES

Communications

- Sorell Times - regular council column
- Management of Council & Malunna Facebook Page
- Drafting of Council Newsletter – March Edition
- Council Projects Displays in CAC Foyer
- Advertising Destination Dunalley Event
- Waste Calendar distributed
- Advertising Nominations for Australia Day Awards

Community Projects

- Imlay St Park Re-development
- Dunalley Hall Re-build
- Vancouver St Park Re-development
- Storyboards – St George's Cemetery



MINUTES

SORELL COUNCIL MEETING
20 JANUARY 2015

Halls

- Liaising with Department of Education in relation to new Agreement for Dodges Ferry Rec Centre.
- Midway Point Hall Meeting
- Bookings now being taken for PCYC Shed
- Working with Dunalley Hall committee on Hall Opening and drafting a fee schedule

Events

- Planning for Australia Day Awards Evening
- Planning for Youth Week Colour Fun Run
- Planning for Dunalley Hall and Imlay St Park Opening
- Planning for event to mark Pembroke Park Stage One Completion

Youth

- Youth Centre Development continues
- Various School Holiday Activities in partnership with PCYC
- Currently liaising with Whitelion, TasTafe, PCYC (Hobart & Clarence), YMCA, Hobart City Council, Glenorchy City Council, Southern Midlands Council, Anglicare & National Job Link in relation to servicing the Sorell Municipality.

Visitor Information Centre

- 503 people through the centre, 220 volunteer hours worked.

Currently working with/supporting the following Community Groups/Organisations on Various Issues

- South East Soccer Club
- Southern Beaches Jazz Festival
- Sorell RSL Summer Festival
- Sorell Girl Guides
- Destination Dunalley
- Little Athletics

CHILDREN'S SERVICES**Malunna**

- Currently 58 families enrolled, totalling 68 children.

CENTRE VACANCIES					
	MON	TUES	WED	THURS	FRI
TOTAL	7	9	2	4	1

*Service licensed for 35 places per day

**MINUTES**

SORELL COUNCIL MEETING
20 JANUARY 2015

ASC

- Re-commences 4th Feb 2015

VAC

SERVICE USAGE					
	MON	TUES	WED	THURS	FRI
CHILDREN ATTENDING	33	30	33	31	24

*Service licensed for 40 places per day

8.4**FINANCE AND INFORMATION – TIM JONES, ACTING MANAGER**

^
 Finance

Financial Management

- The new finance software NAVision was implemented on December 1st. Closing balances from the Authority system have been uploaded and all finance reports have been produced in NAVision.
- In November Council wrote to the 940 active suppliers/vendors advising of the new accounting system (Microsoft Navision), seeking confirmation of email and banking details and advising new ordering, payment and correspondence arrangements. Replies have been received and records will be updated. This should increase the number of remittance advices sent electronically.
- Account application completed with Caltex as the successful tenderer for fuel supply to the Tasmanian Government. Council are awaiting the issue of new fuel cards for Council vehicles expected early 2015.

Revenue

- The instalment notices have be sent to ratepayers in December. The third instalment of 2014/15 rates is due January 21st, 2015.
- Ratepayers that did not respond to 14 day reminder letters (following the second instalment due date) have been lodged with Tasmanian Collection Service for recovery.

Audit

- No update in December.

Grants & Funding

- No update in December

**MINUTES**

SORELL COUNCIL MEETING
 20 JANUARY 2015

Contract Management and Leases

- Council's lawyers (Abetz Curtis) have drafted standard lease templates to be used by Council for its various arrangements in place. These are currently being reviewed.

Information Technology and Communications

- Enhancements are continuing to the PropertyWise system in terms of regulatory applications. These are now largely developed.
- A small issue with licencing of the Microsoft Navision system has caused the CRM go live date to be pushed back. The issue has now been resolved so a new go live date can be set.
- Councillors participated in a 2nd training session for the use of iPads. This will continue to allow all correspondence, including meeting agendas and the like to be disseminated electronically going forward.
- Most servers have been rebuilt over the Christmas break to repair an error causing instability and security issues

Information Management

- A plan for the implementation of system upgrade and enhancements, is to be developed and this will be initiated over the upcoming months. This project will be ongoing.

Insurance

- The detailed report supporting the \$150K insurance claim for 'Green' enhancements to Dunalley Hall was submitted to the insurance underwriters via Marsh Pty Ltd in November. This is now being considered and indications are Council will qualify to receive an \$85,000 payout. The reduced payment is a proportionate reduction due to the new hall being larger than the original.
- The claim for fire damage to the Sorell Memorial Hall in October has been lodged, the cost of the repairs/clean up was \$18,900.

Staff Management

- Gill Anderton, formerly of Brighton Council, has commenced work in her new role of Finance Officer.
- Various training sessions have been held for new the computer systems, mainly in the area of purchase orders and the reporting package Jet.



Fleet Management

- No update this month.

Meetings

- Council meetings and workshops as required.
- Staff meetings with Finance & Information staff as required.
- Senior Management Team (SMT) meetings as required.
- Monthly departmental performance meetings (works depot).
- System implementation project updates via teleconference.

4/2015 McDONALD/WHITE

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

9.0 PETITIONS

No petitions were received prior to the closing date for the agenda.

10.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2005, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 9 and 16 December 2014 and 13 January 2015, as attached be noted.

5/2015 EVANS/GALA

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

10.2 APPLICATION NO. DA 2015/00004 FOR ENDORSEMENT OF THE INSTRUMENT CREATING A RESTRICTIVE COVENANT (PRIVATE BURIAL SITE)

172 PRIMROSE SANDS ROAD, PRIMROSE SANDS (CT 252746/1)

APPLICANT: CROMER & PARTNERS

PROPOSAL: INSTRUMENT CREATING A RESTRICTIVE COVENANT (PRIVATE BURIAL SITE)

ADDRESS: 172 PRIMROSE SANDS ROAD, PRIMROSE SANDS – (CT 252746/1)

RECOMMENDATION

“That Application No. DA 2015/00004 for Cromer & Partners for the endorsement of the Instrument Creating a Restrictive Covenant (Private Burial Site) at 172 Primrose Sands Road, Primrose Sands (CT 252746/1) be approved.”



6/2015 TORENIUS/DeWILLIAMS

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

**10.3 SECTION 33 – SCHEME AMENDMENT
43/2013/1/1**

APPLICANT: IRENEINC PLANNING

**PROPOSAL: ALTERATION OF DRAFT AMENDMENT 1/2013 TO A
SUBSTANTIAL DEGREE – DIRECTIVE OF
TASMANIAN PLANNING COMMISSION**

**ADDRESS: ON LAND TO THE NORTH OF BOOMER JETTY,
BOOMER BAY BETWEEN THE COASTLINE AS
DESCRIBED BY PLAN NUMBER H001605_D01 DATED
1/3/13 - APPLICATION FOR CROWN LEASE AND 80
BAY ROAD, BOOMER BAY (CT 158544/1)**

RECOMMENDATION

“That in accordance with the provisions of Section 39(2) of the *Land Use Planning & Approvals Act 1993*, in connection with the public exhibition period for Draft Amendment No 1/2013, notification be made to the Tasmanian Planning Commission that no representations were received in relation to the altered amendment as directed by the Tasmanian Planning Commission; and

That there are no other matters intended to be raised by Council with respect to this scheme amendment.”

7/2015 EVANS/WHITE

“That the recommendation be accepted.”



The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

11.0 GOVERNANCE

11.1 MOTION – COUNCILLOR TORENIUS

MOTION

“That the regular maintenance regime on Nugent Road be increased annually in order to keep the road surface at an acceptable standard;

and

That Council liaise with residents to identify the sections of the road that may need sub-base upgrades or more regular attention;

and

That clearing of some vegetation for improved visibility be included a part of the maintenance.”

8/2015 TORENIUS/REYNOLDS

“That the recommendation be accepted.”

An amendment was moved

That the word ‘annually’ be removed from the first paragraph and the words ‘sub-base’ be removed from the second paragraph of the original motion.

9/2015 WHITE/DEGRASSI

MOTION

“That the regular maintenance regime on Nugent Road be increased in order to keep the road surface at an acceptable standard;

and

That Council liaise with residents to identify the sections of the road that may need upgrades or more regular attention;

and

That clearing of some vegetation for improved visibility be included a part of the maintenance.”



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The amended motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The amended Motion became the Motion and was **CARRIED**.

11.2 MOTION – COUNCILLOR EVANS

MOTION

“That the Roads to Recovery funding for 2014-2015 year be allocated to sealing extra streets in the Southern Beaches area, according to the Urban Streets Sealing list.”

(Motion submitted at 18 November 2014 Council Meeting)

10/2015 EVANS/McDONALD

“That the recommendation be accepted.”

Councillor Graeme Evans withdrew the above Motion. The seconder of the motion Deputy Mayor McDonald consented.

11.3 LOCAL GOVERNMENT COMMON SERVICE MODEL – JOINT VENTURE

RECOMMENDATION

“That Council authorise the General Manager to sign the Shared Services Agreement and engage in the new joint venture as outlined in this report and the agreement.”

11/2015 DEGRASSI/McDONALD

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, De Williams, Reynolds, White, McDonald and Vincent

Against: Torenus

The Motion was **CARRIED**.

12.0 FINANCE & INFORMATION

12.1 EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE DECEMBER 2014 YTD

RECOMMENDATION

“That the Executive Summary – Financial Report December 2014 Year-To-Date be received and noted by Council.”

12/2015 GALA/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

13.0 QUESTIONS FROM THE PUBLIC

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Angela Marsh gave Council a copy of a Writ issued to Southern Beaches Conservation Society Inc and herself by the Copping Refuse Disposal Site Joint Authority. She said they had been misrepresented and were going to pursue the issue. She also said as SWS are a Joint Authority any costs incurred would be funded by the rate-payers. Councillor McDonald requested a copy of a letter which had been sent to businesses. Angela said she would provide him with this.

Kylie McLaren from Dodges Ferry spoke about a letter which had previously been sent by Southern Beaches Conservation Society Inc to each Councillor. As a public member she had been disappointed with the action taken in pursuing a writ involving its own rate-payers.

Sharon Fotheringham asked if a copy of the waste management services guide had been sent out to rate-payers. She was advised that a 6 month calendar advice had been sent out, as waste collection was to soon go to tender. The next calendar update will be issued prior to 1 July 2015 once Council has appointed its waste management contractor. Sharon also said the small shaped bin she had been issued with was useless and she could not fit anything in it. She had received a letter back recently because she had left a bag on top of the bin.



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David Langlois from Connellys Marsh said he appreciated Clr Evans withdrawing his motion. He asked of Council's intention for future sealing of Fulham Road. The General Manager advised that Council would be preparing the documentation for the next section through the corners down into Connellys Marsh for its completion in the 2015/16 financial year. Future upgrades of Fulham Road would be dependent on approval by council of the yearly capital works budget.

Margaret Garrett asked whether Council would be providing a green waste bin service. Russell Fox advised that residents had been surveyed, the majority did not support the green waste bin and currently the service would be remaining as is.

Kerry Larkins said she had not received any survey on the green waste bin service. She was in the Lewisham/Dodges Ferry area. Council to check whether letter was issued.

William Garrett from Connellys Marsh supported the Fulham Road situation however the Carlton River Bridge had a dangerous intersection. It was a one way bridge and was not being widened. Traffic coming from Primrose Sands fail to give way to other traffic. There is a lot more traffic and tourists using Fulham Road. He suggested replacing 'Give Way' sign with a 'Stop sign' and asked Council to consider this. Mayor Vincent advised there was no immediate plans for this intersection but may be placed on list for possible funded bridges and budgeted for over a number of years. The General Manager advised the bridge was not due for replacement for 8 years. Russell Fox advised that the RACT had written to Council on William Garrett's behalf.

Steve Green said he had retrieved 5 cars in 2 years on the Connellys Marsh/Fulham Road area. There was no sign advising of bends or gravel road. He suggested this area be sealed first as there was now more traffic using.

Lisa Smedley said she had been appalled at Clr McDonald's comments to the C-cell Group, just because they did not support his views.

She also asked why road works, namely a passing lane, had been created to allow access to Rural Solutions and businesses there when there had been nothing done about the Coles Supermarket problem for the elderly and children trying to cross the Highway to shop at the Coles Complex. Mayor Vincent advised that he did not own the Rural Solutions site and only leased the property. The developer had submitted a Development Application approximately 5 years ago for road widening and incorporating a turning lane. The developer had completed the first part but had not done the line marking. The Department of State Growth (DSG) and developer had organised the line marking in the area. The cycleway entrance at the causeway was improved for the safety of cyclists by (DSG).



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Mayor Vincent also advised that Council had been working with the previous owners of the Coles Complex but it had been sold and they had to start again. Seniors had been asked how and where they crossed the road. 3 scenarios had been received from engineers. The best solution had been taken to the new owners and work on this should start soon. Russell Fox advised should be happening January-March 2015. Russell said he would send Lisa a copy of the detailed drawings.

The Mayor advised the gallery that Council had a 'Closed Session' meeting and thanked them for their attendance and contribution to the meeting.

The meeting closed to the public at 7.55 pm.

The closed meeting ended at 8.39 pm.



13/2015 DEGRASSI/WHITE

That in accordance with **Regulation 15 (2) (e) and (f) of the Local Government (Meeting Procedures) Regulations 2005** the meeting be closed to enable the following matters to be discussed:

- 14.1 Confirmation of the Closed Minutes of the Council Meeting of 9 December 2014.
- 14.2 Southern Waste Strategy Authority (SWSA) September 2014 Quarterly Report.
- 14.3 Copping Refuse Disposal Site Joint Authority (CRDSJA)
General Meeting 2014/15-08 – 27 November 2015
Annual General Meeting 2013/2014 – 27 November 2014
- 14.4 Sale of 25 Cole Street, Sorell Council
- 14.5 Dunalley Path & Streetscaping – Tender Report
- 14.6 Authorisation to Disclose Confidential Information

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED BY AN ABSOLUTE MAJORITY.**

CONFIRMED

**MAYOR VINCENT
17 FEBRUARY 2015**

14.0 CLOSED MEETING



15.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
AIMS	Asset Infrastructure Maintenance System
ASU	Australian Services Union
BRU	Bushfire Recovery Unit
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
CSM – JV	Common Service Model – Joint Venture
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DSG	Department of State Growth (formerly DIER)
DFCRCC	Dodges Ferry Community Recreation Centre Committee
DoE	Department of Education
DPAC	Department of Premier & Cabinet
EOI	Expressions of Interest
EPA	Environment Permit Authority
EYLF	Early Years Learning Framework
EWaste	Electronic Waste
GG	Girl Guides
GM	General Manager
ICT	Information Communication Technology
JAWS	JAWS Architects
KRA	Key Result Areas
LGMA	Local Government Manager's Association
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MGR E&R	Manager Engineering & Regulatory Services
MGR F&I	Manager Finance & Information
MGR HR&CS	Mgr Human Resources, Customer & Community Services
NBN	National Broadband Network
NRM	Natural Resource Management
PCYC	Police & Citizens Youth Club
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STAARC	Sorell/Tasman Affected Area Recovery Committee
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
TCF	Tasmanian Community Fund
TFS	Tasmania Fire Service
TOR	Terms of Reference
TW	Tas Water



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