

Subject to Confirmation



**MINUTES  
OF THE COUNCIL MEETING HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE  
STREET, SORELL ON 18 AUGUST 2015**

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## 1.0 ATTENDANCE

The meeting commenced at 6.05 pm with Mayor Vincent in the Chair.

Mayor Vincent welcomed all those present to the Council meeting.

Mayor K Vincent  
Deputy Mayor B McDonald  
Councillor K Degrassi  
Councillor V Gala  
Councillor G Evans  
Councillor C Torenius  
Councillor N Reynolds (arrived 6.46 pm)  
Councillor L White

## 2.0 APOLOGIES

Councillor D De Williams

### STAFF IN ATTENDANCE

R Higgins	General Manager
R Fox	Mgr Engineering & Regulatory Services
B Spaulding	Personal Assistant to the General Manager

### APOLOGY

T House	Manager Finance & Information
K Hossack	A/Manager HR, Customer & Community Services (A/Leave)

## 3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No Councillor indicated they had, or were likely to have, a pecuniary interest in any items on the agenda.

## 4.0 CONFIRMATION OF THE MINUTES OF 21 JULY 2015

### RECOMMENDATION

“That the Minutes of the Council Meeting held on 21 July 2015 be confirmed.”



**124/2015 McDONALD/WHITE**

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

**5.0 MAYOR’S REPORT****RECOMMENDATION**

“That the Mayor’s communication report as listed be received.”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report may contact the Mayor at any time.

- Council meetings, workshops and DASC as required.
- LGAT AGM and Conference in Launceston.
- Sorell Historical Society Book Launch Clrs Evans, Torenus and De Williams also attended.
- Conducted 2 Australian Citizenships.
- Attended School Assoc. Meeting as did Clr Torenus.
- Attended Taswater quarterly briefing in Launceston.
- Tony Mulders business gathering.
- Met with Mayors and General Managers from Tasman, Glamorgan/ Spring Bay, Clarence and Break O’Day Councils re: scope of merger consultants.
- Attended Streetscape meeting as did Clr De Williams.
- Participated in STCA Governance and Audit Committee.
- Attended STCA meeting.
- Participated in SERDA/KPMG discussions.
- Met with Sorell school reps re: Walker Street road safety upgrade.
- Attended with fellow councillors the Prime Ministers Community breakfast.

- Welcome and addressed the Joint Commonwealth and Tasmanian Economic Development Committee.
- Met with TFGA CEO re: farming activity in this region.
- Met with TFGA training coordinator Sally Murfett and Rick Birch re: developing training packages to suit our changing ag services.

#### **125/2015 McDONALD/GALA**

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

## **6.0 SUPPLEMENTARY ITEMS**

### **RECOMMENDATION**

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2005*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

### **SUPPLEMENTARY ITEM**

#### **2015-2016 RATES AND CHARGES – TO BE DEALT WITH AS ITEM 12.2 IN THE FINANCE & INFORMATION SECTION**



**126/2015 McDONALD/DEGRASSI**

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

**7.0 COUNCIL WORKSHOPS REPORT**

The following Council Workshop was held on 4 August 2015

Date	Purpose	Councillor Attendance	Councillor Apologies
4 August 2015	Council Workshop	Degrassi, Gala, Evans, Torenus, Reynolds, White, McDonald & Vincent	De Williams

Mayor Vincent advised that Jess Radford had a baby girl and both were doing well.

**8.0 DEPARTMENTAL REPORTS****RECOMMENDATION**

“That the Departmental reports as listed be received.”

**8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER**

- Trade Training Centre meeting with Rick Birch – 23<sup>rd</sup> June.
- Infrastructure Minister and Carlton Park SLSC – 25<sup>th</sup> June.
- Common Service Joint Venture meeting – 25<sup>th</sup> June, 7<sup>th</sup> and 27<sup>th</sup> July.
- Sport and Rec Tasmania and Mayor – 25<sup>th</sup> June.
- Assetic asset management software providers with Russell Fox – 29<sup>th</sup> June.
- STCA meeting – 2<sup>nd</sup> July and 10<sup>th</sup> August.
- Dodges Ferry land developers x 3 parties with Mayor, Russell Fox and John Molnar – 2<sup>nd</sup> July.
- Infrastructure Tas CEO and Mayor – 6<sup>th</sup> July.
- STAARC & SERDA meeting – 9<sup>th</sup> July.

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- Voluntary merger meeting with Mayors, Deputy Mayors and GM's of Sorell, Tasman, Clarence and GSB Councils (and Break O'Day) – 3<sup>rd</sup> August.
- State Growth and Hobart Airport meetings with Russell Fox – 4<sup>th</sup> August.
- Risk Management Common Service consultant meeting with Mark Butterworth and Russell Fox – 6<sup>th</sup> August.
- SERDA meeting with KPMG – 6<sup>th</sup> August
- TFGA CEO, Trade Training Centre meeting with Mayor – 13<sup>th</sup> August.
- SMT, EBA and budget meetings, DASC and Council workshops – as scheduled.
- Common Services Joint Venture July 2015 update – **attached**.



# Common Services Joint Venture Update

July 2015

## Summary of Recent Common Services Activity

1205 hours of Common Services were exchanged between Councils in July 2015, which is a significant increase (43%) when compared to hours exchanged in the previous month (June, 844 hrs).

## New Services

In the month of July, Asset Management and Rating Services were provided to Flinders Council; and Environmental Health Services were provided to Huon Valley Council. This increased the number of Councils exchanging services through the Common Services Joint Venture to 11, which is 38% of all Tasmanian Councils, and 44% of all small to mid-sized Tasmanian Councils.

Fig 1 - Common Service Exchange in Recent Months

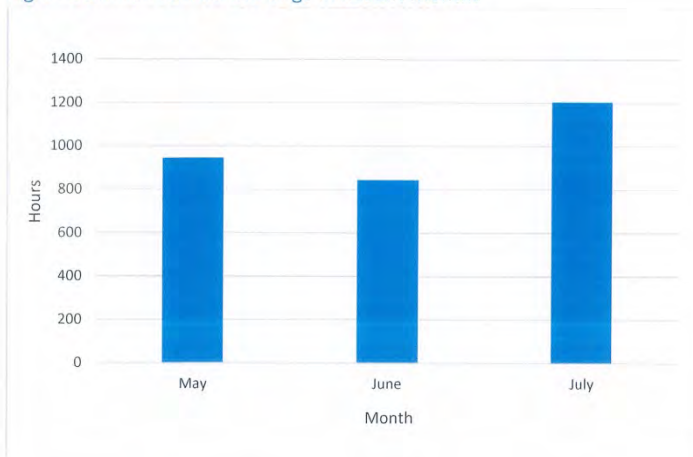
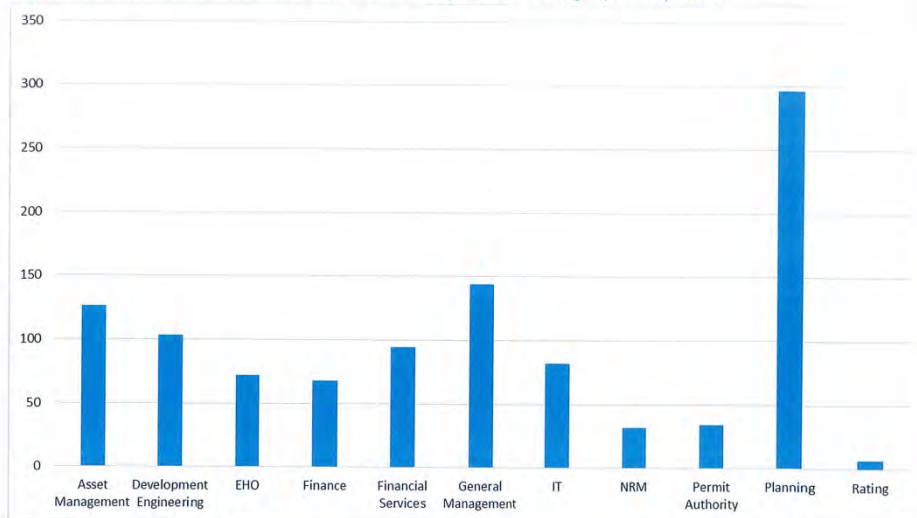


Fig 2 - Details of Current Exchange of Services by Council in July 2015

\* Council not currently a member of the Common Services Joint Venture Agreement

Provider Council	Client Organisation										
	Brighton	Central Highlands	Derwent Valley	Flinders	Glenorchy	GSB	Huon Valley	Sorell	Southern Midlands	Tasman	West Coast
Brighton		86	181	22	17	150	55	103	20	123	11.5
Central Highlands											
Derwent Valley											
Glenorchy											
GSB											
Huon Valley											
Sorell	64									18	
Southern Midlands	12	68	58			16		12		12	
Tasman								176			

Fig 3 – Details of Current Exchange of Services by Service Category in July 2015



### Savings to Local Government

A total of 1205 hours of Common Services were exchanged between Councils last month. Analysis of Common Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Common Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of Common Services between Councils saved participating Councils and Local Government as a whole \$102,000 for the month of July. This was a result of increasing the utilisation of current Council Staff at Councils providing services, and from Client Councils utilising common services from within Local Government as opposed to external consultants (on average LG Common Services rates can be procured at significant discount to external consultant fees).

### Progress of the Joint Venture

- Peter Murfett has been appointed to the position of Chairman of the Common Service Joint Venture. Peter's significant experience and expertise across the Local Government and Consulting sectors will be a great asset in developing the maturity and professionalising of the Joint Venture.
- Following the departure of the Sorell Council Works Manager, the current Tasman Council Works Manager, Mark Butterworth, is now providing Works Supervision and Management to Sorell Council in addition to his current role. This expected to provide a significant saving to both Councils
- Common Services Joint Venture Strategy and Common Service Models update:-
  - **Works Services**  
The Works Supervisor Common Service Model will be merged with WHS/Risk Services and be coordinated by Adam Wilson. A shared WHS/Risk Google Dropbox has been setup and populated with templates for WHS/Risk related policies, plans and procedural documents. All Works Supervisors have access to the Dropbox. The sharing of documents and cross Council assessment of where current legislation is not being met by participating Councils is expected to provide participants with an opportunity for significant improvement in this area. Savings associated with this will be tracked by monitoring reduction in WHS/Risk related claims.



A combined resale tender between Brighton, Sorell and Tasman was recently advertised. This is expected to deliver savings to the three Councils by increasing the buying power of the group.

- **Permit Authority**

A Southern Tasmanian PropertWise User Group meeting will be organised in the coming months to provide an update on software capabilities and encourage consistent use of the system. Online Permit Authority/Planning lodgement software is also currently being investigated by this group.

- **Information Technology (IT)**

Sorell Council's Senior IT Officer is coordinating the upgrade of servers and systems at the Brighton Council to reduce risks of providing IT, decrease down time due to system maintenance and provide cost efficiencies to Council.

- **Payroll**

The need for payroll relief cover at nearly all participating Councils has recently been identified. Options to provide relief cover and potentially whole of function payroll services for multiple Councils is being assessed. However, due to a number of factors participating Councils are not currently ready to act on this just yet, the item will be revisited at the monthly CSJV Meetings.

- The City of Palmerston and Litchfield Councils are considering joining the Common Services Joint Venture Agreement on behalf of a group of Northern Territory Councils and are currently working together in the area of common services exchange. Staff from the City of Palmerston have recently been working remotely with Common Services JV Staff to plan for potential improvements to Records Management and Payroll systems at Councils participating in the Common Services JV.

## Future Initiatives

### Future Service Provision Opportunities

- Brighton Council will continue to provide relief Environmental Health support to the Huon Valley Council in August 2015.
- Sorell Council have advertised to procure a resource to deliver GIS Services to Brighton Council one day a week and potentially Central Highlands Council and Glenorchy City Council in the future.
- The development of Common Service Model for Planning has commenced, with the intention for more Councils to provide services in the area of Planning through common systems and processes which standardise and streamline the delivery of planning services.

## 8.2 **ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER**

**PURPOSE:** To inform Council of the activities of the Engineering and Regulatory Services Department during the period 1 July 2015 to 30 July 2015. Regulatory Services include the following, Planning, Building, Engineering, Plumbing, Environmental Health, Works Depot, Asset Management, Natural Resource Management etc.

### **ENGINEERING AND REGULATORY SERVICES – Russell Fox**

A small team has commenced auditing all Council owned buildings to document required maintenance works and to check all regulatory compliance requirements. Construction of the two remaining netball courts has commenced. The new Sorell Interim Planning Scheme came into operation on the 12 August.

Meetings attended included:

- Parks & Wildlife to discuss several stormwater projects.
- SERDA meeting to finalise draft economic and infrastructure report.
- Jacobs consulting to finalise stormwater report for Southern Beaches.
- Regular meeting of the WHS committee.
- Department of State Growth to discuss this and future years projects.

During the month of July, Council have not received any requests to waive Fee/s. As per Council's Policy Number 9 of 2005 Part B Not-for-profit Community Based Organisations can apply for waiver of fees, approved under the delegation of General Manager.

### **DEVELOPMENT ASSESSMENT – (Jenny Richmond)**

The following table provides details of the overall planning, plumbing and building applications received for the calendar year to end of July:

<b>Application Type</b>		<b>2015</b>
Planning including Subdivisions		197
Plumbing		178
Special Plumbing		74
Building		198

**337 CERTIFICATES – (Jill Ray)**

Council processed 49 certificates in July which relate to the sale of properties as detailed below (337 certificates).

A possible reason for 337 certificate requests increasing this month is the extension of the first home buyers grant.

<b>April 2015</b>	<b>May 2015</b>	<b>June</b>	<b>July</b>
54	39	29	49

**PLANNING – (Jenny Richmond)**

Details of applications received during the period of January, February, March, April, May, and June & July 2015.

<b>Type</b>	<b>January 2015</b>	<b>February 2015</b>	<b>March 2015</b>	<b>April 2015</b>	<b>May 2015</b>	<b>June 2015</b>	<b>July 2015</b>
DA's	26	22	31	35	21	29	27
SA's	2	1	3	4	5	0	3
PSA's	0	1	0		0	0	0
STR	0	1	2		2		0
ADH	1		0		0	1	0
<b>Total</b>	<b>29</b>	<b>25</b>	<b>36</b>	<b>39</b>	<b>28</b>	<b>30</b>	<b>30</b>

**Legend:**

DA's – Development Applications

SA's – Subdivision Applications includes Boundary Adjustments

PSA's – Planning Scheme Amendments

STR – Strata Applications

ADH – Adhesion Orders

**DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – (John Molnar/Jenny Richmond)**

The Development Assessment Special Committee met on the 7<sup>th</sup> July 2015 to consider a 1 lot subdivision at 7 Gordon Street, Sorell and on 21<sup>st</sup> July 2015 to consider a 1 lot subdivision at 2964 Tasman Highway, Orierton. Both were subsequently approved with conditions.

**DELEGATED AUTHORITY – (John Molnar/Jenny Richmond)**

During the month of July a total of 39 planning approvals / permits were issued including;

- 10 Applications approved as Permitted Developments; and
- 29 Applications approved as Discretionary Developments.

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Of the 10 permitted developments approved under delegation, 5 proposals were received which complied with Planning Directive 4, PD4 ie: no permit was required.

In summary 32 applications were approved under delegated authority with the remaining two approved by Council at its meetings of the 7 & 21 July 2015 and as stated, 5 did not require a permit.

### **APPEALS – (John Molnar)**

There are no current appeals.

### **STATUTORY PLANNING – (John Molnar)**

There have been a number of discussions and meetings between planning staff and prospective property owners and developers. This has been a direct result of the impending Sorell Interim Planning Scheme 2015 (SIPS) and as a result planning staff had been providing information concerning both the existing Sorell Planning Scheme 1993 and the SIPS with particular note of the differences in planning requirements such as use classes and development standards.

The Sorell Interim Planning Scheme 2015 was declared on the 5 August and is now in operation as of the 12 August 2015.

An advertising period of 42 days will commence on the 15 August in which the public may make submissions concerning the new planning scheme. Following this period, and within 3 months, I will assess and make recommendations to Council for their consideration and endorsement. The subsequent resolution will this be forwarded to the Tasmanian Planning Commission for their consideration.

Note that those valid development applications lodged prior to this date are still being assessed under the previous Sorell Planning Scheme 1993.

### **STRATEGIC PLANNING – (John Molnar)**

I continued meetings with the Tasmanian Planning Commission, including the Executive Commissioner, and other southern region planners on the 6<sup>th</sup> & 20<sup>th</sup> July to discuss ongoing matters concerning the interim planning schemes.

Submissions to the review of the Sorell Township Master Plan 2015 have been sent to Aurecon and they have provided their comments which staff have responded to. It is anticipated that the final document will shortly be presented to Council for their consideration and endorsement.



**BUILDING – (Rhiannon Baines)**

A Total of 21 Completion Certificates (Building Work) were issued in July 2015.

A Total of 27 Building Applications were Approved in July 2015 (details below).

<b>PROPOSAL:</b>	<b>TOTAL:</b>
New Dwellings	6
Extensions & Alterations	8
Garages & Outbuildings	11
Other	2
<b>TOTAL:</b>	<b>27</b>

**BUILDING COMPLIANCE AND INSPECTIONS – (S Hill)**

Details of building enforcements Issued and Resolved during June 2015 and July 2015:

<b>Type Issued</b>	<b>June</b>	<b>July</b>	<b>Total</b>	<b>Year to Date 2015</b>
BN GM	2	1	3	12
BO GM	3	2	5	20
BID	2	1	3	6
BN BS	0	0	0	0
BO BS	0	0	0	0
EO GM	3	0	3	4
<b>Total</b>	<b>10</b>	<b>4</b>	<b>14</b>	<b>42</b>

<b>Type Resolved</b>	<b>June</b>	<b>July</b>	<b>Total</b>	<b>Year to Date 2015</b>
BN GM	1	0	1	6
BO GM	3	1	4	11
BID	5	0	5	11
BN BS	1	0	1	1
EO GM	0	1	1	1
<b>Total</b>	<b>10</b>	<b>2</b>	<b>12</b>	<b>30</b>

**Legend:**

BN GM – Building Notice General Manager  
 BO GM – Building Order General Manager  
 BID – Building Inspection Direction  
 BN BS – Building Notice Building Surveyor  
 BO BS – Building Order Building Surveyor  
 EO GM – Emergency Order General Manager

During the month of July 2015, Council's Building Surveyor received 8 new enquiries requiring investigation which follows on from last month of 11 enquiries.

During July 2015 the following inspections were undertaken:

<b>Inspection Type</b>	<b>July 2015</b>
Inspection - Statutory Building Surveyor	4
Inspection – Other	2
Inspection – Enforcement	7
Inspection – Building Audit	5
<b>Total</b>	<b>18</b>

### **PLUMBING – Brian Dorman**

There were 22 Plumbing Applications assessed for July 2015.

There were no Plumbing Orders issued in July 2015.

Plumbing Officers attend each Development Assessment Meeting weekly to view incoming Development Applications received.

### **DEVELOPMENT ENGINEERING – (Leon Ashlin)**

Assessments

Development Engineering has examined 42 applications for the June period which required engineering input as follows:

<b>Category</b>	<b>February 2015</b>	<b>March 2015</b>	<b>April 2015</b>	<b>May 2015</b>	<b>June 2015</b>	<b>July 2015</b>
Developments	18	24	35	19	31	29
Subdivision	1	2	4	4	3	1
Building		6		7	9	10
Final Plan of Survey	2	2	4	1	2	2
<b>Total</b>	<b>21</b>	<b>34</b>	<b>43</b>	<b>31</b>	<b>36</b>	<b>42</b>

## Development Engineering Compliance

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- Cul-De-Sac off Pennington Drive, Sorell (N Rusher) (Rushes Court)
- Hoffman Street, Midway Point – Stage 1 - 13 lots (P Harback) (Timber Mill Court)
- Sugarloaf Road, Carlton River - 24 lots
- Tasman Highway/Garden Lane – Midway Point – 3 lots
- Gatehouse Drive Stage 3 - Sorell

Audit inspections for new road, K&G, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

### Subdivision Design Plans Received for Approval – (Future Construction)

- Nash Street, Sorell – Final Stage - 20 lots

### Contract Construction/Design:

- PDA are preparing design plans for Fulham Road (brow of hill between Carlton River and Connellys Marsh Road – R2R) and Primrose Sands Road realignment approximately 800m from Carlton River bridge (Black Spot funding). Brinktop Road Tenders closed on 29 July – recommendation made to August Council meeting.
- Prepared submissions for Black Spot funding for the 2016-2017 financial year. Locations are in Carlton River Road – guard rail outside 44 Erle Street (frontage on Carlton River Road) and sharp hairpin corner at 466 Carlton River Road.

## **ENVIRONMENTAL HEALTH – (Greg Robertson)**

- Toxfree has commenced greenwaste and street bin collections.
- Audit of street bin collection completed and the contractor is meeting the obligations of the contract.
- Veolia has taken over management of the recycling centres and is installing new cardboard bins.
- Public Places By-law – Developing a policy for assessing applications.
- Noise complaint investigations for a range of issues including loud music.
- Completed noise monitoring to check levels from a suspected and commercial source.
- Unhealthy housing complaint investigations – flooding of house causing mould accumulation.



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- Completed food business inspections and issuing registration certificates.
- Caravan & Kennel licence applications have been sent out.
- EHO has been working with Brighton Council of upgrades to the RegEnts module of Propertywise.
- Completed inspections of the garbage collection area with Veolia to resolve collection problems with properties that the garbage truck that cannot access due to the vehicle having nowhere to turn. Minor modifications to the road reserve will be completed to allow the vehicle to turn.
- Special plumbing permits and development application assessment completed.
- Meetings and discussions to resolve a failing septic tank system in Boomer Bay. A new system has now been installed.

### **COMPLIANCE – (Darren Carter)**

Compliance officers attended to the following requests

<b>Animals</b>	<b>July</b>
Dog on beach/reserve	0
Dog at large	18
Dog attack – person	3
Dog attack – animal	2
Dog's found/Impounded	16
Nuisance created by dog's	6
<b>Animals</b>	<b>July</b>
General request for action	8
Infringements issued for dogs	15
<b>Enforcement</b>	
Fire Hazards	0
Littering Infringements	1 Sorell Recycling centre.
Parking infringements	0



## **DEPOT WORKS – (Mark Butterworth)**

This report is provided to brief Councillors of the current works program and the intended upcoming activities. While exact commencement timeframes for projects may vary and be subject to other reactive maintenance demands on resources, the report is intended as an indicative guide that may be of assistance in answering requests from the community.

### **Road Construction Crew**

- Maintenance grading and drainage cleaning various roads throughout municipality.

### **Road Maintenance Crew**

- Maintenance of sealed road various locations pot hole patching, edge breaks etc. in accordance with maintenance system.

### **Stormwater Crew**

- Continued Bridge Maintenance and at various locations.
- Pump out of pits and culverts various locations.

### **Parks and Reserves Crew**

- Maintenance – Parks staff will continue to undertake general maintenance of the various parks, playgrounds and reserves across the municipality.

## **ASSET ENGINEER – (Brenton Oakley)**

### Assetic's MyData

The implementation of MyData' Strategic Maintenance Planning module – Transport is now complete. This element of the asset register not only allows road maintenance inspections to be programmed and tracked within the asset register, but the collected information from the field is then transferred into work tickets for action, whilst also capturing cost information from allocations of staff, plant and materials.

### Mobile Data Collection

To assist with collection of electronic asset data to populate the asset register, I have developed a mobile application to run on android/Apple mobile devices.

Through a form based platform, field data including time, date, photos and GPS location is easily collected, along with inspection specific fields of our own determination. This information can then easily be transferred to the asset register via a wireless network.

Recently I have further developed this software to allow collection of Building Maintenance Inspections, Fire Abatement Inspections, Regulatory Inspections, Endangered Flora/Fauna Recording, Weed Infestation Recording and Hazardous / Significant Tree Assessments.



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The use of this application removes the need for a paper based records and thus removes the data entry requirements associated with all inspections. In addition to the significant savings in productivity, the time, date and location information can be used as evidence of inspection, demonstrating attendance to a specific site at a given date and time.

### **PROJECT ENGINEER - (Anthony Walters)**

#### **The Dunalley Hall Rebuild**

DA has been approved for a storage shed which has now been ordered. Local contractors again will be engaged for this component. Landscaping works complete in terraced section of garden.

#### **Dunalley Path & Streetscaping**

Project complete – now under 12 month defect liability period.

#### **Dunalley Skatepark**

DA has been lodged for new proposal in original 'triangle' location.

#### **Copping Hall – Storage Shed**

Project complete.

#### **Sorell Memorial Hall**

Door to main exit and old projector room have been ordered.

#### **Midway Point Hall**

Entrance to Opp Shop complete.  
Flooring for main hall has been ordered.

#### **11 Fitzroy St – Youth Centre**

Commercial flooring ordered and to be installed mid-August.

#### **Pembroke Park – Netball Courts**

Fencing contractor has completed the fencing around two courts (stage 1). The concreter has returned to site and commenced the construction of the final two courts.  
Lights and poles have been ordered.

#### **Kellevie Recreation Ground – Storage Shed**

Project complete.

#### **Vancouver Park**

Toilet has been ordered and engineering drawings received.

#### **Shark Point Rd – SE Irrigation to Pembroke Park**

Surveyor has been engaged based on most suitable path selection for proposed water line.



### **MINUTES**

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**Pembroke Park – AFL Changerooms**

Contractor engaged to replace switchboard.

**Road & Traffic**

Streetscape concept plan complete for Gordon St (Somerville – Fitzroy).

Traffic calming plan complete for Walker St (Sorell School) - this will need to be a staged project.

Traffic bollards at corner of Fitzroy/ Arthur Crt concept plan complete.

Plan for Carlton Beach Rd (Peneminner to Rotuli).

Plan for continuation of footpath along Esplanade complete.

**Gypsy Bay Groyne**

Construction complete.

Lighting and signage ordered.

**NRM FACILITATOR – (Paul Gray)**

Whale viewing platform Dodges Ferry should commence construction in approximately two weeks.

### 8.3 HUMAN RESOURCES, CUSTOMER & COMMUNITY SERVICES – KIM HOSSACK, ACTING MANAGER

**COMMUNITY SERVICES****Manager met with/attended:**

- Customer Service Team Meeting
- Malunna Senior Staff & OSHC Staff Meeting
- Community Facilities Management Meeting
- Senior Management Team Meeting
- Various other internal meetings

**HUMAN RESOURCES****Recruitment**

- Support Educator – Rebecca Balym commences 17 August
- Room Leader – part time role – interviews completed 6 August
- GIS Asset Info Officer – Advertised 8 August (Closes 28 August)

**Consultants**

- Environmental Health Officer, Karen Loone – 2 days per week (ongoing)

**MINUTES**

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## Workers Compensation Claims

### Depot

Back injuries x 2. Total LTI – 4933.5 Hours (519.31 days at 9.5 hrs).  
 X1 - currently under QBE program for alternative job seeking and step down of wages to 85% and undergoing back operation.  
 X1 – step down of wages to 80%.

### Training

- Chemcert Training – x3 attendees
- Development and Building in bushfire prone areas – x1 attendee
- Intro to PC's – x1 attendee
- Graduate Certificate in Development Planning – x1 attendee
- Apply First Aid – x1 attendee
- Erosion and Sediment control – x1 attendee
- High risk work, confined space and asbestos awareness training – 7 attendees
- Contract Management for Superintendents x1 attendee

### Other

- EA management and processing of pay increase and other EA changes
- End of month and End of year payroll processing
- Performance review form management

## COMMUNITY SERVICES

### Customer Service

- 2029 external calls answered for the month of June
- Average Speed of Answer – 15 seconds
- Percentage of calls answered – 88.7%
- Green Waste Collection bookings
- 1463 Dog Registrations processed
- Receipting – June
  - Rates Payments Receipted 116
  - Dog Registrations Receipted 1131
  - Reg. Applications Receipted 58
  - Other Payments 115  
(Child Care, RV's, Infringements, Pound Release, Fees etc.)
- Drafting of Customer Service Handbook



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### **Communications**

- Sorell Times regular ad & two articles (Community and Youth Grants program and Midway Point Oyster industry foreshore clean up )
- Councillor Calendar – August
- Facebook – 1149 Likes
- Website updated with information regarding:
  - Australia Day Awards Nominations information

### **Current Community Engagement Activity**

- Seniors Advisory Group Meeting
- Pembroke Park Advisory Committee Meeting
- Arts & Cultural Advisory Committee Meeting
- Service Providers Meeting
- Community Conversations: A schedule for 2015/2016 financial year has been drafted. These will be advertised via Council's website, FB, the Sorell Times and street signage.

### **Publications**

- *Community News* newsletter for August 2015 mailed to residents
- Council Information Folder with ads from local businesses being created (due in August)
- Sorell RV Short Stay Brochure being reprinted
- Let's Talk About Sorell brochure being reviewed and updated
- Preparations for Annual Report underway

### **Community Facilities**

- The new Fee Schedule for Community Facilities (Sorell Memorial Hall, Dodges Ferry Rec Centre & Pembroke Park) is being implemented.

### **Events**

- Community and Youth Grants Cheque presentation event held.
- Planning for event to mark Pembroke Park Stage One Completion.
- Planning for Seniors Week Luncheon event begun.
- Planning for Dunalley Walkway Opening event.
- Planning for Annual Art Exhibition begun with SBRA.

### **Community Projects**

- St George's Cemetery Storyboards – new storyboards are currently being finalised. These will go on the fence of the cemetery on Pelham Street.
- Working with Crl Evans and the historical society on a storyboard for Pembroke Park.
- Signage for Pembroke Park being developed



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### Financial Assistance for Individuals

- Caralyn Walsh, representing Tasmania at the Australian Indoor Bias Bowls Championships in August 2015
- Ray McDonald, representing Tasmania at the Australian Indoor Bias Bowls Championships in August 2015
- Caitlin Rugless, representing Tasmania at the National Hockey Tournament in September 2015

### Youth

- Youth Centre Development continues & will be finalised shortly.
- Development of Youth Centre Operational Plan

### Currently working with/supporting the following Community Groups/Organisations on Various Issues

- Pembroke Park Users
- Sorell on Stage
- Sorell RSL re: Lease Agreement
- Dodges Ferry Football Club
- Dunalley Hall Committee
- Pittwater Arts Tourism and History/Heritage Association

### CHILDREN'S SERVICES

#### Malunna

- Currently 72 families enrolled, totalling 70 children.

CENTRE VACANCIES					
	MON	TUES	WED	THURS	FRI
<b>TOTAL</b>	3	2	1	3	4

\*Service licensed for 35 places per day

#### ASC

- Currently 20 families enrolled, totalling 26 children.

SERVICE USAGE					
	MON	TUES	WED	THURS	FRI
<b>CHILDREN ATTENDING</b>	17	8	10	10	9

\*Service licensed for 30 places per day



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## 8.4 FINANCE AND INFORMATION – TINA HOUSE, MANAGER

### Finance

#### Financial Management

- Budgets for 2015/16 for both operating and capital expenditure have been loaded into the general ledger system;
- Preparation of the annual financial / statutory accounts is underway, with completion due by 14<sup>th</sup> August;
- Currently reviewing Finance department processes;
- The new Financial Accountant is reviewing a number of setups within the general ledger system with a view to streamlining future processing.

#### Revenue

- Instalment notices 2015/16 rates were sent to ratepayers on Friday 10<sup>th</sup> July with payment due on 12<sup>th</sup> August.

#### Audit

- Tas Audit Office are due to audit the 2014/15 financial statements commencing week of 14<sup>th</sup> September.

#### Grants & Funding

- The Government paid in advance the first two quarters of the FAGS funding on 30<sup>th</sup> June.
- This will reduce the forecast revenue for the 2015/16 financial year by \$1.2m and increase the revenue for 2014/15 by the same amount.

#### Contract Management and Leases

- Lease register is being developed and updated progressively.

#### Information Technology and Communications

- Scott Christian is spending one day per week at Brighton Council providing ICT Management Support. The ongoing support requirements are currently under review.
- As part of the 2015/16 capital budget, new desktop computers were approved. Order has been placed with an expected delivery of the first week of September.
- Tardis (Records Management System) has been updated to the latest version which also provides additional functionality to enable easier savings of documents.

### Information Management

- Mandy McLeod is commencing refresher training with all staff on the use of Tardis.
- Tardis has been updated to a new version that provides additional functionality.

### Insurance

- Insurance renewals have been completed and are all in place for the 2015/16 financial year.

### Staff Management

- Amy Wheeler commenced as the Financial Accountant on 27<sup>th</sup> July.

### Fleet Management

- No update this month.

### Meetings

- Council meetings and workshops as required.
- Staff meetings with Finance & Information staff as required.
- Senior Management Team (SMT) meetings as required.
- Sorell Council Audit Panel Meeting.
- Tasman Audit Panel Meeting.
- Glamorgan Spring Bay Audit Panel Meeting.

## 127/2015 DEGRASSI/GALA

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

## 9.0 PETITIONS

No petitions were received.





## 10.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2005, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

### 10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

#### RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 21 July and 11 August 2015 as attached be noted.

### 128/2015 DEGRASSI/EVANS

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

### 10.2 SORELL DRAFT INTERIM PLANNING SCHEME 2015 — DELEGATION

#### RECOMMENDATION

“That Council resolve to delegate to the General Manager in accordance with Section 22 of the Local Government Act 1993 and pursuant to Sections 30IA and 37 of the Land Use Planning and Approvals Act 1993 to directly request to the Tasmanian Planning Commission for the correction of errors to the Sorell Interim Planning Scheme 2015.”

### 129/2015 DEGRASSI/WHITE

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.



## 11.0 GOVERNANCE

### 11.1 VOLUNTARY AMALGAMATIONS

#### RECOMMENDATION

“That Council resolves to:

- i) approve and adopt in principal the following voluntary amalgamation feasibility study scope of services;
- ii) obtain a quotation from the preferred suppliers for the scope of services; and
- iii) advise the Minister accordingly.

#### **Voluntary Amalgamation Feasibility Study - Scope of Services to be Supplied**

A feasibility study (report) into a Local Government voluntary amalgamation proposal between:

- Clarence City, Sorell, Glamorgan Spring Bay (all or part thereof) and Tasman Councils; and as a subset of this -
  - Clarence City, Sorell and Tasman Councils;
  - Sorell and Tasman Councils; and
  - Sorell, Glamorgan Spring Bay (all or part thereof) and Tasman Councils;

and which includes:

1.
  - a) the current financial sustainability of each Council.
  - b) the projected long term (10 years) financial sustainability of each Council including projected growth rates and capital works expenditure.
  - c) the projected long term (10 years) financial sustainability of the voluntarily amalgamated Council.
2.
  - a) non-financial information, including a service profile of each Council.
  - b) non-financial information, including an employment profile of each Council.
  - c) non-financial information, including assumed service standards and employment profiles of the voluntarily amalgamated Council.



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- d) non-financial information, including an analysis of the Strategic Plans of each council and any visioning plans the councils may have.
3.
    - a) the identification of any expected benefits that cannot be accurately quantified of a voluntary amalgamation including the rationale for assumptions made.
    - b) the identification of any expected dis-benefits that cannot be accurately quantified of a voluntary amalgamation, including the rationale for any assumptions made.
  4. The identification of the degree of strategic and cultural alignment or community of interest that exists (or conversely), between the respective Councils and communities.
  5.
    - a) The risk profile of each council.
    - b) The identification of any significant risks that:
      - a) exist in each Council; and
      - b) whether those risks would be mitigated or managed under an amalgamated Council.

Such risks may include (but not be limited to) legal actions, contractual commitments, superannuation liabilities and additional operational costs from future capital expenditure.

The feasibility study into this proposal must as a minimum identify the following matters:

1.
  - a) assumptions underlying the analysis and any notes associated with these assumptions.
  - b) viability of the Councils including:
    - i) an analysis of each Councils long-term financial management and asset management plans;
    - ii) as identified in each Councils long-term financial management and asset management plans, an analysis of the Councils long-term projected asset consumption ratio, asset renewal funding ratio, asset sustainability ratio, underlying surplus (deficit) and underlying surplus ratio (and source of base data relied upon for valuation including asset lives, nature and timing of revaluations, unit rates and all other assumptions);

- iii) reliance on grants (grants and contributions revenue as a percentage of total revenue); and
- iv) impact of an amalgamated body on Financial Assistance Grants and whether it would be more or less likely to secure grants;
- c) measures of operational efficiency including operating costs to operating revenue, employee costs to operating revenue, staff per rateable properties, key service efficiencies (i.e., development applications approvals), proportion of depot operations allocated to undertaking capital works;
- d) demographic profiles of the municipal areas (current and projected to 2025) including age, population, population density and the associated impact on services to be delivered;
- e) savings and efficiency improvements (and the converse) from the amalgamation (both within Council operations, to ratepayers and business);
- f) potential economies of scale (and the converse) through:
  - i. cost savings (population size versus expenditure on general operations);
  - ii. integration of technology systems such as human resources, payroll, financial management and asset management, regulatory and rates;
- g) summary (including costs) of existing major services provided including potential improvements to the quality, cost, range and mode of delivery of services in an amalgamated Council;
- h) impacts on employment numbers, potential improvements in staff skills and potential impacts from integration of Enterprise Agreements;
- i) other potential financial and service benefits or impacts identified.

2. An evaluation framework which includes baseline data, benchmarks (identified under 1a) and performance indicators for evaluating the success of the amalgamation.
3. The projected costs of an amalgamation including restructuring costs for human resources, integration of information technology systems and data migration, land and building (including accommodation) rationalisation, plant and equipment rationalisation.
4. A prospective governance model that provides for the transition to amalgamation and ensures fairness and equity in regard to representation and protecting the interests of local communities.
5. An analysis of the strategic direction, effectiveness, efficiency and sustainability of the common service model(s) currently in operation. The analysis shall identify any modifications that would improve the operation and potential of the common service model(s) and provide recommendations on the comparative benefits and dis-benefits of the continuation of a common service model(s) against the outcomes of the feasibility study investigating a voluntarily amalgamated Council.”

**130/2015 TORENIUS/WHITE**

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.



## 11.2 INSTRUMENTS OF DELEGATION AND STATUTORY APPOINTMENTS

### RECOMMENDATION

“That Council resolve:

- I. pursuant to Section 23AA(2)(c) of the Acts Interpretation Act 1931, to revoke the previous powers and functions delegated by the Local Government Act 1993 Instrument of Delegation only purported to have been made prior to 15th July 2014; and
  
- II. to delegate the following functions and powers to the General Manager in accordance with Section 22 of the Local Government Act 1993; and that the General Manager sub-delegate functions and powers in accordance with Section 64 of the Local Government Act 1993, and if at any time the General Manager is unable to act, Council delegates the Function to the person acting as the General Manager at any time.

Local Government Act 1993		
Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 19 (3) & (5) – Affixing of Common Seal		To comply with the provisions of the LGA relating to the Common Seal. To comply with any policies and procedures of the Council relating to the Common Seal.
Section 20A – Powers of Entry	Environmental Health Officer Building Surveyor Plumbing Inspector Senior Planner Planning Officer Development Engineering Manager Engineering Officer Authorised Officers	
Section 22(2)(a) – Collection of rates & charges under Part 9	Manager Finance & Information Rates Officer Corporate Admin Officer Accountants	



Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 22(2)(ba) – The writing off of any debts owed to the Council	Accountants	Any bad debts written off are to only occur following exhaustion of collection proceedings. Any write-off up to \$2500 may be authorised by Manager Finance and Information. General Manager may write-off up to \$10,000.
Section 61 – Appointment of Acting General Manager		To appoint an Acting General Manager in the absence of the General Manager.
Section 73 – Sources of Funds	Manager Finance and Information Manager Engineering and Regulatory Services	To dispose of surplus plant, equipment and materials, where the value of such items does not exceed \$10,000.  Requires consultation with the General Manager.
Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimate	General Manager Manager Finance and Information	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$100,000. Any purchase over this amount is to be co-authorised by either the General Manager or Manager Finance & Information.
Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimate	Manager Engineering and Regulatory Services	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$80,000. Any purchase over this amount is to be authorised by the General Manager.

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimate	Manager HR & Community Services	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$30,000. Any purchase over this amount is to be authorised by the General Manager.
Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimate	Works Manager Accountants	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$20,000. Any purchase over this amount is to be authorised by the General Manager.
Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimate	Senior IC&T Analyst Project Manager Building and Construction	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$10,000. Any purchase over this amount is to be authorised by the General Manager.



Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimate	Senior Planner Senior Environmental Health Officer Works Supervisors Administrative/Logistics Officer Asset Manager Development Engineering Manager	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the appropriate Officer up to a maximum of \$5,000. Any purchase over this amount is to be authorised by the General Manager.
Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimates	Human Resources Officer Municipal Inspector NRM Officer Senior Admin Officer Building Surveyor Plumbing Inspector GM Personal Assistant Communications Officer Community Facilities Administration Officer	In accordance with amounts included in the approved Annual Plan and Budget and for those activities under the control of the delegate up to a maximum of \$2,000.  Any purchase over this amount is to be authorised by the General Manager.
Section 74 – Expenditure	Manager Finance and Information Manager Engineering and Regulatory Services Manager HR & Community Services Accountants	Arrange payments including the release of funds by way of cheque, electronic funds transfer, etc. The officers listed together with the General Manager are the only authorised signatories on Council’s bank accounts.
Section 75 – Investments	Manager Finance and Information Accountants	Investment in recognised financial institutions where the return to Council is greater than that received in its working accounts in accordance with investment strategy.  Requires consultation with General Manager.

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 76 – Writing off bad debts	Manager Finance and Information	Any bad debts written off are to only occur following exhaustion of collection proceedings. Any write-off up to \$2500 may be authorised by the delegates following consultation with the General Manager. General Manager may write-off up to \$10,000.
Section 77(1A)(c) – Grants & Benefits	Manager Finance and Information	This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.
Section 78 – Borrowings		Subject to budget approval.
Section 81 – Bank Accounts	Manager Finance & Information Accountants	Requires direct consent of General Manager
Section 82(6) - Estimates	Manager Engineering and Regulatory Services Manager Finance & Information Manager HR & Community Services	To authorise capital budget item variations up to 10%. Must be reported to next ordinary Council meeting.  Must be authorised by General Manager.
Section 92 – Supplementary Rate Adjustment	Manager Finance & Information Accountants Rates Officer	
Section 123(3) – Objections to rates notice	Manager Finance & Information Rates Officer	



Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 125 – Postponement of payment	Manager Finance & Information Rates Officer	
Section 129 – Remission of rates and charges	Manager Finance & Information Rates Officer	Where it can be determined that the amount charged is incorrect or circumstances exist which deserves consideration of a remission. This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.
Section 133 - Recovery of Rates	Manager Finance & Information Accountants Rates Officer	This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.
Section 137 - Sale of land for unpaid rates		This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.
Section 189 – Closure of local highways	Manager Engineering & Regulatory Services Works Manager Development Engineering Manager	

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 190 – Objections to closure	Manager Engineering & Regulatory Services  Works Manager  Development Engineering Manager	
Section 194 – Impounding animals	Authorised Officers	
Section 195 – Notice of Impounding	Authorised Officers	
Section 196 – Fees, costs and charges	Authorised Officers	
Section 197 – Sale or Destruction of Unclaimed Animals	Manager Engineering & Regulatory Services  Municipal Inspector  Animal Control Officer	Requires consultation with General Manager
Section 198 – Destruction of animals	Manager Engineering & Regulatory Services  Municipal Inspector  Animal Control Officer	Requires consultation with General Manager
Section 200 – Issue Abatement Notices	Manager Engineering & Regulatory Services  Municipal Inspector  Works Manager  Environmental Health Officer	
Section 201 – Action to abate a nuisance	Manager Engineering & Regulatory Services  Municipal Inspector  Works Manager  Environmental Health Officer	

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 207 – Remission of fees and charges		This delegation is subject to the qualification that the delegate in exercising those powers and functions can only do so for not for profit, community and volunteer organisations in accordance with any Council adopted policy with respect to Development Fees Refund, as amended from time to time and up to a maximum of \$2500. A report is to be provided to the next Ordinary Council meeting following the remittance of any fee or charge.
Section 219 – Submission to Board of Inquiry		In accordance with general direction from Council.
Section 333A – Tenders		

### 131/2015 McDONALD/EVANS

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

### 11.3 LGAT PRESIDENTIAL ELECTION

#### RECOMMENDATION

“That Council resolve:

- (i) to determine voting for the LGAT Presidential by-election by either one candidate, all candidates or any number of candidates; and
- (ii) to then vote accordingly and authorise the Mayor to execute the ballot paper by 10.00am 8<sup>th</sup> September 2015.”



**132/2015 WHITE/DEGRASSI**

“That the recommendation be accepted.”

**133/2015 RESOLVED**

- (i) to vote for 2 candidates in the LGAT Presidential by-election; and
- (ii) That Mayor Doug Chipman, Clarence City Council be nominated as first choice and Mayor Mick Tucker, Break O’Day Council be nominated as second choice and the Mayor be authorised to execute the ballot paper by 10.00 am. 8 September 2015.

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

**11.4 PEMBROKE PARK MASTER PLAN – APPROVAL IN PRINCIPAL**

**RECOMMENDATION**

“That Council resolve to endorse the Pembroke Park Master Plan February 2015.”

**134/2015 McDONALD/DEGRASSI**

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

**12.0 FINANCE & INFORMATION**

**12.1 EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE JULY 2015 YTD**

**RECOMMENDATION**

“That the Executive Summary – FINANCIAL REPORT JULY 2015 YEAR-TO-DATE be received and noted by Council.”

**135/2015 DEGRASSI/GALA**

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

**12.2 SORELL COUNCIL RESOLUTION – 2015-2016 RATES AND CHARGES (SUPPLEMENTARY AGENDA ITEM)**

**RECOMMENDATION**

“That Council resolves in accordance with Sections 90 and 91 of the Local Government Act 1993 to amend the Rates and Charges Policy adopted at the Council Meeting held on 16<sup>th</sup> June 2015.”

The reference paragraph is section 2.1 which states:

*2.1. Pursuant to sections 90 and 91 of the Act, Council hereby makes the following two-part general rate for all rateable land within the municipal area for the financial year commencing on 1 July 2015 and ending on 30 June 2016:*

- (a) a rate of 0.0020000 cents in the dollar of capital value;*
- and*
- (b) a fixed charge in the amount of \$440.13.*

*(here referred to as the ‘General Rate’)*



## 2015-2016 RATES AND CHARGES

### *Local Government Act 1993 (Tas) – Part 9*

In accordance with the provisions of the *Local Government Act 1993 (Tas)* (the ‘**Act**’) the Sorell Council (the ‘**Council**’) hereby makes the following rates and charges for the period commencing 1 July 2015 and ending 30 June 2016:

#### 1. DEFINITIONS AND INTERPRETATION

- (1) ‘**Act**’ means the Local Government Act 1993;
- (2) ‘**land**’ means land as defined in Section 86 of the Act; and
- (3) ‘**rateable land**’ is the land referred to in Section 87(1) of the Act.

#### 2. GENERAL RATE & VARIATIONS

2.1. Pursuant to sections 90 and 91 of the Act, Council hereby makes the following two-part general rate for all rateable land within the municipal area for the financial year commencing on 1 July 2015 and ending on 30 June 2016:

- (a) a rate of **0.20000** cents in the dollar of capital value; and
- (b) a fixed charge in the amount of **\$440.13**.

(here referred to as the ‘**General Rate**’)

2.2. Pursuant to section 107(1)(e) of the Act and regulation 32(d) of the *Local Government (General) Regulations 2005 (Tas)*, Council hereby varies the General Rate (as previously made) according to the subcategories of use or predominant use of land set out as uses of land in the most recent Land Use Codes provided by the Valuer-General in accordance with the following table:

Land Use Code Use Subcategories	General Rate Variation
<ul style="list-style-type: none"> <li>• C34 (Car Park)</li> <li>• C8 (Marine Services)</li> </ul>	the rate of 0.20000 is increased to <b>0.37641</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• S4 (Domestic Slipway/Jetty)</li> <li>• S41 (Domestic Slipway/Jetty - Private)</li> <li>• S42 (Domestic Slipway/Jetty - Authority)</li> </ul>	the rate of 0.20000 is increased to <b>0.20083</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• C40 (Hotel/Motel)</li> <li>• C41 (Tavern)</li> </ul>	the rate of 0.20000 is increased to <b>0.96683</b> cents in the dollar of capital value



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Land Use Code Use Subcategories	General Rate Variation
<ul style="list-style-type: none"> <li>• P822 (Medical Centre - Authority)</li> </ul>	the rate of 0.20000 is increased to <b>0.37641</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• C51 (Private Hotel/Boarding House)</li> <li>• C52 (Holiday Apart / Resident. Club)</li> <li>• C54 (Tourist Complex)</li> </ul>	the rate of 0.20000 is increased to <b>0.37641</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• C14 (Shopping Centre)</li> </ul>	the rate of 0.20000 is increased to <b>1.48481</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• C (Commercial)</li> <li>• C0 (Business and Residence)</li> <li>• C180 (Service Station –self serve)</li> <li>• C181 (Service Station – not self-serve)</li> <li>• C21 (Bank)</li> <li>• C22 (Professional Room)</li> <li>• C3 (Commercial Services)</li> <li>• C33 (Restaurant)</li> <li>• P11 (Telecom. Services Incls Post)</li> </ul>	the rate of 0.20000 is increased to <b>0.78905</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• C1 (Retail/Business)</li> <li>• C10 (Shop)</li> <li>• C11 (Department Store)</li> <li>• C12 (Mixed Shops/Offices)</li> <li>• C13 (Showroom/Store)</li> <li>• C15 (Supermarket)</li> <li>• C16 (Nursery/Roadside outlet – Retail)</li> <li>• C2 (Office Space)</li> <li>• C20 (Office)</li> <li>• C31 (Studio/Atelier)</li> <li>• S21 (Indoor Sport – Private)</li> </ul>	the rate of 0.20000 is increased to <b>0.70674</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• P1 (Government/Local Government)</li> <li>• P10 (Fire/Police/Ambulance)</li> <li>• P13 (Utility Services – Sewer/Water)</li> <li>• P60 (Church)</li> <li>• P63 (Youth Centre/Camp)</li> <li>• S12 (Outdoor Sport – Authority)</li> </ul>	the rate of 0.20000 is increased to <b>0.20083</b> cents in the dollar of capital value

Land Use Code Use Subcategories	General Rate Variation
<ul style="list-style-type: none"> <li>• C6 (Day Care Centres/Child Minding)</li> <li>• P20 (School – Primary, Secondary)</li> <li>• P201 (School – Primary, Secondary - Private)</li> <li>• P202 (School – Primary, Secondary - Public)</li> <li>• P21 (Colleges – Tertiary)</li> </ul>	the rate of 0.20000 is increased to <b>0.47189</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• I0 (Warehouse)</li> <li>• I10 (Manufacturing Workshop)</li> <li>• I11 (Manufacturing Factory)</li> <li>• I111 (Manuf. Factory – Not Food Processing)</li> </ul>	the rate of 0.20000 is increased to <b>0.88342</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• I1 (Manufacturing)</li> <li>• I112 (Manufacturing others)</li> <li>• I13 (Sawmill)</li> <li>• I17 (Storage Compounds (Ltd Bldgs))</li> <li>• Q1 (Mine)</li> <li>• Q11 (Mine-Private)</li> <li>• Q2 (Quarry – Sand, Gravel etc.)</li> </ul>	the rate of 0.20000 is increased to <b>0.60139</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• S0 (Park, Recreation Area)</li> </ul>	the rate of 0.20000 is decreased to <b>0.01097</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• L10 (Farming-Mixed)</li> <li>• L101 (Farming Mixed-Not irrigated)</li> <li>• L102 (Farming Mixed-Part irrigated)</li> <li>• L11 (Farming-Cropping)</li> <li>• L111 (Farming-Cropping-Not irrigated)</li> <li>• L121 (Farming-Dairy-Not irrigated)</li> <li>• L15 (Farming-Grazing/Pastoral)</li> <li>• L151 (Grazing/Pastoral-Not irrigated)</li> <li>• L155 (Grazing/Pastoral-Open, run, bush)</li> <li>• L16 (Farming-Pigs)</li> <li>• L18 (Farming-Horses)</li> <li>• L181 (Farming-Horses-Not irrigated)</li> <li>• L185 (Farming-Horses Open, run, bush)</li> <li>• L2 (Horticulture/Market Garden)</li> <li>• L202 (Orchard-Part irrigated)</li> <li>• L203 (Orchard-All irrigated)</li> <li>• L22 (Vineyard)</li> <li>• L222 (Vineyard-Part irrigated)</li> <li>• L232 (Soft Fruit &amp; Nut-Part irrigated)</li> <li>• L3 (Forestry)</li> </ul>	the rate of 0.20000 is decreased to <b>0.15035</b> cents in the dollar of capital value

Land Use Code Use Subcategories	General Rate Variation
<ul style="list-style-type: none"> <li>• L332 (Forestry-Natural Bush-Private)</li> <li>• L4 (Aquaculture)</li> <li>• L41 (Aquaculture-Research Facility)</li> <li>• L42 (Aquaculture-Licensed Beds)</li> </ul>	the rate of 0.20000 is decreased to <b>0.15035</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• L13 (Farming-Poultry)</li> <li>• L154 (Grazing/Pastoral-Irrig. scheme)</li> <li>• L311 (Forestry-Artificial-Authority)</li> <li>• L331 (Forestry-Natural Bush-Authority)</li> </ul>	the rate of 0.20000 is increased to <b>0.70674</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• L31 (Forestry-Artificial Plantation)</li> <li>• L312 (Forestry-Artificial-Private)</li> <li>• L33 (Forestry-Natural Bush)</li> </ul>	the rate of 0.20000 is increased to <b>0.29521</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• R32 (Multiple Storey Flats)</li> <li>• R7 (House &amp; Rooms other use)</li> </ul>	the rate of 0.20000 is increased to <b>0.22387</b> cents in the dollar of capital value
<ul style="list-style-type: none"> <li>• R1 (House or Cottage)</li> <li>• R10 (Shed/Carport)</li> <li>• R5 (Rural residence)</li> <li>• S01 (Park, Recreation Area-Private)</li> <li>• V (Vacant Land)</li> <li>• V1 (Vacant-Residential)</li> <li>• V2 (Vacant-Commercial)</li> <li>• V3 (Vacant-Industrial)</li> <li>• V4 (Vacant-Englobo/Broad Hectares)</li> <li>• V5 (Vacant-Rural Residential)</li> <li>• V9 (Vacant-Small crown lease area)</li> </ul>	the rate of 0.20000 is decreased to <b>0.06146</b> cents in the dollar of capital value

2.3. Pursuant to sections 107(1)(c) and 107(1)(e) of the Act and regulation 32(d) of the *Local Government (General) Regulations 2005* (Tas), Council hereby varies the General Rate (as previously made) according to locality and the subcategories of use or predominant use of land set out as uses of land in the most recent Land Use Codes provided by the Valuer-General in accordance with the following table:

Relevant Locality	Land Use Code Use Subcategories	General Rate Variation
<ul style="list-style-type: none"> <li>• Carlton</li> <li>• Carlton River</li> <li>• Dodges Ferry</li> <li>• Lewisham</li> <li>• Primrose Sands</li> </ul>	<ul style="list-style-type: none"> <li>• R1 (House or Cottage)</li> <li>• R10 (Shed/Carport)</li> <li>• R2 (Flat/s)</li> <li>• R3 (Unit/s)</li> <li>• R30 (Villa Units)</li> <li>• R31 (Conjoined Units)</li> <li>• R4 (House &amp; Flat/s)</li> <li>• R5 (Rural residence)</li> <li>• R6 (Institution Residential Accommodation)</li> <li>• R9 (Holiday Home/Shack)</li> <li>• R91 (Holiday Home/Shack Private Land)</li> </ul>	<p>the rate of 0.20000 is increased to <b>0.22387</b> cents in the dollar of capital value</p>
<ul style="list-style-type: none"> <li>• Sorell</li> <li>• Midway Point</li> <li>• Penna</li> </ul>	<ul style="list-style-type: none"> <li>• R (Residential)</li> <li>• R1 (House or Cottage)</li> <li>• R2 (Flat/s)</li> <li>• R3 (Unit/s)</li> <li>• R30 (Villa Units)</li> <li>• R31 (Conjoined Units)</li> <li>• R4 (House &amp; Flat/s)</li> <li>• R5 (Rural residence)</li> <li>• R6 (Institution Residential Accommodation)</li> <li>• R9 (Holiday Home/Shack)</li> <li>• R91 (Holiday Home/Shack Private Land)</li> </ul>	<p>the rate of 0.20000 is increased to <b>0.23484</b> cents in the dollar of capital value</p>
<ul style="list-style-type: none"> <li>• Bream Creek</li> <li>• Copping</li> <li>• Forcett</li> <li>• Kellevie</li> <li>• Nugent</li> <li>• Orierton</li> <li>• Pawleena</li> <li>• Wattle Hill</li> <li>• Dunalley</li> <li>• Connellys Marsh</li> <li>• Boomer Bay</li> <li>• Marion Bay</li> </ul>	<ul style="list-style-type: none"> <li>• R1 (House or Cottage)</li> <li>• R10 (Shed/Carport)</li> <li>• R3 (Unit/s)</li> <li>• R30 (Villa Units)</li> <li>• R4 (House &amp; Flat/s)</li> <li>• R5 (Rural residence)</li> <li>• R9 (Holiday Home/Shack)</li> </ul>	<p>the rate of 0.20000 is increased to <b>0.20083</b> cents in the dollar of capital value</p>

### 3. Separate Service Charges - Waste Management Services

Pursuant to section 94 of the Act, the Council hereby makes the following separate service charges for waste management services supplied by Council for the period commencing on 1 July 2015 and ending on 30 June 2016:

Description of Service Charge	Charge (\$)
General Waste Collection 80L	126.40
General Waste Collection 120L	167.90
General Waste Collection 140L	167.90
General Waste Collection 240L	243.50
Recycling Service 140L	126.40
Recycling Service 240L	183.30

### 4. Fire Service Contribution

Pursuant to Section 81 of the *Fire Service Act 1979* (Tas) for the period commencing on 1 July 2015 and ending on 30 June 2016 the Council hereby makes the following rates for the purpose of collecting the fire service contribution from all rateable land in the municipality:

- (a) for all lands within the **volunteer brigade rating district**, a rate of **0.33143** cents in the dollar of Assessed Annual Value with a minimum amount payable of **\$38.00**; and
- (b) for all **general land**, a rate of **0.27899** cents in the dollar of Assessed Annual Value with a minimum amount payable of **\$38.00**.

### 5. PAYMENT OF RATES AND CHARGES

5.1. Subject to clause 4.2, pursuant to section 124 of the Act, the rates and charges set out in paragraphs 1, 2 and 3 of this resolution will be payable by four (4) instalments in accordance with the following payment schedule:

- (a) the first instalment must be made on or before the 30<sup>th</sup> day following the date of issue of the relevant rates notice made in accordance with section 122 of the Act;
- (b) the second instalment must be made on or before the 14<sup>th</sup> of October 2015;



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- (c) the third instalment must be made on or before the 13<sup>st</sup> of January 2016; and
  - (d) the fourth and final instalment must be made on or before the 16<sup>th</sup> of March 2016.
- 5.2. Pursuant to section 124 of the Act, upon request being made by a ratepayer the Council may enter into an agreement with that ratepayer whereby the Council may permit that ratepayer to pay the rates and charges set out in paragraphs 1, 2 and 3 of this resolution by regular instalments at intervals other than those set out in the payment schedule in clause 4.1 through a direct debit facility with the ratepayer's financial institution.
- 5.3. Pursuant to section 128(1)(a) of the Act, in the event that any rates or charges payable to Council are not paid by the due date, a penalty of 8.50% of the relevant outstanding amount will be imposed on the relevant ratepayer.
- 5.4. Pursuant to section 128(1)(b) of the Act, daily interest will accrue on any rates or charges that remain unpaid after the date upon which they are due. The rate of penalty interest for the period commencing on 1 July 2015 and ending on 30 June 2016 will be the rate of 3.00% per annum, calculated daily.

## 6. RATES REMISSIONS

Pursuant to section 129(4) of the Act, the Council by absolute majority hereby grants the following remissions for the following classes of ratepayers:

- (a) ratepayers who own rateable land which falls within Land Use Code 'CO' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and is situated in the locality of Dunalley and has a total area of less than 0.2 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.70683;
- (b) ratepayers who own rateable land which falls within Land Use Code 'C10' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and is situated in the locality of Sorell and has a total area of between 0.050 and 0.051 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.37636;



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- (c) ratepayers who own rateable land which falls within Land Use Code 'C14' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and has a total area of less than 0.3 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.70662;
- (d) ratepayers who own rateable land which falls within Land Use Code 'C34' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and is situated in the locality of Midway Point and has a total area of less than 0.3 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.20090;
- (e) ratepayers who own rateable land which falls within Land Use Code 'C8' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and has a total area of less than 0.2 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.20112;
- (f) ratepayers who own rateable land which falls within Land Use Code 'I0' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and is situated in the locality of Sorell and has a total area of less than 0.245 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.60129;
- (g) ratepayers who own rateable land which falls within Land Use Code 'I10' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and has a total area of less than 1.0 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.60129;

- (h) ratepayers who own rateable land which falls within Land Use Code '111' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and is situated in the locality of Dodges Ferry and has a total area of less than 1.0 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.60129;
- (i) ratepayers who own rateable land which falls within Land Use Code '1111' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and has a total area of less than 0.5 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.60129;
- (j) ratepayers who own rateable land which falls within Land Use Code 'L312' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and is situated in the locality of Bream Creek and has a total area of between 200 and 250 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.15032;
- (k) ratepayers who own rateable land which falls within Land Use Code 'L33' (as set out in the most recent Land Use Codes provided by the Valuer-General and published on the internet by the Tasmanian Government as part of the Land Information System Tasmania) and is situated in the locality of Nugent and has a total area of between 50 and 55 hectares, the Council hereby remits the General Rate by reducing the cents in the dollar of capital value to 0.20080; and
- (l) ratepayers who meet the circumstances set out in the table below:

Class of Ratepayers	Remission
The ratepayer: (a) owns a boatshed/marine structure but no other property in the Sorell Municipality; and (b) holds a current pensioner concession card.	the fixed charge component of the General Rate is remitted by being reduced to <b>\$330.00</b>



Class of Ratepayers	Remission
<p>The ratepayer:</p> <ul style="list-style-type: none"> <li>(a) owns a boatshed/marine structure; and</li> <li>(b) owns a residence in the Sorell Municipality however the land upon which the boatshed/marine structure is situated does not adjoin the residence.</li> </ul>	<p>the fixed charge component of the General Rate is remitted by being reduced to <b>\$330.00</b></p>
<p>The ratepayer:</p> <ul style="list-style-type: none"> <li>(a) owns a boatshed/marine structure; and</li> <li>(b) owns a residence in the Sorell Municipality however the land upon which the boatshed/marine structure is situated does not adjoin the residence; however</li> <li>(c) the ratepayer holds a current pensioner concession card.</li> </ul>	<p>the fixed charge component of the General Rate is remitted by being reduced to <b>\$275.00</b></p>
<p>The ratepayer:</p> <ul style="list-style-type: none"> <li>(a) owns a boatshed/marine structure; and</li> <li>(b) owns a residence in the Sorell Municipality; and</li> <li>(c) the land upon which the boatshed/marine structure is situated adjoins the residence.</li> </ul>	<p>the fixed charge component of the General Rate is remitted by being reduced to <b>\$220.00</b></p>
<p>The ratepayer:</p> <ul style="list-style-type: none"> <li>(a) owns a boatshed/marine structure; and</li> <li>(b) owns a residence in the Sorell Municipality; and</li> <li>(c) the land upon which the boatshed/marine structure is situated adjoins the residence; and</li> <li>(d) the ratepayer holds a current pensioner concession card.</li> </ul>	<p>the fixed charge component of the General Rate is remitted by being reduced to <b>\$165.00</b></p>



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**Summary Rates Notice**

01/07/2015 to 30/06/2016

**SAMPLE**

Assessment Number

Property ID  
 Date of Issue 17/08/2015

Location	Rating Category	Non-Vacant Residential
Adj AAV 13440	Adj Capital Value 304000	Valuation Date 01/07/2013

**Rates & Charges**

NV Residential Rural	0.20083 cents * \$304,000 (Capital Value) = \$610.52	
Fixed Fee - General	1 charge @ \$440.13 = \$440.13	\$1,050.65
General Waste Collection 80L	1 charge @ \$126.40 = \$126.40	\$126.40
Collection 140L	1 charge @ \$126.40 = \$126.40	\$126.40
Fire Levy Volunteer	0.33143 cents * \$13,440 (AAV) = \$44.54	\$44.54
<b>Total Rates Levied 2015/16</b>		<b>\$1,347.99</b>
	Balance Brought Forward	-\$200.46
	Adjustments (if applicable)	\$0.00
	Less Pension Remission	\$0.00
<b>Total amount payable listed by instalments below</b>		<b>\$1,147.53</b>
Payment in full date is 8 September 2015		

Overdue amount brought forward \$136.53 Payable Now

Instalment Due 14/10/2015	\$337.00
Instalment Due 13/01/2016	\$337.00
Instalment Due 16/03/2016	\$337.00
Instalment Due	

Daily interest of 3.00% and a Penalty of 8.5% per occurrence applied to overdue instalments

Name	Biller Code: 18317 Ref No : 9865783
Biller Code: 18317 Ref No : 9865783 Pay in person at any post office	Biller Code: 18317 Ref No : 9865783 By phone 1300 276 468, or go to www.sorell.tas.gov.au

**SAMPLE**



**MINUTES**  
 SORELL COUNCIL MEETING  
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**136/2015 McDONALD/EVANS**

“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

**13.0 QUESTIONS FROM THE PUBLIC**

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

**Sharon Fotheringham** said she felt that Rene Hidding’s attitude towards the roads in our area was disappointing. She said the Sorell area was going ahead in leaps and bounds, however, the infrastructure and maintenance was not keeping up with it.

Mayor Vincent said he was aware of Rene Hidding wishing to discuss with Council public transport needs, in light of contract renewals with bus companies 2017/18. The KPMG infrastructure report will give us some pressure points to further discuss traffic congestion with the Government.

The Mayor advised the gallery that Council had a “Closed Session” meeting and thanked them for their attendance and contribution to the meeting.

The meeting closed to the public at 6.37 pm.

The closed meeting ended at 6.47 pm.

**137/2015 DEGRASSI/WHITE**

That in accordance with **Regulation 15 (2) (c) and (f) of the Local Government (Meeting Procedures) Regulations 2005** the meeting be closed to enable the following matters to be discussed:

- 14.1 Confirmation of the ‘Closed’ Minutes of the Council Meeting of 21 July 2015.
- 14.2 Copping Refuse Disposal Site Joint Authority (CRDSJA) Special General Meeting 2015/16-11 –Minutes Electronic Meeting 24 July 2015.
- 14.3. Brinktop Road Reconstruction (2015) – Tender Report.
- 14.4 Authorisation to Disclose Confidential Information.

**MINUTES**

SORELL COUNCIL MEETING  
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“That the recommendation be accepted.”

The motion was put.

For: Degrassi, Gala, Evans, Torenus, White, McDonald and Vincent

Against: None

The Motion was **CARRIED BY AN ABSOLUTE MAJORITY.**

**CONFIRMED**

**MAYOR VINCENT  
15 SEPTEMBER 2015**

**14.0 CLOSED MEETING**



## 15.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
ASU	Australian Services Union
BRU	Bushfire Recovery Unit
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DFCRCC	Dodges Ferry Community Recreation Centre Committee
DPAC	Department of Premier & Cabinet
DSG	Department of State Growth (formerly DIER)
DST	Destination Southern Tasmania
EOI	Expressions of Interest
EPA	Environment Permit Authority
EYLF	Early Years Learning Framework
EWaste	Electronic Waste
GG	Girl Guides
GM	General Manager
ICT	Information Communication Technology
KRA	Key Result Areas
LGAT	Local Government Association of Tasmania
LGMA	Local Government Manager's Association
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MGR E&R	Manager Engineering & Regulatory Services
MGR F&I	Manager Finance & Information
MGR HR&CS	Mgr Human Resources, Customer & Community Services
NBN	National Broadband Network
NRM	Natural Resource Management
PCYC	Police & Citizens Youth Club
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STAARC	Sorell/Tasman Affected Area Recovery Committee
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
TCF	Tasmanian Community Fund
TFS	Tasmania Fire Service
TOR	Terms of Reference
TW	Tas Water



### MINUTES

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18 AUGUST 2015