

Subject to Confirmation



MINUTES

**of THE COUNCIL MEETING HELD AT THE
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE
STREET, SORELL ON 17 MARCH 2015**

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The meeting commenced at 7 pm with Mayor Vincent in the Chair.

Mayor Vincent welcomed those present to the Council Meeting.

1.0 ATTENDANCE

Mayor K Vincent
Deputy Mayor B McDonald
Councillor V Gala
Councillor G Evans
Councillor C Torenus
Councillor N Reynolds
Councillor L White
Councillor D De Williams

2.0 APOLOGY

Councillor K Degrassi

STAFF IN ATTENDANCE

R Higgins	General Manager
R Fox	Manager Engineering & Regulatory Services
B Spaulding	Personal Assistant to the General Manager

APOLOGY

J Radford Manager HR, Customer & Community Services

3.0 DECLARATIONS OF PECUNIARY INTEREST

The Mayor requested any councillors to indicate whether they had, or were likely to have, a pecuniary interest in any item on the agenda.

No Councillor indicated they had, or were likely to have, a pecuniary interest in any items on the agenda.

4.0 CONFIRMATION OF THE MINUTES OF 17 FEBRUARY 2015

RECOMMENDATION

“That the Minutes of the Council Meeting held on 17 February 2015 be confirmed.”



36/2015 REYNOLDS/GALA

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

5.0 MAYOR’S REPORT**RECOMMENDATION**

“That the Mayor’s communication report as listed be received”

This communication is provided as a courtesy, any items that require Council action and/or decision will be listed as separate agenda items. Any Councillor requiring information on any matter contained in the communication report please contact the Mayor at any time.

- Met with John Paton re new technology for liquid wastes
- Attended opening of Material Girl art expo with Clr Renyolds
- Participated at Okines community meeting
- Met with reps from Innkeepers re Dunalley Marina
- Attended Primrose Country music Muster as did CLRS Torenus and McDonald
- Met with Kevin Daley re Dunalley projects
- Met with Bill Friend re Lewisham Drive developments
- Attended opening of Holt Mitre 10 along with Cle White and Torenus
- Attended opening of MLC Tony Mulder office with Clr McDonald and Torenus
- Attended farewell function at Dunalley for Fiona Jennings who was pivotal in the community recovery in the fire affected areas.
- Streetscape meeting Clr Torenus also attended
- Attended School association meeting Clr Degrassi also attended
- Attended Dodges Ferry Rec Group meeting along with Clr DeGrassi
- Participated in YAG meeting as did Clr DeGrassi
- Met with Edmund Rice national business plan manager
- Conducted opening of Imlay st playground
- Met with Rebecca White re local issues
- Received financial donation from Rotary towards the Hall development



- Participated in the opening of the new Soccer pitches
- Conducted 2 Australian Citizenships
- Met with Surf Club representative re upcoming State Championships
- Met with Gerard and Susie Daly re business expansion. The General Manager also attended.

37/2015 REYNOLDS/McDONALD

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

6.0 SUPPLEMENTARY ITEMS

There were no supplementary items.

7.0 COUNCIL WORKSHOPS REPORT

The following Council Workshop was held on 3 March 2015

Date	Purpose	Councillor Attendance	Councillor Apologies
3 March 2015	Council Workshop	Degrassi, Gala, Evans, Torenus, De Williams, Reynolds, McDonald, White and Vincent	

8.0 DEPARTMENTAL REPORTS

RECOMMENDATION

“That the Departmental reports as listed be received.”

8.1 GOVERNANCE – ROBERT HIGGINS, GENERAL MANAGER

- LGAT Regional Breakfast (Minister Gutwein key note speaker) with Manager Engineering and Regulatory Services – 18th February.
- Meeting with Local Government Common Service Joint Venture partners – 19th February.



- Meeting with developers rep Montague Street Subdivision – 24th February.
- Copping Joint Authority meeting – 26th February.
- Meeting with Copping Cemetery rep and Councillor Evans – 3rd March.
- Meeting with Dodges Ferry Recreation Centre Committer – 5th March
- EBA and budget meetings as required.
- CAC surplus land meeting with Knight Frank – 12th March.
- Imlay Street Park opening – 13th March.
- Meeting with OST Navision finance software providers – 16th March.
- Meeting with agricultural developer (Daly) – 17th March.
- SMT meetings, DASC and Council workshops – as scheduled.
- Council Ordinary meeting – 17th March.

8.2 **ENGINEERING & REGULATORY SERVICES – RUSSELL FOX, MANAGER**

PURPOSE: To inform Council of the activities of the Engineering and Regulatory Services Department during the period 1 February 2015 to 28 February 2015. Regulatory Services include the following, Planning, Building, Engineering, Plumbing, Environmental Health, Works Depot, Asset Management, Natural Resource Management etc.

ENGINEERING AND REGULATORY SERVICES – Russell Fox

Extended the closing date for the construction of the Gypsy Bay rock groyne from the 25 February to the 18 March.

Meeting attended included:

- Asset valuation and system consultants
- Tas Irrigation with other water right owners
- Local Government seminar
- Parks officer concerning gaining consent to improve drainage works in the Mienna Park area
- Dunalley Marina working group
- Residents concerning status of the Boathouse Rise road
- Sorell Rotary Club to update on Council works and plans in the municipality

DEVELOPMENT ASSESSMENT – (Jenny Richmond)

The following table provides details of the overall planning, plumbing and building applications received for the year 1 February 2015 to 28 February 2015:



Application Type		2015
Planning including Subdivisions		54
Plumbing		44
Special Plumbing		19
Building		50

337 CERTIFICATES – (Jill Ray)

Council also processed 39 certificates in February which relate to the sale of properties as detailed below (337 certificates).

January 2015	February 2015
21	39

The amount completed in January was lower than usual due to many solicitors' offices being closed over the Christmas and New Year break. February was slightly higher than usual due to many vacant blocks being bought with the First Home Builders' Grant.

PLANNING – (Jenny Richmond)

Details of applications received during the period January and February 2015.

Type	January 2015	February 2015
DA's	26	22
SA's	2	1
PSA's	0	1
STR	0	1
ADH	1	
Total	29	25

Legend:

DA's – Development Applications
 SA's – Subdivision Applications includes Boundary Adjustments
 PSA's – Planning Scheme Amendments
 STR – Strata Applications
 ADH – Adhesion Orders

DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE – (John Molnar/Jenny Richmond)

The Development Assessment Special Committee met twice during the month on the 3rd and 10th February. An application was presented to Council on 3rd February for a 13 Lot subdivision at Dunalley and a section 56 minor amendment to subdivision permit 7.2011.11.3 at Midway Point.



Whilst on 10 February an application was presented for a Boatshed on Crown Land along Lewisham Scenic Drive, Lewisham which was refused.

At the full Council Meeting of 17 February 2015 Council approved an application for an Adhesion Order at 69 Allanby Street and Lot 1 Marion Bay Road.

DELEGATED AUTHORITY – (John Molnar / Jenny Richmond)

During the month of February a total of 19 planning approvals / permits were issued including;

- 9 Applications were approved as Permitted Developments (including PD4); and
- 10 Applications were approved as Discretionary Developments.

3 proposals were received which complied with Planning Directive, PD4 ie: no Planning Permit required.

16 applications were approved under delegated authority with the remaining two being subdivision and a subdivision amendment approved at DASC meeting on 3 February and an Adhesion Order approved at Council meeting 17 February 2015.

APPEALS – (John Molnar)

There are currently two appeals lodged with the Resource Management and Planning Appeals Tribunal relating to Council's refusal of;

- a 28 lot subdivision relating to Lot 30 Montagu Street, Sorell; and
- a dwelling at 237 Lewisham Scenic Drive, Lewisham.

Both appeals are awaiting outcomes of the initial respective directions hearings in which the appellants were provided with additional time in which to consider options.

STRATEGIC PLANNING – (John Molnar)

Further discussions have taken place with the Executive Commissioner of the Tasmanian Planning Commission (TPC) responding to Council's concerns with aspects of the Advisory Committee's recommendations to modify the draft Sorell Interim Planning Scheme. As a consequence of further investigations additional information and opinions have been sent to the TPC concerning translations of existing zones to the Template zones, application of some zones to areas which do not conform to Template zone purpose statements and the status of Council endorsed local strategic plans.



Council planning staff are progressing the review of the Sorell Township Master Plan 2009 with consultants Aurecon and an initial draft has been received for officer review. This draft document will be provided to councillors prior to releasing to the public for their considered comments.

BUILDING – (Sally Hill)

A Total of **24** Building Applications were Approved in February 2015 and a total of **28** Building Applications were received for assessment during February 2015. The recent increase in workload is due to the First Home Owner Grant and the timelines of owners needing to obtain approvals to enable the builder to complete laying of foundations within a specified time to secure the grant.

February 2015

PROPOSAL:	TOTAL:
New Dwellings	13
Extensions & Alterations	3
Garages & Outbuildings	6
Other	2
TOTAL:	24

BUILDING COMPLIANCE – (Sally Hill)

Details of building enforcements Issued and Resolved during January 2015 and February 2015:

Type Issued	January	February	Total	Year to Date 2015
BN GM	1	3	4	4
BO GM	2	1	3	3
BID	0	0	0	0
BN BS	0	0	0	0
BO BS	0	0	0	0
Type Issued	January	February	Total	Year to Date 2015
EO GM	0	0	0	0
Total	3	4	7	7

Type Resolved	January	February	Total	Year to Date 2015
BN GM	0	1	1	1
BO GM	0	2	2	2
BID	0	2	2	2
BN BS	0	0	0	0
EO GM	0	0	0	0
Total	0	5	5	5



Legend:

BN GM – Building Notice General Manager
 BO GM – Building Order General Manager
 BID – Building Inspection Direction
 BN BS – Building Notice Building Surveyor
 BO BS – Building Order Building Surveyor
 EO GM – Emergency Order General Manager

During this reporting period, Council's Building Surveyor received 6 new enquiries requiring investigation to determine whether enforcement action under the *Building Act 2000* was required. 3 of these new enquiries have been investigated, but less time has been available to investigate new matters due to assisting with Permit Authority role to cover staff on leave.

PLUMBING – Brian Dorman

There were **18** Plumbing Applications assessed for February 2015.

There were **no** Plumbing Orders issued in February 2015.

Plumbing Officers attend each Development Assessment Meeting weekly to view incoming Development Applications received.

DEVELOPMENT ENGINEERING – (Leon Ashlin)**Assessments**

Development Engineering has examined **27** applications for the February period which required engineering input as follows:

Category	December 2014	January 2015	February 2015
Developments	31	21	18
Subdivision	2	2	1
Building			
Final Plan of Survey	3	4	2
Total	36	27	21

Development Engineering Compliance

Development Engineering is continuing to actively undertake inspections and monitoring of approved developments under construction. Current developments under construction are as follows:

- 136 Penna Road, Midway Point – Stage 2 (JR & ME Investments)
- 166 Penna Road, Midway Point – Stage 1A (Lynmore Holdings)
- Gatehouse Drive, Sorell – Stage 2 (D Black)
- Cul-De-Sac off Pennington Drive, Sorell (N Rusher)
- Riviera Drive, Carlton - 23 lots (B Appleby)

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- 75 Grevillea Street, Primrose Sands - 11 lots (P Simmonds) - recommenced
- Hoffman Street, Midway Point – Stage 1 - 13 lots (P Harback)
- Valley View Close, Sorell – Stages 3 & 4 (A Bayley)

Audit inspections for new road, K&G, footpaths, driveways and stormwater infrastructure are ongoing for the above developments.

Other subdivisions under construction but placed on-hold for some reason:

- Sugarloaf Road, Carlton River - 24 lots - On hold by Developer

Subdivision Design Plans Received for Approval – (Future Construction)

- Nash Street, Sorell – Final Stage - 20 lots (Commencement in New Year)

Tendering:

- Neil Davis Place Carpark Construction has been awarded to RM Worbey Constructions Pty Ltd with an anticipated start in early March. Completion in May 2015.

ENVIRONMENTAL HEALTH – (Greg Robertson)

- Preparation of Tender documents for Waste Management Service
- Regulatory impact statement for Public Places By-law
- Issued abatement notice for an AWTS discharging waste
- Conducted recreational water quality monitoring at beaches and
- Noise complaint investigations for a range of issues including loud music
- Odour complaints from animal keeping and commercial activities
- Assessment of SPP, DA & Subdivision applications
- Working with Brighton Council implementing and developing the RegApps & RegEnts modules of propertywise

Greg Robertson on annual leave from 19 January to 16 February.

COMPLIANCE – (Darren Carter)

Compliance officers attended to the following requests during February 2015:

Animals	Feb
Dog on beach/reserve	1
Dog at large	
Dog attack – person	1



Dog attack – animal	2
Dog's found	
Nuisance created by dog's	
General request for action	
Infringements issued for dogs	

Enforcement	Feb
Fire Hazards	2
Littering Infringements	3
Parking infringements	0

DEPOT WORKS – (Sam Fenney)

This report is provided to brief Councillors of the current works program and the intended upcoming activities. While exact commencement timeframes for projects may vary and be subject to other reactive maintenance demands on resources, the report is intended as an indicative guide that may be of assistance in answering requests from the community.

Pembroke Park netball courts.

- Bulkearth works commenced with the netball courts in February. Contractor has now returned to site and drainage works have been completed, sub-base and base works have commenced and light tower pier footings and rag bolt assemblies completed.

Swannies Bridge Nugent Road

- Existing structure demolished and removed from site. Manufacture of and delivery of precast planks completed, with amendment works to abutments and new precast pier and headstock manufactured and installed. Guard rail and terminations installed and final road works to bridge approaches to be completed.

Road Construction Crew

- Construction of following roads to a sealed standard in accordance with the Urban Street Sealing Prioritisation Program, Gully Road Carlton and Sixth Avenue Dodges Ferry, Myrica, Petrel and Spirea Streets Primrose Sands.

Road Maintenance Crew

- Renewal of footpath from pavers to concrete in Attunga Drive, Dodges Court and Forcett Street, Sorell.



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Stormwater Crew

- Renewal of stormwater line between 205 and 211 Lewisham Scenic Drive, Lewisham.
- Stabilization of piers 5 through 7, with tom works on the piers adjacent Sorell end abutment in accordance with TasSpan recommendation and shop drawings.
- Ongoing general maintenance of stormwater infrastructure throughout the municipality including pit maintenance, table drain washout, blocked culverts and headwalls.

Parks and Reserves Crew

- Works with conservation volunteers to undertake plantings and weed follow up of Sugarloaf Quarry in accordance with Management Plan.
- Follow up weed work and native plantings with Dunalley Primary School at Imlay Street Reserve.
- Continue weed work and preparation for plantings at following reserves Flyway Island and Cutting, Midway Point, Pembroke Park, Stores Lane and Rural Solutions Garden, Sorell.

ASSET ENGINEER – (Brenton Oakley)**Assetic's MyData (Asset Register) Software Implementation - Update**

Assetic representatives attended Council for the software implementation and training as planned and Council now possess an asset register built on reliable condition and valuation data for both the Transport and Buildings asset classes.

Acquisition of additional software modules is required before the other asset classes (Stormwater, Land Improvements) can be managed in the same manner.

CAC – Vandalism of Dry-Stone Wall

Recently one of the dry-stone walls adjacent to the south-western corner of the building was vandalised. CCTV clearly shows the culprits, being young children who were playing unsupervised around the CAC afterhours, whilst a parent/guardian was attending the SMH / RSL.

Upon identifying the issue some days after its occurrence, a contractor was engaged to undertake inspections and provide a quotation to repair.

A subsequent inspection of all walls was undertaken by the installer and confirmation that these walls are suitably constructed has been provided.

As a result of issues sourcing a replacement stone, the repair works are planned for the coming weeks.

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PROJECT ENGINEER - (Anthony Walters)

The Dunalley Hall Rebuild

Footings to ANZAC Memorial Wall and monument have been poured.
Flag poles have been ordered.
Monument has been arranged for delivery when rammed earth wall is complete.
Landscape plan focus is the memorial garden surround the wall.

Dunalley Path & Streetscaping

Works commenced early February and so far the gravel path along the Esplanade is complete with the footbridge, boardwalk and the first viewing platform also nearing completion.

Dunalley Skatepark

Development Application has been lodged. Aboriginal assessment and crown consent have been requested.

Pelham St (Coles Plaza) Pedestrian Crossing

Consultation plan has been sent to residents with only one complaint regarding loss of parking in Pelham St, all other comments have been constructive/ positive.

Copping Hall – Storage Shed

Planning approval has been received.
Waiting on certificate of likely compliance and the container can be put in place.
Local contractors engaged to provide the compacted base and surrounds.

Sorell Memorial Hall – Solar Power

Contractor has been engaged to install solar power with works expected to be complete by the end of April.
New sound system to be installed in the main hall by the end of March.
Investigations in to sound proofing have started

Dodges Ferry Horse Riding Club

We have had two separate meetings regarding the preference for the budget allocation – we are waiting to hear back before proceeding.



Midway Point Hall

Design for the improved access to Community Opp. Shop has been completed.

Quotes have been requested from local contractors.

NRM FACILITATOR – (Paul Gray)

A site meeting between Inghams, CVA, NRM Sth Board members and Council will be held at Inghams, Thursday 12th March. This will be a meeting of all partners involved in the weed removal and revegetation project on the Inghams property at Water View Sanctuary.

Bushfire weed control works ongoing. Working on a joint Tasman Catchment 26 week Green Army application. Projects to includes support to Coastcare and Landcare, bushfire recovery weed control, assistance with revegetation projects.

Council is working with Marion Bay Landcare in further developing the construction of two viewing platforms as a community project.

8.3 HR, CUSTOMER & COMMUNITY SERVICES – JESS RADFORD, MANAGER

COMMUNITY SERVICES

Manager met with/attended:

- Meeting with Members of the Labor Party
- Interviews – Manager Finance & Information
- Roseanne Mc Dade – Principal Sorell School
- Judy Young – Dunalley Hall Opening
- President & Secretary Sorell RSL – RE: Lease
- Youth Centre Development Meeting
- Primrose Sands Hall Committee Meeting
- Enterprise Agreement Meeting
- MEGT – Trainee sign up meeting
- Children Services Staff Meeting
- Barry Featherstone RE: Copping Cemetery
- Dodges Ferry Rec Centre Users Meeting
- Youth Advisory Group Meeting
- Council Workshop



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- SMT x3
- Various other internal meetings
- Annual Leave 6 – 24 March

HUMAN RESOURCES

Recruitment

- Appointment – Manager Finance and Information, Tina House – commences 30 March.
- Appointment – Marny Russell – Casual Support Educator Children Services
- Interviews – Early Childhood Teacher, Malunna – Interviews conducted 6 March
- Financial Accountant – on hold until new Manager commences

Resignation/termination

- Tim Jones – Financial Accountant – 3 March

Common Services Provision –

Work provided to other councils 24/1 to 20/2.

- Leon Ashlin – 6.5 hours Tasman
- Scott Christian – 14.5 hours Tasman

Common Services Provision – Work provided to Sorell

- Kim Hosack – Acting Manager Finance & Information

Consultants

- Environmental Health Officer, Karen Loone – 2 days per week
- Youth Development Officer, Curtis Knox – 2 days per week (Resource Sharing from Tasman Community Health Centre)

Workers Compensation Claims

Depot

Back injuries, x 2, Total LTI – 3466.5 Hours (433.3 days)

X1 - currently under QBE program for alternative job seeking and step down of wages to 85%.

X1 – step down of wages to 90%

Other injuries, X2

Insect in ear – no LTI, now finalised

Leech bite – no LTI, now finalised

Children Services

Back Injury, x1, Total LTI – 80.5 hours (10.06 days)



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Other

- Payroll – ongoing auditing of part time staff and leave accruals, termination pay, month end payroll processing & super stream preparation
- EA management – preparation for first meeting, legal consultation and Union meeting management.
- Workers compensation meeting with QBE and legal consultation
- ASU on site 4th & 5th March
- Legal consultation regarding workers compensation status

Training

- Prepare Work Zone Traffic Management Plan – X8 attendees
- Assetic User Conference (2 days) – x 1 attendee
- FBT Seminar – x 1 attendee

COMMUNITY SERVICES**Customer Service**

- 1898 external calls answered for the month of February
- Average Speed of Answer – 13 seconds
- Percentage of calls missed – 13%
- Green waste bookings
- Rates – 4th Instalment Due 25th March
- Receipting – February
 - Rates Payments Receipted 291
 - Dog Registrations Receipted 48
 - Reg. Applications Receipted 54
 - Other Payments 99
 (Child Care, RV's, Infringements, Pound Release, Fees etc.)
- Drafting of Customer Service Manual
- Development of Customer Service Component of Waste Tender Document
- Review of Personal Information Protection Policy

Communications

- Sorell Times regular column
- Councillor Calendar – March/April
- Internal Staff EA Update
- EOI advertised for Arts and Cultural working Group (website, FB and Sorell Times)
- Community Conversations advertised (website, FB and Sorell Times)
- STAARC community projects newsletter drafted

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- Management of Council & Malunna Facebook Page
- Drafting of Council Newsletter – March Edition
- Council Projects Displays in CAC Foyer
- Liaise with Mercury – RE: Council Anzac Day Ad

Publications

- Parks and Beaches Guide – 500 copies being re-printed
- Community Services Directory – 1250 copies being re-printed

Community Projects

- St George's Cemetery Storyboards – new storyboards will be created for along the fence of the cemetery on Pelham Street. Input from the community has been sought through our regular ad in the February edition of the Sorell Times.
- Imlay St Park Re-development
- Dunalley Hall Re-build
- Vancouver St Park Re-development
- Storyboards – St George's Cemetery
- Pembroke Park Developments

Halls

- Liaising with Department of Education in relation to new Agreement for Dodges Ferry Rec Centre
- Liaising with Dodges Ferry Kiosk RE: New Lease agreement
- Bookings now being taken for PCYC Shed
- Working with Dunalley Hall committee on Hall Opening and drafting a fee schedule
- Progressing Sound System for Sorell Memorial Hall

Events

- Youth Week Colour Run – Registrations open and event advertised.
- Planning for Dunalley Hall and Imlay St Park Opening
- Planning for event to mark Pembroke Park Stage One Completion
- Planning for Flyway Island (Vancouver St) Park Opening

Community Projects

- St George's Cemetery Storyboards – new storyboards will be created for along the fence of the cemetery on Pelham Street. Input from the community has been sought and the historical society are involved.
- Storyboard re Imlay Street Park redevelopment created and installed for the opening.
- Working with Crl Evans and the historical society on a storyboard for Pembroke Park

Visitor Information Centre

- 969 people through the centre, 204 volunteer hours worked.

Youth

- Two meetings with new YAG Group
- Drafting Tas Community Fund application for Youth Centre Fit out & Programs
- School Association Meeting RE: fundraising raffle
- Promotion of Youth Week Colour Fun Run
- Youth Centre Development continues
- Currently liaising with Whitelion, TasTafe, PCYC (Hobart & Clarence), YMCA, Hobart City Council, Glenorchy City Council, Southern Midlands Council, Anglicare & National Job Link in relation to servicing the Sorell Municipality.

Currently working with/supporting the following Community Groups/Organisations on Various Issues

- South East Soccer Club
- Sorell RSL Summer Festival
- Sorell Girl Guides

CHILDREN'S SERVICES

Malunna

- Currently 56 families enrolled, totalling 65 children.

CENTRE VACANCIES					
	MON	TUES	WED	THURS	FRI
TOTAL	5	5	3	8	11

*Service licensed for 35 places per day

ASC

- Currently 24 families enrolled, totalling 35 children.

SERVICE USAGE					
	MON	TUES	WED	THURS	FRI
CHILDREN ATTENDING	19	14	11	16	16

*Service licensed for 30 places per day



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38/2015 McDONALD/WHITE

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

9.0 PETITIONS

No petitions were received.

10.0 LAND USE PLANNING

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2005, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES

RECOMMENDATION

“That the minutes of the Development Assessment Special Committee (DASC) Meeting of 10 March 2015, as attached be noted.”

39/2015 REYNOLDS/GALA

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.



11.0 GOVERNANCE

11.1 MOTION – COUNCILLOR TORENIUS

MOTION

“That Council provide a letter of support to the Neil Davis Exhibition Centre Inc. Committee to enable members to access external funding to progress the ambitious restoration project of the Sorell Carriage Shed.”

40/2015 TORENIUS/REYNOLDS

“That the recommendation be accepted.”

An amendment was moved.

41/2015 TORENIUS/REYNOLDS

“That Council provide a letter of support to the Neil Davis Exhibition Centre Inc. Committee to enable members to access external funding to prepare an overall concept for the redevelopment of the rear of the CAC site as a community precinct, including business case analyses.”

The amended motion was put.

For: Gala, Evans, Torenius, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The amended Motion became the Motion and was **CARRIED**.

11.2 GREAT EASTERN DRIVE INITIATIVE

RECOMMENDATION

“That Council at this initial stage, endorse ‘in principle support’ to participating in the project working group to investigate the viability of the project and provide the required background information.”

42/2015 McDONALD/DE WILLIAMS

“That the recommendation be accepted.”

The motion was put.



For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

11.3 COUNCIL MEETING TIMES

RECOMMENDATION

“That Council resolve to amend the commencement time of future Ordinary Council meetings to 6.00 pm.”

43/2015 DE WILLIAMS/TORENIUS

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, McDonald and Vincent

Against: White

The Motion was **CARRIED**.

12.0 ENGINEERING & REGULATORY SERVICES

12.1 WORKPLACE HEALTH AND SAFETY POLICY & WORK HEALTH AND SAFETY COMMITTEE CONSTITUTION AND RULES

RECOMMENDATION

“That the Council adopt the revised Workplace Health and Safety Policy and the Work Health and Safety Committee Constitution and Rules, included as Appendices 1 and 2 of this report.”

44/2015 McDONALD/DE WILLIAMS

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.



13.0 HR & COMMUNITY SERVICES

13.1 PEMBROKE PARK – ENDORSEMENT OF MEMBERS

RECOMMENDATION

“That Council appoints three community voting members to the Pembroke Park Advisory Group. The three members appointed were Robyn Bunyan, Janet Gatehouse and Steve Thomas.”

45/2015 McDONALD/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.

14.0 FINANCE & INFORMATION

14.1 EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE FEBRUARY 2015 YTD

RECOMMENDATION

“That the Executive Summary – FINANCIAL REPORT FEBRUARY 2015 YEAR-TO-DATE be received and noted by Council.”

46/2015 McDONALD/EVANS

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED**.



15.0 QUESTIONS FROM THE PUBLIC

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Sharon Fotheringham asked that Council continue to press the Government to improve the standard of the Arthur Highway. **Mayor Vincent** said improvement of the Arthur Highway was always a pursued issue. This region is regarded by the Department of State Growth as a hot spot and SERDA and other groups are progressing an overall south east infrastructure plan that would go to Council with the Government.

The **General Manager** advised both Tasman and Sorell Councils would continue to pursue upgrading of the Arthur Highway until it was of a reasonable standard. The Government acknowledged the problem but there were currently no funds available to develop or maintain to the standard required. He said at every chance the issue would be raised.

Saakia Itchins thanked Council for progressing the sound system in the Memorial Hall as it was now available for the next production. She also thanked them for the Arts progression. Saakia said Rene Hidding MP had also been of great assistance.

Scott Rawson, President of Little Athletics asked on what grounds had the people on the Pembroke Park Advisory Group been chosen? **Deputy Mayor McDonald** relayed that it had been discussed at a Council Workshop. The **Mayor** advised that Council had been happy to organise the Pembroke Park User Committee, as this was one organisation representing all park users. The Mayor said the Pembroke Park Advisory Committee had been formed to liaise with Council. He advised Scott that grants previously had been applied for by individual Clubs without liaising with Council. It was preferable for grants being applied for by Clubs to come to the Advisory Council. **Clr McDonald** said if there were issues in this area Jess Radford, Manager HR, Customer and Community Services was also available to assist. **Scott** said Council assistance was appreciated.

The Mayor advised the gallery that Council had a 'Closed Session' meeting and thanked them for their attendance and contribution to the meeting.

The meeting closed to the public at 8.11 pm.

The closed meeting ended at 8.22 pm.

47/2015 McDONALD/GALA

That in accordance with **Regulation 15 (2) (f) and (i) of the Local Government (Meeting Procedures) Regulations 2005** the meeting be closed to enable the following matters to be discussed:

- 16.1 Confirmation of the Closed Minutes of the Council Meeting of 17 February 2015.
- 16.2 Copping Refuse Disposal Site Joint Authority (CRDSJA) Minutes General Meeting 2014/15-09 – 26 February 2015.
- 16.3 Motion Councillor Degrassi
- 16.4 Authorisation to Disclose Confidential Information

“That the recommendation be accepted.”

The motion was put.

For: Gala, Evans, Torenus, De Williams, Reynolds, White, McDonald and Vincent

Against: None

The Motion was **CARRIED BY AN ABSOLUTE MAJORITY.**

CONFIRMED

**MAYOR VINCENT
21 APRIL 2015**

16.0 CLOSED MEETING



17.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
AIMS	Asset Infrastructure Maintenance System
ASU	Australian Services Union
BRU	Bushfire Recovery Unit
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DSG	Department of State Growth (formerly DIER)
DFCRCC	Dodges Ferry Community Recreation Centre Committee
DPAC	Department of Premier & Cabinet
EA	Enterprise Agreement
EOI	Expressions of Interest
EPA	Environment Permit Authority
EYLF	Early Years Learning Framework
EWaste	Electronic Waste
GG	Girl Guides
GM	General Manager
ICT	Information Communication Technology
JAWS	JAWS Architects
KRA	Key Result Areas
LGMA	Local Government Manager's Association
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MGR E&R	Manager Engineering & Regulatory Services
MGR F&I	Manager Finance & Information
MGR HR&CS	Manager Human Resources, Customer & Community Services
NBN	National Broadband Network
NRM	Natural Resource Management
PCYC	Police & Citizens Youth Club
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STAARC	Sorell/Tasman Affected Area Recovery Committee
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
TCF	Tasmanian Community Fund
TFS	Tasmania Fire Service
TOR	Terms of Reference
TW	Tas Water

**MINUTES**

SORELL COUNCIL MEETING
17 MARCH 2015