



## **MINUTES**

**FOR THE COUNCIL MEETING HELD AT THE  
COMMUNITY ADMINISTRATION CENTRE (CAC), 47 COLE STREET, SORELL  
ON 18<sup>th</sup> FEBRUARY 2020**

---

### **TABLE OF CONTENTS**

<b>1.0</b>	<b>ATTENDANCE</b>	<b>1</b>
<b>2.0</b>	<b>APOLOGIES</b>	<b>1</b>
<b>3.0</b>	<b>DECLARATIONS OF PECUNIARY INTEREST</b>	<b>1</b>
<b>4.0</b>	<b>CONFIRMATION OF THE MINUTES OF 21 JANUARY 2020</b>	<b>1</b>
<b>5.0</b>	<b>MAYOR'S REPORT</b>	<b>2</b>
<b>6.0</b>	<b>SUPPLEMENTARY ITEMS</b>	<b>2</b>
<b>7.0</b>	<b>COUNCIL WORKSHOPS REPORT</b>	<b>3</b>
<b>8.0</b>	<b>DEPARTMENTAL REPORTS</b>	<b>3</b>
<b>9.0</b>	<b>PETITIONS</b>	<b>4</b>
<b>10.0</b>	<b>LAND USE PLANNING</b>	<b>4</b>
<b>10.1</b>	<b>DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES</b>	<b>4</b>
<b>11.0</b>	<b>HR &amp; COMMUNITY SERVICES</b>	<b>5</b>
<b>11.1</b>	<b>COMMUNICATION AND ENGAGEMENT STRATEGY</b>	<b>5</b>
<b>12.0</b>	<b>FINANCE &amp; INFORMATION</b>	<b>5</b>
<b>12.1</b>	<b>EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE JANUARY 2020 YTD</b>	<b>5</b>
<b>12.2</b>	<b>MID-YEAR BUDGET REVIEW</b>	<b>6</b>
<b>12.3</b>	<b>AUDIT PANEL MEMBERSHIP</b>	<b>6</b>
<b>12.4</b>	<b>LONG TERM FINANCIAL PLAN</b>	<b>7</b>
<b>12.5</b>	<b>SUPPLEMENTARY ITEM SUBDIVISION ASSESSMENT FEE – REQUEST FOR REDUCTION</b>	<b>7</b>
<b>13.0</b>	<b>QUESTIONS FROM THE PUBLIC</b>	<b>8</b>
<b>14.0</b>	<b>CLOSED MEETING</b>	<b>10</b>
<b>14.1</b>	<b>CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 JANUARY 2020</b>	<b>11</b>
<b>14.2</b>	<b>COUNCIL DEBT – 9 GORDON STREET, SORELL</b>	<b>11</b>
<b>15.3</b>	<b>AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION</b>	<b>12</b>
<b>15.0</b>	<b>ACRONYMNS</b>	<b>13</b>

The meeting commenced at 6:07pm.

**1.0 ATTENDANCE**

^

Mayor K Vincent  
Deputy Mayor N Reynolds  
Councillor K Degrassi  
Councillor G Jackson  
Councillor C Torenus  
Councillor M Reed  
Councillor B Nichols  
Councillor D De Williams

**2.0 APOLOGIES**

Councillor V Gala

**3.0 DECLARATIONS OF PECUNIARY INTEREST**

Mayor Vincent declared a perceived interest in item 14.2.

**4.0 CONFIRMATION OF THE MINUTES OF 21 JANUARY 2020**

^

**RECOMMENDATION**

“That the Minutes of the Council Meeting held 21 January 2020 be confirmed.”

**11/2020 NICHOLS/DE WILLIAMS**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**



**5.0 MAYOR'S REPORT**

**^  
RECOMMENDATION**

“That the Mayor’s communication report as listed be received.”

**12/2020 REED/JACKSON**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degarssi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**

**6.0 SUPPLEMENTARY ITEMS**

**^  
RECOMMENDATION**

“That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.”

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- a) The reason it was not possible to include the matter on the agenda; and
- b) That the matter is urgent; and
- c) That advice has been provided under section 65 of the *Local Government Act 1993*.

*Supplementary Item 12.5 – Subdivision Assessment Fee – Request for Reduction*



**13/2020 DEGRASSI/REED**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**

**7.0 COUNCIL WORKSHOPS REPORT**

The following Council Workshop was held.

Date	Purpose	Councillor Attendance	Councillor Apologies
4 February 2020	<ul style="list-style-type: none"> <li>• Sorell Council rates restructure – modelling update</li> <li>• Mid-Year Beget review</li> <li>• Draft Communication &amp; Engagement Strategy</li> </ul>	Vincent Reynolds Nichols Torenus Jackson Reed Gala	De Williams Degrassi

**8.0 DEPARTMENTAL REPORTS**

^  
**RECOMMENDATION**

“That the Departmental reports as listed be received.”

**14/2020 NICHOLS/DE WILLIAMS**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**



**9.0 PETITIONS**

At the time of preparation of this agenda no petitions had been received.

^

**10.0 LAND USE PLANNING**

The Mayor advised in accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under item 10 on this agenda, inclusive of any supplementary items.

**10.1 DEVELOPMENT ASSESSMENT SPECIAL COMMITTEE MINUTES**

^

**RECOMMENDATION**

“That the minutes of the Development Assessment Special Committee (DASC) Meetings of 4 February 2020 be noted.”

**15/2020 DE WILLIAMS/NICHOLS**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**



11.0 <sup>^</sup>  
HR & COMMUNITY SERVICES

11.1 <sup>^</sup>  
COMMUNICATION AND ENGAGEMENT STRATEGY  
<sup>^</sup>

**RECOMMENDATION**

“That Council resolves to endorse the Communication and Engagement Strategy.”

16/2020 DE WILLIAMS/REED

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**

12.0 **FINANCE & INFORMATION**

12.1 <sup>^</sup>  
EXECUTIVE SUMMARY – FINANCIAL PERFORMANCE JANUARY 2020  
YTD  
<sup>^</sup>

**RECOMMENDATION**

“That the Executive Summary – FINANCIAL REPORT JANUARY 2020 YEAR-TO-DATE be received and noted by Council.”

17/2020 REED/REYNOLDS

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**



**12.2 MID-YEAR BUDGET REVIEW**

^

**RECOMMENDATION**

“That the 2019-2020 Mid-Year Budget Review be received and noted by Council.”

**18/2020 DE WILLIAMS/REED**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**

**12.3 AUDIT PANEL MEMBERSHIP**

^

**RECOMMENDATION**

“THAT Council resolve to authorise the General Manager to reappoint the existing three (3) Audit Panel Independent Members on the following terms:

- a. one member for a further 12 months;
- b. a second member for a further three (3) years; and
- c. the third member for a further four (4) years.”

**19/2020 TORENIUS/REED**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**



**12.4 LONG TERM FINANCIAL PLAN**

**RECOMMENDATION**

“That Council resolve pursuant to Section 70 of the Local Government Act 1993 to accept and adopt the revised Long Term Financial Plan.”

**20/2020 NICHOLS/ DE WILLIAMS**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**

**12.5 SUPPLEMENTARY ITEM SUBDIVISION ASSESSMENT FEE – REQUEST FOR REDUCTION**

**RECOMMENDATION**

“That Council resolve pursuant to Section 207 of the Local Government Act 1993 to remit part of the subdivision assessment fee for SA 7.2020.6.1 195 – 227 Penna Road, Midway Point to a maximum charge of \$18,750.00.”

**21/2020 REED/NICHOLS**

“That the recommendation be accepted.”

The motion was put.

For: None

Against: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

The Motion was **LOST**





### 13.0 QUESTIONS FROM THE PUBLIC

^  
\_

In accordance with Regulation 31 of the Local Government (Meeting Procedures) Regulations 2015, Council will conduct a Public Question Time.

At each meeting the Mayor will invite those members of the public present to ask questions. When requested please:

- Stand up; and
- State clearly your name and address.

This time is allocated for questions from the public. Questions are to be kept brief and specific to the topic to which they relate.

Members of the public are reminded that questions and any answers to such questions are not to be debated.

Questions may be submitted to Council in writing at least seven (7) days before an ordinary Council meeting.

Sharon Fotheringham commented on the new overtaking lane at Ironstone Creek, Arthur Hwy that in her view it is disappointing and should have continued along the straight.

Mayor Vincent responded that he considered it to be a good development given the various site constraints from Valleyfield Drive to south of Orani and other statewide transport projects competing for funding that were unsuccessful.

Mayor Vincent thanked everyone for attending and the open meeting closed at 6:59pm.



## CLOSED MEETING

Members are advised that items listed below in the CLOSED SESSION AGENDA are classified as CONFIDENTIAL ITEMS in accordance with the provisions of the Local Government Act 1993.

A Councillor must not discuss any item listed in a CLOSED SESSION AGENDA with any person (except another elected member, the General Manager or the author of a report to the closed session of Council or a Council Committee) without a specific resolution of the Council or a Council Committee that considered the report.

Section 338A (1) of the Local Government Act 1993 states that a Councillor must not disclose information:

- (a) seen or heard by the Councillor at a meeting or part of a meeting of a council or council committee that is closed to the public that is not authorised by the council or council committee to be disclosed; or*
- (b) given to the Councillor by the mayor, deputy mayor, chairperson of a meeting of the council or council committee or the general manager on the condition that it be kept confidential.*

Section 338A (3) states that a member must not disclose information acquired as such a member on the condition that it be kept confidential.

Additionally, Section 339 of the Local Government Act 1993 states that:

- (1) A councillor or a member must not make improper use of any information acquired as a councillor or member.*
- (3) Improper use of information includes using the information –*
  - (a) to gain, directly or indirectly, an advantage or to avoid, directly or indirectly, a disadvantage for oneself, a member of one's family or a close associate; or*
  - (b) to cause any loss or damage to any council, controlling authority, single authority, joint authority or person.*

**14.0 CLOSED MEETING**

^

The General Manager advised that in his opinion the listing of agenda item/s:

Reference	Item
14.1	Confirmation of the Closed Council Minutes of the Council Meeting of 11 December 2018 – <i>Regulation 34(3)</i>
14.2	Council Debt – 9 Gordon Street – <i>Regulation 15()</i>
14.3	Disclosure of confidential information – <i>Regulation 15(8)</i>

As prescribed items in accordance with Regulations 15 and 34 of the Local Government (Meeting Procedures) Regulations 2015, and therefore Council may by absolute majority determine to close the meeting to the general public.

**RECOMMENDATION**

“That the meeting be closed to the public to enable Council to consider agenda items 14.1 - 14.3 which are confidential matters as prescribed in Regulations 34 and 15 of the Local Government (Meeting Procedures) Regulations 2015.”

**22/2020 DE WILLIAMS/REYNOLDS**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**



**14.1 CONFIRMATION OF THE CLOSED MINUTES OF THE COUNCIL MEETING OF 21 JANUARY 2020**

**RECOMMENDATION**

“That the Closed Minutes of the Council Meeting held on 21 January 2020 be confirmed.”

**23/2020 REED/JACKSON**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**

**14.2 COUNCIL DEBT – 9 GORDON STREET, SORELL**

^  
—

**RECOMMENDATION**

“That Council resolve pursuant to Section 76 of the *Local Government Act 1993* to authorise the General Manager to write off the debt of \$23,417.08 against 9 Gordon Street, Sorell – G. J. Gill.”

Mayor Vincent left the room at 7:00pm.

**24/2020 DE WILLIAMS/NICHOLS**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi and De Williams

Against: None

The Motion was **CARRIED**

Mayor Vincent returned at 7:07pm



**14.3 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION**

**^  
RECOMMENDATION**

“That in accordance with Regulation 15(9) of the Local Government (Meeting Procedures) Regulation 2015, the Mayor and General Manager be authorised to disclose information from this ‘Closed Section’ of this meeting in the course of implementing the decisions of Council.”

**25/2020 DE WILLIAMS/REED**

“That the recommendation be accepted.”

The motion was put.

For: Torenus, Reynolds, Nichols, Reed, Jackson, Degrassi, De Williams, and Vincent

Against: None

The Motion was **CARRIED**

The meeting closed at 7:07pm.



## 15.0 ACRONYMNS

ACWC	Arts & Cultural Working Committee
AGM	Annual General Meeting
ASU	Australian Services Union
CAC	Community Administration Centre
CLRS	Councillors
CPR	Cardiopulmonary Resuscitation
CRDSJA	Copping Refuse Disposal Site Joint Authority
DASC	Development Assessment Special Committee
DEDTA	Department Economic Development, Tourism & The Arts
DFCRCC	Dodges Ferry Community Recreation Centre Committee
DPAC	Department of Premier & Cabinet
DSG	Department of State Growth (formerly DIER)
DST	Destination Southern Tasmania
EOI	Expressions of Interest
EPA	Environment Permit Authority
EYLF	Early Years Learning Framework
EWaste	Electronic Waste
GG	Girl Guides
GM	General Manager
ICT	Information Communication Technology
KAB	Keep Australia Beautiful
KRA	Key Result Areas
LGAT	Local Government Association of Tasmania
LGMA	Local Government Manager's Association
LTI	Lost Time Injury
MAST	Marine & Safety Tasmania
MGR E&R	Manager Engineering & Regulatory Services
MGR F&I	Manager Finance & Information
NBN	National Broadband Network
NRM	Natural Resource Management
PCYC	Police & Citizens Youth Club
RDA	Regional Development Australia
RSL	Returned Services League
RTI	Right to Information
SEI	South East Irrigation
SERDA	South East Region Development Association
SMH	Sorell Memorial Hall
SMT	Senior Management Team
STAARC	Sorell/Tasman Affected Area Recovery Committee
STCA	Southern Tasmanian Councils Association
SWSA	Southern Waste Strategy Association
TCF	Tasmanian Community Fund
TOR	Terms of Reference

